

**MINUTES** of a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia held on **TUESDAY 16 AUGUST 2016** commencing at **9.00am**.

**Present:**

Cr DW Fulton (Chairperson)  
His Worship the Mayor Mr AM Sanson  
Cr JC Baddeley  
Cr JA Church  
Cr R Costar  
Cr JM Gibb  
Cr WD Hayes  
Cr SD Lynch [*until 11.49am*]  
Cr RC McGuire  
Cr LM Petersen  
Cr JD Sedgwick  
Cr NMD Smith  
Cr MR Solomon  
Cr GS Tait

**Attending:**

Mr GJ Ion (Chief Executive)  
Ms S Duignan (General Manager Customer Support)  
Mr T Harty (General Manager Service Delivery)  
Mrs W Wright (Committee Secretary)  
Mr C Clarke (Roading Manager)  
Ms AM D'Aubert (Consents Manager)  
Mr R MacCulloch (Regulatory Manager)  
Mrs A Parquist (Customer Delivery Manager)  
Mr C Birkett (Monitoring Team Leader)  
Mr M Balloch (Building Quality Manager)  
Mr G Bailey (Open Spaces Operations Team Leader)  
Mr G Boundy (Senior Environmental Planner)  
Mr R Bullock (NZTA)

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Crs Sedgwick/Church)**

**THAT** the agenda for a meeting of the Policy & Regulatory Committee held on Tuesday 16 August 2016 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 7 which shall be discussed with the public excluded;

**AND FURTHER THAT** in accordance with Standing Order 3.7.2 the order of business be changed with agenda items 7.3 [*Draft Plaques, Memorials and Monuments Policy*], 7.6 [*Draft Grass Verge Policy 2016*], 7.11 [*Delegated Resource Consents Approved for the months of June and July 2016*] and 7.14 [*Hauraki Gulf Forum Governance Review Update*] be discussed at an appropriate time during the course of the meeting.

**CARRIED on the voices**

**P&R1608/01**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Hayes/Sedgwick)**

**THAT** the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 21 June 2016 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**P&R1608/02**

## **MATTERS ARISING FROM THE MINUTES**

There were no matters arising from the minutes.

## **RECEIPT OF HEARING MINUTES OF DECISIONS**

P&R Hearing (Proposed Cemeteries Bylaw 2016) held on Monday 20 June 2016  
Agenda Item 6.1

**Resolved: (Crs Gibb/Costar)**

**THAT** the minutes of the hearing by the Policy & Regulatory Committee – Proposed Waikato District Council Cemeteries Bylaw 2016 - held on Monday 20 June 2016 be confirmed as a true and correct record of that hearing.

**CARRIED on the voices**

**P&R1608/03/1**

P&R Hearing (Proposed Beaches and Reserves Bylaw 2016) held on Wednesday 22 June 2016  
Agenda Item 6.2

**Resolved: (Crs Sedgwick/Hayes)**

**THAT the minutes of the hearing by the Policy & Regulatory Committee – Proposed Waikato District Council Proposed Beaches and Reserves Bylaw 2016 – held on Wednesday 22 June 2016 be confirmed as a true and correct record of that hearing.**

**CARRIED on the voices**

**P&R1608/03/2**

P&R Hearing (Proposed Trade Waste and Wastewater Bylaw 2016) held on Wednesday 29 June 2016  
Agenda Item 6.3

**Resolved: (Crs Baddeley/Costar)**

**THAT the minutes of the hearing by the Policy & Regulatory Committee – Proposed Waikato District Council Trade Waste and Wastewater Bylaw 2016 – held on Wednesday 29 June 2016 be confirmed as a true and correct record of that hearing.**

**CARRIED on the voices**

**P&R1608/03/3**

P&R Hearing (Proposed Freedom Camping Bylaw 2016) held on Wednesday 6 July 2016  
Agenda Item 6.4

**Resolved: (Crs Gibb/Church)**

**THAT the minutes of the hearing by the Policy & Regulatory Committee – Proposed Waikato District Council Freedom Camping Bylaw 2016 – held on Wednesday 6 July 2016 be confirmed as a true and correct record of that hearing.**

**CARRIED on the voices**

**P&R1608/03/4**

## **REPORTS**

Draft Plaques, Memorials and Monuments Policy  
Agenda Item 7.3

The Open Spaces Operations Team Leader gave a verbal overview and answered questions by the Committee.

