

Agenda for a meeting of the Huntly Community Board to be held in the Huntly West Community Hub, Harris Street, Huntly on **TUESDAY, 21 JUNE 2022** commencing at **6.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

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5. PUBLIC FORUM

6. REPORTS

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| 6.3 | Works, Actions & Issues Report Status of Items June 2022 | 16 |
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| 6.7 | Councillors' and Community Board Members' Reports | <i>Verbal</i> |

GJ Ion
CHIEF EXECUTIVE

To	Huntly Community Board
Report title	Confirmation of Minutes
Date:	Tuesday, 21 June 2022
Report Author:	Matt Horsfield, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Team Leader

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Huntly Community Board (HCB) held on Tuesday, 10 May 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Huntly Community Board held on Tuesday, 10 May 2022 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – HCB Minutes – 10 May 2022

MINUTES for a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY, 10 MAY 2022** commencing at **6.00pm**.

Present:

Mr D Whyte (Chairperson)
Cr S Lynch
Cr F McNally
Ms K Bredenbeck
Mr DRM Cork
Ms E Wawatai

Attending:

His Worship the Mayor AM Sanson

Two (2) members of the public

Cr P Storey (Waikato Regional Council)
Mr P Lynch (Waikato Regional Council)
Sgt J Sandford (Huntly Police)
Ms S Gibb (Community Waikato)
Two (2) representatives from WEL Networks
Two (2) representatives from the Huntly War Memorial Hall Committee
Two (2) representatives from Pay it Forward Huntly Food Rescue Remedy & Huntly Foodbank)

Mrs V Jenkins (People & Capability Manager)
Ms L van den Bemd (Community Led Development Advisor)
Mr M Horsfield (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Wawatai/Ms Bredenbeck)

THAT the Huntly Community Board accepts the apology for non-attendance from Mr Wootton and Mr McCutchan due to illness.

CARRIED

HCB2205/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Whyte/Ms Wawatai)

THAT the agenda for a meeting of the Huntly Community Board held on Tuesday, 10 May 2022 be confirmed:

- a. with all items therein being considered in open meeting; and
- b. all reports be received.

CARRIED

HCB2205/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Whyte/Cr McNally)

THAT the minutes for a meeting of the Huntly Community Board held on Tuesday, 29 March 2022 be confirmed as a true and correct record.

CARRIED

HCB2205/03

PUBLIC FORUM

Agenda Item 5

The following items were discussed at the public forum:

- Tagging was a serious issue in Huntly. There was a Community Patrol that regularly patrols Huntly on Thursday-Saturday. There was a feeling that Huntly did not receive any attention regarding the issue and that buildings were being neglected. Covenants could not ensure that property owners maintain their buildings and address graffiti. Council could not undertake graffiti removal on private property. Added enforcement was needed with additional CCTV cameras. Once an area had been tagged, it attracts further tagging.

A graffiti removal working bee would be beneficial for the community, and the Board could help promote the event. Mr Whyte could help supply paint and materials. Resene had been very helpful in the past with donations for working bees. Tuakau had a working bee model that received help and funding from Council.

- Huntly War Memorial Hall – Progress had been made regarding the operational grant for the hall, but it had slowed down. The representatives from the Huntly War Memorial Hall noted that local non-profit organisations were not charged. The Hall Committee had been working with Council staff and were informed they had to complete a series of steps to be eligible for a funding grant.

The Hall Committee were wanting a percentage of the targeted rate for the upkeep of the hall, however they were told by Council's accountant they would not be eligible for it. The Hall Committee were seeking a new targeted rate to help pay for the upkeep of the hall, however Council could not give the committee a portion of the targeted rate as the community had not been consulted and it was not considered in the facilities rate.

A meeting would be held on Thursday 12 May to further discuss funding arrangements between Council and the Hall Committee.

ACTION: A representative from the Community Board to attend the meeting on 12 May.

REPORTS

NZ Police Update Agenda Item 6.1

The report was received [*HCB2205/02 refers*]. In speaking to the report, Sgt Joe Sandford noted the following points:

- Police were aware of the significant tagging issue. There were four offenders currently going through the justice system.
- The Huntly Police Force were experiencing issues with staffing.
- CCTV – There were three (3) cameras on Main Street, with one at each end of the shopping strip and one by the library. Police were seeking five (5) new cameras to improve coverage along Main Street. The new cameras would be able to read numbers plates and Police could login in realtime to the live feed. Funding was available through the Camera Licensing Trust and Council were waiting to confirm the locations of the cameras from Police. It was noted that there were also cameras in Huntly West and by the Railway Station.

ACTION: Update to be provided to the Board and Police regarding the current status of the Camera Upgrade.

- What could the community do to help with the tagging issue? People could use their phones to take a photo of the person and their vehicle registration if they witnessed tagging. People could upload photos onto 105 when they reported an offence.
- Burglaries – There had been no burglaries in Huntly in the last two weeks. Family violence incidents had dropped over the last two weeks.
- Neighbourhood Support Group still existed in the community and there were mechanisms to help neighbourhoods create support groups.

Waikato Regional Council - Consents

Agenda Item 6.2

The report was received [*HCB2205/02 refers*] and the following discussion was held.

- Waikato Regional Council (WRC) was involved with industrial compliance.
- Puke Coal Land fill – There were a series of historic incidents with criminal prosecutions. A fire started at the site of a large landfill, which create air quality issues in Glen Afton and surrounding areas. It resulted in criminal prosecution for the company and an individual. The site had since been sold to a new company and they were taking steps to improve the environmental standards on the site. Monitoring had shown there had been an improvement in the conditions of the site. What could the public do if they believe there was non compliant activity occurring? They could contact the Waikato Regional Council via their 0800 number.
- Discharges of contaminants was one of responsibilities for WRC. WRC does not undertake the clean up of contaminants but they hold people to account for unlawful activities.
- Gleeson & Cox – There were (11) eleven active resource consents with Waikato Regional Council for the Gleeson & Cox Quarry. They include consents for discharge, diverting water, quarrying and water take. There were three (3) applications with the Regional Council for resource consents. This included increasing the existing pit at the quarry and managed fill activities. Sometimes consent applications were publicly notified and others there were not.

