

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY, 16 JUNE 2021** commencing at **9.30am**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

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GJ Ion
CHIEF EXECUTIVE

INFRASTRUCTURE COMMITTEE

| | |
|----------------------------|---|
| Reports to: | The Council |
| Chairperson: | Cr Eugene Patterson |
| Deputy Chairperson: | Cr Carolyn Eyre |
| Membership: | The Mayor, all Councillors and Mr Brendon Green (Maangai Maaori) |
| Meeting frequency: | Six-weekly |
| Quorum: | Majority of the members (including vacancies) |

Purpose

The Infrastructure Committee is responsible for:

1. Guiding sustainable, physical development and growth of the Council's infrastructure to meet current and future needs.
2. Governance of efficient, safe and sustainable roading and transport, and waste management that enables the District's economy and contributes to liveable, thriving and connected communities.
3. Governance of the District's parks, reserves and cemeteries.

In addition to the common delegations on page 10, the Infrastructure Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

1. To provide direction on strategic priorities for core infrastructure aligned to the District's development, and oversight of strategic projects associated with those activities.
2. To provide advice on the development and implementation of the 30 Year Infrastructure Plan.
3. To support and provide direction regarding Council's involvement in regional alliances, plans, initiatives and forums for regional infrastructure and shared services (for example, Regional Transport Committee).
4. To consider the impacts of the Council's network of infrastructure and assets on the environment.
5. To monitor and make decisions in relation to Council-owned community centres, facilities and halls.

The Committee is delegated the following powers to act:

- Approval of acquisition (including lease) of property, or disposal (including lease) of property owned by the Council, (where such acquisition or disposal falls within the Long Term Plan and exceeds the Chief Executive's delegation).
- Approval of road names in the Waikato District in accordance with Council policy.
- Approval of any proposal to stop any road.
- Hearing any written objections on a proposal to stop any road, and to recommend to Council its decision in relation to such objections.
- Approval of alterations and transfers within the provisional programme of capital works as prepared for the Long Term Plan and Annual Plan, subject to the overall scope of the programme remaining unchanged and the programme remaining within overall budget.
- Approval of tender procedures adopted from time to time within the guidelines as set down by New Zealand Transport Agency for CPPs, or other authorities where funding or subsidies

are subject to their approval.

- Approval of traffic regulatory measures defined as:
 - a. Compulsory Stop Signs
 - b. Give Way Signs
 - c. No Passing Areas
 - d. No Stopping/Parking Provisions
 - e. Speed Restrictions
 - f. Turning Bays
 - g. Weight Restrictions on Bridges (Posting of Bridges).
- For all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977, the power to:
 - a. Agree leases, subleases and easements (in relation to land or buildings).
 - b. Approve amendments to management plans.
 - c. Adopt names.
 - d. Make any decision under a management plan which provides that it may not be made by a Council officer (for example, agree a concession), provided that any decision that has a significant impact under the management plan is recommended to Council for approval.
 - e. Recommend to Council for approval anything that would change the ownership of such land.
- Enquire into and dispose of any objection to a notice issued pursuant to Section 335 (1) of the Local Government Act 1974 requiring payment of a sum of money for the construction of a vehicle crossing by the Council (section 335(3) Local Government Act 1974). Should a decision be made to reject the objection and reaffirm the requirements in the notice, to authorise that an application be made to the District Court, (section 335(4) Local Government Act 1974) Act, for an order confirming the notice.
- Consider and approve subsidies for the installation of stock underpasses in extraordinary circumstances in accordance with Council policy and bylaws.

Open Meeting

| | |
|---------------------------------|---|
| To | Infrastructure Committee |
| From | Gavin Ion Chief Executive |
| Date | 3 June 2021 |
| Prepared by | Lynette Wainwright Committee Secretary |
| Chief Executive Approved | Y |
| Reference # | GOV1301 |
| Report Title | Confirmation of Minutes |

1. EXECUTIVE SUMMARY

To confirm the minutes for the meeting of the Infrastructure Committee held on Wednesday, 5 May 2021.

2. RECOMMENDATION

THAT the minutes for the meeting of the Infrastructure Committee held on Wednesday, 5 May 2021 be confirmed.

3. ATTACHMENTS

INF Committee Open Minutes – Wednesday, 5 May 2021

Minutes of a meeting of the Infrastructure Committee of Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY, 5 MAY 2021** commencing at **9.35am**.

Present:

Cr EM Patterson (Chairperson)
 Cr CA Eyre (Deputy Chairperson)
 His Worship the Mayor, Mr AM Sanson *[until 10.13am, from 10.45am, until 11.11am, from 11.39am]*
 Cr AD Bech
 Cr JA Church
 Mr B Green (Maangai Maaori)
 Cr SL Henderson
 Cr SD Lynch
 Cr RC McGuire
 Cr FM McInally
 Cr JD Sedgwick
 Cr NMD Smith *[until 11.15am, from 11.39am]*
 Cr LR Thomson
 Cr CT Woolerton

Attending:

Mr D Spiers (Director Regional Relationships, NZTA)
 Ms E Rangi-Watt (Southern Links Communication, Consultation and Property Liaison Manager, NZTA)

Mr G Ion (Chief Executive)
 Mr T Whittaker (Chief Operating Officer)
 Mr R MacCulloch (General Manager Service Delivery)
 Mr I Cathcart (Special Infrastructure Projects Manager)
 Ms M May (Community Connections Manager)
 Ms J Bishop (Contracts and Partnering Manager)
 Mr R Bayer (Roading Team Leader)
 Mr G Bellamy (Senior Transportation Engineer)
 Mr N Wells (Strategic Property Manager)
 Mr P Ellis (Solid Waste Team Leader)
 Mr D MacDougall (Open Spaces Team Leader)
 Mrs LM Wainwright (Committee Secretary)

Ms E O'Dwyer (Waikato Times Reporter)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Thomson/Sedgwick)

THAT an apology for absence be received from Councillor Gibb.

CARRIED

INF2105/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Church/Thomson)

THAT the agenda for the meeting of the Infrastructure Committee held on **Wednesday, 5 May 2021** be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6, which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT Mr Rayner, Raglan Community Board member, be given speaking rights for item 5.5 [*Raglan Aerodrome Improvement Update*] in the open section of the meeting.

CARRIED

INF2105/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Eyre/McGuire)

THAT the minutes for the meeting of the Infrastructure Committee held on **Wednesday, 24 March 2021** be confirmed as a true and correct record of that meeting.

CARRIED

INF2105/03

REPORTS

Waka Kotahi Relationship Development Agenda Item 5.1

The report was received [*INF2105/02 refers*]. Mr Spiers, supported by Ms Rangi-Watt, noted the following matters:

- Mr Spiers had been appointed as Regional Director for Waka Kotahi (Bay of Plenty region).
- The purpose of his role was to enable Waka Kotahi to take a regional approach to investment strategies, the way that work was delivered, understanding the communities that are being delivered to and growing the partnership with key stakeholders.
- The Ministry of Transport set speed limit rules and Waka Kotahi implement them. The speed review rule for all schools would be standardised and implemented. The speed limit past rural schools would be 60km/hr and residential schools would be 30km/hr.
- Road controlling authorities would prepare a ten year plan on speed limits in their area and these would be reviewed every three years. The plan would be presented to the Regional Transport Committee for signoff as a regional rule and then to Waka Kotahi for final approval. Consultation on the project would be held for a nine (9) week period and would commence in the Hamilton area.
- Maintenance Contract for the west, north and south Waikato regions would be combined into one (1) contract from Thursday, 1 July 2021. The contractor would be Fulton Hogan with the contract covering Pokeno to Eight Mile Junction, south of Te Kuiti.

Improved Bus Services to Better Connect our Communities 2021-2024

Agenda Item 5.2

The report was received [INF2105/02 refers]. The Senior Transportation Engineer noted the following matters:

- An error had occurred in the report – page 18, last paragraph. The correction was as follows:

From:

“The following is a summary of total operational budgets (inclusive of FAR) for the 2021-2024 LTP, the proposals in this report are highlighted yellow.”

to read:

“The following is a summary of total operational budgets (exclusive of FAR) for the 2021-2024 LTP, the proposals in this report are highlighted yellow.”

- Increased bus services were endorsed by the committee.
- Bus stops in new developments – concern was raised on the narrower roads in new subdivisions. The inclusion of bus parking when planning future infrastructure was suggested. The Senior Transportation Engineer advised the committee that council had formed better partnerships with developers and bus parking provisions would be discussed with them.
- Integration of the bus service would be included in other areas of the district.
- Clear accessibility to bus stops would be required.

Resolved: (Crs Sedgwick/McGuire)

THAT the Infrastructure Committee supports the proposed new and revised Bus Services as set out in the report from the General Manager Service Delivery dated 5 May 2021.

CARRIED

INF2105/04

His Worship the Mayor left the meeting at 10.13am and returned at 10.45am during discussion on the above item and was present when voting took place.

Road Names for Eastside Heights Ltd Subdivision 0020/00 at 118 Riverview Road, Huntly
Agenda Item 5.3

The report was received [*INF2105/02 refers*]. No discussion was held.

Resolved: (Crs Lynch/Smith)

THAT the Infrastructure Committee approve the following road names for the Eastside Heights Ltd subdivision at 118 River Road, Huntly:

- **Guy King Place, and**
- **Miners Way**

in accordance with the Road Naming Policy.

CARRIED

INF2105/05

Te Kowhai Hall Car Park – New Deed of Lease and Sublease
Agenda Item 5.4

The report was received [*INF2105/02 refers*]. The Strategic Property Manager summarised the report. It was noted that the hall had been erected on road reserve.

Resolved: (Cr Smith/His Worship the Mayor)

THAT a lease be granted to The Ministry of Education for the land firstly described in the schedule (referred to as the Te Kowhai Hall Car Park);

AND THAT the Council consents to the Te Kowhai Hall Society Incorporated granting a sublease to The Ministry of Education for the area secondly described in the schedule;

AND FURTHER THAT the Chief Operating Officer be delegated authority to execute all documents required to give effect to this resolution.

SCHEDULE

First all that land legally described as Lot 2 DP 325800 comprising 0.1143 Ha and held as leasehold land (as delineated in RED on the attached aerial)

Secondly all that land legally described as Allot 217 Horotiu psh blk XV Newcastle SD comprising 0.1196 Ha and held as freehold land (as delineated in BLUE on the attached aerial)

CARRIED

INF2105/06

Raglan Aerodrome Improvement Update
Agenda Item 5.5

Tabled Information: Photos of the Raglan Aerodrome property.

The report was received [*INF2105/02 refers*]. The Community Connections Manager took the report as read and noted the following matters:

- Following an incident at Hoods Aerodrome in Masterton, the Civil Aviation Authority (CAA) had reviewed management of airfields around the country. A consultant had been engaged to review safety at the Raglan Aerodrome. The recommendations from the review had been referred to the Raglan Community Board requesting their support. The Board had recommended a delay with the introduction of infrastructure and an education programme for the community be undertaken. The airfield was used by residents to exercise their dogs, hold picnics and access the beach.

Mr Rayner addressed the committee on the following matters:

- Raglan Community Board did not receive any information until their meeting on Wednesday, 31 March 2021 and did not delay staff in making safety improvements to the airfield. The board was committed to assisting in making the airfield safe for all users.
- The proposed walkway was not adequate for users of the area and required monitoring before any decision was made.
- The runway zone required delineation from the public access areas. The board were opposed to restricting pedestrian access but would work with council on the designation of specific public areas to enable all users to be accommodated. It was suggested that air traffic, excluding essential and emergency flights, be suspended pending resolution of the health and safety issues.
- Waikato District Council's role was to run the airstrip under CAA guidance which included health and safety.
- The issue was not about compliance but about protecting people and communities.
- Community access to the beach would be required.
- Landing strips should be a sterile environment to provide safety for planes landing at the airstrip.

Resolved: (His Worship the Mayor/Cr Smith)

THAT the Infrastructure Committee supports staffs' proposed health and safety improvements to the Raglan Aerodrome as outlined in the agenda report and supporting document. The proposed improvements are to:

- improve signage, and
- restrict pedestrian access to the operational zone of the airfield.

CARRIED

INF2105/07

Crs Eyre and Thomson voted against the resolution.

Service Delivery Project Status Report – March 2021
Agenda Item 5.6

The report was received [*INF2105/02 refers*]. The General Manager summarised the report and noted the following matters:

- There was ongoing work to deliver the work programme for the year with three (3) months of the year left.
- Planning work was continuing on the Capex programme that had been put forward under the long term plan.
- Up to March 2021 a further \$7M had been spent which brought the total spend to \$38.1M. The roading programme was on track.

ACTION: Staff would provide a detailed summary of the yearly project and spend position to the Infrastructure meeting scheduled for Wednesday, 16 June 2021.

- Council had been on a journey of change and culture. The team were confident that they would be well placed in the future to ensure that targets were met.
- Communication strategy to let communities know of any non delivery of projects.

ACTION: Staff to provide the communication strategy, on non delivery of projects, to the Infrastructure meeting scheduled for Wednesday, 16 June 2021.

His Worship the Mayor left the meeting at 11.11am during discussion on the above item.

Cr Smith left the meeting at 11.15am during discussion on the above item.

The meeting adjourned at 11.16am and resumed at 11.39am.

His Worship the Mayor and Councillor Smith re-entered the meeting at 11.39am.

Meremere Wastewater Plant Upgrade – Electricity Easement in Gross
Agenda Item 5.7

The report was received [INF2105/02 refers]. The Strategic Property Manager summarised the report. No discussion was held.

Resolved: (His Worship the Mayor/Cr Sedgwick)

THAT the Infrastructure Committee recommends that Council:

- i) in accordance with s.48(3) Reserves Act confirms that public notification of the proposed electricity easement in gross is not required for the Meremere Wastewater Plant Upgrade as the proposal is considered not to be detrimental to the reserve or its users;**
- ii) exercise its delegated authority under s.48 Reserves Act 1977 to complete a grant of electricity easement in gross, in favour of WEL Networks Limited, over parts of the land legally described as Lot 1 DPS 47624;**

AND FURTHER THAT the Chief Executive be delegated authority to execute all relevant documentation to give effect to the resolution.

CARRIED

INF2105/08

Relocation of Huntly Train Station Building

Agenda Item 5.8

The report was received [*INF2105/02 refers*]. The Strategic Property Manager, supported by the Senior Property Officer, summarised the report and noted the following matters:

- The report was seeking approval to release \$100,000 towards the relocation and reinstatement of the Huntly Railway Station building.
- The community were very excited about the relocation project.
- Ownership of the building had not been settled.
- Two (2) options were available for the location of the building.
- The committee acknowledged the team for their work on this project.

Resolved: (Crs Church/Lynch)

THAT the Infrastructure Committee recommends to Council that \$100,000 of tagged funds currently held in the Property Proceeds Reserve be released to the Huntly Train Station relocation and refurbishment project budget;

AND THAT the Chief Operating Officer be delegated authority to execute any relevant documentation to give effect to these resolutions.

CARRIED**INF2105/09**

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (Crs Thomson/Eyre)**THAT the public be excluded from the following parts of the proceedings of this meeting.**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|---|---|--|
| Item number 3.1 Te Kauwhata Reservoir – PWA Land Acquisition | Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987 | Section 48(1)(a) |
| Item number 3.2 - New Commercial Lease and Licence to Occupy – Raglan Seafoods Limited | | |
| Item number 3.3 - Xtreme Zero Waste – Increase to Approved Contract Sum | | |
| Item number 3.4 Raglan Food Waste Collection | | |

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

| Item No. | Section | Interest |
|--|-------------|---|
| Item PEX 1 Confirmation of Minutes | | Refer to the previous Public Excluded reason in the agenda for this meeting. |
| Item PEX 3.1 Te Kauwhata Reservoir – PWA Land Acquisition | 7(2)(a) | To protect the privacy of natural persons, including that of deceased natural persons. |
| PEX 3.2 Raglan Seafoods – New Commercial Lease and Licence to Occupy | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| PEX 3.3 Contract 15/111 Xtreme Zero Waste – Increase to Approved Contract Sum | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| PEX 3.4 Raglan Food Waste Collection | 7(2)(a) | To protect the privacy of natural persons, including that of deceased natural persons. |

CARRIED

INF2105/10

Resolutions INF2105/11 to INF2105/16 are contained in the public excluded section of these minutes.

Having concluded the public excluded meeting the following items were released into open meeting:

REPORTS (CONTINUED)

Te Kauwhata Reservoir – PWA Land Acquisition
PEX Agenda Item 2.1

It was resolved [*Resolution No. INF2105/12*] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

‘Resolved: (His Worship the Mayor/Cr McGuire)

THAT the Infrastructure Committee recommends to Council that part of Section 2 SO 466166 being part RT 618291 (as shown on the Land Requirement Plan appended to the staff report) be acquired as a site extension to provide safe vehicle access to the Te Kauwhata Reservoir at a price established by valuation and within property policy;

AND THAT the acquisition and associated costs including reimbursement of the land-owner’s reasonable costs pursuant to s.66 of the Public Works Act 1981 be funded as a Te Kauwhata Reservoir project cost;

AND FURTHER THAT the Chief Executive be delegated to execute all relevant documentation to give effect to these resolutions;

AND FURTHER THAT the resolution be released into open meeting but the report remain confidential and unavailable to the public.

CARRIED”

Open Meeting

| | |
|---------------------------------|--|
| To | Infrastructure Committee |
| From | Roger MacCulloch General Manager Service Delivery |
| Date | 31 May 2021 |
| Prepared by | Michelle Smart Senior Property Officer |
| Chief Executive Approved | Y |
| Reference # | INF2021; GOV1318; ECM # 3133344; 04322/290.00 |
| Report Title | Huntly Train Station Building |

I. EXECUTIVE SUMMARY

In May 2021 the Infrastructure Committee received a report in respect of the original Huntly Train Station Building (“the building”) currently located at Puketirini, and a proposal to relocate the building to a leased portion of the Huntly rail corridor (Refer Attachment 1: Infrastructure Committee Report (May 2021) entitled “*Relocation of Huntly Train Station Building*”).

It was resolved (INF 2105/09) that \$100,000 of tagged funds currently held in the Property Proceeds Reserve be released to the Huntly Train Station relocation and refurbishment project (Refer Attachment 2: Resolution INF 2105/09).

The report flagged that the matter of ownership of the building (now and at the final expiry of the sublease) would need to be clearly agreed and understood by the parties, as the responsible party will be required to remove the building and make the site good at its own cost, upon final expiry of the lease, and further that if that responsibility was to rest with the Committee of the Huntly Mining and Cultural Museum Society Incorporated (“the Museum Committee”) any Business Plan would need to address that liability.

Staff have since had further discussions with the Museum Committee and put forward 3 possible options for consideration. More detail is provided in section 4 of this report.

At its meeting held 12 May 2021, the Museum Committee resolved to accept Option 1 (Refer Attachment 3: Museum Committee Minutes 12 May 2021).

That option is summarised as being that by way of documented agreement the Committee proposes to transfer ownership of the building to Council on understandings as to the use of funds derived from the Harlock Place sale; the provision of Public Toilet facilities; the granting of a concessional sublease (subject to Kiwirail approval as the landowner), and, the nature of the activities permitted to occur within the relocated building.

This report proposes that Resolution INF 2105/09 be revoked, and proposes a number of further resolutions which (if approved) will transfer the building to Council ownership, and Council take over the relocation, structural strengthening and refurbishment of the building for use as the main exhibit space for the Museum (up to the total available funds derived from the Harlock Place sale).

