

Agenda for a meeting of the Huntly Community Board to be held in the Huntly Library, 142 Main Street, Huntly on **TUESDAY 29 NOVEMBER 2022** commencing at **6.00pm**.

**1. DECLARATION BY MEMBER**

*Ms Kim Bredenbeck will read and sign the declaration required under clause 14, Schedule 7 of the Local Government Act 2002.*

**2. APOLOGIES AND LEAVE OF ABSENCE**

**3. CONFIRMATION OF STATUS OF AGENDA**

**4. DISCLOSURES OF INTEREST**

The register of interests is no longer included on agendas, however members still have a duty to disclose any interests under this item.

**5. CONFIRMATION OF MINUTES**

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GJ Ion  
**CHIEF EXECUTIVE**

<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>Confirmation of Minutes</b>
Date:	Wednesday, 9 November 2022
Report Author:	Elizabeth Saunders, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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To confirm the minutes for the Inaugural meeting of the Huntly Community Board (HCB) held on Tuesday, 25 October 2022.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the minutes for the Inaugural meeting of the Huntly Community Board held on Tuesday, 25 October 2022 be confirmed as a true and correct record.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – HCB Inaugural Meeting Minutes – 25 October 2022

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**MINUTES** for the Inaugural meeting of the Huntly Community Board held at Waahi Marae, 177C Harris Street, Huntly on **TUESDAY, 25 OCTOBER 2022** commencing at **6.07pm**.

**Present:**

Mr F McInally  
Mr GB McCutchan  
Ms E Wawatai  
Mr J Sandhu  
Ms S Matenga  
Cr DS Whyte  
Cr TPS Matatahi-Poutapu (from 6.09pm)

**Attending:**

Her Worship the Mayor Mrs JA Church  
Mrs V Jenkins (People & Capability Manager)  
Mr T Whittaker (Chief Operating Officer)  
Mr S Toka (Iwi & community Partnerships Manager)  
Mrs G Kanawa (Democracy Manager)  
Ms E Saunders (Democracy Advisor)

Members of the Public

**DECLARATION BY COMMUNITY BOARD MEMBERS**

Ms Sheryl Matenga, Cr Tutata Paaniora Matatahi-Poutapu, Mr Greg McCutchan, Mr Frank McInally, Mr Jas Sandhu, Ms Eden Wawatai and Cr David Whyte were sworn in as members of the Huntly Community Board.

**APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON**

**Resolved: (Mr G McCutchan/Cr D Whyte)**

- a. **THAT the Huntly Community Board resolves to use System B for the election of Chairperson and Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2002; and**
- b. **THAT Sheryl Matenga is appointed Chairperson of the Huntly Community Board; and**
- c. **THAT Greg McCutchan is appointed Deputy Chairperson of the Huntly Community Board.**

**CARRIED****HCB2210/01**

Vote numbers: Ms Matenga received four (4) votes in a show of hands Mr McCutcheon received three (3) votes.

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr G McCutchan/Mr F McNally)**

**THAT the Huntly Community Board accept/s the apology for non-attendance from Ms K Bredenbeck.**

**CARRIED****HCB2210/02**

Explanation of Statutory matters affecting Elected Members  
Agenda Item 5.1

The report was received [*HCB2210/02 refers*] and no discussion was held.

**Resolved: (Ms E Wawatai/Mr G McCutchan)**

**THAT the Huntly Community Board acknowledges the legislation affecting elected members and notes the requirement to advise the Democracy Manager of any interests or issues arising from the relevant legislation.**

**CARRIED****HCB2210/03**

Council Meeting Schedule for the Taupiri Community Board – Balance 2022  
Agenda Item 5.2

The report was received [*HCB2210/02 refers*] and no discussion was held.

**Resolved: (Mr F McNally/Ms E Wawatai)**

**THAT the Huntly Community Board:**

- a. confirms the next ordinary meeting for Tuesday, 29 November 2022 at 6.00pm; and**
- b. notes that a schedule of meetings for 2023 will be presented for approval at the meeting on Tuesday, 29 November 2022.**

**CARRIED****HCB2210/05**

There being no further business the meeting was declared closed at 6.46pm.

Minutes approved and confirmed this                      day of                      2022.

Ms S Matenga  
**CHAIRPERSON**

Unconfirmed

Unconfirmed

<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>NZ Police Update</b>
Date:	Wednesday, 9 November 2022
Report Author:	Elizabeth Saunders, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

### **1. Purpose of the report**

#### **Te Take moo te puurongo**

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To advise members that a representative from the New Zealand Police will be in attendance at the Community Board meeting.

### **2. Staff recommendations**

#### **Tuutohu-aa-kaimahi**

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**THAT the verbal report from NZ Police be noted.**

### **3. Attachments**

#### **Ngaa taapirihanga**

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There are no attachments.

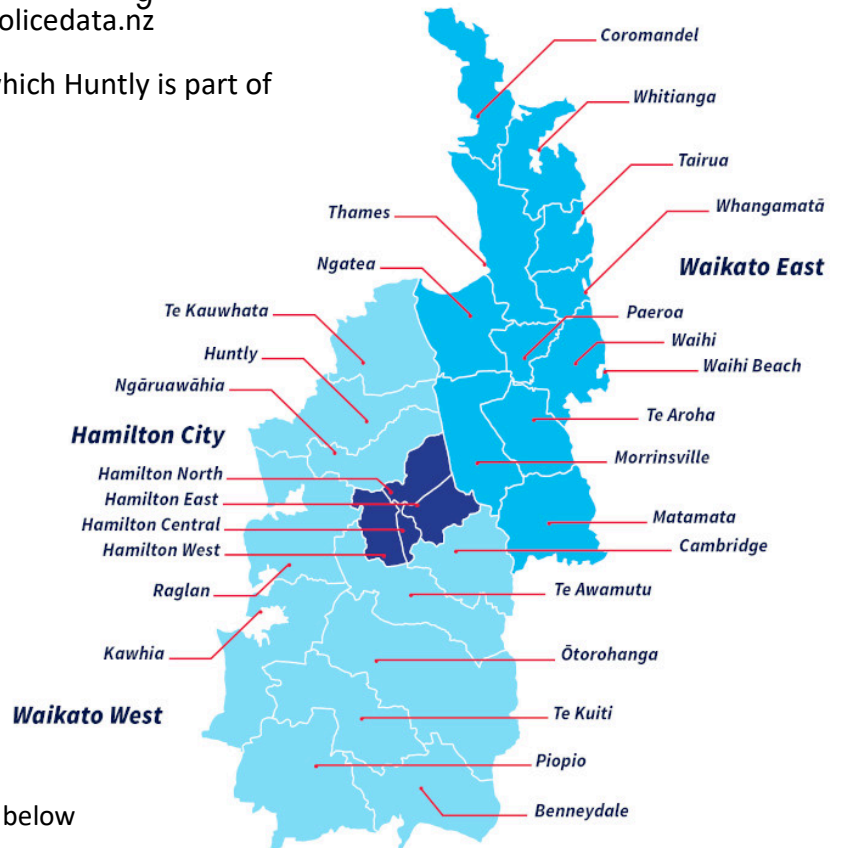
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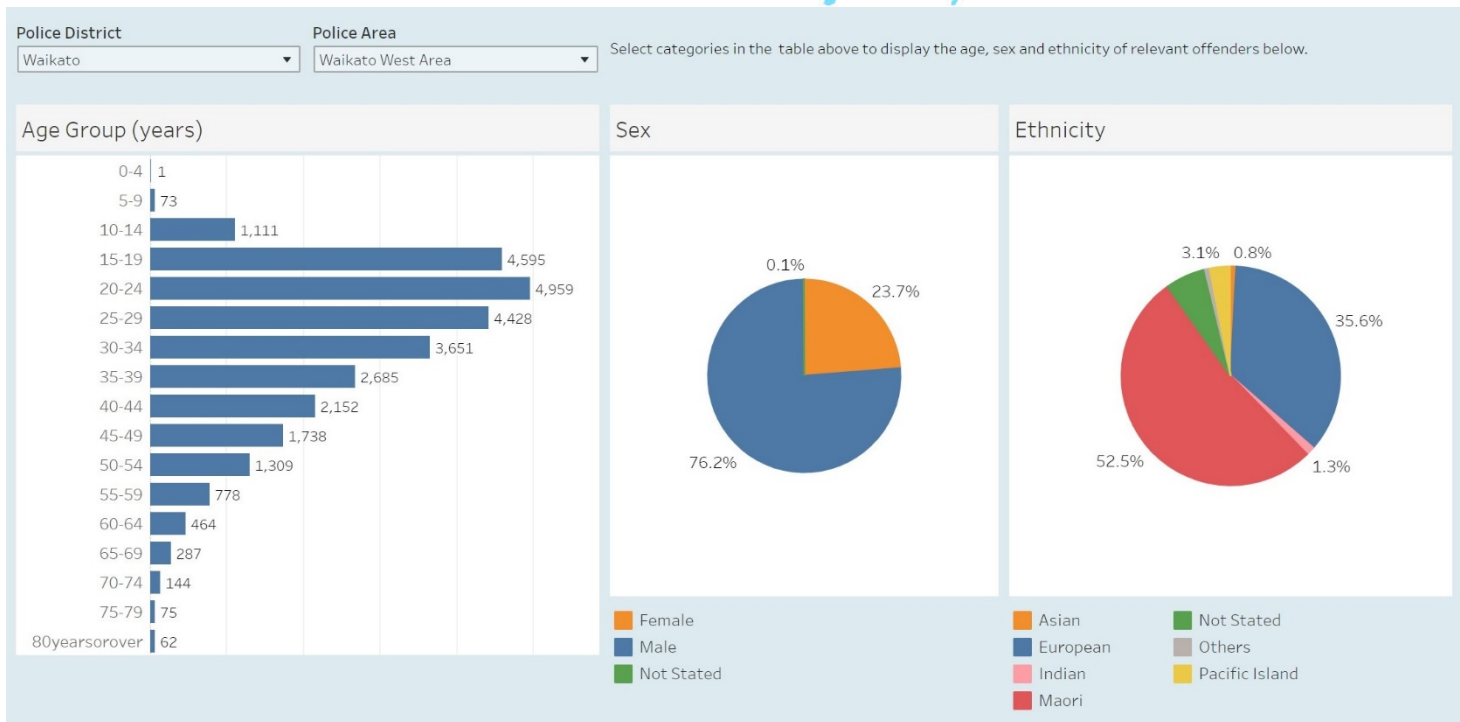
**Some Data to guide discussion and decisions**

