

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 20 JUNE 2022** commencing at **9.30am**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

1.	<u>APOLOGIES AND LEAVE OF ABSENCE</u>	
2.	<u>CONFIRMATION OF STATUS OF AGENDA</u>	
3.	<u>DISCLOSURES OF INTEREST</u>	
4.	<u>CONFIRMATION OF MINUTES</u>	4
	Meeting held on 9 May 2022	
5.	<u>ACTIONS REGISTER</u>	36
6.	<u>REPORTS</u>	
6.1	Minutes of the Regional Transport Committee meeting of 16 May 2022	39
6.2	Service Delivery Report – June 2022	46
6.3	2021/24 New Bus Services – Proposed Trials	116
6.4	Proposed Road Name for Subdivision 0073/21 26 Jackson St, Ngaruawahia	124
6.5	Proposed Road Name List for Subdivision 0002/21 99 Ngaruawahia Road, Ngaruawahia	132
7.	<u>EXCLUSION OF THE PUBLIC</u>	141

GJ Ion
CHIEF EXECUTIVE

INFRASTRUCTURE COMMITTEE

Reports to:	The Council
Chairperson:	Cr Eugene Patterson
Deputy Chairperson:	Cr Carolyn Eyre
Membership:	The Mayor, all Councillors and Mr Brendon Green (Maangai Maori)
Meeting frequency:	Six-weekly
Quorum:	Majority of the members (including vacancies)

Purpose

The Infrastructure Committee is responsible for:

1. Guiding sustainable, physical development and growth of the Council's infrastructure to meet current and future needs.
2. Governance of efficient, safe and sustainable roading and transport, and waste management that enables the District's economy and contributes to liveable, thriving and connected communities.
3. Governance of the District's parks, reserves and cemeteries.

In addition to the common delegations on page 10, the Infrastructure Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

1. To provide direction on strategic priorities for core infrastructure aligned to the District's development, and oversight of strategic projects associated with those activities.
2. To provide advice on the development and implementation of the 30 Year Infrastructure Plan.
3. To support and provide direction regarding Council's involvement in regional alliances, plans, initiatives and forums for regional infrastructure and shared services (for example, Regional Transport Committee).
4. To consider the impacts of the Council's network of infrastructure and assets on the environment.
5. To monitor and make decisions in relation to Council-owned community centres, facilities and halls.

The Committee is delegated the following powers to act:

- Approval of acquisition (including lease) of property, or disposal (including lease) of property owned by the Council, (where such acquisition or disposal falls within the Long Term Plan and exceeds the Chief Executive's delegation).
- Approval of road names in the Waikato District in accordance with Council policy.

- Approval of any proposal to stop any road.
- Hearing any written objections on a proposal to stop any road, and to recommend to Council its decision in relation to such objections.
- Approval of alterations and transfers within the provisional programme of capital works as prepared for the Long Term Plan and Annual Plan, subject to the overall scope of the programme remaining unchanged and the programme remaining within overall budget.
- Approval of tender procedures adopted from time to time within the guidelines as set down by New Zealand Transport Agency for CPPs, or other authorities where funding or subsidies are subject to their approval.
- Approval of traffic regulatory measures defined as:
 - a. Compulsory Stop Signs
 - b. Give Way Signs
 - c. No Passing Areas
 - d. No Stopping/Parking Provisions
 - e. Speed Restrictions
 - f. Turning Bays
 - g. Weight Restrictions on Bridges (Posting of Bridges).
- For all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977, the power to:
 - a. Agree leases, subleases and easements (in relation to land or buildings).
 - b. Approve amendments to management plans.
 - c. Adopt names.
 - d. Make any decision under a management plan which provides that it may not be made by a Council officer (for example, agree a concession), provided that any decision that has a significant impact under the management plan is recommended to Council for approval.
 - e. Recommend to Council for approval anything that would change the ownership of such land.
- Enquire into and dispose of any objection to a notice issued pursuant to Section 335 (1) of the Local Government Act 1974 requiring payment of a sum of money for the construction of a vehicle crossing by the Council (section 335(3) Local Government Act 1974). Should a decision be made to reject the objection and reaffirm the requirements in the notice, to authorise that an application be made to the District Court, (section 335(4) Local Government Act 1974) Act, for an order confirming the notice.
- Consider and approve subsidies for the installation of stock underpasses in extraordinary circumstances in accordance with Council policy and bylaws

To	Infrastructure Committee
Report title	Confirmation of Minutes
Date:	Monday, 20 June 2022
Report Author:	Matt Horsfield, Democracy Advisor
Authorised by:	Gaylene Kanawa – Democracy Team Leader

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Infrastructure (INF) Committee held on Monday, 9 May 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Infrastructure Committee held on Monday, 9 May 2022 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – INF Minutes – 9 May 2022

Minutes for a meeting of the Infrastructure Committee of Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 9 MAY 2022** commencing at **9.31am**.

Present:

Cr EM Patterson (Chairperson)
Cr CA Eyre (Deputy Chairperson)
His Worship the Mayor, Mr AM Sanson
Cr JA Church
Cr JM Gibb
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson
Cr CT Woolerton

Attending:

Mr G Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer)
Mr R MacCulloch (General Manager Service Delivery)
Mr P McPherson (Community Projects Manager)
Ms M May (Community Connections Manager)
Mr R Bayer (Roading Team Leader)
Mr P Ellis (Solid Waste Team Leader)
Mr K Martin (Waters Manager)
Mr M Horsfield (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Woolerton/Thomson)

THAT the Infrastructure Committee accepts the:

- a. apology for non-attendance from Mr Green; and
- b. apology from Cr Bech for absence on Council business.

CARRIED

INF2205/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Lynch/Eyre)

THAT the agenda and supplementary agenda for a meeting of the Waikato District Council held on Monday, 9 May 2022 be confirmed:

- a) with all items therein being considered in open meeting with the exception of those items detailed at agenda item 7, which shall be considered with the public excluded;
- b) all reports be received.

CARRIED

INF2205/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs McInally/Gibb)

THAT the minutes for a meeting of the Infrastructure Committee held on Monday, 28 March 2022 be confirmed as a true and correct record.

CARRIED

INF2205/03

REPORTS

Action Register – May 2022
Agenda Item 5

The report was received [*INF2205/02 refers*] and the Community Connections Manager spoke to her report. The following items were discussed:

- Dutch Elm Disease – Yes there had been dutch elm disease confirmed in Pokeno and Maramarua. Could potentially be a large issue and staff had done a good job over the years by stopping it spreading further through the district. Dutch Elm was a fungus spread by beetles that caused trees to wilt and eventually die.

ACTION: Staff to investigate diseased Conifer trees in the district.

Better Off Funding – Presentation (Tabled Item 1)

Agenda Item 6.1

The report was received [*INF2205/02 refers*] and the following items were discussed:

- Better Off Funding initiative was part of the Three Waters stimulus package.
- Department of Internal Affairs (DIA) had provided for funding in two tranches, one in 2022 and one in 2024.
- There was significant criteria for the funding, including building resilience for climate change, infrastructure greenfield and brownfield housing and community infrastructure.
- Within the criteria there was a timeline, which could be used for new projects and to accelerate existing funded projects. Funding could not be used to substitute funding for Long Term Plan (LTP) projects.
- Funding had to be used within five (5) years.
- The funding programme would work to cover all costs. The funding package would need to meet one or more of the DIA's criteria. A brief wellbeing assessment would be provided within the funding application.
- Engagement with Iwi was part of the criteria and DIA was expecting local authorities to work with Iwi for investigation of projects for funding. Local authorities were required to engage with Iwi in tranche one (1), and partnership in the second tranche.
- The presentation had been socialised with staff, the Waters Governance Board, Iwi/Hapu and the Executive Leadership Team.
- Initial programme was to have a long list, with projects from blueprint, LTP and Iwi/Hapu, utilising the DIA criteria and using WDC's Living, Thriving and Connected Communities strategies.
- An assessment panel would analyse the longlist and create a shortlist to prepare a business case to Council and provide a presentation to the DIA in August 2022.
- Iwi Hapu provided feedback with how funding should align with the JMA, what percentage of funding would Iwi get and what partnership means with involvement in the assessment panel. Iwi wanted a terms of reference drafted and there was a workshop planned for 11 May.
- 55 representatives from Hapu across the district had been invited to a hui to discuss the funding package.
- Councillors were seeking to approve a process, in terms of an assessment panel and the role of Iwi and staff.
- A workshop would be held to discuss potential projects on the list in the near future.

- There was concern that Iwi had requested 50% of funding, but it was not clear which Iwi. The Iwi and Community Partnerships Manager was assisting with this matter alongside the mana whenua forums. There were four mana whenua groups and there would be one person from each forum on the panel.
- A lot of work needed to be done to improve the process to achieve partnership alongside Iwi/Maori. DIA was comfortable with Council's engagement with Iwi/Hapu thus far.
- The assessment panel would be 50/50 of Iwi representatives and staff, consisting of eight (8) people.

Resolved: (Crs Smith/Gibb)

THAT the Infrastructure Committee approves:

- a representative from each mana whenua forum to be appointed Better Off Funding assessment panel, providing four (4) in total.**
- representatives of four (4) from staff**
- to consist of an assessment panel of eight (8) members.**

CARRIED

INF2205/04

Service Delivery Project Status Report – May 2022
Agenda Item 6.2

The report was received [INF2205/02 refers] and the Community Projects Manager spoke to his report. The following items were discussed:

- Total capital expenditure (CAPEX) spend to end of March was \$40.6 million, including \$17 million on Water and \$17.2 million for Roothing.
- Performance was not measured by CAPEX spend. CAPEX would change depending on inflation and cost of goods.
- Was the 12% improvement of CAPEX spend due to additional capital work or due to Inflation? Measuring CAPEX delivery was difficult, but the costs of projects goes up and down. CAPEX spend was not the appropriate yard stick to gather progress. Staff believed it had made incremental changes on delivery.
- There were 184 projects that had been approved through the LTP for this year. Some projects were more obvious than others and staff needed to figure how to show what projects would have the biggest impacts on communities. Staff were looking at bringing in external contractors to understand how to undertake the step change.

- Project signage would be a good way to promote the progress being done. Council had started undertaking this, such as the Horsham Downs roading development. Signs should be generic so they could be used for multiple projects.

ACTION: Generic signage be created for projects underway to showcase the work being undertaken by Council.

- Was Waka Kotahi underperforming in the roading space or was Council not working early enough with them for projects? The roading programme had fallen behind due to Waka Kotahi's NLTP being undertaken late, meaning that Council did not know what funding was available from Waka Kotahi.
- A report would go to Council on what projects that the Waikato District Alliance had received for the next construction season, as contractors were being booked up well in advance due to the resource shortages.
- Had the Whatawhata roundabout been included in the NLTP? Staff would ask the question on Waka Kotahi.
- Would the Whatawhata facility commence on time at the end of May 2022 as planned? Yes scheduled for commencement on 31 May.
- Consultation for the Te Kowhai toilets would not occur until later in the year, delayed due to staff shortage. First payment for materials had been made for the toilets.
- Was Council flexible that work could be undertaken in winter if it was dry? This was mostly driven by Waikato Regional Council and permitted activities, consents would be required.
- State Highway 1B – It was likely that revocation would be 12-18 months away. Once the Hamilton section of the Waikato Expressway was opened, Waka Kotahi and Council would work together and manage the risks.

Gordonton Road, Taupiri – Land Acquisition for Cemetery Purpose
Agenda Item 6.3

The report was received [INF2205/02 refers] and the Strategic Property Manager spoke to his report. The following items were discussed:

- Why was Council having to pay Waka Kotahi \$5,000 for the acquisition? It was the valuation of the land, and Waka Kotahi could not just give it to Council.
- Is the land in question being grazed at the moment? It was bare land at this time.

ACTION: Staff to check with the nearby farm owner so they are aware the land was being vested in Council.

Resolved: (Crs Smith/Sedgwick)

THAT the Infrastructure Committee recommends to Council:

- a. approve the acquisition of that part of PT Lot 2 DP 10101 (0.1515 ha subject to survey) at 2196 Gordonton Road, Taupiri for cemetery purposes as shown on the Land Requirement Plan appended to this report at a price established by valuation and in accordance with Council's Strategic Land Acquisition and Disposal Policy 2019 and to be funded by the Strategic Land Purchase budget IPG-19100-CO-0000-0819; and
- b. delegates to the Chief Executive the authority to conclude an agreement and execute all relevant documentation to give effect to this resolution.

CARRIED

INF2205/04

Lake Kainui drainage project 2021- Update April 2022
Agenda Item 6.4

The report was received [INF2205/02 refers] and the Reserves Planner spoke to her report. The following items were discussed:

- Noted that private land owner did not believe they received any benefit from the culvert and did not want to contribute to the project but were happy for Council to use their land to build a bridge there.
- There was currently seasonal flooding that impacted the value of the path around Lake Kainui. If it continued the loop would have to be closed due to damage and health and safety issues. Hydrological reports stated that the culverts be replaced with level crossings, that would allow water to flow more freely. The Lake Kainui Committee were happy with the proposal and there was LTP funding for the upgrade.

- There were no financial contributions from WRC, why not? WRC advised that the outlet and the drain was part of their drainage board but only from the road culvert.
- WRC drainage district had a targeted rate, and they did not have the authority to spend money outside their demarcation line.
- Why is the track being closed for duck shooting? These were publicly owned assets, and should not be closed for a small group of people. It was time for Council to reconsider the policy for the lake.
- When the landowner agreement is made, it should include ongoing access for WDC for monitoring in order to observe how the culvert was operating.
- Are other reserves used for duck shootings? No.

ACTION: Update to be provided to Council on what reserves were affected by duck shooting.

Resolved: (His Worship the Mayor/Cr Gibb)

THAT the Infrastructure Committee recommends to Council:

- a. that a portion of the WDC funds, of up to \$210,000 from budget line ILA10024-C0-1499-0222, are used for the removal and replacement of private assets.

CARRIED

INF2205/05

The meeting adjourned at 10:50am and resumed at 11:09am.

Proposed Road Name List for Subdivision 0072/21, 666 Onewhero-Tuakau Bridge Road, Onewhero
Agenda Item 6.5

The report was received [INF2205/02 refers] and there was no discussion.

Resolved: (Crs Smith/Henderson)

That the Infrastructure Committee:

a. approves the following road names as submitted by the developer for Subdivision 0072/21, 666 Onewhero-Tuakau Bridge Road, Onewhero, and recommended by the Onewhero-Tuakau Community Board at their 26 April 2022 meeting, in accordance with the Road Naming Policy:

- Kaipo Heights Drive
- Onehua Lane
- Teitei Drive

CARRIED

INF2205/06

Proposed Road Name List for Subdivision 0003/19, 19 Dominion Road, Tuakau
Agenda Item 6.6

The report was received [INF2205/02 refers] and there was no discussion.

Resolved: (Crs Smith/Henderson)

That the Infrastructure Committee:

a. approves the road name **Will Cooper Way** as submitted by the developer for SUB 0003/19, 19 Dominion Road, Tuakau, and recommended by the Onewhero-Tuakau Community Board at their 26 April 2022 meeting, in accordance with the Road Naming Policy.

CARRIED

INF2205/07

EXCLUSION OF THE PUBLIC

Agenda Item 7

Resolved: (Crs Lynch/Church)**THAT** the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<p>Item number PEX 1 Confirmation of Minutes</p> <p>PEX 2.1 River Road, Horsham Downs – Land Acquisition for Road.</p> <p>PEX 2.2 Whitikahu Road, Gordonton – Easement for Water Supply</p> <p>PEX 2.3 Aquatic Facilities Update</p>	<p>Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987</p>	<p>Section 48(1)(a)</p>

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Better Off Funding Overview

9 May 2022





Agenda

- Better Off Funding Overview
- Proposed WDC Process
- Questions
- Closing

Unconfirmed

Better Off Funding Opportunity

- Part of three water reform
- Outlined originally in Three Waters Stimulus
 - Stimulus Funding
 - Better Off Funding
 - No Worse Off Funding

Unconfirmed



DIA have now provided Better Off Funding Criteria

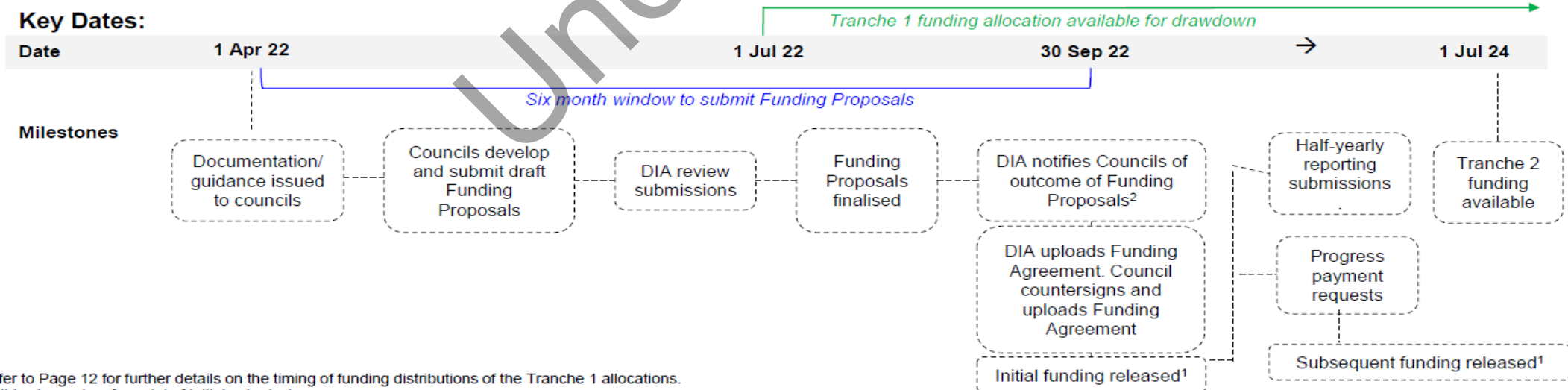
- Funding is provided in two tranches
 - Tranche 1 is available for use from 1 July 2022
\$7.88 Million
 - Tranche 2 is available for use after July 2024
\$23.65 Million
- Funding covers projects up to five years in duration (through to June 2027)
- Council may only submit one Funding Proposal but may include multiple projects or initiatives

DIA Better Off Funding Criteria

- Funding is to support councils to transition to their new role post reform through meeting some or all of the following criteria, as laid out in the Heads of Agreement
 - Supporting communities to transition to a sustainable and low emissions economy by **building resilience to climate change and natural hazards**
 - Delivery of infrastructure and/or services that enable housing development and growth, with a focus on **brownfield and infill development opportunities** where those are available.
 - Delivery of infrastructure and/or services that support local place making and improvements in the **community well being**

DIA Better Off Funding Criteria

- The Programme must support one or more of the better off package criteria
- Funding Proposals must be for:
 - New initiatives/projects; and/or
 - To accelerate, scale up and/or enhance the quality of planned investment
- The duration of the programme of expenditure must be 5 years or less
- The Total Maximum Amount Payable must be equal to or less than the funding allocation (



¹ Refer to Page 12 for further details on the timing of funding distributions of the Tranche 1 allocations.

² Within six weeks of receipt of initial submission.

DIA Better Off Funding Criteria

The Funding Proposal will cover the following elements:

- Programme overview (including work to be undertaken, summary of costs, relevant milestones and dates.)
- Demonstration that engagement was undertaken with iwi/Māori on the use of funding.
- How the Programme meets one or more of the better off package funding criteria and conditions
- A brief wellbeing assessment setting out the expected benefits of the Programme



DIA Better Off Funding Criteria

Iwi Engagement

- The criteria for the Better off funding package recognises that local authorities are expected to engage with iwi/Māori in determining how it will use its funding allocation. For tranche one, it is expected that the Funding Proposal demonstrates genuine engagement, extending beyond standing committees

		1 Current State			2 Future State	
		Inform	Consult	Collaborate	Partner	
Principles of Effective Engagement	Engage early	▶ Advise iwi/Māori of what is happening				
	Be inclusive	▶ Provide information to iwi/Māori	▶ Keep iwi/Māori informed ▶ Seek feedback from iwi/Māori	▶ Work together with iwi/Māori	▶ Pre-existing relationship with iwi/Māori	
	Think broadly		▶ Listen to iwi/Māori ▶ Acknowledge iwi/Māori concerns & aspirations	▶ Determine issues/problems together	▶ Determine issues/problems together	
Principles of Partnership	Plan and co-design together			▶ Develop solutions together	▶ Develop the solution together	
	Share decision-making			▶ Involve iwi/Māori in the decision-making process	▶ Co-design the process	
	Relationship built on trust and respect					
		Weak				Strong

Tranche 1 Minimum Expectations (Current State):

- Identify Māori impacted by the kaupapa (purpose) of the work, with a focus on hapū, iwi, post-settlement government entities, other mana whenua
- Evidence of genuine engagement, extending beyond standing committees
- Identify issues/concerns arising from the engagement, and steps taken to accommodate and support these interests.

Tranche 2 Minimum Expectations (Target State):

- Relationships built on trust and mutual respect
- Funding Proposals have been co-designed and co-implemented from inception
- Decision-making on initiatives to fund and prioritise have been made jointly.

DIA Better Off Funding Criteria

Councils are expected to provide

a wellbeing assessment setting out the expected benefits and wellbeing outcomes for each Programme.

The assessment should outline how the programme will deliver on:

- The broader “wellbeing mandates” under the framework of the Local Government Act 2002 (LGA), and
- The specific wellbeing criteria for the better off package

LGA areas of wellbeing



Social wellbeing



Economic wellbeing



Environmental wellbeing



Cultural wellbeing

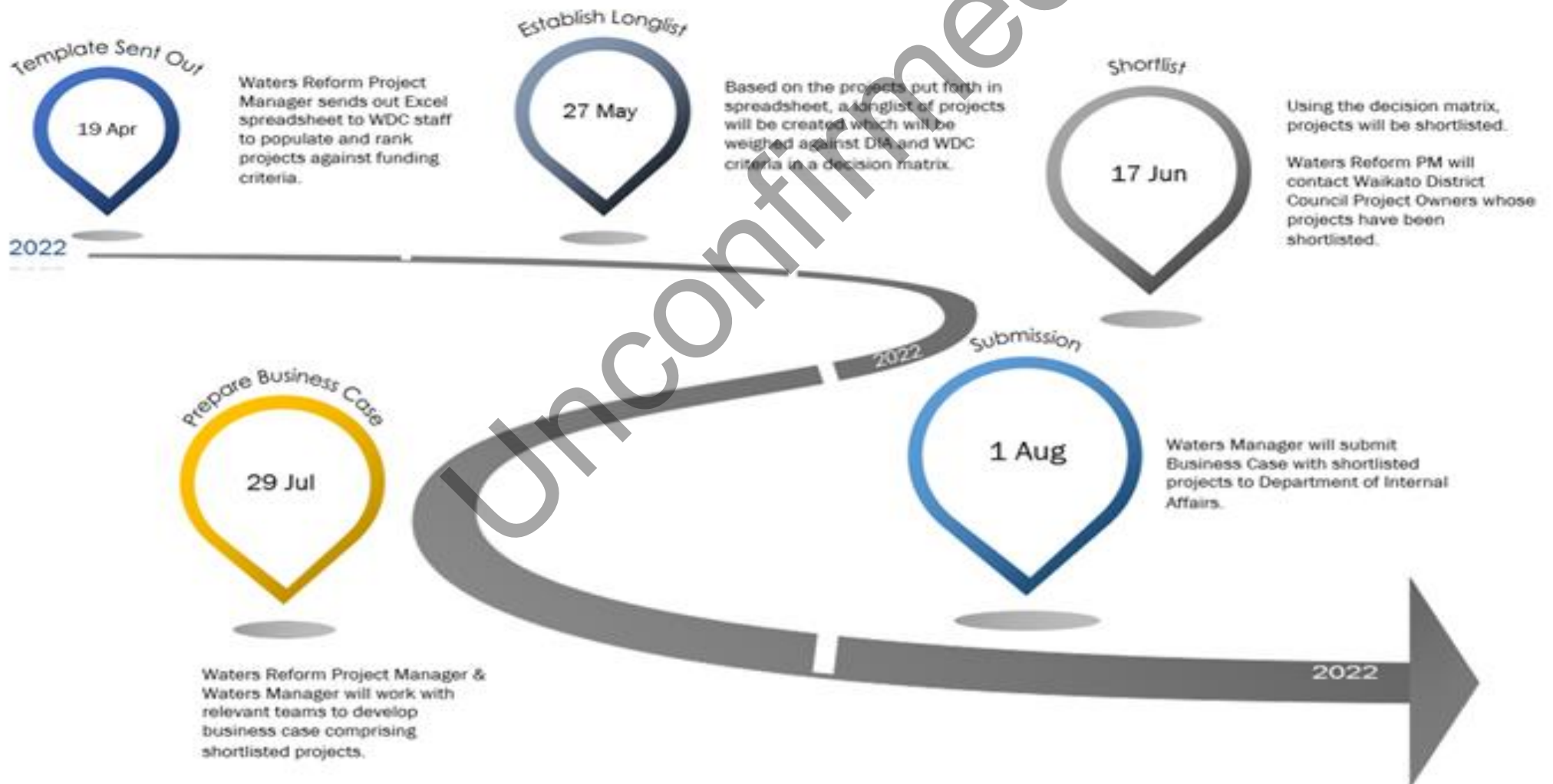
Socialisation of this Opportunity

Staff	31 March
WGB	26 April
Iwi/Hapu	2 May
ELT	4 May
Direction sought from Council	9 May

Unconfirmed



WDC program for Better Off Funding



Longlist

Collection of projects to create longlist

Longlist evaluated against DIA criteria

1. Transition to sustainable and low emission economy by building resilience to climate change
2. Transition to sustainable and low emission economy by building resilience to Natural Hazards
3. Enable Greenfield development and growth
4. Enable Brownfield development and growth
5. Support local place making and improvements in community wellbeing

AND

6. Against WDC vision of liveable, thriving and connected communities

Iwi Hapu feedback

- How does Better Off Funding align itself with JMA 's
- What % of funding will IWI get.
- Partnership means involvement in process including longlist and shortlist evaluation
- Equal numbers WDC staff and Iwi involved in project
- Iwi would like TOR drafted. Workshop planned 11 May
- Aspirationally Iwi would like principals of partnership described, principals of Ti Tiriti represented, 50% of tranche 1 funding
- Project of sea level rise and affects of retreat suggested as on possibility as it affects the Awa and Moana
- Measure success – Input, output, outcome and Impact

Next Steps

- Seek Council direction on Iwi/Hapu partnership / develop principles
- Seek projects and Initiatives for Longlist (LTP, Shovel Ready, Blue Print, Workshops, Iwi/Hapu)
- Identify evaluation team members
- Confirm evaluation matrix to enable shortlist to be developed. Recommend evaluation criteria and weighting to be in line with DIA criteria and WDC Vision
- Provide shortlisted projects for council approval
- Develop business case to support funding application

Questions

Unconfirmed



Reference Documents

[https://www.dia.govt.nz/diawebsite.nsf/Files/Three-waters-reform-programme-2022/\\$file/Three-Waters-Reform-Better-Off-Support-Package-Guidance-April-2022.pdf](https://www.dia.govt.nz/diawebsite.nsf/Files/Three-waters-reform-programme-2022/$file/Three-Waters-Reform-Better-Off-Support-Package-Guidance-April-2022.pdf)

[https://www.dia.govt.nz/diawebsite.nsf/Files/Three-waters-reform-programme-2022/\\$file/Better-Off-Package-Funding-Agreement-April-2022.pdf](https://www.dia.govt.nz/diawebsite.nsf/Files/Three-waters-reform-programme-2022/$file/Better-Off-Package-Funding-Agreement-April-2022.pdf)

[https://www.dia.govt.nz/diawebsite.nsf/Files/Three-waters-reform-programme-2022/\\$file/Pro-forma-Better-Off-Support-Package-Funding-Proposal-April-2022.pdf](https://www.dia.govt.nz/diawebsite.nsf/Files/Three-waters-reform-programme-2022/$file/Pro-forma-Better-Off-Support-Package-Funding-Proposal-April-2022.pdf)