2. RECOMMENDATION

THAT the report from the General Manager Service be received;

AND THAT the Infrastructure Committee:

a) revokes resolution no. INF2105/09:

THAT the Infrastructure Committee recommends to Council that \$100,000 of tagged funds currently held in the Property Proceeds Reserve be released to the Huntly Train Station relocation and refurbishment project budget;

AND THAT the Chief Operating Officer be delegated authority to execute any relevant documentation to give effect to these resolutions.

b) recommends that Council revokes resolution no. WDC2105/06:

THAT the Waikato District Council:

i) approves the \$100,000 of tagged funds currently held in the Property Proceeds Reserve be released to the Huntly Train Station relocation and refurbishment project budget; and

ii) delegates authority to the Chief Operating Officer to execute any relevant documentation to give effect to these resolutions.

c) recommends to Council, that by documented agreement, Council accepts the transfer of ownership of the Huntly Train Station building for a nominal sum (being \$1, if demanded), and that ownership be conditional upon:

i) the total remaining tagged funds of \$421,824.59 derived from the sale of Harlock Place be released from the Property Proceeds Reserve, and that those funds be utilised by Council towards the cost of relocation, structural strengthening and refurbishment of the building (for use as the main exhibit space for the Museum);

ii) the Huntly Mining and Cultural Museum Society Incorporated is to be responsible for the Furniture and Equipment component (to be detailed in a Business Plan be put forward for Council consideration and approval at a later date);

iii) Council to be responsible for the ongoing maintenance and cleaning of the public toilets. Any additional toilet facilities solely for use of the Museum will fall under the area of responsibility of the Huntly Mining and Cultural Museum Society Incorporated;

- iv) **Council (subject to Kiwirail approval) grant a concessional sublease of the Train Station Building to the Huntly Mining and Cultural Museum Society Incorporated, and that in accordance with the provisions of Council’s current Community Leasing Policy the rental will be \$10 per week, and further that the lease is to provide that:**
1. **the Huntly Mining and Cultural Museum Society Incorporated is to be responsible for outgoings (e.g power, cleaning, consumables, contents and public liability insurance solely in connection with their activities) plus furniture and equipment, and that Council will be responsible for building Insurance;**
 2. **Council, as the owner of the building, is to be responsible for the upkeep (including graffiti removal) and weathertightness of the building exterior;**
 3. **Council (as lessee under the Kiwirail lease) is subject to a number of conditions imposed under the ground lease which will necessitate that the Huntly Mining and Cultural Museum Society Incorporated is required to confirm the nature of the activities that will occur on the land; and as there are additional requirements around signage this will need to be jointly agreed through the process;**
 4. **Council has an expectation that the Train Station building will be the main public exhibition space for the Huntly Mining and Cultural Museum Society Incorporated, and that the onsite presence will serve to act as a deterrent for antisocial or delinquent behaviours;**
- d) **delegates authority to the Chief Executive to execute all documentation to give effect to these resolutions.**

3. BACKGROUND

The original Huntly Train Station building (“the building”) was relocated from the rail yards to Puketirini. At that time, it had been intended that the building would be used as the site for the Waikato Coalfields Museum. That intention has not eventuated, and the Museum is now operated from the Huntly Civic Centre at 148 Main Street, under a lease (on concessional terms) from the Council.

It is now proposed (subject to relevant approvals) that the building be relocated back to a leased portion of the rail corridor. It is further proposed that publicly accessible toilet facilities be added, as an enhancement for users of the passenger rail service (“Te Huia”), and that the main portion of the building be used as a museum facility.

In May 2021, the Infrastructure Committee received a report, which in line with a resolution passed by the Museum Committee, recommended that \$100,000 of tagged funds currently held in the Property Proceeds Reserve be released to the Huntly Train Station relocation and refurbishment project budget.

The Infrastructure report flagged that the proposed relocation of the building to the leased rail corridor would ordinarily necessitate a sublease (to enable use by and for a Museum facility) be entered into, however the lease between Kiwirail and Council prevents subletting. This necessitated that the matter of ownership of the building (now and at the final expiry of the sublease) would need to be clearly agreed and understood by the parties, as the responsible party will be required to remove the building and make the site good at its own cost, upon final expiry of the lease. If the responsibility was to rest with the Museum Committee any Business Plan would need to address this liability.

4. DISCUSSION AND ANALYSIS OF OPTIONS

Staff have had further discussions with the Museum Committee, which resulted in three options being put forward for the Museum Committee's further consideration.

Those options were:

Proposed Option I:

That by way of formal agreement the Museum Committee transfers ownership of the building to Council on the further understanding that:

Funding:

- Council will seek to revoke the existing resolution (in regards to the funds derived from the sale of Harlock Place);
- That the funds derived from the sale of Harlock place instead be utilised by Council towards the relocation, structural strengthening and interior refurbishment of the building (for use as a Museum). This will be up to the available funds only;
- The the Committee will be responsible for the Furniture and Equipment Component (as per the Business Plan).

Toilets:

- That Council will be responsible for the ongoing maintenace and cleaning of the Public Toilets. Any additional toilet facilities solely for use of the Museum will fall under the Comittee's area of responsilbity.

Concessional Lease:

- Council will grant a Concessional Lease to the Committee;
- In line with Council's Community Leasing Policy the rental would be \$10 per week;
- The Committee would be responsible for outgoings (eg power, cleaning, consumables, contents and public liability insurance solely in connection with their activities) plus furniture and equipment;
- Council will be responsible for Building Insurance;
- Council will be responsible for the upkeep (including grafitti removal) and weathertightness of the building exterior.

Nature of Activities:

- Council (as lessee) is subject to a number of conditions imposed under the ground lease which necessitate that the Committee will need to confirm the nature of the activities that will occur on the land (as the subletting arrangement needs to be signed off by the land owner Kiwirail. There are additional requirements around signage so this will need to be jointly agreed through the process);
- Council has an expectation that the Train Station building will be the main public exhibition space, and that the onsite presence will serve to act as a deterrent for antisocial or delinquent behaviours.

The Museum Committee was also advised that in respect of Option I that:

- i) this option is time limited, as the refurbishment works would need to be completed as a variation, or work undertaken in connection with the building relocation project (as applicable);
- ii) The Committee as intended tenant/occupier would continue to be the primary stakeholder, and that Council recognises its ongoing obligations to Kiwirail;
- iii) So as not to incur any delays, any concerns regarding application of funds would be resolved through application of a Quantity Surveyor's (QS) Estimate.

Proposed Option 2: (Effectively the satus quo option)

The Museum Committee retains ownership of the Building, and that the funds derived from the sale of Harlock Place be retained by Council pending receipt of an approved Business Plan.

Proposed Option 3: Re-engage in discussion.

The Museum Committee considered the options at its meeting held on 12 May 2021, and resolved to proceed with Option I (Refer to Attachment 3).

The use of the Civic Centre will continue for associated activities (storage, archival facilities) for the duration of the lease.

4.1 OPTIONS

Option I: Council can approve the recommendations of this report

The project budget is currently reliant upon the use of \$100,000 of tagged funds currently held in the Property Proceeds Reserve.

The recommendations of this report, if approved, will provide certainty as to ownership and future use of the building; and the use of funds derived from the Harlock Place sale.

Option I is the recommended option.

Option 2: Council can decline the recommendations of this report

Should the recommendations of this report not be approved, further discussions will need to be entered into with the Museum Committee, and the outcome will be the subject of a further report to this Committee.

5. CONSIDERATION

5.1 FINANCIAL

Council originally budgeted to provide a Grant to the Museum Committee (being \$424,000) toward the development of the Museum at Puketirini.

The funding for this Grant was to be “bankrolled” from the Property Proceeds Reserve, and it was anticipated that the Property Proceeds Reserve would be reimbursed from the eventual sale of the Council-owned Harlock Street Museum site.

In 2008, an amount of \$45,879 was advanced to the Museum Committee to relocate the former Railway Station Building from the Huntly rail yards to Lake Puketirini. The amount came from the budgeted Grant amount with the \$378,571 balance being carried forward in the Property Proceeds Reserve for many years.

For completeness it should be noted that the \$424,000 Grant amount was based upon what the land sale was expected to yield. Council has previously resolved that the funds from the Harlock Place property sale be held by Council pending receipt of a Business Plan for Council consideration and approval (if any).

The Harlock Place property sold in December 2016, the Transaction Details are included in Table I below:

| Date | Transaction Details | Amount |
|--|--|-------------------|
| Waikato Coalfields Museum, Harlock Place Huntly | | |
| 14/12/2016 | Sale Proceeds - Building | 413,944.56 |
| 14/12/2016 | Sale Proceeds - Land | 53,759.03 |
| | Total sale proceeds (held in Property Proceeds Reserve) | 467,703.59 |
| | less: Grant advanced to Museum to relocate old Huntly Railway Station on Puketirini site | -45,879.00 |
| | Remaining sale proceeds (held in Property Proceeds Reserve) | 421,824.59 |

Table I: Harlock Place Sale: Transaction details

In May 2021, an anticipated budget of \$378,000 was required for train station relocation and enabling costs. That budget was to be comprised of \$178,000 from Community Connections Toilet budget; \$100,000 grant from Genesis (conditional upon naming rights), and \$100,000 from the tagged funds from the sale of the Harlock Place property.

The Museum Committee had previously resolved its approval for \$100,000 of the Council held funds to be made available for the purpose of part funding the costs associated with the proposed relocation back to the Huntly Railway, and the Infrastructure Committee resolved its approval for that in May 2021 (INF 2105/09)

Should the recommendations of the report be approved, the project scope will change to include the refurbishment of the building for use as the main exhibit space for the Museum. The project works will not exceed the available budgeted funds.

5.2 LEGAL

Under the lease KiwiRail's approval is required to relocate the building onto the leased section of the Huntly rail corridor. KiwiRail have agreed in principle to this relocation subject to approval of design drawings.

A Funding Agreement has been entered into with Genesis to secure the \$100,000 funding. The agreement does not require Council to have any signage/naming rights on the Kiwirail land, all it requires of Council is that appropriate recognition be given to Genesis for financially contributing to the project, this is likely to take the form of some kind of plaque next to the carpark area (Council owned land).

Pursuant to the Lease Council is unable to sublet, assign or part with the possession of the leased section of the Huntly Railway, however Kiwirail have now indicated approval in principle that the building may be utilised as the main exhibit space for the Museum. To formalise this Agreement a Variation to the Lease with KiwiRail will be drafted to allow subletting with Kiwirail's consent, part of this consent will involve Kiwirail being comfortable with the terms and conditions of the sublease to the Museum Committee.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Council has previously signalled its support for the Hamilton to Auckland (H2A) Passenger Rail Start Up project.

Council has also advanced funding and signalled its support for the Huntly Coalfields Museum, and provided a lease of the Civic Centre Building at 148 Main Street Huntly on concessional terms.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The Significance and Engagement Policy requires Council to take into account the degree of importance and determine the appropriate level of engagement, as assessed by the local authority of the issue, proposal, decision or matter in terms of the likely impact on and consequence for:

- (a) the district or region;
- (b) Any persons who are likely to be particularly affected by, or interested in, the issue, proposal, decision or matter;
- (c) The capacity of the local authority to perform its role and the financial and other costs of doing so.

In performing its role, Council must have particular regard amongst other things to:

- i) the contribution that museums, reserves and other recreational facilities, and community amenities have as **core services** to its communities.
- ii) public transport services, museums, other recreational facilities and community amenities have as **significant activities**.

The Policy provides at Schedule 1 a list of Waikato District Council's strategic assets. The building is currently located at Puketirini which is managed under the Reserves Act 1977 and therefore the land is identified to be a strategic asset, however the building itself is not identified or listed as a strategic asset under the Policy.

A Reserve Management Plan ("RMP") is in place for Puketirini, which does not contemplate the removal or relocation of the train station, and any significant action which has not been contemplated in the RMP may trigger the requirement under s.41 of the Reserves Act 1977 for public consultation of the proposal.

6. CONCLUSION

There are many public benefits to be gained from the proposed relocation of the building back to a leased portion of the Kiwirail corridor.

The proposed benefits include the provision of accessible public toilets, and the proposed refurbishment of the building for use as the main exhibit space for the Museum.

The issue of ownership and terms associated with the future of the building have now been agreed in principle, and the proposal is now dependent upon the release of funds derived from the Harlock Place sale being released from the Property Proceeds Reserve.

7. ATTACHMENTS

- A Attachment 1: Infrastructure Committee Report (May 2021) entitled “*Relocation of Huntly Train Station Building*”.
- B Attachment 2: Resolution INF 2105/09
- C Attachment 3: Museum Committee Minutes 12 May 2021

Open Meeting

| | |
|---------------------------------|--|
| To | Infrastructure Committee |
| From | Roger MacCulloch General Manager Service Delivery |
| Date | 14 April 2021 |
| Prepared by | Michelle Smart Senior Property Officer |
| Chief Executive Approved | Y |
| Reference # | INF2021; ECM ID: # 3060423 |
| Report Title | Relocation of Huntly Train Station Building |

I. EXECUTIVE SUMMARY

It is proposed that the original Huntly Train Station Building (“the building”) currently located at Puketirini be relocated to a leased portion of the Huntly rail corridor. It is intended that the building be fitted out to provide publicly accessible toilets, and for the main part of the building to be used by the Waikato Coalfields Museum.

Council currently holds tagged funds from the sale of the former Museum site at Harlock Place. By resolution of Council, the release of those funds is conditional upon a Business Case being presented by the Waikato Coalfields Museum for Council approval. The Museum Committee have resolved that \$100,000 of the tagged funds be released to assist with the cost of relocation of the building. As the tagged funds are Council derived, and in the absence of an approved Business Case a resolution of Council is required to enable the funds to be released to the project.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee recommends to Council that \$100,000 of tagged funds currently held in the Property Proceeds Reserve be released to the Huntly Train Station relocation and refurbishment project budget;

AND FURTHER THAT the Chief Operating Officer be delegated authority to execute any relevant documentation to give effect to these resolutions.

3. BACKGROUND

The original Huntly Train Station building (“the building”) was relocated from the Huntly rail yards to Puketirini. At that time, it was intended that the building would be used as the site for the Waikato Coalfields Museum. That intention has not eventuated, and the Museum is now operated from the Huntly Civic Centre at 148 Main Street, under a lease (on concessional terms) from the Council.

It is now proposed (subject to relevant approvals) that the building be relocated back to a leased portion of the rail corridor. It is further proposed that publicly accessible toilet facilities be added, as an enhancement for users of the passenger rail service (“Te Huia”), and that the main portion of the building be used as a Museum facility.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Lease of the Rail Corridor

Kiwirail Limited (“Kiwirail”) have granted a lease to Council of part of the Huntly rail corridor (“the lease”). The term of the lease is 5 years (1 September 2020 to 1 September 2025) with a right of renewal of 15 years (being a maximum term of 20 years). The Council is permitted to use this land as a railway platform, passenger waiting lounge, and access for community purposes. No commercial use of the land is permitted. No subletting is permitted.

Proposed use of the Building

It is proposed that the building be relocated from Puketirini, to be placed on piles on a portion of the leased rail corridor. The building will be modified to include publicly accessible toilets, with the main part of the building to be used by the Waikato Coalfields Museum. The proposed use of the building for this purpose is considered to provide a security benefit to the commuter rail activities, as it is anticipated that an on-site presence will deter any antisocial, or nuisance behaviours in the wider area.

Timeframes are tight, and provided that the necessary approvals are in place, it is planned that the building will be in situ by 30 June 2021, and that refurbishment and fitout works will be completed by early October 2021. Details relating to the financial aspects of the proposed project are set out in more detail in Section 5 of the report.

Ownership of the Building

The proposed relocation of the building to the leased rail corridor would ordinarily necessitate a sublease (to enable use by and for a Museum facility), however the lease between Kiwirail and Council prevents subletting.

This necessitates that the matter of ownership of the building (now and at the final expiry of the sublease) be clearly agreed and understood by the parties, as the responsible party will be required to remove the building and make the site good at its own cost, upon final expiry of the lease. If the responsibility rests with the Museum Committee any Business Plan will need to address this liability.

A factor that may influence that discussion is that Council sold the Harlock Street property and made those funds conditionally available for the development of a new Museum at Puketirini. In addition Council advanced funding for the original relocation from the Railyards to Puketirini, therefore it could be inferred that as Council-derived funds have been used to-date the ownership of the building rests with Council.

4.2 OPTIONS

Option 1: Council can approve the recommendations of this report.

The project budget is reliant upon the approval to use and release tagged funds currently held in the Property Proceeds Reserve.

Option 1 is the recommended option.

Option 2: Council can decline the recommendations of this report.

Should the recommendations of this report not be approved, the project to enable the proposed relocation of the building will be at critical risk due to insufficient project funds.

5. CONSIDERATION

5.1 FINANCIAL

Council originally budgeted to provide a grant to the Museum (being \$424,000) toward the development of the Museum at Puketirini.

The funding for this Grant was to be “bankrolled” from the Property Proceeds Reserve, and it was anticipated that the Property Proceeds Reserve would be reimbursed from the eventual sale of the Council owned Harlock Street Museum site.

In 2008 an amount of \$45,829 was advanced to the Museum to relocate the former Railway Station Building from the Huntly rail yards to Lake Puketirini. The amount came from the budgeted grant amount with the \$378,571 balance being carried forward in the Property Proceeds Reserve for many years.

For completeness it should be noted that the \$424,00 grant amount was based upon what the land sale was expected to yield. Council has previously resolved that the funds from the Harlock Place property sale be held by Council pending receipt of a Business Plan for Council consideration and approval (if any).

An anticipated budget of \$378,000 is required for building relocation and enabling costs. This budget is comprised of \$178,000 from Community Connections Toilet budget; \$100,000 grant from Genesis (conditional upon naming rights), and \$100,000 from the tagged funds from the sale of the Harlock Place property.

While the Museum Committee has resolved its approval for \$100,000 of the Council held funds to be made available for the purpose of part funding the costs associated with the

proposed relocation back to the Huntly Railway in light of the source of funding, and the existing Council resolutions it is Council's approval that is required.
Refer Attachment I: WCM minutes 20 January 2021.

5.2 LEGAL

Under the lease KiwiRail's approval is required to relocate the building onto the leased section of the Huntly rail corridor. KiwiRail have agreed in principle to this relocation subject to approval of drawings.

A Funding Agreement will be entered into with Genesis to secure the \$100,000 funding and to record any agreement on signage/naming rights. Any agreement on signage also requires KiwiRail approval pursuant to the terms of the Lease.

Pursuant to the Lease Council is unable to sublet, assign or part with the possession of the leased section of the Huntly Railway. Accordingly further discussions need to be had with KiwiRail regarding the occupation of the building by the Waikato Coalfields Museum.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Council has previously signalled its support for the Hamilton to Auckland (H2A) Passenger Rail Start Up project.

Council has also advanced funding and signalled its support for the Huntly Coalfields Museum, and provided a lease of the Civic Centre Building at 148 Main Street Huntly on concessional terms.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The Significance and Engagement Policy requires Council to take into account the degree of importance and determine the appropriate level of engagement, as assessed by the local authority of the issue, proposal, decision or matter in terms of the likely impact on and consequence for:

- (a) the district or region;
- (b) Any persons who are likely to be particularly affected by, or interested in, the issue, proposal, decision or matter;
- (c) The capacity of the local authority to perform its role and the financial and other costs of doing so.

In performing its role, Council must have particular regard amongst other things to:

- i) the contribution that museums, reserves and other recreational facilities, and community amenities have as **core services** to its communities.
- ii) public transport services, museums, other recreational facilities and community amenities have as **significant activities**.

The Policy provides at Schedule I a list of Waikato District Council's strategic assets. The building is currently located at Puketirini which is managed under the Reserves Act 1977 and

therefore the land is identified to be a strategic asset, however the building itself is not identified or listed as a strategic asset under the Policy.

A Reserve Management Plan (“RMP”) is in place for Puketirini, which does not contemplate the removal or relocation of the train station, and any significant action which has not been contemplated in the RMP may trigger the requirement under s.41 of the Reserves Act 1977 for public consultation of the proposal.

6. CONCLUSION

There are many public benefits to be gained from the proposed relocation of the building back to a leased portion of the Kiwirail corridor, however that project is reliant upon approval to use and release tagged funds currently held in the Property Proceeds Reserve, those funds having been derived from the sale of the Harlock Place Museum site.

It is important that the issue of ownership of the building be resolved now, as clarity as to where legal and financial responsibility rests upon final expiry of the lease is required to secure Kiwirail’s approval under the lease.

7. ATTACHMENTS

- Waikato Coalfields Museum Minutes 20 January 2021.

Attachment 2: Resolution Infrastructure 2105/09

Relocation of Huntly Train Station Building
Agenda Item 5.8

The report was received [*INF2105/02 refers*]. The Strategic Property Manager, supported by the Senior Property Officer, summarised the report and noted the following matters:

- The report was seeking approval to release \$100,000 towards the relocation and reinstatement of the Huntly Railway Station building.
- The community were very excited about the relocation project.
- Ownership of the building had not been settled.
- Two (2) options were available for the location of the building.
- The committee acknowledged the team for their work on this project.

Resolved: (Crs Church/Lynch)

THAT the Infrastructure Committee recommends to Council that \$100,000 of tagged funds currently held in the Property Proceeds Reserve be released to the Huntly Train Station relocation and refurbishment project budget;

AND THAT the Chief Operating Officer be delegated authority to execute any relevant documentation to give effect to these resolutions.

CARRIED

INF2105/09

Huntly Museum

Minutes of the Committee Meeting

Held on Wednesday 12th May 2021

At the Huntly Civic Centre

148 Main Street

The meeting opened at 6.00pm

Present: Fred Rix, Bryan Morris, Nichola Spencer, Lynne Johnstone, Alf Stubbs, Shelley Lynch, Kevin Healey, Jennifer Allen

Apologies: Frank McNally

It was moved that the apologies be accepted:

Moved: B. Morris

Seconded: A. Stubbs

carried on the voices

Visitors:

Murray Allen, Debra Kane (staff)

Agenda change or additions:

Proposal from District Council.

Speaking rights given to Debra

Conflict of interest Declarations: Nil

Minutes of meeting held at 14th April 2021:

It was moved that the minutes of the meeting held on 14th April 2021 be accepted as a true and correct record.

