

Agenda for an extraordinary meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngāruawāhia on **FRIDAY, 18 NOVEMBER 2022** commencing at **11.00am**.

Information and recommendations are included in the reports to assist the Council in the decision making process and may not constitute Council's decision or policy until considered.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. REPORTS

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| 4.3 | Technology of Participation Facilitative Leadership Program | 7 |

GJ Ion
CHIEF EXECUTIVE

TERMS OF REFERENCE AND DELEGATION

Chairperson:	His Worship the Mayor
Deputy Chairperson:	Deputy Mayor
Membership:	The Mayor and all Councillors
Meeting frequency:	Six weekly – or as required
Quorum:	Half of the members (including vacancies)

Purpose

1. To provide leadership to, and advocacy on behalf of, the people of the Waikato District.
2. To define and represent the total communities' interests, ensuring ongoing community and economic development, the effective stewardship of existing assets, sustainable management of the environment, and the prudent management of the communities' financial resources.

Terms of Reference

The Council's terms of reference include the following powers which cannot be delegated to committees, subcommittees, officers or any other subordinate decision-making body:

1. The power to make a rate.
2. The power to make a bylaw.
3. The power to borrow money, or purchase or dispose of assets, other than in accordance with the Long-Term Plan.
4. The power to adopt a Long-Term Plan, Annual Plan, or Annual Report.
5. The power to appoint a Chief Executive.
6. The power to adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the Long-term Plan or developed for the purpose of the local governance statement, including the Council's Infrastructure Strategy.
7. The power to adopt a remuneration and employment policy.
8. The power to approve or amend the Council's Standing Orders.
9. The power to approve or amend the Code of Conduct for elected members, and consider any recommendations made in relation to a complaint lodged under the Code.
10. The power to appoint and discharge:
 - a. members (including chairpersons) of Council committees and subordinate decision-making bodies, subject to the Mayor's powers under section 41A Local Government Act 2002; and
 - b. elected member representatives on external organisations.
11. The power to establish a joint committee with another local authority or other public body, and appoint elected members as representatives on such committees or bodies.

12. The power to make the final decision on a recommendation from the Ombudsman where it is proposed that Council not accept the Ombudsman's recommendation.
13. The power to approve or change the District Plan, or any part of that Plan, in accordance with the Resource Management Act 1991.
14. The power to amend or replace the delegations in Council's Delegations Register (except where expressly permitted in the Delegations Register).

To exercise the following powers and responsibilities of Council, which the Council chooses to retain:

1. To approve a proposed policy statement or plan under the Resource Management Act 1991.
2. To approve changes to boundaries of the District under the Resource Management Act 1991 or any other legislation.
3. In respect of District Plan decisions:
 - a. To appoint independent commissioners to a panel for hearings of a Proposed District Plan;
 - b. To approve the recommendation of hearings commissioners on a proposed plan, plan change or variation (including private plan change); and
 - c. To approve a proposed plan or a change to a district plan under Clause 17, Schedule 1 of the Resource Management Act 1991.
4. To adopt governance level strategies, plans and policies which advance Council's vision and strategic goals (e.g. Hamilton to Auckland rail), other than where expressly delegated to a committee.
5. To approve Council's recommendation to the Remuneration Authority for the remuneration of elected members.
6. To approve the Triennial Agreement.
7. To approve resolutions required to be made by a local authority under the Local Electoral Act 2001, including the appointment of an electoral officer and reviewing representation arrangements.
8. To approve any changes to the nature and delegations of any Council committees or subordinate-decision making bodies.
9. To approve the Local Governance Statement.
10. To approve any additional funding decisions required for the Watercare Services contract.
11. To receive six-monthly reports from each Community Board on its activities and projects.

To	Waikato District Council
Report title	Governance Structure – Additional Delegations
Date:	14 November 2022
Report Author:	Gaylene Kanawa, Democracy Manager
Authorised by:	Gavin Ion, Chief Executive

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to confirm amendments to the Governance Structure adopted on 9 November 2022, to add a member to the PDP Sub-committee, and to appoint a representative to the Art-in-Nature Arboretum Trust and to confirm representatives for the Metro Wastewater Governance Group.

