

Agenda for a meeting of the Strategy & Finance Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 13 OCTOBER 2020** commencing at **9.30am**.

- 1. APOLOGIES AND LEAVE OF ABSENCE**
- 2. CONFIRMATION OF STATUS OF AGENDA**
- 3. DISCLOSURES OF INTEREST**
- 4. CONFIRMATION OF MINUTES**
Meeting held on Wednesday 2 September 2020. 5
- 5. STRATEGY ACTIONS**
 - 5.1 Action Register 14
- 6. STRATEGY REPORTS**
 - 6.1 Long Term Plan 2021-31 Update 16
 - 6.2 Waikato Plan Leadership Committee meeting - Update 20
 - 6.3 Te Waka Six-month report (January-June 2020) 33
 - 6.4 Recent Blueprint Consultation Update 41
- 7. FINANCE REPORTS**
 - 7.1 Review of Strategic Boundary Agreement between Waikato District Council and Hamilton City Council 42
- 8. EXCLUSION OF THE PUBLIC** 77

GJ Ion

CHIEF EXECUTIVE

TERMS OF REFERENCE AND DELEGATION

Reports to:	The Council
Chairperson:	Cr Janet Gibb
Deputy Chairperson:	Cr Aksel Bech
Membership:	The Mayor, all Councillors and Mrs Maxine Moana-Tuwhangai (Maangai Maaori)
Meeting frequency:	Six-weekly
Quorum:	Majority of members (including vacancies)

Purpose:

The Strategy & Finance Committee is responsible for:

1. Monitoring of Council's strategy, and performance (both financial and non-financial) against the Long Term Plan and Annual Plan.
2. Setting the broad vision and direction of the District, determine specific outcomes that need to be met to deliver on that vision, and develop and monitor strategies to achieve those goals.
3. Deerming financial matters within its delegations and Terms of Reference and making recommendations to Council on financial matters outside its authority.
4. Guiding and monitoring Council's interests in Council Controlled Organisations (CCOs), Council Organisations (COs) and subsidiaries.

In addition to the common delegations on page 10, the Strategy & Finance Committee is delegated the following Terms of Reference and powers:

Terms of Reference - Strategy:

1. Develop and agree strategy and plans for the purposes of consultation.
2. Recommend to Council strategy and plans for adoption, including community plans (e.g Blueprints).
3. Monitor and review adopted strategies and plans.
4. To monitor and provide advice on the development and implementation of growth and development strategies, land use, and spatial plans in line with national policy requirements.
5. To enhance the District's economic position by promoting it as a business-friendly and business-enabled location and providing direction on strategic initiatives, plans, projects and potential major developments relating to economic and business development.
6. To monitor and provide direction on engagement with the District's communities in relation to the Council's strategies and plans.
7. To monitor and make decisions on environmental management and sustainability within the District.

8. To receive and consider presentations and reports from stakeholders, government departments, organisations and interest groups on development and wellbeing issues and opportunities within the District.

Terms of Reference – Finance:

9. To monitor Council's financial strategy, and performance against that strategy.
10. To provide clear direction to Council's CCOs and COs on Council's expectations, including feedback on draft statements of intent.
11. To receive six-monthly reports of Council's CCOs and COs, including on board performance.
12. To undertake any reviews of CCOs and agree CCO-proposed changes to their governance arrangements, except where reserved for full Council's approval.
13. To monitor Council's investments and Local Government Funding requirements in accordance with Council policy and applicable legislation.

The Committee is delegated the following powers to act:

- Approval of:
 - a. appointments to, and removals from, CCO and CO boards; and
 - b. a mandate on Council's position in respect of remuneration proposals for CCO and CO board members to be presented at Annual General Meetings.
- Approval of letters of expectation for each CCO and CO.
- Approval of statements of intent for each CCO and CO.
- Approval of proposed major transactions of CCOs and COs.
- Approval or otherwise of any proposal to establish, wind-up or dispose of any holding in, a CCO or CO.
- Monitor work on Future Proof, Waikato Plan, Growth & Economic Development Strategy and cross-boundary issues.
- Approval of any process for making decisions where additional opex or capex funding, or deferred capex, is required.
- Review and make recommendations to Council in relation to Fees & Charges (after consultation with relevant community boards or committees).
- Review and recommend to Council the adoption of the Annual Report.
- Review and recommend to Council the approval of Development Agreements.
- Approval of transactions in relation to investments in accordance with Council policy.
- Approval of contractual and other arrangements for supply and services, and revenue generating contracts, which exceed the Chief Executive's delegations, but exclude contracts or arrangements

that are reserved for the Council or another committee's approval.

- Approval of rating issues where these exceed the delegated authority of officers, or are an appeal against officer decisions. For clarity, this excludes decisions that are required, by law, to be made by the Council.
- Approval to write-off outstanding accounts that exceed officer delegations.
- Approval of funding applications for the Heritage Assistance Fund and Conservation Fund as recommended to the committee by officers or relevant assessment bodies.

Open Meeting

To	Strategy & Finance Committee
From	Gavin Ion Chief Executive
Date	13 October 2020
Prepared by	Grace Brady Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Strategy & Finance Committee meeting held on Wednesday 2 September 2020.

2. RECOMMENDATION

THAT the minutes of the meeting of the Strategy & Finance Committee held on Wednesday 2 September 2020 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

S&F Committee Open Minutes – 2 September 2020

Minutes of a meeting of the Strategy & Finance Committee of the Waikato District Council held by Audio-Visual Conference on **WEDNESDAY, 2 SEPTEMBER, 2020** commencing at **9.33 am.**

Present:

Cr JM Gibb (Chairperson)
Cr AD Bech
Cr JA Church
Cr CA Eyre
Cr SL Henderson
Cr SD Lynch
Cr FM McNally
Mrs M Moana Tuwhangai (Maangai Maaori)
His Worship the Mayor, Mr AM Sanson
Cr JD Sedgwick
Cr NMD Smith [*from 9.43am*]
Cr LR Thomson
Cr CT Woolerton

Attending:

Mr J Dawson (CEO, Hamilton & Waikato Tourism)

Mr S Jackson (Onewhero-Tuakau Community Board Chair)
Ms Kiri Morgan (Ngaruawahia Community Board Deputy Chair)

Mr G Ion (Chief Executive)
Mr T Whittaker (Chief Operating Officer)
Ms A Diaz (Chief Financial Officer)
Mr R MacCulloch (General Manager Service Delivery)
Mrs S O’Gorman (General Manager Customer Support)
Mr C Morgan (General Manager Community Growth)
Mr V Ramduny (Strategic Projects Manager)
Mrs J Dolan (Economic and Community Development Manager)
Mr J Ebenhoh (Planning and Policy Manager)
Mr J Fuller (Senior Environmental Planner)
Ms D Dalbeth (Business Improvement Analyst)
Ms G Brady (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Thomson/ Sedgwick)

THAT an apology be received from Cr McGuire;

AND THAT an apology for lateness be received from Cr Smith.

CARRIED

S&F2007/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Thomson/Bech)

THAT the agenda for a meeting of the Strategy & Finance Committee held on 2 September 2020 be confirmed and all items therein be considered in open meeting with open meeting with the exception of those items detailed at agenda item 7 which shall be considered with the public excluded;

AND THAT all reports be received;

AND THAT Mr S Jackson (Chair, Onewhero-Tuakau Community Board) and Ms K Morgan (Deputy Chair, Ngaruawahia Community Board) be given speaking rights for the duration of the open section of this meeting.

AND FURTHER THAT in accordance with Standing Order 9.4 , the Committee notes that the order of business may need to be changed to accommodate the availability of the external presenter for item 6.4 [*Hamilton & Waikato Tourism – Annual Report to Waikato District Council – 1 July 2019 – 30 June 2020*].

CARRIED

S&F2007/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Eyre/Thomson)

THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday, 22 July 2020 be confirmed as a true and correct record of that meeting.

CARRIED

S&F2007/03

REPORTS

Action Register

Agenda Item 5.1

The report was received [*S&F2007/02 refers*]. The following matters were discussed:

- Noted that Maangai Maaori roles extended beyond Waikato-Tainui.

Hamilton to Auckland Corridor Initiative Dashboard

Agenda Item 6.1

The report was received [*S&F2007/02 refers*]. The Strategic Projects Manager spoke to the report and the following matters were discussed:

- Updates were provided on the following:
 - Waikato Sub-Regional Three Waters Study:
 - i. Memorandum of Understanding with government was signed last week which gave Council access to funding allocation.
 - ii. Delivery plan was in place to issue the Council's cost share contribution of \$450,000 to the Sub-Regional study, and \$725,000 to the development of the wastewater detailed business case for the Hamilton-Waikato Metropolitan Area. Funding would come from the stimulus package.
 - Rapid inter-city rail services detailed business case would take two years to complete, with a decision to follow the 2020 national general elections. Implementation of a plan would take 10-15 years.
 - Start-up passenger rail service had been delayed due to Covid-19, truck maintenance and remediation works on the Auckland network.
 - Hamilton-Waikato Metro Spatial Plan - public consultations were planned.
- Pokeno-Pukekohe bus service was scheduled for the end of 2020.
- Clarity was sought on the Southern Auckland Northern Waikato Program business case for transport connections. Staff confirmed that this was currently underway, with the development of a strategic business case to be finalised by the end of October 2020.

Cr Smith joined the meeting at 9.43am during the discussion on the above item.

Long Term Plan 2021-31 Update

Agenda Item 6.2

The report was received [S&F2007/02 refers]. The Planning and Policy Manager spoke to the report and the following matters were discussed:

- Updates were provided on the following:
 - Partnership opportunities;
 - Foundational workshops on population projections;
 - Upcoming Level of Service workshops;
 - Significance & Engagement Policy consultation.

ACTION: Staff to provide update to Councillors on the level of online feedback received to date on the Significance & Engagement Policy consultation

Elected Members were encouraged to promote the consultation on the draft policy to members of the public.

Consideration of Conservation Fund Applications

Agenda Item 6.3

The report was received [S&F2007/02 refers]. The Senior Environmental Planner spoke to the report and the following matters were discussed:

- The timing for the next review of the application policy.
- Acknowledged that clarity was required for applicants on funding sources to differentiate between Waikato Regional Council and Waikato District Council respective roles and responsibilities.

Resolved (Crs Church/Thomson)

THAT the report from the General Community Growth be received.

AND THAT the Strategy & Finance Committee approve the Conservation Fund application of \$5,000.00 from Claire Jackson on behalf of M Jackson (1109 Whaanga Road, Raglan) in full;

AND FURTHER THAT the Strategy & Finance Committee approve the Conservation Fund application of \$2,100.00 from Sam Blackmore (167 Bluff Road, Pokeno) in full;

AND FURTHER THAT the Strategy & Finance Committee approve the Conservation Fund Application of \$4,999.00 from Sarah Martin (BSM Trustee Company Ltd, (125 Fullerton Road, Rotokauri) in full.

CARRIED

S&F2007/04

Hamilton & Waikato Tourism – Annual Report to Waikato District Council – 1 July 2019 – 30 June 2020

Agenda Item 6.4

The report was received [S&F2007/02 refers].

Tabled Item – PowerPoint presentation from Hamilton & Waikato Tourism

The Mr J Dawson of Hamilton & Waikato Tourism spoke to his presentation. The following matters were discussed:

- Raglan i-SITE update – destination management proposed framework was underway.

Update on Economic and Community Development Work Programme – August 2020

Agenda Item 6.5

The report was received [S&F2007/02 refers]. The Economic and Community Development Manager spoke to the report and detailed the following updates on key activities:

- Partnerships across the District, with regional organisations, including the Ministry of Social Development.
- A number of key initiatives focussing on links with Waikato Tainui had also been identified.
- Trial where the libraries centres would become a community hub to enhance delivery of information services relating to community programmes and funding applications for community groups over a three-month period.

Funding and Partnership Update

Agenda Item 6.6

The report was received [S&F2007/02 refers]. The Funding and Partnerships Manager spoke to the report and the following matters were discussed:

- Updates were provided on the following:
 - Council had received funding of \$46,000 +GST for Cricket Facilities at Centennial Park, Ngaruawahia.
 - The government had recently announced possible funding towards the management of Freedom Camping.
 - A number of funding opportunities had been announced with little warning. Some administrative requirements of these funds were aimed at trusts or societies. Staff plan to present a strategy to Council to better access these funds.

- Current work program had been altered considerably due to Covid-19. The highlight had been partnerships with central government.
- No update as yet on applications for the community hall funding package.
- Emerging project difficulties accessing funding at community level.

ACTION: Staff to work on resolving the issue of the difficulties faced at community level with the partnership funding process and to address the alignment of funding and Council policies in relation to this.

2019-2020 Non-Financial Performance Report

Agenda Item 7.1

The report was received [S&F2007/02 refers]. The Business Improvement Analyst spoke to the report and the following matters were discussed:

- New mechanism that would return real time feedback from the public and ratepayers was underway, which would be used to inform improvements on analysis.
- Some Committee members requested that the records containing comments from the resident satisfaction survey be made available to Committee members as a soft copy. Staff noted that a hardcopy was provided in the Councillors' Lounge.

ACTION: Staff to make a soft copy of the comments from the resident satisfaction survey available to Councillors.

Approved Counterparty Review

Agenda Item 7.2

The report was received [S&F2007/02 refers]. The Finance Manager spoke to the report.

No discussion was held.

General rate position for the year ended 30 June 2020

Agenda Item 7.3

The report was received [S&F2007/02 refers]. The Chief Financial Officer spoke to the report and the following matters were discussed:

- Funding challenges were expected as the country moved into a recession.
- Development was driven by timing of growth and works planning.
- Improvement of delivery capability would be detailed further at the upcoming Infrastructure Committee meeting.

Resolved (Crs Smith/Bech)

THAT the report from the Chief Financial Officer be received;

AND THAT the Strategy & Finance Committee recommends to Council that the 2019/20 surplus of \$982,110 is transferred the general accounting reserve fund;

AND FURTHER THAT the Strategy & Finance Committee recommend to Council that \$614,000 of the 2019/20 surplus be used to mitigate the general rate deficit in the current financial year (2020/2021).

CARRIED

S&F 2009/05

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs McNally/Woolerton)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item 1.1 Confirmation of Public Excluded Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item 2.1 S&F PEX Action Register		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
1.1		Refer to the previous Public Excluded reason in the agenda for this meeting.
2.1		Refer to the previous Public Excluded reason in the agenda for this meeting.

CARRIED**S&F2009/06**

Resolutions S&F2009/07 – S&F2009/08 are contained in the public excluded section of these minutes.

Having resumed the open meeting, and there being no further business the meeting was declared closed at 11.48am.

Minutes approved and confirmed this day of 2020.

Cr J Gibb
CHAIRPERSON

Open Meeting

To	Strategy and Finance Committee
From	Vishal Ramduny Acting General Manager Community Growth
Date	30 September 2020
Prepared by	Sandy Mason Personal Assistant
Chief Executive Approved	Y
Reference #	GOV1318 / 2740149
Report Title	Actions Register – September 2020

1. EXECUTIVE SUMMARY

Purpose of this report is to provide the Strategy and Finance Committee with an update on Actions arising the previous meeting.

2. RECOMMENDATION

THAT the report from the Acting General Manager Community Growth be received;

3. ATTACHMENT

Strategy and Finance Committee's Action Register – September 2020

Strategy and Finance Committee's Action Register – September 2020

Meeting Date	Item and Action	Team/Person Responsible	Status Update
2 September 2020	<p>Item 6.2 Long Term Plan 2021 – 31 Update</p> <p>Action required:</p> <ul style="list-style-type: none"> • Staff to provide update to Councillors on the level of online feedback received to date on the Significance and Engagement Policy consultation. 	Community Growth / Melissa Russo	The feedback received on the policy will be presented to Council at the 12 October 2020 Policy and Regulatory meeting for consideration.
	<p>Item 6.6 Funding and Partnerships Update</p> <p>Action required:</p> <ul style="list-style-type: none"> • Staff to work on resolving the issue of the difficulties faced at community level with the partnership funding process and to address the alignment of Council policies in relation to this. 	Community Growth / Nick Johnson	Nick Johnston (Funding and Partnerships Manager) met with Onewhero-Tuakau Community Board Chair Shaun Jackson to identify issues relating to recent external funding commitments towards community projects. Nick is working with Council staff to remedy these issues.
	<p>Item 7.1 Non-Financial Performance Report</p> <p>Action required:</p> <ul style="list-style-type: none"> • Staff to make a soft copy of the comments from the resident satisfaction survey available to Councillors. 	Debbie Dalbeth / Democracy	Completed. Soft copies uploaded to Dropbox 2 September 2020 for Councillors to access, notification email also sent to inform Councillors.