Unconfirmed



APPENDIX A: Notional funding allocations

Council	Allocation (\$m)		
	Tranche 1	Tranche 2	Total
Auckland	127.14	381.43	508.57
Ashburton	4.19	12.57	16.76
Buller	3.50	10.51	14.01
Carterton	1.70	5.10	6.80
Central Hawke's Bay	2.83	8.50	11.34
Central Otago	3.21	9.63	12.84
Chatham Islands	2.21	6.62	8.82
Christchurch	30.61	91.82	122.42
Clutha	3.27	9.82	13.09
Dunedin	11.54	34.63	46.17
Far North	8.79	26.38	35.18
Gisborne	7.21	21.62	28.83
Gore	2.29	6.86	9.15
Greater Wellington	5.08	15.23	20.31
Grey	2.98	8.95	11.94
Hamilton	14.65	43.95	58.61
Hastings	8.72	26.16	34.89
Hauraki	3.78	11.34	15.12
Horowhenua	4.99	14.96	19.95
Hurunui	2.67	8.01	10.68
Invercargill	5.78	17.33	23.11
Kaikoura	1.55	4.66	6.21
Kaipara	4.04	12.11	16.14
Kapiti Coast	5.26	15.79	21.05
Kawerau	4.32	12.95	17.27
Lower Hutt	8.36	25.07	33.43
Mackenzie	1.55	4.65	6.20
Manawatu	3.76	11.29	15.05
Marlborough	5.76	17.28	23.04
Masterton	3.88	11.65	15.53
Matamata-Piako	4.32	12.95	17.27
Napier	6.46	19.37	25.82
Nelson	5.18	15.54	20.72
New Plymouth	7.90	23.69	31.59
Total			

Council	Allocation (\$m)		
	Tranche 1	Tranche 2	Total
Opotiki	4.68	14.04	18.72
Otorohanga	2.66	7.99	10.65
Palmerston North	8.16	24.47	32.63
Porirua	5.41	16.22	21.63
Queenstown Lakes	4.03	12.09	16.13
Rangitikei	3.33	9.99	13.32
Rotorua Lakes	8.05	24.15	32.19
Ruapehu	4.12	12.35	16.46
Selwyn	5.59	16.77	22.35
South Taranaki	4.55	13.65	18.20
South Waikato	4.64	13.92	18.56
South Wairarapa	1.88	5.63	7.50
Southland	4.80	14.41	19.21
Stratford	2.57	7.70	10.27
Taranua	3.80	11.39	15.19
Tasman	5.64	16.91	22.54
Taupo	4.93	14.80	19.74
Tauranga	12.10	36.30	48.41
Thames-Coromandel	4.05	12.15	16.20
Timaru	4.97	14.92	19.90
Upper Hutt	3.90	11.69	15.59
Waikato	7.88	23.65	31.53
Waimakariri	5.54	16.63	22.18
Waimate	2.42	7.26	9.68
Waipa	5.24	15.73	20.98
Wairoa	4.66	13.97	18.62
Waitaki	3.71	11.13	14.84
Waitomo	3.55	10.64	14.18
Wellington	14.42	43.27	57.69
Western Bay of Plenty	5.34	16.03	21.38
Westland	2.79	8.36	11.15
Whakatane	5.66	16.99	22.66
Whanganui	5.98	17.94	23.92
Whangarei	9.48	28.45	37.93
Total	500.00	1,500.00	2,000.00

APPENDIX B: Wellbeing assessment examples

Example 1	Initiative Description: Public Transport Improvement Programme		
	Better off funding criteria met:		Wellbeing areas met:
	1. Supporting communities to transition to a sustainable and low-emissions economy 2. Delivery of infrastructure and/or services that support local place-making and improvements in community well-being.		1. Social 2. Environmental
	Wellbeing Outcomes	How Outcome is Measured	How Outcome is Reported
Lower carbon emissions	Reduction in carbon emissions	Annual Report	
Increase in use of public transport	Increase in # people using buses and trains Increase in % people that feel safe using public transport	Annual Report	

Example 2	Initiative Description: Community Connectivity Initiative		
	Better off funding criteria met:		Wellbeing areas met:
	1. Delivery of infrastructure and/or services that support local place-making and improvements in community well-being.		1. Social 2. Economic
	Wellbeing Outcomes	How Outcome is Measured	How Outcome is Reported
Increase in access to reliable at home wifi service	Increase in # people with access to reliable wifi connections	Annual Report	
Increase in access to wifi enabled devices to support work and study from home	Increase in % people with the ability to work and/or study from home	Annual Report	

APPENDIX B: Wellbeing assessment examples

Example 3	Initiative Description: Digital Automation Programme		
	Better off funding criteria met:		Wellbeing areas met:
	1. Delivery of infrastructure and/or services that enable housing development and growth		1. Economic
	Wellbeing Outcomes	How Outcome is Measured	How Outcome is Reported
Faster processing of resource consents	Decrease in time taken to process a consent Increase in customer satisfaction on consent process	Annual Report	

Example 4	Initiative Description: Supporting people living with disabilities to participate fully in society		
	Better off funding criteria met:		Wellbeing areas met:
	1. Delivery of infrastructure and/or services that support local place-making and improvements in community well-being.		1. Social 2. Cultural
	Wellbeing Outcomes	How Outcome is Measured	How Outcome is Reported
Community facilities are inclusive and accessible to those living with disabilities	Increase in # community facilities with disability friendly access Increase in % people with disabilities that feel community spaces are accessible	Annual Report	
Those with complex disabilities can access and use public bathroom facilities	# Public high specification bathrooms installed	6 Monthly Better Off Report Submission	

Appendix C: How to access the DIA's Grants Management System

STEP 1: Create the Better Off organisation profile

- ▶ Your relationship manager will provide DIA staff with the following information on behalf of your council:
 - Council name
 - Contact name (*this person will become the "Profile Secretary"*)
 - Contact phone number
 - email address (*this will be used for payment advice and other correspondence*)
- ▶ DIA staff will create the Better Off organisation

STEP 2: Linking an individual to administer the profile

- ▶ A RealMe invitation link will be emailed to the nominated contact, connecting them to the Better Off council profile. RealMe credentials are required for logging in, but can be created if need be.
- ▶ The contact person will fill out the organisation profile, including:
 - Bank account for payment
 - Upload of bank account verification document (bank deposit slip, statement confirming bank account name and number)
- ▶ Once logged in, the named contact can invite other individuals to join the organisation profile (to act as signatories for example).

STEP 3: Submit the Funding Proposal

- ▶ Nominated individuals linked to the Better Off organisation can create, edit and submit the Funding Proposal for the Council they represent.
- ▶ Once submitted, the Funding Proposal will be reviewed and the DIA will issue a decision within 6 weeks.

email ▶ community.matters@dia.govt.nz phone ▶ 0800 824 824 login: ▶ <https://communityadviceandgrants.dia.govt.nz>

Appendix D: Relationship manager details

Below are the contact details for the Relationship Managers assigned to each region.

Region	Name	email contact
Auckland & Northland	Martin Smith	martin.smith@crowinfrastucture.govt.nz
Bay of Plenty & Waikato	John Mackie	john.mackie@crowinfrastucture.govt.nz
Taranaki	Anthony Wilson	anthony.wilson@crowinfrastucture.govt.nz
Manawatu/Rangatikei & Top of the South	Ian Garside	ian.garside@crowinfrastucture.govt.nz
Hawkes Bay	Geof Stewart	geof.stewart@crowinfrastucture.govt.nz
Wellington	Brent Manning	brent.manning@crowinfrastucture.govt.nz
Canterbury	Paul Utting	paul.utting@crowinfrastucture.govt.nz
Otago/Southland and West Coast	Steve Apeldoorn	steve.apeldoorn@crowinfrastucture.govt.nz

To	Infrastructure Committee
Report title	Actions Register – June 2022
Date:	20 June 2022
Report Author:	Ross Bayer, Roading Team Leader
Authorised by:	Roger MacCulloch, General Manager Service Delivery

1. PURPOSE OF THE REPORT

TE TAKE MOO TE PUURONGO

To provide the Infrastructure Committee with an update on actions arising from the 9 May 2022 meeting.

2. STAFF RECOMMENDATIONS

TUUTOHU-AA-KAIMAHI

THAT the Actions Register – June 2022 be received.

3. ATTACHMENTS

NGAA TAAPIRIHANGA

Attachment 1 – Infrastructure Committee’s Action Register – June 2022

Infrastructure Committee's Action Register – June 2022

Meeting Date	Item and Action	Person / Team Responsible	Status Update
9 May	Staff to investigate diseased Conifer trees in the district.	Open Spaces, Caleb Ahu/Megan May	<p><u>Cypress Canker</u> WDC District Arborist advised that there is a tree disease present in New Zealand called Cypress Canker. If a tree does have signs of the disease the only way to make a positive diagnosis is to send samples to the Forest Research Institute in Rotorua. For more information click on the link below:</p> <p>Cypress-canker</p>
9 May	<p><u>Project Signage</u> Generic signage be created for projects underway to showcase the work being undertaken by Council.</p>	Projects, Paul McPherson	The Community Projects Team are working with the Communications Team to produce suitable signage. It may include large sign boards with specific information, contractor contact details, and an artist's impression for larger projects, to branded shade cloth attached to safety fencing to highlight Council work for smaller of short term projects).
9 May	<p><u>Gordonton Road, Taupiri – Land Acquisition for Cemetery Purpose</u> Staff to check with the nearby farm owner so they are aware the land was being vested in Council.</p>	Strategic Property, Anthony Averill	Staff have met with nearby farm owner on 31 May 2022 and the farm owner is aware of the land being vested in Council with positive feedback of this land acquisition.
9 May	<p><u>Lake Kainui Drainage Project</u> Update to be provided to Council on what reserves were affected by duck shooting.</p>	Rebecca Law, Reserves Planner Team Leader	Lake Kainui is the only WDC reserve that closes for duck shooting. This is an on-going arrangement established by the Lake Kainui Committee. Changes to this arrangement will be discussed prior to the 2023 duck shooting season.

Meeting Date	Item and Action	Person / Team Responsible	Status Update
9 May	Contract for the painting of Tainui Bridge to be brought to the next Infrastructure Committee.	Roding, Ross Bayer	See separate report on agenda.

To	Infrastructure Committee
Report title	Minutes of the Regional Transport Committee meeting of 16 May 2022
Date:	20 June 2022
Report Author:	Vishal Ramduny, Strategic Projects Manager
Authorised by:	Clive Morgan, General Manager Community Growth

1. Purpose of the report

Te Take moo te puurongo

To provide the minutes of the Regional Transport Committee meeting held on 16 May 2022 to the Infrastructure Committee, for its information.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the minutes of the Regional Transport Committee meeting of 16 May 2022 be received.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Minutes of the Regional Transport Committee meeting of 16 May 2022

Waikato Regional Council
Regional Transport Committee
OPEN MINUTES

Date: Monday, 16 May 2022, 9.31am
Location: Council Chambers
Level 1, 160 Ward Street, Hamilton

Members Present: Cr H Vercoe - Chair - Waikato Regional Council
Cr A Strange - Deputy Chair - Waikato Regional Council
Cr A O'Leary - Hamilton City Council
Mayor T Adams - Hauraki District Council
Mayor A Tanner - Matamata-Piako District Council
Cr R Dow - Ōtorohanga District Council
Cr B Machen - South Waikato District Council
Cr T Fox - Thames Coromandel District Council
Cr E Patterson - Waikato District Council
Cr G Webber - Waipā District Council
Cr K Taylor - Taupō District Council
Cr P Brodie - Waitomo District Council
D Speirs - Waka Kotahi NZ Transport Agency
A Hodgson - KiwiRail (non-voting)

In Attendance: Cr S Thomson – Hamilton City Council

Staff Present: M Tamura - Director Regional Transport Connections, Waikato Regional Council
D Daggart - Democracy Advisor
W Wilkinson - Democracy Advisor

1. Apologies

Item commenced in recording, at 0 minutes 9 seconds.

RTC22/13

Moved by: Cr G Webber

Seconded by: Cr K Taylor

Resolved (Section A under delegated authority)

That the apologies of Inspector J Penno for absence be accepted.

carried

2. Confirmation of Agenda

RTC22/14

Moved by: Cr A Strange

Seconded by: Cr T Fox

Resolved (Section A under delegated authority)

1. That the agenda of the meeting of the Regional Transport Committee of 16 May 2022, as circulated, be confirmed as the business for the meeting.
2. That the meeting may sit longer than two hours continuously and continue longer than six hours including adjournments.

carried

3. Disclosures of Interest

No interests were disclosed.

4. Confirmation of Minutes - 21 February 2022

Item commenced in recording, at 1 minutes 03 seconds.

RTC22/15

Moved by: Cr A Strange

Seconded by: Cr T Fox

Resolved (Section A under delegated authority)

That the minutes of the Regional Transport Committee meeting held on 21 February 2022, with the noted corrections (below), be confirmed as a true and correct record.

1. Agenda Page Seven: Apologies / Cr P Brodie was an apology.

carried

5. Waka Kotahi New Zealand Transport Agency

Item commenced in recording, at 1 minute 30 seconds.

Presented by the Director, Regional Relationships, Waka Kotahi NZ Transport Agency (D Spiers).

9.33am - Cr B Quayle entered the meeting

10.16am - Cr B Quayle left the meeting

10.36am - Cr S Thomson entered the meeting

WRC22/16

Moved by: Cr K Taylor

Seconded by: Cr B Machen

Resolved (Section A under delegated authority)

That the report *Waka Kotahi New Zealand Transport Agency (Regional Transport Committee, 16 May 2022)* be received.

carried

6. Regional Road Safety Forum Update

Item commenced in recording, at 1 hour 17 minutes 20 seconds.

Presented by the Team Leader, Transport, Policy, and Programmes (N King)

It was noted on page 33 (Regional Transport Committee Agenda, 16 May 2022) that the accident that occurred on 10 February 2022 was in the South-Waikato District (not Taupō).

RTC22/17

Moved by: Mayor A Tanner

Seconded by: Cr P Brodie

Resolved (Section A under delegated authority)

That the report *Regional Road Safety Forum Update (Regional Transport Committee, 16 May 2022)* be received.

carried

7. Transport Emissions Reduction Working Group Update Report

Item commenced in recording, at 1 hour, 27 minutes 56 seconds.

10.59am - Cr B Quayle entered the meeting

Presented by the Team Leader, Transport, Policy, and Programmes (N King).

RTC22/18

Moved by: Cr A Strange

Seconded by: Cr A O'Leary

Resolved (Section A under delegated authority)

That the report *Transport Emissions Reduction Working Group Update Report (Regional Transport Committee, 16 May 2022)* be received.

carried

8. Regional Public Transport Projects update

Item commenced in recording, at 1 hour 45 minutes 42 seconds.

Presented by the Team Leader, Transport Policy, and Programmes (N King).

RTC22/19

Moved by: Cr A Strange

Seconded by: Cr H Vercoe

Resolved (Section A under delegated authority)

That the report *Regional Public Transport Projects update* (Regional Transport Committee, 16 May 2022) be received.

carried

9. Public Transport Business Improvement Review & Annual Plan Rating Change Proposal

Item commenced in recording, at 2 hours 3 minutes 37 seconds.

Presented by the Director, Regional Transport Connections (M Tamura)

11.36am - Cr B Quayle left the meeting

WRC22/20

Moved by: Cr P Brodie

Seconded by: Mayor A Tanner

Resolved (Section A under delegated authority)

That the report *Public Transport Business Improvement Review & Annual Plan Rating Change Proposal* (Regional Transport Committee, 16 May 2022) be received.

carried

10. Members report: Thames-Coromandel District Council Shoreline Management Plan Project

Item commenced in recording, at 2 hours 19 minutes 55 seconds.

11.51am - Cr A O'Leary and Cr S Thomson left the meeting

Presented by the Asset and Planning Manager, Thames-Coromandel District Council (A Martin). The report was taken as read.

RTC22/21

Moved by: Cr R Dow

Seconded by: Cr A Strange

Resolved (Section A under delegated authority)

That the report *Shoreline Management Plan Project - Thames-Coromandel District Council* (Regional Transport Committee, 16 May 2022) be received.

carried

11. Transport Projects and Planning Report

Item commenced in recording, at 2 hours 24 minutes 58 seconds.

Presented by the Team Leader, Transport, Policy, and Programmes (N King)

12.01pm - Cr A O'Leary and Cr S Thomson entered the meeting

RTC22/22

Moved by: Mayor A Tanner

Seconded by: Cr R Dow

Resolved (Section A under delegated authority)

That the report *Transport Projects and Planning Report (Regional Transport Committee, 16 May 2022)* be received.

carried

12. Regional Transport Issues forum

Item commenced in recording, at 2 hours 30 minutes 58 seconds.

Presented by the Director, Regional Transport Connections (M Tamura).

RTC22/23

Moved by: Cr G Webber

Seconded by: Cr P Brodie

Resolved (Section A under delegated authority)

1. That the report *Regional Transport issues forum (Regional Transport Committee, 16 May 2022)* be received.
2. The following Issues (summarised below) are 'Closed' having reached a functional conclusion to the satisfaction of the Committee:
 3. Refresh of the paintwork on several bridges leading into the townships of Paeroa and Te Aroha. Specifically, the Puke and Criterion bridges into Paeroa and the access bridge into Te Aroha. This will have the advantage of protecting the underlying bridge structure and enhance the aesthetics for road users entering these townships.
 4. There is a pedestrian barrier that has been removed from the stretch of State Highway 3 on the southern side of Otorohanga. It is requested that this barrier be reinstated to provide additional safety for pedestrians along this section of the corridor.
13. Thames-Coromandel District Council and Hauraki District Council raised concerns regarding driver licensing testing and requested Waka Kotahi NZ Transport Agency support in requesting a testing officer travel to the regions once per month to allow more locals to get licenses. Currently the closest testing facility is in Thames and is often booked for six weeks in advance.
17. Cr Strange identified a gap between GPS targets for public transport and public transport funding availability for new services being limited to 12-month trial contracts. There is a concern that this is an insufficient length of time to allow operators to support a new service.

- 19. Cr Strange repeated a request to have clarification from Waka Kotahi NZ Transport Agency on the expectations for the funding of new Public Transport Services. There is a concern that the policy direction from the GPS is not matched with supporting funding and that the contract term imposed on new services is too short to encourage transport service providers to respond to tenders.**

carried

12.17pm - The meeting closed

UNCONFIRMED

To	Infrastructure Committee
Report title	Service Delivery Report – June 2022
Date:	20 June 2022
Report Author:	Paul McPherson, Community Projects Manager
Authorised by:	Roger MacCulloch, General Manager Service Delivery

1. PURPOSE OF THE REPORT

TE TAKE MOO TE PUURONGO

The focus of the Service Delivery Report has traditionally been on progress made to deliver the capital works programme given its importance to our communities. However, at the last two Infrastructure Committee meetings, questions have been asked about the status of the other work carried out by the group. Given this level of interest, the format of this report has been changed for this month to summarise the other work carried out by the Service Delivery group and highlight what's planned for the coming year. This is covered under the following headings:

- **Community Connections**
 - Reserve Planning
 - Facilities
 - Venues & Events
 - Open Spaces
- **Contracts & Partnering**
 - Rooding
 - Waikato District Alliance
 - Solid Waste
 - Contracts
- **Strategic Property**
- **Waters**
- **Community Assets**
- **Community Projects**

The usual overview of capital works completed and in progress is included at the end of this report and shows that by the end of May 2022 the team delivered \$53.4m work of capital projects. This is \$5.8m (or 12.3%) ahead of the same time last year (\$47.5m). This improvement in delivery is notable, especially given the disruption caused by COVID, supply chain issues, inflation, and a tight contractor market.

However, it is still down on the annual target. An independent review of the way this work programme has been set up and is being delivered, and what it would take to increase delivery capacity is underway. The findings of this review will be presented to the Infrastructure Committee in due course.

2. STAFF RECOMMENDATIONS TUUTOHU-AA-KAIMAHI

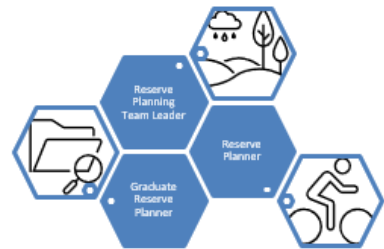
That the Service Delivery Report – June 2022 be received.

3. DISCUSSION MATAPAKI

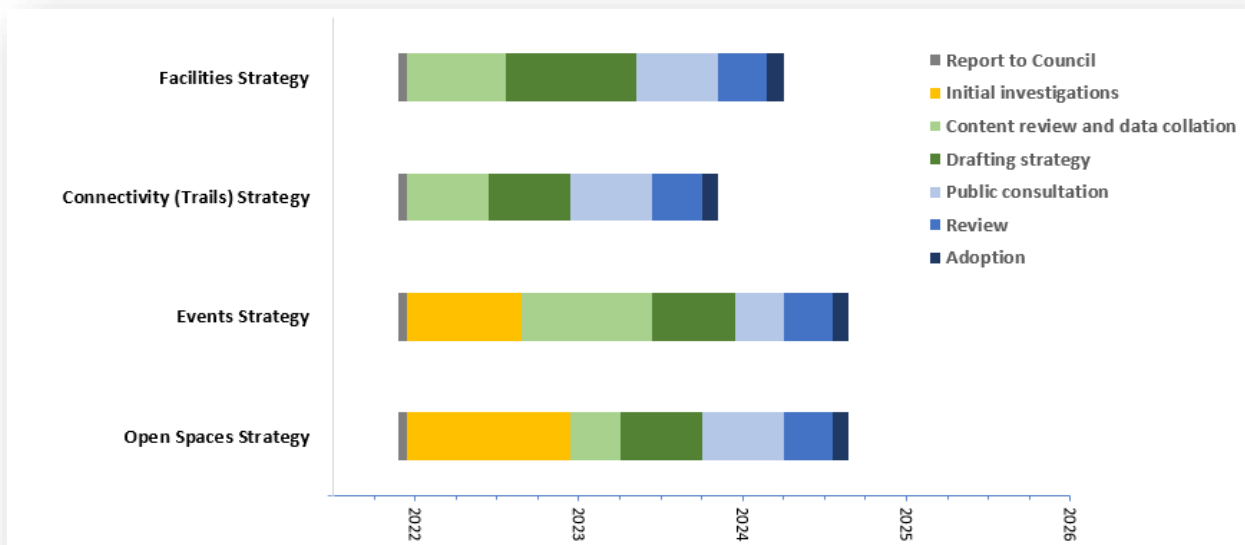
3.1 Community Connections

3.1.1 Reserve Planning Team

The Reserve Planning area of our business has grown to a team of three in the past year and is now made up of a Team Leader, Reserve Planner and a Graduate Reserve Planner. They also sit as an individual team rather than being included in the Open Spaces Team. This has raised their profile and interactions with the wider organisation, partners and developers has increased significantly.



The increase in capacity has also allowed for a streamlined approach to strategic document review to occur which will enable a faster progression of the Forward Works Programme which was presented to Councillors earlier in the year.



As detailed above, the number of strategies and guiding documents have been reduced and collated. The way in which these will be developed will enable operational agility whilst maintaining standards throughout the district.

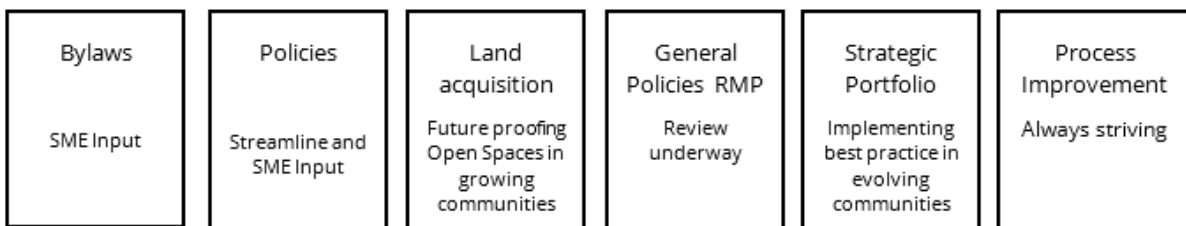
Reserve Management Plans

After significant delays, caused by Covid, we were able to progress the Raglan Coastal Reserve Management Plan which was adopted in August 2021. This document covers the three key coastal reserves in Raglan – Wainui, Papahua and Manu Bay and acknowledges the significances of these sites to mana whenua.

Staff have also sought resolution to commence consultation on the General Policies Reserves Management Plan. This document provides regulations which apply to all reserves throughout the district and covers issues such as leasing, fencing and reserve naming.

Looking forward

In the coming year, staff will continue to work on the tasks noted below and find opportunities to improve in all aspects of their work which will add value to open spaces assets, particularly those vested to Council by developers.



There are also opportunities to improve consenting feedback process and information navigation. In addition to this the team will be working hard on data improvement with particular focus on vesting of reserve land and spatial data upgrades.

2.1.2 Community Facilities Team

The Community Facilities team have also had significant changes in staff with a new team leader and fleet officer. This team refresh has resulted in improvements in all areas of their work. Some of which is highlighted below.

Facilities Maintenance

Staff continue to work collaboratively with Cushman and Wakefield, our facilities maintenance contractors, to be proactive in the maintenance of our assets. This relationship is almost two years into the 10 year contract period, and we are seeing a significant improvement to asset data capture which will allow for more accurate planning for both budget and asset replacement. Cushman and Wakefield are also fully committed to broader community outcomes, as required under the contract. This is observed through the following actions;

- Support of local schools through gateway programmes for school leavers.
- Support at sports clubs throughout the district either through fundraising or assistance of asset maintenance.

- Support of Council Initiated events eg Pound Pup Pool Party, Dirty Dog Event.
- Awa Planting Day – Horotiu Primary School
- Upcoming Matariki Celebrations

Fleet Management

WDC are transitioning to a more environmentally friendly fleet and as part of this process, have moved towards purchasing hybrids or Plug-in-Hybrid Electric Vehicles (PHEV) wherever possible to lower carbon emissions. The fit for purpose vehicles, such as Animal Control vehicles, have traditionally been diesel and or AWD/4WD, so the focus is to purchase Hybrid/PHEV models that can offer the same performance and specifications with lower emissions

This financial year, the team have progressed the purchase of 18 Hybrid or PHEV which equates to 23.68% of the fleet now contributing to lower emissions.



Health & Safety

The Facilities team engaged Cushman & Wakefield to complete remedial works (created a wall with a lockable door) at both the Raglan and Ngaruawahia libraries to protect staff from aggressive customers.

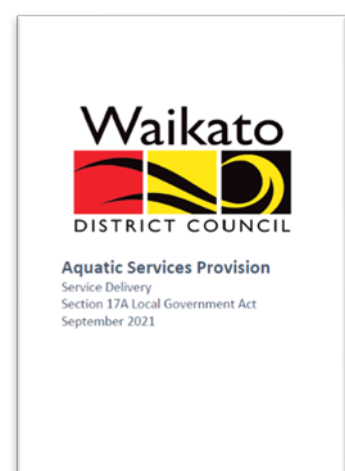
Cafeteria Feasibility

Due to the more flexible way the organisation is now operating, and coupled with changes in staff within the cafeteria, the team have engaged Xyst Consultants to undertake a feasibility study of the cafeteria. This will help to gain a clear picture of the current state including usage, expenditure versus cost recovery, and staffing and provide recommendations on how this should be managed in the future. The report will also encompass the cultural and well-being benefits of providing this service to staff and Councillors.

17A Review

The Aquatic Services 17A Review was completed by Xyst Consulting providing a review of our current services at 3 aquatic facilities within the Waikato Region. This report provided recommendations on how this service could be delivered in the future to provide an improved experience for customers.

WDC has also recently renewed the agreement with Belgravia to continue running the aquatic facilities, however the focus will be to continue monitoring the outputs and outcomes of Belgravia to ensure they are meeting the community needs in the aquatic space. The focus will be to discuss the recommendations made through the review and ensure these are implemented prior to the expiration of the current contract period.



ECCA Funding

Staff are aware of the need to find opportunities to implement the actions recommended within the climate action plan and have commenced investigation work into finding the best solution to replace the gas boiler at the Huntly Aquatic Centre. An opportunity was identified to seek partial funding from the Energy Efficiency and Conservation Authority (EECA) to support this project. Working with Martin Lynch Consulting and our Senior Advisor – Climate Action, the application for funding was made and we have recently been notified that we will be receiving 40% funding which will enable the project to be completed next financial year – two years earlier than anticipated.

3.1.3 Community Venues and Events Team

The Venues & Events team have had another busy year which has been impacted significantly by Covid. Whilst this has reduced workload for staff in some areas, such as events, it has attracted additional work in other areas, such as Hall Management and therefore the team have need to juggle priorities to meet the demands of our customers.

Cemeteries

There has been a noticeable change in the way in which our customers are farewelling their loved ones when they pass with an increase in Ashes burials. This is due to the Covid Pandemic and the central government restrictions on numbers at funerals.

Cremation allows families to delay holding these events to times where more can attend. Staff have also commenced the process to review the Cemeteries Bylaw which will progress next financial year.



A project to undertake cemetery fencing is underway and will continue next financial year. Whatawhata cemetery has been completed and has already received positive feedback from the community. There are also plans to trial the cemetery data base online only and preserve and display historic maps.

