

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **TUESDAY, 2 FEBRUARY 2021** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Monday, 23 November 2021

2

5. PUBLIC FORUM

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6.8	Waikato District Council Executive Update	Verbal
6.9	Chairperson's Report	Verbal
6.10	Councillors' and Community Board Members' Report	Verbal

GJ Ion

CHIEF EXECUTIVE

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	11 January 2021
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Monday, 23 November 2020.

2. RECOMMENDATION

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday, 23 November 2020 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

OTCB Minutes – 23 November 2020

Minutes of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY, 23 NOVEMBER 2020** commencing at **6.00pm**.

Present:

Mr S Jackson (Chairperson)
Ms C Conroy [*from 8.25pm via audio conference*]
Mr JM Lovatt
Ms KAM Ngataki [*from 6.26pm*]
Mr VL Reeve
Mrs BI Watson
Cr CA Eyre
Cr SL Henderson

Attending:

Sergeant T Kirker (Tuakau Police)
Mr RA Bell (Tuakau Lions Club)
Ms W Hamerton (Naike Community Incorporated Society)
Ms J Walter (Port Waikato Resident and Ratepayers Association)
Ms J Wild (NZTA Representative)

Mrs S O’Gorman (General Manager Customer Support)
Mrs L Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Watson/Cr Henderson)

THAT an apology be received from Mr Lovatt;

AND THAT an apology for lateness be received from Ms Conroy and Ms Ngataki.

CARRIED

OTCB2011/01

CONFIRMATION OF STATUS OF AGENDA ITEMS**Resolved: (Mr Jackson/Mrs Watson)****THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday, 23 November 2020 be confirmed and all items therein be considered in open meeting.****CARRIED****OTCB2011/02****DISCLOSURES OF INTEREST**

There were no disclosures of interest.

CONFIRMATION OF MINUTES**Resolved: (Mrs Watson/Cr Henderson)****THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday, 12 October 2020 be confirmed as a true and correct record of that meeting.****CARRIED****OTCB2011/03****PUBLIC FORUM**

The following issues were discussed:

- Speed reduction signage required outside Te Kohanga school, Te Awamarahi and Tauranganui maraes.

ACTION: Signage request to be placed on the Works & Issues report.

- A reduction in the speed limit on the Tuakau Bridge-Port Waikato Road was requested.

ACTION: Staff to advise Community Board members of the date for the next Speed Limit Bylaw review.

REPORTS

NZ Police Update

Agenda Item 6.1

The report was received [OTCB201111/02 refers]. Sergeant Kirker spoke on the following matters:

- There would be a two-team policing unit carrying out night and day shifts in the Port Waikato and Karioitahi areas during the Christmas/New Year break.
- The Police had met with DOC and Animal Control to discuss wandering stock on the Tuakau Bridge-Port Waikato Road. DOC are leading the process, and following initial discussions, the public would be invited to a community meeting.
- Motorbikes on the footpath – an offender had been identified and action had been taken.
- The licence plate recognition camera outside River Traders, Tuakau was not working at night.

ACTION: Mr Reeve to investigate and report back to the next meeting of the Board.

Discretionary Fund Report to 31 October 2020

Agenda Item 6.2

The report was received [OTCB201111/02 refers] and discussion was held.

Resolved: (Mr Jackson/Cr Henderson)

THAT the Onewhero-Tuakau Community Board commits funds:

- to H&L Tables,
- for the amount of \$900.00 (excluding GST),
- for two hexagonal tables for the Tuakau Swimming Pool;

AND THAT the Onewhero-Tuakau Community Board approves payment to:

- to Nikau Cave & Café,
- for the amount of \$50.00 (including GST),
- for venue hire on Tuesday, 3 November 2020 for the Board workshop.

CARRIED

OTCB2011/04

Ms Ngataki entered the meeting at 6.26pm during discussion on the above item and was present when voting took place.

Tuakau Lions Club – Tuakau Christmas Parade 2020

Agenda Item 6.3

The report was received [OTCB2011/11/02 refers]. Mr Bell advised that:

- Christmas flags were yet to be put up in the Tuakau Main Street.
- The blue lines on the road, marking where spectators could stand during the parade, had been completed.
- An advertisement for the parade would be in the County News on Thursday, 25 November 2020.

Resolved: (Mrs Watson/Mr Reeve)

THAT an allocation of \$1,000.00 is made to the Tuakau Lions Club towards costs of the Tuakau Christmas Parade 2020.

CARRIED

OTCB2011/05

Naike Community Incorporated Society – Replace Gazebo Shade

Agenda Item 6.4

The report was received [OTCB2011/11/02 refers]. Ms Hamerton advised that:

- The property was formally the Naike School but was now the Naike Community Centre. The facility comprises reserve, playground, hall and pool.
- The facility was hired out for functions and events.
- Waikato District Council would be planting trees in 2021 with the community providing volunteer labour.

Resolved: (Ms Ngataki/Cr Eyre)

THAT an allocation of \$4,612.50 is made to the Naike Community Incorporated Society towards costs of replacing the gazebo shade adjacent to the community pool.

CARRIED

OTCB2011/06

Port Waikato Resident and Ratepayers Association – Christmas Parade, Childrens’ Beach Dig and Music in the Gardens Events
Agenda Item 6.5

The report was received [OTCB201111/02 refers]. Ms Walter advised that \$200 from the Board’s donation last year had not been returned to Council.

ACTION: Staff to investigate the process of unused funds from Community Board grants and how these funds are returned to Council.

Resolved: (Cr Eyre/Mrs Watson)

THAT an allocation of \$980.00 is made to the Port Waikato Resident and Ratepayers Association towards costs of their Christmas Parade, Childrens’ Beach Dig and Music in the Gardens event.

CARRIED

OTCB2011/07

Updates to Onewhero-Tuakau Community Board on the Papakura to Bombay Project
Agenda Item 6.6

The report was received [OTCB201111/02 refers]. The NZTA representative advised the following:

- The tender for the “Papakura to Drury South” project had not yet closed.
- Three preferred tenderers had been identified – Fletchers, Fulton Hogan and Downer/McConnell Dowell Joint Venture.
- Tenders would be awarded in early 2021.

Projects/Ideas/Activities and Actions
Agenda Item 6.7

The report was received [OTCB201111/02 refers] and discussion was held on the following matters:

George Street/Buckland Road Corner

A mini roundabout would be trialled in February 2021. A communication update would be made to the public.

ACTION: This action to be parked until the roundabout had been trialled.

Cleanliness of Tuakau Township

Mr Rogerson from Citycare would meet with the Chair on this issue.

Harrisville Road bridge will be cleaned and sprayed.

Chorus

Mr Reeve would walk the Tuakau CBD to check that all pavers had been replaced correctly.

Tuakau Swimming Pool

ACTION: This action to be closed.

Toilets – Naike

ACTION: The Board confirmed that the toilet facility sits beside the community complex and was open for public use.

Lighting

Residential lighting standards for the Port Waikato community.

ACTION: Staff to investigate the procedure for reviewing the residential lighting standards.

Roadside Mowing

ACTION: This item to be closed.

Hall Committees

ACTION: This item to be closed.

Road Verge – West Street, Tuakau

The road verge outside 12 West Street, Tuakau required mowing.

ACTION: Staff to investigate the matter. This item to be added to the actions list.

WDA Works Schedule

ACTION: Staff to investigate quality assurance of work carried out and report back to the next Board meeting.

Weeds in the Tuakau CBD

This item does not appear on the WDC Works Schedule.

ACTION: Staff to investigate who is responsible for the removal of weeds in the Tuakau CBD. This item to be added to the actions list.

Parks Information – Service Level Outcomes Scheduled Works

Grooming of Beaches

ACTION: Staff to investigate which beaches are groomed. This item to be added to the actions list.

Year to Date Service Request Report

Agenda Item 6.8

The report was received [OTCB201111/02 refers]. No discussion was held on this item.

Schedule of Meetings 2021

Agenda Item 6.9

The report was received [OTCB201111/02 refers].

Resolved: (Ms Ngataki/Mrs Watson)

THAT the Onewhero-Tuakau Community Board continues to hold its meetings at 6.00pm on a six-weekly cycle in 2021, on the following dates:

- **Monday 1 February 2021**
- **Monday 15 March 2021**
- **Tuesday 27 April 2021**
- **Tuesday 8 June 2021**
- **Monday 19 July 2021**
- **Monday 30 August 2021**
- **Monday 11 October 2021**
- **Monday 22 November 2021;**

AND THAT all meetings of the Onewhero-Tuakau Community Board, for the 2021 year, be held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau.

CARRIED

OTCB2011/08

Tuakau Swimming Pool Entry Fees
Agenda Item 6.10

The report was received [OTCB201111/02 refers] and discussion was held on the options available for entry fees to the pool in the 2020/21 season.

