



Agenda for a meeting of the Pokeno Community Committee to be held in the Pokeno Community Hall, Cnr Great South Road and Market Street, Pokeno on **MONDAY, 15 FEBRUARY 2021** commencing at **7.00PM**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. PUBLIC FORUM

4. DISCLOSURES OF INTEREST

5. CONFIRMATION OF MINUTES

Meeting held on Monday, 30 November 2020

3

6. CORRESPONDENCE

6.1 Inwards

6.2 Outwards

7. PUBLIC FORUM

8. REPORTS

8.1 Northern Waikato - Southern Auckland Enhanced Transport Connections Strategic Case

10

8.2 Pokeno and Tuakau Bus Service Photo Competition

26

8.3 Pokeno Works and Issues Report – January 2021

30

8.4 LTP Update

Verbal

8.5 Chairperson's report

Verbal

8.6 Subcommittee Reports

Verbal

8.6.1 Strategy & Growth

| | | |
|-------|---|---------------|
| 8.6.2 | Finance | |
| 8.6.3 | Facilities – update of Facilities Committee (Helen Johnson) | <i>Verbal</i> |
| 8.6.4 | Events | |
| 8.6.5 | Communications | |
| | <ul style="list-style-type: none">• Pokeno Community Facebook page• Contacting the Committee | |
| 8.7 | Neighbouring Community Committees/Boards | |
| | <ul style="list-style-type: none">• Mercer• Onewhero-Tuakau | |
| 8.8 | Councillors’ Report | <i>Verbal</i> |
| 8.9 | Other Business | |
| | 8.9.1 Gull Fuel Station Proposal | <i>Verbal</i> |
| 9. | <u>ACTION LIST</u> | 47 |

GJ Ion
CHIEF EXECUTIVE

Open Meeting

| | |
|---------------------------------|---|
| To | Pokeno Community Committee |
| From | Gavin Ion Chief Executive |
| Date | 9 February 2021 |
| Prepared by | Lynette Wainwright Committee Secretary |
| Chief Executive Approved | Y |
| DWS Document Set # | GOV0510 |
| Report Title | Confirmation of Minutes |

1. EXECUTIVE SUMMARY

To confirm the minutes of the Pokeno Community Committee meeting held on Monday, 30 November 2020

2. RECOMMENDATION

THAT the minutes of the meeting of the Pokeno Community Committee held on Monday, 30 November 2020 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

PCC Minutes – 30 November 2020



POKENO COMMUNITY COMMITTEE

Minutes of the six-weekly Pokeno Community Committee meeting held at Pokeno Community Hall on Monday 30 November 2020 commencing at 7.00pm.

Committee Members Present: Ric Odom (Chair), Helen Clotworthy (Deputy Chair), Doug Rowe, Brenda Roberts, Kris Hines, Allen Grainger, Helen Johnson, Peter Koizumi

Guests in Attendance: Clive Morgan (WDC)

Councillors in Attendance: Cr Jacqui Church, Cr Stephanie Henderson

1. Apologies and Leave of Absence

No apologies were received

2. Confirmation of the Status of the Agenda

Moved: Kris Hines

Seconded: Doug Rowe

3. Disclosure of Interest

No disclosures received

4. Confirmation of Previous Minutes

Meeting held Monday 19 October 2020 at Pokeno Community Hall.

Moved that the minutes be accepted: Ric Odom

Seconded: Kris Hines

5. Correspondence

No correspondence presented

6. Public Forum

No concerns or questions

7. Follow up Meeting Minutes Action Points

- Follow up with Constable Kevin Smith and progress on ANPR Cameras and funding costs.
- Clive Morgan stated that it would be useful for something in writing for next year's deadline dates for road funding to WDC, which would need to be formalised and circulated to Councillors Church and Henderson.
- Plans for planting around Pokeno.

8. Pokeno Works and Issues

Clive Morgan gave an update. Fourteen items being followed and seven need confirmation of continued following. Clive mentioned that there were community stakeholder meetings this week.

Item 2

What's happening with Sports Park and Skate Park?

ACTION: Clive to follow up with lack of progress concerns about Parks around Pokeno

- a. What's happening in regard to Trails and any joint venture discussions with funding from the Community.
- b. Is there suitable land and where is this land?

Totara Park

- c. Where is WDC at in regard to Totara Park?
- d. Where are discussions at with Dines, has park been vested yet?
 - Sculptures
 - Netting
 - BBQ update
 - Rubbish Bins
 - Level of Services
- e. Is there a contact person in WDC Service Delivery who manages Public Park Projects?
- f. What are future plans for Harriet Johnston Park?
- g. Has it been vested to WDC?

Item 5

- a. South Auckland to Waikato Roding Program in progress which is linking in all parties in the region instead of localised planning. This allows information on transport issues across area boundaries for better connected results.
- b. Bus shelters? Unfortunately, only \$26,000 has been budgeted for entire Waikato District Council.

Item 6

- a. Sports Park work at the Munro Sports Block and Recreation Complex at Avon Road ongoing.
- b. Pending work at Whangarata Cemetery being negotiated with the Munro Park Contractor.

Item 7

This item can be removed from list as Helen Clotworthy has an updated names list.

Item 8

Mercer Wharf can be removed from the lists.

Item 9

Agreed that with the work being currently carried out the Waterfall amenities at Kowhai Downs can come off the list.

Item 10

Pest issues still being addressed and updates are still required for the future.

Item 11

Dean Road Intersection. Councillor Church summarised how the work there was being resolved with stakeholder groups.

Item 13

- a. Great South Road discussions to be further investigated. Trucks crossing Road causing issues and WDC staff have attended (along with Allen Grainger) and are aware of issues. Safety of all users is a concern.
- b. All bus stops have been positioned and marked around the urban area. Where is the Bus Stop to be positioned on Great South Road outside Countdown?
- c. Helen Clotworthy opened the discussion about resealing carpark in Wellington Street, which was supposed to have been already completed, about a request for work to be carried at night and to set a date for completion to be taken back to WDC.

Item 14

- a. Brenda Roberts outlined her concerns around choke points and feeder roads into Pokeno during road works in February. Need wider scope on traffic management.
- b. Ric Odom talked about his concerns about Traffic Management decisions being made without local knowledge. All members agreed that decisions made around Countdown and Great South Road highlighted consequences when local knowledge is not taken into consideration. Theoretical models sometimes do not work in reality.

Meeting Dates for 2021

- 15 February
- 22 March
- 3 May
- 14 June
- 26 July
- 6 September
- 18 October
- 29 November

General Discussions

Follow up questions to Ross Bayer about maps and brochures of developments around Pokeno specifically Ford Street design and the Helenslee Road intersection. Public notification required and can possibly be done with handouts at the Xmas Parade.

Helen Clotworthy asked questions to Clive about water blasting footpaths around shops. This required a service request to WDC via contractor.

General discussion about refuse collection bags, size and weight and lack of clarity with differences between certain bags, sticker labels and information on the internet.

New stickers to be labelled with 15kg maximum weight.