Moved: J. Allen

Seconded: N. Spencer

carried on the voices

Finance: Treasurers Report, accounts payable and receivable

Financial report

It was moved that the Financial Report be accepted and that the accounts payable be approved for payment:

Moved: B. Morris

Seconded: L. Johnstone

carried on the voices

Health and Safety:

Nothing to report

Correspondence:

- Inward: Crombie Smartpak Insurance form
- Inward: Waikato District Heritage Forum May Agenda – *Fred Rix to attend this meeting in May and represent Huntly Museum. Debra Kane, Nichola Spencer expressed interest as possible back-ups for future meetings.*
- Outward: Huntly Museum Business plan

Operational Matters:

- Still waiting on Carpet at Civic Centre
- Council fixing fence at Puketirini
- Debra Kane's Collection Report Circulated

Future Plans and Priorities:

Emailed Proposal Re: Waikato District Council / Huntly museum and Cultural Society Train Station circulated and discussed.

B. Morris put a motion to the committee that:

We are in favour of the District Councils proposal of option ONE as circulated and attached.

Moved: B Morris

Seconded: S. Lynch

Carried unanimously

Committee is aware that the contents of the Puketirini container will have to be removed and discussion took place over this.

General Business:

A rescheduled date to acknowledge Jean Beverland's contribution to the museum was arranged 24th May 6 pm at the museum.

Meeting closed 7.15pm

Next meeting will be held at 6pm on 16th June 2021

Copy Email received 12/5/2021

Subject: Waikato District Council / Huntly Museum and Cultural Museum Society Inc Train Station

Importance: High

Good afternoon,

This email is to follow up on the discussion that occurred this morning, and is intended as an aid for discussion at this evening's Committee meeting.

The draft business plan above shows areas highlighted in yellow where you may choose to revise the content in light of this morning's discussions.

1. Civic Centre

A valid concessional lease is in place.

There is no intention on the part of Council to seek early cancellation of the lease (other than in the event of gross breach of conditions if that were to occur).

2. Ownership Of the Train Station

It is understood that the Committee of the day purchased the building for a nominal sum.

Since that time additional funds (grants, donations, and philanthropic funding) have been contributed to the original resiting, security and upgrade/ weathertightness.

3. Current Position

Council is holding funds derived from the sale of Harlock Place. The existing resolution requires that these funds can be released upon receipt of an approved Business Plan.

4. Options available for the Committees further consideration/approval

The building relocation project provides new opportunities for the Committees further consideration approval

Option 1: That by way of formal agreement the Committee transfers ownership of the building to Council on the further understanding that:

Funding

- Council will seek to revoke the existing resolution (in regards to the funds derived from the sale of Harlock Place)
- That the funds derived from the sale of Harlock place instead be utilised by Council towards the relocation, structural strengthening and interior refurbishment of the building (for use as a Museum). This will be up to the available funds only.
- The the Committee will be responsible for the Furniture and Equipment Component (as per the Business Plan)

Toilets

- That Council will be responsible for the ongoing maintenance and cleaning of the Public Toilets. Any additional toilet facilities solely for use of the Museum will fall under the Committees area of responsibility.

Concessional Lease:

- Council will grant a Concessional Lease to the Committee.
- In line with Council's community leasing Policy the rental would be \$10 P/W.
- The Committee would be responsible for outgoings (eg power, cleaning, consumables, contents and public liability insurance solely in connection with their activities) plus furniture and equipment.
- Council will be responsible for Building Insurance.
- Council will be responsible for the upkeep (including graffiti removal) and weathertightness of the building exterior

Nature of Activities

- Council (as lessee) is subject to a number of Conditions imposed under the ground lease which necessitate that the Committee will need to confirm the broad any nature of their activities that will occur (as the subletting arrangement needs to be signed off by the land owner Kiwirail. There are additional requirements around signage so this will need to be jointly agreed through the process)
- Council has an expectation that the Train Station building will be the main public exhibition space, and that the onsite presence will serve to act as a deterrent for antisocial or delinquent behaviours

Option 1 is ultimately conditional upon the Committee and (elected) Council resolutions.

Please note that this option is time limited, as the refurbishment works would need to be completed as a variation, or work undertaken in connection with the building relocation project (as applicable).

The Committee as intended tenant/occupier would continue to be the primary stakeholder, but Council recognises its ongoing obligations to Kiwirail.

So as not to incur any delays any concerns regarding application of funds would be resolved through application of a Quantity Surveyors (QS) Estimate.

Option 2: (Effectively the satus quo option) The Committee retains ownership of the Building, and that the funds derived from the sale of Harlock Place be retained by Council pending receipt of an approved Business Plan

Option 3: Re-engage in discussion

Kind regards,

Michelle Smart

Senior Property Officer | Strategic Property Unit

Waikato District Council

Te Kaunihera aa Takiwaa o Waikato

■ P 07 824 8633 ■ F 07 824 8091 ■ Call Free 0800 492 452 ■ DDI ■ M

Private Bag 544, Ngaaruawaahia 3742

15 Galileo Street, Ngaaruawaahia

Open Meeting

| | |
|---------------------------------|---|
| To | Infrastructure Committee |
| From | Roger MacCulloch General Manager Service Delivery |
| Date | 8 June 2021 |
| Chief Executive Approved | Y |
| Reference # | INF2021; GOV1318; ECM ID: # 3141812 |
| Report Title | Service Delivery Project Status Report to the end of May 2021 |

I. EXECUTIVE SUMMARY

At the last Infrastructure Committee meeting, the General Manager Service Delivery raised concerns about the likelihood of achieving the 2020/21 CAPEX programme given the slow progress being made (ie less than half the CAPEX budget spent with only 3 months of the financial year left).

As a result of this, staff agreed to carry out a review of work in progress and contracts awarded to determine the likely year end position, and report back to Infrastructure Committee. This report provides that information, along with the CAPEX to the end of May 2021, the project summary dashboard, and a status report for the projects being worked on.

2. DISCUSSION

April and May have been good months for teams delivering capital projects in which ~\$12 million of capital work was delivered. This equates to a total CAPEX infrastructure spend of \$50.5 million to the end of May 2021, which is significantly better than the \$38.1 million reported at the end of March.

A full breakdown of this, along with the June forecast and anticipated carry forwards (committed works that are underway but will not be completed by 30 June) is provided below.

The value of the CAPEX programme proposed for the first year of the LTP has also been included in the last column of the table given the concerns raised in LTP deliberations about the do-ability of the proposed programme. This shows that staff in the Service Delivery Group are proposing to deliver a similar amount of work next year to that being delivered this year (excluding vested assets), with the exception of the Watercare Services programme which is much larger than the current one.

CAPEX Status Report – June 2021

| | Revised 2020/21 Target | End of March Actuals | YTD Actuals | Forecast Spend for June | 2020/21 Year End Forecast | WIP Carry Forwards | 2020/21 Year End + WIP | Proposed CAPEX 2021/22 |
|----------------------------------|------------------------------|----------------------------|--------------------------|-------------------------------|---------------------------------|-----------------------|------------------------------|------------------------------|
| Community Connection | \$19 (\$28)* | \$6.2 | \$9.1 | \$5.7 (\$3.6 + \$2.1) | 14.8 | \$8 (\$4 + \$4) | \$22.8 | \$15.2 |
| Strategic Property | \$4.5 (\$5) | \$3.2 | \$3.2 | \$0 | \$3.2 | \$2 | \$5.2 | \$0.2 |
| Roading + Solid Waste | \$33 (\$30) | \$21.3 | \$26.2 (\$23.2 + \$3) | \$4.8 | \$31 | \$8.8 | \$39.8 | \$31 |
| Sub Total SD | \$56.5 (\$63) | \$30.7 | \$38.5 | \$10.5 | \$49 | \$18.8 | \$67.8 | \$46.4 |
| Waters | \$20 (\$26) | \$7.4 | \$12 | \$2 | \$14 | \$9.2 | \$23.2 | \$44 |
| TOTAL | \$76.5 (\$89) | \$38.1 | \$50.5 | \$12.5 | \$63 | \$28 | \$91 | \$90.4 |

* Original 2020/21 target set in September 2020 (revised in March 2021 Infrastructure Committee Meeting)

Given that the average capital spend from 2015-2019 was ~\$46.5 million (including Waters), the team is pleased with current progress and optimistic that the changes made to improve capital project delivery capability are working. The most significant of these changes are considered to be:

- Establishment of the PMO (Project Management Office) and Manager
- Refinement and implementation of Councils project management framework, including the upgrade of CAMM's and use of project status reporting
- Clarification of roles and responsibilities for sponsors, business owners, project managers and support staff
- Training and certification of key project management staff
- Consolidation of work programmes / refinement of project scopes and regular reporting to the Infrastructure Committee
- Leveraging off existing business partners (e.g. Roading Alliance) and creating innovative contracts (e.g. public toilets / playgrounds) to deliver work more efficiently
- Establishment of fortnightly Project Governance Group, CAPEX project team meetings, steering group meetings and the panel to expedite procurement
- Revision of the procurement policy and thresholds to align with Waikato Local Authority Shared Service agreements

These changes in process and oversight, combined with the rationalisation of carry forwards, has provided good visibility of the programme and greater focus on what needs to be delivered by whom and when.

Looking forward to 2021/22, CAPEX projects included in the LTP have been well scoped and delivery requirements are becoming clearer. This has allowed business owners to develop detailed work briefs for the Community Projects Team who is now responsible for the successful delivery of the entire CAPEX programme (by managing consultant Project Managers) rather than simply trying to manage discrete projects themselves.

This revision of roles and responsibilities, along with the forward planning currently underway, will help the team 'hit the ground running' on 1 July 2021 (we were a couple months late planning the 2020/21 programme which has led to the high WIP balance).

Risks to the successful delivery of the programme revolve around covid outbreaks, supply chain issues, availability of contractors and project managers, increased developer led / vested assets, resource required to support Waikato Expressway revocation processes, unanticipated infrastructure grants / funding, and excessive community led development which requires Council support. Work is currently underway to better understand these risks and mitigate them where possible.

3. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

4. ATTACHMENTS

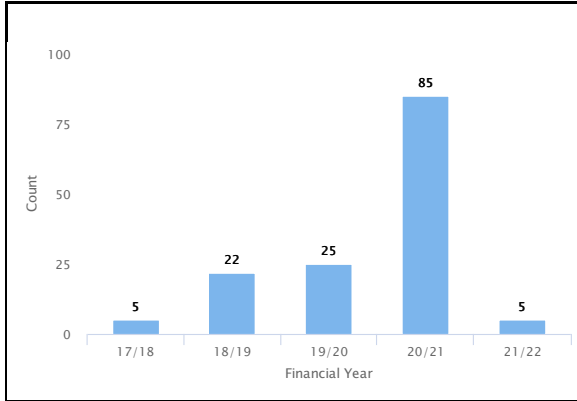
Attachment 1 - CAPEX Projects Dashboard

Attachment 2 - CAPEX Project Status Report – 1 June 2021

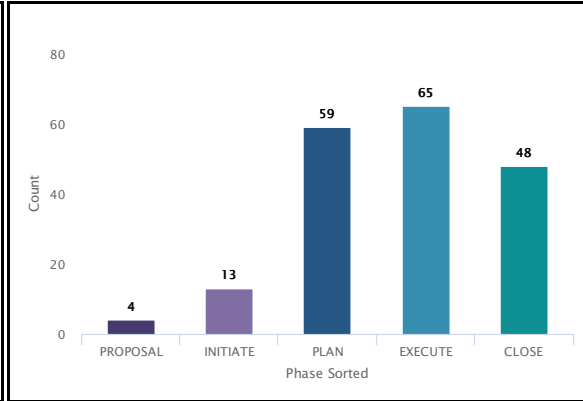
WDC SERVICE DELIVERY PROJECTS
8 June 2021

| Number of Projects | Number of Open Projects |
|--------------------|-------------------------|
| 189 | 142 |

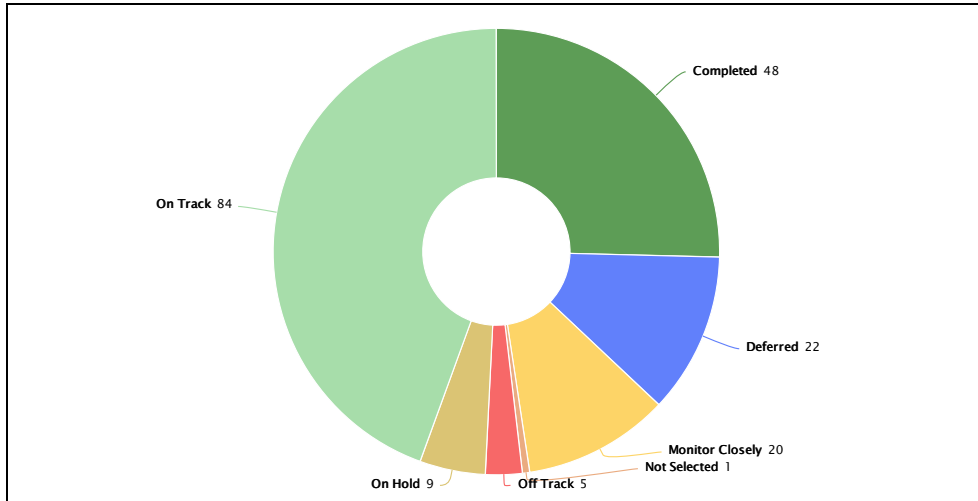
Project Pipeline - Open Projects



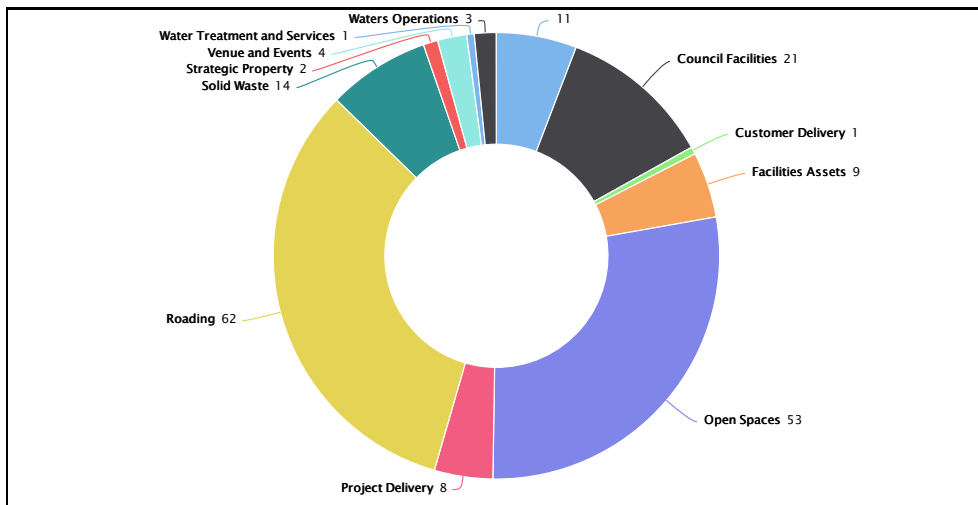
Project Phase



Project Status



Team



| Category | Financial Year | IPM # | Project Name | Project Sponsor | Overall Status | Schedule | Scope / Quality | Budget | Resources | Risk | Issues | Engagement | Forecast Finish | % Complete | Comment |
|-----------------------------|----------------|---------|---|------------------|-----------------|----------|-----------------|--------|-----------|------|--------|------------|-----------------|------------|---|
| Council Led with Engagement | 19/20 | PR-1340 | LTP2019 - CCTV | Megan May | Off Track | G | G | G | G | G | G | G | 13/07/18 | 6 | Strategy in development to best use multi-year funding. Also see PR-1129. Staff currently working with a number of community groups to identify needs which is happening in alignment with sourcing a preferred supplier/management system. |
| Core Services-BAU | 20/21 | PR-1361 | LTP2018 District Wide Walkways - Rotokauri | Megan May | Off Track | G | G | A | G | A | G | G | 07/05/21 | 0 | Engineered design of proposed walkway is now complete. Engagement with Ngaati Maahanga currently underway. Awaiting formal response from Iwi before proceeding but it is unlikely that this project will progress in the current financial year. |
| Core Services-BAU | 20/21 | PR-1556 | Solid Waste Contract Renegotiation | Ian Cathcart | Off Track | A | G | G | A | G | G | G | 30/06/21 | 66 | For Month-end 30/04/2021: <ul style="list-style-type: none"> - Contract renegotiations completed with Smart Environmental and Metro Waste subcontractors. - Additional renegotiation session required for Xtreme Zero Waste as they are lagging in completing renegotiation work. - Smart Environmental and Metro Waste final renegotiated contracts to be presented to Council for approval and sign off on 17 May 2021. - Xtreme Zero Waste final renegotiated contract presentation to Council awaiting meeting date. - Once all contract have been presented to council, project can move to close out phase. |
| Core Services-BAU | 20/21 | PR-1558 | WEX - NZTA vesting of old state highway to WDC - Rangiriri, Huntly and SH1B | Jackie Bishop | Off Track | R | G | A | G | A | A | A | 30/06/22 | 5 | * Asset valuation received from NZTA suggests this is more likely to be \$80,450,000 in total with \$26,450,000 coming to WDC this year. A budget review memo has reflected this change and with the balance included next FY. * Confidence level of spend this year was at 75%. However, as at 4 June, the NZTA has yet to approve the funding of the circa \$11m to WDC for re-configuration works as part of the handover which has been agreed as part of the business case process lead by NZTA. That decision, based on latest information, is not occurring until the August Board meeting at the latest. As such, this will need to be formally carried over and budget review close out required. |
| Co-design and Delivery | 20/21 | PR-1640 | Raglan playgrounds - Lorenzen Bay Raglan | Megan May | Off Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Budget to be spent prepping the site for a playground as currently the reserve is undeveloped. Playground will be incorporated into Playground contract which is currently in the market. |
| Co-design and Delivery | 18/19 | PR-1136 | LTP2018 Mercer Community Facility | Megan May | Monitor Closely | A | A | G | G | G | G | G | 30/09/22 | 15 | Draft feasibility investigation to be revisited as Mercer Community Committee rejected the preferred site and suggested other site options which the current resources are insufficient and acquiring the property has no certainty. Their preferred site is the ARA building within the Mercer Reserve and repurposing the building would be quite problematic. The reserve status of the land prohibits this. Two Iwi claims have been lodged in respect of the land and are currently being assessed by the Crown. Other options are currently being investigated which can serve the community (Anglican Church) and possible external funding. |
| Co-design and Delivery | 17/18 | PR-1236 | CF2017 Whatawhata Community Facility | Megan May | Monitor Closely | A | A | A | G | A | A | G | 17/11/21 | 39 | Resource consent application granted 27/10/2020. External funding application decision from Lotteries Commission will be in May 2021. Preliminary drawings discussed and approved by steering group 18/03/2021. Project is expected to continue until next financial year if grant application is approved. |
| | 18/19 | PR-1283 | Pokeno Urban Upgrades | Ross Bayer | Monitor Closely | A | G | A | G | G | G | G | 05/02/19 | 18 | * This project includes completion of the Hitchen Road intersection, Helenslee Road intersection and finishes just past the primary school. * Project has been split into two stages - enabling works and pavements, and is being done by the WDA as a variation. * Enabling works includes footpaths, drainage, kerb and channel, closing off Ford St, future proofing for traffic lights etc. These works are underway by the WDA and it is expected completion may go across the FY end. * Pavement works (incl rehab) will occur from Sept/October ie. FY21/22. The variation for this component is yet to be finalised with a final TCE pending from WDA but there is a risk it will exceed the available budget by circa \$500k. Budget is partially rehab and partially structure plan and is being reviewed for formal budget carryover. |
| | 20/21 | PR-1288 | Gilmour Street, Raglan - Road Rehabilitation and Stormwater Upgrade | Jackie Bishop | Monitor Closely | G | G | G | G | A | G | G | 26/07/21 | 89 | Works on Gilmour Street are underway with early progress made by our roading alliance partner [Waikato District Alliance] who have achieved installation of key stormwater drainage components in preparation to complete the full urban road upgrade by mid-July. A late request to renew the water services for the street has also been included within the project and will be installed concurrently to the initial scope of works. Amber - as a result of the request to delay physical works to follow the summer months, delivery of the project has commenced towards the end of March and will likely continue into the first month of winter. The project will be closely monitored to ensure management of risks associated with a late start are mitigated and controlled as best we can i.e. completion times, cost increase, reputation, quality management. Amber - accommodating a watermain renewal/upgrade may result in a minor project completion date overrun, however ultimately although a risk, the watermain renewal outcome is a positive for the Gilmour Street Residents and the project holistically. The replacement ahead of the road urban upgrade assists in reducing potential asset damage of the existing watermain during the physical works for pavement rehabilitation work. |
| Core Services-BAU | 20/21 | PR-1480 | Horsham Downs Link Road | Jackie Bishop | Monitor Closely | A | G | G | G | A | A | G | 31/03/22 | 40 | Construction deferred to 2021/22 Construction Season, as Land Purchase / Land Access Agreements not yet finalised with Waka Kotahi and Waikato - Tainui. As at 10 May 2021; Nicolas Wells and Roger MacCulloch were continuing to explore all possible negotiation avenues to get all parties to agree to a solution. Project staff are continuing with consenting, contractor negotiations, and design finalisation in readiness for 1 October 2021 construction commencement. *Resource Consent Application is currently problematic, as WRC requires further information and design for our Stormwater system. |
| | 20/21 | PR-1503 | Perry Bridge - Power System Replacement | Jackie Bishop | Monitor Closely | G | G | G | G | G | G | G | 10/02/20 | 0 | 02/06/2021 Grid tied solution has been priced, cost benefit analysis requires off grid solution. Specialist company in Off Grid solutions has been recommended, expedited procurement process followed and this company is being engaged for a Design to replace near like for like |
| Core Services-BAU | 20/21 | PR-1571 | Low Cost/Low Risk projects WDC Managed | Jackie Bishop | Monitor Closely | G | G | G | G | G | G | G | 30/06/21 | 0 | * At commencement of the year \$1.2m of LCLR was held back to enable market testing of some core roading BAU components. This was revised as part of mid year review and split. Other projects have utilised this funding (e.g. River Rd, Annebrook Rd \$600k) and final budget reviews have determined remaining budget available (circa \$200k) which Gareth is putting to the Alliance as a variation (additional footpath and road marking/signage works predominantly) |
| Core Services-BAU | 20/21 | PR-1594 | Raglan Structure Plan - Opororu Bay Road | Roger MacCulloch | Monitor Closely | G | G | G | G | G | G | G | 30/12/20 | 0 | Awaiting vesting. Gareth has indicated this will occur prior to the end of the FY. |
| Core Services-BAU | 20/21 | PR-1599 | Huntly resource recovery centre upgrade | Roger MacCulloch | Monitor Closely | G | G | G | G | G | G | G | 30/06/21 | 0 | Upgrade of Huntly transfer station to a resource recovery centre + install new earthworks pad and shed for contract rollover and new MRF purchased by contractor. Spend this year is site feasibility and geotechnical investigations for earthworks and to inform design. Will be spent this year. |