This data and more is publically available at [policedata.nz](http://policedata.nz)

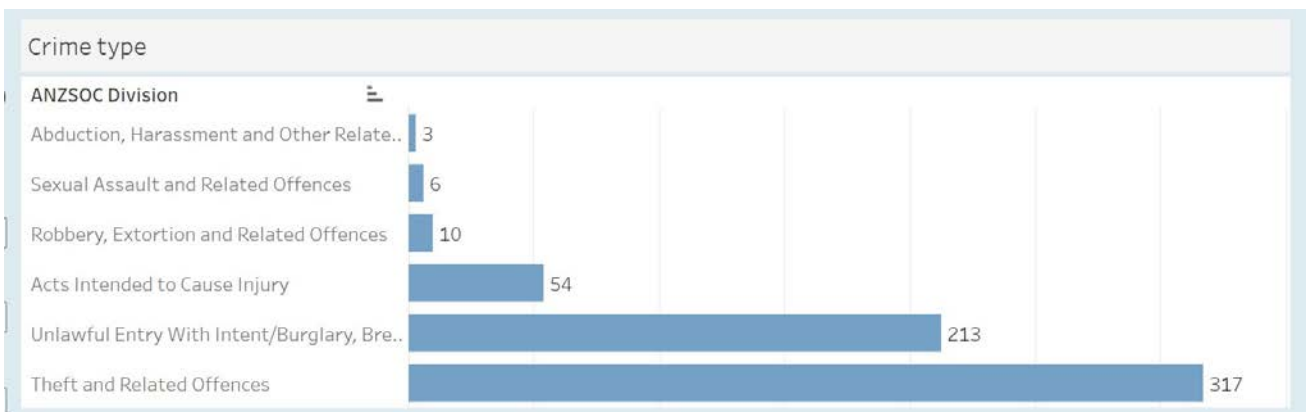
Figure to left shows the Waikato West area which Huntly is part of



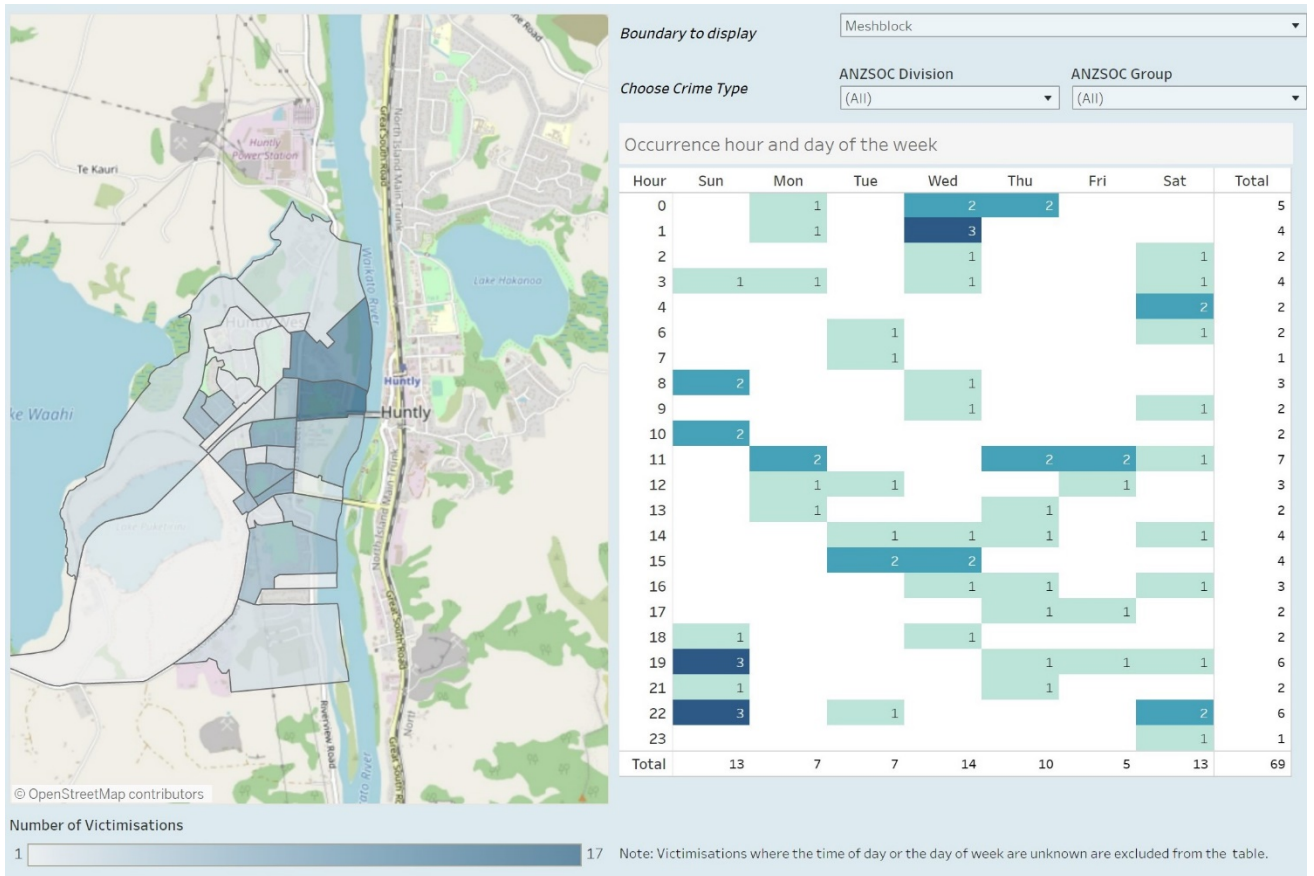
In the Waikato West Area offender details are below