Clive reported on the LTP update:

- First cut is 16 December.
- Hard decisions to be made after the Christmas break -18 January.
- Consultation March - Community Discussions.
- Adoption May.

General Discussion on the Great South Road toilet block and Tiny Library.

It has been established that the toilet block was to be demolished and replaced with a fit for purpose block. The Tiny Library was to be temporarily moved.

Resolution 1

Request to WDC that it is a HIGH PRIORITY to replace the toilet block given the high volume of use.

Moved: Kris Hines

Seconded: Helen Clotworthy

Resolution 2

Request to WDC to reinstate the Tiny Library as a matter of priority, in a location, to be agreed in consultation with PCC

Moved: Brenda Roberts

Seconded: Helen Johnson

Subcommittee Reports

Facilities

Helen Johnson reported that their last meeting 2 November was productive with passionate views expressed. Discussions were had on governance models to form a Trust for funding applications. Feasibility studies also considered along with working with consultancy groups and Nick Johnson from WDC was very helpful.

Kris talked about the Avon Road project and ideas for supporting an open space model for family meetings with low costs. Engaging the community, rebranding and discussions on connectivity were also mentioned.

Trails strategy should also include the history of Pokeno. A project regarding QR coding to allow visitors and those interested to access historical information was discussed. Councillor Church mentioned that funds to support this project may be accessed through the WDC Heritage Committee.

Events

Allen Grainger talked about the cancelled Yashili family day and the upcoming Christmas Parade.

This year Pokeno School is not available as the final destination for the Parade and the parade will end at Market area. The amended route of the parade will loop around several roads close to the Market Area and will avoid some of the traffic issues encountered previously.

Planting carried out with the help of The Pokeno Lions Club.

Communications

Doug Rowe reported that Facebook mail not being used. Also, no communication in regard to Mercer or Tuakau-Onewhero.

Reports from Councillors Church and Henderson

Both Councillors discussed Keeping of Animals Bylaw and the pending community consultation meetings. Changes are coming, especially around what happens in homes and in public and that it is important the community are involved in discussions.

Identification of what animals are allowed and the definition of rural and urban areas. What can or cannot be a lawful activity and where it can happen?

Submissions or feedback need to be into WDC by 5pm Monday 25 January 2021.

Check the Council Web Site for updates.

Other Business

Doug Rowe let everyone know that the Community patrol will be active over Christmas. A special note to the Community to keep their houses locked and properties secured. Members of the Community should report any suspicious activities and keep their cars locked and secured or out of sight.

Doug also wished everyone a safe holiday.

Report from Chairman Ric Odom

Ric summarised the year and thanked all committee members. Special mention to Allen Grainger who did outstanding work in the community significantly reducing the workload on the Chair and Deputy Chair of the PCC.

Ric also acknowledged the work of Helen Johnson and Kris Hines in the facilities space. Their combined effort has seen momentum building in progressing development of our sport and recreation facilities.

Special mention was given to Helen Clotworthy, as always, a staunch advocate for Pokeno and its residents.

Ric also thanked all Waikato District Council officers and singled out Clive Morgan, GM Community Growth, as a regular attendee of our meetings. Ric said that Clive works very hard and looks after the interest of not only our community but other Community Boards and Community Committees.

Ric also recognised the contributions of Councillors Jacqui Church and Stephanie Henderson and that we all appreciate the work they do as fierce advocates for Pokeno and the northern Waikato in general.

Finally, Ric on behalf of all his colleagues wanted to wish everyone and their families a very happy, safe and restful Christmas and New Year.

Meeting Closed at 8.50 p.m.

Next Meeting

The next meeting of the Pokeno Community Committee is Monday 15 February 2021 at 7.00 p.m. at the Pokeno Community Hall.

Open Meeting

| | |
|---------------------------------|---|
| To | Pokeno Community Committee |
| From | Clive Morgan General Manager Community Growth |
| Date | 18 January 2021 |
| Prepared by | Vishal Ramduny Strategic Projects Manager |
| Chief Executive Approved | Y |
| Reference # | GOV0514 / 2991343 |
| Report Title | Northern Waikato Southern Auckland Enhanced Transport Connections Strategic Case |

1. EXECUTIVE SUMMARY

The purpose of this report is to provide an overview (via a presentation) of the Northern Waikato | Southern Auckland Enhanced Transport Connections Strategic Case.

The strategic case outlines the case for investment in transport and improved access within northern Waikato and southern Auckland with a particular focus on land use and road transport issues specific to Tuakau, Pokeno and Mercer. The strategic case is a necessary step prior to the development of a full business case.

This project has emanated from the Hamilton to Auckland Corridor Initiative which identified integrated transport connections between northern Waikato and southern Auckland as a key outcome. The key project partners are Waka Kotahi | New Zealand Transport Agency, Waikato District Council, Waikato Regional Council, Auckland Transport and Auckland Council.

The presentation is attached to the report to enable preliminary reading prior to the meeting.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENT

Presentation on the Northern Waikato | Southern Auckland Enhanced Transport Connections Strategic Case.

Northern Waikato - Southern Auckland Enhanced Transport Connections Strategic Case

Presentation to the Onewhero-Tuakau Community Board
2 February 2021



Purpose of the Strategic Case

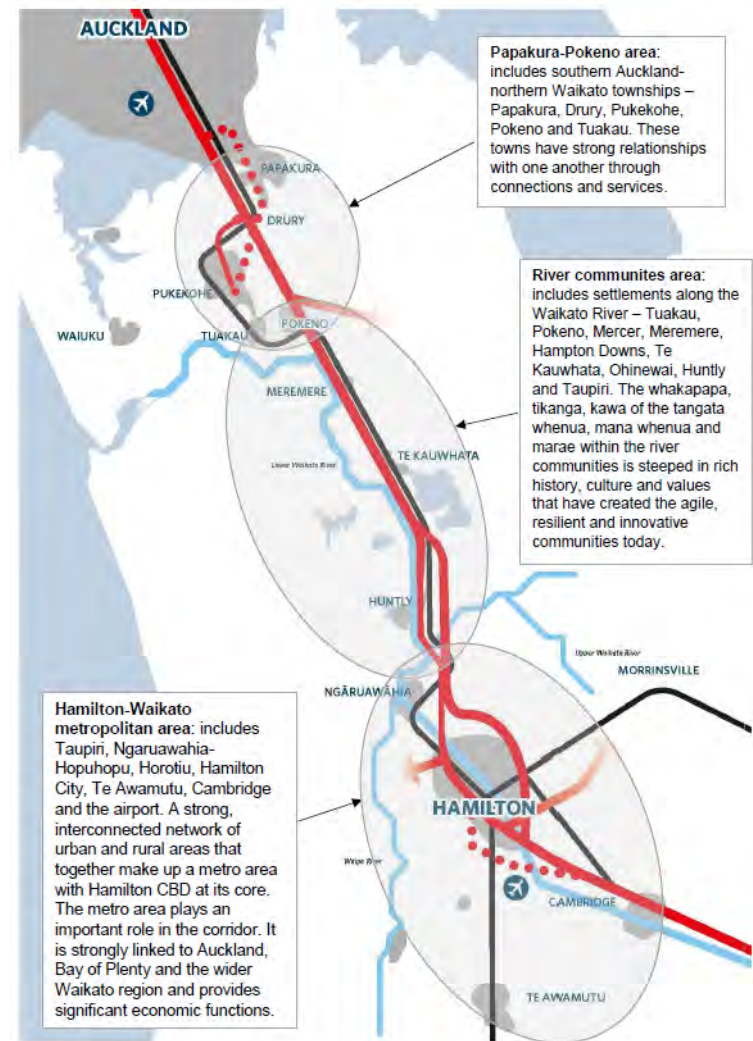
Outlines the case for investment in transport and improved access within the northern Waikato and southern Auckland areas between Drury and Te Kauwhata.

