

Agenda for a meeting of the Huntly Community Board to be held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY, 4 AUGUST 2020** commencing at **6.00pm**.

1. **APOLOGIES AND LEAVE OF ABSENCE**
2. **CONFIRMATION OF STATUS OF AGENDA**
3. **DISCLOSURES OF INTEREST**
4. **CONFIRMATION OF MINUTES**  
Meeting held on Tuesday, 23 June 2020 2
5. **PUBLIC FORUM**
6. **REPORTS**
  - 6.1 NZ Police Update 10
  - 6.2 Huntly Rail Station Update 11
  - 6.3 Discretionary Fund Report to 30 June 2020 12
  - 6.4 Year to Date Service Request Report 14
  - 6.5 Huntly Works & Issues Report: Status of Items August 2020 20
  - 6.6 Chairperson's Report 26
  - 6.7 Huntly Community Board Strategic Objectives for 2019 – 2022 35
  - 6.8 Huntly Welcome Sign (*deferred from the June meeting*) Verbal
  - 6.9 Councillors' and Community Board Members' Reports Verbal

GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	23 July 2020
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV1318
<b>Report Title</b>	Confirmation of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Huntly Community Board meeting held on Tuesday, 23 June 2020.

### **2. RECOMMENDATION**

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**THAT** the minutes of the meeting of the Huntly Community Board held on Tuesday, 23 June 2020 be confirmed as a true and correct record of that meeting.

### **3. ATTACHMENTS**

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HCB Minutes – 23 June 2020

**MINUTES** of a meeting of the Huntly Community Board held in the Huntly College Hall, Bridge Street, Huntly on **TUESDAY, 23 JUNE 2020** commencing at **6.00pm**.

**Present:**

Mr D Whyte (Chairperson)  
Cr S Lynch  
Cr F McNally  
Ms K Bredenbeck  
Mr DRM Cork  
Mr GB McCutchan  
Ms E Wawatai  
Mr LR Wootton

**Attending:**

His Worship the Mayor Mr AM Sanson  
Ms V Jenkins (HR Manager)  
Mr B Stringer (Democracy Manager)  
Mr N Pirsoul (Democracy Advisor)  
Mr W Hill (Consents Team Leader)  
Mr A Marais (Business Intelligence Team Leader)  
Mr S Toka (Iwi and Community Partnerships Manager)  
Mr M King (Economic & Community Development Officer)  
Mrs LM Wainwright (Committee Secretary)

Sergeant J Stapleford (NZ Police)  
Mr M Pelan (Gleeson Group)  
Mr S McLean (Quarry Manager, Gleeson Group)  
Mr P Holdom (Community Engagement Manager, Gleeson Group)  
Ms K Madsen (Paua Planning for Gleeson Group)  
Mr N Hill (Iwi Representative for Gleeson Group)  
Members of the public

**APOLOGIES AND LEAVE OF ABSENCE**

All members were present.

## **CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr Whyte/Cr Lynch)**

**THAT the agenda for a meeting of the Huntly Community Board held on Tuesday, 23 June 2020 be confirmed and all items therein be considered in open meeting.**

**CARRIED**

**HC2006/01**

## **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr Whyte/Ms Wawatai)**

**THAT the minutes of a meeting of the Huntly Community Board held on Tuesday, 18 February 2020 be confirmed as a true and correct record of that meeting.**

**CARRIED**

**HC2006/02**

## **PUBLIC FORUM**

Agenda Item 5

The following questions were raised at the public forum on the Gleeson & Cox Proposed Huntly Clean & Managed Fill application:

- How will Gleeson & Cox protect the essence of Lake Puketirini?
- Can a site visit be held so that the community knows what is happening?
- Cleanliness of the road and quarry operations.
- Dust coming from the quarry – what measures are in place to mitigate this?
- Can the size of the trucks used, be increased?
- Visibility of the site to the residents and public.
- River Road corner, at the bottom of the hill – will Gleeson & Cox be carrying out work on this corner to ensure the safety of the residents?
- What is the basis of the need for the dump?

- Has Waikato District Council granted consent of this application? The Chairperson advised that the consent had still to be considered by the Waikato Regional Council and Waikato District Council.
- Has work already started at the site?
- Have any other options been looked at for another site?
- Will there be employment opportunities for the Huntly community?
- How did this application land with Waikato Regional Council so quickly?
- Why can't the fill be dumped in Auckland?
- Where is the asbestos coming from and what controls are in place?
- Number of truck movements on the road and the noise generated by the trucks.
- Quantity of fill coming into the site.
- One lane bridge at the south end of Huntly and the trucks coming out of the quarry site towards the bridge.
- Can this application be stopped?

