

Agenda for a meeting of the Discretionary & Funding Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 26 AUGUST 2020** commencing at **9.30am**.

*Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.*

- 1. APOLOGIES AND LEAVE OF ABSENCE**
- 2. CONFIRMATION OF STATUS OF AGENDA**
- 3. DISCLOSURES OF INTEREST**
- 4. CONFIRMATION OF MINUTES**
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- 6. APPLICATIONS FOR FUNDING**
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  - 6.4 Te Akau Wainagaro Community Complex Inc. - Upgrade and extend storage shed 57

GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	13 August 2020
<b>Prepared by</b>	Grace Brady Democracy Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1301
<b>Report Title</b>	Confirmation of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Discretionary & Funding Committee meeting held on Wednesday 4 March 2020.

### **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Discretionary & Funding Committee held on Wednesday 4 March 2020 be confirmed as a true and correct record of that meeting.

### **3. ATTACHMENTS**

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D&F Committee Open Minutes – Wednesday 4 March 2020

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**MINUTES** of a meeting of the Discretionary & Funding Committee held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY, 4 MARCH 2020** commencing at **9.30am**.

**Present:**

Cr SD Lynch (Chairperson)  
Cr SL Henderson  
Cr LR Thomson  
Cr CT Woolerton

**Attending:**

His Worship the Mayor, Mr AM Sanson  
Mr N Johnston (Funding and Partnership Manager)  
Mrs L van den Bemd (Community Development Adviser)  
Mrs LM Wainwright (Committee Secretary)

Mrs D Lovell (Taupiri Community Board)  
Ms N McCathie (Raglan Returned Services Association Inc.)  
Ms S Wilkinson (Huntly Returned Services Association Inc.)  
Ms M Croucher ( Te Kauwhata Community Events Inc.)  
Mrs A Saunders (Ngaruawahia RSA and Memorial Club)  
Ms A Taylor (Number 8 Network Group)  
Mrs P Gutry (Waikare Gold Club Inc.)

**APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies.

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (His Worship the Mayor/Cr Thomson)**

**THAT** the agenda for a meeting of the Discretionary & Funding Committee held on Wednesday, 4 March 2020 be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND FURTHER THAT** in accordance with Standing Order 9.4 the order of business be changed with agenda item 6.7 [*Taupiri Community Board – ANZAC Day Service*] being considered after agenda item 5.2 [*Summary of Current Grant Requests as at 31 January 2020*].

**CARRIED**

**D&F2003/01**

## **DISCLOSURES OF INTEREST**

Cr Lynch advised members of the Board that she would declare a non financial conflict of interest in item 7.1 [*Huntly District Rotary – Gala Garden Party and Art Competition*].

Cr Henderson advised members of the Board that she would declare a non financial conflict of interest in item 6.4 [*Onewhero-Tuakau Community Board – ANZAC Day Service*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Crs Lynch/Woolerton)**

**THAT** the minutes of a meeting of the Discretionary & Funding Committee held on Monday, 18 November 2019 be confirmed as a true and correct record of that meeting.

**CARRIED**

**D&F2003/02**

## **REPORTS**

Summary of Movements in Discretionary Funds to 31 January 2020  
Agenda Item 5.1

The report was received [*D&F2003/01 refers*].

**Resolved: (Crs Lynch/Henderson)**

**THAT** the following funds be returned to the events fund pool:

- **Ngaruawahia ANZAC Day Civic Service funds of \$19.56 (Resolution No. D&F1903/06).**

- **Taupiri Community Board - ANZAC Day Ceremony April 2019 funds of \$717.32 (Resolution No. D&F1903/08).**
- **Onewhero-Tuakau CB - ANZAC Day Ceremony April 2019 funds of \$850.00 (Resolution No. D&F1903/09).**

**CARRIED**

**D&F2003/03**

Summary of Current Grant Requests as at 31 January 2020  
Agenda Item 5.2

The report was received [D&F2003/01 refers].

### **EVENTS - APPLICATIONS FOR FUNDING**

The following applications were considered by the committee:

- Taupiri Community Board – ANZAC Day Service. The Community Development Adviser advised the Committee that page 128 of the agenda was incorrect and provided the correct page for consideration.

Tabled Item: Updated Information – Taupiri Community Board (ANZAC Day Service)

Mrs Lovell summarised the application and advised the Committee of the removal of the wreath costs from the application.

- Raglan Returned Services Association Inc. – ANZAC Day Service. Mrs McCathie summarised the application and advised that approximately 3,000 people attend the ANZAC Day service in Raglan.
- Huntly Returned Services Association Inc. – Huntly RSA ANZAC Day Service. Mrs Wilkinson answered questions on accommodation and travel costs.
- Waikato District Council – Ngaruawahia ANZAC Day Service. The Community Development Adviser summarised the application. His Worship the Mayor advised that the Mayoral Fund would offset the application by \$900.00.
- Onewhero-Tuakau Community Board – ANZAC Day Service. Cr Henderson advised that only one wreath would be required.
- Te Kauwhata Community Events - ANZAC Day Service. Ms Croucher summarised the applicaton. The Community Development Adviser advised the Committee that the group had not included a traffic management plan in their application so this could not be considered for funding.

- Ngaruawahia RSA & Memorial Club Inc - ANZAC Day Service. Mrs Saunders answered questions of the committee. The Community Development Adviser advised that the applicant had not included a quotation for wreaths in their application so that item could not be considered for funding.

## **RURAL WARD - APPLICATIONS FOR FUNDING**

The following applications were considered by the committee:

- Huntly District Rotary – Gala Garden Party and Art Competition. No applicant members were present for this application.
- Number 8 Network Group – Home Range Rural Newspaper. Ms Taylor summarised the application and advised that the funding being sought was for the 5<sup>th</sup> issue of the newspaper. The newspaper was delivered to 3,000 households in the district.
- Waikare Golf Club Inc. – Refurbishment of Clubhouse Furniture. Mrs Gutry summarised the application and advised that Club numbers had declined. The Club had also applied for funding from Transpower.

The meeting adjourned at 10.23am and resumed at 10.46am.

## **DECISIONS – APPLICATIONS FOR FUNDING - EVENTS**

**Resolved: (His Worship the Mayor/Cr Thomson)**

**THAT funding from the Events Fund be granted as follows:**

<b>Raglan Returned Services Association – ANZAC Day Service</b>	<b>\$2,565.00</b>
<b>Huntly Returned Services Association Inc. – Huntly RSA ANZAC Day Service</b>	<b>\$2,395.00</b>
<b>Waikato District Council – Ngaruawahia ANZAC Day Service</b>	<b>\$1,158.00</b>
<b>Onewhero-Tuakau Community Board – ANZAC Day Service</b>	<b>\$2,817.39</b>
<b>Te Kauwhata Community Events - ANZAC Day Service</b>	<b>\$750.00</b>
<b>Ngaruawahia RSA &amp; Memorial Club Inc - ANZAC Day Service</b>	<b>\$3,150.00</b>
<b>Taupiri Community Board – ANZAC Day Service</b>	<b>\$2,408.00</b>

**CARRIED**

**D&F2003/04**



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### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	12 August 2020
<b>Prepared by</b>	Jean de Abreu Support Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318
<b>Report Title</b>	Summary of Movements in Discretionary Funds to 31 July 2020

## **1. EXECUTIVE SUMMARY**

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To present to the Discretionary & Funding Committee a summarised report giving balances of all discretionary funds including commitments as at 31 July 2020.

## **2. RECOMMENDATION**

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**THAT the report from the Chief Operating Officer be received.**

## **3. ATTACHMENTS**

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Summary of Movements in Discretionary Funds to 31 July 2020  
 Summary of Events in Discretionary Funds to 31 July 2020  
 Summary of Rural Wards in Discretionary Funds to 31 July 2020



Summary of Movements in Discretionary Funds  
As of 31 July 2020

	Event Funding Code	Carry Forward 2019/20	Annual Plan Budget 2020/21	Plus Income / Grants 2020/21	Less Expenditure 2020/21	Net Funding Remaining 2020/21	Less Commitments 2020/21	Funding Remaining after Commitments
Huntly	GL 1.204.1704	41,384.00	24,026.00	-	-	65,410.00	22,585.39	42,824.61
Meremere	GL 1.209.1704	15,247.00	1,550.00	-	-	16,797.00	3,439.13	13,357.87
Ngaruawahia	GL 1.205.1704	63,721.00	20,999.00	-	-	84,720.00	29,376.51	55,343.49
Onewhero Tuakau	GL 1.215.1704	65,296.00	28,878.00	-	12,706.78	81,467.22	38,715.83	42,751.39
Raglan	GL 1.206.1704	8,002.00	14,271.00	-	-	22,273.00	1,000.00	21,273.00
Tamahere Community Committee	PR 2GD-25600-E-0-1700-0000	7,411.00	4,000.00	-	-	11,411.00	-	11,411.00
Taupiri	GL 1.208.1704	4,740.00	1,624.00	-	-	6,364.00	1,079.09	5,284.91
Te Kauwhata	GL 1.207.1704	42,189.00	4,198.00	-	-	46,387.00	11,727.75	34,659.25
Heritage Project Fund	PR 5CG5-7000-E0-1700-0000	119,037.00	40,000.00	-	-	159,037.00	4,999.00	154,038.00
Conservation Fund Grant	GL 1-525-1410	117,225.00	33,711.00	-	5,436.00	145,500.00	26,187.84	119,312.16
Heritage Assistance Fund	PR 5CG5-6000-E0-1700-0000	98,525.00	20,051.00	-	-	118,576.00	-	118,576.00
Events Management	PR 5CG-51000-E-0-1700-0000	18,551.00	38,286.00	-	-	56,837.00	-	56,837.00
Rural Ward	GL 1.202.1704	21,320.00	30,963.00	3,271.40	-	55,554.40	10,480.83	45,073.57
Mayoral Fund	GL 1-202-1705	1,916.00	8,000.00	-	1,000.00	8,916.00	-	8,916.00
Community Administration Funding	GL 1-210-1689	34,152.00	10,000.00	-	-	44,152.00	7,319.48	36,832.52
<b>Totals</b>		<b>658,716.00</b>	<b>280,557.00</b>	<b>3,271.40</b>	<b>19,142.78</b>	<b>923,401.62</b>	<b>156,910.85</b>	<b>766,490.77</b>

