

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **WEDNESDAY 16 SEPTEMBER 2020** commencing at **1.30pm**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Wednesday 5 August 2020.

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5. PUBLIC FORUM

6. REPORTS

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To include the following:

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6.5 Freedom Camping report (recommendation to Council for improvements) *Verbal*

6.6 Raglan Naturally Report – September 2020 96

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GJ Ion

CHIEF EXECUTIVE

Open Meeting

To	Raglan Community Board
From	GJ Ion Chief Executive
Date	13 August 2020
Prepared by	Grace Brady Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

The minutes for a meeting of the Raglan Community Board held on Wednesday 5 August 2020 are submitted for confirmation.

2. RECOMMENDATION

THAT the minutes of a meeting of the Raglan Community Board held on Wednesday 5 August 2020 be confirmed.

3. ATTACHMENTS

RCB Minutes – 5 August 2020

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **WEDNESDAY 5 AUGUST 2020** commencing at **1.30pm**.

Present:

Mrs G Parson (Chairperson)
Mr B MacLeod (Deputy Chair)
Mr S Bains
Mr D Amoore
Mr T Oosten
Mr C Rayner
Cr LR Thomson

Attending:

Ms. Pauline Walters (Te Uku Hall Committee)
Ms. Patti Mitchley (Raglan Hall Committee)
Mr. Aaron Mooar (Raglan Community Radio)
Ms. Zoe Timbrell (Institute of Awesome)
Mr. Rodger Gallagher (Raglan Community Arts Council)
Mr. Ken Barry (Raglan Sports Fishing Club)

Members of the public

Ms Alison Diaz (Chief Financial Officer)
Mr Nick Johnston (Funding and Partnership Manager)
Ms Grace Brady (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Thomson/Mr Bains)

THAT the agenda for a meeting of the Raglan Community Board held on Wednesday 5 August 2020 be confirmed, and all items therein be considered in open meeting;

AND THAT all reports be received;

AND THAT in accordance with Standing Order 9.4 the order of business for section 7 of the Agenda (Reports) be changed to the following order:

- **7.1 Discretionary Fund Report – to June 2020**
- **7.4 The Institute of Awesome – Automated External Defibrillators**
- **7.5 Raglan Community Arts Council – Creative Space Building Renovations**
- **7.7 Chairperson’s Report**
- **7.8 Raglan Naturally Report**
- **7.9 Councillor’s Report**
- **7.2 Raglan Works, Actions and Issues Report**
- **7.3 Service Request Report**
- **7.6 Raglan Community Board Appointment to the Raglan Campground Papahua Committee**

AND FURTHER THAT the Board resolves that the following item(s) be added to the agenda as advised by the Chairperson:

- **Manu Bay Update (Attachment to Agenda Item 7.2 – Raglan Works, Actions and Issues Report)**

AND FURTHER THAT Mr. Ken Barry of Raglan Sports Fishing Club be given speaking rights for the duration of the meeting.

CARRIED

RCB2008/01

DISCLOSURES OF INTEREST

Mr MacLeod advised members of the Board that he would declare a non-financial conflict of interest in item 7.5 - *Raglan Community Arts Council – Creative Space Building Renovations* as a member of the Raglan Arts Council and a stakeholder as President of the Raglan Lion’s club.

CONFIRMATION OF MINUTES

Resolved: (Cr Thomson/Mr Bains)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 23 June 2020 be confirmed as a true and correct record of that meeting, subject to the following correction under ‘Public Forum’ in relation to Raglan Football Club:

Delete the words “during these works”.

CARRIED

RCB2008/02

PUBLIC FORUM

The following issues were discussed during the Public Forum:

- Places for People - (Craig Withers)
 - Strongly disagreed with the approach of restricting car access on Bow Street and Raglan town centre, suggesting that limited access would adversely affect local businesses that were struggling post Covid-19.
 - The Board confirmed that local business access was a key focus of the Places for People plan.

- Rose St - (Anita Lucas)

Issue 1: Parking

 - Rose Street had become a parking thoroughfare for vehicles accessing the wharf, with parking on both sides of the street.
 - Boat trailers and heavy delivery trucks travelled on the street from both directions.
 - Residents were regularly blocked into their driveways.
 - No footpath or hard shoulder existed on the street.

Issue 2: Speed

 - High speeds by road users was a safety concern, particularly for children.
 - Residents would like these issues dealt with ahead of wharf development.
 - Residents sought yellow lines on one side of the street and a speed bump. A one-way system would also be preferable. Residents did not want a widening of the road.
 - A resident survey was supplied and it was suggested that a service request be lodged with the Council for the requested works.

- Whaingaroa Talent Factory Event - (Aaron Mooar, Raglan Community Radio and Raglan Community House)
 - Funding applications for a local youth band competition were pending.
 - Funding from the Board was sought should other applications to other funders be declined. The Chair stated this would be discussed during Item 7.1 *Discretionary Fund Report*.

- Service Request and Voting System - (John Lawson)
 - The effectiveness of service requests was questioned.

ACTION: Staff to follow up on service request effectiveness and report back to the Board.

- Concerned that Maaori were currently underrepresented and Single Transferrable Voting would improve Maaori representation on the Council.

In response, it was noted that Council currently worked with Waikato Tainui via a Joint Management Agreement. Maangai Maaori representatives had recently been appointed

to three of the Council Committees. The Council was also proposing to establish forums with hapuu across the District.

- Concern that Mayoral candidate can be elected from a minority of electors.
- Town Maintenance - (Kathy Gold)
 - A service request to repair lighting had been submitted more than a month ago, which had not been actioned.
 - Regularity of the maintenance of assets and infrastructure in Raglan was queried. Staff responded that contractors had cyclical KPIs for regular maintenance but noted that out-of-hours issues may not be noticed. The public were encouraged to lodge a service request, which would enable staff to track recurring issues.
 - Board members requested access to maintenance contracts to analyse regular maintenance timeframes.

ACTION: Staff to investigate maintenance timeframes further before advising the Board.

GUEST SPEAKERS

Raglan Ward Hall Committees

Agenda Item 6.1

Representatives from Raglan Ward Hall Committees were in attendance to address the Board.

Pauline Walters - Te Uku Hall Committee

- Raglan's dimensions had changed and matters affecting Te Uku residents were also relevant to Raglan.
- The hall was self-sustaining and was used for a wide range of purposes.
- In May 2019, Heritage New Zealand had contacted the Hall Committee to request Heritage Status. No model of an agreement or information had been provided by HNZ to the Hall Committee.
- The Hall Committee was concerned and sought advice from the Board in relation to this potential status change.

ACTION: Cr Thomson to seek further information from Council staff on the Heritage process and report back to Te Uku Hall Committee and the Community Board.

Patti Mitchley - Raglan Hall Committee

- The Committee met twice a year, with a focus on the maintenance and improvement of the facility. Raglan town hall was the second most utilised hall in the District.
- The Hall had approached Council for improvements on the building, but no action had been taken.

- Concern expressed about the significant use of targeted rates for depreciation. The Board requested further information on targeted rate changes and the implications of those changes.

ACTION: Chief Financial Officer to discuss with Council staff to clarify the issue on the balance of depreciation and process for releasing funds. An update to be provided to the Hall Committee through Mr Oosten, the Board's representative on the Hall Committee.

REPORTS

Discretionary Fund Report Agenda Item 7.1

The report was received [RCB2008/01 refers] and discussion was held.

- Amendment to be made in the report. Reference to “22 Sept 2020” for the Surfside Christian Life Centre to be changed to “22 Sept 2019”.
- The Chief Financial Officer advised the Board that a further \$14,271 would be issued to as part of the Board’s funding allocation.

Resolved: (Mr Raynor/Mr Bains)

THAT the Raglan Community Board approves payment of \$1000 (inc GST) to Raglan Community Radio from the Board’s Discretionary Fund for the Whaingaroa Talent Factory Event to be held on 10 October 2020.

CARRIED

RCB2008/03

The Institute of Awesome – Automated External Defibrillators Agenda Item 7.4

The report was received [RCB2008/01 refers] and discussion was held. Ms. Zoe Timbrell answered questions of the Board, on behalf of the applicant.

- The defibrillator would be available 24/7 to the public if funded, and accessible via the mobile app. It would be key-pad accessed, connected to the night manager and up to seven other staff members, who could support members of the public.
- The Board recommended that the defibrillator be located close to the road to make it accessible to the public.
- The Board requested the applicant contact the local residents to inform them of the defibrillator’s location and accessibility.
- Funding from the Raglan Community Health Trust had not been sought to date.
- Camp Raglan and Surf Life Saving Club defibrillator were also currently available 24/7.

ACTION: Mr MacLeod and Mr Amoore to update the defibrillator information on the mobile app for the Camp Raglan and Surf Life Saving Club respectively.

Resolved: (Mr Bains/Mr Amoore)

THAT the Board approves that an allocation of \$2,500 is made to the Institute of Awesome towards the cost of one automated defibrillator at Whale Bay;

AND THAT the approved funding to the Institute of Awesome towards the cost of one automated defibrillator is conditional upon the organisation receiving a decline from a funding application to the Raglan Community Health Trust.

CARRIED

RCB2008/04

Raglan Community Arts Council – Creative Space Building Renovations
 Agenda Item 7.5

Mr MacLeod declared a non-financial conflict of interest and did not participate in the discussion, or voting, on this item.

The report was received [RCB2008/01 refers] and discussion was held. The applicant, Mr. Rodger Gallagher provided a background to the application.

- On page 78 of the Agenda, the report should read:
 GST Registered YES
- The Arts Council's end of year financial statement for 2019 was referenced.
- SOS funding, Covid 19 recovery and Trust Waikato funding had been awarded to the applicant.

Resolved: (Mr Oosten/Mr Amooore)

THAT the Board approves that an allocation of \$3,500 is made to the Raglan Community Arts Council towards the cost of the community room project to complete the creative space building renovations.

CARRIED

RCB2008/05

Manu Bay Update

(Attachment to Agenda Item 7.2 – Raglan Works, Actions and Issues Report)

The Board agreed to discuss this item ahead of Agenda Item 7.2 to accommodate Mr. Ken Barry's, Raglan Sports Fishing Club, and availability.

- As spokesperson for the Club, Mr Barry voiced concern over the decision to remove the rocks.
 - The Club had not been informed that the Point Board riders and Surfbreak Protection Society had requested that Council issue a further report.
 - The Club believed the report's findings were surf focussed and did not take fishing activities into account, and that the 6-12 month monitoring timeframe did not factor in safety concerns.
- Discussion on movement of rocks in light of report referencing the rocks naturally moved back to their original location over time.
- The Tonkin Taylor report had not been included in this Manu Bay Update report.

ACTION: Chief Financial Officer to speak to Council staff around the next steps, including giving consideration to any expert reports received (Tonkin Taylor/E-Coast report) and report back to the Board.

ACTION: Cr Thomson to clarify the placement of the rocks with staff.

Chairperson's Report Agenda Item 7.7

The report was received [RCB2008/01 refers] and discussion was held.

- Raglan Information Centre - Whaingaroa Destination Management Organisation AGM to be held on 27 August 11-12.30pm in Supper Room, Raglan Town Hall.
- Board's internal planning session - Chair to provide an updated engagement plan at the next Board meeting.
- Website development would happen within the next two weeks.
- LTP Planning meeting
 - The Chair, Councillor Thomson and Mr MacLeod had met recently and agreed further work was required of the Board over the next two weeks.
 - The Chair encouraged other interested Board members to become involved.
 - A report on behalf of the Board would be supplied at the September Board meeting.
- Raglan Wharf Project Update
 - Mr Tom Snaith had been appointed as project manager. Mr. Amoore would be the Board representative on the Steering Group.
 - Safety design barrier would be investigated further.
 - It was noted that some commercial fishermen were not completely satisfied with the proposed gating.
- Places for People
 - Over 100 people attended the public session.
 - Potential designated areas within the Places for People plan confirmed.
 - Staff had agreed to work closely with local business owners, particularly on parking.
 - A series of workshops at Raglan Area School would be held, with next public community meeting to be held mid- September.

Raglan Naturally Report

Agenda Item 7.8

The report was received [*RCB2008/01 refers*] and discussion was held.

- The Board was asked to consider a board member appointment to Raglan Naturally Charitable Trust as a trustee.
- Plan to advertise to the community. An Information day of 22 August 2020 was suggested. Interviews would be required for those interested in the role.
- Clarity on the roles and responsibilities of the trustee role was required. The Trust Deed could detail the roles and responsibilities of the appointee.
- Potential conflict of interest that would need to be noted in the Declaration of Interest of the Board appointee, once appointed.

The Board supported, in principle, that a Raglan Community Board member be appointed as a Raglan Naturally Trustee.

ACTION: Mr Oosten to work with Raglan Naturally and Raglan Community Board to review the Community Board Charter and the Raglan Naturally Trust Deed in relation to the new appointment. Mr Oosten to report back to the next Board meeting.

Councillor's Report

Agenda Item 7.9

The report was received [*RCB2008/01 refers*]. Cr Thomson provided a verbal update on current Council issues.

Raglan Works, Actions & Issues Report: Status of Items August 2020

Agenda Item 7.2

The report was received [*RCB2008/01 refers*] and discussion was held.

Soundsplash

- Information attached to the report was not prescriptive.
- Resource consent had been approved for Soundsplash 2021.
- Staff would review the Events Strategy, to start within the next two months, with an opportunity for the Board to be involved.

ACTION: A report from staff would be presented at the next Board meeting.

- Item to be deleted from the Works & Issues report.

Footpath Plan

ACTION: Staff to present to the Board, on a quarterly basis, a written report to cover Rooding, Footpaths, Walkways, Cycleways and Parking. The Chair would supply staff with details following the meeting.

- Item to be deleted from the Works & Issues report.

Harbour Board Lease Funds

ACTION: Staff requested to speak to Board members and, based on those discussions, to present a report to the September Board meeting, as an attachment to the Works, Actions & Issues report.

- Wi Neera St utilisation to be included in the report.
- Item to be deleted from the Works & Issues report.

Freedom Camping

- Staff had been in contact with the President of the Bowling Club to discuss issues.
- The Community Board to address the issue in advance of further communication with staff.
- Item to be deleted from the Works & Issues report.

ACTION: Mr Oosten to present a report at the October 2020 Board meeting on recommendations to Council for improvements to Freedom Camping in Raglan.

Rally and Roads

- The Council Policy would be due for review in 2021
- Majority of the public consulted were opposed to the WRC Rally.
- Item to be deleted from the Works & Issues report.

Raglan Football Club – Drainage works completion date

ACTION: Staff to present a report to the Board at the September meeting.

Raglan Football Club – Reserve Management Plan

- Item to be deleted from the Works & Issues report.

Many Bay Toilet Facilities

- Item to be deleted from the Works & Issues report.

Community Board Website

- Item to be deleted from the Works & Issues report.

Manu Bay Breakwater

- Item to be deleted from the Works & Issues report.

Gilmore Street, Raglan – Urban Upgrade

- The upgrade was ongoing. Staff had indicated works were dependent on good weather.

Raglan Holiday Park Papahua

- Item to be deleted from the Works & Issues report.

Manu Bay Hillside Planting Proposal

- Proposal made in June referred to the merging of two Coastal Reserve Forest Reserve projects to plant the grassed viewing spot.
- Chair had spoken to members of the public and the feedback indicated that they did not want the area to be fully planted, as it was considered an amenity.
- Possibility that the steeper area would be planted.

ACTION: Chair to work with staff and stakeholders to determine the best approach towards the planting proposal.

Community Board Planning Document Requests

- WDC Climate Action Planning: Staff confirmed that a workshop on Climate Action would be held on 10 August 2020, to which a Community Board representative was welcome to attend.
- The Chair suggested that Community Board members provide a verbal/written report as part of Board Members' reports in future.

Raglan Works

ACTION: Walkways and Cliff St Jetty repair to be added to the quarterly report.

Calvert Road

- The Chair referenced the long-standing parking issue at Calvert Road.
- The road had become congested due to excessive and illegal parking of cars and buses. This had become a safety concern for residents. A lack of footpaths was also an issue.
- Residents requested the following:
 - a change from angle parking to parallel parking as a key issue
 - a sign with the Council 0800 number
 - increased parking patrolling during busy times
 - longer term planning solution
 - prohibiting of campervan parking
- The Board had met with residents and Council staff to assess the situation and staff planned to erect signage prohibiting the parking of large campervans.
- The Chair had agreed to keep residents updated and encouraged them to complete service requests.

ACTION: Staff to include Calvert Road issues in the quarterly roading report, within an issues section specific to each road/street issue.

Open Meeting

To	Raglan Community Board
From	Tony Whittaker Chief Operating Officer
Date	31 August 2020
Prepared by	Jean de Abreu Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0507
Report Title	Discretionary Fund Report to 31 August 2020

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 31 August 2020.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 31 August 2020

RAGLAN COMMUNITY BOARD DISCRETIONARY FUND REPORT 2020/21 (July 2020 - June 2021)

As at Date: 31-Aug-2020

			1,206,170.4
2020/21 Annual Plan			14,271.00
Carry forward from 2019/20			8,002.00
Total Funding			22,273.00
Income			
Total Income			-
Expenditure			
14-Aug-2002	Raglan Community Room Project	RCB2008/05	3,500.00
Total Expenditure			3,500.00
Net Funding Remaining (Before commitments)			18,773.00
Commitments			
23-Jun-2020	Maki Nishiyama for the creation of a Raglan Community Board website to include set up, board training, and two year domain hosting	RCB2006/03	1,000.00
05-Aug-2020	Raglan Community Radio from the Board's Discretionary Fund for the Whaingaroa Talent Factory Event - 10 October 2020	RCB2008/03	1,000.00
05-Aug-2020	Institute of Awesome towards the cost of one automated defibrillator at Whale Bay	RCB2008/04	2,500.00
05-Aug-2020	Raglan Community Arts Council towards the cost of the community room project to complete the creative space building renovations.	RCB2008/05	3,500.00
Total Commitments			8,000.00
Net Funding Remaining (Including commitments)			10,773.00

Open Meeting

To	Raglan Community Board
From	Alison Diaz Chief Financial Officer
Date	7 September 2020
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
DWS Document Set #	GOV0507/ 2733715
Report Title	Raglan Works, Actions & Issues Report: Status of Items September 2020

1. EXECUTIVE SUMMARY

The purpose of this report is to update the Raglan Community Board on actions and issues arising from the previous meeting and works underway in Raglan.

2. RECOMMENDATION

THAT the report from the Chief Financial Officer be received.

3. ATTACHMENTS

1. Raglan Community Board Actions & Issues Register – September 2020
2. Raglan Works as at 31 August 2020

RAGLAN COMMUNITY BOARD ACTIONS & ISSUES REGISTER – September 2020

ISSUE	Area	Action	Comments
Raglan Football Club – Drainage works completion date	Service Delivery, Open Spaces	<p>JUNE 2020: Concern expressed about expected completion of drainage works on the soccer pitches and campground, as well as The Draft Reserve Management Plan's suggestion that the club move to a smaller site during these works. Cr Thomson to report back on this issue.</p> <p>AUGUST 2020: Staff to provide update on what works will be undertaken and the timing.</p>	<p>AUGUST 2020: To be included in Councillors Report.</p> <p>SEPTEMBER 2020: Detailed engineering design and resource consent for stormwater upgrades at Papahua Holiday Park (and the neighbouring catchment area) are complete. However, the solution is not affordable at this time and the camp's project has been deferred indefinitely. Land conditions are not suitable for separate soccer field drainage works to take place. The long-term planning process will appraise cost/benefit of drainage solutions.</p> <p>Public consultation on the draft reserves management plan will commence on 9th October and run through until 9th December 2020. The submissions received are an important part of the decision-making process.</p>
Gilmore Street, Raglan – Urban Upgrade	Service Delivery, Community Projects	<p>JUNE 2020: Staff to determine date on roading works for Gilmore Street and update the Board.</p>	<p>AUGUST 2020: A specific date has not been set for construction; however, it is planned to be undertaken this summer. Staff are cognisant that summer is a busy season for Raglan, and the project will need to strike a balance between fair weather conditions (to keep costs to a minimum) and disruption to visitors and residents.</p>
Manu Bay Hillside Planting Proposal	Service Delivery, Open Spaces	<p>JUNE 2020: Staff to amend planting list to ensure plant heights would not affect the view at Manu bay.</p> <p>AUGUST 2020: The Chairperson, was appointed as community board representative.</p>	<p>AUGUST 2020: The purpose of the project to re-vegetate the section of Manu Bay below the pump station on Wainui Road is to link two existing forest restorations and create a self-sustaining native coastal forest. The species required to do this will eventually (10-50 years' time) compromise the views from the lookout on Wainui Road. Staff can make some species selections to avoid blocking the views, however, this would be a short-term fix and may affect the wider re-vegetation project outcomes.</p> <p>Board to re-confirm their support considering this information.</p>

ISSUE	Area	Action	Comments
			It is suggested that a Community Board representative be selected to work with staff to determine the best approach.
Calvert Road	Service Delivery, Roading	<p>AUGUST 2020: The Chair referenced the long-standing parking issue at Calvert Road. The road had become congested due to excessive and illegal parking of cars and buses. This had become a safety concern for residents. A lack of footpaths was also an issue. Residents requested the following:</p> <ul style="list-style-type: none"> ▪ a change from angle parking to parallel parking as a key issue ▪ a sign with the Council 0800 number ▪ increased parking patrolling during busy times ▪ longer term planning solution ▪ prohibiting of campervan parking. <p>Staff to provide update (ongoing).</p>	SEPTEMBER 2020: Signage was installed in August.

RAGLAN WORKS – as at 31 August 2020

Community Projects – Update

BOAT RAMPS

Manu Bay Breakwater

The planned rock removal works are currently scheduled for September. The Forum will be kept informed as the date is confirmed and arrangements are made.

WALKWAYS

Raglan Holiday Park, Papahua - Access Road & Entranceway Upgrades, Raglan

A minor amendment to Stage I has been undertaken to reduce the width of the proposed path from 3.0m to 2.5m to better align with other connecting paths and enable a better fit within existing constraints.

The proposed Stage II path alignment was presented to the Papahua Camp Board in July to gain approval for the proposed path proposed within the camp footprint. This was accepted by the Camp Board. Funding of the full Stage II path is to be confirmed including the entranceway works. If confirmed this will be constructed with the Stage I works.

JETTY/WHARF

Cliff St Jetty Repair

The replacement brackets are to be installed by Pipescape as soon as the Zero Harm documentation is complete, likely September.

Open Meeting

To	Raglan Community Board
From	Roger MacCulloch General Manager Service Delivery
Date	16 September 2020
Prepared by	Jordarne Wiggins Community Venues and Events Team Leader
Chief Executive Approved	Y
Reference #	RCB2020
Report Title	Soundsplash 2021

1. EXECUTIVE SUMMARY

Zu Entertainment Limited has operated the Soundsplash Festival out of Wainui Reserve for the past four years under land use consent (LUC0198/17) issued by the Waikato District Council (the Council). This consent allows Zu Entertainment to hold five temporary events from January 2017 to January 2021. Zu Entertainment is now seeking approval to use Wainui Reserve for their fifth event under the consent on 22- 4th January 2021.

This report is to provide information on the event proposed, as well as including feedback from Council's environmental health, resource consent and monitoring, and Community Connection team relating to the previous event held in 2020.

2. RECOMMENDATION

THAT the report from the General Manager of Service Delivery be received;

AND THAT the Raglan Community Board provides feedback to Council staff on issues or concerns raised by the community to allow WDC staff to work with event organisers to mitigate these issues.

3. BACKGROUND

Zu Entertainment Limited has operated the Soundsplash Festival out of Wainui Reserve for the past four years under land use consent. Prior to this, they held the last Soundsplash event for 15 years. Currently they hold land use consent for a temporary event being a festival. This resource consent is valid for five consecutive years from 2017-2021, provided conditions of the consent are met.

These conditions are reviewed each year but include requirements around noise management, waste minimisation, health and safety, traffic management, hours of operation and security.

The granting of the consent does not give Zu Entertainment limited exclusive use of the reserve as permission from Council's Community Venues & Events and Open Spaces Teams is also required. Approval for use is given after feedback and a recommendation has been received from the Raglan Community Board, and on the pretence that all conditions set by Council staff are met.

4. DISCUSSION

From the perspective of the Waikato District Council (WDC) internal staff that process this event, the 2020 Soundsplash event was very successful as it complied with all required consent rules and mitigated previous years concerns with significant and noticeable improvement. All teams involved in this approval process were satisfied with the delivered event.

Land Use Consent

Compliance with the land use consent over the past has been well managed and there have been no issues from a Land use consent perspective.

Building Consent

Building consents are required for the stage, foot bridge and other temporary structures. From a building quality perspective all consents have been complied with and fees paid.

Environmental Health

Over the past four years, Council Staff, the NZ Police and the District Health Board have monitored the licencing and sale of alcohol, consumption and intoxication levels of festival goers, including the licenced premises outside the event. NZ Police have experienced no major concerns and mentioned that festival goers at the 2020 event were the most well behaved to date. NZ Police were also satisfied with the alcohol licencing and monitoring.

Council staff has also continued to monitor noise levels leading up to and during the events and to date there have been no breaches of the permitted noise limits.

Food

All vendors who attended the event operated within the mandatory risk-based management plan and registration as required by the Food Act 2014 and the operators were all audited by the appropriate body.

There were no food-related incidents at Soundsplash 2020.

Traffic Management

Traffic management for the 2020 event was a success with Council receiving no complaints. The use of the Raglan Airfield for parking, bag checks and processing of tickets resulted in a reduction of traffic congestion on either side of the one lane bridge compared to previous years. The buses moved freely between the Airfield and Wainui Reserve for the pickup and drop off service. Management of traffic has become more sophisticated since the first event and now includes temporary traffic lights, extended periods of entry and emergency vehicle access. Both NZ Police and WDC Alliance support and encourage the use of the airfield for parking. Council staff will continue to work with event organisers and both hapu, Ngati Mahanga and Tainui Awhiro around the scheduling of the airfield for parking for Soundsplash 2021.

Security

NZ Police have provided feedback which compliments the level of professionalism of security at this event, which includes security staff from multiple companies.

Parks Operations

This event does have impact on the operation of the farm. This is mostly due to the time required to set up and pack down the event prior to and after the festival. This is allowed for within the consent conditions. Despite this, event organisers have continued to co-operate with Council staff to reduce the impact on farm operations when possible.

There was no damage on Wainui Reserve post the 2020 event. If any damage does arise, event organisers meet the cost for any damage incurred.

Social Impact

The 2019 and 2020 event saw a change in the demographic of festival attendee's with a large increase of under 18 year olds. Soundsplash organisers provide 'safe spaces' throughout the festival for attendees. Designated zones such as deep space, medical tent and three wellbeing tents are also provided. The Consent club was also present at the 2020 event. They monitored interactions between festival goes and offered support for anyone with concerns not covered by medical treatment. The Consent Club echoed the police and reported that they did not encounter any incidents of concern.

Waste Minimisation

The 2020 event saw Soundsplash event organisers encourage that all food vendors were to only use recyclable/compostable packaging. A new system was also implemented where tents were 'stamped' with the Soundsplash logo at the 2020 event to encourage campers to re-use the exact tent for the 2021 event. If the 'stamped' tent is re-used for the 2021 event, event organisers will refund the camping price of the ticket. Event organisers noticed a large decrease in tents being disposed of or left at Wainui Reserve as campers were keen to take part in the initiative. Council staff and Raglan Naturally will continue to work with the event organisers to identify alternative ways in which waste can be minimised.

5. CONCLUSION

Over the past years, Soundsplash organisers have been proactive in responding to any issues raised by the community and have put measures in place to ensure they are managed moving forward.

Staff are confident that they will continue to do so but welcome any feedback from the Community Board if there are further concerns they would like to raise.

6. ATTACHMENTS

Nil.