Timing of Gleeson & Cox operations sits with Waikato District Council. They also had existing use rights, which included bringing in sand for the concrete works. WDC staff had not found any issues with what was being transported into the quarry.

WRC had only received two complaints regarding Gleeson & Cox. If the community is concerned regarding their operations they needed to contact WRC.

Dust, noise and vibration were difficult issues to define and it was hard for people to report vibration issues from heavy vehicle traffic. WRC noted that those issues lie with WDC. If residents on Riverview Road had issues relating to dust they could contact WRC.

There was an estimated 1.8 million tonnes was being transferred out of the quarry, but the number of trucks coming in and out were not monitored.

There was an opportunity through the re consenting process to raise issues regarding Gleeson & Cox operations.

WEL – Battery Energy Storage System

Agenda Item 6.3

The report was received [*HCB2205/02 refers*] and the following discussion was held.

- WEL had a significant goal to address energy hardship in the community. 20% of the community were suffering from financial hardship. The average OurPower customer saves \$400 a year. WEL was exploring renewable generation through solar farms however, OurPower could not grow without increasing generation. For the next 29 years, there would need to be an extra 18 megawatts generated each year.
- Electric vehicle uptake was a challenge. The electricity network requires significant upgrades to enable the uptake in electric vehicle ownership.
- The battery project will start in July and be completed by December 2022. It was aimed to push NZ to 100% renewable. The battery will use low carbon energy and assist when output was high.
- The battery would be located on Rotowaro Rd. There would be 35 megawatts of battery storage, which was enough to power a household for 4.5 years.
- There would be some heavy vehicle movement during the installation of the battery, but traffic would be limited once it had been built.
- Noise levels were set by WDC, and studies had been undertaken to ensure noise levels were not excessive.
- Fault detection systems will be installed to ensure that no faults can cause any issues. The battery can be shut down very quickly.
- WEL had a target to get 20% of the Waikato on Ourpower. This would lead to other power companies to reduce their prices.
- The transformers on the site would be banded, with power connections located underground.

Pay it Forward Huntly Food Rescue Remedy & Huntly Foodbank

Agenda Item 6.4

The report was received [*HCB2205/02 refers*] and the following discussion was held.

- Ms Gibb provided an overview of the work being undertaken by Community Waikato.
- The Trust had been hitting the ground hard during the COVID period.
- The Community Advice Centre Trust was run with a small number of volunteers.
- The Trust makes do with very little resources available, however they had received funding from the Ministry of Social Development (MSD)

- The Trust was wanting to do more than food distribution through the food bank. 11,000 parcels were provided in 2020 and 2021.
- The Trust ensured that they took COVID precautions to protect the community.
- The Trust received funding from Community Waikato for a gardening programme with assistance from GoEco. People could learn how to use power tools and make raised garden beds.
- Navigating the justice programme was an initiative from the Trust to help people who were dealing with the system.
- The main problem facing the Trust was that the building the Trust were located in was being sold and there was no funding available for a new building. There was a fear that after 30 years of the Trust's existence, they would not have a home.
- The Board asked if the Trust could combine with another community organisation? Representatives from the Trust emphasised that people had the right to choose who they sought help from, especially in a small town. However, they did collaborate with other services.
- Council staff were looking to identify possible location(s) where the Trust could move to. A report would go the Council highlighting possible locations.
- The Trust offered a variety of services such as cancer care packs, transition to work services, Justice of the Peace services and budgeting services.
- The trust should look to get in contact with Sleepyhead and tell them their story and how the Trust helped the community. Sleepyhead may be interested in assisting in funding for a new location for the Trust.
- Does the Trust have an idea for the costs to rent a building annually? Would be 30-40k a year. The Trust should talk directly to property owners, such as the owner of the former ANZ bank site.
- There was a conversation to be had with Central Government for a proposed food hub in Huntly. It would likely be a collaborative project.

Discretionary Fund Report to 26 April 2022

Agenda Item 6.5

The report was received [*HCB2205/02 refers*] and the following discussion was held.

- Match Funding – Community Led Development Team had spoken to the Board in March about the Blueprint budget. Community Aspirations funding was now pooled in the Blueprint budget, with a focus on projects within the Blueprint. \$100,000 had been allocated for Huntly in the blueprint budget.
- The Blueprint process starts with relationship building, followed by working with the community, explaining how the community could benefit and show genuine attempts to consult the community. Blueprint funding could be used for seed funding, to help an applicant to leverage for further funding. Blueprint funding can be used as seed funding, and would help an applicant leverage further funding.
- It was noted that the Board needed to develop and plan where funding could go with the Tumate Mahuta Drive Park. Social procurement was important to support the local community. The projects needed to be budgeted to understand what could be funded by the Board.
- The Board would need to sort out what was wanted and work out a budget, then see what could be funded by the Board, the Blueprint budget and external funders.

Third Quarter Service Request Report to March 31 2022

Agenda Item 6.6

The report was received [*HCB2205/02 refers*] and the following discussion was held.

- Animal Control statistics were down due to the team being fully staffed.

Huntly Works & Issues Report: Status of Items September 2021

Agenda Item 6.7

The report was received [*HCB2205/02 refers*] and the following discussion was held.

Fitness Trail in Tumate Mahuta Drive Park

- The Board needed to progress the project and discussed what was needed alongside Tangata Whenua.

ACTION: This item to remain on the schedule.

Street Lights Service Requests

ACTION: This item to remain on the schedule pending discussion with NZTA on street light outages.

Walkway Closure

ACTION: This item to remain on the schedule pending an update from the Chairperson.

Inground garden lights, Main Street, Huntly

ACTION: This item to remain on the schedule.

Ruawaro Tennis Court Upgrade

ACTION: This item to be removed from the schedule.

Willow Lake – Stormwater Holding Pond

ACTION: This item to be added to the schedule. Following a meeting with Watercare, an update would be provided by the Chairperson to the next Board meeting.

Huntly West Sports Complex – Graffiti

ACTION: This item to be added to the schedule. An update would be provided by the Chairperson to the next Board meeting.