<b>EVENTS MANAGEMENT FUND DISCRETIONARY FUND REPORT (July 2020 - June 2021)</b>
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<b>As at Date: 31-Jul-2020</b>
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	<b>PR</b>	<b>5CG51000</b>
2020/2021 Annual Plan		38,286.00
Carry forward from 2019/2020		18,551.00
<b>Total Funding</b>		<u><u>56,837.00</u></u>
<b>Income</b>		
<b>Total Income</b>		<u>-</u>
<b>Expenditure</b>		
<b>Total Expenditure</b>		<u>-</u>
<b>Net Funding Remaining (Excluding commitments)</b>		<u><u>56,837.00</u></u>
<b>Commitments</b>		
<b>Total Commitments</b>		<u>-</u>
<b>Net Funding Remaining (Including commitments)</b>		<u><u>56,837.00</u></u>

<b>RURAL WARD DISCRETIONARY FUND 2019/2020 (July 2020 - June 2021)</b>
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<b>As at Date: 31-Jul-2020</b>
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	<b>GL 1.202.1704</b>
<b>2020/21 Annual Plan</b>	30,963.00
<b>Carry forward from 2019/20</b>	21,320.00
<b>Total Funding</b>	<u><u>52,283.00</u></u>
<b>Income</b>	
31-Jul-20 THE HUKANUI GOLF CLUB CTR 4428Part Grant refund INV-0530	3,271.40
<b>Total Income</b>	<u>3,271.40</u>
<b>Expenditure</b>	
<b>Total Expenditure</b>	<u>-</u>
<b>Net Funding Remaining (Excluding commitments)</b>	<u><u>55,554.40</u></u>
<b>Commitments</b>	
28-Nov-17 Pokeno Community Committee - annual servicing fee for the AED machine	D&F1711/17 595.00
Mar-20 Number 8 Network Group – Home Range Rural Newspaper	D&F2003/06 4,785.87
Mar-20 Waikare Golf Club Inc. Refurbishment of Clubhouse Furniture	D&F2003/06 5,099.96
<b>Total Commitments</b>	<u>10,480.83</u>
<b>Net Funding Remaining (Including commitments)</b>	<u><u>45,073.57</u></u>

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### **Open Meeting**

<b>To</b>	Discretionary & Funding Committee
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	12 August 2020
<b>Prepared by</b>	Jean de Abreu Support Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318
<b>Report Title</b>	Summary of Current Grant Requests to 31 July 2020

## **1. EXECUTIVE SUMMARY**

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To present to the Discretionary & Funding Committee a summarised report of grant requests as at 31 July 2020.

## **2. RECOMMENDATION**

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**THAT the report from the Chief Operating Officer be received.**

## **3. ATTACHMENT**

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Summary of Current Grant Requests to 31 July 2020

## Summary of Current Grant Requests

### Funding Round 31 July 2020 Discretionary & Funding Committee

#### Events Fund

Net funding remaining after commitments as of 31 July 2020

**56,837.00**

Projects Requested	Amount		NOTES
	Requested	Project Cost	
Te Kauwhata Community Events Committee Inc.	8,784.00	40,000.00	Te Kauwhata A&P Association – 2020 A&P annual event - ECM2694859
Dynamo Cycling and Sports Club Inc	6,000.00	26,700.00	Dynamo Cycling and Sports Club Inc - 2020 Road Cycling Event - ECM2688665
	<b>14,784.00</b>	<b>66,700.00</b>	

#### Rural Ward Fund

Net funding remaining after commitments as of 31 July 2020

**45,073.57**

Projects Requested	Amount		
	Requested	Project Cost	
Te Akau Waingaro Community Complex Inc	8,432.66	15,432.66	Te Akau Waingaro Community Complex Inc. – Upgrade and extend storage shed - ECM2688665
Number 8 Network	874.00	874.00	Number 8 Network - Website Training - ECM2688165
	<b>9,306.66</b>	<b>16,306.66</b>	

Note: grants up to \$5000 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5000 a funding cap of 75% of the total project cost applies (whichever is the greater). The total amount granted is at the discretion of the committee/board to which the grant is assigned.

### **Open Meeting**

<b>To</b>	Discretionary and Funding Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	24 July 2020
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514 / 2687011
<b>Report Title</b>	Dynamo Cycling and Sports Club – 2020 Road Cycling Event

## **I. EXECUTIVE SUMMARY**

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The purpose of this report is to present an application for funding from the Dynamo Cycling and Sports Club towards the cost of the 2020 Road Cycling Event - Race three of the Dynamo Team Championships (six race series).

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Community Growth be received;**

**AND THAT an allocation of \$..... is made to Dynamo Cycling and Sports Club towards the costs of the 2020 Road Cycling Event;**

**OR**

**AND THAT the request from the Dynamo Cycling and Sports Club towards the costs of the 2020 Road Cycling Event is declined / deferred until ..... for the following reasons:**

## **3. BACKGROUND**

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The Dynamo Cycling and Sports Club is hosting the 2020 Road Cycling Event - Race three of the Dynamo Team Championships (six race series).

The event will take place Sunday 22 November 2020, starting at the Rugby League Clubrooms in Ngaruawahia, riders will journey through Huntly, Glen Murray, Whaingaroa and Glen Massey before finishing at the start line.

The Team Championships has 60 plus teams taking part in seven different grades, with the grades providing opportunity for riders to compete in a range of events applicable to their skill level.

It is anticipated 350 – 390 competitors will participate, with in excess of 250 supporters in Ngaruawahia, attracting 500 people outside the region and promoting the Waikato district. People have the opportunity to explore local attractions and activities, such as the Te Awa Cycleway.

40 volunteers help out with this event. Considerable existing funds will contribute towards required funds and various Gaming Trusts will be approached too.

#### **4. OPTIONS CONSIDERED**

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- 4.1 That the application is approved and an allocation of partial or full funding requested by made.
- 4.2 That the application is declined.
- 4.3 That the application is deferred.

#### **5. FINANCIAL**

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Funding is available to allocate for the year.

The project is noted to cost \$ 26,700.00. The Dynamo Cycling and Sports Club is seeking funding of \$6,000.00 towards the cost of the 2020 Road Cycling Event.

GST Registered – Amounts above are GST exclusive	Yes
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	Yes

#### **6. POLICY**

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The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants of \$5,000.00 can be funded up to 100 percent at the discretion of the relevant community board or committee or Council's Discretionary and Funding Committee.

For grants above \$5,000.00, a funding cap of 75 percent of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

## **7. CONCLUSION**

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Consideration by the Discretionary and Funding Committee is required in regards to this funding request.

## **8. ATTACHMENT**

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Dynamo Cycling and Sports Club – 2020 Road Cycling Event





## DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- Prior to submitting your application, please contact the Waikato District Council's community development co-ordinator, on 0800 492 45 Ext 5732 or 5650, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development Advisor **Yes/ No**
- Applications must be completed in the document provided and emailed to Funding [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz)
- Please ensure you have read the Guidelines prior to completing the application form (these are updated from time to time).  
I have read and understood the understood the guidelines for funding applications document **Yes/No**
- All parts of the application need to be completed and all supporting information supplied.

Please note that incomplete applications **WILL NOT** be considered and will be returned.

**Contact email:** (Correspondence will be emailed from [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz))

**Which fund are you applying to:** (Please tick **one** appropriate box)

**Discretionary and Funding Committee**

Project Fund (Rural Ward Areas)

Event Fund

**OR**

**Community Board / Committee Discretionary Fund for local Projects/Events**

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

### Section I – Your details

**Name of your organisation and contact person**

Dynamo Cycling & Sports Club Inc.

**What is your organisation's purpose/background (who are you? what do you do?)**

Incorporated in 1999 the clubs main purpose is to organise events that have a positive, enduring outcome for competitors, volunteers, supporters and sponsors/funders. All events are of the highest quality and meet all the required H&S requirements. Events must be fun, friendly, cost effective and are for all ages and abilities, also open to everyone not just club members. The Club organises road cycling and CrossFit events. The Club has organised major international events in the past with World Cup women's road events held in 1999, 2001, 2002. Stephen Cox who is the clubs General Manager is the most experienced cycling event organiser in NZ with over 30 years experience and some 200 events.  
The Club is likely to have 4 events in the WDC region this year. Te Akau, Ngaruawahia, Onewhero, Tamahere.

**Phone number/s:**

0274 925 672

**Email/Address:**

stephen@dynamoevents.co.nz


**If you are a Registered Charity** (we require your registration number & confirmation that your organization registration is current):

N/A

**Section 2 – Your event/project****What is your event / project, including date and location?** *(please describe in full the project details)*

Road Cycling event - Race 3 of the Dynamo Team Championships (6 race series).  
The course will take the riders via Huntly, Glen Murray, Waingaro, Glenn Massey etc.

Race HQ and start / finish - Ngaruawahia Rugby League Clubrooms, Ngaruawahia.

Sunday 22nd November 2020 

The Team Championships has some 60plus Teams taking part in 7 different grades, these grades provide the opportunity for a range of abilities to compete.

There will be some 350-390 competitors and in excess of another 250 supporters in Ngaruawahia for the day.

Please see the "Event information file attached".

**How many volunteers and who else is involved in the project?**

Generally about 40 volunteers help out at all of these events.

