

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **WEDNESDAY 4 MAY 2022** commencing at **1.30pm**.

Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.

1. APOLOGIES AND LEAVE OF ABSENCE

An apology has been received from Councillor Thomson for this meeting.

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

The Register of Interests for the Board is attached for information purposes and for members to update any interests they may have.

4. CONFIRMATION OF MINUTES

Meeting held on Wednesday 23 March 2022.

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5. PUBLIC FORUM

6. REPORTS

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GJ Ion
CHIEF EXECUTIVE

To	Raglan Community Board
Report title	Confirmation of Minutes

1. Purpose of the report

Te Take moo te puurongo

To confirm the minutes for a meeting of the Raglan Community Board (RCB) held on Wednesday, 23 March 2022.

2. Staff recommendations

Tuutohu-aa-kaimahi

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 23 March 2022 be confirmed as a true and correct record.

3. Attachments

Ngaa taapirihanga

Attachment 1 – RCB Minutes – 23 March 2022

Date:	Wednesday, 4 May 2022
Report Author:	Gaylene Kanawa, Democracy Manager
Authorised by:	Alison Diaz, Chief Financial Officer

MINUTES for a meeting of the Raglan Community Board held via audio visual conference on **WEDNESDAY, 23 MARCH 2022** commencing at **1.30pm**.

Present:

Mrs G Parson (Chairperson)
Mr S Bains
Ms K Binnersley
Mr D Amoore
Mr T Oosten
Mr C Rayner
Cr LR Thomson

Attending:

Cr P Storey (Waikato Regional Council – Councillor)

Mr A Mooar
Mr A Wilson
Mr J Lawson

Ms L Stanway (XtremeZero Waste)
Mr R Thorpe (Xtreme Zero Waste)

Mr R Ashley (Community Assets Manager)
Mr G Bellamy (Senior Transportation Engineer)
Ms J Bishop (Contracts & Partnering Manager)
Mr J Brown (Senior Communications & Engagement Advisor)
Ms R Goddard (Senior Advisor – Climate Action)
Ms L Hood (Corporate Planner)
Mr R Bayer (Roading Team Leader)
Mr P Ellis (Solid Waste Team Leader)
Mr J Howser (Operations Coordinator)
Mr M Horsfield (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

No apologies were received.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Parson/Mr Amoore)

THAT:

- a. the agenda for a meeting of the Raglan Community Board held on **Wednesday, 23 March 2022** be confirmed and all items therein be considered in open meeting; and
- b. all reports be received.

CARRIED

RCB2203/01

DISCLOSURES OF INTEREST

There were no disclosures of interests.

CONFIRMATION OF MINUTES

Resolved: (Ms Parson/Mr Oosten)

THAT the minutes for a meeting of the Raglan Community Board held on Wednesday, 9 February 2022 be confirmed as a true and correct record.

CARRIED

RCB2203/02

PUBLIC FORUM

Cr Pamela Storey – Cr Storey was one of two Waikato Regional Councillors for the Waikato constituency which covers the Waikato District Council (WDC) area. Waikato Regional Council (WRC) focuses on water, soil and air and is responsible for the Waikato regional plan and regional coastal plan. WRC were in the process of reviewing the regional coastal plan. Additionally, WRC provides feedback on Central Government policy and direction from a regional perspective.

Ms Parson asked Cr Storey whether WRC works with WDC in the solid waste area? WRC is involved in resource consents for landfills and recently submitted on the Waste Minimisation Bill.

Mr Rayner asked whether there was a timeline for when the temporary wastewater consent would expire? Cr Storey noted she would need further information regarding the wastewater consent in Raglan. Cr Storey would provide further information regarding the wastewater consent to Mr Rayer.

Mr Rayner asked what WRC was doing regarding birds polluting the waterways? WRC had recently been through consultation and hearings on the regional pest management plan. Canadian Geese were problematic and hard to manage. The regional pest management plan would be considered by the Regional Council next week.

Mr A Mooar – The airfield fence had been cut again. Does that mean its closed? Ms Parson noted that the fence had been damaged over the previous weekend and repairs were not scheduled till next week. A NOTAM was in place till 1 April. It was costing a lot of money to fix vandalism but the plan was to keep the airfield open.

REPORTS

Discretionary Fund Report to 9 March 2022

Agenda Item 6.1

The report was received [*RCB2203/01 refers*] and the following discussion was held:

- Ms Parson noted that \$11,397.58 was available within the discretionary fund, and the Board were happy to work with community groups with any funding opportunities.

Resolved: (Ms Parson/Cr Thomson)

THAT the Raglan Community Board approves payment from their Discretionary Fund:

- a) for the amount of \$100 (including GST);**
- b) towards the cost of installation of a wreath for ANZAC Day celebrations.**

CARRIED

RCB2203/03

Raglan Works, Actions & Issues Report: Status of Items March 2022

Agenda Item 6.2

The report was received [*RCB2203/01 refers*] and the following discussion was held:

- Manu Bay Breakwater – Two dates in late March were proposed for a public meeting on the Manu Bay Breakwater. Mr Amoore will contact Tim Clarke to confirm the date.

- Civil Defence and Raglan Community Response Plan – A date in early May would be set for a planning day. There had already been a lot of work undertaken by Cr Thomson, with strong relationship building with community and marae groups. Whaingaroa Moana Collective had been established which is inclusive of all the maraes within the Whaingaroa rohe, and were now involved in the community response group alongside Raglan Medical Centre, Raglan Community House, Surfside Church, Raglan Area School, Raglan Business Chamber and individuals within the community.
- Government/Bayview Rd – Cr Rayner has noted that Council would not undertake any work until the Public Places Bylaw was changed as the Police would not be able to enforce any changes.
- Blueprint – Ms Parson had met with the the Community Led Development Advisor and the Economic Development Advisor about how the Board, Raglan Naturally and Council could work together.
- Increase in Wastewater Discharges – Most of the issues were on private properties with people flushing inappropriate material down toilets. Possibly the Board could use social media and other media to remind the community about the three P's.

ACTION: Waters Team to attend the next meeting to discuss the issues with the wastewater discharges issue, three waters reform and wastewater consent.

- Would be good for the Board to receive a copy of the feasibility study for the Wi Neera Walkway. There was concern with the handrails, lighting and erosion along the bank.

ACTION: Staff provide the feasibility study for the Wi Neera Walkway and attend the next meeting.

Raglan Community Quartely Update

- Wainui Road Footpath/Cycleway Extension Rokit to Poihakena Marae - Was it still on track? – Yes, and works would begin in mid April.
- State Highway 23 Revocation - When would the speed limit change on State Highway 23? Council had worked through the Speed Limit Bylaw and Deliberations. It would be ratified by Council in June and will likely change in July. Were there any proposed changes to the Hill Road/Lorenzen Bay Road/State Highway 23 intersection? There were no immediate works proposed to the intersection apart from a roundabout in the future as part of a planned development. The speed reduction of 60kmh would increase the safety at the intersection.
- Upper Bow Street Angle Parking – Council was still waiting for formal feedback from the people and places project. The survey did not include angle parking but the wider people and places project had received positive anecdotal feedback.

- Orca Crossing Safety Improvements – The crossing point was originally to be improved in conjunction with the people and places project. The project had now finished and Council still needed to consider a crossing in that location. Funding could come from the footpaths budget. Ms Parson asked what the Board could do to progress the safety improvements? Council would need to undertake further investigations for the crossing including pedestrian counts. The area would also benefit from traffic calming improvements, which could include a raised platform to lower speed further.

ACTION: The Senior Transportation Engineer, Ms Parson, Mr Amoore and Mr Rayner to further discuss safety improvements at the Orca Crossing.

- Council did not receive a subsidy from Waka Kotahi for any bus services. A paper had been written for an unsubsidised bus service with local share and was under evaluation with the Chief Financial Officer. The proposed unsubsidised bus service would require Council approval and if approved would be trialled for two years.
- Signs for Parking – There was funding available for parking signs but due to the impacts of COVID on staffing, there were no resources available for signage.
- Government/Bayview Intersection – Additional signs were being considered to advise motorists of the concealed intersection.
- Greenslade Road Junction Safety Issues – Was Waka Kotahi planning to work on the culvert? The Senior Transportation Engineer noted it was unlikely to happen in the next few years. Political pressure from the Board with a petition to Waka Kotahi could go some way to get Waka Kotahi to action improvements. The cost for the culvert improvement would be significant.
- Rose Street – No staffing was available to get the project underway.
- Council was putting in funding application from central Government's tourism infrastructure fund to further fund the next stage of the Wainui Footpath-Cycleway project.

Consultation on Raglan Food Waste Collection

Agenda Item 6.3

The presentation was received [*RCB2202/01 refers*] and the following discussion was held:

- The number of submissions was in the hundreds and consultation remained open for submissions for a further ten (10) days. There had been a lot of community interest.
- Mr Oosten noted that the Community Board should submit on the Ministry for the Environment (MfE) recycling consultation. XtremeZero Waste had completed their submission on MfE's recycling policy. Mr Thorpe noted that the MfE had enacted that all Councils had to provide a food waste collection by 2025.

- XtremeZero did not know currently how much food waste was still being sent to landfill in Raglan. Past SWOT analysis had shown that a significant portion of food waste from the Raglan CBD was still being sent to landfill. There was a planned SWOT analysis for later this year, with SWOT analysis budgeted for every three years.
- The food waste collection in Raglan had been a pioneering service in New Zealand, and it would be a shame if Raglan lost the service.
- Where could visitors purchase food waste bags? They were available at Kahu's Nest. Xtreme Zero Waste needed to be careful with their distribution as the bags had a limited shelf life.
- Could any compostable bag be used for food waste collection? Other bags could be used but there was a risk that people included plastic bags for disposal. There had already been cases of plastic contamination.
- Once all submissions had been received, a workshop would be held before a final report was written. Once the result of the consultation was received, analysis would be undertaken and staff would provide their views to Councillors at the workshop.
- There was a clear indication from Government that more work needed to be done in the food waste area and that food waste collection would become mandatory.
- When food waste collection becomes mandatory for Councils, would the service be funded from general rates as well? It was unclear at this stage, there may be support from Central Government. There would likely be an element of targeted rates, but there would also likely be opportunities for cost reduction with economies of scale from services across the country.

Chairperson's Report

Agenda Item 6.4

The Chairperson provided a verbal report and the following discussion was held:

- Ms Parson and Mr Amoore had met and discussed the coastal reserve oversight and had a date set to meet the Open Spaces Team Leader regarding the Board's role in the coastal reserves oversight. Board looking to facilitate an annual stakeholders meeting for the coastal reserve.
- Met with the Rangitahi developers, who are thinking of building a community swimming pool. Further information will be made available from Rangitahi in the future.
- Had been supporting places and people and wharf projects.
- The trails strategy review was coming up and would be called the connectivity strategy. There's already a good strategy in place but it would be reviewed. There would be a link available in the near future on the Board website.
- There had been a Facebook post on what the Board should discuss at their meetings? One response asked if there could be more information on iwi hapu connections.
- COVID response changes and vaccine passes – Interested on when Council would review their vaccine pass policy. The next Board meeting may be held in person.

Raglan Naturally Report

Agenda Item 6.5

A verbal report was provided and the following discussion was held:

- Raglan Naturally had been working on Neighbours Day. It was a nationwide event, that goes for a week. The goal is to get people to check in with their neighbours and friends, focusing on wellbeing.
- Youth week was coming up in May.
- The Raglan Naturally website was being redeveloped.

Councillor's Report

Agenda Item 6.6

The report was received [*RCB2203/01 refers*] and the following discussion was held:

- The Dog Control Bylaw and Policy deliberations finished today. The changes from the deliberations would be ratified by Council on 11 April.
- Relationship with Raglan Naturally and the Community Response Planning Group – Community Response Planning Group had been successful for receiving funding from MSD for a part-time employee. There was now a Raglan support helpline that runs seven days a week from 10am-2pm. The helpline was run by volunteers on the weekend. Forty-Seven (47) families had received help from the support line.
- The I-hub would be reopening. There were safety concerns from volunteers during the peak of Omicron and the I-hub was temporarily closed.
- Capacity had increased for the availability for Rapid Antigen Tests (RAT). The Community Response Group had worked with the DHB as a registered RAT pick up centre.

Board Member's Report

Agenda Item 6.7

The report was received [*RCB2203/01 refers*] and the following discussion was held:

- Ms Binnarsley – Had been involved with the Community Response Groups work on RAT. There were some issues with people registering for RAT but many of these issues had now been resolved.

To	Raglan Community Board
Report title	Discretionary Fund Report to 20 April 2022

1. Purpose of the report

Te Take moo te puurongo

The purpose of this report is to update the Raglan Community Board on the Discretionary fund spend to date, commitments, and balance to 20 April 2022.

Requesting the Board consider the attached application for discretionary funding from Ruby Gibbs of My Mental Health Toolbox.

2. Staff recommendations

Tuutohu-aa-kaimahi

That the Raglan Community Board receives the report and considers whether to approve, partially approve or decline the application from Ruby Gibbs of My Mental Health Toolbox.