To inform integrated land use and transport planning for a cross-boundary area which serves a rapidly growing population, and which covers the two administrative regions.

Project focusses on the land use and transport issues specific to Tuakau, Pokeno, and Mercer.

Genesis of this project

- The Hamilton to Auckland (H2A) Corridor identified the key initiative of “Integrated Transport Connections” between North Waikato and Southern Auckland.



Geographic Scope



Problem 1

Residential growth is outpacing services and infrastructure provision resulting in poor levels (distance and travel choice) of access to and provision of facilities, services and amenities for the community.

Evidence for Problem 1

Figure 4 Northern Waikato and Southern Auckland population growth, 2006 to 2018³

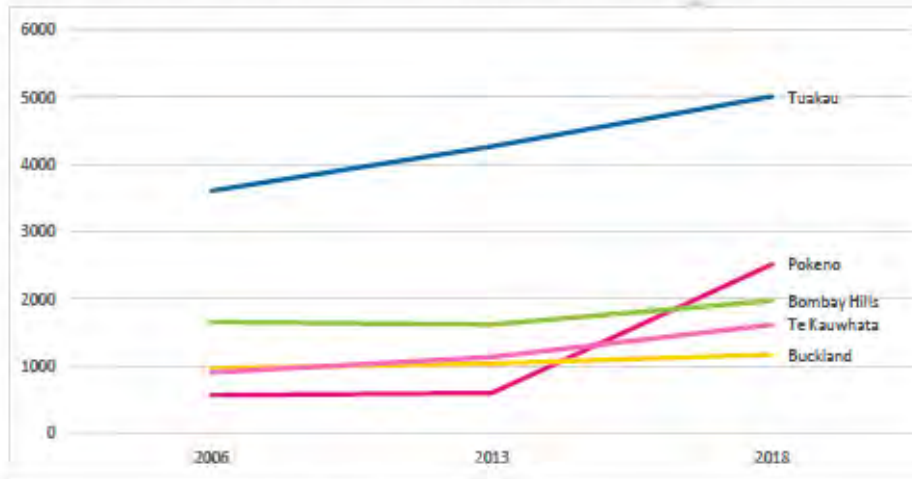
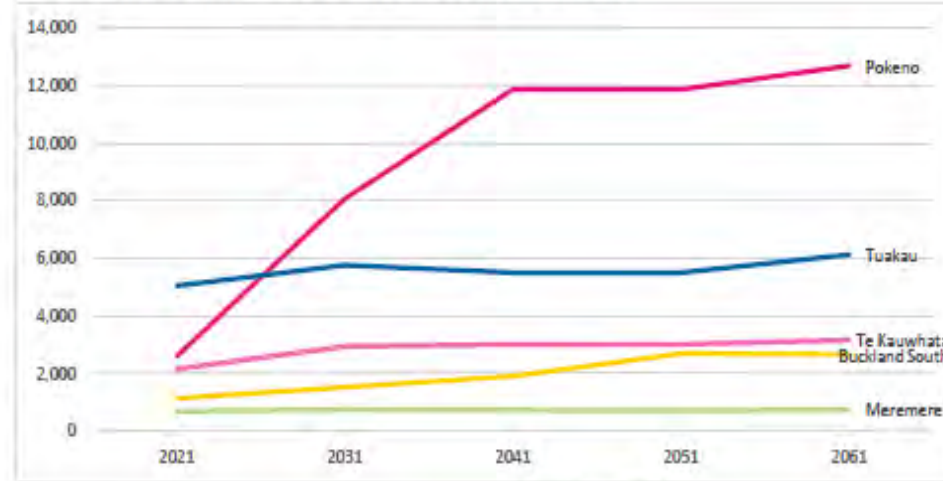


Figure 5 Forecasted population growth, medium growth scenario.⁴



Implications of the evidence

- Increasing the number of localised amenities to reduce travel distances.
- Providing an increased number of local employment opportunities that match the employment needs of the resident population would reduce the need for interregional travel.
- Augmenting the extent and timing of land release for urban development.
- Increasing the number of bus services available, particularly school buses, could also reduce the reliance on private vehicles by increasing public transport uptake.
- The possibility of passenger rail services between Pokeno, Tuakau and Pukekohe in the future (pending a cost-benefit assessment) could help to reduce the reliance on private vehicles.
- Undertaking a combination of some or all of these actions would reduce the demand for travel by private vehicle, and improve a range of health, environmental and transport related outcomes such as travel time reliability.