**How will the wider community benefit from this event/project?**

There will be in excess 500 people from outside the region to promote the Waikato District too. Things like the Te Awa Cycleway, Hakarimata walkway, Raglan, and other options for Road cycling and mountain biking. Also many of those people will spend money in the region on things like food / petrol.

Are you GST registered?

No

Yes

GST Number 72 / 899 / 776

**The following documentation MUST be supplied with your application:**

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of the last three months bank statements
- A copy of any documentation verifying your organisations legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)

### Section 3 – Funding requirements

**Note:** Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

**Important:** Please ensure that all quotes supplied are clearly itemised and match the project breakdown (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <b>total</b> cost of your project/event	\$	\$ 26700
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
<b>Total</b>	\$	\$ 15500

Only include the Funding being sought from Waikato District Council below

Project Breakdown (itemised costs of funding being sought) If there is insufficient space below please provide a breakdown of costs on an additional sheet.	\$	\$
Part event management contract fee	\$	\$ 6000
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b> <b>Total</b>	\$	\$ 6000

Has/will funding been sought from other funders?    Yes     No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) various gaming trusts	\$ _____	\$ 5000
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
<b>Total of other funds being sought</b> <b>Total</b>	\$ _____	\$ 5000

Describe any donated material / resources provided for the event/project:

N/A

**Section 4 – Community wellbeing and outcomes**

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section).

Social  Economic  Cultural  Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section).

Accessible  Safe  Sustainable  Healthy  Vibrant

**Section 5 – Previous Funding Received from Waikato District Council**

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date received	Amount
WDC discretionary fund	Teams Cycling Event N/A	12/8/2019	\$5000

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. Note: this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned for previous funding received

Signed:  Name: Stephen Cox

I certify that the funding information provided in this application is correct.

Signature:  Date: 27/3/2020

Position in organisation (tick which applies) Chairman  Secretary  Treasurer

Signature:  Date: 27/3/2020

Position in organisation (tick which applies) Chairman  Secretary  Treasurer

*General Manager*

\*Incomplete applications will not be accepted and will be returned

Clifton Sports Limited  
474 Peacockes Road,  
Hamilton 3252



## QUOTE:

Quote only.	GST Reg No	Date	QUOTE ONLY
<b>Dynamo Cycling &amp; Sports Club Inc.</b> <b>P O Box 8068</b> <b>Urlich Ave, Hamilton</b>	10-7960-570	10th July 2020	2020-21

Description	Amount
To provide event management for 6months August to January 2021 -6months As per management agreement.-contract	60,000.00
More info contact nathan@cliftonsports.nz	
Sub Total	\$60,000.00
GST rate	15.0%
GST	\$9,000.00
Other	
TOTAL	\$69,000.00

## QUOTE ONLY



Cheques should be made payable to CLIFTON SPORTS LIMITED

Bank: NATIONAL BANK

Please enter the invoice number as reference.

Account name: CLIFTON SPORTS LIMITED

Account number: 06 0317 0967981 00

Date	Invoice No	Total
10th July 2020	2020-21	69,000.00

Total due in 7 days. Overdue accounts subject to a service charge of 1% per month.

Thanks for your business



## CERTIFICATE OF INCORPORATION

### DYNAMO CYCLING & SPORTS CLUB INCORPORATED 980599

This is to certify that WAKA-ROC SPORTS CLUB INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 20th day of September 1999 and changed its name to DYNAMO CYCLING & SPORTS CLUB INCORPORATED on the 26th day of April 2011.

Registrar of Incorporated Societies  
26th day of April 2011



For further details visit [www.societies.govt.nz](http://www.societies.govt.nz)

Certificate printed 26 Apr 2011 15:37:24 NZT

***DYNAMO CYCLING & SPORTS CLUB INCORPORATED***

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*FOR THE YEAR ENDED 31 MARCH 2019*

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Prepared on 12 November 2019

***DYNAMO CYCLING & SPORTS CLUB INCORPORATED***

***STATEMENT OF PROFIT OR LOSS***

*FOR THE YEAR ENDED 31 MARCH 2019*

	<b>2019</b>	<b>2018</b>
	\$	\$
<b>Income</b>		
Grants / Sponsorship	253,592	274,357
Management Fees	72,174	-
Entry Fees & Membership Subscriptions	246,705	477,390
<b>Total Income</b>	572,470	751,748



***DYNAMO CYCLING & SPORTS CLUB INCORPORATED***

***STATEMENT OF PROFIT OR LOSS***

*FOR THE YEAR ENDED 31 MARCH 2019 (Continued)*

	<u>2019</u>	<u>2018</u>
	\$	\$
<b>Less Expenses:</b>		
<b>Operating Expenses</b>		
Consumables - Race Numbers	4,842	3,574
Promotion Expenses & Prizes	12,467	52,034
Trophies & Medals	9,172	6,100
Sponsorship & Donations	-	2,330
Advertising	3,250	5,738
Website Maintenance	10,532	18,186
Telecommunications	8,663	6,450
Printing	8,020	8,339
Graphic Design	30,523	12,171
Stationery & Postage	3,277	2,039
Accounting Fees	3,120	2,940
Audit Fees	1,600	1,435
Administrative Services	2,736	2,993
Bank Charges	93	297
Licences & Registrations	1,385	713
Vehicle Rental (short term)	1,680	3,000
Vehicle Lease	29,763	27,692
Vehicle Running Expenses	15,753	17,445
Electricity	-	141
Website Hosting	6,000	-
Equipment Hire	24,586	8,653
Event Medical Expenses	14,418	17,668
Traffic Management	67,910	80,998
Event Management	95,785	154,240
Event Support	149,024	291,996
Wages	74,160	64,889
Prospective Event Expenses	1,064	993
Travel Expenses	813	1,227
Repairs & Maintenance	2,394	1,337
Event Timing	4,950	19,800
<b>Total Operating Expenses</b>	<u>587,982</u>	<u>815,417</u>

***DYNAMO CYCLING & SPORTS CLUB INCORPORATED***

***STATEMENT OF PROFIT OR LOSS***

*FOR THE YEAR ENDED 31 MARCH 2019 (Continued)*

	<u>2019</u>	<u>2018</u>
	\$	\$
<b>Standing &amp; Financial Expenses</b>		
ACC Levies	120	638
Insurance	3,542	2,347
Merchant Fees	6,183	7,113
Office Rental	6,552	6,240
<b>Total Standing &amp; Financial Expenses</b>	<u>16,396</u>	<u>16,339</u>
<b>Total Expenses</b>	<u>604,378</u>	<u>831,756</u>
<b><u>Net Cash Operating Loss</u></b>	<b>31,908</b>	<b>80,009</b>
<b>Non-Cash Adjustments:</b>		
<b>Non-Cash Income</b>		
Depreciation Recovered	775	-
<b>Non-Cash Expenses</b>		
Depreciation	17,587	20,839
Loss on Sale of Fixed Assets	-	7,182
Event Rights Amortisation	15,000	15,000
<b>Total Non-Cash Expenses</b>	<u>32,587</u>	<u>43,021</u>
<b>Net Non-Cash Expenses</b>	<u>31,812</u>	<u>43,021</u>
<b>Net Operating Loss</b>	<b>63,720</b>	<b>123,030</b>
<b>Non-Trading Income</b>		
Overseas Currency Conversion	88	(20)
Interest Received	169	364
<b>Total Non-Trading Income</b>	<u>256</u>	<u>344</u>
<b>Net Loss for the Year</b>	<u><u>63,464</u></u>	<u><u>122,686</u></u>

***DYNAMO CYCLING & SPORTS CLUB INCORPORATED***

***STATEMENT OF MOVEMENT IN EQUITY***

*FOR THE YEAR ENDED 31 MARCH 2019*

	<b>2019</b>	<b>2018</b>
	\$	\$
<b>ACCUMULATED EQUITY</b>		
Retained Earnings Brought Forward	170,567	293,253
Net Loss for the year	63,464	122,686
	107,104	170,567
<b>RETAINED EARNINGS CARRIED FORWARD</b>	<b>107,104</b>	<b>170,567</b>
<b><u>EQUITY</u></b>	<b>107,104</b>	<b>170,567</b>

***DYNAMO CYCLING & SPORTS CLUB INCORPORATED***

***BALANCE SHEET***

*AS AT 31 MARCH 2019*

	<u>2019</u>	<u>2018</u>
	\$	\$
<b>EQUITY</b>	<b>107,104</b>	<b>170,567</b>
<b><u>ASSETS</u></b>		
<b>Current Assets</b>		
ANZ Bank 00 Account	2,117	6,079
ANZ Bank USD Account	1,780	1,692
ANZ Bank 02 Account	75	24
ANZ Bank 01 Premium Call Account	18,841	21,816
GST Receivable	11,112	10,947
<b>TOTAL CURRENT ASSETS</b>	<b>33,924</b>	<b>40,558</b>
<b>Fixed Assets</b>		
Buildings	26,739	26,739
Vehicles	7,564	8,695
Plant & Equipment	29,785	45,698
	64,089	81,133
<b>Other Assets</b>		
Event Rights	35,543	50,543
<b>TOTAL NON-CURRENT ASSETS</b>	<b>99,632</b>	<b>131,676</b>
<b><u>TOTAL ASSETS</u></b>	<b>133,556</b>	<b>172,234</b>
<b><u>LIABILITIES</u></b>		
<b>Current Liabilities</b>		
Accounts Payable	16,252	1,667
Prepaid Grant	10,200	-
<b><u>TOTAL LIABILITIES</u></b>	<b>26,452</b>	<b>1,667</b>
<b><u>NET ASSETS</u></b>	<b>107,104</b>	<b>170,567</b>

