



Agenda for a meeting of the Pokeno Community Committee to be held in the Pokeno Community Hall, Cnr Great South Road and Market Street, Pokeno on **TUESDAY, 6 DECEMBER 2022** commencing at **7.00PM**.

1. APOLOGIES AND LEAVE OF ABSENCE

- a) Introduction of New Councillor (Cr Vern Reeve – Tuakau-Pokeno Ward)

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The register of interests is no longer included on agendas; however, members still have a duty to disclose any interests under this item.

4. CONFIRMATION OF MINUTES

Meeting held on Monday, 12 September 2022

5. PUBLIC FORUM

6. CORRESPONDENCE

6.1 Inwards

6.2 Outwards

7. REPORTS

7.1 Councillors' Report *Verbal*

7.2 Works & Issues Report

7.3 Subcommittee Reports *Verbal*

7.3.1 Strategy & Growth/Pokeno Realm (*Adopt Report as Presented*)

7.3.2 Finance

7.3.3 Facilities

7.3.4 Events

7.3.5 Communications

7.3.6 Variation 3 Update – Proposed District Plan

7.4 Neighbouring Community Committees/Boards

- Mercer
- Onewhero-Tuakau

7.5 Other Business

8. KEY WORK PROGRAMMES

8.1 Main Street Upgrade

8.2 Pokeno Sports Park

8.3 Market Street Hub

8.4 Pokeno Water Supply

9. PCC ACTION LIST

9.1 Pokeno Cheer Supper

GJ Ion
CHIEF EXECUTIVE

To	Pokeno Community Committee
Report title	Confirmation of Minutes
Date:	29 November 2022
Report Author:	Elizabeth Saunders, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for the meeting of the Pokeno Community Committee held on Monday, 12 September 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for the meeting of the Pokeno Community Committee held on Monday, 12 September 2022 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – PCC Minutes, Monday, 12 September 2022

POKENO COMMUNITY COMMITTEE

Minutes of the meeting of Pokeno Community Committee held on Monday 12 September 2022 at 7.00 pm at Pokeno Hall.

Present:

Allen Grainger (Chair), Helen Clotworthy (Deputy Chair), Ginny Bullock (Secretary), Ric Odom, Tricia Burns,, Janet Baillie, Bronwyn Heath

Councillor: Stephanie Henderson

Visitors: Mayor Allan Sanson and his wife Trisha, Clive Morgan (WDC), Reuben Rink (WDC), Doug Rowe (Community Patrol), members of the public

Apologies

Councillor Jacqui Church, Barry Birchall

Moved: Janet Baillie, seconded Ric Odom

Chairman Allen Grainger asked attendees to stand and proposed a one minute silence in memory of HM Queen Elizabeth II

Allen also thanked Allan Sanson and Councillor Henderson for their service and in particular to the Pokeno community

Confirmation of Status of Agenda

Moved: Ginny Bullock, seconded Janet Baillie

Confirmation of previous minutes 01 August 2022

Moved: Ric Odom, seconded Allen Grainger

Disclosures of interest

The register of disclosures of interests is no longer included on agendas but PCC members still have a duty to disclose any interests under this item to the Chairman

PUBLIC FORUM

Tennis club

Presented by Bronwyn Heath

Recent Pups in Parks was very successful and raised some funds for the Tennis club. Still waiting for funding from WDC to upgrade courts and lighting
Club will be attached to new PCC Facebook page. Cub rooms are now available for hire and

would suit children's parties etc as kitchen is now working and 2 toilets are upgraded.

Doug Rowe raised the issue of the names of the original members who started the club which were on the bricks of the building and appear to have been painted over. Also the wall with a mural painted on it which has been removed for new car parks (perhaps by council workers)

Doug is to be consulted regarding the names of the original members and the history of the club.

Historical Archives. Ownership. Should be handed in to committee members

Club hopes to be reincorporated soon as this has lapsed.

