

Agenda for a meeting of the Te Kauwhata Community Committee to be held at the St John Hall, 4 Baird Ave, Te Kauwhata on **WEDNESDAY, 30 NOVEMBER 2022** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

An apology from Ms Toni Grace for non-attendance has been received.

2. CONFIRMATION OF STATUS OF AGENDA

3. ELECTION OF COMMITTEE AND OFFICE HOLDERS

4. PUBLIC FORUM

5. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

6. CONFIRMATION OF MINUTES

Meeting held on Wednesday, 7 September 2022 2

7. ACTIONS

8. REPORTS

- | | | |
|-----|--|---------------|
| 8.1 | Lakeside Development Neighbourhood Playgrounds Design Project – Programme Manager Kāinga Ora | <i>Verbal</i> |
| 8.2 | Proposed Blunt Road Walkway | 10 |
| 8.3 | Te Kauwhata Works & Issues Report | 15 |
| 8.4 | Discretionary Fund Report | 27 |
| 8.5 | Schedule of Meetings 2023 | 30 |
| 8.6 | Councillor’s Report | <i>Verbal</i> |

GJ Ion
CHIEF EXECUTIVE

| | |
|---------------------|--|
| To | Te Kauwhata Community Committee |
| Report title | Confirmation of Minutes |
| Date: | Friday, 25 November 2022 |
| Report Author: | Rosa Leahy, Democracy Advisor |
| Authorised by: | Gaylene Kanawa, Democracy Manager |

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Te Kauwhata Community Committee (TKCC) held on Wednesday, 7 September 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Te Kauwhata Community Committee held on Wednesday, 7 September 2022 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – TKCC Minutes – 7 September 2022

MINUTES of a meeting of the Te Kauwhata Community Committee held at St John's Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY, 7 SEPTEMBER 2022** commencing at **7.00pm**.

Present:

Ms T Grace (Chairperson)
Cr JD Sedgwick
Mr J Cunningham
Mr T Hinton
Mr B Weaver
Mrs A van de Munckhof
Mr C Howells
Ms J Allport (Secretary)

Attending:

Tofeeq Ahmed (Kainga Ora Programme Manager – Placemaking)
Marlene Raumati (WDC candidate)
Jason Marconi (WDC)
Pamela Storey (WRC)
Tremayne Thompson (WDC candidate)
His Worship, Mayor Allan Sanson

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Cunningham/Mr Hinton)

THAT the agenda for the meeting of the Te Kauwhata Community Committee held on **Wednesday 7 September 2022** be confirmed and all items therein be considered in open meeting, with the inclusion of two additional speakers (**Mr Ahmed and Ms Storey**).

AND THAT all reports be received.

CARRIED

TKCC2209/01

DISCLOSURES OF INTEREST

Mr Hinton advised members of the Committee that he would declare a financial conflict of interest in item 5.2 [*Works and Issues Report*]. All standard disclosures as per the Disclosure of Conflict Register stands.

CONFIRMATION OF MINUTES

Agenda Item 6.3 Village Playground Car Park email: Committee members were unable to open the email. Mr Ramduny advised that this would be resent to Committee members.

ACTION: Mr Ramduny to resend the email.

Resolved: (Mr Weaver/Mrs de Munckof)

THAT the minutes of the meeting for the Te Kauwhata Community Committee, held on Wednesday, 3 August 2022, be confirmed as a true and correct record.

CARRIED

TKCC2209/02

List of Actions from previous Meeting

| Item | Who To Action | Status |
|---|---|--------------------|
| Council has been asked by the Committee to provide more information regarding the carpark works in the Te Kauwhata Playground. | Vishal Ramduny | Action in progress |
| Domain Walkway <ul style="list-style-type: none"> ▪ Assess the walkway loop location. ▪ Final map to Ed McVicar (copied to Megan May) showing the precise location of the walkway ▪ Cr Sedgwick to meet with Ed McVicar to finalise the location of the walkway. | Mr Hinton and Mr Cunningham Mr Hinton Cr Sedgwick | Outstanding |
| A&P Show Funding - Jason Marconi to follow up on the A&P Show funding (\$5,000-\$6,000) | Jason Marconi | Outstanding? |
| Clarity has been sought on the use and expenditure of the funds that were allocated to the Te Kauwhata Community Events Committee in 2021 for the Christmas parade but could not be used since the parade did not take place due to COVID- | Toni Grace | Outstanding |

| | | |
|--|---------------------------|-------------|
| 19. Toni Grace to follow up with the Te Kauwhata Events Committee. | | |
| Community Gardens: Letters of thanks from TKCC to be written to TK Lions (installation), Barakats (donation of materials), Prashant Patel (donation of materials). | Toni Grace/Jeanie Allport | Outstanding |

REPORTS

Lakeside Development Engagement Plan (Tofeeq Ahmed, Verbal)

Agenda Item 6.1.