Lake Hakanoa Domain Tennis Court Renewal

ACTION: This item to remain on the schedule.

Potholes in Pedestrian Crossing

ACTION: This item to remain on the schedule.

Friendship House Huntly West Hub

ACTION: This item to remain on the schedule.

Tamihana Road

ACTION: This item to remain on the schedule.

Signage in Town

- The signage at Lake Hakanoa was incorrect. Signage states that the reserve was called Lake Hakanoa Sports Park, but the correct name was the Huntly Domain.

ACTION: Staff to investigate the incorrect signage at Huntly Domain and replace the signs with the correct name.

House built below flood level

- It had been identified that a house had been built below flood level on a flood plain.

ACTION: Cr McInally would follow up with staff regarding identifying and investigating the flood risk of the home.

Earthquake Prone Buildings Consultation

Agenda Item 6.8

The report was received [*HCB2205/02 refers*] and the following discussion was held.

- Maps on Page 39-41 focus on Huntly. Consultation for earthquake prone buildings included high vehicle traffic and pedestrian traffic.
- Only problematic buildings identified were properties with verandahs over pedestrian walkways and the steeple on the Mormon church.
- There were no implications to residential buildings.

Chairperson's Report

Agenda Item 6.9

The report was received [*HCB2205/02 refers*] and no discussion was held.

Councillor's Reports

Agenda Item 6.10

Verbal reports were received on the following items:

- Cr Lynch: Dutch Elm disease had been found in Pokeno. Staff were keeping an eye on the issue. The lease for the Huntly Resource Centre had been signed. Waikato District Alliance were having staffing issues and staff were asking for pay increases to combat competition from other employers and inflation. The final vesting for the Huntly revocation had not occurred. Consenting for the Solar Panel farm in Rangiriri was in progress.

ACTION: The Solid Waste Team Leader to attend the next Board meeting to further the Huntly Resource Centre.

Community Board Members' Reports

Agenda Item 6.11

Verbal reports were received on the following items:

- Ms Wawatai – Kimihia Home was struggling to find staff. Friendship House was having a Community Dinner on Saturday 18 June at Huntly Speedway. Ms Wawatai would help coordinate Board support for the Community Dinner. There was a budget for the dinner of \$500.

There being no further business the meeting was declared closed at 8:48pm.

Minutes approved and confirmed this

day of

2022

D Whyte
CHAIRPERSON

To	Huntly Community Board
Report title	NZ Police Update
Date:	Tuesday, 10 May 2022
Report Author:	Matt Horsfield, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Team Leader

1. Purpose of the report

Te Take moo te puurongo

To advise members that a representative from the New Zealand Police will be in attendance at the Community Board meeting.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the verbal report from NZ Police be noted.

3. Attachments

Ngaa taapirihanga

There are no attachments.

To	Huntly Community Board
Report title	Discretionary Fund Report to 07 June 2022
Date:	21 June 2022
Report Author:	J Schimanski Support Accountant
Authorised by:	Alison Diaz Chief Financial Officer

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Huntly Community Board on the Discretionary fund spend to date, commitments and balance as at 07 June 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Discretionary Fund Report to 07 June 2022 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 07 June 2022

HUNTLY COMMUNITY BOARD DISCRETIONARY FUND REPORT 2021/22 (July 2021 - June 2022)

As at Date: 07-Jun-2022

				GL 1.204.1704
2021/22 Annual Plan				24,026.00
Carry forward from 2020/21				43,919.00
	Total Funding			67,945.00
Income				
Total Income				-
Expenditure		Resolution No.		
2/08/2021	Reimbursement to Ms Eden Wawatai for the amount of \$253.80 (excl GST) for the cost of prezzy cards for the runners up of the "Welcome to Huntly" sign competition.	HCB2106/04		253.80
30/08/2021	Funds committed to Mr Whyte for the amount of \$180.00 (incl GST) for the purchase of chemicals for cleaning in Main Street, Huntly	HCB2010/10		150.00
18/10/2021	Funds committed to Sign Print Huntly \$2,695.00 (plus GST) for the cost of promotional signage for Huntly.	HCB2111/05		2,695.00
16/11/2021	Payment - to Flagmakers for the cost of purchasing ten (10) Christmas Flags	HCB2111/06		937.00
4/04/2022	Payment to Graeme Dingle Foundation for \$4,000.00 (excl. GST) to provide Kiwi Can programme in Huntly West Primary School	HCB2202/04		4,000.00
2/03/2022	Payment to Huntly RSA ANZAC Day event for the amount of \$1,200.00 (excl GST) towards to cost of catering.	HCB2203/03		1,200.00
4/04/2022	Payment to Mr Whyte for the amount of \$415.00 (incl GST) for the cost of equipment and paint to remove graffiti in Huntly.	HCB2202/05		360.87
Total Expenditure				9,596.67
Net Funding Remaining (Excluding commitments)				58,348.33
Commitments				
21/06/2016	Commitment for placemaking projects (HCB1606/03/1)	HCB1606/03/1	15,000.00	
18/02/2020	Funding to Justin Twomie Mahon, for Painting and Decorating, for the amount of \$1,000.00. Murals to address graffiti in the Huntly Main Street and Bridge Street shops.	HCB2002/07	1,000.00	
	<i>Less: Other Expenses</i>		<u>(2,874.61)</u>	13,125.39
21/02/2017	Huntly Christmas related activities - recurring	HCB1702/04		to be confirmed
21/05/2019	Revitalise 2 Huntly entrance sites	HCB1905/06	5,000.00	
21/12/2021	<i>less: return of funds to the pool HCB2112/04</i>	HCB2112/04	<u>(2,051.20)</u>	2,948.80
21/12/2021	Commitment from HCB Discretionary Fund for the amount of up to \$20,000.00 (including GST) towards the cost of placing a BBQ at the Tumate Mahuta Drive Park.	HCB2112/05		17,391.30
Total Commitments				33,465.49
Net Funding Remaining (Including commitments)				24,882.84
<i>Note: All amounts reflected are excluding GST</i>				