Open Meeting

To	Strategy and Finance Committee
From	Vishal Ramduny Acting General Manager Community Growth
Date	22 September 2020
Prepared by	Melissa Russo Corporate Planning Team Leader
Chief Executive Approved	Y
Reference #	GOV1318 / 2754725
Report Title	Long Term Plan 2021-31 Update

I. EXECUTIVE SUMMARY

Councils are required to adopt a long-term plan every three years. The next long-term plan will need to be adopted before 30 June 2021.

Staff have been working on the Long Term Plan 2021-31 (LTP) for a number of months, with the input and decision making from Council, and Chairs of Community Boards and Committees, largely through a series of workshops.

The purpose of this report is to recap the progress and decisions made to date on the LTP and to provide an update on where the project is at. The workshops and outcomes are detailed in the attachment.

The next set of key milestones are largely internally focused, as staff work through drafting their proposed budgets and Key Performance Indicators, in preparation to present to Council early in the next year. The next milestone for elected members is the presentation of consultation results on the Significance and Engagement Policy. Consultation closes on 26 September and will be presented to the November Policy and Regulatory Committee.

2. RECOMMENDATION

THAT the report from the Acting General Manager Community Growth be received.

3. ATTACHMENT

LTP Progress and Outcomes – October 2020

Date	Workshop	Led By	Outcome
2 March	Strategic Direction Setting	Margaret Devlin	Feedback sought and received on issues and opportunities for WDC and the district. A Strategic Story was developed as a result of this workshop and circulated to Elected Members and staff.
17 April	Strategic Priority Setting and Community Outcomes	Jim Ebenhoh	Notes were provided on the information that was captured at the 2 March workshop. Community Outcomes were confirmed and feedback was sought and received on the linkage to the Sustainable Development Goals. Council supported these in general.
14 May	Approach to delivery of services	Roger MacCulloch	Roger provided information on the key issues and complexities Council is facing with the delivery of services to the community. No decision was sought. The purpose of this workshop was to provide Elected Members with an understanding of the current challenges we are facing around the delivery of services.
21 May	Communications and Engagement	Jake Quinn	The workshop focussed on the progress made on the draft Communications and Engagement Strategy, and responded to the communication related points raised at the 2 March workshop.
22 June	Approach to Levels of Service Review (Part 1)	Rob Ashley, Steve Browning (Morrison Low)	Feedback was sought on the proposed approach to reviewing Council's Levels of Service. Council supported the approach of each KPI linking back to a Community Outcome. Transport was used as a case study.
30 June	Significance and Engagement, and financial policies	Melissa Russo, Alison Diaz	Feedback sought and received on the proposed changes to the Significance and Engagement Policy. The proposed policy has since been presented to the Policy and Regulatory Committee for approval for consultation which was received. Consultation was scheduled to commence 12 August however has been delayed due to the changes to the national Covid-19 situation and staff believing that the level of feedback received could be compromised. Alison provided information on the financial policies.

28 July	Userpays Principles	Sue O'Gorman	Feedback was sought and received through an interactive exercise on the userpays principles and high level split of userpays vs. rates funded activities. The results of the feedback will be applied when the first draft of the Fees and Charges is developed.
28 July	Partnership Funding	Nick Johnston	An overview of the current outlook on partnership funding was provided and feedback was sought and received on high level thinking for how partnership funding could be most effectively utilised.
6 August	Population Projections and Capacity Modelling	Mark Davey	Support was sought and received on the Population & Household numbers and assumptions that are being used for the Long Term Plan, 30 Year Infrastructure Strategy and the Activity Management Plans.
6 August	Approach to Levels of Service Reviews (Part 2)	Rob Ashley, Steve Browning (Morrison Low)	This workshop was a continuation of the previous Levels of Service presentation held on 22 June. The difference between operational tactical and strategic LOS were defined, and how existing and proposed LOS statements and performance measures will be reflected in Councils AMP's LTP and Infrastructure Plan were discussed. Elected Members supported the approach of more Levels of Service developed at a Strategic and Tactical level. The coming workshops will be in response to the feedback received at this workshop.
31 August	Transport Levels of Service	Rob Ashley, Steve Browning (Morrison Low)	The purpose of the workshop was to discuss options around Levels of Service and their relationship with risk and cost. Feedback was sought and received via an interactive poll on the areas of the asset the Council is most interested in. The draft Performance Measures will be presented back to Council for consideration.

14 September	Open Spaces Levels of Service	Duncan MacDougall, Rob Ashley	The purpose of the workshop was to discuss options around Levels of Service and their relationship with risk and cost. Feedback was sought and received via an interactive poll on the areas of the asset the Council is most interested in. The draft Performance Measures will be presented back to Council for consideration.
15 September	Facilities Levels of Service	Rob Ashley, Megan May	The purpose of the workshop was to discuss options around Levels of Service and their relationship with risk and cost. Feedback was sought and received via an interactive poll on the areas of the asset the Council is most interested in. The draft Performance Measures will be presented back to Council for consideration.
15 September	Solid Waste Levels of Service	Rob Ashley, Jackie Bishop	The purpose of the workshop was to discuss options around Levels of Service and their relationship with risk and cost. Feedback was sought and received via an interactive poll on the areas of the asset the Council is most interested in. The draft Performance Measures will be presented back to Council for consideration.

Open Meeting

To	Strategy and Finance Committee
From	Vishal Ramduny Acting General Manager Community Growth
Date	25 September 2020
Chief Executive Approved	Y
Reference #	GOV1318 / 2754717
Report Title	Waikato Plan Leadership Committee meeting – Update

I. EXECUTIVE SUMMARY

The purpose of this report is to present the minutes of the Waikato Plan Leadership Committee meeting held on 14 September 2020 (Attachment 1). The Waikato Plan is the overarching strategic plan for the whole region. It was developed by the region's leaders to address the challenges the region faces over a 30-year period.

In June 2018, the Leadership Committee agreed to focus on the following priority actions for implementation:

- The development of a regional housing stock profile.
- The development of a project that focuses on youth and employment.
- Understanding better mental health and wellbeing across the region.
- Waikato well-being project (Sustainable Development Goals) (included in March 2019).
- Electric vehicles project (included in March 2020).

The Waikato Plan Leadership Committee meeting held on 14 September 2020 received an update on all the above projects. The update of these projects is included as attachment 2.

Deputy Mayor Aksel Bech is the Future Proof representative on the Leadership Committee.

2. RECOMMENDATIONS

THAT the report from the Acting General Manager Community Growth be received.

3. ATTACHMENTS

1. Waikato Plan Leadership Committee Minutes of meeting held on 14 September 2020
2. Update on Waikato Plan Priority Projects

Waikato Regional Council
Waikato Plan Leadership Committee
MINUTES

Date: Monday, 14 September 2020, 1:00 pm

Location: Council Chamber
Waikato Regional Council
401 Grey Street, Hamilton East

Members Present: M Wilson - Co-Chair (Waikato DHB)
Mayor M Baxter - Deputy Co-Chair (Southern Sub-region)
Mayor A Tanner (Eastern Sub-region)
Cr R Rimmington (Waikato Regional Council)
Cr M Gallagher (Hamilton City Council)
Deputy Mayor A Bech (Future Proof Sub-region)
M Nepia (Tangata Whenua Representative - Waikato-Tainui)
E Berryman-Kamp (Tangata Whenua Representative - Te Arawa)
H Bell (Te Waka)
L Ieremia (Community Representative) (from 1.15pm)
P Nation (Community Representative)
C Muggerridge (Community Representative)
B Smith (Ministry of Education)
K Mayes (Waka Kotahi NZ Transport Agency) (until 2.57pm)
D Abraham (Ministry of Business, Innovation and Employment) (from 1.08pm until 2.57pm)
R Wilson (Te Puni Kokiri) (until 2.42pm)

Others Present: Cr A Wilcock (Alternate - Eastern Sub-region)
Cr J Nickel (Waikato Regional Council)

Staff Present: T May - Director Science and Strategy (Waikato Regional Council)
L Van Veen - Democracy Advisor (Waikato Regional Council)
V Payne - Chief Executive Officer (Waikato Regional Council)
C McLay - Director Resource Use (Waikato Regional Council)

1. Call to Order and Apologies

WPLC20/18

Moved by: Mayor M Baxter**Seconded by:** Mayor A Tanner**RESOLVED (SECTION A under delegated authority):**

That the apologies of T Papesch (Ministry of Social Development) and M Pemerika (Ministry of Social Development), of Mayor P Southgate (Hamilton City Council) for lateness and of K Mayes (Waka Kotahi NZ Transport Agency) for early departure be accepted.

The motion was put and carried

2. Confirmation of Agenda

WPLC20/19

Moved by: Cr R Rimmington**Seconded by:** B Smith**RESOLVED (SECTION A under delegated authority):**

That the agenda of the 14 September 2020 Waikato Plan Leadership Committee meeting as circulated, be confirmed as the business of the meeting.

The motion was put and carried

3. Disclosures of Interest

There were no disclosures of interest.

4. Confirmation of Minutes from the Previous Meeting

WPLC20/20

Moved by: Mayor A Tanner**Seconded by:** Mayor M Baxter**RESOLVED (SECTION A under delegated authority):**

That the minutes of the meeting of the Waikato Plan Leadership Committee held on 20 July 2020 be approved as a true and correct record.

The motion was put and carried

5. Waikato Plan Strategic Direction and Priorities Forum

The Chair welcomed members to raise items that were in scope of the Waikato Plan strategic direction and priorities as specified within the committee's terms of reference. The following were raised and noted:

- A member advised that the Hamilton Waikato Metro Spatial Plan had been formally adopted and that opportunity for public feedback would be provided through the upcoming review of the Future Proof Strategy.
- A member noted that the public transport patronage for Hamilton and the wider Waikato region was down 30% compared to this time last year and that this was similar to the national average at present. The reason for the reduction was attributed to Covid-19 restrictions.

- A member advised that the Hamilton City public transport hub which was to service the Te Huia train was on task for completion. It was also noted that the integrity of the railway tracks had been questioned as a result of work to extend the lines between Papakura and Papatoetoe and as a result were deemed to require replacement. The railway was still on task for opening in February 2021. Special excursions will be provided for in January 2021 to promote use of the new railway prior to the official launch in February 2021.
- A member noted that the District Health Board (DHB) were coping better than expected with the demand for increased Covid-19 testing. The DHB annual plan had been released, noting a budgeted 29 million deficit for this year, and a forecasted break-even budget for next year. The DHB were also in the midst of a restructure to ensure efficiency gains were achieved.
- A member highlighted that the DHB planned to visit the community health forums in October 2020. There were up to nine located across the region and these were to feed into the DHB's locality strategy to determine specific local needs.
- The Chair advised that contact had been made with the Tainui Waka Alliance to determine how the Waikato Plan Leadership Committee could work collaboratively with them to achieve shared objectives, particularly in light of the current economic climate.
- A member noted that a majority of the provincial growth fund had been allocated, with letters planned for sending to applicants shortly informing them of whether they had been successful in securing funding or not. Work was also being undertaken to inform the incoming government of the status of the fund.
- V Payne (Waikato Regional Council Chief Executive) advised that in addition to the provincial growth fund, there were multiple sources of other types of economic stimulus packages coming into the region in response to the Covid-19 situation. These included the jobs for nature from MFE, the Department of Conservation and Department of Internal Affairs. The Caring for Communities committee, which was made up of various local and central government agencies, had commissioned a mapping exercise to identify all of the different economic stimulus packages for the region to provide better oversight and to enable better understanding/communication of what was being achieved for the region.

WPLC20/21

Moved by: Mayor M Baxter

Seconded by: Mayor A Tanner

RESOLVED (Section A under delegated authority):

That the report Waikato Plan Strategic Direction and Priorities Forum (Waikato Plan Leadership Committee 14 September 2020) be received.

The motion was put and carried

6. Outputs from the Waikato Plan Direction Setting Workshop August 2020

The report was presented by the Chair. The following was raised and noted:

- Members expressed satisfaction with being able to clarify the committee's key principles at its workshop held in August. These included, collaboration, long term priorities, integration of work across multiple workstreams and working collaboratively to ensure one voice for the region.

- It was emphasised that the committee held limited funding to achieve initiatives on its own and that the purpose of the committee was to work as a driver and support for agreed priority initiatives for completion by key stakeholders.
- Members confirmed the key priority workstreams that the Committee would focus on going forward and appointed members to lead the scoping work required to kick start these.
- Members noted that a focus on broader employment opportunities, wider than just youth, was needed in the current Covid-19 climate.
- Members highlighted that the workstream leader appointed to the "Regional climate change response" workstream would need to firstly scope the relevant initiatives already being undertaken in this portfolio of work and then determine if any additional assistance from the committee was required to achieve what was needed in this area of work.
- Director Science and Strategy (T May) advised that the Waikato Regional Council Waikato Plan project team would provide assistance to the assigned workstream leaders in their set up and facilitation of meetings, in order to kick start the scoping work required for each workstream within the next three weeks.
- Members highlighted that the community connectivity workstream not only included ensuring connectivity between relevant stakeholders/organisations, but also included scoping gaps in technology, particularly regarding access to the internet in areas that lacked the required infrastructure.
- Members agreed that education was integral to achieving an optimum outcome in the employment space.
- Members agreed that shifting the November committee meeting to October might be effective in achieving key Waikato Plan project milestones as discussed at the August committee workshop.

WPLC20/22

Moved by: Cr R Rimmington

Seconded by: Mayor A Tanner

RESOLVED (Section A under delegated authority):

1. That the report **Outputs from the Waikato Plan Direction Setting Workshop August 2020 (Waikato Plan Leadership Committee September 2020)** be received; and
2. That the 'Next Steps' process is endorsed by the Committee and that the following Committee Members are appointed as Workstream Leaders:
 - a. Regional housing: Lale Ieremia
 - b. Education and Employment (including youth): Bevan Smith and Mayor Max Baxter
 - c. Regional climate change response: Eugene Berryman-Kamp
 - d. Community connectivity: Hamish Bell

The motion was put and carried

7. Strategic Partners Forum Waikato Plan Leadership Committee membership

Director Science and Strategy (T May) advised that the report was to be taken as read, noting that the proposed appointment of a Strategic Partners Forum representative was discussed by the committee at its 20 July 2020 meeting.

WPLC20/23

Moved by: Mayor M Baxter

Seconded by: Cr R Rimmington

RECOMMENDED (Section B for recommendation to Council):

1. That the report Strategic Partners Forum Waikato Plan Leadership Committee membership (Waikato Plan Leadership Committee 14 September 2020) be received; and
2. That the Committee recommend Council's appointment of a representative from the Strategic Partners Forum to join the Waikato Plan Leadership Committee as a voting member along with the necessary amendments to the terms of reference.

The motion was put and carried

8. Matters raised by Matamata Piako District Council in regard to the Waikato Plan

Mayor A Tanner presented to the report. The following was noted:

- Members emphasised that the focus of Te Waka was different to the Waikato Plan's focus. Te Waka focus was restricted to driving economic wellbeing for the region, whilst the Waikato Plan focus was broader than this, with a mandate on progressing all four wellbeings, being social, environmental, economic, and cultural wellbeing.

WPLC20/24

Moved by: Mayor A Tanner

Seconded by: Cr R Rimmington

RESOLVED (Section A under delegated authority):

That the report Matters raised by Matamata Piako District Council in regard to the Waikato Plan (Waikato Plan Leadership Committee 14 September 2020) be received.

