



Agenda for a meeting of the Pokeno Community Committee to be held in the Pokeno Community Hall, Cnr Great South Road and Market Street, Pokeno on **MONDAY, 14 JUNE 2021** commencing at **7.00PM**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. PUBLIC FORUM

3.1 Presentation by Cindy Dormehl, Yashili

3.2 Questions, comments from the public.

4. DISCLOSURES OF INTEREST

3

The Register of Interests for the Pokeno Community Committee is attached for information purposes and for members to update any interests they may have.

5. CONFIRMATION OF MINUTES

Meeting held on Monday, 22 March 2021 *(to be circulated at the meeting)*

Meeting held on Monday, 3 May 2021

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6. CORRESPONDENCE

6.1 Inwards

Request for letter of support from Pokeno Marae

Request for letter of support from Pokeno Community Patrol for funding application

6.2 Outwards

A PCC submission on the Waikato District Council's Long Term Plan

10

B Letter of Support for Pokeno Marae

13

C Letter of Support for Pokeno Community Patrol

14

7. **REPORTS**

- | | | |
|-------|--|---------------|
| 7.1 | Pokeno Works & Issues Report – May 2021 | 15 |
| 7.2 | Councillors' Report | <i>Verbal</i> |
| 7.3 | LTP Update | <i>Verbal</i> |
| 7.4 | Pokeno Community Committee Schedule | 20 |
| 7.5 | Subcommittee Reports | <i>Verbal</i> |
| 7.5.1 | Strategy & Growth | |
| 7.5.2 | Finance | |
| 7.5.3 | Facilities – update of Facilities Committee | |
| 7.5.4 | Events | |
| 7.5.5 | Communications | |
| | <ul style="list-style-type: none"> • Pokeno Community Facebook page • Contacting the Committee | |
| 7.6 | Neighbouring Community Committees/Boards | |
| | <ul style="list-style-type: none"> • Mercer • Onewhero-Tuakau | |
| 7.7 | Other Business | |

8. **PCC ACTION LIST**

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	2 June 2021
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0303
Report Title	Register of Interests

1. EXECUTIVE SUMMARY

A copy of the Register of Interests is attached for the Committee's information. The register will be updated following receipt of information during the year.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

Register of Interests – Pokeno Community Committee

Register of Elected Members Interests - Community Committees

Name	Community Committee	Financial Interests <i>Please refer to Statement Reference here.</i>		Non - Financial Interests								
		1 to 6	With the exception of	Companies		Employment	Other Organisations		Property	Gifts (received since 21 October 2019)	Payments for activities and services (since 21 October 2019)	Debts
				Director/Manager	Financial Interests		Trustee/Beneficiary	Governing Body				
Ric Odom	Pokeno	No	N/A	Franklin Hospice Charitable Trust (Provision of palliative care)	Jeneric Investments Ltd. (Investment)	Franklin Hospice Charitable Trust (Provision of palliative care)	Jeneric Family Trust (Trustee)	Franklin JP Assn (Council member. Justices of the Peace)	1x Pokeno (Owner/Trustee)	N/A	N/A	New Zealand Home Loans (Mortgage)
Helen Clotworthy	Pokeno	No	N/A	Pokeno Bacon Co. (Manufacturers-Retailers)	Pokeno Bacon Co. (Manufacturers-Retailers)		David Evans Family Trust (Trustee & Beneficiary)	Pokeno Hall Committee (Treasurer) Pokeno Community Hall (Manager)	x4 Pokeno (Owner)	N/A	N/A	N/A
Allen Grainger	Pokeno	No	N/A	<ul style="list-style-type: none"> •Waikato Rugby Union •Frankton Rugby Sports Club Inc 	N/A	N/A	N/A	<ul style="list-style-type: none"> • Waikato Rugby Union (Vice-President and Board member) * WRU 2021 Centennial Committee (Board member) • Frankton Rugby Sports Club (Chairman) * Hamilton Rugby Union Inc (Chairman) * Waikato Central Junio Rugby Board (Delegate) 	N/A	N/A	N/A	N/A
Peter Koizumi	Pokeno											
Kris Hines	Pokeno	No	N/A	N/A	N/A	N/A	N/A	N/A	1x Pokeno (Owner)	N/A	N/A	N/A
Brenda Ann Roberts	Pokeno	No	N/A	N/A	N/A	Ministry of Education	N/A	N/A	N/A	N/A	N/A	N/A
Doug Rowe	Pokeno	No	N/A	INCOMPLETE FOR REST								
James McRobbie	Pokeno	No	N/A	McRobbie Bros Ltd (Earthworks)	McRobbie Bros Ltd (Earthworks)		Bombay War Memorial Trust (Trustee) Blisland Trust (Trustee)	Bombay Rugby Inc (Member)	x4 Pokeno(Owner)	N/A	N/A	N/A

YELLOW INDICATES THAT THE MEMBER DID NOT SUBMIT A COMPLETED FORM

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	2 June 2021
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes for the Pokeno Community Committee meeting held on Monday, 3 May 2021.