Open Meeting

To	Raglan Community Board
From	Gabrielle Parsons Chairperson
Date	4 September 2020
Reference #	GOV0507
Report Title	Proposed Alcohol Control Bylaw 2020

I. EXECUTIVE SUMMARY

The purpose of this report is for the Board to review the Proposed Alcohol Control Bylaw 2020 and consider whether to complete a submission to Waikato District Council.

Attached to this report is the Council staff report to the Policy & Regulatory Committee meeting, which took place on 31 August 2020. The full report is available to access here (refer to Item 6.5):

https://wdcsitefinity.blob.core.windows.net/sitefinity-storage/docs/default-source/meetings/agendas-2020/200831-pr-agenda-open.pdf?sfvrsn=4e5a8ac9_0

The consultation documentation, including the Statement of Proposal and draft bylaw, can be accessed here:

<https://shape.waikatodistrict.govt.nz/proposed-alcohol-control-bylaw-2020>

Submissions close on 5 October 2020.

2. RECOMMENDATION

THAT the report from the Chairperson be received;

AND THAT the Raglan Community Board delegates [*insert name of Community Board member*] to draft a submission to the Waikato District Council in relation to the Proposed Alcohol Control Bylaw 2020 as follows:

- The draft submission reflects the Board's comments at its meeting on 16 September 2020 and is circulated to all Board members by email for review and approval;
- The final, approved submission is submitted to the Council before the submission close-off date; and

- **The final, approved submission is presented to the next Community Board meeting for noting.**

3. ATTACHMENTS

Policy & Regulatory Committee Staff Report - Proposed Waikato District Council Alcohol Control Bylaw 2020 – 31 August 2020

Open Meeting

To	Policy & Regulatory Committee
From	Sue O’Gorman General Manager Customer Support
Date	17 August 2020
Prepared by	Tony Pipe Environmental Health Team Leader
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Approval for Consultation: Proposed Waikato District Council Alcohol Control Bylaw 2020.

I. EXECUTIVE SUMMARY

This report seeks approval to carry out public consultation on the proposed Waikato District Council Alcohol Control Bylaw 2020 (“Bylaw”) in accordance with section 83 of the Local Government Act 2002 (“Act”).

In 2012, the Sale and Supply of Alcohol Act 2012 (**SSA Act**) was introduced by central government. The SSA Act allowed for amendments to the Act which gave power to local authorities to make bylaws for alcohol control purposes.

The proposed bylaw for consultation is a new bylaw that will replace the previous expired Waikato District Council Liquor Control Bylaw 2009 and the Franklin District Council Liquor Control Bylaw 2008.

The Bylaw has been drafted taking into account feedback provided by Councillors at two workshops on 10 February 2020 and 10 August 2020, and alcohol related crime data provided by the Waikato Police.

It is proposed that public consultation take place between 02 September 2020 and 05 October 2020. Targeted feedback will be sought from key stakeholders including Maaori, Police, Community Boards, SSA On and Off Licence holders and the general public.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received;

AND THAT, as required under section 83 of the Local Government Act 2002, the Committee:

- (a) adopts the Statement of Proposal; and**
- (b) approves the commencement of public consultation on the proposed Waikato District Council Alcohol Control Bylaw 2020 to be undertaken between 02 September 2020 and 05 October 2020.**

AND FURTHER THAT the Committee recommends that Council confirms it is satisfied that:

- (a) The Bylaw can be justified as a reasonable limitation on people’s rights and freedoms; and**
- (b) There is evidence that the areas to which the Bylaw is intended to apply has experienced a high level of crime or disorder that can be shown to have been caused or made worse by alcohol consumption; and**
- (c) The Bylaw is appropriate and proportionate in the light of the crime and disorder.**

3. BACKGROUND

The Act gives clear guidance on what local authorities should consider when making or continuing an alcohol control bylaw. This guidance has been closely followed in the drafting of the Bylaw.

The desired outcome of the Bylaw is to provide ways of controlling alcohol related harm in the community by supporting safe alcohol consumption habits through the use of clearly marked alcohol control (ban) areas, and signage that indicates where there areas are and the times that the bans apply.

Bylaws made under the Act specifically apply to ‘public places’ which are defined as “a place that is open to or used by the public including places where a fee or charge applies, such as, a parking area”.

The restrictions within an alcohol ban area do not apply to areas or activities which are covered by a licence issued under the SSA Act.

The Bylaw will also provide Police with an additional tool under the Act which allows them to control the consumption or possession of alcohol through additional powers relating to arrest,

search and seizure in areas where alcohol bans have been implemented through alcohol control bylaws such as the one proposed.

In addition, the Police have stated in their Alcohol Action Plan 2018 “AAP” (appendix 6 of the staff report) that they cannot reduce alcohol related harm alone, and would like to engage local partnerships to address this issue. The Bylaw is an example of such a partnership.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The Bylaw aims to reduce incidents of crime or disorder related to alcohol consumption by controlling where and when people can possess or consume alcohol in public places. The Bylaw will apply to the public places within the Waikato District specified in Schedules One and Two, and Council controlled parks, reserves and esplanades.

It should be noted that the purpose of the Act is not to enable district wide bans, but to allow for the identification of specific areas and the introduction of appropriate controls. The Bylaw therefore identifies and defines any ‘control area’ through its inclusion in the schedules.

Permanent alcohol control areas

During workshops, elected members discussed the merits of alcohol bans as they relate to beaches in our district. The concept of police exercising discretion was also discussed. For the purposes of consultation, staff propose the following in relation to permanent alcohol control areas.

Schedule One of the Bylaw sets out the areas which are proposed to be subject to a permanent alcohol control (ban) area, being 24 hours a day, 365 days a year. These areas include:

- Town centres (as defined in the maps in Schedule One); and
- Wainui Reserve (Raglan), Sunset Beach (Port Waikato), Karioitahi Beach (Waiuku), Maraetai Bay (Port Waikato) (as defined in the maps in Schedule One)

Town Centres

Permanent alcohol ban areas (24 hours a day, 365 days a year) are proposed for all town centre areas which contain both on-licence and off-licence premises. The rationale behind this is these areas are defined around town centres, to best allow for a focus on crime and disorder in areas where alcohol is readily available for purchase or where there are premises that have alcohol available for consumption.

Alcohol control areas on reserves and beaches

Permanent alcohol bans are also proposed for Wainui Reserve, Sunset Beach, Karioitahi Beach, and Maraetai Bay. These beach areas have previously been subject to permanent alcohol control with the exception of Maraetai Bay.

Maraetai Bay is a large reserve area which gives access to the Waikato River prior to the mouth of the River on the west coast. To ensure there is no antisocial behaviour, this area is currently highly patrolled by Waikato Police (refer appendix 5);

The Police have recommended that the areas in Schedule One be made permanent alcohol control areas (see appendix 3-5).

Seasonal alcohol control areas

Schedule Two of the Bylaw sets out the areas proposed to be subject to a 24/7 alcohol ban during specific dates. These areas include an extended Raglan area over the peak summer period from 23 December to 10 February (as defined in the maps in Schedule Two).

Raglan sees an influx of visitors during peak summer times and Council is proposing to prohibit alcohol consumption in public places during the peak holiday period.

The previous Waikato District Council Liquor Control Bylaw 2009 (“WDC Bylaw”) prohibited alcohol consumption in public places over the entire Raglan ward area. Feedback from elected members was that this was too restrictive, however due to the recommendations from the Police to reinstate the whole Raglan ward area, staff are proposing that the entire area prohibition remain, but will welcome feedback on this issue through the public consultation process.

Additionally, the Waikato Police recommend extending the timeframe to incorporate busy holiday weekends, in particular Auckland Anniversary and Waitangi day. As a result of this, it is proposed that the alcohol control area for Raglan be in place from 23 December to 10 February (previously 26 December – 06 January).

The Police have recommended that the areas in Schedule Two of the proposed bylaw are seasonal alcohol control areas (See appendix 2 maps).

Timed alcohol control areas (9pm-9am)

Alcohol control areas are those for which it is proposed to have specific times of the day where the consumption, bringing and possession of alcohol will be prohibited. It is proposed that all Council controlled parks, reserves and esplanades (which are not subject to permanent alcohol control areas) will be subject to the timed alcohol control areas.

The previous Franklin Liquor Control Bylaw 2008 (“FDC Bylaw”) imposed alcohol control times of 7pm to 7am, which are times that are supported by Tuakau Police.

The WDC Bylaw had control times of 10pm to 10am. The Police have provided support to consider these hours.

During the workshop on 10 August 2020, the elected members advised that the proposal to instate a 7pm alcohol control was too early, and that it limited people’s rights and freedoms unnecessarily. The elected members also acknowledged that 10pm was too late in the

evening considering that crime rates are higher at night according to the reports provided by Police.

As a result, it is therefore proposed that the alcohol control times be 9pm-9am. During the public consultation, key stakeholders and the community at large will be able to provide feedback on the proposed hours and the suitability of those hours in relation to the reduction of alcohol related harm.

Evidence from the Police on alcohol related incidents / offences

The data provided by Police relates to service calls received from members of the public and all police detected incidents and offences where alcohol was an influence or factor.

Table 1: The following figures are a total of all incidents that Police have dealt with ranging from assaults, public place disorder, driving matters, robbery, theft, Wilful damage and Graffiti type offending where alcohol was involved. The figures are grouped under the reporting Police station areas.

TE KAUWHATA	TOTAL INCIDENTS	POLICE REPORTED/ARRESTED
2017	17	12
2018	12	8
2018	14	9
HUNTLY		
2017	46	31
2018	48	29
2019	32	19
NGARUAWAHIA		
2017	65	43
2018	45	30
2019	37	17
RAGLAN		
2017	42	31
2018	29	20
2019	40	25

Table two: The Following statistics are reports of disorderly behaviour;

	Te Kauwhata	Huntly	Ngaruawahia	Raglan
2017	20	463	208	96
2018	16	391	188	71
2019	18	314	157	60

Table three: The information for the Northern stations in the Waikato have been grouped together and are therefore shown in a separate table;

Tuakau	Calls	Arrests	Reports
2017	86	9	14
2018	140	4	20
2019	126	4	27
Kariotahi Beach			
2017	2	0	1
2018	1	0	0
2019	2	0	0
Port Waikato			
2017	14	1	5
2018	20	0	4
2019	15	1	2
Meremere			
2017	26	1	3
2018	14	0	1
2019	124	2	5

4.2 OPTIONS

The options that have been identified are:

Option 1: Do nothing

This option is **not** recommended.

This option would see no bylaw relating the control of alcohol within the Waikato District. As per the recommendations from the Police, it is likely that this would result in an increase of alcohol related harm. As such, the option is not recommended.

Option 2: Do not approve Public Consultation at this time

This option is **not** recommended.

In order to adopt the recommendations of the Police to have a bylaw in place as soon as possible, and ensure the introduction of an alcohol control bylaw in the Waikato District before the upcoming holiday season, this option is not recommended. If public consultation is approved for commencement on 2 September 2020, the Bylaw could be adopted by Council in December 2020, prior to the holiday period. As such, this option is not recommended.

Option 3: Approve Public Consultation in accordance with section 83 of the Local Government Act 2002 and make the relevant recommendations.

This option is recommended.

The approval of the public consultation will allow for the adoption and introduction of the Bylaw prior to the upcoming holiday period. In doing so Council will be following the recommendations of the Police and it is anticipated that there will be a reduction in alcohol related harm and incidents within the Waikato District. As such, this option is recommended.

5. CONSIDERATION

5.1 FINANCIAL

There is minor financial implication of the adoption of the Bylaw which is related to the costs of new signage for alcohol control areas. This cannot be accurately assessed until alcohol control areas are determined, which will occur after the consultation has taken place. Consultation under section 83 will require staff resources however it is anticipated these associated costs can be covered within existing available resources.

5.2 LEGAL

Legislative requirements

Determination of Significance

Section 156 of the Act requires the local authority to decide whether public consultation is undertaken in accordance with section 82 or section 83 of the Act. If it is determined that the bylaw concerns a matter which is identified in the Significance and Engagement Policy or there is or likely to be a significant impact on the public due to the proposed bylaw, then the special consultative procedure as set out in section 83 must be used.

Consultation under the special consultative procedure in accordance with section 83 of the Act requires Council to:

- Adopt a Statement of Proposal which includes information regarding Council's consideration of the matters referred to in section 155 of the Act;
- Provide an opportunity for people to make oral submissions (this will require Council to facilitate a public hearing); and
- Allow no less than one month for public consultation.

As the Bylaw is likely to have a significant impact on the public, the corporate planning staff have determined that the public consultation should be undertaken in accordance with section 83. In addition, the special consultative procedure allows for the community to

respond to the proposed areas which may be affected by the Bylaw and for Council to hear any concerns through the holding of a public hearing.

Requirements for Special Consultative Procedure (section 83 of the Act)

Because it has been determined that the Bylaw should be subject to the special consultative procedure under section 83 of the Act, section 86 of the Act provides that additional information must be included in the Statement of Proposal.

The additional information to be included in the Statement of Proposal is a report on any determinations made under section 155 of the Act which requires Council to determine whether the proposed bylaw:

- a. is the most appropriate way of addressing the problem or perceived problem;
- b. is the most appropriate form of bylaw; and
- c. gives rise to any implications under the New Zealand Bill of Rights Act 1990.

Corporate planning staff have considered and determined that a bylaw the most appropriate way of addressing the problem (being incidents of crime or disorder related to alcohol consumption) and that the Bylaw, as drafted, is the most appropriate form of bylaw.

It is also considered that the Bylaw is not in conflict with, or gives rise to any implications under the New Zealand Bill of Rights Act 1990. This is highlighted by the fact that Waikato District Council previously adopted a bylaw which controlled the consumption and/or possession of alcohol.

Specific Requirements of an alcohol related bylaw

Section 147 of the Act specifically grants territorial authorities the power to make bylaws for the purpose of prohibiting or otherwise regulating or controlling the consumption, bringing and possession of alcohol in public places.

Before making such a bylaw, section 147A requires Council to be satisfied that:

- (a) It can be justified as a reasonable limitation on people's rights and freedoms; and
- (b) There is evidence that the area to which the bylaw is intended to apply has experienced a high level of crime or disorder that can be shown to have been caused or made worse by alcohol consumption; and
- (c) The bylaw is appropriate and proportionate in the light of the crime and disorder.

The considerations under section 147A are an extension of the analysis required under section 155 of the Act.

The Committee does not have the delegated authority to determine whether Council is satisfied but can make recommendations in relation to the same.

The Police have provided evidence that there are public areas within the Waikato district are more likely to be subjected to the adverse effects of alcohol consumption (see

appendices 3, 4 and 5 of the staff report). It is those areas for which the Bylaw proposes to implement the alcohol control measures. It should also be noted that, for a number of the areas for which the evidence was provided, the WDC Bylaw was in place at the time.

Such evidence shows that, in accordance with section 147A of the Act, Council can be satisfied that:

- (a) It can be justified as a reasonable limitation on people's rights and freedoms; and
- (b) There is evidence that the area to which the bylaw is intended to apply has experienced a high level of crime or disorder that can be shown to have been caused or made worse by alcohol consumption; and
- (c) The bylaw is appropriate and proportionate in the light of the crime and disorder.

5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	<p>The proposed Waikato District Council Alcohol Control Bylaw triggers the Significance and Engagement Policy through the community interest threshold which is normal for this type of consultation.</p> <p>Information on the consultation will be made available to the public at all council offices and libraries, as well as online via the Council website on the 'Say It' page. The available information will include a statement of proposal, the proposed bylaw with attached schedules and maps, submission forms and a link to the online submission collector.</p> <p>Open and targeted consultation are proposed to run concurrently. Key stakeholders that will be targeted are: Waikato area Police, Community Boards, Iwi and SSA Liquor Licence holders.</p>				

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State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
y			Internal
y			Community Boards/Community Committees
y			Waikato-Tainui/Local iwi
y			Households
y			Business
y			SSA licence holders in the district

6. CONCLUSION

This report seeks approval to undertake public consultation on the proposed Waikato District Alcohol Control Bylaw 2020 in accordance with section 83 of the local Government

Act 2002 and make recommendations in relation to the Council's satisfaction around the introduction of a bylaw for alcohol control purposes.

The introduction of the Bylaw allows for additional powers to be granted to Police in the relevant areas and enables the control of alcohol related harm in the community.

During the consultation period, the community can provide feedback on the Bylaw as a whole including the proposed hours of control and specifically provide any further evidence of areas that they feel should be covered by this bylaw.

7. ATTACHMENTS

The following documents are included as appendices to this report:

- Appendix 1 – Proposed Waikato District Council Alcohol Control Bylaw 2020 including schedules.
- Appendix 2 – Proposed Waikato District Council Alcohol Control Bylaw Maps
- Appendix 3 – Report of evidence and support from the Waikato area Police
- Appendix 4 – Letter of support from Raglan area Police
- Appendix 5 – Letter of support from Tuakau area Police
- Appendix 6 – New Zealand Police Alcohol Action Plan 2018
- Appendix 7 – Statement of Proposal Proposed Alcohol Control Bylaw 2020

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Appendix 1

Proposed Waikato District Council Alcohol Control Bylaw 2020

Waikato District Council, in exercise of its powers under the Local Government Act 2002 hereby makes the following bylaw.

Introduction

1.0 Short title, commencement and application

- 1.1 The bylaw is the "Waikato District Council Alcohol Control Bylaw 2020".
- 1.2 The bylaw shall apply to the Waikato District.
- 1.3 The bylaw shall come into force on xxx xxx.

Part I – Preliminary provisions

2.0 Purpose

The purpose of this bylaw is to provide for the prohibition and control of the consumption or possession of alcohol in public places (including vehicles in public places) to reduce alcohol related harm.

3.0 Interpretation

- 3.1 In this Bylaw, unless the context otherwise requires –

Act	means the Local Government Act 2002
Alcohol	has the same meaning as 'alcohol' given by section 5(1) of the Sale and Supply of Alcohol Act 2012.
Council	means the Waikato District Council
Licensed premises	has the same meaning as 'licensed premises' given by section 5(1) of the Sale and Supply of Alcohol Act 2012 and means any premises for which a licence under the Sale and Supply of Alcohol Act 2012 is held.

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Permanent

Alcohol Ban Area means an area described in schedule one in which alcohol restrictions are permanently in place in the public places within the area, during the times, days or dates specified in the Schedule.

Public place

has the same meaning as ‘public place’ given by section 147 of the Local Government Act 2002; and means a place that is open to or is being used by the public, whether free or on payment of a charge, and whether any owner or occupier of the place is entitled to exclude or eject any person from it; but does not include licensed premises.

Temporary

Alcohol Ban Area means an area described in a resolution made under this bylaw in which alcohol restrictions are temporarily in place in the public places within the area during the times, days or dates specified in the resolution.

Waikato District

means the area within the boundaries under the territorial authority of the Waikato District Council and includes all coastal areas to the line of mean low water springs.

3.2 Any explanatory notes and attachments are for information purposes only and do not form part of this Bylaw.

3.3 The Interpretation Act 1999 applies to this Bylaw.

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Part 2 – Control of Alcohol

4.0 Alcohol Ban Areas

4.1 Every person is prohibited from consuming, bringing into, or possessing alcohol in any public place (including a vehicle) in contravention of an alcohol ban made by the Council in accordance with clause 5.1.

Explanatory note:

As at 21 January 2020, under section 147(4) of the Local Government Act 2002, the prohibition in clause 6(1) does not apply to alcohol in an unopened container in the following circumstances:

- (a) *The transport of the alcohol from licensed premises next to a public place, if –*
 - (i) *it was lawfully bought on those premises for consumption off those premises;*
 - and*
 - (ii) *it is promptly removed from the public place; or*
- (b) *The transport of the alcohol from outside a public place for delivery to licensed premises*

next to the public place; or

- (c) *The transport of the alcohol from outside a public place to premises next to a public place by, or for delivery to, a resident of the premises or his or her bona fide visitors; or*
- (d) *The transport of the alcohol from premises next to a public place to a place outside the public place if—*
 - (i) *the transport is undertaken by a resident of those premises; and*
 - (ii) *the alcohol is promptly removed from the public place.*

5.0 Alcohol Control Areas

5.1 Council may, by resolution, declare alcohol control areas for the purpose of prohibiting or otherwise regulating or controlling, either generally or for one or more specified periods, any or all of the following:

- (a) the consumption, bringing into or possession of alcohol in public places; and
- (b) in conjunction with (a), the presence or consumption of alcohol in vehicles, or vehicles of stated kinds or descriptions, in public places.

5.2 Any resolution made under clause 5.1 must also:

- a)** include a map of the alcohol control area;
- b)** specify whether the alcohol control area is permanent or temporary and, if temporary, the time(s) that any prohibition or control applies;
- c)** if consumption, bringing into or possession of alcohol is controlled rather than prohibited, specify the nature of the control.

5.3 The Council must, before making an alcohol controlled area in accordance with clause 5.1:

- (a) Be satisfied that the alcohol controlled area gives effect to the purpose of the bylaw; and
- (b) Comply with the decision-making requirements under Subpart 1 of Part 6 of the Local Government Act 2002; and
- (c) Comply with the criteria under section 147B of the Act, as follows:
 - (i) Be satisfied that there is evidence that the area to which the alcohol ban will apply has experienced a high level of crime or disorder that can be shown to have been caused or made worse by alcohol consumption in the area; and
 - (ii) Be satisfied that the alcohol ban is appropriate and proportionate in light of the evidence and can be justified as a reasonable limitation on people's rights and freedoms; and

- (d) Investigate and, where appropriate, implement community-focused solutions as an alternative to or to complement an alcohol controlled area; and
- (e) Consider the views of the New Zealand Police; and
- (f) Consider the views of Maori; and
- (g) Consider the views of owners, occupiers, or persons that the Council has reason to believe are representative of the interests of owners or occupiers, of premises within the area to which the alcohol ban will apply.

5.4 The Council may, at any time, amend or revoke alcohol controlled area in accordance with clauses 5.1, 5.2 and 5.3 with the necessary modifications.

5.5 Clause 5.3 does not apply to a person who is acting pursuant to, and in accordance with any conditions of, a consent granted under clause 10.1.

6.0 Permanent alcohol control areas

- 6.1 Council may by resolution, under clause 5.1 declare an area to be a permanent alcohol control area at all times; or for specified, repeated periods of time.
- 6.2 Permanent alcohol control areas are listed in Schedule One. Schedule one illustrates the specific areas that are permanent alcohol control areas and states the times, days or dates during which the alcohol restrictions apply to the public places.
- 6.3 Every person is prohibited from consuming, bringing into, or possessing alcohol in all Council Controlled Parks, Reserves and Esplanades (including a vehicle) between the hours of 7pm and 7am.

Explanatory note: All resolutions of Council declaring alcohol control areas are contained within the additional information for the Alcohol Control Bylaw 2018 - Register of Resolutions, attached to this Bylaw.

7.0 Temporary alcohol control area

- 7.1 Council may, by resolution, under clause 5.1 declare an area to be a temporary alcohol control area for a specific period not exceeding seven consecutive days.
- 7.2 Council will give public notice of a temporary alcohol control area at least 14 days before the temporary alcohol control area comes into force.

Explanatory note: Sections 147A and 147B of the Act are outlined in Section 3 of the Additional Information to this Bylaw.

7.3 Where a temporary alcohol control area applies to an event Council must consider:

- (i) the nature and type of the event;
 - (ii) the history (if any) of the event;
 - (iii) the number of people expected to attend the event;
 - (iv) the area in which the event is to be held;
 - (v) whether the Police support the proposed temporary alcohol control area; and
 - (vi) whether the Police will be present at the event to enforce it.
- b) may consider any other information it considers relevant.

Explanatory note: Records of resolutions made for temporary alcohol controls will not be included in the 'register of resolutions' but are permanently recorded through the appropriate Council records of meetings, minutes and resolutions.

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8.0 Signage

- 8.1 Where it is practicable or reasonable to do so, the Council will erect signage within alcohol control areas to provide information to the public about the restrictions. The size, location and content of the signage will be at the Council's discretion.
- 8.2 To avoid any doubt, the absence of signage in any alcohol control area does not authorise a breach of this bylaw.
- 8.3 This clause is subject to any regulations made under section 147C of the Act.

Part 3 – Enforcement offences and penalties.

9.0 Enforcement.

- 9.1 A constable may use their powers under the Act to enforce this Bylaw
- 9.2 This Bylaw authorises a constable to exercise the power of search under sections 169(2)(a) and 170(2) of the Act for temporary alcohol areas declared in accordance with clauses 6 and 8.

Explanatory note: Section 170(2) provides constables with additional powers of search in relation to temporary alcohol controls that have been notified and indicated by signs in accordance with section 170(3) of the Act.

10.0 Offences and penalties

- 10.1 Every person who breaches this bylaw commits an offence.
- 10.2 Every person who commits an offence under this bylaw is liable to a penalty under the Local Government Act 2002.

Explanatory note: As at 18 December 2013, the penalty for breaching an alcohol bylaw is an infringement fee of \$250 under the Local Government (Alcohol Ban Breaches) Regulations 2013.

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Part 5 – Exceptions.

11.0 Exceptions

11.1 The restrictions within an alcohol ban area do not apply to areas or activities which are covered by a licence issued under the Sale and Supply of Alcohol Act 2012, including:

- (a) Any public place which is part of a licenced premises' outdoor area, where permission to occupy that area has been granted by the Council; or
- (b) The carrying of alcohol directly between one part of a licensed premises and another part of the same premises across a public place that separates the parts of the licensed premises; or
- (c) Any public place that is subject to a special licence, for the term of that licence; or
- (d) Any vehicle in a public place to which a licence under the Sale and Supply of Alcohol Act 2012 applies; or
- (e) Any event held in a public place at which alcohol is served under a section 38 endorsed licence under the Sale and Supply of Alcohol Act

Explanatory note:

A number exceptions for the transportation of unopened bottles or containers of alcohol through alcohol control areas are listed in section 147(4) of the Act, and are not restricted by this bylaw, including:

- Commercial deliveries to licensed premises;
- Carrying alcohol purchased from an off-licence (eg liquor store);
- Carrying alcohol to or from BYO licensed premises;
- Carrying alcohol to or from private residences.

Some of these exceptions require the alcohol to be promptly removed from any public places covered by alcohol restrictions.

11.2 Any resolution of the Council may be amended, rescinded, or reinstated by a further resolution of the Council.

This bylaw was made pursuant to a resolution passed by the Waikato District Council on **Add Date**.

THE COMMON SEAL of WAIKATO DISTRICT COUNCIL was hereto affixed in the presence of:

Mayor

Chief Executive

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WAIKATO DISTRICT COUNCIL

PROPOSED ALCOHOL CONTROL BYLAW 2020

First Schedule

Specified Public Places where the consumption of alcohol, possession of alcohol and use of a vehicle in conjunction with alcohol is prohibited at all times.

1. **Raglan Township**, including Bow Street, Bankart Street, Cliff Street (from Bow Street to James Street), Wainui Road (from Bow Street to Ngarunui Beach Road), Wallis Street (from Bow Street to James Street), Wi Neera Street, as shown in red on the attached map called “Permanent Ban Area Raglan”.
2. **Ngaruawahia Township**, including Carlton Avenue, Durham Street between Newcastle Street and Waingaro Road, Ellery Street East, Ellery Street between Herschel street and Great South Road, Eyre Street, Galileo Street, Great South Road between River Road and Ellery Street East, Havelock Road between Whatawhata Ave and Kia Toa Street, Herschel Street between Newcastle Street and Ellery Street, Jesmond Street, Jordan Street, Lower Waikato Esplanade, Market Street, Regent street, River Road between Duke Street and Great South Road, Waikato Esplanade between Galileo Street and Ellery Street East, Waingaro Road between Great South Road and Herschel Street, as shown in red on the attached map “Permanent Ban Area Ngaruawahia”.
3. **Taupiri Township**, including Bob Byrne park, Te Putu Street, The Crescent0, Greenlane Road, Murphy Lane, and Great South Road between Gordonton Road and Lovell Avenue, as shown in red on the attached map called “Permanent Ban Area Taupiri”.
4. **Huntly Township**, including Alder lane, Bridge Street, Glasgow Street, Harris Street, Main Street between Bell Crossing and Tainui Bridge Road, Onslow Road, Paki Street between Harris Street and Baker Street, Ralph Street, Shand Lane, Taihua Street, Tainui Bridge Road to Harris Street, Tumate Mahuta Drive, Wight Street, William Street, Venna Fry Lane, as shown in red on the attached map called “Permanent Ban Area Huntly”.
5. **Te Kauwhata Township**, including Main Road, Tavern Park Lane, Te Kauwhata Road between Travers Road Main Road, and Waerenga Road up to Swan Road, as shown in red on the attached map called “Permanent Ban Area Te Kauwhata”.
6. **Meremere Township**, along Te Pua Avenue between Island Block Road and Springhill Road, as shown in red on the attached called “Permanent Ban Area Meremere”.

