

Agenda for a meeting of the Taupiri Community Board to be held in the War Memorial Hall, Greenlane Road, Taupiri on **MONDAY 30 NOVEMBER 2020** commencing at **6.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision-making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Monday 19 October 2020

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**5. PUBLIC FORUM**

**6. REPORTS**

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6.4	Mural Paintings in and around Taupiri	Verbal
6.5	Community Plan Booklet	Verbal
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6.8	Schedule of Meetings 2021	62
6.9	Chairperson's Report	Verbal
6.10	Councillors' Report	Verbal

## 7. **PROJECTS**

7.1	Parks & Reserves – Mr Van Dam/Ms Morley	Verbal
7.2	Taupiri School updates – Mr Lovell/Ms Ormsby-Cocup	Verbal
7.3	Taupiri Mountain (Maunga) – Ms Ormsby Cocup/ Ms Morley/ Ms Henry	Verbal
7.4	Emergency Procedures – Civil Defence – Ms Morley	Verbal
7.5	Road Frontages/Gardens/Mowing – All members	Verbal
7.6	Footpaths/Road signs/Lighting/Tunnels – All members	Verbal
7.7	Roads – Potholes/Intersections/Bridges – All members	Verbal
7.8	Halls– All members	Verbal

GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Taupiri Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	4 November 2020
<b>Prepared by</b>	Grace Brady Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0506
<b>Report Title</b>	Confirmation of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes of a meeting of the Taupiri Community Board held on Monday 19 October 2020.

### **2. RECOMMENDATION**

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**THAT the minutes of a meeting of the Taupiri Community Board held on Monday 19 October 2020 be confirmed as a true and correct record of that meeting.**

### **3. ATTACHMENTS**

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TCB Minutes - Monday, 19 October 2020

**MINUTES** of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 19 OCTOBER 2020** commencing at **6.01pm**.

**Present:**

Ms D Lovell (Chairperson)  
Mr R Van Dam (Deputy Chairperson) [6.04pm]  
Cr JM Gibb  
Cr EM Patterson  
Mr H Lovell  
Ms J Morley  
Ms J Henry

**Attending:**

Ms L Van Den Bemd (Community Development Advisor)  
Ms G Brady (Democracy Advisor)  
Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Cr Gibb/Mr H Lovell)**

**THAT** an apology for lateness be received from Mr R Van Dam;

**AND THAT** an apology be received from Miss S Ormsby-Cocup.

**CARRIED**

**TCB2010/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr H Lovell/Ms J Henry)**

**THAT** the agenda for a meeting of the Taupiri Community Board held on 19 October 2020 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED**

**TCB2010/02**

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.



## **CONFIRMATION OF MINUTES**

**Resolved: (Ms J Morley/Ms J Henry)**

**THAT the minutes of a meeting of the Taupiri Community Board held on Monday 7 September 2020 be confirmed as a true and correct record of that meeting.**

**CARRIED**

**TCB2010/03**

## **PUBLIC FORUM**

Public Forum

Agenda Item 5.1

Mr Craig Graham and Mr Fraser Graham spoke in support of Agenda Item 6.3 (*Proposal for Walkway and Cycle Track in Taupiri*)

## **REPORTS**

Discretionary Fund Report to 30 September 2020

Agenda Item 6.1

The report was received [*TCB2010/2 refers*] and the following items were discussed.

ANZAC crosses – MENZSHED Huntly had provided the Board with a quote of \$300 for 50 crosses, including GST. The quote included construction and painting but not stencilled names. The wood would remain untreated but could be stored indoors.

**ACTION:** Amendment to be made in the report. Reference to “14 Aug 17” for the committed funding allocated to Chair to purchase miscellaneous items (TCB1708/03) to be changed to “19 Oct 2020”.

**ACTION:** Staff to transfer the balance of \$700 from the ANZAC cross commitment to the Board’s funding pool.

Mr R Van Dam joined the meeting at 6.04pm during the discussion on the above item.

**Resolved: (Crs Gibb/Patterson)**

**THAT the Taupiri Community Board approves payment to MENZSHED Huntly in the amount of \$300 (including GST) for the construction of 50 ANZAC crosses**

**CARRIED**

**TCB2010/04**

Taupiri Works and Issues Report  
Agenda Item 6.2

The report was received [TCB2010/2 refers] and the following items were discussed.

**ACTION:** The following items to be removed from the register:

- Orini Footbridge
- Wright Street
- ANZAC crosses

- TPI Community Project Funding

- The Board agreed to hold a workshop in Taupiri Memorial Hall on 9 November at 6pm to discuss.
- Cr Patterson gave an update on the earthquake assessment and confirmed that Memorial Hall had been penalised based on the building's brick veneer and brick chimney. Noted that no physical assessment had been done of the building. Next stage would be a site inspection for a more definitive assessment.

**ACTION:** Chair to email documents relating to the Community Plan to board members in advance of the workshop.

**ACTION:** Staff to provide a projector for the Community Plan Workshop on 9 November.

**ACTION:** Staff to present pricing and planning details to the Board of three artists who could paint the green boxes at 9 November workshop. A further option to reach out to schools and the community to paint the green boxes would also be discussed.

- Taupiri School Updates – Staff were confident that proposed works on traffic calming measures would be complete by the end of 2020
- Gordonton Bridge Footpath – Staff had advised that this was under NZTA authority.

**ACTION:** Staff to provide an update by email to the Board members on all logged reports from the previous six months.

- Hall Committee – A spring clean was required. The Board agreed a commercial cleaner could provide this service but noted that it was the Hall Committee's responsibility to organise and fund this.

**ACTION:** Staff to contact Deirdre McDonald to ask that an email be sent out to all Hall Committees suggesting a spring clean of halls.

- Taupiri Expressway 100km speed sign – Cr Patterson confirmed that NZTA will not be changing the 100km sign and that it would remain until the revocation process was completed. The 80km sign was temporary while construction was underway.
- Maaori cultural centre in Taupiri – Board members had met with the Taupiri Marae Chair. Further discussion with the Marae was required in 2021. Possibility of story telling boards along the walkway rather than a cultural centre. Waikato Tainui suggested that the campground at Hopuhopu could be a suitable location.

- Daffodil bulb volunteer planting day – Suggested planting in April 2021. to advise of suitable planting locations.

**ACTION:** Ms Morley to contact Kim Wood (staff) about suitable daffodil planting locations and to request contact details for City Care in relating to harvesting of plantings that may be repurposed in the community.

Proposal for Walkway and Cycle Track in Taupiri  
Agenda Item 6.3

The report was received [TCB2010/2 refers] and the following items were discussed.

- Community engagement was essential before funding was sought.
- Next step was to discuss with further with staff.
- Members of the public, Mr Craig Graham and Mr Fraser Graham who are local landowners spoke in support of the walkway.

**ACTION:** Cr Patterson and Chair to engage with Mr Craig Graham and Mr Fraser Graham on potential pathways on their land for the Walkway and Cycle Track.

**Resolved: (Cr Gibb/Ms J Henry)**

**THAT** the report be received;

**AND THAT** the Taupiri Community Board approves the draft proposal of the establishment of a walkway and cycle track in Taupiri.

**AND FURTHER THAT** the Taupiri Community Board agrees to engage with the community and Council staff (Community Connections) before applying for funding.

**CARRIED**

**TCB2010/05**

Chairperson's Report

## Agenda Item 6.5

The Chair gave a verbal report and answered questions of the Board.

- Pruning and trimming day – Positive feedback on the Board's event had been received.
- Murphy Lane gates – Workmanship was not up to standard. Staff had suggested a staggered gate be erected.

**ACTION:** Cr Gibb to follow up with staff on Murphy Lane gate installation.

Councillors' Report

## Agenda Item 6.6

Crs Gibb and Patterson gave a verbal overview on current Council issues.