2. RECOMMENDATION

THAT the minutes for the meeting of the Pokeno Community Committee held on Monday, 3 May 2021 be confirmed as a true and correct record.

3. ATTACHMENTS

PCC Minutes – 3 May 2021



POKENO COMMUNITY COMMITTEE

Minutes of the six-weekly Pokeno Community Committee meeting held at Pokeno Community Hall on Monday 3 May 2021 commencing at 7.00pm.

Committee Members Present: Ric Odom (Chair), James McRobbie, Brenda Roberts, Kris Hines, Allen Grainger

Guests in Attendance: Nick Johnson (Waikato District Council), Jenny Wild (Waka Kotahi), Nettie Bird (Fulton Hogan), Ash Mitchell (Fulton Hogan), members of the public

Councillors in Attendance: Cr Jacqui Church

1. Apologies and Leave of Absence

Apologies were received from Helen Clotworthy, Doug Rowe, Peter Koizumi, Cr Henderson.

Moved that the apologies be accepted.

Moved: Brenda Roberts

Seconded: Kris Hines

Carried

2. Confirmation of the Status of the Agenda

Changed Councillor Church's report to top of Reports below.

Moved: Ric Odom

Seconded: Brenda Roberts

Carried

3. Public Forum

- Question received regarding rate rises. Cr Church encouraged everyone to put submissions into Waikato District Council (Council) by 07 May 2021 - to email consult@waidc.govt.nz headed LTP Submissions.
- Also explained regarding rates breakdown including wastewater.
- Question regarding open set of accounts for Council. Advised by Nick Johnson that this is on Council's website.
- Allen Grainger asked if Pokeno Plan 2015 is now obsolete. Cr Church advised that this will be covered by new District Plan after LTP is confirmed.

4. Disclosure of Interest

There were no additional disclosures of interest.

5. Confirmation of Minutes

No minutes received. It is expected these will be tabled at the next meeting.

6. Correspondence

Inwards - no correspondence.

Outwards:

- Letter of thanks to Whitney Channing and Jordon Vivian for their participation in Anzac Service.
- Letter in support of proposed marae on Avon Road.

7. Reports

7.1 - SHI Papakura to Bombay Project Update

Brief outline from Jenny Wild (Waka Kotahi), Nettie Bird (Fulton Hogan) and Ash Mitchell (Fulton Hogan), regarding SHI upgrade between Papakura and Bombay, including not having ghost lines on roadway, storm water and walking/cycling track. This also involves rebuilding two bridges over SHI Papakura to BP station to be completed in two years.

7.3 - Pokeno Works and Issues

Item 1 – LTP Update

- Hearing - Gull Service Station proposal hearing occurring Friday 7 May 2021.
- Munro Road Sports Park - The committee understands that Council's plan is for a maximum 10 hours per week with no special playing surface. This is a concern to the committee.

ACTION: Council staff to verify if this is true and if so, to outline the rationale for such a restriction.

- Funding and Partnerships Update: Sports Park and Skatepark.

ACTION: Nick Johnson to report back to committee with feasibility study answers.

- Sculptures - In response to the request for clarification on the issue of the Totara Park Sculptures and netting, the committee recalled that when Colin Bottica of Dines Group addressed the committee previously, it was indicated that the intent was that Dines would commission a Maori artist to produce a set of carvings reflecting Pokeno history and that these would be installed at Totara Park.
- Playing surface - At the same briefing, the committee's recollection is that the playing surface is primarily for older children – along the lines of a half-court basketball court, which would be installed with appropriate netting surrounding it.

ACTION: Council staff to follow up on both items with Dines.

Item 2 – Public Transport – Hamilton to Auckland Corridor Initiative

Addressing the challenges facing bus access along the route on the Hitchen Block side of Pokeno, the committee was advised that this is being addressed and should be solved in May.