3. Attachments

Ngaa taapirihanga

Attachment 1 – Discretionary Fund report to 20 April 2022

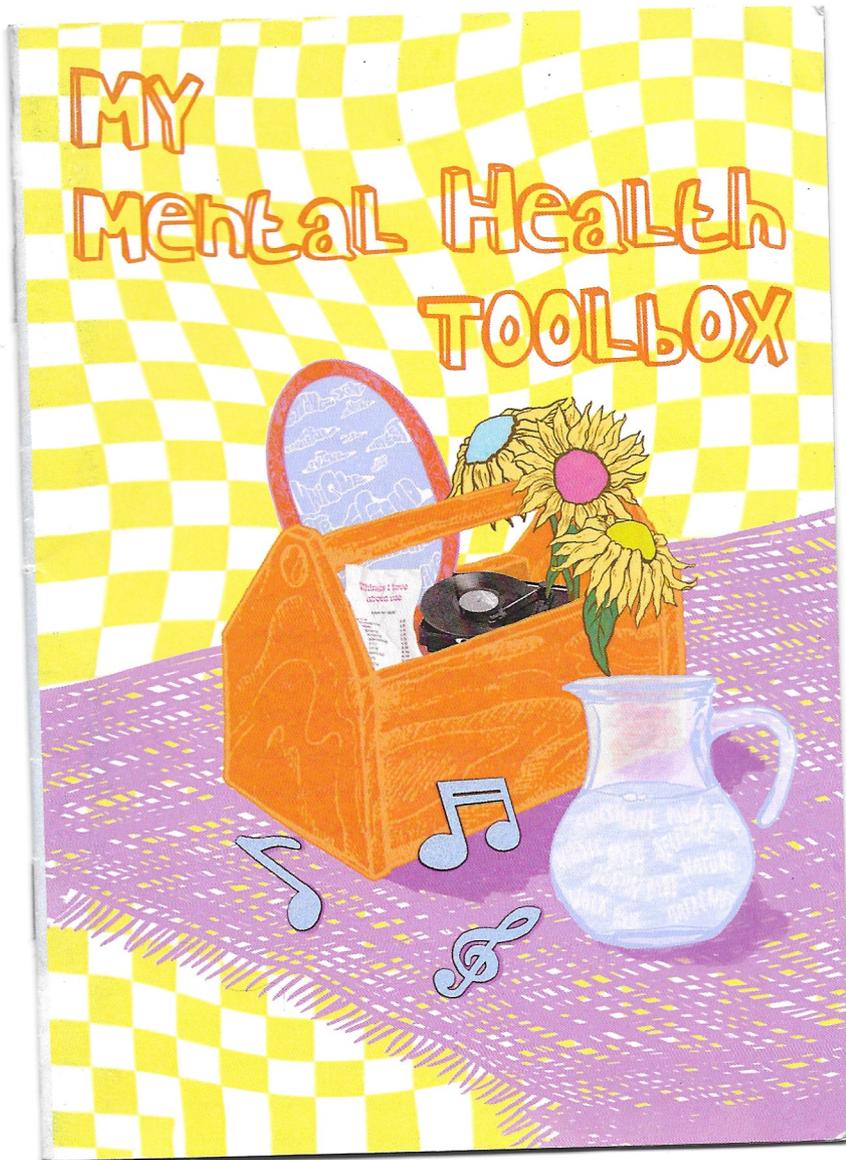
Attachment 2 – Discretionary Fund Application – My Mental Health Toolbox

Date:	04 May 2022
Report Author:	Jen Schimanski
Authorised by:	Brandan Botha Finance Team Lead

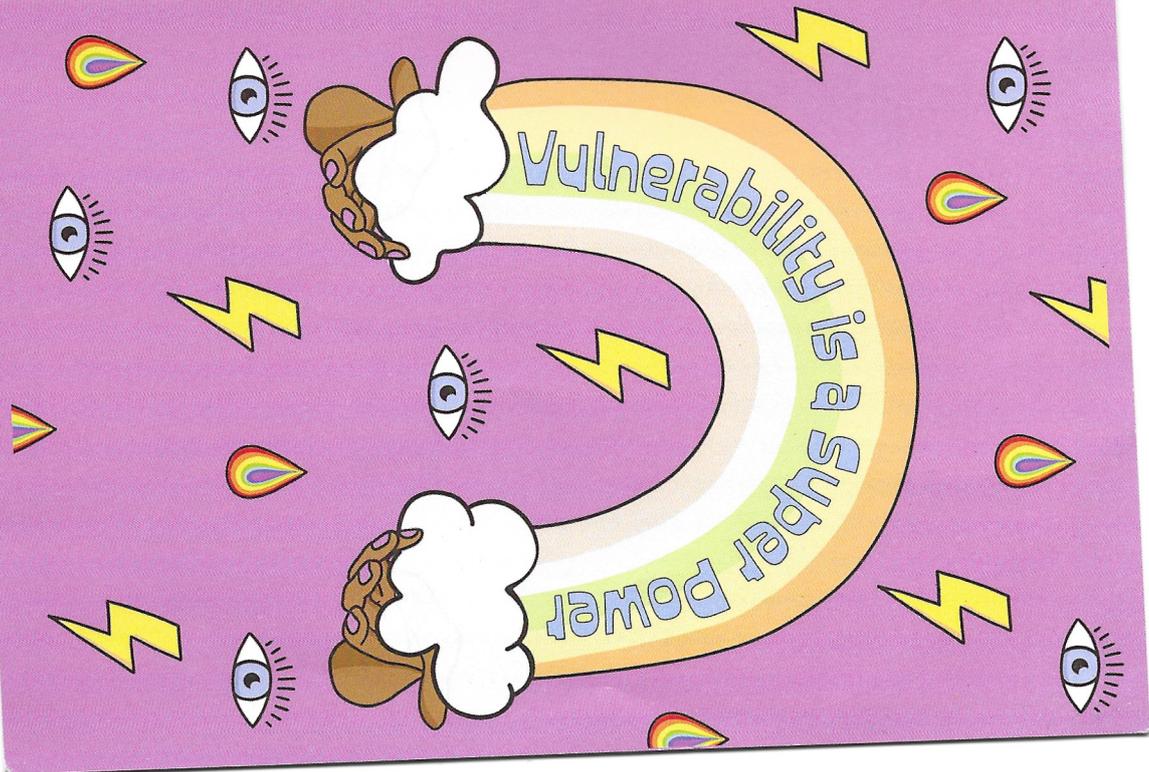
RAGLAN COMMUNITY BOARD DISCRETIONARY FUND REPORT 2021/22 (July 2021 - June 2022)

As at Date: 20-Apr-2022

			1,206,170.4
2021/22 Annual Plan			14,271.00
Carry forward from 2020/21			8,720.00
			<u>22,991.00</u>
Income			
Total Income			<u>-</u>
Expenditure			
24-Apr-2021	Approval for payment to Margaret Boggiss for the amount of \$50 for a Wreath for ANZAC Day 2021	RCB2106/05	50.00
23-Aug-2021	Allocation of \$1000 to Raglan Community Arts Council towards the cost of the Raglan Arts Film Festival Awards RAFFA red carpet evening	RCB2108/04	1,000.00
27-Apr-2021	Allocation of \$1430 made to the Raglan and District Museum Society towards the cost of the Rangitahi Peninsular Historical Photo Exhibition.	RCB2108/05	1,430.00
15-Sep-2021	An amount of \$130.43 (incl GST) paid to the Whaingaroa Raglan Destination Management Organisation for the support of the establishment of the Destination Management Organisation.	RCB2109/04	113.42
25-Jan-2022	Payment of \$5,000.00 to Whaingaroa Environment Centre towards the cost of name of the Maui Dolphin Day project.	RCB2110/03	5,000.00
Total Expenditure			<u>7,593.42</u>
Net Funding Remaining (Before commitments)			<u>15,397.58</u>
Commitments			
09-Feb-2022	Commitment of \$3,000.00 (plus GST) to the Destination Management Organisation for the Raglan Growers Market	RCB2202/06	3,000.00
09-Feb-2022	Commitment of \$1,000.00 toward Raglan Naturally to assist vulnerable people in the community Covid-19 reponse, subject to a funding application.	RCB2202/07	1,000.00
23-Mar-2022	Commitment of \$100 (incl. GST) towards the cost of installation of a wreath for ANZAC Day celebrations	RCB2203/03	100.00
Total Commitments			<u>4,100.00</u>
Net Funding Remaining (Including commitments)			<u>11,297.58</u>



Every time a negative thought about yourself pops into your head, STOP IT! Yell NO! at yourself. It sounds silly, it but if you commit to it, it truly works. Tell yourself you are incredible every damn day.





Things I love about me

FROM MY HEART

- kind 0.00
- thoughtful 0.00
- open 0.00
- growing 0.00
- accepting 0.00
- understanding 0.00
- silly 0.00
- loving 0.00
- adventurous 0.00
- funny 0.00
- creative 0.00
- flirty 0.00
- powerful 0.00

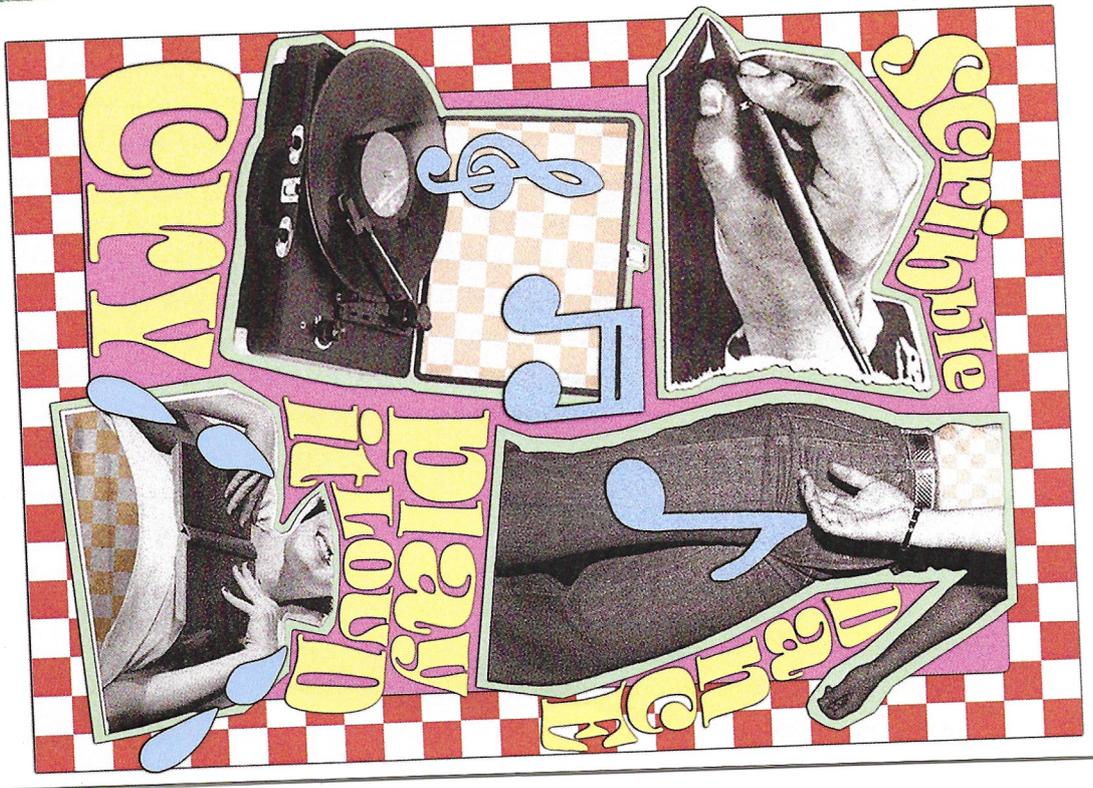
TOTAL 0.00

PLEASE DON'T FORGET TO LOVE ALL OF YOUR LITTLE QUIRKS
We each have so much to give to the world and to the people around us and it's easy to lose sight of that when things get hard.
THANK YOU FOR EXISTING