**DYNAMO CYCLING & SPORTS CLUB INCORPORATED**

**STATEMENT OF FIXED ASSETS & DEPRECIATION**

FOR THE YEAR ENDED 31 MARCH 2019

ASSET DESCRIPTION	% PTE USE	DATE OF PURCH	ORIG COST	OPNG BOOK VALUE	ASSETS PURCH ADDNS	DISPOSAL DATE	SALE PRICE	PROFIT (LOSS) ON SALE	CAPITAL GAIN (LOSS)	DEPN RATE & TYPE	DEPN CURRENT YEAR	ACCUM DEPN	CLOSING BOOK VALUE
<b>Buildings</b>													
Shed		05/11/12	26,739	26,739	-		-	-	-	.0D	-	-	26,739
<b>Total</b>			<b>26,739</b>	<b>26,739</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>26,739</b>
<b>Vehicles</b>													
Trailer		29/03/12	1,304	559	-		-	-	-	13.0D	73	818	486
Trailer		11/08/17	8,907	8,136	-		-	-	-	13.0D	1,058	1,829	7,078
<b>Total</b>			<b>10,211</b>	<b>8,695</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>1,131</b>	<b>2,647</b>	<b>7,564</b>
<b>Plant &amp; Equipment</b>													
Generator		03/03/11	3,043	627	-		-	-	-	20.0D	125	2,541	502
Generator (Honda)		14/12/12	2,257	690	-		-	-	-	20.0D	138	1,705	552
Gazebo		29/01/13	3,589	251	-		-	-	-	40.0D	100	3,438	151
Traffic Management Signs		18/08/14	5,287	1,451	-		-	-	-	30.0D	435	4,271	1,016
Sound System		02/02/15	1,014	205	-		-	-	-	40.0D	82	891	123
Office Desk		25/08/14	695	418	-		-	-	-	13.0D	54	331	364
Waterblaster		04/11/14	695	263	-		-	-	-	25.0D	66	498	197
Website		31/03/15	41,284	7,831	-		-	-	-	50.0D	3,915	37,368	3,916
HP Envy Notebook		16/07/15	1,443	226	-		-	-	-	50.0D	113	1,330	113
Shelving		15/07/15	2,979	2,232	-		-	-	-	10.0D	223	970	2,009
Barriers		30/09/15	2,399	1,357	-		-	-	-	20.0D	271	1,313	1,086
Portable Radios		30/09/15	13,120	3,624	-		-	-	-	40.0D	1,450	10,946	2,174
Barriers		02/11/15	1,378	809	-		-	-	-	20.0D	162	731	647
Apple Macbook Air		05/11/15	1,703	337	-		-	-	-	50.0D	169	1,535	168
Ipad		18/06/15	582	85	-		-	-	-	50.0D	42	539	43
Portable Radios		23/09/16	5,015	2,310	-		-	-	-	40.0D	924	3,629	1,386
Asus Laptop		26/10/16	1,564	587	-		-	-	-	50.0D	294	1,271	293
Cage (Crossfit) & Additions		21/09/16	12,346	10,258	-		-	-	-	13.0D	1,333	3,421	8,925
Inflatable Finish Line		04/08/17	1,085	601	-		-	-	-	67.0D	403	887	198
Tent (3x6)		04/08/17	1,298	952	-		-	-	-	40.0D	381	727	571
Rubber Flooring Mats (20)		25/07/17	800	1,988	-		2,087	497	-	67.0D	267	2,279	131
Rubber Floor Mats (150)		10/03/18	3,419	8,598	-		5,652	278	-	67.0D	2,160	2,679	1,064
Rubber Flooring Mats (300)		03/08/18	7,507	-	7,507		-	-	-	67.0D	3,349	3,349	4,158
<b>Total</b>			<b>114,500</b>	<b>45,698</b>	<b>7,507</b>		<b>7,739</b>	<b>775</b>	<b>-</b>		<b>16,456</b>	<b>86,649</b>	<b>29,785</b>
<b>Total</b>			<b>151,451</b>	<b>81,133</b>	<b>7,507</b>		<b>7,739</b>	<b>775</b>	<b>-</b>		<b>17,587</b>	<b>89,296</b>	<b>64,089</b>
<b>Net Depreciation</b>											<b>17,587</b>		

***DYNAMO CYCLING & SPORTS CLUB INCORPORATED***  
***STATEMENT OF ACCOUNTING POLICIES &***  
***NOTES TO THE FINANCIAL STATEMENTS***  
***FOR THE YEAR ENDED 31 MARCH 2019***

**1. Statement of Accounting Policies**

**Entity Reporting**

These financial statements are for DYNAMO CYCLING & SPORTS CLUB INCORPORATED.

**Statement of Compliance and Basis of Preparation**

The Special Purpose Financial Statements of DYNAMO CYCLING & SPORTS CLUB INCORPORATED, have been prepared in accordance with the stated accounting policies. The accounting principles recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost and accrual basis have been applied. The Special Purpose Financial Statements of DYNAMO CYCLING & SPORTS CLUB INCORPORATED, are prepared to meet the requirements of Rules of the Society.

**Measurement Base**

The accounting principle recognised as appropriate for the measurement and reporting of earnings and financial position on a historical cost basis are followed by the entity. Reliance is placed on the fact that the entity is a going concern.

**Specific Accounting Policies**

The following specific accounting policies which materially affect the measurement of financial performance and financial position have been applied.

**(a) Foreign Currency Translation**

Foreign currency translations are converted at the New Zealand rate of exchange ruling at the time of the transaction. At balance date, foreign assets and liabilities are translated at the closing rate and any variations arising from these translations are either included in the Statement of Financial Performance or otherwise disclosed in the financial statements.

**(b) Fixed Assets**

Fixed Assets are stated at original cost price less accumulated depreciation, and are recorded on the Statement of Fixed Assets & Depreciation that form part of these financial statements.

**(c) Depreciation**

Depreciation has been calculated using the maximum rates allowed for taxation purposes. The particular rates and method of depreciation applied are as recorded on the Statement of Fixed Assets & Depreciation. A contingent taxation liability exists on any depreciation that may be recovered on the sale of Fixed Assets.

**(d) Intangible & Other Assets**

Intangible & Other Assets are recorded at cost, less amortisation in accordance with rates available under the Income Tax Act.

***DYNAMO CYCLING & SPORTS CLUB INCORPORATED***  
***STATEMENT OF ACCOUNTING POLICIES &***  
***NOTES TO THE FINANCIAL STATEMENTS***  
***FOR THE YEAR ENDED 31 MARCH 2019 (Continued)***

**(e) Income Tax**

Due to the company's amateur sport promoter status, it is exempt from Income Tax.

**(f) Goods and Services Tax**

The financial statements have been prepared on a GST exclusive basis where all items in the Revenue Accounts and Fixed Assets have been recorded exclusive of GST. GST owing to or by the entity at balance date as recorded in the Statement of Financial Position, has been determined on an accruals basis.

**(g) Changes in Accounting Policies**

There have been no changes in Accounting Policies. All policies have been applied on bases consistent with those used in previous years.

**2. Contingent Losses and Gains**

There were no known contingent losses or gains outstanding as at balance date.

**3. Related Party Transactions**

There have been some transactions with entities controlled by officers of this Club.

**4 Leases**

Leases are classified as finance leases whenever the terms of the lease transfer substantially all risks and rewards of ownership to the lessee. All other leases are classified as operating leases.

Lease on Car: Monthly payments of \$1,454 Last payment 15/11/2019 Residual Value \$25,000

Lease on Car: Monthly payments of \$1,398 Last payment 21/02/2021 Residual Value \$25,000

### Open Meeting

<b>To</b>	Discretionary and Funding Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	5 August 2020
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514 / 2694859
<b>Report Title</b>	Te Kauwhata A&P Association – 2020 A&P annual event

## I. EXECUTIVE SUMMARY

---

The purpose of this report is to present an application for funding for the 2020 Te Kauwhata A&P Association (Association) towards the cost of their 2020 A&P annual event.

In the meeting held on 7 August 2019, the Te Kauwhata Community Committee referred the application back to Discretionary and Funding Committee based on the following reasons:

**THAT the request from the Te Kauwhata A&P Association towards the cost of the 2020 A&P annual event is referred to the Discretionary and Funding Committee for the following reasons:**

- That the A&P event is the only one in the Waikato district.
- It links the agricultural sector to the new and growing communities within the Waikato district.
- The A&P event draws from people much wider than the Te Kauwhata community and therefore benefits the wider district and deserves funding to reflect this wider audience.

## 2. RECOMMENDATION

---

**THAT the report from the General Manager Community Growth be received;**

**AND THAT an allocation of \$..... is made to the Te Kauwhata A&P Association towards the cost of the 2020 A&P annual event;**

**OR**



**AND THAT the request from the Te Kauwhata A&P Association towards the cost of the 2020 A&P annual event is declined / deferred until ..... for the following reasons:**

### **3. BACKGROUND**

---

The Te Kauwhata A&P 2020 annual event will be held at the Te Kauwhata Domain over two days, Saturday 12 and Sunday 13 December 2020, with Saturday being the targeted day to attract the most people.

Typically, the event attracts all ages and boosts a range of activities, stalls and competitions open to all. Entertainment sourced free or at heavily subsidised rates, will amplify the events effectiveness.

50 plus volunteers are required to help host the event and a core group of 10 will organise the show. Many community groups contribute towards the success of the event, as it is the only A&P show in the Waikato district, drawing in locals, surrounding townships and visitors.

### **4. OPTIONS CONSIDERED**

---

- 4.1 That the application is approved and an allocation of partial or full funding requested by made.
- 4.2 That the application is declined.
- 4.3 That the application is deferred.

### **5. FINANCIAL**

---

Funding is available to allocate for the year.

The project is noted to cost \$40,000.00. The Te Kauwhata A&P Association is seeking funding of \$8,784.00, towards the cost of their 2020 A&P annual show.

GST Registered	No
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	Yes

### **6. POLICY**

---

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants of \$5,000.00 can be funded up to 100 percent at the discretion of the relevant community board or committee or Council's Discretionary and Funding Committee.

