

**MINUTES** for the Triennial meeting of the Taupiri Community Board, following the 2016 Local Body Elections, held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 14 NOVEMBER 2016** commencing at **6.30pm.**

**Present:**

Ms D Lovell (Chair)  
Cr JM Gibb  
Cr E Patterson  
Mr HW Lovell  
Ms J Morley  
Miss S Ormsby-Cocup  
Ms JR Ross  
Mr R Van Dam

**Attending:**

Mr AM Sanson (His Worship the Mayor)  
Mr GJ Ion (Chief Executive)  
Ms W Wright (Committee Secretary)  
Ms L van den Bemd (Community Development Advisor)  
Mr V Hitchman (Taupiri Bowling Club)  
7 Members of the public

The Chief Executive opened the meeting and welcomed Community Board Members and Councillors to the meeting. He explained that as this was the first triennial meeting of the Board following the 2016 Elections, he would Chair the meeting until agenda item 12, where members would appoint a new Chairperson. Once he had undertaken those duties he would hand over to the new chairperson.

**DECLARATION BY MEMBERS' PURSUANT TO SCHEDULE 7 CLAUSE 14 OF THE LOCAL GOVERNMENT ACTS 2002**

Agenda Item 1

Members made and signed their declarations in accordance with Schedule 7 Clause 14 of the Local Government Act 2002.

## **APOLOGIES AND LEAVE OF ABSENCE**

Agenda Item 2

There were no apologies.

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

Agenda Item 3

**Resolved: (Cr Patterson/Ms Ross)**

**THAT** the agenda for the triennial meeting of the Taupiri Community Board held on Monday 14 November 2016 be confirmed and all items therein be considered in open meeting;

**AND THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda items 12.4 [*Service Requests*], 12.5 [*Taupiri Works & Issues Report*] and 12.6 [*Mangawara Bridge Access to Taupiri Urupa from Watts Grove, Taupiri*] be considered before agenda item 12.1 – Discretionary Fund Report to 28 October 2016.

**CARRIED on the voices**

**TCBI611/01**

## **DISCLOSURES OF INTEREST**

Agenda Item 4

Mr Lovell advised members of the Board that he would declare a non financial conflict of interest in item 12.6 [*Mangawara Bridge Access to Taupiri Maunga Urupa from Watts Gove, Taupiri*].

Cr Gibb advised members of the Board that she would declare a non financial conflict of interest in item 12.6 [*Mangawara Bridge Access to Taupiri Maunga Urupa from Watts Gove, Taupiri*].

## **STATUTORY REQUIREMENTS**

Agenda Item 5

**Resolved: (Mr Lovell/Ms Lovell)**

**THAT** the report from the Chief Executive be received;

**AND THAT** Council acknowledge the report as a general explanation of the statutory requirements under schedule 7 clause 21 of the Local Government Act 2002.

**CARRIED on the voices**

**TCBI611/02**

## **STANDING ORDERS FOR MEETINGS OF LOCAL AUTHORITIES AND COMMUNITY BOARDS**

Agenda Item 6

**Resolved: (Cr Gibb/Ms Ross)**

**THAT** the report from the Chief Executive be received;

**AND THAT** the Ngaruawhia Community Board cease conducting its meetings under the NZ Model Standing Orders NZS 9202:2003 incorporating Amendment No. 1;

**AND FURTHER THAT** the Taupiri Community Board adopt the new Waikato District Council Standing Orders (Community Boards) with the amendment to clause 21.3 Option B, fourth bullet point to read: *'Members can speak to any amendment.'* and conduct its meetings using those Standing Orders.

**CARRIED on the voices**

**TCBI611/03**

## **APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON**

Agenda Item 7

Prior to calling for nominations, the Chief Executive clarified that Community Board members and Councillors were eligible to stand for the role of Chairperson and that a member could vote for themselves. He explained that if there was more than one nomination, an election by show of hands would be held. If that election tied, the result would be determined by selecting system A or B. The Chief Executive called for nominations for the position of Chairperson of the Taupiri Community Board.

One nomination was received: Dorothy Lovell nominated by Howard Lovell and was seconded by Sharnay Ormsby-Cocup.

**Resolved: (Ms Ross/Cr Patterson)**

**THAT** nominations for the position of Chairperson of the Taupiri Community Board be closed.

**CARRIED on the voices**

**TCBI611/04**

The Chief Executive duly declared that Ms Lovell be elected as Chairperson on the Taupiri Community Board.

The Chief Executive then called for nominations for the position of Deputy Chairperson.

Two nominations were received:

1. Rudy Van Dam nominated by Sharnay Ormsby-Cocup and seconded by Dorothy Lovell and
2. Joanne Morley nominated by Howard Lovell and seconded by Sharnay Ormsby-Cocup.

As there were two nominations, the Chief Executive declared that system B will be adopted to elect the Deputy Chairperson would be held by voting on a show of hands.