CORRESPONDENCE

In:

Various emails from WDC forwarded by Secretary Ginny Bullock to all committee members. Email from Councillor Jacqui Church with her report (see below)

Out:

COUNCILLORS' REPORT

From Cr Jacqui Church below read out by Secretary Ginny Bullock in her absence She discussed the following:

PŌKENO COMMUNITY COMMITTEE COUNCILLOR REPORT 220912

COUNCIL CONSULTS

Consultations & engagements – Drafts of:

Cemeteries Bylaw – Pre Engagement & feedback to Council

In particular, we are seeking your input around the following:

- Natural burials (not currently offered by Waikato District Council), and
- Dogs in Cemeteries (as a result of the Dog Control Bylaw and Policy review process)

Local Alcohol Policy – till 11/9 = often will accept late submissions

Taiao Strategy (Nature) – till 26/9

- Submission to council by the PCC – really good
- Where possible B heard at any hearings
- Key to do your own individual submissions as part of governance too
- To encourage community to give feedback – Council wants to hear the many voices

Choose your loos - <https://shape.waikatodistrict.govt.nz/choose-your-loos>

Tamahere then Te kowhai then Pōkeno early 2023 – consult later 2022 for Pōkeno

EVENTS:**PUPPY DAY Saturday 27th August**

I instigated this with the Animal Control team over issues of dog behaviours, anxiety & perhaps some owners too needing support, advice & encouragement – in the North Waikato & felt an event in Pōkeno to share the asset etc. was a good idea.

Fortunately supported by the Animal Control team it was hugely successful.

Partnered with the lovely Bronwyn Heath* Chair of the Pokeno Tennis Club with one of her other hats on!

As well as the local dog group too.

Bronwyn will fill you in on their successes on the day & her perspective

We estimate between 80 & 120 dogs plus often large groups of family enjoying the various activities.

2 rescue dogs found new owners with I think another 3 also found new homes for life that were not there on the day, through the interest.

Planned as an annual event ideally

PĀTAKA Pōkeno Community Food Pantry

Re-install of the long awaited replacements from last year.

Grateful thanks to Janet & Francis & Nelson & Jason & from last year the Lions too.

Also to Momentum who I gained \$4000 for last year to help our community & share a little cheer, bounty & food in Covid.

The lovely Janet Baille* can fill us in more on this project both from Lions & the continuation to get them installed & operational again.

I would like to especially acknowledge Trevor Armstrong a key helper in this team project who died suddenly, just as he was about to build the cupboards.

Also Haupai Montgomerie for his continued support and blessing, as he said, 'many need or can share of use these cupboards, but often feel embarrassed or some shame, these take that away as we all collectively give & take from them.'

So well received & so well used with loads of people sharing their bounty.

These cupboards throughout many communities provide food & fresh vegetables to all but also are a strengthening of community through sharing & receiving & working together

LOCAL BODY ELECTIONS:

<https://www.waikatodistrict.govt.nz/your-council/local-elections-2022>

Papers & election candidate booklet being posted out week 16th to 21 September

Final day for voting Saturday 8th October – preliminary results are published in the afternoon

POSSIBLE FAREWELL:

New triennium starting soon so you may have 2 new Councillors in this ward & not me.

Or I will be Mayor & not your Councillor or 1 of your Councillors again.

In my job as Councillor I get involved in lots of groups & also people & ideas, & support, advocate, initiate or advocate for all, for the betterment of the communities I represent.

I also have enjoyed the governance delegation to the PCC & look forward to your continued success in the future.

If I am out – I have enjoyed my time advocating for the North Waikato & particularly Pōkeno as you

have grown for a few hundred to nearly 5,000 in the last 9 years. While very frustrated about the actual delivery holdups on infrastructure & projects, the money is allocated & budgets set which is the key for you going forward.

I have supplied previously to the minutes the many projects that you can & should be checking & follow-up on for timing & pre-planning & consultation.

You & your previous volunteer committee members have done a great job navigating governance, infrastructure & growth & developing your committee structures etc. Some exiting projects like Munro Block; Library / Community Facility; Main Street Development; Integration of some of the infrastructure projects & some forward thinking in the Public Realm works.

Thank you for all your mahi, work & commitment to Pōkeno, the PCC & your help, energy & support of me as your councillor for 9years.

I – as always – wish you all well on your journey.