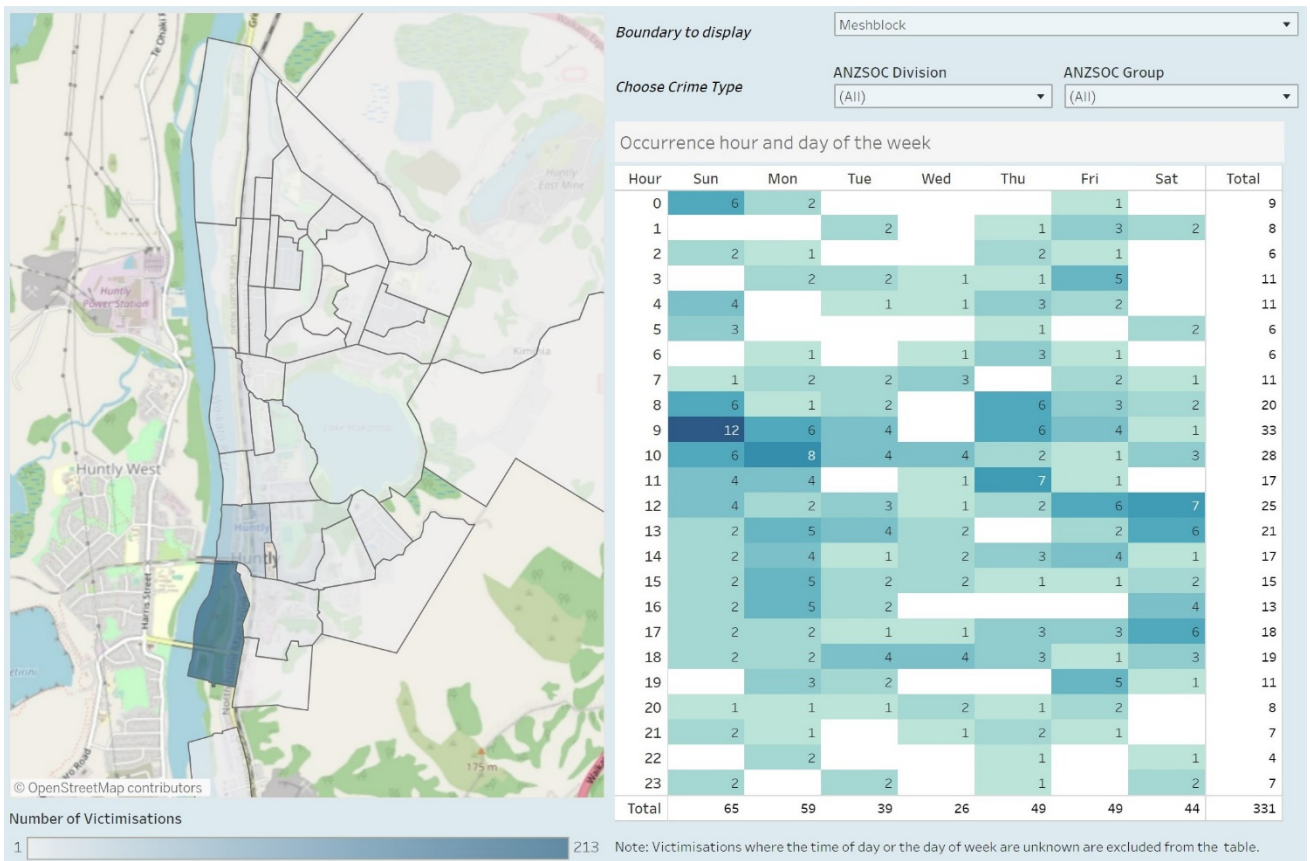
What this shows is that overwhelming number of crimes are done by non youth (>20 years old). Also that women undertake a significant number of crimes. Theft dominates the data, likely due to shoplifting (see over page)



Reported crime in Huntly west is highest around bridge street. This is all 2022 reported crime on the west side. It is estimated that at least 80% of crime goes unreported



Huntly East reported crime is completely dominated by commercial zones, with approx. 200 being reported in countdown – petrol station areas. And approx. 50 in mainstreet. The suburbs have similar crime states to Huntly West urban areas, the software shows them as mostly white as the different between 10-20 and 200 is so large



<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>Bollards – Main Street</b>
Date:	Wednesday, 23 November 2022
Report Author:	David Whyte, Huntly General Ward Councillor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to seek the Board's preferred position in regard to the use of bollards in the Main Street of Huntly to help mitigate the risk of ram raids and theft for business owners, rather than the closure of the main street to traffic

## **2. Executive summary**

### **Whakaraapopototanga matua**

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Business owners need a way to protect their livelihoods from ram raids in the Main Street of Huntly. Thus it was proposed to close off the Main Street at the southern and northern pedestrian crossings, and by public toilets at the end of Vienna Fry Lane using swing in barriers. This would prevent vehicle traffic accessing the Main Street.

Not only would this prevent ram raids but would prevent would-be robbers parking close to the store they are attempting to break into therefore reducing the damage to stores.

A simple analysis of blocking off the Main Street shows the following advantages, disadvantages and comments:

#### **Closing off the Main Street**

##### **Advantages:**

- Could use railway lines as the barriers, thus having tie into Huntly's heritage

##### **Disadvantages:**

- Possible upsetting of locals, concerns about access to ATM's and emergency services.
  - Possible negative portrayal in media
  - Doesn't cover all shops, thus increasing the risks for shops not covered
-

- Access is still present at rear of shops for break ins
- Shuts down the whole street
- Long term maintenance cost would be shouldered by who? i.e When the gates get damaged. It would likely be on Huntly Community Board.
- On going cost of opening and closing
- Highly likely that due to human error opening or closing will be 'randomly' missed.

Comments:

- It is possible in the future that electronic bollards could be installed
- Are ram raids a long term problem

Where as the same analysis for bollards shows a lot less disadvantages:

**Bollards:**

Advantages

- Individual risk, so that individual shop / land owners can take action, or not, and live with the risk – benefit that they perceive.

Disadvantages:

- Cost for each business, and the government funding is not prioritised to Huntly
- Electronics and services in the ground may be damaged or may restrict how deep the bollards can go.

Comments:

- Railway line could be used as bollards
- Pou could also be carved / created on top of bollard to tie into history

Given that there are many more disadvantages to gates / barriers on the Main Street than Bollards it is recommended that bollards are the preferred option.

### **3. Staff recommendations** **Tuutohu-aa-kaimahi**

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**THAT the Huntly Community Board advises staff that the use of bollards for the protection of businesses from ram raids in the Main Street of Huntly is preferred, instead of closing off access to the Main Street with Swing In Barriers.**

### **4. Attachments** **Ngaa taapirihanga**

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Nil

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<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>Huntly Main Street Raised Crossings</b>
Date:	Wednesday, 23 November 2022
Report Author:	David Whyte, Huntly General Ward Councillor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to seek the Boards approval in requesting Council staff to investigate the possibility of removing the Bricks from the Huntly Main Street raised crossings and replacing them with Asphalt.

## **2. Executive summary**

### **Whakaraapopototanga matua**

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The raised crossings were finished with brick approximately 15 years ago. The bricks have sunk where heavy traffic exerts significant pressure onto the surface. This creates a trip hazard for pedestrians using the crossings. A discussion was held about this and there are two options.

- a. Wait 3-5 years for a fix. This is because the expense of removing the pavers and relaying is very expensive as all the pavers should be lifted and reset into the substrate. This is a very significant expense and one that would have to be approved through a Long Term Plan (LTP). These are planned every three years by staff and set out the following three years of work by the council. Hence why it would take the 3 – 5 years for this process to occur and the fix to happen.
  - b. Just doing the current sunken pavers would not be an appropriate fix. This is because the pressure from the heavy vehicles will be soon acting on other pavers reducing them in high. So in a year or two the dips in the pavers would reform. This is not wise use of council funds as addressing the current pavers is already a very significant cost, as the street would have to be closed for 3 nights. This level of investment for a temporary solution is not acceptable.
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### **3. Recommendations**

#### **Tuutohu**

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**THAT the Huntly Community Board requests staff investigate the possibility of removing the Bricks from the Huntly Main Street raised crossings and replacing them with Asphalt.**

### **4. Attachments**

#### **Ngaa taapirihanga**

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Nil

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<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>Works, Actions &amp; Issues Report: Status of Items November 2022</b>
Date:	24 November 2022
Report Author:	Karen Bredesen, EA to the General Manager Service Delivery
Authorised by:	Vanessa Jenkins, Executive Manager, People & Capability Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to update the Huntly Community Board on actions and issues arising from the previous meeting and works underway in November.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**That the Huntly Community Board Works, Actions & Issues Report: Status of Items for November 2022 be received.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Huntly Community Board Works, Actions & Issues Register – November 2022