**Resolved: (Crs Lynch/Sedgwick)**

**THAT the report of the General Manager Service Delivery be received;**

**AND THAT the Committee approves the Plaques, Memorials and Monuments**

**Policy for adoption at the next Council Meeting on 12 September 2016.**

**CARRIED on the voices**

**P&R1608/04/1**

Draft Grass Verge Policy 2016

Agenda Item 7.6

The Open Spaces Operations Team Leader gave a verbal overview and answered questions by the Committee.

**Resolved: (Crs Church/Lynch)**

**THAT the report of the General Manager Service Delivery be received;**

**AND THAT the Grass Verge Policy be amended and reported to the Council Meeting on 12 September 2016;**

**AND FURTHER THAT Staff provide an Annual Progress Report to Council with the intention of reducing the amount of grass verge maintenance to zero, within three years.**

**CARRIED on the voices**

**P&R1608/04/2**

Cr Sedgwick requested her dissenting vote be recorded.

Summary of Applications Determined by the District Licensing Committee

Agenda Item 7.1

**Resolved: (Crs Lynch/Smith)**

**THAT the report from the General Manager Customer Support - be received.**

**CARRIED on the voices**

**P&R1608/04/3**

Feedback and recommendations based on early engagement on the Waikato Regional Transport Committee's Speed Management Project

Agenda Item 7.2

The Roding Manager gave an overview of the report and answered questions from the Committee. Mr Bullock (NZTA) clarified some points and answered questions from the Committee.

**Resolved: (Crs Church/Sedgwick)**

**THAT the report from the General Manager Service Delivery, and the Waikato Regional Transport Committee be received;**

**AND THAT** the feedback received from this trial be incorporated into the district wide review of the Speed Limits Bylaw 2011 in early 2017.

**CARRIED on the voices**

**P&R1608/04/4**

Amendments to Delegations Register

Agenda Item 7.4

The Chief Executive gave an overview of this item and answered questions from the Committee.

**Resolved: (Crs Costar/Petersen)**

**THAT** the report from the Chief Executive be received;

**AND THAT** Council approves the amendment to the Delegations Register to allow the General Manager Service Delivery and the Roading Manager to act in respect of all matters under the Land Transport Rule: Traffic Control Device 2004.

**CARRIED on the voices**

**P&R1608/04/5**

Amendment to Chief Executive's Delegation

Agenda Item 7.5

The Chief Executive clarified the intent for this request.

**Resolved: (Crs Smith/Tait)**

**THAT** the report from the General Manager Strategy & Support be received;

**AND THAT** the Policy & Regulatory Committee recommends to Council that it delegates to the Chief Executive the approval of delegations (including financial) for all positions;

**AND FURTHER THAT** any such delegations are a subset of the delegations available to the Chief Executive and that financial delegations are at levels lower than those available to the Chief Executive.

**CARRIED on a show of hands, 8 voting in FAVOUR and 6 voting AGAINST**

**P&R1608/04/6**

Review of Water Supply Policies

Agenda Item 7.7

The General Manager Service Delivery gave an overview of this item and answered questions from the Committee.

**Resolved: (Crs Gibb/Costar)**

**THAT** the report of the General Manager Service Delivery be received;

**AND THAT** the revised water supply policy is referred to Council for approval and the existing water supply policies **WDC 04/53/3/2, WDC1008/05/1/2, WDC05/33/1/3 and WDC04/53/3/2** are rescinded.

