

Agenda for a meeting of the Ngaruawahia Community Board to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 8 SEPTEMBER 2020** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday 28 July 2020

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5. PUBLIC FORUM

6. SPEAKERS

Representatives from Kiwi Rail will be in attendance to discuss bridge safety.

7. REPORTS

7.1 Discretionary Fund Report – to 31 July 2020

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7.2 Ngaruawahia Works and Issues Report – September 2020

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7.3 Chairperson's Report

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7.4 Councillors' Report

Verbal

7.5 Community Board Members' Report

Verbal

Gj Ion
CHIEF EXECUTIVE

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	13 August 2020
Prepared by	Grace Brady Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0508
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 28 July 2020.

2. RECOMMENDATION

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 28 July 2020 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

NCB Minutes Tuesday 28 July 2020

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY, 28 JULY 2020** commencing at **6.01pm**

Present:

Mr G Wiechern (Chairperson)
 Ms K Morgan [*from 6.04pm*]
 Mr J Ayers
 Ms D Firth
 Ms R Kirkwood
 Ms V Rice
 Cr JM Gibb
 Cr E Patterson

Attending:

Mr K Abbot (Projects & Innovation Manager)
 Ms G Brady (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Patterson/Mr Ayers)

THAT an apology for lateness be received from Ms K Morgan.

CARRIED

NCB2007/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Gibb/Ms V Rice)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 28 July 2020 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

NCB2007/02

Ms Morgan joined the meeting at 6.04pm during discussion of the above item.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Kirkwood/Cr Patterson)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday, 16 June 2020 be confirmed as a true and correct record of that meeting.

CARRIED

NCB2007/03

REPORTS

Public Forum
Agenda Item 5.1

There were no members of the public in attendance.

Sport Waikato
Agenda Item 6.1

The report was received [*NCB2007/02 refers*]

Representatives from Sport Waikato were unable to attend.

Discretionary Fund Report to 30 June 2020
Agenda Item 6.2

The report was received [*NCB2007/02 refers*] and the following items were discussed:

- The Graeme Dingle Foundation had provided the Board with an update via email on the orchard development, which had been funded by the board.

ACTION: Cr Patterson to forward the email update to all board members.

Ngaruawahia Works and Issues Report – July 2020
Agenda Item 6.3

The report was received [NCB2007/02 refers] and the following items were discussed:

- Playground equipment at the point

ACTION: Staff to continue to make efforts to contact the school and report back to the board.

- Ngaruawahia Cenotaph had been identified as a heritage site.
- Staff confirmed that development at Centennial Park would begin in October 2020.
- Perry Bridge lighting – board commented that strategic placement of lighting was necessary to limit vandalism and/or damage.
- Security cameras:
 - Strategic placement of cameras in Ngaruawahia was necessary.
 - Board members suggested that crime reporting for Ngaruawahia was low due to lengthy police response times.
 - Board members discussed the use of cameras to create safety and a means for police to record evidence of incidences of crime.

ACTION: Chair to request further cameras for Ngaruawahia from the Camera Trust.

Ngaruawahia Community Board Resolution/Action Register – July 2020
Agenda Item 6.4

The report was received [NCB2007/02 refers] and the following items were discussed:

- Concern expressed that the Ngaruawahia Netball court had not been resurfaced to standard as water continued to pool on the surface. Staff responded that the board were encouraged to feedback to Council staff if there were outstanding issues.
- Green belt in Ngaruawahia
- The board agreed to remove items from the Actions register and expressed concern that archived actions may be difficult for future board members and the public to retrieve. Staff agreed to create an archive of actions that would be accessible via the Council website, which would be updated.
- Recycling bins:

- Board members were concerned that no public recycle bins were available in Ngaruawahia. Staff responded that recycling in the District would need to be paid for by ratepayers and would be reliant on an increased level of service.
- Staff urged the board to advocate on behalf of the town to develop a plan for greenwaste and engage solid waste. The Board responded positively and reflected on the environmental work currently being undertaken by schools in the area.
- Pontoon on Waipa River - the Board welcomes information on financial support.