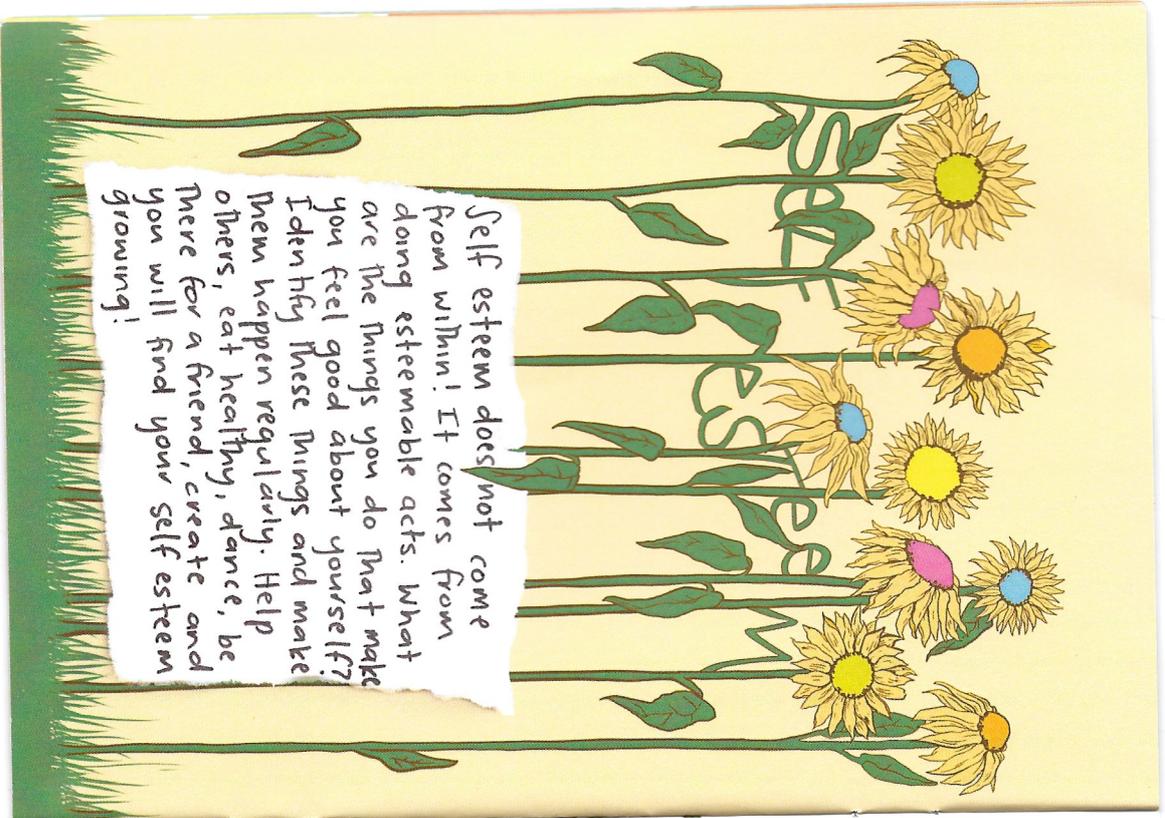
Write a list of all the things you love about yourself

Fill Your Cup

Being around other people is DRAINING! Figure out what refills your cup and prioritise it: being alone, taking a bath, getting crafty or putting down your phone and heading outside.







Self esteem does not come from within! It comes from doing esteemable acts. What are the things you do that make you feel good about yourself? Identify these things and make them happen regularly. Help others, eat healthy, dance, be there for a friend, create and you will find your self esteem growing!

 A landscape illustration on the left side of the page shows a river flowing through a green valley with trees and a small boat on the water. The sky is blue with white clouds. The right side of the page has a yellow background with several white text boxes containing advice.

Find a body of water to sit by.

Call or text 1737 for free at anytime to talk to a mental health professional.

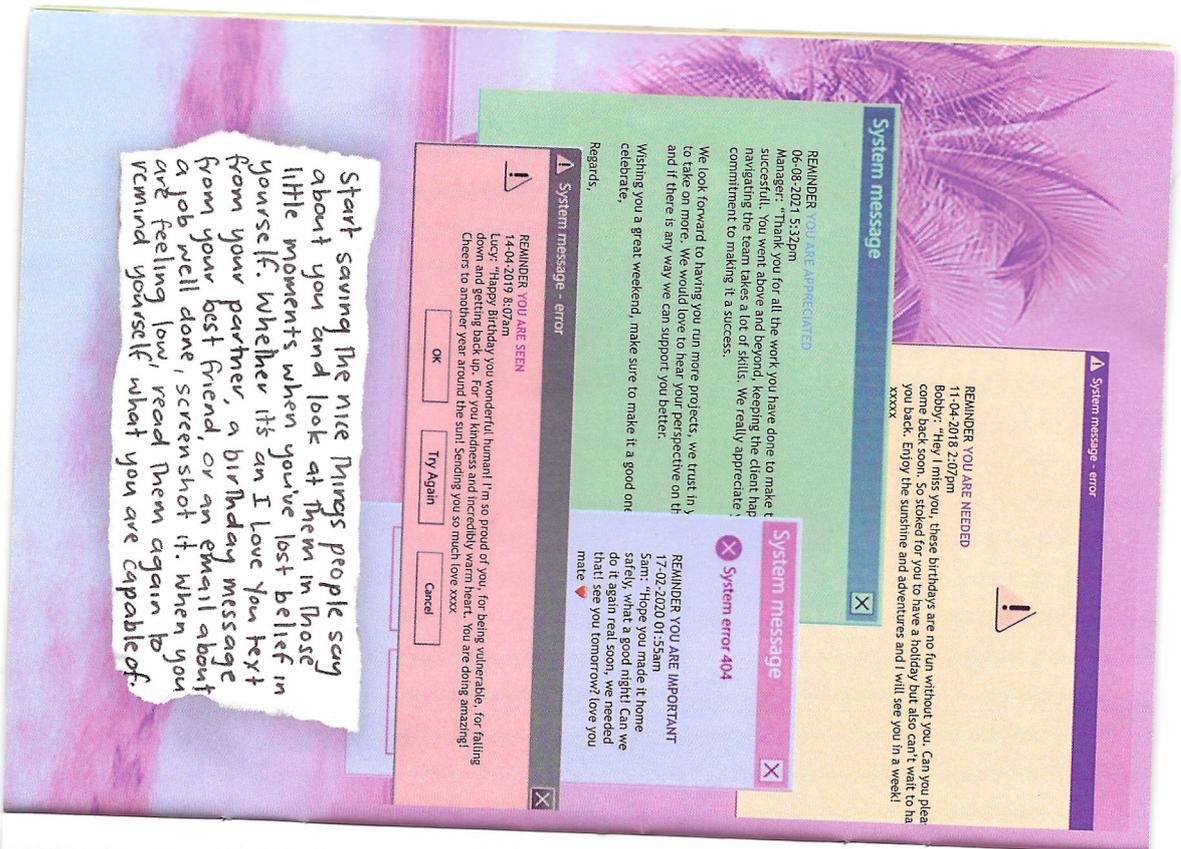
Reach out to a friend.

You are not alone.

Check in with your body.

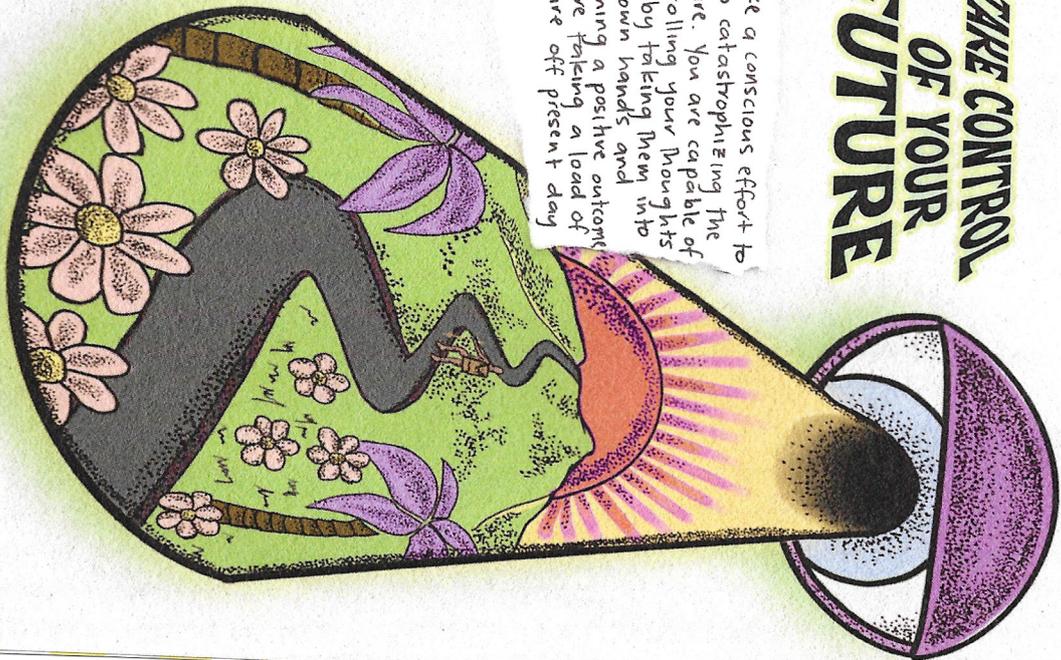
Hang someone.

Visit mentalhealth.org.nz



TAKE CONTROL OF YOUR FUTURE

Make a conscious effort to stop catastrophizing the future. You are capable of controlling your thoughts and by taking them into your own hands and imagining a positive outcome you are taking a load of pressure off present day you!



MY THOUGHTS...

THE ARTISTS

Ayeesha Genos is a multimedia artist with a passion for pottery and collage. You can find her work at Everyone's Store Raglan, and follow her @meet_alice.

Ariel Hughes is a graphic designer who was born in Raglan but now lives in Wellington. She advocates for safe and healthy behaviour at festivals with her project, Don't Be A Festvillain. You can follow her @arhughes and @dontbeafestvillain.

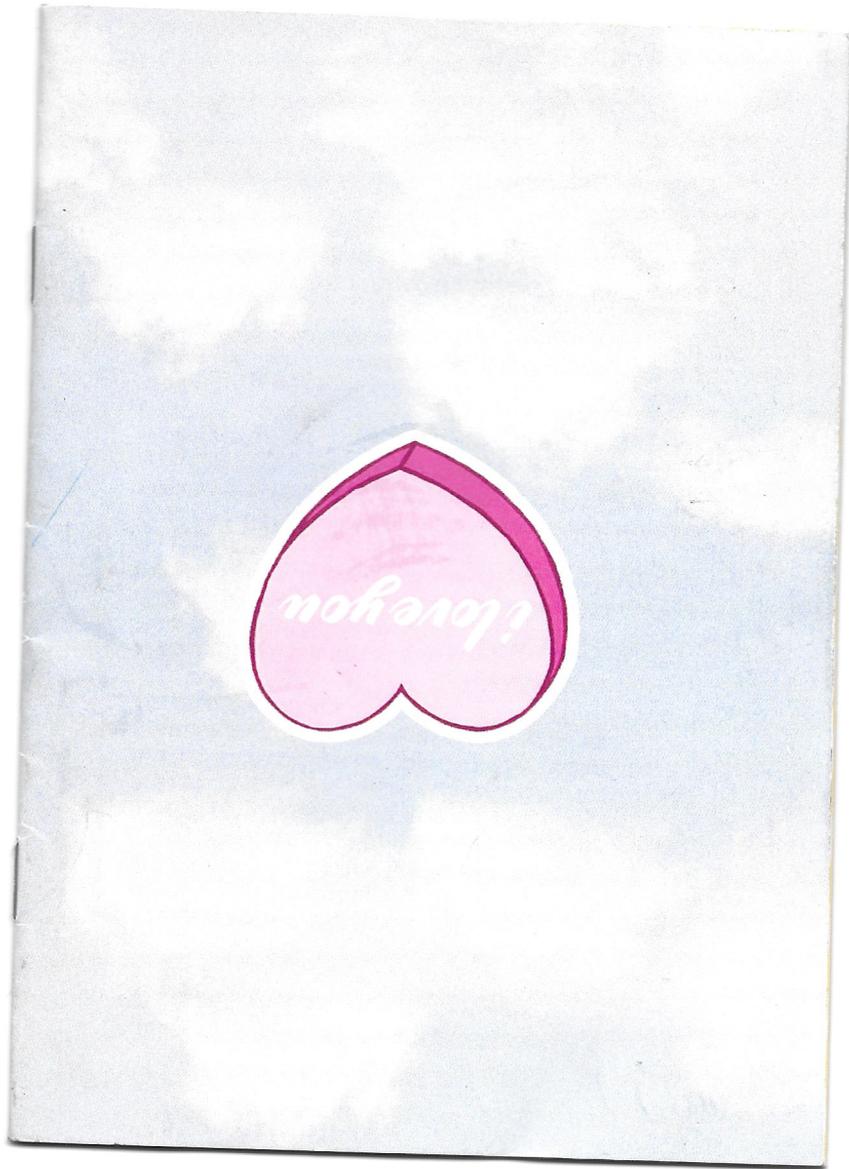
Fleur Rubingh is a mixed media artist originally from the Netherlands who now resides in Ruarupuke. Her work is on display at Everyone's Store Raglan and you can follow her @studioo.nz or on her website studioo.nz.

Lucy Galbraith is an experimental artist with work displayed at Workshop Brewing as well as collaborations with West Coast Stoneware. You can follow her @duckduck.loose.

Molly McCabe is a photographer and artist who runs Honey Studios, a boutique creative service in Raglan. You can follow her @honeystudios__.

Ruby Gibbs is the author of My Mental Health Toolbox. She has a degree in Psychology and hopes this project starts mental health conversations in our community.

You can follow us @mymentalhealthtoolbox



COMMUNITY BOARD/COMMITTEE FUNDING APPLICATION FORM

Important notes for applicant:

- Prior to submitting your application, please contact the Chair/Funding Representative, to discuss your application requirements and confirm that your application meets the eligibility criteria
- Application form must be completed in full and can be emailed to the Chair/Funding Representative
- All parts of the application need to be completed and all supporting information supplied

Huntly	<input type="checkbox"/>	Meremere	<input type="checkbox"/>	Ngaruawahia	<input type="checkbox"/>
Onewhero-Tuakau	<input type="checkbox"/>	Raglan	<input checked="" type="checkbox"/>	Taupiri	<input type="checkbox"/>
Te Kauwhata	<input type="checkbox"/>				

Section 1 – Your Details:

Name of your organisation and contact person

My Mental Health Toolbox - Ruby Gibbs

What is your organisation's purpose/background (who are you? what do you do?)