Resolved: (Mrs Watson/Ms Ngataki)

THAT the Onewhero Tuakau Community Board agrees that:

- **\$1.00 per person/per day will be charged for entry to the Tuakau swimming pool for the 2020/21 season,**
- **funding of up to \$8,625.00 (incl. GST), be paid to Belgravia in monthly instalments from December 2020 to March 2021,**
- **all money received by Belgravia from the \$1 entry fee will be returned to the Onewhero Community Board, up to \$8,625 (including GST), and thereafter a 50/50 split on revenue between Belgravia and Onewhero Tuakau Community Board,**
- **a written agreement be put in place between the Onewhero-Tuakau Community Board and Belgravia before any payments are made, which will include arrangements for the accurate counting of the number of people paying entry to the pool facilities, and**
- **the Onewhero Tuakau Community Board delegates the Chair and Deputy Chair to approve the written agreement on behalf of the Board.**

CARRIED

OTCB2011/09

Resolved: (Mr Reeve/Ms Ngataki)

THAT the Onewhero-Tuakau Community Board commits funds:

- **to Belgravia Ltd;**
- **for the amount of up to \$5,000.00 (excluding GST);**
- **for additional enhancements to the Tuakau Swimming Pool.**

CARRIED

OTCB2011/10

Ms Conroy joined the meeting, via audio conference, at 8.25pm during the above item and was present when voting took place.

Waikato District Council Executive Update
Agenda Item 6.11

No report was received.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Clive Morgan General Manager Community Growth
Date	18 January 2021
Prepared by	Vishal Ramduny Strategic Projects Manager
Chief Executive Approved	Y
Reference #	GOV0514 / 2991343
Report Title	Northern Waikato Southern Auckland Enhanced Transport Connections Strategic Case

1. EXECUTIVE SUMMARY

The purpose of this report is to provide an overview (via a presentation) of the Northern Waikato | Southern Auckland Enhanced Transport Connections Strategic Case.

The strategic case outlines the case for investment in transport and improved access within northern Waikato and southern Auckland with a particular focus on land use and road transport issues specific to Tuakau, Pokeno and Mercer. The strategic case is a necessary step prior to the development of a full business case.

This project has emanated from the Hamilton to Auckland Corridor Initiative which identified integrated transport connections between northern Waikato and southern Auckland as a key outcome. The key project partners are Waka Kotahi | New Zealand Transport Agency, Waikato District Council, Waikato Regional Council, Auckland Transport and Auckland Council.

The presentation is attached to the report to enable preliminary reading prior to the meeting.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENT

Presentation on the Northern Waikato | Southern Auckland Enhanced Transport Connections Strategic Case.

Northern Waikato - Southern Auckland Enhanced Transport Connections Strategic Case

Presentation to the Onewhero-Tuakau Community Board
2 February 2021



Purpose of the Strategic Case

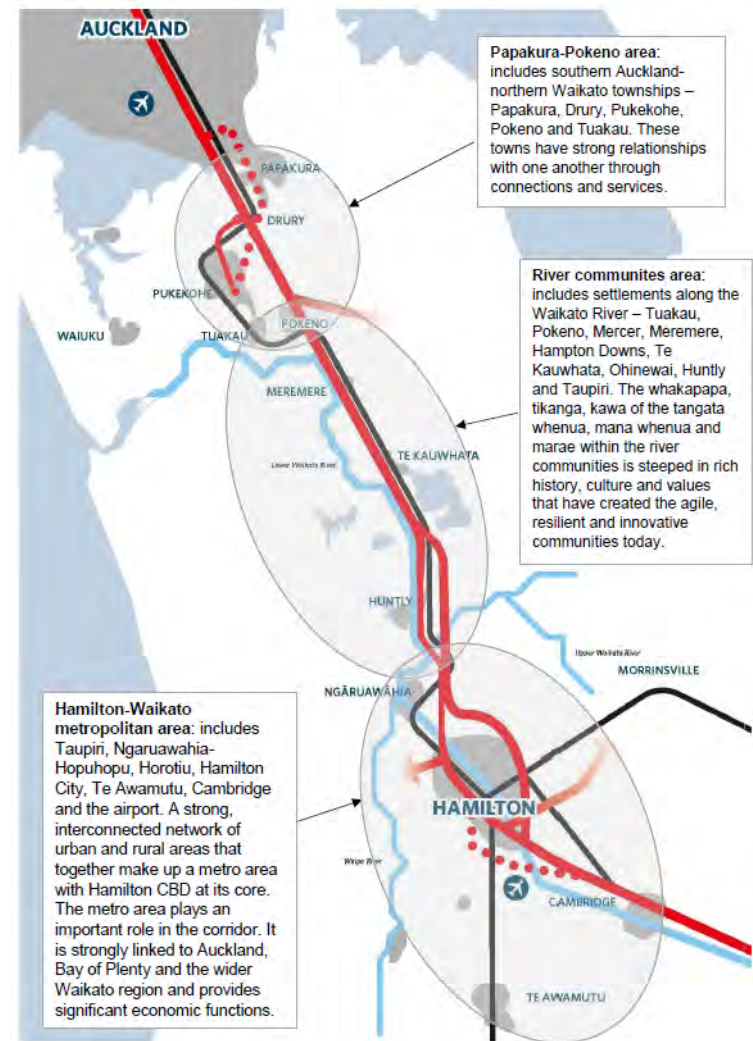
Outlines the case for investment in transport and improved access within the northern Waikato and southern Auckland areas between Drury and Te Kauwhata.

To inform integrated land use and transport planning for a cross-boundary area which serves a rapidly growing population, and which covers the two administrative regions.

Project focusses on the land use and transport issues specific to Tuakau, Pokeno, and Mercer.

Genesis of this project

- The Hamilton to Auckland (H2A) Corridor identified the key initiative of “Integrated Transport Connections” between North Waikato and Southern Auckland.



Geographic Scope



Problem 1

Residential growth is outpacing services and infrastructure provision resulting in poor levels (distance and travel choice) of access to and provision of facilities, services and amenities for the community.

Evidence for Problem 1

Figure 4 Northern Waikato and Southern Auckland population growth, 2006 to 2018³

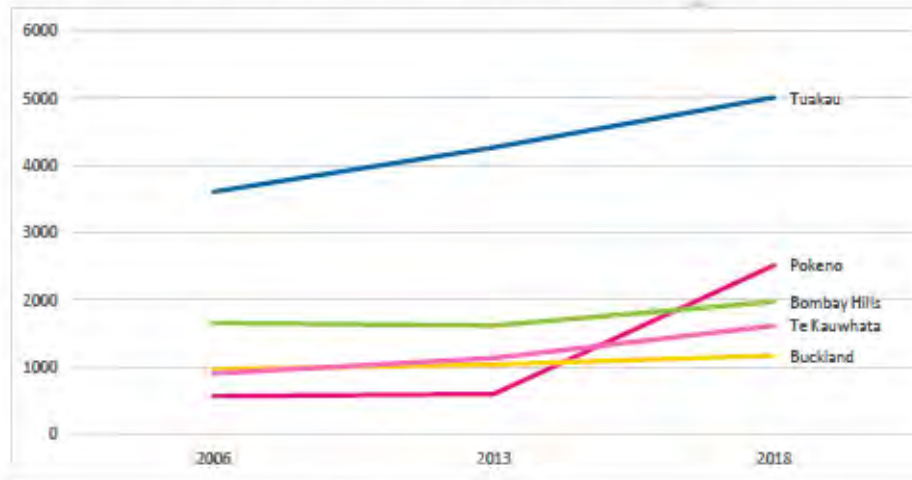
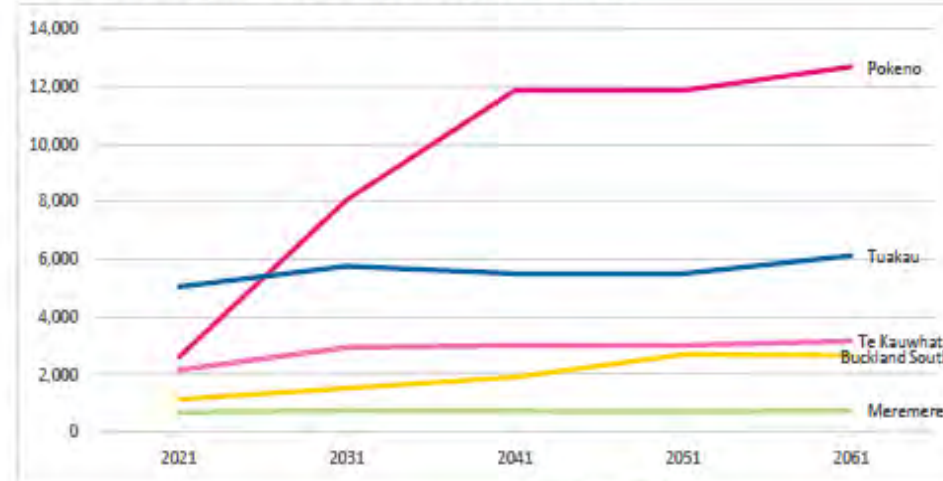


Figure 5 Forecasted population growth, medium growth scenario.⁴



Implications of the evidence

- Increasing the number of localised amenities to reduce travel distances.
- Providing an increased number of local employment opportunities that match the employment needs of the resident population would reduce the need for interregional travel.
- Augmenting the extent and timing of land release for urban development.
- Increasing the number of bus services available, particularly school buses, could also reduce the reliance on private vehicles by increasing public transport uptake.
- The possibility of passenger rail services between Pokeno, Tuakau and Pukekohe in the future (pending a cost-benefit assessment) could help to reduce the reliance on private vehicles.
- Undertaking a combination of some or all of these actions would reduce the demand for travel by private vehicle, and improve a range of health, environmental and transport related outcomes such as travel time reliability.