Cr Jacqui Church :D

Councillor Henderson said she will be standing in another ward and will no longer represent North Waikato. She endorsed Councillor Church's remarks

WORKS AND ISSUES

Clive Morgan stated that Works and issues in Agenda are taken as read

New Toilets

Reuben Rink from WDC presented a picture of suggested toilets plan with Little Library on road front.

8 pans only are planned with space for further pans later if numbers require this. Usage will be counted by laser

Thanks to Moyra Coutts and Reagan Powell for taking PCC ideas back to WDC and getting these on paper

Roofline: Miners Hut Gable,

Cladding: Weatherboard

Colour: Lichen

Door colour to be confirmed.

Suggestion to install tables and chairs and possibly bike racks in the park adjacent to the toilets was also tabled for the future.

Installation date March/April 2023

Existing temporary toilets will remain in place until new ones are installed.

Helen Clotworthy also requested that old farm equipment which is beside the fence be reinstated once the new toilets are installed as part of the park.

Main Street Pokeno including Market Square, Great South Road and Pokeno Road interstions

This is a priority

Realm report update in December 2022

Discussion regarding a pedestrian crossing in central Pokeno between Countdown carpark and Pokeno Bacon is in the pipeline but is not prioritised at present. Comments were made about an “accident waiting to happen” on the main road due to traffic congestion, particularly of heavy trucks.

Community Hub

Now under Projects Team

Totara Park

Now operational

Pokeno Sports Park

Storm water catchment is being checked for flooding. Original redundant stream course being filled October. Also North infill will be done in October and sealed for carpark construction

Access to the carpark was discussed with possible development of Munro Road

Clive advised that Variations under the District Plan are now challenging with the new items of legislation for Tier 1 areas, Auckland, Hamilton (including areas like Pokeno, Te Kauwhata etc), Wellington, Christchurch, Tauranga etc

Clive also advised to check the WDC website for updates on Pokeno Realm report

SUB-COMMITTEE REPORTS

Strategy and Growth

Ric Odom advised Charitable Trust is now established, bank account is being opened

Police have advised that Pokeno is regarded as being relatively safe, but any issues should be reported immediately to 105.

A traffic count is requested for Helenslee Road from the on/off ramps at SH1 to Pokeno road. Speed limits are not clear and the corner at the top of Helenslee Road is narrow and needs monitoring for cars speeding

Finance

Helen Clotworthy advised that the bank account has been changed to ASB Fastnet Classic for ease of use. Transparency is paramount. Closing balance \$1748.16.

Balance of account for web page \$3450.95

Facilities

Involve entities such as Sports Waikato, Pokeno School to arrange discussions regarding facilities at Munro Sports Park which will require a large amount of fund raising.

Events

Allen Grainger advised the following events are in the pipeline:

Fun run/walk/ 5 kms approximately. Sponsor to be advised. From Totara Park around walkways of Pokeno, return to Totara Park for Community Get-together confirmed for 22 January 2023

Gold Coin donation

Pokeno Cleanup Day

Check with Pokeno Lions for assistance. Pick up litter, clear walkways, trim trees/shrubs on walkways, general spruce up. Town areas, Kowhai Downs Waterfall. Date Sunday 30 October.

Meet Pokeno Hall for briefing and allocations of areas

Pokeno Giant Pumpkin Growing competition

Collect your seeds at Community Cleanup Day, 30 October. Registration to be recorded as a grower

Pokeno Christmas Parade. *New date* 5.30 pm Friday 16 December 2022

Assembly area Walter Rogers Road from 5.00 pm

Suggested Pokeno Ice Cream Day. February/March 2023

Communications

Work is progressing on our PCC Website, content has been loaded. Tonight is a preview of how it looks and PCC feedback will be welcomed.

Posting on Pokeno Grapevine, Pokeno Community and Pokeno Community Committee FB pages, and our painted Blackboards on the Great South Rd and Helenslee Rd are our main source of informing our Community of upcoming events, e.g. tonight's meeting and Friday's, Meet the Candidates. It is hoped our website will be another form of information

Neighbouring Committees/Boards

No communications from Onewhero or Mercer Boards

OTHER BUSINESS:**Street Cameras**

Helen Clotworthy has applied to Better Off Funding on behalf of PCC for more cameras. We are also received 10 cameras from the police

Mayor Sanson advised that the council needs to fund the cameras so that they support and maintain them. Private cameras are not supported and PCC will be liable for cost.