COPY

Specified Parks, Reserves, esplanades and beaches where the consumption of alcohol, possession of alcohol and use of a vehicle in conjunction with alcohol is prohibited at all times.

- 1 Sunset Beach, Port Waikato Permanent Ban Area**
- 2 Karioitahi Beach, Waiuku Permanent Ban Area**
- 3 Wainui Reserve, Raglan Permanent Ban Area**
- 4 Maraetai Bay, Port Waikato permanent Ban Area**

WAIKATO DISTRICT COUNCIL –

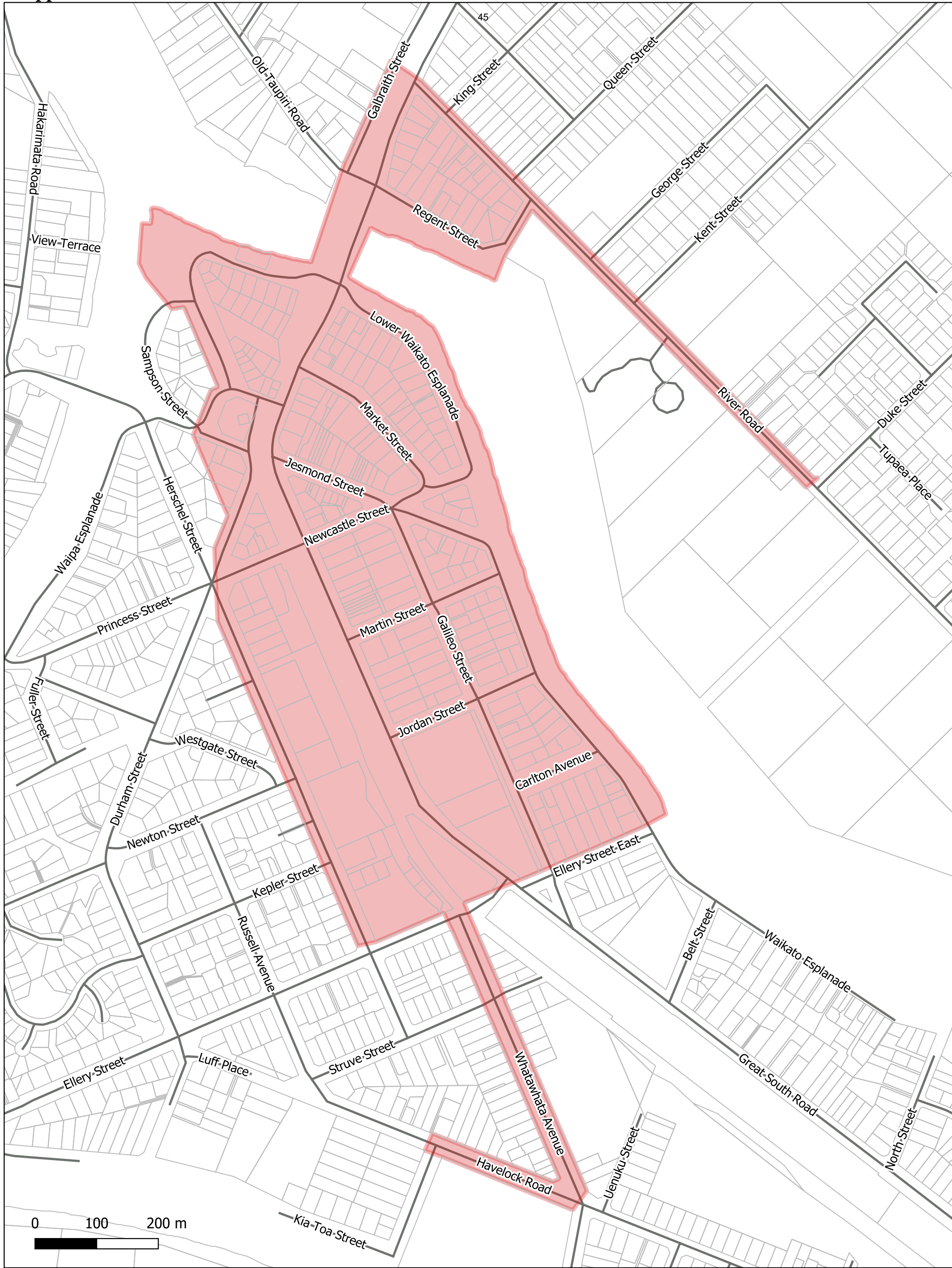
DRAFT ALCOHOL CONTROL BYLAW 2020

Second Schedule

Specified Public Places where the consumption of alcohol, possession of alcohol and use of a vehicle in conjunction with alcohol is prohibited at all times during a specific time period being 23 December through to 10 February.

- 1 Wider Raglan Ward area as per the attached map**

COPY



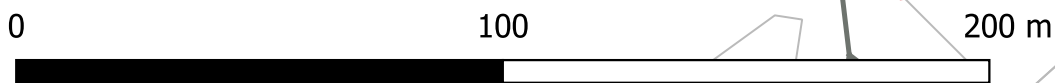
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**Alcohol Control Bylaw Permanent
Ban Area: Ngaruawahia**
24 Hours a Day, 365 Days a Year

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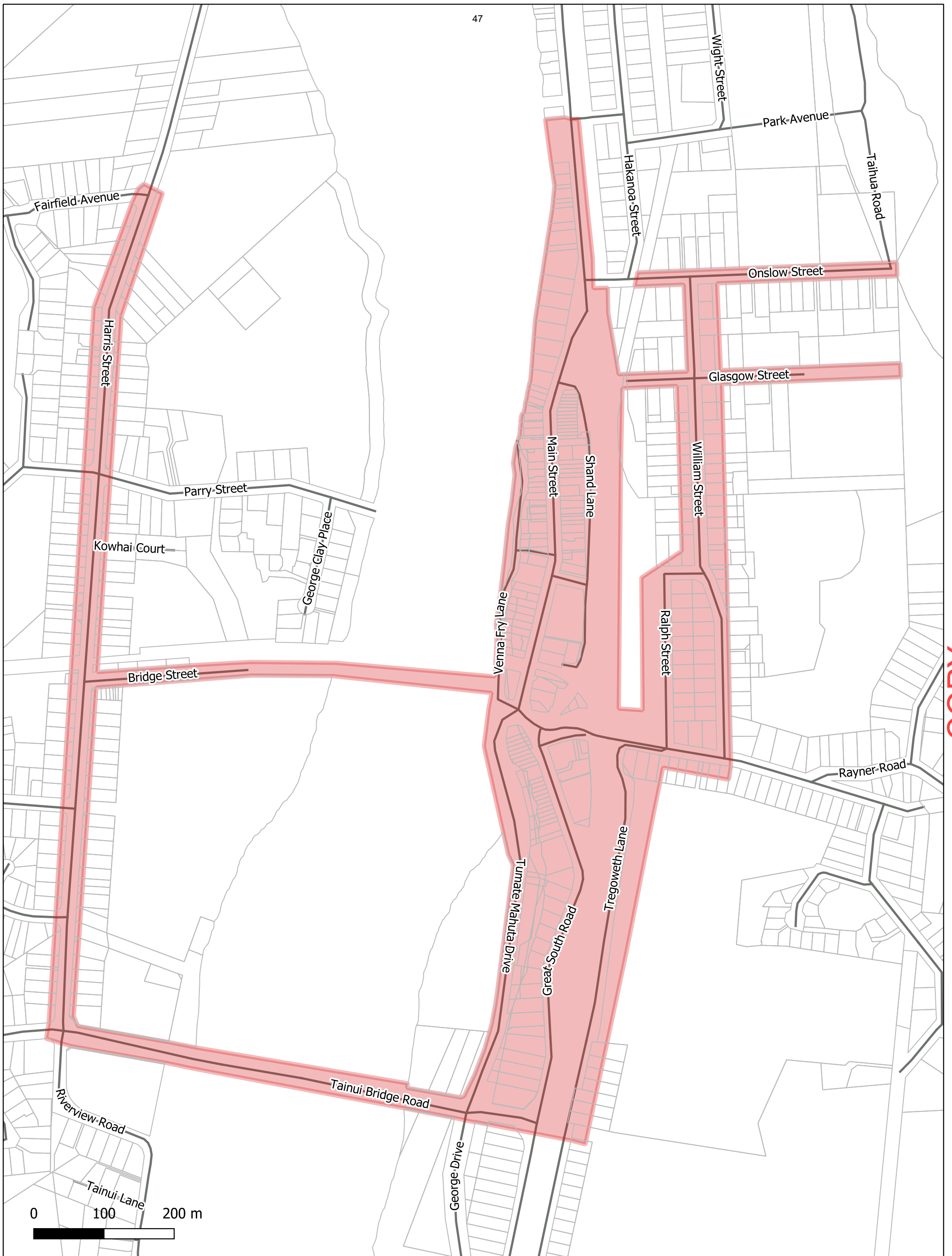
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**Alcohol Control Bylaw Permanent
Ban Area: Raglan
24 Hours a Day, 365 Days a Year**

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**Alcohol Control Bylaw Permanent
Ban Area: Huntly
24 Hours a Day, 365 Days a Year**

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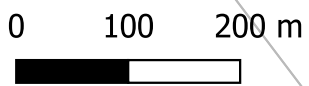
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Alcohol Control Bylaw Permanent
Ban Area: Taupiri
24 Hours a Day, 365 Days a Year

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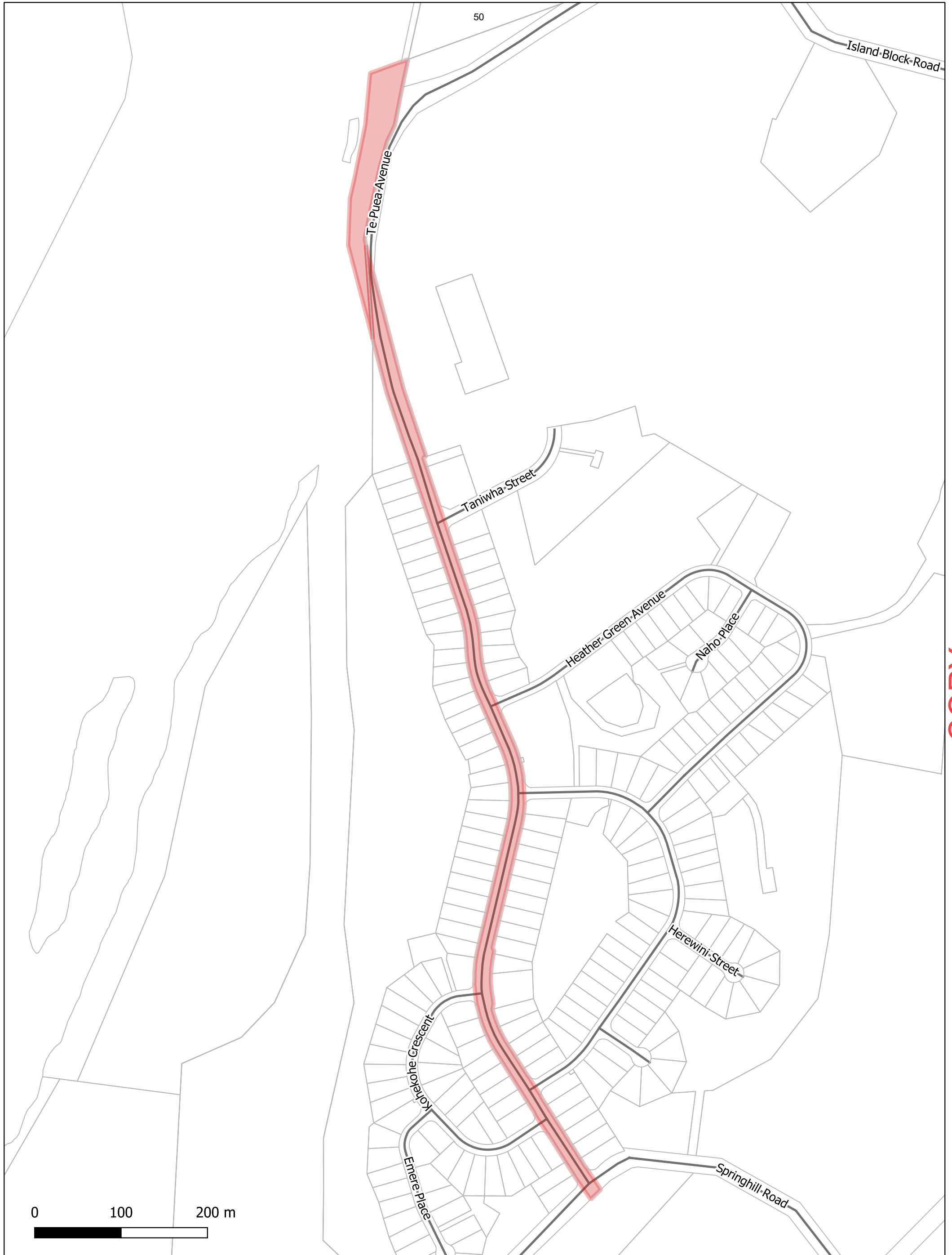
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**Alcohol Control Bylaw Permanent
Ban Area: Te Kauwhata
24 Hours a Day, 365 Days a Year**

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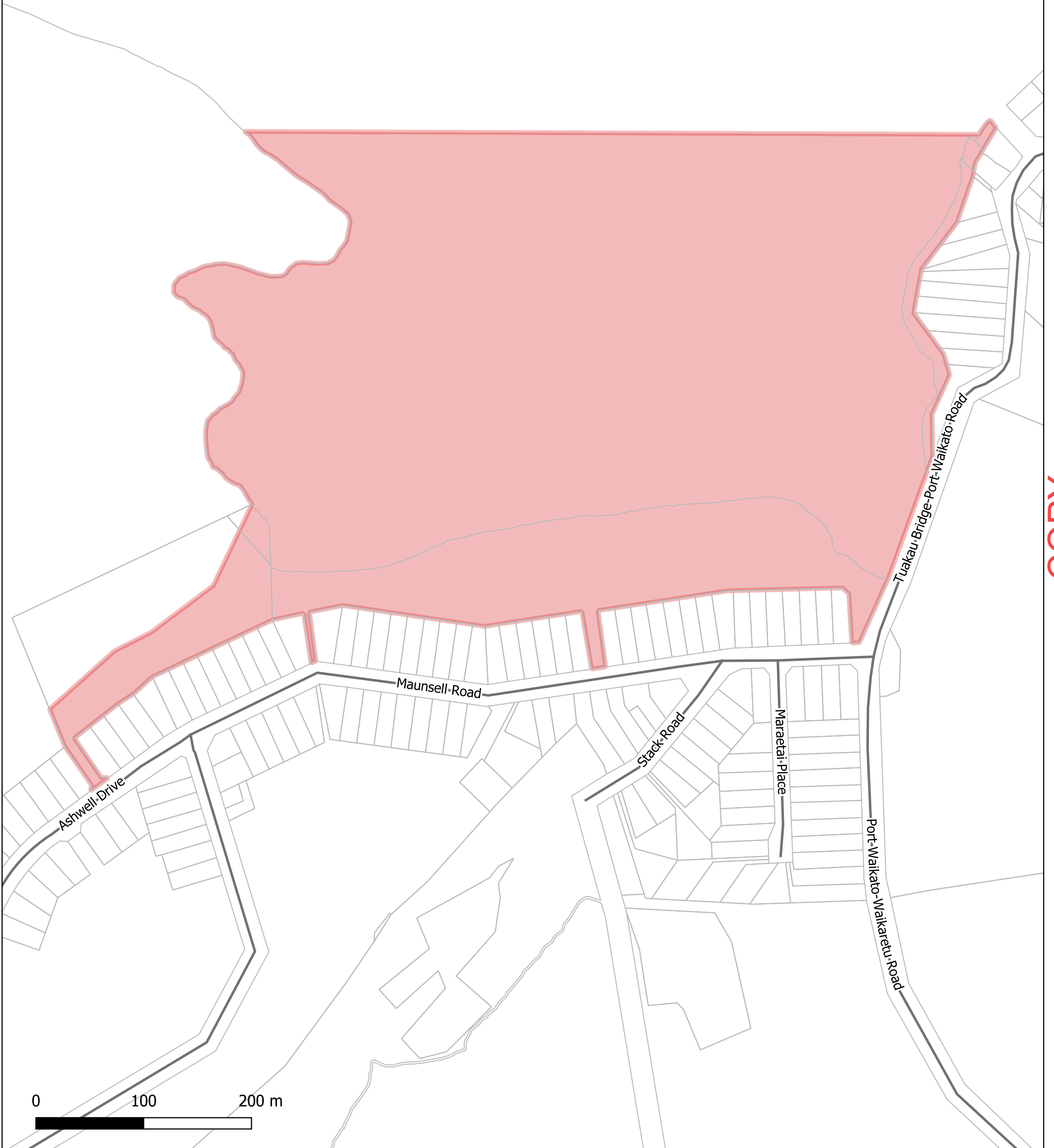
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**Alcohol Control Bylaw Permanent
Ban Area: Meremere
24 Hours a Day, 365 Days a Year**

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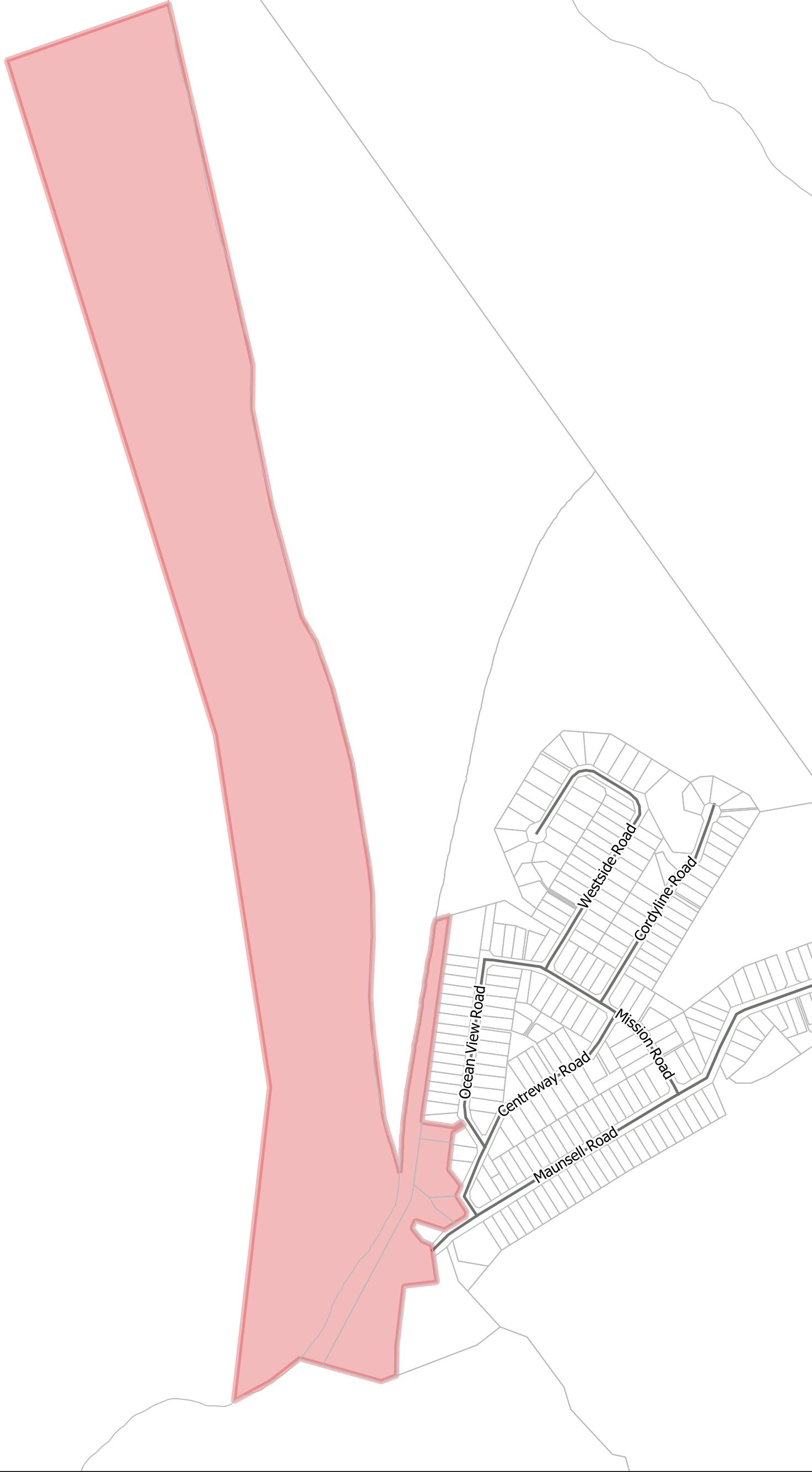
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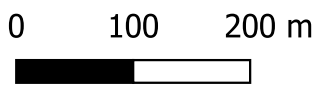
**Alcohol Control Bylaw Permanent
Ban Area: Maraetai Bay, Port
24 Hours a Day, 365 Days a Year**

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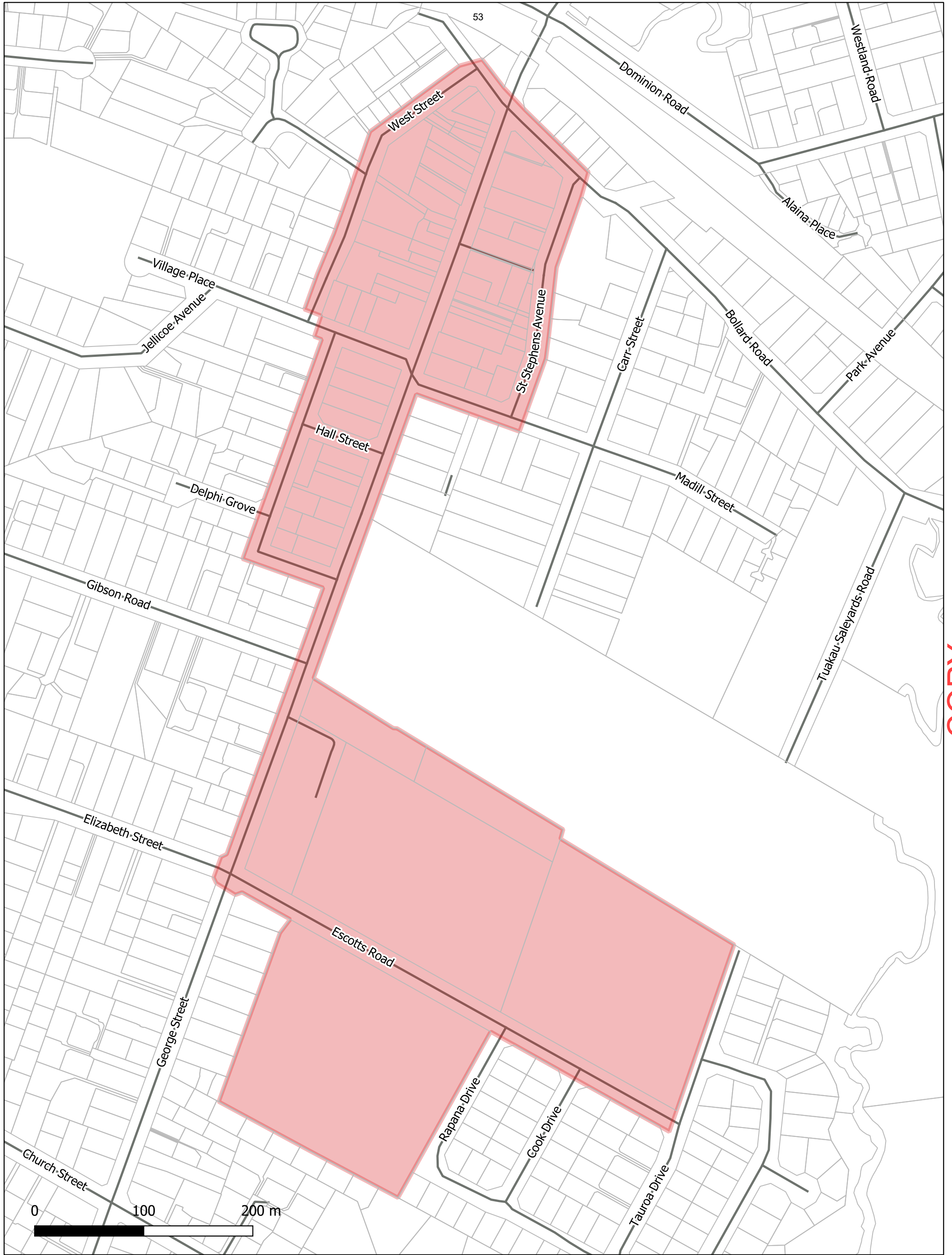
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Alcohol Control Bylaw Permanent
Ban Area: Sunset Beach, Port
24 Hours a Day, 365 Days a Year

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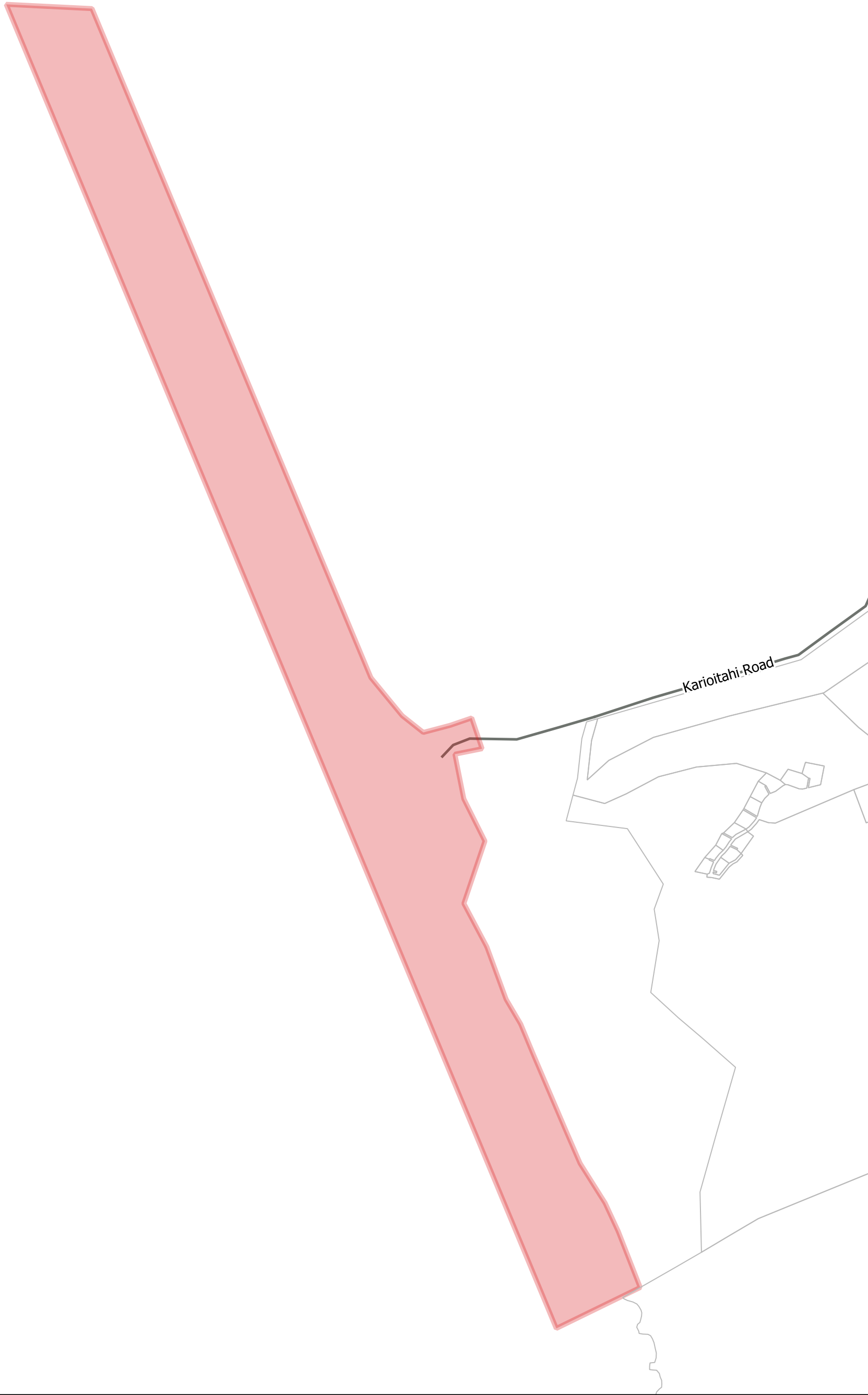
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Alcohol Control Bylaw Permanent
Ban Area: Tuakau
24 Hours a Day, 365 Days a Year