Mental Health community resource

Phone number/s: 0221328832

Email/address: rubymgibbs@gmail.com

Section 2 – Your event / project

What is your event / project, including date and location? (please describe in full the project details)

An A6 booklet with tips to maintain healthy state of mind. To be used as a community resource to start conversations about mental health

How will the wider community benefit from this event/project?

A tool for everyone - mental health

Are you GST registered?

No Yes

GST Number

/ /

PLEASE NOTE: The following documentation MUST be supplied with your application:

- Include copies of written quotes and any other additional information that may assist the board/committee to make an informed decision on your application
- How much your event/project will cost
- How much you are seeking from the Waikato District Council
- How much you are seeking from other providers
- Details of other funding and donated materials/resources being sourced
- **IMPORTANT: Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)**

Section 3 – Project/Event Costs & Details

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the total cost of your project/event	\$ 2,500	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
Total A	\$	\$

Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Booklet printing x2000	\$ 2500	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from WDC	Total B	\$
	\$ 2500	\$

Has / will funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

Catholic Womens League	\$ 1500	\$
(print run of 1000) (Te Awamutu)	\$	\$
This run will mainly be in Waipa District	\$	\$
	\$	\$
Total Funds being sought from other funders	Total C	\$
	\$ 1500	\$

Describe any donated material / resources provided for the event/project:

Artwork provided by local artists no charge

I certify that the funding information provided in this application is correct.

Name: RUBY GIBBS Date: 22/04/22

Position in Organisation: Founder

Signature: [Signature] Date: 22/04/22

To	Policy and Regulatory Committee
Report title	May Update on Policy and Bylaw Review Programme

1. Purpose of the report

Te Take moo te puurongo

To update the Policy and Regulatory Committee on progress made on the Policy and Bylaw Review Programme since the previous report in March 2022.

2. Executive summary

Whakaraapopototanga matua

Staff have worked on updating several bylaws and policies since March 2022 including the Dog Control Bylaw and Policy, Livestock Movement Bylaw, Speed Limits Bylaw and the Local Alcohol Policy.

Reviews of the Public Places, Reserves and Beaches, Cemeteries, and Trade Waste and Wastewater bylaws have commenced.

3. Staff recommendations

Tuutohu-aa-kaimahi

That the Policy and Regulatory Committee receives the May Update on Policy and Bylaw Review Programme report.

4. Discussion

Matapaki

Progress made

Policies and bylaws are key decision-making and regulatory monitoring documents. They need to be kept up to date so any decision or enforcement action using the bylaw or policy that is taken by Council is appropriate and consistent.

The following bylaws and policies have had work carried out on them since March 2022:

Document	Update
Bylaws	
Dog Control Bylaw and Dog Control Policy	Council adopted the bylaw and policy on 11 April 2022.
Speed Limits Bylaw	Hearing and deliberations have been held in February and March respectively. The bylaw is scheduled to be adopted at the May Council meeting.
Livestock Movement Bylaw and related policies	Hearings and deliberations on the bylaw and related policies took place on 4 April 2022. The bylaw and policies are due to be adopted at June Policy and Regulatory Committee meeting.
Trade Waste and Wastewater Bylaw	The review of the Trade Waste and Wastewater Bylaw has commenced. A workshop is planned for 3 May.
Public Places Bylaw	A review of the Public Places Bylaw is in the very early stages. This will be reviewed alongside the Reserves and Beaches Bylaw.
Reserves and Beaches Bylaw	A review of the Reserves and Beaches Bylaw is in the very early stages. This will be reviewed alongside the Public Places Bylaw.
Cemeteries Bylaw	A review of the Cemeteries Bylaw is in the very early stages.
Policies	
Appointments to Community Boards and Other Committees Policy 2013	This policy has been reviewed and will be presented to the May Policy and Regulatory Committee.
Conferences and Seminars Policy 2013 – Attendance and Payment of Expenses (Including Local Government NZ Conferences)	This policy has been reviewed and will be presented to the May Policy and Regulatory Committee.
District Tree Policy	This policy review is in its early stages.
Easements Policy	This policy review is in its early stages.
Grass Verge Policy 2016	A light review of this policy has recently commenced. A workshop on this policy will take place in May or June.
Local Alcohol Policy 2016	A second workshop took place on 11 April 2022 where the draft policy was presented. A third workshop is scheduled for 9 May.
Plaques, Memorials and Monuments Policy 2016	A light review of this policy has recently commenced. A workshop on this policy will take place in May or June.
Reimbursements for Elected Members Policy 2017	This policy has been reviewed and will be presented to the May Policy and Regulatory Committee.
Road Closures for Motor Sport Events Policy 2012	A light review of this policy has recently commenced.

Further details on the bylaw and policy review programme are provided in the attachments to this report.

The review timings noted in the attachments are an estimate only. If the Committee would like to see the review of a policy or bylaw fast-tracked, then direction for staff is requested so that other reviews can be re-prioritised or delayed. This is to ensure resourcing in the Corporate Planning team, as well as from subject matter experts is allocated to meet any re-prioritisation.

Policies

Council has several policies that relate to a broad range of acts. These policies cover a variety of activities and while some are on legislated review cycles, policies not required by legislation are intended to be reviewed every three to five years or as required. Policies that are required by legislation are given higher priority than those that are not.

Bylaws

Under section 156 of the Local Government Act 2002 (LGA), bylaws must be reviewed five years after they are made and every 10 years thereafter. The LGA allows bylaws to remain in force for two years after their review period (i.e. years six and seven after the first review and years 11 and 12 thereafter).

Review Process

The process of review often starts with discussion in a Council workshop to identify any issues or improvements related to the policy or bylaw. Once these have been discussed and considered by Council, staff will work through these and produce a report seeking consultation approval from the Policy and Regulatory Committee.

Consultation then occurs, as appropriate, under s.82 or s.83 of the LGA. The results of the consultation are presented to the Committee who can request further changes or corrections to the policy or bylaw in response to submissions. The Committee may recommend that Council formally adopts the policy or bylaw. The adopted policy or bylaw is publicly notified and the review is complete. The whole process can take anywhere from eight to 18 months depending on the complexities of the document and related issues.

A review may be triggered by a legislated review period or change in legislation, a political driver or an issue having been identified that requires an amendment.

5. Attachments **Ngaa taapirihanga**

Attachment 1 – Register of bylaws

Attachment 2 – Register of policies

Date:	6 April 2022
Report Author:	Melissa Russo, Corporate Planning Team Leader Anthea Sayer, Policy Advisor
Authorised by:	Clive Morgan General Manager Community Growth

Bylaw Review programme

Bylaw	Status	Priority	Full Review Date	Bylaw Revoked (full review + 2 years)	P&R to approve draft for consultation	Consultation	P&R to recommend adoption	Progress made at April 2022	Comments
Livestock Movement Bylaw	New	1	N/A	N/A	July 2021	October 2021	May 2022	A hearing and deliberations were held on 4 April. Staff are making the changes as discussed and the Bylaw will be presented to the Policy and Regulatory Committee on 3 May and Council are scheduled to adopt on 23 May.	The Livestock Movement Policy and the Stock Underpass Policy is also reviewed concurrently with the bylaw.
Speed Limit Bylaw	Expired	2	2016	2018	September 2021	December 2021	May 2022	The Bylaw will be presented to the Policy and Regulatory Committee on 3 May and to Council on 22 May for adoption.	Section 6 of the Land Transport (Speed Limits Validation and Other Matters) Act 2015 validates the Speed Limits Bylaw i.e., this bylaw can expire but cannot lapse
Public Places Bylaw	2 year grace period	3	2021	2023	TBC			Initial discussions have been held to commence this bylaw review.	Will likely be reviewed alongside the Reserves and Beaches Bylaw. Staff anticipate anti-social driving provisions will be addressed through this bylaw review.
Reserves and Beaches Bylaw	2 year grace period	4	2021	2023	TBC			Initial discussions have been held to commence this bylaw review.	Will likely be reviewed alongside the Public Places Bylaw.
Cemeteries Bylaw	2 year grace period	5	2021	2023	TBC			A workshop is planned for June to seek initial feedback from Council.	
Trade Waste and Wastewater Bylaw	2 year grace period	6	2021	2023	TBC			Workshops have been scheduled for May and July to have initial discussions with Council on this bylaw review.	
Freedom Camping Bylaw	2 year grace period	7	2021	2023					Work has not yet started on this bylaw review. Awaiting direction following MBIE's consultation regarding 'Supporting Sustainable Freedom Camping Aotearoa New Zealand.'
Keeping of Animals Bylaw	Current	8	2031	2033					
Water Supply Bylaw	Current	9	2031	2033					
Waste Management and Minimisation Bylaw	New	10	N/A	N/A	February 2022	February 2022	April 2022	With the Government Draft Waste Reduction Plan out for consultation, the development of the Waste Management and Minimisation Bylaw has been put on hold.	Developing a bylaw is one of the action points included in the Waste Management and Minimisation Plan.
Alcohol Control Bylaw	Current	11	2025	2027					
Stormwater Bylaw	Current	12	2026	2028					
Dog Control Bylaw	2 year grace period	13	2027	2029	October 2021	December 2021	March 2022	The Dog Control Bylaw was adopted by Council at their meeting on 11 April 2022.	Dog Control Policy must be reviewed at the same time (s.10AA Dog Control Act).

Register of Policies
Updated: 12 April 2022

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Overdue for review															
Policy is current															
Ready to be revoked															
Will be revoked															
Under review															
Appointments to Community Boards and Other Committees Policy	WDC	Operations	Tony Whittaker (Chief Operating Officer)	Oct 2013	Oct 2016	No	Local Government Act 2002 Local Electoral Act 2001		UNDER REVIEW	Reviewed policy will be brought to the May Policy and Regulatory Committee.					
Cellular Network Site Policy	FDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Jan 2008	Jan 2011	No	N/A	All property related policies are under review and will form part of a new general property management policy. Due to competing priorities, the review won't be completed until later this year.	UNDER REVIEW						
Conferences and Seminars Policy – Attendance and Payment of Expenses (Including Local Government NZ Conferences)	WDC	Operations	Tony Whittaker (Chief Operating Officer)	Sept 2013	Sept 2016	No	N/A		UNDER REVIEW	Reviewed policy will be brought to the May Policy and Regulatory Committee.					
District Tree Policy	WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Apr 2015	Apr 2018	Yes	N/A		UNDER REVIEW	Review has commenced.					

Register of Policies

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					WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Dec 2014	Dec 2017	Yes	N/A		UNDER REVIEW	Review has commenced.
					WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Sep 2016	Oct 2019	Yes	N/A		UNDER REVIEW	Review commenced in April. Workshop will be scheduled for May or June.
					WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Jan 2010	Jan 2013	No	N/A	All property related policies are under review and will form part of a new general property management policy. Due to competing priorities, the review won't be completed until later this year.	UNDER REVIEW	
					WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Jan 2010	Jan 2013	No	N/A	All property related policies are under review and will form part of a new general property management policy. Due to competing priorities, the review won't be completed until later	UNDER REVIEW	

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Overdue for review															
Policy is current															
Ready to be revoked															
Will be revoked															
Under review															
	WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Sep 2016	Sep 2019	Yes	N/A		UNDER REVIEW	Review commenced in April. Workshop will be scheduled for May or June.					
	WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Jan 2010	Jan 2013	No	N/A	All property related policies are under review and will form part of a new general property management policy. Due to competing priorities, the review won't be completed until later this year.	UNDER REVIEW						
	WDC	Operations	Alison Diaz (Chief Finance Officer)	Aug 2017	Aug 2020	No	N/A		UNDER REVIEW	Revised policy will be brought to the May Policy and Regulatory Committee.					
	WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Mar 2012	Mar 2015	Yes	N/A		UNDER REVIEW	The review of this policy has commenced. A revised policy will be presented to June Policy and Regulatory Committee.					

