

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 4 NOVEMBER 2020** commencing at **7.00pm.**

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

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4. CONFIRMATION OF MINUTES

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6.4 Councillor’s Report *Verbal*

6.5 Chairperson’s Report *Verbal*

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Te Kauwhata Community Committee
From	Gavin Ion Chief Executive
Date	15 October 2020
Prepared by	Grace Brady Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0509
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 2 September 2020.

2. RECOMMENDATION

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on **Wednesday 2 September 2020** be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

TKCC Minutes – 2 September 2020

MINUTES of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 2 SEPTEMBER 2020** commencing at **7.00pm**.

Present:

Ms T Grace (Chairperson)
 Cr JD Sedgwick
 Mrs C Berney (Secretary)
 Mr J Cunningham
 Ms A Van de Munckhof
 Mr T Hinton
 Mr C Howells
 Mr B Weaver

Attending:

Mr V Ramduny (Strategic Projects Manager)
 Ms R Raw (Kainga Ora)
 Mr L Duncan (Kainga Ora)
 Mr A Bayly (National Party)
 Mr S Toka (Iwi & Community Partnership Manager)
 Mr A Sanson (Mayor)
 Mr M Vodanovich (Police Officer)
 Mrs J Allport

APOLOGIES AND LEAVE OF ABSENCE

All members were present

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr J Cunningham/Ms T Grace)

THAT the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday 2 September 2020** be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

TKCC2009/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr J Cunningham/Mr B Weaver)

THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 5 August 2020 be confirmed as a true and correct record.

CARRIED

TKCC2009/02

SPEAKER

Rachelle Raw, Lehi Duncan - representing Kainga Ora.

- Community at the heart of the development with an emphasis on social development and listening to communities.
- Focused on sustainable development.
- Work with a number of local organisations.
- Crown Organisation that meet the obligations of Te Tiriti o Waitangi.
- Increasing the amount of affordable housing – no plan for public housing at Lakeside.
- Next steps to promote Community and Iwi Engagement – first meeting to be held 4 October, 1- 4pm.

Mario Vodanovich – representing NZ Police

- Three police officers now based in Te Kauwhata.
- Spoke about cameras in the community.

REPORTS

Te Kauwhata Works & Issues Report: to August 2020
Agenda Item 6.1

The report was received [TKCC2009/02 refers] and discussion was held.

Councillor's Report
Agenda Item 6.2

The report was received [TKCC2009/02 refers]. Cr Sedgwick gave a verbal report and answered questions of the Committee.

- \$103,000 from NZTA for upgrades to the Main Street for Tactical Urbanisation. There is an online meeting next Monday. It will need a team of people with different skill sets.
- Alcohol bylaw would be released for consultation next week.
- Representation review was explained
- Hamilton to Auckland corridor was explained. Delays due to Covid-19 and remedial marks. Stop will be in Huntly.

Discretionary Fund Report to 31 July 2020

Agenda Item 6.3

The report was received *[TKCC2009/02 refers]* and discussion was held.

- The report has not been updated from the last meeting. An updated report is expected at the next meeting. Payments to be made from the last meeting minutes.

Te Kauwhata Domain Committee Minutes 11 August 2020

Agenda Item 6.4

The report was received *[TKCC2009/02 refers]* and discussion was held.

Chairperson's Report

Agenda Item 6.5

The chair gave a verbal report and answered questions of the committee.

- The Chair introduced Ms Jeanie Allport who would be stepping in to be Secretary/Committee Member
- The Committee was in support of cameras for our local Te Kauwhata Police

There being no further business the meeting was declared closed at 8.41 pm.

Minutes approved and confirmed this day of 2020.

T Grace
CHAIRPERSON

Open Meeting

To	Te Kauwhata Community Committee
From	Gavin Ion Chief Executive
Date	12 October 2020
Prepared by	Grace Brady Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0509
Report Title	Appointment of Secretary

1. EXECUTIVE SUMMARY

At the inaugural meeting, the Community Committee is required to appoint a Chairperson, a Deputy Chairperson and a Secretary. The current secretary has submitted their resignation and as such, a new secretary is required, who will also be a member of the Te Kauwhata Community Committee.

The Community Committee appoints a Secretary for the taking of minutes and attending to other administrative matters on behalf of the Committee.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT is appointed Secretary of the Te Kauwhata Community Committee.

AND FURTHER THAT by being appointed Secretary of the Committee s/he also becomes a member of the Committee.