Events and Volunteers



The Event Capacity study is underway which will assist in determining the size and type of events which can take place on reserves throughout the district. The team have implemented commercial event fees and charges and tested the event bond calculation process through a filming event in Tuakau. This was successful and ensured the risk of damage to our assets are covered.

Event applications have moved to an online process which has streamlined the process and a review of historic leases with sports organisations is underway.

Due to Covid, we have seen a decline in size and frequency of volunteer works and Sound Splash, an annual event which historically occurred in Raglan, moved to Mystery Creek for 2022.

Raglan Holiday Camp Papahua

Following a robust recruitment process Leanne Nielson was appointed as the new Camp manager at Raglan Holiday Camp. Fortunately, Leanne brings a wealth of knowledge and experience and has been able to successfully manage the challenges presented to this part of our business through ongoing lockdowns and the introduction of vaccine mandates. These changes have impacted staff numbers and ongoing recruitment is underway to ensure cleaning, security and reception roles are filled in a timely manner.

Staff have been working with the Camp Board to carry out strategic planning which identifies long term goals for this venue. To assist this, an entire camp asset register audit is currently underway. Plans are also in place to undertake the fencing project which will provide an increased level of safety and security to staff and guests.

To ensure we are making positive changes in relation to climate change, a waste audit was also completed which identified a number of actions. These actions are progressing well.

Community Halls

As consulted through the LTP, our northern halls targeted rates and catchment areas were increased. This has now been implemented and these hall committees are receiving their increased remittance payments.

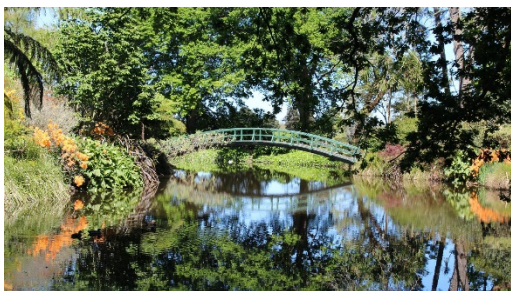


Late last year, staff prepared and presented a Halls workshop to Councillors which highlighted opportunities for improvement in the way in which we manage and support our hall committees throughout the district. As a result of this workshop, the decision was made to employ a Halls officer to support this work. This role has now been filled and a 2 year work programme has been created. To kick start this, district wide site visits are underway to understand assets and form relationships with the community members who manage these sites.

Staff have also been working closely with our Zero Harm Team to review fire evacuations plans. This work will continue next financial year.

Woodlands Estate

Woodlands Gardens have also seen a change in staff with internal promotion and recruitment of replacement staff. We have also continued discussions with the Woodlands Trust to update the Memorandum of Understanding and develop a shared PCBU (Person Conducting a Business or Undertaking) agreement. This will support the ongoing work to update standard operating procedures at this site to ensure the safety of our staff and visitors.



Woodlands was also nominated in the New Zealand Gardens Trust Awards as a 5-star Garden of National Significance. The Estate was also nominated for three categories in the Wedding Industry (NZ) Awards.

Hakanoa Camp

As with Raglan Camp, the Hakanoa campground staff have navigated the challenges that lockdowns and vaccine mandates have presented to this part of our business. These changes have been well supported by visitors and the team have worked hard to implement the changes with minimal disruption when possible.

Moving forward, staff will be working hard to capture visitor data more accurately and complete a full audit of goods and supplies. Work is also planned to install an electronic barrier arm and undertake flooring and cabin upgrades.

3.1.4 Open Spaces

The Open Spaces team has seen a lot of changes with staff. This has included a replacement team leader, two new technical support officers and the introduction of the new Open Spaces Project Co-ordinator role approved through the LTP. Unfortunately, we have recently received a resignation from this position and recruitment is underway to fill it. We have also seen a changes of staff with our partner organisation, Citycare, with the resignation of the Branch Manager. Fortunately this role has now been filled by an experienced professional who is positively contributing to our working relationship.



Raglan Airfield

Following advice from the Civil Aviation Authority (CAA) a safety review was undertaken on the Raglan Airfield. The advice and following recommendations, were presented to the Raglan Community Board who opposed some of the recommendations. These opposing views resulted in the commission of an independent review which confirmed 18 necessary safety improvements, including the building of a boundary fence.

The installation of the fence triggered a protest and ongoing vandalism which has resulted in significant cost to ratepayers. The protest action ceased thanks to the support of the NZ Police and ongoing conversations are happening with Iwi to determine the ongoing status and use of this land. In the interim, the Airfield is now open and is being used by a number of pilots throughout the district and wider country.

Raglan Airfield - 29 May 2022



Service Requests and Satisfaction

The Open Spaces team have received over 2100 service request in the past year which averages approximately 40 per week. The team work tirelessly to respond to these requests and complete any actions in a timely manner.

Satisfaction of parks has dropped slightly throughout the year with a 78% satisfaction in the last quarter compared to 83% in the first quarter. One of our lower scoring areas is Awaroa Ki Tuakau Ward but we are optimistic that as projects in the area are completed, we will see an increase in customer satisfaction.



Tree Maintenance

During 2021, staff undertook a procurement process to engage a contractor to undertake tree maintenance services throughout the district. Asplundh Ltd were the successful tenderer and work under this new contract (20/061) has commenced. This contract aims to capture more asset data than historically to allow for informed planning and decision making.

In addition to the new contract, staff have been working closely with Auckland Council monitoring Dutch Elm Disease. This disease has been contained within Auckland for 30 years but has recently been detected within the Waikato District. Staff presented this information, risk data and a proposed monitoring programme to the Executive Team recently, which has been approved and will help to identify the extent of the disease within our boundaries.



Hapuu and Iwi engagement

The Team has been approached on several occasions throughout the year from Iwi who have a desire to demonstrate kaitiakitanga within the reserves of their whenua. These conversations are still within their infancy but has the potential to challenge Council on the traditional ways in which parks are maintained. This is an exciting time and staff are working with the Procurement manager to consider a sustainable procurement framework which supports the desires of hapuu, iwi and others.

Looking ahead

The Open Spaces team have another ambitious capital works programme for the coming year. The Team will continue to work closely with our communities and whilst this level of engagement can impact on the speed of delivery, it is important to ensure we are providing the assets our communities want in a way which meets their needs.

3.2 Contracts & Partnering

The Contracts & Partnering unit consists of three main teams, being the Roothing, Solid Waste and Contract Team.

3.2.1 Roothing

Recruitment for new LTP-approved roles (Roothing Contracts Manager, Roothing Development Manager and Roothing Capital Projects Manager) proved to be a significant challenge in what has been a competitive labour market. These roles have been filled with very competent staff which gives the team a broader base of both resource and experience and should see an improved level of service in future. There will however be some time required to enable the new team members to get familiar with our systems. The team also currently has a vacancy for a Roothing Corridor Engineer which is impacting some delivery areas but are close to making an appointment.

Transport Activity in Current FY

Resetting of Councils LTP Budgets Post NZTA Changes

Following confirmation of Councils LTP budgets NZTA advised that they would not be funding some projects and would be revising the budgets of some investment to which they had already committed.

This meant that there were shortfalls and surpluses that needed to be managed. A series of discussions and workshops were required to finally set the 'new' roading budgets in February 2022. Although this change and subsequent delay in confirming the work programme caused delay of some activities, a significant proportion of work was not affected. Projects that were affected included new footpaths and safety related projects.

Review and Reset of Alliance Outcomes for 22 Financial year

The cost of service for the majority of investment is tested annually under the Alliance contracting model. For FY22 additional investment has been made on unsealed roads and this has resulted in a significant reduction in complaints across the network (see further below). All other items were reviewed under a revised framework that looked for savings on key activities. These savings were redirected so that the activities more closely meet customer expectations regarding Level of Service.

Pokeno Urban Upgrade Stage 1

This project was successfully delivered in March using the Alliance model and is delivering a much safer and more efficient road corridor on Pokeno Rd. Improved safety of pedestrian activity especially near the school was a driving force and this is one of the reasons for the installation of traffic lights at this location. Co-ordination and satisfying all the stakeholders proved to be a challenge for the team and increased costs. The project was delivered through a Covid lockdown period which also added some cost.

Horsham Downs Link Road

A significant project for the district which is now set for completion in October. This project was delayed as we negotiated the purchase of the land with NZTA and Tainui. Council was unable to sign a binding contract with our delivery partner until these ownership issues were resolved. There are some cost pressures on this project due to these delays.

Te Awa Cycleway

The Waikato District project is now expected to be completed in June 22. Changes in Government policy and availability of funding via MBIE has meant all of the cycleway within our district has been completed at zero cost to council. This project is a good example of a public tendered contract delivering great outcomes within the contract price, in a timely fashion. This project was also delivered during Covid lockdowns.

WEX Revocation Projects (ongoing)

The team have worked closely with NZTA to secure a good outcome for the district within the revocation framework that we work under. NZTA have taken a very inclusive approach to this project through the business case process. The current MOU/Funding Agreement between the parties has been subject to a late review with input from Council (related to updating to FY22 costs and the State Highway Mangawarra Bridge). Outcome of this is dependent on NZTA response.

Implementation of revised Capital projects Delivery

The model for delivery of capital projects continues to evolve including a greater role of the Community Projects Team in roading project delivery. The team has provided briefs to Community Projects for the FY22 year projects and scoping for year 2 and 3 projects with clearly defined outcomes and as a baseline for discussion going forward.

Progression to procurement/delivery has been impacted by NZTA funding which only landed in February 2022; and resourcing issues in both roading and Community Projects teams (turnover and covid-related), with some projects now needing to be carried over. Some projects are also still sitting with roading to deliver outside this internal model – the roading team is working to progress all these to detailed design phase (including engagement of additional external resources to achieve this) so they are ready to be delivered/procured; as well as driving to get greater clarity on how we can leverage the Alliance in delivery and provide a forward 2 year program of variations. The new Roothing Capital Projects Manager (starting mid-June) will also provide an improved roading portfolio approach to capex delivery.

NZTA Engagement re Changes to Code of Practise Temporary Traffic Management

Waka Kotahi has been working with contractors on a new risk-based approach to traffic management and started engagement with local government in March for an April implementation. This has proved to be unworkable both in terms of the timeline and the scale of the proposed changes. Waka Kotahi has subsequently put a hold on this and ongoing discussions will inform the next steps. In broad terms the proposal is that contractors assess the risk and approve their own traffic management plans even when working on the Waikato District network. All existing qualifications and approval processes would cease under this proposal.

Colab/WLASS Engagement

Colab have initiatives underway to identify areas of contracting and purchasing that could benefit from a regionally centralised approach. This has some opportunity for leveraging (economies of scale for cost, resources and tight markets) but can also come at a cost to council (e.g. less flexibility to tailor to WDC needs) and some duplication in purchasing and contract management. The team is working through this with Colab (in conjunction with Procurement).

Capitalisation Processes

Audit NZ has identified this as an area for improvement and is monitoring our progress across the year. The team is working to get projects capitalised and we will deliver a great result come the end of FY22

Unsealed Road Network

The network is managed through a combination of regular inspection and monitoring of complaints which Alliance/roading use to develop our response. Typically summer months have complaints re dust and wetter months see an increase of potholes. Both of these hot-points with residents are unsealed road characteristics which we deal with as best we can. There are currently a number of complaints we are working through. Recent onsite assessment is that the roads are delivering a LOS consistent to what was promised in the LTP. The face to face meetings with interested groups has resulted in a significant reduction in services requests and complaints, although impacted by covid lockdown which have hindered such meetings.

The Alliance has an ongoing re-sheeting and drainage maintenance program and has also been strategically reviewing its approach to unsealed roads - independent review (being finalised); using a different form of aggregate (commenced with positive results); and exploring grading frequency for roads with higher traffic (subject to funding and resourcing constraints) which adopts a heightened asset management improvement method.

Bylaws and Policies

Two significant pieces of work, the speed limit review and stock crossing policy have progressed through the required stages during the year. This required considerable resource across the organisation and the agreed outcomes have in the main been well received by the wide group of stakeholders. A number of roading policies are also under review or with reviews about to commence, some of which are overdue. Further progress on this is pending appointment of a Roothing Corridor Engineer.

Road Naming

The policy sets out a series of steps that include consultation with the community before approval by council. This consultation process is an important part of a democratic process however different diverse opinions do make for some challenges. A review of this process is underway.

Third Party Activities

There is a considerable quantum of work across the network carried out by third parties. All of this work is done under the Corridor Access rules and requires approval prior to and on completion of the work. From time to time contractors who are paid by other parties fail to meet the required standards and these are dealt with as they arise. These issues are dealt with through inspections and the contractual mechanism that we have in place.

Customer and stakeholder Issues

The team typically engages with customers and stakeholders on escalated issues relating to the network and resolutions is ongoing for these. By way of example this includes the Telephone Rd closure and the World Rally Championship event proposed for later in the year. These issues present a unique challenge and we are working through the necessary processes. A proposal has been received from rally NZ and this will now enable us to commence the consultation process. We are working closely with NZTA re the options around Telephone Rd and a public meeting is planned for mid-June

Pokeno Projects

There are number of projects in Pokeno that have been impacted by the complex nature of the catchment management plan which overlays these projects. An overarching Public Realm project has provided benefit in linking many of these projects but has also impacted progression of the main street works (interim sealing works addressed immediate issues). A reset of when all Pokeno projects will be delivered is now required. This review will be carried out by the end of September.

Lighting review

A draft report for the Port Waikato has been received and this is currently being reviewed. The report on the wider network focusing on LED lights and other wide issues will be completed in June. Both of these will be issued once they have been issued in their final form. This will be in August at which time the requirement for additional investment will be quantified.

Footpaths extensions

The decision by NZTA not to fund new footpaths has meant our program has been delayed but many of the projects will be completed by June 30th. Consenting requirements have delayed the completion of a section of the Raglan upgrade. A district wide program is being developed in conjunction with Community connections. There is tension in this budget area due to expectation that all new developments will be connected to footpaths and we are working through this.

Looking Forward

These are the areas of focus for next LTP period:

Integration of new Team Resourcing

With the arrival of new staff there is a need to confirm roles, assign responsibilities and monitor outcomes. The new team is very diverse in term of skill set which is a real strength. All new team members bring knowledge and great understanding of the industry but it will take time to introduce them to our systems and processes.

Negotiation of FY23 Cost Budgets for WDA

The Alliance model allows for the renegotiation of the cost of service at commencement of each new FY. This process is underway and sets us up for the year. The appointment of the Roothing Contracts Manager will allow us to work more closely with the Alliance to ensure the contract is delivering maximum benefit from our investment. Budgets have been confirmed and we are now working through the outcomes that investment will deliver for our stakeholders.

Review of Digital AMP

The AMP developed by the team has been described as setting the standard nationally and is used by the Waka Kotahi NZTA Road Efficiency Group (REG) as an exemplar in all of their workshops. More investment will be required in the coming LTP period to continue the development and application of this innovative plan.

Review of Financials post Revaluation and Inflation Pressures

This year's valuation comes with increased values due to inflation and we will not know the impact of this until completion of the valuation in mid-July. Increased depreciation will add cost to the transport activity. Audit will require the Roothing team to review in detail not only the basis of the valuation but the implications for the future.

Review all Structure Plans in respect of Transport

With changes to housing densities as a result of changes to District Plan and national policies for transport (e.g. car parking) we are working with Community Growth to review all structure plans for the district and ensure roading is appropriately configured in light of these and reflected in contributions policy. Our team is co-ordinating regular cross group meetings to capture all the opportunities as the district grows.

A new Framework for working with Developers

We have recruited for a new role in this area and the team is working across Council and with developers to capture the best outcomes for Council as developers bring their projects to us.

3.2.2 Waikato District Alliance

Zero Harm events at the Alliance continue to be very low, morale is high and the team have delivered some cost effective projects.

Completed projects include Pokeno Upgrade, HW22 Box Culvert, Huntly Pedestrian Bridge rail and balustrades, Island Block Bridge bearings and Jeff Road Culvert replacement. So overall a safe productive month



Zero Harm

Despite crews being dispersed over many sites throughout the Central North Island we have had very few zero harm events. Staff and crews are maintaining good safe practices on site and continue to report and act on near misses

People

Morale is high within the office and our crews, We have returned to the office and recommenced Monday group toolbox. We continue to train staff and crew and take advantage of national courses provided by Downer. Emma Te Moananui attended the two day Te Ara Whanake Wahine Toa course in Wellington this month. We have secured two Class 5 drivers and continue to seek drivers and excavator operators in a very competitive market.

Customer and Stakeholder Engagement

Ngaruawahia School children visited our HW22 Box Culvert site during construction as part of our ongoing relationship promoting career opportunities with the school.

We have received some very positive feedback from customers this month:

“Great job to the guys working on cleaning the drains down Brewster Road.”

“Thank you for your prompt service – quick removal of graffiti on our road signs”.

Capital Projects

Several capital projects were successfully completed this month on time and under budget including Pokeno Upgrade, HW22 Box Culvert, Huntly Pedestrian Bridge rail and balustrades, Island Block Bridge bearings and Jeff Road Culvert replacement.

We also completed a large car park package for Community Connections, receiving great feedback on our performance, cost outcomes and quality of work.

A second car park package is now underway.

Upcoming work

We will have four graders on the unsealed network and will continue with our resheeting programme. Our sealed road teams will focus on safety repairs, drainage, culvert replacement, cyclic maintenance, new footpaths, streetlights and a replacement bus shelter in Raglan.

3.2.3 Solid Waste

There have been significant staff changes in the team over the last 6 months with 2 out of 3 team members moving onto other opportunities which have impacted the nature and pace of work that the team has been able to undertake. We’ve been fortunate in bringing James Howser into the business who is taking a leading role in operations coordination, including the contractual interface with our service providers (with Jo Hall), customer interface, and reviewing and resetting our processes to improve our service delivery. Ogechi Okoro starts with the team in mid-June and will take the lead on our waste minimisation and education activities, including Waste Minimisation Management Plan (WMMP) initiatives and operating model for CRRCs.

Bedding in of renewed solid waste contracts for a further 5yrs

These were reviewed in 2020/2021 as part of Phase 1 of the solid waste review, contracts were reset and modernised, standardised to extent possible for services and clauses, aligned to a common end date, with revised reporting, and with flexibility built in to adapt to future changes within the sector and growth over the term of the contracts.

Implementation of new LTP and AMP from 1 July 2021

LTP and AMP was reset, separated from waters, and with a renewed direction more aligned to national initiatives and the ongoing solid waste review (Phase 2) and revised contracts.

Covid calibration of services

Services and contracted activities have successfully re-calibrated again and again over the covid rollercoaster period of the last 12 months.

As frontline essential services that has not been without challenge but staff and contractors have worked collaboratively and safely to minimise impact to customers. WDC is one of only a few councils in New Zealand that were able to maintain the bulk of services without undue interruption. With Omicron this challenge continues as impacts to contractor staff (drivers, runners and sorters) are ongoing.

Foodwaste in Raglan

Following education and consultation with the local community, Council has now approved a targeted rate for the Raglan foodwaste service, delivered by Xtreme Zero Waste. This is aligned to national initiatives which are clearly moving in the direction of district-wide food waste collections in the future.

Submission to Ministry for the Environment (MFE)

WDC joined with other councils across the Central North Island region in making a detailed submission response to the MFE's consultation on how recycling across New Zealand should be transformed.

Community Resource Recovery Centres (Huntly and Tuakau)

Establishment of community resource recovery centres (CRRC's) is an LTP commitment, with initial focus on the Huntly facility at McVie Rd, and then in Tuakau at Bollard Rd (as part of a multi-use site with roading and animal control services). The Huntly site will undergo capex reconfiguration over the next few months now that the Rotowaro Rd site is secured (see below). Tuakau is in detailed design phase (being procured). Installation of an operator (opex) at Huntly has been impacted by covid and resourcing until mid-June. There have also been discussion with the Animal Control Team regarding potential services at both of these sites.

New lease/recycling sorting plant site at Rotowaro Rd

Related to both the renewal of the Metrowaste contract and the Huntly CRRC, a new sorting plant (owned by Metrowaste) is currently being installed at a Council leased site at Rotowaro Rd. Council took the initiative to move from a CAPEX option to build shedding for this plant at McVie Road, to an OPEX option (lease), when ground contamination and instability proved cost prohibitive at McVie Rd. The new plant will allow Metrowaste more effective sorting of recycled product and ultimately more flexibility for product markets including on-shore/circular economy options. This change in operations will also require variation to the Metrowaste contract and leases with Council which is in progress.

Te Uku (and Te Mata) recycling drop offs

Lease arrangements with the owner of the Te Uku site have been reviewed and formalised and the team has initiated a CAPEX upgrade to the site to address some legacy issues and generally ensure it is more fit for purpose. The site is serviced by Xtreme Zero Waste as part of their contract. A review of the Te Mata drop off site which is also part of this contract is also underway.

3Logix cameras

As part of the renewal of the northern solid waste services contract with Smart Environmental, a 3Logix camera system is being progressively installed on collection vehicles (4 now live, 2 to go).

This will give both the contractor and EDC's solid waste team much greater visibility of services and kerbside presentation, the ability to resolve any customer queries arising more efficiently and effectively, and better target waste minimisation education activities and auditing. This has potential district-wide application in the future (as part of new district wide contracts).

Agchem collections (ongoing)

These collections continue including in Taupiri in May and Tuakau prior to that.

Closed landfills

The team undertook walkovers and site inspections of all closed landfills in March (no issues identified). Slight delay due to covid border restrictions for Parker Lane and Elbow Road but WRC were comfortable. The Annual Monitoring Report for Ngaruawahia closed landfill was received and forward to WRC. WRC are conducting a randomised compliance audit on Te Kauwhata closed landfill for which we are awaiting results.

Looking forward

Many of the achievements in the previous section are ongoing and will continue to be implemented and progressed as we move forward over coming months. In addition to these the focus will also include:

SR4 Co-lab customer app project

Participating in a Co-lab lead initiative (previously WLASS) to build an app for customers to be able to look up their address and understand what collection they have (e.g. bags - v- bins), which council services them, collection days, and also receive notifications of any changes in service. It's meant to be all Waikato Councils involved and is intended to be boundary-less for customers. This is still in development (and subject to final budgets and procurement).

Litter bin audit

we are undertaking a condition assessment of our current bin stock as part of a review of forward replacement requirements as well as commercial scope review of servicing (i.e. which of multiple contractors is collecting from which bin and optimising this where we can).

Revised Waste Minimisation Management Plan (WMMP)

Our current WMMP expires in 2024 and the path to a new one is an opportunity to revisit our current district wide waste streams (waste assessment by early 2023) and reset our objectives for the service, including aligning to, and leveraging, future national initiatives, and set our implementation and delivery methods and actions. This builds on the solid waste review that has been undertaken over the last 18mths and will be workshopped and finalised with councillors over the first half of 2023 calendar year. It also leads to a revised LTP and AMP and ultimately procurement of new district wide contracts, commencing from 1 July 2026.

Getting ready for future funding opportunities - with the rollout of national solid waste initiatives, we are anticipating future funding opportunities will become available and we need our business cases ready to go to leverage and maximise these.

3.2.4 Contracts

The contracts team currently consists of 3 staff who oversee Councils overall contract management practices. However the team is looking to augment its resourcing over the next 6-12 months by engagement of a further contract specialist which will expand our SME outreach capability with contract managers as well as advance strategic initiatives. The main focus and achievements of the team this year are as follows:

Contract Management System

A significant milestone has been reached with the going "live" of Phase 1 of the Contract Management System on the TechOne platform. This enables us to understand contracts on foot, supplier details, review/renewal dates etc and with some [limited] reporting functionality.

Future phases will better link this to the finance system for contract spend (currently a manual process) and more functionality such as milestone dates, contract record events, risk status (RAG) and more detailed reporting capability. Ultimately, this will morph with a broader Procure to Pay system which the Procurement and Contracts Lifecycle Group (PCLG) - Procurement, Legal, Zero Harm, Finance and Contracts - is working towards developing over the next 12 months.

Contract Management Process and Practices

The PCLG developed and launched an end-to-end Promapp process that reflects the 3 stages of the Procurement/Contracts Lifecycle (Plan, Source and Manage) along with the supporting guides and templates that staff need to use; and training in how to use them. This, along with associated policies, forms the foundation for how WDC procures and manages contracts and ensure value for money and benefits are realised. Being able to direct staff to a detailed process has enabled us to start to standardise our approach and forms used while educating our staff on good practices.

These processes and guides have been available to staff to use for the last 6 months and the PCLG are now reviewing feedback received and will evolve and improve these further. E-learning modules and additional tools are also in planning phase across the PCLG group.

Contract management maturity

The Contracts team continues to work alongside business units and contract managers to implement these best practice processes, assisting them to get Contract Management and Compliance Plans in place for current and new contracts, helping them navigate contract issues as they arise, and generally assisting raise the maturity of our contract management practice as an SME.

Covid-19, and the need to re-calibrate services in response and impacts for contractors for terms of their delivery, staff/resources and materials has needed to be reflected in our partnerships and contract mechanics eg variations and performance expectations, and the team has been working with contract managers and business units to help them navigate this. It will continue to be a focus while the industry and country returns to a level of normality.

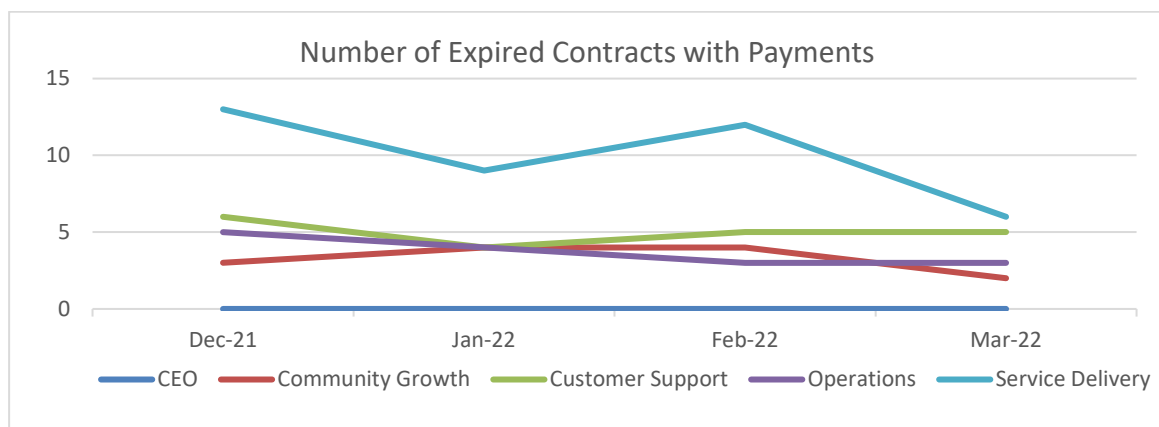
As with most Councils, WDC also introduced Covid-19 Supplier Requirements during the height of the pandemic. The team has been in contact with 489 identified WDC suppliers (those not purely transactional) to understand their compliance to this requirement and their risk management approach.

Upcoming Contract Reviews/Renewals

The PCLG have been working collaboratively to forecast forward for larger or more complex procurements and contract reviews and renewals over the next few years which are likely to require deeper SME support for contract managers and business units and a planned approach (typically commencing 1-2yrs out) e.g. roading, solid waste, pools, activity section 17 reviews; and where commercial scope reviews might impact multiple contracts e.g. litter bins, fleet.

Expired Contracts

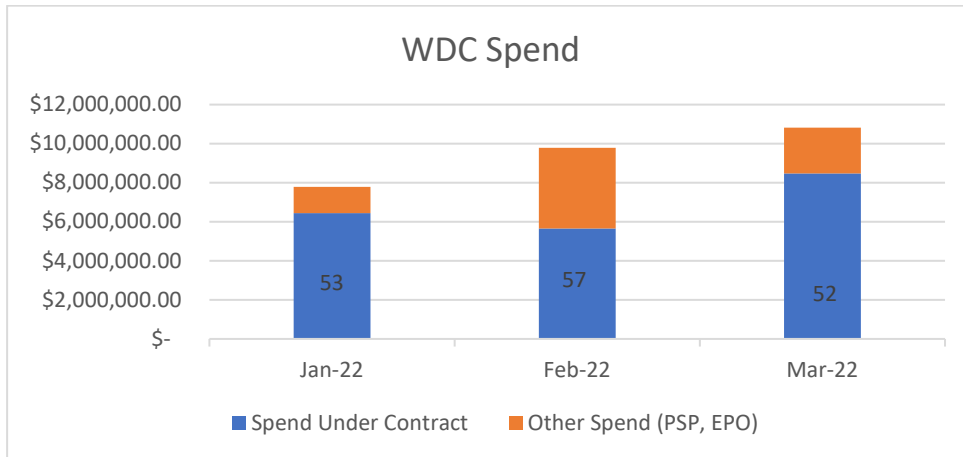
The team has been assisting the business identify the need for and timing of contract reviews and getting ready for renewal and expiry milestones well in advance. We are seeing a reduction in the number of expired contracts being used and as the Contract Management System has evolved we've had greater certainty on these. The Contracts Team has worked directly with Contract Managers on a case by case basis to review and resolve the contract record and current position, deal with any outstanding issues; assess fitness for purpose and scope and get variations or renewals in place as needed and where appropriate.



