

Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **THURSDAY, 29 OCTOBER 2020** commencing at **7.00pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

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- 5.1. Meremere Works & Issues Report - 29 October 2020 8
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6. GENERAL BUSINESS

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive or General Manager
Date	22 October 2020
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
DWS Document Set #	GOV0510
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Meremere Community Committee meeting held on Thursday, 17 September 2020.

2. RECOMMENDATION

THAT the minutes of the meeting of the Meremere Community Committee held on Thursday, 17 September 2020 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

MMCC Minutes – 17 September 2020

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY, 17 SEPTEMBER 2020** commencing at **7.00pm**.

Present:

Mr J Katu (Chairperson)
Mr J Harman (Deputy Chairperson) *[from 7.21pm]*
Ms M Tapiata (Secretary)
Mrs A Dobby
Mrs C Heta
Mrs L Horsfall
Mr B Brown
Cr J Sedgwick

Attending:

His Worship the Mayor Mr AM Sanson

Mr M Balloch (Building Quality Manager)
Mr B Cathro (Customer Delivery Manager)
Ms K Wood (Technical Support Officer)
Mrs L van den Bemd (Community Development Advisor)
Ms K Pinney (Customer Delivery Team Leader)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Heta/Mrs Dobby)

THAT an apology for lateness be received from Mr Harman.

CARRIED

MMCC2009/01

CONFIRMATION OF STATUS OF AGENDA ITEMS**Resolved: (Mrs Heta/Mrs Dobby)****THAT the agenda for a meeting of the Meremere Community Committee held on Thursday, 17 September 2020 be confirmed and all items therein be considered in open meeting;****AND THAT all reports be received.****CARRIED****MMCC2009/02****DISCLOSURES OF INTEREST**

Mr Harman advised members of the Committee that he would declare a financial conflict of interest in item 5.3 [*Discretionary Fund Report to 9 June 2020*].

CONFIRMATION OF MINUTES**Resolved: (Mrs Horsfall/Mrs Heta)****THAT the minutes of a meeting of Meremere Community Committee held on:**

- **Thursday, 25 June 2020, and**
- **Thursday, 6 August 2020**

be confirmed as a true and correct record of that meeting;**CARRIED****MMCC2009/03****REPORTS**

Meremere Works & Issues Report – 17 September 2020
Agenda Item 5.1

The Customer Delivery Manager and Customer Delivery Team Leader were in attendance. Discussions were held on the following matters:

- Ideas to promote the use of the Meremere Library.
- Playgroup that would align with the opening hours of the library.
- Library to trial swapping a weekday opening for a weekend day.
- Development committee was in partnership with Spark. An offer for a discounted internet service had been received.

The Technical Support Officer was in attendance. Discussions were held on the following matters:

- Council had purchased land near the hall and had identified it as a good space for a garden and orchard.

ACTION:

The following actions to be added to the Works & Issues report:

- * Library to trial swapping a weekday opening for a weekend day.
- * Gardens at each entry/exit point at Meremere to be added to the garden maintenance list.
- * Southern entrance to be planted with native trees and maintained by Council.
- * The committee to advise Council what fruit trees are required for the orchard.
- * Council to repair fences surrounding the skatepark.
- * Council would liaise with the committee in 2021 on funding for the skatepark upgrade.
- * Bush behind the basketball courts would be cleaned up.
- * Garden at the front of the Meremere Hall would be added to the maintenance list.
- * Steps to be added to the front of the Meremere Hall to enable easier access.

Councillor's Report Agenda Item 5.2

Cr Sedgwick gave a verbal report on the following matters:

- Significance and Engagement Policy.
- Proposed Waikato District Council Alcohol Control Bylaw 2020.
- Blueprint priorities – Development of Meremere pa and Te Teoteo pa Funding options would be considered.
- Hall Committee – guidance offered by Council.
- Representation Review Update.

Discretionary Fund Report to 9 June 2020

Agenda Item 5.3

The following items were discussed:

- Request for funding from the Hall Committee.

ACTION: Staff to prepare a report on funding options for the next meeting of the Committee.

ACTION: Mr Katu to follow up on the gift for Mr Creed.

ACTION: Staff to check the invoice from A Plus Security for CCTV maintenance at the Meremere Library.

Resolved: (Mr Brown/Mrs Horsfall)

THAT the report from the Chief Operating Officer be received;

AND THAT the Meremere Community Committee:

- a. **revokes the following resolution from the Committee's August meeting [ref MMCC2008/04]:**

Resolved: (Mr Brown/Mr Harmen)

THAT the Meremere Community Committee approves payment for the following:

- ***To reimburse Mr James Harmen for the amount of \$69.96 including GST, for the purchase of two new 30 metre hoses and attachments from Mitre 10 MEGA Hamilton for the Committees water blaster.***
- b. **and approves the following payment (noting Mr Harmen did not discuss, or participate in the voting of this matter):**

To reimburse Mr James Harmen for the amount of \$69.96 including GST, for the purchase of two new 30 metre hoses and attachments from Mitre 10 MEGA Hamilton for the Committees water blaster.

