

MINUTES for the Triennial meeting of the Onewhero-Tuakau Community Board, following the 2016 Local Body Elections held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 7 NOVEMBER 2016** commencing at **4.30pm**.

Present:

Mr S Jackson (Chairperson)
Cr J Church
Cr B Main
Ms C Conroy
Mr L Petersen
Mr V Reeve
Mrs B Watson

Attending:

His Worship the Mayor Mr AM Sanson
Cr S Henderson
Mr GJ Ion (Chief Executive)
Mrs LM Wainwright (Committee Secretary)
Mrs L Van Den Bemd (Community Development Officer)
Ms S Kelly (Community Development Co-ordinator)
Mr RA Bell (Tuakau Lions Club)
Ms C Harwood (Te Kohanga School)
Mrs K Horsfall (Pukekawa Boys & Girls Agricultural Club)
Mr M Beattie (Sunset Beach Lifeguard Service Inc.)
Onewhero Area School Youth Action Group representatives
Tuakau College Youth Action Group representatives

The Chief Executive opened the meeting and welcomed those in attendance.

DECLARATION BY MEMBERS' PURSUANT TO SCHEDULE 7 CLAUSE 14 OF THE LOCAL GOVERNMENT ACT 2002

Members made and signed their declarations in accordance with Schedule 7 Clause 14 of the Local Government Act 2002.

APOLOGIES AND LEAVE OF ABSENCE

There were no apologies.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Conroy/Mr Petersen)

THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 7 November 2016 be confirmed and all items therein be considered in open meeting;

AND THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 12.9 [Service Requests] being considered the first item and that other items be considered as appropriate during the course of the meeting;

AND FURTHER THAT the Board resolves that the following item be withdrawn from the agenda:

- **Item No. 26 Application for Funding – Queens Redoubt Trust.**

CARRIED on the voices

OTCBI611/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

STATUTORY REQUIREMENTS

Resolved: (Cr Church/Mrs Conroy)

THAT the report from the Chief Executive be received;

AND THAT the Community Board acknowledge the report as a general explanation of the statutory requirements under schedule 7 clause 21 of the Local Government Act 2002.

CARRIED on the voices

OTCBI611/02

STANDING ORDERS

Resolved: (Mrs Watson/Mr Petersen)

THAT the report from the Chief Executive be received;

AND THAT the Onewhero-Tuakau Community Board cease conducting its meetings under the NZ Model Standing Orders NZS 9202:2003 incorporating Amendment No. 1;

AND FURTHER THAT the Onewhero-Tuakau Community Board adopt the new Waikato District Council Standing Orders (Community Boards) with amendment and conduct its meetings using those Standing Orders.

CARRIED on the voices

OTCBI611/03

APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

The Chief Executive called for nominations for the position of Chairperson.

One nomination was received.

Mr Cameron was nominated by Mrs Conroy and seconded by Cr Main.

Resolved: (Mr Petersen/Mrs Watson)

THAT nominations for the position of Chairperson of the Onewhero-Tuakau Community Board be closed.

CARRIED on the voices

OTCBI611/04

As there was only one nomination, the Chief Executive duly declared Mr Cameron elected as the Chairperson of the Onewhero-Tuakau Community Board.

The Chief Executive called for nominations for the position of Deputy Chairperson.

One nomination was received.

Mr Jackson was nominated by Mr Petersen and seconded by Mr Reeve.

Resolved: (Mrs Conroy/Mrs Watson)

THAT nominations for the position of Deputy Chairperson of the Onewhero-Tuakau Community Board be closed.

CARRIED on the voices

OTCBI611/05

As there was only one nomination, the Chief Executive duly declared Mr Jackson elected as the Deputy Chairperson of the Onewhero-Tuakau Community Board.

Resolved: (Mr Petersen/Mrs Watson)

THAT the report of the Chief Executive be received;

AND THAT Mr Cameron be appointed Chairperson of the Onewhero-Tuakau Community Board;

AND FURTHER THAT Mr Jackson be appointed Deputy Chairperson of the Onewhero-Tuakau Community Board.

CARRIED on the voices

OTCBI611/06

The Chief Executive vacated the chair and Mr Jackson presided for the remainder of the meeting.

DATE AND TIME OF MEETINGS

Resolved: (Cr Church/Mr Reeve)

THAT the report from the Chief Executive be received;

AND THAT the Onewhero-Tuakau Community Board holds its meetings on the first Monday of each month commencing at 7.30pm;

AND FURTHER THAT it is suggested no meetings are held in the months of January and July;

AND FURTHER THAT the Onewhero-Tuakau Community Board meetings for the 2017 year be scheduled as follows:

Month	Location	Time
February	Waikaretu	7.30pm
March	Tuakau	7.30pm
April	Port Waikato	7.30pm
May	Tuakau	7.30pm
June	Onewhero	7.30pm
August	Tuakau	7.30pm
September	Glen Murray	7.30pm
October	Waikaretu	7.30pm
November	Tuakau	7.30pm
December	Port Waikato	7.30pm

CARRIED on the voices

OTCBI611/07

COMMUNITY BOARD CHARTER

Resolved: (Mr Jackson/Mrs Watson)

THAT the report from the Chief Executive be received;

AND THAT the Onewhero-Tuakau Community Board notes the Community Board Charter as attached to the agenda.