Problem 2

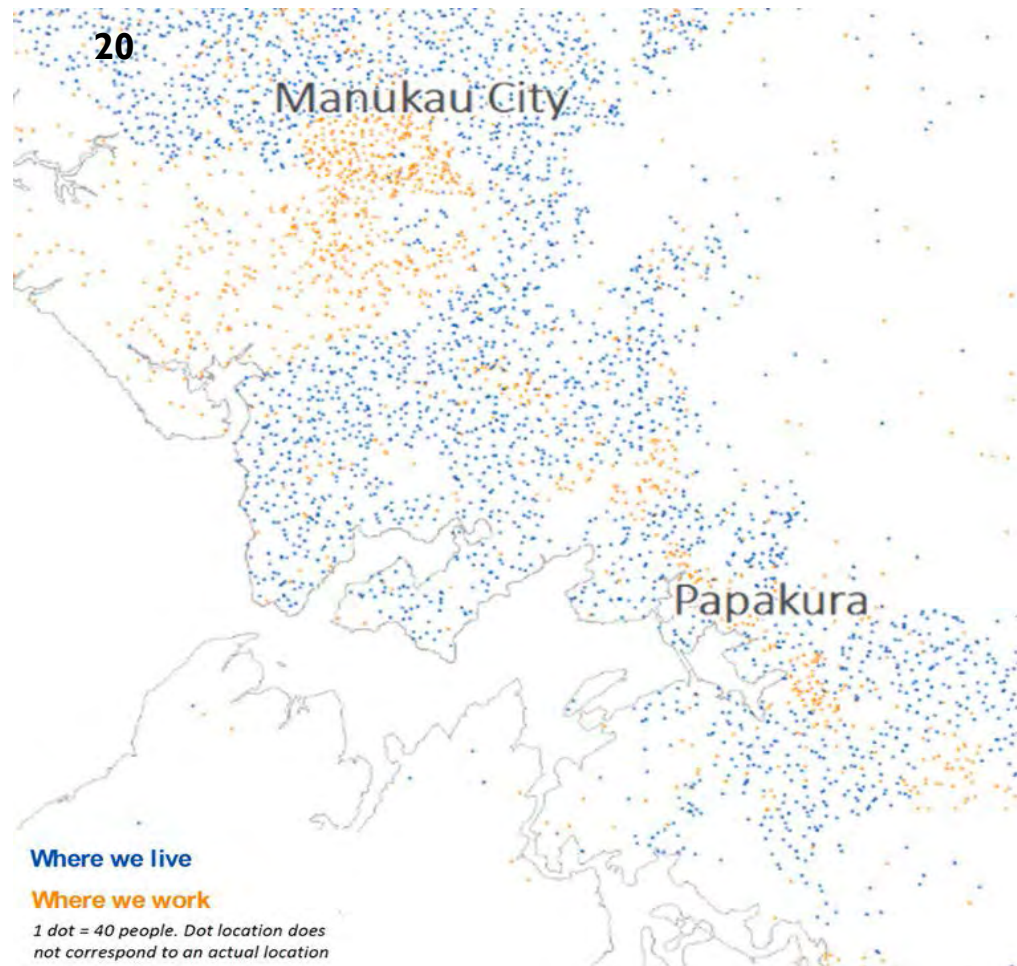
Historically fragmented settlements with low density and dispersed employment and services is resulting in increased vehicle kilometres travelled, and poor safety and environmental outcomes

Evidence for Problem 2

The existing road network was established and developed to cater for a historically rural area serving farming operations, villages and rural service towns.

With the current population and forecast population growth, this area is rapidly urbanising with new industrial, business and residential development occurring within and surrounding the existing villages and towns.

Residential & Employment Locations – Manukau-Papakura



Implications of the evidence

- This dispersed settlement pattern causes difficulties in achieving economies of scale for providing employment and services – this results in increased vehicle kilometres travelled through the reliance on private vehicles and the long distances needed to travel to employment and services.
- The increased numbers of vehicles on the roads increases the risk of poor safety outcomes.
- Poor transport connections and limited travel choice has also resulted in poor environmental outcomes due to the emissions associated with increased VKT.
- Reducing the demand for private vehicle travel through providing local employment and services as well as better public transport options could help to improve safety and environmental outcomes.
- An increased proportion of northern Waikato residents using active and public transport would help to reduce the number of vehicles on the road and the vehicle kilometres travelled.
- Improving the perception of safety for users of active modes, by providing facilities for walking and cycling that are physically separate from vehicles or through road widening could also help to reduce the reliance on private vehicles.

Objectives and Benefits

- **Benefit 1 - KPIs (40%)**

Enhanced access to economic and social opportunities in the northern Waikato and southern Auckland areas



Average distance travelled to work and education



Average distance travelled to community facilities



Average travel time to work



Access to social and economic opportunities by different modes



Average vehicle kilometres travelled.

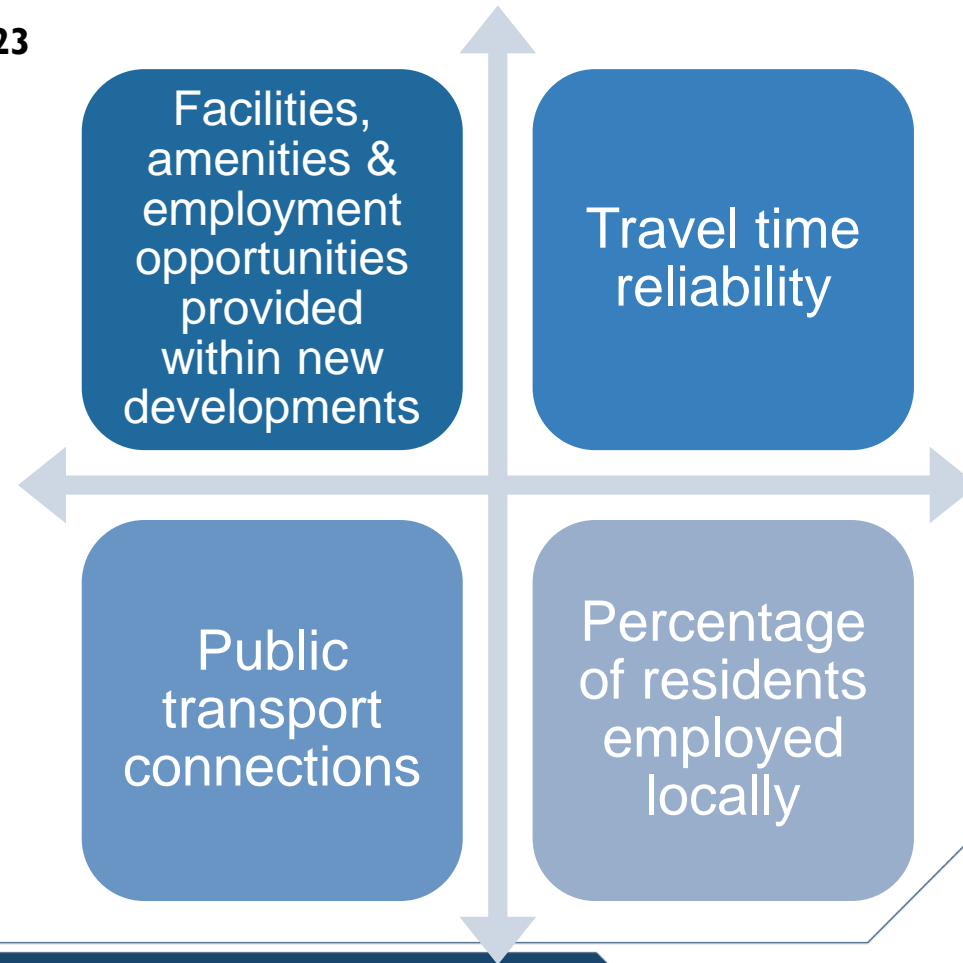


Further accessibility KPIs will be identified in the next phase with stakeholders.

Objectives and Benefits

- **Benefit 2 – KPIs (35%)**

The transport system supports local and regional economic growth and improved social outcomes for the local community



Objectives and Benefits

- **Benefit 3 - Improved safety and environmental outcomes (25%)**
- Number of Death and Serious Injury (DSI) crashes on state highway and local roads within the focus area (over a 5-year period)
- Proportion of DSIs relating to vulnerable users
- Proportion of high-risk roads (mega maps)
- Perception of safety
- Average vehicle kilometres travelled
- Proportion of northern Waikato and southern Auckland residents taking public transport to access work, school and amenities
- Proportion of northern Waikato and southern Auckland residents taking active transport to access work, school and amenities.