Register of Policies

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	Policy is current										
	Ready to be revoked										
	Will be revoked										
	Under review										
Road Naming Policy		WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Mar 2016	Oct 2018	Yes	N/A	Review has been delayed due to resourcing issues.	UNDER REVIEW	
Stock Underpass Policy		WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Dec 2006	Dec 2009	No	N/A	Being reviewed alongside the Livestock Movement Bylaw.	UNDER REVIEW	Hearings and deliberations took place in April. This policy will be superseded by the new bylaw/policy and will be revoked at the June Policy and Regulatory Committee meeting.
Stock Underpasses – Financial Assistance Policy		FDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Jan 2002	Jan 2005	No	N/A	Being reviewed alongside the Livestock Movement Bylaw	UNDER REVIEW	Hearings and deliberations took place in April. The policy will be superseded by the new bylaw/policy and will be revoked at the June Policy and Regulatory Committee meeting.
Street Lighting and Other Security/Amenity Lighting Policy		FDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Jan 1997	Jan 2000	No	N/A	Currently determining if this policy can be revoked.	UNDER REVIEW	
Te Reo Maaori Policy		WDC	Operations	Tony Whittaker (Chief	Apr 2016	Apr 2019	No	N/A		UNDER REVIEW	A paper was presented to the April JMA co-governance meeting to

Register of Policies

Updated: 12 April 2022

Overdue for review	Council (WDC/FDC)	Group	Policy Owner	Date approved	Next review date	On website	Required under Statute? If so, which act?	Comments	Status	Update since last Committee meeting?
Policy is current			Operating Officer)							seek Waikato-Tainui agreement and support on the draft policy. Will be presented again to the October meeting.
Ready to be revoked	WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Jan 2009	Jan 2012	No	N/A	Review has been delayed due to resourcing issues.	UNDER REVIEW	
Will be revoked	WDC	Operations	Chief Executive Group	Feb 2014	Feb 2017	Yes	N/A		REVIEW	
Under review	WDC	Community Growth	Clive Morgan (General Manager Community Growth)	Jan 2009	Jan 2011	No	N/A		REVIEW	
	WDC	Community Growth	Clive Morgan (General Manager Community Growth)	Apr 2014	Apr 2017	Yes	N/A		REVIEW	It is anticipated that the Heritage Strategy review will be complete by the end of the Triennium, after which work on the policy can begin.

Register of Policies

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Policy is current										
Ready to be revoked										
Will be revoked										
Under review										
Lump Sum Payment Policy (Rates)	WDC	Operations	Alison Diaz (Chief Finance Officer)	Jan 2004	Jan 2007	No	N/A	Review will take place this year.	REVIEW	
Relocatable Home Parks and Camping Grounds Policy	FDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Jan 2009	Jan 2012	No	N/A	Review will begin this year.	REVIEW	
Sponsorship of, and Advertising On, Council Properties and Assets Policy	WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Jan 2002	Jan 2005	No	N/A		REVIEW	
Te Kaupapa Here o Ngaa Tohu Reorua - Bilingual Signage Policy	WDC	Operations	Tony Whittaker (Chief Operating Officer)	May 2017	May 2020	Yes	N/A		REVIEW	
Climate Response and Resilience Policy	WDC	Community Growth	Clive Morgan (General Manager Community Growth)	Dec 2021	Dec 2022	Yes	N/A		CURRENT	
Code of Conduct	WDC	Operations	Tony Whittaker (Chief Operating	Dec 2019	Dec 2022	Yes	Local Government Act 2002	Will be reviewed after the October 2022 local body election.	CURRENT	

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	Policy is current										
	Ready to be revoked										
	Will be revoked										
	Under review										
				Officer)							
Community Board Charter		WDC	Operations	Tony Whittaker (Chief Operating Officer)	Mid - 2019	Mid- 2022	Yes	N/A	Will be reviewed in 2022.	CURRENT	
Conflict of Interest Policy		WDC	Operations	Tony Whittaker (Chief Operating Officer)	May 2019	May 2022	Yes		Will be reviewed in 2022.	CURRENT	
Dangerous and Insanitary Buildings Policy		WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Sep 2018	Sep 2023	Yes	Building Act 2004		CURRENT	
Development Contributions Policy		WDC	Community Growth	Clive Morgan (General Manager Community Growth)	Jun 2021	Jun 2024	Yes	Local Government Act 2002		CURRENT	
Development Contributions - Remissions for Subsidiary or Second Dwelling for Dependents Only		WDC	Community Growth	Clive Morgan (General Manager Community Growth)	Jan 2007	N/A	Yes	Local Government Act 2002		CURRENT	

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Overdue for review															
Policy is current															
Ready to be revoked															
Will be revoked															
Under review															
Sensitive Expenditure Policy	WDC	Operations	Alison Diaz (Chief Finance Officer)	April 2022	April 2025	Yes	N/A		CURRENT	Council adopted the revised policy on 11 April 2022.					
Development or Financial Contributions	WDC	Community Growth	Clive Morgan (General Manager Community Growth)	Jan 2009	N/A	Yes	Local Government Act 2002		CURRENT						
Dog Control Policy	WDC	Customer Support	Sue O'Gorman (Customer Support General Manager)	April 2022	With the Dog Control Bylaw	Yes	Dog Control Act 1996		CURRENT	Adopted by Council on 11 April.					
Easter Trading Policy	WDC	Customer Support	Sue O'Gorman (Customer Support General Manager)	Feb 2022	Feb 2027	Yes	Shop Trading Hours Act 1990		CURRENT						
Fraud Prevention Policy	WDC	Operations	Alison Diaz (Chief Finance Officer)	Jul 2021	Jul 2024	Yes	N/A		CURRENT						
Gambling Venues Policy	WDC	Customer Support	Sue O'Gorman (Customer Support General Manager)	Dec 2021	Dec 2024	Yes	Gambling Act 2003 Racing Act 2003		CURRENT						

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Policy is current			Manager)							
Ready to be revoked	WDC	Watercare	Ian Cathcart (Special Infrastructure Projects Manager)	Nov 2021	Nov 2024	No	N/A		CURRENT	
Will be revoked	WDC	Customer Support	Sue O'Gorman (Customer Support General Manager)	Oct 2019	Oct 2024	Yes	N/A		CURRENT	
Under review	WDC	Operations	Tony Whittaker (Chief Operating Officer)	Mid- 2019	Mid - 2022	Yes	N/A	Will be reviewed in 2022.	CURRENT	
	WDC	Community Growth	Clive Morgan (General Manager Community Growth)	Mar 2021	Mar 2024	Yes	N/A		CURRENT	
	WDC	Customer Support	Sue O'Gorman (Customer Support General Manager)	Jul 2019	Jul 2024	Yes	Psychoactive Substances Act 2013		CURRENT	

Register of Policies
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<div style="display: flex; flex-direction: column; align-items: center;"> <div style="width: 15px; height: 15px; background-color: #f8d7da; margin-bottom: 2px;"></div> <div style="width: 15px; height: 15px; background-color: #d4edda; margin-bottom: 2px;"></div> <div style="width: 15px; height: 15px; background-color: #fff3cd; margin-bottom: 2px;"></div> <div style="width: 15px; height: 15px; background-color: #fff3cd; margin-bottom: 2px;"></div> <div style="width: 15px; height: 15px; background-color: #fff3cd;"></div> </div>	Council (WDC/FDC)	Group	Policy Owner	Date approved	Next review date	On website	Required under Statute? If so, which act?	Comments	Status	Update since last Committee meeting?
Overdue for review										
Policy is current										
Ready to be revoked										
Will be revoked										
Under review										
Rates Remission and Postponement Policy	WDC	Operations	Alison Diaz (Chief Finance Officer)	Jun 2021	June 2024	Part of LTP	N/A		CURRENT	
Remission or Postponement of Rates on Māori Freehold Land Policy	WDC	Operations	Alison Diaz (Chief Finance Officer)	Jun 2021	June 2024	Part of LTP	Local Government Act 2002		CURRENT	
Risk Management Policy	WDC	Operations	Katja Jenkins (Risk Advisor)	Aug 2021	Aug 2026	Yes	N/A		CURRENT	
Significance and Engagement Policy	WDC	Community Growth	Clive Morgan (General Manager Community Growth)	Dec 2020	Dec 2023	Yes	Local Government Act 2002		CURRENT	
Standing Orders	WDC	Operations	Tony Whittaker (Chief Operating Officer)	Sept 2018	Sept 2022	Yes	Local Government Act 2002	Will be reviewed after the October 2022 local body elections.	CURRENT	
Strategic Land Acquisition and Disposal Policy	WDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Oct 2019	Oct 2024	Yes	N/A		CURRENT	

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Policy is current										
Ready to be revoked										
Will be revoked										
Under review										
Te Kauwhata Community Committee Charter	WDC	Operations	Tony Whittaker (Chief Operating Officer)	Mid- 2019	Mid - 2022	Yes	N/A	Will be reviewed in 2022.	CURRENT	
Treasury Risk Management Policy (including Liability and Investment Policies)	WDC	Operations	Alison Diaz (Chief Finance Officer)	April 2022	April 2025	Yes	N/A		CURRENT	Council adopted the revised policy on 11 April 2022.
Water Leak Remission Policy	WDC	Service Delivery	Ian Cathcart (Special Infrastructure Projects Manager)	Sept 2021	Sept 2024	Yes	N/A		CURRENT	
Control of Business Advertising Signs/Displays in Public Places Policy	FDC	Customer Support	Sue O'Gorman (Customer Support General Manager)	Jan 1998	Jan 2002	No	N/A		REVOKE	This policy can be revoked as it is covered by the Public Places Bylaw. Will be revoked at June Policy and Regulatory Committee.
District Minor Improvement Programme Policy	WDC	Operations	Clive Morgan (General Manager Community Growth)	Jan 2011	Jan 2014	No	N/A		REVOKE	This policy can be revoked as this funding has been transferred to the Community Aspirations and Blueprints budget. Will be revoked at June Policy and Regulatory Committee.

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Overdue for review															
Policy is current															
Ready to be revoked															
Will be revoked															
Under review															
Vehicle Crossings Policy	FDC	Service Delivery	Roger MacCulloch (General Manager Service Delivery)	Jan 1997	Jan 2000		N/A	Will be revoked and combined with WDC's Vehicle Entrance Policy.	WILL BE REVOKED						

To	Raglan Community Board
Report title	Raglan - Works, Actions & Issues Report: Status of Items April 2022

1. Purpose of the report **Te Take moo te puurongo**

The purpose of this report is to update the Raglan Community Board on actions and issues arising from the previous meeting and works underway in April.

2. Staff recommendations **Tuutohu-aa-kaimahi**

THAT the Raglan Community Board Works, Actions & Issues Report: Status of Items for April 2022 be received.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – Raglan Community Board Actions & Issues Register – April 2022

Attachment 2 – Wi Neera Walkway Seawall - Feasibility Study

Date:	4 May 2022
Report Author:	Karen Bredesen, PA to the General Manager Service Delivery
Authorised by:	Alison Diaz, Chief Financial Officer

ISSUE	Area	Action	Comments
	Trevor/Paul	February 2022: Staff to move on with the Manu Bay Breakwater issue and schedule the public meeting as soon as possible.	<p>SEPTEMBER 2021: A third workshop is being organised. Suggested dates were to be sent out to Forum members to confirm availability when the Covid Alert Level 4 restrictions occurred. Re-assessing the possible dates, probably late October. Tim Clarke from Collaborative Solutions will contact Forum members soon with date options.</p> <p>OCTOBER 2021: Tim Clarke has been contacting each stakeholder group to set up 1:1 meetings to discuss the upcoming workshop first-hand. With the current, hopefully short term Covid Alert Level 3 again extending over most of the district, the 1:1 meetings and the workshop date options may need to be revisited again. We will need to assess what amended restrictions to the alert levels in the near future will mean for the workshop.</p> <p>DECEMBER 2021: Staff are making arrangements for Forum Workshop #3 in the New Year. Tim Clarke of Collaborative Solutions will make contact with each stakeholder group prior to the Workshop.</p> <p>FEBRUARY 2022: With the change to Covid-19 Red traffic light level and the meeting requirements we would need to meet for that level, and the apparent start of the Omicron wave and associated risks a February workshop would entail to participants, the forum workshop has again been postponed. We will review the situation at the end of February and report.</p> <p>MARCH 2022: Due to the growing Covid-19 Omicron wave it is still considered not suitable to have a face-to-face meeting.</p> <p>A digital Zoom meeting is now being arranged by Tim Clarke, with proposed meeting dates being:</p>

ISSUE	Area	Action	Comments
			<ul style="list-style-type: none"> • 1pm on Monday 28 March 2022 (preferred); or • 9am on Wednesday 30 March 2022. <p>Tim will be in contact with each of the representatives of the stakeholder groups. The purpose of Tim's contact will be to hold a detailed conversation to ensure he is up to date with the group's perspective, and preparation for the meeting process.</p> <p>May 2022: Having difficulty finding a date suitable for all key stakeholders, and having to put forward new date options to all, and now with the omicron wave numbers dropping and the shift to the Orange traffic light setting, a face to face meeting is appropriate. Tim will propose new meeting dates, this time for a workshop in Raglan. Tim will be in contact with each of the representatives of the stakeholder groups.</p>
Civil Defence and Raglan Community Response Plan	Civil Defence Emergency Management	<p>FEBRUARY 2021: Waikato District Council Civil Defence Emergency Management Coordinator requested to attend the Board's next meeting to discuss the Civil Defence and Raglan Community Response Plan.</p> <p>MARCH 2021: Mr Bains, Mr MacLeod and Cr Thomson to progress the update of the Raglan Civil Defence Plan and collaborate with the Community Resilience Coordinator to facilitate the first Civil Defence workshop on Wednesday 7th April at 1pm.</p> <p>MARCH 2021: Community Resilience Coordinator to provide a Civil Defence Plan update at the next Community Board meeting.</p>	<p>MARCH 2021: Council's Community Resilience Coordinator will be in attendance at the March Community Board meeting.</p> <p>MAY 2021: Council's Community Resilience Coordinator scheduled a meeting to work on Community Response Plan with Raglan Community Board reps on 7 April. Due to last minute</p>