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Issue	Area	Action	Comments
	Greg McCutchan	<p>December 2021: To remain on schedule pending discussion with NZTA on street light outages.</p> <p><b>February 2022: To remain on schedule.</b></p>	<p>JANUARY 2022: Huntly Community Board to provide a verbal update at the 15 February meeting.</p> <p><b>NOVEMBER 2022: Can this issue be removed from report?</b></p>
Inground garden lights, Main Street, Huntly	Community Board Chair	<p>DECEMBER 2021: Lights are now working, but item to remain on the schedule.</p> <p><b>JUNE 2022: To remain on schedule.</b></p>	<p>JULY 2021: A suitable contract has been organised to work with WEL to quote the work.</p> <p>AUGUST 2021: This item to remain on the schedule.</p> <p>SEPTEMBER 2021: This item has been parked. This item to remain on the schedule.</p> <p>NOVEMBER 2021: This item to remain on the schedule. The Chairperson to follow up on this item.</p> <p>DECEMBER 2021: The repairs have been completed. The contractor was unable to check lights operating at night. Can the Board please advise if any of the lights are still not operational.</p> <p>SEPTEMBER 2022: Unfortunately, the lights were fixed, however have since been vandalised. The contractor is currently investigation the damage and are providing costings.</p> <p>NOVEMBER 2022: Works have commenced and should be completed early December 2022.</p>
Willow Lake – Stormwater Holding Pond	Community Board Chair	AUGUST 2021: This item to be added to the schedule. Following a meeting with Watercare, an update would be provided by	SEPTEMBER 2021: Following a meeting with Watercare, an update would be provided by the chairperson to the Board meeting scheduled for Tuesday, 2 November 2021.

Issue	Area	Action	Comments
		<p>the chairperson to the Board meeting scheduled for Tuesday, 21 September 2021.</p> <p><b>MAY 2022: To remain on schedule.</b></p>	<p>NOVEMBER 2021: Following a meeting with Watercare, an update would be provided by the Chairperson to the Board meeting scheduled for Tuesday, 14 December 2021.</p> <p>MARCH 2022: The Chair to give a verbal update at the HCB 29 March meeting.</p>
		<p><b>June 2022:</b> Following a meeting with Watercare an update would be provided by the Chairperson.</p>	<p>AUGUST 2022: An ecologist has assessed the pond and provided a summary of issues/remediation possibilities. Watercare's stormwater engineer has met with the Community Board Chair on location and discussed the potential options. Their preference aligned with the basic maintenance and planting suggestions by the ecologist. Maintenance aspects has been scheduled with a sub-contractor who we understand are busy and have planned to complete the works in September. Planting aspects will be combined effort with Waters and Parks and is to be organised for the next planting season.</p> <p>SEPTEMBER 2022: Following a meeting with Watercare, an update to be provided by the Chairperson.</p> <p><b>NOVEMBER 2022: Can this issue be removed from report?</b></p>
Planned Projects	Roading / Projects / Waters Teams	<p>The Board requested they be provided information of planned projects in Huntly and how long upgrades were supposed to last.</p> <p><b>JUNE 2022: To remain on schedule.</b></p>	

Issue	Area	Action	Comments
CCTV Cameras	Lianne Van Den Bemd	Update to be provided to the Board and Police regarding the current status of the Camera Upgrade.  <b>JUNE 2022: To remain on schedule.</b>	JUNE 2022: No update.  AUGUST 2022: Staff are in negotiation with suppliers for district wide servicing of CCTV cameras including design, installation, monitoring and maintenance.  SEPTEMBER 2022: No update.  NOVEMBER 2022: No update.

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**Project Updates** (as at 24 November 2022)Ruawaro Tennis Club Courts

All works are complete. The Ruawaro Tennis Club are very pleased with the result, and had their opening event on 18 November.



*The new Ruawaro Tennis courts artificial surface.*

Lake Hakanoa Domain Tennis Courts Renewal

HEB Construction pricing has been approved and the order for the artificial turf has been placed.

Raahui Pookeka | Huntly Railway Station - Historic Station Building Relocation

The building consent is now in place and the Outline Plan of Works has been approved.

The permit to work from KiwiRail is still not forthcoming. In addition, there has been a service duct placed across the worksite by contractors engaged by KiwiRail (for fibre cable) which will clash with foundations. These two issues are causing substantial delays and the schedule is now being reassessing as to what works can practically be done prior to the Christmas break. The contractor is working on a revised construction schedule.

The Project team are working with the architects (Peddlethorp) on paint colours/materials selection for the public toilets which will be installed inside the southern end of the building once relocated, and an additional architect scope to achieve the “white box” interior as the initial finish to be handed over to the museum team.

Tumate Mahuta Carpark Renewal

Construction is scheduled for early 2023.

Lake Hakanoa Bridge Replacement

Planning continues for the replacement of the pedestrian bridge in 2023, suitable to provide access for maintenance vehicles for the lake walkway.

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<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>Discretionary Funding Guidelines for Community Boards</b>
Date:	Thursday, 10 November 2022
Report Author:	Elizabeth Saunders, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Executive summary**

### **Whakaraapopototanga matua**

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Waikato District Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the council's rural wards, community boards and the Te Kauwhata and Meremere Community Committees areas.

An outline of the funding guidelines is set out in the attachment to this report.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Discretionary Funding Guidelines for Community Boards report be received.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Funding Guidelines for Community Boards and Community Committees

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# DISCRETIONARY FUNDING GUIDELINES

## How to make a funding application

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Waikato District Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the council's rural wards, community boards and the Te Kauwhata and Meremere Community Committees areas.

### Funding Mechanisms

1. Waikato District Council Community Boards / Community Committees
2. Waikato District Council Discretionary and Funding Committee

### Who can apply?

Any community group, non-commercial group or voluntary organisation can apply for a grant. Specific criteria for each fund are as follows:

1. Waikato District Council Community Boards and the Te Kauwhata and Meremere Community Committees  
Community boards and the Te Kauwhata and Meremere Community Committees allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board area and wider community. The relevant community board or committee has responsibility for determining grant applications in their area.
2. Waikato District Council Discretionary & Funding Committee  
The Discretionary & Funding Committee allocates grants from the Rural Ward Fund. Rural grants are available for events and projects in rural areas and areas that are not served by Community Boards or the Te Kauwhata and Meremere Community Committees. Applicants must outline how their event or project will contribute to the community Rural area and wider community. The Discretionary & Funding Committee has responsibility for determining grant applications in the Rural area.

### 3. Criteria for grants

Applications are required to meet the following criteria:

- a) Applications will be accepted from community groups, non-commercial groups and voluntary organisations. Applications from individuals will not be accepted.
- b) Applications will need to be made to the relevant community board or committee, or to Council's Discretionary & Funding Committee.

- c) Applications for Christmas parade/events will need to be made to the relevant community board or community committee.
- d) Applicants need to describe in their application why the event or project is important to the community and how the wider community will benefit by the event or project.
- e) Applicants can have in-kind contributions recognised in terms of the non-grant funding component provided they demonstrate good community engagement.
- f) Applications must detail how the monies sought will specifically be used and how the balance of the monies required for the event or project will be obtained.
- g) Capital expenditure items may be considered for grant applications.
- h) Applicants can make more than one application for a grant within a 12-month period provided that the grant being sought is for a different project or event and an accountability statement has been completed.
- i) Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community.
- j) Grants will not be considered for events or projects that have already occurred / projects completed (i.e. no retrospective funding).
- k) Grants will not be given to oppose consent decisions, attend conferences or to contest legal cases.
- l) Applications from commercial entities will not be considered.
- m) All applications will need to provide the relevant template describing the event/project, budget and relevant quotes.
- n) The project or event must take place in the Waikato District Council area of jurisdiction.
- o) Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding.

### **Eligibility Criteria**

Applications are required to meet the following criteria:

- a) Applicants must be either a community groups, non-commercial groups and voluntary organisations
- b) Successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding. This is essential for auditing requirements.
- c) Applicants may be required to attend the community board / community committee and the Discretionary & Funding Committee to present their application.