3. ATTACHMENTS

Nil

Open Meeting

To	Te Kauwhata Community Committee
From	Alison Diaz Chief Financial Officer
Date	12 October 2020
Prepared by	Jean de Abreu Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0509
Report Title	Discretionary Fund Report to 12 October 2020

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 12 October 2020.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 12 October 2020

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2020/21 (July 2020 - June 2021)
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As at Date: 12-Oct-2020

	GL	1.207.1704
Commitments from Committee Meeting Minutes & Other Information		
2020/21 Annual Plan		4,198.00
Carry forward from 2019/20		42,189.00
Total Funding		46,387.00
 Income		
 Total Income		-
 Expenditure		
26-Aug-20 Te Kauwhata Christmas Parade 2020 TKCC2008/05		2,020.00
Total Expenditure		2,020.00
 Net Funding Remaining (excluding commitments)		44,367.00
 Commitments		
13-Feb-19 Further development of playgrounds TKCC1902/04		5,000.00
04-Sep-19 Playground equipment on the Village Green TKCC1909/04		3,727.75
05-Feb-20 Further development of playgrounds TKCC2002/04		3,000.00
05-Aug-20 Te Kauwhata Community Committee approves payment to Toni Grace in the amount of \$50 for the purchase of a gift for Carolyn Berney for her service as Secretary. TKCC2008/04		50.00
05-Aug-20 Te Kauwhata Community Committee commit \$5000 towards security cameras in Te Kauwhata. TKCC2008/04		5,000.00
Total Commitments		16,777.75
Net Funding Remaining (Including commitments)		27,589.25

Open Meeting

To	Te Kauwhata Community Committee
From	Clive Morgan General Manager Community Growth
Date	5 October 2020
Prepared by	Vishal Ramduny Strategic Projects Manager
Chief Executive Approved	Y
Reference/Doc Set #	GOV0509 / 2915876
Report Title	Te Kauwhata Works & Issues Report – October 2020

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the **General Manager Community Growth** be received.

3. ATTACHMENT

Works & Issues Report – October 2020

**TE KAUWHATA COMMUNITY COMMITTEE
WORKS & ISSUES REPORT – OCTOBER 2020**

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update for 4 November 2020 meeting
1.	<p>Dog exercise area</p> <ul style="list-style-type: none"> - Seats - Dog agility equipment <p>Water meter for the dog bowl/fountain</p>	Andrew Brown and Duncan MacDougall	<p>5 August 2020</p> <p>Council's Open Spaces Team Leader (Duncan MacDougall) is awaiting plans from Tim Hinton and Te Kauwhata High School, who are designing the layout a schedule of hardware is needed. Once this is known and the costs can be assessed, sources of funding will need to be investigated (currently no budget available).</p> <p>The tap has been installed - project complete.</p> <p>Staff have spoken with Tim regarding a bench. Council will supply a refurbished second-hand bench when available for installation in the park. Tim to provide a verbal update from his side.</p> <p>Tim advised that the refurbished bench would be installed in August.</p> <p>2 September 2020</p> <ul style="list-style-type: none"> • Tim advised that the park benches will be installed when the ground is dry. • A meeting has been scheduled between Tim, Cr Sedgwick, and Duncan McDougal. 	Cr Sedgwick and Tim Hinton to report back on their meeting with Duncan McDougal.

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update for 4 November 2020 meeting
	Te Kauwhata walkway at the end of Blunt Road - A design solution for the walkway is required at the end of Blunt Road adjacent to the Whangamarino Wetlands.	Paul McPherson	<p>5 August 2020</p> <p>Paul McPherson (WDC) has advised John Cunningham (TKCC) that Council's property team has indicated that the value of the easement would be calculated at \$20,790. This is taken from land size of 38.3984ha at land value GV \$8,290,000 equating to \$21.59/m². The easement is 963m², at \$21.59 is \$20,790.</p> <p>When/if the owner develops the land as an urban development, the footprint the easement will sit in road reserve, no longer needing an easement for the walkway. This easement and its costs will only be to get through the period until it becomes an urban subdivision. The Proposed District Plan has it becoming residential. Could only be a year or two or the owners could land bank it for decades.</p> <p>If easement negotiations proceed and a price is agreed with the landowner and once the committee has raised the funds for the easement costs, the property team can then get involved to take the landowner through the easement contract and can sign-off on behalf of Council.</p> <p>John informed the meeting that the landowners would like to move to the next stage to review a draft of the agreement. John will liaise with Paul McPherson with regards to progressing this.</p> <p>John has also spoken with Earthcare regarding weed spraying.</p> <p>2 September 2020</p>	Council's Strategic Property Manager, Nick Wells, has finalised the Easement Agreement and provided it to John Cunningham for signing by the landowner. The final Easement Plan is attached. Once the Agreement has been signed it can be made available to the committee for information purposes.