Reporting and the pathway to better reporting

With the Contract Management System now “live”, we’ve been able to automate some of our more manual data reporting for contracts on foot (previously spreadsheet driven and drawn from multiple system sources). For example, currently in the CMS we have 186 active Contracts, with an average of 55 contract payments each month (blue in graph).

That does not include PSPs (i.e. Co-Lab/WLASS) professional services engagements which are drawn from a different system and of which there are 222 currently active; or those suppliers we pay via purchase order only (both are within orange in the graph). WDC has approximately 1000 active suppliers/payment entities.



As part of the CMS rollout we are also developing automation that will provide this information at a business unit level on a regular basis, alongside financial reporting, to help unit managers get better visibility on their current contracts and status.

With better data and better confidence in the accuracy of that data, the team, with the PCLG are now also looking to refine governance level reporting to provide visibility and assurance on our procurement and contract management as an organisation. PCLG members have recently met with respective General Managers to understand their need and content of that reporting; and to provide visibility of what we can provide now and what will evolve over time as the CMS moves into the next phase and we get closer to a more holistic procure to pay platform.

Sustainable procurement

As part of the PCLG, the team is working closely with Procurement and others to help develop WDC's approach to sustainable procurement and contracting i.e. ensuring greater benefit and broader outcomes for our communities are both procured and delivered. How we manage different types of suppliers/partners/contracts (i.e. potentially less traditional or typical), is a key consideration for this work.

Alliance variation process

The team is currently reviewing the variation process used for the Waikato District Alliance for CAPEX work to streamline it and improve holistic visibility across Service Delivery whilst also maintaining value for money assessment and assurance processes. More generally, we need to leverage our partnerships better in this space given the size of our CAPEX programs going forward, not just for roading, and our contract mechanisms need to help us do that.

3.3 Strategic Property

The Strategic Property Activity has had a complete change in staff this financial year, which has had an impact on project delivery as there have been a number of extended vacancies in the team. We now have almost all positions filled, with further new staff due to start this month. Key project updates are as follows:

Tregoweth Lane & Williams Street property acquisitions

This expenditure has been the subject of confidential reports to Council and is expected to be spent this financial year, with the acquisition of the Williams Street property and resolution of one of the properties in Tregoweth Lane. Landowner engagement has commenced with two of the three remaining acquisitions to be concluded.

Te Kowhai Land Purchase

A confidential report is expected to be presented to Council in July in respect of an opportunity to purchase the required land in Te Kowhai for sports fields. A site has been identified and the owners have agreed to negotiate with Council. The property is at the time of writing being valued.

Strategic Property acquisitions

A number of sites have been identified within the District for strategic acquisitions. These will be reported to Council on a confidential basis for approval to progress. In the current financial year Council have approved the acquisition of the additional land at the Taupiri cemetery.

Elderly Housing Sale

The Council resolved to sell the Elderly housing portfolio in 2021. The sale process targeted a number of entities that were known to operate social housing. The timing of the process coincided with the pandemic lockdown and at the end of the process, one entity responded showing interest in the two Tuakau properties. That party later withdrew from the process. We are currently reviewing the previous process and will shortly be promoting the opportunity again.

Ngaruawahia Library land purchase

Further to the confidential report considered by the Infrastructure committee, dialogue continues on a possible site for a replacement library.

Property Review

Strategic Property have been working through the process of updating the Council's land register, which identifies the land owned by the Council, its current status and will be an invaluable tool in progressing a detailed review of the Council's property portfolio.

The Strategic Property Manager is planning to provide the Committee with a detailed overview of land owned by the Council at a future meeting. Following this a draft process will be proposed for reviewing the status, use and need for a number of parcels owned by the Council.

Property Sales

A number of properties have been identified for review and sale. The property at 126 Waerenga Road, Te Kauwhata was offered back to the former owner and they declined to purchase the property. Staff are working through the options for this property and this will be the subject of a report to Council to confirm the way forward.

Further properties are currently being researched and progressed for review. Staff expect to be tabling further properties to Council this calendar year to consider whether they should be retained by Council, have a change in use or put through a disposal process.

3.4 Waters

Councils' water business and contract with Watercare continue to be managed via the Waters Governance Board by Keith Martin (Waters Manager), Carole Nutt (Contract Manager) and Zinab Al'Khaleefa (Contract Engineer) and the Three Waters Transition project is being managed by Deron Sharma.

The status of major projects including wastewater and water treatment plants upgrade programme, network renewals, stormwater works, infrastructure planning and general project delivery can be found in the Waters Governance Meeting Agenda located here: <https://www.waikatodistrict.govt.nz/your-council/council-committees-boards/council-administered-committees/water-governance-board>

Some points for noting:

- Te Kauwhata wastewater treatment plant upgrade stage one ultraviolet system installation completed and operating; performance testing is underway. Stage two piling works are complete, and the foundation installation work has commenced; all four MABR tanks are on site. The installation of the treatment plant is in Tender.



Te Kauwhata Wastewater Treatment Plant – piling works for the new MABR plant

- The upgraded Meremere wastewater treatment plant continues to operate well. Some instrumentation and software items are under review, and the snag list of items is being worked through. The abatement notice was lifted in May, and the plant is now fully compliant.



Meremere Wastewater Treatment Plant – new MBR plant

- The Tauwhare Pa pumps pump replacement has been completed. Over 50 pumps were replaced with more robust grinder low-pressure pumps. This should significantly reduce the occurrence of blockages in this area.
- Trade Waste and Wastewater Bylaw 2016 – We had our first workshop with Council in May 2022. Currently, we are in early engagement and seeking input from focus groups for sections they would like us focus on.
- Continued collaboration with Council internal teams, Watercare, Waikato Regional Council and developers in the stormwater space - We are continuing to hold regular workshops with different groups to identify gaps, and work together to improve stormwater management at Waikato District.
- A presentation was made to the members of the Waikato Metro Area Wastewater Governance Group on 30 May 2022, the technical working group gave an overview of the Northern Metro Wastewater Detailed Business Case preferred option and refinement activities, as well as the short-list options assessment. The purpose of this presentation was to seek endorsement of the proposed way forward and approval of the preferred option for further refinement and completion of the Detailed Business Case.

Waters Reform

- Submitted response to Department of Internal Affairs (The Department) regarding Data and Digital Request for Information (RF), which required a stocktake of Council's digital systems being used for waters I services.

The request was about gathering a nationwide understanding of the current state of water-related data and digital systems and capability, so Water Service Entities have technological readiness when transition occurs.

- Received and submitted response to Department of Internal Affairs regarding Commercial and Legal due diligence RFI, which sought a high-level understanding of the core assets and contractual arrangements relating to the current provision of Three Waters services by Council. This will be used by the Department for early identification and legislatively driven management of significant commercial and legal risks to the transfer process.
- Three Waters Working Group on Representation, Governance and Accountability made recommendations to Government regarding governance and accountability of the Water Service Entities, to be reflected in the Water Services Entities Bill. The recommendations have guaranteed Council ownership, through shareholding, of Entity B. Each share has been assigned on a per 50, 000 population basis, with ceiling rounding. Entity B has 33 direct shares that will be distributed amongst the 22 councils within the Entity B boundary. Waikato District Council has been allocated two shares in Entity B based on a population of 85,900 (Attachment 1). This will be reviewed every five years for currency.
- The Department has released Tranche 1 funding for the “Better Off Funding” which is the second stream of funding released to Councils as part of three waters reform: the first package being the stimulus funding which was released upon signing of the Memorandum of Understanding. Tranche 1 funding for our Council represents \$7.88 million.
- The criteria for the Better off funding package recognise that Council is expected to engage with iwi/Māori in determining how it will use its funding allocation. For Tranche 1, it is expected that the Funding Proposal demonstrates genuine engagement, extending beyond standing committees. Council has reached out to local Iwi and Hapu, explained the Better Off Funding package and invited Iwi/Hapu to provide projects for long list evaluation and to form part of the assessment panel.
- The Assessment Panel’s role is to evaluate the projects in longlist, based on The Department’s criteria, and to come up with a suitable shortlist. The shortlisted projects will be presented to Council by the assessment panel to enable the Council to decide on the final projects that will form Councils funding proposal with the Department.
- A draft Terms of Reference has been developed to facilitate the Assessment Panel’s scope and jurisdiction which will be submitted to Council for approval ASAP.

3.5 Community Assets Team

The Community Assets team was set up under the Gearing for Growth and Greatness initiative when a gap in how asset management was practiced at Waikato District Council was identified. A database called 'SPM Assets' is used to capture asset data for the Community Connections activity and is the source for renewal planning that feeds into the three-yearly AMPs and LTP cycle. Waikato District Alliance manage the roading asset data in 'RAMM' and Watercare utilise 'Infor'.

Leading the way...

Council is leading the way in the use of the QR code functionality with our asset management system SPM Assets. Asbestos Management Plans in the database are now being accessed using QR codes which means the data can be accessed without having to log in to council systems. This meets legislative requirements where this data must be "readily available". The same technology is also going to be used for emergency evacuation plans throughout community halls.

We have had interest from other local authorities enquiring on the use of this technology.

Pokeno Hall
19 Market Street, Pokeno

This facility has Maintenance Management Plans in place which may include hazardous substance management.

Please scan the QR code for access to this information

Do not cut, drill, saw, break or commence any building works without consulting the Maintenance Management Plans

Any enquires please call the Waikato District Council on 0800 492 452 or email facilities@waidc.govt.nz





Reducing the Peak...

To reduce the 3-yearly workload peak with the preparation of AMPs. The team have started engaging with internal stakeholders now, so they can have a clearer understanding of the entire process and "buy in" into each the plans.

Preparing for the future

The team are in the process of establishing a Strategic Asset Management Plan that will set out all the generic asset management objectives across all the portfolios. This will feed directly into each asset management plan, reducing the size of the current asset management plans as all the generic strategic information will be in one place. It will also identify the appropriate asset maturity level for each of the asset classes.

The current "Activity Management Policy" is also in the process of being reviewed, considering the new Strategic Asset Management Plan approach. The original policy was written prior to the development of the Community Assets Team, so with a clear asset management lens the policy will be more fit for purpose.

Power BI

Land Transport will be staying as digital AMP as was undertaken for the 2021-2031 Long-Term Plan. There is planning being undertaken to bring the remainder of the asset portfolio into the digital space. An agile approach to the delivery of AMP's is however required given the evolving nature of our business systems.

3.6 Community Projects

The Team

The Community Projects team consists of 11 staff with manager and three team leaders, one each for the Development, Design and Delivery teams.

The Development Team has three Project Managers who in turn are utilising external consultant resources to leverage delivery, notably of various playground works as well as a fitness trail, and ongoing work on walkways and a performance pavilion.

The Design team gained a vacancy earlier in the year with Design Engineer Mark Shaw leaving us in mid-October. Fortunately, the recruitment for role was successful with an experienced designer, Dinesh Parajuli welcomed on board in mid-May.

The team provides assistance to the Alliance designer on roading rehabilitations and carry out design, or design management of external designers, for numerous carparks and roading projects.

The Delivery team has three Contract Engineers but also unfortunately had a vacancy come up with Contract Engineer Ryan Laurenson taking his valuable skills across to WaterCare. This vacancy is going into its second round of advertising, with skilled Contract Engineers thin on the ground.

The Delivery Team also employ various external resources to leverage the project delivery by applying specialist skills for earthworks supervision, civil construction, and contract management on many ongoing civil works such as the Horsham Downs Link Road construction, the Munro Sportspark Stream Realignment and upcoming Northern Fill earthworks, Raglan Wharf Development with tenders currently being evaluated, and the Huntly Historic Railway Station relocation, as well as various carparks and lighting works.

The three teams work together to ensure projects are holistically developed and co-designed to suit, designed and delivered as fit-for-purpose facilities for the community to safely utilise and enjoy.

The Projects

A number of significant projects have been delivered this financial year in spite of the Covid restrictions and associated effects.

The project delivery environment changed on 17 August when the whole country went from Alert level 1 to Alert Level 4. Two weeks later, on 31 August all of NZ south of Pokeno went down to Alert Level 3 leaving Auckland and Northland at Alert Level 4, creating a Covid-19 Border. This border remained in effect until Auckland lifted on 14 December and had the effect of adding huge schedule and cost risks to nearby projects where materials or labour needed to cross the border.

With a combination of travel restrictions and border crossing restrictions, significant delay to our projects was inevitable, and local government and private developments continue to be severely impacted.

Projects particularly affected were those requiring extensive consultation. With face-to-face meeting impossible or severely restricted, engagement with our community's to carry out co-design such as playgrounds and walkways has been difficult and caused significant delays with some deferred to next financial year.

Working mostly from home offices, and managing a continually changing environment of travel, health and safety, and contractual needs, staff have still achieved delivery of a number of playgrounds, reserve carparks, walkways, cycleways and a fitness trail, building projects such as building and grandstand roof replacements, cemetery upgrades, and civil construction such as hardstands and stream realignment works.

Further projects are currently under construction, including a large roading earthworks and pavement for a motorway link road, a skatepark, a performance pavilion, and an ongoing programme of playgrounds and carparks.

The following sections of this report highlight projects that have been delivered this financial year, followed by those currently in construction and scheduled for completion in the coming months:

3.6.1 Completed Works

The Community Projects Team have delivered the following projects to date this financial year:

- *Hakanoa Playground, Huntly*
- *Travers Rd Walkway Extension, Te Kauwhata*
- *Huntly Grandstand Roof Replacement - Huntly*
- *Green Cathedral Carpark Upgrade - Huntly*
- *Raglan Skatepark Footpath Connection*
- *Fitness Trail - Tamahere*
- *Papahua Walkway/Cycleway and Campground Entrance - Raglan*
- *Ngaruawahia Rest Area - Great South Road*
- *Waerenga Road Rest Area - Te Kauwhata*
- *Lake Waikare Boat Ramp Access - Te Kauwhata*
- *Waipa Esplanade Carpark - Ngaruawahia*
- *Ngaruawahia Dog Park Carpark Upgrade*
- *Matangi Rugby Club Carpark Access Upgrade*
- *Te Akau Sports Complex Carpark Upgrade*
- *Pokeno Tennis Club Carpark Upgrade*
- *Wiremu Tamihana Drive Carpark Upgrade - Tamahere*
- *Rangiriri Cemetery Upgrade*

- *Whangarata Cemetery - Tuakau*
- *Munro Sportspark Diversion Stream Livening - Pokeno*
- *Tregoweth Lane Utilities Renewals and Relocation – Huntly*
- *Whitikahu Road Rest Area Upgrade - Gordonton*
- *Woodlands Estate Music Lawn Fence Replacement - Gordonton*
- *Huntly Library Lift Replacement*
- *Gilmour St Urban Upgrade - Raglan*
- *Annebrook Road Upgrade and Connection to Matangi Rd – Matangi*
- *Brownlie Crescent Basketball Halfcourt – Huntly*
- *Waingaro Landing Carpark Upgrade*
- *Kowhai Downs Health and Safety Improvements – Pokeno*
- *Brownlee Avenue Buildings Roof Replacements – Ngaruawahia*
- *Piako Road Rest Area Carpark Upgrade*



Hakanoa Playground, Huntly



Travers Rd Walkway Extension, Te Kauwhata



Huntly Grandstand Roof Replacement - Huntly



Green Cathedral Carpark Upgrade - Huntly



Raglan Skatepark Footpath Connection



Fitness Trail – Tamahere



Papahua Walkway/Cycleway and Campground Entrance - Raglan



Ngaruawahia Rest Area – Great South Road



Waerenga Road Rest Area – Te Kauwhata



Lake Waikare Boat Ramp Access – Te Kauwhata



Waipa Esplanade Carpark - Ngaruawahia



Ngaruawahia Dog Park Carpark Upgrade



Matangi Rugby Club Carpark Access Upgrade



Te Akau Sports Complex Carpark Upgrade



Pokeno Tennis Club Carpark Upgrade



Wiremu Tamihana Drive Carpark Upgrade - Tamahere



Rangiriri Cemetery Upgrade



Whangarata Cemetery - Tuakau



Munro Sportspark Diversion Stream Livening - Pokeno



Tregoweth Lane Utilities Renewals and Relocation – Huntly



Whitikahu Road Rest Area Upgrade - Gordonton



Woodlands Estate Music Lawn Fence Replacement - Gordonton



Huntly Library Lift Replacement



Gilmour St Urban Upgrade - Raglan



Annebrook Road Upgrade and Connection to Matangi Rd - Matangi



Brownlie Crescent Basketball Halfcourt – Huntly



Waingaro Landing Carpark Upgrade



Kowhai Downs Health and Safety Improvements – Pokeno



Brownlee Avenue Buildings Roof Replacements - Ngaruawahia



Piako Road Rest Area Carpark Upgrade

3.6.2 Work in Progress

The Community Projects Team have the following works in progress:

- *Horsham Downs Link Road*
- *Tamahere Pavilion*
- *Elbow Boat Ramp Upgrade*
- *Meremere Playground Upgrade*
- *Tuakau Skatepark*



Horsham Downs Link Road



Tamahere Pavilion



Elbow Boat Ramp Upgrade



Meremere Playground Upgrade



Tuakau Skatepark

4. Delivery of the Capital Works Programme

4.1 Summary

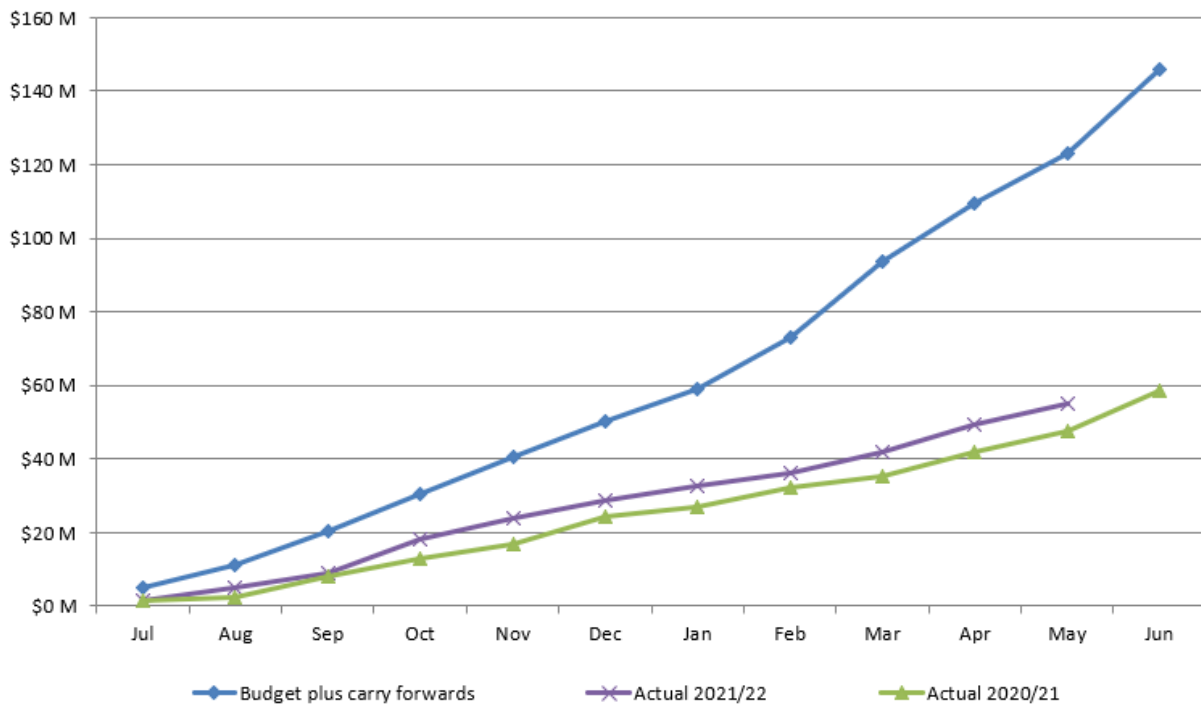
The Service Delivery Groups capital work programme for 2021/22 has a value of \$150.0m comprising:

- Community Connections (Open Spaces and Facilities) \$35.2m
- Contracts & Partnering - Roothing \$40.7m
- Contracts & Partnering - Solid Waste \$ 1.3m
- Waters \$72.8m

\

Total CAPEX spend to the end of May is \$53.4m. This is \$5.8m or 12.3% ahead of the same time last year (\$47.5m).

Actual v Budget Expenditure



Comment on the status of the Waters capital programme is included in the six-weekly financial and operations reports provided to the Waters Governance Board. Waters Capex spend to the end of May is \$23.1m.

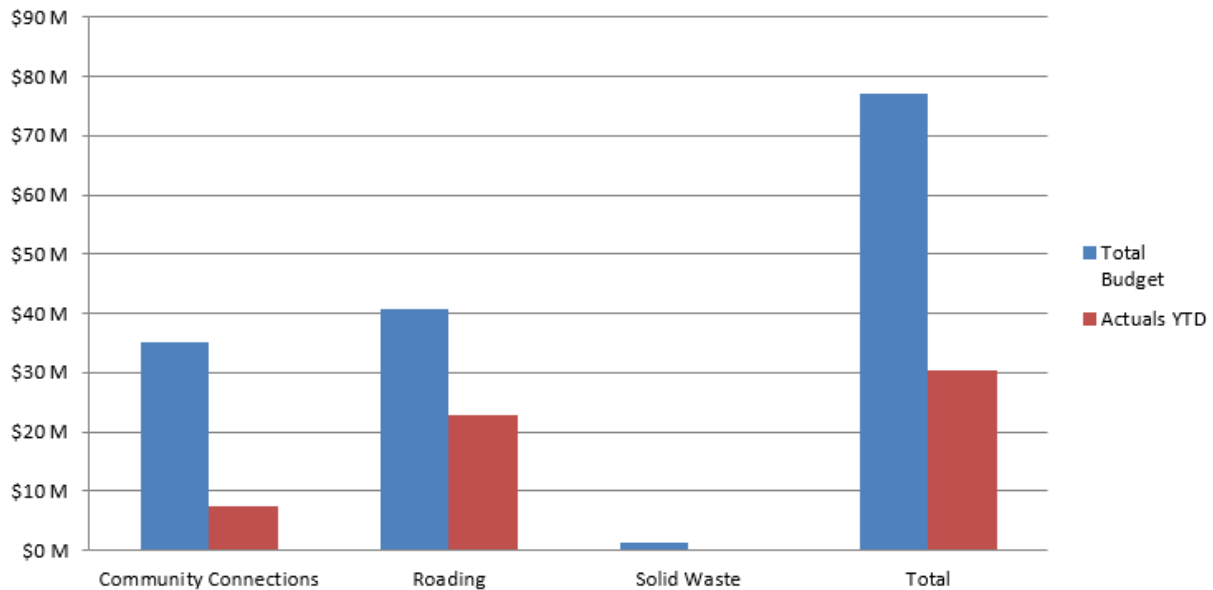
This report provides an overview of work completed, being progressed, and put on hold for the Community Connections, Roothing, and Solid Waste projects, and clarifies what is being done to try and maximise delivery going forward.

Excluding Waters, the \$77.2m programme Capex spend to end of May is:

- Community Connections (Open Spaces and Facilities) \$ 7.4m
- Contracts & Partnering - Roothing \$22.8m
- Contracts & Partnering - Solid Waste \$ 0.1m

The Team has delivered \$30.2m of CAPEX or 39.1% of the programme.

Service Delivery Performance YTD (excl Waters)



4.2 Capital Projects 2021/22

The Service Delivery Group (including Waters) has a CAPEX work programme for 2021/22 valued at \$150,039,494 as outlined below in the latest CAPEX financial dashboard report below:

Actual spend to date is \$53,353,725 , which is 43% of the \$123,273,344 YTD forecast.

	2022 Total Budget (\$)	2022 Total Forecast (\$)	2022 Total Actuals (\$)	2022 Total Variance (\$)
Community Connections	35,242,975	20,045,492	7,352,381	12,693,111
Contracts & Partnering - Rooding	40,696,564	38,757,963	22,789,525	15,968,438
Contracts & Partnering - Solid Waste	1,286,667	2,310,667	99,914	2,210,753
Waters	72,813,288	62,159,222	23,111,905	39,047,317
Total Council Capital Budget	150,039,494	123,273,344	53,353,725	69,919,619

Capital projects managed by the Community Connections, Rooding, and Solid Waste teams have a 2021/22 Annual Plan budget totalling \$46,682,532, plus the Work in Progress from the 2020/21 financial year of \$27,057,210 and budget reviews to date of \$3,486,464. This makes a total budget for 2021/22 of \$77,226,206 as shown below.

	2022 Total Budget (\$)	2022 Total Forecast (\$)	2022 Total Actuals (\$)	2022 Total Variance (\$)
Community Connections	35,242,975	20,045,492	7,352,381	12,693,111
Contracts & Partnering - Roading	40,696,564	38,757,963	22,789,525	15,968,438
Contracts & Partnering - Solid Waste	1,286,667	2,310,667	99,914	2,210,753
Total Council Capital Budget	77,226,206	61,114,122	30,241,820	30,872,302

Total spend year to date (end of May) is \$ 30,241,820 (39% of the totals year's budget).

Uncontrollable and Contracted Out Capex Spend

A significant portion of the \$150,039,494 consists of items outside the control of Service Delivery.

These consist of Uncontrollables:

- Developer budget \$6,997,180 (Pokeno developer Dines Fulton Hogan – DFH) and is dependent on their development progress.
- The Waka Kotahi (NZTA) three-year funding cycle does not align well with the Council financial year resulting in capex expenditure being delayed while the programme is agreed and approved between Council and NZTA. This financial year the NZTA Capex funding was not approved until 10 months into the financial year, with expenditure codes still not chargeable at the time of writing, adding to the uncontrollable Capex total. The value of this works is \$6,836,505.

And Capex contracted out:

Three Waters Capex Expenditure with a total 2022 budget of \$72,813,288 is contracted to WaterCare. This Expenditure is included in the six-weekly financial and operations reports provided to the Waters Governance Board.

Total Capex expenditure outside the direct control of Waikato District Council Service Delivery is \$86,646,973 or 57% of the 2022 Capex budget of \$150,039,494.

2022 Budget	\$150,039,494
DFH	\$ 6,997,180
NZTA	\$ 6,836,505
WaterCare	\$ 72,813,288
Total	\$ <u>86,646,973</u>
Controllable	\$ 63,392,521

Controllable Capex Spend

From the total Service Delivery Capex programme of \$150,039,494, after accounting for the \$86,646,973 above of total uncontrollable Capex expenditure the remaining programme value is \$63,392,521.

Expenditure of this controllable Capex to the end of May is \$30,241,820 or 48%.

Covid and Related Delays

The Covid pandemic and resulting delays in manufacturing, and further delays due to global and local shipping and delivery disruptions impacted capex expenditure.

The \$1,140,000 vehicle fleet replacement programme has been significantly delayed as a result of lower utilisation and inability to purchaser vehicles.

Progress with consultation of projects such as playgrounds and walkways have been heavily impacted, further exacerbated by long lead in times for materials due to manufacturing and shipping delays.

The Auckland / Waikato Covid Restriction boundary had a significant effects on contracts, either delaying delivery or causing the contracts to be terminated.

Community Connections

Of a total budget of \$35,242,975 there has been an actual spend to date of \$7,352,381.

Community Projects Managed

The projects total \$24,414,636 in value of which \$5,493,990 has been delivered to end of May.

Community Connections Managed

Of a total budget of \$10,828,339 (which includes \$6,997,180.08 DFH Pokeno Projects uncontrollables and \$1,140,000.00 fleet replacement) there has been an actual spend to date of \$1,850,086.

Contracts & Partnering - Roading

Roading projects total \$40,696,564 in value of which \$22,789,525 has been delivered as at end of May. This represents 56% of the total budget. Year end forecast of \$26.8m is 65% of the revised budget.