### **Funding Rounds**

Applications to be presented to the boards/committee's chair or funding representative two weeks prior to the next scheduled meeting.

### **Presenting your application**

Applicants are advised in writing by the community board/committee of the outcome of the funding.



<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>Discretionary Fund Report to 14 November 2022</b>
Date:	29 November 2022
Report Author:	C Loader Accountant
Authorised by:	Colin Bailey, Finance Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The purpose of this report is to update the Huntly Community Board on the Discretionary fund spend to date, commitments and balance as at 14 November 2022 and to consider the Applications for Funding from:

- Huntly Youth Focus Trust
- Rotongaro-Huntly Pony Club
- Friendship House Huntly

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Huntly Community Board:**

- a. receives the Discretionary Fund Report to 14 November 2022; and**
- b. considers the application from Huntly Youth Focus Trust; and**
- c. considers the application from Rotongaro-Huntly Pony Club; and**
- d. considers the application from Friendship House Huntly.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Discretionary Fund report to 14 November 2022

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<b>HUNTLY COMMUNITY BOARD DISCRETIONARY FUND REPORT 2022/23 (July 2022 - June 2023)</b>
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<b>As at Date: 14-Nov-2022</b>
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	<b>GL I.204.1704</b>
<b>2022/23 Annual Plan</b>	24,026.00
<b>Carry forward from 2021/22</b>	71,765.00
<b>Total Funding</b>	<u><u>95,791.00</u></u>
<b>Income</b>	
<b>Total Income</b>	<u>-</u>
<b>Expenditure</b>	<b>Resolution No.</b>
2/08/2022 Payment of \$2,295.73 (inc GST) to Huntly War Memorial Hall towards the cost of materials for the Christmas Grotto Event 2022.	HCB2208/04 2,295.73
<b>Total Expenditure</b>	<u><u>2,295.73</u></u>
<b>Net Funding Remaining (Excluding commitments)</b>	<u><u>93,495.27</u></u>
<b>Commitments</b>	
21/12/2021 Commitment from HCB Discretionary Fund for the amount of up to \$20,000.00 (including GST) towards the cost of placing a BBQ at the Tumate Mahuta Drive Park.	HCB2112/05 17,391.30
<b>Total Commitments</b>	<u><u>17,391.30</u></u>
<b>Net Funding Remaining (Including commitments)</b>	<u><u>76,103.97</u></u>
<i>Note: All amounts reflected are excluding GST</i>	

# COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

28 OCT 2022

## Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

Huntly

Meremere

Ngaruawahia

Onewhero-Tuakau

Raglan

Taupiri

Te Kauwhata

## Section 1 – Your Details:

Name of your organisation and contact person

Huntly Youth Focus Trust Graham Mackie

What is your organisation's purpose/background (who are you? what do you do?)

To provide services to the youth and families in Huntly

Phone number/s:

021 1666 833

Email/address:

graham @ planttalk.nz

## Section 2 – Your event / project

What is your event / project, including date and location? (please describe in full the project details)

Huntly Christmas Parade. Sat 3rd Dec 2022.  
at Hakanoa Domain. with Parade route around the ~~lake~~ park.

How will the wider community benefit from this event/project?

Provide opportunity for social interaction, talent quest for creative youth, decorated Bikes comp to encourage active youth.

Are you GST registered?

No  Yes 

GST Number

### PLEASE NOTE: The following documentation MUST be supplied with your application:

- ✓ Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- ✓ How much your event/project will cost
- ✓ How much you are seeking from the Waikato District Council
  - How much you are seeking from other providers
  - Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)**

**Section 3 – Project/Event Costs & Details**

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$ \$ 5,500.00	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc. H.Y.F. trust contribution. Total A	\$ \$ 1,000.00	\$

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Prize Money	\$ 2,400.00	\$
Traffic. Man PLAN	\$ 500.00	\$
Advertising	\$ 630.00	\$
Toilet hire (3) (*)	\$ 390.00	\$
Artists / Bands (*)	\$ 500.00	\$
Sound hire (*)	\$ 1,200.00	\$
Total Funds being sought from WDC (*) Total B	\$ 2,090 0.00	\$ 0.00

Has / will funding been sought from other funders? Yes  No 

If 'Yes', please list the funding organisation(s) and the amount of funding sought

PLAN TALK LTD.	\$ \$ 500.00	\$
	\$	\$
SPONSORS. (Business Local)	\$ \$ 2,000.00	\$
	\$	\$
Total Funds being sought from other funders Total C	\$ \$ 2,500 0.00	\$ 0.00

Describe any donated material / resources provided for the event/project:

Signprint Huntly \$325 free advertising.

I certify that the funding information provided in this application is correct.

Name: Graham MackiePosition in Organisation: chairperson H.Y.F. trust.Signature: [Signature] Date: 25 Oct 2022

# Christmas Parade Marketing Plan:

Posters for Shop Windows:

10 @ 420x600mm \$150 Sponsored by Signprint

Corflutes for Street Corners:

6 @ 600x800mm \$175 Sponsored by Signprint

A4 flyers for Handing Out

50 @ 210x297mm \$25

Chatter Advertising

12/10 85mm wide x 145mm \$210

12/10 Editorial \$Free

26/10 85mm wide x 145mm \$210

9/11 Editorial \$Free

23/11 85mm x 145cm \$210

Social Media

Weekly updates on what's coming \$Free

\* Costs have been quoted without gst



Huntly Youth Trust - Graham  
Huntly

Above Productions  
PO Box 28114, Rototuna, Hamilton 3256  
info@above.co.nz  
0800 862 268  
www.above.co.nz

## Hire Quote: Huntly Christmas Parade 3rd Dec

**Quote Valid Till** 15/10/2022  
**Quote** Q-05382  
**Your Reference**  
**Rental Period** 03/12/2022 09:00 to 03/12/2022 19:00

Item	Quantity	Days	List Price (ea)	Discount	Total
<b>Audio</b>					
JBL SRX828SP Powered Sub	4	1	90.00	50.00%	180.00
JBL SRX835P Powered Top	4	1	90.00	50.00%	180.00
Soundcraft Ui24R Mixing Desk	1	1	60.00	50.00%	30.00
JBL PRX612M Self-powered single 12" + horn, two-way	2	1	50.00	50.00%	50.00
Sennheiser EW300 Series G2 Radio Kit	4	1	0.00	50.00%	0.00
Sennheiser EW300 Series G2 Radio Receiver (component)	4	1	25.00	50.00%	50.00
Sennheiser EW300 Series G2 Handheld Radio (component)	4	1	25.00	50.00%	50.00
Standard Mic Kit - Rock and Roll	1	1	0.00	50.00%	0.00
Shure Beta 52A Microphone (component)	1	1	15.00	50.00%	7.50
Shure Beta 91A Microphone (component)	1	1	15.00	50.00%	7.50
Shure SM94 Microphone (accessory)	1	1	15.00	50.00%	7.50
Shure PG81 Microphone (accessory)	2	1	15.00	50.00%	15.00
Shure Beta 57A Microphone (component)	2	1	15.00	50.00%	15.00
BSS AR-133 Active DI (component)	4	1	15.00	50.00%	30.00
Microphone Stand - Tall (component)	6	1	5.00	50.00%	15.00
Microphone Stand - Short (component)	4	1	5.00	50.00%	10.00
3P XLR Lead - Various Lengths	30	1	2.00	50.00%	30.00
Power Cable 10A AC	8	1	2.00	50.00%	8.00
<b>Total for Audio:</b>					<b>\$685.50</b>

## Crew

Labour 1 - General	1 x 8.0 Hours	52.50	420.00
Toyota Hiace Van	1 x 1.0 Day	85.00	85.00
<b>Total for Crew:</b>			<b>\$505.00</b>

Discount	\$685.50
Sub Total	\$1,190.50
GST	\$178.58
<b>Total</b>	<b>\$1,369.08</b>

**Terms & Conditions** Bank account for Direct Credits: ANZ, 01-0450-0041635-00 All goods remain the property of Above Productions Ltd until paid in full. Any costs incurred in collection of overdue accounts are payable by the purchaser. Interest at the rate of 3% per month may be added to overdue accounts. All discounts will become void if payment is not made within 7 days. Standard terms and conditions apply.