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| Core Services-BAU | 20/21 | PR-1600 | Te Kauwhata Structure Plan | Roger MacCulloch | Monitor Closely | A | A | A | G | A | A | G | 30/06/21 | 0 | Interim payment of \$340k made last FY to developer for lowering of Travers Road and balance disputed. \$450k was carried forward. Pending close out to confirm no further payment required. Was a cost share arrangement, not total vesting. Balance may be used to fulfil a legal requirement to upgrade another road in TK post arbitration with a developer and which is supportive of Structure Plan - whether this can be used for this and spent this year is not yet clear. |
| Core Services-BAU | 20/21 | PR-1601 | Te Kauwhata Structure Plan - Scott Road upgrade (HIF) Vested | Roger MacCulloch | Monitor Closely | A | A | G | G | G | G | G | 30/06/22 | 0 | Works associated with Lakeside development. Not clear if to be spent this year pending ongoing discussion with developer. Ross chasing confirmation. Linked to HIF. Has been put in year 1 of LTP as a contingency. Budget review memo required if reforecast |
| Core Services-BAU | 20/21 | PR-1603 | Horotiu Structure RD2B construction cost | Roger MacCulloch | Monitor Closely | G | G | A | G | A | A | G | 30/06/21 | 0 | Waiting on confirmation of completion date and costs from developers. Expected to be spent next year. Budget may not be sufficient. |
| Core Services-BAU | 20/21 | PR-1605 | Horotiu Structure Plan - RD3 (stage a) construction cost | Roger MacCulloch | Monitor Closely | G | A | A | G | G | A | G | 29/01/21 | 0 | Road is at the roundabout and links north parallel to railway. The final decision on construction on this road will depend on pump station design. Not expected to be spent this year. |
| Core Services-BAU | 20/21 | PR-1606 | Horotiu Structure Plan - RD3 (stage b) construction cost | Roger MacCulloch | Monitor Closely | G | G | A | G | A | A | G | 30/06/22 | 0 | The road is the link to Horotiu Road which crosses private property. Discussions occurring with Northgate and new purchasers of private property re reconfiguration of road. Expecting to start design work in next FY and construction unlikely to before October 2023 season. WDC is responsible for circa 80% of costs under the DA for this and so will seek to de risk and deliver - requires variation to DA. Budget investigations also occurring which have identified budget is more circa \$2.5m. Some transition delay expected with Mark Davey exiting the organisation in early July also. |
| Core Services-BAU | 20/21 | PR-1614 | Pokeno Structure Plan - Level crossing road | Roger MacCulloch | Monitor Closely | A | A | G | G | G | G | A | 30/06/21 | 0 | This largely relates to cost of land. This is an LTP project planned for 2020/21 FY. Section of road currently owned by Hynds, currently in dispute. Unclear if spend will occur this year. |
| Council Led with Engagement | 20/21 | PR-1634 | District Wide Toilets - Te Kowhai | Megan May | Monitor Closely | A | G | G | G | G | G | G | 24/09/21 | 7 | Geotechnical services have been carried out to identify ground type for wastewater services. Design report for wastewater has been complete. Recommendation to connect to town hall water tank/reservoir but requesting pricing of an 100 square meter onsite shelter for rain water collection for comparison. Overall progress is slow due to uncertainty of water supply and future development of the reserve affecting locality of infrastructure. Delay in Standard Toilet Design project may also impact delivery. |
| Core Services-BAU | 21/22 | PR-1661 | Tregoweth Lane, Huntly - Realignment, Rehabilitation and Widening | Jackie Bishop | Monitor Closely | G | A | G | G | A | G | G | 06/01/22 | 65 | Allen's United Drainage and Earthworks are underway with the three waters renewals package [water, waste and storm] for Tregoweth Lane, Huntly. The programme has seen early challenges to the sequencing of asset installation along with a full redesign of the wastewater network renewal to ultimately navigate through a couple of unavoidable pipeline clashes between SW and VWW assets and only incurred a minor delay in the overall project timeline. Although an interrupted start was incurred to the project, Allen's have successfully managed to progress and complete the first renewal [wastewater] in full, for this site and have recommenced with the stormwater pipeline installation. |
| Core Services-BAU | 21/22 | PR-1662 | Annebrook Road Extension and closure of SH1 access - Tamahere Structure Plan | Jackie Bishop | Monitor Closely | G | A | G | G | G | G | G | 02/08/21 | 77 | Works to construct Annebrook Roads sole access (connection to Matangi Road) is underway with progress made by our roading alliance partner [Waikato District Alliance] who has established and begun the drainage and pavement components for the new Matangi Road/Annebrook Road intersection. Specialist machine-controlled equipment has also arrived on site in hope to progress and accelerate through earthworks activities in hope to beat the wet months ahead. These works include rehabilitation works on existing roads by undertaking service relocations, pavement reshaping and strengthening for the two new intersections on Matangi and Annebrook/Cedar Park Roads. The project involves the extension of Annebrook Road and ultimately altering the road's access point from SH1 over to Matangi Road. This will be achieved by closing off the road to vehicular traffic and opening it up on to Matangi Road to maintain a safe access point for Annebrook Road residents. Improved safety for drivers and pedestrians is top of mind and an incentive for opening the new road as soon as the project is complete (undertaken simultaneously to the closure of the existing SH1 access) and prior to the WEX Hamilton Section opening (currently NZTA programme is Dec 2021). Amber status - Upward pressure on budget now closer to \$800k (total) - the overall project being split into two stages to gain efficiencies within stage two works to which can be deferred while concurrently undertaking a rates comparison by taking the second stage to the market. Amber status - the project has overcome many hurdles through the planning phase and although a number of dependencies, and associated risks have been mitigated, a delay of the project has occurred resulting in potential carry-forwards and timeline overruns. |
| Council Led with Engagement | 20/21 | PR-1669 | Sunset Beach Toilet - Port Waikato | Megan May | Monitor Closely | A | G | G | G | G | G | G | 13/08/21 | 9 | Design report has been complete with recommendation to install 200 square meter Wisconsin mound. Design under review to reduce footprint to 90 square meters utilising a retaining structure. Portable system priced but is costly and still required large dispersal fields. Decisions required on type of dispersal field. Delay of Standard Toilet Design may also delay delivery of this toilet facility. |
| Council Led with Engagement | 20/21 | PR-1673 | District Wide Toilets - Tamahere | Megan May | Monitor Closely | A | G | G | G | G | G | G | 27/08/21 | 6 | District wide standard toilet design is underway and will inform final building to be placed on this site. Consultation will be required once the design has reached a stage where details for consideration are refined. Construction of this toilet will be included in a larger district wide toilet construction contract is planned to commence end of May. Delay in Standard Toilet Design may delay delivery of toilet facilities at this site. |
| Council Led with Engagement | 18/19 | PR-1107 | LTP2018 Huntly Grandstand Roof Replacement | Megan May | On Track | G | G | G | G | G | G | G | 04/06/21 | 93 | The completion date has been moved out to 15 June, due to wet weather impacting painting times. The final paint coat to be completed by 2 June to allow for the roof to be installed. |
| | 18/19 | PR-1119 | LTP2018 Whangarata Cemetery | Megan May | On Track | G | G | G | G | G | G | G | 21/05/21 | 96 | Earthworks are 90% complete, the water services installed tested and connected to the main supply. Accessway construction has commenced with aggregate being placed over subgrade. Subsoil drain has been placed along edge of accessway alignment and further subsoils within the proposed location of the burial plots are to commence. Minor delays due to recent wet weather with completion targeting week of the 19/04/21. WDA to complete the pavement and kerb starting end of April. |
| Council Led with Engagement | 18/19 | PR-1129 | LTP2018 CCTV | Megan May | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Strategy in development to best use multi-year funding. Also see PR-1340. |
| Core Services-BAU | 18/19 | PR-1131 | LTP2018 Lake Puketirini ROW Access | Nicolas Wells | On Track | G | G | G | G | G | G | G | 13/12/18 | 0 | Contingent liability action dependent upon third party. |
| Core Services-BAU | 18/19 | PR-1150 | LTP2018 Recladding of Ngaruawahia Office | Megan May | On Track | G | G | G | G | G | G | G | 13/12/18 | 0 | Inspection of exterior cladding has now been completed and report received. Currently engaging a designer to undertake construction design prior to physical works procurement. |
| Co-design and Delivery | 19/20 | PR-1242 | CF2017 Tuakau Library | Sue O'Gorman | On Track | G | G | G | G | G | G | G | 30/07/21 | 84 | All works within the contract have been completed. Defects list is currently being worked through for rectification. Due to unforeseen water leaks in the exiting library roof, we are now having to re-roof the building, this will see a delay for the opening day which has been proposed for the 29th June. Re-roof site works established it is expected to take three weeks to be completed. |
| Co-design and Delivery | 17/18 | PR-1260 | CF2017 Pokeno Sports Ground Munro Block | Megan May | On Track | G | G | G | G | G | G | G | 28/06/21 | 85 | Pokeno Sports Park Phase 1 Earthworks complete. All as-built, testing data sheets and final walkover complete, final signoff of Practical Completion Certificate approved. Planting to commence April/May during a period of adequate ground moisture saturation. Reporting for Phase 2 Earthworks is detailed under PR-1668. |
| | 17/18 | PR-1261 | CF2017 Puni Walkways Fencing | Megan May | On Track | G | G | G | G | G | G | G | 04/03/19 | 0 | |

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| | 18/19 | PR-1300 | LTP2018 Onewhero - Responsible Camping upgrades - WW Temporary Staging | Megan May | On Track | G | G | G | G | G | G | G | 28/06/21 | 90 | Camex Civil Ltd has successfully completed the third and final stage of the Onewhero Rugby Football Club Wastewater Treatment and Disposal System. The capitalization process for all three stages and processing of project close out documentation is now being progressed to conclude the project in its entirety. |
| | 18/19 | PR-1306 | Raglan Kopua Holiday Park Stormwater Management | Pam Ryan | On Track | G | G | G | G | G | G | G | 12/11/19 | 52 | Following budget review the project has been deferred indefinitely. - detailed engineering design is complete - resource consent remains in place for five years |
| | 18/19 | PR-1307 | Watercare Transition | Gavin J. Ion | On Track | G | G | G | G | G | G | G | 04/06/21 | 57 | Contract agreement has been reached, the Transition Period has commenced and Watercare are now delivering BAU. Stage 1 of the project is complete and the project is effectively in a holding pattern until the next stage commences. Appropriate resourcing will need to be allocated for future stages. |
| Council Led with Engagement | 19/20 | PR-1316 | Elbow Boat Ramp Upgrades | Megan May | On Track | G | G | G | G | G | G | G | 07/09/21 | 80 | The Elbow Boat ramp upgrade contract awarded to Downers NZ. Awaiting resource consent to commence works early June and be completed early August. |
| | 19/20 | PR-1331 | LTP2019 Reroofing of Ngaruawahia Office | Megan May | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Budget was reallocated to office refurbishment which has now been complete with surplus budget. Investigation required to determine urgency of roofing work and budget required to complete. |
| | 18/19 | PR-1341 | LTP2018 Landowner Obligations | Nicolas Wells | On Track | G | G | G | G | G | G | G | 13/12/18 | 0 | Contingent liability dependent on third party. |
| | 18/19 | PR-1352 | Raglan Coastal Reserves Management Plan | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 18/03/21 | 40 | Consultation completed. Hearings occurred in March, early April. Final process required to adopt plan. |
| Co-design and Delivery | 19/20 | PR-1358 | LTP2019 District Wide Skateparks - Tuakau | Megan May | On Track | G | G | G | G | G | G | G | 04/02/22 | 86 | The multi party funding agreement has now been signed by both parties. Project Manager has received detail design and will aim to advertise the tender in June. Due to the time frame of getting the approved design back and going out to tender, the build will not take place until next summer. The winter weather conditions prevent the contractors to carry out this type of works. |
| | 19/20 | PR-1386 | 2019 Solid Waste Service Review and Implementation | Ian Cathcart | On Track | G | G | G | G | G | G | G | 09/06/21 | 37 | Nov19: Team is focused at preparing for the Council Workshop on 25 Nov. Oct19: Engaged consultants Morrison Low. They produced a draft Options Analysis and Investment Logic ILM. Draft Communications Plan ready. |
| | 19/20 | PR-1438 | Raglan Consenting Process | Roger MacCulloch | On Track | G | G | A | G | G | G | G | 31/03/20 | 27 | Lodging interim consent for 36 months. Options now progressed to short list. MCA process for selection of preferred option being undertaken in early August. |
| | 19/20 | PR-1466 | Facilities Maintenance Services Contract | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 09/12/19 | 73 | Contract awarded and functioning well |
| Core Services-BAU | 19/20 | PR-1484 | Mangawara Stream Bridge | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/09/20 | 99 | Major project works complete but with resource consent conditions still to be closed out. Remaining budget to be retained until end financial year as contingency for close out. |
| Core Services-BAU | 19/20 | PR-1485 | Te Awa Cycleway - Hamilton to Cambridge section | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Road section is complete and gully section is tracking well. Gully works will continue into next FY. * MBIE funding of local share has been confirmed and invoicing to HCC has commenced with Instalment 1 \$466k and Instalment 2 in progress. * Road section is expected to be completed by year end, gully section will have some spend carryover due to late start - circa 40-50%. Year end spend expected to be circa \$3.2m * Contract sum has been increased to cover HCC bridge build. |
| Council Led with Engagement | 19/20 | PR-1497 | Woodlands Fence Upgrade | Megan May | On Track | G | G | G | G | G | G | G | 16/01/20 | 0 | *Project Underway - Design being developed for the Music Lawn and Wall. This is for the existing Huntly Brick fence project. Work need to occur outside of wedding season but before winter |
| | 19/20 | PR-1508 | District Tree Maintenance Contract 2021 | Megan May | On Track | G | G | G | G | G | G | G | 15/03/21 | 0 | Final stages of preparing procurement documents. Hope to release to market mid March 2021. |
| | 19/20 | PR-1511 | Huntly Property Works | Nicolas Wells | On Track | G | G | G | G | G | G | G | 16/03/20 | 0 | 05/02/2021 41-45 Williams Street - Go Bus (BDL) - WDC Property Team have arranged with BDL to view 9-13 Tregoweth Fri 12 Feb. 9-13 Tregoweth Lane - WDA Infrastructure Alliance (WDA IA) have completed a significant amount of the new BDL yard. Temporary measure will be put in place to allow allow the existing owner of 13 Tregoweth to clear a third of his yard allowing WEL Networks to relocate power poles. 101-105 Tregoweth Lane - WDA IA have taken a small cutting and will start creating a flat area for 13 Tregoweth to move to. |
| | 17/18 | PR-1514 | Manu Bay Breakwater | Megan May | On Track | G | G | G | G | G | G | G | 19/10/20 | 76 | Rock removal works completed in November 2020. An independent review report on the performance of the breakwater has been received, currently being reviewed by WDC. Once reviewed the report will be circulated to the Manu Bay forum. |
| Co-design and Delivery | 19/20 | PR-1517 | Tamahere Fitness Trail | Megan May | On Track | G | G | G | G | G | G | G | 09/07/21 | 79 | Works on site have begun, the first 350m section of path has been laid and the next 150m has been prepped and planned to have concrete poured. The Exercise stations have been put on hold, Cllr Bech to confirm what fitness equipment needs to be installed before pouring concrete pads. This will incur an additional cost due to a change in the schedule. |
| Co-design and Delivery | 20/21 | PR-1552 | Raglan Wharf 2020 | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 18/08/20 | 0 | All projects identified through community workshops - pontoon, eastern walkway, western walkway, handrail, safety improvements and overall master planning. Tender documents for master planning and pontoon design and build near completion. |
| Council Led with Engagement | 20/21 | PR-1557 | Pokeno Tennis Refurbishment 20/20 | Megan May | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | External consultant engage to progress project management of this work. |
| Core Services-BAU | 20/21 | PR-1562 | Sealed Road Re-surfacing | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/21 | 10 | This is the annual resurfacing program managed by the WDA. Work is on plan |
| Core Services-BAU | 20/21 | PR-1563 | Drainage Renewals | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/21 | 10 | This is the annual drainage renewal program managed by the WDA. Forward program determined by network need and agreed between WDC and WDA. Tracking well. |
| Core Services-BAU | 20/21 | PR-1564 | Pavement Rehabilitation WDA managed | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/21 | 15 | This is the annual pavement rehabilitation program managed by the WDA. Forward program determined by network need and agreed between WDC and WDA. Related project PR-1565. Tracking well |
| Core Services-BAU | 20/21 | PR-1565 | Pavement Rehabilitation WDC Managed | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/06/21 | 2 | Completed. A budget review memo transferred remaining funds circa \$100k to other projects. |
| Core Services-BAU | 20/21 | PR-1566 | Mercy Ferry Road Bridges | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/11/20 | 10 | Balance left from Mercer strengthening project was applied to Kopu Kopu bridge works (now completed) and identified Tainui Bridge repairs which are substantively complete, undertaken by ConSpec. Project has identified other works required for Tainui Bridge which will need to be scoped into next year's budget allocations. |
| Core Services-BAU | 20/21 | PR-1567 | Bridge renewals | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/21 | 20 | Part of Alliance core program. Tracking well |
| Core Services-BAU | 20/21 | PR-1568 | Traffic services capital | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/21 | 20 | This is the annual traffic services capital program delivered by the WDA (e.g. signage). Its a combination of planned and unplanned works. Work is progressing and tracking well. |
| Core Services-BAU | 20/21 | PR-1570 | Low Cost/Low Risk projects WDA Managed | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/21 | 5 | Part of Alliance core program. Tracking well |