- Kainga Ora are preparing a community engagement plan which, when finalised, will be presented to TKCC. A map was provided for the Committee's information.
- Engagement with the community will be undertaken to ascertain the type of playground that is wanted by residents.
- Cr Sedgwick suggested WDC playground staff be contacted to ensure the neighbourhood playground and the planned destination playground will complement each other.
- Mr Ahmed identified a list of the stakeholders. The Committee suggested that Toi Ako and Sport Waikato be included.
- Community workshops and an on-line questionnaire had been suggested as ways to communicate with stakeholders.
- Mrs Allport suggested an on-site event could be considered.
- Ms Grace requested that communication with the Committee be done via email.
- Draft plan will be issued in November with the final plan will be February. Hard copies could be made available at the TK library.
- Mr Ramduny suggested that even though mana whenua engagement is separate to include them in invitations to events around the playgrounds.
- Please refer to presentation attached.

Pamela Storey, WRC Councillor

- Cr Storey advised she sent an email to committee members in July advising them of the public transport survey. The survey is now closed and the outcome to be reported to council at the final councillor's meeting.
- Community workshops were held around freshwater policy review which included an on-line workshop. Plan Change 1 occurred in 2013 which is still being appealed in the Environment Court. The freshwater policy review has been triggered by the national freshwater policy statement.
- Now seeking EoI's for citizens' Reference Groups which will be arranged by the freshwater management units (Te Kauwhata is within Waipa/Waikato Group). Will be c12 people per reference group. There will be c5 meetings over next 12 months to provide individuals with the opportunity to 'dive deeper'.

Discretionary Fund Report to 24 August 2022

Agenda Item 6.2

The report was received. Cr Sedgwick requested that the donation for playground equipment is signalled to WDC's Parks Department so the funding can be incorporated into the costs for new playground equipment.

ACTION: Ms Grace to send an email to Mark Janssen at Parks Department and to cc Mr Ramduny confirming the funding which would include the cost of a plaque that acknowledged the donor.

Te Kauwhata Works & Issues Report – August/September 2022

Agenda Item 6.3.

The report was received [TKCC2209/02] and the following discussion was held:

- Dog Exercise Area: Mr Hinton advised the equipment would be installed shortly.
- Walkway at end of Blunt Road: WDC working with Frame Group and DOC in relation to the boardwalk to ensure that all requirements are met.
- Te Kauwhata Village Green Playground: Mr Ramduny advised HEB Construction had been appointed to undertake the works which will commence in September.

Te Kauwhata Domain Plan:

- Walkway and fitness trail: It was requested that the main street section be completed this year. Will then assess what funding is left and decide what is required. There is a further \$100,000 available in the 2022/23 year from the North Waikato fund. The design will account for 40-50% of the first tranche of funding. Altogether \$316,000 available plus the remnants of the \$62,000.
- Cricket Club Nets: Mr Marconi advised he has been working with Ed from WDC. Construction will commence next week with the contractor to be in touch with the community in relation to H&S, site visits etc. Mr Marconi advised that Jeff Lyons is the sole person involved in this project and could probably do with some support. Nets will be completed within a five-week timeframe weather permitting. Jeff has a plan to use the club as a feeder club for the Ngaruawahia Cricket Club.
- Outdoor Stage: On hold.
- Cameras: No update.
- Community Garden: Mr Hinton advised that the sign for the garden was installed today. The irrigation for the gardens will be installed once sourced from Auckland. The garden should be opening later on this month.
- Funding for Future Community Initiatives: After elections there will be opportunities to upskill to enable greater support to community initiatives. There is a total of \$100,000 available as seed funding which should be distributed as discrete bundles of \$10,000 as seed funding. Blue Print funding also available to a level of \$800,000 each year – first come first served. When gone it's gone for the year.

Councillor's Report

Agenda Item 6.4

Cr Sedgwick provided an update/reported on the following items:

- Local Alcohol Policy: had 63 responses from TK. The responses went into the draft of the policy which is out for consultation. Has agreed as a committee that the responses will be included in the hearings document. Cr Sedgwick urges the committee to make a submission to support the submission.

ACTION: Ms Allport will draft a submission on behalf of the Committee in support of the new Local Alcohol Policy.