To	Huntly Community Board
Report title	Works, Actions & Issues Report: Status of Items June 2022
Date:	21 June 2022
Report Author:	Karen Bredesen, PA to the General Manager Service Delivery
Authorised by:	Vanessa Jenkins, People & Capability Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Huntly Community Board on actions and issues arising from the previous meeting and works underway in June.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Huntly Community Board Works, Actions & Issues Report: Status of Items for June 2022 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Huntly Community Board Works, Actions & Issues Register – June 2022

HUNTLY COMMUNITY BOARD WORKS, ACTIONS & ISSUES REGISTER:

STATUS OF ITEMS APRIL 2022

Issue	Area	Action	Comments
Fitness Trail in Tumate Mahuta Drive Park	Community Board Chair	<p>DECEMBER 2020: The Chairperson to meet with the Funding and Partnership Manager to discuss funding and report back to the next meeting.</p>	<p>MARCH 2021: The Chair to discuss onsite. Mr Cork to complete plan.</p> <p>AUGUST 2021: This item to remain on the schedule. Mr Cork advised the Board that a basketball hoop and concrete pad would be a good addition to the park. Mr Wootton would provide a quote for the next meeting of the Board.</p> <p>SEPTEMBER 2021: The Chairperson would discuss with the Community Connections team where the trail is to be located and the next step in the process.</p> <p>NOVEMBER 2021: The Chairperson would set up an audio visual workshop with the Board and the Open Spaces Project Co-ordinator to discuss the plan.</p> <p>DECEMBER 2021: The Open Spaces Coordinator ran a workshop with the HCB on 23 November. The feedback from the HCB will be used to draft a concept plan for Tumate Mahuta Reserve. The Open Spaces Coordinator will engage with mana whenua for further feedback. The draft concept plan will be presented to the HCB and mana whenua representatives in February 2022 for further feedback.</p>
	Kim Wood	<p>DECEMBER 2021: This item to remain on the schedule.</p>	<p>JANUARY 2022: The Open Spaces Project Coordinator will be running a workshop/hui with mana whenua representatives in March. Date to be confirmed. Following the workshop/hui, the concept plan will be presented to the Huntly Community Board and mana whenua representatives for further feedback.</p> <p>MARCH 2022: The date for the hui is to be confirmed.</p>

Issue	Area	Action	Comments
Walkway Closure	Community Board Chair	Close the walkway from Semple Street to Webb Street, Huntly.	<p>MAY 2022: Stephanie Loughnan, WDC Parks & Reserves Technical Support Officer has been in discussion with the HCB Chair, and Citycare have now been instructed to close this walkway. Works to be completed by 6 May 2022.</p> <p>JUNE 2022: The Semple Street/Webb Street walkway has been closed.</p>
Inground garden lights, Main Street, Huntly	Community Board Chair	<p>DECEMBER 2021: Lights are now working, but item to remain on the schedule.</p> <p>FEBRUARY 2022: To remain on schedule.</p>	<p>JULY 2021: A suitable contract has been organised to work with WEL to quote the work.</p> <p>AUGUST 2021: This item to remain on the schedule.</p> <p>SEPTEMBER 2021: This item has been parked. This item to remain on the schedule.</p> <p>NOVEMBER 2021: This item to remain on the schedule. The Chairperson to follow up on this item.</p> <p>DECEMBER 2021: The repairs have been completed. The contractor was unable to check lights operating at night. Can the Board please advise if any of the lights are still not operational.</p> <p>JANUARY 2022: No update</p>
Willow Lake – Stormwater Holding Pond	Community Board Chair	AUGUST 2021: This item to be added to the schedule.	SEPTEMBER 2021: Following a meeting with Watercare, an update would be provided by the chairperson to the Board meeting scheduled for Tuesday, 2 November 2021.

Issue	Area	Action	Comments
		<p>Following a meeting with Watercare, an update would be provided by the chairperson to the Board meeting scheduled for Tuesday, 21 September 2021.</p> <p>MAY 2022: To remain on schedule.</p>	<p>NOVEMBER 2021: Following a meeting with Watercare, an update would be provided by the Chairperson to the Board meeting scheduled for Tuesday, 14 December 2021.</p> <p>MARCH 2022: The Chair to give a verbal update at the HCB 29 March meeting.</p>
Huntly West Sports Complex - Graffiti	Community Board Chair	<p>AUGUST 2021: This item to be added to the schedule. An update would be provided by the chairperson to the Board meeting scheduled for Tuesday, 21 September 2021.</p> <p>FEBRUARY 2022: To remain on schedule.</p>	<p>SEPTEMBER 2021: This item to remain on the schedule. An update would be provided by the chairperson to the Board meeting scheduled for Tuesday, 2 November 2021.</p> <p>NOVEMBER 2021: An update would be provided by the Chairperson to the Board meeting scheduled for Tuesday, 14 December 2021.</p> <p>JANUARY 2022: The Chairperson to provide an update to the meeting scheduled for 15 February 2022.</p>
Lake Hakanoa Domain Tennis Court Renewal	Open Spaces, Service Delivery	<p>NOVEMBER 2021: This item to be placed on the Actions Register pending a risk assessment of the tennis courts. An update would be provided to the Board meeting scheduled for Tuesday, 14 December 2021</p> <p>DECEMBER 2021: This item to remain on the schedule.</p> <p>FEBRUARY 2022: To remain on schedule.</p>	<p>DECEMBER 2021: The project is currently in the planning phase. The Project team aim to start communicating with the community in the New Year.</p> <p>JANUARY 2022: Planning continues for the court works.</p> <p>MARCH 2022: Planning ongoing</p>