CARRIED on the voices

OTCBI611/08

CODE OF CONDUCT

Resolved: (Mr Petersen/Mrs Conroy)

THAT the report of the Chief Executive be received.

CARRIED on the voices

OTCBI611/09

USE OF COMMUNITY BOARD AND COMMUNITY COMMITTEE DISCRETIONARY FUNDS

Resolved: (Mrs Conroy/Cr Main)

THAT the report of the Chief Executive be received.

CARRIED on the voices

OTCBI611/10

REPORTS

Service Requests
Agenda Item 12.9

Resolved: (Cr Church/Mrs Conroy)

THAT the report from the Chief Executive be received.

CARRIED on the voices

OTCBI611/11/1

Discretionary Fund Report to 25 October 2016
Agenda Item 12.1

Resolved: (Mr Petersen/Mrs Watson)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

OTCBI611/11/2

Hall Committee Formation
Agenda Item 12.10

Resolved: (Mr Jackson/Mrs Conroy)

THAT the report from the Chief Executive be received;

AND THAT the following members be delegated to liaise with Council on the running and maintenance of the Tuakau Memorial Town Hall and the Tuakau Domain Hall:

- **Mr Cameron, and**
- **Mrs Watson.**

CARRIED on the voices

OTCBI611/11/3

Discretionary Funding Guidelines
Agenda Item 12.2

Resolved: (Cr Church/Mr Reeve)

THAT the report from the General Manager Strategy & Support be received.

CARRIED on the voices

OTCBI611/11/4

Application for Funding – Tuakau Lions Club
Agenda Item 12.3

Mr Bell answered questions of the Board

Resolved: (Mr Reeve/Mrs Watson)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$1,000.00 is made to the Tuakau Lions Club towards the cost of Tuakau Community Christmas Parade.

CARRIED on the voices

OTCBI611/11/5

Application for Funding – Te Kohanga School
Agenda Item 12.4

Ms Harwood answered questions of the Board.

Resolved: (Cr Church/Mrs Conroy)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$410.53 is made to the Te Kohanga School towards the maintenance of the school pool for community use.

CARRIED on the voices

OTCBI611/11/6

Application for Funding – Pukekawa Boys & Girls Agricultural Club
Agenda Item 12.5

Mrs Horsfall answered questions of the Board.

Resolved: (Crs Church/Main)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$2,875.00 is made to the Pukekawa Boys & Girls Agricultural Club towards the cost of the upgrade of the project.

CARRIED on the voices

OTCBI611/11/7

Application for Funding – Queens Redoubt Trust
Agenda Item 12.6

This item was withdrawn from the agenda.

Application for Funding – Sunset Beach Life Guard Service Inc
Agenda Item 12.7

Mr Beattie answered questions of the Board.

Resolved: (Cr Church/Mr Petersen)

THAT the report from the General Manager Strategy & Support be received;

AND THAT an allocation of \$2,000.00 is made to the Sunset Beach Lifeguard Service Inc. towards the cost of the lifeguard programme over the summer of 2016/2017.

CARRIED on the voices

OTCBI611/11/8

Youth Engagement Update
Agenda Item 12.11

Resolved: (Cr Church/Mr Jackson)

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT the **Community Board** agrees to identify youth mentors to support the youth action groups and youth representatives;

AND FURTHER THAT any new issues identified in the Youth Action Group's Quarterly Reports that the Committee agrees on, be added to the Community Board's Works and Issues report so that progress on implementation can be monitored;

AND FURTHER THAT the Community Board note that it will be requested to consider appointing two youth representatives to the Committee in early 2017.

CARRIED on the voices

OTCBI611/11/9

Project Accountability Forms
Agenda Item 12.8

Resolved: (Cr Church/Mr Petersen)

THAT the report from the **General Manager Strategy & Support** be received;

AND THAT the Board notes that the following amounts have been spent:

- \$7,910.19 Naike Community Incorporated Society – roof upgrade;
- \$4,099.99 Tuakau Lions Club – Christmas flags and decorations;
- \$1,000.00 Tuakau Lions Club – Christmas Parade;
- \$4,000.00 Sunset Beach Lifeguard Service – Lifeguard programme 2015/2016;
- \$309.57 Te Kohanga School – pool chemicals;
- \$1,300.00 Glen Murray Community Equestrian Centre – upgrade the access way;
- \$4,000.00 Onewhero Rugby Club – building consent fees;
- \$2,808.44 Adult Literacy Trust – programme resources.

CARRIED on the voices

OTCBI611/11/10

There being no further business the meeting was declared closed at 6.34pm.

Minutes approved and confirmed this day of 2016.

BB Cameron

CHAIRPERSON

Minutes 2016/OTCB/161107 OTCB Minutes