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**Alcohol Control Bylaw Permanent
Ban Area: Karioitahi Beach
24 Hours a Day, 365 Days a Year**

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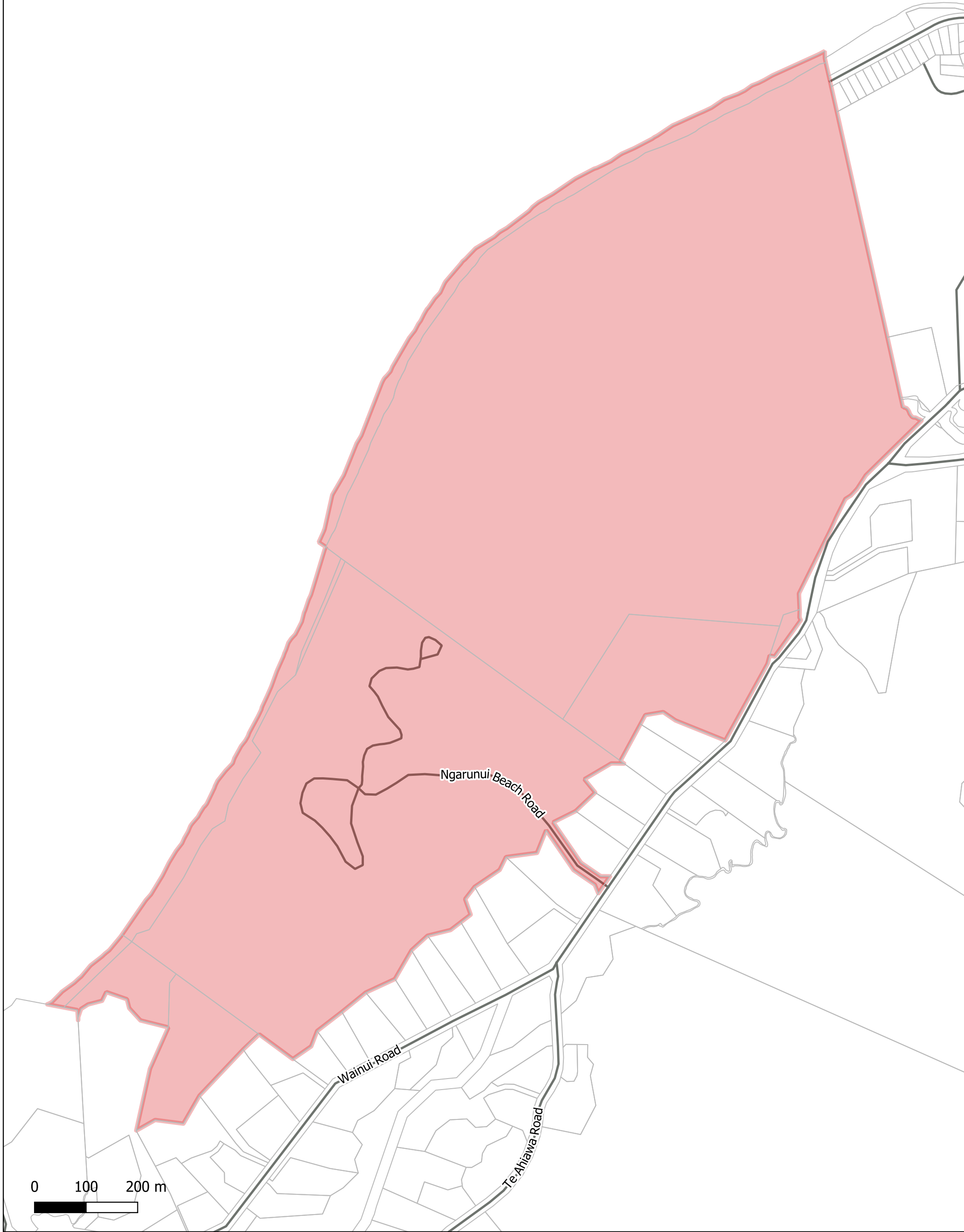
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**Alcohol Control Bylaw Permanent
Ban Area: Pokeno
24 Hours a Day, 365 Days a Year**

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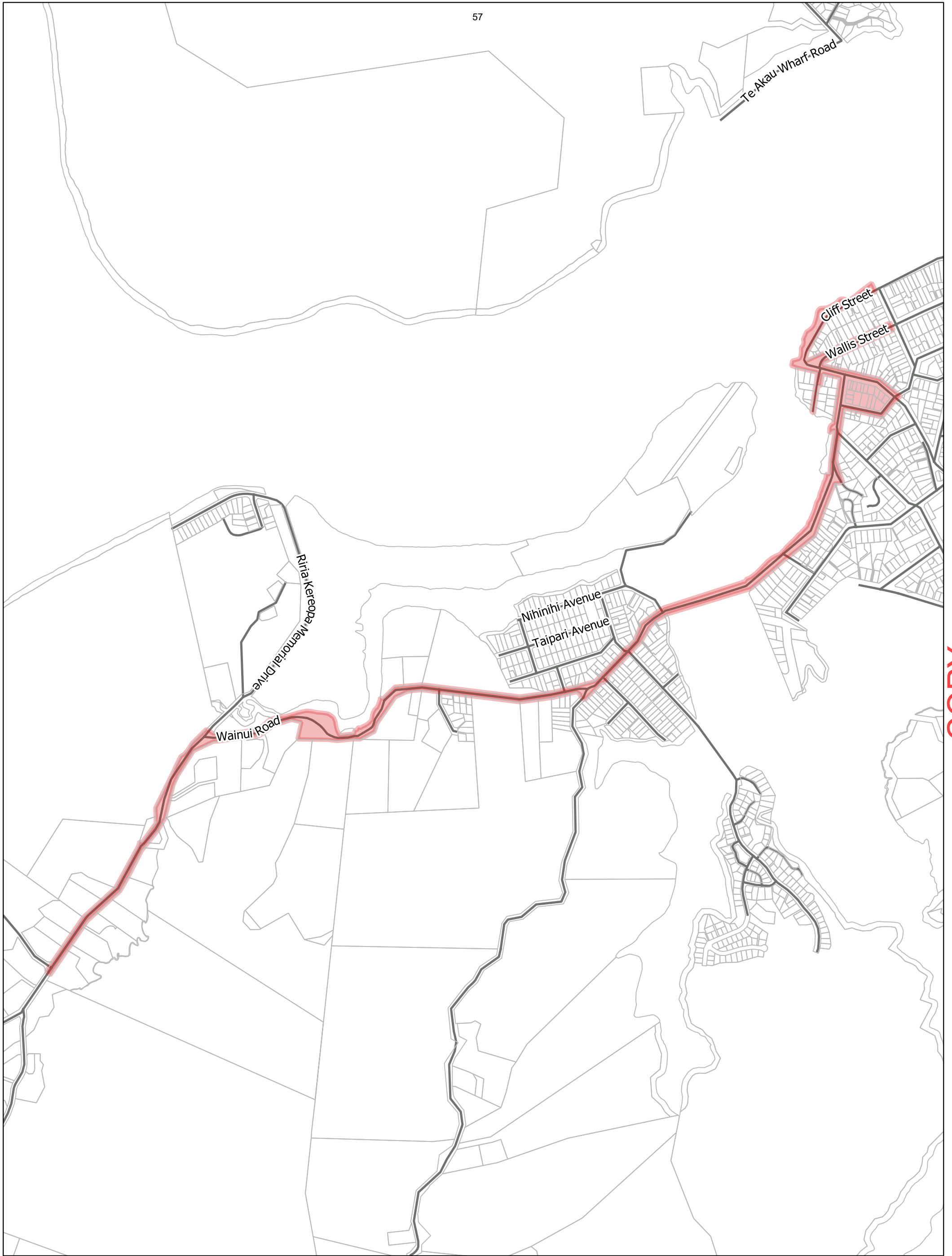
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**Alcohol Control Bylaw Permanent
Ban Area: Wainui Reserve
24 Hours a Day, 365 Days a Year**

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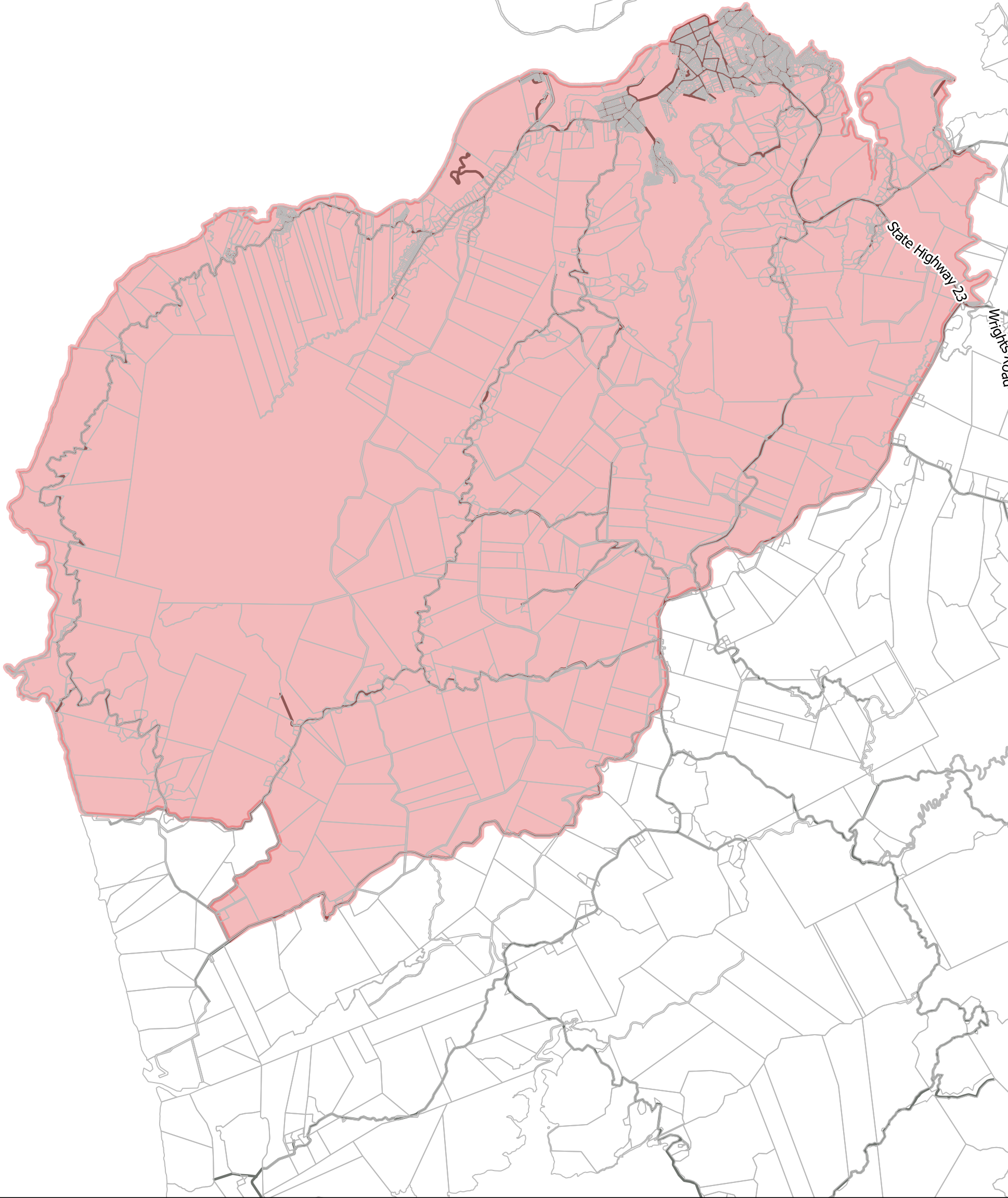
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**Alcohol Control Bylaw Permanent
Ban Area: Raglan
24 Hours a Day, 365 Days a Year**

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**Alcohol Control Bylaw Seasonal
Ban Area: Raglan District
24 Hours a Day, 23 December To 10 February**

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**To: The Liquor Licencing Committee
Waikato District Council**

**Re: Summary of Reports to Police Involving Alcohol Incidents and Offences in the
Waikato District TLA – 2017 to 2019**

1. Introduction

- 1.1. The information and commentary to follow is based upon provisional statistical data from several Police information systems. There is also commentary regarding observations made by Police regarding the attitude and behaviours of the public in regard to alcohol consumption in public places.
- 1.2. The data includes all calls for service received by Police from members of the public and all Police detected incident and offences where alcohol was an influence or factor in the Waikato District TLA for the period January 2017 to December 2019.
- 1.3. It is noted that enforcement by Police of Liquor Bylaws ceased in July 2019. However, Police reports show that 30% of all calls for service to Police are directly linked to the causation of poor behaviour due to the influence excessive alcohol consumption. This report focusses solely on reports to Police that have some form of reference to alcohol being involved, and the location of the report is in a public place or licenced premises.

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2. Analysis of Data

- 2.1. Interpreting the data held by Police needs an understanding of the manner in which calls to Police are received and handled, then acted upon. This report highlights a range of calls to the Police call centre that were triaged and assigned for Police to follow up or held for recording purposes only.
- 2.2. Where Police have attended an incident called in by a member of the public there are several means by which officers can deal with the information at the conclusion of investigating the matter. Police staff could
 - record the incident as attendance sufficient and nothing further is documented about it or,
 - record details of what has taken place, who was involved and submit a report into the National Intelligence Application (NIA) for future reference or,
 - make an arrest, summons to Court or issue of an instant fine notice was the result with reports entered into NIA.
- 2.3. The data to follow takes into consideration all calls to Police where alcohol is noted as being a factor or observed behaviours or locations indicate that alcohol is an influence on the participants of the event. The data then compares and contrasts the number of those calls that are reported or required further action such as an arrest, summons to Court or issuing an instant fine for Breach of Bylaw for Alcohol related offences.

2.4. During the period January 2017 to December 2019 there were 31 Breach of Liquor Ban Notices issued by Police in the Waikato District TLA. Of those notices 23 were issued in Raglan, four in Huntly and four in Ngaruawahia.

2.5. The following figures are a total of all incidents that Police have dealt with ranging from assaults, public place disorder, driving matters, robbery, theft, wilful damage and graffiti type offending where alcohol was involved. The figures are grouped under the reporting Police Station areas.

Te Kauwhata	Total Incidents	Police Reported/Arrested
2017	17	12
2018	12	8
2019	14	9

Huntly	Total Incidents	Police Reported/Arrested
2017	46	31
2018	48	29
2019	32	19

Ngaruawahia	Total Incidents	Police Reported/Arrested
2017	65	43
2018	45	30
2019	37	17

Raglan	Total Incidents	Police Reported/Arrested
2017	42	31
2018	29	20
2019	40	25

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2.6. Indicator offences that Police would normally associate with alcohol consumption are reports from the public of disorderly behaviour as defined by the Summary Offences Act 1981. Section 3 of the act define this type of offence as;

2.6.1. Persons *“who, in or within view of any public place, behaves, or incites or encourages any person to behave, in a riotous, offensive, threatening, insulting, or disorderly manner that is likely in the circumstances to cause violence against persons or property to start or continue.”*

2.7. Over the same time period as the data above, reports of disorderly behaviour in the Waikato TLA were as follows;

	Te Kauwhata	Huntly	Ngaruawahia	Raglan
2017	20	463	208	96
2018	16	391	188	71
2019	18	314	157	60

2.8. When considering the information above it would appear that in total the recording of alcohol related offences has steadily declined over the past three years. Part of the reason for the decline could be that Police have focused on Licenced Premises in order to ensure

that they operate within the regulations required of them and are more active with regard to Host Responsibility.

3. Police Observations

- 3.1. During the summer of 2019-2020 there was some apprehension on the part of Police that the lack of a Liquor Ban in the Waikato TLA would lead to considerable problems in regard to public order in public spaces and particularly popular summer locations such as Raglan. What eventuated could best be described as Social Conditioning in that the majority of the public appeared to continue to observe the requirements of the Alcohol Bylaw despite there being no such Bylaw in place.
- 3.2. Police staff in Raglan in particular noted that for the most part members of the public were responsibly behaved while purchasing, consuming or carrying alcohol in a public place. It was noted over the peak holiday period of December to January that glass bottles in particular would be left on the ground of parks and reserves following consumption there overnight. Thankfully Council staff acted quickly each morning to clean up any mess of empty glass containers left in parks or reserve areas.
- 3.3. Police staff did not identify any prolonged problem locations linked to alcohol consumption and poor behaviour by the public. One of the worst events of alcohol being consumed in public places was the New Year Eve celebrations at Raglan.
- 3.4. During New Year's Eve 2019 hundreds of people gathered at the western end of Bow Street Raglan and in the Kopua Reserve area near the harbour walk bridge to observe the Fire-works display immediately after midnight. Police staff observed many people drinking alcohol from glass bottles, and noted the litter of empty containers (mostly glass bottles) left lying on the ground once the display ended and people dispersed. Despite having extra Police resources deployed for this event it was impractical and unsafe for Police to try and enforce any Alcohol Bylaw, had there been one in place, due to the sheer numbers of people present. At the time the crowd was well behaved and Licenced Premises had controlled persons leaving their establishment to ensure that they did not remove opened containers of alcohol.
- 3.5. Enforcing the Liquor Ban at locations such as Raglan in the time immediately around midnight on New Year's Eve is impractical. However, based on past experience the ability to Prevent and deter alcohol related offending in the lead up to such events is invaluable. Police are much more likely to be able to deal with isolated incidents of persons consuming alcohol in popular public places when engaging with smaller groups of people or individuals.
- 3.6. Police staff at Raglan also noted that previously when the Bylaw was in place it did not take into account covering popular weekends such as Auckland Anniversary weekend at the end of January, or Waitangi weekend in early February. Both of these weekends are very popular for visitors to Raglan and there can be issues with the poor behaviour of persons not from the area that are intent of consuming alcohol in public and leaving a deposit of dangerous litter after them.
- 3.7. Popular weekends also include the SoundSplash festival at Raglan in late January. This event has been problematic to Police for public order and alcohol offending on the fringe of the event due to the lack of an alcohol Bylaw at the time that the event takes place.

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4. Conclusion

- 4.1. The statistics and observations noted above suggest that while poor public behaviour and recorded alcohol related offences have declined over the past few years, there continues

to be a need to have a Bylaw that enables enforcement agencies such as Police to prevent and deal with disorder as it arises.

- 4.2. The Police focus, with the assistance of the Council Licencing Officers, to educate and carry out enforcement where required with Licenced Premises, has brought about gains in regard to reduction in alcohol harm at these locations. To ensure that these gains are not eroded it would be advantageous to maintain a bylaw to control consumption of alcohol in public areas.
- 4.3. In order to have some control over the behaviour of persons in public places that behave poorly while under the influence of alcohol, a Liquor Bylaw such as a Liquor Ban in CBD's and some public parks will be required.

5. Recommendation

- 5.1. That the Waikato District Council gives consideration to reinstating Liquor Ban that was previously in place and extends the date that the ban would apply to cater for events in locations such as Raglan.

Yours faithfully,



Senior Sergeant David Hall
Western Waikato District
Contact MPH: (021) 1923715

COPY



31 January 2020

Waikato District Council
Corporate Planning
Galileo Street
NGARUAWAHIA

Attention : Jodi BELL-WYMER

Dear Jodi

LETTER IN SUPPORT OF RAGLAN ALCOHOL BAN AREAS

Raglan Police is in full and wholehearted support of having the previous alcohol ban reinstated in Raglan as soon as possible.

The previous liquor ban areas were identified to address the level of alcohol related crime, violence, disorder and nuisance behaviour within the Raglan CBD in particular and also around the town's reserves. The CBD area in particular was subject to frequent alcohol fuelled anti-social behaviour when locals would disperse from the licensed premises at closing time, then loiter on Bow Street where they would continue to drink alcohol until they ran out, then drove home, or they would start fighting.

Without a liquor ban being in place, crime would certainly increase back to the pre-liquor ban levels, unnecessarily putting the community at risk.

When the liquor ban was in place, it enabled Police to use a graduated response to liquor ban breaches. The reasonable use of discretion allowed breaches to be assessed on a case by case basis where the "offender" could be dealt with by way of (1) verbal warning, (2) written warning, (3) instant fine, or (4) arrest.

More often than not when offenders were advised that they were drinking in a liquor ban area they would comply when asked to dispose of their liquor by tipping it out. No further action would be required, enabling a high profile Police presence to remain in the CBD area.

During the liquor ban era, there were very few arrests for liquor ban breaches. This showed the success of the liquor ban in curbing anti-social behaviour.



The liquor ban was a very effective tool for Police. It allowed for individuals likely to cause or be the victims of crime later in the evening to be targeted, i.e. a group of young males drinking a box of beers on Bow Street outside a bar, as opposed to harmless persons better dealt with by way of a warning and some brief education.

Raglan Police would support the former liquor ban coverage being reinstated as follows :

- 24/7, 365 days a year in the CBD area,
- 24/7, 365 days a year in all WDC Reserves from 2200hrs – 1000hrs,
- Whole area liquor ban 23 December – 6 January every year.

Common sense points to the positive effect of liquor bans in helping curb crime, specifically in public places.

Certainly in Raglan the establishment and enforcement of the liquor ban contributed immensely to a decrease in crime, specifically public place violence and disorder.

Without the liquor ban in place, anti-social crime will surely return and escalate in Raglan making the town unsafe for locals and the many tourists and visitors who come to our town to enjoy the relaxed atmosphere, the many cafes and restaurants, the surf and the great vibe.

We certainly do not want to go back to pre-liquor ban days when the town was littered with broken bottles, drunken fights were common-place after the licensed premises closed and drunks roamed the streets in the early morning hours, vandalising and breaching the peace of law abiding residents.

Please do not hesitate to contact me if further is required.

Kind regards

Raewyn McLACHLAN

Senior Constable RMJ440
RAGLAN

P 07 2117306
M 021 1911312
E raewyn.mclachlan@police.govt.nz

Liquor Ban Areas Tuakau

On the 19th November 2019 I met with Sudhir Kumar the Waikato Council Environment Health Officer to discuss the renewal and application of liquor bans in the Tuakau, Port Waikato and Pokeno area.

The liquor ban areas are listed as below:

1. CENTENNIAL PARK

This a small park used by family and children on the fringes of the Tuakau CBD. This is also a popular park up area for vehicles and people passing through from out of town. This area was previously controlled by a 7pm-7am liquor ban which is still applicable and suitable for the park.

2. TUAKAU CBD

This covers the main shopping area of Tuakau and includes the ring roads surrounding and the popular Dr John Lightbody reserve. This was previously controlled by a 7pm – 7am liquor ban however Police are strongly recommending this be renewed to a 24/7 ban.

Police have been approached many times by the community including shop/business owners in the Tuakau main street. This area includes a central park very close to the CBD which in the past has attracted day time drinking in the area.

3. TUAKAU DOMAIN RECREATION RESERVE

This is a large sports area which is used by many different clubs in the Tuakau area ultimately being a family area. This area was previously controlled by a 7pm-7am liquor ban which is still applicable and suitable for the reserve.

4. ALEXANDER REDOUBT RESERVE

This is another park up area for both local and passers by. This area includes a cemetery and a dog walking area at the end. The reserve does attract sometimes anti-social behaviour. This area was previously controlled by a 7pm-7am liquor ban which is still applicable and suitable for the reserve.

5. LES BATKIN RESERVE

The Les Batkin reserve is a very popular area as it attracts by local and out of town members of the public to the shores of the Waikato River. This area caters for both children and adults with the main attraction being water access for sports. The reserve is often patrolled by Police and does attract anti-social behaviour. This area was previously controlled by a 7pm-7am liquor ban which is still applicable and suitable for the reserve.

Police would like to extend the area of the liquor ban for this reserve to further include Alder Road which leads to another river beach type access point often used by 4x4 vehicle, motorbikes. This is another gathering area which was not previously included in the liquor ban.

6. SUNSET BEACH PORT WAIKATO

Sunset Beach is located at the end of the Port Waikato settlement and is a popular park spot and gathering area for both local and out of town people to view and use the west coast beach. This area was previously controlled by a 24/7 liquor ban which is still applicable and suitable for the beach.

7. MARAETAI BAY

This bay is a large reserve area which gives access to the Waikato River prior to the west coast mouth. This is a popular area with families and another area highly patrolled by Police to ensure there is no antisocial behaviour. This area was previously controlled by a 7pm-7am liquor ban. Police recommend that this area also be controlled by a 24/7 liquor ban.

8. POKENO CBD

Pokeno is a fast growing town which currently and previously has not been controlled by a liquor ban. Police propose that the Pokeno CBD be controlled by a 24/7 liquor ban.

Summary

The above areas have previously been controlled by a liquor ban which has now created a culture and expectation from the public that alcohol consumption is not accepted in public areas.

Having a liquor ban gives the ability for Police to move on anti-social behaviour before any criminal offending begins. This allows Police to prevent crime in the listed areas.

Police data regarding incidents involving alcohol that took place in public locations or licenced premises;

Tuakau

2017 – 86 calls to Police resulting in 9 arrests and 14 Police reports created
 2018 – 140 calls, 4 arrests, 20 reports
 2019 – 126 calls, 4 arrests, 27 reports

Kariotahi Beach

2017 – 2 calls, 0 arrests, 1 report
 2018 – 1 call, 0 arrests, 0 reports
 2019 – 2 calls, 0 arrests, 0 reports

Port Waikato

2017 – 14 calls, 1 arrest, 5 reports
 2018 – 20 calls, 0 arrests, 4 reports
 2019 – 15 calls, 1 arrest, 2 reports

Meremere

2017 – 26 calls, 1 arrest, 3 reports
 2018 – 14 calls, 0 arrests, 1 report
 2019 – 124 calls, 2 arrests, 5 reports

Sergeant Craig Arvidson

O/C Tuakau Police

25.11.2019

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Alcohol Action Plan 2018



ALCOHOL ACTION PLAN 2018

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NEW ZEALAND
POLICE
Ngā Pirihimana o Aotearoa



Our Prevention First Operating Model

Taking every opportunity to prevent harm

COPY

Taking every opportunity to prevent harm

Police's Prevention First operating model has helped us deliver outstanding results in reducing harm and increasing the safety of our communities. It continues to be vitally important in making New Zealand the safest country.