- Construction of building next to the library: This is intended to be a bottlestore and a café however a liquor licence cannot be applied for until such time as the building has received its compliance certificate. Even under the existing (local alcohol) policy, it states that licences cannot be granted within the vicinity of schools, and further, the new policy will include libraries. Mayor Allan added that we are one of the few communities that have an operative LAP which means that we have set the number of off-licences.
- Review of freedom camping by-laws: due for review however waiting for MBIE to advise the Council as to their position on sustainable freedom camping. When it comes up for submission the existing area needs to be reduced in size.
- Matahura Marae hui. Excellent discussion as to how to deal with the disposal of wastewater from the new wastewater treatment plant. Two serious options that are being investigated are: to return the waste back to the river; and to move the waste by pipe south of Rangiriri and discharge to land however looked at direct injection into pumice reserve where WDC has land. Iwi were happy with either option. Looking at cost comparison.
- Raglan Airfield: three iwi owners. Land was secure for a runway in 1939. Turns out that land was 'fee simple' and WDC owned. The land has a reserve status and to remove the status need to consult with the community.
- Three Waters Update: WDC has been on a journey in relation to water reforms. There was an opportunity for Waikato Regional Council, Waipa and Waikato District Councils combining which showed up to \$500 million in savings over 28 year. WDC has joined up with Watercare.
- Candidate's meeting next Wednesday night. Flyers are to be put up in shops etc.

ACTION: Mr Hinton will post on social media advising of the 'meet the candidates' evening and will organise tea, coffee and biscuits.

Chairperson's Report

Agenda Item 6.5.

- Ms Grace advised she is having computer/internet issues and that she should be contacted via text in the first instance.
- Distributed gifts to departing committee members Mr Weaver and Ms Allport and also to Cr Sedgwick who is not standing again for council.
- Ms Grace expressed her gratitude to the members and Cr Sedgwick for her hard work over the past 12 years.

Outgoing Mayor's Comments

- The Mayor expressed his gratitude to the Committee and advised he had always enjoyed working with the Committee members.
- He also expressed his gratitude to Cr Sedgwick and acknowledged her commitment to the Te Kauwhata community.
- The Mayor advised his stand-out highlights were the Huntly by-pass and getting the Sleepyhead development over the line.

Meeting closed at 8.40 pm

Minutes approved and confirmed this day of September 2022.

CHAIRPERSON

| | |
|---------------------|--|
| To | Te Kauwhata Community Committee |
| Report title | Proposed Blunt Road Walkway – Next step |
| Date: | 30 November 2022 |
| Report Author: | Cory Cullen, Community Projects Manager |
| Authorised by: | Vishal Ramduny, Strategic Initiatives & Partnerships Manager |

1. Purpose of the report

Te Take moo te puurongo

For the Te Kauwhata Community Committee to decide on the next step for the proposed Blunt Road walkway.

2. Report

Whakaraapopotanga matua

In 2013 the Te Kauwhata Community Committee (‘the Committee’) initiated a proposal for the development of a boardwalk walkway at the end of Blunt Road and adjacent to the Whangamarino Wetland. A section of the walkway would traverse through the wetland. The Committee subsequently approved \$150,000 from the North Waikato Development Reserve Budget for this project.

The walkway is intended to be used mainly by residents for active and passive recreation purposes and is expected to become more popular as the route is expanded. Most of the preferred route is within the road reserve or on KiwiRail land. One remaining section of the proposed route traverses through private land (which required discussions and the consent of the landowners) and through the Whangamarino Wetland.

The walkway was conceptualised together with the use of existing footpaths through Te Kauwhata town centre. It would provide an easy walking or cycling loop as well as an attractive amenity for the local community. It would also be a local attraction for visitors to Te Kauwhata.

A project team was established which was made up of Community Committee members, led by John Cunningham. The project team had created a 1.2km long

shared walkway / cycleway in Te Kauwhata, between the north end of Saleyard Road and the north end of Blunt Road. An open drain was also subsequently created on Council land, between the community constructed walkway and the boundary of Aparangi Village. Due to lack of maintenance, the open drain fails to function resulting in flooding on neighbouring properties. The risk is that continued flooding will impact the walkway.

Internal investigations have been carried out to establish if the drain was created as part of the Aparangi Village development to alleviate flooding from a retention pond on the property or as part of the formation of the walkway. However, it is unclear when the drain was 'constructed' and its intended function. However, it has since become the responsibility of Waikato District Council by default.

Council's internal investigations have confirmed there has been no consent application or any records of earthworks relating to the installation of the open drain. Council's Reserves Planners understand that Resource Consent for the open drain may have to be applied for retrospectively. The Planners have advised that further investigations by planning experts must be undertaken in consultation with Waikato Regional Council to identify any consent conditions.

In 2016 Waikato District Council inherited the project through accountability to rectify non-compliant works previously carried out during the construction of the walkway. The Council project team undertook planning assessments and design phases to complete the construction of the walkway, aligning to the existing District Plan and building consenting rules at the time. The project however did not progress.

In 2018 consenting requirements under the District Plan were investigated establishing three options that would meet compliance and regulations to construct a walkway/boardwalk to complete the link to Blunt Road. However, since the time of their assessment the decisions version of the Waikato District Plan has been notified. It was also advised that consultation with Waikato Regional Council is essential to establish additional consenting requirements.

A planner was engaged in 2020 to provide a Preliminary Planning Assessment. The assessment highlighted that consent will be required from Waikato Regional Council under the provisions of the National Environmental Standard for Freshwater Management. The assessment also contained further comments relating to parties that consultation should be undertaken with such as local Iwi and qualified subject matter experts.