Problem 2

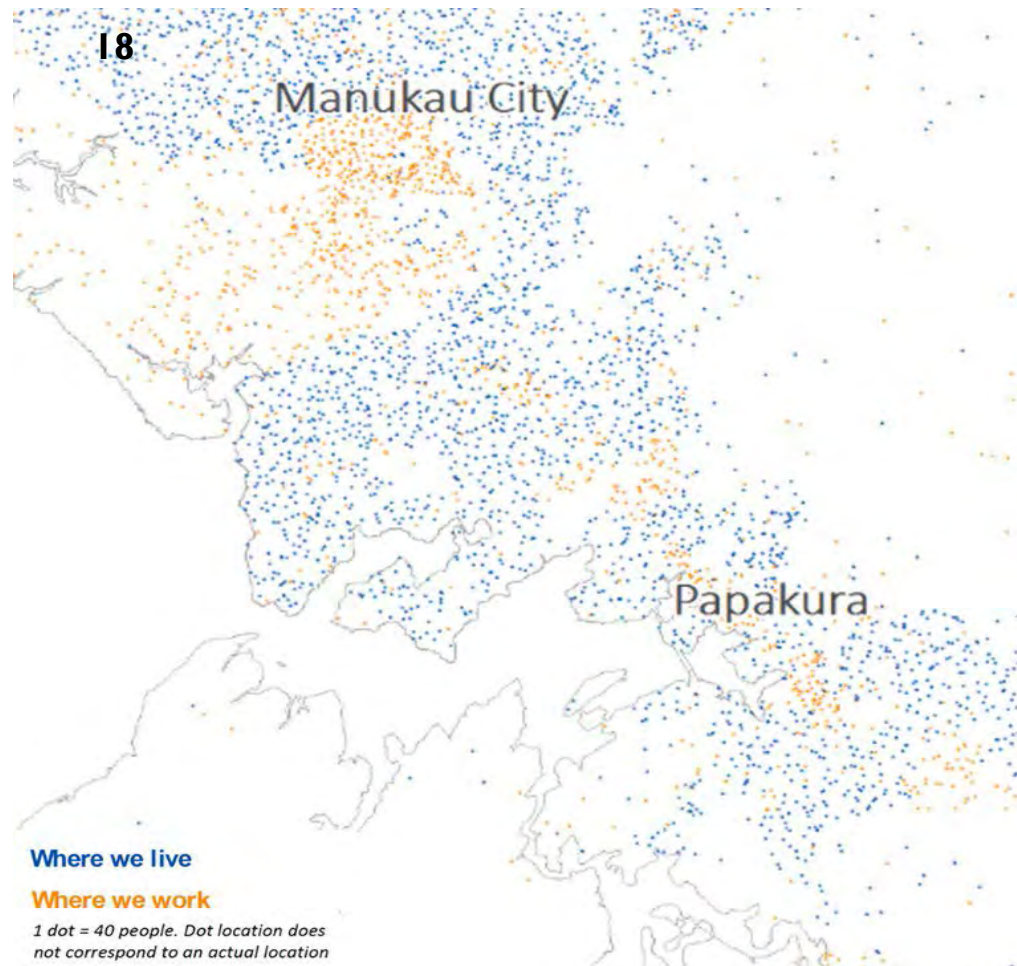
Historically fragmented settlements with low density and dispersed employment and services is resulting in increased vehicle kilometres travelled, and poor safety and environmental outcomes

Evidence for Problem 2

The existing road network was established and developed to cater for a historically rural area serving farming operations, villages and rural service towns.

With the current population and forecast population growth, this area is rapidly urbanising with new industrial, business and residential development occurring within and surrounding the existing villages and towns.

Residential & Employment Locations – Manukau-Papakura



Implications of the evidence

- This dispersed settlement pattern causes difficulties in achieving economies of scale for providing employment and services – this results in increased vehicle kilometres travelled through the reliance on private vehicles and the long distances needed to travel to employment and services.
- The increased numbers of vehicles on the roads increases the risk of poor safety outcomes.
- Poor transport connections and limited travel choice has also resulted in poor environmental outcomes due to the emissions associated with increased VKT.
- Reducing the demand for private vehicle travel through providing local employment and services as well as better public transport options could help to improve safety and environmental outcomes.
- An increased proportion of northern Waikato residents using active and public transport would help to reduce the number of vehicles on the road and the vehicle kilometres travelled.
- Improving the perception of safety for users of active modes, by providing facilities for walking and cycling that are physically separate from vehicles or through road widening could also help to reduce the reliance on private vehicles.

Objectives and Benefits

- **Benefit 1 - KPIs (40%)**

Enhanced access to economic and social opportunities in the northern Waikato and southern Auckland areas



Average distance travelled to work and education



Average distance travelled to community facilities



Average travel time to work



Access to social and economic opportunities by different modes



Average vehicle kilometres travelled.



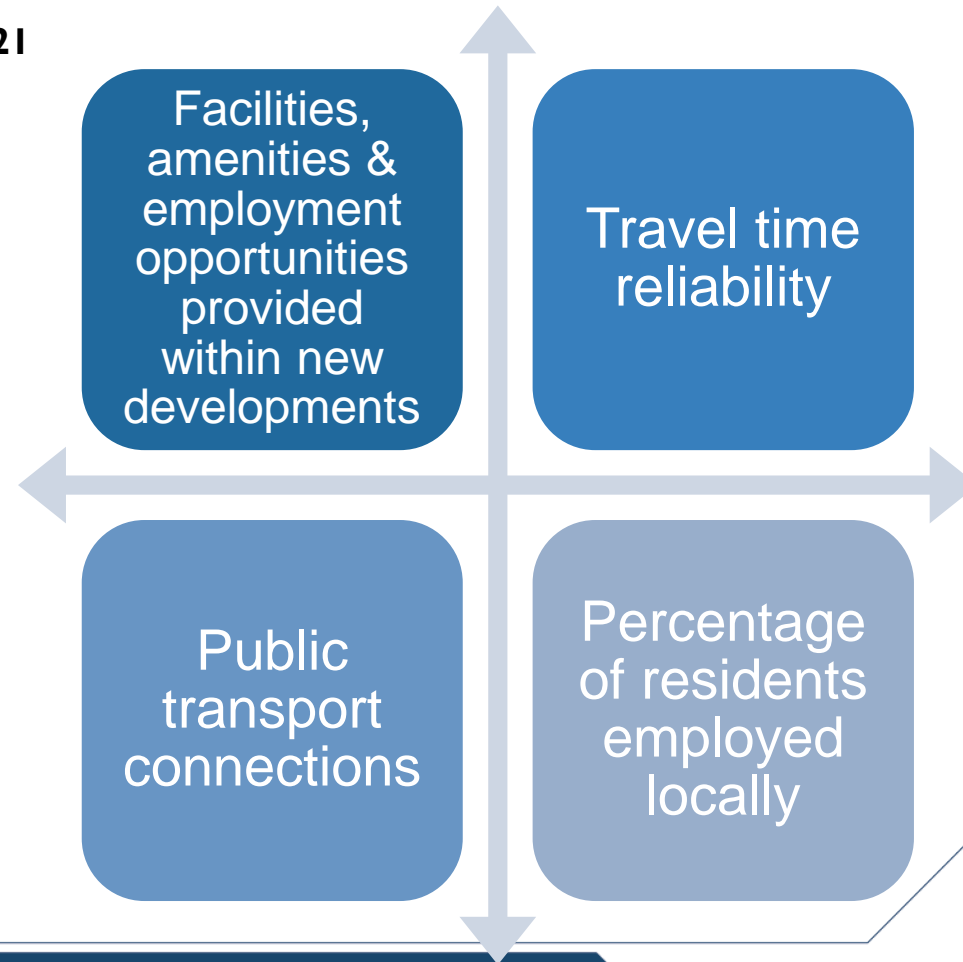
Further accessibility KPIs will be identified in the next phase with stakeholders.

Objectives and Benefits

- **Benefit 2 – KPIs (35%)**

The transport system supports local and regional economic growth and improved social outcomes for the local community

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Objectives and Benefits

• **Benefit 3 - Improved safety and environmental outcomes (25%)**

- Number of Death and Serious Injury (DSI) crashes on state highway and local roads within the focus area (over a 5-year period)
- Proportion of DSIs relating to vulnerable users
- Proportion of high-risk roads (mega maps)
- Perception of safety
- Average vehicle kilometres travelled
- Proportion of northern Waikato and southern Auckland residents taking public transport to access work, school and amenities
- Proportion of northern Waikato and southern Auckland residents taking active transport to access work, school and amenities.