COPY

Alcohol has been identified as one of our drivers of demand. We know that excessive and inappropriate consumption of alcohol is a significant contributor to social harm, and is also linked to the other five drivers of demand.

This plan will assist in reducing alcohol related harm, offending, and victimisation.



Welcome

This plan will contribute to meeting our targets of 5% reduction in road deaths each and every year, 10,000 fewer serious crime victimisations by 2021, 25% reduction in reoffending by Māori by 2025, 90% of people feel safe and have trust and confidence in police by 2021.

In about 80 percent of cases that come before the District Court, the offender will have a substance dependency or abuse issue that is connected with their offending. Alcohol is also a significant factor in people being killed and injured on New Zealand roads. It was a proven factor in about 19 percent of fatal crashes in 2017, and at a much higher rate when combined with drug use. Those who have been drinking are more likely to overlook the basics, such as putting on their seatbelt, so are more likely to crash due to alcohol impairment and more likely to die when they crash due to not wearing a seatbelt. Even low amounts of alcohol can increase the risks of fatigue and inattention while driving.

No single agency can influence the societal change required to reduce the harm alcohol causes. While many people consume alcohol and do not experience harm to themselves and others, there are many who do. While New Zealand Police recognises it cannot reduce

alcohol-related harm alone, the way we police can make a significant impact.

There are many reasons individuals drink excessively and irresponsibly at times. By recognising this and working in partnership with iwi, community, government and non-government agencies the impact we make will be more sustainable long term.

This Alcohol Action Plan sets out guiding principles and key actions that will enable people at all levels of our organisation to use their judgement when responding to alcohol-related situations, to ensure the best outcomes for our communities. This principles-based approach is very much in keeping with the Police High Performance Framework.

Sandra Venables

Assistant Commissioner
Road Policing, Prevention

COPY



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Our Alcohol Action Plan

This Alcohol Action Plan provides our staff with consistent guidance in dealing with alcohol-related harm.

The guiding principles outlined here are in keeping with Prevention First and taking every opportunity to prevent harm in our communities.

We will achieve better outcomes for people affected by alcohol harm

We will look for interventions and make referrals for all parties affected by alcohol harm to ensure better outcomes. Using alternative resolutions when dealing with offenders influenced by alcohol will contribute to fewer people entering the justice system.

We will meet our obligations under the Act

We will meet our statutory obligations to ensure we promote the purpose and object of the Sale and Supply of Alcohol Act 2012.

When harm occurs we have an obligation to investigate to identify the causes. If breaches of the Act are identified we will respond appropriately.

We will target our efforts to achieve greater impact

We will improve the capture and use of alcohol-related data to inform evidence-based decision making and target our efforts more effectively.

We will work in partnership, engage, and educate

We know that to reduce alcohol-related harm, offending, and victimisation we must engage collaboratively with our key stakeholders and our communities.

We will take a consistent approach

We will work in partnership, set standards and expectations, and use a response that ensures fair treatment. We will support a responsible approach to alcohol by vendors and consumers, and look beyond single situations to identify new opportunities for prevention.

We will apply the Graduated Response Model (Engage, Educate, Enforce) to engage and educate before prosecuting where appropriate.

COPY

On an 'average' day in New Zealand there will be:

72

*Alleged offenders detected
for drink driving offences*

85

*Licensed premises
compliance checked*

103

*Offences recorded where
the alleged offender had
consumed alcohol prior
to offending*

4,400

*Breath tests undertaken
(approximately)*

COPY

Activity Areas

This plan sets out clear expectations of Police staff. It supports them to meet these expectations by setting out appropriate training and identifying required resources to allow them to perform their role more effectively.

The five 'Activity Areas' that capture these expectations are:

1 *Using meaningful data*

2 *Understanding and implementing what works*

3 *Enhancing our capability*

4 *Engaging with partners*

5 *Consistent understanding and communication.*

Within each Activity Area, we have 'Set' our expectations, identified how we can 'Enable' the organisation to meet these expectations at both national and district level, and clarified what we can 'Expect' to see if we are being successful. This is consistent with the **SET > ENABLE > EXPECT™** philosophy of the Police High Performance Framework".

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Using Meaningful Data

Set

We will identify, capture, and use internal and external information and data to apply an evidence-based approach to decision making.

Enable

At a national level:

- ▶ Identify and rationalise performance metrics to align with our strategic goals and outcomes.
- ▶ Conduct a stocktake of internal and external alcohol-related data systems and processes to determine the respective strengths and weaknesses of each system or process.
- ▶ Undertake a needs analysis for the districts, identify gaps, and develop the processes needed at the frontline to collect the required information.
- ▶ Develop national protocols for the collection and recording of alcohol data so our staff and partners have access to quality information.
- ▶ Develop and implement Alcohol Infringement Offence Notices (AION) capability on mobility devices.
- ▶ Explore other opportunities around the use of mobile technology.

At a district level:

- ▶ Ensure all data is collected and recorded correctly and in a timely manner.
- ▶ Ensure data is used to identify high risk victims, locations and offenders, and to inform evidence-based decision making and deployment.
- ▶ Ensure we provide information to support the development of Local Alcohol Policies in accordance with our obligations under section 78(4) of the Sale and Supply of Alcohol Act 2012.
- ▶ Ensure data is used to appropriately inform the Graduated Response Model (Engage, Educate, Enforce) process.

Expect

- ▶ Meaningful alcohol data is used in Local Alcohol Policies, and District Licencing Committee and Alcohol Regulatory and Licensing Authority hearings, resulting in better outcomes.
- ▶ Better insight into emerging crime problems, repeat victims, offenders, and locations.
- ▶ Evidence-based decisions are made that reduce alcohol related harm, offending, and victimisation.
- ▶ Our communities, partners, and staff have greater trust and confidence in the credibility and value of Police's alcohol-related data used for decision making.
- ▶ Our communities and partners have greater trust and confidence in Police's services.

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Understanding and Implementing What Works

Set

We will provide our people with resources, tools, and tactics that have been shown to reduce alcohol-related harm more effectively.

Enable

At a national level:

- ▶ Scan the environment to identify evidence-based tactics that reduce alcohol-related harm.
- ▶ Identify the audience most at risk of alcohol-related harm and how best to reduce that risk.
- ▶ Provide support and advice to districts to trial initiatives effectively.
- ▶ Promote 'what works' through the Evidence-Based Tactical Toolkit and the Good Practice Index.

At a district level:

- ▶ Implement evidence-based tactics and initiatives.
- ▶ Ensure an evaluation is completed when implementing or piloting an initiative where appropriate.
- ▶ Submit completed initiatives to Police National Headquarters for consideration of publication on the Evidence Based Tactical Toolkit, the Good Practice Index, and Lessons Learnt databases.

Expect

- ▶ Increased understanding of what works in reducing alcohol-related harm.
- ▶ Increased examples of effective tactics available on the Alcohol Evidence-Based Tactical Toolkit.
- ▶ A greater number of evidence-based tactics and interventions are implemented.
- ▶ Better outcomes for people affected by alcohol-related harm.
- ▶ Increased trust and confidence in Police.

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Enhancing our Capability

Set

We will increase our understanding of the capability of our staff, particularly our Alcohol Harm Prevention Officers. We will develop and provide the necessary training, support, and resources to enable them to perform their role more effectively.

Enable

At a national level:

- ▶ Confirm the role and responsibilities of an Alcohol Harm Prevention Officer to deliver on Our Business and reduce alcohol-related harm.
- ▶ Establish competencies and position descriptions.
- ▶ Process map Alcohol Harm Prevention Officer activities.
- ▶ Determine training needs and develop training to enable our people to effectively perform their role.
- ▶ Provide resources to staff (including RIOD, websites, e-learning, guidelines, practice notes, information sharing platform, and the Evidence-Based Tactical Toolkit).

At a district level:

- ▶ Connecting with other work groups to support and enable the implementation of this plan.
- ▶ Include alcohol-related demand in tasking and coordination processes to better inform decision making, resulting in more effective action.
- ▶ Encourage and support Police staff to attend alcohol related training, conferences, and workshops.
- ▶ Provide necessary support and resourcing to ensure Alcohol Harm Prevention Officers can perform their role effectively including peer review of files.
- ▶ Ensure Alcohol Harm Prevention Officers share their knowledge and experience to enhance our responses to alcohol-related harm.
- ▶ Ensure that the Graduated Response Model (Engage, Educate, Enforce) is applied appropriately at district level.

Expectations

- ▶ Increased effectiveness of staff, resulting in a reduction of alcohol-related harm and improved stakeholder partnerships.
- ▶ Enhanced evidence-based decision making and deployment.
- ▶ Increased trust and confidence in Police.

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Engaging with Partners

Set

We will identify and strengthen our partnerships with iwi, key stakeholders, and communities to enable a collaborative and supportive approach.

Enable

At the national level:

- ▶ Carry out a needs analysis of our stakeholders to continue to develop each partnership (i.e. external/ internal) to achieve mutual benefits.
- ▶ Develop a stakeholder management and communication plan to engage with our partners.
- ▶ Build the capacity of staff to enable successful engagement with iwi, Māori, and communities.

- ▶ Work collaboratively with iwi and across government agencies and key stakeholders to address alcohol-related harm, offending, and victimisation.
- ▶ Work collaboratively with the Strategic Leadership Group and sub-groups.
- ▶ Build understanding between agencies of evidence based information and tactics that reduce alcohol-related harm, and share these through the Evidence-Based Tactical Toolkit

At a district level:

- ▶ Engage and strengthen local partnerships and develop initiatives to address alcohol-related harm.
- ▶ Become actively involved with Alcohol Accords to ensure contribution of meaningful data and information in order to reduce alcohol-related harm.
- ▶ Apply the Graduated Response Model (Engage, Educate, Enforce) appropriately across licensed premises.
- ▶ Actively support Alcohol Harm Prevention Officers to ensure their understanding, and Manage rotations and secondments of Alcohol Harm Prevention Officer positions effectively to ensure sustainability of partnerships and of trust and confidence in Police.

Expect

- ▶ Increased collaboration with iwi, stakeholders, and communities, resulting in a reduction of alcohol related-harm.

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Consistent Understanding and Communication

Set

We will be consistent in alcohol-related harm related information ensuring key messages are clear to our staff, iwi, communities, and stakeholder partners.

Enable

At a national level:

- ▶ Develop a strategic communications plan to clarify the key messages for all staff, and determine how these messages align to create a greater understanding of our alcohol-related priorities.
- ▶ Provide support and advice to districts for media engagement.
- ▶ Ensure the key messages and communications developed promote prevention of alcohol-related harm, offending, and victimisation.

At a district level:

- ▶ Approach and seek advice when unclear.
- ▶ Ensure Alcohol Harm Prevention Officers share their knowledge and experience with each other and with district staff.

Expect

- ▶ Staff are well informed and use consistent key messages with iwi, communities, and stakeholders about alcohol-related harm, offending, and victimisation.
- ▶ There is a consistent approach to monitoring and enforcement of legislation and regulations.
- ▶ Increased trust and confidence in Police.

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Further Information

For any further information or questions regarding this document, please contact:

Alcohol Harm Prevention

ahpo.pnhq@police.govt.nz

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HAVE YOUR
SAY
ON THE PROPOSED
BYLAW

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STATEMENT OF PROPOSAL

PROPOSED ALCOHOL CONTROL
BYLAW 2020

waikatodistrict.govt.nz

0800 492 452

This Statement of Proposal is made for the purposes of Sections 83, 86 and 156 of the Local Government Act 2002.

IT INCLUDES:

- Background to the proposal
- Reasons for the proposal
- Summary of the proposed bylaw
- 'have your say' details

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BACKGROUND

Waikato District Council has developed the proposed Alcohol Control Bylaw and would like your feedback on it. The proposed bylaw will control the consumption of alcohol in public places and reduce alcohol-related harm. This document gives details on the proposed alcohol control (ban) areas and includes the proposed Bylaw in full.

Section 147 of the Local Government Act 2002 (The Act) gives Council the ability to develop alcohol control bylaws to prohibit or regulate the consumption, possession, or bringing of alcohol into public places for one or more specified periods, or during specified times. The Bylaw is intended to reduce the potential for public nuisance, damage to property, and offensive behaviour created as a result of people becoming intoxicated in public places.

In December 2013 an amendment to the Act (Alcohol Reform Amendment Act) meant all alcohol control bylaws must be reviewed under the new legislation.

In December 2013, changes to the legislation put a greater responsibility on Council to justify the alcohol bans it puts in place with its Bylaw. A ban must be a reasonable limitation on rights and freedoms and there must be evidence of a high level of crime or disorder caused by alcohol consumption. The proposed bylaw considers the legislation alongside the requirements of the district to ensure we limit instances of crime and disorder related to alcohol consumption

KEY PROPOSALS

The proposed Bylaw aims to reduce incidents of crime or disorder related to alcohol consumption by controlling where and when people can possess or consume alcohol in public places. This bylaw applies to any public place within Waikato District Council as specified in Schedules One and Two of the proposed bylaw and Council controlled parks, reserves and esplanades. These are the Key Proposals;

- Key proposal 1 Introduce 24/7 365 day Permanent Alcohol Control areas in our town centres
- Key proposal 2 Introduce 9pm- 9am Timed Alcohol Control in Council controlled parks, reserves and esplanades
- Key proposal 3 Introduce Seasonal alcohol control Bans where alcohol is prohibited 24/7 in public places over set dates.



PERMANENT ALCOHOL CONTROL AREAS

Schedule One of the proposed Bylaw sets out areas proposed to be subject to a permanent alcohol control (ban) area. These areas include:

- 24 hours a day, seven days a week, 365 days a year, in town centres (as defined in the maps in Schedule One)
- 24 hours a day, seven days a week, 365 days a year, Wainui Reserve (Raglan), Sunset Beach (Port Waikato), Karioitahi Beach (Waiuku), Maraetai Bay (Port Waikato) (as defined in the maps in Schedule One)

Permanent alcohol control areas (24 hours a day, 365 days a year) are proposed for all town centre areas which have both on-licence and off-licence premises. These areas are defined around the town centre, to best focus on crime and disorder where alcohol is readily available for purchase or where there are premises that have alcohol available for consumption.

Permanent bans are also proposed for Wainui Reserve, Sunset Beach, Karioitahi Beach, and Maraetai Bay. These beach areas have previously been permanent alcohol control areas with the exception of Maraetai Bay. Maraetai Bay is a large reserve area which gives access to the Waikato River prior to the mouth of the River on the west coast. To ensure there is no antisocial behaviour, this area is highly patrolled by Waikato Police.

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TIMED ALCOHOL CONTROL AREAS

Alcohol control areas are proposed on all Council controlled parks, reserves and esplanades with the exception of the proposed permanent alcohol control areas. The proposed alcohol control times are 9.00pm – 9.00am. The Waikato Police support these alcohol control areas.



SEASONAL ALCOHOL CONTROL AREAS

Schedule Two of the proposed Bylaw sets out areas proposed to be subject to a 24/7 alcohol ban during set dates. These include:

- Extended the Raglan area bans to cover the entire ward over the peak summer period from 20 December to 10 February (as defined in the maps in Schedule Two of the proposed bylaw)

Seasonal alcohol control areas are proposed to be set around the busy summer period in Raglan.

Raglan sees an influx of visitors during peak summer times and Council is proposing to prohibit alcohol consumption in public places during the peak holiday period. The previous Bylaw prohibited alcohol consumption in public places over the entire Raglan ward area and the Police have recommended this is reinstated. Additionally, the Police also recommend extending the timeframe to incorporate busy holiday weekends, in particular Auckland Anniversary and Waitangi day. As a result of this, the timeframe Council is proposing for Raglan is 23 December to 10 February (previously 26 December – 06 January).

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ADDITIONAL PROPOSALS

Temporary Alcohol Control Areas

Council propose to declare temporary alcohol control areas for a specified period not exceeding seven days by resolution. 14 days Public notice must be given in such an event.

Exceptions

Clause 11.1 of the proposed Bylaw explains where alcohol control area restrictions do not apply. This may include travelling with unopened alcohol containers in public places, public places that are subject to a special licence or events in a public place that have the appropriate licence under section 38 of the Sale And Supply Of Alcohol Act 2012.

Signage

Section 147C of the Act requires Council to erect and maintain signs indicating the existence or boundaries of areas where an alcohol ban is in place. For clarification, the absence of a sign or signs indicating the existence or boundary of an alcohol control areas is not a defence to a breach of the bylaw.

Offences and penalties

The proposed Bylaw sets out that anyone not complying with the provisions of the proposed Bylaw has committed an offence. It also outlines the maximum infringement fines, as prescribed by the Act

HAVE YOUR SAY

What do you think about what we are proposing? Have we got the proposed Bylaw right? Let us know by making a submission and having your say.

Consultation opens 2 September 2020 and closes at 5pm on 5 October 2020. This is your opportunity to let the Council know what you think of the proposed Alcohol Control Bylaw.

Submission forms and hard copies of the Statement of Proposal and the proposed Bylaw are available for inspection at all our area offices and libraries. If you have any questions about making a submission, you can contact us on 0800 492 452.

Hearings

If you would like to attend a hearing to speak to Council in support of your submission, please say so in your submission, and include a telephone number or email address so that we can arrange a time for you to speak. Hearings will be held in October.

Next steps

After the hearing, Council will consider all the submissions received and make decisions on any amendments to the proposed Bylaw as a result. Council will consider a final Alcohol Control Bylaw for adoption on 14 December 2020. As a submitter, you will be notified of Council's decision.

Remember, you have until 5pm on Monday 5 October to send us your feedback.

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RELEVANT DETERMINATIONS

This Statement of Proposal has been prepared in accordance with the requirements set out in section 83 of the Act. Council's proposal needs to be able to limit instances of crime and disorder related to alcohol consumption to provide safe public places for those within the district. Council has considered the proposed Alcohol Control Bylaw included with this Statement of Proposal and has determined that:

- A bylaw is the most appropriate way of limiting crime and disorder related to alcohol consumption within the district.
- The proposed bylaw is the most appropriate form of bylaw for the purposes of consultation
- It is acknowledged that the proposed bylaw may have implications under the New Zealand Bill of Rights Act 1990 however Council has determined that any infringement of these rights are justified in managing the safety and wellbeing of those within the district.

SUBMISSIONS CAN BE:

ONLINE:

www.waikatodistrict.govt.nz/sayit



POSTED:

Waikato District Council
Private Bag 544
Ngaruawahia 3742



DELIVERED:

Waikato District Council
Attn: Corporate Planner
15 Galileo Street, Ngaruawahia 3742



EMAILED:

consult@waidc.govt.nz
Subject heading should read:
"Alcohol Control Bylaw Submission"



Huntly Office
142 Main Street, Huntly 3700

Raglan Office
7 Bow Street, Raglan 3225

Tuakau Office
2 Dominion Rd, Tuakau 2121

Te Kauwhata Office
1 Main Road, Te Kauwhata 3710

WHAT HAPPENS NEXT?

Council will acknowledge each submission received in writing, either by letter or email.

Following the closing of submissions on 5 October 2020, all submissions will be reviewed. Verbal submissions will be heard and all submissions formally considered at a Council meeting on 14 December 2020 (or as soon thereafter as possible).

This meeting is open to both submitters and the public to attend.

IMPORTANT DATES TO REMEMBER:

SUBMISSIONS OPEN – 2 September 2020

SUBMISSIONS CLOSE – 5 October 2020

HEARING OF SUBMISSIONS – Yet to be determined

If you have any further queries or would like further copies of the proposed Bylaw, please contact Jodi Bell-Wymer on 0800 492 452.

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waikatodistrict.govt.nz



[facebook.com/waikatodistrictcouncil](https://www.facebook.com/waikatodistrictcouncil)



0800 492 452



For internal use only:

ECM project # PR-1481

ECM #

Submission #

Customer #

Property #

Waikato District Council Proposed Alcohol Control Bylaw 2020

Submission Form. Please provide your feedback by Monday 05 October 2020

Name/Organisation

Postal address Postcode

Email Phone

Would you like to present your submission to Council at the Hearing? Yes No

If you would like to present at this hearing, please ensure that the details section above has been completed and we will be in touch to arrange a time for you to be heard.

Want to be kept informed? We can add you to our mailing list so you receive information on our latest community consultations. Yes No

Thinking about the Proposed 24/7 Permanent Alcohol Ban areas in our Town centres, Do you:

- Support the proposed Bylaw and suggested changes
- Support the proposed Bylaw and suggested changes in part
- I do not support the proposed Bylaw and suggested changes

Please explain why:

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Thinking about the Proposed Timed Alcohol control times of 9pm - 9am in all Council Controlled Parks, Reserves and Esplanades, Do you:

- Support the proposed Bylaw and suggested changes
- Support the proposed Bylaw and suggested changes in part
- I do not support the proposed Bylaw and suggested changes

Please explain why:

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Thinking about the Proposed Seasonal Alcohol Control Areas from 23 December to 10 February, Do you:

- Support the proposed Bylaw and suggested changes
- Support the proposed Bylaw and suggested changes in part
- I do not support the proposed Bylaw and suggested changes

Please explain why, and where possible state the clause or amendment in the proposed Bylaw you are submitting on:

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Prefer to do it online?
 You can complete the submission form online at www.waikatodistrict.govt.nz/sayit

Need more information
 For more information, visit our website www.waikatodistrict.govt.nz

Privacy statement
 The contents of your submission (not including your address, email and age) will be made public through Council agendas and as result will be published on our website. If you would like your name also kept confidential, please let us know on your submission form.

Open Meeting

To	Raglan Community Board
From	Gabrielle Parsons
Prepared by	Grace Brady Democracy Advisor
Date	16 September 2020
Reference #	GOV0507
Report Title	Raglan Naturally Update – September 2020

1. EXECUTIVE SUMMARY

The report from Raglan Naturally is attached for the Board's information.

2. RECOMMENDATION

THAT the report from Raglan Naturally be received.

3. ATTACHMENTS

- Raglan Naturally Update – September 2020

Raglan Naturally – update from Gabrielle Parson, Project Coordinator

4 Sept 2020

Raglan Naturally Community Trust

Raglan Naturally Committee have now opened nominations to the RN Trust. Over the last month we have:

- Finalised the draft Trust Deed
- Updated the RN website with all information relating to Nominations and the Trust.
- Put a call out to the community for nominations for the trust – including two notices in the Chronicle.
- Invited hapu to put forward their hapu trustees.
- Planned for two Drop in Sessions on Saturday 5th and Monday 7th Sept.
- Worked with the Community Board on the appointment of a Community Board Trustee.
- Signed the partnering agreement between the Department of Internal Affairs (DIA) and Raglan Naturally. We are partnering with the DIA for five years through their Community Led Development Programme. We are very excited about getting to this point with the DIA and look forward to working with them to support our community, through Raglan Naturally.

Raglan Naturally Appointment Process for Trust (as set out on the RN website)

- Hapū invited to nominate their trustees
- Community informed through RN website, RN e-newsletter and Raglan Chronicle
- All information related to RN and the Trust available on RN website
- Nominations open 27th August
- Drop in Sessions – call in to speak with us
 - Saturday 5th Sept, Raglan Library, 9:30-12:30 pm
 - Monday 7th Sept, Raglan Info Centre, 10-1pm
- Nominations close 18th September
- Nominations informed of results of application by 25th September
- Shortlisted applicants will be interviewed on 3rd October
- Interview panel decision 9th October
- Notice to community 15th October

All information can be found on our website: www.raglannaturally.co.nz

If you have any questions please contact me:

raglannaturally@gmail.com

021 844 785

Open Meeting

To	Raglan Community Board
From	Gabrielle Parsons Chairperson
Date	16 September 2020
Reference #	GOV0505
Report Title	Appointment of Community Board Member as a Trustee to Raglan Naturally Trust

1. EXECUTIVE SUMMARY

The purpose of this report is to seek the Community Board to appoint a member as a Trustee to the Raglan Naturally Trust.

2. RECOMMENDATION

THAT the report from the Chairperon be received;

AND THAT the Raglan Community Board appoints [*insert name*] to the position as Trustee of the Raglan Naturally Community Trust, to act on behalf of the Raglan Community Board.

3. DISCUSSION

Introduction

The Raglan Naturally Coordinator Update report in the RCB August 5th Agenda requested that RCB 'consider the appointment of a board member as RN Trustee'. As per the minutes of this meeting:

The Board supported, in principle, that a Raglan Community Board member be appointed as a Raglan Naturally Trustee.

ACTION: Mr Oosten to work with Raglan Naturally and Raglan Community Board to review the Community Board Charter and the Raglan Naturally Trust Deed in relation to the new appointment. Mr Oosten to report back to the next Board meeting.

Mr Oosten worked with Raglan Naturally and the Community Board and two additional clauses (4.9 and 5.7) were added to the draft RN Trust Deed regarding the community board member trustee role. They are highlighted in **bold** later in this report.

I have also received a letter from the RN Committee Chair, Karamea Puriri, formalising this request, which is attached to the report.

Raglan Naturally Community Trust

Please note all information regarding the RN Trust is available on their website at www.raglannaturally.co.nz. I have set out some points below.

Board Member Responsibilities (as per the the RN Website):

Raglan Naturally Trust Board Members will act with full authority and responsibility to develop policies, procedures and regulations for the operation of the Raglan Naturally Charitable Trust, and monitor the Trust's programmes, financial health and overall performance.

Every member of the Board is equally accountable for every action and decision of the Board.

All Board Members of the Raglan Naturally Charitable Trust agree:

- *To oversee and support the implementation of the aspirations and projects documented in the Raglan Naturally Community Plan.*
- *To work in partnership with iwi and hapu, recognising the intent of Te Tiriti o Waitangi as the founding document of the partnership.*
- *To ensure all people in the Raglan area have ongoing opportunities to be engaged, have input and be informed about the aspirations and projects of Raglan Naturally.*
- *To work collaboratively and strengthen partnerships with relevant organisations and statutory bodies.*
- *To create opportunities for Raglan's communities and organisations to connect and learn from each other.*
- *To grow community capability by supporting the development of leadership, organisational capacity and skills, through training and provision of resources.*
- *To support, promote and uphold the mana and values of "Raglan Naturally".*
- *To seek funding, policies and resources which promote and support Raglan Naturally to deliver its aspirations and projects.*
- *To document and share Raglan Naturally values, objectives, processes and achievements, to learn from and /or assist other communities.*
- *To periodically review and refresh the plan and to evaluate the achievements of Raglan Naturally.*

The objectives of the Organisation are intended to be charitable in accordance with New Zealand law and are deemed not to include or extend to any matter or thing which is not charitable and the powers of the Board are restricted accordingly.

All Board Members are to:

- *Comply with the terms of the trust deed that created the trust*
- *Act honestly and loyally*
- *Act in the best interest of the trust*

Each Board Member of the Raglan Naturally Community Trust shall be responsible for:

- *Understanding and committing to the mission, goals and objectives of the Trust*
- *Understanding the roles and responsibilities of the Board of Directors*
- *Understanding the roles and responsibilities of the Executive Officers*
- *Having a full understanding of the day-to-day activities of Raglan Naturally*
- *Fully understanding of the Raglan Naturally Community Plan*
- *Preparing for and attend all meetings of the Board of Trustees*
- *Serving on sub-committees as appointed or elected*
- *Providing general advice and assistance to the organisation upon request by Board Members and/or EO*
- *Providing reports, materials and other items associated with the Board responsibilities and activities*
- *Informing the Board of all actual and potential conflicts of interest relating to the general purpose and activities of the Trust and specific issues brought before the Board*

It should be noted that Raglan Naturally Trust Board Members volunteer their time.