Issue	Area	Action	Comments
			JUNE 2022: See Community Projects update below.
Friendship House Huntly West Hub	Jason/Lianne	Community Led Development Team to update the Board on the status of the resource consent for the Friendship House Huntly West Hub	MARCH 2022: The resource consent is yet to be applied for. Friendship House have advised they are working with Built Smart to ensure the delivery of the project in 2022. JUNE 2022: No update.
Planned Projects	Roading / Projects / Waters Teams	The Board requested they be provided information of planned projects in Huntly and how long upgrades were supposed to last.	MAY 2022: No update.
CCTV Cameras	Lianne Van Den Bemd	Update to be provided to the Board and Police regarding the current status of the Camera Upgrade.	JUNE 2022: No update.
Willow Lake - Stormwater Holding Pond	HCB Chair	Following a meeting with Watercare, an update would be provided by the Chairperson to the next Board meeting.	JUNE 2022: The Chair to provide a verbal update.
Huntly West Sports Complex - Graffiti	HCB Chair	An update would be provided by the Chairperson to the next Board meeting.	JUNE 2022: The Chair to provide a verbal update.
Signage in Town	Open Spaces, Stephanie Loughnan	The signage at Lake Hakanoa was incorrect. Signage states that the reserve was called Lake Hakanoa Sports Park, but the correct name was the Huntly Domain.	JUNE 2022: Staff have investigated signage, and correct signage "Huntly Domain" has been ordered from the supplier and will be installed when delivered.

Issue	Area	Action	Comments
		Staff to investigate the incorrect signage at Huntly Domain and replace the signs with the correct name.	
Huntly Resource Centre	Phil Ellis, Solid Waste Team Leader	The Solid Waste Team Leader to attend the next Board meeting to further the Huntly Resource Centre.	Phil Ellis, Solid Waste Team Leader will be in attendance at the Huntly Community Board meeting on 21 June 2022.

Community Projects Updates (As at 3 June 2022)

Raahui Pookeka | Huntly Railway Station - Historic Station Building Relocation

Building Consent has been submitted and a request has been received for further information. Designers are working through several improvements to increase the buildings seismic strength to meet the Building Code requirements.

The Outline Plan of Works, required for sites that have a designation, has been submitted for approval.

The main building contract Request for Tender (RFT) has been advertised on the Government Electronic Tender Service (GETS) for the Huntly Railway Building Relocation and Public Toilets. Tender closes on Friday 17 June at 4pm.

A financial approval request to bring forward Waka Kotahi NZTA funding forward a year has also been submitted.

Ruawaro Tennis Club Courts

Tennis fencing and new turf installation was to start on the 28th April. Due to a delay in the supply of materials, this has now been pushed out until mid-June.

The Projects team are also working with HEB contractors on pricing for additional/unforeseen foundation works.

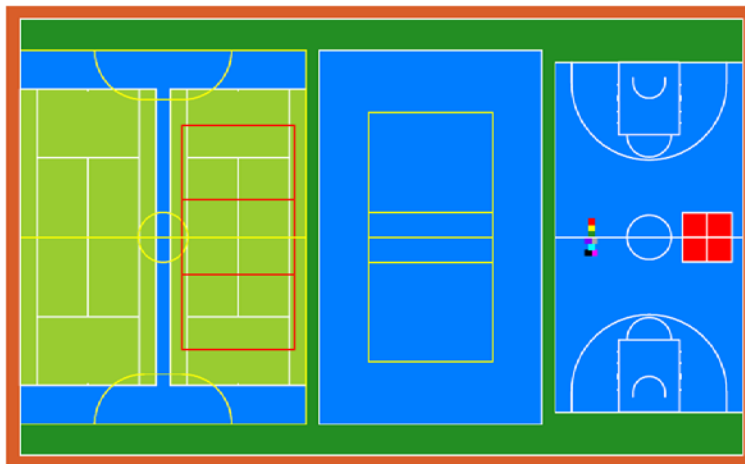
Hakanoa Campground Entranceway Upgrade

Scope of works completed with key stakeholders and suppliers have provided options for a security entrance barrier arm and CCTV installation.

The Project team are finalising the supply contract and Health and Safety processes.

Huntly Tennis Courts Renewal

Community engagement is underway, 182 responses have been received, with Option 1 being the preferred option.



The markings include a futsal pitch, two tennis courts, basketball, dodgeball, volleyball, four square court, and a hopscotch.

The Project team have advised the community and key stakeholders of the outcome and works are currently being priced by HEB.

GDC undertook structural inspection of existing volley walls at Huntly, Pukekawa and Onewhero tennis courts to see if structural strengthening is required and staff are awaiting the report.

Boatie Boat Ramp Reserve Carpark Renewal

This work is underway by the Waikato District Alliance team and is due for completion in June.

Other projects scheduled for this financial year:

- Tumate Mahuta Carpark Renewal – now deferred to next financial year.

To	Huntly Community Board
Report title	Community Board Charter
Date:	21 June 2022
Report Author	Gaylene Kanawa, Democracy Team Leader
Authorised by:	Vanessa Jenkins, People and Capability Manager

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to seek feedback from the Board on the current Community Board Charter.

2. Executive summary

Whakaraapopototanga matua

The Charter for each Community Board sets out the roles and responsibilities of the Community Board, and how the Council and Community Board will work together. This includes the delegations from the Council to the Community Board.

The current Community Board Charters will be reviewed by the Council in the near future. To this end, it would be helpful to understand the Community Board's views on the current charter.

3. Staff recommendations

Tuutohu-aa-kaimahi

THAT the Huntly Community Board provide staff with feedback on the current Community Board Charter for review by the new Council in October 2022.

4. Background

Koorero whaimaarama

Every triennium the Community Board Charters are reviewed by Council and updated Charters are provided once the Council have determined their governance structure. It was anticipated that Council would do a mid-term review of the Charters in 2021, however this was delayed due to the Representation Review along with COVID-19 lockdowns.

As the elections are approaching it would be appreciated to receive feedback from the existing Community Boards on what changes they believe should occur to the Charters. To this end, this report attaches the existing Charter and requests feedback from each Community Board by the end of June 2022.

5. Next steps

Ahu whakamua

Council staff will collate the feedback from the five (5) Community Boards for consideration by Council for review/amendment.

Once the new Council has determined their governance structure they too will advise of any further amendments/changes required to the Community Board Charters for the 2022-2025 triennium.