The Chief Executive asked for a show of hands to elect the Deputy Chairperson:

- Rudy Van Dam – 6 in favour
- Joanne Morley - 2 in favour

**Resolved: (Cr Gibb/Ms Ormsby-Cocup)**

**THAT nominations for the position of Deputy Chairperson of the Taupiri Community Board be closed.**

**CARRIED on the voices**

**TCB1611/05/1**

The Chief Executive duly declared Mr Van Dam elected as Deputy Chairperson on the Taupiri Community Board.

**Resolved: (Cr Gibb/Ms Ormsby-Cocup)**

**THAT the report from the Chief Executive be received;**

**AND THAT the Community board resolves to use system B for the election of the Deputy Chairperson;**

**AND FURTHER THAT Ms Lovell is appointed Chairperson of the Taupiri Community Board;**

**AND FURTHER THAT Mr Van Dam is appointed Deputy Chairperson of the Taupiri Community Board.**

**CARRIED on the voices**

**TCB1611/05/2**

## **COMMUNITY COMMITTEE CHARTER**

Agenda Item 8

**Resolved: (Ms Ross/Mr Van Dam)**

**THAT** the report from the Chief Executive be received;

**AND THAT** the Taupiri Community Board confirms the Community Committee Charter as attached to the Agenda.

**CARRIED on the voices**

**TCBI611/06**

## **CODE OF CONDUCT**

Agenda Item 9

**Resolved: (Ms Lovell/Mr Lovell)**

**THAT** the report from the Chief Executive be received.

**CARRIED on the voices**

**TCBI611/07**

## **USE OF COMMUNITY BOARD AND COMMUNITY COMMITTEE DISCRETIONARY FUNDS**

Agenda Item 10

**Resolved: (Cr Gibb/Ms Ormsby-Cocup)**

**THAT** the report from the Chief Executive be received.

**CARRIED on the voices**

**TCBI611/08**

## **DATE AND TIME OF MEETINGS**

Agenda Item 11

**Resolved: (Ms Lovell/Ms Ormsby-Cocup)**

**THAT** the report from the Chief Executive be received;

**AND THAT** the Taupiri Community Board holds its meetings on the second Monday of each month commencing at 5.45pm, with a Public Forum commencing at 5.30pm;

**AND FURTHER THAT** it is suggested no meeting is held in the months of January, April, July and October in line with Council practice.

**CARRIED on the voices**

**TCBI611/09**

## **REPORTS**

Service Requests  
Agenda Item 12.4

**Resolved: (Cr Patterson/Ms Lovell)**

**THAT the report from the Chief Executive be received.**

**CARRIED on the voices**

**TCBI611/10/1**

Taupiri Works and Issues Report  
Agenda Item 12.5

**Resolved: (Ms Morely/Mr Lovell)**

**THAT the report from the General Manager Customer Support be received.**

**CARRIED on the voices**

**TCBI611/10/2**

Mangawara Bridge Access to Taupiri Maunga Urupa from Watts Grove Taupiri – Working Group representatives  
Agenda Item 12.6

Mr Lovell and Cr Gibb declared a conflict of interest, withdrew from the table and did not speak to, or vote on this item.

The Chief Executive answered questions from the Board.

**Resolved: (Ms Ormsby-Cocup/Ms Lovell)**

**THAT the report from Cr Gibb be received;**

**AND THAT Mr Lovell as Taupiri Community Board member and Mr Clewlow as past Taupiri Community Board member represent the Taupiri Community Board and local residents on this working group.**

**CARRIED on the voices**

**TCBI611/10/3**

The Chief Executive vacated the Chair and Ms Lovell presided for the remainder of the meeting.

His Worship the Mayor and the Chief Executive retired from the meeting at 7.24pm.

Discretionary Fund Report to 28 October 2016  
Agenda Item 12.1

**Resolved: (Cr Gibb/Ms Ormby-Cocup)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the Board accepts the quotation of the committed amount of \$470 (inclusive) for the notice board at the dairy.**

**CARRIED on the voices**

**TCBI611/10/3**

Discretionary Funding Guidelines  
Agenda Item 12.2

The Community Development Advisor took the report as read and answered questions from the Board.

**Resolved: (Cr Patterson/Ms Ross)**

**THAT the report from the General Manager Strategy & Support be received.**

**CARRIED on the voices**

**TCBI611/10/4**

Application for Funding – Taupiri Bowling Club Inc  
Agenda Item 12.3

Mr Hitchman gave a verbal overview of the application and answered questions from the Board.

**Resolved: (Cr Gibb/Ms Ross)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT an allocation of \$2,033.86 be made to the Taupiri Bowling Club Inc. towards the cost of upgrading the Club's concrete and astrograss areas.**

**CARRIED on the voices**

**TCBI611/10/5**

There being no further business the meeting was declared closed at 7.46pm.

Minutes approved and confirmed this    day of    2016.

Ms D Lovell

**CHAIRPERSON**

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