Duration of Appointment (as per the draft RN Trust Deed, attached to the staff report):

5.0 DURATION AND TERMINATION OF BOARD MEMBERS

5.1 Each Trustee is appointed for a term of three (3) years.

5.2 A Trustee can be appointed for a second term of three years. At the end of a second, or subsequent, term the Board may appoint a Trustee for a further term, if:

(a) the Board determines that the Trustee has expertise it wishes to retain to ensure it maintains the relevant skills set out in clause 4.7; and

(b) no more than half of the Trustees have been on the Board for more than two terms. Otherwise, a Trustee must retire at the end of the second term.

5.3 Every retiring Trustee is eligible for reappointment after an absence of one (1) year.

5.4 If any Trustee dies, resigns, becomes bankrupt, insolvent, is deemed to be mentally unfit for service, or incapable or refuses to act or is absent from three consecutive meetings of the Board without reasonable cause or without leave of absence granted by the Board, their office shall become vacant and shall be filled by someone appointed in the manner provided by clause 4.5.

5.5 The Board may, by a motion decided by a majority of votes, terminate a person's position as Trustee and member of the Board, if it believes that such action is in the best interests of the Trust.

5.6 Any Trustee may tender his or her resignation from the Board in writing. This resignation is effective from the date of the next meeting of the Board.

5.7 Raglan Community Board Member Trustees are appointed for the term corresponding to their official elected three (3) year term.

Membership of the Trust (as per the draft RN Trust Deed – attached):

4.0 THE BOARD OF TRUSTEES

4.1 The Board will, in accordance with the principles of Te Tiriti o Waitangi, comprise representation from Whaingaroa hapū and others in a co-governance model. The hapu of Ngāti Māhanga, Ngāti Hourua, Tainui o Tainui, Ngāti Tamainupō will determine their hapu representation.

4.2 The Board will comprise of no less than eight (8) and no more than nine (9) Trustees, to be made up of no fewer than three (3) and no more than four (4) hapu members, one (1) Raglan Community Board member and no less than three (3) Others.

4.3 The signatories to this Deed will be the first Board. The Trustees will elect from among themselves a Chairperson. A Secretary and Treasurer will also be appointed from among themselves or from non-trust. An election of office-bearers will be held at the first meeting of the Board following the execution of this Deed and whenever a vacancy occurs. The positions of Secretary and Treasurer may be combined.

4.4 The signatories to this deed will appoint additional Trustees to the Board in accordance with clauses 4.1, 4.2, 4.7 and 4.8 of this deed.

4.5 The Board will have the power to fill any vacancy that arises in the Board or to appoint any additional Trustees subject to clauses 4.1, 4.2, 4.7 and 4.8 of this deed.

4.6 The Board may continue to act notwithstanding any vacancy, but if their number is reduced below the minimum number of trustees as stated in this deed, the continuing trustee/s may act for the purpose of increasing the number of trustees to that minimum but for no other purpose.

4.7 Appointment of a Trustee must be by unanimous agreement of existing members. It is recorded that the principles of appointment of Trustees are to ensure that collectively the Board can provide skills and other resources to the Trust in the following areas:

- Legal
- Financial
- Governance
- Community-led Development
- Relationship building
- Broad Whaingaroa community connections
- Strategic (planning and thinking)
- Communications,
- Social Policy

- Research
- Understanding and commitment to Te Tiriti o Waitangi
- Understanding Whaingaroa, people and place

and such other areas as the Board may deem appropriate from time to time.

4.8 In the appointment of Trustees, consideration and priority will be given to equity in gender, ethnicity, diversity, as well as representation of local and regional community demographics.

4.9 The Raglan Community Board Member's role is to provide a strong link between Raglan Naturally and the Raglan Community Board. As part of this role they are responsible to table reports at the official Raglan Community Board meetings as required.

For Consideration of the Board

Conflicts of Interest for Board Member in this appointment

The Community Board might want to discuss and identify any actual, potential or perceived conflicts of interest for a Board member to sit as a Trustee of the RN Trust and what steps would be put in place to mitigate this. The member appointed will need to update their Declaration of Interest and confirm his/her appointment to the Council.

Statutory and Fiduciary Obligations for Trustees

A Trustee role comes with both statutory and fiduciary obligations, some of which will be set out in the Trust Deed and others in legislation/common law. It would be prudent for anyone taking on this role to take the opportunity to get their own independent advice, should they wish to.

Appointment Process

The candidate will be elected or appointed if he or she receives more votes than any other candidate. This system has the following characteristics: (a) there is only one round of voting; and (b) if two or more candidates tie for the most votes, the tie is resolved by lot.

4. ATTACHMENTS

1. Letter to Community Board Chairperson from RN Trust
2. Draft RN Trust Deed

4 September 2020

Gabrielle Parson
Chairperson
Raglan Community Board

He mahere hapori whānui o

WHAINGAROA

RAGLAN NATURALLY

our community plan

Kia ora Gabrielle,

Appointment of Raglan Community Board Member as a Raglan Naturally Community Trust Trustee

As you are aware, Raglan Naturally is establishing the RN Community Trust and as set out in the attached draft RN Trust Deed at Clause 4.2, the board of trustees will comprise of:

No less than eight (8) and no more than nine (9) Trustees, to be made up of no fewer than three (3) and no more than four (4) hapū members, one (1) Raglan Community Board member and no less than three (3) Others.

I understand this was discussed at your August Community Board meeting and that the Community Board is in support of this appointment. We see this trustee role as an important link between Raglan Naturally and the Raglan Community Board.

We look forward to receiving notice of this appointment and to working together through this process.

You will find all information regarding the RN Community Trust and nomination process on our website. Please contact me for any further information.

Ngā mihi,



Karamea Puriri
Raglan Naturally Chair on behalf of the Raglan Naturally Committee

Charitable Trust Deed for:**Raglan Naturally Community Trust Dated this -----****Dated:****Parties:**

1. [name of settlor(s)] (“the Settlor(s”).
2. [names of trustees] (“the Trustees”).

BACKGROUND

- A. The Settlers have recognised the need for a charitable entity to uphold and maintain the Raglan Naturally Community Plan, as established in 2001 and reviewed during 2017-2019, resulting in Raglan Naturally Community Plan February 2020.
- B. The Settlers consider it desirable to establish a trust for the purposes set out in detail in this deed of trust (“the Trust Deed” or “this Deed”).
- C. The Trustees are prepared to act as Trustees of the Trust.
- D. The Settlers have paid to the Trustees the sum of \$1.00 to be held by the Trustees upon the trusts set out in this Deed (“the Trust Fund”).
- E. The Trustees wish to declare the trusts on which they hold the Trust Fund.
- F. The Trustees intend to incorporate themselves as a trust board (“the Board”) under the provisions of the Charitable Trusts Act 1957 and to register under the Charities Act 2005.
- G. The Board wishes to set out and define the trusts and the conditions upon which it holds the Trust Fund, property and assets of the Trust.
- H. The Trustees are prepared to act on behalf of the Raglan community.

OPERATIVE PART

The Settlers direct and the Trustees declare that they hold and stand possessed of the Trust Fund, together with any property, both real and personal, which may at any time become vested in the Trustees (collectively referred to as “the Trust Property”) for the fulfilment of the charitable purposes of the Trust and upon the following trusts.

INTERPRETATION

The following interpretation shall apply unless the context otherwise requires:

“Annual Meetings” This refers to the annual meeting of the Trust called in accordance with Rule 8.5 for the purposes of annual accountability.

“The Board” This refers to the body, incorporated under the Charitable Trusts Act 1957, appointed to govern the management and affairs of the Trust under Rule 4.2.

“The Chairperson” The Chairperson is appointed from the Board to be Chairperson of the Board meetings and the Annual Meeting of the Trust.

“Executive Officer” This refers to an officer of the Trust reporting to the Board with the responsibility of both implementing Board decisions and advising the Board regarding the management of the Trust’s resources and the day to day administration of the Trust and its funding.

“Patron” This means the person appointed as a representative to promote and support the Trust.

“Hapū Board representation” Ngāti Māhanga, Ngāti Hourua, Tainui o Tainui, Ngāti Tamainupō to determine their hapu representatives.

“Others” as Board representatives. Board representation for ‘others’ is defined as all other community members who live in the Raglan Ward.

“Co-governance” Raglan Naturally is committed to operating on a co-governance model, in accordance with the principles of Te Tiriti O Waitangi.

“Community Board” Refers to the Raglan Community Board elected members as appointed in local body elections.

1.0 NAME

1.1 The name of the Trust will be the Raglan Naturally Community Trust operating as “Raglan Naturally” (“the Trust”), Or such other name as the Trustees may, by variation of this Deed, determine from time to time.

1.2 The name of the Board will be the Raglan Naturally Trust Board, or such other name as the Trustees may, by variation of this Deed, determine from time to time.

2.0 REGISTERED OFFICE

2.1 The office for service is ----- or at such place in Raglan as the Trustees may from time to time determine.

3.0 OBJECTIVES

3.1 The purpose statement of Raglan Naturally is:

“Raglan Naturally is a way for our community to plan for the future, in ways that strengthen relationships and build partnerships, so that we can take action to ensure all of life in Whaingaroa thrives.”

3.2 The objectives of the Trust are to carry out the following charitable purposes within New Zealand:

- To oversee and support the implementation of the aspirations and projects documented in the Raglan Naturally Community Plan.
- To work in partnership with iwi and hapu, recognising the intent of Te Tiriti o Waitangi as the founding document of the partnership.
- To ensure all people in the Raglan area have ongoing opportunities to be engaged, have input and be informed about the aspirations and projects of Raglan Naturally.
- To work collaboratively and strengthen partnerships with relevant organisations and statutory bodies.

- To create opportunities for Raglan’s communities and organisations to connect and learn from each other.
- To grow community capability by supporting the development of leadership, organisational capacity and skills, through training and provision of resources.
- To support, promote and uphold the mana and values of “Raglan Naturally”.
- To seek funding, policies and resources which promote and support Raglan Naturally to deliver its aspirations and projects.
- To document and share Raglan Naturally values, objectives, processes and achievements, to learn from and /or assist other communities.
- To periodically review and refresh the plan and to evaluate the achievements of Raglan Naturally.
- To do anything to achieve any other purpose within New Zealand which is charitable according to New Zealand law.

3.3 The Board will be empowered to carry out any one or more of the above Objectives independently of any other Object of the Trust.

3.4 The objectives of the Trust are intended to be charitable in accordance with New Zealand law and are limited to within New Zealand (and in particular the requirements of the Income Tax Act 2004 or any amendments) and are deemed not to include or extend to any matter or thing which is not charitable and the powers of the Board are restricted accordingly.

4.0 THE BOARD OF TRUSTEES

4.1 The Board will, in accordance with the principles of Te Tiriti o Waitangi, comprise representation from Whaingaroa hapū and others in a co-governance model. The hapu of Ngāti Māhanga, Ngāti Hourua, Tainui o Tainui, Ngāti Tamainupō will determine their hapu representation.

4.2 The Board will comprise of no less than eight (8) and no more than nine (9) Trustees, to be made up of no fewer than three (3) and no more than four (4) hapu members, one (1) Raglan Community Board member and no less than three (3) Others.

4.3 The signatories to this Deed will be the first Board. The Trustees will elect from among themselves a Chairperson. A Secretary and Treasurer will also be appointed from among themselves or from non-trust. An election of office-bearers will be held at the first meeting of the Board following the execution of this Deed and whenever a vacancy occurs. The positions of Secretary and Treasurer may be combined.

4.4 The signatories to this deed will appoint additional Trustees to the Board in accordance with clauses 4.1, 4.2, 4.7 and 4.8 of this deed.

4.5 The Board will have the power to fill any vacancy that arises in the Board or to appoint any additional Trustees subject to clauses 4.1, 4.2, 4.7 and 4.8 of this deed.

- 4.6 The Board may continue to act notwithstanding any vacancy, but if their number is reduced below the minimum number of trustees as stated in this deed, the continuing trustee/s may act for the purpose of increasing the number of trustees to that minimum but for no other purpose.
- 4.7 Appointment of a Trustee must be by unanimous agreement of existing members. It is recorded that the principles of appointment of Trustees are to ensure that collectively the Board can provide skills and other resources to the Trust in the following areas:
- Legal
 - Financial
 - Governance
 - Community-led Development
 - Relationship building
 - Broad Whaingaroa community connections
 - Strategic (planning and thinking)
 - Communications,
 - Social Policy
 - Research
 - Understanding and commitment to Te Tiriti o Waitangi
 - Understanding Whaingaroa, people and place

and such other areas as the Board may deem appropriate from time to time.

- 4.8 In the appointment of Trustees, consideration and priority will be given to equity in gender, ethnicity, diversity, as well as representation of local and regional community demographics.
- 4.9 The Raglan Community Board Member's role is to provide a strong link between Raglan Naturally and the Raglan Community Board. As part of this role they are responsible to table reports at the official Raglan Community Board meetings as required.

5.0 DURATION AND TERMINATION OF BOARD MEMBERS

- 5.1 Each Trustee is appointed for a term of three (3) years.
- 5.2 A Trustee can be appointed for a second term of three years. At the end of a second, or subsequent, term the Board may appoint a Trustee for a further term, if:
- (a) the Board determines that the Trustee has expertise it wishes to retain to ensure it maintains the relevant skills set out in clause 4.7; and
 - (b) no more than half of the Trustees have been on the Board for more than two terms.

Otherwise, a Trustee must retire at the end of the second term.

- 5.3 Every retiring Trustee is eligible for reappointment after an absence of one (1) year.
- 5.4 If any Trustee dies, resigns, becomes bankrupt, insolvent, is deemed to be mentally unfit for service, or incapable or refuses to act or is absent from three consecutive meetings of the

Board without reasonable cause or without leave of absence granted by the Board, their office shall become vacant and shall be filled by someone appointed in the manner provided by clause 4.5.

5.5 The Board may, by a motion decided by a majority of votes, terminate a person's position as Trustee and member of the Board, if it believes that such action is in the best interests of the Trust.

5.6 Any Trustee may tender his or her resignation from the Board in writing. This resignation is effective from the date of the next meeting of the Board.

5.7 Raglan Community Board Member Trustees are appointed for the term corresponding to their official elected three (3) year term.

6.0 CHAIRPERSON

6.1 The Chairperson will be appointed from among the Trustees by a majority vote of the Board for a period of one year. The Chairperson holds their position until either, expiration of the appointment; removal by notice in writing by a majority of the Board, or their resignation.

6.2 A Co-Chair can be utilised as a decision of the Board.

7.0 EXECUTIVE OFFICER ("EO")

7.1 The Executive Officer's position will be filled by a person who is recommended by a sub-committee of the Board, convened for the purpose of recruiting for this role.

7.2 The EO cannot be a Trustee and is not entitled to vote. Should a Trustee wish to hold the EO's position, they must resign their position as Trustee before appointment to the role.

7.3 The EO holds their position until either, the expiration of the appointment; removal by notice in writing by the Board as a result of misconduct (as defined by the organisations policy documents), or on receipt of their resignation, subject to the terms outlined in the EO's letter of appointment.

8.0 POWERS, DUTIES AND RESPONSIBILITIES OF THE BOARD

8.1 The Board has the following powers:

- A. To make all policy decisions and through the EO, effect all actions necessary to achieve the objectives of the Trust as outlined in Rule 3.2.
- B. To appoint a panel or panels of advisors in any field to assist the EO in the operations of the Trust.
- C. To control and, through the EO, administer and manage the property, funds and affairs of the Trust.
- D. To ensure that the purpose and objectives are affected according to the law and as provided in and by the Charitable Trusts Act 1957 and in accordance with this Trust Deed.

- E. To appoint sub-committees as the Board may from time to time deem expedient for the carrying out of the objectives. Members of any sub-committee need not necessarily be Trustees.
- F. To delegate Board responsibilities to any person or committee upon such terms and conditions and at such remuneration as the Board shall think fit, and from time to time to remove any such delegated authority.
- G. To maintain communication and co-operation with persons or corporate bodies in New Zealand or elsewhere (including membership of other bodies corporate) for the purposes of promoting directly or indirectly the charitable objects of the Trust.
- H. To purchase, erect, take or lease or otherwise obtain the use or occupation of, and to manage, extend, improve, develop, alter, maintain and repair, and to sell, let, lease, donate or otherwise dispose of real and personal property of every description.
- I. To accept the custody, control and management of any real or personal property which may be bequeathed or donated to the Trust or to the Board for the benefit of the Trust.
- J. To accept and carry out any trusts attached to gifts or bequests to or for the benefit of the Trust, provided that such trust relates to charitable purposes in New Zealand and adheres to the rules of the Trust.
- K. To invest all or any money held by the Board on trust authorised by law for the time being in force in New Zealand for the investment by trustees of trust funds for the benefit of these charitable objects.
- L. To adopt such means as the Board may from time to time determine for the purpose of raising money and for obtaining property to further the objects of the Trust and to accept contributions, collections, donations, legacies, devices, gifts, grants and subsidies.
- M. To borrow or raise money to achieve and promote the rules of the Trust.
- N. To secure in such manner as the Board thinks fit the repayment of any money borrowed or raised by the Board and in particular by the issue of debentures or debenture stock, perpetual or otherwise, charged upon all or any of the property of the Trust, both present and future and to give and execute in the prescribed manner mortgages, debentures, and other instruments as security for such repayments, and to pay off, redeem or purchase any such securities.
- O. To draw, make, accept, endorse, discount, execute and issue promissory notes, cheques, bills of exchange, warrants and other negotiable securities or transferable instruments.
- P. Subject to the provisions of the Charitable Trusts Act 1957 to enter into, seal, execute and perform all deeds, documents, instruments, agreements, papers and writings and to do all such other things, acts, deeds, and matters as are necessary, incidental or conducive to the attainment of these objects.
- Q. To institute, initiate or take and to defend, compromise or abandon legal proceedings involving the property or affairs of the Trust.
- R. To employ persons to assist in the work of the Trust at such wages and on such terms as may be deemed expedient and to obtain and pay for professional and other advice and services.

- S. Subject to clauses –13 to 16 thereof, to fully reimburse any Trustee, upon request or arrangement, for all expenses properly incurred by that member in connection with the affairs of the Trust.
- T. To do all such other things as, not being contrary to law and not prohibited by these rules shall or may be necessary or desirable in the opinion of the Board for the carrying out and performance of the objects.
- U. To ensure that no Trustee or any committee of the Board shall be answerable or liable for any loss or damage occasioned by any action or omission of the Board or of that Trustee so long as such Trustee acts honestly in good faith without wilful neglect or default and in accordance with this Trust Deed. The Trust may, with the prior approval of the Board, effect insurance for a Trustee in respect of such liabilities.
- V. To ensure that in the event a claim is brought against a Trustee for actions taken on behalf of the Board or relating to Board affairs or business then provided the Trustee has acted honestly in good faith without wilful neglect or default and in accordance with this Trust Deed, the Trust shall indemnify the Trustee in respect of such claim and any reasonable costs or disbursements arising there from.
- W. To manage the performance of the Executive Officer (EO) in accordance with the EO employment contract, job description and performance goals. The Board role is governance not management.
- X. To do all such other things as shall be necessary or desirable in order to comply with the provisions of the Charitable Trusts Act 1957.

9.0 MEETINGS OF THE BOARD

- 9.1 The Board will meet no less than six (6) times a year. The Chairperson may from time to time convene a meeting of the Board in addition to the six meetings required to be held at such convenient time and place as the Chairperson shall determine, or the EO shall convene such a meeting at the request of three (3) Trustees, stating the purpose for which such a meeting is required.
- 9.2 Notice of a meeting of the Board stating the business of the meeting, shall be given to all Trustees by the EO, or delegated staff, by appropriate means at least seven (7) days prior to the date appointed for such meeting. However, the requirement of the aforesaid notice may be waived with the approval of a majority of the Board, (to be recorded in the minutes of such meeting).
- 9.3 Any matter which is deemed by a majority of the Board to be so urgent that it cannot wait until the next meeting, may be raised by way of email sent to all Trustees. Any such urgent matter may be approved by a majority of Trustees by email response to the Chairperson, but must be ratified at the next Board meeting and recorded in the minutes accordingly.
- 9.4 In all other respects the meeting shall be conducted according to the procedure as approved by the Board and decisions recorded. Once decisions are made, all Trustees should support board policy and actions, regardless of individual positions on particular matters.

10.0 ANNUAL GENERAL MEETING (AGM)

10.1 An Annual General Meeting (AGM) of the Trust shall be held no later than four months after the annual balance date or more than fifteen months after the previous AGM and on such date as the Board determines.

10.2 The business to be transacted at the AGM is:

(a) Presentation of the Chairperson's report, Statements of Financial Performance and Position, the EO's report and any other relevant reports; and

(b) Any other business which the Board may determine.

10.3 All persons who are entitled to attend meetings of the Board shall be entitled to attend the AGM. In addition, the AGM will be open to Patrons and any other interested parties.

10.4 Notices of the time and place of the AGM will be given to all Trustees, Patrons and all other interested parties by notice in writing at least two weeks prior to the holding of such meetings and advertised in the Raglan Chronicle.

10.5 At every AGM the Chairperson of the Board shall preside as Chairperson of such meeting. If at any such meeting the Chairperson shall not be present within ten minutes after the time appointed for the meeting, the Trustees shall appoint one of their number to act as Chairperson of that meeting.

11.0 QUORUM

11.1 No business shall be transacted at any meeting of the Board unless more than half of the Trustees are present at the time when the meeting proceeds to business.

11.2 Meetings which do not have a quorum may make decisions which must be endorsed by a proper quorum before implementation.

11.3 In the event of a quorum not being present the decisions of the meeting will be ratified at the following Board meeting.

12.0 VOTING

12.1 Each Trustee will have one vote.

12.2 The EO is entitled to attend and speak at all Board meetings but does not have the right to vote.

12.3 All issues coming before the Board for decision shall be decided by consensus, but if consensus cannot be obtained, and there is no other voting percentage required by these rules then the matter is to be decided by a majority vote.

12.4 If the voting is tied, the motion will be lost.

13.0 CONFLICT OF INTEREST

13.1 Any Trustee who is or may be in any other capacity, interested or concerned directly or indirectly in any property or undertaking in which the Trust is or may be in any way concerned or involved shall disclose the nature and extent of that Trustees interest to the other Trustees and shall not take any part in any vote of the Board. Such abstention will be recorded.

13.2 Any conflict of interest, perceived or actual, must be declared by each Trustee and recorded in a register. A review of declared interests will be a standing agenda item at each Board meeting.

14.0 NO PRIVATE PECUNIARY PROFIT FOR ANY INDIVIDUAL AND EXCEPTIONS

14.1 Subject to clause 16, no private pecuniary profit shall be made by any person of the Trust, except that:

(a) The Trust may pay reasonable and proper remuneration to any Trustee or servant of the Trust in return for services actually rendered to the Trust.

(b) Any Trustee may, upon request or agreement, be paid all usual professional business or trade charges for services rendered, time expended and all acts done by that Trustee or by any firm or entity of which that Trustee is a member, employee or associate in connection with the affairs of the Trustee, provided that all such accounts are fair and reasonable and charges are no more than market rates for the service provided, and further provided, that the Trustees interest has been disclosed in accordance with clause 16.

(c) Any Trustee may retain any remuneration properly payable to that Trustee by any company or undertaking with which the Trust may be in any way concerned or involved for which that Trustee has acted in any capacity whatever, notwithstanding that the Trustee's connection with that company or undertaking is in any way attributable to that Trustee's connection with the Trust.

(d) The provisions and effect of this rule shall not be removed from this document and shall be included and implied in any document replacing this document.

15.0 BOARD MEMBERS TO COMPLY WITH RESTRICTIONS

15.1 The Trustees, in determining all reimbursements, remuneration and charges payable in the terms of this clause, shall ensure that the restrictions imposed by the following rule are strictly observed.

16.0 RESTRICTION OF BENEFITS TO, AND INFLUENCE BY, INTERESTED PERSONS

16.1 Notwithstanding anything contained or implied in this deed, any person who is:

- (a) Member of an affiliated organisation, or
- (b) Shareholder or director of any company carrying on any business of the Trust, or
- (c) Trustee of any trust which is a shareholder of any company carrying on any business of the Trust, or
- (d) Associated person (as defined by the Income Tax Act 1994) of any settlor trustee, shareholder or director,

Shall not by virtue of that capacity in any way (whether materially or indirectly) determine, or materially influence in any way the determination of the nature or the amount of any benefit or advantage or income or the circumstances in which it is or is to be received, gained, achieved, afforded or derived by that person.

16.2 A person who in the course of and as part of the carrying on of his or her professional public business shall not, by reason only of his or her rendering professional service to the Trust or to any company by which any business of the Trust is carried on, be in breach of the terms of clause 16.1(a).

17.0 TRUSTEE LIABILITY

17.1 It is declared that:

- (a) The Trustees are chargeable respectively only in respect of the money and securities they actually receive, or which, but for their own acts, omissions, neglects, or defaults they would have received, notwithstanding their signing any receipt for the sake of conformity; and
- (b) They are each answerable and responsible respectively only for their own acts, receipts, omissions, neglects and defaults and not for those of each other, or of any banker, broker, auctioneers, or other person with whom, or into whose hands, any Trust money or security is properly deposited or has come;
- (c) No Trustees shall be liable personally for the maintenance, repair, or insurance of any charges on such property;
- (d) No Trustees hereof shall be liable for any loss arising from any cause whatsoever including a breach of the duties imposed by Section 13B and/or Section 13C Trustees Act 1956 (as enacted by the Trustee Amendment Act 1988) (or any statutory replacement or equivalent) unless such loss is attributable to:

- (i) his or her own dishonesty; or
 - (ii) the wilful commission by him or her of an act known by him/her to be a breach of Trust.
 - (iii) and pursuant to Section 13D of the Trustees Act 1956 it is intended by this clause that the duties imposed by Section 13B and 13C of the Trustees Act 1956 shall not apply to any Trustee hereof.
- (e) No Trustees shall be bound to take any proceedings against a co-Trustee for any breach or alleged breach of Trust committed by that co-Trustee.
- (f) Notwithstanding the procedure or otherwise of retaining assets in the Trust Fund no Trustee shall be liable for any loss suffered by the Trust Fund by reason of the Trustees retaining any asset forming part of the Trust Fund.
- (g) The Trustees shall from time to time and at all times be indemnified by and out of the Trust property from and against all costs, charges, losses, damages, and expenses sustained or incurred by them or in or about the execution and discharge of their office or in or about any claim, demand, action, proceeding or defence at law or in equity in which they may be joined as a party.

18.0 PATRONS

- 18.1 The Trustees may from time to time appoint Patrons by a majority of those entitled to vote.
- 18.2 Any new Patrons will be advised in the Chairperson's report at the next AGM.
- 18.3 A Patron may be removed by a majority vote of the Board.
- 18.4 Any Patron can resign from their position by giving notice in writing to the Chair of the Board.

19.0 GENERAL MATTERS

- 19.1 The Board shall cause proper books of account to be provided and true and accurate entries to be made of the assets and liabilities of the Trust and of all the sums of money received and paid by the Trust under the authority of this Trust Deed and in pursuance of the charitable objects of the Trust.
- 19.2 Such books shall at times be authorised by the Board to be open to the inspection of every Trustee or any person appointed by the Board who may take extracts from the same.
- 19.3 Immediately after the end of each financial year the EO and/or their appointed representative, shall prepare the annual Statement of Financial Position of the Trust as at the end of each financial year together with a Statement of Financial Performance of the

Trust during that financial year and such statements when duly audited shall be submitted to and approved by the Board and thereafter presented at the AGM.

20.0 COMMON SEAL

20.1 The Common seal of the Trust shall be kept by the EO and shall be affixed to any document only after a resolution has been duly passed by the Board.