ACTION: Staff to create an Actions Archive to be placed on the Waikato District Council website.

ACTION: Staff to connect the board with Council staff involved in environmental education to collaborate on future waste education project development.

ACTION: Staff to investigate the level of recycling in Ngaruawahia and report back to the next meeting of the Board.

ACTION: Staff to change the wording on the Pontoon on Waipa river - 'training and safety' to replace 'other water sports'

ACTION: Staff to connect the board with the Funding and Partnership Manager at Council to provide insight into other funding sources.

Resolved: (Cr Gibb/Ms Firth)

THAT the following items be deleted from the Register:

- **Representation Review**
- **Discretionary Fund Report – Belgravia Leisure payment March 2020**
- **Chairperson’s Report – Board Workshop 30 June**
- **Discretionary Fund Report - Belgravia Leisure payment 2018/19**
- **Discretionary Fund Report – Horotiu Playcentre grant**
- **Community Board Code of Conduct**
- **Works & Issues – February 2020**
- **Ngaruawahia Community Board Resolution – Youth Engagement**
- **Ngaruawahia Community Board Resolution – Six monthly reporting**
- **Year to Date Service Request Report – Ward mapping**
- **Chairperson’s Report – quarterly sessions**
- **Appointment of Chairperson and Deputy Chairperson (NCB 1911/03 & 1911/05)**
- **Date & Time of Meetings**
- **Discretionary Fund Report – Platform at the Point**
- **Discretionary Fund Report – Ngaruawahia Pool subsidies**
- **Parking Time Restrictions**

CARRIED

NCB2007/04

Service Request Report – to 30 June 2020
Agenda Item 6.5

The report was received [NCB2007/02 refers] and the following items were discussed:

- Board questioned the accuracy of some of the reports as some items marked 'completed' were unfinished.
- School speed signage was missing from the District Maps.

ACTION: Staff to check the accuracy of District mapping and report to the Board, in particular Glen Massey School on Waingaro Road.

ACTION: Staff to follow up on 40km school speed limit signage in Ngaruawahia.

Chairperson's Report
Agenda Item 6.6

The report was received [NCB2007/02 refers] and discussion was held.

Councillors' Report
Agenda Item 6.7

Crs Gibb and Patterson gave a verbal overview on current Council issues:

- Solid waste steering committee was underway.
- LTP workshops.
- Rail Governance Board and the passenger rail to Auckland. Start date would be early August 2020.
- Maangai Maaori had been welcomed officially into the Council's Committees.
- JMA Hui.
- Fortnightly 'North Waikato's Community Newspaper' (chatter)- Delivery of paper leaflets to the public by the supplier was not sufficient.
- Dog club building – Council staff were allowing occupancy until an alternative premises for the dog club was confirmed.
- Name change for The Point

ACTION: Councillors to investigate the delivery of the fortnightly 'North Waikato Community Newspaper' and report back to the Board.

ACTION: Staff to follow up on the process involved in changing the name of the Point and report back to the board.

Community Board Members' Report
 Agenda Item 6.8

Members provided a verbal report on the following issues:

- Waste Collection - Waingaro road had not been included in the waste collection notices through leaflets or on the Ngaruawahia Facebook page which was causing confusion for residents. The board suggested that Waingaro road waste be collected the week after Ngaruawahia town's to provide greater clarity.

ACTION: Staff to provide greater clarity on waste collection dates for Waingaro road residents via postal leaflets and/or online.

- Turangawaewae Marae will be hosting a two day public event 20 and 21 August, 2020.
- Twin Rivers funding.
- Transrail had been invited to speak to the board at the September 8 meeting.
- Pony club.
- Great South Rd demonstrations
- The board had received informal reports from members of the public of homeless residing in unoccupied/derelict properties.

ACTION: Staff to update the board on Council's approach to demonstrations on the Great South Rd developments.

ACTION: Staff to add Transrail speakers to the next agenda's order paper.