Community Projects Team Update

ACTION: Nick Johnson to follow up on poor street lighting on Munro Road.

- Regarding the ongoing problem with heavy traffic on Great South Road through the village,

ACTION: Council staff still to respond to committee on how this is to be resolved.

- Discussions regarding Pokeno and Ford Road's realignment. Committee not advised. The committee requests Council to provide an overview of the plan for all proposed roading works for Pokeno, including details around each of the projects including proposed start and completion dates. It was suggested that a Road Show or similar be held to better inform Pokeno residents.

ACTION: Nick Johnson indicated he would follow this up.

7.4 - LTP update

Submissions to be in to WDC by 07 May at 5.00 pm

7.5 - Pokeno Community Committee Schedule.

No update, but this will be an ongoing agenda item.

7.6 - Subcommittee reports

No reports of subcommittees

7.7 - Neighbouring Community Committees / Boards

No reports.

7.8 - Councillors Reports

Cr Church gave report, which included encouragement of submissions to Council LTP (see below).

7.9 - Other business

Ric Odom advised that the committee has yet to decide whether PCC should be a Trust or Incorporated Society - Will advise at next meeting.

Committee members were asked to send LTP submission ideas to Ric Odom by Wednesday 7 May 2021, so one submission can be sent from the Committee.

Ginny Bullock co-opted as Secretary of the Committee.

Moved: Ric Odom

Seconded: Brenda Roberts

Carried

Proposed date for AGM (September/November 2021) for discussion at the next meeting.

Discussion on Avon Road connectivity, East/West Pokeno - With the upgrade of the recreation centre and potential construction of a marae on Avon Road, the committee felt that the road should be improved to allow for better connectivity.

Allen Grainger advised Doug Rowe and Community Patrol have raised \$10,000 towards new Patrol vehicle and are asking Council for funding to match this amount. 20 May is the date of the funding meeting. Local car dealer has advised he can offer a special price.

Suggested PCC have a list of public attendees at the PCC meetings. Name and phone numbers would be useful if PCC needs to contact them, subject to meeting the requirements of the Privacy Act.

Chair, Ric Odom thanked the visitors and public for their attendance and contribution. There being no further business the meeting was closed at 9.22 pm.

Next Meeting: The next meeting of the Pokeno Community Committee is Monday 14 June 2021, 7.00pm at the Pokeno Community Hall.



POKENO COMMUNITY COMMITTEE SUBMISSION ON THE LONG TERM PLAN

The following is the submission of the Pokeno Community Committee (PCC) on the Waikato District Council Long Term Plan.

A member of the Committee (the Chairman and/or a delegated committee member) would appreciate the opportunity to speak to this submission.

Matters on which comment have been specifically requested

Rates

The PCC opposes the % of increases proposed.

- Can the WDC revisit it's financial portfolio to look for opportunities to be able to subsidise and lower the proposed rate increases over the next 3 years?
- What % of the three tier rates system is actually apportioned to Pokeno as the fastest rising service centre in North Waikato. Infrastructure, traffic and public amenities are critical items to be included in the LTP for Pokeno.
- Pokeno community members on fixed incomes – how do they cope with these proposed rates increases? Although their properties value up, they are still cash poor. What can WDC do to help these folk? Can the rates rebate criteria be reviewed to enable better support fixed income whanau?

Pension Housing

The recommendation of the PCC is that pensioner housing stays with WDC.

- How will a dedicated social housing provider “know” the Community and what the community's needs are?
- Housing provision is a super-hot topic. There is no time for a new housing provider to survey the communities/folk that need housing. This decision deserves greater consideration by WDC and the communities it serves, as this is people's lives that will be affected and those folks do not need that level of stress in their lives.

Inorganic collection

The recommendation of the PCC is that inorganic rubbish collection continues to be provided by the WDC.

- How does the community, who do not have accessible/transport means, supposed to take recycling to a refuse station? How do they manage? With the discontinuation of this services, do our communities become overrun with inorganic rubbish piles and will this encourage/increase illegal dumping? Our third age people (over 65's) find this service so convenient and allows the recycling of their disposed items, to be treated in the most environmentally appropriate way.