21.0 MEDIATION & ARBITRATION

21.1 Any dispute arising out of or relating to this deed may be referred to mediation, a non-binding dispute resolution process in which an independent mediator facilitates negotiation between parties. Mediation may be initiated by either party writing to the other party and identifying the dispute, which is being suggested for mediation. The other party will either agree to proceed with mediation or agree to a preliminary meeting with the mediator to discuss whether mediation would be helpful in the circumstances. The parties will agree on a suitable person to act as mediator or will ask the Arbitrators' and Mediators' Institute of New Zealand Inc. to appoint a mediator. The mediation will be in accordance with the Mediation Protocol of the Arbitrators' and Mediators' Institute of New Zealand Inc.

21.2 The mediation shall be terminated by-

- (a) The signing of a settlement agreement by the parties; or
- (b) Notice to the parties by the mediator, after consultation with the parties, to the effect that further efforts at mediation are no longer justified; or
- (c) Notice by one or more of the parties to the mediation to the effect that further efforts at mediation are no longer justified; or
- (d) The expiry of sixty (60) working days from the mediator's appointment, unless the parties expressly consent to an extension of this period.

21.3 If the mediation should be terminated as provided in clause [clause number].2 any dispute or difference arising out of or in connection with this deed, including any question regarding its existence, validity or termination, shall be referred to and finally resolved by arbitration in New Zealand in accordance with New Zealand law and the current Arbitration Protocol of the Arbitrators' and Mediators' Institute of New Zealand Inc. The arbitration shall be by one arbitrator to be agreed upon by the parties and if they should fail to agree within twenty one (21) days, then to be appointed by the President of the Arbitrators' and Mediators' Institute of New Zealand Inc.

22.0 APPLICATION OF FUNDS AND PROPERTY

22.1 Unless otherwise provided by these rules only the net income arising from the investment of the funds and property of the Trust and the member organisation contributions shall be expended or applied in or towards the carrying out and performances of the objects, provided that:

- (a) The expenses of and incidental to the establishment of the Trust may be met and paid from the capital of the said funds and property of the Trust,
- (c) all or any money or property given, donated, devised or bequeathed to the Trust for any specific purpose within the scope of the objects shall be expended for or applied towards that purpose,
- (d) if at the end of any financial year there is unexpended income, this may be accumulated to capital or accrued to the accumulated income account.

23.0 ALTERATION TO TRUST DEED

23.1 The procedure for altering the Deed by addition or amendment is as follows:

- (a) The alteration(s) will be sent to all Trustees together with notice of the Board Meeting to consider the change(s), one month before the meeting.
- (b) The alteration(s) will be discussed and if necessary further recommendations made at the Meeting. Any changes will be made provided that 75% of the Trustees present and entitled to vote agree to the further change(s) to be made to the alteration(s). The alteration(s) will then be sent to all Trustees after the Meeting (including any changes made at that Meeting). A second Board Meeting is required to approve the alteration to the Deed. The Second Board Meeting will be held at least one month after the date of the notice.
- (c) The alteration(s) will be approved at the Second Board Meeting if a majority of 75% of the Trustees present and entitled to vote, vote in favour of the alteration(s).
- (d) Duplicate original copies of every such alteration, addition or amendments shall forthwith be delivered to the Charities Commission.
- (e) No alteration, addition or amendment shall detract from the exclusive charitable nature of the Trust, provide a personal benefit to any Trustee or member organisation or alter Rules 10.1 and 16 relating to the Trust's dissolution.

24.0 DISSOLUTION

- 24.1 The Trust may be wound up voluntarily if a Board resolution is passed by a 75% majority of the Board. The resolution is then subject to current regulation and conditions of the registrar of such organisations in New Zealand. A second Board Meeting is required to confirm the winding up of the Trust.
- 24.2 Upon the winding up of the Trust all surplus assets after the payment of all costs, debts, and liabilities shall be disposed of for charitable purposes to another charity with similar or the same objects within the Raglan/ Whaingaroa area in accordance with the directions of the High Court of New Zealand.

IN WITNESS this Deed is duly executed, dated: _____

SIGNED by the Trustee _____

in the presence of:

Open Meeting

To	Raglan Community Board
From	Gabrielle Parsons Chairperson
Prepared by	Grace Brady Democracy Advisor
Date	16 September 2020
Reference #	GOV0507
Report Title	Chairperson's Report – September 2020

1. EXECUTIVE SUMMARY

The Chairperson's report is presented below for the Board's information.

2. RECOMMENDATION

THAT the report from Raglan Community Board's Chairperson be received.

3. DISCUSSION

Raglan Information Centre Update

The Info Centre Transition Team worked to support the Whaingaroa Raglan Destination Management Organisation (DMO) AGM. At this AGM committee members were elected. As part of the work it will undertake, the DMO will work with the community on a sustainable model for the Raglan Information Centre and will look to take on the management of this space. The DMO will be meeting over the next couple of weeks to focus on this. See attached the minutes of the DMO's AGM.

RCB LTP Submission

The community board has worked with Raglan Naturally Community Plan, WDC Raglan Blueprint Plan, recent learnings through COVID-19 and the collective knowledge of the RCB. We have considered all this information and are putting forward priorities for our community to the Waikato District Council's Long Term Plan.

I attach the summary report to WDC with the Raglan Priorities List and a spreadsheet which accompanied the report, for further detail.

Please note: in the spreadsheet there are two columns headed 'who could lead or take responsibility' and 'who could work together to make this happen' and that these are indications but not determined or agreed at this stage.

RCB Website launched

We are pleased to have worked with Maki Nishiyama to create the new RCB Website. We plan to continue developing this over the coming months and to keep it updated with what's current for Raglan. Please visit our website at www.raglancommunityboard.co.nz and check it out! Feedback welcomed.

Manu Bay Planting

I have been in contact with staff and await a date for a site visit with stakeholders.

Community Board 90 Day Plan

These are some of the projects we have completed over the last 30 days:

- Raglan Information Centre support
- LTP Planning
- Creating a RCB Website
- Connecting with the Hall Committees
- Regular updates to community in the Raglan Chronicle and our website.

These are some of our projects that we are focusing on over the next 30 days:

- Raglan Wharf Project
- Places for People – He Whenua He Tangata Project
- Wasterwater Consent Renewal
- Freedom Camping Review
- Reserves Management Plan Review and Submission
- Connecting with the Marae Committees
- Regular updates to community in the Raglan Chronicle and our website.

Town Planting - Feedback to WDC

I would like say that the planting in the main street and near the roundabout has been so lovely and colourful over the winter. I captured it here to share and to say thank you to Kim Wood and WDC staff who were involved in the planting plan.



If you would like to know more about any of the above please contact me at gparsonraglancommunityboard@gmail.com

4. ATTACHMENTS

1. DMO Incorporated AGM Minutes - 27 August 2020
2. Raglan Priorities LTP - September 2020
3. Raglan Priorities LTP - Spreadsheet
4. Raglan LTP - RN Projects

**WHAINGAROA – RAGLAN
DESTINATION MANAGEMENT ORGANISATION INCORPORATED
MINUTES
ANNUAL GENERAL MEETING
Thursday, 27 August 2020, at 11.05am
Venue: Town Hall Supper Room, Raglan**

WELCOME

The meeting was opened by Charlie Young on behalf of Morgan Morris, Chair Raglan Business Chamber. He tasked Amanda Graham with keeping the minutes.

Raglan Business Chamber was the organisation that spearheaded setting up Whaingaroa-Raglan Destination Management Organisation Incorporated.

PRESENT

Charlie Young (Chair) (Sleeping Lady Lodgings), Taruke Thomson (Tangata Whenua), Bob MacLeod (2Louds), Angela Williams (Treasurer, Raglan Business Chamber), Laura Zilberberg, Amanda & Adam Cron (Oceanview B&B), Jo Hamblyn (Sunset Motel), Gabrielle Parson (Raglan Community Board & Raglan Naturally), Linda Mayow, Rodger Gallagher (Raglan Community Arts Council), Bronwyn Lowe (The Herbal Dispensary), Lani Puriri (Sophro Solace), Ella van Gool (Whaingaroa Environment Centre), Karama Puriri (Raglan Naturally), Ken Soanes (Raglan Museum), Lawrie Fawcitt, Bronwyn Warren (Pure Water Services), Helen Ngakai (Raglan Shuttle), Amanda Graham (Minutes, Raglan Business Chamber)

APOLOGIES

Morgan Morris (Raglan Business Chamber), Lisa James (Orca), Geoff Kelly (The Herbal Dispensary), Dallas Mihinui (Essence of Rangitahi), Joel Newport

It is moved that the Apologies be accepted.

Moved: Angela Williams | Seconded: Bob McLeod | Motion: Carried.

TREASURER'S REPORT

The accounts were presented by The Treasurer.

Whaingaroa Raglan DMO has not opened a bank account or made any financial transactions since registration.

It is moved that a NIL financial statement be approved for:

31 March 2018

31 March 2019

31 March 2020

Moved: Angela Williams | Seconded: Bob McLeod | Motion: Carried.

ELECTION OF COMMITTEE MEMBERS

The AGM resolved to elect the following Committee Members:

Moved: Bob McLeod | Seconded Angela Williams | Motion: Carried.

- Charlie Young, Sleeping Lady Lodgings / Raglan Business Chamber
- Robert McLeod, 2Louds Ltd
- Bronwyn Warren, Pure Water Services
- Dallas Mihinui, Essence of Rangitahi
- Ella van Gool, Whaingaroa Environment Centre
- Taruke Thomson, Ngāti Māhanga
- Linda Mayow
- Joel Newport
- Amanda Graham, Raglan Business Chamber
- The current Raglan Councillor Waikato District Council representative Lisa Thomson. in accordance with rule 4.2.1

VOTE OF THANKS

The Chair thanked Karamea Puriri, Lani Puriri and Hayley Withers for setting up the DMO.

The Chair adjourned the AGM for 2020 at 11.29am

Raglan Priorities for consideration in the WDC's Long Term Planning 2020

from Gabrielle Parson (RCB Chair) and Lisa Thomson (Raglan Ward Councillor)

on behalf of the Raglan Community Board

2nd September 2020

Background

The community board has worked with Raglan Naturally Community Plan, WDC Raglan Blueprint Plan, recent learnings through COVID-19 and the collective knowledge of the RCB. We have considered all this information and are putting forward priorities for our community.

Raglan Priorities (not in order of priority)

Transport and Connectivity

- Footpaths, cycleways, walkways, shuttle bus. Continue the works already being undertaken to increase connectivity throughout the Raglan township.
- Develop a transport and connectivity strategy that takes into account:
 - changing modes of transport,
 - parking
 - improved safety and access for all
 - responding to climate mitigation

Infrastructure & Facilities

- Wastewater treatment solutions (being undertaken now)
- Investigate recreation centre, sports facilities and heated swimming pool - undertake a feasibility study to look at cost of build, suitable land (Council owned), ongoing running costs and potential costs to ratepayers.
- Good road network for rural communities - increase level of service to maintain rural roads, particularly high use roading, which include Ruapuke Road, Whaanga Road and Papatapu Road.
- Good level of service generally from WDC - roading, 3 waters, parks and reserves, waste management, continue to partner with Xtreme Zero Waste and recovery centres district wide, not just in Raglan and implement food waste across the district.

Wellbeing and Community Resilience

- Community/youth hub - Wi Neera Street development, partnering with hapu, council, Raglan Naturally and the community to create a community space. Funds were allocated for the development of the area where the old building is, from the sale of the Manukau depot (we need confirmation of the amount)
- Support youth - Youth Advisor

- Community Resilience building - civil defence and community response planning

Business and Employment

- Support comm in creating additional and sustaining jobs in tourism
- Support youth to employment - economic development team

Planning and Partnerships

- Partner with Raglan Naturally and work closely with RCB on planning and engagement
- Support strong Maori culture, including education on the Treaty of Waitangi, signage

Environment and Waste

- Support Raglan with prioritised enviro initiatives (through community organisations and Raglan Naturally)
- Zero Waste initiatives

Visitor Management and Impact

- Freedom Camping review (that is coming up already)
- Fees and charges for boat ramps - needs to be considered particularly for Raglan in the upcoming LTP consultation process.
- Support Info Centre development
- Targeted rate for information hub specific to Raglan.
- Bed tax
- Support WRAP and affordable housing (council are working with WRAP)

Climate Action

- Prioritise Climate Action in all decision making processes in line with our WMMP and with WDC climate policy.

For more detail on these community priorities please see the attached document, 'Raglan LTP Spreadsheet 2nd Sept 2020'. There are two 'worksheets' on this document being:

- (1) Raglan Priorities
- (2) RN Projects Categorised

(1) 'Raglan Priorities' Worksheet

We looked at:

- WDC Raglan Blueprint Plan
- the projects highlighted most strongly in Raglan Naturally Community Plan
- the collective knowledge of the RCB
- the recent learnings through COVID-19

We then aligned/matched these and created the Raglan Priorities List.

(2) 'RN Projects Categorised' Worksheet

- we have listed and categorised all community projects from the RN Feb 2020 Community Plan where we see WDC being involved (either directly or through support). There are 6 categories (numbered 1-6).
- BP = Raglan Blueprint
- RN = Raglan Naturally
- RCB = Raglan Community Board
- It was important to us that the work and detail that has come through RN is considered when planning is happening for here.
- We are wanting to support WDC with their planning processes and are therefore providing more detail for Raglan projects (that may not have been captured in the Blueprint or other processes).

Our categories

(1) = BP and RN matched. **WDC to lead or be strongly involved.** RCB putting forward for LTP in Priority list above. RCB providing detail for WDC.

(2) = BP and RN matched. **Requesting WDC support.** RCB providing detail for WDC and showing where support needed.

(3) = BP and RN matched. **WDC not directly involved.** RCB providing detail to WDC to expand on BP.

(4) = RN project which is not in BP. **WDC currently working on/leading.** Will it continue into LTP?

(5) = RN project which is not in BP. **WDC to lead but not currently working on.** RCB putting forward for LTP in Priority list above.

(6) = RN project which is not in BP. **Requesting WDC support.** RCB indicating where we see WDC support.

For any questions please contact Gabrielle Parson on 021 844 785 or gparsonraglancommunityboard@gmail.com

Planning & Partnerships							
Partner with Raglan Naturally and work closely with RCB on planning and engagement	RA9.2	Partner with Raglan Naturally	<i>support community-led development</i>	7, 66 ¹²⁷	WDC working with community (RCB/RN) on planning and engagement	WDC working with community (RCB/RN) on planning and engagement	
							Importance of Coordinaton and strong relationships/partnerships
Support strong Maori culture, education, signage	RA3.1	Support strong Maori culture, education, signage		13			
Enviro & Waste							
Support Raglan with prioritised enviro initiatives (through community organisations and Raglan Naturally)	RA2.1/RA2.2	Support RN with enviro initiatives	<i>Once RN Trust set up and RN projects prioritised and developed, these can come through RCB to WDC for support.</i>	15,16, 49,62, 63, 65	Range of enviro initiatives were highlighted		
Zero Waste initiatives	RA2.2	Support Zero Waste initiatives		12		food waste, continue funding Xtreme Zero Waste partnership & resource recovery centres	
Visitor Management and Impact							
					<u>Key Challenges</u>		
					Infrastructure pressures with increase population and visitors		
	RA1.1	Build on the strong identity of Raglan..			Losing Raglan identity		
					Responding to growth and change		
Freedom Camping review				35		Freedom camping review	
Fees and charges for boatramps						Fees and charges for boatramps	
Support Info Centre development	RA6.3					Info Centre development/DMO	
						<u>Bigger picture</u>	
	RA2.2/RA6.3			8,10	Visitor impact	Visitor Impact	
Bed tax	RA6.3	Consider a bed tax..		11		Bed tax	
Support WRAP and affordable housing	RA4.2	Support WRAP			Affordable housing	Affordable Housing	
Climate Action							
Climate Action	RA2.1	Support education on Climate Change		38,49,51		Climate Action	
		From Blueprint			From Raglan Naturally	From what we know as a board	Recently Highlighted through COVID

BP ref.	BP priority level	RN/LTP Category	RN Project #	RN Focus Area	(1) = BP and RN matched. WDC to lead or be strongly involved. RCB putting forward for LTP in Priority list above. RCB providing detail for WDC. (2) = BP and RN matched. Requesting WDC support. RCB providing detail for WDC and showing where support needed. (3) = BP and RN matched. WDC not directly involved. RCB providing detail to WDC to expand on BP. (4) = RN project which is not in BP. WDC currently working on/leading. Will it continue into LTP? (5) = RN project which is not in BP. WDC to lead but not currently working on. RCB putting forward for LTP in Priority list above. (6) = RN project which is not in BP. Requesting WDC support. RCB indicating where we see WDC support.	Who could lead or take responsibility	Who could work together to make this happen
RA4.5	Medium	1	1	Active Recreation	Find alternative fields in the Whaingaroa area to give more options as football and other sports keep growing. Consider the airfield.	WDC, community, Hapuu	Soccer club
RA4.5	Medium	1	2	Active Recreation	Basketball – look at expanding mini court at Papahua. A full indoor court would enable local teams to play competitions and host tournaments.	Basketball sports enthusiasts, WDC, Papahua Camp Board	Reserves Committee,
RA4.5	Medium	1	3	Active Recreation	Indoor Recreation Centre/Community Sports Facility - winter activities	Community, WDC	
RA4.5	Medium	1	4	Active Recreation	Indoor swimming pool	Swimming club, community, WDC	RAS
RA7.1	Very High	1	5	Active Recreation	Walking and cycling are supported; they provide transport solutions, have a low impact on the environment and encourage exercise to improve health. They also attract tourists in a manner which minimises their adverse impacts on the area.	WDC, DMO	RCB
RA6.3	Medium	1	6	Business & Employment	Support for locals interested in starting a business, including: training, mentoring and identifying business opportunities	Business Chamber, WDC	RBC
6A9.2	Top	1	7	Business & Employment	Manage business growth to ensure 'big business/chains' do not take over the community	WDC, landowners and developers, real estate agents	
RA2.2	Very High	1	8	Dest & Visitor Man	Encourage positive visitor behaviours (i.e. disposing of waste in the correct bins, encouraging the BYO, bring your own, culture)	WDC, Plastic Free Raglan, Business Chamber, Xtreme	WEC, RCB
RA7.1	Very High	1	9	Dest & Visitor	Create a more connected experience where visitors and locals alike can easily walk or ride between	WDC, RCB,	
RA6.3	Medium	1	10	Dest & Visitor Man	Work with WDC to understand visitor impact on our community and infrastructure	WDC, Community Board, Raglan Naturally	
RA6.3	Medium	1	11	Housing	Air BNB controlled and Bed Tax	Central Gov, WDC	RN, WRAP,
RA2.2	Very High	1	12	Infrastructure	Continue to support and expand the community-based Xtreme Zero Waste team reduction in waste generation and develop a circular economy, support expansion of Plastic Free Whaingaroa.	WDC,xtreme	RCB
RA3.1	High	1	13	Local Gov & Planning	All committees of WDC and under delegation to RCB are open and transparent and include Hapu and Iwi representatives.	RCB, WDC, Hapu, Iwi	RCB, Town Hall, Campground and Coastal Reserve
RA7.1	Very High	1	14	Natural Enviro	Accessible green spaces including mixed ability access ways (i.e. pushchair, wheelchair, flat options)	WDC	
RA2.1, RA2.2	Top (if priority)(RA2.1 Climate change	1	15	Natural Enviro	Continue to support local organisations working in the environmental space eg. Whaingaroa Harbour Care, Xtreme Zero Waste and Whaingaroa Environment Centre	WDC, Community	

RA2.1	Top (if priority)	1	16	Natural Enviro	Removal of pest plant species (public and private land). Manage weeds without spraying when/where possible.	Weedbusters, WRC, WDC, community		
RA7.1	Very High	1	17	Natural Enviro	Walking track connecting township to beaches and surfbreaks – connects people to the environment, encourages people out of cars	WDC, Hapu, RCB		Transport
RA7.1	Very High	1	18	Transport	Route to coast for cycling/ walking	Hapu, WDC, community		
RA7.1	Very High	1	19	Transport	encourage cycling and walking by providing safe, convenient routes. Including town to the beaches, footpaths around town, country walking paths	RCB, WDC, Hapu, landowners		
RA7.1	Very High	1	20	Transport	More footpaths	WDC		
RA7.2	Medium	1	21	Transport	reduce traffic speeds in town and on the most dangerous roads	WDC		
RA7.1, RA7.3	Very High, Medium	1	22	Transport	These will need to be brought together in cohesive planning of sustainable transport, including walking, cycling, pedestrianisation, public transport (buses and possibly ferries), speed limits, charges for parking (probably with passes for locals) and other ways to reduce parking demand in crowded areas	RCB, community, interest groups, WRC, WDC		
RA7.1, RA7.2	Very High, Medium	1	23	Youth	Make areas of Raglan accessible for youth who don't always have access to a car or ride for example transport services to beach and back. More walkways and cycleways and upgrade existing footpaths for safety and usability.	WDC, youth coordinator	Raglan Shuttles (Orca, Club, Charlie) - daily	
RA4.4, RA4.5	Medium, Medium	1	24	Youth	Community recreation facility or hub with indoor swimming pool, basketball courts, meeting rooms	WDC, community		
RA3.1, RA7.1	High, Very High	2		Active Recreation	Recognise the Whaanga coast (originally known as the Karioi Native Reserve) as a significant space for Tainui Iwi and local hapu	?	WDC	
RA4.5	Medium	2		Active Recreation	Extra field space and club rooms/gear storage urgently needed for soccer	Soccer Club	WDC	
RA7.1	Very High	2		Active Recreation	Get the council's Trails Strategy 2016 implemented and contribute when it's next up for review (2021).	Community Board, Ramblers	WDC	
RA3.1	High (support strong Maori culture)	2		Arts	Community to support, encourage and promote Māori artists, musicians, theatre, kapa haka, dance and performing arts.	RN Arts, Hapuu	School, musos club, arts organisations and	
RA4.3	High	2		Arts	Encourage, promote and support children and young people with all creative industries.	Arts Council, RN Arts,	RN -	
RA6.3	Medium	2		Business &	Social framework and support network that provides a platform for businesses to grow	Business Chamber	RBC, WDC	
RA6.3, RA6.4	Medium, Medium	2		Business & Employment	Expand collaboration between developers, locals, the wider community and Council to encourage planned, sustainable growth in small and medium sized enterprises.	RBC, developers	Property Developers,	
RA4.3,	High, Medium	2		Business &	Develop employment training pathways for locals, including youth	Schools and	WDC Youth	
RA4.4	Medium	2		Community Wellbeing	We have a community hub that provides a space for groups and individuals to meet, find out about and access health and wellbeing services, and enjoy a range of creative activities such as a Blokes Shed.	RCB, RN	RN and focus group coordinators (Wi Neera - Iwi	

RA4.3	High	2		Community Wellbeing	We start courageous conversations about mental health, drug and alcohol, family harm and suicide issues in Raglan .	Community	Schools/Raglan Medical/comp health profs/Plunket/whanau, Hapu, Churches, WDC Youth	
RA4.3	High	2		Community Wellbeing	We look at ways our community can support the police including community patrols	Police	community patrol group, Maori Wardens, WDC Youth	
RA3.1	High	2		Dest & Visitor	Ensure the marketing of Raglan aligns with Raglan Naturally and create a cohesive marketing	RBC (DMO)	WDC	
RA1.1	Top	2		Dest & Visitor Man	Maintain the character of the town, keep the Raglan vibe alive	Raglan Naturally?	WDC	
RA6.1	Medium	2		Dest & Visitor Man	Develop hospitality and customer service training programmes for locals, including youth	RBC (DMO)	WDC Youth	
RA2.2,	Very High,	2		Dest & Visitor	Work with local community groups to develop educational and sustainable visitor experiences	DMO, iSite, Business	RBC, WEC, WDC	
RA6.3	Medium	2		Dest & Visitor Man	Work with Raglan Business Chamber to further develop the Destination Management Organisation	RBC, Raglan Naturally	WDC	
RA7.1, RA7.2	Very High, Medium	2		Education	Accessible transport to and from schools	MoE, WRC, Schools	Schools, WDC	
RA2.1	Top (if priority)	2		Education	Support community gardens	WEC, Community	WEC, WDC	
RA4.2	High	2		Housing	Affordable Housing	WRAP	Lions, Raglan House, RN, WDC, Waikato Regional Housing Initiative	
RA4.2	High	2		Housing	Social housing	WRAP	WEL Energy Trust, Raglan House, RN, WDC, Waikato Regional Housing Initiative	
RA2.2	Very High	2		Infrastructure	Lobby government for mandatory product stewardship. Support and continue to develop local minimisation of throw-away packaging.	All organisations	xtreme,WDC, RCB	
DW9.4	Top	2		Infrastructure	A community-led monitoring group that ensures the WDC planned maintenance in the CBD, on the hard surfaces and street furniture/ assets is fit for purpose and that the work carried out is completed to a good standard. Monitoring maintenance outcomes adds to both the practicality and beautification of Raglan's assets.	Community	RCB, WDC	
RA9.1, DW9.4	Medium, Top	2		Local Gov & Planning	Redistribution of power and authority from WDC to Raglan Community Board. An example is that the community board could manage a Town Development Fund. This could be made up of funds from Harbour Board Leases, boat ramp and parking charges etc.	RCB	RCB, WDC	
RA6.5, RA7.1, RA9.2	High, Very High, Top	2		Local Gov & Planning	Prioritising infrastructure via local consultation	RCB	RCB through community engagement as above, WDC	
RA1.1	Top	2		Local Gov & Planning	Seek support from the Raglan Community Board and councils to first, ensure we understand our key challenges and second, ensure that these are taken into account in all strategic planning. One of these being 'loss of Raglan identity' and ensuring Raglan keeps it 'small town' feel.	RCB	RCB and WDC/District Plan	
RA6.5, RA9.2	High, Top	2		Local Gov & Planning	Understand the value of a structure plan for Raglan and decide if this is what we need	RCB	RCB and WDC/District Plan	
RA2.1, RA9.2	Top, Top	2		Local Gov & Planning	Raglan Naturally continues to work closely with WDC in their Blueprint planning. Raglan Naturally and the Raglan Blueprint come together and feed strongly into the next Waikato District Council Annual and Long Term Plans and District Plan.	RN, RCB	RN, RCB, WDC	

RA2.2	Very High	2		Natural Enviro	Continued priority and resources for waste management, moving towards zero waste.	Xtreme, community	WDC	
RA2.1	Top (if priority)	2		Natural Enviro	Reduction of animal pest species	WEC, WRC, Weedbusters, Karioi Project, XZW	WDC	
RA7.1	Very High	2		Transport	More cycling	Community	WDC	
RA7.1	Very High	2		Transport	create a town square and/or make the CBD more pedestrian friendly, including Cliff Street	RCB, community	WDC	
RA7.3	Medium	2		Transport	More (or less) parking	community, RCB	WDC	
RA4.3	High	2		Youth	Youth	Who could lead or be responsible?	Who could work together to make this happen?	
RA4.3	High	2		Youth	Identify youth leaders and influencers, mentoring, take the community to the youth, create platforms for	coordinator	Youth writers in	
RA4.4	Medium	2		Youth	A youth hub/centre for youth, dedicated space for youth to feel safe and unjudged.	RN/WDC/coordinator	Zeal Hamilton	
RA4.3	High	3		Arts	Supporting and creating a strong foundation for learning music, arts, kapa haka, theatre and dance with students.	Arts Council, RN Arts, RAS	Iwi, Schools, Youth Groups, RN Youth/Arts, Ministry of Ed,	
RA1.1, RA3.1	Top, High	3		Arts	Local artists to work with the Whaingaroa Destination Management Organisation to create a unique brand to promote Raglan community.	DMO, RN Arts		
RA4.3, RA6.1	High, Medium	3		Business & Employment	Liaise with local businesses to develop internships for local students.	Schools (Gateway Programme)/Business Chamber		
RA6.1	Medium	3		Business & Employment	Regular updates from the Business Community about open employment positions or internships and volunteer opportunities.	Raglan Business Chamber (RBC)/Businesses, Volunteering Waikato		
RA4.3	High	3		Business & Employment	Promoting seasonal employment opportunities for locals, including youth.	Businesses	Schools, Community House, RBC, Youth Coordinator	
RA4.3, RA6.1	High, Medium	3		Business & Employment	Create a 'Careers Fair/Showcase Day' between the Raglan Business Chamber and local schools.	Raglan Business Chamber (RBC), Schools, Businesses	Wintec, University	
RA6.1, RA6.2	Medium, Medium	3		Business & Employment	Support technology initiatives through infrastructure improvements which will allow for the development of a future tech hub.	Tech experts in our community	Institute of Awesome, MetOcean, RBC	
RA1.1, RA3.1	Top, High	3		Business & Employment	Establish and share a Raglan branding, in line with Raglan Naturally – so that businesses who choose to brand themselves using the name 'Raglan' in their business can be consistent with the character of Raglan when operating within the community and when promoting their product or service outside of the community. Keeping in line with the Raglan Naturally values, promoting a sustainable business model. Remembering that by using the 'Raglan' name, they are representing the Raglan community and what the community stands for and believes in.	RBC/Raglan Naturally		
RA3.1	High	3		Community Wellbeing	Conventional and complementary health services are integrated and culturally relevant . Health and wellbeing services are available at Poihākena Marae or other suitable venues.	Raglan Medical, Hapu, service providers		