The motion was put and carried

9. Waikato Plan Projects Update

The report was presented by the Chair. The following was raised and noted:

- Vicki Aitken (Services Director, Mental Health and Addictions Services) was present at the meeting to answer any queries in relation to the Waikato DHB Mental Health and Addictions Services Provision and Wellbeing update attached to the agenda report.
- A member advised that work undertaken to progress the youth and employment priority project had shown that more progress was able to be achieved via school networks as opposed to the community. This was due to schools holding the necessary organisational infrastructure required to make progress with what the project team was aiming to achieve and as a result more work was planned to be achieved through schools in future.
- It was noted that any suggestions to the Youth project team in order to achieve connections to local employers to the areas identified in the agenda report were to be forwarded to B Smith (Ministry of Education).

WPLC20/25

Moved by: B Smith

Seconded by: Mayor A Tanner

RESOLVED (Section A under delegated authority):

1. That the report **Waikato Plan Projects Update (Waikato Plan Leadership Committee 14 September 2020)** be received;
2. That the **Waikato Plan Leadership Committee** members offer suggestions to the Youth project team for connections to local employers in the Huntly, Raglan, Hamilton, Tokoroa, and Paeroa who might be willing to welcome a young person into their organisation for a few days;
3. That the **Mental Health and Wellbeing** priority project transitions from a project to a regular update on the agenda;
4. That the **Waikato Wellbeing Project** priority transitions from a priority project to providing implementation updates; and
5. That staff provide the **Waikato Plan Leadership Committee** with target options for the **SDG 17 – partnerships**, at the next **Waikato Plan Leadership Committee** meeting.

The motion was put and carried

10. Strategic Partners Forum Update

WPLC20/26

Moved by: Mayor M Baxter

Seconded by: B Smith

RESOLVED (Section A under delegated authority):

That the report **Strategic Partners Forum Update (Waikato Plan Leadership Committee 14 September 2020)** be received.

The motion was put and carried

11. Te Waka update

H Bell (Te Waka) presented to the report. Refer doc# 17249650 for the PowerPoint presentation which included updates to the agenda report. The following was noted:

- H Bell highlighted that Te Waka were moving from an establishment to an implementation phase, with a focus on being more effective in the area of economic development for the region. This shift meant Te Waka needed to really refine what its main purpose was and also to target its activity on identified priorities. The purpose and main priorities were outlined in the PowerPoint presentation.
- H Bell noted that Te Waka was currently undertaking a restructure, to ensure its structure was sustainable in achieving its purpose and priorities going forward. This would help clarify and manage expectations on Te Waka from external agencies.
- H Bell highlighted that Te Waka currently held limited resource and this would be an ongoing challenge going forward. This increased the need for Te Waka to improve its connectivity with local and national stakeholder agencies in order to act as more of an enabler towards achieving its mandate of driving economic development for the region.

WPLC20/27

Moved by: Cr M Gallagher

Seconded by: Mayor A Tanner

RESOLVED (Section A under delegated authority):

That the report Te Waka update (Waikato Plan Leadership Committee 14 September 2020) be received.

The motion was put and carried

12. Overview of the Future Proof partnership

Peter Winder (Future Proof Implementation Advisor) presented to the report. He advised that he had been recently employed as the implementation advisor for Future Proof to ensure the project shifted from a well-established enabler of networks and strategy to an implementer of identified key initiatives for the sub-region of Hamilton City, Cambridge, Te Awamutu, Huntly, Ngaruawahia, Raglan, Te Kauwhata, Tuakau and Pokeno.

Mr Winder highlighted that the Future Proof Strategy was first developed in 2009, with work on a review of this currently being undertaken. A key focus of the Future Proof work programme until 2024 would be to combine the Hamilton-Auckland Corridor Plan, Hamilton-Waikato Metro Spatial Plan and NPS-UD Housing and Business Development Capacity Assessment into one document. Refer doc# 17249066 for the PowerPoint presentation.

2.42pm R Wilson left the meeting.

In response to a member's query re the three waters project being achieved by Future Proof, Mr Winter advised that this involved a review of wastewater treatment options for the northern and southern areas of Hamilton and also Cambridge areas. A new Wastewater Treatment Plant to service Hamilton south/Cambridge was proposed, with upgrades to the existing Hamilton Wastewater Treatment Plant to service the significant growth areas in the northern area of Hamilton/Waikato District. A key objective of the upgrades would be to improve discharges into the Waikato river. Work was also being undertaken to improve potable water supply and management/treatment of stormwater for these areas.

At 2.54pm the Committee resolved to continue without a break.

WPLC20/28

Moved by: Cr M Gallagher

Seconded by: Cr R Rimmington

RESOLVED (Section A under delegated authority):

That the committee continue without a break.

The motion was put and carried

WPLC20/29

Moved by: B Smith

Seconded by: Mayor A Tanner

RESOLVED (Section A under delegated authority):

That the report Overview of the Future Proof partnership (Waikato Plan Leadership Committee 14 September 2020) be received.

The motion was put and carried

13. Suggested amendments to Waikato Plan Leadership Committee Terms of Reference

Director Science and Strategy (T May) presented to the report.

Members agreed that the current committee quorum of two provided the flexibility required under the current Covid-19 climate to ensure meetings could continue to be held in a timely fashion, particularly in light of standing order requirements of members needing to be physically present for meetings to be held.

WPLC20/30

Moved by: Cr R Rimmington

Seconded by: Mayor A Tanner

RESOLVED (Section A under delegated authority):

- 1. That the report Suggested amendments to the Terms of Reference Waikato Plan Leadership Committee (Waikato Plan Leadership Committee September 2020) be received; and**
- 2. That the Waikato Plan Leadership Committee endorse the amendments to the Committee Terms of Reference to provide for the following:**
 - 1. Removal of Thames Coromandel District Council from the Eastern Sub-region joint membership;**
 - 2. Inclusion of the Strategic Partners Forum membership as requested by the Committee at its July Committee meeting and endorsed formally through a recommendation to Council at its 14 September 2020 Committee meeting; and**
 - 3. To allow each member of the Committee to appoint an alternate to attend the meeting in their place when they are unable.**

The motion was put and carried

2.57pm K Mayes and D Abraham left the meeting.

The committee recognised the significant contribution Vaughan Payne (Chief Executive Waikato Regional Council) had made to the committee and region as a whole during his time as Chief Executive of Waikato Regional Council and welcomed Chris McLay, who had recently been appointed into the Chief Executive role. Chris McLay was currently the Director of Resource Use at the Waikato Regional Council and would take on the role of Chief Executive at the end of September.

Meeting closed at 3.02pm

Appendix 2 – Waikato Plan Priority Projects Update

Waikato Region Housing Initiative

<i>What has been done</i>	The Project has delivered a housing stocktake for the region, developed an action plan, begun implementing the action plan, developed a funding pipeline strategy, developed a strategy to communicate the short, medium, long-term actions for achieving the priorities vision and goals. An invitation from the Waikato Plan Strategic Partners Forum has been accepted to speak about the scope and intent of this work at their meeting on 1 September 2020.
<i>Where is the project at</i>	The project continues to transition from “what are the issues and opportunities?” into an implementation phase. A project manager has been brought in to coordinate the implementation phase. Over the next 4 weeks there will be a focus on finalising the implementation Project Plan, delivery of the communication tools (such as the website, strategy on a page, and video) as well as develop a robust communications plan to understand our stakeholder groups, key messaging, and channels of communication for more targeted and effective engagement.
<i>What is the role of the Waikato Plan</i>	The RHI would appreciate the continued collaboration, broker and advocacy role of the Waikato Plan members.
<i>What is the end goal</i>	The vision still stands that every person and every family in the Waikato Region is well housed. The RHI will become a stand alone organisation at some point, coordinating the housing efforts of the region to ensure the right houses are built or upgraded in the right places to solve the key issues identified in the stocktake. The goals of the RHI are long term, through to 2050.

Youth and Employment

<i>What has been done</i>	Since the last update, the youth and employment project has evolved and gained renewed support from funders and project champions. The key evolution is to focus our efforts more noticeably on a positive, circuit-breaker intervention for young people who have become disengaged due to Covid-19 and the lockdown. At the meeting on 1 July 2020, the project leads approved the revised programme of five workstreams and the working party members have now actively progressed a number of these workstreams as a result. Zeal Hamilton were engaged and funded in July to begin work on the youth-led social media workstream. This workstream is made possible with some of the grant from the Len Reynolds Trust. An invitation from the Waikato Plan Strategic Partners Forum has been accepted to speak about the scope and intent of this work at their meeting on 1 September 2020.
<i>Where are we now</i>	Work has been achieved under three of the five workstreams: <ul style="list-style-type: none"> • Zeal held hui with young people in July and August to co-design a brand for the social media account. An Instagram account ‘Inspire Youth’ has been launched and is being promoted via sector networks and amongst young people. The final design work is a result of rangatahi working together on branding, graphic design and vision for a new story platform that can share positive content about our region’s youth. We are excited to help promote their work amongst the region’s employers, decision-makers, and leaders. • Seed Waikato have partnered with us in support of the emerging Youth Collab in the Waikato to enable sector-wide conversations about youth-centred services. This

	<p>workstream is also made possible with some of the grant from the Len Reynolds Trust.</p> <ul style="list-style-type: none"> • We have approached a number of communities about the circuit-breaker Covid intervention employment trial. We are aiming to work alongside a range of communities that demonstrate the region's wide geography and the intersections of demographics matched with likely impact during recession. The communities of interest include Maori, Pacific, the differently abled, migrant backgrounds, and those in the Youth Justice system. Conversations are happening in Huntly, Raglan, Hamilton, Tokoroa, and Paeroa. <p>In the weeks ahead we will continue to progress the Covid intervention trial and aim to begin some placements for young people before the end of term 3, COVID alert levels allowing. We also aim to secure a researcher to monitor and evaluate the workstreams.</p>
<i>What is the role of the Waikato Plan</i>	The project champions and wider leadership committee can support this work by continuing to champion regional approaches and local solutions to engaging young people in positive pathways, including employment. We would be grateful for connections to local employers in the communities listed above who might be willing to welcome a young person into their organisation for a few days.
<i>What is the end goal</i>	By the end of the year we will have a lot more information at hand about what has worked well from the approaches we are trialling. We intend to develop the Covid intervention work into a second phase of co-designed programmes for youth and employers that build networks and bring the two groups together in exploration of the skills and expectations that make up a positive working experience. The end goal is to have a comprehensive picture of what has worked well for young people and employers, in order to recommend blueprints for project stakeholders to consider for funding or continued implementation.

Mental Health and Wellbeing

<i>What has been done</i>	<p>Since this priority was identified for focus by the WPLC, there have been a number of meetings and workshops to look at what the Waikato Plan's role would be. Two presentations on Mental Health and Wellbeing for the Waikato were delivered in 2019 and early 2020 to the WPLC.</p> <p>Following the meetings, workshops, and presentations it became clear that there is significant activity occurring in the mental health and wellbeing space, which raised the question of what Waikato Plan's role should be. In August 2020, a meeting to discuss Waikato Plan's role in mental health and wellbeing took place between the WPLC Co Chair and Mental Health and Wellbeing priority sponsor (Margaret Wilson), the Executive director for Mental Health and Addictions (Vickie Aitken), and the WRC Strategy Manager and Waikato Plan Business Owner (Esmae McKenzie-Norton). The outcome of this meeting is included in the following sections.</p>
<i>Where is the project at</i>	<p>It was agreed that Waikato Plan could have a significant impact to the mental health and wellbeing of our communities through the role of connector, advocate, and information sharing. A project for this priority was not required, however a regular section where the WPLC could receive updates and provide insights from their organisations and communities would be beneficial.</p> <p>Attached to this report is an update from Vicki Aitken (Executive Director for Mental Health and Addiction, Waikato DHB).</p>

<i>What is the role of the Waikato Plan</i>	<ul style="list-style-type: none"> • As a connector - Mental health and wellbeing support services are widely communicated, however it has been noted that often when help is needed, those in need do not always have the time or capacity to sift through the wide range of services available rather people will often call a local leader in their community. The priority sponsor suggests any WPLC members who receive queries about mental health and wellbeing services that these are funnelled through to Esmae McKenzie-Norton in the first instance. • As advocate – On a case by case basis the WPLC will be approached to support initiatives for mental health and wellbeing. These items will be presented for discussion and if agreed, the appropriate support will be agreed. • Information sharing – A regular item on the WPLC agenda where members can raise insights from their organisation and communities can be raised and where updates on services and initiatives for mental health and wellbeing will be delivered to the WPLC.
<i>What is end goal</i>	Mental health and wellbeing for the Waikato will require ongoing collaborative efforts. The ongoing collective effort to communicate what the current state is and what services, opportunities, and events are available will be crucial to the efforts for mental health and wellbeing in the Waikato.

Waikato Wellbeing Project

<i>What has been done</i>	<p>Following the last update to the WPLC, Wel Energy Trust and Waikato Regional Council have signed a partnership and funding agreement, with the trust committing \$3M over five years to establish a wellbeing office to provide:</p> <ul style="list-style-type: none"> • Leadership and expertise to support system mapping and development • Research to understand the systemic issues, key questions and challenges • Advocacy • Data collection and measurement of what matters, as well as support making sense of the data • Communication, and graphic design support • Support to facilitate collaboration, ensuring the right people come together to address the complex challenges we face as a region • Connection and partnership with iwi, Government, health, business, education, community organisations and funders. <p>At its meeting on 20 July 2020, consistent with its advocacy, facilitation and collaboration objectives, the Waikato Plan Leadership Committee resolved to be the manu taki for SDG 17, Partnerships for the Goals.</p>
<i>Where is the project at</i>	Since then, the manu taki - the people who have stepped forward as leaders of each of the goals - have kept their focus on working toward the targets, which are particularly relevant as communities grapple with the health risks and associated social and economic disruption caused by COVID-19.
<i>What is the role of the Waikato Plan</i>	<p>As the manu taki for SDG 17 – Partnerships for the goals, it is recommended that the WPLC develop a target to achieve the goal. Staff suggest existing Waikato Plan collateral can be used to do this and will provide options at the next WPLC for review and agreement.</p> <p>The Waikato Wellbeing Project has completed its goals as a Waikato Plan priority project and is now moving into implementation. Going forward, the Waikato Plan's role will be manu taki for partnerships (SDG 17) in the Waikato. Updates on the Waikato Wellbeing implementation will be delivered to the WPLC as required.</p>

<i>What is end goal</i>	Within the next year the Waikato wellbeing office will be demonstrating tangible progress toward achieving the Waikato wellbeing targets.
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Electric Vehicles

<i>What has been done</i>	A project sponsor has been confirmed through the appointment of Denis Tegg of Waikato Regional Council. An additional meeting of the multi-agency working group has not been convened since the previous report, though background work has been undertaken to develop an outline draft of the research report recommended for development by the working group.
<i>Where is the project at</i>	An invitation from the Waikato Plan Strategic Partners Forum has been accepted to speak about the scope and intent of this work at their meeting on 1 September 2020.
<i>What is the role of the Waikato Plan</i>	The support of the WPLC is helpful to ensure a region-wide collaborative focus is applied to this work and assistance through the advocacy of members to include recommended actions arising from the research report in their organisational planning.
<i>What is end goal</i>	Per previous reporting, through the identification of a suite of policies and supporting actions, the Waikato region will be taking steps to positively embrace the use of electric and alternative fuel technology for regional transport. This will provide transport system users in the region with viable alternatives to using fossil fuels without compromising mobility options. Ultimately, this is intended to make advances towards the decarbonisation of transport and the associated environmental benefits attached to this.

Open Meeting

To	Strategy and Finance Committee
From	Clive Morgan General Manager Community Growth
Date	21 September 2020
Prepared by	Julie Dolan Economic and Community Development Manager
Chief Executive Approved	Y
Reference #	GOV1318 / 2754714
Report Title	Te Waka Six-Monthly Report January to June 2020

1. EXECUTIVE SUMMARY

The Economic and Community Development Manager will be in attendance to provide a verbal update to Council.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENT

Te Waka Six-Monthly Report January to June 2020



Te Waka 6 Monthly Stakeholder Report January – June 2020

Introduction

The initial vision was clear

- Waikato Means Business was a great tag line, the fundamentals underpinning the formation of Te Waka remain as valid today as ever
- **A joined-up regional approach supported by localised delivery has significant benefit**

But the world has changed, and our focus must now shift

- We **learnt a lot** over the last six months – and Covid will have a once in a generation impact
- We must now **focus our attention** on where we can achieve material economic impact
- And on how we best focus limited resource to **add the most value**

We continue to engage widely on our new Strategic Plan – the focus our efforts moving forward.