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| Core Services-BAU | 20/21 | PR-1572 | Travers Road Shared Path (Minor Improvements) | Jackie Bishop | On Track | G | G | G | G | G | G | G | 29/06/21 | 76 | Has gone to WDA as a variation for works in sections between Moorfield Rd and Wayside Rd. Construction is underway and WDA propose to have these works completed, up to the value of works budgeted, by 30 June 2021. The WDA team are getting stuck onsite, building a 40m long retaining wall and the first half (bottom layer) is in. Previous Stage was PR-1262 (CF2017 Te Kauwhata Walkways (Stage 1 Travers Rd)) of Travers Rd Path was completed by WDA. This project is the Residual Budget following Stage 1 and the Community Projects staff will; progress by further revising the design, negotiate revised scope with WDA, and supervise the construction of the Path along Travers Rd, between Moorfield Rd and Wayside Rd. Scope and cost still moving so amber. |
| Core Services-BAU | 20/21 | PR-1573 | Emergency works - future events WDC Managed | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | * Part of budget was allocated to Koheroa Rd slip repairs (circa \$500k) which is a complex repair and to be put to market. However, there is some risk with this repair at present and it has been deferred (with NZTA approval) to next year. Funds instead were allocated via variation to WDA for other emergency works in the prioritised programme for completion this year. |
| Core Services-BAU | 20/21 | PR-1574 | Emergency works - future events WDA Managed | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Completed by WDA as carryover from previous year. Minor budget underspend to be applied to other works towards end financial year for other slip works. |
| Core Services-BAU | 20/21 | PR-1575 | Planning for Whangarata/Pokeno/Buckland | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | This was intended to be only partial spend this year with balance pushed to next year for works. Planning investigations for solution expected to kick off in next month or two. |
| Core Services-BAU | 20/21 | PR-1578 | Minor maintenance upgrade works | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/06/21 | 20 | Budget allocation for design and works required to address any ad hoc legal issues arising during the year. Allocation reassessed each year as part of carry forwards. |
| Core Services-BAU | 20/21 | PR-1580 | New Footpaths | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/06/21 | 3 | Construction of new footpaths with program agreed between WDC and WDA, and works delivered by WDA. Tracking well |
| Core Services-BAU | 20/21 | PR-1581 | Bus Shelters | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/21 | 5 | Installation of new bus shelters across the district. Works undertaken by WDA. Tracking well. |
| Core Services-BAU | 20/21 | PR-1583 | Pokeno structure plan Hitchen Road 2 (upgrade) | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Value left on Hitchen Rd intersection and will be used toward the Pokeno Rd rehab and upgrade. Project works completed |
| Co-design and Delivery | 20/21 | PR-1585 | Pokeno Structure Plan - Bunds | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Works being done by developer with cost share input from WDC (circa \$100k). Yet to be invoiced by developer. May not be fully expended this year. Ross/Kevin Stokes to chase up with Dynes Fulton |
| Co-design and Delivery | 20/21 | PR-1586 | Pokeno Structure Plan - Intersection upgrade Helenslee/Pokeno | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Part of Pokeno Upgrade project going to the Alliance as a variation - for pavement works to be done in 21/22 year |
| Co-design and Delivery | 20/21 | PR-1588 | Pokeno Structure Plan - Pokeno Road | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/21 | 5 | Part of the Pokeno upgrade project going to Alliance as a variation |
| Core Services-BAU | 20/21 | PR-1591 | River/Horotiu bridge road intersection - construction | Jackie Bishop | On Track | G | G | G | G | G | G | G | 29/01/21 | 0 | Completed and in close out phase. Enhanced FAR project. Separate budget review memo being drafted to formalise final funding buckets and to address mis-code of actuals. Was delivered by WDA as a variation. |
| Core Services-BAU | 20/21 | PR-1593 | River/Horotiu bridge road intersection - pre-implementation | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/09/20 | 95 | Design complete. Works now also complete - see PR-1591 |
| Core Services-BAU | 20/21 | PR-1595 | Raglan Structure Plan - Raglan bridge and causeway | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/12/20 | 0 | Awaiting vesting. Ross to wrap up status. |
| Core Services-BAU | 20/21 | PR-1596 | DW closed landfill renewals | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/06/21 | 11 | Closed Landfill leachate pumping stations and telemetry. Allocation is for replacement as needed as they typically run to fail and costs can be significant. Having pumps in situ is a condition of Resource Consents. 2020/21 budget - \$53,279 |
| Core Services-BAU | 20/21 | PR-1597 | Replacement litter bins | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Replacement of old/damaged public litter bins as budget allows. Prioritised list at Raglan. Will be spent this year. 2020/21 budget - \$15,667 |
| Core Services-BAU | 20/21 | PR-1598 | DW transfer stations capital work | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Capex works for transfer stations. This year it will include upgrade of Te Uku Recycling drop-off; and balance is allocated to Huntly site upgrade. 2020/21 budget - \$62,288. |
| Core Services-BAU | 20/21 | PR-1607 | Horotiu Structure Plan - RD3 (stage a) land purchase | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Related to RD3 (stage a) construction under PR-1605. Unclear if going to be invoiced this year by developer. |
| Core Services-BAU | 20/21 | PR-1609 | Horotiu Structure Plan - RD1C - land purchase | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/12/20 | 0 | Dependent on the developer for the timing of the vesting - but we have paid for the road. Budget investigations occurring as to why spend is not showing in this code. |
| Core Services-BAU | 20/21 | PR-1610 | Horotiu Structure Plan - RD2A (stage a) construction cost | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Partial payment made. Awaiting final costing and vesting likely to be above budget with balance from roading contributions fund. Expected to be spent this year. Budget investigations occurring as to why spend is not showing in this code. |
| Core Services-BAU | 20/21 | PR-1611 | Horotiu Structure Plan - RD2A (stage a) land purchase | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 31/12/20 | 0 | Dependent on the developer for the timing of the vesting - but we have paid for the road. Expected to be spent this year. Budget investigations occurring as to why spend is not showing in this code. |
| Core Services-BAU | 20/21 | PR-1612 | Horotiu Structure Plan - RD2B residual land purchase | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 31/12/20 | 0 | Land has been paid for just waiting on vesting process. Expected to be spent this year. Budget investigations occurring as to why spend is not showing in this code. |
| Core Services-BAU | 20/21 | PR-1613 | Horotiu Industrial Park Vested Assets (Northgate) | Roger MacCulloch | On Track | G | G | G | G | G | G | A | 31/12/20 | 0 | Bridge has been paid for last FY but vesting yet to formally occur (held up due to non-roading infrastructure and/or easement issues). Costs remain until vesting complete which should be this FY. Budget investigations occurring as to why spend is not showing in this code. |
| Co-design and Delivery | 20/21 | PR-1616 | Pokeno Structure Plan - Intersection upgrade Munro/Pokeno | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/22 | 0 | NZTA had previously asked for this to be included in an SSI project with 76% FAR with planning and design and land purchase spend this year (circa \$150k) and the balance and construction in next LTP. NZTA has since confirmed there is no money available for this project. WDC will progress design this year and with works re-forecast to next LTP. |
| Council Led with Engagement | 20/21 | PR-1622 | Tuakau Structure Plan - E1 Collector | Jackie Bishop | On Track | G | G | G | G | G | G | G | 30/06/22 | 0 | Related to above PR-1575. Some discussion as to whether this is the right solution for the area given development pattern occurring. Would be planning costs only this year (circa \$100k), not build. Balance is in next year for physical works. |
| Core Services-BAU | 20/21 | PR-1623 | DW transfer stations capital work - Facility Maintenance | Roger MacCulloch | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Budget allocation is for renewal/replacement of transfer station assets as needed. Has included shop roof replacement and driveway repairs at Raglan. Pending projects - insulation in shop roof at Raglan. Asset register audit done as part of contract rollover which has highlighted potential need for other expenditure going forward. Being worked through by team. 2020/21 budget - \$52,224 |
| Co-design and Delivery | 19/20 | PR-1625 | Lake Hakanoa Playground | Megan May | On Track | G | G | G | G | G | G | G | 30/09/21 | 52 | Works at Lake Hakanoa playground are well underway. Concrete path works have started and some playground equipment have been installed. The project is progressing well. |
| Core Services-BAU | 20/21 | PR-1627 | Ngaruawahia aquatic centre | Megan May | On Track | G | G | G | G | G | G | G | 26/08/20 | 0 | Replacement of fence on Market street complete. Signage still required. |
| Council Led with Engagement | 20/21 | PR-1628 | Tuakau aquatic centre | Megan May | On Track | G | G | G | G | G | G | G | 26/08/20 | 0 | Tuakau Aquatic renewal programme Improve entrance to facility to make it more inviting and for security reasons. Replace roof of plant room and office/changing rooms. Work will be completed once the pool summer season is complete. |
| Council Led with Engagement | 20/21 | PR-1629 | Tuakau Memorial Hall -Earthquake Strengthening | Megan May | On Track | A | G | G | G | G | G | G | 26/08/20 | 0 | Repairs to roofing ridgeline complete. Report received with additional work required. Also, investigating repairs to window frames. |
| Core Services-BAU | 20/21 | PR-1630 | Renewal of parks and reserves car parks, park furniture and walkways | Megan May | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Total renewal budget is made up of numerous projects - car park renewals, general park renewals, furniture replacements etc. Car park renewals are managed by Projects team, Park renewals being delivered by a number of suppliers including citycare and other suppliers. \$200,000 of quotes received for work and has been awarded. On track to complete prior to end of financial year |

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| Core Services-BAU | 20/21 | PR-1631 | District Wide sports grounds -Court renewals | Megan May | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Sports Courts renewals - districtwide. Consultant engaged who is doing an assessment of sites, prioritising and will complete procurement and project management. Contract to be awarded prior to end of financial year |
| Co-design and Delivery | 19/20 | PR-1632 | Tamahere Multi Use Pavilion/Stage | Megan May | On Track | G | G | G | G | G | G | G | 29/10/21 | 62 | Engagement day was held on Friday 28th May. The team received some great feedback from the school and the Community. The project team have collated the data and the concept design/colour that the Community have selected (Grey Friars with the Timber rafters and strut with a combination of clear light and coloursteel roofing) has been passed on to the architect to proceed to Detail Design and apply for building consent. We aim to start construction beginning of September. |
| Core Services-BAU | 20/21 | PR-1635 | Renewal of parks and reserves car parks, park furniture and walkways - Ngaruawahia | Megan May | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | \$279,687.00 allocated to projects and awarded to contractors. Discussions with NCB underway to determine any additional works required. |
| Core Services-BAU | 20/21 | PR-1636 | Pokeno walkways DC funded | Megan May | On Track | G | G | G | G | G | G | G | 27/08/20 | 0 | "Pokeno structural plan - Fully committed for Reserve Paths (see Pokeno Parks developer schedule) For development related costs" |
| Core Services-BAU | 20/21 | PR-1637 | Pokeno parks and reserves - Developer contribution costs. | Megan May | On Track | G | G | G | G | G | G | G | 27/08/20 | 0 | Already Committed \$100,805 to pay Pokeno DFH Invoice '7-2020' For development related costs Development Contribution \$105k spend approved 25/06/2020 from budget code RG10090 C000 0121. \$26k deficit from that budget which can be shifted to this budget" |
| Core Services-BAU | 19/20 | PR-1641 | Raglan Skatepark Connection Path | Megan May | On Track | G | G | G | G | G | G | G | 30/07/21 | 65 | The Raglan Skatepark connection path project is incorporated into the schedule of the Playgrounds and Minor Works Contract. The works for the project will start the end of July and is aimed to be completed by the beginning of August. |
| Core Services-BAU | 20/21 | PR-1642 | Raglan parks and reserves - Resurfacing Whale Bay Scenic Res. Carpark | Megan May | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | Variation Order provided to Alliance. Budget already committed to complete the project. |
| Core Services-BAU | 20/21 | PR-1643 | Ohinewai parks and reserves - Rivercare partnership project | Megan May | On Track | G | G | G | G | G | G | G | 30/06/21 | 0 | This is a staged project and match funding will be provided to Rivercare to assist with work once completed. Consultation on project was completed through the Natural Reserves Management Plan engagement/submission process. Since then, further engagement has occurred with the Ohinewai Hall Committee and a site visit has been completed to discuss the overall plans for the site with community members. \$60,000 of a total \$100,000 has been granted. |
| Core Services-BAU | 18/19 | PR-1652 | Rangiriri Cemetery | Megan May | On Track | G | G | G | G | G | G | G | 03/09/21 | 72 | Karakia was performed onsite on the 31st May before works started. Fencing has been put up around the site and earthworks is going to start on the 2nd of June. Our aim is to have the woks completed by the end of July. |
| | 20/21 | PR-1654 | District Wide Car Park Renewals | Megan May | On Track | G | G | G | G | G | G | G | 30/04/21 | 36 | 02/06/2021 10 Car parks in the scope for this project. In varying states of progression, Waipa Esplanade has begun, Green Cathedral and Nga Dog Park waiting on Traffic Management, Te Akau about to be sprayed, Pokeno Tennis out for consultation with community. Dromara Drive complete, Wiremu Tamihana has been awarded 30/03/2021 Complete order of carpark priorities has been established. Designers will have the first ready for WDA to price on the week starting 29/3. Good co-design with Te Akau Community via Cr Eyre for improvements at the Te Akau Complex. |
| Core Services-BAU | 20/21 | PR-1660 | Watercare Operational Transition Phase 2 | Geoff King | On Track | G | G | G | G | A | A | A | 30/07/21 | 38 | 31/05 Some elevated risks being reported by WSL. WDC progressing to plan. Dependent on final decisions and signoff of data for GIS. Asset reconciliation process defined and approved by Steering Group. TechOne working on F&S API. 30/04 Overall increase in activity and progress on the WDC side of this project. External contractor engaged to assist with GIS tasks, SOW signed with TechOne for development of the API for Faults & Service requests. WSL have completed the queries on 1500 assets that WDC had been tasked with. Asset reconciliation process and signoff by WDC an open action. SCADA risks reiterated with WSL. 31/03 Integration work by WSL progressing well. Decisions and actions with WDC integral to overall delivery. 05/03 A key aspect, the scoping of what is included in this project is scheduled for 8th March 2021 with Council and Watercare Services. This will enable in depth work on the details to begin. |
| Not Applicable | 20/21 | PR-1663 | Sportsfield Lighting - Paterson Park & Huntly Rugby | Jennifer Foss | On Track | G | G | G | G | G | G | G | 29/10/21 | 0 | 30/03/2021 Lighting Design completed 26/3. Initial meeting with Contractor for procurement and installation. They will be able to provide a rough order costing and timeline in the next fortnight after onsite assessments and talking with suppliers. |
| Core Services-BAU | 20/21 | PR-1665 | Huntly Library Lift Replacement | Megan May | On Track | G | G | G | G | G | G | G | 16/06/21 | 96 | All works have been completed. The team are currently working through the defects list and application for code of compliance is in process. We are aiming to have this completed by 7th June. |
| | 21/22 | PR-1666 | Papahua Walkway - Stage 1 | Duncan MacDougall | On Track | G | G | G | G | G | G | G | 14/05/21 | 33 | 30/03/2021 WDA Variation Order signed off and with WDA IA. Traffic Management Plan underway and onsite service locations to be explored next week. Physical works set to begin Mid April lasting 4-6 weeks. Exploration with Sponsor, Stakeholders, Design Team and Contractor to see whether Stage 2 can begin immediately following Stage 1 completion. |
| Council Led with Engagement | 21/22 | PR-1668 | Pokeno Sports Park: Phase 2 Earthworks | Megan May | On Track | G | G | G | G | G | G | G | 04/02/22 | 0 | Construction of the new stream alignment has been completed under Phase 1 Earthworks. Planning underway for engagement of Geotechnical, Engineering Design and MSQA services along with further sequencing of future works. Phase 2 earthworks is planned to commence Monday, 4 October 2021. |
| Co-design and Delivery | 19/20 | PR-1671 | Tamahere Hall Ceiling Repairs | Megan May | On Track | G | G | G | G | G | G | G | 05/05/21 | 35 | Livingstone Building have been working with the Hall Committee and completed a detailed assessment of the scope required, which will consist of new roof insulation, replacement of ceiling tiles, and some minor painting works. A quotation proposal from Livingstone Building is with Waikato District Council's community projects staff, who will now complete the contract engagement and undertake the project management and supervision to see the project through to successful completion. |
| Core Services-BAU | 21/22 | PR-1686 | Huntly Historic Rail Station – Building Relocation | Vishal Ramduny | On Track | G | G | G | G | A | G | G | 28/02/22 | 30 | Project working group setup, early planning phase underway, procurement of consultants for design/planning/consenting underway. Key stakeholders identified (Huntly Coalfields Museum Committee, Huntly Community Board, Genesis Energy, KiwiRail, WDC Building Quality, Community Connections, Community Growth (Strategic Projects) |

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| Stalled Projects | 18/19 | PR-1120 | LTP2018 Fairfield Park Basketball Court | Megan May | On Hold | R | A | R | G | A | A | A | 14/06/19 | 63 | Tender and contract documents prepared, waiting for Strategic Property to confirm land status. Negotiations are progressing with Land Information New Zealand (LINZ) in order to resolve legacy ownership issues (which stem back in time to when the Power Station development commenced) and finalise the cadastral survey of the property boundaries. Ideally this work should be completed before the construction tender can be let (to ensure that the project does not inadvertently encroach onto Crown owned/crown administered land); Project has been handed back to Open Spaces team until land ownership issues are resolved. |
| | 18/19 | PR-1126 | LTP2018 District Wide Community Centres Seismic Works | Megan May | On Hold | A | G | R | G | A | G | G | 01/07/20 | 20 | This project is on hold and requires funding. This is Capital - can be used for strengthening work that can be completed as part of renewal works. Awaiting funding from LTP. |
| | 18/19 | PR-1163 | LTP2018 Raglan Wharf | Megan May | On Hold | G | G | G | G | G | G | G | 09/09/20 | 62 | Project to be consolidated with Raglan Wharf PGF project . |
| | 17/18 | PR-1223 | Ngaruawahia Memorial Hall Refurbishment | Megan May | On Hold | A | A | A | G | A | A | G | 26/07/18 | 0 | Also see PR-1239. Projects transferred back to Community Connections for guidance on how to progress this project, due to increase in budget requirements for remedial earthquake strengthening work required and the impact (increased of \$750k costs) on the Library budget. Asbestos removal completed. Destructive assessment undertaken to identify seismic integrity. Identified the lack of presence of brick ties and not all brick ties were connected to the framing. Assessment of the buildings structural integrity in the event of a moderate earthquake to be revised. Taking a very conservative measure building is unlikely to meet the minimum requirements. Suggested solutions are for the connection of ties to the framing, either by removal of the inner linings, removal of the external brick cladding. Both options will have positive and negatives. Given the age of the building and energy performance and current building code requirement to look at lining with building paper, upgrade of electrical and insulating the building whilst working within the cavity would be a viable option. Will have an impact on scope and cost and time for the contract. Initial ROC to complete the work are at \$700,000 for the entire building, almost double the initial budget. Has the impact of reducing the overall spend on the library as both facilities a sharing a budget. The project has been placed on hold while a Ngaruawahia Hall and Library Steering Group is formed to develop an options report for the hall and library. |
| | 17/18 | PR-1239 | CF2017 Ngaruawahia Library & Hall | Megan May | On Hold | R | R | R | A | A | A | A | 30/06/21 | 15 | Also see PR-1223, Projects transferred back to Community Connections for guidance on how to progress this project, due to increase in budget requirements for remedial earthquake strengthening work required and the impact (increased of \$750k costs) on the Library budget. Registrations of Interest are complete. 4 successful ROI's have been notified. 2 unsuccessful have been notified. Asbestos report received confirming sub floor asbestos present. Waiting to find out decontamination / removal options. Asbestos removal undertaken and completed received. Destructive assessment undertaken to identify seismic integrity. Identified the lack of presence of brick ties and not all brick ties were connected to the framing. Assessment of the buildings structural integrity in the event of a moderate earthquake to be revised. Taking a very conservative measure building is unlikely to meet the minimum requirements. Suggested solutions are for the connection of ties to the framing, either by removal of the inner linings, removal of the external brick cladding. Both options will have positive and negatives. Given the age of the building and energy performance and current building code requirement to look at lining with building paper, upgrade of electrical and insulating the building whilst working within the cavity would be a viable option. Will have an impact on scope and cost and time for the contract. Initial ROC to complete the work are at \$700,000 for the entire building, almost double the initial budget. Has the impact of reducing the overall spend on the library as both facilities a sharing a budget. The project has been placed on hold while discussions are held by WDC Property team with developer to investigate options for combined library/hall facility. |
| Council Led with Engagement | 19/20 | PR-1317 | LTP2019 District Wide Halls - Earthquake Strengthening | Megan May | On Hold | R | R | A | G | A | A | G | 15/01/21 | 0 | This is a capital budget for strengthening works on hall identified as earthquake prone. As the seismic assessment work is not yet complete, Council has not yet agreed a policy for dealing with earthquake prone buildings. There is insufficient resources or funding to do every building, therefore will require prioritization. Project currently on hold until further scoping is received. Handed back to Facilities Team until budget can be provided. |
| Stalled Projects | 19/20 | PR-1330 | LTP2019 Tuakau Dog Pound Extension | Megan May | On Hold | R | R | A | G | A | G | A | 28/11/19 | 0 | Feasibility study complete which supports a centralised Dog Pound located in Ngaruawahia plus a satellite site in Tuakau. Additional funding sought through the LTP. Will not proceed this FY. |
| Co-design and Delivery | 19/20 | PR-1362 | LTP2019 Raglan Walkways | Megan May | On Hold | A | G | G | G | G | A | G | 24/02/20 | 0 | Engagement with local Hapu underway to determine priorities for spend. |
| | 19/20 | PR-1553 | Hukanui Park Playground | Megan May | On Hold | G | G | G | G | G | G | G | 27/05/21 | 1 | Topological survey has been completed to assist with concept plans. The survey has identified that services run through the proposed location for the playground. In order for this project to proceed an overall concept plan for Hukanui Park needs to be completed. Currently sitting with the Open Spaces Team. |
| Council Led with Engagement | 18/19 | PR-1105 | LTP2018 Tuakau Playground | Megan May | Deferred | A | G | G | G | G | G | G | 30/06/21 | 0 | Project delayed due to lack of suitable land available to build in the right place. Land has now been purchased. Development and playground project to be completed in future years. Current budget identified as surplus in current financial year. Additional budget requested in upcoming LTP to complete playground once site is developed. |
| | 18/19 | PR-1109 | LTP2018 Asbestos Register | Megan May | Deferred | G | G | G | G | G | G | G | 28/02/22 | 3 | Budget was not carried forward and therefore project can not be completed. Additional funds have been requested through the upcoming LTP which will allow project to recommence. |
| | 18/19 | PR-1123 | LTP2018 Ngaruawahia Library Fitout | Megan May | Deferred | R | A | A | G | R | G | G | 30/06/21 | 7 | Project transferred from Community Projects back to Community Facilities as Projects cannot progress this until library location and scope of works can be provided. This is following extended discussions around the format and location of the library, and linked to the Ngaruawahia Hall project - rebuild or replace. Councillor engagement required to progress |
| Stalled Projects | 18/19 | PR-1125 | LTP2018 Pokeno Library | | Deferred | R | G | G | G | A | G | G | 30/06/22 | 0 | Cannot progress this project until the location has been identified. Have had initial discussions with architect around possible designs. Land negotiations currently happening but remaining budget will be insufficient to complete project. |
| | 18/19 | PR-1135 | LTP2018 Ngaruawahia Memorial Hall Earthquake Strengthening | Megan May | Deferred | R | G | G | G | A | G | G | 30/06/21 | 2 | External bricks are not tied into the structure. No further work can be carried out until a decision is made on the future of the hall. This project is linked to the Ngaruawahia Library project as there may be a common solution to both projects. |