ISSUE	Area	Action	Comments
	Cr Thomson, Mrs Parson, Ms Binnersley	FEBRUARY 2022: Cr Thomson, Mrs Parson, and Ms Binnersley to meet and develop plan	<p>commitments, the reps were unable to attend. To date, further attempts to reschedule have not been successful. The coordinator requests that RCB advise when they would like this work to take place and for reps to advise a date for meeting to progress plan review. Note: Council's Coordinator is unavailable 4 to 31 May, due to leave and prior commitments, so this work is unlikely to be completed before end of June.</p> <p>SEPTEMBER 2021: Council's Emergency Management team are actively working with Cr. Thomson on progressing the Community Response Plan. A meeting is scheduled between the Emergency Management Team, Cr. Thomson, and the Community Board Chair to review progress and make further updates on 23 September (was scheduled for August, however, was postponed due to L4/3 COVID).</p> <p>OCTOBER 2021: Meeting held between Council's Emergency Management team, Community Board Chair and Cr Thomson. Agreement on approach currently being taken.</p> <p>Workshops to be held with emergency services to progress specific actions and scenarios. This work is likely to be delayed due to the recent COVID-19 restrictions in the Waikato, which will require the attention of the Community Board members and Council's Emergency Management Team. Anticipate that the plan could be ready to present to the Community Board in November/December.</p> <p>MAY 2022: Cr Thomson to provide an update.</p>

ISSUE	Area	Action	Comments
		for discussion with local emergency management providers.	
Wastewater discharge issue, three waters reform and wastewater consent	Waters	Waters Team to attend the next meeting to discuss the issues with the wastewater discharges issue, three waters reform and wastewater consent.	MAY 2022: Stephen Howard from Watercare has been invited to the RCB 4 May 2022 meeting to discuss issues with wastewater consent and discharge. Keith Martin from WDC will be in attendance to update the Board on the three waters reform.
Feasibility Study – Wi Neera Walkway	Cory Cullen	Staff to provide the feasibility study for the Wi Neera Walkway and attend the next meeting.	MAY 2022: Feasibility Study attached to this report.
Orca Crossing Safety Improvements	Gareth Bellamy	The Senior Transportation Engineer, Ms Parson, Mr Amoore and Mr Rayner to further discuss safety improvements at the Orca Crossing.	MAY 2022: Community Board members to organise a meeting.

Please note that the following issues have been removed or are under a new heading:

- Government/Bayview Road Issue has moved the Quarterly Roading report
- Blueprints resolved and ongoing.
- Wastewater still in Works and Issues under a new heading with 3 waters and wastewater consent.

RAGLAN WORKS (as at 14 April 2022)

Papahua Walkway – Stage 2

The Papahua walkway and camp entranceway upgrade is complete.



Papahua Walkway is complete.

Wi Neera Walkway

Tonkin & Taylor continue to develop the design.

Manu Bay Breakwater

A meeting in Raglan is being organised by Tim Clarke of Collaborative Solutions in June.

Tim will be in contact with each of the representatives of the stakeholder groups.

Raglan Wharf Structural Repairs, Pontoons and Walkways

The Request for Tender (RFT) document is currently with the shortlisted Contractors for tendering.

Waikato District Council
Private Bag 544
Ngaruawahia
3742

Dear Cory Cullen

Wi Neera Walkway Seawall Stage 1: Condition Assessment

In accordance with our Instructions for Service (PSP000310), we are pleased to provide this condition assessment of the Wi Neera walkway seawall for the Waikato District Council (WDC) as our client.

1 Introduction

The Wi Neera walkway is a coastal walkway in Raglan. The walkway is supported by a rock seawall. WDC have previously identified that the seawall is in a deteriorated condition, and have engaged Tonkin & Taylor Ltd (T+T) to undertake the following work in two stages as follows:

- Stage 1: Condition Assessment of the seawall including collation of background information, site inspection and reporting
- Stage 2: Identify options for seawall renewal or repair for long term support of the walkway.

This report details Stage 1 of the works. Note this report supersedes the previous versions issued on 26 November and 10 December 2021.

1.1 Location

The Wi Neera walkway extends from the old Coastguard boat ramp at the end of Wi Neera Street, to the Bow Street Jetty at the end of Bow Street, Raglan. It is benched into a steep bank on the eastern side of the Oporoto River arm of the Raglan Harbour. The walkway is supported by a rock seawall. The walkway provides access to the Raglan footbridge that spans between the town centre and Papahua Reserve.

See Appendix A for the Location Plan.

2 Desktop findings

2.1 Drawings and design or construction information

WDC have advised that they do not have any drawings or records of the seawall on file. The Raglan Library was also contacted to acquire information, however no assistance was provided.

According to the Raglan Township Site Land Status Report¹ of 2015, the Wi Neera walkway is part of an area that was originally Māori land which was conveyed to the Crown. The Crown vested in trust the land to the Raglan Township for an endowment for wharf and harbour purposes in 1873. After the Raglan Harbour Board became defunct, the assets were taken over by the WDC².

A historical image on the national library records³ indicates a footbridge and stone wall was present at this location as early as 1929.

2.2 Geology

The published geology⁴ of the area indicates that the site is underlain by terrace deposits of the Tauranga Group Sediments. The terrace deposits are described as sand, silt and gravel forming terraces 2 to 3 m above sea level. A site walkover confirms the published geological information with the terraces forming near vertical faces on the slopes above the walkway.

The pathway itself appears to be founded on a bench cut into Tauranga Group Sediments. Where parts of the seawall have failed downslope of the pathway, the Tauranga Group terrace deposits can be seen.

2.3 Archeological and heritage sites

Through ArchSite⁵, archaeological site R14/341 was identified adjacent to the walkway. This site is reported to be the location of a fortified courthouse/block house built by Raglan settlers in 1863 and is situated near the walkway, at 5 Wi Neera Street. The authority included in the footbridge package (see section 2.5) notes this site is located at the adjacent lot at 1 Wi Neera Street and the site potentially spans both properties.

As referenced in the Waikato District Plan Review Built Heritage Assessment Appendix⁶, two sites with heritage value near the Wi Neera walkway are identified:

- The First Raglan Wharf/Old Raglan Wharf is at the foreshore near the intersection of Bow Street and Cliff Street. This wharf is adjoining the seawall, and any works undertaken on the seawall will need to consider the heritage value of this site.
- The Wallis Centennial Memorial is located on Bow Street.

An archaeologist should be consulted prior to proceeding with any works to the walkway and/or seawall or on neighbouring sites.

2.4 Services

Waikato Oneview⁷ was reviewed, and the following WDC asset was identified within the walkway above the seawall:

- 125 mm diameter PE water supply main connecting to a 100 mm diameter AC water supply main.

¹ Waikato District Council (2015). Raglan Township Site Land Status Report

² Lifestyle Research Ltd (January 2015). Raglan Township Site Lifestyle Research Land Status Report.

³ National Library of New Zealand (accessed November 2021) View of a footbridge over an inlet, with houses on the far side, probably at Raglan.

<https://natlib.govt.nz/records/23203199?search%5Bpath%5D=items&search%5Btext%5D=Raglan+footbridge>

⁴ Waterhouse, B.C., White, P.J. (1994) Geology of the Raglan-Kawhia area. GNS publication

⁵ New Zealand Archaeological Association (accessed November 2021). NZAA Site Number R14/341.

<https://archsite.eaglelegis.co.nz/NZAA/Site/?id=R14/341>

⁶ Waikato District Council (November 2016). WDC District Plan Review – Built Heritage Assessment (Appendix 4 & 5).

⁷ Waikato Local Authority Shared Services (accessed November 2021) Waikato OneView 3 Waters.

<https://oneview.waikatolass.co.nz/>

This asset is located within the walkway from the footbridge north to Bow Street.

A service request was also placed through beforeUdig⁸ and the received service plans reviewed. The following assets were identified within the walkway above the seawall:

- WEL networks cabling associated with the path lighting
- Chorus cables. The plans for these cables were dated and only partly legible. It appeared the cables were in the southern section of the path crossing the harbour at the location of the old bridge. It is unclear whether these cables are still in use.

2.5 Footbridge

A package of design information for the footbridge was provided by WDC. This package included design drawings as well as other information. Key information obtained from this package is listed below:

- The footbridge and associated pathway ramps over the Wi Neera walkway are supported by piles.
- Electricity, communications and a water main are present within the footpath.
- The level of the walkway at the footbridge varies between 2.8 and 2.94 mRL.
- A letter from the New Zealand Historic Places Trust (now Heritage New Zealand) granting authority to construct the footbridge does not mention the potential historical value of the seawall.
- The soils in BH101, conducted on the level bench immediately east of the bank above the walkway are predominantly described as recent alluvium sands and silts to a depth of ~15m and sandstone below this to 18m where the borehole was terminated.

2.6 Coastal Inundation

The Waikato Regional Council Coastal Inundation Tool⁹ was used to assess inundation along the sea wall for different sea level scenarios, as shown in Table 2.1. Future projections were extracted from Coastal Hazards and Climate Change: Guidance for Local Government by the Ministry for the Environment.¹⁰

Based on the inundation maps and footpath levels, cells that are greyed out indicate likely walkway inundation.

Due to sea levels rising and future storms becoming more intense, areas that are inundated only occasionally at present are likely to be inundated more frequently in the future. This increased inundation is likely to accelerate any deterioration of the seawall.

⁸ Beforeudig (accessed November 2021). <https://www.beforeudig.co.nz/nz/home>

⁹ Waikato Regional Council (accessed November 2021). Coastal Inundation Tool. <https://www.waikatoregion.govt.nz/services/regional-services/regional-hazards-and-emergency-management/coastal-hazards/coastal-flooding/coastal-inundation-tool>

¹⁰ Ministry for the Environment (December 2017). Coastal Hazards and Climate Change: Guidance for Local Government.

Table 2.1: Raglan Harbour Sea Level Scenarios

Sea Level Scenario	Sea Level (m)		
	Present day	Future Projected 0.6 m Sea Level Rise	Future Projected 1.4 m Sea Level Rise
MHWS	1.7	2.3	3.1
Max Tide	2.1	2.7	3.5
Lower Storm Tide Range (Estimate)	2.3	2.9	3.7
Upper Storm Tide Range (Estimate)	3.1	3.7	4.5

Note: Grey cells indicate walkway is inundated.

Refer to Figure 1 to Figure 3 in Appendix B: Coastal Inundation and Erosion for examples of inundation at present day sea level scenarios.

2.7 Hazard Areas

The Waikato District Council IntraMaps tool¹¹ was used to assess coastal erosion and inundation at the site and nearby areas. According to this tool, the Wi Neera walkway encapsulates the following hazard areas:

- High risk coastal inundation
- Coastal inundation sensitivity
- High risk coastal erosion
- Coastal erosion sensitivity.

This is illustrated in Figure 4 in Appendix B.

The walkway being within these hazard areas is likely to have consenting implications for any proposed works.

2.8 Barriers and Fall Protection Requirements

Fall protection requirements along the walkway above the seawall were reviewed using the New Zealand Building Code (NZBC). Clause F4 – Safety from Falling of the NZBC outlines the requirements of buildings to reduce the chance of accidental fall. Clause F4.3.1 states that a barrier shall be provided where the sudden change in level associated with a building results in people being able to fall 1 m or more in height.¹²

According to Standards New Zealand: Tracks and Outdoor Visitor Structures, an alternative solution would be to incorporate fall arrest areas of sufficient width to the seawall structure¹³.

¹¹ Waikato District Council (accessed November 2021). Planning maps online. <https://maps.waikatodistrict.govt.nz/intramaps97/?configId=b2549ae1-f643-4ac6-9586-211ba985dd8f&project=Waikato&module=Proposed%20District%20Plan%20-%20Stage%20>

¹² Ministry of Business, Innovation and Employment (2017). Acceptable Solutions and Verification Methods for New Zealand Building Code Clause F4 Safety from Falling.

¹³ Standards New Zealand (2013). New Zealand Handbook: Tracks and Outdoor Visitor Structures. SNZ HB 8630

3 Site Inspection

A site inspection was conducted on 10 November 2021. Chainage intervals were established every 10 m of the 160 m seawall starting from the northern end. Observations were noted at each of these intervals.

The Chainage is marked out on the location plan in Appendix A. Detailed notes for each of the chainage intervals is included in Appendix C.