Waters

The status of major projects including wastewater and water treatment plants upgrade programme, network renewals, stormwater works, infrastructure planning and general project delivery can be found in the Waters Governance Report located here:

https://www.waikatodistrict.govt.nz/docs/default-source/meetings/agendas-2022/220426-wgb-agenda.pdf?sfvrsn=ae1f9fc9_1

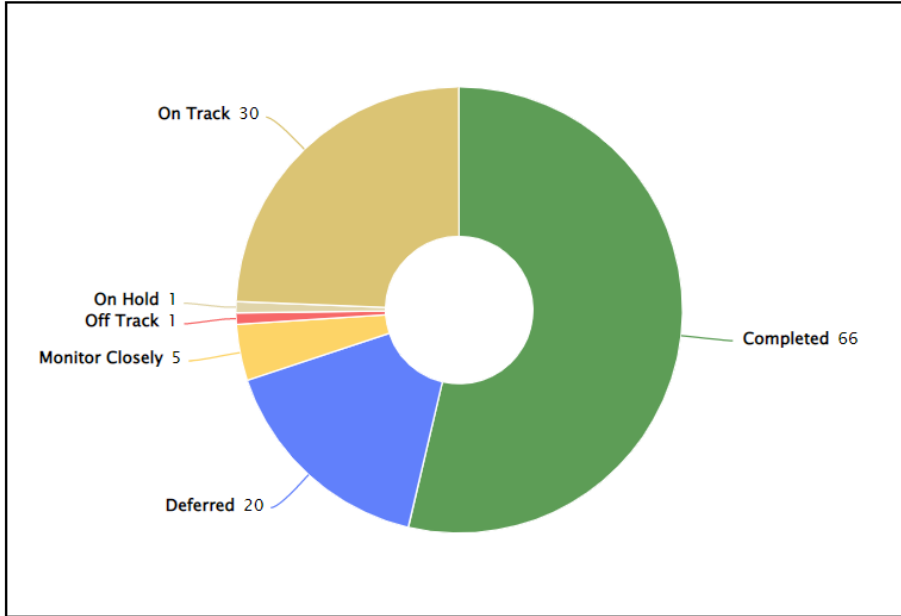
Property

Strategic property has a capital expenditure budget of \$7,426,743 this financial year. At the end of May 2022 expenditure to date was \$ 154,555 . The key projects are explained further below. There are currently a large number of projects in hand and it is expected now that the vacant positions are being filled that a number of significant reports will be present to Council in the next six months in regards to the work in hand.

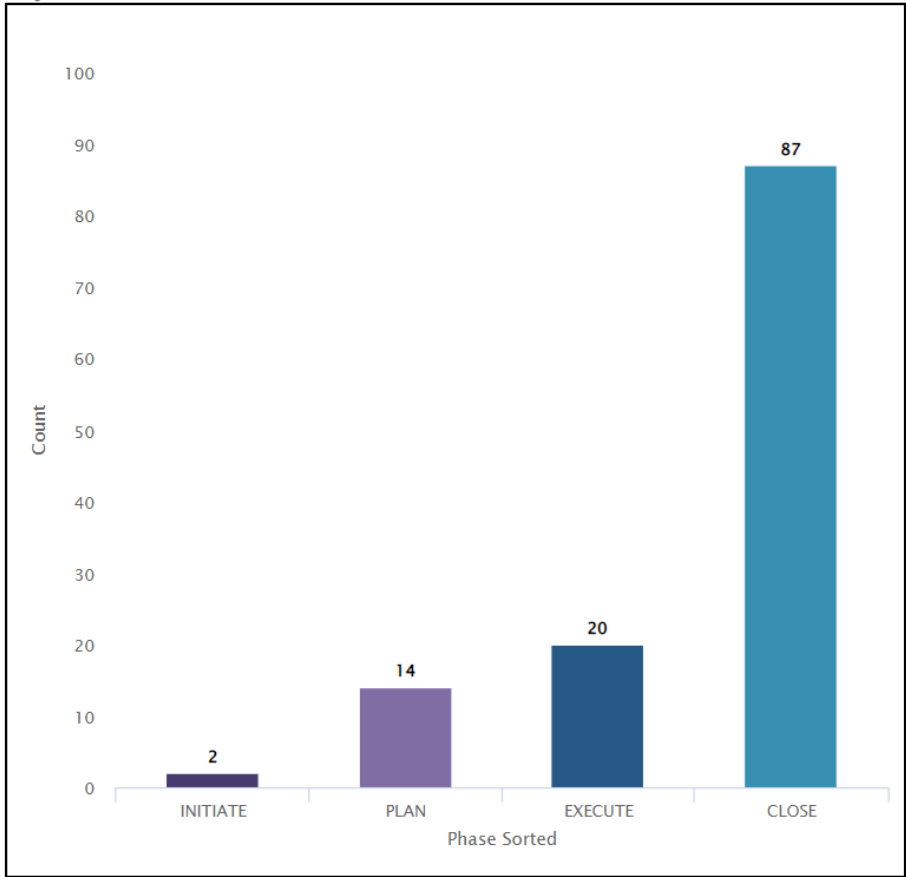
Work In Progress (carried forward from 2020/21)

Number of Projects	Number of Open Projects
123	42

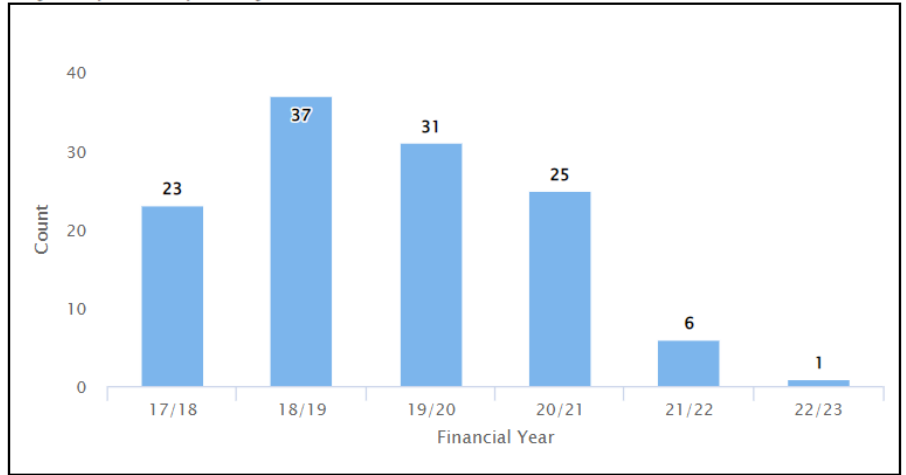
Project Status

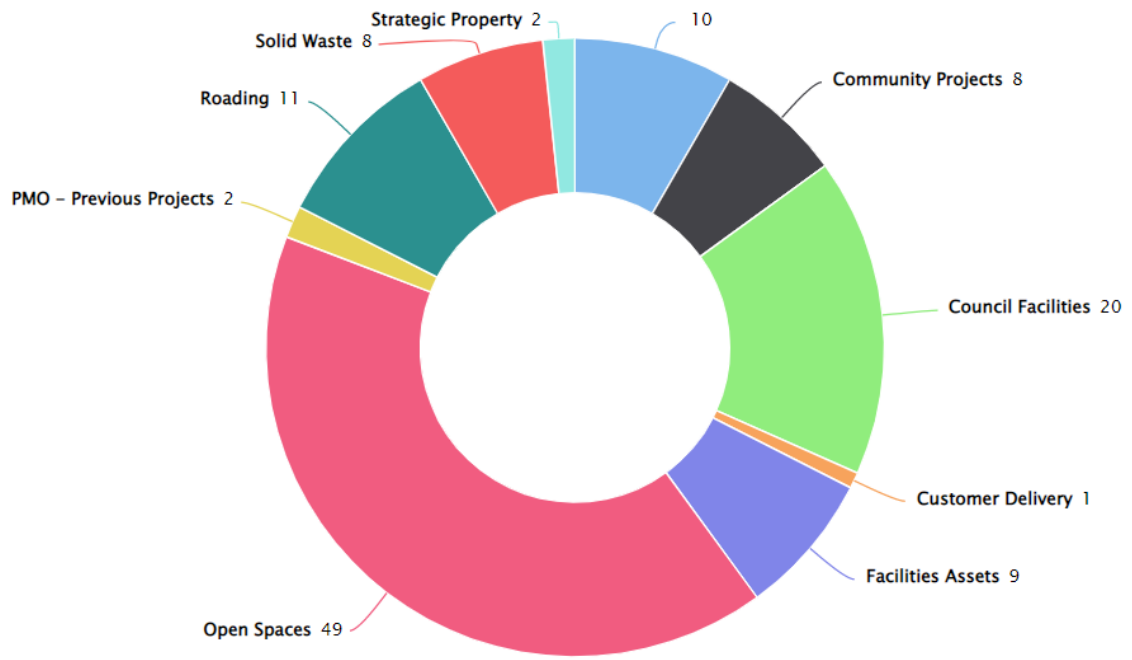


Project Phase



Project Pipeline - Open Projects

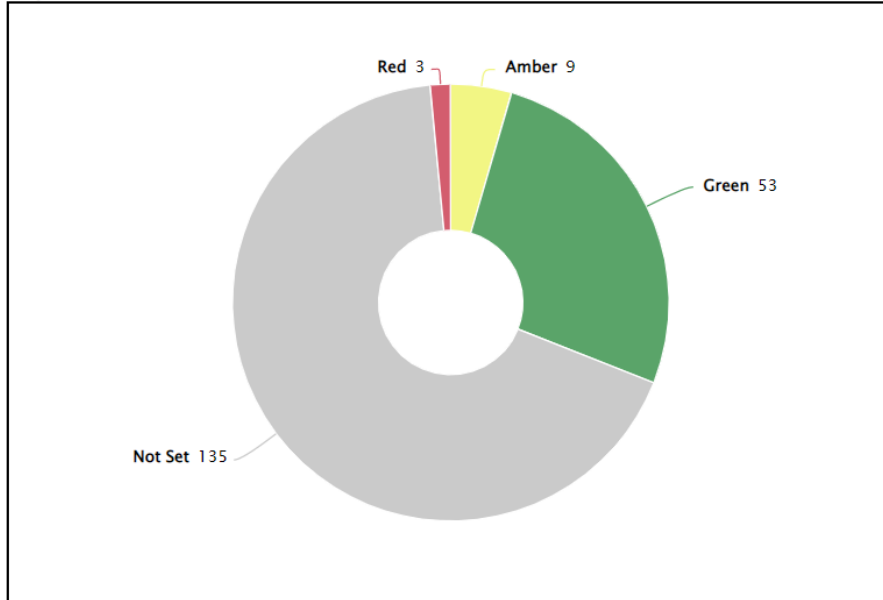




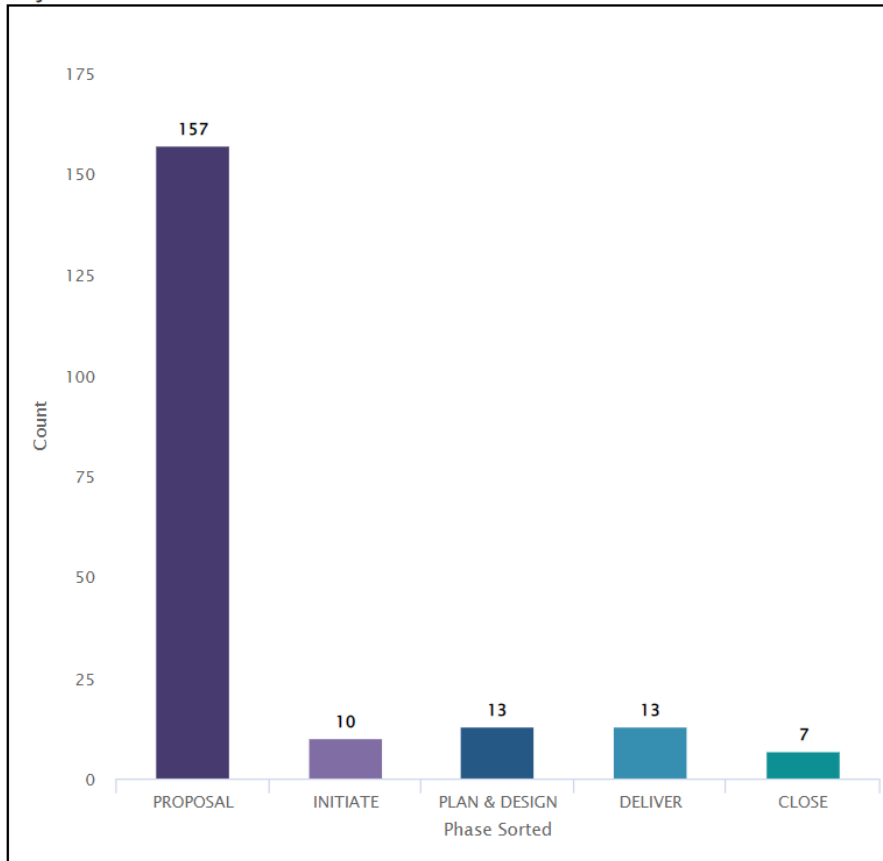
New LTP Projects (LTP 2021/22 to 2023/24)

Number of Projects	Number of Open Projects
200	200

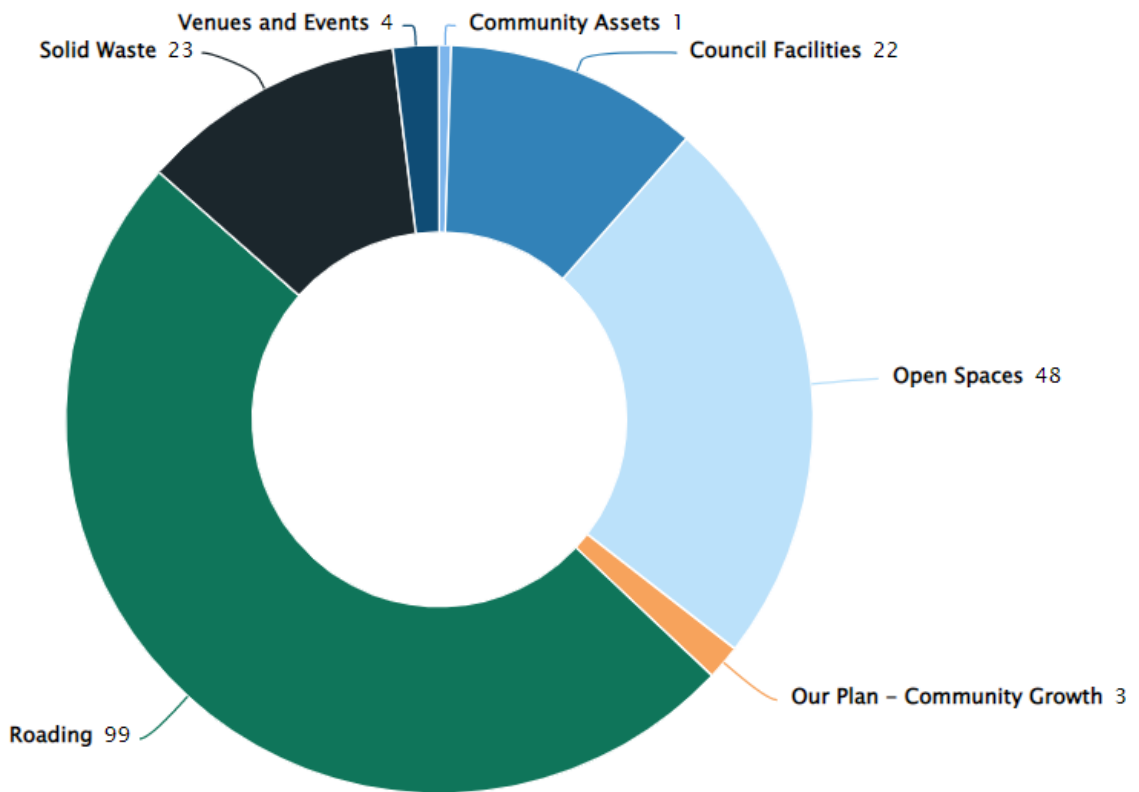
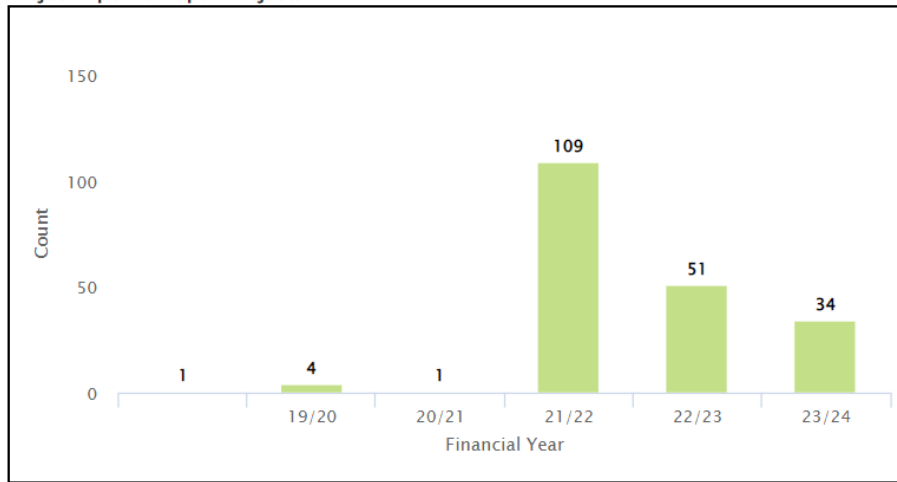
Project Status



Project Phase



Project Pipeline - Open Projects



CAMMs Reporting

RAG Reports

The 2020/21 capital works projects Work in Progress projects from last financial year and the new LTP projects are provided in two separate RAG (Red Amber Green) reports attached.

5. Attachments

Ngaa taapirihanga

Attachment 1: Council shareholding in Water Service Entities

Attachment 2: Capex Project Status Reports – New Workflow – June 2022

Attachment 3: Capex Project Status Reports – Old Workflow – June 2022

Council shareholding in water service entities

Entity A

Council	Population	Shareholding
Auckland Council	1,718,000	35
Far North District Council	72,600	2
Kaipara District Council	26,000	1
Whangārei District Council	99,400	2
Total shares		40

Entity B

Council	Population	Shareholding
Hamilton City Council	178,500	4
Hauraki District Council	21,800	1
Kawerau District Council	7,670	1
Matamata-Piako District Council	36,700	1
New Plymouth District Council	87,300	2
Ōpōtiki District Council	10,300	1
Ōtorohanga District Council	10,750	1
Rangitikei District Council	16,050	1
Rotorua District Council	77,400	2
Ruapehu District Council	12,900	1
South Taranaki District Council	29,100	1
South Waikato District Council	25,500	1
Stratford District Council	10,100	1
Taupō District Council	41,100	1
Tauranga City Council	155,200	4
Thames-Coromandel District Council	33,000	1
Waikato District Council	85,900	2
Waipa District Council	59,500	2
Waitomo District Council	9,640	1
Western Bay of Plenty District Council	58,100	2

Whakatane District Council	38,400	1
Whanganui District Council	48,400	1
Total shares		33

Entity C

Council	Population	Shareholding
Carterton District Council	10,050	1
Central Hawke's Bay District Council	15,600	1
Chatham Islands Council	780	1
Gisborne District Council	51,500	2
Hastings District Council	90,100	2
Horowhenua District Council	36,500	1
Hutt City Council	112,800	3
Kapiti Coast District Council	58,000	2
Manawatu District Council	33,000	1
Marlborough District Council ¹	51,500	2
Masterton District Council	28,200	1
Napier City Council	66,700	2
Nelson City Council	54,700	2
Palmerston North City Council	90,500	2
Porirua City Council	61,900	2
South Wairarapa District Council	11,650	1
Tararua District Council	19,050	1
Tasman District Council ²	57,900	2
Upper Hutt City Council	47,500	1
Wairoa District Council	9,040	1
Wellington City Council	217,000	5
Total shares		36

¹ Note: parts of Marlborough District Council will sit in Entity D, but given small population in those areas shareholding rights are attributed to Entity C.

² Note: parts of Tasman District Council will sit in Entity D, but given small population in those areas shareholding rights are attributed to Entity C.

Entity D

Council	Population	Shareholding
Ashburton District Council	35,900	1
Buller District Council	9,660	1
Central Otago District Council	24,800	1
Christchurch City Council	392,100	8
Clutha District Council	18,500	1
Dunedin City Council	133,300	3
Gore District Council	13,050	1
Grey District Council	14,100	1
Hurunui District Council	13,450	1
Invercargill City Council	57,00	2
Kaikoura District Council	4,260	1
Mackenzie District Council	5,480	1
Queenstown-Lakes District Council	48,300	1
Selwyn District Council	73,600	2
Southland District Council	32,700	1
Timaru District Council	46,296	1
Waimakariri District Council	66,300	2
Waimate District Council	8,290	1
Waitaki District Council	23,800	1
Westland District Council	8,910	1
Total shares		32

Category	Financial Year	Proj #	Project Name	Project Sponsor	Overall Status	Schedule	Scope / Quality	Budget	Resources	Risk	Issues	Engagement	Forecast Finish	% Compl	Approved Budget	Actual YTD	Comment
Co-design and Delivery	18/19	PR-1136	LTP2018 Mercer Community Facility	Megan May	On Hold	Green	Amber	Green	Green	Green	Green	Green	30/09/2022	15%	\$86,405.00	\$0.00	Legal advice from FENZ consultant is that the land is subject to a Waikato Tainui Right of First Refusal (RFR) , and FENZ cannot offer to sell the land to the Council without first making a sale offer to Tainui and going through the RFR process. FENZ still taking valuation advice. We have let FENZ through their consultant know that the Council retains an interest in purchasing this property and their interpretation of the process is different to the LINZ Guidelines for disposal of Crown Land. This will mean that FENZ and WDC need to engage with Tainui about our interest in the property.
	20/21	PR-1503	Perry Bridge - Power System Replacement	Jackie Bishop	Off Track	Red	Green	Green	Amber	Amber	Amber	Green	21/01/2022	41%	\$0.00	\$40,100.96	Budget has been found by Roding, potential Contractor who worked with WDC and WEL Networks after initial theft has been re-engaged
	21/22	PR-1283	Pokeno Urban Upgrades	Jackie Bishop	Monitor	Amber	Green	Amber	Green	Green	Green	Green	02/09/2022	58%			* This project includes completion of the Hitchen Road intersection, Helenslee Road intersection and finishes just past the primary school. * Project has been split into two stages - enabling works and pavements, and is being done by the WDA as a variation. * Enabling works includes footpaths, drainage, kerb and channel, closing off Ford St, future proofing for traffic lights etc. These works are underway by the WDA and it is expected completion may go across the FY end. * Pavement works (incl rehab) will occur from Sept/October ie. FY21/22. The variation for this component is yet to be finalised with a final TCE pending from WDA but there is a risk it will exceed the available budget by circa \$500k. Budget is partially rehab and partially structure plan and is being reviewed for formal budget carryover.
Co-design and Delivery	17/18	PR-1236	CF2017 Whatawhata Community Facility	Megan May	Monitor	Amber	Amber	Amber	Amber	Amber	Amber	Green	02/11/2022	48%	\$603,849.96	\$199,218.42	The project build is set to commence on 31 May 2022. Pre-commencement documentation and preparation are tracking well. The contract is now signed.
Core Services-BAU	20/21	PR-1480	Horsham Downs Link Road	Jackie Bishop	Monitor	Amber	Amber	Green	Green	Amber	Amber	Green	19/12/2022	58%	\$4,139,133.67	\$1,726,051.51	Construction is targeted to start in late February 2022, however Contractor must provide prestart documentation to required standard for approval. Outline Plan of Works to demonstrate how we will comply with the Designation is still being processed. Once all Resource Consents are in place and pre-construction documentation from the Contractor (Dempsey Wood), works will get underway in earnest. The Project risk are being closely managed by the Project Team. The Team including specialist independent Engineer to Contract (Dave Proctor). Major Project Risks Include: Consents, Budget - due to scope creep and variations for delayed start.
Core Services-BAU	22/23	PR-1558	WEX - NZTA vesting of old state highway to WDC - Rangiri, Huntly and SH1B	Jackie Bishop	Monitor	Amber	Green	Amber	Green	Amber	Amber	Amber	20/09/2021	0%	\$23,999,478.00	\$0.00	Rangiriri Revocation - local road assets have been handed back to WDC, maintenance is WDC, there is some boundary adjustments required to be undertaken by Waka Kotahi, the final vesting/gazetting has not yet occurred. Huntly Revocation - local road assets have been handed back to WDC, maintenance is WDC, the final vesting/gazetting has not yet occurred. SH1B Revocation - These assets will not be vested until such time as the SSBC has been finalised and the expressway is open. Likely another 12 - 18 months before these assets are vested/gazetted.
Core Services-BAU	21/22	PR-1662	Annebrook Road Extension and closure of SH1 access - Tamahere Structure Plan	Jackie Bishop	On Track	Green	Green	Amber	Green	Green	Green	Green	28/02/2022	96%			Annebrook Road Reconfiguration [Stage 1] is now complete and open to road users. - There are a couple of minor tasks remaining which are programmed in for Jan/Feb 2022. - as-built, RAMM input and Capitalisation process are underway.
Council Led with Engagement	19/20	PR-1316	Elbow Boat Ramp Upgrades	Megan May	On Track	Green	Amber	Amber	Green	Green	Green	Green	06/04/2022	90%	\$393,546.00	\$595,461.03	Annebrook Road Reconfiguration [Stage 2] is now complete and open to road users. - as-built, RAMM input and Capitalisation process are underway. Good weather over the last week is enabling the contractor to make up time on critical areas like ground condition improvements and the retaining wall installation. The team is pushing hard to ensure the project does not go overtime for the third time.
Council Led with Engagement	20/21	PR-1629	Tuakau Memorial Hall -Earthquake Strengthening	Megan May	On Track	Amber	Green	Green	Green	Green	Green	Green	01/11/2021	0%	\$8,692.00	\$8,691.60	
Council Led with Engagement	20/21	PR-1634	District Wide toilets - Te Kowhai	Megan May	On Track	Amber	Green	Green	Green	Amber	Green	Green	29/07/2022	52%	\$475,000.00	\$84,233.25	Onsite testing and survey has been complete with confirmation that standard foundation design can be utilised. Finalising documentation for consents and consultation. Developing procurement documentation.
Council Led with Engagement	20/21	PR-1669	Sunset Beach Toilet - Port Waikato	Megan May	On Track	Green	Green	Green	Green	Amber	Green	Green	03/06/2022	57%	\$475,000.00	\$84,233.25	Design for refurbishment of Ngarunui beach toilets in raglan to be completed to include flushing toilets. Relocation of toilets to Sunset beach to proceed Post summer period. Project to make allowance for temporary replacement toilets at Ngarunui beach.
Council Led with Engagement	20/21	PR-1673	District Wide toilets - Tamahere	Megan May	On Track	Amber	Green	Green	Green	Green	Green	Green	01/04/2022	48%	\$278,056.64	\$52,236.54	Consultant engaged to provide site geotechnical testing, provide site plan and site specific foundation plan if required. Further delay to standard toilet design which this project is reliant on, independent consultant has been given the design for review and amendments as directed. Roof pitch has been agreed with PCC and further consultation required on cladding type and color.
	17/18	PR-1261	CF2017 Puni Walkways Fencing	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	04/03/2019	0%	\$0.00	\$3,201.50	
	18/19	PR-1119	LTP2018 Whangarata Cemetery	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	04/02/2022	99%	\$8,301.00	\$8,301.00	All physical works complete with as-built and project handover to be completed.
	18/19	PR-1341	LTP2018 Landowner Obligations	Nicolas Wells	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	0%	\$0.00	\$0.00	
	19/20	PR-1508	District Tree Maintenance Contract 2021	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	15/03/2021	0%			Final stages of preparing procurement documents. Hope to release to market mid March 2021.
	19/20	PR-1511	Huntly Property Works	Anthony Averill	On Track	Green	Green	Green	Green	Green	Green	Green	16/03/2020	0%			13/05/2022 Valuations being completed by a third party for WDC Property Team are taking longer than expected due to capacity, alternate valuers are being explored,.. Owners of 13 Tregoweth Lane have expressed interest in expanding into 9 and or 11 Tregoweth Lane once the valuations are done and an offer is on the table. Totalspan shed components due for storage at Rotowaro Road Recycle Recovery Centre in the coming weeks