Community Facilities

A new Library was to be built in Pokeno for use in 2021. It was in the 2015 LTP and 2018 LTP and has not been delivered by WDC. We don't see this in the draft 2021 LTP and this is hugely disappointing, as is the non-delivery and delay of other projects: infrastructure, traffic, new CBD and other amenities our fast-growing community needs. This 'library' should be more than a repository for books. It should be a community hub which incorporates community rooms, an information centre (Pokeno is the northern gateway to the Waikato), toy library etc. Consider replacing and/or significantly upgrading the Pokeno Hall so that one well-designed and modern building could serve this function.

Other matters

Roading. Accepting that roading is a significant issue across the Waikato District, the PCC would like to see a consolidated outline of all roading projects proposed for Pokeno, including scope, start and completion dates.

Market Square. The Council will be aware that significant public consultation has occurred with respect to the Market Square development yet developments in and around this area appears to be proceeding which appear to be inconsistent (in some cases) with the design. The PCC would like to see the Market Square concept re-visited with a view to finalising a design that is acceptable to the residents and which is accompanied by a plan (even in outline) which shows how and when Market Square will be developed in order to achieve the desired endstate.

Sport & Recreation. While the Munro Sports Block is actively being progressed and the recreation area on Avon Road is similarly being upgraded, there remains a lack of sports and recreation facilities and areas which would suit the current and future requirements of Pokeno. Recent experience with developer-provided areas (such as the Totara Park area adjacent to Hillpark Drive) have not been completed to the standard residents were led to expect and the PCC would like to see greater accountability for developers and oversight/management by WDC staff to ensure that what is promised is delivered.

Connectivity. Connectivity – especially between the eastern and western parts of Pokeno remains an issue. In particular, the PCC recommends WDC continues Market Street W under the existing Expressway to link with Market Street E in Kowhai Downs and that improvements are made along the Dean Road/Fraser Road/Avon Road corridor to improve safety and connectivity between the West side of Pokeno and the recreation area – and potential marae – on Avon Road.

Great South Road/Pokeno Main Street. WDC is well aware of concerns and issues raised about the state and development (or lack thereof) along the main street of Pokeno. In particular, the PCC requests that WDC take all actions possible to further the aims of the urban design work noting that the PCC feels the continuation of the GAS fuel station and Z Truck Stop in their current locations is inconsistent with achieving these aims.

Public Toilets. Given the public toilets on Great South Road have always been heavily utilised and accepting that temporary toilets are currently in place, WDC should look to replacing these temporary toilets with permanent facilities which reflect the design guide for Pokeno Village.

Public Transport. Noting that a bus service has commenced, this service was limited from the outset as sections of roads along the bus route on the Hitchen block side of Pokeno were too narrow for the buses to navigate when cars were parked on the street. This should be addressed as a matter priority. Hard-standing (and ideally shelters) should be constructed at bus stops.

Pokeno is forecast to be the largest service centre in the North Waikato that has critical links into the Auckland region. WDC planning needs to be ahead of those projections in terms of the needs of our community. While the PCC acknowledges that WDC has limited resources and that all communities in the District also have projects they need to be completed, it should be noted that Pokeno – already more than 5,000 in size and growing rapidly - has almost none the facilities other centres have and which have come to be regarded as at least the minimum required. Moreover, the rates being charged – already high by any standard – are proposed to grow higher still. Frankly there is a growing undercurrent of discontent, if not anger, in the Pokeno community that they are being required to pay such high rates yet see very little return for those rates.

A handwritten signature in blue ink, appearing to read 'Ric Odom', with a stylized flourish at the end.

Ric Odom
Chairman

7th May 2021



26th March 2021

The Chairperson
Te Hau Kainga Mana Whenua Pokeno Charitable Trust
26 Pokeno Road
POKENO
(Via Email))

Tena Koe,

Te Hau Kainga Mana Whenua Pokeno Charitable Trust proposes to establish a marae in Pokeno and has expressed a wish to work in collaboration and consultation with the Pokeno Community Committee and the Pokeno community in general to have a marae that is a much-needed and valuable community asset, not just for mana whenua but for the Pokeno community in general.

The Pokeno Community Committee is grateful for the opportunity to be a part of the discussions that are required for the planning and development of this marae.

The Pokeno Community Committee is fully supportive of this initiative and supports the efforts of all who are involved.

A handwritten signature in blue ink, appearing to read "Ric Odom", is written in a cursive style.