In 2022, a new design was undertaken aligning with the new rules and standards, to support a Resource Consent application. A construction cost estimate was provided based on the design and proved the cost to be significantly higher than

the existing budget. This revised and increased cost has necessitated a reassessment of the viability of the project.

The additional costs related to the resource consent application process and further engagement of relevant experts to support a consent application for the construction of a walkway/boardwalk, have resulted in a funding shortfall. In addition, assessments of the open drain and the potential for a retrospective resource consent application will also impact the existing budgets.

The Committee will therefore need to decide on the next step. Two options are:

1. To investigate alternative funding sources to complete the project or
2. To reallocate committed funds to another project in Te Kauwhata that may be more easily delivered.

An alternative project identified as benefiting from additional funding is the Te Kauwhata Domain walkway. The additional funds could add to what is currently proposed and add improvements to surfacing and offer additional features along the length of the walkway such as play or fitness items.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Te Kauwhata Community Committee:

a. Receives the report.

b. Agrees that alternative funding sources to complete the project be investigated by the Committee (acknowledging the additional costs related to the resource consent application process and the need for the engagement of relevant experts and for consultation with mana whenua)

OR

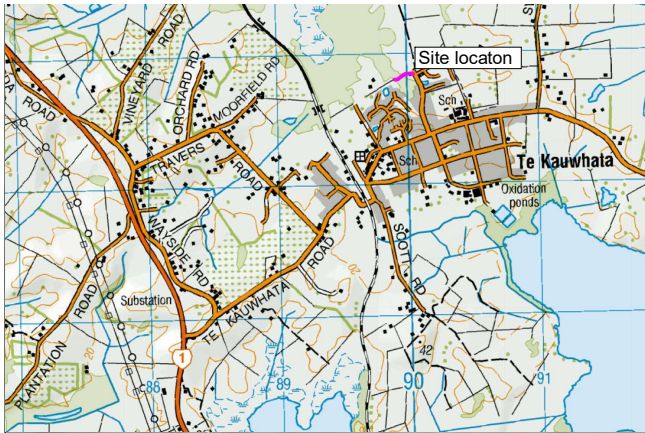
c. Agrees to reallocate committed funds from the Blunt Road walkway project to another project in Te Kauwhata.

4. Attachments

Ngaa taapirihanga

Attachment 1: Location Plan Proposed

Attachment 2: Cost Breakdown



| Rev | Date | Amendment | Drawn |
|-----|------|-----------|-------|
| | | | |



| Legend | |
|--------|--------------------------------|
| | New 2.0m wide aggregate path |
| | New 2.0m wide timber boardwalk |
| | New 2.0m wide timber bridge |

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Waikato
 DISTRICT COUNCIL
 Te Kaitiaki o Te Kaitiaki o Waikato

PROJECT
BLUNT ROAD WALKWAY

TITLE
OVERALL PLAN

| | |
|--------------------------------|---------------------------------|
| SCALE Plan Scale 1:500 @ A3 | Date: JULY 2022 |
| DRAWN SLM | FGL JOB 22/026 |
| APPROVED DK | REV DRAWING 22/026 SHT 00 |

Blunt Road Walkway, Te Kauwhata Cost Breakdown Summary

| Scope | | | |
|--|----------------------|-------------------|-----------------------|
| 74.5m Aggregate Pathway & 90m Boardwalk Structure | \$ | 144,000.00 | \$ 419,872.00 |
| | | Allocated Budget | Actual |
| Planning Design Consent Lodgement | | | |
| Design, Specifications & Cost Estimation | \$ | | 11,700.00 |
| Site Survey, Coordination, Assessment Reporting | \$ | | 9,342.00 |
| Final Consent Documentation & Lodgement | \$ | | 13,000.00 |
| Consent | | | |
| Resource Consent - <i>Circa \$40k-\$60k</i> | \$ | | 60,000.00 |
| | | Sub-total: | \$ 94,042.00 |
| Construction | | | |
| Project Management - <i>Circa \$60k</i> | \$ | | 60,000.00 |
| Construction - Pathway & Boardwalk <i>-5% +15%</i> | \$ | | 231,130.00 |
| Contingency 15%: | \$ | | 34,700.00 |
| | | Sub-total: | \$ 325,830.00 |
| ESTIMATED PROJECT COST: | | Total: | \$ 419,872.00 |
| CLOSING BALANCE: | | | -\$ 275,872.00 |
| BREAKDOWN: | Total: | | Per m2: |
| Aggregate Pathway | \$ 19,980.00 | \$ | 270.00 |
| Boardwalk Structure | \$ 206,150.00 | \$ | 2,290.56 |
| Combined Total <i>incl. contingency</i> | \$ 265,830.00 | \$ | 2,953.67 |

Note: *Not including cost to date - Sept 2022*

Open Meeting

| | |
|---------------------|--|
| To | Te Kauwhata Community Committee |
| Report title | Te Kauwhata Works and Issues Report |
| Date: | 30 November 2022 |
| Report Author: | Vishal Ramduny, Strategic Projects Manager |
| Authorised by: | Vishal Ramduny, Strategic Projects Manager |

1. Purpose of the report Te Take moo te puurongo

The purpose of this report is to update the Committee on works and issues arising from the previous meeting.