Category	Financial Year	Proj #	Project Name	Project Sponsor	Overall Status	Schedule	Scope / Quality	Budget	Resources	Risk	Issues	Engagement	Forecast Finish	% Compl	Approved Budget	Actual YTD	Comment
	20/21	PR-1654	District Wide Carpark Renewals	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	22/04/2022	90%			04/03/2022 CP1 - Ngaruawahia Dog Park - Complete CP2 - Waipa Esplanade - Complete CP3 - Te Akau Complex - Complete CP4 - Green Cathedral, Huntly - Complete CP5 - Pokeno Tennis Carpark - Complete CP6 - Elbow Boatramp - Design - External Design Consultant engaged to complete design work, they have a heavy workload which may impact the timeline of this project. CP7 - Hoods Landing - Out of scope CP8 - Matangi Reserve - Complete CP9 - Dromara Drive - Complete CP11 - St Stephens Carpark - To be included in a larger package of work
	21/22	PR-1666	Papahua Walkway - Stage 1	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	12/09/2022	32%	\$405,313.74	\$888,669.68	27/01/2022 Project Complete, capitalisation required.
Co-design and Delivery	19/20	PR-1358	LTP2019 District Wide Skateparks - Tuakau	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	18/07/2022	92%	\$358,050.00	\$97,895.04	All earthworks onsite is almost complete and the contractors are currently installing the steel works for some of the skate features and, preparing the structural foundations for the two main skate features.
Co-design and Delivery	19/20	PR-1632	Tamahere Multi Use Pavilion/Stage	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2022	83%	\$496,171.23	\$245,805.90	Works is still progressing onsite. Siting and foundation inspection passed. Stage one of concrete pour- cast concrete to piles and roofing posts. Stage two will happen next week. Livingstone are currently procuring roofing material with lead time of four weeks, Livingstone will confirm with WDC once material is at the yard. The project team are currently working through variations of foundation changes and costings and are also working with the planning team on consenting issues.
Core Services-BAU	18/19	PR-1131	LTP2018 Lake Puketirini ROW Access	Nicolas Wells	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2021	0%	\$0.00	\$0.00	
Core Services-BAU	19/20	PR-1484	Mangawara Stream Bridge	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	20/09/2022	98%	\$0.00	\$273,986.19	
Core Services-BAU	19/20	PR-1485	Te Awa Cycleway - Hamilton to Cambridge section	Jackie Bishop	On Track	Green	Green	Green	Green	Green	Green	Green	13/09/2022	75%	\$4,645,800.00	\$4,352,446.15	Road section Wiremu Tamihana to Riverglade Drive is complete and gully section is progressing and will be completed this FY 2021/22. MBIE funding of local share has been confirmed and invoicing to HCC is progressing 3 of 4 instalments invoiced. MOU with HCC for Bridge funding was signed, first instalment paid for \$300K, second invoice to be progressed as bridge is constructed. Overall budget is tracking.
Core Services-BAU	20/21	PR-1630	Renewal of parks and reserves carparks, park furniture and walkways	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%			Total renewal budget is made up of numerous projects - carpark renewals, general park renewals, furniture replacements etc. Carpark renewals are managed by Projects team, Park renewals being delivered by a number of suppliers including citycare and other suppliers. \$200k of quotes received for work and has been awarded. On track to complete prior to end of financial year
Core Services-BAU	20/21	PR-1631	District Wide sports grounds -Court renewals	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%			
Core Services-BAU	20/21	PR-1635	Renewal of parks and reserves carparks, park furniture and walkways - Ngaruawahia	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%			\$279,687.00 allocated to projects and awarded to contractors. Discussions with NCB underway to determine any additional works required.
Core Services-BAU	20/21	PR-1643	Ohinewai parks and reserves - Rivercare partnership project	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%	\$0.00	\$60,000.00	This is a staged project and match funding will be provided to Rivercare to assist with work once completed. Consultation on project was completed through the Natural Reserves Management Plan engagement/submission process. Since then, further engagement has occurred with the Ohinewai Hall Committee and a site visit has been completed to discuss the overall plans for the site with community members. \$60,000 of a total \$100,000 has been granted.
Council Led with Engagement	19/20	PR-1497	Woodlands Fence Upgrade	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	14/09/2022	0%	\$118,703.44	\$102,087.81	New fence has been installed and painted, New gates to be hung and the buildings tidied up.
Council Led with Engagement	20/21	PR-1557	Pokeno Tennis Refurbishment 20/020	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2021	0%			External consultant engage to progress project management of this work.
Council Led with Engagement	20/21	PR-1628	Tuakau aquatic centre	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	10/08/2022	0%	\$200,000.00	\$15,510.00	
Council Led with Engagement	21/22	PR-1668	Pokeno Sports Park: Phase 2 Earthworks	Megan May	On Track	Green	Green	Green	Green	Green	Green	Green	30/06/2022	77%	\$131,828.00	\$132,257.61	Contract 20/086 terminated. Contract 21/065 for stream commissioning works out to tender closing 11/03/2022. Works to be complete by May 13.
Not Applicable	20/21	PR-1663	Sportsfield Lighting - Paterson Park & Huntly Rugby	Jennifer Foss	On Track	Green	Green	Green	Green	Green	Green	Green	31/03/2023	67%			13/05/2022 Through feedback a pivot is required with a two stage process to be undertaken: Package 1 - Procurement of Site Investigations, Scoping and Design in conjunction with Materials. Package 2 - A NZS3910:2013 based contract for installation

Financial Year	Project Code	Project Name	Project Sponsor	Project Progress	Current Phase	Overall Status	Schedule	Scope & Quality	Budget	Resources	Risk	Issues	Engagement	Budget YTD	Actual YTD	Forecast Finish	% Compl	Overall Status Comment
	PR-21389	Pokeno market square development	Jackie Bishop	Not Started	PROPOSAL				No target set							29/06/2022	0%	
21/22	PR-21201	Microsoft Teams Record Management (MSTeams to ECM)	Geoff King	In Progress	PLAN & DESIGN	Red	On Track	Amber	On Track	Amber	Red	Amber	Green	\$165,114.00	\$68,962.58	30/09/2022	56%	<p>FOR MONTH ENDING 29th April 2022</p> <ul style="list-style-type: none"> - Phase 1 PoC of project still in progress pending resolution of firewall issues and associated retesting issues tied to firewall resolution. - Project is RED due to the amount of time it is taking to resolve: <ul style="list-style-type: none"> - CMIS Firewall issue and associated ECM retesting dependent on firewall issue resolution. - Datacom to deliver the outstanding & incomplete deliverables required for Phase 1 - Proof of Concept. - Have raised the issues so that the PMO & Sponsor aware. - WDC PM updated schedule milestones based on approved Datacom CR001 signed by G King on 21/04/2022 - Datacom delivered final version of Solution Design Document to WDC on 04/04/2022. Document distributed to team for review, comments and approval. - Project team review scheduled with Geoff King for 19 April 2022 for a GO/NOGO Decision point meeting discuss whether or not Project continues with Phase 1 compared with the costs being incurred. Decision was to schedule 2nd GO/NOGO Decision Point meeting for 29/04/2022 on whether to continue or terminate Phase 1 to come out of this meeting. At that meeting it was decided by Project Sponsor and Business Owner to schedule a 3rd GO/NOGO Decision point meeting for Friday 06/05/2022. Project Sponsor to notify M Hooper, Datacom Account Manager, of status and 06/05/2022 meeting.
21/22	PR-21392	Pokeno Road, Pokeno Structure Plan - carryover	Jackie Bishop	Not Started	PROPOSAL	Red			No target set							29/06/2022	0%	Carried Forward to FY 2022/23 due to delays in catchment management planning to determine flood levels.
21/22	PR-21393	Pokeno Rd, Pokeno Structure Plan - new LTP	Jackie Bishop	Not Started	PROPOSAL	Red			No target set							29/06/2022	0%	Carried Forward to FY 2022/23 due to delays in catchment management planning to determine flood levels.
21/22	PR-21349	SCADA Server End-of-Life Remediation & Relocation	Geoff King	In Progress	DELIVER	Red	On Track	Red	No target set	Amber	Red	Red	Amber			23/08/2022	61%	<p>Latest WSL update showing 03/08/2022, outside our target 30/06/2022</p> <p>13/05 WSL completion date still showing 03/08/2022</p> <p>31/03 WSL starting to show that the project is no longer going to be completed by the promised date. Advised running four weeks behind schedule. Completion date now 3rd August 2022.</p> <p>15/02 Latest update from WSL indicates on track. Kordia work may be delayed due to not being able to access Fortigate equipment. Worst case will be four week delay in project timeline.</p>
21/22	PR-21103	Huntly transfer station Hard Stand of unpaved areas	Jackie Bishop	Not Started	INITIATE	Amber	Off Track		On Track					\$256,182.00	\$0.00	31/08/2022	0%	On hold pending outcome of lease negotiations and potential relocation of recycling sorting operation
21/22	PR-21111	Huntly Resource Recovery Centre	Jackie Bishop	In Progress	PLAN & DESIGN	Amber	Monitor	Red	On Track	Green	Amber			\$200,000.00	\$41,111.18	24/12/2022	31%	<p>Initial investigation and assessment into the constructability of a new Resource Recover Centre facility at the Huntly Metro-waste site (93 McVie Rd, Huntly) has been progressed significantly with the project forecasting a total cost well in excess of the available funding.</p> <p>Conceptual and technical designs have been progress in relation to a new facility where we would progress with the McVie Road site, however as mentioned above the total cost projected have accumulated to a value >\$3M which currently is not viable with the available \$1.5M budget.</p> <p>As the project critical path requires existing contracts, a new RRC facility and plastics sorting plant being operational by June 2022. alternative building lease options are being explored in proposal to house the large pre-purchased sorting plant and enable safe truck movement through any potential site. The lease option would allow the project time frame to be met and also allow Council to consider the longer term viability of the site at 93 McVie Road given the 5 year contract timeframe, at which time the districts sold waste services will be re-tendered.</p> <p>Leasing options are expected to be formalised and presented to key project stakeholders in the upcoming month which will determine the direction in which any leasing option is progressed. Two locations are of interest and are being investigated.</p> <ul style="list-style-type: none"> -The old Ballance Agri-Nutrients stock yard/warehouse on Wight Street, Huntly -An old coal processing site at 137 Rotowaro Road, Huntly
21/22	PR-21223	Munro road resilience improvements	Jackie Bishop	Not Started	PROPOSAL	Amber			On Track					\$500,000.00	\$0.00	30/06/2022	0%	This work will be carried forward into 2022/23 and completed in conjunction with the sports park upgrade/development
21/22	PR-21229	Munro road Pokeno structure plan	Jackie Bishop	Not Started	PROPOSAL	Amber			On Track					\$144,010.00	\$0.00	30/06/2022	0%	This work will be carried forward into 2022/23 and completed in conjunction with the sports park upgrade/development
21/22	PR-21377	Bridge renewals - additional	Jackie Bishop	Not Started	PROPOSAL	Amber			No target set							29/06/2022	0%	100% of this budget will be used to fund Tainui Bridge, Huntly repairs
21/22	PR-21387	Bunds, Pokeno Structure Plan	Jackie Bishop	Not Started	PROPOSAL	Amber			No target set							29/06/2022	0%	This project will be completed by the developer and will be carried forward to FY2022/23
21/22	PR-21388	Intersection upgrade Munro/Pokeno	Jackie Bishop	Not Started	PROPOSAL	Amber			No target set							29/06/2022	0%	Carried forward to FY2022/23. Project requires re-scoping and is dependant on Munro Road upgrade to be completed in FY 2022/23
21/22	PR-21390	Great South Road, Pokeno Structure Plan	Jackie Bishop	Not Started	PROPOSAL	Amber			No target set							29/06/2022	0%	Carried forward to FY2022/23. Due to the delays in completing the Pokeno Urban Upgrade.

Financial Year	Project Code	Project Name	Project Sponsor	Project Progress	Current Phase	Overall Status	Schedule	Scope & Quality	Budget	Resources	Risk	Issues	Engagement	Budget YTD	Actual YTD	Forecast Finish	% Compl	Overall Status Comment
21/22	PR-21338	RFID - Library Technology	Sue O'Gorman	In Progress	PLAN & DESIGN	Amber	Monitor	Green	On Track	Green	Green	Green	Green	\$325,674.00	\$0.00	30/06/2022	53%	For Month End 29th April 2022: - Project is actively in the Plan and Design Phase with project team and Bibliotheca fully engaged. - Project progress is indicating off track due to contract negotiations in progress. WDC Amended contract with Bibliotheca Legal team for review and comment. Not anticipating any issues with contract. - Project Kick Off meeting with Project Team and Bibliotheca completed 06/04/2022. - WDC Equipment order placed with Bibliotheca; awaiting ETA for delivery. - Tagging equipment delivered to WDC and set up. Tagging training completed 12/04/2022 and tagging of library collection is underway at Raglan and Meremere. Being managed by A Rodgers and Branch Team Leaders. - SmartSheet access set up. This will be the tool Bibliotheca will use to communicate and track progress for the installation. - Pre-Installation Guides for mobile inventory tool, selfCheck 1000 (checkout station), smartShelf (book returns), received from Bibliotheca and shared with the team. - NW Details and firewall rules, Application Architecture solution design, RFID pre-requisites, and HW Installation information received from Bibliotheca and shared with project team and IM for future meeting on IT requirements. - WDC PM and Bibliotheca PM to work together to reformat schedules and dates and confirm. Otherwise no issues with schedule
21/22	PR-21339	District Plan Lifecycle Re-Platform	Sue O'Gorman	In Progress	PLAN & DESIGN	Amber	Monitor	Amber	Monitor	Green	Amber	Amber	Green	\$0.00	\$0.00	31/05/2023	32%	30/05/2022 * Consult24 upgrade underway - expect delivery for testing early June * CMIS underway - expect delivery for testing early June * ePlan upgrade path known. TechOne to confirm dates, resources and costs * RFP requirements reviewed and ready by collation 13/05/2022 * RFP meetings to clarify requirements completed. Details with stakeholders for review. * Viceversa working on Consult24 ECM integration * Viceversa planning Consult24 upgrade * SaaS contract almost at signing point with Viceversa * ePlan solution still not defined 29/04 * Consult24 upgrade authorised - Contract in place for CMIS (ECM) side, and SaaS agreement with Viceversa for agreement. * ePlan still with TechOne to advise on options * RFP requirements gathering underway. Meetings to check and prioritise booked for first week in May * Upgrade to Consult24 by 30/06 looks promising * Upgrade to ePlan by 30/06 unknown (RISK) 08/04 * Upgrade information received for Consult24. Being reviewed by legal and Geoff. * Upgrade information for ePlan still pending * Some work started on updating RFP requirements - slower than anticipated at this stage
21/22	PR-21345	Financial Transformation Project	Kurt Abbot	In Progress	PLAN & DESIGN	Amber	Monitor	Amber	No target set	Green	Amber	Amber	Amber			03/02/2024	18%	30/05 * Two workshops - Financial Management completed (13/05 & 17/05) * Two workshops planning and budgeting completed (30/05 & 31/05) * Meeting with reference councils - contact information pending * Budget for RoadMap phase agreed - budget memo and project code pending 13/05 * First workshops scheduled - Financial Management (13/05 & 17/05) * Waiting on TechOne for dates for Enterprise Budgeting workshops 29/04 * Slow progress with TechOne on workshops * Continued discussions on delays and possible impacts on business if the Budget Model fails - being used for more than budgeting 08/04 * Work with TechOne on project implementation steps underway * Dependencies with SaaS project under consideration * Key possible areas for initial work identified - COA/GL, Budget Model, Project Accounting, Reporting & Analytics, Ci Anywhere rollout for finance Community engagement is completed and we had 398 responses with Option 2 being the preferred option. Option 2 is currently being developed to detail design once this is completed it will be sent to the contractor (HEB Construction) for pricing.
19/20	PR-21335	Te Kauwhata Playground	Caleb Ahu	In Progress	DELIVER	Green	On Track	Green	On Track	Green	Amber	Green	Green	\$273,000.00	\$12,270.06	17/03/2023	40%	Option 2 is currently being developed to detail design once this is completed it will be sent to the contractor (HEB Construction) for pricing.
19/20	PR-21337	Open Spaces / Playgrounds / Maraetai Playground	Caleb Ahu	In Progress	PLAN & DESIGN	Green	Off Track	Green	On Track	Green	Amber	Green	Green	\$310,000.00	\$2,480.00	16/06/2023	3%	Currently in planning phase. Engagement is planned to start in June.
19/20	PR-21360	2019 Solid Waste Service Review and implementation	Jackie Bishop	In Progress	INITIATE	Green	On Track	Green	No target set	Green	Green	Green	Green			16/06/2025	43%	Nov19: Team is focused at preparing for the Council Workshop on 25Nov. Oct19: Engaged consultants Morrison Low. They produced a draft Options Analysis and Investment Logic ILM. Draft Communications Plan ready. June 2021 Phase 1 - renegotiation of service contracts completed Phase 3 - Nature and scope of waste services & infrastructure for consultation at the 2024 LTP - Planning underway, work plan developed. Workshop to be held.
20/21	PR-21102	Cyber Security (Always on VPN)	Geoff King	In Progress	PLAN & DESIGN	Green	Off Track	Green	No target set	Green	Green	Green	Green			16/12/2021	71%	Slightly delayed due to vendor resource reassigned to Waikato DHB. The high-level milestones are: •Design: 2 week delay, now mid June. •Pilot Group Deployment: Complete by 30-June (may slip 2 weeks due to above) •Council wide rollout: July (may slip 2 weeks due to above)
20/21	PR-21182	Council Facilities / Aquatic centres / Ngaruawahia / New entrance	Megan May	Not Started	INITIATE	Green	Off Track	Amber	No target set	Green	Green	Green	Green			30/06/2021	0%	Processing a Change Request to refocus project towards fixing retaining wall 19/11/2021 Geotech consultant is being lined up to complete investigations for the collapsing retaining wall on the northern side of the property.

Financial Year	Project Code	Project Name	Project Sponsor	Project Progress	Current Phase	Overall Status	Schedule	Scope & Quality	Budget	Resources	Risk	Issues	Engagement	Budget YTD	Actual YTD	Forecast Finish	% Compl	Overall Status Comment
20/21	PR-21367	Legacy Online Services Platform Remediation	Geoff King	In Progress	PLAN & DESIGN	Green	On Track	Green	On Track	Green	Green	Green	Green	\$88,882.00	\$26,230.92	29/08/2022	76%	30/05 TechOne/Datacom about a week behind where had expected. Issues with Customer Portal have required resources to be prioritised away from this project. Enlighten cyber attack has stopped work being exchanged with WDC - delay and impact not known at this stage. 13/05 Work by TechOne and Datacom continuing. Not meeting timetable in the past week due to issues with Customer Portal work (uses same resources). Enlighten underway on their applications. 29/04 Work by TechOne and Datacom continuing. Signed SOW with Enlighten for remaining applications. 08/04 Work continuing on the 20 service request forms by Datacom and TechOne. SOW for work Enlighten can deliver pending. Discussions with Redman underway on potential solution for Alcohol licencing requirements.
21/22	PR-21112	North Waikato Resource Recovery Centre - Site Investigations	Jackie Bishop	Not Started	INITIATE	Green	Off Track		On Track					\$195,000.00	\$1,000.00	30/08/2024	0%	Geotech study and hazardous site report to be undertaken first Qtr of 2022 Covid restrictions allowing Topographical survey and initial Geotech testing has been commissioned. CMW Geosciences undertook this work in Jan/Feb 2022. Staff are awaiting results/deliverables. An initial concept has been drafted and discussions with HEB have commenced around possible lease options for the site. A planning assessment will be undertaken by BCD, staff are awaiting a proposal.
21/22	PR-21116	Council Facilities / Aquatic Centres / Huntly / Boiler replacement	Megan May	Not Started	PLAN & DESIGN	Green	Off Track	Green	On Track	Amber	Green	Green	Green	\$105,394.00	\$0.00	31/08/2024	0%	Project yet to be scoped
21/22	PR-21126	Cyber Security (Phishing Surveys and targeted training)	Geoff King	In Progress	DELIVER	Green	On Track	Green	No target set	Green	Amber	Green	Amber			28/10/2022	52%	Project on track to reach goals within budget and scope.
21/22	PR-21148	Open Spaces / Sports Court / Brownlie Crescent Reserve	Caleb Ahu	Completed	DELIVER	Green	On Track	Green	Monitor	Green	Green	Green	Green	\$68,054.56	\$69,531.02	04/02/2022	100%	Project complete. Project in defect liability period.
21/22	PR-21154	MDO Major Development Opportunities	Roger MacCulloch	In Progress	INITIATE	Green	Monitor		No target set							14/10/2022	10%	The program initiation documentation is in the final stages. Once it is completed, it will be sent to the business owner and program sponsor for approval.
21/22	PR-21162	Open Spaces / Lake Kainui / Drainage management	Megan May	In Progress	PLAN & DESIGN	Green	On Track	Green	On Track	Green	Green	Green	Green	\$210,000.00	\$0.00	09/12/2022	41%	13/05/2022 Infrastructure Committee approved for the budget to be spent on replacing Bridges on both public and private land, begin the planning and assessments for the project with a view for physical works in better weather (Spring / Summer 2022)
21/22	PR-21165	Open Spaces / Neighbourhood Park / Kowhai Downs - H&S Improvements	Caleb Ahu	In Progress	DELIVER	Green	Off Track	Green	On Track	Green	Amber	Green	Green	\$40,000.00	\$29,168.16	06/05/2022	97%	All works onsite are completed. The project team currently working on as-builds.
21/22	PR-21166	Open Spaces / Playgrounds / Centennial Park Tuakau	Caleb Ahu	Completed	DELIVER	Green	On Track	Green	Monitor	Green	Green	Green	Green	\$100,680.00	\$114,059.19	18/03/2022	100%	All works onsite is complete.
21/22	PR-21169	Open Spaces / Sport and Recreation / District Wide Carpark Improvements	Megan May	In Progress	PLAN & DESIGN	Green	On Track	Green	On Track	Green	Green	Green	Green	\$471,352.00	\$281,011.11	15/12/2022	37%	01/04/2022 Lightbody - Contracting partner is unavailable to complete the works this side of winter. Negotiations to take place and potentially increase scope of works during winter with the aim for physical works in the new construction season - 1 October 2022 Matangi - Refining scope based off Communities wants and needs to go to the community over winter with physical works in spring
21/22	PR-21172	Open Spaces / Capital Renewals Programme / District Wide Renewals	Megan May	In Progress	DELIVER	Green	On Track	Green	No target set	Green	Green	Green	Green			31/05/2024	25%	13/05/2022 57 Car Parks broken down into 4 Packages: Package 1 - 11 carparks complete Package 2 - 18 carparks - Physical works to begin shortly Package 3 - Design, Engagement and Planning & Assessments to be done with the aim of physical works in the coming construction season (Summer 22/23) Package 4 - Y3 of LTP
21/22	PR-21173	Open Spaces / Sports and Recreation / District Wide Training Lights	Megan May	In Progress	PLAN & DESIGN	Green	On Track	Green	On Track	Green	Green	Green	Green	\$875,000.00	\$45,382.17	03/10/2022	49%	01/04/2022 Te Kauwhata - Poles delivered, foundation and GeoTech complete, PreApp raised a flag on pole height, to be followed through with Planning. DW Design - Pokeno Tennis, Lightbody Courts, Hakanoa Soccer, Cricket and Tennis and Centennial Park Ngaruawahia Cricket/Soccer & Tennis designs to happen in the coming months. This will steer spend for Y2 and Y3
21/22	PR-21178	Open Spaces / Walkway / Raglan Walkways Renewal	Caleb Ahu	Completed	DELIVER	Green	On Track	Green	On Track	Green	Green	Green	Green	\$70,000.00	\$56,547.98	07/05/2022	100%	Tonkin & Taylor have been provided the preferred options by the Steering Group which will be developed into detail design and will supply WDC with costings and report once it is completed. Communication will be shared with all stakeholders.
21/22	PR-21187	Council Facilities / Dog Pound / Tuakau / New Build	Megan May	In Progress	DELIVER	Green	Monitor	Green	On Track		Green		Green	\$3,271,753.00	\$111,068.15	18/02/2023	23%	The old Huntly Plastic Processing building site has been identified as a suitable site for the proposed new dog pound project. The first draft concept plan specific to the new site has been received. The steering group is currently reviewing the concept for approval to go out for concept costing.
21/22	PR-21192	Council Facilities / Wharf / Raglan	Megan May	In Progress	PLAN & DESIGN	Green	On Track	Green	On Track	Green	Amber	Amber	Green	\$3,209,979.00	\$453,113.63	25/11/2022	50%	Raglan Wharf Improvement Project - PR-21192 relates to Structural Repairs that are currently being Tendered with other Pontoon, Walkways, Safety Improvements. The Structural work Detailed Design and Site Investigation is complete. Consenting and Tendering underway.
21/22	PR-21195	Council Facilities / Hall / Ngaruawahia / Seismic Strengthening	Megan May	Not Started	PLAN & DESIGN	Green	Off Track		On Track					\$13,887.00	\$333.00	20/06/2022	0%	The new 50% NBS for the Ngaruawahia Hall has provided confidence that no further seismic strengthening works are required at this time. The project can now be closed.
21/22	PR-21208	Periodic remetalting 2022	Jackie Bishop	Not Started	PROPOSAL	Green		Green	On Track	Green	Green	Green	Green	\$1,050,000.00	\$517,942.01	30/06/2022	0%	Programme being delivered as per WDA
21/22	PR-21209	Thin asphalt surfacing 2022	Jackie Bishop	Completed	CLOSE	Green	On Track		Off Track					\$320,000.00	\$549,406.39	27/06/2022	100%	100% - all work is complete
21/22	PR-21210	Chip sealing 2022	Jackie Bishop	Completed	CLOSE	Green	On Track		On Track					\$5,069,850.00	\$4,618,728.96	28/06/2022	100%	Project is now complete for the season
21/22	PR-21211	Drainage renewals district wide 2022	Jackie Bishop	Completed	CLOSE	Green	On Track		On Track					\$1,202,500.00	\$650,573.29	27/06/2022	100%	All drainage renewals on track and expected to be complete by end of season On track
21/22	PR-21212	Area wide pavement rehabilitation 2022	Jackie Bishop	Completed	CLOSE	Green	On Track		Off Track					\$4,550,823.00	\$5,353,680.35	27/06/2022	100%	Rehabs have been completed for season Budget adjustments to be made as budget was passed to Pokeno project
21/22	PR-21213	Bridge renewals 2022	Jackie Bishop	Completed	DELIVER	Green	On Track		On Track					\$1,001,992.00	\$929,165.13	28/06/2022	100%	Tainui Bridge ongoing across two financial years Work ongoing Project will carry over to next FY
21/22	PR-21214	Traffic services capital 2022	Jackie Bishop	Completed	DELIVER	Green	On Track		On Track					\$540,000.00	\$367,484.17	27/06/2022	100%	
21/22	PR-21220	Safety improvements associated with rehabs 2022	Jackie Bishop	Completed	CLOSE	Green	On Track		On Track					\$20,000.00	\$0.00	27/06/2022	100%	This work was completed as part of the Pokeno project which is now complete
21/22	PR-21295	Raglan refuse and recycling capital renewals 2022	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$15,000.00	\$0.00	30/08/2024	0%	Provision for asset renewal as required, no projects currently planned
21/22	PR-21296	Raglan refuse and recycling capital upgrades 2022	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$15,000.00	\$0.00	30/08/2024	0%	Provision for asset renewals as required. Currently no projects planned
21/22	PR-21297	North Waikato Resource Recovery Centre - Concept Planning and Resource Consents	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$810,449.00	\$131,356.66	30/08/2024	0%	Geotech and hazardous site report to be undertaken 1st qtr 2022 as per LTP budget
21/22	PR-21298	District Wide closed landfill renewals 2022	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$20,000.00	\$0.00	30/08/2024	0%	Capex provision is for leachate pumping station renewals as required. Currently no requirement
21/22	PR-21374	Riverview Road Drainage Renewals	Jackie Bishop	Not Started	PROPOSAL	Green			No target set							29/06/2022	0%	Works has been completed and contractor has been paid
21/22	PR-21380	District wide footpaths - unsubsidised program	Jackie Bishop	Not Started	PROPOSAL	Green			No target set							29/06/2022	0%	Projects will be completed this FY2021/22