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| | 17/18 | PR-1252 | CF2017 Seismic Assessments | Megan May | Deferred | G | G | G | G | G | G | G | 24/01/20 | 22 | Asbestos testing has been done for the remaining identified buildings. Project handed back to Facilities (Gavin B) 17/08/2020 as no budget was allocated for the next phase of work (Detailed Seismic Assessments). |
| Stalled Projects | 19/20 | PR-1357 | LTP2019 Raglan Sports Ground | Megan May | Deferred | G | G | G | G | G | G | G | 08/07/19 | 0 | Sports field utilisation study complete which shows that there are adequate sports field available in Raglan. Budget is unlikely to be spent in current financial year. |
| Core Services-BAU | 20/21 | PR-1559 | Huntly Central Interchange local road | Roger MacCulloch | Deferred | G | G | G | G | G | G | G | 30/06/25 | 0 | Deferred to next LTP and budget increased to reflect expected cost rather than just carryforward cost. NZTA have indicated this is not a priority road for them to subsidise at this time but have agreed should be future proofed. |
| Core Services-BAU | 20/21 | PR-1569 | Harrisville Road Bridge Replacements | Jackie Bishop | Deferred | G | G | G | G | G | G | G | 30/06/21 | 0 | * HPMV route assessment has determined bridge priorities. Original funding was \$2.2m, this was then reduced via budget review memo in February to \$1.2m and one bridge. As at March both bridges have now been deferred to next LTP (was already in LTP as a contingency). Sealing and hot mix works have been done up to bridge edges and there is no level of service impact in deferring the bridges. Some HPMV assessment work still outstanding. |
| Core Services-BAU | 20/21 | PR-1576 | Te Kauwhata Road upgrade | Jackie Bishop | Deferred | G | G | G | G | G | G | G | 30/06/21 | 0 | Reviewed as part of re-forecast. Was intended for main street works but unlikely to be sufficient on its own. Likely to be deferred and pending commissioning of bypass investigation. |
| Core Services-BAU | 20/21 | PR-1579 | Fraser Road Footpath | Roger MacCulloch | Deferred | G | G | G | G | G | G | G | 30/06/21 | 0 | * Although this project was intended to be completed this year it is now deferred. A developer lead project on Dean Road requires \$1.2M to be spent on upgrading roads and footpaths. Developer and WDC expenditure involved which will include this project and won't occur until future years. |
| Core Services-BAU | 20/21 | PR-1584 | Pokeno Structure Plan - Intersections | Roger MacCulloch | Deferred | G | G | G | G | G | G | G | 30/06/22 | 0 | Put on hold at commencement of year, pending confirmation with developer. Now deferred to next LTP. Future Pokeno Structure Plan works including Pokeno Rd bridge; new Bridge Rd intersection and land, and Dean Road off-ramp. Budget review memo pending. |
| Core Services-BAU | 20/21 | PR-1587 | Pokeno Structure Plan - Helenslee/Munro intersection upgrade | Roger MacCulloch | Deferred | G | G | G | G | G | G | G | 30/06/22 | 0 | Put on hold at commencement of year, pending confirmation with developer. Now deferred and re-phased to next LTP. Budget review memo reflects this |
| Core Services-BAU | 20/21 | PR-1602 | Horotiu Structure Plan RD2A (stage b) | Roger MacCulloch | Deferred | G | G | G | G | G | G | G | 30/06/21 | 0 | Developer is currently in procurement for this work and it is likely to be constructed from October 2021. WDC costs expected to be circa \$400,000 which is above that allocated in the budget model currently. Additional funding likely to come from roading contributions fund. Budget review memo required to reforecast |
| Core Services-BAU | 20/21 | PR-1604 | Horotiu Structure Plan - RD2A (stage b) land purchase | Roger MacCulloch | Deferred | G | G | G | G | G | G | G | 30/06/21 | 0 | Land purchase cost is expected to be close to this budget. Related to construction under PR-1602 |
| Core Services-BAU | 20/21 | PR-1608 | Horotiu Structure Plan - RD3 (stage b) land purchase | Roger MacCulloch | Deferred | G | G | G | G | G | G | G | 30/06/22 | 0 | Related to RD3 (stage b) under PR-1606. Not expected to be spent this year. |
| Core Services-BAU | 20/21 | PR-1615 | Pokeno Structure Plan - Intersection upgrade Dean Road off ramp | Roger MacCulloch | Deferred | G | G | G | G | G | G | G | 30/06/22 | 0 | Put on hold at commencement of year, pending confirmation with developer. Now deferred and re-phased to next LTP. Budget review memo reflects this. Will include rehab component. |
| Core Services-BAU | 20/21 | PR-1617 | Pokeno Structure Plan - Intersection upgrade Pokeno/Great South Road | Roger MacCulloch | Deferred | G | G | G | G | G | G | G | 30/06/22 | 0 | Put on hold at commencement of year, pending confirmation with developer. Now deferred and re-phased to next LTP. Budget review memo reflects this |
| Core Services-BAU | 20/21 | PR-1618 | Pokeno Structure Plan - Pokeno market square development | Roger MacCulloch | Deferred | G | G | G | G | G | G | G | 30/06/22 | 0 | Put on hold at commencement of year, pending confirmation with developer. Now deferred and re-phased to next LTP. Budget review memo reflects this. Will include rehab component. Ross to confirm where sits in LTP. |
| Co-design and Delivery | 20/21 | PR-1619 | Pokeno Structure Plan - Helenslee Road | Roger MacCulloch | Deferred | G | G | G | G | G | G | G | 30/06/22 | 0 | Put on hold at commencement of year, pending confirmation with developer. Now deferred and re-phased to next LTP. Project delayed until plan change is implemented. There are some minor works to be completed by the developer this FY. Budget review memo reflects this |
| Co-design and Delivery | 20/21 | PR-1620 | Pokeno Structure Plan - Munro Road | Roger MacCulloch | Deferred | G | G | G | G | G | G | G | 30/06/22 | 0 | New culvert/bridge and road widening. Planning investigations have been commission with WSP Opus re catchment drainage culverts. Bulk of remaining spend is in next LTP |
| Co-design and Delivery | 20/21 | PR-1621 | Pokeno Structure Plan - Great South Road | Jackie Bishop | Deferred | G | G | G | G | G | G | G | 30/06/22 | 0 | Rephased to future years and LTP. Not intending to spend this year, and whilst Countdown supermarket site works are occurring. Budget review memo pending. |

Open Meeting

| | |
|---------------------------------|---|
| To | Infrastructure Committee |
| From | Clive Morgan General Manager Community Growth |
| Date | 25 May 2020 |
| Prepared by | Vishal Ramduny Strategic Projects Manager |
| Chief Executive Approved | Y |
| DWS Document Set # | GOV1318 / 3092301 |
| Report Title | Minutes of the Waikato Regional Transport Committee held on 12 April 2021 |

1. EXECUTIVE SUMMARY

The purpose of this report is to provide the Infrastructure Committee with the Minutes of the Waikato Regional Transport Committee (RTC) meeting held on 12 April 2021.

Cr Eugene Patterson is Council's representative on the RTC.

Note: The Regional Transport Plan hearings were held 16 May and 17 April.

2. RECOMMENDATION

THAT the report from the **General Manager Community Growth** be received.

3. ATTACHMENT

Minutes of the Waikato Regional Transport Committee held on 12 April 2021

Waikato Regional Council
Regional Transport Committee
OPEN MINUTES

Date: Monday, 12 April, 2021, 9.30am

Location: Council Chamber
Waikato Regional Council
401 Grey Street, Hamilton East

Members Present: Cr H Vercoe - Chair (Waikato Regional Council)
Cr A Strange - Deputy Chair (Waikato Regional Council)
Cr A O'Leary (Hamilton City Council)
Cr R Dow (Otorohanga District Council)
Cr B Machen (South Waikato District Council)
Cr E Patterson (Waikato District Council)
Cr G Webber (Waipā District Council)
Cr K Taylor (Taupō District Council)
Cr P Brodie (Waitomo District Council)
D Speirs (Waka Kotahi NZ Transport Agency)

Staff Present: N King – Team Lead Transport and Infrastructure (Waikato Regional Council)
N Hawtin - Democracy Advisor (Waikato Regional Council)

1. Apologies

RTC21/01

Moved by: Cr H Vercoe**Seconded by:** Cr A O'Leary**Resolved (Section A under delegated authority)****That the apologies of Cr A Tanner be accepted.****The motion was put and carried****2. Confirmation of Agenda**

RTC21/02

Moved by: Cr E Patterson**Seconded by:** Cr A O'Leary**Resolved (Section A under delegated authority)****That the agenda of the meeting of the Regional Transport Committee of 12 April 2021, as circulated, be confirmed.****The motion was put and carried****3. Disclosures of Interest**

There were no disclosures of interest.

4. Confirmation of Minutes

RTC21/03

Moved by: Cr H Vercoe**Seconded by:** Cr E Patterson**Resolved (Section A under delegated authority)****That the minutes of the Regional Transport Committee meeting held on 15 February 2021 be confirmed as a true and correct record.****The motion was put and carried**

5. Waka Kotahi New Zealand Transport Agency

Presented by D Speirs. The following was noted:

- a. Members discussed the impact of plans extending the expressway on the Waka Kotahi NZ Transport Agency 'alignment'. Multiple landowners had been waiting years for answers. Over the next 12 months that should be rectified. Members recognized the work to be done in relation to getting the plans through.
- b. Members asked when changes to current processes could be expected to reflect the change in focus in the alignment to driver safety.
- c. It was noted that this would be immediate with a noticeable impact on many low-level investments.
- d. It was noted that a blanket speed reduction was being considered. Councils would need to apply to increase speeds on a specific road on a case-by-case basis. That would promote safety as the primary focus.
- e. A member questioned why bridges in the surrounding area were not repaired due to environmental issues while other bridges around the country had been repaired. If nothing were done the bridges would continue to deteriorate.
- f. The member noted that the painting and maintenance of bridges varied from area to area due to the rate of discharge to water and the requirement to capture sandblasting waste. The environmental impact of sand blasting a bridge in the Waikato area had an impact on resource consents and cost.
- g. Members discussed speed around schools and the consultation process.
- h. A member noted that the process of contacting Council to initiate consultation had begun.
- i. Members asked whether the increase in public transport funding would have an impact on project delivery.
- j. A member noted that the increase was small in contrast to the amount already in the fund. However, it would mean that many smaller projects that would have been left out due to lack of funding may now make the cut.
- k. A member raised concern over the poor performance of a raised pedestrian crossing in Tokoroa known to be inadequately illuminated. Recently an elderly man was struck and badly injured. The member noted the lack of contact from the Waka Kotahi NZ Transport Agency and reporting inaccuracy.
- l. It was noted that a discussion about the crossing had commenced with the Mayor and Chief Executive.

RTC21/04

Moved by: Cr A O'Leary

Seconded by: Cr R Dow

Resolved (Section A under delegated authority)

That the report Waka Kotahi New Zealand Transport Agency (Regional Transport Committee 12 April 2021) be received.

The motion was put and carried

6. KiwiRail and Ministry of Transport Update

There was no presentation or discussion due to the presenter being absent.

RTC21/05

Moved by:

Resolved (Section A under delegated authority)

That the report KiwiRail and Ministry of Transport Update (Regional Transport Committee 12 April 2021) be received.

The motion was put and carried

7. RATA Update

Presented by a representative of Waikato Regional Asset Technical Accord (RATA) (S Lion-Cachet). The following was noted.

- a. A member questioned whether the upcoming three waters reform proposed by central government would impact their work.
- b. RATA noted that at this stage it was uncertain of the impact the reform may have. There would be clarity in May when the draft reform arrived.
- c. A member questioned how the current structure worked for RATA.
- d. RATA explained that it may report to Waikato Local Authority Shared Services but it was owned by Waipā District Council.

RTC21/06

Moved by: Cr B Machen

Seconded by: Cr E Patterson

Resolved (Section A under delegated authority)

That the report RATA Update (Regional Transport Committee 12 April 2021) be received.

The motion was put and carried

8. Transport Planning and Projects Report update

Presented by a representative of Waka Kotahi, Principal Advisor (Barry Dowsett) and Hamilton City Council, Network Operations & Use Leader (Robyn Denton). The following was noted:

- a. A member discussed the Peacock development and the timings for completing the Peacock bridge.
- b. Staff noted that the development and bridge commenced in October 2020 and was due for completion in June 2023.
- c. Members asked what the plans were for increasing traffic flow and the capability of the bridge.
- d. Staff responded that as the use of the bridge increased it would change from requiring a minimum of two passengers in each car in some lanes to requiring three (T2 to T3). That the bridge was designed to promote the public transport, walking and cycling.

RTC21/07

Moved by: D Speirs

Seconded by: Cr A Strange

Resolved (Section A under delegated authority)

That the report Transport Planning and Projects Report update (Regional Transport Committee 12 April 2021) be received.

The motion was put and carried

9. Regional transport issues forum

Presented by the Team Lead Transport and Infrastructure (N King). It was noted that discussion at central government would be informed by the investment and Long Term Plans. Sixty percent of all plans moving forward would heavily advocate safety improvements. Assurance was given that a regional representative would be present at the relevant central government committee.

RTC21/08

Moved by: Cr R Dow

Seconded by: Cr B Machen

Resolved (Section A under delegated authority)

That the report Regional transport issues forum (Regional Transport Committee 12 April 2021) be received.

The motion was put and carried

10. Regional Road Safety Report

Presented by the Team Lead Transport and Infrastructure (N King). The following was noted:

- a. A member asked what the road fatality rate was during a year unaffected by COVID-19.
- b. Staff noted the average sat at around 370 deaths.

- c. A member asked how national death and serious injury numbers were recorded and analysed to ensure a true representation.
- d. Staff noted that those figures were curated by the Ministry of Transport and put on the Waka Kotahi NZ Transport Agency website. It also provides international information to give comparisons from regions that are similar in size and density, such as Victoria in Australia.
- e. Members noted that they would like to see that data in a future meeting to assist them with transport plans currently underway.
- f. Staff noted that they could also provide other data that would give greater context.

RTC21/09

Moved by: Cr P Brodie

Seconded by: Cr G Webber

Resolved (Section A under delegated authority)

That the report Regional Road Safety Report (Regional Transport Committee 12 April 2021) be received.

The motion was put and carried

11. Update on Submissions to Draft Waikato Regional Land Transport Plan 2021-2051

Presented by the Special Projects Advisor (B McMaster). The following was discussed:

- a. The Regional Land Plan Hearings Committee.
- b. Climate change targets and the need to support a mode shift.
- c. The Regional Land Transport Plan recognising that the Waikato will always need to invest in road corridors. There is a balance in the allocation of resources between private and public transport.
- d. The need to retain a focus on walking and cycling for short trips around the region.

RTC21/10

Moved by: Cr A O'Leary

Seconded by: Cr H Vercoe

Resolved (Section A under delegated authority)

That the report Update on Submissions to Draft RLTP 2021-2051 (Regional Transport Committee 12 April 2021) be received.

The motion was put and carried

The meeting closed at 11:40am

Open Meeting

| | |
|---------------------------------|--|
| To | Infrastructure Committee |
| From | Roger MacCulloch General Manager Service Delivery |
| Date | 31 May 2021 |
| Prepared by | Duncan MacDougall Open Spaces Team Leader |
| Chief Executive Approved | Y |
| Reference # | INF2021; GOV1318; ECM # 3133329 |
| Report Title | Contract No. 14/079 Arboriculture Services – Contract Term Extension and Contract Sum Increase |

I. EXECUTIVE SUMMARY

The infrastructure committee resolved, in March 2021 to extend the Arboriculture Service Contract for 3 months (until 30 June 2021) whilst the new contract was being developed. However, after the extension was granted, the new tenders release to the market was delayed due to procurement team being short staffed. This delay pushed out the timeline so that any new contract cannot be ratified by Council until early August.

This report is to advise the Infrastructure Committee that Contract No. 14/079 Arboriculture Services will reach the end of its contract period on the 30 June 2021 and staff seek approval to extend the contract term for a further two (2) month until 31 August 2021. Staff are also seeking to increase the contract sum by \$172,000 This will allow for the completion and negotiation of a new arboriculture services contract. Funding is available and no additional budgets are required.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received;

AND THAT the Infrastructure Committee approves:

- a. an increase to the contract term for **Contract 14/079 Arboriculture Services** being extended until the **31 August 2021**;
- b. an increase to the contract sum of **\$172,000** for **Contract 14/079 Arboriculture Services**.

3. BACKGROUND AND DISCUSSION

The new Arboriculture Services contract is currently out for tender, closing on the 3 June 2021. It is expected that the evaluation and moderation will be complete 4 - 6 weeks after the tender closes. A report will be brought to Council for consideration at the August 2021 meeting.

The current Arboriculture Services Contract (14/079) was extended in March for an additional 3 months through a Council resolution. At that time, it was anticipated that the new contract would be complete and ratified by Council in June. However, due to the delay in the release of the contract the tender timeline has been extended out until early August.

This contract term extension requires an increase of the contract sum to enable further works to continue. This will ensure a robust procurement and contract negotiation period can occur without disruption of service to our customers.

To enable this to happen, a contract sum increase of \$172,000 is requested to undertake routine and priority works over June and July 2021.

4. ANALYSIS OF OPTIONS

4.1 OPTIONS

Option 1: Increase the contract term for a further two (2) months, until 31 August 2021, and increase the contract sum by \$172,000 to allow for the continuation of the service and to resolve any unforeseen issues that may occur (i.e. storm damage unexpected tree failure).

This option is recommended.

Option 2: Do not increase the contract term. No further work will be able to be completed under the contract and all works required would need to be completed through a minor works contract on an as required basis. This would-be administration intensive and disruptive to business operations.

This option **is not** recommended.

5. CONSIDERATION

5.1 FINANCIAL

No additional funding is required from operational budgets. The contract spend utilises existing budgets.

The revised contract expiry of 30 June 2021 will allow the Arboriculture Services contract to be completed and future works to be built into a new contract.

5.2 LEGAL

With the extension, the contract expires on 31 August 2021. There have been no concerns with performance or pricing and no increase in levels of service.

The works are currently out to tender with the tender closing 3rd June with evaluations and moderation expected to be complete 4-6 weeks after the tender close date.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

N/A.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

This is an internal operational matter and will not trigger Council's Significance and Engagement Policy.

6. CONCLUSION

To allow the uninterrupted continuation of arboriculture service maintenance across Council parks, reserves, and urban streets it is recommended the increase in contract term and contract sum increase be approved by Council.

7. ATTACHMENTS

- A Report to March Infrastructure Committee (Reference Inf2021 (24/03/2021))
Contract No. 14/079 Arboriculture Services – Contract Term Extension

Open Meeting

| | |
|---------------------------------|---|
| To | Infrastructure Committee |
| From | Roger MacCulloch General Manager Service Delivery |
| Date | 24 March 2021 |
| Prepared by | Duncan MacDougall Open Spaces Team Leader |
| Chief Executive Approved | Y |
| Reference # | INF2021; ECM ID. 3035791 |
| Report Title | Contract No. 14/079 Arboriculture Services – Contract Term Extension |

I. EXECUTIVE SUMMARY

On 1 April 2015 Council entered into a contract with Franklin Trees for the provision of arboriculture services. The contract had an original term of three (3) years with a right of renewal for a further three (3) years. As the suppliers were meeting expected service levels and attaining agreed performance targets, the contract was extended through Council resolution.