**CARRIED on the voices**

**P&R1608/04/7**

Year-end Report  
Agenda Item 7.8

The General Manager Customer Support gave an overview of this item. The following staff answered questions from the Committee: the Consents Manager, the Building Quality Manager, the Chief Executive, the Regulatory Manager and Customer Delivery Manager.

**Resolved: (Crs Lynch/Hayes)**

**THAT** the report from the **General Manager Customer Support - be received.**

**CARRIED on the voices**

**P&R1608/04/8**

Delegated Resource Consents Approved for the months of June and July 2016  
Agenda Item 7.11

The Consents Manager answered questions from the Committee.

**Resolved: (Crs Gibb/Smith)**

**THAT** the report of the **General Manager Customer Support – dated 4 August 2016** be received.

**CARRIED on the voices**

**P&R1608/04/9**

Designation of parks for electric charging station  
Agenda Item 7.9

The Monitoring Team Leader gave an overview and answered questions from the Committee.

**Resolved: (Crs Smith/Baddeley)**

**THAT** the report from the **Group Manager Customer Support** be received;

**AND THAT** Council supports the establishment of electric charging stations in Raglan and elsewhere in the District;

**AND FURTHER THAT** staff discuss the detail with WEL noting preferred Attachment 2 in the agenda report but not excluding other options.

**CARRIED on the voices**

**P&R1608/04/10**

2016 Meeting Calendar  
Agenda Item 7.10

**Resolved: (Crs Petersen/Smith)**

**THAT the report from the Chief Executive – be received.**

**CARRIED on the voices**

**P&R1608/04/11**

Local Government New Zealand Conference 2016  
Agenda Item 7.12

The Chief Executive gave an overview of the content of the Conference.

**Resolved: (Crs Church/Costar)**

**THAT the report from the Chief Executive be received;**

**AND THAT Council write to LGNZ expressing an expectation that remits are presented early enough to Councils with at least 14 days' notice to enable Councils to consider the matters prior to the meeting.**

**CARRIED on the voices**

**P&R1608/04/12**

Hauraki Gulf Forum Governance Review Update  
Agenda Item 7.14

The Chief Executive gave an overview of this item. The Senior Environmental Planner answered questions from the Committee.

**Resolved: (Crs Smith/Costar)**

**THAT the report from the Chief Executive be received;**

**AND THAT our representative is authorised to present the views of this Council at the Forum Review:**

- **Representation of the Forum (balance of Mana Whenua and elected representatives)**
- **Minister of Conservation appointments and NGO's to be advisers and not members of this Forum.**

**CARRIED on the voices**

**P&R1608/04/13**

Review of Remuneration Policies  
Agenda Item 7.13

The Chief Executive gave an overview of this item.

**Resolved: (His Worship the Mayor/Cr Church)**

**THAT the report from the General Manager Strategy & Support be received;**

**AND THAT the Staff Remuneration and Employment Policy, and Chief Executive Remuneration and Employment Policy be referred to Council for approval, and the existing Staff Remuneration and Employment Policy, Chief Executive Remuneration and Employment Policy, and Management Consultant Policy be rescinded.**

**CARRIED on the voices**

**P&R1608/04/14**

Cr Smith requested his dissenting vote be recorded.

**EXCLUSION OF THE PUBLIC**

Agenda Item 8

**Resolved: (Crs Gibb/Tait)**

**THAT the report of the Chief Executive – *Exclusion of the Public* – be received;**

**AND THAT the public be excluded from the meeting during discussion on the following items of business:**

**P&R1608/05**

**REPORTS**

**a. Chief Executive's Business Plan**

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

**Reason for passing this resolution to withhold exists under:**

**Ground(s) under section 48(1) for the passing of this resolution is:**

**Section 7(2)(a)**

**Section 48(d)**

*Resolutions P&R1608/05 – P&R1608/06 are contained in the public excluded section of these minutes.*