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21/22	PR-21319	Open Spaces / Skate Parks / Meremere Skatepark and Playground Replacement	Caleb Ahu	In Progress	DELIVER	Green	On Track	Green	On Track	Green	Amber	Green	Green	\$300,000.00	\$48,174.48	31/08/2022	56%	Earthworks have continued onsite and the construction programme is running on schedule. The footpath has been installed and the scooter track is being excavated. Due to playground equipment lead time the project will be undertaken in two stages. The first stage we will be constructing the scooter track and preparing the foundations for the playground equipment for when it arrives. Stage two is the install of the playground equipment. The playground equipment has been ordered, the current lead time for playground equipment is six months.
21/22	PR-21327	Open Spaces / Playgrounds / Te Kohanga Playground	Caleb Ahu	In Progress	PLAN & DESIGN	Green	Monitor	Green	On Track	Green	Amber	Green	Green	\$200,000.00	\$5,087.35	11/03/2023	31%	Concept designs have been completed by designer and have been shared with Key stakeholders. Ongoing communication between project team and key stakeholders. Project team aiming to start community engagement mid-April.
21/22	PR-21329	Open Spaces / Sports and Recreation / Dr John Lightbody Court Renewal	Caleb Ahu	In Progress	INITIATE	Green	Off Track	Green	On Track	Green	Amber	Green	Green	\$400,000.00	\$14,192.53	08/04/2023	15%	Project is currently in planning phase. Scope of works to be confirmed and to align with sports ground lighting project.
21/22	PR-21331	Open Spaces / Sports and Recreation /Pokeno Tennis court/Pokeno deck	Caleb Ahu	In Progress	PLAN & DESIGN	Green	On Track	Green	Off Track	Green	Amber	Green	Green	-\$150,000.00	\$2,700.00	16/12/2022	51%	Engagement has been completed with the Pokeno tennis club and Pokeno primary school. A design has been agreed upon and is currently with the contractor (HEB Construction) for pricing. BCD is currently undertaking the design works and building application for the block wall that will be installed.
21/22	PR-21332	Open Spaces / Sports and Recreation /Huntly Tennis courts	Caleb Ahu	In Progress	INITIATE	Green	On Track	Green	On Track	Green	Amber	Green	Green	\$290,000.00	\$3,058.68	24/12/2022	80%	The Steering Group have approved the initial design. The project team are waiting on concept designs from HEB to share with the Steering Group and Huntly Community Board. The collateral is currently being designed and pulled together for planned engagement to start mid-April.
21/22	PR-21333	Open Spaces / Sports and Recreation /Kainui Tennis courts	Caleb Ahu	In Progress	DELIVER	Green	Off Track	Green	Monitor	Green	Green	Green	Green	\$20,000.00	\$28,322.78	12/05/2022	97%	All works onsite is complete. Project team working in as-builts.
21/22	PR-21344	Foundation Customer Portal	Geoff King	In Progress	PLAN & DESIGN	Green	Off Track	Green	On Track	Green	Green	Green	Green	\$200,000.00	\$30,457.50	15/04/2022	71%	2 March 2022 Datacom, TechOne and WDC have been working well together to meet deadlines. We are tracking to meet our go-live date and are ahead of schedule for the integration work.
21/22	PR-21351	Print and Mail House Services Transition	Colin Bailey	In Progress	DELIVER	Green	Monitor	Green	On Track	Green	Green	Green	Green	\$40,000.00	\$0.00	06/06/2022	54%	- Waters Invoice Requirements Approved. SDL development work has started. - Rates Notice Requirements Approved. - Engaged with Animal Control team re Animal Notices. - Follow-up meeting held with Dataprint project manager that will manage data migration from Saber to ECM. Feedback received on size of data. Awaiting a quote for development of scripts. - Engaged with Communications Team
21/22	PR-21353	ECM Red Office	Geoff King	In Progress	DELIVER	Green	On Track	Green	No target set	Green	Green	Green	Green			22/07/2022	14%	- All staff will be trained and using in RedOffice by 27 July. - Testing is complete. - Project team is now in production, waiting on the pilot team to have production installed on laptops. - Change Manager is leading the pilot and super user groups.
21/22	PR-21361	Open Spaces / Playgrounds / Ruawaro Tennis Club	Caleb Ahu	In Progress	DELIVER	Green	On Track	Green	On Track	Green	Amber	Green	Green	\$200,000.00	\$24,726.00	29/07/2022	59%	The Project team have engaged with the Ruawaro tennis club, Ruawaro school and the neighboring property of what works will be carried out. The design and list of materials have been supplied to the contractor who will be undertaking the works (HEB Construction), the project team are currently waiting on pricing and a timeline. Once this is confirmed the project team will communicate with all stakeholders.
21/22	PR-21366	TechnologyOne Upgrade 2021B	Geoff King	In Progress		Green	Off Track	Green	On Track	Green	Green	Green	Green	\$50,283.00	\$23,842.05	30/04/2022	96%	31/03 Upgrade to Prod database and go-live all completed without issue. Close meeting and close report completed. Waiting to finalise the costs and complete capitalisation. Celebration to be arranged. Project will be able to be closed in CAMMS in April. 18/03 UAT upgrade completed successfully. Steering approved recommendation to progress to Production upgrade (go/n-go decision point). Communications sent to users and external partners. TechOne resource working with internal team. 11/03 UAT upgrade scheduled for 12th & 13th March by TechOne. Communication organisation wide for outage times completed. Afterhours and weekend (library) needs communicated and met 28/02 All testing except Property Leasing completed. Going with what we have as they have not engaged in this work. All issues (24 in total) resolved. Project on track and working to plan. 17/02 Testing not all completed by 08/02. Extension to 11/02 given. Still not complete. Escalated to Tony and Geoff.
21/22	PR-21369	Waisite Upgrade & eLearning	Geoff King	In Progress	INITIATE	Green	On Track		No target set							31/05/2022	75%	Just launching project - currently finalising resource and project plan.
19/20	PR-21340	HRIS Implementation - People & Capability Information System	Tony Whittaker	Not Started	PROPOSAL				No target set							30/06/2021	0%	
20/21	PR-21143	Alpha One Online Building Processing System	Sue O'Gorman	Not Started	PROPOSAL				No target set							29/10/2021	0%	

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20/21	PR-21341	Voice of the Customer	Sue O'Gorman	Not Started	PROPOSAL				No target set							20/07/2020	0%	2/6/21 Resident Survey RFQ returned and awaiting assessment on (Friday 11 June) The remainder on the Project on HOLD - Project is awaiting on outcomes on Customer Experience Strategy work on what we should be measuring. It is expected this project will 31/10 First draft awaiting review from CS GM. Trail of real-time Resident Survey toilet question under development and his designers VoC rubbish collection day design workgroup established 30/09 Voice of the Customer tool kit/ strategy draft document has been created Review to occur during October 2020 28/8/20 - Achievements – what has been achieved in the project over the last 7 days Resident Survey clarification added to Strategy / Tool kit document Next 14 days: Awaiting for the Communication Manager to return from leave to agree on content. 21/8/20 - Achievements – what has been achieved in the project over the last 7 days Information on the Resident Survey sourced and is being added into Strategy / Tool kit document - Blocks/Issues - what is holding up progress that needs to be addressed Covid-19 and leave - Focus – what is planned to be achieved in the next 7 days Distribute to Resident Survey Summary for review.
20/21	PR-21371	Sleepyhead (APL): Ohinewai	Clive Morgan	Not Started	PROPOSAL				No target set							02/11/2020	0%	
21/22	PR-21191	Venues and Events / Campground / Hakanoa Campground Improvements	Megan May	In Progress	DELIVER		On Track		On Track					\$50,000.00	\$856.43	18/08/2022	45%	Stakeholders have approved the scope of work and confirmed the contractor. Finalising pre-commencement documentation with legal and ZH.
21/22	PR-21105	Open Spaces / Neighbourhood Park / Greenslade Road Improvements	Megan May	Not Started	PROPOSAL				On Track					\$214,110.98	\$0.00	31/08/2024	0%	
21/22	PR-21106	Open Spaces / Neighbourhood Parks / Buckland Road Development, Tuakau	Megan May	Not Started	PROPOSAL				On Track					\$944,012.00	\$11,828.44	31/08/2024	0%	
21/22	PR-21109	District Wide Transfer Stations Capital Work 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$100,000.00	\$0.00	30/08/2024	0%	Financial provision for asset upgrades as required. No projects currently planned
21/22	PR-21110	Raglan transfer station Hard Stand of unpaved areas	Jackie Bishop	Not Started	PROPOSAL				On Track					\$250,000.00	\$0.00	31/08/2023	0%	Not Started. Waiting on construction of new recycling sorting shed to avoid disruption and potential damage to the existing access road
21/22	PR-21113	Open Spaces / Destination Park / The Point, Ngaruawahia	Megan May	Not Started	PROPOSAL				On Track					\$1,012,651.00	\$0.00	31/08/2024	0%	
21/22	PR-21115	Open Spaces / Walkway / Te Otamanui Community Project Contribution	Megan May	Not Started	PROPOSAL				On Track					\$20,000.00	\$0.00	31/08/2024	0%	
21/22	PR-21119	Council Facilities / Campground / Hakanoa / Refurbishment	Megan May	Not Started	PROPOSAL				On Track					\$20,000.00	\$0.00	31/08/2023	0%	
21/22	PR-21120	Council Facilities / Campground / Hakanoa / Automatic gate	Megan May	Not Started	PROPOSAL				On Track					\$20,000.00	\$0.00	31/08/2023	0%	
21/22	PR-21170	Open Spaces / Pokeno DFH / Other Parks / 'OR & Miscellaneous' item codes - Activity 0000, Asset class 5156	Megan May	Not Started	PROPOSAL				On Track					\$186,229.00	\$5,824.87	28/06/2021	0%	
21/22	PR-21185	Venues and Events / Woodlands / Lighting Security improvements	Megan May	In Progress	PROPOSAL				On Track					\$80,000.00	\$1,280.00	26/05/2022	35%	01/04/2022 Site walkover with Community Connections and Woodland Staff. Lights are in varying stages of functionality and usefulness. Options put forward to Community Connections on how to progress this project. TIF Funding application is also being submitted by CC
21/22	PR-21188	Council Facilities / Property General / District wide / CCTV	Megan May	Not Started	PROPOSAL				On Track					\$902,268.00	\$403,526.61	30/06/2021	0%	19/11/2021 Project yet to kick off
21/22	PR-21215	Harrisville Road Bridge Replacements	Jackie Bishop	Not Started	PROPOSAL				On Track					\$1,272,000.00	\$0.00	27/06/2024	0%	Project has not been funded by Waka Kotahi as it does not/will not meet the end of life requirement.
21/22	PR-21121	Council Facilities / Residential Housing / 327B Whangarata Road / Roofing	Megan May	Not Started	PROPOSAL				Monitor					\$4,932.00	\$0.00	31/08/2023	0%	The project scope is to be reviewed as other works are a priority to bring this asset up to LOS. Project owner to rescope and brief project team upon reconciliation.
21/22	PR-21127	Teams Collaboration with our Partners	Roger MacCulloch	Not Started	PROPOSAL				No target set							01/06/2022	0%	
21/22	PR-21135	Cyber Security - IM Business Continuity Plan and Disaster Recovery Plan	Geoff King	Not Started	PROPOSAL				No target set							29/10/2021	0%	Onhold - awaiting Organisational DRP & BCP
21/22	PR-21142	T1 Business Process Automation Realisation	Geoff King	Not Started	PROPOSAL				No target set							30/06/2023	0%	
21/22	PR-21149	Open Spaces / Historic Reserve / Pukeiahua Signage and Carvings	Megan May	Not Started	PROPOSAL				No target set							18/06/2021	0%	
21/22	PR-21139	Ideas Framework Transformation & Management (IIF)	Glynn Mason	Not Started	INITIATE		Off Track		No target set							30/06/2021	0%	
21/22	PR-21140	Continuous Ideas & Innovation Programme	Glynn Mason	Not Started	INITIATE		Off Track		No target set							30/06/2024	0%	
21/22	PR-21155	Develop Customer Interaction Guide	Sue O'Gorman	Not Started	PROPOSAL				No target set							25/06/2021	0%	
21/22	PR-21157	Waste Collection Web Page Development	Sue O'Gorman	Not Started	PROPOSAL				No target set							25/06/2021	0%	
21/22	PR-21158	Compliance Framework	Sue O'Gorman	Not Started	PROPOSAL				No target set							25/06/2021	0%	
21/22	PR-21159	Workforce Planning	Vanessa Jenkins	Not Started	PROPOSAL				No target set							25/06/2021	0%	
21/22	PR-21160	Cyber Security (Exchange Online & ATP)	Geoff King	Not Started	PROPOSAL				No target set							30/06/2022	0%	Progressing Project Brief for consideration by PGG
21/22	PR-21163	Open Spaces / Neighbourhood Parks / District Wide Minor Improvement	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21164	Open Spaces / Pokeno DFH / Neighbourhood Parks / NBH-3	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21171	Open Spaces / Sports and Recreation / Minor Improvement	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21174	Open Spaces / Sports and Recreation / Munroe Sports Park	Megan May	Not Started	PROPOSAL				No target set					\$0.00	\$494,033.85	28/06/2021	0%	
21/22	PR-21175	Council Facilities / Taupiri Netball Pavilion / Renewals	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	

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21/22	PR-21176	Open Spaces / Walkway / Buckland Road Walkway	Megan May	Not Started	PROPOSAL				No target set							28/06/2021	0%	
21/22	PR-21177	Open Spaces / Walkway / Rotokauri walkway	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21179	Open Spaces / Pokeno DFH / Reserve Paths / RP - 8	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21180	Open Spaces / Walkway / Pokeno Walkways	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21181	Council Facilities / Aquatic centres / Ngaruawahia Pools / Stormwater	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21183	Council Facilities / Aquatic centres / Ngaruawahia / Refurbishment	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21184	Council Facilities / Public Toilets / Pokeno Toilet Replacement	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21190	Council Facilities / Housing for the Elderly / Huntly / Roofing	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21193	Council Facilities / Wharf / Raglan / Parking machines	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21194	Council Facilities / Fleet management / Fleet replacement / New vehicles & Sold vehicles	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	
21/22	PR-21196	Council Facilities / Hall / Tuakau Memorial Hall / Flooring	Megan May	Not Started	PROPOSAL				No target set							30/06/2021	0%	This project was dependent on the scale of seismic strengthening required for the hall. GDC consultants, have since provided a detailed seismic assessment and identified the only issue is the brick cladding at the entranceway to the hall as a risk of failing. But overall the hall is structurally sound. A seismic design is to be sourced from GDC, this step will establish exactly what is required. With this information, the flooring can now be delivered concurrently with the seismic design.
21/22	PR-21198	Employee Experience		Not Started	PROPOSAL				No target set							06/07/2021	0%	
21/22	PR-21200	Master Data Management Framework	Geoff King	Not Started	PROPOSAL				No target set							30/06/2022	0%	31/05 Proposal will be presented at FY2022 priority meeting 01/06/2021. Will inform all actions and whether this project will become separate projects or workstreams within existing projects.
21/22	PR-21204	Automate Information Flows	Geoff King	Not Started	PROPOSAL				No target set							30/06/2022	0%	
21/22	PR-21197	SimCity	Geoff King	Not Started	INITIATE		Off Track		No target set							31/05/2022	0%	31/03/22 - Project is in its discovery and development stage.
21/22	PR-21217	District wide footpath cycleway improvement programme 2022	Jackie Bishop	Not Started	PROPOSAL				No target set					\$345,192.00	\$374,674.52	16/11/2022	0%	
21/22	PR-21218	Emergency works - future events 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$600,000.00	\$0.00	30/06/2022	0%	
21/22	PR-21219	District wide contribution to developments for new roads 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$2,000,000.00	\$0.00	30/06/2022	0%	This project is dependant on developer inputs at Festival Way, Ngaruawahia, likely that 5% of the budget will be spent this FY 2021/22, the balance will need to be carried forward.
21/22	PR-21221	Gordonton road improvements	Jackie Bishop	Not Started	PROPOSAL				On Track					\$4,250,000.00	\$0.00	30/06/2022	0%	
21/22	PR-21222	Huia road resilience improvements	Jackie Bishop	Not Started	PROPOSAL				On Track					\$500,000.00	\$0.00	30/06/2022	0%	This work will be carried forward into 2022/23 and completed in conjunction with the sports park upgrade/development
21/22	PR-21224	Minor maintenance upgrade works 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$20,000.00	\$0.00	30/06/2022	0%	
21/22	PR-21225	Bus shelters 2022	Jackie Bishop	Not Started	PROPOSAL				On Track					\$50,000.00	\$0.00	30/06/2022	0%	
21/22	PR-21226	Hitchen road bridge	Jackie Bishop	Not Started	PROPOSAL				On Track					\$30,913.00	\$0.00	30/06/2022	0%	
21/22	PR-21227	Helenslee road Pokeno structure plan	Jackie Bishop	Not Started	PROPOSAL				On Track					\$57,647.00	\$39,858.98	30/06/2022	0%	This project is completed and costs will come to charge in May.
21/22	PR-21228	Great south road Pokeno structure plan - new LTP 122 code	Jackie Bishop	Not Started	PROPOSAL				On Track					\$30,985.00	\$0.00	16/11/2022	0%	Design work will be completed this FY 2021/22.
21/22	PR-21230	Pokeno road Pokeno structure plan - new LTP	Jackie Bishop	Not Started	PROPOSAL				On Track					\$95,000.00	\$29,825.03	30/06/2022	0%	Investigations to be completed this FY2021/22, followed by design and delivery in 2022/23
21/22	PR-21312	Dog Control Bylaw and Policy Review 2021		Not Started	PROPOSAL				No target set							04/08/2021	0%	
21/22	PR-21313	Events Strategy 2021	Megan May	Not Started	PROPOSAL				No target set							18/08/2021	0%	
21/22	PR-21317	Open Spaces / Sport Parks / Huntly West Court Renewals	Megan May	Not Started	PROPOSAL				On Track					\$290,000.00	\$3,058.68	20/08/2021	0%	
21/22	PR-21322	Open Spaces / Sports and Recreation / Opuatia Court Renewal	Megan May	Not Started	PROPOSAL				No target set							20/08/2021	0%	
21/22	PR-21324	Open Spaces / Sports and Recreation / Pukekawa Tennis Court Renewal	Megan May	Not Started	PROPOSAL				No target set							20/08/2021	0%	
21/22	PR-21326	Open Spaces / Sports and Recreation / Te Kauwhata Domain Field Side Seating	Megan May	Not Started	PROPOSAL				No target set							25/08/2021	0%	
21/22	PR-21343	Dog Registration Experience	Kurt Abbot	Not Started	PROPOSAL				No target set							30/06/2022	0%	Achievements: - Initial sprint with a cross-functional team conducted over 2 days in September Blocks: - Potentially lack of availability of participants to attend follow up session to finalise CX journey maps Focus: - Book in next session to finalise CX journey maps
21/22	PR-21346	Open Spaces / Walkway / Blunt Rd Te Kauwhata walkway	Megan May	Not Started	PROPOSAL				On Track					\$150,000.00	\$1,800.00	26/01/2022	0%	
21/22	PR-21355	Council Facilities / Aquatic Centre / Huntly / Changing Room Refurbishment	Megan May	Not Started	PROPOSAL				No target set							07/10/2021	0%	
21/22	PR-21356	Council Facilities / Aquatic Centre / Tuakau / Changing Room Refurbishment	Megan May	Not Started	PROPOSAL				On Track					\$0.00	-\$12,410.00	07/10/2021	0%	
21/22	PR-21359	Financial Budget Model 2021	Colin Bailey	Not Started	PROPOSAL				No target set							27/08/2019	0%	
21/22	PR-21362	Open Spaces / Minor Capital Renewals 21-22	Megan May	Not Started	PROPOSAL				No target set							11/11/2021	0%	
21/22	PR-21375	Area Wide Pavement Rehabilitation - WDC managed	Jackie Bishop	Not Started	PROPOSAL				No target set							30/06/2022	0%	
21/22	PR-21383	Fraser Road footpath	Jackie Bishop	Not Started	PROPOSAL				No target set							29/06/2022	0%	This project will be carried forward as the topography does not allow for construction of the footpath with the available budget.
21/22	PR-21384	Te Kauwhata structure plan (Ngaruawahia) Waikato river	Jackie Bishop	Not Started	PROPOSAL				No target set							29/06/2022	0%	
21/22	PR-21385	Northgate/POAL Development Agreement	Jackie Bishop	Not Started	PROPOSAL				No target set							29/06/2022	0%	Council is working with Northgate/POAL. A payment of \$2,439,316 will be settled in May, which will complete this project. This will exceed the availability budget by \$991,437 which will be funded from the Roading Upgrade Contributions Reserve.
21/22	PR-21386	Level crossing road, Pokeno Structure Plan	Jackie Bishop	Not Started	PROPOSAL				No target set							29/06/2022	0%	Council are awaiting resolution of issues with Hynds Group. This will likely be resolved within the next 12 months
21/22	PR-21391	Intersection upgrade Helenslee/Pokeno	Jackie Bishop	Not Started	PROPOSAL				No target set							29/06/2022	0%	The project is included in the recent Pokeno Urban upgrade and is now completed
21/22	PR-21394	Great South Road, Pokeno Structure Plan - carryover	Jackie Bishop	Not Started	PROPOSAL				No target set							29/06/2022	0%	

Financial Year	Project Code	Project Name	Project Sponsor	Project Progress	Current Phase	Overall Status	Schedule	Scope & Quality	Budget	Resources	Risk	Issues	Engagement	Budget YTD	Actual YTD	Forecast Finish	% Compl	Overall Status Comment
21/22	PR-21407	Open Spaces / Ngaruawahia Heritage / Pukeiahua Pa	Megan May	Not Started	PROPOSAL				No target set							22/04/2022	0%	
21/22	PR-21114	Open Spaces / Council controlled project in Pokeno / Sports Park / SP-1a	Megan May	Not Started	PROPOSAL		On Track		No target set							31/08/2024	0%	
21/22	PR-21117	Open Spaces / Walkway / Tamahere Walkways	Megan May	Not Started	PROPOSAL		On Track		No target set							31/08/2024	0%	
22/23	PR-21304	North Waikato Resource Recovery Centre - Enabling works	Jackie Bishop	Not Started	PROPOSAL	Amber			On Track					\$810,449.00	\$131,356.66	30/08/2024	0%	Not started. Held up by Covid lockdown and geotech reports
22/23	PR-21118	Council Offices / Ngaruawahia / Exterior Cladding	Megan May	In Progress	PLAN & DESIGN	Green	Off Track	Green	Off Track	Green	Green	Green	Green	\$0.00	\$77,147.41	28/02/2024	8%	The quantity surveyor estimates for the weather tightness remedial have been received. The estimates are higher than expected and therefore are being reviewed. Further options are currently being explored.
22/23	PR-21299	Raglan refuse and recycling capital renewals 2023	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$15,450.00	\$0.00	30/08/2024	0%	Provision for asset renewals 2023, not started
22/23	PR-21300	Raglan refuse and recycling capital upgrades 2023	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$15,450.00	\$0.00	30/08/2024	0%	Provision for asset renewals as required for 2323 FY. Not started
22/23	PR-21301	District Wide transfer stations capital work 2023	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$103,000.00	\$0.00	30/08/2024	0%	Provision for district wide transfer stations renewals for 2023 FY. Not started.
22/23	PR-21302	Huntly resource recovery centre upgrade - Post Construction	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$103,000.00	\$0.00	30/08/2024	0%	Construction of resource sorting building on hold pending outcome of lease negotiations. Provision for 2024 FY
22/23	PR-21303	North Waikato Resource Recovery Centre - Construction	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$2,060,000.00	\$0.00	30/08/2024	0%	Project not started, scheduled for 2023/24 FY
22/23	PR-21305	District Wide closed landfill renewals 2023	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$20,600.00	\$0.00	30/08/2024	0%	Provision for leachate pump station renewals as required for FY 2023
22/23	PR-21107	Open Spaces / Neighbourhood Park / Hukanui	Megan May	Not Started	PROPOSAL				On Track					\$222,359.00	\$0.00	31/08/2023	0%	This project is on hold until the business owner can confirm the new site for the building works.
22/23	PR-21318	Open Spaces / Reserves / Matangi Recreation Reserve Multi-use/Netball Courts	Megan May	Not Started	PROPOSAL				On Track					\$200,000.00	\$16,000.00	20/08/2021	0%	
22/23	PR-21122	Council Facilities / Halls /Tuakau / Refurbishment	Megan May	Not Started	PROPOSAL		On Track		No target set							31/08/2024	0%	The project is with the business owner to compile all scope of works to reduce reworks. Schedule and scope not set.
22/23	PR-21231	Total station survey equipment 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$103,100.00	\$0.00	29/06/2023	0%	
22/23	PR-21232	Piako road safety network improvements	Jackie Bishop	Not Started	PROPOSAL		On Track		No target set							29/06/2023	0%	
22/23	PR-21233	Harrisville road safety network improvements 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		No target set							02/11/2024	0%	
22/23	PR-21234	Periodic remetalting 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$1,082,550.00	\$0.00	28/10/2023	0%	
22/23	PR-21235	Thin asphalt surfacing 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$588,907.00	\$0.00	29/06/2023	0%	
22/23	PR-21236	Chip sealing 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$4,333,305.00	\$0.00	28/10/2023	0%	
22/23	PR-21237	Drainage renewals district wide 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		No target set							30/10/2023	0%	
22/23	PR-21238	Area wide pavement rehabilitation 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$4,346,989.00	\$0.00	30/10/2023	0%	
22/23	PR-21239	Te Akau road 4313 bridge	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$567,050.00	\$0.00	31/10/2023	0%	
22/23	PR-21240	River road Onewhero bridge	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$567,050.00	\$0.00	31/10/2023	0%	
22/23	PR-21241	Bridge renewals 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$533,534.00	\$0.00	29/06/2023	0%	
22/23	PR-21242	Traffic services capital 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$556,740.00	\$0.00	30/10/2023	0%	
22/23	PR-21243	Fullerton road bridge	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$360,850.00	\$0.00	31/10/2023	0%	
22/23	PR-21246	Helenslee road minor improvements	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$2,062,000.00	\$0.00	31/10/2023	0%	
22/23	PR-21247	Mangatangi road minor improvements	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$721,700.00	\$0.00	30/10/2023	0%	
22/23	PR-21248	Pokeno road minor improvements	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$1,340,300.00	\$0.00	31/10/2023	0%	
22/23	PR-21249	Great south road, Pokeno minor improvements	Jackie Bishop	Not Started	PROPOSAL		On Track		No target set							30/10/2023	0%	
22/23	PR-21250	River road minor improvements 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$618,600.00	\$0.00	30/10/2023	0%	
22/23	PR-21251	District wide footpath cycleway improvement programme 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$1,031,000.00	\$0.00	29/06/2023	0%	
22/23	PR-21252	Emergency works - future events 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$824,800.00	\$0.00	30/10/2023	0%	
22/23	PR-21253	District wide contribution to developments for new roads 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$2,062,000.00	\$0.00	31/10/2023	0%	
22/23	PR-21254	Saulbrey road roundabout 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$206,200.00	\$0.00	28/10/2023	0%	
22/23	PR-21255	Safety improvements associated with rehabs 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		No target set							31/10/2023	0%	
22/23	PR-21256	Highway 22 resilience improvements	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$515,500.00	\$0.00	30/10/2023	0%	
22/23	PR-21257	Pokeno road resilience improvements	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$1,031,000.00	\$0.00	28/10/2023	0%	
22/23	PR-21258	Ford street resilience improvements	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$515,500.00	\$0.00	28/10/2023	0%	
22/23	PR-21259	Minor maintenance upgrade works 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$20,620.00	\$0.00	30/10/2023	0%	
22/23	PR-21260	Bus shelters 2023	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$51,550.00	\$0.00	31/10/2023	0%	
22/23	PR-21261	Close ford/great south road intersection + cul-de-sac	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$115,936.00	\$0.00	31/10/2023	0%	
22/23	PR-21262	Razorback off ramp intersection upgrade	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$52,581.00	\$0.00	30/10/2023	0%	
22/23	PR-21263	Helenslee/pokeno signals	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$206,200.00	\$0.00	30/10/2023	0%	
22/23	PR-21264	Dean road/great south road intersection upgrade	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$206,200.00	\$0.00	28/10/2023	0%	
22/23	PR-21370	Open Spaces / District Wide Boat Ramp Renewals 2022	Caleb Ahu	Not Started	INITIATE		Off Track		On Track					\$393,546.00	\$369,904.65	11/03/2022	0%	Tonkin +Taylor have surveyed the boat ramp erosion issue at the Hood landing. T+T has determined the concrete boat ramp has not been constructed to best guidelines, therefore, has compromised the stability of the subgrade material. T+T is working with Waikato Regional Council to develop a low-impact remediation solution.
22/23	PR-21376	Area Wide Pavement Rehabilitation - WDC managed 22/23	Jackie Bishop	Not Started	PROPOSAL		On Track		No target set							29/06/2023	0%	
22/23	PR-21378	Bridge renewals - additional 22/23	Jackie Bishop	Not Started	PROPOSAL		On Track		No target set							29/06/2023	0%	
22/23	PR-21381	District wide footpaths - unsubsidised program 2022/23	Jackie Bishop	Not Started	PROPOSAL		On Track		No target set							29/06/2023	0%	
23/24	PR-21306	Raglan refuse and recycling capital renewals 2024	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$15,852.00	\$0.00	30/08/2024	0%	Provision for asset renewals as required for the 2024FY
23/24	PR-21307	Raglan refuse and recycling capital upgrades 2024	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$15,852.00	\$0.00	30/08/2024	0%	Provision for replacement of public litter bins for the 2024 FY as required
23/24	PR-21308	District Wide transfer stations capital work 2024	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$105,678.00	\$0.00	30/08/2024	0%	Provision for asset renewals in the 2024 FY
23/24	PR-21309	Huntly resource recovery centre upgrade 2024	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$31,703.00	\$0.00	30/08/2024	0%	Provision for ongoing improvements to Huntly community resource recovery centre 2024 FY
23/24	PR-21310	North Waikato Resource Recovery Centre - Post Construction works	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$105,678.00	\$0.00	30/08/2024	0%	Provision for post construction works at Tuakau in the 2024 FY
23/24	PR-21311	District Wide closed landfill renewals 2024	Jackie Bishop	Not Started	PROPOSAL	Green			On Track					\$21,136.00	\$0.00	30/08/2024	0%	Provision for leachate pump replacement as required
23/24	PR-21292	Huntly rail amenities stage1B	Jackie Bishop	In Progress	PLAN & DESIGN		On Track		No target set							15/10/2022	82%	
23/24	PR-21265	River road safety network improvements	Jackie Bishop	Not Started	PROPOSAL		On Track		No target set							27/06/2024	0%	
23/24	PR-21268	Pokeno road safety network improvements	Jackie Bishop	Not Started	PROPOSAL		On Track		No target set							27/06/2024	0%	
23/24	PR-21269	Bankier road safety network improvements	Jackie Bishop	Not Started	PROPOSAL		On Track		No target set							29/10/2024	0%	
23/24	PR-21271	Periodic remetalting 2024	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$1,115,027.00	\$0.00	29/10/2024	0%	
23/24	PR-21272	Thin asphalt surfacing 2024	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$839,672.00	\$0.00	29/10/2024	0%	
23/24	PR-21273	Chip sealing 2024	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$5,128,786.00	\$0.00	29/10/2024	0%	
23/24	PR-21274	Drainage renewals district wide 2024	Jackie Bishop	Not Started	PROPOSAL		On Track		On Track					\$1,276,971.00	\$0.00	29/10/2024	0%	

To	Infrastructure Committee
Report title	2021-2024 LTP New Bus Services – Proposed Trials
Date:	20 June 2022
Report Author:	Gareth Bellamy, Senior Roding Transport Engineer
Authorised by:	Roger MacCulloch, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To make a recommendation to Council to approve (6) six trial bus services.