6. Attachments

Ngaa taapirihanga

Attachment I – Community Board Charter Template

Community Board Charter

Policy Owner	Chief Executive
Approved By:	Policy & Regulatory Committee
Resolution Number	WDC1310/23
Effective Date	October 2013
Next Review Date:	October 2016

COMMUNITY BOARDS

Pursuant to Schedule 7 Clause 32 of the Local Government Act 2002 and recognising the role of Community Boards as defined in section 52 of that Act, the Waikato District Council delegates responsibilities, duties and powers to the Huntly, Ngaruawahia, Onewhero-Tuakau, Raglan and Taupiri Community Boards as follows:

- i) To liaise as necessary with any appointed Hall Committee to ensure that hire rates and charges are set for Council-owned halls and community centres within their Community Board area.
- ii) To consider applications for, and to distribute Discretionary Fund grants within their Community Board area, in a fair and equitable fashion.
- iii) To grant exemptions from Council bylaws for areas within their jurisdiction, where those bylaws so provide for an exemption or variation by consent of Council.

Pursuant to Schedule 7 Clause 32(3) of the Local Government Act 2002, any sub-delegation of these responsibilities, duties and powers by Community Boards is hereby expressly prohibited except the power to appoint sub-committees of management to administer Council-owned halls and community centres within their Community Board area.

The following Charter applies to all Community Boards.

COMMUNITY BOARD CHARTER

I Purpose

- I.1 The _____ Community Board (the Community Board) is set up by the Waikato District Council (the Council) to assist Council in dealing with local issues in the community of _____.

2 Roles and Delegations

- (a) The Council's roles are:
 - (i) To give effect to local identity and preferences.
 - (ii) To make the local authority more responsive to the community's preferences and more accountable for their actions.
 - (iii) To increase efficiency.
- (b) The Community Board's role is to express the community's views on local issues to the Council. In order to achieve this, the legislative guidelines for the Community Board shall be as follows:

- (i) Represent, and act as an advocate for, the interests of its community.
 - (ii) The consideration of and reporting on of all matters referred to it by the Council or any matter of interest or concern to the Community Board.
 - (iii) Maintain an overview of services provided by the Council within the community of _____.
 - (iv) The preparation of an annual submission to the budgetary process of the Waikato District Council for expenditure within the community of _____.
 - (v) Communication with community organisations and special interest groups within the community of _____.
 - (vi) Make recommendations to the Infrastructure Committee on the disbursement of any Township Development Funds. The final decision rests with Council.
 - (vii) To disburse within the community of _____ the discretionary funds allocated by the Council as part of its Annual Plan or Long-Term Plan budget.
 - (viii) Any other function and duties as may be delegated from time to time to the Community Board by the Council.
- (c) Pursuant to Schedule 7 Clause 32 of the Local Government Act 2002 and recognising the role of Community Boards as defined in Section 32 of that Act, the Waikato District Council delegates responsibilities, duties and powers to the Huntly, Ngaruawahia, Onewhero-Tuakau, Raglan and Taupiri Community Board as follows:
- (i) To liaise as necessary with any appointed Hall Committee to ensure that hire rates and charges are set for Council-owned halls and community centres within their community board area
 - (ii) To consider applications for, and to distribute Discretionary Fund grants within their Community Board area in a fair and equitable fashion.
 - (iii) To grant exemptions from Council bylaws for areas within their jurisdiction, where those bylaws so provide for an exemption or variation by consent of Council.
- (d) Pursuant to Schedule 7 Clause 32(3) of the Local Government Act 2002, any sub-delegation of these responsibilities, duties and powers by Community Boards is hereby expressly prohibited except the power to appoint sub-committees of management to administer Council-owned halls and community centres within their Community Board area.

3 Membership of Community Board

- (a) The membership of the Community Board shall be as determined by the review of boundaries and membership procedure as set out in the Local Government Act 2002 and as confirmed prior to each Local Government Triennial Elections.

- (b) In line with representation reviews and any applicable Local Government Commission determinations, Councillor(s) elected in the Ward representing the Community Board area shall be Community Board members either by election or appointment. (Please note that the Local Government Commission determination does not permit both elected Councillors from the Awaroa ki Tuakau Ward to be appointed to the Onewhero-Tuakau Community Board).
- (c) The role of the appointed Councillor shall be the liaison link between Council and the Community Board, in particular accepting the responsibilities as set out in Clause 8 of this Charter.

4 Chairperson

- (a) The Community Board shall appoint a Chairperson from within its membership.
- (b) The Community Board shall appoint a Deputy Chairperson from within its membership.

5 Remuneration

- (a) Remuneration to individual members shall be as resolved by the Remuneration Authority in consultation with the Council and Community Board from time to time.
- (b) Community Board members must comply with current Council policies and procedures for submitting claim forms.

6 Meeting Procedures

- (a) The Community Board shall follow the general principles of the New Zealand Standards (NZS 9202:2003) Model Standing Orders including Amendment 1 for Meetings of Local Authorities and other public bodies.
- (b) At each Community Board meeting there shall be an opportunity for informal discussion on matters of mutual interest to the Community Board and the Council, not covered by an agenda item. This general forum will enable:
 - matters to be raised in order that, if the Council agrees, they may be the subject of a staff report for inclusion in the subsequent agenda
 - concerns with Council operations to be discussed
 - Ward Councillors to report back to the meeting on Council discussions and decisions
 - Community Board members to provide any relevant updates

7 Communication

The objective is to retain quality relationships between the Council and the Community Board and the Community Board and the public.

8 Responsibilities of Ward Councillors and Staff

The Council, through the Ward Councillor(s) and the staff, will ensure that:

- (a) The Community Board is consulted in the November/December period on requests for works or projects to be included in the following year's draft Annual Plan and/or draft Long Term Plan (whichever is applicable).
- (b) The Community Board is consulted by way of detailed presentation on the contents of the draft Annual Plan or draft Long Term Plan (whichever is appropriate) in sufficient time to allow the Community Board to make a meaningful submission to Council.
- (c) The Community Board participates in the prioritising of capital works projects in the Community Board area such as:
 - seal extension
 - street lighting upgrades
 - footpath development
 - roading upgrades
 - utilities works
 - playground works
- (d) The Community Board members will be presented with a report on a monthly basis detailing the next month's programme of works.
- (e) The Community Board will be consulted by way of a detailed presentation on major policy issues initiated by Council that have an effect on the Community Board area. The consultation and presentation will either be made prior to the public submission process to enable the Community Board to have input into draft documents, or be made in sufficient time to allow the Community Board to make a meaningful submission.
- (f) The Community Board members will be invited to participate in all community or roadside meetings held in the Community Board area on proposed works projects.