2. Staff recommendations Tuutohu-aa-kaimahi

That the report from the Strategic Projects Manager be received.

3. Attachments Ngaa taapirihanga

Attachment 1 – Works and Issues Report – October/November 2022

16
TE KAUWHATA COMMUNITY COMMITTEE
WORKS & ISSUES REPORT
FOR MEETING OF 30 NOVEMBER 2022

| | Works/Initiative | Council Actionee | Timeline and progression of works and issues | Status update |
|-----------|--|-------------------------|---|--|
| 1. | Dog exercise area - Benches - Dog agility equipment | Megan May | <p>Meeting of 3 August 2022</p> <p>Tim advised that he has been in touch with both the Te Kauwhata College and the Lions Club. The community garden is completed. The Lions Club and Menshed are working together to install some of the old equipment from the Te Kauwhata Playground in the dog park. Installation is expected to happen in October/November 20232022.</p> <p>Meeting of 7 September 2022</p> <p>Tim Hinton advised that the installation works is expected to be completed by November 2022.</p> | <p>Meeting of 30 December 2022</p> <ul style="list-style-type: none"> ▪ Tim Hinton to provide a verbal update. |
| 2. | Te Kauwhata walkway at the end of Blunt Road and adjacent to the Whangamarino Wetlands. (Note: \$150,000 from the North Waikato Development Fund has been allocated to this project with other funding sources being looked at by the Committee). | Paul McPherson | <p>Meeting of 3 August 2022</p> <p>Following discussions with Waikato Regional Council, recent additional consenting requirements, <i>Resource Management (National Environmental Standards for Freshwater) Regulations 2020</i> the construction of wetland utility structures is a Restricted Discretionary Activity and now trigger a consent for these works.</p> <p>With a resource consent now required, a higher level of design and scheduling/specifications have been necessary. Frame Group have been commissioned to refine the boardwalk design. They are due to come back with two design options by the end of July. One is a</p> | <p>Meeting of 30 December 2022</p> <p>Please see separate report in the agenda (Cory).</p> |

| | Works/Initiative | Council Actionee | Timeline and progression of works and issues | Status update |
|----|--------------------------|------------------------------|---|--|
| | | | <p>lowest cost approach, and a second which allows a wider and slightly stronger boardwalk to cater for a maintenance vehicle being a side-by-side or quad bike and trailer, for weed control and general track maintenance.</p> <p>Also, some previous track work done to the west of the proposed boardwalk requires resource consent for some of the drainage/culvert works. Some of the physical works will need to be revisited and improved to meet requirements. The resource consenting will be included in the consent now needed for the boardwalk works. These changes will entail some delay, however, works would not have been expected to commence until spring, so the delay is expected to be minimal.</p> <p>Meeting of 7 September 2022</p> <p>The Project Team are currently working with Frame Group; WRC; DOC; Ecologist and planners Potentialis on the design of the boardwalk to ensure Waikato Regional consent requirements are being met. As the project progresses, key stakeholders are being updated.</p> | |
| 3. | Village Green Playground | Corey Cullen and Mark Jansen | <p>Meeting of 1 June 2022</p> <p>Detailed design of the playground has been completed and is currently sitting with HEB Construction for pricing.</p> <p>Meeting of 3 August 2022</p> | <p>Meeting of 30 November 2022</p> <p>See Project Update below.</p> |

| | Works/Initiative | Council Actionee | Timeline and progression of works and issues | Status update |
|--|------------------|------------------|---|---------------|
| | | | <ul style="list-style-type: none"> • HEB Construction have supplied pricing back. • NTC has been issued to HEB Construction for Playground equipment so they can place order with Suppliers. • Plan/scope has been provided to HEB for the carpark works and price has been supplied. • Next Segment of Works Planned: Working through the pricing schedule with HEB. <p>Meeting of 7 September 2022 The Community Projects Team have met with HEB Construction to discuss pricing and future works. HEB Construction to review all pricing.</p> | |

4. Te Kauwhata Domain Projects and Action Plan

Background

TKCC resolved in 2021 that \$100K the North Waikato Development Fund be used as seed funding to seek further investment for the purposes of upgrading the domain, and in particular the walkway/fitness trail.