Next Step – Development of the Programme Business Case

➤ Phase 1

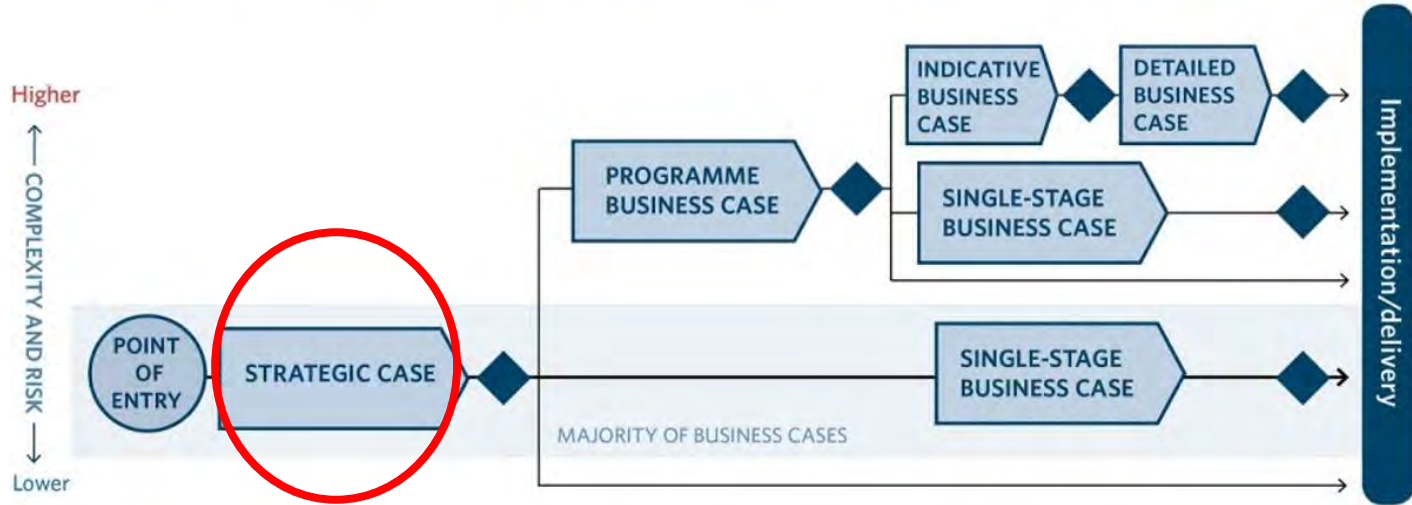
- Update evidence base
- Evidence gaps understanding of customer profiles
- Understand demand for trips in north Waikato and updated commuter profiles
- Potential for mode shift – with a focus on walking and cycling between Pokeno, Tuakau and Mercer.

➤ Phase 2

- Scenario/option development
- Design framework, development and preparation of MCA
- Risk identification
- Shortlisted option to progress to detailed analysis
- Detailed analysis (including costs, risks and benefits) of a preferred option and a do-minimum option
- Assessment against MCA criteria with technical specialists
- Economic, financial, commercial, management evaluation
- Confirm preferred option
- Approvals

Business Pathways/Efficiencies

BUSINESS CASE APPROACH PHASES AND POSSIBLE DEVELOPMENT PATHS



Investment decision gates

What is the problem and are the consequences significant?

What benefits need to be delivered?

What is the preferred strategic response?

What is the preferred solution?



Open Meeting

| | |
|---------------------------------|--|
| To | Pokeno Community Committee |
| From | Clive Morgan General Manager Community Growth |
| Date | 20 January 2021 |
| Prepared by | Lynette Wainwright Committee Secretary |
| Chief Executive Approved | Y |
| Reference # | GOV0502 |
| Report Title | Pokeno and Tuakau Bus Service Photo Competition |

1. EXECUTIVE SUMMARY

Ms Susi Marinkovich, Waikato Regional Council, will be in attendance at the meeting to promote a competition for local residents to supply photography of their local area to be placed on the sides of the buses.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENTS

Pokeno to Pukekohe bus service update

44 Pokeno to Pukekohe bus service update



Sunday 10 January marked the launch of the Pokeno – Tuakau – Pukekohe bus service.

The new bus service runs seven days a week, and provides a frequent, accessible and comfortable ride between Pokeno, Tuakau and Pukekohe.

Fares are only \$1 for Bee Card holders, or \$2 cash. SuperGold Card holders receive free travel between 9am and 3pm weekdays, and all day on weekends.

The first day, and following week went really well, with very positive passenger feedback and encouraging passenger numbers.

| Date | Number of passengers |
|-----------------------|-----------------------------|
| Sunday 10 January | 46 |
| Monday 11 January | 23 |
| Tuesday 12 January | 31 |
| Wednesday 13 January | 49 |
| Thursday 14 January | 57 |
| Friday 15 January | 34 |
| Saturday 16 January | 18 |
| Week one total | 258 passengers |



Each bus has room for three bikes



Day one passengers

Bus livery – making it YOUR bus

Further promotion of the bus service will continue with the opportunity for local residents to submit their own local photos to be printed on the side of the bus. We'd like the community committee's support in obtaining and using the photos as part of a 'local' bus livery, to really make the service all about your community.

We're keen to start the request for high resolution photos next month.



Example of current Northern Connector buses livery – think this, but with photos focusing on Pokeno, Tuakau, Pukekohe and everywhere in between!

Open Meeting

| | |
|---------------------------------|--|
| To | Pokeno Community Committee |
| From | Clive Morgan General Manager Community Growth |
| Date | 18 January 2021 |
| Prepared by | Sandy Mason Personal Assistant |
| Chief Executive Approved | Y |
| Reference/Doc Set # | GOV0516 / 2991400 |
| Report Title | Pokeno Works and Issues Report – January 2021 |

1. EXECUTIVE SUMMARY

To update the Pokeno Community Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENT

Pokeno Community Committee's Works and Issues Report – January 2021

PCCs Works and Issues Report – January 2021

| # | Issue | Item and Action | Area | Status Update |
|---|--|---|-----------------------------|---|
| 1 | Community Connections - Planting of fruit trees in Pokeno reserves and parks | <p>July meeting This is not work that WRC would consider within their scope. Kim understands a subcommittee was set up and reached out to set up a meeting, however COVID has caused unexpected delays. Kim suggests meeting onsite, to discuss a plan with potential options, investigate implementation, etc. However, advises this needs to be a community driven initiative.</p> <p>September meeting Kim has arranged to meet with Kris Hines and this is due to happen within the next two weeks.</p> <p>Action: Clive to speak to Kim to liaise with Kris Hines in next few weeks to scope out options for planting.</p> <p>October meeting Kim met with Kris Hines, regarding the fruit trees in Pokeno and provided Kris with suggested locations.</p> <p>PCC to confirm which locations they are happy with and provide a list of fruit trees they would like.</p> <p>November meeting PCC to work with WDC on a plan for planting.</p> | Service Delivery / Kim Wood | PCC to provide list of fruit trees they would like. |