For grants above \$5,000.00, a funding cap of 75 percent of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

## **7. CONCLUSION**

---

Consideration by the Discretionary and Funding Committee is required in regards to this funding request.

## **8. ATTACHMENT**

---

Te Kauwhata A&P Association – 2020 A&P annual event

## DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- Prior to submitting your application, please contact the Waikato District Council's community development advisor, on 0800 492 452 Ext 5732, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development advisor  
Yes  No
- Application form must be completed in full and emailed to Funding [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz)
- Please ensure you have read the **Guidelines** on [Waikato District Council Discretionary Grants Fund](#) prior to completing the application form (these are updated from time to time).
- I have read and understood the guidelines for funding application form  
Yes  No
- All parts of the application need to be completed and all supporting information supplied.

**PLEASE NOTE: Incomplete applications WILL NOT be considered and will be returned.**

**Contact email:** (Correspondence will be emailed from [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz) )

**Which of the 2 funds are you applying for:** (please tick **one** appropriate box.)

1. Discretionary and Funding Committee                      Project Fund (Rural Ward Areas)                       Event Fund

OR

2. Community Board / Committee Discretionary Fund for local Town / Village, Projects / Events

Raglan <input type="checkbox"/>	Taupiri <input type="checkbox"/>	Onewhero-Tuakau <input type="checkbox"/>	
Ngaruawahia <input type="checkbox"/>	Huntly <input type="checkbox"/>	Te Kauwhata <input checked="" type="checkbox"/>	Meremere <input type="checkbox"/>

### Section I – Your details

#### 1. Name of your organisation and contact person

Te Kauwhata A&P Association. Michelle Croucher 021419027

#### 2. What is your organisation's purpose/background (who are you? what do you do?)

The association aims to provide a fun, cost effective and interactive Ag day for Te Kauwhata and it's surrounding townships.

**3. Phone number/s**

021419027

**4. Email / Address**

tekauwhatashow@gmail.com

**5. If you are a Registered Charity** (we require your registration number & confirmation that your organization registration is current)**Section 2 – Your event / project****1. What is your event / project, including date and location?** (please describe in full the project details)

An A&amp;P show at the Te Kauwhata domain on December 12 &amp;13 2020

**2. How many volunteers and who else is involved in the project?**

50+ volunteers are required to help host our event but there is a core group of 10 who organize the show. We invite as many community groups as possible to be involved to give them maximum exposure.

**3. How will the wider community benefit from this event/project?**

The Te Kauwhata A&P show is the only show in the Waikato district. We offer a range of activities, stalls, competitions and entertainment for the whole community. This year more then ever we are mindful of how important it is to maintain a strong community spirit. We are always looking for ways to keep entry free and the rides and entertainment as cost effective as possible for our community.

Are you GST registered? No  Yes  GST Number / / \_ \_ \_ \_

**PLEASE NOTE: The following documentation MUST be supplied with your application:**

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of any documentation verifying your organisation's legal status
- Include copies of written quotes ([these must match the Funding Requirements in section 4.](#))

**Section 3 – Funding requirements****1. NOTE: Please provide full details for the following:**

- How much your event/project will cost,
- How much you are seeking from the Waikato District Council,
- How much you are seeking from other providers,
- Details of other funding and donated materials/resources being sourced, and
- Current funds in hand to cover the costs of the event/project.

**IMPORTANT:** Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <b>total</b> cost of your project/event	\$ 40,000.00	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
<b>Total A</b>	\$ 25,886.46	\$

2. Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Gill Amusements	\$ 5000.00	\$
Advertising (Chatter)	\$ 1420.00	\$
Public Sound Company	\$ 1464.00	\$
XS Waste	\$ 900.00	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from <u>WDC</u></b> <b>Total B</b>	\$ 8784.00	\$

3. Has / will funding been sought from other funders? Yes  No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) Harcourt's foundation (entertainment)	\$ 1566.00	\$
b) Greater Waikato Veterinary Trust (Ribbons)	\$ 2500.00	\$
c) Te Kauwhata Water Ass. (medical & band)	\$ 1880.00	\$
d)	\$	\$
<b>Total of other funds being sought</b> <b>Total C</b>	\$ 5946.00	\$

4. Describe any donated material / resources provided for the event/project:

### **Section 4 – Community wellbeing and outcomes**

**1. Which community wellbeing will your project contribute to?**

(See the guidelines sheet for more information on this section).

Social  Economic  Cultural  Environmental

**2. Which of the five community outcomes for the Waikato district does this project contribute to?**

(See the guidelines sheet for more information on this section).

Accessible  Safe  Sustainable  Healthy  Vibrant

### **Section 5 – Previous Funding Received from Waikato District Council**

**1. If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:**

<b>What Board / Committee</b>	<b>Type of Project / Event</b>	<b>Date received</b>	<b>Amount</b>
Te Kauwhata A&P association	A&P show	2019	7000.00
Te Kauwhata A&P association	A&P show	2018	5693.33

**2. Please confirm that a ‘Funding Project Accountability’ form has been completed and returned to Waikato District Council for the funds listed above.**

***NOTE: This will be checked and confirmed by council staff.***

I confirm that an accountability statement has been completed and returned for previous funding received.

**Name:** Michelle Croucher **Date:** 1/07/2020

I certify that the funding information provided in this application is correct.

**Name:** Michelle Croucher **Date:** 1/07/2020

**Position in organisation** (tick which applies) Chairman  Secretary  Treasurer

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

***\*Incomplete applications will not be accepted and will be returned***

**Section 4 – Community wellbeing and outcomes****1. Which community wellbeing will your project contribute to?***(See the guidelines sheet for more information on this section).*Social Economic Cultural Environmental **2. Which of the five community outcomes for the Waikato district does this project contribute to?***(See the guidelines sheet for more information on this section).*Accessible Safe Sustainable Healthy Vibrant **Section 5 – Previous Funding Received from Waikato District Council****1. If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:**

What Board / Committee	Type of Project / Event	Date received	Amount
Te Kauwhata A&P association	A&P show	2019	7000.00
Te Kauwhata A&P association	A&P show	2018	5693.33

**2. Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above.***NOTE: This will be checked and confirmed by council staff.*

I confirm that an accountability statement has been completed and returned for previous funding received.

 Name: Michelle Croucher Date: 1/07/2020

I certify that the funding information provided in this application is correct.

 Name: Michelle Croucher Date: 1/07/2020

Position in organisation (tick which applies)

Chairman Secretary Treasurer Signature:  Date: 1/7/20*\*Incomplete applications will not be accepted and will be returned*

## TE KAUWHATA A&amp;P ASSOCIATION

## PROFIT AND LOSS STATEMENT FOR THE PERIOD 01/04/19 TO 31/03/2020

Balance at 1 April 2019	\$3,907.68		
<b>INCOME</b>		<b>EXPENDITURE</b>	
Entry Fees	\$15,770.00	RAS	\$2,099.45
		Prizemoney	\$10,467.00
		Judges	\$2,042.86 Lunches and fees
		First Aid	\$1,330.00
██████ Waikato Farmers Trust	\$2,991.48	Yards	\$9,109.85
Donation for yards, ██████	\$6,118.37		
Grant, WDC	\$7,000.00	Advertising	\$575.00 Chatter plus Signbank
Grant, WDC, ██████	\$500.00	Band	\$500.00
		Magician	\$310.00
Rides	\$706.20	Rides	\$5,226.75
		Strongman	\$450.00
		Speakers	\$1,412.43
Sponsors	\$4,732.71	Posts	\$169.80
		Toilets	\$900.00
		Radios	\$103.50
Stall Fees	\$300.00	Ribbons	\$2,872.37
Indoor competitions	\$80.00	Hall Hire	\$250.00
interest	\$5.36	Bank Fees	\$0.60
Donation, Pilbrow Surveying	\$502.11	Printing Costs	\$502.11
Total Income	\$38,706.23	Total Expenditure	\$38,321.72
Total Profit	\$384.51		
Balance at 31 March 2020	\$4,292.19		




## TE KAUWHATA A&amp;P ASSOCIATION


## PROFIT AND LOSS STATEMENT FOR THE PERIOD 01/04/19 TO 31/03/2020

Balance at 1 April 2019	\$3,907.68		
<b>INCOME</b>		<b>EXPENDITURE</b>	
Entry Fees	\$15,770.00	RAS	\$2,099.45
		Prizemoney	\$10,467.00
		Judges	\$2,042.86 Lunches and fees
		First Aid	\$1,330.00
Waikato Farmers Trust	\$2,991.48	Yards	\$9,109.85
Donation for yards, [REDACTED]	\$6,118.37		
Grant, WDC	\$7,000.00	Advertising	\$575.00 Chatter plus Signbank
Grant, WDC, [REDACTED]	\$500.00	Band	\$500.00
		Magician	\$310.00
Rides	\$706.20	Rides	\$5,226.75
		Strongman	\$450.00
		Speakers	\$1,412.43
Sponsors	\$4,732.71	Posts	\$169.80
		Toilets	\$900.00
Stall Fees	\$300.00	Radios	\$103.50
Indoor competitions	\$80.00	Ribbons	\$2,872.37
interest	\$5.36	Hall Hire	\$250.00
		Bank Fees	\$0.60
Donation, Pilbrow Surveying	\$502.11	Printing Costs	\$502.11
<b>Total Income</b>	<b>\$38,706.23</b>	<b>Total Expenditure</b>	<b>\$38,321.72</b>
<b>Total Profit</b>	<b>\$384.51</b>		
Balance at 31 March 2020	\$4,292.19		

I Certify That this financial statement has been submitted to and approved by the members at a general meeting held on the 9th day of July 2020

Signed:

  
COLIN W HICKEY  
President.