- A new weight limit for rubbish bags had been set at 15kg.
- District plan, workshops and policy review updates were provided.

**PROJECTS**Parks & Reserves

## Agenda Item 7.1

Mr Van Dam and Ms Morley gave a verbal update.

Taupiri School Updates

## Agenda Item 7.2

No discussion.

Taupiri Mountain (Maunga)

## Agenda Item 7.3

Ms Henry stated discussion was still ongoing.

Emergency Procedures – Civil Defence

## Agenda Item 7.4

No discussion.

Road Frontages/Gardens/Mowing

## Agenda Item 7.5

No discussion.



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### **Open Meeting**

<b>To</b>	Ngaruawahia Community Board
<b>From</b>	Dorothy Lovell Taupiri Community Board Chair
<b>Date</b>	4 November 2020
<b>Prepared by</b>	Grace Brady Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV0507
<b>Report Title</b>	Freedom Camping Bylaw Review

### **1. EXECUTIVE SUMMARY**

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The Freedom Camping Bylaw Review report is attached for the Board's information.

### **2. RECOMMENDATION**

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**THAT** the report from the Chairperson be received.

### **3. ATTACHMENTS**

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Freedom Camping Bylaw Review information update

# Waikato District Council

## Freedom Camping Bylaw 2016

Waikato District Council, in exercise of its powers under the Local Government Act 2002 and the Freedom Camping Act 2011 and their respective amendments, and all other relevant powers, hereby makes the following bylaw.

### Introduction

#### 1.0 Purpose

- 1.1 To protect our unique environment and our residents from issues associated with freedom camping.
- 1.2 To provide information on areas within the District that are appropriate for freedom camping.

#### 2.0 Short title, commencement and application

- 2.1 The bylaw shall be known as the 'Waikato District Council Freedom Camping Bylaw 2016'.
- 2.2 The bylaw shall apply to the Waikato District.
- 2.3 The bylaw shall come into force on 17 October 2016.
- 2.4 Other legislation and regulatory tools that are relevant to freedom camping include the Reserves Act 1977, the Waikato District Plan and other Council bylaws. Whilst the Council endeavours to ensure consistency in its approach to freedom camping, reserves in the Waikato District are managed through reserve management plans. The Waikato District Council General Reserve Management Plan prohibits camping on all reserves unless it is specifically provided for in any other operative reserve management plan. Only the reserve management plans for Onewhero and Te Kauwhata domains allow for freedom camping and these are identified in this bylaw.

#### 3.1 Definitions

For the purposes of this Bylaw, the following definitions shall apply, unless inconsistent with the context:

<b>Act</b>	means the Freedom Camping Act 2011.
<b>Camping ground</b>	(a) a camping ground that has a current certificate of registration under the Camping-Grounds Regulations 1985; and (b) any site at which a fee is payable for camping at the site.
<b>Council</b>	means the Waikato District Council

- District** means the Waikato District.
- Freedom camp** means to camp (other than at a camping ground) within 200m of a motor vehicle accessible area using 1 or more of the following:
- (a) a tent or other temporary structure:
  - (b) a caravan:
  - (c) a car, campervan, houstruck, or other motor vehicle.
- In this Bylaw, freedom camping does not include the following activities:
- (a) temporary and short-term parking of a motor vehicle:
  - (b) recreational activities commonly known as day-trip excursions:
  - (c) resting or sleeping at the roadside in a caravan or motor vehicle to avoid driver fatigue.
- Local authority area**
- (a) means an area of land—
    - (i) that is within the district of a local authority; and
    - (ii) that is controlled or managed by the local authority.
- Self-contained vehicle** means a vehicle designed and built for the purpose of camping which has the capability of meeting the ablutionary and sanitary needs of occupants of that vehicle for a minimum of three days without requiring any external services or discharging any waste and complies with New Zealand Standard 5465:2001, as evidenced by the display of a current self-containment warrant issued under New Zealand Standard Self Containment of Motor Caravans and Caravans, NZS 5465:2001, and any subsequent amendments. For the avoidance of doubt, a self-contained vehicle must be equipped with a toilet that is secured when travelling. The toilet must be readily usable within the vehicle.
- Non self-contained vehicle** A vehicle that is being used for the purpose of camping is not displaying a current self-containment warrant.

#### **4.0 Controls for Freedom Camping**

- 4.1 Freedom camping is permitted in any local authority area within the District unless it is prohibited or restricted in an area:
- a) in accordance with this Bylaw; or
  - b) under any other enactment.



## **5.0 Prohibited areas**

- 5.1 A person must not freedom camp in any prohibited area within the District, as identified in Schedule One: Prohibited Areas for Freedom Camping, without the prior written consent of the Council.

## **6.0 Restricted areas**

- 6.1 A person may freedom camp in a self-contained vehicle throughout the District for a maximum of 3 nights in any one month, in any one area, except in the areas identified in Schedule I. Self-contained vehicles are subject to additional controls for those areas listed in Schedule Two “Restricted Areas for Freedom Camping” Table A.
- 6.2 If a person is not in a self-contained vehicle freedom camping can only occur for a maximum of 2 nights in any one month, in any area identified in Schedule Two: “Restricted Areas for Freedom Camping” Table B, subject to the specific restrictions listed for that area.

## **7.0 Prior consent from Council**

- 7.1 A person may seek permission from the Council to allow freedom camping outside the parameters of Schedule One and Schedule Two. This may be granted at the Councils discretion. The Council may attach conditions to any consent that is granted.
- 7.2 Consent must be applied for in writing to the Chief Executive of the Council at least 30 days in prior to the date on which freedom camping is planned in the prohibited or restricted area.

## **8.0 Temporary closure of an area to freedom camping**

- 8.1 The Chief Executive of the Council may temporarily close or restrict freedom camping in any area or part of any area where the closure or restriction is considered necessary to:
- a) prevent damage to the local authority area or facilities in the area; or
  - b) allow maintenance to the local authority area or facilities; or
  - c) protect the safety of persons or property; or
  - d) provide for better public access, including in circumstances where events are planned for that area.

## **9.0 Offences**

- 9.1 Every person commits an offence against this bylaw who freedom camps in a local authority area in breach of any prohibition or restriction in this Bylaw.

## **10.0 General**

- 10.1 Any notice, order or other document which is required by this bylaw to be served or given or sent to any person shall be deemed to have been duly served given or sent if delivered to such person or left at his or her residence or workplace or posted to such person at his or her last known address.

This bylaw was made pursuant to a resolution passed by the Waikato District Council on 12 September 2016.

THE COMMON SEAL of WAIKATO DISTRICT COUNCIL was hereto affixed in the presence of:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Executive

## Schedule One: Prohibited areas for freedom camping

A. Freedom Camping is prohibited on all local authority cemetery areas and their associated car parks.

B. Freedom Camping is prohibited on the local authority areas identified below:

<b>Raglan</b>	
<b>Area Name / Description</b>	<b>Map Reference No.</b>
Manu Bay reserve and surrounding area 696 Wainui Road, Raglan and that section of Wainui Road adjacent to the Manu Bay reserve.	WDC_2016_01
Tohora Close, Calvert Road, Whale Bay	WDC_2016_02
Ngarunui Beach Reserve, Wainui Reserve 330 Wainui Road, Raglan	WDC_2016_03
Kopua Domain 61 Marine Parade, Raglan	WDC_2016_04
Cliff Street, Puriri Street From 2 Cliff Street to 1 Puriri Street, Raglan	WDC_2016_05
Riria Kereopa Drive, Wainamu Road	WDC_2016_06
Wainui Road	WDC_2016_07
Papanui Point Carpark	WDC_2016_08
Swann Access Road, Ruapkue Beach	WDC_2016_09
Ruapuke Beach Road	WDC_2016_10
Bridal Falls Car park Kawhia Road, Te Mata	WDC_2016_11
Greenslade Road	WDC_2016_26
Earles Place	WDC_2016_27
Raglan CBD	WDC_2016_28
Raglan Wharf	WDC_2016_29
Lorenzen Bay Road, Sunshine Rise	WDC_2016_30