| # | Issue | Item and Action | Area | Status Update |
|---|------------|---|---|---|
| | | Kim has yet to hear from PCC. | | |
| 2 | LTP Update | <p>July meeting Item 6.1 Resolution 1 Staff are requested to put into the next LTP, funding to Scope and Build a Skatepark in Pokeno.</p> <p>Item 6.2 Resolution 2 Staff to consider cost of scoping of the connectivity in Pokeno - walking, cycling and roading, North - South - West - and East including Pokeno Recreation, with a view to include next LTP as identified in the Pokeno Town Centre Plan.</p> <p>September meeting Our Playgrounds Strategy does not reference any skate parks in the Pokeno area. However, it does identify the need for a destination playground close to the town centre in 2022/23, estimated cost is \$300k. A modest size skate park is approximately \$600k - \$800k.</p> <p>There is a need for the strategy to be reviewed at some point and we would recommend providing a skate park in Pokeno, provided the community sought some external funding.</p> | Service Delivery / Ben Burnand (CG) / Nick Johnston | <p>Service Delivery Update: Totara Park: D. - PCC to please clarify what is meant by sculptures and netting, and what the issue / question is. - BBQ has been rekeyed for WDC contractor access. Contractor went to site to connect the BBQ but found it was installed without a meter so cannot be connected. Duncan is working on resolving this. - Totara Park has been vested to WDC but is still under maintenance period with the developer. Regarding the installation of rubbish bins, WDC will install a rubbish bin when the park comes under their maintenance contract. E. Duncan MacDougall is the Open Spaces Team Leader and can direct questions regarding specific park related projects to the project owner. F. Assuming that Harriet Johnston Drive Park refers to the park adjacent to 68 Harriet Johnston Drive, this park is under the developer maintenance period and will be handed over to WDC in 2021, before which any outstanding issues with the assets within the park will be resolved. F. There are no plans for developing this park further. It will added to the reserves maintenance contract. G. It has been vested to WDC.</p> |

| # | Issue | Item and Action | Area | Status Update |
|---|-------|---|------|---|
| | | <p>Item 6.2 Resolution 2 – verbal update to be provided.</p> <p>October meeting Further to Mayor Allan Sanson’s verbal update, the LTP process is on track for consultation to take place in March 2021. Council is currently working on asset and activity management plans and budgets.</p> <p>Workshops will be continuing through the remainder of the year.</p> <p>November meeting Does PCC wish to remove this item?</p> <p>PCC Minutes Resolution: What’s happening with Sports Park and Skate Park? Lack of progress concerns:</p> <ol style="list-style-type: none"> a. What’s happening in regard to Trails and any joint venture discussions with funding from the Community. b. Is there suitable land and where is this land? <p>Totara Park</p> <ol style="list-style-type: none"> c. Where is WDC at in regard to Totara Park? d. Where are discussions at with Dines, has park been vested yet? <ul style="list-style-type: none"> • Sculptures | | <p>Funding and Partnerships Update: Pokeno Development Foundation was established in October 2020 for community-led fundraising, with a strong interest in a skatepark as an initial project.</p> <p>There is great potential for Council to support fundraising efforts for a skatepark, rather than Council itself raising these funds for external sources due to Auckland-based funder criteria. Even with a community-led approach, many community funders would expect a Council LTP funding contribution to be made towards the project.</p> <p>LTP Update: The LTP is reaching a critical period with key draft LTP components due for discussion with Councillors throughout February and early March. Ben Burnand has taken on the role of LTP Project Manager until the end of June 2021. A number of briefings and workshops will be scheduled throughout February with the dates and times of public workshops published on Council’s website.</p> <p>There is funding in the current draft LTP that corresponds to the resolutions for items 6.1 and 6.2 from the July meeting. However, the draft LTP budget will be under review by Councillors throughout February and March prior to forming a draft position that is ready for consultation.</p> |

| # | Issue | Item and Action | Area | Status Update |
|---|----------------------|---|------------------------|--|
| | | <ul style="list-style-type: none"> • Netting • BBQ update • Rubbish Bins • Level of Services <p>e. Is there a contact person in WDC Service Delivery who manages Public Park Projects?</p> <p>f. What are future plans for Harriet Johnston Park?</p> <p>g. Has it been vested to WDC?</p> <p>Clive's questions</p> <ol style="list-style-type: none"> 1. Have the developer deliverables been met? 2. What's stopping the park being used? 3. What's been agreed between staff and developer to enable public access to the park? 4. Harry Johnston park is the same as above. | | |
| 3 | Pokeno intersections | <p>July meeting These relate to the Beca work carried out for Asset Management Plans. According to PCC there were intersection designs carried out 2-3 years ago.</p> <p>Share with PCC the intersection designs for Pokeno town centre and those which need improvement as per the Beca work</p> | Service Delivery / PCC | Does PCC wish to remove this item from the list? |

| # | Issue | Item and Action | Area | Status Update |
|---|--|--|------------------|--|
| | | <p>Determine why the previous intersection designs were not progressed.</p> <p>September meeting Detailed in the LTP with a timeline and a rough scope.</p> <p>October meeting To be included in November update to PCC – Service Delivery representative attending meeting 19 October 2020.</p> <p>November meeting The Roding Team Leader, Ross Bayer, provided a verbal update to the Committee at the 19 October 2020 meeting.</p> <p>All intersections across the Pokeno area have gone into a list of capital projects for the next LTP. They have all be prioritised and that information will be available through the LTP process.</p> | | |
| 4 | Schedule of timing for works in Pokeno | <p>July meeting Share schedule with PCC.</p> <p>September meeting Detailed in the LTP with a timeline and a rough scope.</p> <p>October meeting</p> | Service Delivery | Staff confirmed the timeline provided at the November meeting for the two projects discussed. Other projects are dependent on the LTP workshops. |

| # | Issue | Item and Action | Area | Status Update |
|---|---|--|----------------|--|
| | | <p>To be included in November update to PCC – Service Delivery representative attending meeting 19 October 2020.</p> <p>November meeting Further to the October meeting verbal update from Ross Bayer, the upgrade from the start of Pokeno Road past the school will be undertaken in February 2021. Upgrade of the main street will be undertaken in the next financial year. Staff will be discussing the main street concepts with PCC prior to April 2021.</p> | | |
| 5 | Public transport – Hamilton to Auckland Corridor Initiative | <p>October 2020 meeting update Update on H2A Corridor Initiative: A Zoom session for community boards and committees which provided an update on the Hamilton to Auckland Corridor Initiative was done on Wednesday 16 September by Vishal Ramduny, Council’s Strategic Projects Manager. The link to the session can be found here: https://www.youtube.com/watch?v=Odc68FCFvek</p> <p>Pokeno-Tuakau-Pukekohe bus service: Waikato Regional Council staff have advised that the service is on track to be operational by the end of the year. Andrew Wilson (Manager for Public Transport at the Waikato</p> | Vishal Ramduny | <p>Pokeno-Tuakau-Pukekohe bus service: The service was launched on Sunday 10 January 2021. Some outstanding infrastructure issues have been resolved (bus stop installation).</p> <p>North Waikato Transport Connections Business Case: The draft strategic case has been finalised. A presentation (including the next steps) will be provided at this meeting.</p> |