No consultation had occurred to date. His Worship the Mayor suggested that Gleeson & Cox hold a separate question and answer workshop with the community.

## **REPORTS**

### Representation Review Agenda Item 6.1

The Democracy Manager summarised the report and the following matters were highlighted:

- Alignment of ward and community board boundaries.
- Communities of Interest was a key part of the process. Feedback was sought from the Board members in relation to changes to the local communities.

**Resolved: (Mr Whyte/Mr McCutchan)**

**THAT the report from the Chief Operating Officer be received.**

**CARRIED**

**HC2006/03**

Police Report  
Agenda Item 6.2

Sergeant Stapleford highlighted the following points:

- There were minimal breaches during the COVID-19 lockdown and crime, burglaries and domestic violence had dropped significantly.
- The illegal use of motorbikes had dropped in the Huntly area and fewer complaints had been received.

The Board passed on their condolences to the Police Team on their fallen comrade in Auckland.

**Resolved: (Mr Whyte/Cr Lynch)**

**THAT the verbal report from the NZ Police be received.**

**CARRIED**

**HC2006/04**

Pau Consultants/Gleeson & Cox - Presentation  
Agenda Item 6.3

Mr Pelan, Gleeson & Cox representative, spoke to the powerpoint report and the following points were highlighted:

- The quarry produced the best rock in the Waikato district.
- The property would not be used as a dump site but would be a clean and managed fill site.
- Environmental impacts – Water quality would be better than it is today, wetlands would be planted and protected, and the Pekapeka bat would be saved from extinction.
- Gleeson & Cox would meet with the Huntly community to answer questions on the project.
- A community liaison group would be formed to enable the Huntly community to have access to Gleeson & Cox.
- Gleeson & Cox would be bonded to ensure that all consented work was carried out to a required standard.

**Resolved: (Mr Whyte/Cr Lynch)**

**THAT the report from the Chairperson be received.**

**CARRIED**

**HC2006/05**

The meeting adjourned at 7.29pm and resumed at 7.35pm.

Discretionary Fund Report to 4 June 2020  
Agenda Item 6.4

There was no discussion on this item.

**Resolved: (Mr Whyte/Cr Lynch)**

**THAT the report from the Chief Operating Officer be received.**

**CARRIED**

**HCB2006/06**

Elected Representatives for the North Waikato Care of the Aged Trust Board Inc  
Agenda Item 6.5

**Resolved: (Mr Whyte/Mr Wootton)**

**THAT the report from the Chief Operating Officer be received;**

**AND THAT Ms Eden Wawatai be elected as the representative of the Huntly Community Board on the North Waikato Care of the Aged Trust Board Inc for a term of two (2) years commencing 23 June 2020.**

**CARRIED**

**HCB2006/07**

Works & Issues Report: Status of Items June 2020  
Agenda Item 6.6

The report was received [*HCB2006/02 refers*] and discussion was held on the following matters:

- The content of the Works & Issues report needs to be more strategic in nature.
- Smaller maintenance jobs require a CRM.
- Street cleaning – was there a Council policy that required shop owners to keep the frontage of their shops clean, including the pavers?

**Action:** Staff to check whether there is a policy and report back to the August Board meeting.

- Town clock needed to be changed to the correct time. Complaints were received every time New Zealand changes to/from daylight saving. This should be on a planned maintenance list.

- Some shop verandas were a danger to the public.

**Action:** The Chair to contact the Building Quality Manager to discuss health & safety issues in relation to shop verandas.

- Huntly CCTV installation date.

**Action:** Staff to confirm the installation dates and report back to the August Board meeting.

**Resolved: (Cr McInally/Ms Bredenbeck)**

**THAT the report from the People & Capability Manager be received.**

**CARRIED**

**HCB2006/08**

Graffiti Management Report (verbal)  
Agenda Item 6.7

The report was received [*HCB2006/02 refers*] and discussion was held on the Main Street underpass. This was covered in the Works & Issues report.

Mana in the Main Street (verbal)  
Agenda Item 6.8

The report was received [*HCB2006/02 refers*] and discussion was held on a walk down the Main Street of Huntly.

Aroha on an Area (verbal)  
Agenda Item 6.9

The report was received [*HCB2006/02 refers*] and discussion was held. A workshop would be held with the Parks & Reserves Team to discuss different areas that require upgrading.

The following items were not considered by the Board and would be referred to at the next Board meeting:

- Huntly Welcome Signs (verbal)  
Agenda Item 6.10
- Chairperson's Report  
Agenda Item 6.11
- Councillor's/Councillors' and Board Members' Reports  
Agenda Item 6.12



There being no further business the meeting was declared closed at 8.23pm.