ACTION: Staff to provide date of November's Kid Safe day at the Point to the Board..

There being no further business the meeting was declared closed at 7.47pm

Minutes approved and confirmed this day of 2020.

Mr G Wiechern
CHAIRPERSON

Open Meeting

To	Ngaruawahia Community Board
From	Tony Whittaker Chief Operating Officer
Date	19 August 2020
Prepared by	Jean de Abreu Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0508
Report Title	Discretionary Fund Report to 31 July 2020

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 31 July 2020.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 31 July 2020

NGARUAWAHIA COMMUNITY BOARD DISCRETIONARY FUND REPORT 2020/21 (July 2020 - June 2021)
As at Date: 31-Jul-2020

				GL 1.205.1704
2020/21 Annual Plan				20,999.00
Carry forward from 2019/20				63,721.00
Total Funding				<u><u>84,720.00</u></u>
Income				-
Total Income				<u>-</u>
Expenditure				
Total Expenditure				<u>-</u>
Net Funding Remaining (Excluding commitments)				<u><u>84,720.00</u></u>
Commitments				
13-Nov-18	Te Mana o Te Rangi Reserve - includes \$500 commitment for an opening ceremony (NCB1906/04)	NCB1811/04		20,000.00
04-Nov-19	Ngaruawahia Railway Bridge commitment: 50% subsidy of Ngaruawahia pool 18/19 (NCB1811/04) & 19/20. (NCB1911/09)	NCB1811/04	10,000.00	
	Less : Payments made to Belgravia Leisure for Pool Admissions	NCB1911/09		
		NCB2002/01	(334.78)	
			(1,309.74)	
		NCB2006/04	(903.97)	7,451.51
14-Feb-19	Catering for NCB 2019 meetings (\$10 per meeting)	NCB1902/04	80.00	
	Less: Expenses		40.00	40.00
16-May-19	Graeme Dingle Foundation Waikato - cost of developing a Youth led Community Project on proviso that feedback will be given to the board once projects are completed.	NCB1905/06		1,885.00
Total Commitments				<u><u>29,376.51</u></u>
Net Funding Remaining (Including commitments)				<u><u>55,343.49</u></u>

Open Meeting

To	Ngaruawahia Community Board
From	Kurt Abbot Projects & Innovation Manager
Date	27 August 2020
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0508 / 2725101
Report Title	Ngaruawahia Works & Issues Report: Status of Items September 2020

1. EXECUTIVE SUMMARY

The purpose of this report is to update the Ngaruawahia Community Board on issues arising from the previous meeting and works underway in Ngaruawahia.

2. RECOMMENDATION

THAT the report from the Projects & Innovation Manager be received.

3. ATTACHMENTS

- Ngaruawahia Community Board Issues Register – September 2020
- Ngaruawahia Works as at 25 August 2020

NGARUAWAHIA COMMUNITY BOARD ISSUES REGISTER – September 2020

Issue	Area	Action	Comments
Playground equipment at the Point	Operations Group / Service Delivery	<p>2019: The Community Board would like the old playground equipment to be repurposed for the Ngaruawahia Dog Run as dog agility equipment.</p> <p>There are plans to recycle what we can from the Ngaruawahia Playground and reuse some of it at the dog park on Ellery Street. There are some additional items that will need to be purchased to complete the project but this will be done in the near future.</p> <p>JULY 2020: Staff to continue to make efforts to contact the school and report back to the Board.</p>	<p>SEPTEMBER 2019: WDC staff are working with Ngaruawahia High School who have taken on the design, build and installation project of the dog agility equipment at Ngaruawahia Dog Park. This will earn them a large amount of their NCEA standards for this year. They will be engaging with the Community Board in the near future to progress this project.</p> <p>In addition to this, staff have been approached by the Ngaruawahia Christian Youth Camp regarding any remaining surplus equipment (old metal monkey bars etc) that are not able to be repurposed at the dog parks. Subject to Council resolution, it is planned that this equipment will be gifted to them in the near future rather than disposing of through scrap metal.</p> <p>FEBRUARY 2020: The Ngaruawahia High project is progressing well, but has been on hold due to the school holidays.</p> <p>The students have designed and mapped out their course and sought feedback from Council on any amendments needed prior to approval. This project should pick up momentum now that students have returned to school for Term 1.</p> <p>JUNE 2020: Our Project Development Team have provided feedback on the Ngaruawahia High design and requested more details.</p> <p>As Terms 1 and 2 were disrupted by COVID-19 restrictions, we have not yet received the details requested. We are re-engaging with Ngaruawahia High to support them to progress the project.</p> <p>JULY 2020: Staff have made a number of attempts to contact the Lead Teacher and School Office but have not had any response. Staff will visit the school at the beginning of Term 3 to enquire if the project is still part of the Schools plan for students to earn NCEA credits, or if the project is on hold.</p> <p>SEPTEMBER 2020: Staff will be in attendance at the September meeting to update the Board.</p>

