



MINUTES of a meeting of the Policy & Regulatory Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 16 FEBRUARY 2016** commencing at **9.01am**.

Present:

- Cr DW Fulton (Chairperson)
- His Worship the Mayor, Mr AM Sanson
- Cr JC Baddeley
- Cr JA Church
- Cr JM Gibb
- Cr WD Hayes
- Cr SD Lynch [*from 9.05am*]
- Cr RC McGuire [*from 9.09am*]
- Cr LM Petersen
- Cr NMD Smith
- Cr MR Solomon
- Cr GS Tait

Attending:

- Ms S Duignan (General Manager Customer Support)
- Mr TN Harty (General Manager Service Delivery)
- Mr TG Whittaker (General Manager Strategy & Support)
- Mrs JP Davies (Committee Secretary)
- Mr C Clarke (Roading Manager)
- Mr G Bailey (Open Spaces Operations Team Leader)
- Mr C Birkett (Monitoring Team Leader)
- Mr M Edmonds (Customer Delivery Team Leader)
- Ms N Laurenson (Senior Planner)
- Ms K Thomson (Senior Planner)
- Ms M Tukere (Iwi & Community Partnership Manager)
- Members of Staff

P&R1602/01 APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Church/Hayes)

THAT an apology be received from and leave of absence granted to Cr Costar and Cr Sedgwick.

CARRIED on the voices

P&R1602/02 CONFIRMATION OF STATUS OF AGENDA ITEMS

P&R1602/02/1 **Resolved: (Crs Gibb/Church)**

THAT the agenda for a meeting of the Policy & Regulatory Committee held on Tuesday 16 February 2016 be confirmed and all items therein be considered in open meeting;

AND THAT in accordance with Standing Order 3.7.2 the order of business be changed with agenda item 7.3 [*Joint Management Agreement with Waikato Tainui - Approval of Schedule F – Management of Maaori Sites of Significance*] being considered after agenda item 7.15 or at such other time as appropriate during the course of the meeting.

CARRIED on the voices

P&R1602/03 DISCLOSURES OF INTEREST

There were no declarations of interest noted.

P&R1602/04 CONFIRMATION OF MINUTES

Resolved: (Crs Hayes/Gibb)

THAT the open minutes and public excluded minutes of the meeting of the Policy & Regulatory committee held on Tuesday 17 November 2015 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

P&R1602/05 MATTERS ARISING FROM THE MINUTES

There were no matters arising from the Minutes.

P&R1602/06 RECEIPT OF MINUTES AND DECISION

P&R1602/06/1 **Receipt of Hearing Minutes and Decision – Dawson-Smith and Chaiyindeephum**

Resolved: (Crs Tait/Church)

THAT the minutes and decision of a hearing for Dawson-Smith and Chaiyindeephum held on Thursday 22 October 2015 be received.

CARRIED on the voices

P&R1602/06/2 **Receipt of Hearing Minutes and Decision – Opal Higgins**

Resolved: (Crs Gibb/Tait)

THAT the minutes and decision of a hearing for Opal Higgins held on Wednesday 2 December 2015 be received.

CARRIED on the voices

P&R1602/07 REPORTS

P&R1602/07/1 Chief Executive’s Business Plan
Agenda item 7.1

Resolved: (Crs Gibb/Church)

THAT the report of the Chief Executive – *Chief Executive’s Business Plan* - be received.

CARRIED on the voices

Cr Lynch entered the meeting [9.05am] during discussion on the above item and was present when voting took place.

P&R1602/07/2 2016 Meeting Calendar
Agenda item 7.2

Resolved: (Crs Baddeley/Tait)

THAT the report of the Chief Executive - *2016 Meeting Calendar* - be received.

CARRIED on the voices

P&R1602/07/3 Review of Sensitive Expenditure Policy
Agenda item 7.4

Resolved: (Crs Church/Tait)

THAT the report of the General Manager Strategy & Support - *Review of Sensitive Expenditure Policy* - be received;

AND THAT the revised policy is referred to Council for approval and the existing policy rescinded.

CARRIED on the voices

Cr McGuire entered the meeting [9.09am] during discussion on the above item and was present when voting took place.

P&R1602/07/4 Freedom Camping Bylaw Determination
Agenda item 7.5

The Monitoring Team Leader provided background to the report and responded to questions from the committee.

Resolved: (Crs Baddeley/Lynch)

THAT the report of the General Manager Customer Support - *Freedom Camping Bylaw Determination* - be received;

AND THAT pursuant to section 155(1) of the Local Government Act 2002 and section 11 of the Freedom Camping Act 2011 the Committee recommends to Council that that a bylaw is the most appropriate mechanism for the management of freedom camping in the Waikato District.

CARRIED on the voices

P&R1602/07/5 Delegated Resource Consents Approved for the months of November 2015, December 2015 and January 2016
Agenda item 7.6

The Senior Planners provided information on a number of consents contained in the report.

Resolved: (Crs Hayes/Lynch)

THAT the report of the General Manager Customer Support – *Delegated Resource Consents Approved for the months of November 2015, December 2015 and January 2016* - dated 4 February 2016 be received.

CARRIED on the voices

P&R1602/07/6 Summary of Applications Determined by the District Licensing Committee
Agenda item 7.7

Resolved: (Crs Petersen/Solomon)

THAT the report of the General Manager Customer Support - *Summary of Applications Determined by the District Licensing Committee* - be received.