Ric Odom
Chair
Pokeno Community Committee



28th April 2021

Waikato District Council

Pokeno Community Patrol

Tena Koe,

The Pokeno Community Patrol wishes to apply to the Waikato District Council for funding to assist in the purchase of a new patrol car. The Pokeno Community Patrol carry out a vital role in the Pokeno Community – helping to keep residents and their property safe from those who might engage in criminal activity. This is especially important given that the growing town of Pokeno has no dedicated or regular police presence (other than a Highway Patrol base).

The Pokeno Community Committee wholeheartedly supports the Pokeno Community Patrol in this application.

A handwritten signature in blue ink, appearing to read "Ric Odom", is written over a light blue horizontal line.

Ric Odom

Chair

Pokeno Community Committee

Open Meeting

To	Pokeno Community Committee
From	Clive Morgan General Manager Community Growth
Date	27 May 2021
Prepared by	Karen Bredesen PA to the General Manager Service Delivery
Chief Executive Approved	Y
Reference/Doc Set #	PCC2021; GOV0516 / ECM # 3094407
Report Title	Pokeno Works and Issues Report – May 2021

1. EXECUTIVE SUMMARY

This report is to update the Pokeno Community Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Community Growth** be received.

3. ATTACHMENT

- Pokeno Community Committee's Works and Issues Report – May 2021

PCCs Works and Issues Report – May 2021

#	Issue and Action	Area	Status Update
1	<p>MUNRO ROAD SPORTS PARK</p> <p>Action: 3 May 2021</p> <ul style="list-style-type: none"> ▪ The committee understands that Council’s plan is for a maximum 10 hours per week with no special playing surface. <p>Council staff to verify if this is true and if so, to outline the rationale for such a restriction.</p> <p>TOTARA PARK</p> <p>Council staff to follow up on items below with Dines.</p> <ul style="list-style-type: none"> ▪ <u>Sculptures</u> In response to the request for clarification on the issue of the Totara Park Sculptures and netting, the committee recalled that when Colin Botica of Dines Group addressed the committee previously, it was indicated that the intent was that Dines would commission a Maori artist to produce a set of carvings reflecting Pokeno history and that these would be installed at Totara Park. ▪ <u>Playing Surface</u> At the same briefing, the committee’s recollection is that the playing surface is primarily for older children – along the lines of a half-court basketball court, which would be installed with appropriate netting surrounding it. 	<p>Service Delivery, Duncan MacDougall</p>	<p><u>Playing Surface</u> Council will not be restricting play on the fields to 10 hours. The 10 hour play comment is in relation to a generalised measurement for determining field usage and deterioration.</p> <p>On average a soil field can manage 10 hours of play per week before the surface deteriorates causing bald patches and puddles etc. This is variable and depends on soil conditions. The 10 hours is used to determine use and whether any treatments such as field drains or artificial pitches will be required.</p> <p>The fields when completed in phase 2 of the Pokeno Sports Park will be soil.</p> <p><u>Sculpture</u> This was a commitment by the developer to the community. Dines has commissioned a Maori artist and a design has been created. However, due to other commitments this has not progressed further at this stage.</p> <p>Attached to this report is the design for Totara Reserve. Colin will provide some form of timeline, once received from Iwi.</p> <p>For more information, please contact Colin Botica of Dines Group, email colinB@dinesgroup.co.nz</p>
3	<p>STREET LIGHTING ON MUNRO ROAD</p> <p>Action: 3 May 2021</p> <p>Nick Johnson to follow up on poor street lighting on Munro Road.</p>	<p>Nick Johnson/ Ross Bayer</p>	<p>The missing lights in Pokeno will be installed this financial year.</p>

#	Issue and Action	Area	Status Update
4	<p>HEAVY TRAFFIC ON GREAT SOUTH ROAD</p> <p>Action: 3 May 2021 Council staff to respond to committee on how this is to be resolved.</p>	Roding, Ross Bayer	These items will be addressed in the presentation to the Committee by WDC staff at the 15 June 2021 meeting.
5	<p>POKENO AND FORD ROADS REALIGNMENT</p> <p>Action: 3 May 2021 The committee requests Council to provide an overview of the plan for all proposed roading works for Pokeno, including details around each of the projects including proposed start and completion dates. It was suggested that a Road Show or similar be held to better inform Pokeno residents.</p>	Roding, Ross Bayer/Nick Johnson	
3	<p>LONG TERM PLAN UPDATE</p> <p>Action: 3 May 2021 Staff to provide an update.</p>	Nick Johnson	Nick Johnson will provide a verbal update at the 14 June 2021 meeting.
4	<p>PUBLIC TRANSPORT – HAMILTON TO AUCKLAND CORRIDOR INITIATIVE</p> <p>Action: 3 May 2021 Staff to provide an update.</p>	Gareth Bellamy	<p><u>Bus Shelters</u></p> <p>Gareth has advised that bus shelters are installed within the district based on patronage data. This is done to ensure cost efficiencies. Council has three shelters to installed in the district this financial year and five in the next (2021/2022) financial year. Once Gareth has received the patronage data he will produce a schedule of works which will identify which bus stops within the district that will be getting shelters and this will be shared with the Community Committee.</p>