| # | Issue | Item and Action | Area | Status Update |
|---|---|--|------------------------|--|
| | | <p>Regional Council) will be in attendance at the meeting via Zoom to provide an update.</p> <p>North Waikato Transport Connections Business Case: A draft Strategic Case has been circulated to the partner organisations for comment. Comments are currently being collated.</p> <p>PCC Minutes</p> <p>a. South Auckland to Waikato Roding Program in progress which is linking in all parties in the region instead of localised planning. This allows information on transport issues across area boundaries for better connected results.</p> <p>b. Bus shelters? Unfortunately, only \$26,000 has been budgeted for entire Waikato District Council.</p> | | |
| 6 | Munro Sports Park – design and construction | <p>July meeting PCC wish to have a number of assets in the Munro Sports Park precinct which likely exceed Councils level of service.</p> <p>Additional assets/ bespoke design like Tamahere will come at additional cost for the community and alternate funding will need to be looked at for this, for example a targeted rate.</p> | Service Delivery / PCC | Does PCC wish to remove this item from the report? |

| # | Issue | Item and Action | Area | Status Update |
|---|-------|--|------|---------------|
| | | <p>Share design and construction programme with committee.</p> <p>Engage the PCC on the design and assets and determine if they would like to seek a higher level of service and therefore a targeted rate (LTP discussion).</p> <p>September meeting</p> <p>At this stage Council has a contract for the realignment of the central stream with earthworks starting in October. Once the new stream is live, the current streambed can be filled and the northern half of the site developed. Currently that is planned as a controlled commercial clean fill site, and is expected to take several years to complete.</p> <p>A Pokeno Steering Group has been formed, Chair is Jason Marconi from Sport Waikato. The group was formed to provide feedback from the Pokeno community specifically regarding the development of Munro Sports Park and what facilities would be best provided, as well as provide direction and an overview for all the sports and recreational facilities in the Pokeno area. At this stage, a concept plan has not been confirmed to determine what services will be provided. When this is complete, PCC would be better placed to determine if there were additional assets they would like added.</p> | | |

| # | Issue | Item and Action | Area | Status Update |
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| | | <p>If not already working closely together, it would be beneficial for PCC and the steering group to meet to identify a common understanding of the wants/needs of the community.</p> <p>November meeting Does PCC wish to remove this item from the report?</p> <p>PCC Minutes</p> <p>a. Sports Park work at the Munro Sports Block and Recreation Complex at Avon Road ongoing.</p> <p>b. Pending work at Whangarata Cemetery being negotiated with the Munro Park Contractor.</p> | | |
| 7 | Community Connections – Pest Control | <p>July meeting Suggest WRC invited to next meeting for an update on WRC related matters.</p> <p>October meeting Chair advises this is to remain on report for now.</p> <p>November meeting Pest issues still being addressed and updates are still required for the future.</p> <p>PCC Minutes No update – item to remain on report.</p> | PCC | No update – item to remain on report. |

| # | Issue | Item and Action | Area | Status Update |
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| 8 | New sub-division at end of Dean Road narrow and dangerous | <p>1. New sub-division at end of Dean Road is a concern, as Dean Road is very narrow and not made for construction traffic. Will it be widened to accommodate larger vehicles.</p> <p>2. The corner of Dean and Fraser Roads will become a very dangerous corner, so Road Marking will need to change it to bring traffic further up Dean Road before turning into Fraser, so on-coming traffic can be identified from Dean Road East.</p> <p>October meeting Verbal update to be provided by a Service Delivery representative attending meeting 19 October 2020.</p> <p>November meeting The Roding Team Leader, Ross Bayer, is meeting with the developer prior to Christmas to discuss intersection improvements on Dean Road.</p> <p>PCC Minutes Dean Road Intersection. Councillor Church summarised how the work there was being resolved with stakeholder groups.</p> | Service Delivery | These discussions are ongoing and the configuration of Dean Road is being reviewed to ensure any improvements carried out in the short term support the expected future road configuration. |
| 9 | Baird Road owners not consulted about road widening | Two proposed new sub-divisions on Avon Road, one in place of Kiwi Fruit Orchard appears straight forward (26 sites), but the | Service Delivery | A proposal currently sits with the developer and any reconfiguration of the network will depend on their |

| # | Issue | Item and Action | Area | Status Update |
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| | | <p>one that has Residents worried is the one by Birch Surveyors, where Guiland Road becomes a full road and joins Baird Road, taking land off property owners on Baird Road, where they appear not to have been consulted.</p> <p>October meeting Verbal update to be provided by a Service Delivery representative attending meeting 19 October 2020.</p> <p>November meeting Negotiations are taking place between developers and Council staff. At this stage there is no information that is publicly available. The Roding Team is aware of the issues and are looking at developing solutions for all safety problems.</p> | | <p>response to what WDC has proposed. Timing is dependent on the developer.</p> |
| 10 | Great South Road Traffic Plan | <p>October meeting Helen has requested from WDC the road traffic plan for when the supermarket (Countdown) opens. What is the plan and is there one? What is happening around the truck stop, HGV, service vehicles and usage of Wellington Street? Safety is a big concern for 'all' road users. Ross Bayer communicated to Helen that he would arrange a walk by, to view the issues around the truck stop. Ross also informed the PCC that the car park between the truck stop and the shops would be resealed by/in December.</p> | Service Delivery / Ross Bayer | <ol style="list-style-type: none"> a. The Roding team has contacted the truck stop owner but has not yet met on site to consider potential safety improvements. This meeting will take place in February. b. The bus stop has been installed outside the Truck Stop. c. The sealing of the car park has been deferred until after the opening of the supermarket. It is most likely that the sealing will be undertaken in March. |

| # | Issue | Item and Action | Area | Status Update |
|---|-------|---|------|---------------|
| | | <p>November meeting The Roding Team Leader, Ross Bayer, provided a verbal update to the Committee at the 19 October 2020 meeting.</p> <p>The Roding team is in the process of arranging meetings with some of the business owners who we believe are contributing to the safety issues in the main Street. Our expectation is that these meetings will occur by the end of December.</p> <p>PCC Minutes</p> <ul style="list-style-type: none"> a. Great South Road discussions to be further investigated. Trucks crossing Road causing issues and WDC staff have attended (along with Allen Grainger) and are aware of issues. Safety of all users is a concern. b. All bus stops have been positioned and marked around the urban area. Where is the Bus Stop to be positioned on Great South Road outside Countdown? c. Helen Clotworthy opened the discussion about resealing carpark in Wellington Street, which was supposed to have been already completed, about a request for work to be carried at night and to set a date for completion to be taken back to WDC. | | |