  
E. Pilbrow  
Treasurer

Te Kauwhata Community Events Incorporated

Society Number: 2308664

Financial Statement for the Year Ended 31st March 2020

Balance at 1 April 2019 \$4,598.15

**INCOME**

Grant, WDC \$2,021.50

██████ Tavern Fund \$3,000.00

Sponsor, Doctors \$100.00

Sponsor, Golden Homes \$500.00

Sponsor, Waikare Estates \$500.00

Rides \$134.00

Raffle \$1,164.00

Stall Fees \$225.00

Interest Received \$2.15

**Total Income \$7,646.65**

**EXPENDITURE**

Rides at 2018 Parade \$2,795.00

Chatter \$471.50

Band \$500.00

Pipe Band \$300.00

Ice Blocks \$750.00

Rides \$4,197.50

Float Prizes \$1,300.00

**Total Expenditure \$10,314.00**

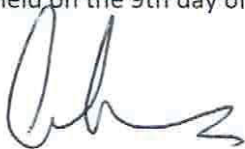
Total Profit on 2019 Parade \$127.65

This years ANZAC parade was cancelled due to Covid 19, therefore no spending shows here for ANZAC day.

Balance in Account 31 March 2020 \$1,930.80

I Certify That this financial statement has been submitted to and approved by the members at a general meeting held on the 9th day of July 2020

Signed:



C.W. Micket  
Chairman



E. Pillsbury  
Treasurer



# QUOTE

Te Kauwhata A & P Show

**Date**

12 Jun 2020

**Quote Number**

QU-0116

**Reference**

6 x Flushers

**GST Number**

97-841-152

XS SERVICES LTD

PO Box 183

Ngaruawahia 3742

NEW ZEALAND

PH: 0800 822 826

PH: 07 824 5537

FAX: 07 824 5536

admin@xsservices.co.nz

Description	Quantity	Unit Price	GST	Amount NZD
Hire 6 x portable toilets for Te Kauwhata A & P Show. 12 &13 December 2020	6.00	150.00		900.00
			<b>TOTAL NZD</b>	<b>900.00</b>



# QUOTE

Te Kauwhata A & P Association

**Date**  
15 Jun 2020

**Expiry**  
15 Jul 2020

**Quote Number**  
QU-0157

**Reference**  
A&P Show

**GST Number**  
084-838-438

The Public Sound  
Company Limited  
P O Box 860  
Seventh Avenue  
Tauranga 3140  
Ph 0800 773 257  
admin@publicsound.co.nz

**12th & 13th December 2020**

Description	Quantity	Unit Price	Amount NZD
Mipro MA708 Incl Wireless Microphone & Twin Horns- Battery Powered	1.00	210.00	210.00
Mipro MA708 Incl Wireless Microphone & Twin Horns- Battery Powered	1.00	210.00	210.00
Mipro MA708 Incl Wireless Microphone & Twin Horns- Battery Powered	1.00	210.00	210.00
Mipro MA707 Incl Wireless Microphone & Twin Horns- Battery Powered	1.00	120.00	120.00
Setup & Pickup	4.00	45.00	180.00
Transport - 2 Trips	572.00	0.60	343.20
		Subtotal	1,273.20
		TOTAL GST 15%	190.98
		<b>TOTAL NZD</b>	<b>1,464.18</b>

# **Chatter** Community Newspaper

Te Kauwhata Community Events  
Atten: Esther Pilbrow  
12/06/2020

Hi Esther  
Thanks for your email regarding this years A & P Show.

Price for two full pages \$1420.00+ GST published as supplied in full colour.  
Price quoted is for 1 x full mid November, 1 x full early December editions.

As with previous years we will publish any editorial that you may wish to send in  
along with photo's that we usually take to thank the community etc.

Please don't hesitate in asking if there is any more info required.

Regards Jim & Karen  
Chatter Newspaper.  
G.S.T 55 796 874

Jim & Karen Richardson PO Box 113 Te Kauwhata, Ph 07 8261 148, Email: tkchatta@xtra.co.nz  
Mob 0274 746867 (Jim) Mob 0274 771603 (Karen)

# GILLS

## AMUSEMENTS

Gills Amusements  
Peter Gillbanks 0274-799-728  
H4, 29 Keeling Road, Henderson, Auckland 0612 New Zealand  
PO Box 84449 Westgate, Auckland 0657

GST NO 66440052  
ANZ 060153-0215774-00

To supply and operate Cup and Saucer ride at Garden Place

Hamilton on March 7 2020 10am till 2pm.

Total \$1217.40

Gst \$182.60

Total incl Gst \$1400.00

# GILLS

## AMUSEMENTS

Gills Amusements  
Peter Gillbanks 0274-799-728  
H4, 29 Keeling Road, Henderson, Auckland 0612 New Zealand  
PO Box 84449 Westgate, Auckland 0657

GST NO 66440052  
ANZ 060153-0215774-00

Invoice number 12122020

### Tax Invoice

To supply and operate

Disney Cup and Saucer ride, Large Rainbow Slide, Boot Camp

Challenge and the Kombi Train

at the Te Kauwhata Show 12/12/2020, 9am till 2pm

Total \$4347.82

Plus GST \$652.18

Total incl GST \$5000.00

# **GILLS**

## **AMUSEMENTS**

Gills Amusements

Peter Gillbanks 0274-799-728

H4, 29 Keeling Road, Henderson, Auckland 0612 New Zealand

PO Box 84449 Westgate, Auckland 0657

GST NO 66440052

ANZ 060153-0215774-00



## Open Meeting

<b>To</b>	Discretionary and Funding Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	28 July 2020
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514 / 2688165
<b>Report Title</b>	Number 8 Network Group - Website Training

## 1. EXECUTIVE SUMMARY

---

The purpose of this report is to present an application for funding from the Number 8 Network Group, towards the cost of one-on-one website training to manage, update and improve the current Number 8 Network website.

## 2. RECOMMENDATION

---

**THAT the report from the General Manager Community Growth be received;**

**AND THAT an allocation of \$..... is made to the Number 8 Network Group towards the cost of one-on-one website training;**

**OR**

**AND THAT the request from the Number 8 Network Group towards the cost of one-on-one website training is declined / deferred until ..... for the following reasons:**

## 3. BACKGROUND

---

The Number 8 Network Group (Group) provide news features and stories online [www.number8network.co.nz](http://www.number8network.co.nz) for the rural community north-east of Hamilton.

The website training will be done by a consultant from Kitchen Table Web Design. The training will be tight for eight one hour sessions starting after 1 September 2020. The consultant will set up a more user-friendly WordPress open-source content management

system, that will be easily managed and make changes when needed to run the Number 8 Network website.

WordPress has become more complex and with constant security threads and spam. There is a need to better understand the technical side, as well as how to supply up-to-date current information to the community that is relevant for the targeted audience.

Number 8 Network Group currently have thousands of stories within their existing resources that can benefit from being better managed and promoted via the website. By understanding the technology, better use of the Google search engine capabilities and demands, will help to secure the right reader traffic for the content to be shared out to a wider audience.

#### **4. OPTIONS CONSIDERED**

---

- 4.1 That the application is approved and an allocation of partial or full funding requested by made.
- 4.2 That the application is declined.
- 4.3 That the application is deferred.

#### **5. FINANCIAL**

---

Funding is available to allocate for the year.

The project is noted to cost \$ 874.00. The Number 8 Network Group is seeking funding of \$874.00 towards the cost of one-on-one website training.

GST Registered	No
Set of Accounts supplied	No
Previous funding has been received by this organisation	Yes

#### **6. POLICY**

---

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants of \$5,000.00 can be funded up to 100 percent at the discretion of the relevant community board or committee or Council's Discretionary and Funding Committee.

For grants above \$5,000.00, a funding cap of 75 percent of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

## **7. CONCLUSION**

---

Consideration by the Discretionary and Funding Committee is required with regard to this funding request.

## **8. ATTACHMENT**

---

Number 8 Network Group – Website Training

## DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- Prior to submitting your application, please contact the Waikato District Council's community development advisor, on 0800 492 452 Ext 5732, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development advisor  
Yes  No
- Application form must be completed in full and emailed to Funding [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz)
- Please ensure you have read the **Guidelines** on [Waikato District Council Discretionary Grants Fund](#) prior to completing the application form (these are updated from time to time).
- I have read and understood the guidelines for funding application form  
Yes  No
- All parts of the application need to be completed and all supporting information supplied.

**PLEASE NOTE: Incomplete applications WILL NOT be considered and will be returned.**

Contact email: (Correspondence will be emailed from [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz))

Which of the 2 funds are you applying for: (please tick **one** appropriate box.)

1. Discretionary and Funding Committee

Project Fund (Rural Ward Areas)

Event Fund

OR

2. Community Board / Committee Discretionary Fund for local Town / Village, Projects / Events

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

### Section I – Your details

#### 1. Name of your organisation and contact person

Number 8 Network, Annette Taylor

#### 2. What is your organisation's purpose/background (who are you? what do you do?)

N8N provides news, features and stories for the rural community north-east of Hamilton. This is achieved online at [www.number8network.co.nz](http://www.number8network.co.nz)

## 3. Phone number/s

07 824 3043, 022 050 2246

## 4. Email / Address

annette@number8network.co.nz

## 5. If you are a Registered Charity (we require your registration number &amp; confirmation that your organization registration is current)

**Section 2 – Your event / project**

## 1. What is your event / project, including date and location? (please describe in full the project details)

One-on-one training to manage, update and improve WordPress website. A total of eight hours, one day's training, in one-hour sessions, beginning after September 1.

## 2. How many volunteers and who else is involved in the project?

Tarnya Burge, SEO consultant at Kitchen Table Web Design, AK, will take the training. She will set up Manage WP, which manages WordPress sites and enables automatic daily backups and security scans.