CARRIED

MMCC2009/04

Open Meeting

To	Meremere Community Committee
From	Sue O’Gorman General Manager Customer Support
Prepared by:	Mervyn Balloch Building Quality Manager
Date	19 October 2020
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Meremere Works & Issues Report –29 October 2020

1. EXECUTIVE SUMMARY

To update the Committee and provide information on works and issues raised at previous meetings.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

- Works and Issues Report

Works and Issues Report

	Issue	Area	Action
1.	A proposal has been presented to reinvigorate the disused Tennis Pavilion. Members of the Committee agreed in principle to look at the proposal, but requested that Council provide a report on the state of the Tennis Pavilion for the September meeting before discussing further.	Service Delivery	<p>A request has been made for a detailed report to be undertaken on the building including re-piling, re-wiring / replacement of the power board, a condition assessment on the weatherboard cladding and repainting the interior/ exterior of the building. This report will be available for the October meeting.</p> <p>Costs will also be provided for the re-surfacing of the tennis court and the re-wiring and renewal of the tennis court lighting.</p> <p>Update: Council has had an estimate of \$70 - \$80k to re-pile and upgrade the tennis pavilion building . we require some feedback from the committee as to the appetite to demolish the tennis pavilion building and up grade the Old Ambulance building to form a multi-functional facility.</p>
2.	Library to trial swapping a weekday opening for a weekend day.	Brian Cathro	Committed to trial of 4 - 6 weeks duration and currently working on how to resource it. Will work directly with Melissa from the community once we get closer to starting and plan to commence in November. Will continue with updates on Facebook page.
3.	Gardens at each entry/exit point at Meremere to be added to the garden maintenance list.	Service Delivery	Variation will be made to contract
4.	Southern entrance to be planted with native trees and maintained by Council.	Service Delivery	This is a long-term planting project to begin next planting season in April, weather dependent
5.	The committee to advise Council what fruit trees are required for the orchard.	Service Delivery	The committee can choose from the following: lemon, lime, orange, tangelo, mandarin, feijoa, plums, avocado, macadamia, persimmon. Please provide numbers required. Request will be considered alongside requests from other communities, priority is given to those communities with no or fewer fruit trees.

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	Issue	Area	Action
6.	Council to repair fences surrounding the skatepark.	Service Delivery	Contractor to provide quote for repairs.
7.	Council would liaise with the committee in 2021 on funding for the skatepark upgrade	Service Delivery	Not sure what the Committee want here
8.	Repairs to the water fountain	Service Delivery	Suitability of location and cost to be assessed.
9.	Bush behind the basketball courts would be cleaned up.	Service Delivery	Kaumtua approval required. Work to be programmed for next April, weather dependent.
10.	Garden at the front of the Meremere Hall would be added to the maintenance list.	Service Delivery	Variation will be made to contract.
11.	Steps to be added to the front of the Meremere Hall to enable easier access.	Service Delivery	Suitability of location to be reassessed, this was considered during construction of carpark but did not go ahead.
12.	Can it please be raised with the community board whether they would like to organise a daffodil volunteer planting day for around April next year?	Service Delivery	WDC would supply 1500 daffodil bulbs. They would need to commit approximately 2 hours for 30 people (or break this down into a smaller group over a couple of days?). 1500 daffodils is approximately 60m ² . We will confirm the locations closer to the time but it would probably be the domain or the community hall/library area.

COMMUNITY PROJECT UPDATES

N/A

Open Meeting

To	Meremere Community Committee
From	Alison Diaz Chief Financial Officer
Date	12 October 2020
Prepared by	Jean de Abreu Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0502
Report Title	Discretionary Fund Report to 12 October 2020

I. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 12 October 2020.

The invoice from APlus Security for CCTV maintenance at the Meremere Library is attached to this report and requires a resolution from the committee for payment.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received;

AND THAT the Meremere Community Committee approves payment:

- **to A Plus Security;**
- **for the amount of \$2,357.50 (including GST);**
- **for CCTV maintenance at the Meremere Library.**

3. ATTACHMENTS

- A Discretionary Fund Report to 12 October 2020
- B Invoice from APlus Security

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND REPORT 2020/21 (July 2020 - June 2021)

As at Date: 12-Oct-2020

	GL	1.209.1704
2020/21 Annual Plan (including Salaries)		1,550.00
Carry forward from 2019/20		15,247.00
Total Funding		16,797.00
Income		
Total Income		-
Expenditure		
Total Expenditure		-
Net Funding Remaining (Excluding commitments)		16,797.00
Commitments		
09-Mar-17 Reconnection of power for the Tennis Pavilion	MMCC1703/04/2	to be confirmed
08-Aug-19 Purchase of a gift for Mr Creed in acknowledgment of his services to the community	MMCC1906/04	200.00
12-Dec-19 Meremere Hall Committee to purchase petrol vouchers for \$200 including GST	MMCC1912/03	173.91
17-Sep-20 Reimburse Mr James Harmen for the amount of \$69.96 including GST, for the purchase of two new 30 metre hoses and attachments from Mitre 10 MEGA Hamilton for the Committees water blaster.	MMCC2009/04	69.96
Total Commitments		443.87
Net Funding Remaining (Including commitments)		16,353.13