This report is to advise the Infrastructure Committee that Contract No. 14/079 Arboriculture Services will reach the end of its contract period on the 31 March 2021 and to seek approval to extend the contract term for a further three (3) months. This will allow for the completion and negotiation of a new arboriculture services contract. No increase in contract sum or additional budget will be required.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received;

AND THAT the Infrastructure Committee approve an extension of contract time of three (3) months (1 April to 30 June 2021) for **Contract 14/079 Arboriculture Services**.

3. BACKGROUND AND DISCUSSION

The attached report (Reference Inf2018 (23/03/2018)) provides the background to the contract and previous extensions.

In order to ensure the new contract arrangement is correctly specified and scoped for the Waikato District Council's needs, high importance has been placed on doing sufficient procurement and contract planning. To do this staff have undertaken a programme to:

- Review methods of service delivery
- Review tree stocks and collect additional asset data where required
- Determine the contractual effects of legislative changes and recent coronial reports.

This work identified a number of gaps in the existing contract format that has taken additional time to resolve which has pushed out the tender release date.

The Franklin Trees contract 14/079 will therefore have to be extended for three months to ensure we have continuation of services.

4. ANALYSIS OF OPTIONS

4.1 OPTIONS

Option 1: Increase the contract term for a further 3 months, until 30 June 2021, to allow for current level of service to continue to be met.

This option **is** recommended.

Option 2: Do not increase the contract term. No further work will be able to be completed under the contract and all works required would need to be completed through a minor works contract on an as required basis. This would-be administration intensive and disruptive to business operations.

This option **is not** recommended.

5. CONSIDERATION

5.1 FINANCIAL

An average of \$ 28,000 per month has been spent through the contract over the last 10 months. There is approximately \$100,000 remaining in the existing approved contract sum which will be sufficient for an additional 3 months.

No additional funding is required from operational budgets. The contract spend utilises existing budgets.

The revised contract expiry of 30 June 2021 will allow the Arboriculture Services contract to be completed and future works to be built into a new contract.

5.2 LEGAL

There have been no concerns with performance or pricing and no increase in levels of service.

The works will be put out to tender in the first half of the 2021 calendar year.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

N/A.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

This is an internal operational matter and will not trigger Council's Significance and Engagement Policy.

6. CONCLUSION

To allow the uninterrupted continuation of arboriculture service maintenance across Council parks, reserves and urban streets it is recommended the extension in contract term be approved by Council.

7. ATTACHMENTS

- Report to February Infrastructure Committee (Reference Inf2018 (23/03/2018)) Contract No. 14/079 Arboricultural Services – Extension and Increase in Approved Contract Sum

Open Meeting

| | |
|---------------------------------|---|
| To | Infrastructure Committee |
| From | Roger MacCulloch General Manager Service Delivery |
| Date | 30 May 2021 |
| Prepared by | Michelle Smart Senior Property Officer |
| Chief Executive Approved | Y |
| Reference # | INF2021; GOV1318; ECM # 3133448; 04421/340.03 |
| Report Title | Proposed partial stopping of Martin Lane, Horsham Downs |

I. EXECUTIVE SUMMARY

The Horsham Downs Village Church currently operates from a site at 10 Martin Lane, Horsham Downs.

The Village Church Trust (“The Trust”) is finalising the acquisition of surrounding land, including the residential properties situated at 3 and 9 Martin Lane.

The Trust is well advanced in its plans to build a new church complex, and supporting facilities including carparking.

The current alignment of Martin Lane serves as road access to the Horsham Downs Primary School, the Horsham Downs Hall and the Village Church situated at 4, 6 and 10 Martin Lane respectively.

The Trust and Council’s Roading Team have been working together to identify a suitable new road alignment, and location for a new turning circle and new vehicle entrances way to serve the school, hall and new church complex. This is anticipated to significantly reduce the risk of conflict between cars and pedestrians especially at peak school drop off and pick up times, and/or when all three sites are in use.

The last 60 metres of the current road layout will no longer be required, and the Church has requested that this portion of road be stopped and transferred for amalgamation with its landholdings.

The recommendations of this report, if approved, represent an advantage to the Trust as it has the added benefit in that removing a redundant portion of road (that is fully enveloped within the Trust’s landholdings) will enable the Trust to make best use of the available building platform and maximise space utilisation.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received;

AND THAT the Infrastructure Committee recommends to Council that:

- a. the section of Martin Lane at Horsham Downs as shown on hatched the diagram included at Attachment I to the staff report be declared surplus to Council roading requirements and that when it has defined by survey that it be legally stopped in accordance with the provisions of the Public Works Act 1981;**
- b. the section of land resulting from the road stopping action be transferred for amalgamation with the land currently held in RT 773527;**
- c. the Chief Executive be delegated authority to execute all documentation to give effect to this resolution.**

3. BACKGROUND AND DISCUSSION

Martin Lane at Horsham Downs currently provides legal road frontage and access to two residential houses located at 3 and 9 Martin Lane, and to the Horsham Downs Primary School, and to the Horsham Downs Hall, and to the Village Church situated at 4, 6 and 10 Martin Lane respectively (Refer Attachment I: Location Diagram).

The Village Church Trust are finalising the acquisition of land adjacent to the existing church, and which includes the acquisition of the residential properties at 3 and 9 Martin Lane.

The Trust is well advanced in its planning for a new church complex. This is an extensive development, with provision for extensive onsite carparking (Refer Attachment 2: Indicative Church Development Concept Layout).

That planning has included discussions with Council's roading team as to a new road layout, including upgraded entranceways and the position of a new tuning circle. This is anticipated to significantly reduce the risk of conflict between cars and pedestrians especially at peak school drop off and pick up times, and/or when all three sites are in use (Refer Attachment 3: Indicative Turning Circle Concept).

The new road layout will leave the last 60 metres of the current road surplus to Council's roading requirements, and the Trust has requested that this portion of road be legally stopped and transferred for amalgamation with their adjacent landholdings. The benefit to Council is that it can divest itself of a surplus portion of land, and the benefit to the Trust that it will assist with the better utilisation and orderly development of its landholdings.

4. ANALYSIS OF OPTIONS

4.1 OPTIONS

Option 1: Council can approve the recommendations of this report

The surplus portion of road serves no useful purpose to Council, and that portion of road will otherwise encroach into what would be the most practical building platform for the new Church complex.

Option 1 is the recommended option.

Option 2: Council can decline the recommendations of this report

The road will remain in Council ownership.

5. CONSIDERATION

5.1 FINANCIAL

The applicant has agreed to pay for the section of land (for amalgamation) resulting from a successful road stopping action, and to meet the costs associated with the process which includes survey, gazettal, and legal fees.

5.2 LEGAL

Council must follow the correct legal framework in order to process a road stopping application. Applications are considered under either the Public Works Act 1981, or under the Local Government Act 1974.

The Public Works Act 1981 is a relatively streamlined and therefore quicker process but can only be used where there is no wider public interest (that is to say, where the road which is proposed to be stopped is fully enveloped within the landholdings of one owner, and the access to the adjoining properties remains unaffected).

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

A new road formed road layout (including upgraded entrances and new turning circle) will be put in place as part of the Church construction project, which will meet the needs of the adjacent properties including the Horsham Downs School and Horsham Downs Hall.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The Significance and Engagement Policy provides at Schedule I a list of Waikato District Council's strategic assets, which identifies the roading network as a whole is considered to be a strategic asset.

The Policy requires Council to take into account the degree of importance and determine the appropriate level of engagement, as assessed by the local authority, of the issue, proposal, decision or matter, in terms of the likely impact on and consequence for;-

- a) The district or region;
- b) Any persons who are likely to be particularly affected by, or interested in, the issues, proposal, decision or matter;
- c) The capacity of the local authority to perform its role and the financial and other cost of doing so.

The proposed partial stopping of Martin Lane is for the sole benefit of the applicant, as it enables the applicant to achieve full utilisation of its landholdings in connection with the proposed redevelopment of the site for a new Church and associated facilities including access and carparking provision.

6. CONCLUSION

The construction of a new road layout including a new turning circle and upgraded entranceways as part of the Church complex development will make the last 60 metres of road redundant.

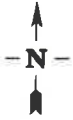
The recommendations of this report, if approved, will assist the applicant with the better utilisation and orderly development of its land.

7. ATTACHMENTS

Attachment 1: Location Diagram

Attachment 2: Indicative Church Development Concept Layout

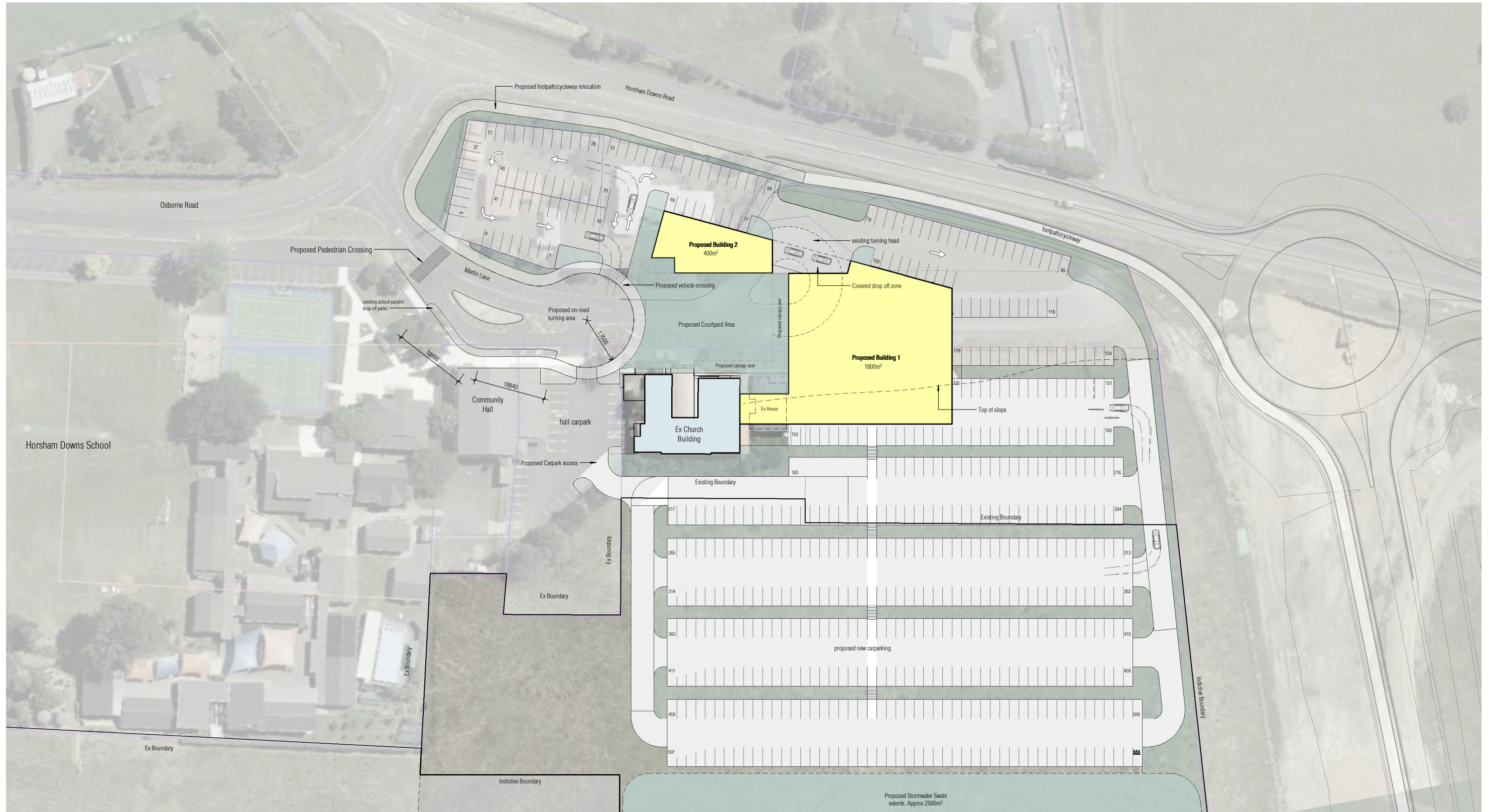
Attachment 3: Indicative Turning Circle Concept

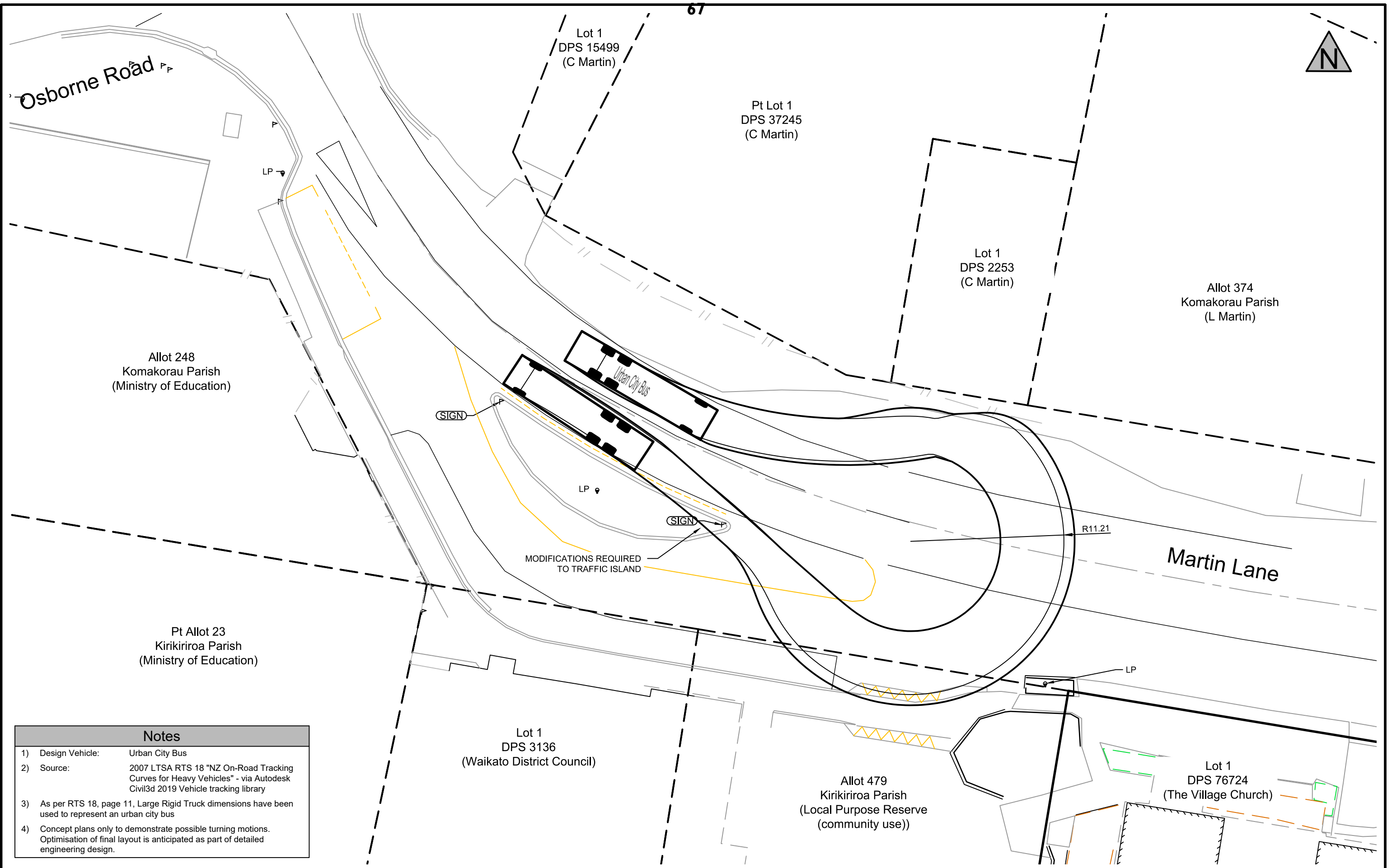


Waikato District Council does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that WDC shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information



DESIGN PROPOSAL FOR THE VILLAGE CHURCH





Notes

- 1) Design Vehicle: Urban City Bus
- 2) Source: 2007 LTSA RTS 18 "NZ On-Road Tracking Curves for Heavy Vehicles" - via Autodesk Civil3d 2019 Vehicle tracking library
- 3) As per RTS 18, page 11, Large Rigid Truck dimensions have been used to represent an urban city bus
- 4) Concept plans only to demonstrate possible turning motions. Optimisation of final layout is anticipated as part of detailed engineering design.

| | | | | | | | |
|------|------------------------|-------|----------|----------|----------------|--|--|
| Size | A3 | Scale | 1:250 | Date | September 2019 | | |
| No. | Amendment | Init. | Date | Designed | | | |
| 0 | DRAFT - For Discussion | MB | 09/09/19 | Drawn | | | |
| 1 | | | | Checked | | | |
| 2 | | | | Approved | | | |

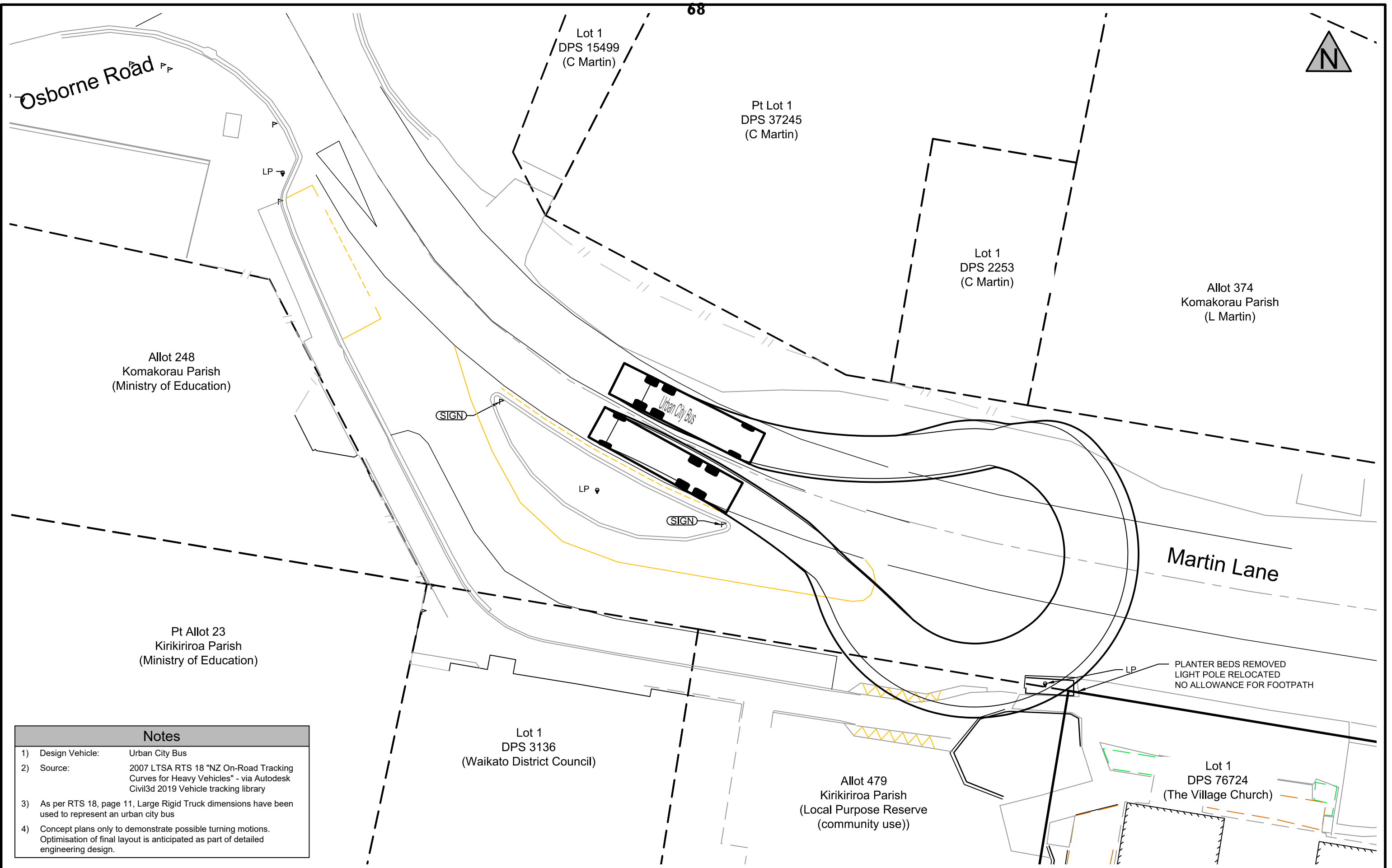
Concept Plan
Bus Turning Movement Calculations
 Martin Lane, Horsham Downs
 Prepared for: The Village Church



Blue Wallace Surveyors Ltd.
 25 Harwood Street, P O Box 38,
 Hamilton Central, HAMILTON.
 Phone (07) 839 7799, Fax (07) 839 4455

| | |
|------------------------------|-----------------------------|
| Datum: Circuit: Mt Eden 2000 | |
| Height: Moturiki Datum 1953 | |
| Resource Consent Number: | |
| | |
| BW Ref. | Stg. Purp. Dwg. # Revision: |
| 17141-01-SK-003 | DRAFT |

S:\2017\171412_ENGINEERING\02_CALC DRAWINGS\191015 TURNING CIRCLE CALCS.DWG



Notes

- 1) Design Vehicle: Urban City Bus
- 2) Source: 2007 LTSA RTS 18 "NZ On-Road Tracking Curves for Heavy Vehicles" - via Autodesk Civil3d 2019 Vehicle tracking library
- 3) As per RTS 18, page 11, Large Rigid Truck dimensions have been used to represent an urban city bus
- 4) Concept plans only to demonstrate possible turning motions. Optimisation of final layout is anticipated as part of detailed engineering design.

| | | | | | | | |
|------|------------------------|-------|----------|----------|----------------|--|--|
| Size | A3 | Scale | 1:250 | Date | September 2019 | | |
| No. | Amendment | Init. | Date | Designed | | | |
| 0 | DRAFT - For Discussion | MB | 09/09/19 | Drawn | | | |
| 1 | | | | Checked | | | |
| 2 | | | | Approved | | | |

Concept Plan
Bus Turning Movement Calculations
 Martin Lane, Horsham Downs
 Prepared for: The Village Church



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| | |
|------------------------------|-----------------------------|
| Datum: Circuit: Mt Eden 2000 | |
| Height: Moturiki Datum 1953 | |
| Resource Consent Number: | |
| | |
| BW Ref. | Stg. Purp. Dwg. # Revision: |
| 17141-01-SK-004 | DRAFT |

S:\2017\171412_ENGINEERING\02_CALC DRAWINGS\191015 TURNING CIRCLE CALCS.DWG

Open Meeting

| | |
|---------------------------------|---|
| To | Infrastructure Committee |
| From | Roger MacCulloch General Manager Service Delivery |
| Date | 9 June 2021 |
| Prepared by | Paul Harrison Roading Corridor Engineer |
| Chief Executive Approved | Y |
| DWS Document Set # | INF2021; GOV1318; ECM ID # 3133417 |
| Report Title | Proposed Road Names supplied by the New Zealand Transport Agency for the Hamilton Expressway Project in Tamahere and surrounding area in the Waikato District |

I. EXECUTIVE SUMMARY

This report requests that the Infrastructure Committee approve the following six road names supplied by the New Zealand Transport Agency for the naming or re-naming of existing roads severed by the Expressway Project in Tamahere and surrounding area of the Waikato District, in accordance with the Road Naming Policy:

- Taha or Pukeroa (*for the Greenhill Road stub*)
- Ryburn or Te Rengarenga (*for new road and part of realigned Ryburn Road*)
- Warrender (*for part of Ryburn Road - existing eastern side of expressway*)
- Poto (*for part of old realignment of Ruakura Road – existing eastern side of expressway*)
- Hopkins, Runciman or Waikaraehe (*for part of old Ruakura Road – existing eastern side of expressway*)
- Alfred Main or Kii Nuukuhau (*for part of east west link over expressway*)

Tamahere Community Committee **approved Alfred Main** at their 8 June 2021 meeting.