Plate Recognition Cameras to be installed on 4 main entrances into Pokeno

Greenstone installs the cameras under auspices of the police.

Allen Sanson advised that these should be operated under the auspices of the council.

Clive Morgan advised conflict of interest as he is on the panel of Netter Off Funding

Community Patrol

Doug Rowe advised that if you park on the road, take everything out of your car and lock/alarm it to prevent theft.

4 new people are being trained for the Patrol. Covers Tuakau at the moment but when the new car has its decals the old car will be given to Tuakau for their patrol.

Pokeno Marae

Allen advised he is heading to Ngaruawahia with Helen on Friday for a further meeting

Allen Sanson spoke to the committee regarding his 12 years in office

A vote of thanks from Ric Odom via the Chair was made to Mayor Sanson, Councillors Church and Henderson

As there was no other business, the meeting closed at 8.15 pm. Next meeting Monday 24 October 2020 at 7.00 pm at Pokeno Hall

Meeting dates for 2022 are:

05 December

To	Pokeno Community Committee
Report title	Pokeno Works and Issues Report – December 2022
Date:	6 th December 2022
Report Author:	Michele Badenhorst, PA to General Manager Community Growth
Authorised by:	Clive Morgan, General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

To provide an update on issues arising from the previous meeting and works underway.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Works and Issues report from the General Manager Community Growth be received.

3. Attachments

Ngāa taapirihanga

Attachment 1: Pokeno Community Committee Works and Issues Report – December 2022

Pokeno Community Committee's Works and Issues Report – December 2022

	Issue and Action	Area	Status Update
1.	<p>Rubbish Bin Audit</p> <p><u>Rubbish Bin Audit</u> A district-wide rubbish bin audit is planned to be undertaken. Staff are still to engage a contractor to complete this work.</p>	Service Delivery, Community Connections	<p>SEPTEMBER 2022: No update.</p> <p><i>(Can this matter be removed from the report. The Committee will be updated once audit is completed.)</i></p>
2.	<p>10 Market Street Request for site to be cleaned up and maintained.</p>	Community Connections, Ed McVicar	<p>AUGUST 2022: No update due to staff illness.</p> <p>SEPTEMBER 2022: This site is programmed to be tidied up (mow spray, trim, remove foreign material\rubbish), works should be completed by mid-September, and then this site will be added to the regular 4 weekly schedule. Staff will also look at other improvements.</p> <p>OCTOBER 2022: Initial works delayed; completion due within 10 days (20th October) - monthly schedule to be implemented from that date.</p>
3.	<p>Flag poles on the light posts. Not the ones that go across the street, but the individual small flags on each light post. Eg to put up flags for ANZAC or Christmas.</p> <p>Action: 3 May 2022 Investigate options for street light flag attachments.</p>	Community Connections, Ed McVicar	<p>AUGUST 2022: Staff are investigating different options. No update due to staff illness.</p> <p>SEPTEMBER 2022: No update.</p> <p>OCTOBER 2022:</p>

	Issue and Action	Area	Status Update
			Awaiting pricing on FLAGTRAX© mounting system for flags – to be completed by the Open Spaces Projects Coordinator.
4.	<p>Pokeno Road Layby – the layby near the new traffic lights – Cecelia has had a few complaints re safety of the road. From those who live on Pokeno Road, coming from Tuakau. There are two entries a top one and the bottom one. The entrances are hard to see.</p> <p>Action: 3 May 2022 Consider options to increase safety/visibility of entry/exit into layby.</p>	Roading, Ross Bayer/Gareth Bellamy	<p>AUGUST 2022:</p> <p>This will be looked at in the final safety audit. Staff expect this now to be completed by the end of September 2022.</p> <p>OCTOBER 2022:</p> <p>Unfortunately, due to high workloads and staff changes the audit has not been undertaken. The audit to be programmed. A consultant will be engaged in the next few weeks, and the audit is likely to be at the end of November.</p>
5.	Main Street Pokeno including Market Square, Great South Road and Pokeno Road intersections	Strategic Planning, Donna Tracey	Action: Public Realm update to be provided to the committee in December 2022. The Update will include stats of Roding Programme.