| # | Issue | Item and Action | Area | Status Update |
|----|-------------------------------|---|-------------------------------|--|
| 11 | Proposed Rooding Works Pokeno | <p>The LTP process for WDC has some 250 projects on the go. Ross explained that WDC needs to prioritise these projects and an updated prioritised list would be provided by WDC to the communities. For Pokeno, this means in the short-term, restructure from Helenslee Road, past the School to the town centre on Great South Road. This work is to commence soon. In the next three weeks a plan is to be provided for the update of Pokeno Road.</p> <p>November meeting PCC to ensure that they put into Council, for LTP funding of roading projects by NZTA/WDC, for work to commence in the next construction period i.e. October 2021. Important this is done in next three weeks, so projects can be prioritised. It is ideal PCC identify and prioritise projects that are 'safety' orientated.</p> <p>List of projects is available including blueprint projects is available through the LTP Process.</p> <p>PCC Minutes</p> <p>a. Brenda Roberts outlined her concerns around choke points and feeder roads into Pokeno during road works in February. Need wider scope on traffic management.</p> <p>b. Ric Odom talked about his concerns about Traffic Management decisions being made without local knowledge. All</p> | Service Delivery / Ross Bayer | <p>a. All traffic management reviews are wide ranging and take into account adjacent roads and the scope of works. The PCC comments have been passed to the traffic management co-ordinator who approves traffic management plans.</p> <p>b. See comments above.</p> |

| # | Issue | Item and Action | Area | Status Update |
|---|-------|--|------|---------------|
| | | members agreed that decisions made around Countdown and Great South Road highlighted consequences when local knowledge is not taken into consideration. Theoretical models sometimes do not work in reality. | | |

COMMUNITY PROJECTS UPDATE

As at January 2021

Parks - Munro Road Sports Park

Earthworks are complete and the contractor is establishing at Whangarata to commence the cemetery earthworks. The desilting pond at Munro Road Sports Park is to be removed and re-usable materials, such as well liners and pipework will be retained for use in filling the northern part of the sports park.

Planting of the new stream diversion is scheduled for autumn to ensure maximum plant survival to provide bank protection for next summer when the stream diversion becomes live (the end dams are removed and the stream flows in the new bed).

Planning is underway to accelerate the construction of the sports fields with the release of development funds. A contract is being developed now to enable the tendering of the next phase of earthworks to fill the northern part, enliven the stream diversion and fill in the existing stream alignment. Works are scheduled to start in November 2021.



Drone image of stream protection 22 December 2020 looking south with Munro Road at right.



Drone image 22 December 2020 of desilting pond and topsoiling of surface underway.

Toilets - Pokeno

Waikato Demolition have been contracted to demolish the Pokeno toilets and the house on a property recently purchased by Council on Market St. The demolitions will commence late January and will be completed by the end of February 2021.

The temporary toilets in the main street of Pokeno will remain until such time as permanent public toilets are provided in the area.

Cemeteries - Whangarata Cemetery Development

In order to accelerate the programme for this project, negotiations were carried out with the contractor constructing the Munro sports park stream diversion earthworks.

As a result, Mackenzie and Parma have a variation to the *19/068 Pokeno Sports Park Phase 1 Earthworks* contract to carry out the earthworks for Whangarata Cemetery. The value of the variation is \$687,837.17 (including \$114,000 in contingencies).

The contractor will establish directly to the Whangarata site at the completion of the Munro earthworks in January and get underway immediately.

The pavement components of the project would then be bundled into another contract with similar work types later in the summer.

Open Meeting

| | |
|---------------------------------|--|
| To | Pokeno Community Committee |
| From | Clive Morgan General Manager Community Growth |
| Date | 18 January 2021 |
| Prepared by | Sandy Mason Personal Assistant |
| Chief Executive Approved | Y |
| Reference # | GOV0506 / 2991399 |
| Report Title | Pokeno Community Committee Action Register – January 2021 |

1. EXECUTIVE SUMMARY

Purpose of this report is to provide the Pokeno Community Committee with an update on Actions arising the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received;

3. ATTACHMENT

Pokeno Community Committee's Action Register – January 2021

Pokeno Community Committee's Action Register – January 2021

| Meeting Date | Action | PCC / Person responsible | Status Update |
|------------------|---|--------------------------|--|
| 30 November 2020 | <p>Agenda item 4 Public Forum</p> <p>Constable Kevin Smith presented that he has been in the Police for 10 years. He is the Community Constable for Pokeno, Monday to Friday based at Community Patrol Base, he covers out to Mercer and Kaiaua. He asked if PCC would be in agreement that an ANPR camera (car number plate reader) be put in place. The committee agreed with the idea in principal and it will be placed on the community wish list.</p> <p>Action: Chair, Ric Odom to follow up with Constable Smith for a report at a later date as to costs, etc.</p> <p>November meeting Minutes Follow up with Constable Kevin Smith and progress on ANPR Cameras and funding costs.</p> | Chair | The Chair has had an initial discussion on this with Constable Smith who may have a contact willing to facilitate the installation of a camera. This will be followed up in February |
| | <p>Agenda item 7.2 Ross Bayer, WDC Proposed Roding Works Pokeno</p> <p>The LTP process for WDC has some 250 projects on the go. Ross explained that WDC needs to prioritise these projects and an updated prioritised list would be provided by WDC to the communities. For Pokeno, this means in the short-term,</p> | PCC | |

| Meeting Date | Action | PCC / Person responsible | Status Update |
|--------------|--|--------------------------|---|
| | <p>restructure from Helenslee Road, past the School to the town centre on Great South Road. This work is to commence soon. In the next three weeks a plan is to be provided for the update of Pokeno Road.</p> <p>Action: PCC to ensure that they put into Council, for LTP funding of roading projects by NZTA/WDC, for work to commence in the next construction period i.e. October 2021. Important this is done in next three weeks, so projects can be prioritised. It is ideal PCC identify and prioritise projects that are 'safety' orientated.</p> | | |
| | <p>Agenda item 8.1 Pokeno Works and Issues Report – October</p> <p>Clive Morgan gave an update on progress. The report to be taken as written, plus:</p> <ul style="list-style-type: none"> • Community Connections team re planting of fruit trees project <p>Kim Wood, WDC, has liaised with Kris Hines to scope out options for planting 1500 Daffodil bulbs.</p> <p>Action: PCC to work with WDC on a plan for planting.</p> | PCC | |
| | <p>Agenda item 8.6 Councillors Reports</p> | Cr Church | Request that WDC staff provide an update on what has still to be done to bring Totara Park to the |

| Meeting Date | Action | PCC / Person responsible | Status Update |
|--------------|---|--------------------------|---|
| | <p>Cr Church gave her report which included:</p> <ul style="list-style-type: none"> • Tuakau Library closed for refurbishment 2 to 7 November. • Totara park does not vest to Council from developers for two years, so services can be wanting! BBQs and benches have been installed lately. <p>Action: Cr Church to provide an agenda of infrastructure projects to PCC Chair.</p> | | <p>standard expected and when the work on Totara Park will be completed</p> |