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update for 4 November 2020 meeting
			The WDC Property team has provided John with the easement agreement document as requested.	
3.	Walkway loop via Travers Road, Wayside Road and Te Kauwhata Road	Gareth Bellamy	<p>2020 First stage up to Moorefield Road is complete. Assessment of remaining sections will prioritise next stage (upgrade old metalled section opposite Green Acres Dr or extend from Moorefield Rd towards Wayside Rd) WDC staff were advised by committee of preference for extension from Moorefield Road towards Wayside Road, rather than an upgrade to the old metalled section opposite Green Acres Drive.</p> <p>2 September 2020 The current phase has been completed. Although preliminary engagement has been undertaken with landowners there is currently no budget for the next phases of the project. This has therefore been added into the Long-Term Plan (LTP) 2021-24 capital works programme for funding.</p>	<p>The next phase of the project has been added to the Long Term Plan (2021-2024) capital works programme for funding.</p> <p>Remaining funds from the first phase have been carried forward. Community Projects will use these funds initially to consult with adjacent landowners and advance the design of the next phase. Once costed, the remaining funds will be assessed to see if there is sufficient to put out a contract that will complete the next stage. Otherwise, will await further LTP funding to be approved.</p>
4.	Te Kauwhata Domain Plan Lighting Plan	TKCC Rugby Club	<p>2020 Lighting at domain is sub-optimal and poses a safety risk. Tim Hinton and Cr Sedgwick engaged with Sport Waikato on a</p>	Cr Sedgwick will speak with Mario and provide an update at the meeting if anything changes.

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update for 4 November 2020 meeting
			<p>lighting master plan for the domain. Rugby Club was engaged to work on the lighting plan.</p> <p>4 March Cr Sedgwick advised that Mario (from the Rugby Club) has indicated development of lighting plan is progressing and it will come to the committee in due course.</p> <p>3 June Mario Vodanovich to attend committee meeting and provide draft plan.</p> <p>2 September 2020 Mario Vodanovich attended the Committee meeting and indicated that a fundraising campaign had raised approximately \$10,000 but that \$60,000 is still needed for the lighting project.</p>	

	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update for 4 November 2020 meeting
5.	Te Kauwhata Domain – Freedom Camping Signs	Nick Johnston	<p>2020 Car park markings were installed (February 2020). Signage required to direct freedom campers away from using Rugby Club facilities.</p> <p>4 March Cr Sedgwick met with Council's Funding and Partnership Manager, Nick Johnston, who advised there is residual funding from freedom camping fund, which can be used to put up signs as last stated.</p> <p>6 May Cr Sedgwick to report back on her meeting with Nick Johnston.</p> <p>2 September 2020 The Te Kauwhata Community Committee is procuring the signs and installing them.</p>	Cr Sedgwick to liaise with the signwriter to get the signs made and installed.
7.	Te Kauwhata Main Street Shrub Garden Renewal	Kim Wood	<p>4 March Council staff set up a display in the Te Kauwhata Library, which includes a range of plants the community can 'vote' for and a suggestion box they can put any ideas in. The display will be in place for a month. Committee requested</p>	Planting will be undertaken in April 2021.

		<p>this be extended to the end of April and that it be supported by appropriate communications.</p> <p>3 June Facebook has been updated extending the date of the display to 30 June 2020.</p> <p>5 August Feedback from the community has been received regarding planting suggestions. Planting will be undertaken based on this feedback in April 2021, weather permitting.</p> <p>2 September 2020 The community could either 'vote' using sticky dots on the plants they liked from our proposed selection or they could provide written suggestions. There were 143 votes, with majority voting for flower carpet roses (various colours), convolvulus cneorum silverbush, phormium 'Emerald Gem' dwarf flax, nandina 'Gulfstream' and westringia grey box.</p> <p>There were 12 written suggestions. The themes from these suggestions included the planting of edible plants, the planting of native trees and the construction of a grassed central median. We are now working with the community in developing a community orchard and potential community garden site as planting edible plants in the main street gardens would not be feasible due to the health and safety risks from vehicles and the build-up of exhaust particles on the plants. Unfortunately, the garden beds are not large enough to support trees however we are investigating potential sites for native tree planting at Te Kauwhata Domain. The construction of a central grassed median would need to be a roading project.</p>	
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	Works/Initiative	Responsible Council team	Timeline and progression of works and issues	Status update for 4 November 2020 meeting
8.	Te Kauwhata 'Innovating Streets' Project	Jeanette Underwood (Waikato District Roding Alliance)		<p>Ideas on how to make the area of the intersections of Te Kauwhata's Main Road/Saleyard and Mahi Roads more people-friendly are being called for, following a \$93,150 investment from Waka Kotahi NZ Transport Agency.</p> <p>The funding has been made available to the Te Kauwhata community through the organisation's 'Innovating Streets' programme and via the Community Committee. The engagement process will see members of the community codesign the pilots with Waikato District Council and activate trials together.</p> <p>The Innovating Streets programme supports street change pilots using tactical urbanism techniques such as trials, pop-ups and interim treatments that make it safer and/or easier for people to move around or access community spaces. For Te Kauwhata, this means the project will be limited to the specific area noted and temporary initiatives to improve safety and make the area more people-friendly will be piloted there.</p> <p>Jeanette Underwood is project managing this on behalf of Council.</p>

Update from Community Projects

Rangiriri Cemetery

Council will be working with Iwi on this project but, if we need an understanding from the Committee how does it want to be engaged (if at all). The Committee needs to be aware that the cemetery we are working on is located off Te Whero Road Rangiriri (see map attached). The works involved merely entails an extension of the cemetery.