Next Step – Development of the Programme Business Case

➤ Phase 1

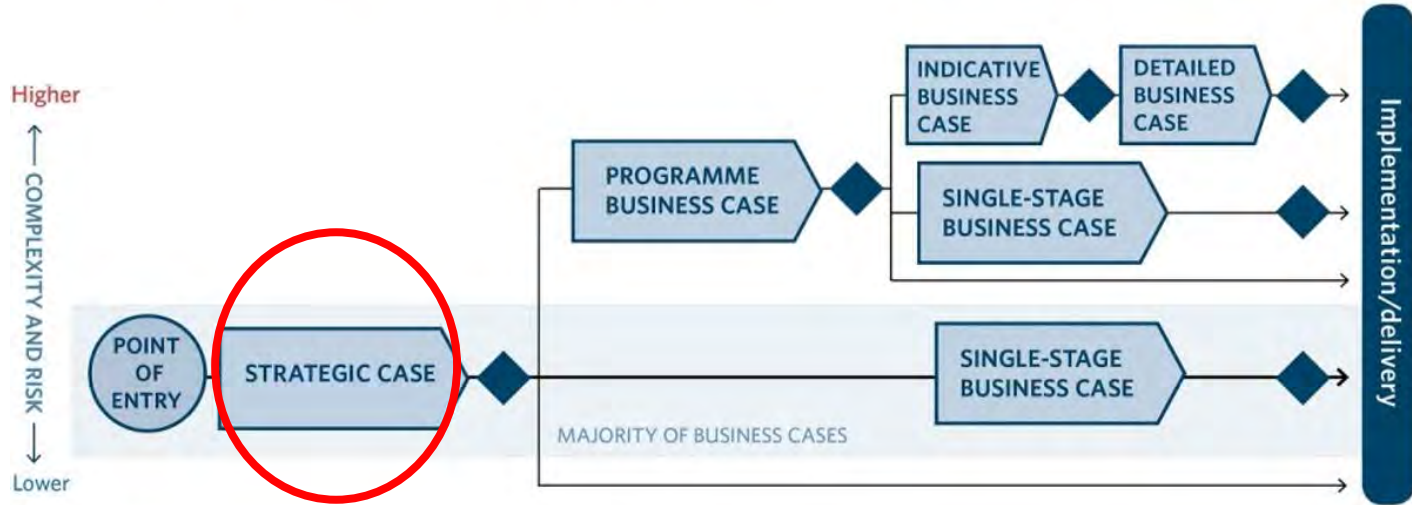
- Update evidence base
- Evidence gaps understanding of customer profiles
- Understand demand for trips in north Waikato and updated commuter profiles
- Potential for mode shift – with a focus on walking and cycling between Pokeno, Tuakau and Mercer.

➤ Phase 2

- Scenario/option development
- Design framework, development and preparation of MCA
- Risk identification
- Shortlisted option to progress to detailed analysis
- Detailed analysis (including costs, risks and benefits) of a preferred option and a do-minimum option
- Assessment against MCA criteria with technical specialists
- Economic, financial, commercial, management evaluation
- Confirm preferred option
- Approvals

Business Pathways / Efficiencies

BUSINESS CASE APPROACH PHASES AND POSSIBLE DEVELOPMENT PATHS



Investment decision gates

What is the problem and are the consequences significant?

What benefits need to be delivered?

What is the preferred strategic response?

What is the preferred solution?



Open Meeting

To	Onewhero-Tuakau Community Board
From	Clive Morgan General Manager Community Growth
Date	20 January 2021
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Pokeno and Tuakau Bus Service Photo Competition

1. EXECUTIVE SUMMARY

Ms Susi Marinkovich, Waikato Regional Council, will be in attendance at the meeting to promote a competition for local residents to supply photography of their local area to be placed on the sides of the buses.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENTS

Pokeno to Pukekohe bus service update

44 Pokeno to Pukekohe bus service update



Sunday 10 January marked the launch of the Pokeno – Tuakau – Pukekohe bus service.

The new bus service runs seven days a week, and provides a frequent, accessible and comfortable ride between Pokeno, Tuakau and Pukekohe.

Fares are only \$1 for Bee Card holders, or \$2 cash. SuperGold Card holders receive free travel between 9am and 3pm weekdays, and all day on weekends.

The first day, and following week went really well, with very positive passenger feedback and encouraging passenger numbers.

Date	Number of passengers
Sunday 10 January	46
Monday 11 January	23
Tuesday 12 January	31
Wednesday 13 January	49
Thursday 14 January	57
Friday 15 January	34
Saturday 16 January	18
Week one total	258 passengers



Each bus has room for three bikes



Day one passengers

Bus livery – making it YOUR bus

Further promotion of the bus service will continue with the opportunity for local residents to submit their own local photos to be printed on the side of the bus. We'd like the community committee's support in obtaining and using the photos as part of a 'local' bus livery, to really make the service all about your community.

We're keen to start the request for high resolution photos next month.



Example of current Northern Connector buses livery – think this, but with photos focusing on Pokeno, Tuakau, Pukekohe and everywhere in between!

Open Meeting

To	Onewhero – Tuakau Community Board
From	Clive Morgan General Manager Community Growth
Date	19 January 2021
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference #	GOV0502 / 2992072
Report Title	Community Led Development Programme

I. EXECUTIVE SUMMARY

The purpose of the report is to inform the Onewhero - Tuakau Community Board of the Community Led Development programme taking place in Tuakau and surrounding areas.

Staff will be working one day a week in the Tuakau and surrounding communities during 2021. Lianne van den Bemd (Community Development Advisor) will be leading a series of training workshops and assisting communities who have an interest in community-led initiatives. The workshops will focus on how to effectively run a not-for-profit community group.

Some of the topics include:

- Governance – Understanding your founding documents, making the most of meetings, annual report and policy writing.
- Managing Risk and Health and Safety.
- Reading financials – Developing a funding plans and preparing grant applications.

Council has partnered with the regional advisory agency, Community Waikato, to support the delivery of this high-quality training programme. Community Waikato works alongside communities to strengthen the capability and capacity of not-for-profit groups.

This programme was successfully run in Huntly in 2020. Attendance numbers for each workshop were at full capacity and the feedback was very positive. Most participants wanted to continue this type of programme in the future.

The Community Development Advisor will be attending the Board meeting to further advise on the programme and answer any questions that the Board may have.

2. RECOMMENDATION

THAT the report from the **General Manager Community Growth** be received.

3. ATTACHMENTS

Nil

Open Meeting

To	Onewhero-Tuakau Community Board
From	Alison Diaz Chief Financial Officer
Date	15 January 2021
Prepared by	Jean de Abreu Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Discretionary Fund Report to 15 January 2021

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 15 January 2021.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 15 January 2021

ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND REPORT 2020/21 (July 2020 - June 2021)

As at Date: 19-Jan-2021

			GL	1.215.1704
2020/21 Annual Plan				28,878.00
2019/20 Carry forward				65,296.00
Total Funding				94,174.00
Income				
Total Income				-
Expenditure				<i>excl GST</i>
01-Jul-20	Tuakau & Districts Development Association Incorporated: Installation of additional CCTV Camera's in Tuakau	OTCB1812/05		12,706.78
25-Sep-20	Onewhero Amateur Swimming Club - 29 Hall Rd Tuakau Repair Pool Leaks	OTCB2008/05		10,000.00
30-Nov-20	Annex Group - Business Card - OTCB			175.52
02-Dec-20	Port Waikato Resident and Ratepayers Association - Christmas Event	OTCB2011/07		980.00
03-Dec-20	Naike Community - Replace shade gazebo at Naike pool	OTCB2011/06		4,612.50
16-Dec-20	Nikau Cave Ltd - Venue hire for the OTCB workshop	OTCB2011/04		43.48
16-Dec-20	H&L Tables Tuakau Hexagonal BBQ Tables	OTCB2011/04		900.00
Total Expenditure				29,418.28
Net Funding (Excluding commitments)				64,755.72
COMMITMENTS:				<i>excl GST</i>
01-Sep-14	Contribution towards placemaking project (OTCB1409/06/2) Less : Expenses	OTCB1409/06/2	6,000.00 (1,500.00)	
06-May-19	Contribution to Placemaking project increased to \$7000	OTCB1905/03		7,000.00
04-Jun-19	Tuakau Youth Centre building project	OTCB1906/04		3,000.00
06-Mar-20	Entrance fees at the Tuakau Swimming Pool for the remainder of the 2019/20 summer season	OTCB2003/03		3,550.00
16-Mar-20	Allocation of \$5,000.00 is made to the Onewhero Recreational Reserve Committee towards the cost of fencing the new BMX track	OTCB2003/02		5,000.00
12-Oct-20	An amount of \$300.00 (including GST) is committed towards the Armistice Day celebration to be held on Sunday, 15 November 2020.	OTCB2010/04		260.87
01-Dec-20	An amount of \$1,000.00 is committed to the Tuakau Lions Club towards costs of the Tuakau Christmas Parade 2020	OTCB2011/05		1,000.00
01-Dec-20	\$5000.00 (excl GST) committed to Belgravia Ltd for additional enhancements to the Tuakau Swimming Pool	OTCB2011/10		5,000.00
04-Dec-20	\$7,625.00 (incl GST) is committed to Belgravia Health and Leisure Group for entry fees to the Centennial Pools Tuakau for 2020/21 swimming season as per agreement. This is to be invoiced over three instalments:	OTCB2011/09		
		December 30th 2020	2,210.43	
		January 30th 2021	2,210.43	
		March 31st 2021	2,210.43	6,631.30
Total Commitments				31,442.17
NET FUNDING REMAINING (Including commitments)				33,313.55