<b>Ngaruawahia</b>	
<b>Area Name / Description</b>	<b>Map Reference No.</b>
Waikato Esplanade 1-52 Waikato Esplanade.	WDC_2016_12
Patterson Park	WDC_2016_13
Horotiu Bridge carpark area	WDC_2016_14
Wainago Road Section at end of Hakarimata track	WDC_2016_15
Brownlee Ave Hakarimata Track Car park area	WDC_2016_16
Hopuhopu 451-477 Old Taupiri Road HOPUHOPU	WDC_2016_17

<b>Port Waikato</b>	
<b>Area Name / Description</b>	<b>Map Reference No.</b>
Maraetai Bay Reserve Maunsell Road.	WDC_2016_18
Sunset Beach carpark Maunsell Rd	WDC_2016_25

## Schedule Two: Restricted areas for freedom camping

Table A: Areas where freedom camping for self-contained vehicles have specific restrictions:

<b>Area Name / Description</b>	<b>Restriction</b>	<b>Map Reference No.</b>
<u>The Point, Ngaruawahia</u> Lower Waikato Esplanade	Location is restricted to a designated area. The designated area cannot be used if it is required for events.	WDC_2016_19
<u>St. Stephens car park, Tuakau</u> 8 St Stephens Avenue.	Sign posted part of car park only. Permitted camping hours between 6pm at night and 10am the next morning. Maximum stay of two nights	WDC_2016_20

Table B: Non self-contained vehicles may only freedom camp for a maximum of two nights in the areas that are specified in the table below:

<b>Area Name / Description</b>	<b>Restriction</b>	<b>Map Reference No.</b>
<u>Onewhero Domain</u> 14 Hall Road	Location is restricted to a designated area. The designated area cannot be used if it is required for events.	WDC_2016_21
<u>Te Kauwhata Domain</u> Mahi Road	Location is restricted to a designated area. The designated area cannot be used if it is required for events.	WDC_2016_22