2090

Quote No: 26636

Revision No: 1

Hiring Branch Details



HAMILTON

709 Te Rapa Rd  
HAMILTON WAIKATO 3200  
New Zealand

Telephone: 07 834 4090

E-mail: hamilton@kennardshire.co.nz



# HIRE QUOTATION

*Make your job EASY!*

Kennards Hire New Zealand Ltd. GST Number: 109-839-019

Account No: CASH-3014  
Site: \_MAIN  
Customer: Graham Mackie  
Address:

Date of Quote: 05/10/2022  
Quote Valid Until: 05/11/2022  
Quoted By: Kaleb Chandler

Delivery Instructions:

Contact:  
Phone:  
Mobile:

Code	Description	Qty	Unit Price (Inc GST)	4Hrs (Inc GST)	Day (Inc GST)	Weekly (Inc GST)	Hire Period	Total (Inc GST)
	TOILET FRESHWATER SKID	3.00		\$60.00	\$60.00	\$60.00	2 days	\$180.00
365030	TOILET PUMP OUT	3.00	\$70.00					\$210.00

Quotation covers rental period From: 03/12/2022 08:00  
To:

Rental Total:	\$180.00
Delivery:	\$0.00
Pickup:	\$0.00
Other:	\$210.00

**Projected Total: \$390.00**

Mon-Fri: 07:00 AM - 05:00 PM  
Sat: 07:30 AM - 05:00 PM  
Sun: 08:00 AM - 04:00 PM

This quotation is subject to Kennards Hire terms and conditions.

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

Resolved: (Cr Lynch/Mr Cork)

**THAT** the minutes for a meeting of the Huntly Community Board held on Tuesday, 10 May 2022 be confirmed as a true and correct record.

**CARRIED**

**HCB2206/03**

**PUBLIC FORUM**

Agenda Item 5

The following items were discussed at the public forum:

Mr G Mackie – Christmas Parade

Mr Mackie had discussed with Community Led Development (CLD) team regarding the opportunity to hold a Christmas Parade in Huntly. It would be great to hold a parade in Huntly again and involve the community after the COVID disruptions of the past two years. Costs associated with traffic management may be an issue. The other option for the event would be to have a market and concert at the Huntly Domain.

Trinity Church was interested in getting other community groups involved in the event. It was noted that the speed humps down Main Street makes it difficult for floats to travel down the parade. Mr Mackie emphasized the need to showcase Huntly's diverse community within the event.

**REPORTS**NZ Police Update

Agenda Item 6.1

The report was received [*HCB2206/02 refers*] and the following discussion was held.

- An abandoned house on Main Street was being lived in and illegal activities were taking place.
- Begging was taking place on Main Street and Police needed to patrol the main street more frequently.

**ACTION:** The Huntly Community Board to submit a formal request to Huntly Police to increase patrols on Main Street.



**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**CONFIRMATION OF MINUTES**

Resolved: (Cr Lynch/Mr Cork) ✓

**THAT** the minutes for a meeting of the Huntly Community Board held on Tuesday, 10 May 2022 be confirmed as a true and correct record. ✓

**CARRIED**

**HCB2206/03**

**PUBLIC FORUM**

Agenda Item 5

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*cal inclusion*

Cultural

**REPORTS**NZ Police Update

Agenda Item 6.1

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**ACTION:** The Huntly Community Board to submit a formal request to Huntly Police to increase patrols on Main Street.

# COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

### Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

<b>Huntly</b> <input type="checkbox"/>	<b>Meremere</b> <input type="checkbox"/>	<b>Ngaruawahia</b> <input type="checkbox"/>
<b>Onewhero-Tuakau</b> <input type="checkbox"/>	<b>Raglan</b> <input type="checkbox"/>	<b>Taupiri</b> <input type="checkbox"/>
<b>Te Kauwhata</b> <input type="checkbox"/>		

### Section 1 – Your Details:

Name of your organisation and contact person

Rotongaro-Huntly Pony Club

What is your organisation’s purpose/background (who are you? what do you do?)

Helping the community to ride and learn about horses - Please refer to attached supporting document

Phone number/s: Carla - 027 275 2492

Email/address: carlamclay@gmail.com or  
carla.mclay@waidc.govt.nz

### Section 2 – Your event / project

What is your event / project, including date and location? (please describe in full the project details)

Help with coaching costs at the Rotongaro Huntly Pony Club. Please refer to the attached supporting document

How will the wider community benefit from this event/project?

Help our community with a rewarding hobby in a cost-effective way. Please refer to the attached supporting document

Are you GST registered? **No**  Yes  GST Number

**PLEASE NOTE: The following documentation MUST be supplied with your application:**

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the “Project Breakdown” (Total B)**

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$ 10,400 .	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.  Total A	\$ 1,000 approx	\$

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Coaching costs	\$ 4,000	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b> Total B	\$ 4,000 0.00	\$ 0.00

Has / will funding been sought from other funders? Yes  No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from other funders</b> Total C	\$ 0.00	\$ 0.00

Describe any donated material / resources provided for the event/project:

For further breakdown of project cost please refer to the supporting document attached. Some of the existing funds will be through our membership fees and weekly horse grazing revenue. We also will be doing the Huntly Speedway clean ups as a fundraiser which will be roughly around \$1000. Unfortunately, this will not be enough to cover our coaching costs for the season.

I have also attached 2021 - 2022 financial report and October 2022 month budget.

I certify that the funding information provided in this application is correct.

Name: Carla McLay

Position in Organisation: Grants Officer

Signature: *Carla J McLay* Date: 17/11/2022

## Rotongaro-Huntly Pony Club Inc

## Statement of Financial Performance

For the Year Ended 31 March 2022

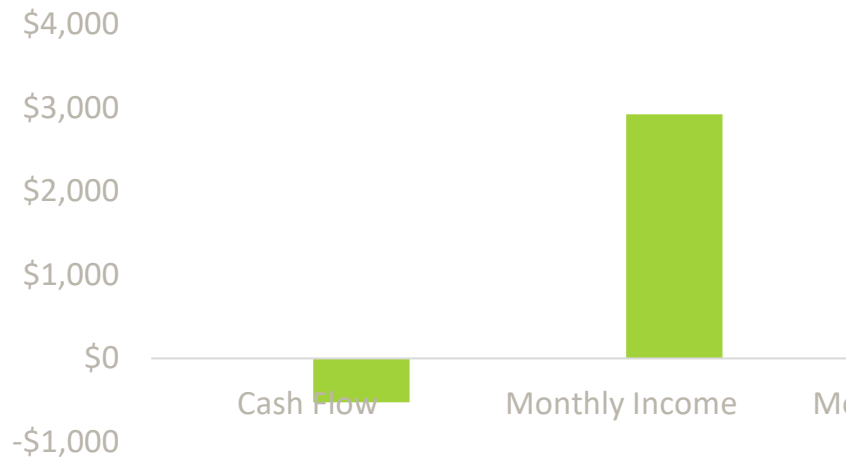
Note	2022	2021
	\$	\$
<b>Operating Revenue</b>		
Sale of Hay/Silage	7,776	3,951
Interest Received	2	1
Membership Fees	2,031	1,450
Ground Fees	80	125
Camp 22 Chester	1,390	-
Camp 21 WEC	80	280
Grazing	6,565	6,115
Fundraising	1,645	908
Donations/Grants	1,000	-
<b>Total Operating Revenue</b>	<b>20,569</b>	<b>12,830</b>
<b>Less Expenses</b>		
Bank Fees & Charges	7	-
Land Lease	300	300
Instructors	3,570	2,900
Fees & Levies	-	370
Electricity	248	254
General Expenses	646	461
Hay Making Costs	6,030	3,856
Grounds R & M	1,617	3,512
Ribbon Day Costs	100	-
Camp 21 WEC	360	-
Camp 22 Chester	2,266	-
Equipment	1,266	1,219
<b>Total Expenses</b>	<b>16,410</b>	<b>12,872</b>
<b>Net Surplus (Deficit)</b>	<b>4,159</b>	<b>(42)</b>

Zarsha Osborne

# Pony Club Budget

## October

### 2022



Note: Cash flow table is automatically calculated based on your entries in the Monthly Income and Monthly Expense tables below