Te Waka is:

- The Economic Development Agency for the Waikato Region, serving as a **Champion for and the Collective Voice of the region's** Economic and Business Needs and Opportunities

We exist to:

- **Lift Economic Performance** across the Waikato Region
- Support and **Enable Business & Industry Growth**
- **Attract Business and Investment**

We will achieve this by:

- **Gathering Intelligence, Sharing Insights, Advocate** on behalf of the region and its businesses
- Building Connections, Creating **Partnerships & Driving Collaboration**
- Being **well managed and financially sustainable**

And by living our Values:

- Collaborative, Inclusive, Outcome Focused, Agile / Nimble, Responsive, Courageous

This report updates and builds on the 6-month report to December 2019.



Executive Summary

Much has been achieved to date

- Despite being in establishment mode, we have **met the KPIs set by our council stakeholders**
- Real support delivered in volume to business across the region, plus **some decent regional wins**
- We doubled down during Lockdown and significantly **extended our support** and engagement

Business Support & Business Attraction

- Waikato **Business Support Centre** established, and staff doubled in response to Covid
- Delivered **\$4.4m in funding to 1373 businesses**, with ~\$4m more to come
- Successfully spearheaded the **NZIST head office bid** alongside Hamilton City Council, Waikato Tainui and the Waikato Chamber of Commerce
- Supported delivery of **\$110m in inwards investment** (PGF & CIP)
- Attracted further support from TPK for **Maori ED** and from MSD to support **job redeployment**
- Supported the **Waikato Plan** refresh plus the establishment of the **interim Regional Skills Leadership Group**

Regional Collaboration & Stakeholder Engagement

- Established **Regional Communities of Learning** – enabling localised engagement, understanding of needs
- Launched **Mighty Local** with Hamilton Waikato Tourism and started discussions with others re collaboration
- **Re-engaged** with local stakeholders, and lifted engagement with large business
- Launched the new **Waikato.com** website as a one-stop destination

Market Intelligence & Advocacy

- **Expert groups** mobilised to gather/interpret intelligence - **Economic Radar** launched
- **Targeted advocacy** on a range of issues and opportunities

And lastly, we acknowledge and celebrate Dallas Fisher who was instrumental in the establishment of Te Waka and getting it operational, Dallas stepped down as Chair in March 2020.



The functions and services outlined in our Partnership Agreement with our 10 funding councils remain relevant and are reported on in the sections below.

Contribute to operationalising the Waikato Regional Economic Development Strategy

Te Waka continues to coordinate alignment between regional agencies. The need for this was magnified during COVID-19 with several hosted forums per week to ensure alignment in response efforts. We continue to host forums for Local Authority economic development staff to increase alignment and economic development capability across the region.

Craig Barrett was appointed as Iwi representative to the Board in early 2020. Craig was selected by Tainui Waka Iwi and nominated by the Waikato Mayoral Forum as allowed for by the Te Waka constitution. This appointment has already resulted in improved engagement with Iwi and increased momentum with delivery of the Māori economic development agenda.

Aside from deviations in work priorities caused by the response to COVID-19, Te Waka has met all key performance indicators agreed under the partnership agreement with 10 Waikato councils.

Te Waka's role as a connector with central and local government about economic development priorities in the region has continued to strengthen. Currently four government agencies have active partnerships supporting regional delivery with resourcing aligned with Te Waka.

Hamish Bell was appointed Acting Chair in March and permanent Chair in June following the resignation of previous Chair, Dallas Fisher in March. With stewardship from Hamish, the board has undertaken a refresh of the Te Waka Strategy to incorporate experience gained during the first two years of operation and learning from COVID-19 response efforts. Engagement continues with key stakeholders on the refreshed strategy.

Te Waka has continued to provide resource and support to the Regional Housing Initiative and Waikato Wellbeing Project. We seek to link the critical function of housing as an enabler to economic growth, linking and connecting the Wellbeing agenda to Economic agenda is a critical and important function for Waikato leaders and leadership.

Provide contracted Business Growth Advisory, Innovation and Mentoring Services

Business support has dominated the work of Te Waka with the equivalent of nearly three years of business engagements completed in the period from April to June supported by a doubling of staff numbers during lockdown. Over \$4.4 million in support funding has been allocated to 1373 Waikato businesses during the year comprising capability development vouchers, COVID-19 support funding, and research and development funding. **Waikato continues to be the leading region nationally for R&D funding per SME business.**



With recent expansion into the Matamata-Piako district, we have now completed the hub and spoke model of delivery that has permanent locations in towns around the region for monthly visits. This represents seven years of working with Local Authority partners to provide joint services across 10 districts and city.

A highlight during COVID-19 was the establishment of a regional business response framework comprising an Eastern, Southern and Central economic communities of learning. These cross-functional groups of business support agencies work together to support businesses and garner intelligence. Looking ahead these groups will continue to develop, building a network to:

- Enable a common voice and advocacy channel for sub-regional and regional projects/opportunities;
- Growing capability of the network to ensure local businesses thrive; and
- Developing, designing and collaborating on shared work programmes.

Deliver and continue to develop the Waikato Story

The Waikato Story supported the Mighty Local initiative by telling the stories of businesses who have innovated during the COVID-19 lockdown. Eight businesses were profiled across hospitality and tourism, services for the deaf and children’s entertainment.

The Waikato Story had 9,500 story views between January and June 2020 with 42 new stories published.

A focus for the last year has been the development of a new website to act as a platform to better tell Waikato’s story. It is now live and the Waikato Story toolkit has updated infographics available using 2019 data.

Develop and deliver a Sector and Industry Development Programme

Sector development has been a focus of COVID-19 recovery efforts. The strength of relative sectors has been assessed alongside their traditional contribution to the Waikato Economy. Sector resilience, ability to respond and provide growth in a time of recession, potential contribution to employment and collaborative opportunities across business in industry were considered, together with Te Waka’s ability to influence the sector and industry. Key sectors prioritised as part of our future work plan include:

1. Logistics and Distribution
2. Technology and Innovation
3. Construction
4. Agriculture
5. Manufacturing
6. Healthcare
7. Education (with an emphasis on international education) and education as an enabler of sector development



We recognise the significant role of Hamilton & Waikato Tourism, Destination Coromandel and Enterprise Great Lake Taupo in the Tourism sector and will continue to support these organisations with development of this important sector.

Sector development has a strong connection to labour market and workforce planning. Work programmes for each priority sector are being developed, with recent work including:

- Supported construction sector leaders to develop a comprehensive bid for Waikato to host the Centre of Vocational Education (CoVE) for Construction. Whilst unsuccessful in the bid, initiatives developed during the bid preparation will proceed.
- Working with Hamilton City Council on an innovation workstream with initial traction developed with tech sector leaders with actions currently being progressed.

Support Māori Enterprise and co-facilitate the implementation of the Iwi Economic Development Plans

20 out of 22 economic goals have been achieved in Te Whare Ohaoha (Māori Economic Action Plan Refresh) launched by Minister Mahuta in mid-2019, with two actions still in progress. The action plan celebrates collaboration with Iwi, Te Hūmeka, Te Puni Kōkiri, the Ministry for Social Development, Ministry for Business Innovation and Employment and Tainui Waka Tourism to deliver outcomes for Māori Collectives and Whānau Enterprises, including support for regional projects and land development.

Whānau Enterprise remains the heart of the Māori economy. Te Waka continues to prioritise Māori enterprise through business growth engagement and partnering to deliver business support events, for which Waikato is recognised as a national leader in this space. **More than 100 Māori enterprises** received funding, coaching and mentoring, and in-market connections in their pursuit of financial independence through enterprise.

Just before lockdown and in conjunction with Te Hūmeka and He Waka Eke Noa, we hosted a social procurement event for suppliers in Waikato to promote and encourage business entry into diverse supply chains across the region. We work closely alongside Te Ahikōmako to foster enterprise start-up and acceleration through focussed capability programming and resourcing.

Iwi engagement continues under the guidance of our Kaumaatua, Tame Pokaia. Critical to success is understanding Tainui Waka Iwi economic recovery plans and ongoing engagement to identify and monitor how we can support the delivery of outcomes, in these plans.



Support and Facilitate, as agreed, a Waikato Regional Labour Market Strategy, actions and Initiatives

Te Waka continued to lead the Regional Labour Market Working Group as it explored forums and trends in education and workforce development. COVID-19 dramatically changed New Zealand's workforce landscape, moving the Waikato from less than 4% unemployment with themes of skills shortages to projected 10-15% unemployment with a focus on redeployment and skills shortage in a changing economic context.

We partnered with Cambridge Chamber of Commerce to launch the Waikato Nxtstep job redeployment website, support by funding from WEL Energy Trust. The Ministry for Social Development has aligned redeployment focused resources alongside the Te Waka team.

Te Waka provided guidance to the Ministry for Business, Innovation and Employment in the formation of the interim Regional Skills Leadership Group, part of the Review of Vocational Education. Te Waka holds a position on the group alongside industry sector leaders and aims to find better ways of meeting future skills and workforce needs, and a joined-up approach to labour market planning.

Develop, support and promote proposals to local regional and national funding programmes including Provincial Growth Fund

Te Waka continues its advocacy on regional priority projects including projects to the Provincial Growth Fund and the Crown Infrastructure Partners "shovel ready" initiative. We have **assisted to develop 15 successful funding applications alongside project owners and advocated for an additional 10 successful projects for a total of \$110 million** of government investment into the region. Many more projects are still being considered by government.

Momentum has continued with businesses interested in establishing in Waikato. The successful NZIST head office bid is a great example of how regional leaders rally in support of common objectives. It follows the Rabobank head office announcement in Hamilton. There are many other business attraction opportunities underway that will transpire over the coming months and years.

Te Waka will continue to develop its relationship with Waikato LASS in support of council-initiated projects.



Deliver a communications and engagement programme to inform stakeholders of the Te Waka programme and information on the state of the economy.

Prior to the COVID-19 lockdown Te Waka had been working with councils and other partners to consider effective ways to bring meaningful economic data to inform investment decisions. During lockdown we established the Waikato Economic Radar collating weekly live information on consumer spending, employment, business leases and sales, residential consents and property sales, financial indicators (interest rates, exchange rates and trade data). We will continue to evolve this report to track and monitor Waikato Economic progress.

In partnership with Waikato Regional Council, we released quarterly economic reports that focused on GDP, labour market, international markets and tourism in relation to COVID-19. We will continue to partner with Waikato Regional Council, Waikato Wellbeing Project and Waikato LASS to align intelligence and insights for the region.

To guide and support the establishment and enablement of regional insights we formed an Intelligence Network. It includes senior partners from PWC, KPMG and Deloitte, and Waikato Regional Council senior economists. Regular insights and advice are sourced from national economic specialists Brad Olsen and Cameron Bagrie.

During COVID-19, business support communications grew significantly, encompassing newsletters, social media news and events. A total of 30 webinars were developed and presented in partnership with various business advisory experts. These webinars had more than 2,000 attendees and are available on Waikato.com to view on-demand.

Open Meeting

To	Strategy and Finance Committee
From	Clive Morgan General Manager Community Growth
Date	25 September 2020
Prepared by	Jim Ebenhoh Planning and Policy Manager
Chief Executive Approved	Y
Reference #	GOV1318 / 2757937
Report Title	Recent Blueprint Consultation Update

1. EXECUTIVE SUMMARY

The Planning and Policy Manager and Blueprint Steering Group Councillors will be in attendance to provide a verbal update.

A report will be provided for the next meeting, being 25 November 2020.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENT

Nil

Open Meeting

To	Strategy & Finance Committee
From	Tony Whittaker Chief Operating Officer
Date	22 September 2020
Chief Executive Approved	Y
Reference #	GOV1318 / 2761405
Report Title	Review of Strategic Boundary Agreement between Waikato District Council and Hamilton City Council

I. EXECUTIVE SUMMARY

The Strategic Boundary Agreement (“the Agreement”) between Waikato District Council (“WDC”) and Hamilton City Council (“HCC”) provides a co-operative and collaborative approach to facilitating the future development of the city. It provides for the transfer of land from the district that would logically form part of the city in the future. The original Agreement was signed in 2005 and identifies a number of strategic land parcels (growth cells) to be transferred by WDC to HCC.

The Agreement has already supported the transfer of land parcels referred to as R1 and HT2 to HCC and provides for further land parcels, referred to as HT1 and R2, to be transferred in 2045 and 2039 respectively, and WA to be transferred upon the ability of HCC to service that land.

The WDC/HCC Governance Committee on Growth Pressures (“the Committee”), represented by His Worship the Mayor, Deputy Mayor, and Councillors Gibb and Smith, acknowledged the Agreement has become dated and inflexible, and is due for review. The Committee requested a revised Agreement be prepared for consideration which, if supported, would be put to each respective Council for consideration and adoption. The revised Agreement includes:

- Clear acknowledgement of the collaborative nature of the arrangement.
- Reference to the Strategic Framework both Councils are operating under from a planning perspective and which underpins the Agreement. This includes Futureproof, the Hamilton to Auckland Corridor Plan and Hamilton-Waikato Metro Spatial Plan.
- Potential early transfer of HT1, R2 and WA based on appropriate triggers rather than dates deemed to no longer be relevant.
- Inclusion of financial principles upon which any land transfer would be based.
- Provision for additional parcels of land to be considered in the future based on mutual agreement and specific HCC land requirements.
- Strengthening boundaryless principles.

The Committee has reviewed the draft Agreement and considers it meets the intended objectives and protects the interests of Waikato District ratepayers. It is now being put to each full Council for consideration and final adoption.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received;

AND THAT the Strategy & Finance Committee recommends that Council adopt the amended Strategic Boundary Agreement between Waikato District Council and Hamilton City Council as attached as Appendix I to the staff report;

AND FURTHER THAT the Strategy & Finance Committee recommends that Council delegates the Chief Executive to finalise the amended Strategic Boundary Agreement subject to any feedback from the Committee and Hamilton City Council;

AND FURTHER THAT the Strategy & Finance Committee recommends that Council delegates the Mayor and Chief Executive to sign the revised Strategic Boundary Agreement on behalf of Council.

3. DISCUSSION AND ANALYSIS OF OPTIONS

3.1. Background

The inaugural Strategic Boundary Agreement between WDC and HCC was signed in 2005. This Agreement was intended to provide a co-operative and planned approach to the transfer of land, to facilitate the orderly and rational future development of the city.

The five growth cells included in the original agreement and their status are as follows (see attached map (Appendix 2) or the Agreement (Appendix I) for spatial reference):

- R1 being the area between Morrinsville Road (SH 26) and Greenhill Road, and largely encompassing the Tainui landholdings at Ruakura (being approximately 730 ha). This growth cell was transferred to HCC on 01 July 2011.
- R2 being the area between Greenhill Road and Borman Road (being approximately 200 ha). This area was intended to be transferred to HCC at the time of construction of the adjacent section of the expressway, or in 2039, whichever is later, to provide for the growth of the city between its present urban boundary and the expressway.
- HT1 being an area of land roughly triangular in shape between the Waikato River, the existing city boundary along Kay Road/Horsham Downs Road, the expressway and the Horotiu/Te Rapa Bypass (being approximately 780 ha in area). This growth cell was earmarked to be transferred to HCC in 2045 provided that the expressway adjacent to the area had been constructed.
- HT2 being the area on the western side of the Waikato River, between the Horotiu/Te Rapa Bypass, and the present city boundary along Ruffell Road (being approximately 290 ha). This growth cell was transferred to HCC on 01 July 2011.

- WA being an area on the western edge of Hamilton city bounded by Whatawhata Road and Wallace Road (being approximately 25 ha). This area was intended to be transferred to HCC upon its capacity to service this area for full urban.

In an endeavour to protect WDC's income for a period Council received the rating income on the land transferred to HCC for a period of 10 years following transfer. This was intended to allow Council time to replace that land (and rates income) with alternative rating growth or revise budgets to support the ultimate reduction in rating income.