3.1 Wall observations

The seawall is a grouted rock wall, with the walkway directly above it. It is within the tidal margin and is generally entirely above water at low tide, and partially below water at high tide. Above the approximately 1.2 m wide walkway is an unsupported natural bank with established vegetation. General properties of the wall are listed below:

- Seawall slope height above foreshore – Varies between 2.5 m to 4.6 m (vertical height 1.8 m to 3.5 m).
- Seawall slope – Varies between 40 to 52 degrees.
- Foreshore foundation material –Soft sediments (sand/mud) between approximately chainage 0-45 m and 77-160 m. Hard pan (cemented sands/silts) between chainage 45 m and 77 m.
- Concrete footing – A concrete footing was present in some sections over the soft sediments. The footing was shallow (<300 mm thick) and not continuous. Undermining of the footing of up to 0.5 m was observed at some locations.
- Rock size – The average observable rock size was between 0.5 m to 1.0 m, with some smaller and larger (up to 1.5 m) rock also present.
- Notable cracks and voids - Cracks and voids were present across the entire length of the seawall.
- Loss of grout (given on a rough percentage basis) - Loss of grout was difficult to assess due to the shotcrete and a bituminous compound on the face of the seawall. Average loss of grout was estimated to be 10 %.
- Repairs – Evidence of various historic repairs to replace lost grout across most of the wall, predominantly using a thin layer of bituminous compound, screeded or shotcrete concrete. Smaller diameter riprap placed towards chainage 160 to repair the toe of the revetment.
- No drainage was observed behind the wall.
- Multiple failures were observed, including:
 - Failure including the complete loss of rock and grout over approximately 6m² between chainage 110-120 m
 - Block failure of various lengths of the toe of the wall, notable between chainages 20-30 m and 140-150 m
 - General slumping/settlement of the wall where founded on the soft sediments.
- No fall protection barrier currently exists along the top of the seawall, except for short (~5 m) sections either side of the footbridge.
- The wall and foreshore are jagged and uneven in some locations, presenting a greater risk of injury to those who fall.

Refer to Appendix C: Condition Assessment Data and Appendix D: Condition Assessment Photos for notes of the site inspection.

4 Wall remaining design life

The following remaining design life has been assigned to the seawall for each of the chainage intervals:

- No remaining design life – Wall has effectively failed and is no longer functioning as originally intended.
- <5 years remaining design life – Wall has notable defects and is likely to fail within the next 5 years.
- <25 years remaining design life – Wall has no notable defects and is likely to fail within the next 25 years.

No sections of the wall have been assigned a remaining design life greater than 25 years.

Note:

- The assigned remaining design life is subjective based on visual observations.
- The actual remaining asset life may vary and is dependent on many factors including seismicity, tides, storm surges, wave action and sea levels.

The assigned remaining asset life is summarised in the table below:

Table 4.1: Remaining design life

Remaining design life	Seawall chainages
No remaining design life	110-120, 140-160
<5 years remaining design life	0-30, 90-110, 120-140
<25 years remaining design life	30-90

5 Handrail feasibility for existing wall

As per sections 2.8 and 3, the fall height from the walkway above the wall is greater than 1 m and this does not comply with the NZBC. Feasibility of placing a barrier along the wall is dependent on the ability to found the barrier along the top of the wall/path edge. To construct a barrier along the top of the existing wall, one of the following barrier foundation options would be required to ensure the barrier can support design loads:

- Bolting a baseplate or similar to the top of the wall/path edge. For this option, the top of the wall/path edge needs to be competent enough to support a post being fixed to it. As there are no drawings of the existing wall/path, further physical investigations would be required to determine this.
- Posts set into competent ground behind the wall/below the path. Ground investigations would assist in determining if the ground is competent, and this option is appropriate. The presence of revetment wall rock may also prevent this option being suitable.
- A new shallow footing constructed along the alignment of the proposed barrier, for barrier posts to be fixed to.

Prior to construction of a barrier, further onsite investigations are required for all options. The significant failure at chainage 110-120 m and other defects may also need to be repaired prior the barrier construction. The preferred width of the walkway would also need to be established during this assessment.

6 Summary

The Wi Neera Seawall is a historic seawall in deteriorated condition. There are significant cracks and voids across the entire structure, including some major failures. The assigned remaining design life of the wall varies between 0 and <25 years.

The fall height from the walkway above the wall is greater than 1 m and this does not comply with the NZBC. There is also a risk of falling onto jagged and uneven surfaces. To construct a barrier along the walkway, further investigations and physical works at the top of the wall are required.

7 Applicability

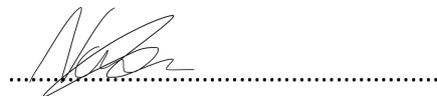
This report has been prepared for the exclusive use of our client Waikato District Council, with respect to the particular brief given to us and it may not be relied upon in other contexts or for any other purpose, or by any person other than our client, without our prior written agreement.

Tonkin & Taylor Ltd

Environmental and Engineering Consultants

Report prepared by:

Reviewed by:



Nowshin Humayun
Water Resource Engineer



Regan Robinson
Civil & Water Resource Engineer

Authorised for Tonkin & Taylor Ltd by:



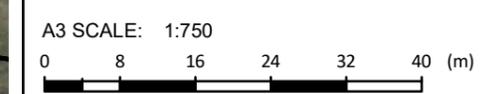
Glen Nicholson
Project Director

NOHU
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Appendix A: Location Plan



- LEGEND**
- Property Boundary
 - Parcel Boundary
 - Seawall alignment
 - 50 Seawall chainage



1. Parcel Boundary, Property Boundary, Titles, Street Name, Street Number sourced from the LINZ Data Service and licensed for re-use under the Creative Commons Attribution 3.0 New Zealand licence.
 2. World Imagery Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Created On:	16/11/2021
Created By:	RRobinson
Approved By:	GNicholson
TT Proj Ref:	1018931
TT Map Ref:	TTMAPREF1433463001.902

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 www.tonkintaylor.co.nz

WAIKATO DISTRICT COUNCIL
WI NEERA WALKWAY SEAWALL
 Location Plan

Appendix B: Coastal Inundation and Hazards



Figure 1: Present Day MHSW, 1.7 m, no inundation



Figure 2: Present Day Max Tide, 2.1 m, no inundation



Figure 3: Present Day Upper Storm Tide Estimate, 3.1 m with inundation

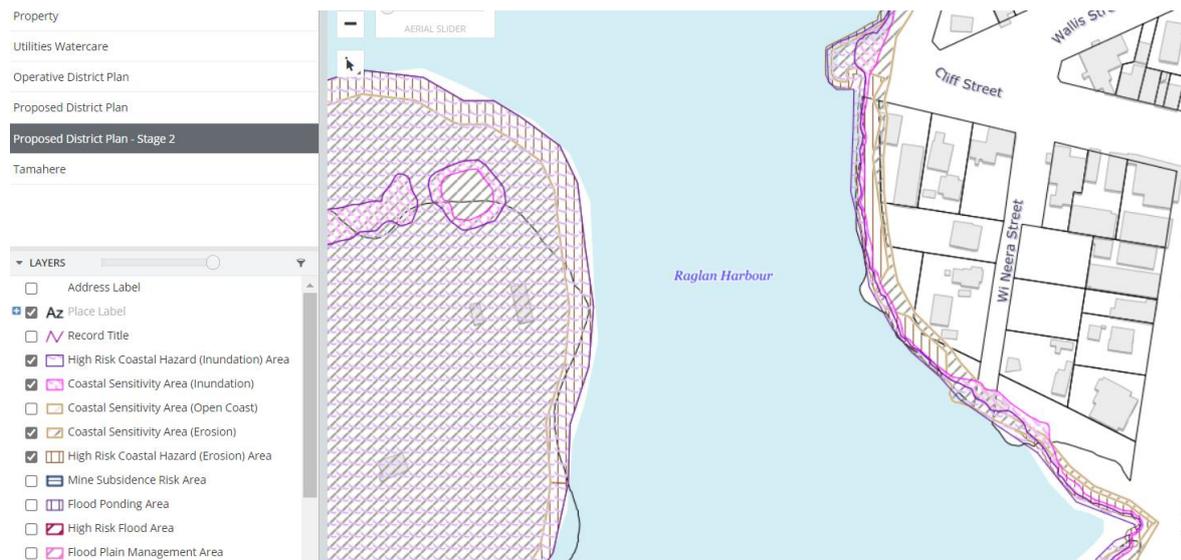


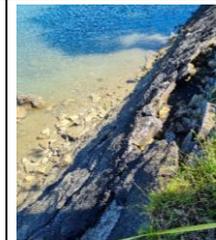
Figure 4: Wi Neera walkway Hazard Areas

Appendix C: Condition Assessment Data

Condition Assessment Wi Neera Walkway										
chainage interval (m)	height (m)	slope (°)	foundation material	footing, undermining, joints	estimate wall rock size (m)	cracks and voids	Estimate depth of cracks and voids (m)	loss of grout (estimate % basis)	failures and other features	Remaining design life
0-10	3.4	51	Soft sediments	- concrete footing (on soft sediments) - some voids and erosion under footing - gap between footing and foundation (around 0.3-0.5 m depth) - refer to photo 0-10A in Appendix D	0.5-1	- minor cracks across seawall chainage - minor cracks along edge of footpath and top of seawall - visible cracks between seawall rocks	01-0.3	5% - refer to photo 0-10C in Appendix D	- evidence of older shotcrete along 5m of chainage - first 4m of chainage likely to be original wall - refer to photo 0-10D in Appendix D	<5 years
10-20	3.5	46	Soft sediments	- concrete footing (on soft sediments) - undermining of footing and joints unknown - refer to photo 10-20A in Appendix D	0.8	- minor cracks across seawall chainage - minor cracks along edge of footpath and top of seawall - visible cracks between seawall rocks - refer to photo 10-20B in Appendix D	01-0.3	5% - refer to photo 10-20C in Appendix D	- shallow, soft sediment foundation	<5 years
20-30	3.6	43	Soft sediments	- concrete footing (on soft sediments) - undermining of footing and joints unknown - refer to photo 20-30B in Appendix D	0.5-1	- horizontal crack along footpath edge - deep cracks near bottom of seawall (0.3-1 m) - block failure of toe of wall approximately 4 m long - horizontal crack on seawall chainage going about 1/2 way - refer to photo 20-30C in Appendix D	0.3-1	5% - refer to photo 20-30D in Appendix D	- visible shotcrete - deep voids along seawall (about 1.5m depth)	<5 years
30-40	3.6	45	Soft sediments	- concrete footing (on soft sediments) 2/3 of the way - unknown undermining of footing - around 0.2 m gap between footing and foundation - refer to photo 30-40A in Appendix D	0.5-1	- minor cracks between edge of footpath and top of seawall - gaps between sea wall and foundation	01-0.2	<5% - refer to photo 30-40B in Appendix D		<25 years
40-50	2.5	50	Soft sediments to approximately 45 m. Hardpan (cemented silts/sands) from 45 m	- concrete footing (on soft sediments) 1/2 of the way - unknown undermining of footing - minor voids between footing and foundation	0.8	- minor cracks on seawall - refer to photo 40-50B in Appendix D	0.2	<5% - refer to photo 40-50C in Appendix D	- large hardpan	<25 years
50-60	3.2	52	Hardpan - refer to photo 50-60A in Appendix D	- no concrete footing - generally minor gaps between sea wall and foundation - major void at foundation	0.8	- void at foundation - refer to photo 50-60B in Appendix D	void: 0.4 m depth	<5%		<25 years
60-70	4.4	45	Hardpan - refer to photo 50-60A in Appendix D	- no concrete footing - visible gaps between sea wall and foundation - major void at foundation - refer to photos 60-70A, B & C in Appendix D	0.5-1	- void at foundation - refer to photo 60-70D in Appendix D	void: 0.3 m depth	<5%	- evidence of repair work	<25 years
70-80	4.1	49	Hardpan to approximately 77 m. Soft sediments from 77 m.	- no concrete footing - major void between wall and foundation - block failure at foundation	upto 0.7	- major void between wall and foundation - refer to photo 70-80A in Appendix D	0.5	Yes. % unknown due to shotcrete - refer to photo 70-80B in Appendix D	- bridge pier - historic shotcrete on face - block failure at toe (1m width, 4m length) - refer to photo 70-80C in Appendix D	<25 years
80-90	4.3	48	Soft sediments	- no concrete footing - visible gap between wall and foundation across chainage - refer to photo 80-90A in Appendix D	not visible due to shotcrete	- voids between footpath edge and top of wall - some minor vertical cracks going down wall - refer to photo 80-90B in Appendix D	0.7-1	<5% - refer to photo 80-90C in Appendix D	- significant shotcrete on face	<25 years
90-100	3	40	Soft sediments	- no concrete footing - visible gaps between wall and foundation - refer to photo 90-100A in Appendix D	not visible due to shotcrete	- voids around old bridge foundation - refer to photo 90-100B & C in Appendix D	void: 1 m length, 0.5 m depth	Yes. % unknown due to shotcrete	- old bridge remnants. Notable void associated with this. - refer to photo 90-100D in Appendix D	<5 years
100-110	4.5	45	Soft sediments	- no concrete footing - no major gap(s) between wall and foundation visible - refer to photo 100-110A in Appendix D	0.5-1	- minor voids between seawall and foundation - major loss of rock and grout at top of sea wall - refer to photo 100-110B in Appendix D	major failure: 0.45-0.5 width, 1 m length	Yes. % unknown due to shotcrete	- edge of footpath and top of sea wall deteriorated - some unstable rocks at top of sea wall - refer to photo 100-110C & D in Appendix D	<5 years
110-120	4.6	45	Soft sediments	- no concrete footing - some cracks between wall and foundation - some cracks at foundation - no major voids between wall and foundation or at foundation - refer to photo 110-120A in Appendix D	0.5-1	- major loss of rock and grout at top of sea wall (edge of footpath) - horizontal and vertical cracks running along 1/2 of the seawall chainage - refer to photo 110-120B in Appendix D	major failure: 4.5 m length, 1.4 m depth	10% - refer to photo 110-120C in Appendix D	- edge of footpath and top of sea wall deteriorated - refer to photo 110-120D in Appendix D	No remaining design life
120-130	5	40	Soft sediments	- no concrete footing - visible gaps between sea wall and foundation - cracks along foundation - refer to photo 110-120A in Appendix D	not visible due to shotcrete	- cracks along foundation - refer to photo 120-130A in Appendix D	0.2-0.3	Yes. % unknown due to shotcrete	- edge of footpath and top of sea wall deteriorated - visible pile - general settlement of wall - refer to photo 110-120B & C in Appendix D	<5 years
130-140	4.4	43	Soft sediments	- no concrete footing - minor gaps between sea wall and foundation - horizontal cracks along foundation and bottom of seawall - refer to photo 130-140A & B in Appendix D	not visible due to shotcrete	- crack between edge of footpath and top of seawall - refer to photo 130-140C in Appendix D	0.2-0.3	Yes. % unknown due to shotcrete	- visible pile - general settlement of wall - refer to photo 130-140B & D in Appendix D	<5 years
140-150	4	40	Soft sediments	- no concrete footing - visible gap between wall and foundation - shallow footing - notable cracks at sea wall foundation - refer to photo 140-150A & B in Appendix D	0.5-1	- long horizontal crack along seawall chainage - major void at end of seawall chainage - visible cracks between wall rocks - edge of footpath and top of seawall deteriorated - block failure of toe of seawall	major void: 3.2 m length, 1m width and 0.5 m depth cracks: 0.2-0.5 m	Yes. % unknown due to shotcrete		No remaining design life
150-160	3.6	44	Soft sediments	- no concrete footing - major void between wall and foundation (0.2 m deep)	0.5-1	- major void along edge of footpath and top of wall - major void between wall and foundation - refer to photo 150-160A & B Appendix D	major voids: wall top - 1 m length, upto 1 m width wall bottom - 1 m length, 0.5 m width cracks: 0.2-0.3 m	Yes. % unknown due to shotcrete	- evidence of repair work (addition of smaller rocks)	No remaining design life