2. Executive summary

Whakaraapopototanga matua

This report seeks Council's approval to utilise the local share funding set aside in the LTP for six new bus services without Waka Kotahi Subsidy.

Five new bus services were requested by our Raglan, Pokeno, Mercer, Meremere, Tamahere and Te Kowhai, Matangi/Tauwhare Communities. Council approved funding for these services in the LTP and sought funding from Waka Kotahi through the Waikato Regional Council. However due to national budget constraints and low national bus service patronage, the proposed services did not attract Waka Kotahi subsidy.

District and Regional staff have reviewed the local share funding available and propose to utilise the local share to wholly fund four of these services as "trial services". It is proposed to commence these "trial services" from the second quarter of the 2022/23 financial year with no guarantees of ongoing future funding as outlined below.

Trial Bus Services	2022	2023	2024	2022	2023	2024	2022	2023	2024
	Cost of Bus Service			LTP Budget			Variance		
Tamahere to Hamilton	0	150,000	154,500	100,000	103,100	106,193	100,000	-46,900	-48,307
North Waikato Demand Responsive service	0	40,000	41,200	100,000	103,100	106,193	100,000	63,100	64,993
Raglan Demand Responsive Service	0	185,000	190,550	100,000	103,100	106,193	100,000	-81,900	-84,357
Te Kowhai to Hamilton	0	80,000	82,400	100,000	103,100	106,193	100,000	23,100	23,793
Matangi to Hamilton	0	40,000	43,390	100,000	103,100	106,193	100,000	63,100	62,803
Pokeno -Papakura Park'n'Ride	0	84,000	168,000	0	0	0	0	-84,000	-168,000
Total	0	579,000	680,040	500,000	515,500	530,965	500,000	-63,500	-149,075
								<i>Surplus</i>	
								\$287,425	

Fare revenue will directly offset running costs. Generally, this has equated to an average of 30-48% for established services with regular patronage. However, as these are trial services, the utilisation is unknown but is likely to increase over time. Therefore, fare revenue offset has not been included in the costings at this time for the worst case scenario for the trial costings particularly when there is Govt fare subsidy implemented for unknown durations and scale, therefore fare income is considered as contingency income.

In addition to the services included in the LTP, a proposed "Park'n'Ride" Trial Service is also proposed at Pokeno to connect to the Papakura Train Service.

3. STAFF RECOMMENDATIONS TUUTOHU-AA-KAIMAHI

That the Infrastructure Committee:

- a. **approves six (6) Trial Bus Services for:**
 - i. **Tamahere to Hamilton (7PT78067E014990000) – Extension to existing Hamilton Bus service**
 - ii. **North Waikato Demand Responsive Transport service (DRT) (7PT78057E014990000)**
 - iii. **Raglan local Service (7PT78068E014990000) – Local bus service and transformation of existing Raglan to Hamilton to an Express Service**
 - iv. **Te Kowhai to Hamilton (7PT78070E014990000)**
 - v. **Matangi to Hamilton (7PT78066E014990000) Demand Response Service (DRT)**
 - vi. **Pokeno to Papakura Rail Station – Park'n'Ride One morning and One afternoon return (7PT78057E014990000); AND**

- b. **utilising local share funding from budget codes as shown without Waka Kohtahi subsidy starting in the second quarter of the 2022/2023 financial year and ending on 30 June 2024.**

4. Background

Koorero whaimaarama

Council adopted the LTP budgets for new bus services. However, no subsidy was granted by Waka Kotahi as requested. As there is a strong community desire for these services, it is proposed to utilise the residual local share to fund these services as trials for the remaining 2 years of this LTP period 2022/2024.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

The trial services will provide opportunity to fulfil our commitment to our communities, test these routes for demand, collect solid evidence going forward into the next 3-year cycle, without long term financial commitment.

Each service will be reviewed 6 months prior to the end of this LTP period and quarterly financial reports will be made available.

Although Council will be utilising existing contract arrangements and ticketing through Waikato Regional Council, it is likely to take several months to get these services operational. Staff are working through timetabling for all services at the time of writing this report.

Tamahere to Hamilton (7PT78067E014990000) – Extension to existing Hamilton Bus service

An extension of the Hamilton City Hillcrest bus service is proposed on weekdays and weekends. This ~5km extension of the existing route will add an additional 10 minutes to the trip.

North Waikato Demand Responsive Transport service (DRT) (7PT78057E014990000)

It is proposed to use one of the smaller 12-seater vehicles that are currently in service on the Pokeno/Pukekohe service for ‘demand responsive operation’ in periods when the 2nd vehicle isn’t in use (9am-3pm weekdays and at weekends). Pricing would only be platform costs (<\$10k per annum), supervisory costs, and around \$60 per in-service hour per vehicle.

Depending on demand and the utilisation of the DRT bus for the Park’n’Ride”, a review of seating capacities of the two 12 seater buses will be undertaken and may require a large bus to be used.

Raglan local Service (7PT78068E014990000) – Local bus service and transformation of existing Raglan to Hamilton to an Express Service

Manu/Whale Bay link and the Raglan Loops will be distinct routes (using the same vehicle) and the service will provide important linkage to the beaches, the whale bay community and connect the town to the CBD reducing vehicle demand, and demand on existing parking.

For the shuttle the cost would be around \$45k per annum for a 12-seat low floor vehicle, plus around \$60/hr of service (eg for 8 hours a day \$480/day).

There is also an opportunity to add a Sunday service during the summer months. It should also be noted that there would be a minor cost offset (<\$10k) from making the existing Raglan bus more direct through Raglan.

Te Kowhai to Hamilton (7PT78070E014990000)

It is proposed to expand the existing Whatawhata bus service to connect to Te Kowhai. There is only marginal cost to this extension. However, it will require a larger service vehicle. The service would provide one morning and afternoon trip. A mid-day return service could also be included for an additional \$30k. This can be assessed once the service is operational if there is demand and surplus budget available.

Matangi to Hamilton (7PT78066E014990000) Demand Response Service (DRT)

The community requested Councils consideration of a bus service for Matangi/ Tauwhare/ Tauwhare Pa. Staff have considered an amended Hamilton / Morrinsville service to loop Tauwhare and Tauwhare Pa but believe this would add an unacceptable amount of time to the current rout. Consequently staff recommend a demand response service be provided which utilises a 12-seater Bus.

Pokeno to Papakura Rail Station – Park'n'Ride One morning and One afternoon return (7PT78057E014990000)

There is strong desire by the Pokeno Community to have a direct connection to Rail services in Pukekohe. However, there are no rail connections planned in the current LTP. Never-the-less, an 18 month trial service is proposed to test demand that connects Pokeno (based at the Council Owned future platform property) and the Papakura Rail Station.

To commence this service, staff are investigating the utilisation of the 12-seater DRT service bus planned for North Waikato. Should demand require, a larger bus may be required to fulfil the needs of the DRT, Pokeno to Pukekohe and the Park'n'Ride" services.

5.1 Options

Ngaa koowhiringa

The options that have been identified are:

Option 1: Do nothing

This option is not recommended.

Existing local share funding will not be utilised.

Option 2: Approve use of funding to commence trial bus services that are supported by the affected communities, utilising local share funding only.

This option **is** recommended.

5.2 Financial considerations

Whaiwhakaaro puutea

The proposal utilises the allocated LTP local share budget to wholly fund the new bus service trials. No additional funding is required and a surplus of \$287,425 is projected.

As Waikato District Council will be wholly funding the services, all fare revenue will be directly credited towards operational costs.

Waka Kotahi have indicated that should funding become available through this LTP period, consideration of subsidy will be given if it is shown the new services are likely to be viable in the long term.

It is not proposed to fund the trial services after 2024 and they will be evaluated mid 2023 for consideration for the next LTP bus services alongside all other existing bus services.

For the six trial services, fare revenue will directly offset running costs, generally this has equated to an average of 30-48% for established services with regular patronage. However as these are trial services, the utilisation will be unknown but is likely to increase over time. Therefore, fare revenue offset has not been included in the costings at this time and could be seen as a contingency.

5.3 Legal considerations

Whaiwhakaaro-aa-ture

Within the framework and delegation of the Infrastructure Committee to make changes to funding.

5.4 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.5 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

The matters in this report have no known requirement for Maaori and cultural considerations.

5.6 Climate response and resilience considerations

Whaiwhakaaro-aa-taiao

A reduction in the use of private vehicles and increased use of public transport is likely to reduce greenhouse gas emissions.

5.7 Risks

Tuuraru

This report has been assessed using Council's Risk Profile Assessment Tool and is of low-moderate risk.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

The following criteria are particularly relevant in determining the level of significance for this matter

- The proposal affects the level of service of a significant activity. However, as budget for these services has already been allocated in Council's 2021-31 Long Term Plan, the changes proposed are not considered to be significant.
- Council has received feedback from the communities requesting these services through the LTP, community board and Councillor feedback. Consequently, there appears to be general support for these new services.
- There is more than one viable option. Council could choose not to provide the new trial bus services.

6.2 Engagement

Te Whakatuutakitaki

No formal consultation was undertaken as part of the LTP. However, Versus consultants [Jan 2021] were engaged to undertake focussed consultation in the form of passenger and telephone surveys for new services. The results of this work were presented to the Infrastructure Committee in May 2021 and informed the services approved in the LTP. The infrastructure Committee supported the proposals and budget was allocated through the 2021/24 LTP.

Informal feedback from community boards and committees was also provided to Councillors and staff on the proposals.

No further consultation is required under Council's Significance and Engagement Policy.

Highest level of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	No further engagement is planned.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Internal
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps

Ahu whakamua

If Council accepts the recommendations of this report, staff will work with Waikato Regional Council staff, community boards and key stakeholders to develop timetables for the services.

It is planned to have the services operational within 6 months. However where a simple schedule change is required, such as in Tamahere, this should be earlier. Conversely where new buses are required, supply chain issues could delay the commencement of the service.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Committee's Terms of Reference and Delegations.	Recommendation to Council required
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Not applicable
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	No – refer to section 5.4.
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

There are no attachments for this report.

To	Infrastructure Committee
Report title	Proposed Road Name for Subdivision 0073/21 26 Jackson Street, Ngaruawahia
Date:	20 June 2022
Report Author:	Ross Bayer, Roading Team Leader
Authorised by:	Roger MacCulloch, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To seek approval from the Infrastructure Committee on the Road Naming application for Subdivision 0073/21 26 Jackson Street, Ngaruawahia.

2. Executive summary

Whakaraapopototanga matua

This report requests that the Infrastructure Committee approve the following road name for Subdivision 0073/21 at 26 Jackson Street, Ngaruawahia, in accordance with the Road Naming Policy:

- Road 1
- Akeake Lane

The report submitted to the 3 May 2022 meeting of the Ngaruawahia Community Board seeking their approval to name a road within the Subdivision at 26 Jackson St, Ngaruawahia, is attached to provide background information (Attachment 1).

The Board did not support the developer's first choice road name "Nursery Lane". However, the Board support and recommend the developer's second choice road name "Akeake Lane" from an existing Ngaruawahia pre-approved road name list.

The Ngaruawahia Community Board resolution is in line with the recommendation to the Committee as per below:

NCB2205/06

THAT the Ngaruawahia Community Board approves the following proposed road name submitted by the developer for SUB 0073/21 26 Jackson Street, Ngaruawahia

- *ROAD 1*
- *Akeake Lane*

The road name above has been checked for duplication in Google, Intramaps mapping and the Waikato District Council RAMM list.

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Infrastructure Committee approves the following road name as submitted by the developer for Subdivision 0073/21, 26 Jackson Street, Ngaruawahia, and recommended by the Ngaruawahia Community Board at their 3 May 2022 meeting, in accordance with the Road Naming Policy:

- **ROAD 1**
- **Akeake Lane**

4. Attachments

Ngaa taapirihanga

Attachment 1 – Report to Ngaruawahia Community Board - Subdivision 0073/21 at 26 Jackson St, Ngaruawahia - Proposed Road Name List

To	Ngaruawahia Community Board
Report title	Subdivision 0073/21 26 Jackson St, Ngaruawahia - Proposed Road Name List

1. Purpose of the report

Te Take moo te puurongo

To seek approval from the Ngaruawahia Community Board on the Road Naming application for Subdivision 0073/21, 26 Jackson Street, Ngaruawahia.

2. Executive summary

Whakaraapopototanga mahua

This report requests that the Ngaruawahia Community Board approve the attached proposed road name list prepared by the developer and supported by Council Roading Team.

The list has been checked by staff against the Road Naming Policy.

This report recommends that the Ngaruawahia Community Board approve the attached list of names for road naming purposes in the Jackson Street subdivision in Ngaruawahia. Staff confirm that the recommendation complies with the Council's legal requirements and Road Naming Policy.

3. Staff recommendations

Tudou-aa-kaimahi

That the Ngaruawahia Community Board

a. **approves the following proposed road name submitted by the developer for SUB 0073/21 26 Jackson Street, Ngaruawahia.**

- **ROAD 1**
 - **Nursery Lane**
-

4. Background

Koorero whaimaarama

SUB 0073/21 is a single Right of Way residential development on, more or less, two acres at 26 Jackson Street, Ngaruawahia. The development is consented to create 8 new lots situated on the southern side of Jackson Street.

The Developer has proposed one suitable Road Name for posting in the Ngaruawahia area. The second choice road name (Akeake) is from the existing Ngaruawahia pre-approved road name list.

Staff have reviewed the list and excluded any names where duplication, sound similarity or duplicated street type (e.g. street, road, avenue, boulevard, junction, crescent, etc) may cause any travel uncertainties in the Waikato District.

The recommended list has been checked against Google mapping and NZ Post. When potential names are selected from the list for allocation, a further check will be made for new duplications.

This report is submitted in accordance with section 1.2 of the Road Naming Policy as follows:

1.2 Request for Road Name not from the "Approved List" of Road Names

(a) Where an "Approved List" is not available or the subdivision developer wishes to choose their own road names, the developer shall make a request to Council's Roading Asset Team.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

The table below provides a list of recommended historical, social, cultural and geographic themed names, background to the name choice, an indication of any potential duplication or sound similarity issues, and the exclusion of any suffix if applicable as per Road Naming Policy.

Name (in order of preference)	Reason	Location of duplicate or similar sounding name in adjoining councils	OFFICE USE ONLY	
			Classification Exclusion and notes	Approved or Declined
ROAD 1				
Nursery Lane	The site was a Nursery operated by the Johnstone family for more than 25 years.	1. Nursey Lane, Taupo	None	Approved Roding
Akeake Lane	Available road name from Ngaruawahia pre-approved road name list.	1. Akeake Lane, Manurewa 2. Akeake Lane, Albany Heights	None	Approved Roding

5.1 Financial considerations

Whaiwhakaaro puutea

There are no material financial considerations associated with the recommendations of this report. All costs for new road names are being met by developers.

5.2 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

5.3 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.4 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

As there is only one Right of Way requiring naming and the list of preferred road names are historical themed and/or pre-approved. Mana Whenua consultation was not required.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement Te Whakatuutakitaki

Ngaruawahia Community Board consultation around private road naming has been undertaken in accordance with Council policy and standard operating procedures.

Highest level of engagement	Inform <input type="checkbox"/>	Consult <input type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Internal
<input type="checkbox"/>	✓	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps Ahu whakamua

The approved report and associated road name list will be presented to the subsequent Infrastructure Committee meeting.

If the preferred name is approved, this will be utilised by the developer. If not, the alternative will be used.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Ngaruawahia Community Boards Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 – Development Road Map

Attachment 2 – Ngaruawahia pre-approved road name list

Date:	3 May 2022
Report Author:	Hamish Cairns, Acting Roading Corridor Engineer
Authorised by:	Megan May, Acting General Manager Service Delivery

To	Infrastructure Committee
Report title	Proposed Road Name List for Subdivision 0002/21 99 Ngaruawahia Road, Ngaruawahia
Date:	20 June 2022
Report Author:	Ross Bayer, Roding Team Leader
Authorised by:	Roger MacCulloch, General Manager Service Delivery

1. Purpose of the report

Te Take moo te puurongo

To seek approval from the Infrastructure Committee on the Road Naming application for Subdivision 0002/21 99 Ngaruawahia Road, Ngaruawahia.

2. Executive summary

Whakaraapopotanga matua

This report requests that the Infrastructure Committee approve the following road names submitted by the developer for Subdivision 0002/21 99 Ngaruawahia Road, Ngaruawahia, and recommended by the Ngaruawahia Community Board, in accordance with the Road Naming Policy:

ROAD 1	ROAD 2	ROAD 3
Kiokio Road	Wheki Place	Purei Lane

The report submitted to the 3 May 2022 meeting of the Ngaruawahia Community Board seeking their approval to name roads within Subdivision 0002/21 at 99 Ngaruawahia Road, Ngaruawahia, is attached to provide background information (Attachment 1).

The Board selected '**Purei Lane**' from the Ngaruawahia Community Board name list as a substitute for the names proposed by the developer for Road 3. The developer has been advised of the change and has approved the change of name for Road 3.

The Ngaruawahia Community Board resolution is in line with the recommendation to the Committee as per below:

NCB2205/05

THAT the Ngaruawahia Community Board approves the following proposed road names submitted by the developer for SUB 0002/21 99 Ngaruawahia Road, Ngaruawahia:

ROAD 1	ROAD 2	ROAD 3
<i>Kiokio Road</i>	<i>Wheki Place</i>	<i>Purei Lane</i>

The road names above have been checked for duplication in Google, Intramaps mapping and the Waikato District Council RAMM list.

3. Staff recommendations **Tuutohu-aa-kaimahi**

That the Infrastructure Committee approves the following road names as submitted by the developer for Subdivision 0002/21 99 Ngaruawahia Road, Ngaruawahia, and recommended by the Ngaruawahia Community Board at their 3 May 2022 meeting, in accordance with the Road Naming Policy:

ROAD 1	ROAD 2	ROAD 3
Kiokio Road	Wheki Place	Purei Lane

4. Attachments **Ngaa taapirihanga**

Attachment 1 – Report to Ngaruawahia Community Board - Subdivision 0002/21 99 Ngaruawahia Road, Ngaruawahia - Proposed Road Name List

To	Ngaruawahia Community Board
Report title	Subdivision 0002/21 99 Ngaruawahia Road, Ngaruawahia - Proposed Road Name List

1. Purpose of the report

Te Take moo te puurongo

To seek approval from the Ngaruawahia Community Board on the Road Naming application for Subdivision 0002/21, 99 Ngaruawahia Rd, Ngaruawahia.

2. Executive summary

Whakaraapopototanga matua

This report requests that the Ngaruawahia Community Board approve the attached proposed road name list prepared by the developer and supported by Council Roding Team.

The list has been checked by staff against the Road Naming Policy.

This report recommends that the Ngaruawahia Community Board approve the attached list of names for road naming purposes in the Ngaruawahia Rd subdivision in Ngaruawahia. Staff confirm that the recommendation complies with the Council's legal requirements and Road Naming Policy.

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Ngaruawahia Community Board

a. **approves the following proposed road names submitted by the developer for SUB 0002/21 99 Ngaruawahia Rd, Ngaruawahia.**

- | | |
|----------------------------------|--------------------------|
| ▪ ROAD 1 | ▪ ROAD 2 |
| ▪ Nikau Springs Boulevard | ▪ Palm View Place |
| ▪ Kiokio Road | ▪ Wheki Place |
| ▪ ROAD 3 | |
| ▪ Phoenix Lane | |
| ▪ Astelia Way | |
-

4. Background

Koorero whaimaarama

SUB 0002/21 is a residential development on, more or less, six acres at 99 Ngaruawahia Rd, Ngaruawahia. The development is consented to create 24 new lots situated on the eastern side of Ngaruawahia Rd opposite the Waipa River.

As required by the Road Naming Policy, the Developer has proposed a total of six options for the three roads to be named that are suitable for posting in the Ngaruawahia area. Four of the options are the developers choice and two (Kiokio and Wheki) are from the existing Ngaruawahia pre-approved road name list.

Staff have reviewed the list and excluded any names where duplication, sound similarity or duplicated street type (e.g. street, road, avenue, boulevard, junction, crescent, etc) may cause any travel uncertainties in the Waikato District.

The recommended list has been checked against Google mapping and NZ Post. When potential names are selected from the list for allocation, a further check will be made for new duplications.

This report is submitted in accordance with section 1.2 of the Road Naming Policy as follows:

1.2 Request for Road Name not from the "Approved List" of Road Names

(a) Where an "Approved List" is not available or the subdivision developer wishes to choose their own road names, the developer shall make a request to Council's Roading Asset Team.

5. Discussion and analysis

Taataritanga me ngaa tohutohu

The table below provides a list of recommended historical, social, cultural and geographic themed names, background to the name choice, an indication of any potential duplication or sound similarity issues, and the exclusion of any suffix if applicable as per Road Naming Policy.

Name (in order of preference)	Reason	Location of duplicate or similar sounding name in adjoining councils	OFFICE USE ONLY	
			Classification Exclusion and notes	Approved or Declined
ROAD 1				
Nikau Springs Boulevard	The name of the development is Nikau Springs and the design theme incorporates flax and palm like plants.	1. Nikau Park, Raglan 2. Nikau Road, Pokeno 3. Nikau Road, Otahuhu 4. Nikau Street, New Lynn 5. Nikau Place, Hamilton	Road Street Place	Approved Roding
Kiokio Road	Available road name from Ngaruawahia pre-approved road name list.	1. Kiokio Street, Auckland	Street	Approved Roding
ROAD 2				
Palm View Place	Linked to development name and design theme.	1. Palm Grove Drive, Hamilton	Drive	Approved Roding
Wheki Place	Available road name from Ngaruawahia pre-approved road name list.	1. Wiki Lane, Auckland	Lane	Approved Roding

Name (in order of preference)	Reason	Location of duplicate or similar sounding name in adjoining councils	OFFICE USE ONLY	
			Classification Exclusion and notes	Approved or Declined
ROAD 3				
Phoenix Lane	Linked to development name and design theme.	1. Phoenix Place, Hamilton	Place	Approved Rooding
Astelia Way	Astelia is botanical name for flax like plant. Linked to development design theme.	1. Astelia Lane, Hamilton 2. Astelia Place, Auckland	Lane Place	Approved Rooding

5.1 Financial considerations

Whaiwhakaaro puutea

There are no material financial considerations associated with the recommendations of this report. All costs for new road names are being met by developers.

5.2 Legal considerations

Whaiwhakaaro-aa-ture

Staff confirm that the staff recommendation complies with the Council's legal and policy requirements.

5.3 Strategy and policy considerations

Whaiwhakaaro whakamaaherehere kaupapa here

The report and recommendations are consistent with the Council's policies, plans and prior decisions.

5.4 Maaori and cultural considerations

Whaiwhakaaro Maaori me oona tikanga

Local Iwi have been included in the correspondence to the necessary community committee members advising of the road name application.

6. Significance and engagement assessment

Aromatawai paahekoheko

6.1 Significance

Te Hiranga

The decisions and matters of this report are assessed as of low significance, in accordance with the Council's [Significance and Engagement Policy](#).

6.2 Engagement

Te Whakatuutakitaki

Ngaruawahia Community Board consultation around private road naming has been undertaken in accordance with Council policy and standard operating procedures.

Highest level of engagement	Inform <input type="checkbox"/>	Consult <input type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Internal
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Community Boards/Community Committees
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Waikato-Tainui/Local iwi and hapuu
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Communities
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Affected Businesses
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Other (Please Specify)

7. Next steps

Ahu whakamua

The approved report and associated road name list will be presented to the subsequent Infrastructure Committee meeting.

If the preferred names are approved, the Developer will utilise these. If not, the alternative option will be used.

8. Confirmation of statutory compliance Te Whakatuuturutanga aa-ture

As required by the Local Government Act 2002, staff confirm the following:

The report fits with Council's role and Ngaruawahia Community Boards Terms of Reference and Delegations.	Confirmed
The report contains sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages (<i>Section 5.1</i>).	Confirmed
Staff assessment of the level of significance of the issues in the report after consideration of the Council's Significance and Engagement Policy (<i>Section 6.1</i>).	Low
The report contains adequate consideration of the views and preferences of affected and interested persons taking account of any proposed or previous community engagement and assessed level of significance (<i>Section 6.2</i>).	Confirmed
The report considers impact on Maaori (<i>Section 5.5</i>)	Confirmed
The report and recommendations are consistent with Council's plans and policies (<i>Section 5.4</i>).	Confirmed
The report and recommendations comply with Council's legal duties and responsibilities (<i>Section 5.3</i>).	Confirmed

9. Attachments Ngaa taapirihanga

Attachment 1 – Development Road Map

Attachment 2 – Ngaruawahia pre-approved road name list

Date:	3 May 2022
Report Author:	Hamish Cairns, Acting Roding Corridor Engineer
Authorised by:	Megan May, Acting General Manager Service Delivery

To	Infrastructure Committee
Report title	Exclusion of the Public
Date:	20 June 2022
Report Author:	Matt Horsfield, Democracy Advisor
Authorised by:	Gaylene Kanawa, Democracy Team Leader

1. Staff recommendations Tuutohu-aa-kaimahi

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item number PEX 1 Confirmation of Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

PEX 2.1

**Contract 21/061 -
Raglan Wharf
Improvement -
Approval to Award**

PEX 2.2

**Huntly Railway Station
Building Relocation
and Public Toilets -
Funding Solution and
Delegation to Award
Contract**

PEX 2.3

**Review of Tainui Road
Bridge - Paint
Deterioration**

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item PEX 1 Confirmation of Minutes		Refer to the previous Public Excluded reason in the agenda for this meeting.
Item PEX 2.1 Contract 21/061 - Raglan Wharf Improvement - Approval to Award	7 (2) (h) 7 (2) (i)	To enable commercial activities to be carried out without prejudice or disadvantage To enable negotiations to carry on without prejudice or disadvantage.

<p>Item PEX 2.2 Huntly Railway Station Building Relocation and Public Toilets - Funding Solution and Delegation to Award Contract</p>	<p>7(2)(i)</p> <p>7(2)(i)</p>	<p>To enable commercial activities to be carried out without prejudice or disadvantage.</p> <p>To enable commercial negotiations to be carried out without prejudice or disadvantage.</p>
<p>Item PEX 3.3 Review of Tainui Road Bridge - Paint Deterioration</p>	<p>7 (2) (g)</p>	<p>To protect legally privileged information.</p>

2. Attachments

Ngaa taapirihanga

There are no attachments for this report.