9 Responsibilities of Community Board Members

- (a) The Community Board members will contact the Ward Councillor(s), Chief Executive or General Managers prior to the Community Board meeting if sufficient detail is not available in the agenda to make the correct or appropriate decision.
- (b) The Community Board members will undertake or recommend to the Council promotion of local cultural, sporting and enterprise initiatives or community events.
- (c) The Community Board members will ensure that Discretionary Fund grants are distributed in a fair and equitable manner.

- (d) The Community Board members have a responsibility to be active members of the Community Board, adhering to relevant Council policies and procedures in the discharge of their duties.
- (e) The Community Board members will take part in any training or workshop sessions arranged by Council to promote a greater understanding of their role on behalf of the community so as to enhance performance.

10 Responsibilities of Council

- (a) The Council agrees to hold at least one combined workshop per annum, at which the Council will participate with all Community Boards in discussing issues of mutual interest and clarification will be given on future Council direction.
- (b) The Council may accept representations from the Community Board at its ordinary meetings on issues of significance contained within the Community Board Minutes.
- (c) The Council employs the Chief Executive and the Chief Executive employs all staff. The Chief Executive is accountable to the Council not to the Community Board.

To	Huntly Community Board
Report title	Chairperson’s Report
Date:	Tuesday, 21 June 2022
Report Author:	David Whyte, Huntly Community Board

1. Purpose of the report
Te Take moo te puurongo

The Chairperson’s report is attached for the Board’s information.

2. Staff recommendations
Tuutohu-aa-kaimahi

THAT the Chairperson’s report be received.

3. Attachments
Ngaa taapirihanga

Attachment 1 – Chairperson’s Report

Chair report. Huntly Community Board May 2022
By David Whyte

Dust at Gleeson and Cox. Created attached document and sent to WRC. Positive response and timely as WRC was going out the next week to inspect. Received this email from inspector:

I have been out to site this morning to undertake a compliance visit with one of our contractors. I provided the site with a copy of your report and discussed the issues with them as well as what controls/measures are available currently to suppress dust discharges.

I have urged that when moving back into drier months this will need to be a focal point of their operations to ensure they are within compliance of conditions.

In terms of dust monitoring results/systems, Gleeson's are currently operating under existing consents from early 2000's which do not require these measures to be in place. However, Gleeson's are currently in the process of renewing the Quarry consents as you may be aware of from the meeting with Patrick the other week (currently on hold at this stage). Through this process, there will requirements for more robust dust monitoring procedures that align with current best practice, which will certainly aid in controlling this issue moving forward.

Requested hours of operation from WDC via customer service request. **Did not hear anything back.**

Tagging removal. This has continued. Been harder with the rain and shorter sunlight hours, as I can no longer get out when it fits my schedule. Have to instead go out when weather is good and move everything else around. However it is what it is. Mainstreet area is clear (at ground level) and has been kept this way, huge thanks to Rod Staines who has been tireless in removing tagging in mainstreet area.





Was hoping that the site under development next to pet food shop would be in action, and thus not require tagging to be removed as it will no doubt be all repainted. However with delay in this development, and tagging starting to spread was pleased that the placemarkers blue was close enough match to cover this area.

I am photographing and uploading the tags I have removed to 105. As per Constables request / information at the last meeting.

Footpaths. Very please to see action on the end of Mary street. A footpath that in October 2020 report I highlighted, as one of the many missing sections of footpath in the township. Great to see a win for the community flowing from the mahi of the community board



I haven't noticed any of the other areas highlighted being completed but will keep an eye out.

Mainstreet pedestrian crossings. Got some action on these (I hope) and the pavers will be lifted, material inserted underneath, and relaid. In theory this may have started by the time we meet, but if not hopefully in June.

Investment into the mainstreet. Would like to acknowledge the following companies who have invested into upkeep / upgraded their buildings



Tui medical – fresh new face on wooden parts of the building.

Fruit King – for putting solar panels on their roof. Adds modern touch to the north entrance.



Hart and Associates – for putting in a veranda. Thus enabling both staff and pedestrian traffic to have cover from the rain. Great to see a new veranda in town.



Non response from WDC. Have raised the following issues, but have not heard anything back at all from the council.

- *More 120 minute parking in town.* Business owner contacted me regarding 120 minute parking in town. Issue is:
 - a) Elderly move slowly. Not only does it take them longer to get anywhere, it means that popping back to the car to shift isn't easy to do
 - b) Elderly take more time to do things. What us younger and more able-bodied people find easy to do, elderly can find time consuming. This can range from decision making, purchasing decisions, reading information, carrying goods etc. spending time with elderly (or stuck behind them in a queue when one is in a rush) shows this reality
 - c) Social importance. Many elderly are socially isolated at home. Thus shopping outings are really important for their social and mental health and well being. Whether this is planned connecting at a cafe or unplanned bumping into folk, either way we should be encouraging the elderly to take their time and have these social interactions as this is a massive benefit to their overall wellbeing

So the 8 120 parks behind the library are not enough to cater for the elderly. The carparks in the poppet head carpark or out by the bypass could be made 120 minutes and this would seem like a positive solution.

- Contacted WDC asking for information on how one might progress this / way forward etc. **Did not hear anything back from WDC.**
- *Tree over at cemetery.* Asked for WDC to make contact to explain when the tree stump will be removed and footpath reinstated. As the footpath is out of action and it has been months since the big blow. **Did not hear anything back from WDC**
- *Street lights mainstreet.* Since the big blow in February the mainstreet street lights have been 'wack a mole' not working. Section(s) of the whole area will go out, then days or week later

issue fixed. But then a very short time later another section goes out. For a while there were not street lights at all, and kids were crossing the busy roads in 100% darkness. Asked for WDC to make contact to explain what is going on, what the plan was to fix it properly etc.