## Freedom Camping

**Description:**  
Manu Bay Reserve

**Map Reference:**  
Wdc\_2016\_01

### Legend

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- FreeCamp
- Prohibited



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## Freedom Camping

**Description:**  
Tohora Close, Calvert Road, Whale Bay

**Map Reference:**  
Wdc\_2016\_02

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## Freedom Camping

**Description:**  
Ngarunui Beach Reserve

**Map Reference:**  
Wdc\_2016\_03

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## Freedom Camping

**Description:**  
Kopua Domain

**Map Reference:**  
Wdc\_2016\_04

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## Freedom Camping

**Description:**  
Cliff Street, Puriri Street

**Map Reference:**  
Wdc\_2016\_05

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## Freedom Camping

**Description:**  
Riria Kereopa Drive, Wainamu Road

**Map Reference:**  
Wdc\_2016\_06

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## Freedom Camping

**Description:**  
Wainui Road

**Map Reference:**  
Wdc\_2016\_07

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## Freedom Camping

**Description:**  
Wainui Road

**Map Reference:**  
Wdc\_2016\_07

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## Freedom Camping

**Description:**  
**Papanui Point Carpark**

**Map Reference:**  
**Wdc\_2016\_08**

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## Freedom Camping

**Description:**  
Swann Access Road, Ruapkue Beach

**Map Reference:**  
Wdc\_2016\_09

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## Freedom Camping

**Description:**  
Ruapuke Beach Road

**Map Reference:**  
Wdc\_2016\_10

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## Freedom Camping

**Description:**  
Bridal Falls

**Map Reference:**  
Wdc\_2016\_11

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## Freedom Camping

**Description:**  
Waikato Esplanade

**Map Reference:**  
Wdc\_2016\_12

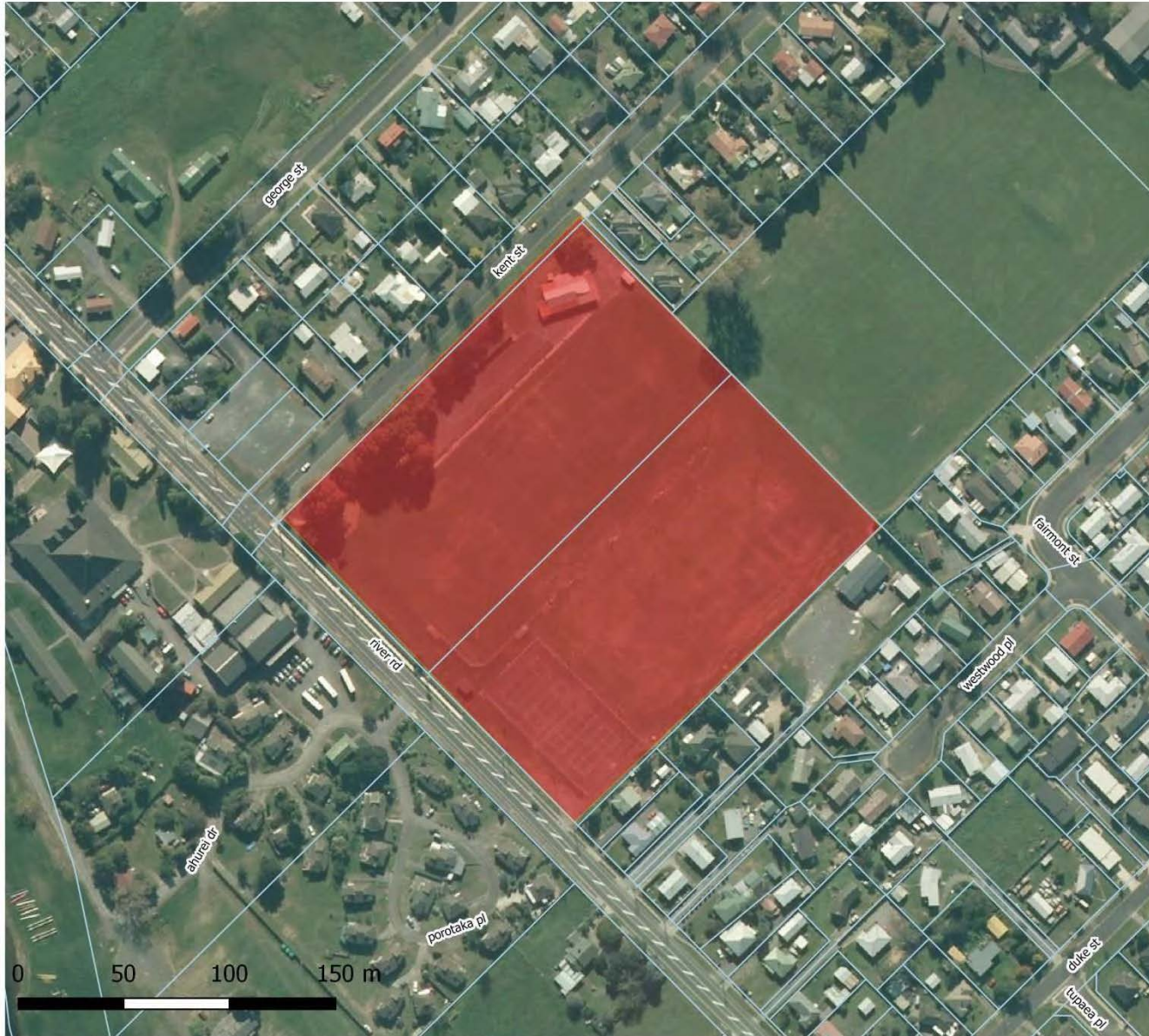
### Legend

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## Freedom Camping

**Description:**  
Patterson Park

**Map Reference:**  
Wdc\_2016\_13

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## Freedom Camping

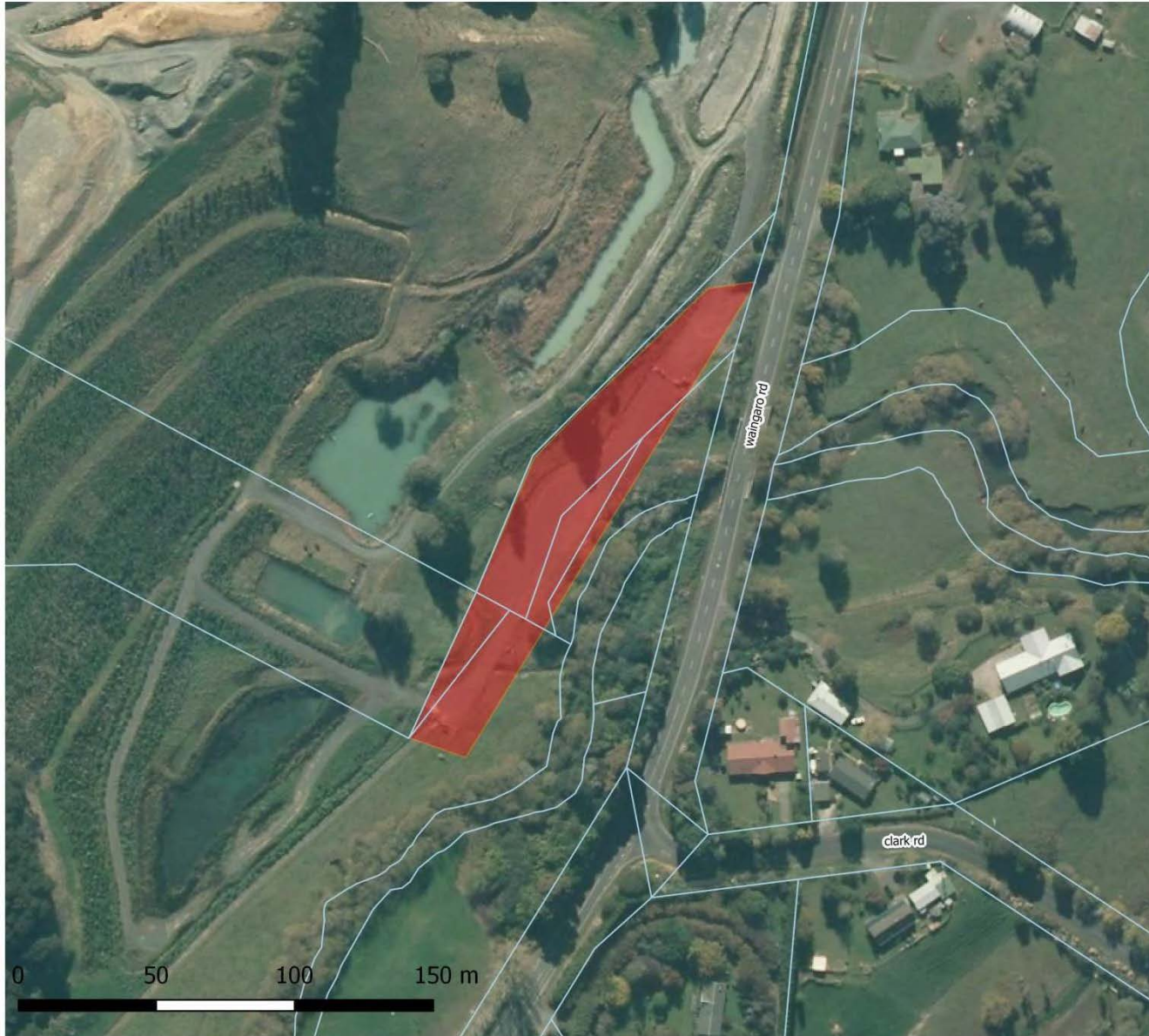
**Description:**  
Horotiu Bridge Carpark