Pokeno Tennis Courts

The Project team have received the pricing from HEB Construction, reviewed it, and are now instructing the contractor to order the materials.

Next steps are to get a start date from HEB Construction to undertake the works. There is currently a 12–14-week delay in procuring the materials for the work.

Pokeno Sports Park – Northern Fill and Carpark Construction

The project is out to tender, closing on 31 October.

The successful tenderer is scheduled to commence work on site on 30 November, with final completion programmed for 30 April 2023.

The package of works will include:

- Establishment of erosion and sediment controls on site
- Implementation of fish management plan
- Stripping and respread of topsoil
- Importation of 34,000m³ of structurally certified cut-to-fill
- Geotechnical treatments inclusive of gravel rafts and underfill drainage
- Accessway and carpark construction.

Pokeno Toilet Replacement

CCTV of existing infrastructure pipework has been completed. The site layout plan is being updated with the data from the CCTV for review.

The site layout plan will now allow us to complete:

- Final planning review to ensure that no resource consent is necessary
- Application for site specific building consent
- Cultural Impact Assessment from Ngati Naho Trust

The toilet project will go out to public tender this month. Award of the contract and an updated programme for the delivery of the toilet projects is scheduled by the end of the December.

To	Pokeno Community Committee
Report title	Update on Variation 3 to the Proposed Waikato District Plan
Date:	Thursday, 24 November 2022
Report Author:	Fiona Hill, Principal Policy Planner
Authorised by:	Keri Davis-Miller, Resource Management Policy Team Leader

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Pokeno Community Committee on Variation 3 (Enabling Housing Supply) to the Proposed Waikato District Plan (Variation).

2. Executive summary

Whakaraapopototanga matua

On 19 September 2022, Council notified Variation 3 (Enabling Housing Supply) to the Proposed Waikato District Plan (Variation). The Variation seeks to implement the mandatory requirements for Council to incorporate the Medium Density Residential Standards (MDRS) of the Resource Management Act 1991 (RMA) within Huntly, Ngaaruawaahia, Pokeno and Tuakau. The submissions period to the variation closed on 28 October and a total of 117 submissions (including three late and six incomplete submissions) were received.

Council is collaborating with Hamilton City and Waipa District Council's to hold a joint hearing in February 2023. This hearing will be limited to the strategic aspects of the Variation and will not address the submissions or the Variation itself.

At a date to be confirmed but likely to be in or around May/June 2023, substantive hearings will be held in order for an independent hearings panel to make decisions on Variation 3. Each council will have separate substantive hearings.

2.1 Current stage

Council is currently reviewing and summarising the submissions. The key issues identified which have been raised by submitters include:

- Potential adverse impacts on the character and the residential amenity of townships in Waikato;
- Whether there is sufficient infrastructure capacity to accommodate the residential growth that would be enabled by Variation 3;
- Adverse traffic impacts;
- Whether the MDRS must be applied more widely within the townships to accord with the requirements of the RMA; and
- Whether the qualifying matters included within Variation 3 are appropriate (including suggestions for new qualifying matters and the removal of others).

In addition to reviewing and summarising the submissions, Council, along with Hamilton City and Waipa District Councils, is identifying common themes and issues for the purpose of drafting a joint key issues report which will be presented at the strategic hearing in February 2023.

2.2 Next stage

The next stages of the Variation 3 process include:

- Notification of the summary of submissions on 5 December 2022 and the opportunity for submitters to provide further submissions. Further submissions enable people to lodge submissions in support or opposition to the submissions that have already been lodged. There will be a public notice in local papers informing people of the availability of the summary of submissions. A letter will also be sent to people who lodged submissions. The Council will also send a press release to local papers.
- Preparation and filing of evidence and reports for the strategic hearing in February 2023.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Update on Variation 3 to the Proposed Waikato District Plan Report be received.

4. Attachments Ngaa taapirihanga

There are no attachments to this report.