The original Agreement is considered dated and due for review. The Committee agreed the Agreement revision would be underpinned by the actual growth environment and activity rather than dates, which as demonstrated, can bear no relevance to the growth outcomes sought.

3.2. Discussion

The revised Agreement is intended to provide a co-operative and planned approach to the transfer of land, to facilitate the future development of the city. Unlike the previous Agreement key principles now included are:

- Reference to the Strategic Framework both Councils operate under from a planning perspective. This includes Futureproof, the Auckland Hamilton Corridor and Metro Spatial Plan. These documents provide a logical framework for the growth of the city and have had Councils involvement and endorsement.
- Potential early transfer of HTI, R2 and WA based on appropriate triggers rather than dates deemed to no longer be relevant. The above planning documents include growth forecasts and settlement patterns, including timing, to support growth and the need for land.
- Inclusion of financial principles upon which any land transfer will be based. This is intended to protect WDC's rating base for a period to allow for Council to adjust for the loss of income or to replace that rating base with alternate growth. The principles also provide HCC with certainty. The Agreement provides for WDC to be no worse off financially from the transfer of the land for a period of at least 10 years. It also provides for the transfer to HCC of any debt associated with the land.
- Provision for additional parcels of land to be considered for transfer in the future based on mutual agreement, and HCC land requirements as underpinned by the planning documents referred to above (this includes HCCs actual growth versus capacity). Tamahere has been excluded from being able to be considered by HCC as a future land transfer area.
- Strengthening boundaryless principles. This is intended to reflect the fact the growth of the city should not automatically require a boundary change. Although this is absolutely a possibility, the intention is the Councils will work together and explore all options for supporting the growth, which could for example, include WDC urbanising land on the city boundary.

Council support of the amended Agreement will enable the ability for our respective Councils to plan in the upcoming 2021-2031 Long Term Plan ("LTP") for potential land transfers and the consequence of those transfers. For the parcels of land referred to as WA, HTI and R2, HCC will initiate the conversation with Council regarding their preference for timing. This could then be incorporated into the LTP, together with the outcome of the financial principles.

3.3. Options

Option 1

Council could continue with the existing Agreement without any requirement to review development capacity within the Hamilton periphery (and thus undertaking a regular review of the timing of any land transfer as provided for in the Agreement).

It is considered there are no advantages to this as:

- a. the Agreement is dated and does not reflect current land capacity, planning or activity;
- b. the Agreement does not provide either Council with 'relevant' certainty given current growth demands and capacity;
- c. Sustainable land-use planning within the Hamilton periphery needs to be undertaken by both WDC and HCC working collaboratively;
- d. the existing Agreement provides for clarity regarding the financial principles which protect Council's ratepayers;
- e. it undermines the collaborative efforts of the respective Councils through the Committee.

Option 2

Council could support the amended Agreement with HCC which enables flexibility with regards to the transfer of HT1, R2 and WA in accordance with agreed mechanisms and triggers. The revised Agreement also provides for future collaborative thinking and action regarding other relevant land parcels and certainty of the financial implications of any land transfer.

The advantages are that the revised Agreement:

- a. Reinforces the collaborative expectations of how outcomes under the agreement will be delivered;
- b. Is updated to reflect relevant collaborative planning documents and activity;
- c. Provides for options such as those underpinned by cross-boundary principles;
- d. Provides more clarity regarding financial principles supporting any land transfer;
- e. Provides longevity and flexibility;
- f. Makes it clear Tamahere is currently not included due to the importance of the rating income to WDC;
- g. Provides for regular reviews to keep it current and relevant.

4. CONSIDERATION

4.1 FINANCIAL

An assessment of the implications for rates impact will be undertaken in respect of any land considered for transfer. The Agreement provides for the payment of rates over time (or for a lump sum mechanism) from the rateable properties subject to transfer. This is intended to ensure WDC is not immediately disadvantaged by any transfer of land. Any debt and development contribution reserves will also be transferred to HCC at the time of land transfer.

4.3. LEGAL

Any boundary adjustment will be undertaken pursuant to the provisions of the Local Government Act 2002.

The revised Agreement has had input from Legal Counsel.

4.4. STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The revised Agreement has referenced key planning documents relevant to WDC and HCC. The Agreement will provide more certainty to both Councils by clarifying processes to initiate land transfers and the timing of such transfers.

4.2 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform <input checked="" type="checkbox"/>	Consult <input checked="" type="checkbox"/>	Involve <input checked="" type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
	The affected communities will need to be engaged in any land transfer process.				

5. CONCLUSION

The purpose of this report is provide Councillors with an amended Strategic Boundary Agreement between WDC and HCC for consideration and adoption. This amended Agreement is intended to reinforce the collaborative nature of the approach, provide currency, enable flexibility regarding future land transfer conversations which support the growth of Hamilton city, reinforce boundaryless principles, and provide Council with certainty regarding the financial consequences of outcomes contemplated by the Agreement.

The Strategy & Finance Committee is being asked to consider the options provided in making a recommendation to Council.

6. ATTACHMENTS

- Appendix 1: Revised Strategic Boundary Agreement between Waikato District Council and Hamilton City Council
- Appendix 2: MAP Hamilton Future City Extensions – HT1-R2

STRATEGIC BOUNDARY AGREEMENT

between

HAMILTON CITY COUNCIL

and

WAIKATO DISTRICT COUNCIL

AGREEMENT dated 2020

PARTIES

- (1) **HAMILTON CITY COUNCIL**
 - (2) **WAIKATO DISTRICT COUNCIL**
- (Councils)**

BACKGROUND

- A. Hamilton City Council (**HCC**) and Waikato District Council (**WDC**) are parties to an agreement on Future Urban Boundaries dated 23 March 2005 (**2005 Strategic Boundary Agreement (SCHEDULE A)**).
- B. Pursuant to clause 8.0 of the 2005 Strategic Boundary Agreement, the terms of the 2005 Strategic Boundary Agreement are binding on both Councils and may only be varied or revoked by the mutual agreement of both Councils.
- C. Since entering into the 2005 Strategic Boundary Agreement, Areas HT2a and HT2b and Area R1 as defined in that agreement have been transferred from Waikato District to Hamilton City.
- D. The areas identified in the 2005 Strategic Boundary Agreement which are yet to be transferred are Area HT1, Area R2 and Area WA as depicted in the maps set out at Appendices 2.0, 3.0 and 4.0 of the 2005 Strategic Boundary Agreement. Updated maps of those areas which have improved clarity and legibility, but which retain the same land areas, are attached to this Variation Agreement as **SCHEDULE B**.
- E. The Councils agree that the triggers for the transfer of Area HT1, Area R2 and Area WA as set out in the 2005 Strategic Boundary Agreement are no longer fit for purpose and require updating to create greater flexibility for the Councils.
- F. The Councils also agree that due to the dynamic nature of strategic land use planning, there may be further areas of land which may become suitable for transfer from WDC to HCC, and wish to record the process by which these additional areas may be considered for transfer.

- G. The Councils agree to consider the principles of boundaryless planning, infrastructure provision and funding when considering strategic land use planning, and any potential transfer of land.
- H. To address these matters the Councils agree that the 2005 Strategic Boundary Agreement should be revoked and replaced with an updated Strategic Boundary Agreement.

AGREEMENT

Status of 2005 Strategic Boundary Agreement

- 1. Upon execution of this agreement, in accordance with clause 8.0 of the 2005 Strategic Boundary Agreement, the 2005 Strategic Boundary Agreement will be revoked and each Council's obligations under that agreement shall terminate.

Strategic Planning

- 2. The Councils will continue to work collaboratively on all matters concerning the potential transfer of land from within the WDC territorial boundary to within the HCC territorial boundary. All such engagement will be informed by other collaborative processes relating to strategic land use including but not limited to Future Proof, the Hamilton - Auckland Corridor Plan and the Hamilton - Waikato Metropolitan Spatial Plan.
- 3. Subject to and without limiting WDC's plan making and regulatory functions under the Resource Management Act 1991 (RMA), the land uses within the areas identified in this agreement will be strategically managed, to preserve the land resource for its ultimate urbanisation once transferred to HCC.
- 4. All strategic land use decision making undertaken by the Councils, including plan changes and district plan reviews, will take into consideration the terms of this agreement.

Areas R2, Area HT1 and Area WA

- 5. The process of transferring each of these areas will be commenced by the Chief Executive of HCC providing written notice to the Chief Executive of WDC of a transfer request (**transfer request**). While the timing of a transfer request will be at the sole discretion of the Chief Executive of HCC, it will be preceded by open and transparent dialogue between the Councils wherein the prospect of a transfer request will be clearly identified.
- 6. Any decision by HCC to issue a transfer request will be made taking into account the impacts of growth on HCC, strategic infrastructure decisions affecting HCC, the financial considerations set out in Schedule C, and the outcomes of the strategic land use planning processes set out at clause 2 above.

7. Upon receiving a transfer request WDC will use best endeavours to give prompt effect to the transfer request in accordance with the requirements of the Local Government Act 2002 (**LGA**).
8. WDC and HCC will jointly do all things necessary to give effect to the transfer request including if required, submitting to the Local Government Commission, a reorganisation plan pursuant to Subpart 1B of Schedule 3 to the LGA (**reorganisation plan**).
9. Prior to any transfer request being given effect to, by a reorganisation plan or similar mechanism, the Councils will agree on financial adjustments, to be made by HCC to WDC to account for local government funding issues arising as a result of the transfer of rateable land from WDC to HCC. The local government funding adjustment shall be addressed taking into account the principles and factors set out at **SCHEDULE C**.

Further transfer areas

10. The Councils acknowledge that strategic land development is informed by a collaborative/partnership approach between the Councils. The collaborative partnership approach is underpinned by the aspirations and principles of planning land development in a way which does not limit itself to local government boundaries, also known as 'boundaryless planning'.
11. In the event either Council identifies the prospect of the transfer of further areas of land not expressly identified in this agreement, the Councils will immediately commence open and transparent dialogue in good faith regarding the further transfer areas, taking into account the matters outlined in clause 10. These discussions will be undertaken in the forum of the HCC/WDC Governance Committee, or its equivalent replacement forum.
12. Following the commencement of dialogue either of the Councils may, by written notice to the Chief Executive of the other Council, commence negotiations regarding the transfer of further area(s) of land not expressly identified in this agreement (**further area notice**), provided the further area notice is consistent with the strategic land use planning processes identified in clause 2 above.
13. Upon receipt of a further area notice each Council will commit sufficient resources and personnel to directly engage in discussions regarding the location and area of land subject to a potential transfer, and will work collaboratively and in good faith to resolve whether the land identified in the further area is consistent with the outcomes contemplated by this agreement and should therefore be recorded as a Further Land Area under Schedule D.
14. If the location and area of land are agreed between the Councils (**further area**), the further area will be mapped and presented at **SCHEDULE D** to this agreement. Once a further area is recognised under this agreement via this mechanism, it may be subject, either immediately or at any later date, to the transfer mechanism as prescribed in clauses 5-9 of this agreement.
15. The Councils agree that Tamahere is excluded from the provisions of this Agreement, and as a future transfer area.

Regulatory Function

16. Nothing in this agreement shall fetter the regulatory function of either Council to assess and determine applications for resource consent (either land use or subdivision) in accordance with the rules, policies and objectives as contained in the applicable Operative or Proposed District Plan. The Council's may, at their discretion, consider this agreement under section 104(1)(c) of the RMA as 'any other matter the consent authority considers relevant and reasonably necessary to determine the application'.

Dispute Resolution

17. The Councils will work in a transparent and open basis in respect of boundary related issues and will each apply sufficient resources and personnel to ensure effective engagement between Councils.
18. If agreement cannot be reached on any issues the Councils will attempt to resolve matters by engaging in direct dialogue between the respective Chief Executives and Mayors.

Review

19. This agreement shall be binding on HCC and WDC and may only be varied or revoked by the mutual agreement of both Councils. The parties will review the agreement within five years of the date of signing of the agreement, and thereafter at the same intervals, to ensure it remains fit for purpose and determine whether any amendments are necessary.
20. Subject to clause 19, and unless an extension is agreed, this agreement will terminate on 1 September 2035

Dated this day of 2020

A Sanson / Gavin Ion
 Mayor/CE of Waikato District Council

P Southgate / R Briggs
 Mayor/CE of Hamilton City Council

SCHEDULE A

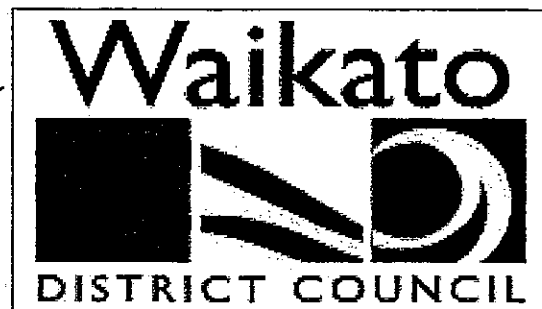
2005 STRATEGIC BOUNDARY AGREEMENT

**STRATEGIC AGREEMENT ON
FUTURE URBAN BOUNDARIES**

between

HAMILTON CITY COUNCIL AND WAIKATO DISTRICT COUNCIL

March 2005



Strategic Agreement on the Future Urban Boundaries

between

Hamilton City Council and Waikato District Council

March 2005

1.0 Preamble

Hamilton City is New Zealand's seventh largest city in New Zealand (estimated usually resident population of 125,000¹ at June 2003) and was the sixth fastest growing city between 30th June 2002 and 30th June 2003 (2.4% increase). During the period 1996-2001 Hamilton had an average annual growth rate of 1.4% pa. Hamilton City is also New Zealand's second smallest territorial authority with a land area of 9,427 ha.

The Waikato District Council is primarily a rural area with significant growth in lifestyle development. The growth of the district is approximately 1.2% per annum.

These twin pulls place considerable pressure on the future development of the city, and have consequential effects in the adjoining Districts. In many instances Hamilton City is already fully developed to the limit of its territorial boundary, and while there are a number of growth cells within the city, these too are limited in their ultimate capacity.

There is also, as a result of these limitations, considerable pressure on Waikato District, to compromise its rural landbanks for lifestyle housing and industry. Land at the periphery of Hamilton is rapidly being converted to non-farming activities, often in a random and haphazard manner. This has the potential to compromise both the effective and efficient use of the peri-urban area, and will generate unsustainable demand on Hamilton's infrastructure in time.

Conscious of these pressures, and mindful of the need to address both the need and aspirations of the current and future citizens of Hamilton and Waikato the councils have agreed to formally recognise the cross boundary issue that lies between them, and to put in place an agreement to guide the decision making processes, in respect of future land use and urban growth.

2.0 Purpose

The purpose of this document is to reach an agreement between Hamilton City Council and Waikato District Council as to how and where and when the future expansion of Hamilton City will occur. The Agreement addresses:

- 3.0 The Goal : being the jointly agreed outcome for the Agreement.
- 4.0 The Issues : being the drivers for the Agreement.
- 5.0 The Principles : being the accepted basis of future expansion of the City.

¹ Statistics New Zealand Subnational Population Estimates.

- 6.0 The Direction : being the areas identified and agreed.
- 7.0 The Process : being the circumstances that might trigger the adjustment of the respective boundaries of the City and District.
- 8.0 Review : being the basis of any review of the Agreement.

3.0 The Goal

The Goal of this Agreement is

"To ensure that the future expansion of Hamilton City takes place rationally in a well ordered and co-ordinated manner into the most suitably located surrounding areas in the best interests of the present and future inhabitants of the City."

In establishing this goal the two councils jointly desire to address the sustainable development future of both communities, as recognised within the Local Government Act 2002, and existing cross boundary issues within the context of the Resource Management Act 1991.

4.0 The Issues

The following issues have been specifically identified as necessitating a common and joint approach to future boundary readjustments between Hamilton City and Waikato District.

Land Use Policies: In response to growing demand the Hamilton City Council has endeavoured to reduce its land consumption by providing for intensification of its existing urban infrastructure. In particular the Proposed Hamilton City District Plan (References Version 2001) provides for smaller subdivisional sizes for residential sections, enlarged high density areas in the city, and increased opportunity for apartment dwelling. While there has been some success with this, the quantum of growth has continued to absorb greenfield land at increasing rates, diminishing both supply and the ultimately constraining the city's capacity.

