

**MINUTES** of a meeting of the Creative Communities Scheme Assessment Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **THURSDAY 31 MARCH 2016** commencing at **10.34am**.

**Present:** Cr SD Lynch (Deputy Chairperson)  
Cr MR Solomon [*from 10.45am*]  
Ms D Abraham  
Ms W Barker  
Mrs J Prinz

**Attending:** Mrs L van den Bemd (Community Development Co-ordinator)  
Mrs JP Davies (Committee Secretary)

**Funding Applicants:** Mrs M Allan (Cutting Edge Textiles)  
Mrs J Beverland (Let's Get Together Huntly)  
Mrs J Carbon (Raglan Art to Wear Awards 2016)  
Mr R Gallagher (Raglan Community Arts Council)  
Ms P Mitchley (Whaingaroa Youth Movement)  
Mrs J Prinz (Raglan Community Arts Council)  
Mrs J Stevens (Twin Rivers Arts Council Inc)

**CCSI603/01      APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mrs Prinz/Ms Barker)**

**THAT an apology be received from and leave of absence granted to Mr Gemmell and Ms Waterhouse;**

**THAT an apology for lateness be received from Cr Solomon.**

**CARRIED on the voices**

**CCSI603/02**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Barker/Mrs Prinz)**

**THAT** the agenda for a meeting of the **Creative Communities New Zealand Scheme Assessment Committee** held on **Thursday 31 March 2016** be confirmed and all items therein be considered in open meeting;

**AND THAT** the following items be discussed at an appropriate time during the course of the meeting:

- **Creative New Zealand**
- **Twin Rivers Arts.**

**CARRIED on the voices**

**CCSI603/03**

**DISCLOSURES OF INTEREST**

Mrs Prinz advised members of the committee that she would declare a Conflict of Interest in Agenda Items 6.2, 6.3, 6.4 and 6.6 [*Raglan Community Arts Council - Raglan Film Festival; Raglan Community Arts Council - Kids Clay workshops; Jodi Prinz and Raglan Art to Wear Awards 2016*].

Ms Barker advised members of the committee that she would declare a Conflict of Interest in Agenda Item 6.6 [*Raglan Art to Wear Awards 2016*].

The Community Development Co-ordinator advised members of the committee that she would declare a Conflict of Interest in Agenda Items 6.1 and 6.5 [*Twin Rivers Arts Council Inc and Let's Get Together Huntly (Waikato Enterprise Agency)*].

**CCSI603/04**

**CONFIRMATION OF MINUTES**

**Resolved: (Ms Abraham/Ms Barker)**

**THAT** the minutes of a meeting of the **Creative Communities New Zealand Scheme Assessment Committee** held on **8 October 2015** be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**CCSI603/05**

**MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the Minutes.

**CCSI603/06      APPLICATIONS FOR FUNDING**

CCSI603/06/1      Twin Rivers Arts Council Inc.  
Agenda item 6.1

The Community Development Co-ordinator declared a conflict of interest and withdrew to the gallery and took no part in discussion on this item.

Tabled: Powerpoint presentation

Ms Stevens outlined the application for the benefit of the Committee and presented a powerpoint of some recent activities together with examples of activities to be undertaken in the future. Questions were raised by the Committee to clarify the application.

Cr Solomon entered the meeting [10.45am] during discussion on the above matter and was present when voting took place.

CCSI603/06/2      Raglan Community Arts Council - Raglan Film Festival  
Agenda item 6.2

Mrs Prinz declared a conflict of interest and withdrew from the Chambers and took no part in discussion on this item.

Mr Gallagher outlined the application for the benefit of the Committee. Questions were raised by the Committee to clarify the application.

CCSI603/06/3      Raglan Community Arts Council - Kids Clay workshops  
Agenda item 6.3

Mrs Prinz declared a conflict of interest in this item.

Mrs Prinz outlined the application for the benefit of the Committee. Questions were raised by the Committee to clarify the application.

CCSI603/06/4      Jodi Prinz – Funked Up Junk  
Agenda item 6.4

Mrs Prinz declared a conflict of interest in this item.

Mrs Prinz outlined the application for the benefit of the Committee. Questions were raised by the Committee to clarify the application.

CCSI 603/06/5 Let's Get Together Huntly (Waikato Enterprise Agency)  
Agenda item 6.5

The Community Development Co-ordinator declared a conflict of interest and withdrew from the Chambers and took no part in discussion on this item.

Mrs Beverland outlined the application for the benefit of the Committee. Questions were raised by the Committee to clarify the application.

CCSI 603/06/6 Raglan Art to Wear Awards 2016  
Agenda item 6.6

Mrs Prinz and Ms Barker declared a conflict of interest and withdrew to the gallery and took no part in discussion on this item.

Ms Carbon outlined the application for the benefit of the Committee. Questions were raised by the Committee to clarify the application.

CCSI 603/06/7 Whaingaroa Youth Movement  
Agenda item 6.7

Ms Mitchley outlined the application for the benefit of the Committee. Questions were raised by the Committee to clarify the application.

CCSI 603/06/8 Cutting Edge Textiles  
Agenda item 6.8

Mrs Allan outlined the application for the benefit of the Committee. Questions were raised by the Committee to clarify the application.