## 3. How will the wider community benefit from this event/project?

Professional training will give me more confidence in running and making the most of N8N. WordPress has become more complex to use since I began in 2011. There are constant security threats, spam; even updates can cause problems. By better understanding the technical side, I can spend more time giving up-to-date information to the community - essential in this Covid-19 world we now live in.

Are you GST registered?

No



Yes



GST Number

/

/\_\_\_\_\_

**PLEASE NOTE: The following documentation MUST be supplied with your application:**

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of any documentation verifying your organisation's legal status
- Include copies of written quotes ([these must match the Funding Requirements in section 4.](#))

**Section 3 – Funding requirements**1. **NOTE:** Please provide full details for the following:

- How much your event/project will cost,
- How much you are seeking from the Waikato District Council,
- How much you are seeking from other providers,
- Details of other funding and donated materials/resources being sourced, and
- Current funds in hand to cover the costs of the event/project.

**IMPORTANT:** Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <u>total</u> cost of your project/event	\$ 874.00	\$
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
<b>Total A</b>	\$	\$

2. Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
Professional training	\$ 874.00	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b> <span style="float: right;"><b>Total B</b></span>	\$	\$

3. Has / will funding been sought from other funders? Yes  No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$	\$
b)	\$	\$
c)	\$	\$
d)	\$	\$
<b>Total of other funds being sought</b> <span style="float: right;"><b>Total C</b></span>	\$	\$

4. Describe any donated material / resources provided for the event/project:

There are thousands of stories on N8N - these are the existing resources which will benefit from my being better able to manage and promote the site. The technology has changed from when I started in 2011, it has become increasingly harder to manage. Even in terms of how Google searches for key words to bring readers to stories has become complicated and vexing. N8N has just undergone a complete upgrade - necessary because it was in danger of crashing. This has taken significant time and money, but now it looks fantastic and I want to promote stories which are timeless, profiles, obituaries, historic farming methods or the opening of the Gordonton cenotaph in 1918. By understanding the technology and modern search engine demands, I can ensure these stories find larger audiences.

### Section 4 – Community wellbeing and outcomes

**1. Which community wellbeing will your project contribute to?**

(See the guidelines sheet for more information on this section).

Social  Economic  Cultural  Environmental

**2. Which of the five community outcomes for the Waikato district does this project contribute to?**

(See the guidelines sheet for more information on this section).

Accessible  Safe  Sustainable  Healthy  Vibrant

### Section 5 – Previous Funding Received from Waikato District Council

**1. If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:**

What Board / Committee	Type of Project / Event	Date received	Amount
Discretionary Funding Committee	Home Range magazine	April 2018	\$1303.39
		March 2019	\$4996.98

**2. Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above.**

**NOTE: This will be checked and confirmed by council staff.**


I confirm that an accountability statement has been completed and returned for previous funding received.

Name: Annette Taylor Date: 30 June 2020

I certify that the funding information provided in this application is correct.

Name: Annette Taylor, Editor Date: 30 June 2020

Position in organisation (tick which applies) Chairman  Secretary  Treasurer

Signature:  Date: 30 June 2020

*\*Incomplete applications will not be accepted and will be returned*



# QUOTE

Annette Taylor | Number 8 Network

**Date**  
19 Jun 2020

**Quote Number**  
QU-0010

**GST Number**  
103684218

Build Your Website Ltd,  
PO BOX 202162  
Southgate  
Takanini 2246  
NEW ZEALAND

Description	Quantity	Unit Price	Amount NZD
Website Training - One to one training to manage, update and improve website	8.00	95.00	760.00
		Subtotal	760.00
		TOTAL GST 15%	114.00
		<b>TOTAL NZD</b>	<b>874.00</b>



### **Open Meeting**

<b>To</b>	Discretionary and Funding Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	28 July 2020
<b>Prepared by</b>	Lianne van den Bemd Community Development Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0514 / 2688665
<b>Report Title</b>	Te Akau Waingaro Community Complex – Upgrade and extend storage shed

## **I. EXECUTIVE SUMMARY**

---

The purpose of this report is to present an application for funding for the Te Akau Waingaro Community Complex towards the cost of an upgrade and extension of the storage shed.

## **2. RECOMMENDATION**

---

**THAT the report from the General Manager Community Growth be received;**

**AND THAT an allocation of \$..... is made to Te Akau Waingaro Community Complex towards the cost of an upgrade and extension of the storage shed;**

**OR**

**AND THAT the request from the Te Akau Waingaro Community Complex towards the cost of an upgrade and extension of the storage shed is declined / deferred until ..... for the following reasons:**

## **3. BACKGROUND**

---

The Te Akau Waingaro Community Complex provides a facility for a variety of sports activities and caters as a venue facility for community gathering activities, such as church, tangi/funerals, conferences, weddings and other cultural events.

The project is to upgrade and extend the storage shed to provide a secure and safe area to store, mowers, tractors, poisons and sporting equipment, as required to a health and safety standard.

Volunteers will be utilised for demolition or lifting to assist a qualified builder.

#### **4. OPTIONS CONSIDERED**

---

- 4.1 That the application is approved and an allocation of partial or full funding requested by made.
- 4.2 That the application is declined.
- 4.3 That the application is deferred.

#### **5. FINANCIAL**

---

Funding is available to allocate for the year.

The project is noted to cost \$15,432.66. The Te Akau Waingaro Community Complex is seeking funding of \$8,432.66, towards the cost of an upgrade and extension of the storage shed.

GST Registered – Amounts above are GST exclusive	Yes
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	Yes

#### **6. POLICY**

---

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants of \$5,000.00 can be funded up to 100 percent at the discretion of the relevant community board or committee or Council's Discretionary and Funding Committee.

For grants above \$5,000.00, a funding cap of 75 percent of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

#### **7. CONCLUSION**

---

Consideration by the Discretionary and Funding Committee is required with regard to this funding request.

#### **8. ATTACHMENT**

---

Te Akau Waingaro Community Complex – Upgrade and extend storage shed

## DISCRETIONARY FUNDING APPLICATION FORM

### Important notes for applicant:

- Prior to submitting your application, please contact the Waikato District Council's community development advisor, on 0800 492 452 Ext 5732, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development advisor  
Yes  No
- Application form must be completed in full and emailed to Funding [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz)
- Please ensure you have read the **Guidelines** on [Waikato District Council Discretionary Grants Fund](#) prior to completing the application form (these are updated from time to time).
- I have read and understood the guidelines for funding application form  
Yes  No
- All parts of the application need to be completed and all supporting information supplied.

**PLEASE NOTE: Incomplete applications WILL NOT be considered and will be returned.**

**Contact email:** (Correspondence will be emailed from [funding@waidc.govt.nz](mailto:funding@waidc.govt.nz) )

**Which of the 2 funds are you applying for:** (please tick **one** appropriate box.)

1. Discretionary and Funding Committee                      Project Fund (Rural Ward Areas)                       Event Fund

OR

2. Community Board / Committee Discretionary Fund for local Town / Village, Projects / Events

Raglan <input type="checkbox"/>	Taupiri <input type="checkbox"/>	Onewhero-Tuakau <input type="checkbox"/>
Ngaruawahia <input type="checkbox"/>	Huntly <input type="checkbox"/>	Te Kauwhata <input type="checkbox"/> Meremere <input type="checkbox"/>

### Section I – Your details

#### 1. Name of your organisation and contact person

Te Akau Waingaro Community Complex Inc

#### 2. What is your organisation's purpose/background (who are you? what do you do?)

To provide a facility for sport, (golf, pony club, tennis, rugby, polo, badminton) and a place for Church, Tangi, Funerals, Conferences, weddings, and any other social or cultural activity for all.

**3. Phone number/s**

07 825 4806

**4. Email / Address**

piquethill@xtra.co.nz

**5. If you are a Registered Charity** (we require your registration number & confirmation that your organization registration is current)**Section 2 – Your event / project****1. What is your event / project, including date and location?** (please describe in full the project details)

The project is to upgrade and extend the storage shed to provide a secure and safe area to store, mowers, tractors, poisons and sporting equipment as required to a Health and Safety standard.

**2. How many volunteers and who else is involved in the project?**

Volunteers will be utilized for demolition or lifting to assist a qualified builder: Donald Davidson

**3. How will the wider community benefit from this event/project?**

The wider community will benefit from knowing that this area is safe and secure and protected from, unfortunately, what is a rising level of theft and willful damage beginning to creep out into this rural area.

Are you GST registered? No  Yes  GST Number 017 /822 /087\_\_

**PLEASE NOTE: The following documentation MUST be supplied with your application:**

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of any documentation verifying your organisation's legal status
- Include copies of written quotes ([these must match the Funding Requirements in section 4.](#))

**Section 3 – Funding requirements****1. NOTE: Please provide full details for the following:**

- How much your event/project will cost,
- How much you are seeking from the Waikato District Council,
- How much you are seeking from other providers,
- Details of other funding and donated materials/resources being sourced, and
- Current funds in hand to cover the costs of the event/project.

**IMPORTANT:** Please ensure all quotes supplied are clearly itemised and match the "Project Breakdown" (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <b>total</b> cost of your project/event	\$	\$ 15,432.66
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
<b>Total A</b>	\$	\$ 7,000.00

2. Only include the Funding being sought from Waikato District Council below:

Project Breakdown (itemised costs of funding being sought)	GST Inclusive Costs (use this column if you are NOT GST registered)	GST Exclusive Costs (use this column if you are GST registered)
To extend and upgrade equipment & implement storage shed	\$	\$ 15,432.66 <input type="checkbox"/>
	\$	\$
	\$	\$
	\$	\$
	\$	\$
	\$	\$
<b>Total Funds being sought from WDC</b> <b>Total B</b>	\$	\$ 8432.66 <input type="checkbox"/>

3. Has / will funding been sought from other funders? Yes  No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) WEL Trust (Confirmed)	\$	\$ 7,000.00 <input type="checkbox"/>
b)	\$	\$
c)	\$	\$
d)	\$	\$
<b>Total of other funds being sought</b> <b>Total C</b>	\$	\$ 7,000.00 <input type="checkbox"/>

4. Describe any donated material / resources provided for the event/project:

All required materials will be purchased by the builder from his preferred choice of supplier.