- There is \$62,000 allocated in year 2 of Council's Long-Term Plan (2021-2031) for improvements in the Domain, and \$216,112 for the Domain walkway.
 - Council will be renewing the Village Green Playground with some minor upgrades.
 - Kim Wood (Council's former Open Spaces Project Co-ordinator) convened workshops with both the Te Kauwhata Domain Committee and the Te Kauwhata Community Committee in late 2021 to co-design the Domain Concept Plan.
 - A Domain Projects and Action List was developed in April 2022.
 - The project is now in planning phase.
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| <p>4.1. Te Kauwhata Domain walkway and fitness trail</p> <p><u>Notes</u></p> <ul style="list-style-type: none"> ▪ \$100,000 allocated by TKCC. ▪ Costing of the concrete path has commenced together with identification of fitness equipment. ▪ \$216,000 allocated from WDC in the LTP available towards this project. ▪ May require a modest funding top up from the Blueprint allocation since the qualifications of seed funding have been well met. ▪ Note: the stretch between the top of Mahi path and across the 'daffodil' bank will be not concreted but become a mown path. | <ul style="list-style-type: none"> ▪ Tim Hinton and John Cunningham (for TKCC) ▪ Ed McVicar (for WDC) | <p>1 June 2022</p> <p>Walkway and fitness trail will be 450 metres at 2 metres wide. Cr. Sedgwick suggested given that the cost is far less than anticipated, the funding that had been set aside could be used for the likes of fitness equipment. Some seed funding could be set aside for the substantial part of the walkway. It was noted that the funding needs to be spent, or at least allocated, prior to 30 June 2023.</p> <p>Action 1: <i>Cr. Sedgwick to find out if there is a 'use by' date for any of the funds. There are \$62,000 set aside for improvements at the Domain.</i></p> <p>Action 2: <i>The track needs to be agreed by the Domain Committee and TKCC. (Pending).</i></p> <p>3 August 2022</p> <p>It was corrected that the length of the walkway and trail will be 450 metres and not 45 meters. Cost estimate for 400m is \$106k, based on \$132/m. Cr. Sedgwick indicated that the \$62,000 set aside for improvements to the Domain can be rolled over if unspent.</p> <p>The following actions were identified:</p> <ul style="list-style-type: none"> ▪ <i>Mr Hinton and Mr Cunningham to assess the walkway loop location.</i> ▪ <i>Mr Hinton to then send a map to Ed McVicar (copied to Megan May) showing the precise location of the walkway.</i> ▪ <i>Cr. Sedgwick to meet with Ed McVicar to finalise the location of the walkway.</i> | <p>Meeting of 30 November 2022</p> <p>The route has been confirmed. A full walkover with Tim Hinton has been done. Planned surfacing and scope completed and will become part of the walkways contract</p> |
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| | | <p>7 September 2022</p> <ul style="list-style-type: none">▪ Ed McVicar (Council's Open Spaces project Coordinator) confirmed that \$62,000 is available this financial year for the project.▪ \$216,000 is budgeted for 2023/2024 in Council's Long Term Plan.▪ The Te Kauwhata Community Committee has allocated \$100,000 from the North Waikato Development Fund.▪ Detailed design underway for the entire section. | |
|--|--|--|--|

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| <p>4.2. Te Kauwhata Domain cricket club nets</p> <p><u>Notes:</u></p> <ul style="list-style-type: none"> ▪ Community contact is Jeff Lyons (Cricket and Squash Club). ▪ TKCC is seeking \$10K from the WDC's Blueprint fund to use as seed funding and to apply for external funding. ▪ WDC to approve procurement, placement, and location of nets. | <ul style="list-style-type: none"> ▪ Courtney Howells (for TKCC) ▪ Jason Marconi (for WDC) | <p>May 2022 Courtney to contact Jason Marconi to process for this before applications can be made.</p> <p>1 June 2022 Jeff Lyons has requested two quotes for the nets (from Tiger Turf and Team Turf) and as at time of the meeting had not received these. Need confirmation of the seed funding.</p> <p>Action: Lianne van den Bemd to confirm with Jason Marconi that \$25,000 is available for this project for seed funding.</p> <p>3 August 2022 Jason Marconi has progressed this matter after discussions with Cr Sedgwick and it was confirmed that \$25,000 is available for the project from the Blueprint funds. The Cricket Club is not an incorporated society and therefore Jeff Lyons cannot apply for the blueprint funds directly. It was resolved that \$25,000 from the North Waikato Development Fund be used as top-up funding.</p> <p>7 September 2022</p> <ul style="list-style-type: none"> ▪ Jason Marconi indicated that construction of the nets was starting the week of 12 September 2022. | <p>Meeting of 30 December 2022</p> <p>Now fully completed and in use.</p> |
|--|--|---|--|