**Map Reference:**  
Wdc\_2016\_14

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## Freedom Camping

**Description:**  
Waingaro Road-Hakarimata  
Track

**Map Reference:**  
Wdc\_2016\_15

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## Freedom Camping

**Description:**  
Brownlee Avenue

**Map Reference:**  
Wdc\_2016\_16

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## Freedom Camping

**Description:**  
Hopuhopu Reserve

**Map Reference:**  
Wdc\_2016\_17

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## Freedom Camping

**Description:**  
Maraetai Bay Road

**Map Reference:**  
Wdc\_2016\_18

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## Freedom Camping

**Description:**  
Ngaruwahia The Point

**Map Reference:**  
Wdc\_2016\_19

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- Restricted



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## Freedom Camping

**Description:**  
St Stephens Avenue- Tuakau

**Map Reference:**  
Wdc\_2016\_20

### Legend

- Parcel
- FreeCamp
- Restricted



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## Freedom Camping

**Description:**  
Onewhero Domain

**Map Reference:**  
Wdc\_2016\_21

### Legend

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## Freedom Camping

**Description:**  
Te Kauwhata Domain

**Map Reference:**  
Wdc\_2016\_22

### Legend

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## Freedom Camping

**Description:**  
Sunset Beach, Port Waikato

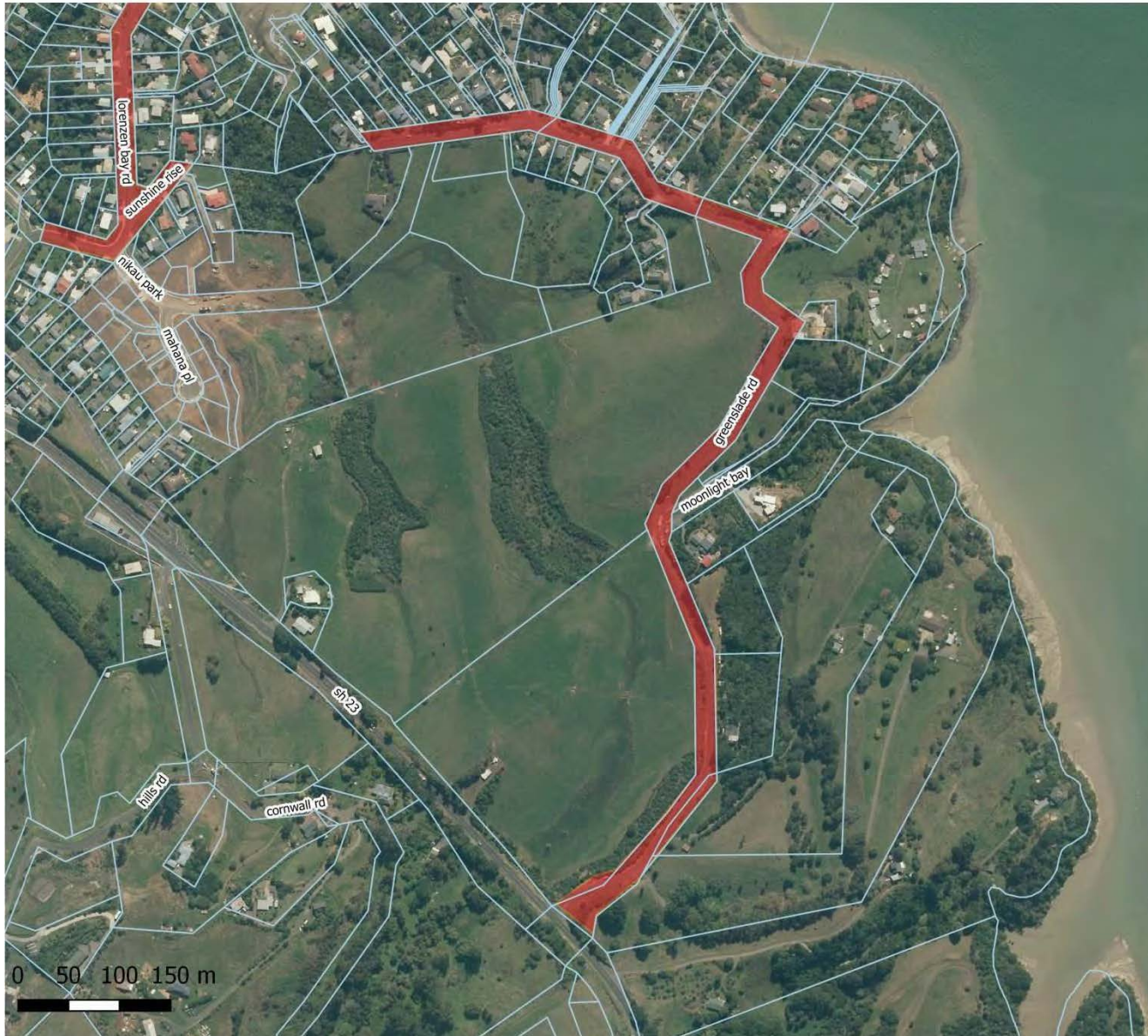
**Map Reference:**  
Wdc\_2016\_25

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## Freedom Camping

**Description:**  
Greenslade Road

**Map Reference:**  
Wdc\_2016\_26

### Legend

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**N**





## Freedom Camping

**Description:**  
Earles Place

**Map Reference:**  
Wdc\_2016\_27

### Legend

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## Freedom Camping

**Description:**  
Raglan Wharf

**Map Reference:**  
Wdc\_2016\_29

### Legend

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- Prohibited



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## Freedom Camping

**Description:**  
Lorensen Bay Road, Sunshine Rise

**Map Reference:**  
Wdc\_2016\_30

### Legend

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- Prohibited



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### **Open Meeting**

<b>To</b>	Taupiri Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	17 November 2020
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0506
<b>Report Title</b>	Year to Date Service Request Report

### **1. EXECUTIVE SUMMARY**

---

To update the Board on the Year to Date Service Request Report to 30 September 2020.

### **2. RECOMMENDATION**

---

**THAT** the report from the Chief Operating Officer be received.

### **3. ATTACHMENTS**

---

Year to Date Service Request Report for Taupiri Community Board

# Service Request Time Frames for TAUPIRI<sup>48</sup> Community Committee

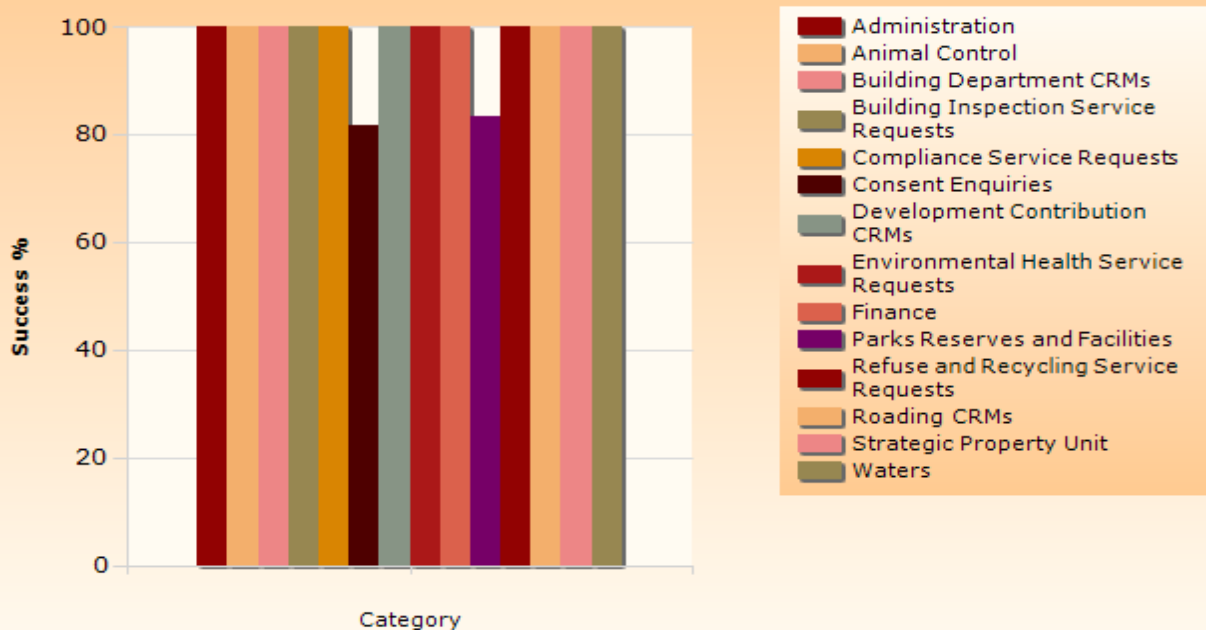
Date Range: 01/07/2020 to 30/09/2020



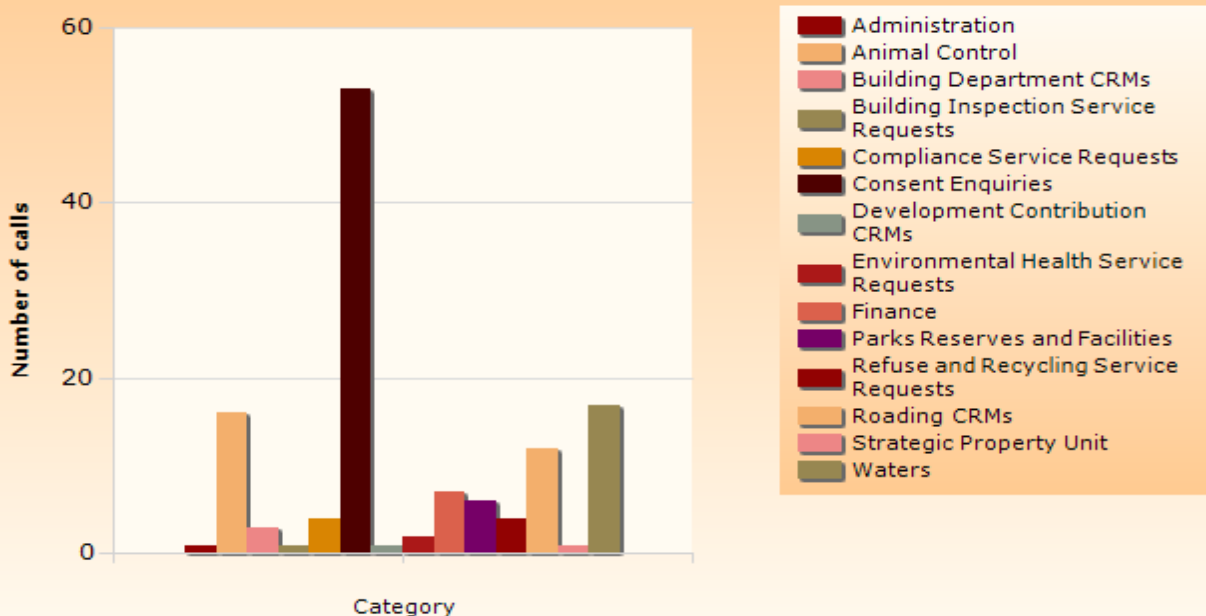
The success rate excludes Open Calls as outcome is not yet known.