## Cash Flow

	Projected	Actual
Total Income	0	2,920
Total Expense	0	3,447
Total Cash	0	-527

## Monthly Income

	Projected	Actual
Grazing	0	730
2 day clinic	0	1,080
Credit Interest		5
Raffle		0
Sausage Sizzle		0
WEC Lesson		170
Ground Fee		30
		0
Donation		0
Membership Fees	0	905
Total Income	0	2,920

## Monthly Expense

	Projected	Actual
Lease	0	25

Instructors	38	0	740
Power			28
2 day clinic		0	2,240
WEC Lesson		0	120
Bank Fee			0
Concrete		0	65
BBQ supplies		0	56
NZPCA Resources		0	118
		0	0
Dump		0	55
		0	0
<b>Total</b>		<b>0</b>	<b>3,447</b>

Opening Balance	\$8,335.37
Closing Balance	<b>\$7,808.82</b>
CASH	\$404.10
PC sausage sizzle	\$61
Bunnings Sausage Sizzle Cash	\$1,047.90
total bank + cash	\$9,321.82



**Variance**

---

●	2,920
●	-3,447
	-527

**Variance**

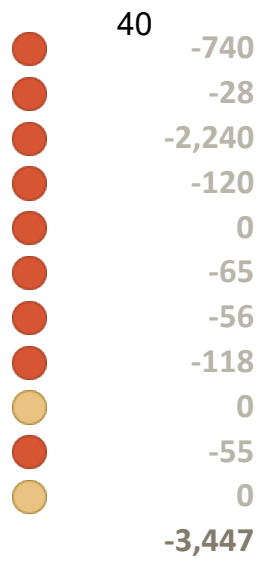
---

●	730
●	1,080
●	5
●	0
●	0
●	170
●	30
●	0
●	0
●	905
	2,920

**Variance**

---

●	-25
---	-----







## ROTONGARO-HUNTLY PONY CLUB

113 McVie Road, HUNTLY

17/11/2022

Dear Huntly Community Board

The Rotongaro Huntly Pony Club is a non-profit Pony Club, affiliated to the NZ Pony Club association, located at 113 McVie Rd in Huntly. The Pony Club provides the Huntly community facilities for horse riding, learning & sport events.

Because we are in a lower socioeconomic area we cater for children and adults in the Huntly community to enjoy horses and riding in a cost-effective way. The benefits provided by our club to these members include gaining lifelong qualities such as confidence, teamwork and sportsmanship and sense of community.

The connection and bond between horse and rider has proven to be beneficial to our club members health & wellbeing. We have some members that struggle with anxiety, social and mental health issues. The equestrian activities have helped our members immensely with these issues and their confidence and happiness have grown.

Currently we have 27 club members with a diverse range of nationalities. We also have a couple of members without horses that have joined the club to gain experience with horses and ride if there is a spare horse available.

Our Pony Club season runs during the daylight savings months, 25<sup>th</sup> of September 2022 to 2<sup>nd</sup> of April 2023 for approximately 26 weeks. Each week we have two rally nights, Thursday for the adult riders and Friday for the junior riders. Our rally nights are where the club riders get together for horse riding and instruction.

This season we are seeking help for our coaching costs. We require approximately two coaches for our Thursday night rally and three for our Friday night rally. This is due to the number of riders and the ability of riders. Our members riding levels range from our beginner lead rein riders to some of our riders competing at high level events representing our club.

Unfortunately, our coaching costs have increased significantly due to growth, ability of the riders and advancement. Therefore, we have had to increase the number of external coaches to cater for rider abilities and rider numbers. We also follow the NZ Pony Club structure and rider advancement is encouraged so our riders can obtain their Pony Club certificates. It is vital we have the right coaches to assist our riders to meet these goals.

Rotongaro-Huntly Pony Club

The club pays a gratuity fee of \$60 per coach. Which is a donation for the coaches' time and a gesture of thanks. We have estimated our coaches cost for the 2022 – 2023 session to be around \$10, 400

	A	B	C	
1	<b>Project Break Down</b>			
2				
3	Thursday Rallies			
4	\$60 per coach x 2		\$120	
5				
6	Friday Rallies			
7	\$60 per coach x 3		\$180	
8				
9	Weekly Total		\$400	
10				
11	2022 - 2023 season			
12	Approx 26 weeks			
13				
14	Total estimate for the season		<b>\$10, 400</b>	
15				

The club relies on membership fees, grazing fees and fundraising for any expenditure, however, we will be unable to fund this full amount for coaching costs on our own this season. Any support would be greatly appreciated.

I have included last year's financial report and October 2022 monthly budget. Please note that the instructor fees were slightly less in October due to weather and cancellation of rallies. If you require any further information, please let me know.

Thank you

Yours sincerely



Carla McLay

GRANTS OFFICER

On behalf of the Rotongaro- Huntly Pony Club

## COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

### Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

Huntly	<input checked="" type="checkbox"/>	Meremere	<input type="checkbox"/>	Ngaruawahia	<input type="checkbox"/>
Onewhero-Tuakau	<input type="checkbox"/>	Raglan	<input type="checkbox"/>	Taupiri	<input type="checkbox"/>
Te Kauwhata	<input type="checkbox"/>				

### Section 1 – Your Details:

#### Name of your organisation and contact person

Friendship House (Huntly) Community Charitable Trust

#### What is your organisation's purpose/background (who are you? what do you do?)

Two community houses supporting our community to wellbeing by providing activities and opportunities

Phone number/s: 07 8287559

Email/address: 0226197129  
friendship.huntly@gmail.com

### Section 2 – Your event / project

#### What is your event / project, including date and location? (please describe in full the project details)

Community dinner project 2023. 4 Community dinners or lunches hosted by different local organisations in Raahui Pookeka during 2023. This is a follow on from the Community Dinner 2021 project.

#### How will the wider community benefit from this event/project?

Bringing the community together for a meal and conversation, reducing isolation, getting to know your neighbours, working together, all are welcome.

Are you GST registered? No  Yes  GST Number 108 259 434

#### PLEASE NOTE: The following documentation MUST be supplied with your application:

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)**

## Section 3 – Project/Event Costs &amp; Details

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$	\$ 2,000.00
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		0.00
Total A	\$	\$

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
4 Community dinners @ \$500 each	\$	\$ 2,000.00
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC	Total B	\$ 0.00
	\$	\$ 2,000.00

Has / will funding been sought from other funders? Yes  No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from other funders	Total C	\$ 0.00
	\$	\$ 0.00

Describe any donated material / resources provided for the event/project:

Volunteers, venues, equipment, food, promotion, advertising, travel assistance

I certify that the funding information provided in this application is correct.

Name: Victoria Kemp

Position in Organisation: Manager

Signature: Victoria Kemp Date: 21.11.22

# Funding Project Accountability



All successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding.

**Name of Board/ Committee:** Huntly

**Organisation/ Initiative name:** Friendship House (Huntly) Community Charitable Trust

**Postal address:** 55 William Street Huntly 3700

**Physical address:** Same

**Contact details:** 07 827559

**Name:** Victoria Kemp

**Email:** friendship.huntly@gmail.com

**Amount of funding you received from Waikato District Council**      \$ 5,000.00

**How the funding received was spent** \_\_\_\_\_

The funding was used by community groups to host 10 community dinners or lunches

## NOTE:

- **Provide receipts or bank statements for all associated costs.**
- **Tax invoices not acceptable.**
- **Please make sure that all receipts are clear and readable, *unclear* accountability will be returned.**

**When did your event/project take place?** \_\_\_\_\_

During 2021 and 2022

## Comment on the success of your project and describe the benefits to the community

*(Please provide photo documentation of project undertaken)*

The Community Dinner Project 2021 has seen 14 community organisations host 10 community dinners at various locations in Raahui Pookeka. Each dinner has had between 60 and 100 guests all coming together to enjoy conversation, kai and entertainment.

Feedback from guests and hosts has been wonderful with both enjoying the dinners.

Thank you to Huntly Community Board for the funding contributing to the cost of hosting the dinners and thank you to the volunteers from the host organisations for all the time, planning and effort put into hosting.

I hereby declare that the information supplied here on behalf of our organisation is correct. We understand that the information supplied in this application will become public information. We consent to the Waikato District Council collecting the personal contact details provided in the project report and using these details. This consent is given in accordance with the Privacy Act 1993.