Further note to the Agreement on Pool Entry: Belgravia will charge \$1.00 per person/per day for entry to the pools. All money receipted by Belgravia for this entry fee will be returned to the Board up to \$7,625.00 (incl GST). The next \$1000.00 will be retained by Belgravia and thereafter all money receipted above \$8,625.00 will be split 50/50 between Belgravia and the Board.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Tony Whittaker Chief Operating Officer
Date	12 January 2021
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Board on the Year to Date Service Request Report to 31 December 2020.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Year to Date Service Request Report for Onewhero-Tuakau Community Board

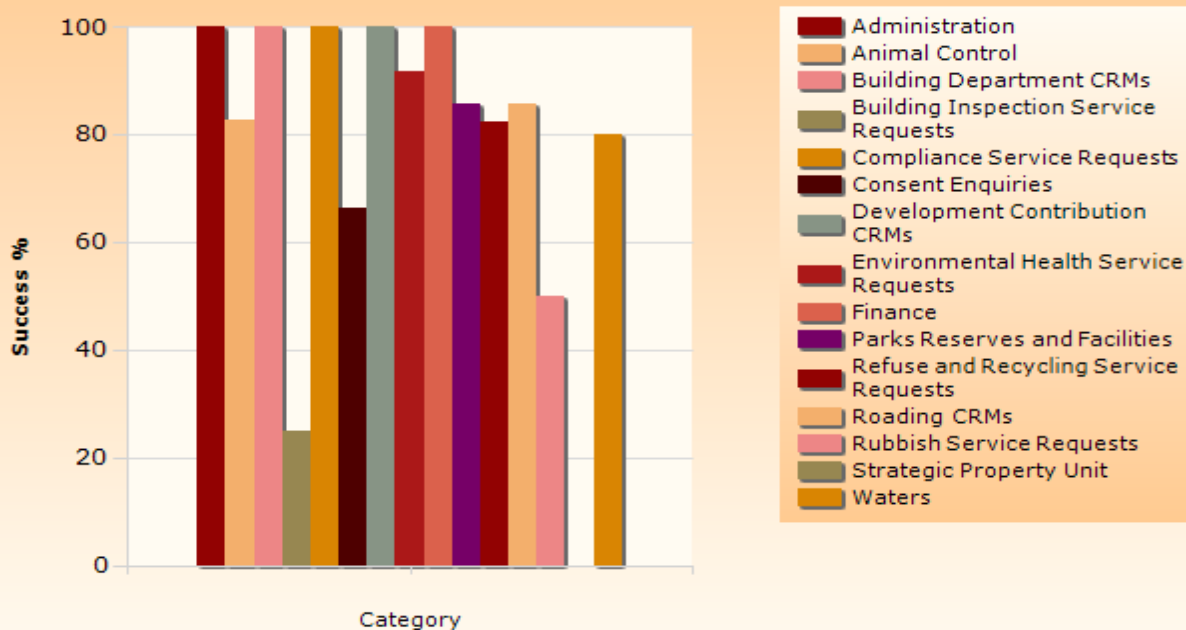
Service Request Time Frames By Ward for ³⁷

Date Range: 01/10/2020 to 31/12/2020

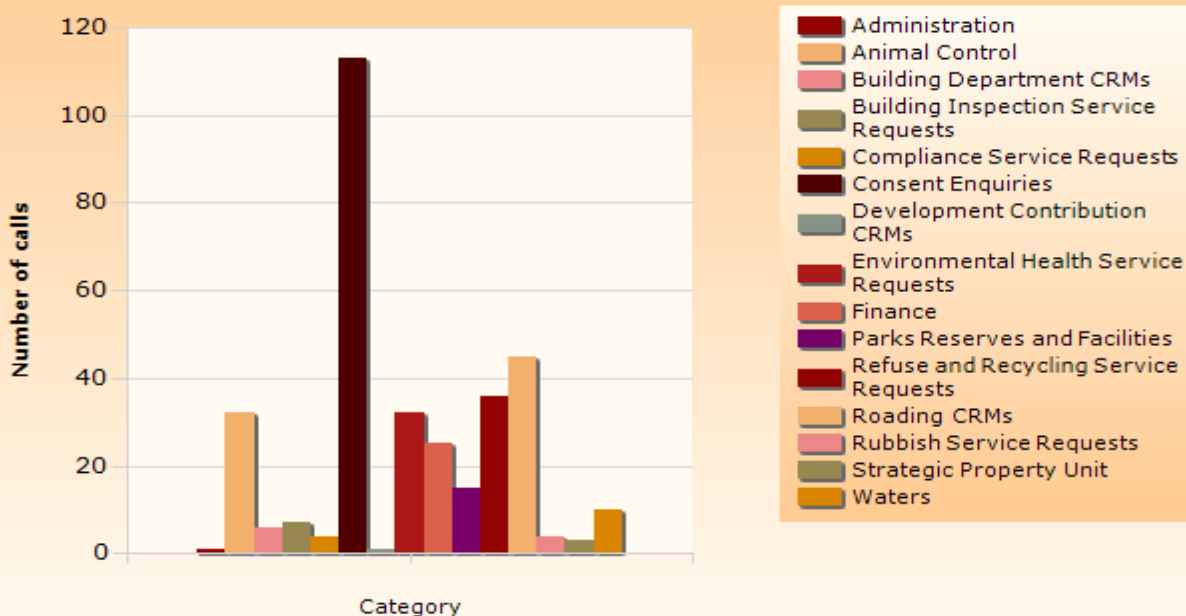
The success rate excludes Open Calls as outcome is not yet known.

1/12/2021 9:04:59 AM

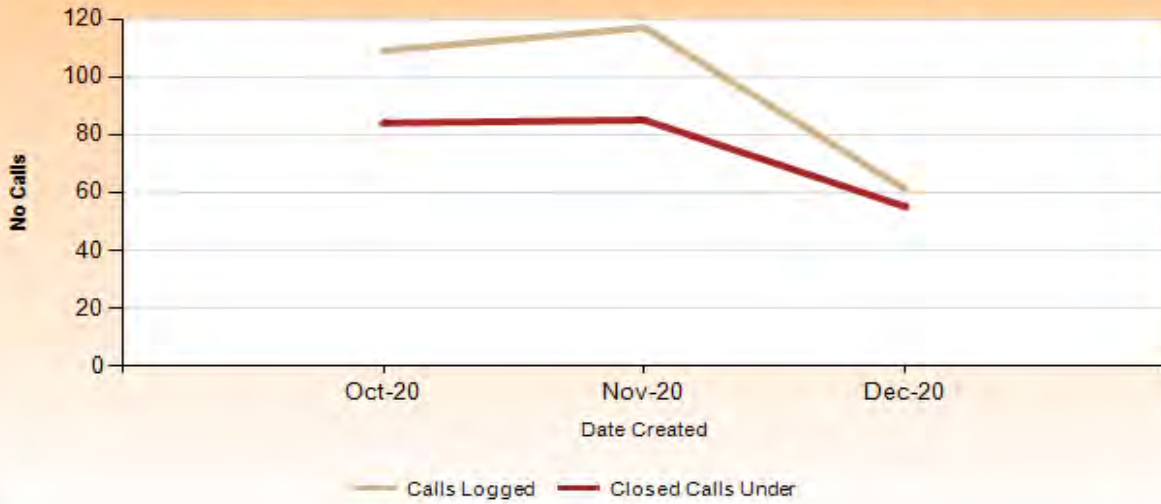
Call Completion % Success by Type



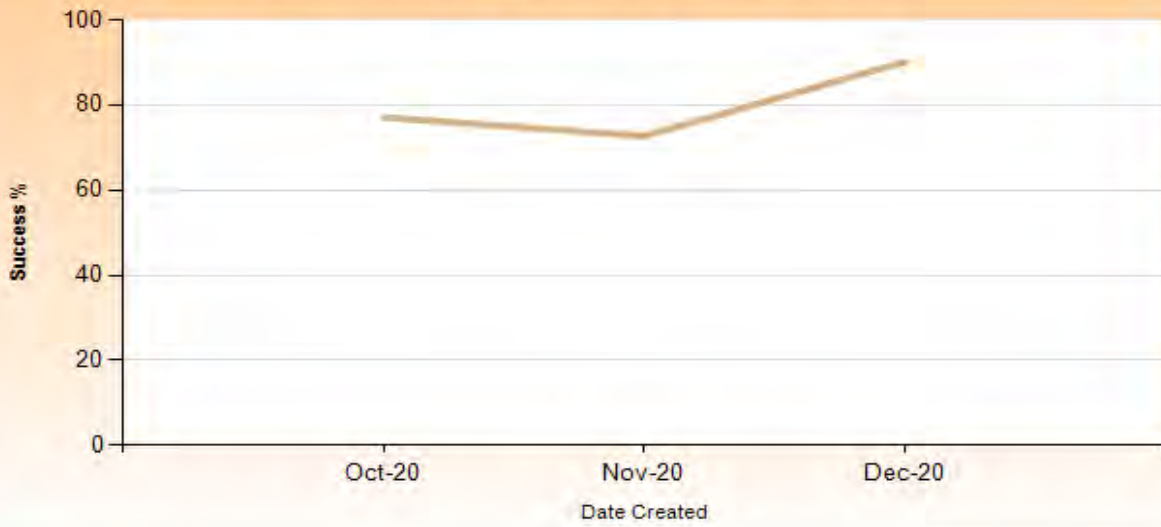
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Open			Closed		Success Rate
		Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	
Administration							
	Summary	1				1	100.00%
	Pro rated rates for the period xx to xx	1				1	100.00%
Animal Control							
	Summary	32	1	2	5	24	82.76%
	Animal Charges	2				2	100.00%
	Dog / Cat Trap Required	1				1	100.00%
	Dog Property Visit	7			1	6	85.71%
	Dog Straying - Current	3				3	100.00%
	Dog Straying - Historic	4			1	3	75.00%
	Dog Surrender	1				1	100.00%
	Dog Welfare - Not immediate threat to life	1				1	100.00%
	Dog/Animal Missing	4		2		2	100.00%
	Dogs Aggression - Current	2	1		1		0%
	Dogs Aggression - Historic	2			2		0%
	Dogs Barking Nuisance	4				4	100.00%
	Livestock Trespassing - Current	1				1	100.00%
Building Department CRMs							
	Summary	6				6	100.00%
	PEO General Enquiry	6				6	100.00%
Building Inspection Service Requests							
	Summary	7	2	1	3	1	25.00%
	Building Inspection Service Requests	7	2	1	3	1	25.00%
Compliance Service Requests							
	Summary	4	1	2		1	100.00%
	Compliance - Unauthorised Activity	4	1	2		1	100.00%
Consent Enquiries							
	Summary	113		9	35	69	66.35%
	Planning Process	7			2	5	71.43%
	Property Information Request	20		2	5	13	72.22%
	Rural Rapid Number assignment & purchase of plates	4		2		2	100.00%
	Zoning and District Plan Enquiries	82		5	28	49	63.64%
Development Contribution CRMs							
	Summary	1				1	100.00%
	Development Contribution Enquiries	1				1	100.00%
Environmental Health Service Requests							
	Summary	32	7	1	2	22	91.67%
	Environmental Health Complaint	6	3	1		2	100.00%
	Noise complaints straight to contractor	26	4		2	20	90.91%
Finance							
	Summary	25				25	100.00%
	Credit Control Query	1				1	100.00%
	Rates query	24				24	100.00%