The report submitted to the 8 June 2021 meeting of the Tamahere Community Committee seeking their approval to name or re-name existing roads in Tamahere and surrounding areas, is attached to provide background information (Attachment 1).

The road names above have been checked for duplication in Google and Intramaps mapping and the Waikato District Council RAMM list.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received;

AND THAT the **Infrastructure Committee** approve the following road names:

- **Taha or Pukeroa** (*for the Greenhill Road stub*)
- **Ryburn or Te Rengarenga** (*for new road and part of realigned Ryburn Road*)
- **Warrender** (*for part of Ryburn Road - existing eastern side of expressway*)
- **Poto** (*for part of old realignment of Ruakura Road – existing eastern side of expressway*)
- **Hopkins, Runciman or Waikaraehe** (*for part of old Ruakura Road – existing eastern side of expressway*)
- **Alfred Main or Kii Nuukuhau** (*for part of east west link over expressway*)

in accordance with the **Road Naming Policy**.

3. ATTACHMENTS

Copy of report to the 8 June 2021 Tamahere Community Committee Meeting - Proposed Road Names supplied by the New Zealand Transport Agency for the Hamilton Expressway Project in Tamahere and surrounding area in the Waikato District.

Open Meeting

Copy of report to
the 8 June 2021
Tamahere
Community
Committee Meeting

| | |
|---------------------------------|---|
| To | Tamahere Community Committee |
| From | Roger MacCulloch General Manager Service Delivery |
| Date | 28 May 2021 |
| Prepared by | Paul Harrison Roading Corridor Engineer |
| Chief Executive Approved | Y |
| DWS Document Set # | TCC2021 |
| Report Title | Proposed Road Names supplied by the New Zealand Transport Agency for the Hamilton Expressway Project in Tamahere and surrounding area in the Waikato District |

I. EXECUTIVE SUMMARY

This report requests that the Tamahere Community Committee consider and recommend six road names, one name per road from the proposed road names list prepared by the New Zealand Transport Agency (NZTA) WEX Hamilton Expressway Project for the naming or re-naming of existing roads severed by the Expressway project.

There were three public consultation meetings to facilitate the road naming and any road re-addressing (Letter and Table attached).

The list, detailed in paragraph 4.1 of this report, has been checked by staff against the Road Naming Policy and the road names are recommended for inclusion. The street type (eg street, road, avenue, boulevard, junction, crescent, etc) will be added to each approved name, if not given by the developer.

The names have been checked for duplication in Intramaps, Google Mapping and the Waikato District Council RAMM list.

2. RECOMMENDATION

THAT the report from the **General Manager Service Delivery** be received;

AND THAT the Tamahere Community Committee supports, and recommends to the Infrastructure Committee for approval, six of the following road names for each road supplied by the New Zealand Transport Agency for the naming or re-naming of existing roads severed by the Expressway Project in Tamahere and surrounding area of the Waikato District:

- **Taha or Pukeroa** (*for the Greenhill Road stub*)
- **Ryburn or Te Rengarenga** (*for new road and part of realigned Ryburn Road*)
- **Warrender** (*for part of Ryburn Road - existing eastern side of expressway*)
- **Poto** (*for part of old realignment of Ruakura Road – existing eastern side of expressway*)
- **Hopkins, Runciman or Waikaraehe** (*for part of old Ruakura Road – existing eastern side of expressway*)
- **Alfred Main or Kii Nuukuhau** (*for part of east west link over expressway*)

[Committee to select six road names only.]

in accordance with the Road Naming Policy.

3. BACKGROUND

A list of suggested Road Names suitable for posting within the Tamahere and surrounding area has been prepared by the New Zealand Transport Agency.

Historical Name Theme – Long standing resident in the area.

Historical Maori Theme names and places of significance. (See iwi letter as reference).

Staff have reviewed the list and excluded name duplications and names with sound similarity issues or duplicated street type (eg street, road, avenue, boulevard, junction, crescent, etc).

When potential names are finally selected from the list for allocation, a further check will be made for duplications.

This report is submitted in accordance with section 2.1 of the Road Naming Policy.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The table below provides a list of recommended pioneer historical themed names, background to the name choice, an indication of any potential duplication or sound similarity issues, and nominates recommended prefix road titles as per road naming policy (See attached NZTA Letter).

WDC Application Name and Name Change

| Sheet | Map Reference | Map Sheet Code | Existing Road Name | Road Name change to | Comments |
|-------|---------------|----------------|---|---|---|
| 5 | 3311244-DR | CS - 00K-15-A | Greenhill Road stub (eastern side of expressway) | Taha Lane/Pukeroa Lane have been approved by LINZ and WDC Roding. Finlay Lane has not been approved by LINZ, WAIPA District Council or WDC Roding, as it is too similar to Findlay | Highlighted green on Sheet 5 – Stub. <ul style="list-style-type: none"> ▪ TWWG provided a submission of ‘Taha Road’ refer email 14/5/21 for meaning. ▪ Taha – means Hillside ▪ Cr Rob McGuire recommended Finlay Lane. ▪ <u>Pukeroa</u> means long hill a characteristic of the area. ▪ WDC wrote to affected residents recently asking for name submissions, but no response has been received. LINZ advice to WDC was due to future development in this location, it would be prudent to rename/renumber it. |
| 6 | 3311244-DR | CS - 00K-16-A | Percival Road (EXISTING eastern side of expressway) | Ryburn Road or Te Rengarenga Road have been approved by LINZ and WDC Roding. | Realigned Ryburn Road existing (highlighted yellow on Sheet 6). <ul style="list-style-type: none"> ▪ Refer email from iwi dated 14/5/21 for their updated submission which appears to apply to this section. ▪ Te Rengarenga was a Rangatira of Ngaati Werewere, who married Rangitutaki from the West Coast. A landowner in Ngaati Hauaa, he traversed the area of Percival Rd and Ruakura. |
| 6 | 3311244-DR | CS - 00K-16-A | NEW (eastern side of expressway) | Ryburn Road/ Te Rengarenga Road have been approved by LINZ and WDC Roding. | New road and part of realigned Ryburn Road (highlighted blue on Sheet 6) <ul style="list-style-type: none"> ▪ Refer email from iwi dated 14/5/21 for their updated submission which appears to apply to this section. ▪ Te Rengarenga was a Rangatira of Ngaati Werewere, |

| Sheet | Map Reference | Map Sheet Code | Existing Road Name | Road Name change to | Comments |
|-------|---------------|----------------|--|---|--|
| | | | | | who married Rangitutaki from the West Coast. A landowner in Ngaati Hauaa, he traversed the area of Percival Rd and Ruakura. |
| 6 | 3311244-DR | CS - 00K-16-A | Ryburn Road (EXISTING eastern side of expressway) | Warrender Lane has been approved by LINZ and WDC Rooding. | Shown on Sheet 6. <ul style="list-style-type: none"> Sole family that has lived and farmed down this lane. |
| 6 | 3311244-DR | CS - 00K-16-A | Ruakura Road (EXISTING eastern side of expressway) | Runciman has been approved by LINZ and WDC Rooding. Hopkins has been approved by LINZ and WDC Rooding. HCC has not approved as it is too similar. Waikaraehe Road has been approved by LINZ and WDC Rooding. | Road will commence at expressway and adjoin the new realigned Ruakura Road to the south. <ul style="list-style-type: none"> Hopkin family (1961) farmed and still live and own Ruakura Motors. Runciman is a 1800's pioneer family and farmed in Newstead, a Captain Runciman. Waikaraehe – In commemoration of a 'lady missionary' who in the 1950s used to cycle from Cambridge to Tauwhare (a Ngaati Hauaa marae) where she would teach the bible to all the children of the Paa. Request road name/sequencing approvals now, but signage and new numbering will not be effected until the completion of HCC works. |
| 6 | 3311244-DR | CS - 00K-16-A | Ruakura Road (EXISTING eastern side of expressway) | Poto Lane | Highlighted green on Sheet 6. <ul style="list-style-type: none"> Lane with its access to the north to be closed. Access will be to the south to the realigned Ruakura Road. TWWG provided a submission of 'Poto Road' on 14/5/21. Refer email for meaning. Poto – meaning short lane. Poto was a matriarchal descendant of Korokii, the paramount tupuna of Ngaati Korokii. She was recognised for her many roles in guardianship of her Ngaati Korokii Kahukura region. WDC wrote to affected residents recently asking for name submissions, but no response has been received. |

| Sheet | Map Reference | Map Sheet Code | Existing Road Name | Road Name change to | Comments |
|-------|---------------|----------------|--------------------------------|---|--|
| 8 | 3311244-DR | CS - 00K-18-A | Part NEW and part existing SH1 | <p>Kii Nuukuhau Way/Drive have been approved by WDC Rooding</p> <p style="text-align: center;">Or</p> <p>Alfred Main Drive included for discussion. Similar in Cambridge (Alfred Back Place)</p> | <p>Sheet 8 - East West link to adjoin Birchwood Lane to the west of the expressway and to adjoin extended Bollard Road to the east of the expressway.</p> <ul style="list-style-type: none"> ▪ Alfred Main: A pioneer family from the 1905 When Alfred Main Senior died in 1926 and his son died in 1989 with their family still living and working in the area. ▪ Kii Nuukuhau: A true Nuukuha was on both sides of the Waikato River but the main Paa is located on the Peacocks Road side, giving mana back to our ancestral lands lost in the Raupatu. |

5. DISCUSSION AND ANALYSIS OF OPTIONS

5.1 DISCUSSION

The background to the proposed road names, along with duplication or sound similarity issues are given in the table below.

| MAP ID Sheet | Name and Suffix | Reason | Location of duplicate or similar sounding name in NZ |
|--------------|-----------------|---|--|
| 5 | Pukeroa | Meaning long hill a characteristic of the area | NA |
| 5 | Taha | Meaning Hillside | NA |
| 6 | Ryburn | Existing for realigned road and lengthened | NA |
| 6 | Te Rengarenga | Te Rengarenga was a Rangatira of Ngaati Werewere, who married Rangitutaki from the West Coast. A landowner in Ngaati Hauaa, he traversed the area of Percival Road and Ruakura. | NA |
| 6 | Warrender | Sole family that has lived and farmed down this lane. | NA |
| 6 | Poto | Poto – meaning short lane. Poto was a matriarchal descendant of Korokii, the paramount tupuna of Ngaati Korokii. She was recognised for her many roles in guardianship of her Ngaati Korokii Kahukura region. | NA |
| 6 | Runciman | A1800's pioneer family and farmed in Newstead a Captain Runciman. | NA |

5.2 OPTIONS

The following table lists potential road names that staff deem to be **unsuitable** for inclusion on the approved road name list.

| Map ID Sheet | Proposed names to be excluded | Background | Duplicates | Reason for exclusion |
|--------------|---|--|---|--|
| 5 | <ul style="list-style-type: none"> ▪ Findlay ▪ Finlay | <ul style="list-style-type: none"> ▪ Findlay is in Hamilton East ▪ Finlay and Findlay are both in Waipa District Council | <ul style="list-style-type: none"> ▪ Duplication ▪ Similar sounding | <ul style="list-style-type: none"> ▪ Duplication ▪ Too similar ▪ Both in Waipa District Council |

6. CONSIDERATION

6.1 FINANCIAL

All costs are being met by the New Zealand Transport Agency.

6.2 LEGAL

The recommendation in this report complies with the Council's legal requirements.

6.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Community Committee consultation around private road naming has been undertaken in accordance with Waikato District Council Road Naming Policy and standard operating procedures.

6.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

| Highest levels of engagement | Inform | Consult | Involve | Collaborate | Empower |
|--|--------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|
| | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| This matter is not considered to be significant in terms of Council's significance policy. | | | | | |

| Planned | In Progress | Complete | |
|---------|-------------|----------|---------------------------------------|
| | | Yes | Internal |
| | | YES | Community Boards/Community Committees |
| | | Yes | Waikato-Tainui/Local iwi |
| | | | Households |
| | | | Business |
| | | | Adjoining TLA's. |

7. CONCLUSION

The Tamahere Community Committee is requested to consider and recommend six of the proposed road names which complies with the Council's Road Naming Policy.

The Committee's decision will then be forwarded to the Infrastructure Committee for approval, as all road names require the Infrastructure Committee's approval in accordance to the Road Naming Policy.

8. ATTACHMENTS

- 1 - 20210513 Letter from NZTA re WDC Application names and name changes
- 2 - Appendix 1 Maps Sheets 3-5-6 and 8
- 3 - 20210514 E-mail from iwi updated submissions
- 4 - Appendix 3 TWWG submissions table
- 5 - Appendix 4 List of names from public consultation meeting
- 6 - Obituary - Alfred Main

Open Meeting

| | |
|---------------------------------|--|
| To | Infrastructure Committee |
| From | Roger MacCulloch General Manager Service Delivery |
| Date | 31 May 2021 |
| Prepared by | Megan May Community Connections Manager |
| Chief Executive Approved | Y |
| Reference # | INF2021; GOV1318; ECM # 3133291 |
| Report Title | Re-allocation of Cemetery Budget |

I. EXECUTIVE SUMMARY

Earlier this year, work was carried out at Jackson Street Cemetery, Ngaruawahia, to upgrade the entranceway and access road to this site. This work was an LTP project and was awarded to Dempsey Wood who completed the project under allocated budget.

We are now undertaking similar improvement work at Rangiriri Cemetery. It is anticipated that the current budget allocated to this project may not be adequate and therefore the purpose of this report is to request the surplus budget from the Ngaruawahia Cemetery project be reallocated to Rangiriri Cemetery.

2. RECOMMENDATION

THAT the report from the **General Manger Service Delivery** be received;

AND THAT the **Infrastructure Committee** approves the reallocation of \$43,182.66 from budget ICM-10020-C0-0000-0119 (**Ngaruawahia Cemetery**) to budget ICM-10054-C0-0000-0121 (**Rangiriri Cemetery**).

3. BACKGROUND

Ngaruawahia Cemetery Improvement Project was completed in September 2020 and did not utilise all budget allocated to the project. This remaining budget has been identified as surplus and can be utilised as contingency on the Rangiriri project.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Rangiriri Cemetery project is to upgrade the existing carpark, create a new driveway and add an additional carpark within the cemetery grounds with curb and channel. This project is being completed by Waikato District Alliance and it is anticipated to be complete within the current financial year. Anticipated costs of this work fall within current budget but there is minimal contingency for any unforeseen expenses. Also, the current scope of work does not allow for any planting or beautification work and therefore additional funding will enable this work to be completed.

Any budget not required at completion of this project would be identified as surplus.

4.2 OPTIONS

Option 1: Approve the reallocation of budget.

This would ensure that adequate budget was available to complete the Rangiriri Cemetery to a high standard.

Option 2: Do not approve the reallocation of budget.

This would leave limited contingency for any unforeseen expenses on the Rangiriri project and not enable planting to be completed as part of the project.

Staff consider that option (a) is the preferred option.

5. CONSIDERATION

5.1 FINANCIAL

| | | | |
|----|------------------------|------------|--|
| PR | ICM-10054-C0-0000-0121 | 43,182.66 | Transfer of surplus from 18/153 Ngaruawahia Cemetery Access Road project |
| PR | ICM-10020-C0-0000-0119 | -43,182.66 | Transfer to Rangiriri Cemetery budget - ICM-10054-C0-0000-0121 |

The funding source of this budget is 46% by Internal Loans and 54% by Parks and Reserves Replacement Fund. This is appropriate for the proposed use.

The Management Accountant has checked that the budget movement and funding is appropriate and correct for this request. The Management Accountant has confirmed the Council Report process is the correct mechanism to request approval for this adjustment.

5.2 LEGAL

N/A

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Aligns with current Long Term Plan Projects.

6. CONCLUSION

Rangiriri Cemetery Project is underway and is projected to be completed by the end of the current financial year. To provide an appropriate contingency and enable beautification work to be completed, staff have requested surplus budget from a completed Cemetery project be reallocated to Rangiriri.

7. ATTACHMENTS

Nil

Open Meeting

| | |
|---------------------------------|---|
| To | Infrastructure Committee |
| From | Gavin Ion Chief Executive |
| Date | 10 June 2021 |
| Prepared by | Lynette Wainwright Committee Secretary |
| Chief Executive Approved | Y |
| Reference # | GOV1318 |
| Report Title | Exclusion of the Public |

I. RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|---|---|--|
| Item number PEX 1 Confirmation of Minutes | Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987 | Section 48(1)(a) |
| Item number PEX 2.1 Reserve Land Requirement | | |
| Item number PEX 2.2 SHI Single Stage Business Case – Options Assessment for Telephone Road and Tauwhare Road before amendments | | |

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48(1) for the passing of this resolution |
|--|---|--|
| <p>Item number PEX 2.3 New Deed of Lease - Xtreme Zero Waste Limited - Raglan Resource Recovery Centre</p> <p>Item number PEX 2.4 New Deed of Lease – Metropolitan Waste (Waikato) Limited – Huntly and Te Kauwhata transfer station sites</p> | | |

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

| Item No. | Section | Interest |
|---------------------------------------|------------|---|
| Item PEX 1 Confirmation of Minutes | | Refer to the previous Public Excluded reason in the agenda for this meeting. |
| PEX 2.1 Reserve Land Requirement | 7(2)(a) | To protect the privacy of natural persons, including that of deceased natural persons. |
| | 7(2)(b)(i) | To protect information where the making available of the information would disclose a trade secret. |
| | 7(2)(i) | To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). |

| | | |
|--|-------------|---|
| Item PEX 2.2 SHIB Single Stage Business Case – Options Assessment for Telephone Road and Tauwhare Road | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| | 7(2)(i) | To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). |
| PEX 2.3 New Deed of Lease – Xtreme Zero Waste Limited – Raglan Resource Recovery Centre | 7(2)(b)(i) | To protect information where the making available of the information would disclose a trade secret. |
| | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |
| PEX 2.4 New Deed of Lease – Metropolitan Waste (Waikato) Limited – Huntly and Te Kauwhata transfer station sites | 7(2)(b)(i) | To protect information where the making available of the information would disclose a trade secret. |
| | 7(2)(b)(ii) | To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. |