Name VICTORIA KEMP

Position in organisation MANAGER

Signature Victoria Kemp Date 21/11/22

<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>Update on Variation 3 to the Proposed Waikato District Plan</b>
Date:	Tuesday, 29 November 2022
Report Author:	Fiona Hill, Principal Policy Planner
Authorised by:	Keri Davis-Miller, Resource Management Policy Team Leader

## **1. Purpose of the report**

### **Te Take moo te puurongo**

---

The purpose of this report is to update the Huntly Community Board on Variation 3 (Enabling Housing Supply) to the Proposed Waikato District Plan (Variation).

## **2. Executive summary**

### **Whakaraapopototanga matua**

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On 19 September 2022, Council notified Variation 3 (Enabling Housing Supply) to the Proposed Waikato District Plan (Variation). The Variation seeks to implement the mandatory requirements for Council to incorporate the Medium Density Residential Standards (MDRS) of the Resource Management Act 1991 (RMA) within Huntly, Ngaaruawaahia, Pookeno and Tuakau. The submissions period to the variation closed on 28 October and a total of 117 submissions (including three late and six incomplete submissions) were received.

Council is collaborating with Hamilton City and Waipa District Councils to hold a joint hearing in February 2023. This hearing will be limited to the strategic aspects of the Variation and will not address the submissions or the Variation itself.

At a date to be confirmed but likely to be in or around May/June 2023, substantive hearings will be held in order for an independent hearings panel to make decisions on Variation 3. Each council will have separate substantive hearings.

### **2.1 Current stage**

Council is currently reviewing and summarising the submissions. The key issues identified which have been raised by submitters include:

---

- Potential adverse impacts on the character and the residential amenity of townships in Waikato;
- Whether there is sufficient infrastructure capacity to accommodate the residential growth that would be enabled by Variation 3;
- Adverse traffic impacts;
- Whether the MDRS must be applied more widely within the townships to accord with the requirements of the RMA; and
- Whether the qualifying matters included within Variation 3 are appropriate (including suggestions for new qualifying matters and the removal of others).

In addition to reviewing and summarising the submissions, Council, along with Hamilton City and Waipa District Councils, is identifying common themes and issues for the purpose of drafting a joint key issues report which will be presented at the strategic hearing in February 2023.

## 2.2 Next stage

The next stages of the Variation 3 process include:

- Notification of the summary of submissions on 5 December 2022 and the opportunity for submitters to provide further submissions. Further submissions enable people to lodge submissions in support or opposition to the submissions that have already been lodged. There will be a public notice in local papers informing people of the availability of the summary of submissions. A letter will also be sent to people who lodged submissions. The Council will also send a press release to local papers.
- Preparation and filing of evidence and reports for the strategic hearing in February 2023.

## 3. Staff recommendations Tuutohu-aa-kaimahi

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**THAT the Update on Variation 3 to the Proposed Waikato District Plan Report be received.**

## 4. Attachments Ngaa taapirihanga

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There are no attachments to this report.

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<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>Schedule of Meetings - 2023</b>
Date:	Thursday, 10 November 2022
Report Author:	Elizabeth Saunders, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Manager

## **1. Purpose of the report**

### **Te Take moo te puurongo**

---

The purpose of this report is to seek the Board's approval to a proposed schedule of Board meetings for 2023.

## **2. Executive summary**

### **Whakaraapopotanga matua**

---

The Huntly Community Board have agreed to meet on a six-weekly cycle for the duration of the 2023 year to align with the schedule of meetings for Council and Council Committee meetings.

This meeting cycle will enable staff to have sufficient time between meetings to address actions and fully report back to the next Board meeting.

Following confirmation of availability of Board members in 2023 it is proposed to meet from 6.00pm on the following dates:

- Tuesday, 21 February,
  - Tuesday, 4 April,
  - Tuesday, 16 May,
  - Tuesday, 27 June,
  - Tuesday, 8 August,
  - Tuesday, 19 September,
  - Tuesday, 31 October, and
  - Tuesday, 12 December.
-

The board may wish to meet between each board meeting with a workshop to discuss its work programme and connect with its community.

If approved, staff will arrange for meeting invitations to be circulated to Board members and other stakeholders.

### **3. Staff recommendations**

#### **Tuutohu-aa-kaimahi**

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**THAT the Huntly Community Board approves the schedule of Board meetings for 2023 as follows:**

- **Tuesday, 21 February,**
- **Tuesday, 4 April,**
- **Tuesday, 16 May**
- **Tuesday, 27 June,**
- **Tuesday, 8 August,**
- **Tuesday, 19 September,**
- **Tuesday, 31 October, and**
- **Tuesday, 12 December.**

**noting that each meeting will be scheduled to commence at 6.00pm.**

### **4. Attachments**

#### **Ngaa taapirihanga**

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Nil

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<b>To</b>	<b>Huntly Community Board</b>
<b>Report title</b>	<b>Councillors Report – Huntly Ward</b>
Date:	Wednesday, 23 November 2022
Report Author:	David Whyte, Huntly General Ward Councillor

## **1. Purpose of the report**

### **Te Take moo te puurongo**

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The Huntly General Ward Councillors report is attached for the Board's information.

## **2. Staff recommendations**

### **Tuutohu-aa-kaimahi**

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**THAT the Huntly General Ward Councillors report be received.**

## **3. Attachments**

### **Ngaa taapirihanga**

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Attachment 1 – Huntly General Ward Councillor Report

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## **Councillor Report for HCB 29<sup>th</sup> Nov 2022**

By David Whyte

Since being elected as councillor I have focused on attending the workshops, training and information sessions. These have been numerous and helpful.

Things that are relevant to Huntly.

- Meeting onsite with contractor Hartis ave and surrounds about the terrible state of the cobblestoned footpath. Lots of little issues, which render the footpath non functional for wheeled pedestrians and a danger to all. This has been scheduled for the June 2023+ year (Council financial year runs June to June). However will attempt to monitor to make sure it doesn't get pushed back even further.
- Raised 13 service requests. Mostly footpath or mainstreet related
- Liaised / chased regarding in ground lights on mainstreet. Scheduled closer of the mainstreet for two days (may have been completed by time of meeting). Hopefully this closure will result in the lights under / around the underpass working
- Liaising with WRC about warning for residents of Vienna Fry Lane for sudden river level changes, which can trap the residents in their homes.
- Been in discussion about Gleeson and Cox hearing and how HCB's submission can be talked to at the hearing
- Worked on bollards, raised pedestrian crossings, Paki street entrance to Lake Puketirini and speed reduction idea for our streets
- Picked up and returned 'lost' Fulton Hogan signage that was left over from the bell crossing repair
- Attended Hui's on crime in Huntly and what can be done locally to reduce this. And have picked up some names of folk who want to remove tagging on their streets. So by the meeting should have supplied these folk with paint and brushes.
- Continued to paint out tagging south end of town, and Bridge street areas. Although clearly not as often as previously
- Attended Huntly College Prize giving, and hope to reach out to other schools in due course

## Paki street access to lake Puketirini Huntly – pathway to avoid wet feet

By Councillor David Whyte

Locals extensively use the end of Paki street to access lake Puketirini. So much so that the desire path can be seen on google maps as shown below.



I have had multiple requests for this desire path to be upgraded, and the most recent was that the woman would like to be able to walk the desire path without getting her feet wet. Which I thought was a reasonable request. Thus this request it for a formal path be installed from the lake loop walk to the kiwirail track / park boundary.

Investigating the desire path, there is a clearly significant number of users which cross the rail line with bikes / motor bikes / prams as a ramp has been built up to get over the kiwirail wire barrier.



Locals have built up a ramp to get wheeled things over the fence

The low point in the desire path is within the fence that marks the edge of the Lake Puketirini parkway. This is shown below. The railway in the photo is within the park and not connected to the kiwirail network. This area clearly gets very wet and muddy in winter, although it was dry when photographed. I am not aware of how the water flows through this area, and if a pipe/culvert would be required. A great first step would be a load of metal dumped on this area.



Very intriguingly the WDC map indicates that the desire path is actually WDC land and not kiwirail. Thus WDC could build up the whole distance between the rail and the reserve as it doesn't appear to be kiwirail lane. This also opens up the possibility of having a formal crossing at this location given it

already has legal access. I have contacted kiwirail to discuss. But not holding much hope that they will agree to a pedestrian crossing of their line.



I have also highlighted the low point with a purple highlighter. This is well within the lake / reserve boundary