Similarly the District has a wealth of high quality, versatile soils in and around the City Boundary whose use is being compromised by peri-urban development. This can generate short term reverse sensitivity issues and in the longer term additional pressure points on city networks and services, while creating a form of development which is potentially unsustainable in the long term.

Infrastructural Frameworks: Critical to the agreement is the opportunity it provides Hamilton City to plan towards accommodating growth in specified localities, and to known standards, and densities. Hamilton City Council has established a programme to consider the strategic provision of essential infrastructure including water, roading, public transport, recreation, wastewater and community facilities. Agreement on the broad direction and timing of future urban growth will enable this long term infrastructure planning to continue.

Market Certainty: One significant issue faced by both councils is the uncertainty faced in the market, regarding the future development of Hamilton. This is evidenced in the random subdivision of land on the periphery of the city for lifestyle blocks, and the

increasingly speculative acquisition of land for future residential development. Such initiatives place significant pressure on the city in the future to service these nodes and incorporate these within the City; a process that is expensive, inefficient, and generally does not result in good urban outcomes. More significantly, and more immediately it creates an unwelcome lifestyle market on some of the Waikato's best land; inflating land values, increasing resource management issues, and compromising the efficient and effective use of land.

Economic Wellbeing: Hamilton's economy is inextricably linked to that of the Waikato Region, and vice versa. As the region's capital the city provides a hub of services and employment. The city and district's economic well being relies heavily on population, and critically on providing that population with employment. Hamilton has limited long term industrial land capacity and needs to provide opportunities for industrial growth in areas where there is good access, available services, and where the effects of activity can be controlled. In addition to providing for some additional long term capacity within the city the two Councils also recognise that there is potential capacity in the Waikato District, based on land at Horotiu and along the State Highway/NIMT Railway Corridor, between Horotiu and Te Rapa.

5.0 The Principles

This Agreement returns Hamilton City and Waikato District to a co-operative approach to the exchange of land, to facilitate the future development of both the City, and peri-urban resources of the District. A similar philosophy existed during the 1970's and 1980's and worked well. The Local Government reform of 1989 while providing a medium term land bank for the city also resulted in both districts becoming increasingly insular in the treatment of their resources. As that land bank has been eroded it has provided the opportunity as well as heightened the necessity of agreeing a combined approach.

In adopting this Agreement the two Councils acknowledge the following:

"Hamilton City is virtually surrounded by highly productive farmland and in general those few areas of low productivity are, because of certain restraints, unsuitable for urban use."

"Urban expansion on to good farmland must therefore be accepted, which makes it essential that the most productive farmland be avoided for as long as possible."

".... avoid where reasonably possible, encroachment on the most productive farmland, and where not possible, to retain such farmland in fully productive use as long as possible."

These principles provide the basis for accepting that growth of the city must be enabled, but that the opportunity for growth is not unfettered and moreover that the direction and timing of growth involves both the City and the District acting co-operatively.

6.0 The Direction

Significant studies over the past 30 years have consistently identified the growth opportunities and directions for Hamilton City. This is largely limited to some expansion to the east of the present city boundary, and to the north. Earlier studies have consistently identified a greater urban area embracing Ngaruawahia. Some limited growth to the northwest has also been identified.

One key element in determining growth has been the identification and establishment of logical boundaries to expand toward. Such boundaries are rarely in themselves absolute, but they provide a sound basis for future planning. The proposed Hamilton Expressway, which is in the process of being designated by Transit NZ provides one such logical boundary. It is estimated that within the expressway between Mangaonua Gully and the Horotiu/Te Rapa Bypass (connecting the expressway to the Te Rapa Bypass - see Appendix 1.0) and encompassing approximately 1800 ha, provides for some 30 years of potential residential, industrial and commercial development (known as the Hamilton City Long Term Growth Area).

On the basis of this area the two Councils agree that:

A. The area of land, west and south of the Proposed Hamilton Expressway, between the Horotiu/Te Rapa Bypass and Morrinsville Road (SH 26) (as shown on Appendix 1.0) shall be recognised as providing for the long term growth needs of Hamilton City.

B. That the area shall be recognised as five growth cells:

R1: being the area between Morrinsville Road (SH 26) and Greenhill Road, and largely encompassing the Tainui landholdings at Ruakura (being approximately 730 ha).

The area of R1 may be expanded to incorporate a further area of land between SH26 and SH1, and the alignment of the Waikato Expressway following confirmation of the outcome of consultation to be undertaken by Waikato District Council with affected residents.

Note: The area identified within R1 for the Innovation Park (growth cells A1, A2, B1, B2 as shown in Appendix 6.0) is excluded from this Agreement. The Innovation Park can develop in accordance with its development plan and in accordance with Waikato District Plan provisions.

R2: being the area between Greenhill Road and Borman Road (being approximately 200 ha).

HT1: being an area of land roughly triangular in shape between the Waikato River, the existing City boundary along Kay Road/Horsham Downs Road, the expressway and the Horotiu/Te Rapa Bypass (being approximately 780 ha in area).

HT2: being the area on the western side of the Waikato River, between the Horotiu/Te Rapa Bypass, and the present city boundary along Ruffell Road (being approximately 290 ha).

WA: being an area on the western edge of Hamilton City bounded by Whatawhata Road and Wallace Road (being approximately 25 ha).

All as shown on Appendix 2.0, 3.0 and 4.0 respectively.

C. That the agreed purpose of the growth cells will be to provide for the full range of urban uses required to ensure the sustainable development of Hamilton City and its communities. It is noted that the principle intention of the Growth Cell HT2 is to provide for the continued expansion of the Te Rapa Industrial area, and its eventual integration with the proposed Horotiu Industrial cell within Waikato District. It is however acknowledged that not all land in area HT2 may be

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suitable for industrial usage. This includes the extension of buffers to protect the Waikato River (and its tributaries) where it adjoins this area.

7.0 The Process

The transfer of any or all land will occur using the following process notwithstanding that any person may seek to pursue the legal opportunities open to them to initiate a boundary adjustment pursuant to the provision of the Local Government Act 2002.

- E. That following the designation of the Waikato Expressway (adjacent to Hamilton City) and the Te Rapa/Horotiu Bypass being confirmed any one or more of the identified growth cells shall be capable of being transferred to Hamilton City. The Councils agree that either designation or construction of the bypasses will be the trigger for land transfer.

The specific triggers for a transfer shall be:

Area HT2: Area HT2 is divided into two sub areas; HT2a being the land west of Te Rapa Road/State Highway 1 and south of the Fonterra Dairy Factory site, and Area HT2b being the balance area (see Appendix 7.0).

Area HT2a shall be transferred to Hamilton City administration following confirmation of the designation of the Ngaruawahia and Te Rapa/Horotiu Bypasses.

Area HT2b shall be transferred to Hamilton City at the same time as Area R1.

Area R1: This area shall be transferred to Hamilton City Council administration, at the time of construction of the adjacent section of the expressway, to provide for the growth of the city between its present urban boundary and the expressway.

Area R2: This area shall be transferred to Hamilton City Council administration, at the time of construction of the adjacent section of the expressway, or in 2039, whichever is later, to provide for the growth of the city between its present urban boundary and the expressway.

Area HT1: This area shall be transferred to Hamilton City Council administration in 2045 provided that the expressway adjacent to the area has been constructed.

Area WA: This area shall be capable of being transferred once Hamilton City Council is able to confirm its capacity to service this area for full urban purposes noting that the provision of service to this locality is dependant on the development of a new wastewater interceptor to service the Peacocke's area of the city.

- F. The proposed transfer dates are based on an estimated land uptake in Hamilton City. The rate shall be regularly reviewed, and the timing of transfer may be amended by mutual agreement between both parties.

- G. That the intention of the two Councils be made public and be used, where possible, to guide policy formulation and decision-making. The agreement shall guide the Waikato District Council in the administration of its Operative District Plan and the review of that plan currently underway. In particular the District

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Plan should seek to recognise the long term urban intentions for the agreed growth cells, avoid any further increase in the range of non-rural activities in growth cell areas, or the further fragmentation of land below that currently provided for by Proposed Plan Change No 7 to the Operative Waikato District Plan.

In stating these intentions the Agreement fully acknowledges that the Waikato District Council is bound by its duty to administer within its statutory capacity the Resource Management act 1991, and pursue all relevant processes to give effect to that legislation.

8.0 Review

This Agreement shall be binding on the Hamilton City and Waikato District Councils, and may only be varied or revoked by the mutual agreement of both parties.

M G Redman
MAYOR OF HAMILTON CITY COUNCIL

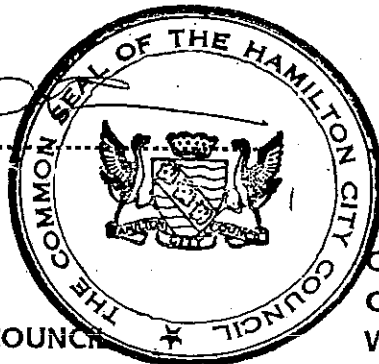
P J Harris
MAYOR OF WAIKATO DISTRICT COUNCIL