Parks Reserves and Facilities	Summary	15	1		2	12	85.71%	
	Parks & Reserves - Buildings	3	1		1	1	50.00%	
	Parks & Reserves - Graffiti	1			1		0%	
	Parks & Reserves - Reserve Issues	11				11	100.00%	
Refuse and Recycling Service Requests	Summary	36	1	1	6	28	82.35%	
	New collections	1			1		0%	
	Recycling Not Collected	11		1	1	9	90.00%	
	Refuse - Non-Collection	16				16	100.00%	
	Refuse & Recycling Contractor Complaints	2			1	1	50.00%	
	Refuse & Recycling Enquiries	5	1		2	2	50.00%	
	Tuakau Wheelie Bins	1			1		0%	
Roading CRMs	Summary	45	2	15	4	24	85.71%	
	Emergency Events - 1 Hr Response	2				2	100.00%	
	Footpath Maintenance - Non_Urgent	1			1		0%	
	New Vehicle Entrance Request	3		3			0%	
	Request 4 new street light path sign etc	5		4		1	100.00%	
	Road Culvert Maintenance	4		1		3	100.00%	
	Road Safety Issue Enquiries	2		2			0%	
	Roading Work Assessment Required - OnSite 5WD	11		3	3	5	62.50%	
	Routine Roding Work Direct to Contractor 5WD Comp	1				1	100.00%	
	Urgent Roding Work 4Hr Response	9	2			7	100.00%	
	Vegetation Maintenance	7		2		5	100.00%	
	Rubbish Service Requests	Summary	4			2	2	50.00%
		Illegal Rubbish Dumping	4			2	2	50.00%
Strategic Property Unit	Summary	3	1		2		0%	
	Paper Roads Enquiries CRM	3	1		2		0%	
Waters	Summary	10			2	8	80.00%	
	3 Waters Enquiry	1			1		0%	
	Drinking Water minor leak	1				1	100.00%	
	Drinking Water quality	4				4	100.00%	
	Fix Water Toby	1				1	100.00%	
	No Drinking Water	1				1	100.00%	
	Stormwater Blocked pipe	1				1	100.00%	
	Wastewater Odour	1			1		0%	
Total		334	16	31	63	224	78.05%	

Service Request Time Frames By Ward for ⁴¹

TUAKAU

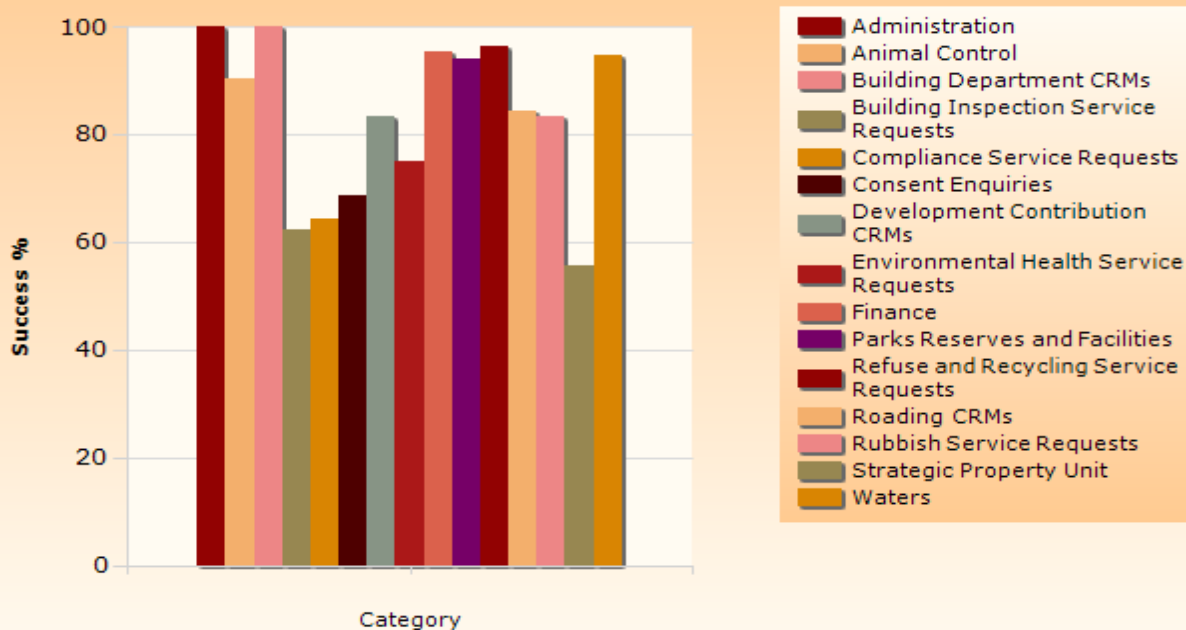


Date Range: 01/10/2020 to 31/12/2020

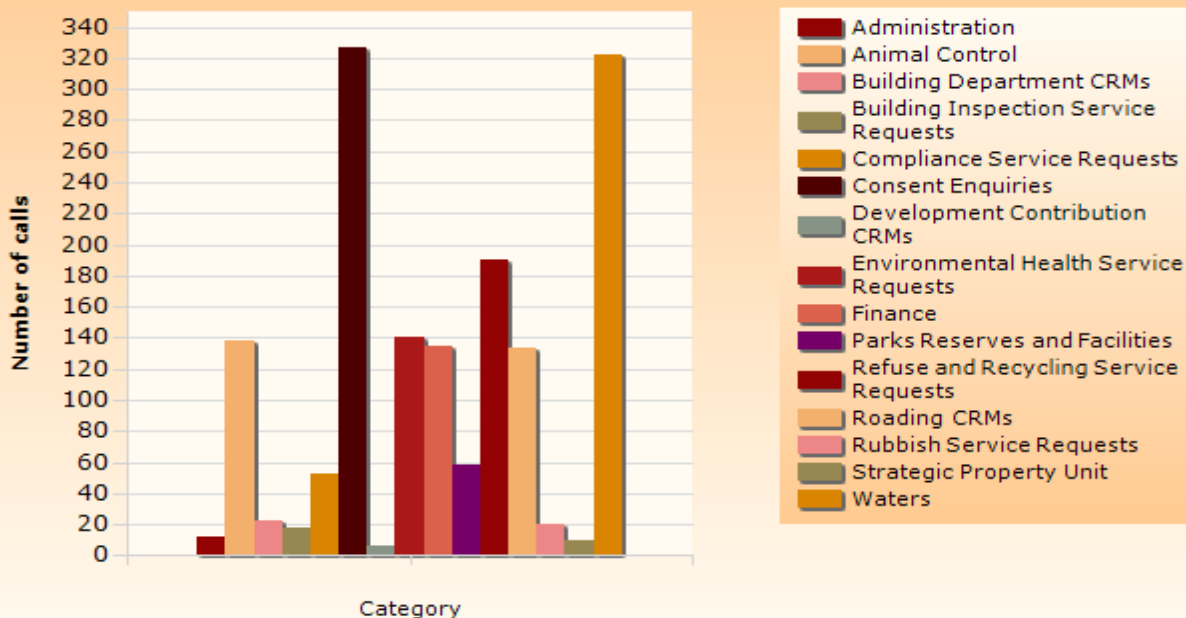
The success rate excludes Open Calls as outcome is not yet known.