Did not hear anything back from WDC.

And as already mentioned no response from request about hours of quarry operation. So something systemically wrong at the moment with council responses.

Gutter cleaner. Continued conversation with gutter cleaning contractor. In autumn the cleaner is rapidly moved about towns due to addressing areas of urgent leaf fall. Which has resulted in it being in and out of town, which has made it difficult to follow up. The next full sweep I will be told in advance.

Memo

To: Waikato Regional Council

Re: Dust associated with Gleeson and Cox (G & C) quarry and trucking

From: David Whyte, Chairperson Huntly Community Board

Date: 12th May 2022

Hi compliance team

There is a problem with dust generation that is impacting residents in Huntly along Riverview Road.



Photograph taken 21st December 2021 by local resident from Hakarimata road looking towards quarry and Riverview road. Huntly residents are just to the right out of frame. The quarry is located out of site, over the ridge with yellow arrow.

The dust issue is ongoing and the following stories illustrate the problem is significant and impacting peoples health.

- Local public health nurse stood up at a public meeting to tell her experience after the first lock down in 2020. She said her clients in the Riverview road area all have significant health improvements over lockdown, whereas clients in other parts of town did not. And when lockdown ended her Riverview road area clients health then deteriorated back to ‘normal’ again. The only conclusion she could come to was that the dust generated by the operation was causing worsening of the clients health
- In 2022 the WDC councillor who lives in this area, their spouse was showing covid symptoms. Upon calling to the doctor and finding their address, was told that it was unlikely to be covid as folks in that area regular have these symptoms and it is not covid. Again pointing to health impacts from the dust.
- Huntly Community Board members younger / school aged grandchildren moved into Riverview Road . Since then they have had consistent respiratory and health problems that they didn’t have previously.

- Multiple verbal complaints made to many board members about the volume of dust being produced, causing build up inside homes, on vehicles etc.

Gleeson and Cox (G & C) run a quarry operation on Riverview road. This quarry operation supports a significant number of G & C daily truck movements. At the time of writing the G & C fleet is ~120 truck and trailer units which are based in Auckland and use the Huntly quarry as a source of aggregate for their contracts. The quarry is also open for other contracting companies which make good use of the available resource.

The dust could be coming directly from the quarry operations. There are some in town who believe this is the case since the earthworks at the quarry have altered the airflows. Thus increasing the velocity of the wind around the operation, and thus increasing the dust the wind picks up. Apparently when the wind is blowing from a more southerly direction one can see it pick up dust as it goes over the quarry operation. This definitely requires investigation.

The other source of dust is the roadway. From personal observation, and from photographs like the one at the start of this memo it would be my suggestion as the source of the dust and dust generation into the air is from the road surface and truck movements themselves. I would point to the following as evidence of this:

- *Dust generated when trucks park on entering and exiting the quarry.* Direct observation of quarry operations on 29th October 2020 showed the dust was being generated when G & C trucks parked on the gravel pull of areas next to the road. The large gravel areas were in constant use with trucks parking both before entering and after exiting the quarry. These areas had not dust mitigation measures and generated a plume of dust with every truck movement. One of these areas has since been sealed, but due to the volume of truck movements transporting material out of the quarry onto the sealed area the impact of the sealing on the overall dust generation is now minimal.
- *Tracking of dust down the road.* When one travels down Riverview road, depending on how long since the last heavy rain that has moved material off the road, there is clear dust / dirt on the road for km's in either direction of the quarry. Every time a heavy vehicle moved over this material, if the material is dry then a dust cloud forms behind the truck. Before the new truck wash was installed these could be seen 8km from the quarry! I have not measured the length of visible trails since the new truck wash has gone in. It is clearly less, but is still km's long. Hence showing significant volumes of material are being tracked out of the quarry and into the local road network.
- *Number of heavy vehicle movements.* The number of truck movements in early 2020 were ~ 230¹ truck entrances a day. Thus truck movements in and out of the quarry was ~450 per day. Plus whatever other heavy vehicles may use this road eg farm traffic. I am unaware of the current bias between southbound and northbound traffic, but the overwhelming number of truck movements are north. A truck and trailer unit generates a large amount of air movement as it passes through the air. Observation shows that the trucks moving down the road generate a plume of dust behind them from the dust on the road. So hence truck and trailer units can generate dust km's from the quarry operation.
- *Other indicators.* Once rains, the volume of 'slush' appearing on road cones and next to road. When it rains after a period of dry the dust and material on the road goes to slush. This is then sprayed up and covers whatever is next to the road. When the road was recently lined with traffic cones these were quickly turned grey with slush after wet weather. Indicating that significant volumes of dust material was being transported down Riverview road.

1 PROPOSED MANAGED FILL 300 RIVERVIEW ROAD, HUNTLY ASSESSMENT OF NOISE EFFECTS Report No 19069/2. Hegley Acoustics 2019.

Would acknowledge that G & C have worked to address dust issues. For example upgrading of truck wash system, which has reduced the flow of material out onto the roadway. Also they have worked with WDC to seal and area of gravel outside of their gate where truck regularly park. Thus reducing dust generation from this source (but not eliminating it). I am sure they would implement dust mitigation methods if instructed eg washing down public road / keeping road damp or whatever else their consultants suggest.

What I am requesting is:

- A review of the on sight dust monitoring stations.
 1. Making sure that the data they are producing is accurate (ie system calibrated correctly).
 2. Data they have produced is within the limits set in the consents.
 3. The physical locations of these be reviewed to make sure they are in the right positions to capture the dust migrating off the quarry operations onto the township. Eg that the are between the residents of Riverview road and the major sources of dust.
- Measurement of dust roadside.
 1. That an accurate measurement of dust levels generated by quarry traffic is obtained.
 2. Preferable at multiple points along Riverview Road.
 3. And if these are found to be unacceptably high that a mitigation plan is put in place by G & C. And that monitoring of roadside dust is ongoing to make sure mitigation is working.

Please communicate back to me the results of the above investigations so that the board can have confidence that proper diligence is being undertaken.

Sincerely

David Whyte