## **CCSI 603/07 REPORTS**

CCSI 603/07/1 Project Accountability Forms  
Agenda Item 7.1

**Resolved: (Cr Lynch/Ms Abraham)**

**THAT the report of the General Manager Strategy & Support - *Project Accountability Forms* - be received;**

**AND THAT the Committee notes that the following amounts have been spent:**

- \$286.00 by Cutting Edge Textiles – Community Workshop
- \$701.00 by Raglan Arts Council – Funked Up Junk Workshop
- \$2,100.00 by Ruth Here – Drama Trix

- \$3,602.12 by Te Ahurei a Rangatahi – Wall to Wall Arts
- \$1,000.00 by Word Café – Literature Workshops
- \$2,568.00 by Raglan Community Arts Council – Raglan Film Festival
- \$3,326.09 by Raglan Community Arts Council – After School Kids Classes.

**CARRIED on the voices**

CCSI603/07/2 Creative Communities Scheme Assessment  
Agenda Item 7.2

**Resolved: (Cr Lynch/Mrs Prinz)**

**THAT the report of the General Manager Strategy & Support – Creative Communities Scheme Assessments – be received.**

**CARRIED on the voices**

The Creative Communities Scheme Assessment Committee gave consideration to all applications and allocated funding as follows:

The Community Development Co-ordinator declared a Conflict of Interest in the following item and withdrew to the gallery. She took no part in discussion on this item.

CCSI603/07/2/1 **Resolved: (Ms Abraham/Mrs Prinz)**

Applicant	Amount	Purpose
Twin Rivers Art Council Inc	\$6,978.54	Series of creative programmes for north Waikato. Travel and catering charges for Rarakatia Te Reo Maori Programme were deducted as they do not qualify for funding.

**CARRIED on the voices**

Mrs Prinz declared a Conflict of Interest in the following item and withdrew from the Chambers. She took no part in discussion or voting on the item.

CCSI603/07/2/2 **Resolved: (Ms Barker/Cr Solomon)**

Applicant	Amount	Purpose
Raglan Community Arts Council	\$4,096.00	2016 Raglan Film Festival

**CARRIED on the voices**



Mrs Prinz declared a Conflict of Interest in the following item and withdrew from the Chambers. She took no part in discussion or voting on the item.

CCSI 603/07/2/3 **Resolved: (Cr Solomon/Ms Barker)**

Applicant	Amount	Purpose
<b>Raglan Community Arts Council</b>	<b>\$4,104.78</b>	<b>To run 3 weekly clay classes for children aged 5-12 years for 2 terms</b>

**CARRIED on the voices**

Mrs Prinz declared a Conflict of Interest in the following item and withdrew from the Chambers. She took no part in discussion or voting on the item.

CCSI 603/07/2/4 **Resolved: (Crs Lynch/Solomon)**

Applicant	Amount	Purpose
<b>Jodi Prinz – Funked Up Junk)</b>	<b>\$819.65</b>	<b>Creative upcycling workshop in school holidays – part of Sustainable September</b>

**CARRIED on the voices**

The Community Development Co-ordinator declared a Conflict of Interest in the following item and withdrew to the gallery. She took no part in discussion on this item.

CCSI 603/07/2/5 **Resolved: (Ms Barker/Cr Solomon)**

Applicant	Amount	Purpose
<b>Let's Get Together Huntly (Waikato Enterprise Agency)</b>	<b>\$5,454.16</b>	<b>Huntly Wearable Arts show</b>

**CARRIED on the voices**

Ms Barker declared a Conflict of Interest in the following item and withdrew to the gallery. She took no part in discussion or voting on this item.

Mrs Prinz declared a Conflict of Interest in the following item and withdrew to the gallery. She took no part in discussion or voting on the item.

CCSI 603/07/2/6 **Resolved: (Cr Lynch/Ms Abraham)**

Applicant	Amount	Purpose
<b>Raglan Art to Wear Awards 2016</b>	<b>\$3,239.00</b>	<b>Wearable art competition and show</b>

**CARRIED on the voices**

CCSI 603/07/2/7 **Resolved: (Cr Solomon/Mrs Prinz)**

Applicant	Amount	Purpose
<b>Whaingaroa Youth Movement</b>	<b>\$4,168.35</b>	<b>Dance Performance Project December 2016 – children’s community dance performance</b>

**CARRIED on the voices**

CCSI 603/07/2/8 **Resolved: (Ms Barker/Mrs Prinz)**

Applicant	Amount	Purpose
<b>Cutting Edge Textiles</b>	<b>\$1,168.00</b>	<b>Metal and Angelina exploration – 2 days exploring techniques with art metals and Angelina fibres</b>

**CARRIED on the voices**

CCSI 603/07/3 Creative New Zealand – Guidelines for allocation of additional funds  
Add item

Tabled: Guidelines for allocation of Regional Arts Pilot funds.

The Community Co-ordinator addressed the committee to discuss the Guidelines. She explained workshops would be held to discuss the addition allocation of funds. Discussion took place on content of workshops. The Community Co-ordinator will liaise with Creative New Zealand. An arts development workshop will be arranged with the committee and interested community groups. Briar Munro from Creative New Zealand will be invited to attend the workshop.

CCSI 603/07/4 Twin Rivers Art Council Inc  
Add item

Tabled: Letter regarding Funding support for Ngaruawahia place making projects

The Community Co-ordinator addressed the committee to discuss possible future funding for place making projects. This will be discussed at the arts development workshop to be arranged.

There being no further business the meeting was declared closed at 12.25pm.

Minutes approved and confirmed this                      day of                      2016.

Mr R Gemmell  
**CHAIRPERSON**

Minutes2016/CCS/160331\_CCS\_M.doc