M G Redman

P J Harris

A J Marrayatt
CHIEF EXECUTIVE
HAMILTON CITY COUNCIL

G J Ion
CHIEF EXECUTIVE
WAIKATO DISTRICT COUNCIL

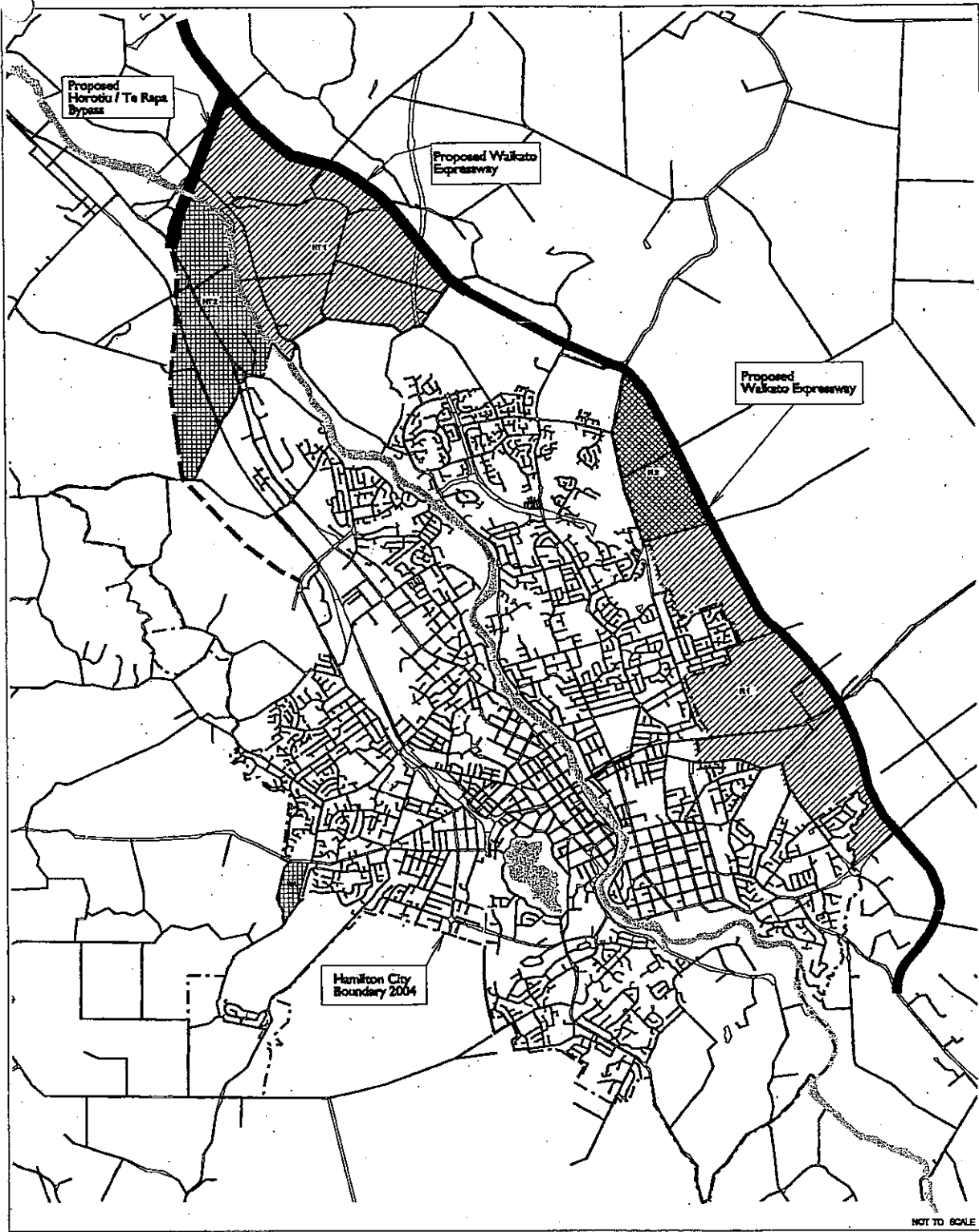


A J Marrayatt

G J Ion

23 MAR 2005

Dated



Hamilton City Long Term Growth Area

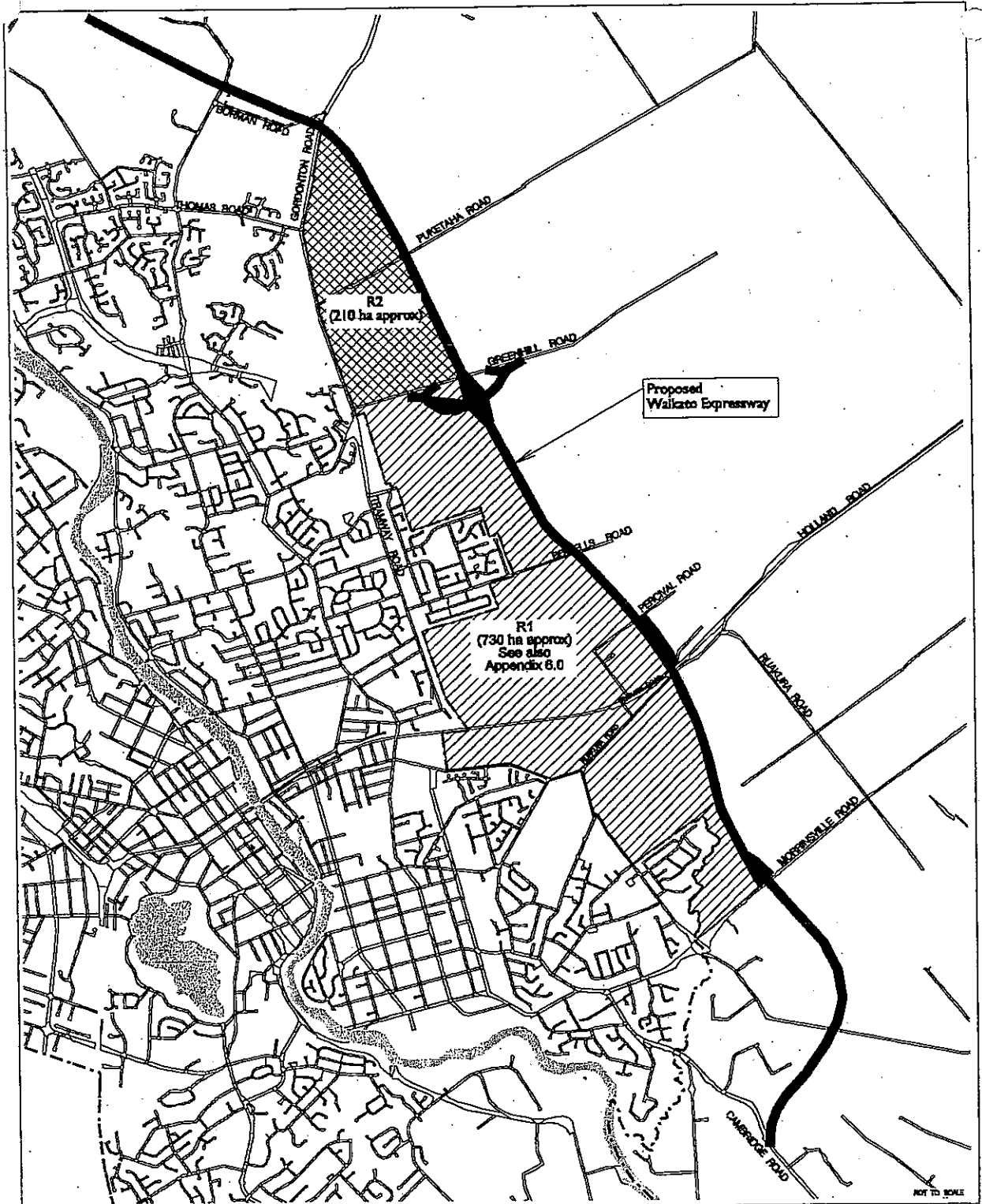
Appendix 1.0



DESIGN SERVICES

Hamilton City Council

PK
501



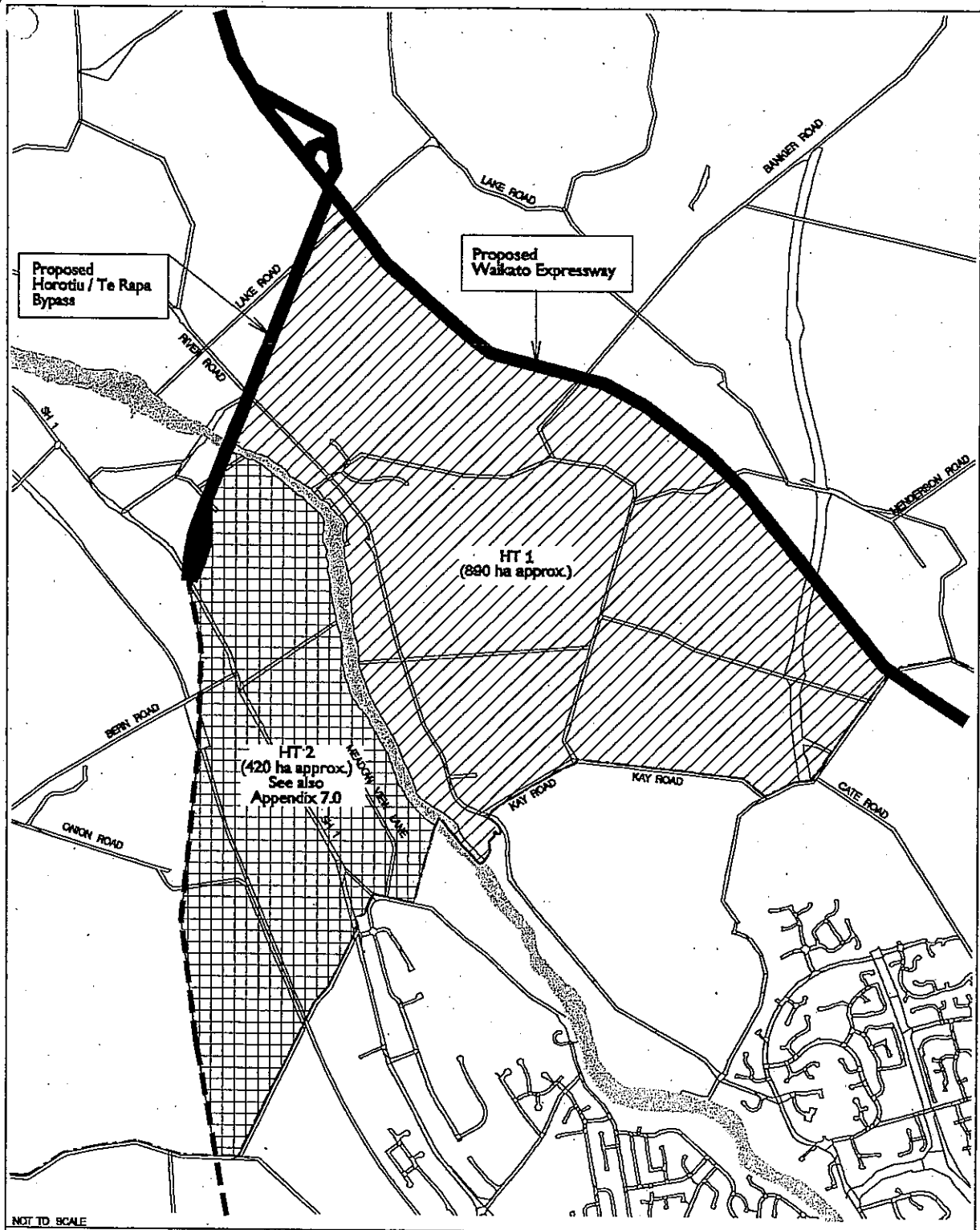
Hamilton City Long Term Growth Area

Appendix 2.0



Hamilton City Council

Handwritten notes and signatures in the bottom right corner, including a vertical line, the initials 'PR', and a signature.



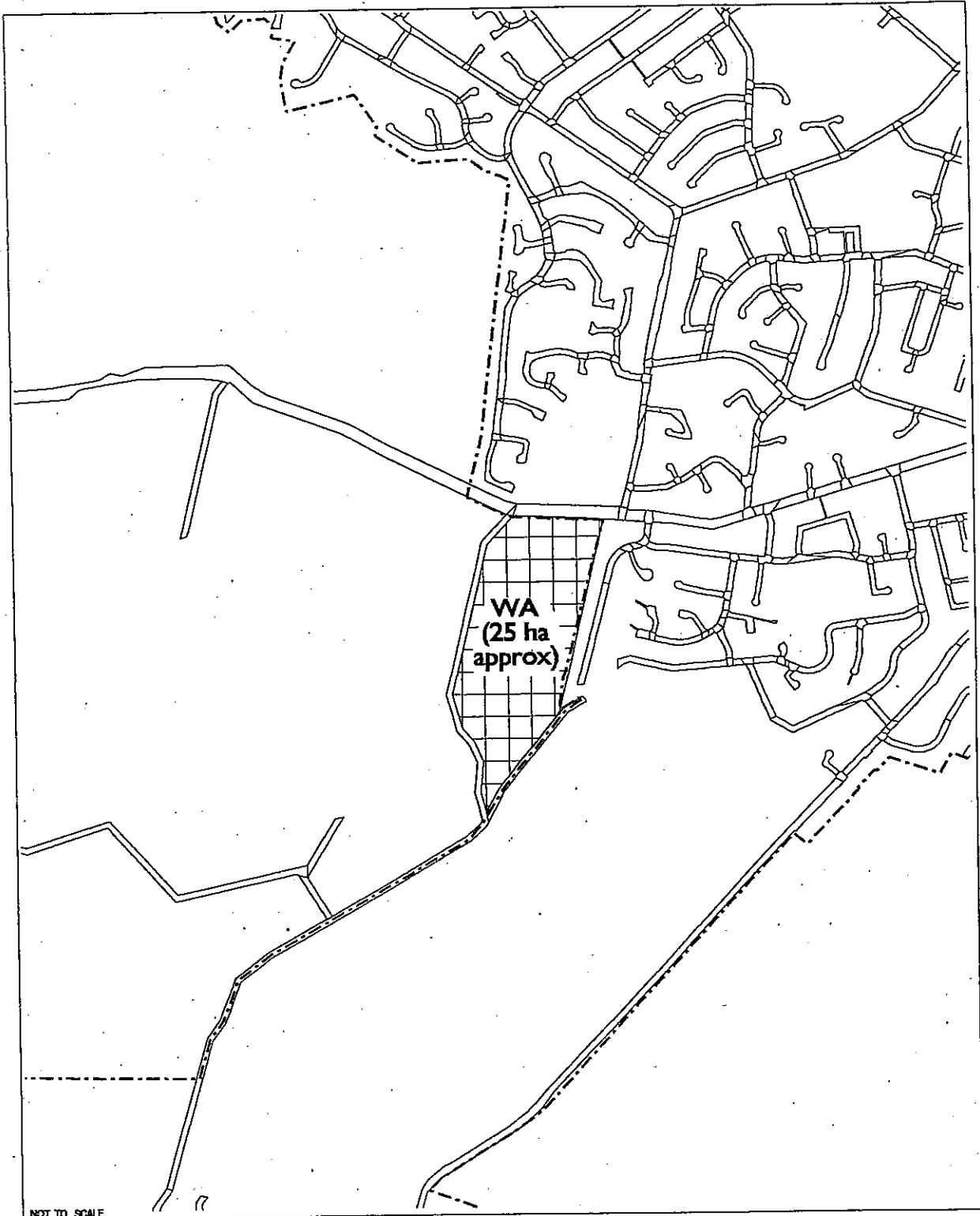
NOT TO SCALE

Hamilton City Long Term Growth Area

Appendix 3.0



Handwritten notes and signatures in the bottom right corner, including initials 'PH' and a signature.



NOT TO SCALE

Hamilton City Long Term Growth Area

Appendix 4.0



DESIGN SERVICES

Hamilton City Council

Handwritten signatures and initials.

Appendix 5.0

Hamilton City Projected Residential Uptake December 2003

1. Residential Uptake for Hamilton City is predicted on a number of variables.
 - i) Annual average housing starts at 800 per annum.
 - ii) Infill demand of around 20% of total new stock falling to 15% in 2040 and 10% in 2060.
 - iii) Average occupancy of 2.7 persons per dwelling
 - iv) Average dwelling density of 12 dwellings per hectare.
 - v) Average annual population growth of 1.9%.
 - vi) No allowance is made for additional development at Temple View.
2. The rate of uptake and demand will be altered by any change to one or more of the above variables.
3. The land base for the uptake projection is conservative. A wider range of alternative land uses, particularly industrial will accelerate overall demand by reducing overall supply. Similarly lifestyle development in the Future Growth areas will further reduce capacity once land becomes urban.
4. The scenario outlined below is integrated. The delay or acceleration of any one growth area or cell will impact on the rate of uptake in other cells. The model also endeavours to provide a range of market choice, to avoid single cell dependency which will not allow the market to act efficiently.
5. The December 2003 projections envisage:
 - A. Continued development of Rototuna until 2027. Short-term demand will reach 70% of total new housing demand, which should reduce as other growth areas are made available.
 - B. Commencement of development in the Rotokauri Growth Cell in 2006. This cell is predicted to service different market to Rototuna and will remain a steady but modest provider of land for the city. There is a possibility, based on current interest, that the area could be more rapidly depleted if strong industrial demand continues.
 - C. Peacockes is likely to be required to service residential demand in 2016 and will complement, and compete with Rototuna for the mid range market demand. This cell is likely to sustain development until 2050, under the current scenario.
 - D. The R1 cell is likely to come into the market in around 2025 based on strong demand generated by the expressway, ease of servicing, and growth in the Ruakura/University/Innovation Park node. This cell is likely to be exhausted around 2063.
 - E. Cell R2, is very small, and likely to develop quickly on the back of R1, and as a result of both Peacocke and Rotokauri becoming exhausted around the same time. This cell will commence in approximately 2044 and be completed in 2056.

HT1 is the longest term residential growth cell for the city and not predicted to commence till around 2051. Its completion is well beyond the planning horizon.

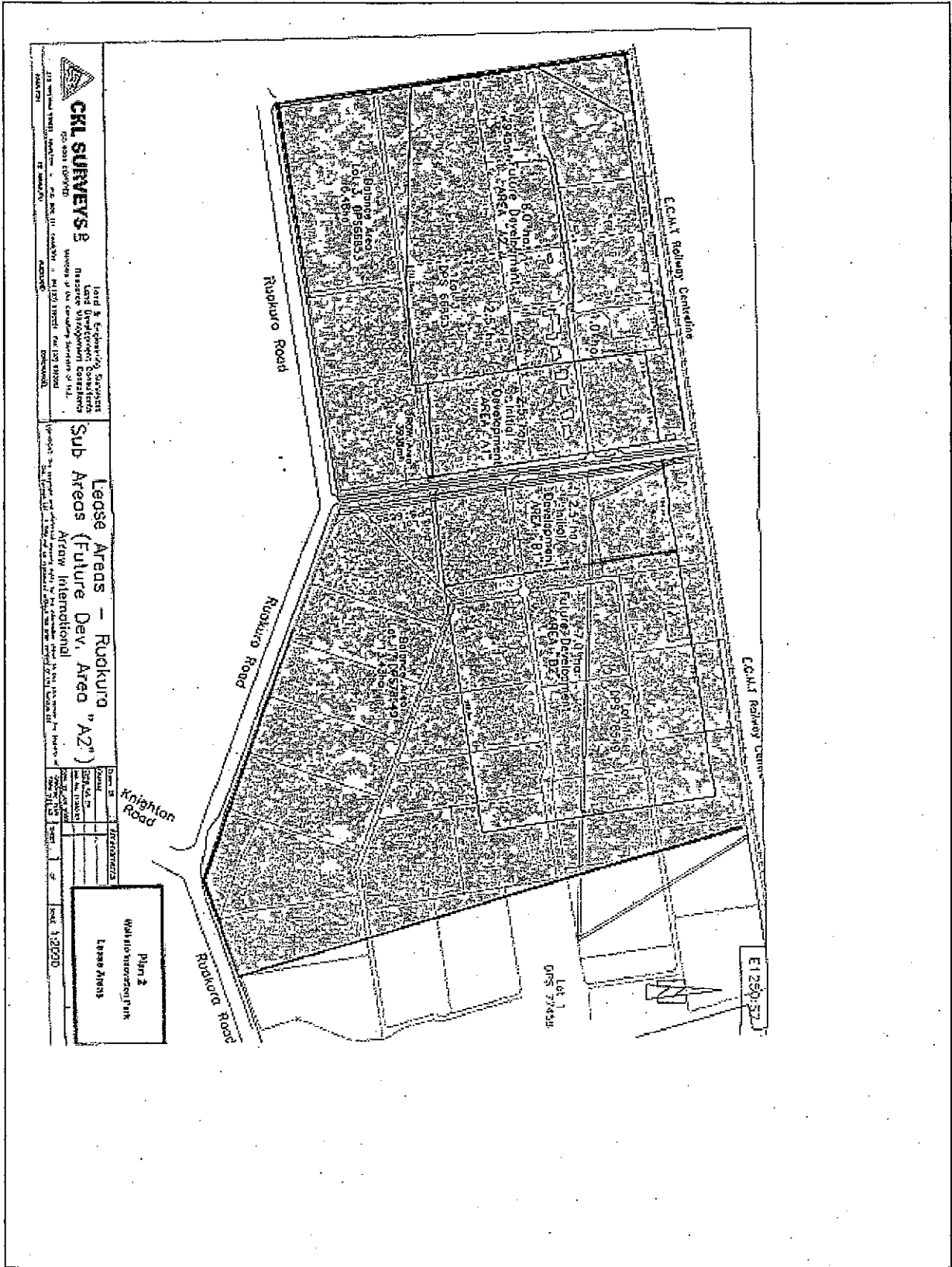
The data nominated in the agreement provides for land to be transferred to Hamilton City approximately five years before the anticipated demand data for new development.

It should be noted that the above should not be taken as an absolute land use prediction. The variables employed are significant and subject to pressures over which local government has very limited influence. Similarly the horizon is extremely long. Accordingly these dates and rates of projected uptake rates should be used very cautiously.