The 'Complex' has on hand considerable funds in the Call Account. These funds are held to cover the repairs, maintenance and upgrading which now, after forty years, is substantial. In the last week, a new mower has been purchased. All the exterior and interior woodwork requires urgent re painting and some internal doors need replacing. The Committee has a serious commitment to the "complex" being self sustainable and when an emergency arrives, it can be dealt with without begging for outside assistance. Such an example is two weeks ago there was a serious lighting failure in one end. The account for this repair has not yet been received.

### **Section 4 – Community wellbeing and outcomes**

**1. Which community wellbeing will your project contribute to?**

(See the guidelines sheet for more information on this section).

Social

Economic

Cultural

Environmental

**2. Which of the five community outcomes for the Waikato district does this project contribute to?**

(See the guidelines sheet for more information on this section).

Accessible

Safe

Sustainable

Healthy

Vibrant

### **Section 5 – Previous Funding Received from Waikato District Council**

**1. If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:**

What Board / Committee	Type of Project / Event	Date received	Amount
N/A			

**2. Please confirm that a ‘Funding Project Accountability’ form has been completed and returned to Waikato District Council for the funds listed above.**

***NOTE: This will be checked and confirmed by council staff.***

I confirm that an accountability statement has been completed and returned for previous funding received.

**Name:** Diane Brown **Date:** 23/06/20

I certify that the funding information provided in this application is correct.

**Name:** Diane Brown **Date:** 23/06/20

**Position in organisation** (tick which applies) Chairman  Secretary  Treasurer

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

***\*Incomplete applications will not be accepted and will be returned***

**TE AKAU WAINGARO COMMUNITY COMPLEX INC.**

**Diane Brown QSM**

**Treasurer**

**977 Te Akau Road R D 1 Ngaruawahia 3793**

**07 825 4806**

**Email [PIQUETHILL@XTRA.CO.NZ](mailto:PIQUETHILL@XTRA.CO.NZ)**

**Any shortfall in funding for Upgrade and extend utility and implement shed at the Te Akau Waingaro Community will be met by the “Complex” account.**

**The End of Year cash asset has already been reduced with the purchase of new stock for the farming of the golf course, from where a considerable chunk of our income is derived. The purchase of a new mower, the repair to the lighting failure at the eastern end of the building.**







# CERTIFICATE OF INCORPORATION

## TE AKAU-WAINGARO COMMUNITY COMPLEX INCORPORATED 212812

This is to certify that TE AKAU-WAINGARO COMMUNITY COMPLEX INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 12th day of November 1979.

*Mandy McDonald*

Registrar of Incorporated Societies  
8th day of October 2014



For further details visit [www.societies.govt.nz](http://www.societies.govt.nz)

Certificate printed 8 Oct 2014 09:47:03 NZT



Inland Revenue  
PO Box 39010  
Wellington Mail Centre  
Lower Hutt 5045

03628

24 June 2015

Telephone 0800 377 774

TE AKAU WAINGARO COMMUNITY COMPLEX  
INCORPORATED  
C/-DM Brown 977 Te Akau Road  
RD 1 Ngaruawahia 3720

IRD Number 17-822-087

Dear Sir/Madam

### Income tax exemption

We received your letter dated 19 June 2015 requesting an income tax exemption.

TE AKAU WAINGARO COMMUNITY COMPLEX INCORPORATED qualifies for exemption from income tax under section CW 46 of the Income Tax Act 2007, as a body promoting amateur games or sports.

The organisation does not have to file an annual income tax return, unless we specifically request one. Financial records must be kept for seven years.

The exemption applies only to income tax. It does not extend to GST (goods and services tax), PAYE and ACC on employees' earnings, or FBT (fringe benefit tax) relating to benefits provided to employees.

Please keep this letter because you may need it as evidence of your organisation's status.

TE AKAU WAINGARO COMMUNITY COMPLEX INCORPORATED may also qualify for an exemption from RWT on investment income. To apply, please complete an *Application for exemption from resident withholding tax on interest and dividends (IR 451)* and send it to us. You can download a copy from [www.ird.govt.nz](http://www.ird.govt.nz) or by calling 0800 257 773. Remember to have your IRD number with you when you call.

If you have any questions please call us on 0800 377 774 between 8 am and 8 pm weekdays, or between 9 am and 1 pm Saturdays.

Yours faithfully

*Eleanor Young*

Customer Services, Group Manager

**Donald Davidson Builders Ltd**  
**(LP103631)**  
**R D 2**  
**Hetherington Road**  
**R D 2**  
**Huntly**  
**Phone 07 826 6715 Mobile 0274 839 722**

Quote

To Te Akau Waingaro Community Complex Inc  
612 Te Akau Road R D 1 Ngaruawahia  
6<sup>th</sup> August 2020

To Extend and Upgrade the Complex Mower and Equipment shed as per discussion with Complex Committee Members

	\$15,432.66
GST	\$ 2,314.89
	<hr/>
	\$17,747.55

Price will stand for 30 days subject to Material price increases.

**Subject:** RE: Re Te Akau Waingaro Community Complex  
**From:** David Cowley <david@welenergytrust.co.nz>  
**Date:** 16/06/2020, 3:17 pm  
**To:** Piquet Hill <piquethill@xtra.co.nz>

Hi Diane

Thanks for your email requesting a change of purpose for the February Quick Response grant QR

I am pleased to inform you that we have approved the change of purpose request and the funds can be used towards the implement shed security. It's a shame that it has to be used for that and not increasing your event capacity with additional furniture as originally sought.

Best wishes with securing the additional funds from WDC and undertaking the required work.

Regards

D

David Cowley(Grants Manager  
My work days for the Trust are Monday to Thursday

Ph 07 838 0093 or 029 827 7579(Email [David@welenergytrust.co.nz](mailto:David@welenergytrust.co.nz)  
Address Perry House 360 Tristram Street Hamilton  
PO Box 1336 Hamilton 3240 ( Web [www.welenergytrust.co.nz](http://www.welenergytrust.co.nz)  
<http://www.facebook.com/WelEnergyTrust>

-----Original Message-----

From: Piquet Hill <piquethill@xtra.co.nz>  
Sent: Monday, 15 June 2020 2:06 PM  
To: David Cowley <david@welenergytrust.co.nz>  
Subject: Re Te Akau Waingaro Community Complex

Good afternoon David,

Many thanks for speaking with me a few minutes ago.

Our Complex Committee is extremely grateful for the amazing support we have received over many years and your generosity is greatly appreciated.

Regarding the Grant for \$7000 we received during the Covi-19 Lockdown for more tables and chairs for a very big event that was booked in, which, of course did not happen. The Committee have on hand a quote to extend and upgrade the implement storage shed (I will attach the quote) for \$15,432.66 .

My request is may we exchange the WEL Grant for \$7000 towards this project. I believe we can realistically be granted an equivalent sum from the Waikato District Council Discretionary Fund, which, with the two amounts we could proceed with this urgent job. The reason this project is urgent is that we need to keep mowers, tractor and equipment under lock and key as recently there is an increase in rural theft. A very sad state of affairs.

I will be very grateful if you could look favourably on this slightly unusual request.

Kind regards

Diane Brown . Treasurer Te Akau Waingaro Community Complex

**Te Akau Waingaro Community Complex Inc.**  
**Financial Statements**  
**1 April 2019 – 31 March 2020**

<b><u>Bank Balance as at 31 March 2019</u></b>	13,930.96
+ Income	112,877.47
- Expenditure	69,621.23
- Tfr Call Account	38,023.00
GST refunds	15,500.48
<b>Bank Balance as at 31<sup>st</sup> March 2020</b>	\$34,664.68
<b>Account Payable</b>	\$ 4,012.54
<b>Bonus Saver account as at 31<sup>st</sup> March 2020</b>	\$110,591.16
<b>TOTAL Funds</b>	<b>\$141,243.30</b>

<b><u>Bar Account</u></b>		
21,074.66	<b>Bar Income</b>	\$23,393.21
7,115	<b>Retail value Stock on Hand</b>	\$10,107.10
	<b>Cash On Hand</b>	\$ 655.00
	<b>Purchases</b>	\$13461.01

Profit on Bar 51%

<b><u>Farm Account</u></b>		
<b><u>Income</u></b>		
1,869.	<b>Wool</b>	\$1,404.12
31,282	256 <b>Lambs</b>	\$34,724.25
5,532	34 <b>Old ewes</b>	\$ 3,608.33
		\$39,736.70

<b><u>Expenses</u></b>		
	<b>Freight</b>	\$100.63
	<b>Shearing &amp; An. health</b>	\$109.94
		\$210.57

**Farm Profit** \$39,526.13

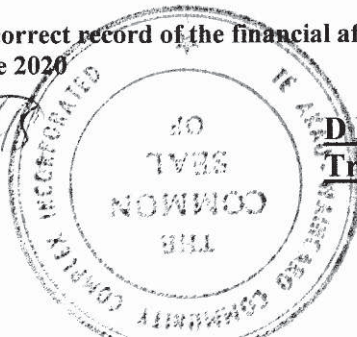
<b><u>Complex House</u></b>		
13,700	<b>Rent Income</b>	\$15,900.00
1.201	<b>Expenses</b>	\$ 1878.66

**Profit on House** \$14,021.34

Certified as a true & correct record of the financial affairs of the Te Akau Waingaro Community Complex Inc 22<sup>nd</sup> June 2020

**K J Pitts**  
**Chairman**

**D M Brown**  
**Treasurer**



**Te Akau Waingaro Community Complex Inc.**  
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