2. Executive summary

Whakaraapopototanga matua

As per section 41 of the Local Government Act the Mayor set a governance structure and appointed the Chairperson(s) for committees and subcommittees, which was confirmed at the Council meeting held on 9 November 2022.

It was noted after the meeting that the PDP Sub-committee membership consisted of four (4) members, being:

Chairperson: Deputy Mayor Carolyn Eyre

Deputy Chairperson: Cr Eugene Patterson

Membership: Her Worship the Mayor
Cr Crystal Beavis

In past terms the Sub-committee has had five (5) members. Her Worship the Mayor has requested an additional member to this Sub-committee and recommends Councillor Kandi Ngataki be added to the membership. Noting that this will make the quorum three (3) – half of the membership.

Council has also been approached about providing an appointment to the Art-in-Nature Arboretum Trust which runs the Sculpture Park at Waitakaruru Arboretum. It is recommended that Councillor Beavis be appointed.

The Metro Wastewater Governance Group has been in operation for the past couple of years. The group has been working through the detailed business cases for both the southern Wastewater Treatment Plant and now the Northern Wastewater Treatment Plant.

Council has been represented on this group by Garth Dibley, a member of our Waters Governance Board who has been providing good technical and contracting knowledge. There can, however, be a political side to these meetings and it is therefore recommended that Her Worship the Mayor be appointed as the second representative (with the Deputy Mayor as the alternate).

3. Staff recommendations **Tuutohu-aa-kaimahi**

That the Waikato District Council confirms the following additions to the Governance Structure 2022-2025:

- a. the addition of Cr Kandi Ngataki to the Proposed District Plan (PDP) Subcommittee.**
- b. the appointment of Cr Crystal Beavis as a representative to the Art-in-Nature Arboretum Trust**
- c. appoints the following as representatives to the Metro Wastewater Governance Group:**
 - i. Garth Dibley (Waters Governance Board member); and**
 - ii. Her Worship the Mayor, JA Church, with the Deputy Mayor, Cr Carolyn Eyre as the alternate.**

4. Attachments **Ngaa taapirihanga**

There are no attachments to this report.

To	Waikato District Council
Report title	Te Maruata Whānui Hui
Date:	18 November 2022
Report Author & Authoriser:	Gavin Ion, Chief Executive

1. Purpose of the report

Te Take moo te puurongo

To seek approval for the attendance of three Maaori Councillors at Te Maruata Whānau Hui in Wellington on 6 December 2022..

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Waikato District Council confirms:

- a. **three Maaori Councillors attend Te Maruata Whānau Hui each year.**
- b. **the following three Maaori Councillors attend the hui on 6 December 2022 in Wellington are:**
 - i. **Councillor**
 - ii. **Councillor**
 - iii. **Councillor**

3. Attachments

Ngaa taapirihanga

There are no attachments to this report.

To	Waikato District Council
Report title	Technology of Participation Facilitative Leadership Program
Date:	18 November 2022
Report Author & Authoriser:	Gavin Ion, Chief Executive

1. Purpose of the report

Te Take moo te puurongo

To seek approval for Councillor Lisa Thomson to attend the Technology of Participation Facilitative Leadership Program held on 15-17 February 2023.

The course is offered by Participatory Techniques Ltd under arrangement to the Institute of Cultural Affairs (Australia).

The Technology of Participation (ToP™) 'Group Facilitation Methods' course covers Module 1, and the first half of Module 2, of the seven module ToP™ Facilitative Leadership Programme. The course includes Māori perspectives on facilitation.

2. Staff recommendations

Tuutohu-aa-kaimahi

That Waikato District Council:

- a. approves Councillor Lisa Thomson attendance at the Technology of Participation Facilitative Leadership Program held on 15-17 February 2023 in Hamilton; and**
- b. notes the course cost of \$2,070 (including GST) will be covered by the Elected Members Training budget.**

3. Attachments

Ngaa taapirihanga

There are no attachments to this report.