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|---|--|---|---|
| | | <ul style="list-style-type: none"> Jason will help the Committee with setting up a structure to access community funds after the local body elections. | |
| <p>4.3. Community outdoor stage</p> <p><u>Notes:</u></p> <ul style="list-style-type: none"> Location to be determined in conjunction with WDC. Cost estimates needed before applications for external funding can be made Seeking WDC Blueprint seed funding of \$20K as part of external funding applications. | <ul style="list-style-type: none"> Toni Grace (for TKCC) Jason Marconi (for WDC) | <p>1 June 2022</p> <p>Outdoor Stage: Lauren Hughes from the Community House was contacted but advised that she was not at a stage where she had anything to report and requested a meeting with Toni and/or Jeanie. A design however this cannot be finalised until such time as the location of the stage is confirmed. This project is to be put on hold for three months until such time Lauren can progress this project.</p> <p>Seed funding for stage deferred. Lianne suggested that WEL Energy Trust may be amenable to quick response funding.</p> <p>7 September 2022</p> <p>This matter is on hold until further notice.</p> | <p>Meeting of 30 November 2022</p> <p>This matter is on hold until further notice.</p> |
| <p>4.4. Cameras</p> <p><u>Notes:</u></p> <ul style="list-style-type: none"> The Rugby Club is happy to host cameras covering the car park, the freedom camping area, scout den and ultimately, the destination playground. Estimated costs \$12,000 linking to the police system. | <ul style="list-style-type: none"> TBC (for TKCC) Mario Vodanovich (for community) | <p>Mario Vodanovich to obtain quotes from Cornerstone and liaise with Jason Marconi (WDC).</p> <p>7 September 2022</p> <p>No update.</p> | <p>Meeting of 30 December 2022</p> <p>Mario Vodanovich to provide an update.</p> |

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| <ul style="list-style-type: none"> Funding available from the TKCC Discretionary Fund for \$10K. | | | |
| <p>4.5. Domain community garden project</p> <p><u>Notes:</u></p> <ul style="list-style-type: none"> Community House to lead the community garden project | <ul style="list-style-type: none"> Tim Hinton (for TKCC) Jo Gurnell (from Community House) | <p>May 2022</p> <ul style="list-style-type: none"> Identify sites in Fruit Forest along with WDC Determine what can be build and where Arrange building (Menshed/Lions/community) WDC Community Connections team to provide more fruit trees and bulbs during planting time for the Domain. <p>1 June 2022</p> <p>Tim Hinton met Jo in relation to what council rules are. Tim has met with the Lions Club who will be coming back to him in relation to the materials required to build six raised garden beds. He also advised that the community garden has also got support from Yates for seedlings and Carters are going to provide the topsoil and potting mix for planting. Huntly has 3,000 spare spring bulbs that will be planted around the Domian before the end of June. There are also some more fruit trees coming also which may be planted in the location of the new walkway into the Domain from Mahi Road.</p> <p>Action1: <i>Mr Hinton is to get quotes for raised garden beds (\$3,000 towards this project has been seed funded through Council's Placemaking budget).</i></p> <p>Action 2: <i>The Community Committee will need to liaise with Jason from the Community Development Team for the payment transfer when the project is</i></p> | <p>Meeting of 30 December 2022</p> <p>Verbal update to be provided by Tim Hinton.</p> |

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| | | <p><i>ready to start.</i></p> <p>3 August 2022</p> <p>Mr Hinton reported that the garden beds have been laid by the Lions Club and that \$3000 from Council's Placemaking Budget can be used for the irrigation. A Maaori herbal garden is being planned.</p> <p><i>Action: Letters of thanks from TKCC to be written to TK Lions (installation), Barakats (donation of materials), Prashant Patel (donation of materials).</i></p> <p>7 September 2022</p> <ul style="list-style-type: none"> ▪ Tim Hinton advised that the sign has been installed and that the irrigation gardens will be installed by the end of September. ▪ \$4500.00 was granted from the placemaking project. ▪ Tim to send Jason Marconi the invoice for the works. | |
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Community Projects Update (Update – 25 November 2022)

Te Kauwhata Playground

The Village Green playground works is now complete. Waikato District Council, Iwi and the Community came together on Friday 25th November to celebrate the opening of the playground. A karakia was performed by Iwi and a sausage sizzle was provided to all those that attended.

Blunt Road Walkway

Separate report is in agenda.

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| To | Te Kauwhata Community Committee |
| Report title | Discretionary Fund Report to 23 November 2022 |
| Date: | 30 November 2022 |
| Report Author: | Clyde Loader, Accountant |
| Authorised by: | Alison Diaz, Chief Financial Officer |

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Te Kauwhata Community Committee on the Discretionary fund spend to date, commitments and balance as at 23 November 2022

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Te Kauwhata Community receives the report for the Te Kauwhata Discretionary Fund and the North Waikato Development Funding report (showing as a separate attachment).