11/17/2020 12:06:04 PM

## Call Completion % Success by Type

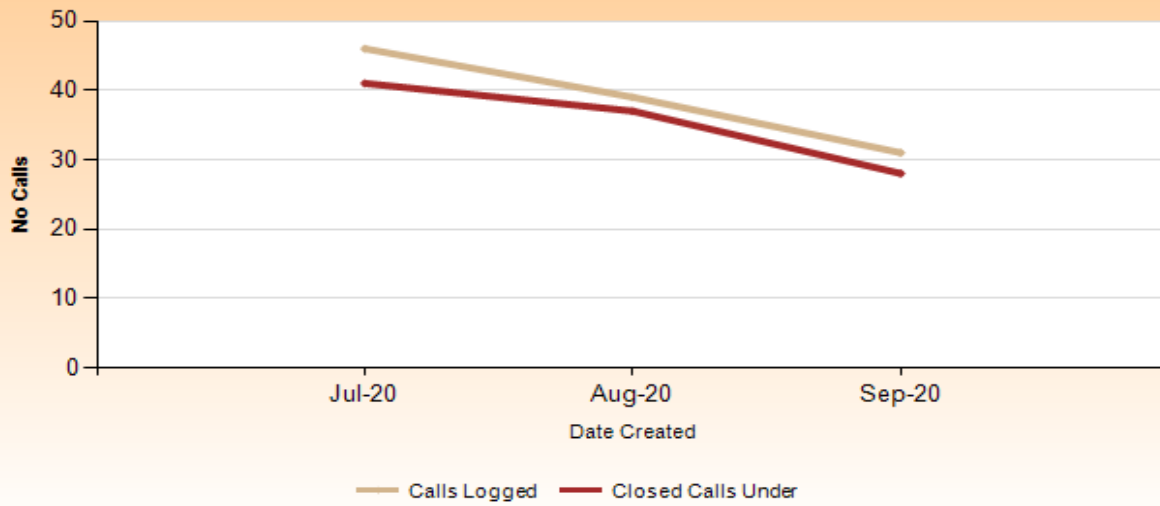


## Number of Calls logged by Type

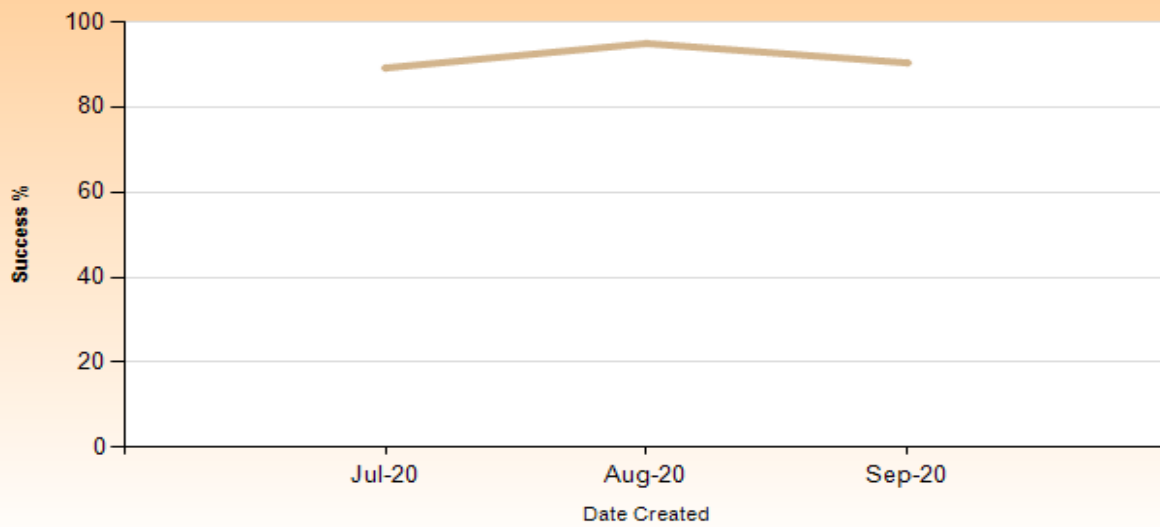




### Volume of Calls Closed vs Calls Closed in Time



### Completion Success per month



			Open		Closed		
<b>Closed Calls</b> are those calls logged during the time period that are now closed.	<b>Open Calls</b> are all the calls open and may have been logged at any time.	<b>Number of Calls</b>	<b>Open Calls Over</b>	<b>Open Calls Under</b>	<b>Closed Calls Over</b>	<b>Closed Calls Under</b>	<b>Success Rate</b>
<b>Administration</b>							
	<b>Summary</b>	<b>1</b>				<b>1</b>	<b>100.00%</b>
	Pro rated rates for the period xx to xx	1				1	100.00%
<b>Animal Control</b>							
	<b>Summary</b>	<b>16</b>	<b>2</b>	<b>1</b>		<b>13</b>	<b>100.00%</b>
	Animal Charges	2				2	100.00%
	Dog Property Visit	2	1			1	100.00%
	Dog Straying - Current	5				5	100.00%
	Dog Straying - Historic	1		1			0.00%
	Dog/Animal Missing	2				2	100.00%
	Dogs Barking Nuisance	1				1	100.00%
	Livestock Trespassing - Current	3	1			2	100.00%
<b>Building Department CRMs</b>							
	<b>Summary</b>	<b>3</b>				<b>3</b>	<b>100.00%</b>
	PEO General Enquiry	3				3	100.00%
<b>Building Inspection Service Requests</b>							
	<b>Summary</b>	<b>1</b>				<b>1</b>	<b>100.00%</b>
	Building Inspection Service Requests	1				1	100.00%
<b>Compliance Service Requests</b>							
	<b>Summary</b>	<b>4</b>				<b>4</b>	<b>100.00%</b>
	Compliance - Animal By Law	2				2	100.00%
	Compliance - Unauthorised Activity	1				1	100.00%
	Illegal parking	1				1	100.00%
<b>Consent Enquiries</b>							
	<b>Summary</b>	<b>53</b>		<b>4</b>	<b>9</b>	<b>40</b>	<b>81.63%</b>
	Planning Process	4			1	3	75.00%
	Property Information Request	15		2	1	12	92.31%
	Zoning and District Plan Enquiries	34		2	7	25	78.13%
<b>Development Contribution CRMs</b>							
	<b>Summary</b>	<b>1</b>				<b>1</b>	<b>100.00%</b>
	Development Contribution Enquiries	1				1	100.00%
<b>Environmental Health Service Requests</b>							
	<b>Summary</b>	<b>2</b>				<b>2</b>	<b>100.00%</b>
	Noise complaints straight to contractor	2				2	100.00%
<b>Finance</b>							
	<b>Summary</b>	<b>7</b>		<b>1</b>		<b>6</b>	<b>100.00%</b>
	Rates query	7		1		6	100.00%
<b>Parks Reserves and Facilities</b>							
	<b>Summary</b>	<b>6</b>			<b>1</b>	<b>5</b>	<b>83.33%</b>
	Parks & Reserves - Buildings	1				1	100.00%
	Parks & Reserves - Cemetery Complaints (not mowing)	1			1		0.00%
	Parks & Reserves - Reserve Issues	4				4	100.00%