PH
JOD

Appendix 6.0

Strategic Agreement on the Future Urban Expansion of Hamilton City



CKL SURVEYS & ENGINEERING
 211 Commercial Street, Hamilton, ON L8N 1H1
 Tel: (905) 571-1111
 Fax: (905) 571-1111
 Email: info@cklsurveys.com

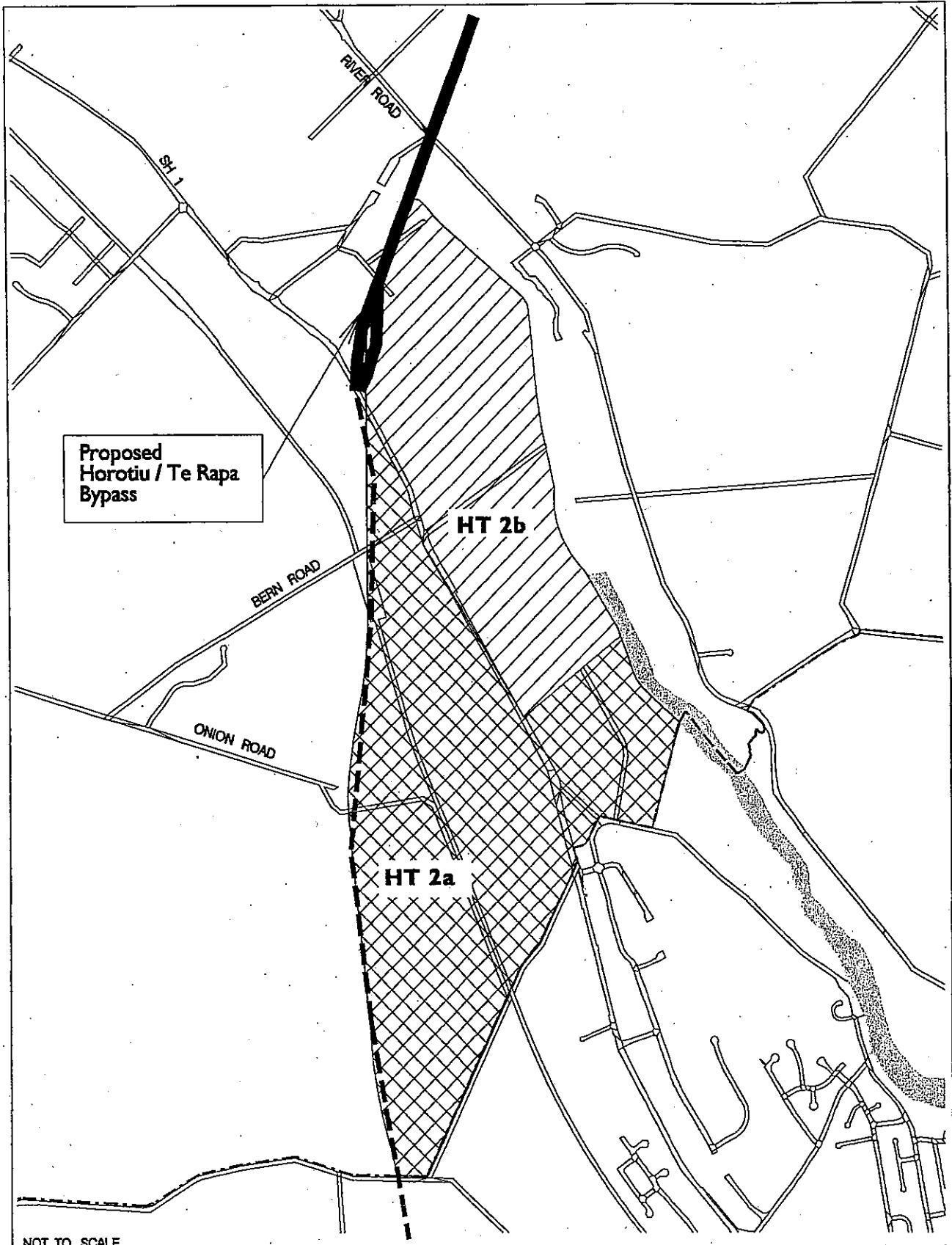
Lease Areas - Rucklura (Future Dev. Area "A2")
 Aerial Photograph
 Prepared by: CKL Surveys & Engineering Ltd.
 Date: 10/11/2010

Lot No.	Area (sq. ft.)	Area (sq. m.)
1	100,000	9,290
2	200,000	18,580
3	300,000	27,870
4	400,000	37,160
5	500,000	46,450
6	600,000	55,740
7	700,000	65,030
8	800,000	74,320
9	900,000	83,610
10	1,000,000	92,900
11	1,100,000	102,190
12	1,200,000	111,480
13	1,300,000	120,770
14	1,400,000	130,060
15	1,500,000	139,350
16	1,600,000	148,640
17	1,700,000	157,930
18	1,800,000	167,220
19	1,900,000	176,510
20	2,000,000	185,800

Plan 2
 4444 Rucklura Road
 Lease Areas

Scale: 1:2000

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NOT TO SCALE



Area HT 2 (Detailed) Appendix 7.0

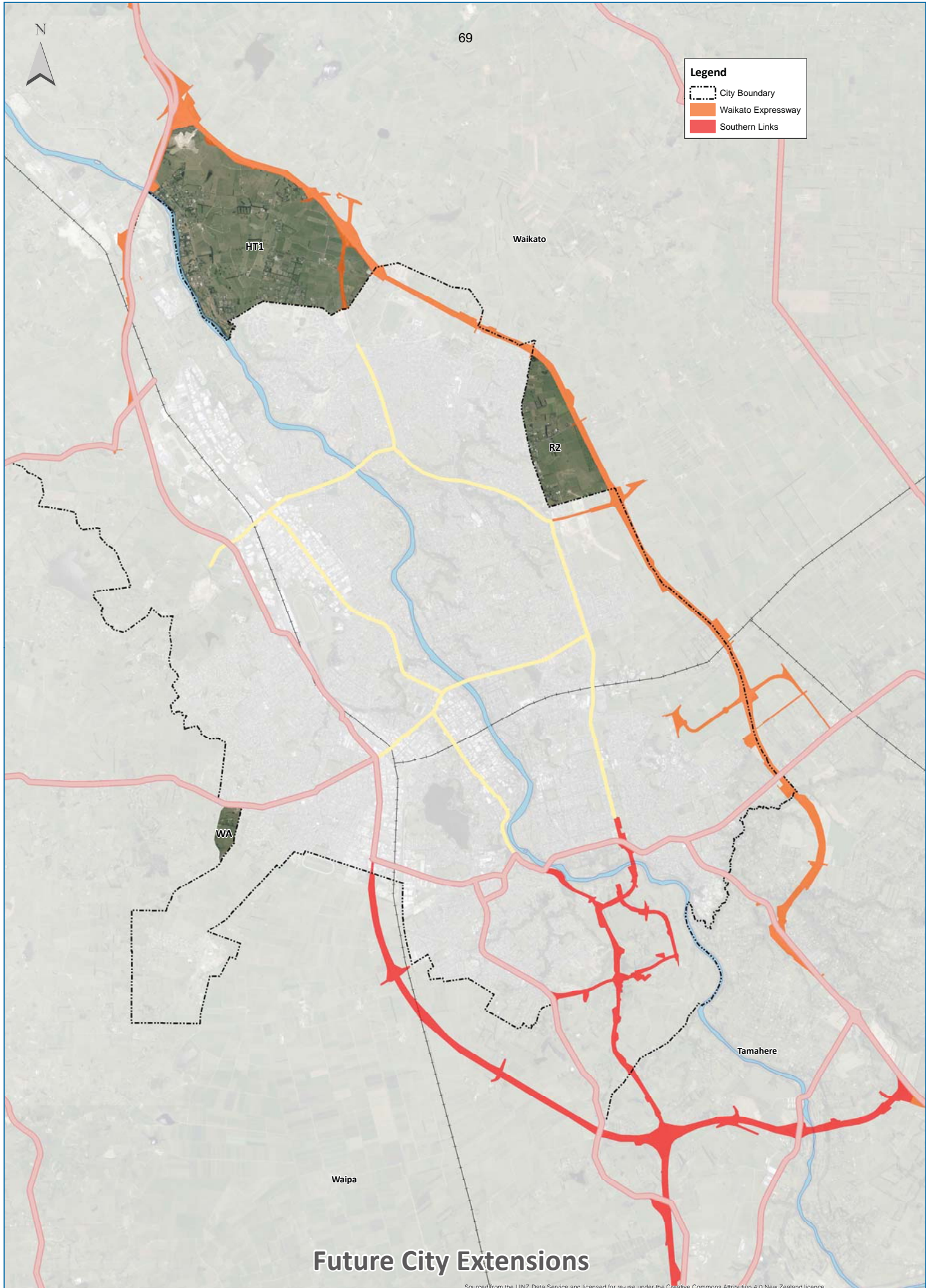
DESIGN SERVICES

Hamilton City Council
Te Kaitiaki Take Kōwhiri

Handwritten signatures and initials:
 P.A.
 J.R.

SCHEDULE B

**UPDATED MAPS OF HAMILTON FUTURE CITY EXTENSIONS, AREA R2, AREA HT1 and AREA
WA**



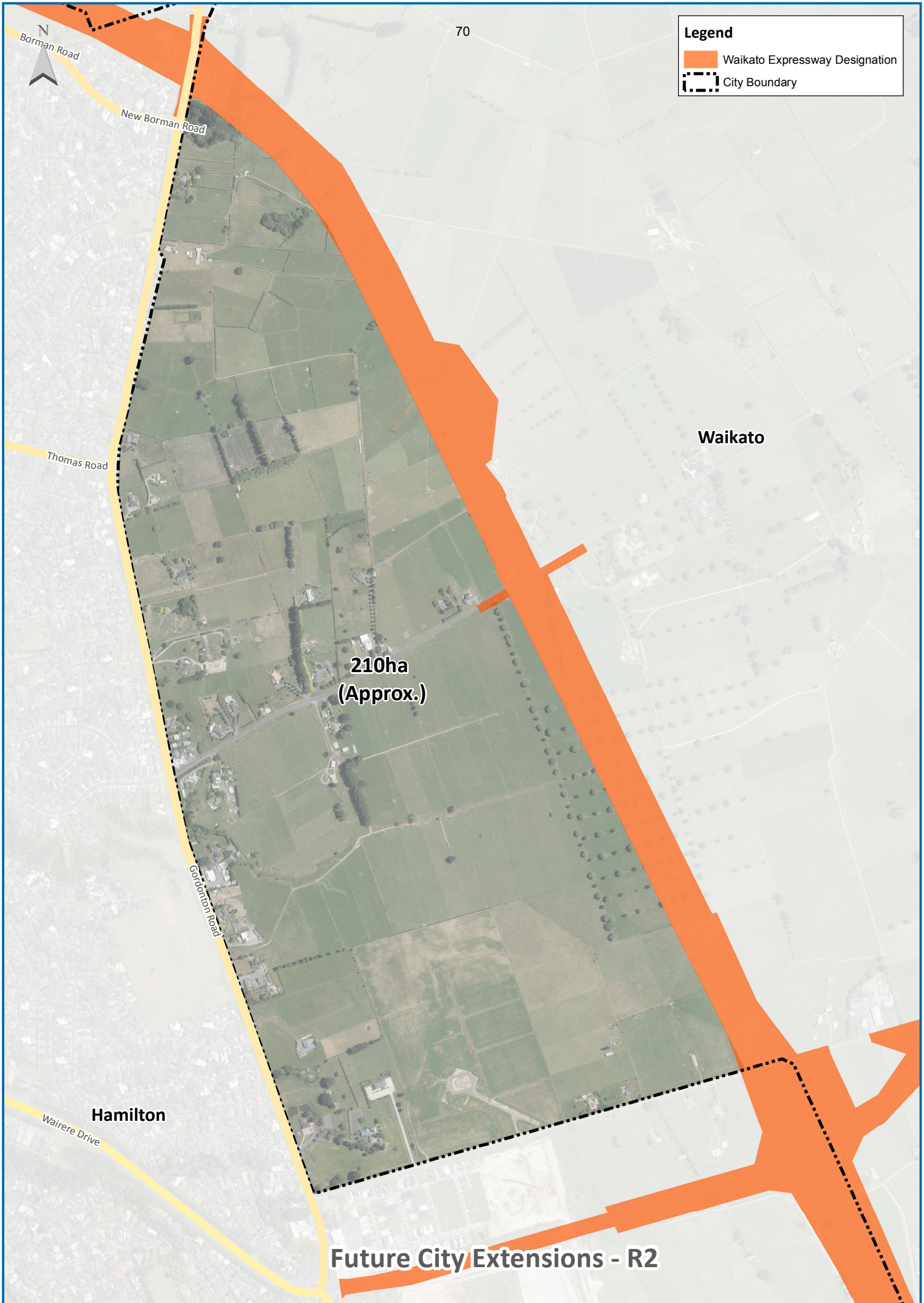
Legend

- City Boundary
- Waikato Expressway
- Southern Links

Future City Extensions

Sourced from the LINZ Data Service and licensed for re-use under the Creative Commons Attribution 4.0 New Zealand licence

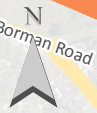
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Legend

- Waikato Expressway Designation
- City Boundary

70



Borman Road

New Borman Road

Thomas Road

Gordonon Road

Wairere Drive

Hamilton

Waikato



**210ha
(Approx.)**

Future City Extensions - R2

N

71

Legend

-  Waikato Expressway Designation
-  City Boundary

Waikato

890ha
(Approx.)

Hamilton

Future City Extensions - HT1

Borman Road

Discovery Drive

Thomas Road

Resolution Drive

River Road

1

39A

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Legend
 City Boundary

72

Grandview Road

Newcastle Road

Aberdeen Drive

Dinsdale Road

23

Whatawhata Road

Waikato

25ha
(Approx.)

Hamilton

Tuhikaramea Road

Future City Extensions - WA

SCHEDULE C

LOCAL GOVERNMENT FUNDING FACTORS AND PRINCIPLES

Financial Principles

- The primary financial principle to be observed in any land transfer is the fact the commercial arrangement must be “financially sustainable” for both councils.
- For WDC financial sustainability means a transition period where the income contribution to fixed costs received from those properties within an area to be transferred (**transfer land**) and which is included in any current WDC LTP (rating revenue less operating cash flows) must continue for a period of time to enable the WDC business to adjust. It is noted WDC has rating income budgeted in each year of its LTP which includes the areas of land described in Schedule B.
- The transition period is particularly important given the high growth environment WDC is operating in and the pressure this growth provides on costs. It is recognised that the period for which net income is paid to WDC will be dependent on the quantum of the net income to WDC.
- The financial principles to implement for the areas of land described in Schedule B requires payment from HCC to WDC over a transition period whereby:
 - Consideration, being an amount of the overhead contribution attributed to the transfer land, for a minimum of ten (10) years (this term determined based on time needed to replace the net income) following the transfer of the land.
 - The ‘overhead contribution’ is the rating and other receipts attributed to the transfer land less operating costs and debt repayment. This assumes any debt and development contribution reserves (if any) at the time of land transfer will be transferred to HCC.
- Any development contribution income collected by WDC for related projects in the Southern District’s water catchment will be passed to HCC. Rather than transferring debt or deficit reserves an alternate would be to forecast the position at the time of transfer to 2039 and 2045 as per the original agreement as a one-off settlement payment.
- A number of options exist in terms of paying consideration. These include options of a lump sum, regular payments over a period of time as occurred for the transfer of R1 and HT2, or a mixture of both. For administrative simplicity a lump sum payment, made at the time of transfer (discounted to reflect a present value of net cash flows as referenced above) may be the most suitable option.
- Over time, increases in rates revenue attributable to the transfer land places pressure on the financial contribution from HCC to WDC. Early transfer of the areas

of land described in Schedule B is an effective tool to potentially mitigate the impact of value uplift and is a legitimate consideration for HCC in any timing decision.

- Where possible the parties may consider arrangements for shared infrastructure services and may factor these arrangements into the financial considerations.

SCHEDULE D

FURTHER LAND AREAS

(nil as at date of agreement)

Legend

- Waikato Expressway Designation
- City Boundary

HT2
(420 ha Approx.)

Waikato

Hamilton

Ruakara
(730 ha Approx.)

Future City Extensions - HT1 & R2

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Open Meeting

To	Strategy & Finance Committee
From	Gavin Ion Chief Executive
Date	5 October 2020
Prepared by	Grace Brady Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Exclusion of the Public

I. RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item 1.1 Confirmation of Public Excluded Minutes	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item 2.1 Minutes and Workshop Notes from the Future Proof Implementation Committee meeting of 10 September 2020		
Item 2.2 2018/19 and 2019/20 Unpaid Dog Registration Fees Write-off		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item 1.1		Refer to the previous Public Excluded reason in the agenda for this meeting.
Item 2.1	7(2)(c)(i)	To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source and is in the public interest that such information should continue to be supplied.
	7(2)(c)(ii)	To protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.
Item 2.2	7(2)(g)	To maintain legal professional privilege.