1/12/2021 9:38:48 AM

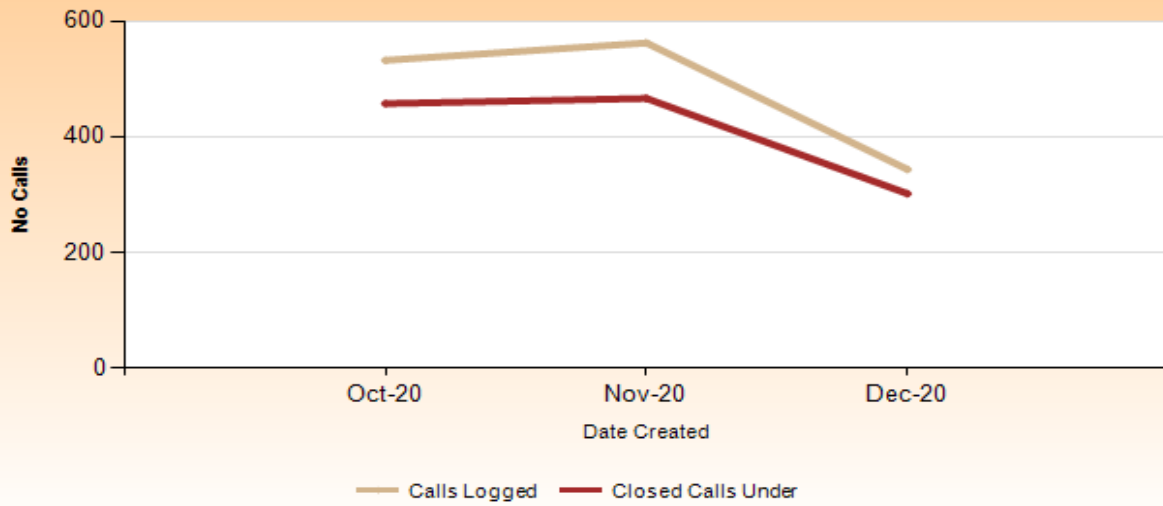
Call Completion % Success by Type



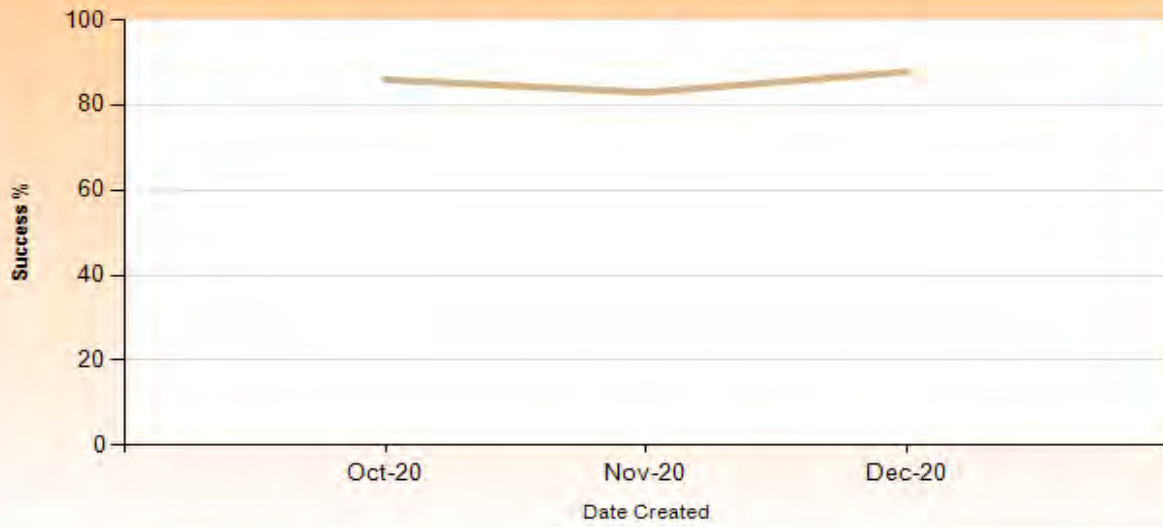
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



		Open			Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open		Closed		Success Rate
			Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	
Administration							
	Summary	12				12	100.00%
	Pro rated rates for the period xx to xx	12				12	100.00%
Animal Control							
	Summary	138	4	7	12	115	90.55%
	Animal Charges	18	1		1	16	94.12%
	Dog / Cat Trap Required	1		1			0%
	Dog Property Visit	16	2		2	12	85.71%
	Dog Straying - Current	44	1		6	37	86.05%
	Dog Straying - Historic	6				6	100.00%
	Dog Surrender	1				1	100.00%
	Dog Welfare - Not immediate threat to life	6			1	5	83.33%
	Dog/Animal Missing	9		3		6	100.00%
	Dogs Aggression - Current	6			1	5	83.33%
	Dogs Aggression - Historic	8				8	100.00%
	Dogs Barking Nuisance	15		3		12	100.00%
	Livestock Trespassing - Current	7			1	6	85.71%
	Livestock Trespassing - Historic	1				1	100.00%
Building Department CRMs							
	Summary	23		6		17	100.00%
	Building near any Pipe/Infrastructure may req CCTV	4		4			0%
	PEO General Enquiry	19		2		17	100.00%
Building Inspection Service Requests							
	Summary	18	2		6	10	62.50%
	Building Inspection Service Requests	18	2		6	10	62.50%
Compliance Service Requests							
	Summary	53	17	8	10	18	64.29%
	Compliance - Animal By Law	3	1		2		0%
	Compliance - Environmental Spill	1				1	100.00%
	Compliance - Unauthorised Activity	42	16	7	7	12	63.16%
	Freedom Camping incidents/complaints/queries	2				2	100.00%
	Illegal parking	4			1	3	75.00%
	Non-animal bylaws	1		1			0%
Consent Enquiries							
	Summary	327		15	98	214	68.59%
	Planning Process	24		2	10	12	54.55%
	Property Information Request	97		8	28	61	68.54%
	Rural Rapid Number assignment & purchase of plates	6				6	100.00%
	Zoning and District Plan Enquiries	200		5	60	135	69.23%
Development Contribution CRMs							
	Summary	6			1	5	83.33%
	Development Contribution Enquiries	6			1	5	83.33%

Environmental Health Service Requests	Summary	141	18	2	30	91	75.21%	
	Environmental Health Complaint	24	2	1	17	4	19.05%	
	Noise Complaint - Environmental Health	18		1	8	9	52.94%	
	Noise complaints straight to contractor	99	16		5	78	93.98%	
Finance	Summary	135	1	2	6	126	95.45%	
	Credit Control Query	7		2		5	100.00%	
	Rates query	128	1		6	121	95.28%	
Parks Reserves and Facilities	Summary	58		6	3	49	94.23%	
	Parks & Reserves - Buildings	13			2	11	84.62%	
	Parks & Reserves - Non-urgent Public Toilet Issues	2				2	100.00%	
	Parks & Reserves - Reserve Issues	40		6	1	33	97.06%	
	Parks & Reserves - Reserves Event Bookings	1				1	100.00%	
	Parks & Reserves-Council owned buildings on reserv	2				2	100.00%	
	Refuse and Recycling Service Requests	Summary	190	2	19	6	163	96.45%
New collections	8		1	1	6	85.71%		
Recycling Not Collected	16		1		15	100.00%		
Refuse - Non-Collection	100		12	2	86	97.73%		
Refuse & Recycling Contractor Complaints	15		1	2	12	85.71%		
Refuse & Recycling Enquiries	6	2			4	100.00%		
Rubbish bag sticker/tag orders - internal use only	9		1	1	7	87.50%		
Tuakau Wheelie Bins	36		3		33	100.00%		
Roading CRMs	Summary	134	2	17	18	97	84.35%	
	Bridge Maintenance Non-Urgent	2				2	100.00%	
	Footpath Maintenance - Non_Urgent	7			2	5	71.43%	
	New Vehicle Entrance Request	74		7		67	100.00%	
	Passenger Transport (incl Bus Shelters)	1		1			0%	
	Request 4 new street light path sign etc	3		2		1	100.00%	
	Road Culvert Maintenance	4		1	1	2	66.67%	
	Road Marking Sign & Barrier Maint Marker Posts	4		2		2	100.00%	
	Road Safety Issue Enquiries	2				2	100.00%	
	Roading Work Assessment Required - OnSite 5WD	14		3	5	6	54.55%	
	Routine Roding Work Direct to Contractor 5WD Comp	5	1			4	100.00%	
	Street Light Maintenance	9			8	1	11.11%	
	Urgent Roding Work 4Hr Response	2	1			1	100.00%	
	Vegetation Maintenance	7		1	2	4	66.67%	
	Rubbish Service Requests	Summary	20		2	3	15	83.33%
		Abandoned Vehicle	2				2	100.00%
Illegal Rubbish Dumping		18		2	3	13	81.25%	