Issue	Area	Action	Comments
Cenotaph Vandalism	Service Delivery	<p>Staff were notified of the damage to the cenotaph on Tuesday April 23rd and despite us speaking to contractors straight away, we were unable to get it fully repaired in time for Anzac Day.</p> <p>To ensure that there was no disruption to the ceremony on the day contractors repaired the cracks and reinstated the plaque. The marble slab was removed and the mess was tidied up.</p> <p>Contact was made with the RSA to let them know what had happened and they provided us with photographs of the cenotaph from before the damage. Through this we discovered that two brass wreaths had also been stolen.</p> <p>Since then, we have been contacted by Chris Allen from Architectural Building Conservation Ltd. They have offered to repair the damage for free. The remaining pieces of Marble have been delivered to him in Paeroa. There was extensive damage to the stone and therefore we no longer have large enough pieces to be able to “glue” it all back together. Chris said that the quarry that supplied the stone for these types of monuments around the country closed and it has been a struggle to match the marble since then.</p> <p>He will do some investigating, contact his suppliers and will let us know if he is able to source it, if the slab is repairable and if so, how long it will take. He is also going to find a supplier of the wreaths and will let us know the cost.</p>	<p>SEPTEMBER 2019: This is still ongoing. Staff are working with contractors to source stone and organise installation.</p> <p>FEBRUARY 2020: Due to the specialist nature of the work required to repair the cenotaph we have engaged a company, Architectural Building Conservation, to undertake this work.</p> <p>The stonework is relatively simple to repair, it took some investigation to source stone that matches. They are having issues finding someone to recreate the bronze wreaths/plaques, they have been waiting on their contact to return from holiday.</p> <p>We have decided to proceed with the repairs to the stonework while we continue to work with the contractor to find a solution to the replacement of the bronze wreaths.</p> <p>We were hoping that a historical or heritage organisation or museum have an existing wreath that is similar that we are able to make a mould of, but we are rapidly running out of places that may be able to provide this. We are now looking into having a sculptor create new wreaths with the old photos as reference.</p> <p>We are hoping that the new wreaths will be in place before Anzac Day.</p> <p>MARCH 2020: Replica bronze wreaths are being sculpted and cast. Still waiting on a quote to repair the stone work. Stone has been sourced.</p> <p>JUNE 2020: Replica bronze wreaths are now made, despite COVID-19 causing delays. The sculptor will deliver them to us once payment has been received. Once delivered we can obtain a quote for the stone work and get both the wreaths installed and the stonework repaired.</p> <p>JULY 2020: The stone has been milled and the wreaths are ready to go so repairs will begin as soon as the contractor is available to travel down.</p> <p>SEPTEMBER 2020: Contractor still unavailable due to a backlog of work.</p>
Speed Limits – Schools	Service Delivery, Rooding	<p>JULY 2020: Staff to check the accuracy of District Mapping, in particular Glen Massey School on Waingaro Road and follow up on 40km school limit signage in Ngaruawahia.</p>	<p>SEPTEMBER 2020: Permanent speed limit changes for all Waikato district schools are being considered to ensure consistency across the district. We are waiting on guidance from the Ministry of Transport before presenting a report to Council for resolution change to the bylaw (likely to be October).</p>

NGARUAWAHIA WORKS – As at 25 August 2020

Community Projects – Update

Toilets

The Point, Ngaruawahia

Contract 18/213 – ESN have carried out the full refurbishment of the Ngaruawahia Toilet as per the design, however due to the current low water flow issues, the toilets remain closed. Work is underway to replace the water inlet line to provide sufficient water flow to allow the flush mechanism to function properly.