		51					
<b>Refuse and Recycling Service Requests</b>	<b>Summary</b>	<b>4</b>				<b>4</b>	<b>100.00%</b>
	Inorganic Non-Collection	1				1	100.00%
	Recycling Not Collected	1				1	100.00%
	Refuse - Non-Collection	1				1	100.00%
	Refuse & Recycling Enquiries	1				1	100.00%
<b>Roading CRMs</b>	<b>Summary</b>	<b>12</b>		<b>4</b>		<b>8</b>	<b>100.00%</b>
	Footpath Maintenance - Non_Urgent	1				1	100.00%
	New Vehicle Entrance Request	4		1		3	100.00%
	Request 4 new street light path sign etc	1		1			0.00%
	Road Safety Issue Enquiries	1		1			0.00%
	Roading Work Assessment Required - OnSite 5WD	3		1		2	100.00%
	Routine Rooding Work Direct to Contractor 5WD Comp	2				2	100.00%
<b>Strategic Property Unit</b>	<b>Summary</b>	<b>1</b>				<b>1</b>	<b>100.00%</b>
	Paper Roads Enquiries CRM	1				1	100.00%
<b>Waters</b>	<b>Summary</b>	<b>17</b>				<b>17</b>	<b>100.00%</b>
	3 Waters Enquiry	5				5	100.00%
	Drinking Water Final Meter Read	7				7	100.00%
	New Drinking Storm Waste water connections	1				1	100.00%
	No Drinking Water	2				2	100.00%
	Stormwater Property Flooding	2				2	100.00%
<b>Total</b>		<b>128</b>	<b>2</b>	<b>10</b>	<b>10</b>	<b>106</b>	<b>91.38%</b>



---

### **Open Meeting**

<b>To</b>	Taupiri Community Board
<b>From</b>	Alison Diaz Chief Financial Officer
<b>Date</b>	19 November 2020
<b>Prepared by</b>	Jean de Abreu Support Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0506
<b>Report Title</b>	Discretionary Fund Report to 19 November 2020

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to update the Taupiri Community Board (“the Board”) on the Discretionary Fund Report to 19 November 2020.

At the Board’s last meeting on 19 October 2020, the Board asked staff to return the sum of \$700 to its funding pool and this was recorded as an action.

All movements of discretionary funds require a Board resolution.

The Board are asked to consider the recommendation below and resolve to return \$700 originally committed to the making of crosses for ANZAC Day 2019 (TCB1808/04) to its discretionary fund.

## **2. RECOMMENDATION**

---

**THAT** the report from the Chief Financial Officer be received;

**AND THAT** the Taupiri Community Board resolves to return \$700.00 originally committed to the making of crosses for ANZAC Day 2019 (Resolution TCB1808/04) to the Boards discretionary fund.

## **3. ATTACHMENTS**

---

Discretionary Fund Report to 19 November 2020

<b>TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND REPORT 2020/21 (July 2020 - June 2021)</b>
--

As at Date: 19-Nov-2020
-------------------------

	<b>GL</b>	<b>1.208.1704</b>
<b>2020/21 Annual Plan</b>		1,624.00
<b>Carry forward from 2019/20</b>		4,740.00
<b>Total Funding</b>		<u><u>6,364.00</u></u>
<b>Income</b>		-
<b>Total Income</b>		<u>-</u>
<b>Expenditure</b>		-
<b>Total Expenditure</b>		<u>-</u>
<b>Net Funding Remaining (Excluding commitments)</b>		<u><u>6,364.00</u></u>
<b>Commitments</b>		
19-Oct-20 Allocated to Chair to purchase miscellaneous items (TCB1708/03)	TCB1708/03	
Less: Expenses - Jo Morley		
		100.00
		<u>(20.91)</u>
		79.09
		79.09
07-Sep-20 Payment to Heart Saver in the amount of \$383.00 (excluding GST) for the maintenance and update of the AED machine – Annual Performance Verification	TCB2009/04	
		383.00
13-Aug-18 Making of crosses for ANZAC Day 2019 (\$1000 including GST committed in total).	TCB1808/04	
		1,000.00
		<u>869.57</u>
19-Oct-20 Payment to MENZSHED Huntly in the amount of \$300 (including GST) for the construction of 50 ANZAC crosses. (Taken from above commitment).	TCB2010/04	
Balance of ANZAC Day commitment		
		300.00
		<u>260.87</u>
		260.87
		<u>700.00</u>
		<u>608.70</u>
		608.70
<b>Total Commitments</b>		<u><u>1,331.66</u></u>
<b>Net Funding Remaining (Including commitments)</b>		<u><u>5,032.34</u></u>

### **Open Meeting**

<b>To</b>	Taupiri Community Board
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	11 November 2020
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV0506 / 2936524
<b>Report Title</b>	Works and Issues Report - November 2020

#### **1. EXECUTIVE SUMMARY**

---

To update the Taupiri Community Board on issues arising from the previous meeting and on contracts and projects underway in Taupiri.

#### **2. RECOMMENDATION**

---

**THAT the report from the General Manager Community Growth be received.**

#### **3. ATTACHMENT**

---

Taupiri Community Board's Works and Issues Report – November 2020



**Taupiri Community Board's Works and Issues Report – November 2020**

Issue and Action		Area	Status Update
1	<p><b>Moss on Orini Road</b></p> <p><b>July meeting</b> Item 6.2 Management of moss on Orini Road Action: Staff to address the management of moss on Orini Road and update the Board.</p> <p><b>August meeting</b> This matter has now been logged as a service request.</p> <p><b>October meeting</b> Completed. Does the board wish to remove this item from the report?</p>	TCB	Completed. Does the board wish to remove this item from the report?
2	<p><b>Community Plan</b></p> <p><b>July meeting</b> Item 6.2 Community Plan requires updating. Action: Chair to contact staff in relation to Community Plan update.</p> <p><b>August meeting</b> Chair has sent email to Melissa Russo, awaiting her reply. Chair understands if Council want to wait until COVID-19, Level 2 has been lifted. Melissa has advised that she will send the Chair a word formatted Community Plan document to start updating. Work had been carried out on the development of the Taupiri Community Plan.</p>	TCB	Completed. Does the board wish to remove this item from the report?

	Issue and Action	Area	Status Update
	<p>Action: Board to hold a workshop on the Community Plan.</p> <p><b>October meeting</b> Workshop to be confirmed at the board's next meeting 19 October 2020.</p>		
3	<p><b>Taupiri School Updates</b></p> <p><b>July meeting</b> Action Item 7.2 Ms Ormsby-Cocup to contact Taupiri school management about the painting of green boxes and murals on other buildings in Taupiri by the school children and to report back to the Board.</p> <p><b>August meeting</b> Ms Ormsby-Cocup to provide a verbal update at the meeting.</p> <p>Action Item 6.6 Action: Cr Patterson to speak with staff and report back to the Board about speed levels and road safety, in consultation with the Chair and Ms Ormsby-Cocup.</p> <p><b>October meeting</b> Green boxes – Mural paintings TBA. Board to set a date at the next meeting 19 October 2020.</p> <p>The Chair has met with Gareth Bellamy (from Council's Roding team) and Cr Patterson regarding the road outside the school and the speed limit.</p> <p>The board met with Gareth Bellamy on 5 October 2020 to look at options regarding how to minimise the speed</p>	TCB	No update to date, item to remain on report.

	Issue and Action	Area	Status Update
	limit in and around Taupiri. This item will remain on TCB's W&I report until a solution has been agreed on.		
4	<p><b>Gordonton Bridge footpath</b></p> <p><b>August meeting</b> Action Item 6.4 Action: Staff to add surface maintenance at Gordonton Bridge footpath and 31 Great South Road.</p> <p>This item has been logged as an issue by the Chair.</p> <p><b>October meeting</b></p> <p>1) SH1 / Gordonton Road bridge footpath requires clearing and tidying up, it is currently very slippery due to wet weather conditions.</p> <p>2) Road outside 31 Great South Road is heaving in the middle.</p> <p>Agenda Item 6.3 Action: Staff to provide an update by email to the Board members on all logged reports from the previous six months.</p>	Service Delivery	Staff advise service requests need to be logged through the Council process so they can be actioned accordingly, as they do not belong on a Works and Issues report.
5	<p><b>Hall Committee</b></p> <p><b>August meeting</b> Action Item 6.4 Action: Cr Gibb to ask the Hall Committee about the Hall needing a spring clean.</p>	Service Delivery	Staff contacted Deirdre McDonald who contacted all Hall Committees requesting a spring-clean to be undertaken as soon as possible.