COMMUNITY PROJECTS TEAM UPDATE

As at 26 May 2021

Parks - Munro Road Sports Park

Phase II Earthworks – Old Stream Infill and Earthworks

Registrations of Interest for the Phase 2 earthworks was advertised and closed on Friday 14 May with a large number of tenders registering interest. These are being evaluated and suitable contractors will be invited to provide tender prices.

Work is planned to commence Monday, 4 October 2021.

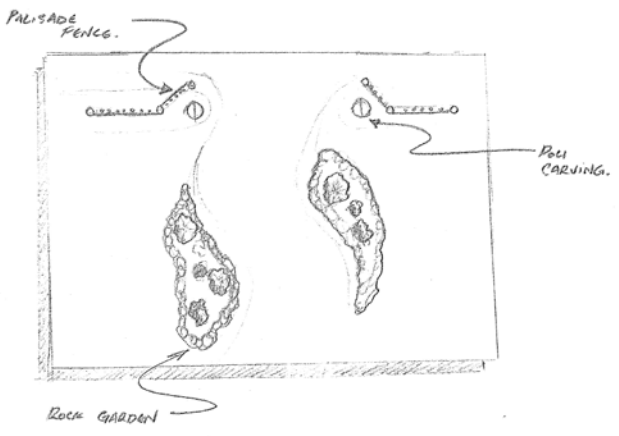
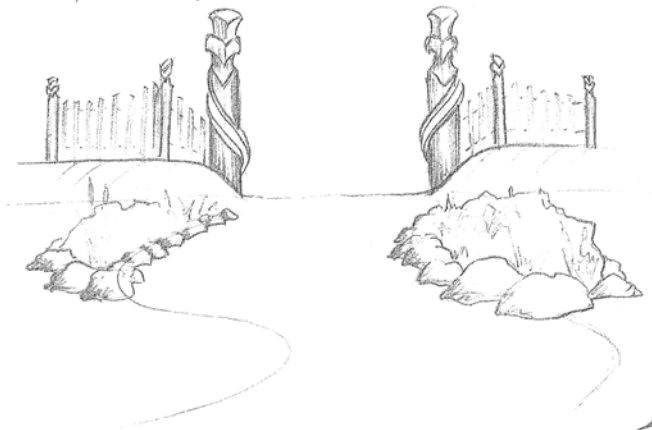
Cemeteries - Whangarata Cemetery Development

Pricing is being received for the repair of the watermain in Whangarata Road damaged by power cable installation. Cost recovery is being sought from the utilities company. The entranceway construction will be included in this contract works as it can't be progressed until the watermain repairs are complete.

The car park and internal roading pavement works are nearing completion with all concrete kerbing complete and basecourse construction underway.

POWENO RESERVE : Tiakanga = circumstance of Guarding, protection & Preservation

- PRESERVATION & NURTUREMENT OF FUTURE GENERATIONS.
- REGROWTH & SUSTAINABILITY





POKENO COMMUNITY COMMITTEE SCHEDULE

Initial Date	Responsibility	Action/Comment	Planned Completion	Date Completed
April 2021	PCC	Attend PCC meetings	Ongoing	
May 2021	Strategy & Growth	Establish Trust or Incorporated Society	June 2021	
June 2021	Finance	Establish Bank Account	June 2021	
April 2021	Facilities	Upgrade recreation club area	December 2021	
April 2021	Facilities	Determine Munro Sports Park facilities	December 2023	
April 2021	Strategy & Growth	Implement strategic plan	Ongoing	
April 2021	Strategy & Growth	Consider developing annual plan	August 2021	
May 2021	Communications	Update Pokeno website	December 2021	
April 2021	Communications	Regular Facebook page updates	Ongoing	
Yearly	Events	ANZAC Day	April	
Yearly	Events	Christmas Parade	December	