Centennial Park, Ngaruawahia

Contracts are in place for the works with Allens United Earthworks & Drainage Ltd for services and installation, and with Permaloo Ltd for toilet building supply.

Manufacture of toilet is underway by Permaloo Ltd and is currently scheduled for last week of November for delivery. Installation is scheduled prior to the Christmas break.

Cemeteries

Jackson Street Cemetery

18/153 – Ngaruawahia Cemetery Access Road Upgrade. The tender was awarded to Dempsey Wood Civil Ltd for the tendered sum of \$194,494.03.

Construction is underway. Kerbing is complete and swale construction is underway. The remaining physical works consists of weather dependent tasks. The contractor is looking for a four day fine weather window to complete the subsoil drainage installation, and can then get in to completing the pavement construction.

The works are expected to be complete in late September.

Bridges

Perry Bridge Lighting – Power System Replacement

NEO Consulting are pricing a grid connected solution option, so a decision can be made as to which energy supply to install – either to replace the off-grid equipment, or to connect to the grid.

Open Meeting

To	Ngaruawahia Community Board
From	Greg Wiechern Ngaruawahia Community Board Chair
Date	28 August 2020
Prepared by	Grace Brady Democracy Advisor
Chief Executive Approved	Y
DWS Document Set #	GOV0507
Report Title	Chairperson's Report

1. EXECUTIVE SUMMARY

The Chairperson's report is attached for the Board's information.

2. RECOMMENDATION

THAT the report from the Chairperson be received.

3. ATTACHMENTS

Chairperson's report – September 2020

Ngaruawahia Community Board Chairpersons Report September 2020

Ngaruawahia Community Board informal workshop 11 August 2020. Our informal workshop was attended by Venessa, Jack, Dianne, Greg, Kiri, Janet & Eugene. Apologies from Rongo.

The following issues were discussed:

Greg to write a letter on behalf of the Board to the North Waikato Camera Trust to see where Ngaruawahia sits on the list for camera installation.

Janet updated on a presentation by Creative Communities about art installations in empty shop windows to create less of a feeling of abandonment in streets. Diane advised that Te Aroha had done something similar with scenic murals in the empty shop window as and would send the link via messenger.

The Ngaruawahia Swimming Pools are currently under a maintenance regime, painting of the pool and work to the entranceway.

Rail link set to start 2 November Hamilton to Papakura. Timetables are out and fares have been heavily subsidized.

Rail safety week with schools is in August, more details to come.

Kiwi rail representatives will attend our next Board meeting

Ngaruawahia has approximately five recycling bins on Great South Road and Jesmond Street, are these bins sorted for recycling or being emptied in to general refuse. If they are not being used as recycling can they be shifted to the Point reserve that has a shortage of bins.

Update on Koroneihana dates.

Update on progress with pukeiāhua

Ngaruawahia Community Board informal zoom workshop 25 August 2020. Our informal zoom workshop was attended by Jack, Dianne, Greg, Kiri, Janet & Eugene. Apologies from Venessa. Rongo had some technical difficulties so she missed some of the meeting.

Still waiting to hear if our application for NZTA funding for the proposed roundabout at Princess St/Great South Rd has been successful.

Short discussion regarding Ngaruawahia and Horotiu blueprints. Janet is involved with the next stage of the process starting shortly.

The starting date for the Hamilton - Auckland train has been moved out to February due to some major rail works.

Janet to forward Council meeting dates to all Board members. Busy period ahead for LTP.

Greg Wiechern