CARRIED on the voices

P&R1602/07/7 Leave of Absence – Councillor Tait
Agenda item 7.8

Resolved: (Crs Petersen/Smith)

THAT the report of the Chief Executive - *Leave of Absence - Councillor Tait* - be received;

AND THAT Councillor Tait be granted a leave of absence from 3 March 2016 to 8 April 2016.

CARRIED on the voices

P&R1602/07/8 Road Naming Policy
Agenda item 7.9

The Roading Manager provided background to the report and responded to questions from the committee.

Resolved: (Crs Church/Gibb)

THAT the report of the General Manager Service Delivery - *Road Naming Policy* - be received;

AND THAT the Committee approves the reviewed Road Naming Policy with amendments and recommends Council adopt the Policy.

CARRIED on the voices

The Meeting was adjourned at 10.44am and resumed at 11.02am.

P&R1602/07/9 Land Acquisition Criteria
Agenda item 7.10

Resolved: (Crs Tait/Lynch)

THAT the report of the General Manager Service Delivery - *Land Acquisition Criteria* - be received;

AND THAT the Land Acquisition Criteria and process contained within this report be adopted by Council.

CARRIED on the voices

P&R1602/07/10 Draft Plaques, Memorials and Monuments Policy
Agenda item 7.11

The Open Spaces Operations Team Leader presented the report and responded to questions from the committee.

Resolved: (Crs Gibb/Baddeley)

THAT the report of the General Manager Service Delivery - *Draft Plaques, Memorials and Monuments Policy* - be received;

AND THAT Community Boards and Community Committees are consulted on the Waikato District Council Draft Plaques, Memorials and Monuments Policy, and report back to Council with a final version for approval.

CARRIED on the voices

P&R1602/07/11 Unformed Legal Roads – Decision Making Framework
Agenda item 7.12

The Roading Manager presented the report and responded to questions from the committee.

Resolved: (Crs Church/Lynch)

THAT the report of the General Manager Service Delivery - *Unformed Legal Roads - Decision Making Framework* - be received;

AND THAT the Committee recommends that Council approves the Decision Making Framework for Unformed Legal Roads and revokes the Paper Road Policy (Occupation and Disposal).

CARRIED on the voices

P&R1602/07/12 Annual Renewal of Bridge Restrictions
Agenda item 7.13

The Roading Manager presented the report and responded to questions from the committee.

Resolved: (Crs Tait/Hayes)

THAT the report of the General Manager Service Delivery - *Annual Renewal of Bridge Restrictions* - be received;

AND THAT the General Manager Service Delivery is delegated authority to renew existing bridge weight and speed restrictions annually in accordance with the Heavy Motor Vehicle Regulations 1974, provided that any additions or changes to the restrictions must first be approved by the Infrastructure Committee.

CARRIED on the voices

P&R1602/07/13 Review of Roadside Fencing Policy
Agenda item 7.14

The Roading Manager presented the report and responded to questions from the committee.

Resolved: (Crs Gibb/Lynch)

THAT the report of the General Manager Service Delivery - *Review of Roadside Fencing Policy* - be received;

AND THAT the Committee supports the revised Roadside Fencing Policy for formal adoption by Council.

CARRIED on the voices

P&R1602/07/14 Proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016
Agenda item 7.15

Resolved: (Crs Hayes/Baddeley)

THAT the report of the General Manager Service Delivery - *Proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016* - be received;

AND THAT the Committee recommends to Council that it make a determination that the proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016 is the most appropriate form of bylaw pursuant to section 155(1) of the Local Government Act 2002;

AND FURTHER THAT the Committee recommends to Council that it make a determination that the proposed bylaw does not give rise to any implication under the New Zealand Bill of Rights Act 1990 pursuant to section 155(2) of the Local Government Act 2002;

AND FURTHER THAT the Statement of Proposal, incorporating the proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016 (subject to any amendments), be recommended to Council at its meeting on 14 March 2016 for public notification on 23 March 2016 with the closing date for submissions being 23 May 2016, in accordance with Sections 83 (special consultative procedure) and 86 (use of special consultative procedure in relation to adoptions or review or amendment of bylaws) of the Local Government Act 2002;

AND FURTHER THAT submissions on the Statement of Proposal (incorporating the proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016) be considered and, if requested, be heard by Council at a meeting to be held on 29 June 2016 or as early thereafter as possible

CARRIED on the voices

P&R1602/07/15 Joint Management Agreement with Waikato Tainui: Approval of Schedule F - Management of Maaori Sites of Significance
Agenda item 7.3

The Iwi & Community Partnership Manager addressed the committee and provided background to the report.

Resolved: (Crs Lynch/Hayes)

THAT the report of the General Manager Strategy & Support - *Joint Management Agreement with Waikato Tainui: Approval of Schedule F - Management of Maaori Sites of Significance* - be received;

AND THAT the Schedule attached to the report be referred to Council for approval.

CARRIED on the voices

The General Manager Strategy & Support introduced Mr Michael Edmonds who will be covering for Ms Marae Tukere while she undertakes study in 2016.

There being no further business, the meeting was declared closed at 11.49am.

Minutes approved and confirmed this day of March 2016.

DW Fulton

CHAIRPERSON

Minutes2016/P&R/160216_P&R_M.doc