	Issue and Action	Area	Status Update
	<p><b>October meeting</b> Cr Janet Gibb has spoken to the hall committee secretary (Val Windsor) to advise that the hall needs a spring clean.</p> <p>Action Item 6.2 Action: Staff to contact Deirdre McDonald to ask that an email be sent out to all Hall Committees suggesting a spring clean of halls</p>		
6	<p><b>Taupiri Expressway 100km speed sign</b></p> <p><b>August meeting</b> 100km speed sign for Taupiri Expressway off ramps entering Taupiri and the service station.</p> <p>Action Item 6.5 Action: Cr Patterson to investigate the speed sign issue and report back to the Board.</p> <p><b>October meeting</b> Cr Eugene Patterson has given a verbal update at the meeting 19 October 2020 regarding speed limits in and around Taupiri.</p>	TCB	<p>The 80km sign was temporary while construction was underway.</p> <p>Does the board wish to remove this item from the report?</p>

Issue and Action		Area	Status Update
7	<p><b>Maaori cultural centre in Taupiri</b></p> <p><b>August meeting</b> The Board had been approached, with the proposal for a Maaori cultural centre in Taupiri.</p> <p>Action Item 6.6 Action: Board to hold a workshop on potential of Maaori cultural centre.</p> <p><b>October meeting</b> The board to set a date at the next meeting being held on 19 October 2020.</p>	TCB	Further discussions with the marae will be required in 2021 regarding a possible storytelling board on the walkway and at Hopuhopu.
8	<p><b>Daffodil bulb volunteer planting day</b></p> <p><b>October meeting</b> Suggested planting in April 2021, to advise of suitable planting locations.</p> <p>Agenda Item 6.3 Action: Ms Morley to contact Kim Wood (staff) about suitable daffodil planting locations and to request contact details for City Care in relating to harvesting of plantings that may be repurposed in the community.</p>	Ms Morley	Ms Morley to give a verbal update to the board at the meeting on 30 November.
9	<p><b>Proposal for Walkway and Cycle Track in Taupiri</b></p> <p><b>October meeting</b> Agenda Item 6.3 Action: Cr Patterson and Chair to engage with Mr Craig Graham and Mr Fraser Graham on potential pathways on their land for the Walkway and Cycle Track.</p>	Cr Patterson / Chair	Cr Patterson to provide a verbal update to the board at the meeting on 30 November, about some changing dynamics with rail and dates.

Issue and Action		Area	Status Update
10	<p><b>Murphy Lane gates</b></p> <p>Workmanship was not up to standard. Staff had suggested a staggered gate be erected.</p> <p>Agenda Item 6.5</p> <p>Action: Cr Gibb to follow up with staff on Murphy Lane gate installation.</p>	Cr Gibb	Cr Gibb noted the Murphy Lane gate installation was rectified. Staff have requested an addition of a kissing gates structure around the pedestrian access. The contractor has put in a quote for the work.

**Service request reminder:**

For all service requests submitted through Council's website, it is important to select your preferred method of communication, so that Council can contact you about your request and inform you about its progress.

**Job log numbers:**

Note: Job log numbers should only be referenced beside actions if an issue is ongoing.



## Community Projects Update

### Huntly Railway Station

Construction is on track for an end of November completion with just some minor works planned for December. Blessing of the Station by local Iwi is planned for 10 December.

The start of the train service will likely be February due to KiwiRail line upgrades.



*Completed railway platform*



*Park and Ride pavement nearing completion*

### **Open Meeting**

<b>To</b>	Taupiri Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	16 October 2020
<b>Prepared by</b>	Grace Brady Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Schedule of Meetings

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to seek the Board's approval to the proposed schedule of Board meetings for 2021.

The Taupiri Community Board, at its inaugural meeting in [November 2019](#), agreed to meet on a six-weekly meeting cycle for the duration of the 2019-2022 triennium, to align with the schedule of meetings for Council and Council committee meetings. This meeting cycle has enabled staff to have sufficient time between meetings to address actions and fully report back to the next Board meeting, which leads to better decision-making by the Board and better outcomes for the community.

Attached to this report is the proposed schedule of meetings for 2021, which is based on the 2020 meeting cycle. The Board may wish to meet between each board meeting with a workshop, to discuss its work programme and connect with its community.

## **2. RECOMMENDATION**

---

**THAT** the report from the Chief Executive be received;

**AND THAT** the Taupiri Community Board continues to hold its meetings at 6.00pm on a six-weekly cycle in 2021, on the following dates:

- **Monday 15 February 2021**
- **Monday 29 March 2021**
- **Monday 10 May 2021**
- **Monday 21 June 2021**
- **Monday 2 August 2021**
- **Monday 13 September 2021**
- **Tuesday 26 October 2021**
- **Monday 6 December 2021**

## **3. ATTACHMENTS**

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Attachment 1 – Proposed 2021 Calendar - Community Board Schedule of Meetings (TCB)



Waikato District Council - Schedule of Meetings 2021

	January	February	March	April	May	June	July	August	September	October	November	December
Mon		1	1								1 Council	
Tue		2	2			1						
Wed		3	3			2			1			1
Thur		4	4	1		3			2			2
Fri	1 New Year's Day	5	5	2 Good Friday		4			3	1		3
Sat	2	6 Waitangi Day	6	3	1	5			4	2		4
Sun	3	7	7	4	2	6		1	5	3		5
Mon	4	8 Waitangi Day Observed	8	5 Easter Monday	3	7 Queen's Birthday	Mon 5	2 TCB	6	4	8	6 TCB
Tue	5	9	9	6 Council	4	8	Tue 6	3	7	5	9	7
Wed	6	10	10	7	5	9	Wed 7	4	8	6	10	8
Thur	7	11	11	8	6	10	Thur 8	5	9	7	11	9
Fri	8	12	12	9	7	11	Fri 9	6	10	8	12	10
Sat	9	13	13	10	8	12	Sat 10	7	11	9	13	11
Sun	10	14	14	11	9	13	Sun 11	8	12	10	14	12
Mon	11	15 TCB	15	12	10	14	Mon 12	9 Council	13 TCB	11	15	13 Council
Tue	12	16	16	13	11	15	Tue 13	10	14	12	16	14
Wed	13	17	17	14	12	16	Wed 14	11	15	13	17	15
Thur	14	18	18	15	13	17	Thur 15	12	16	14	18	16
Fri	15	19	19	16	14	18	Fri 16	13	17	15	19	17
Sat	16	20	20	17	15	19	Sat 17	14	18	16	20	18
Sun	17	21	21	18	16	20	Sun 18	15	19	17	21	19
Mon	18	22 Council	22	19	17	21 TCB	Mon 19	16	20 Council	18	22	20
Tue	19	23	23	20	18	22	Tue 20	17	21	19	23	21
Wed	20	24	24	21	19	23	Wed 21	18	22	20	24	22
Thur	21	25	25	22	20	24	Thur 22	19	23	21	25	23
Fri	22	26	26	23	21	25	Fri 23	20	24	22	26	24
Sat	23	27	27	24	22	26	Sat 24	21	25	23	27	25
Sun	24	28	28	25 ANZAC Day	23	27	Sun 25	22	26	24	28	26
Mon	25	29 TCB	29	26 ANZAC Day Observed	24	28 Council	Mon 26	23	27	25 Labour Day	29	27
Tue	26	30	30	27	25	29	Tue 27	24	28	26 TCB	30	28
Wed	27	31	31	28	26	30	Wed 28	25	29	27	31	29
Thur	28			29	27		Thur 29	26	30	28		30
Fri	29			30	28		Fri 30	27		29		31
Sat	30				29		Sat 31	28		30		
Sun	31				30		Sun	29		31		
Mon					31		Mon	30				
Tue							Tue	31				

KEY
Public Holiday
No Meetings
Council -
Every 6th Monday
Workshops