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 23 November 2022

Attachment 2 – North Waikato Development Fund report to 23 November 2022

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| TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023) |
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|-------------------------|
| As at Date: 23-Nov-2022 |
|-------------------------|

| | GL | 1.207.1704 |
|---|-----------|-------------------------|
| Commitments from Committee Meeting Minutes & Other Information | | |
| 2022/23 Annual Plan | | 4,198.00 |
| Carry forward from 2021/22 | | 30,612.00 |
| Total Funding | | <u><u>34,810.00</u></u> |
| Income | | |
| Total Income | | <u><u>-</u></u> |
| Expenditure | | |
| Total Expenditure | | <u><u>-</u></u> |
| Net Funding Remaining (excluding commitments) | | <u><u>34,810.00</u></u> |
| Commitments | | |
| 13-Feb-19 Further development of playgrounds TKCC1902/04 | | 5,000.00 |
| 04-Sep-19 Donation for playground equipment on the Village Green TKCC1909/04 | | 3,727.75 |
| 05-Feb-20 Further development of playgrounds TKCC2002/04 | | 3,000.00 |
| 05-Aug-20 Te Kauwhata Community Committee commit \$5000.00 towards security cameras in Te Kauwhata. TKCC2008/04 | | 5,000.00 |
| 02-Dec-20 Commitment of \$10,000.00 be made to Blunt Road Walkway TKCC2012/03 | | 10,000.00 |
| Total Commitments | | <u><u>26,727.75</u></u> |
| Net Funding Remaining (Including commitments) | | <u><u>8,082.25</u></u> |

NORTH WAIKATO DEVELOPMENT FUND (NWDF) REPORT 2022/23 (July 2022 - June 2023)

Te Kauwhata Allocation

As at Date: 23-Nov-2022

GL 1-999-8356

Resolutions from TKCC Committee Meeting Minutes & Other Information**2022/23 Annual Plan**

Carry forward from 2021/22

404,516.60

Total Funding**404,516.60****Income**

2022/23 Interest earned July - October 2022

5,330.09

Total Income**5,330.09****Expenditure****Total Expenditure**

-

Net Funding Remaining (excluding commitments)**409,846.69****Commitments**

| Date | Description | Resolution no | Amount |
|--|--|---------------|-------------------|
| | Te Kauwhata Committee supports the use of \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding the construction of the Te Kauwhata Blunt Road Walkway ; (Note: The Committee may not use all the \$150,000 commitment for the Blunt Road walkway). | TKCC2102/03 | 150,000.00 |
| | Te Kauwhata Committee supports the use of a further \$150,000 from the North Waikato Development Fund (NWDF) to assist in funding Te Kauwhata Domain lighting project and footpaths within the Domain . | TKCC2102/03 | 150,000.00 |
| 03-Nov-21 | (Note: that the Committee subsequently (at one of the meetings) adjusted this commitment to \$100,000 as part of a discussion the Works and Issues report). | | (50,000.00) |
| 10-Aug-22 | Te Kauwhata Community Committee allocated from the North Waikato Development Fund, \$25,000.00, towards the completion of the cricket nets | TKCC2208/03 | 25,000.00 |
| Total Commitments | | | 275,000.00 |
| Net Funding Remaining (Including commitments) | | | 134,846.69 |

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| To | Te Kauwhata Community Committee |
| Report title | Schedule of Meetings 2023 |
| Date: | Monday, 28 November 2022 |
| Report Author: | Rosa Leahy, Democracy Advisor |
| Authorised by: | Gaylene Kanawa, Democracy Manager |

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to seek the Committee’s approval to a proposed schedule of meetings for 2023.

2. Executive summary

Whakaraapopototanga matua

The Te Kauwhata Community Committee agreed to a meeting schedule whereby the Committee meets on a monthly basis, rather than a six-weekly meeting cycle (which aligned with the Council schedule of meetings). No Committee meetings are held in January April, July or October.

This meeting cycle will enable staff to have sufficient time between meetings to address actions and fully report back to the next Committee meeting.

Following confirmation of availability of Committee members in 2023 it is proposed to meet from 7:00pm on the following dates:

- Wednesday, 1 February 2023
 - Wednesday, 1 March 2023
 - Wednesday, 3 May 2023
 - Wednesday, 7 June 2023
 - Wednesday, 2 August 2023
 - Wednesday, 6 September
 - Wednesday, 1 November
 - Wednesday, 6 December.
-

If approved, staff will arrange for meeting invitations to be circulated to Committee members and other stakeholders.

3. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Te Kauwhata Community Committee approves the schedule of Committee meetings for 2023 as follows:

- **Wednesday, 1 February,**
- **Wednesday, 1 March,**
- **Wednesday, 3 May,**
- **Wednesday, 7 June,**
- **Wednesday, 2 August,**
- **Wednesday, 6 September,**
- **Wednesday, 1 November, and**
- **Wednesday, 6 December.**

noting that each meeting will be scheduled to commence at 7.00pm.

4. Attachments **Ngaa taapirihanga**

Nil