Appendix D: Condition Assessment Photos

Chainage Interval (m)	Photos			
0-10	 <p data-bbox="316 443 359 465">0-10A</p>	 <p data-bbox="598 443 641 465">0-10B</p>	 <p data-bbox="885 443 928 465">0-10C</p>	 <p data-bbox="1189 443 1232 465">0-10D</p>
10-20	 <p data-bbox="316 757 359 779">10-20A</p>	 <p data-bbox="598 757 641 779">10-20B</p>	 <p data-bbox="885 757 928 779">10-20C</p>	
20-30	 <p data-bbox="316 1070 359 1093">20-30A</p>	 <p data-bbox="598 1070 641 1093">20-30B</p>	 <p data-bbox="885 1070 928 1093">20-30C</p>	 <p data-bbox="1189 1070 1232 1093">20-30D</p>
30-40	 <p data-bbox="316 1301 359 1323">30-40A</p>	 <p data-bbox="598 1301 641 1323">30-40B</p>		
40-50	 <p data-bbox="316 1576 359 1599">40-50A</p>	 <p data-bbox="598 1576 641 1599">40-50B</p>	 <p data-bbox="885 1576 928 1599">40-50C</p>	
50-60	 <p data-bbox="316 1800 359 1823">50-60A</p>	 <p data-bbox="598 1800 641 1823">50-60B</p>		
60-70	 <p data-bbox="316 2024 359 2047">60-70A</p>	 <p data-bbox="598 2024 641 2047">60-70B</p>	 <p data-bbox="885 2024 928 2047">60-70C</p>	 <p data-bbox="1189 2024 1232 2047">60-70D</p>

70-80	 <p>70-80A</p>	 <p>70-80B</p>	 <p>70-80C</p>	
80-90	 <p>80-90A</p>	 <p>80-90B</p>	 <p>80-90C</p>	
90-100	 <p>90-100A</p>	 <p>90-100B</p>	 <p>90-100C</p>	 <p>90-100D</p>
100-110	 <p>100-110A</p>	 <p>100-110B</p>	 <p>100-110C</p>	 <p>100-110D</p>
110-120	 <p>110-120A</p>	 <p>110-120B</p>	 <p>110-120C</p>	 <p>110-120D</p>
120-130	 <p>120-130A</p>	 <p>120-130B</p>	 <p>120-130C</p>	 <p>120-130D</p>
130-140	 <p>130-140A</p>	 <p>130-140B</p>	 <p>130-140C</p>	 <p>130-140D</p>

140-150	 140-150A	 140-150B	 140-150C	 140-150D
150-160	 150-160A	 150-160B		

To | **Raglan Community Board**
Report title | **Third Quarter Service Request Report to
31 March 2022**

1. Purpose of the report **Te Take moo te puurongo**

The purpose of this report is to update the Raglan Community Board on the third quarter service request reporting for the ward of Raglan.

2. Staff recommendations **Tuutohu-aa-kaimahi**

That the Raglan Community Board receives the Third Quarter Service Request Report to 31 March 2022.

3. Attachments **Ngaa taapirihanga**

Attachment 1 – Third Quarter Service Request report to 31 March 2022

Date:	11 April 2022
Report Author:	Evonne Miller
Authorised by:	Sue O’Gorman General Manager Customer Support

To	Raglan Community Board
Report title	Chairperson’s Report

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the Raglan Ward Councillor’s activities in April 2022.

2. Executive summary

Whakaraapopotanga matua

Over the last few weeks I have been working on:

- Raglan Holiday Park Papahua Board meeting
- Te Awamutu Waste Incinerator Proposal online meeting. Learning about this project and why it should not be supported. More information at the Zero Waste Network website [here](https://zerowaste.co.nz/waste-to-energy-incineration/) <https://zerowaste.co.nz/waste-to-energy-incineration/>.
- Raglan Food Waste Consultation. Supporting the consultation to community.
- Lianne Van Den Bemd, WDC Community Led Development. Regarding Blueprints, Raglan Naturally and collaboration.
- Jim Ebenhoh, WDC Planning and Policy Manager, regarding Blueprint planning and Raglan Naturally.
- ANZAC Parade and laying of wreath. Such a special day in our community to be part of.

Coastal Reserves Oversight

- Events calendar attached.
 - Meeting scheduled with Caleb, Open Spaces Team Leader, to discuss our roles and the organising of our first annual stakeholder meeting.
-

A few things to update and highlight to the Board and community:

RCB Discretionary Fund

The discretionary fund is to assist community groups, non-commercial groups and voluntary organisations operating within the Raglan area. Contact a Board Member to find out more and how to apply.

Raglan's Food Waste Collection Consultation update

From Waikato District Council:

A big thanks to the Raglan community for taking part in the Food Waste Collection Consultation.

We received 657 submissions, with 55% supporting the collection with an annual targeted rate of \$72.90, and 45% opposing the proposal. Submissions will now be analysed and they will be used as part of Council's decision making process. The decision is due in June.

Raglan Wastewater Discharge Update and Next Meeting detail

Visit the Council website [here](#) or <https://www.waikatodistrict.govt.nz/services-facilities/water/wastewater/raglan-wastewater-discharge-consent> for all updates and related info.

The latest is a recorded update and you can find that under 'Meeting Recordings' and the related presentation under 'Meetings'.

Next Online Community Meeting:

4th May 2022 at 7pm

Join Zoom Meeting

<https://us02web.zoom.us/j/83393962169?pwd=dE9QVtM1cnpFZHEzZU1DQWdyYndjQT09>

Meeting ID: 833 9396 2169

Passcode: 702343

Representation Review Finalised

The biggest change for the Community Board area is that it now includes the rural communities of Te Mata and Te Uku.

Read the results and full detail on the Council website [here](#):

<https://www.waikatodistrict.govt.nz/news/media-releases/article/2022/04/05/representation-review-finalised-ahead-of-2022-elections>

Once the maps are available, we will share more about what these changes mean for our communities.

From the Local Government Commission, Determination report, below is the result for the Raglan Community Board Area:

Raglan Community area

89. *Two appeals and one objection oppose the Raglan Community Board area and the proposal to subdivide the community, arguing that the Council's proposal does not reflect community preferences. One appeal also opposes the non-compliance of the Rural subdivision (-11.53%).*
90. *The current Raglan Community area is restricted to the predominantly urban area of Raglan township. Thirteen submitters to the initial proposal, including the Community Board, requested that the Community be expanded to include six meshblocks comprising rural land and the localities of Te Mata, Te Uku, and Okete.*
In its final proposal, the Council added three of the requested meshblocks and created the Urban and Rural subdivisions as a means of protecting a rural voice on the Community Board.
91. *The appeals and objections argue that adding just three of requested six meshblocks does not reflect the wider community's calls for inclusion in the Community area and splits the communities of Te Uku and Te Mata. At the hearing we heard that Raglan rural and urban residents move between rural and urban areas for education, work, sports, and shopping, and have the strongest connection to Raglan as a whole rather than to rural or urban areas within Raglan.*
92. *In response to questions, the Council acknowledged that there was some value in expanding the Raglan Community but it was mindful of the associated impact on targeted rates for residents. The reasons for not including the additional three meshblocks were that residents of the meshblock on the west coast (Ruapuke) were more strongly linked to Hamilton for education, work, and goods and services, and residents in the two meshblocks relating to Te Mata and Te Uku were considered too distant from Raglan at around 20 kilometres. The Council also explained that it had proposed the subdivision to reflect the desire to maintain a rural voice.*
93. ***Having heard the views of the Council and appellants and objectors, including the Raglan Community Board, we consider that there is little reason to exclude the additional three requested meshblocks from the Raglan Community area given that they all have strong connections with Raglan while sharing in common access to a different level of services in Hamilton. In this respect they are appropriately grouped as a community of interest.***
94. ***We also observe that the Community area has a relatively small footprint. Given this and the crossover of interests between rural and urban residents, we do not consider there are sufficiently distinct sub-communities within Raglan, nor a sufficiently large geographic area, to justify the Council's proposal to subdivide the Community at this time.***

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the report from the Chairperson for April 2022 be received.

4. Attachments Ngaa taapirihanga

There are no attachments.

Date:	Wednesday, 4 th May 2022
Report Author:	Gabrielle Parson, Raglan Community Board Chairperson

To	Raglan Community Board
Report title	Councillor’s Report

1. Purpose of the report

Te Take moo te puurongo

To provide an update on the Raglan Ward Councillor’s activities in April 2022.

2. Executive summary

Whakaraapopotanga matua

Council Meetings via Zoom:

Council

Sub-Committee Meetings:

Policy and Regulatory – Livestock Movement Bylaw hearings and deliberations

Infrastructure

Strategy and Finance

Other committees/roles

Raglan Holiday Park Papahua governance board

Destination Management Organisation – I-Hub planning

Anzac Day Service

Workshops/other:

Rally NZ

Wharf project – PCG

Strategic Land Use Planning Update

Earthquake Prone Buildings

Heritage Strategy briefing

Local Alcohol Policy

Conservation Strategy update

Community:

Community Wellbeing Connector Hub Covid- 19 – job description for Wellbeing Connector Role, volunteer 0800 number, wellbeing pack delivery, liaison with Whaingaroa Marae Collective, Regional community connector zoom, Raglan Business Chamber.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the report from Cr Thomson for April 2022 be received.

4. Attachments Ngaa taapirihanga

There are no attachments.

Date:	Wednesday, 4 th May 2022
Report Author:	Lisa Thomson, Raglan Ward Councillor

To	Raglan Community Board
Report title	Board Members' Reports

1. Purpose of the report

Te Take moo te puurongo

To provide Board Member updates on activities in March/April 2022.

2. Executive summary

Whakaraapopotanga matua

The Democracy Team have only received written update from Dennis Amoore for this meeting:

Wharf Project

The tenders for structural works, western walkway and pontoon have been wrapped up into one tender with the aim to save costs in project management, site establishment etc.

Following a registration of interest phase the tender has gone out to three preferred suppliers and closes on 3rd May 2022 with award planned for 20 June 2022.

Resource consent application have been submitted to WRC ad WDC. The time frame of these is more uncertain and will depend on whether WRC decide its notifiable.

The program is still to start structural works in July followed by the western walkway and pontoon once resource consents are awarded.

A comms plan has been prepared and WDC projects team will start communication with mana whenua and affected parties in May.

Whaingaroa Harbour study

This has progressed based on the online surveys, the written feedback forms and the public forum. We received 90 submissions online, 30 submissions at the public forum and 60 from key stakeholders.

This information has been collated in a draft report which has been circulated to the PCG for comment and we expect the report to be available for stake holders and public to comment on in early May.

3. Staff recommendations Tuutohu-aa-kaimahi

THAT the Board Members' reports for May 2022 be received.

4. Attachments Ngaa taapirihanga

There are no attachments.

Date:	Wednesday, 4 May 2022
Report Author:	Raglan Community Board Members'