RA4.3	High	3		Community	Youth are educated and empowered to take responsibility for their health and wellbeing	whanau, schools	Hapu, Raglan	
RA4.3	High	3		Community	We have regular community celebrations and activities that foster respect, caring, kindness and	RCB, R Community	Sporting	
RA6.1,	Medium,	3		Dest & Visitor	Develop a tourism training programme for locals to gain skills in the hospitality and service industry	RBC (DMO)		
RA1.1,	Top, High	3		Dest & Visitor	Work with the business group to establish and share a Raglan branding, in line with Raglan Naturally –	Raglan Naturally, RBC		
RA4.3	High	3		Education	Support education around bullying and education for children and parents on safety.	Schools/early		
RA3.1	High	3		Education	Provide opportunities for our children to be bicultural and bilingual: support our community based	Kohanga Reo,	Schools, local	
RA4.3	High	3		Education	Sexuality education	Poutama	Schools	
RA4.3	High	3		Education	Look at the support systems we have in place around mental health	Raglan Medical and service providers	Counsellors/teachers/doctors/nurses/community House/RN wellbeing connector	
RA4.3	High	3		Education	Support Whaingaroa Environment Centre to run educational programmes	WEC	WEC, schools	
RA4.3	High	3		Education	Coordinate a monthly education network meet up	School staff	Schools	
RA4.2	High	3		Housing	Tiny homes supported	WRAP	Waikato Regional Housing Initiative	
RA2.1	Top (if priority)	3		Infrastructure	Develop a community power scheme, and encourage residential solar PV as well as electrification of restaurants, transport and businesses. Aim to become self-sufficient in energy generation.	Raglan Local Energy	Xtreme	
RA3.1	High	3		Local Gov & Planning	RN and RCB to continue working with Iwi and hapū to develop a relationship that is based on the principles of Te Tiriti o Waitangi and is equitable and inclusive	RN with Hapu and Iwi	RN - iwi - hapu - RCB	
RA9.2	Top	3		Local Gov & Planning	The community decides on Raglan Naturally's ongoing role, governance structure and sustainability. Action is taken to set this up.	RN Committee, RCB and community	RN, DIA and community	
RA9.2	Top	3		Local Gov & Planning	Raglan Naturally works with the community to create a Raglan Naturally implementation plan with priorities for action.	RN	RN, DIA and community	
RA3.1	High	3		Local Gov & Planning	'West Coast Harbours' Treaty Settlements. Learn about and support Iwi and hapū.	Iwi - hapu	Iwi - hapu with RN and RCB support	
RA2.1	Top (if priority)	3		Natural Enviro	Community gardens and food forests. Fruit trees in public spaces.	WEC, community	Greenslade Group	
RA2.1	Top (if priority)(Climate	3		Natural Enviro	Environmental education for all ages (adults and children)	Schools, WEC, Enviroschools,	Te Mauri Tau, Karioi Project, WEC*	Education
RA2.1	Top (if priority)	3		Natural Enviro	More local food production on a range of scales (backyard to commercial)	Community	Kaiwhenua, Liz & Rick, honey producers, WOK, Crop Swap, WEC	
RA2.2	Very High	3		Natural Enviro	Video for tourists and new residents – 'this is how we do it in Raglan' – inspiring habit change for environmental protection.	tbd	WEC	Tourism
RA6.1	Medium	3		Youth	Mentoring, internships, massive open online course (MOOC), career expos, connect schools with	youth coordinator	Gateway	
RA4.3	High	3		Youth	More opportunities for participation in arts, sports, recreation and adventure and other activities. Make	coordinator	Brian (zine),	
RA4.3	Medium	3		Youth	Housing solutions eg. social housing, memorandum of understanding with local rental property	coordinator, RN,	Real estate, Fiona	
RA6.1	Medium	3		Youth	Create youth training programmes	coordinator/Business Chamber		

RA6.1	Medium	3		Youth	Digital and general business skills programme for youth	Business Chamber,	Karamea, Maki,	
RA6.1	Medium	3		Youth	Investment in Raglan Area School to provide more specialist subject options for senior students.	RAS, Ministry of	DIA	
RA6.1	Medium	3		Youth	Environmental innovation hub	WEC	WEC, Vaughan at	
	Wastewater	4	25	Active	Really clean water, no more wastewater to ocean discharge. For pathways to support this see	WDC	everyone, tangata	
	Reserves	4	26	Active	Manu Bay to be free from additional building development	Reserves Committee,	tangata whenua,	
	Reserves	4	27	Active	Manu Bay, in terms of commercial activities, is the place for surf competitions only.	Hapu, reserves	WDC (Reserves	
	Reserves	4	28	Active	Surf school activities are kept to Ngarunui beach.	Hapu, WDC, reserves	WDC (reserves	
	WDC supporting RCB to look into local shuttle	4	29	Active Recreation	Transport services to beach and back for everyone.	Community, WDC, WRC		
	Reserves	4	30	Active	Wainui Reserve Management Plan needs to provide for the widest range of recreation activities suited	Reserves Committee,		
	Innovating Streets Project	4	31	Active Recreation	Provide for skateboarding through the CBD and over the footbridge as part of pedestrianisation.	Community and WDC		
	Innovating	4	32	Arts	Support and design a designated indoor/outdoor space in the village for buskers, live musicians, street	Community Board, RN	Iwi, WDC,	
	Innovating Streets Project	4	33	Arts	Identify, create and design spaces in the village for public art, sculptures, cultural art, murals, installations and creative innovative art projects.	Community Board, RN Arts, Business Chamber	WDC - Public Spaces/Parks and Reserves/Placem	
	WDC supporting RCB to look into local shuttle	4	34	Community Wellbeing	We bring back the shopping bus, and provide more transport support for the older people to get to appointments.	RN community connector	Transport/Lions club/Raglan shuttle	
	Freedom Camping Review and Recent RCB/WDC	4	35	Dest & Visitor Man	Provide more thorough information for visitors in regards to freedom camping, paid accommodation, public facilities, cafe and shop hours, etc.	WDC, Isite, Business Chamber		
	Current Dplan Review - Character Statement/Design Guides etc	4	36	Dest & Visitor Man	as above			
	Wastewater Discharge Consent Renewal	4	37	Infrastructure	Land-based sewerage system and consider alternatives such as composting toilets.	WDC		
	District Plan Stage 2? Climate Action Plan	4	38	Infrastructure	Include the new recommended sea level changes in all infrastructure and planning decisions to reduce the cost to future residents to respond to climate change.	WDC, WRC	RCB	
	Wastewater Discharge Consent Renewal	4	39	Infrastructure	The new wastewater disposal to harbour consent in 2020 needs to be of shorter duration and have hard deliverables to stop this activity before the next consent renewal.	WDC, WRC, RCB, Hapu	RCB	
	Wastewater Discharge Consent Renewal	4	40	Infrastructure	Wastewater from the treatment plant post UV stage should be processed through a man made wetland to a water quality suitable for shellfish gathering and swimming prior to disposal.	WDC, WRC	RCB	
	Wastewater	4	41	Infrastructure	Reinstate the anaerobic ponds that process the incoming wastewater and outfall membrane plant	WDC	RCB	
	Wastewater Discharge Consent Renewal	4	42	Infrastructure	Install floating solar PV systems on the pond to reduce the growth of algae and to offset treatment plant power use.	WDC	RCB	

?? - in Operative Dplan?	4	43	Infrastructure	Install footpaths with swales and tree planting to beautify and slowly filter roadway runoff.	WDC, WEC, Hapu, Stormwater Group	RCB	
as part of the Civil Defence Plan/work?	4	44	Infrastructure	Install filtration on the potable water prior to UV treatment to reduce the risk of an earthquake causing potable water treatment outage.	WDC	RCB	
Solid Waste Review	4	45	Infrastructure				
Representation Review	4	46	Local Gov & Planning	Extend Raglan Community Board boundary to include the whole of the Raglan Ward, this includes our rural communities of Ruapuke, Te Mata, Te Uku, Waingaro and Waitetuna	RCB, WDC	Local Government Commission requires a review by 2022 - see Clause 62 of http://www.lgc.govt.nz/assets/Uploads/Waikato-District-determination-2020.pdf .	
In connection with Reserves Management Plan review and working with Duncan	4	47	Local Gov & Planning	Coastal Reserves Committee Review			
Reserves	4	48	Local Gov &	Wainui Reserves Management Plan Review. RN and Raglan Community Board to work with WDC to	WDC, RCB	RN, RCB, Coastal	
District Plan - Stage 2, Climate Action Plan	4	49	Natural Enviro	Continue sand dune planting and protection to act as natural buffers for sea-level rise and coastal erosion	WRC Coastcare, Hapu	WEC, WDC	
Solid Waste Review	4	50	Natural Enviro				
District Plan - Stage 2, Climate Action Plan	4	51	Natural Enviro	Harbour-wide development consents taking into account changing sea levels	WDC District Plan part 2, WRC	Harbourcare, Coastcare, Hapu,	Local Government
District Plan - Stage 2, Climate Action Plan	4	52	Natural Enviro	Landowners implementing land use practices that protect the soil and water eg. organic, regenerative, sustainable practices	WRC, landowners	Harbour Care, local farmers eg. Mike Moss, WEC,	
Wastewater Discharge Consent	4	53	Natural Enviro	No storm water or wastewater discharge to sea	WDC, Hapu, Stormwater stakeholders group		Infrastructure
District Plan?	4	54	Natural Enviro	Sound environmental urban and rural planning	WDC	submitters	Local Government
District Plan?	4	55	Natural Enviro	Encourage construction and development to consider eco building and sustainable backyards	WDC District Plan	submitters	Local Government
Wastewater Discharge Consent	4	56	Natural Enviro	Waste water treatment plant upgrade – land-based system, circular economy	WDC, WRC, Hapu, community		Infrastructure

WDC supporting RCB to look into local shuttle	4	57	Transport	Shuttle bus around Raglan	WRC, Community Group	
WDC supporting RCB to look into local shuttle	4	58	Transport	other buses in Raglan and linking to Hamilton, residential, tourist areas, etc	WRC	WDC, RCB
in current LTP	4	59	Transport	Upgrade Single Lane Bridge (some to keep, some to widen)	WDC	
WDC supporting RCB to look into local shuttle	4	60	Youth			
Innovating Streets?	4	61	Youth	Skatepark upgrade, skate/bike paths with features. Remove 'no skate' signs	skate community,WDC	
	5	62	Infrastructure	Rainwater collection tanks for houses need to be continued as part of building consent to slow runoff and allow for all rain water to be filtered through a wetland before harbour outfall. These rain tanks can provide emergency water storage should the reticulated system be damaged.	WEC, WDC Stormwater Liaison Group	RCB
	5	63	Infrastructure	Where possible increase the volume of stormwater directed to Aro Aro wetland, include pumping if necessary.	Stormwater Group, WDC, WRC	RCB
	5	64	Infrastructure	Extend water supply out to edges of community especially for fire fighting supply.	WDC	RCB, Fire Service
	5	65	Infrastructure	Increase roadside tree planting and beautification	WDC and community	
	5	66	Local Gov & Planning	Waikato District Council sets aside funds to train and introduce its members to their Community Board responsibilities under the Local Government Act	WDC, RCB	RCB arrange for 15 Nov course - https://www.lgnz.c
	6		Active Recreation	Skatepark upgrade and other skate projects	Skate community, Hapuu, Papahua Campboard	Wrong Skate, WDC
	6		Arts	A large multi-space building (250+ capacity) for more performing arts classes and events including	RN Arts	WDC, RAS,
	6		Arts	Continue to support and promote Kōkiri Centre, Raglan Old School Arts Centre and Town Hall events,	Community,	RN Arts (Hub),
	6		Arts	Support and develop more community events and festivals.	RN Arts, DMO	RN Arts/Arts Council, WDC, Chamber/Businesses
	6		Community Wellbeing	We research the presence and use of toxic chemicals in Raglan. We investigate ways to limit their use and mitigate their effects.	WRC,	WDC WRC, WEC

		6		Natural Enviro	Planting of native trees	tbd	WEC, Hapu, WRC (Fred), Waikato Biodiversity Forum (Sam McElwee), WDC, Karioi Project, Harbour Care, Coastcare, DOC, Native Forest Tree Restoration Trust?*)
		6		Natural Enviro	Restoration of wetlands and conversion of marginal land to bush or wetland	WRC, Hapu	National Wetland Trust, WDC (AroAro), landowners, Harbour Care, WEC

Open Meeting

To	Raglan Community Board
From	Cr Lisa Thomson Raglan Ward Councillor
Prepared by	Grace Brady Democracy Advisor
Date	16 September 2020
Reference #	GOV0507
Report Title	Councillor's Report

1. EXECUTIVE SUMMARY

Councillor Thomson's report is set out below for the Board's information.

2. RECOMMENDATION

THAT the report from Cr Thomson, Raglan Ward Councillor, be received.

3. DISCUSSION

Meetings attended

Council Meetings:

Extraordinary Council

Committee Meetings:

Policy and Regulatory

Infrastructure

Strategy and Finance

Solid Waste Steering Group

Discretionary and Funding

ELT, Community Board, Committee Chairs and Councillors update

Workshops:

Long Term Planning:

Population and Capacity Modelling

Representation Review

Levels of Service

Waikato Arts Navigator Update

Climate Resilience Strategy

Passenger Rail in the Waikato District

Review Alcohol Control Bylaw

Transport Level of Service

Heath and Leadership/Governance training

Population Forecasting Update

Keeping of Animals Bylaw Review

Solid Waste Planning and Strategy

Facilities Asset Management Plan/Levels of Service

Solid Waste Levels of Service

Open Spaces Level of Service

Libraries Level of Service

Community:

Meeting with Nicolas Wells re harbour leases with Gabrielle, Bob and the Ngati Mahanga representative

Community Board 90 Planning team session

Raglan Naturally

Places for People project – He Whenua He Tangata; drop in sessions and team meetings

Wharf Project

Information Hub

Destination Management Organisation AGM and committee meeting

Long Term Plan prioritisation

Raglan Radio

Raglan Camp Papahua governance board meeting

Freedom Camping Planning and work to date:

During Summer 2019/20 community board members met with community members and WDC staff around Freedom Camping in Raglan. We met with:

- * Laura Zilderberg, iSite
- * Noel Barber and Raglan Sports Club users
- * Nick Johnston, WDC re funding
- * Tanya O'Shannessey, Monitoring Team Leader
- * Margaret Glassey, WDC, Monitoring

Input from:

- * Bob Carter, Raglan Bowling Club
- * A few community members at the RCB meetings

Discussions with Raglan Medical re using their carpark after hours

The facts

- WDC started a new programme to do extra monitoring and education across the district over the Summer
- We considered a designated area on sports grounds/Cross Street and decided to see the effect of WDC programme before going ahead with this. Also the Sports Club did not feel it was an appropriate site for Freedom Camping.
- Decided to review end of Summer
- Received report from Tanya, WDC to RCB meeting with data and recommendations/feedback
- Bob Carter to RCB June meeting
- WDC staff have been in contact with President of Bowling Club to discuss issues

- It was decided that RCB review this work over the last year and put a report and recommendation together to WDC for improvements to Freedom Camping in Raglan, to be included in RCB October meeting
- Freedom Camping Bylaw review happening 2021 and probably not in effect until after Summer 2021/22

Suggestions from Lisa and GP – through this work over last year:

- As we have two Summers until new Bylaw in effect we suggest some interim changes are made which might be implemented by community and WDC and might consist of:
 - A designated area, with toilet - away from residential
 - More signs?
 - Restriction/timing in problem areas (eg. Bowling Club)
 - Better info on WDC website
 - Better local map at Info Centre
 - A Raglan Freedom Camping passport – issued from Info Centre (with support from WDC monitoring team)
 - Traveller apps updated

Open Meeting

To	Raglan Community Board
From	Tony Oosten Community Board Member
Date	16 September 2020
Reference #	GOV0505
Report Title	Plastic Free Raglan - Updated

1. EXECUTIVE SUMMARY

The purpose of this report is to provide an update to the Community Board on the Plastic Free Raglan project.

2. RECOMMENDATION

THAT the report be received.

3. ATTACHMENTS

1. August 2020 Update Report
2. Holiday Home Partnerships with Plastic Free Raglan



A u g u s t 2 0 2 0
P F R

Since November 2019 update. What have we been up to?

November we had **23 (of 34) key food businesses met with** now we have **32 of 44 (75%) food businesses (or of 51 or 62% including the supermarkets & dairy, Soundsplash & Christmas in the park events).**

Highlights: Successfully have now all Raglan Roasts locations on board which is a big win, Raglan Old School Market washing their own dishes and having them onsite with vendors.

- *Education program in R.A.S was a success, Patches and T-shirts to show. In June this year Sarah went back in to work with Year 11 Social Studies students looking into social action. We talked about Plastic Free July challenge and the project resulting in **Radio Ads on Raglan Community Radio.***
- *Alongside these ads we ran a **regular column in the Chronicle** sharing local solutions, advice and tips with the community to encourage them along the challenge of PFJ.*
- *We also worked with **Raglan Library** to have a display and big assortment of books on offer. Nikki from the library pulled in a whole bunch of books and I made a display of them.*
- *We joined **Raglan Surf Co with their PFJ giveaway!** Gave 2 cups into this giveaway haul and did our best to promote and spread awareness alongside Raglan Surf Co. Also with my Xtreme hat on also. Could we collab with a small display in the shop? To promote the kaupapa and sell cups?*
- *Project **Keep Cups** are finally all with us. Share 2 kinds of cups. We've sold 17 through kahu's nest and IG/markets Need to find some more locations to sell them. Or open an online store in partnership with Xtreme. Going to give some to some local ambassadors to promote using them and advocate for the Reusable Raglan kaupapa. Where else could we sell them?*
- ***Signage** corner Bankart and Bow St to educate about Certificates of Journey stickers. Has been up, Though through lockdown and until October it will promote arts weekend. We paid for a switch during the last school holidays. We are looking into getting 2 more **wooden signs** with updated socials and website on them, have them down at the wharf and to be shared with Raglan Roast Office & The Garden Club*
- ***Info-graphic cards** for café tables to communicate our kaupapa and mahi to community and visitors this month. Share these. This is what goes in our Airbnb kits too.*
- ***Airbnb kits.** Great idea? Slow uptake because of \$ cost. Waste minz shared in their revolve magazine nationally promote the idea of reusables. New Idea is to give them a blurb to add into their listing if they'd like to support the Reusable Raglan Kaupapa. Maybe an icon/badge they can display in one of their photos? How can we get more*

uptake? Sarah has been working on a ¹⁴³partnership request document that shows 4 tiers of support (attached doc)

- **Pop up at the Summer Markets.** Was somewhat successful. Really good conversations and presence at the market, we saw lots of people maybe 15% bringing reusables. Rented plates for \$2 refunding \$1 on return. Made about \$60 fundraised each market. Volunteering, often was just Sarah, had some help from Timebankers at the start, The market managers hosted the stall at one market I couldn't be at and Armin – awesome advocate. Not sustainable to repeat it in this way again. It works at Raglan Creative Market with them collecting containers and using their dishwasher. BUT Little Green Plant Based Cuisine is the perfect example of how to do it. They have their own bowls (reusable hard plastic with tropical flowers) and a collection crate for people to return them) I'd like to go visit them in Hamilton and do a video with them about it as the SOLUTION for all vendors to provide and collect their own plates.
- **Last week's announcement of single use plastic ban.** Open for submissions until Nov 4th. Instead of writing our own guidelines to help community submit, we will share and tautoko what The Rubbish Trip / Takeaway Throwaways share.
- **Joining in to support the DMO** to ensure tourists have access to and knowledge about Reusable Raglan kaupapa



Holiday Home Partnerships with Plastic Free Raglan.

After the plastic bag ban, the community told us what they wanted to see next: The Plastic Free Raglan/Xtreme Zero Waste team, local businesses and community members, all working together to reduce single use takeaway items (cups, cutlery, straws, kai containers, water bottles).

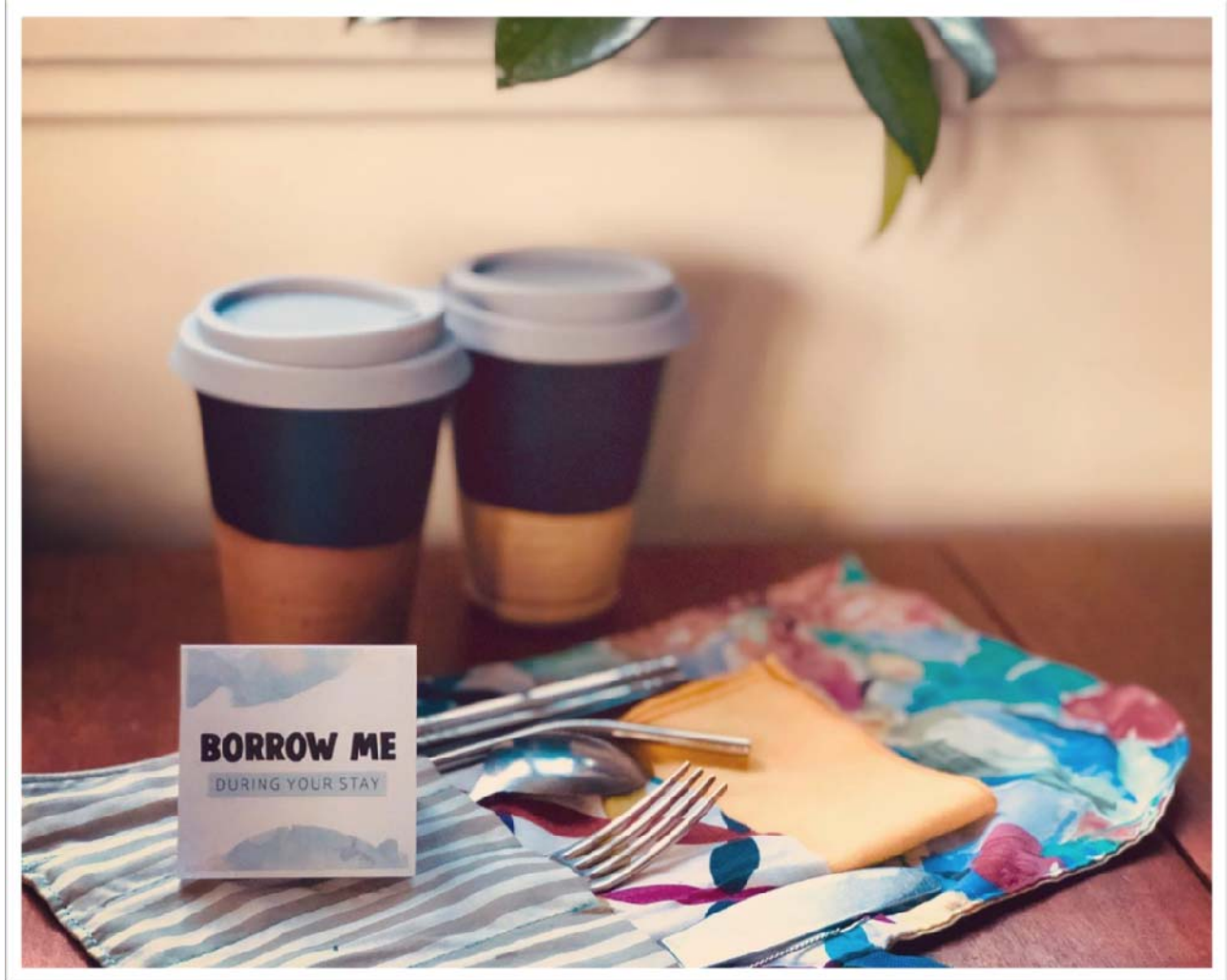
During lockdown, the waste going through Xtreme was at 40% what it usually is. This illustrates the homemade rubbish that our local residents create, and the impact that visitors to Raglan have on our waste streams also (though we acknowledge residents were not out and about eating takeaways either).

Our partnering local businesses have shared with us at Plastic Free Raglan that many residents remember their reusable but mostly it's the visitors who don't have them. We understand it's another step to pack the keep cup and lunchboxes in the car when heading on a getaway weekend. But when tourists come to visit one of the most iconic eco spirited towns in New Zealand, its up to all of us to give them the opportunity to join in, learn some new habits, and embrace how we do things here. While promotions for the surf, the harbour and the beautiful maunga are constant for our tourists, we hope that respecting, cherishing and giving back to that environment is included in the offerings of Raglan too.

This community would love to see you advocate for this through your holiday home and help our community say *see ya to single use!*

Read on below to see what option suits you and your holiday home best, and please get in touch with us to to show your support: plasticfreeraglan@gmail.com and find us via [@plasticfreeraglan.nz](https://www.instagram.com/plasticfreeraglan.nz) on socials

	How can you help:	How we can help you:
Ka Pai! Good!	Advocate for the Reusbale Raglan kaupapa in your holiday home listing	Copy and past the text below.
Tino Pai! Great!	Include partnership icon and/or a picture of your reusbales in your collection of photos.	We can email you an image to upload.
Tumeke! Choice!	Arrange your own reusables on offer out on the bench or hall table by the door and include our DLE flyer with them. Write your own "borrow me while you're here" note to display.	Get in touch with us and we can deliver you a DLE flyer. Send us a picture when you have got your things together so we can share it with the Plastic Free community online.
Ka rawe! Excellent!	Buy a locally made kit (or part of) from us (Wholesale \$65) Have it on offer and display for your guests. They can borrow during their stay, and if guests would like to keep them to take home, they can buy from you (RRP \$110)	Get in touch with us if you'd like to buy a cutlery kit, and/or 2 Keep Cups and we can deliver them to you. Cutlery kits can be made to complement your décor. Get in touch with us to get another set when they sell.

This is what the kits look like:**Text to copy paste into your listing:**

***Our accommodation is proudly partnering with Plastic Free Raglan.** This kaupapa evolved from the award-winning Plastic Bag Free Raglan project. Our local community are all working together to reduce single use and working towards a Reusable Raglan – The Raglan Way! We invite you to join us and remind you to **REMEMBER YOUR REUSABLES** when coming to stay with us.*

This means bring your reusable coffee cups, refillable drink bottles, cutlery wraps, tiffins or Tupperware for takeaways. Look out for ugly mug libraries around town, BYO friendly signs, drink fountains and refillnz registered cafés.

Open Meeting

To	Raglan Community Board
From	Gavin Ion Chief Executive
Date	7 September 2020
Prepared by	Grace Brady Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0507
Report Title	Exclusion of the Public

I. RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item 1.1 – Raglan Harbour Board - Summary	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
Item 1.1	7(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.
	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