Strategic Property Unit							
	Summary	10		1	4	5	55.56%
	Council owned land CRMs	4		1	3		0%
	Paper Roads Enquiries CRM	6			1	5	83.33%
Waters							
	Summary	322	1	18	16	287	94.72%
	3 Waters Enquiry	50	1		2	47	95.92%
	3 Waters Safety Complaint - Non Urgent	4			2	2	50.00%
	3 Waters Safety Complaint - Urgent	2			1	1	50.00%
	Drinking water billing	20				20	100.00%
	Drinking Water Final Meter Read	166		15		151	100.00%
	Drinking Water Major Leak	18			9	9	50.00%
	Drinking Water minor leak	28		3	1	24	96.00%
	Drinking Water Quantity/Pressure	11				11	100.00%
	Fix Water Toby	5				5	100.00%
	New Drinking Storm Waste water connections	2				2	100.00%
	No Drinking Water	4				4	100.00%
	Stormwater Blocked pipe	1				1	100.00%
	Stormwater Property Flooding	2				2	100.00%
	Wastewater Overflow or Blocked Pipe	9			1	8	88.89%
Total		1587	47	103	213	1224	85.18%

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Date	20 January 2021
Prepared by	Evonne Miller
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Projects-Issues-Activities and Actions February 2021

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

Onewhero-Tuakau Community Board Projects-Issues-Activities and Actions February 2021

Onewhero-Tuakau Community Board Actions – ⁴⁷February 2021

	Actions	To Action	Update/Response
1.	George St/Buckland Road corner ACTION: Parked until the roundabout has been trialled.	Service Delivery – Roading/Gareth	Awaiting outcome of the trial roundabout.
2.	Toilets - Naike ACTION: Staff to consider having Naike toilets placed on the list for cleaning. A review to be carried out to assess if the toilets are up to standard. ACTION: 23/11/20 The Board confirmed that the toilet facility sits beside the community complex and was open for public use.	Service Delivery	Staff have requested feedback from our Public Toilet cleaning contractor regarding the cost to undertake the cleaning and whether they can attend the site given the semi remote location. How many times per week would the cleaning be required?
3.	Lighting - Residential ACTION: 23/11/2020 Staff to investigate the procedure for reviewing the residential lighting standards.	Service Delivery	There are New Zealand standards for lighting which vary depending on the traffic volume zoning and a number of other factors. Compliance with these standards varies across the district but all new developments are required to be fully compliant. There is no budget for upgrading of lighting across the district. If there is a particular area that the board wishes staff review this can be done. There may be a cost if a specialist lighting engineer needs to be engaged to undertake the review.
4.	Road Verge – West Street Tuakau ACTION: The road verge outside 12 West street required mowing. Staff to investigate.	Service Delivery	This property is in private ownership and maintenance of the berm is the responsibility of the owner
5.	WDA Works Schedule ACTION: Staff to investigate quality assurance of work carried out and report back to the next Board meeting.	Service Delivery	There are five staff working within the Alliance who carry-out auditing of completed work. There are thousands of tasks completed each month and only a small percentage of these tasks are audited. If the board wishes our inspectors focus on a particular area this can be arranged.
6.	Weeds in the Tuakau CBD ACTION: Staff to investigate who is responsible for the removal of weeds in the Tuakau CBD.	Service Delivery	WDA is responsible for weeds within paved area and within road corridor. Citycare is responsible for weeds within the garden beds and reserves.
7.	Parks Information – Service Level Outcomes Scheduled Works ACTION: Staff to investigate which beaches are groomed.	Service Delivery	No beaches in the district are groomed. This was investigated during contract negotiations but was removed from the contract due to affordability.

	Actions	To Action	Update/Response
8.	<p>Speed Reduction Signs ACTION: request for signage outside Te Awamarahi & Tauranganui Maraes and Te Kohanga School.</p> <p>Traffic speed in the areas along the Tuakau Bridge Port Waikato Road are currently 100kms however we would like to look to support the community in reducing that speed especially in the areas of the 2 marae on this road. We would like consideration to be given to put up signs in the areas of Te Awamarahi Marae and Tauranganui Marae. Specifically, Tauranganui signs to caution slow down, hidden driveway, children crossing and or even a mirror so that traffic can see who's coming from the other side. Kandi Ngataki can supply some information to support this including a poll that was taken for 1 day for about 18hrs asking some specific questions.</p> <p>Consideration for the OTCB board to support 2 signs for both marae at a cost of approximately \$1,050 (this includes reflective grade signage at \$150 (GST Inc) which will need confirmation if it needs to be applied), posts and screws are not included. These signs for the marae indicate take care, you are approaching our marae! These signs are distinctive and have four purposes 1. To show a Maori Community Presence 2. To name your marae and help lost visitors 3. To slow down traffic near your marae 4. To demonstrate your rangatiratanga</p>	Service Delivery	Council undertook a speed limit review of Port Waikato Road and the proposed reduction was rejected by the community. Council will look at increasing awareness to drivers of the 2 maraes and will look at installing signage on the road and mirrors to aid turning at the entrances, will plan to complete this work before April 2021. Costs will be covered by Council's Low-Cost Low Risk – District-wide minimum delineation budget, not from Community Board budgets.
9.	<p>Speed Limit Bylaw Review ACTION: Staff to advise elected members of the date for the next Speed Limit Bylaw review.</p>	Corporate Planning	<p>No date has been set for review of the Speed Limit Bylaw.</p> <p>As our Speed Bylaw cannot lapse as per the LTA, and we have a number of other bylaws that are about to expire, the Speed Bylaw is not our priority.</p> <p>If our elected members would like to see this bylaw reviewed in the next 12-18 months, they will need to provide direction about reprioritisation of our work programme.</p>
10.	<p>Grants/Donations ACTION: Staff to investigate the process of unused funds from grants and how these funds are returned to Council.</p>	Economic and Community Development	For all unspent grants' applicants must notify Council in writing and request a reimbursement deposit slip from funding@waidc.govt.nz .

	Actions	To Action	Update/Response
11.	<p>Representation Review ACTION: Staff to clarify the process with the Democracy Manager and advise Board members</p>	Democracy	<p>The Reshape Waikato Project Team completed the following activities as part of its early engagement strategy for the 2021 representation review process:</p> <ul style="list-style-type: none"> • an online public survey • seven focus group sessions (the participants were either key stakeholders or randomly selected members of the public) in three areas of the district. Representatives from community boards attended these focus group sessions. <p>A publicly available online mapping tool will be rolled out in February 2021, so the public can share their thoughts on where ward boundaries should be.</p> <p>Workshops will be held with Councillors from February to May 2021 to work through options and create an initial proposal based on the data collected through the early engagement strategy. The initial proposal will be decided by the Council in June 2021, and then sent out for public consultation in July 2021. All Community Boards will have an opportunity to provide feedback during this consultation session, and contact will also be made with all participants of the workshops should they wish to provide a submission.</p> <p>Public hearings on the initial proposal will then follow the consultation process.</p> <p>The final decision on the representation review arrangements will be taken in September 2021</p>

COMMUNITY PROJECTS UPDATE

Onewhero Reserve Wastewater System – Stage 3

This project is now complete, apart from the planting of the disposal field, and provides compliant wastewater treatment and disposal servicing the rugby club, squash club, and public and freedom camper toilet and washing facilities. The value of this final third stage of the project was \$140,000.



Tuakau Library Extension

From five tenders received, the contract was evaluated and awarded to Mitchell Construction on 11 December 2020 for the tendered sum of \$1,067,290.41 (excluding GST).

The library has moved into the adjacent hall space and will operate from there for the duration of the build.



Open Meeting

To	Onewhero-Tuakau Community Board
From	Shaun Jackson Chairperson
Date	15 January 2021
Reference #	GOV0514
Report Title	Update for Tuakau Pool Usage to 14 January 2020

I. EXECUTIVE SUMMARY

After starting the season with a subsidised entry of \$1 per person the pools have been a great success. Feedback received has been overwhelmingly positive. The \$1 fee is not only reported to be a great price but people are also grateful that it has been subsidised and that their rates are being used for this.

We have had a lot of new users who had not been to the facility before and some that only became aware of it through the general chatter on social media.

As well as supplying new BBQ tables to the pool the Board also bought a number of pool toys to add some entertainment and colour to the somewhat tired and aged facility which were gratefully received.

We have yet to run promotional waterslide days but will look to in the future as they generate good turnout.

The main other comment that I have seen is around opening hours over the peak summer period being too short. Currently the pools hours are 10am to 6pm which does not allow for working people to attend in the evenings. Whilst I cannot predict the numbers, it was quite a common thread through social media.

Moving forward we would also like to investigate a better entry monitoring system as there has been reports of people entering the facility unchecked.

To summarise the current usage is as below (full report attached):

Week ending

6-12-20	71
13-12-20	277
20-12-20	595
27-12-20	209
03-01-21	242
10-01-21	492
Total	1886

2. RECOMMENDATION

THAT the report from the Chairperson be received.

3. ATTACHMENTS

Tuakau Pool Current Usage

Facility 3072 Tuakau Centennial Swimming Pool
Week Ending 10/01/21

Day	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total Sess.
Date	4-Jan	5-Jan	6-Jan	7-Jan	8-Jan	9-Jan	10-Jan	
1420 Adult Swim	19	78	75	23	6	16	30	27
1420 Child Swim	41	105	110	31	25	52	60	424
1420 U3-Free + Adult	3	3	8	1	1	7	5	28
1420 Senior	5		5	0	3	0		13
1530 School Groups						0		0
1440 Learn to Swim								0
1510 Lane Hire								0
1140 Kiosk Inc GST								
1140 Kiosk Exc GST								
1580 Merchandise								
TOTAL	68	186	198	55	35	75	95	492