Minutes approved and confirmed this                      day of                      2020.

D Whyte  
**CHAIRPERSON**

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	27 July 2020
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0505
<b>Report Title</b>	NZ Police Update

**1. EXECUTIVE SUMMARY**

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To advise members that a representative from the New Zealand Police will be in attendance at the Community Board meeting.

**2. RECOMMENDATION**

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**THAT the verbal report from the NZ Police be received.**

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Roger MacCulloch General Manager Service Delivery
<b>Date</b>	4 August 2020
<b>Prepared by</b>	Reuben Rink Contracts Team Leader
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	HCB2020
<b>Report Title</b>	Huntly Rail Station Update

**1. EXECUTIVE SUMMARY**

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This report is to advise the Board that Reuben Rink, Contracts Team Leader, will be in attendance at the meeting to provide an update on the Huntly Rail Station.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Service Delivery** be received.

**3. ATTACHMENTS**

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N/A

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	30 June 2020
<b>Prepared by</b>	Jean de Abreu Support Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0505
<b>Report Title</b>	Discretionary Fund Report to 30 June 2020

**1. EXECUTIVE SUMMARY**

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To update the Board on the Discretionary Fund Report to 30 June 2020.

**2. RECOMMENDATION**

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**THAT** the report from the Chief Operating Officer be received.

**3. ATTACHMENTS**

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Discretionary Fund Report to 30 June 2020

<b>HUNTLY COMMUNITY BOARD DISCRETIONARY FUND REPORT 2019/20 (July 2019 - June 2020)</b>
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<b>As at Date: 30-Jun-2020</b>
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	GL	GL 1.204.1704
<b>2019/20 Annual Plan</b>		24,026.00
<b>Carry forward from 2018/19</b>		32,264.00
<b>Total Funding</b>		<b>56,290.00</b>
<b>Income</b>		
<b>Total Income</b>		-
<b>Expenditure</b>	<b>Resolution No.</b>	
20/08/2019 Huntly Community Patrol - towards the costs of maintaining the vehicle and petrol	HCB1908/05	1,000.00
20/08/2019 Huntly Community Angels & Friendship House - Christmas in the Park 2019	HCB1908/07	3,410.51
11/11/2019 Waikato Enterprise Committee Charitable Trust cost towards Santa's Grotto/ Wonderland.	HCB1911/09	1,993.99
10/04/2020 Waikato District Alliance (Downer) C 14/314 PP 57 Work to 31/03/20		4,256.44
17/12/2019 Graeme Dingle Foundation Waikato Huntly West Kiwi Can	HCB1905/04	769.57
<b>Total Expenditure</b>		<b>11,430.51</b>
<b>Net Funding Remaining (Excluding commitments)</b>		<b>44,859.49</b>
<b>Commitments</b>		
21/06/2016 Commitment for placemaking projects (HCB1606/03/1)		15,000.00
Less: Expenses		2,874.61
		12,125.39
21/02/2017 Huntly Christmas related activities - recurring	HCB1702/04	to be confirmed
21/08/2018 Plastic organiser bins	HCB1808/04	75.00
21/05/2019 Graeme Dingle Foundation - Huntly West community led project (HCB1905/04)		885.00
Less Expense dated 17/12/2019		769.57
		115.43
21/05/2019 Revitalise 2 Huntly entrance sites	HCB1905/06	5,000.00
17/09/2019 Huntly Fire Brigade - towards the Secret Garden Project	HCB0909/04	250.00
17/09/2019 Huntly Menz Shed - towards the Secret Garden Project	HCB0909/04	250.00
11/11/2019 Lakeside Christian Life Centre & Community Centre towards the cost of their Community Christmas Carols at the Lakeside 2019 and funding a temporary air-conditioning unit. Funding to Justin Twomie, Mahon	HCB1911/08	3,000.00
18/02/2020 Painting and Decorating, for the amount of \$1,000.00 for murals to address graffiti in the Huntly Main Street and Bridge Street shops.	HCB2002/07	1,000.00
<b>Total Commitments</b>		<b>21,815.82</b>
<b>Net Funding Remaining (Including commitments)</b>		<b>23,043.67</b>

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	08 July 2020
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0505
<b>Report Title</b>	Year to Date Service Request Report

**1. EXECUTIVE SUMMARY**

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To update the Board on the Year to Date Service Request Report to 30 June 2020.

**2. RECOMMENDATION**

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**THAT** the report from the Chief Operating Officer be received.

**3. ATTACHMENTS**

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Year to Date Service Request Report for Huntly Community Board

# Service Request Time Frames By Ward for <sup>15</sup>

HUNTLY

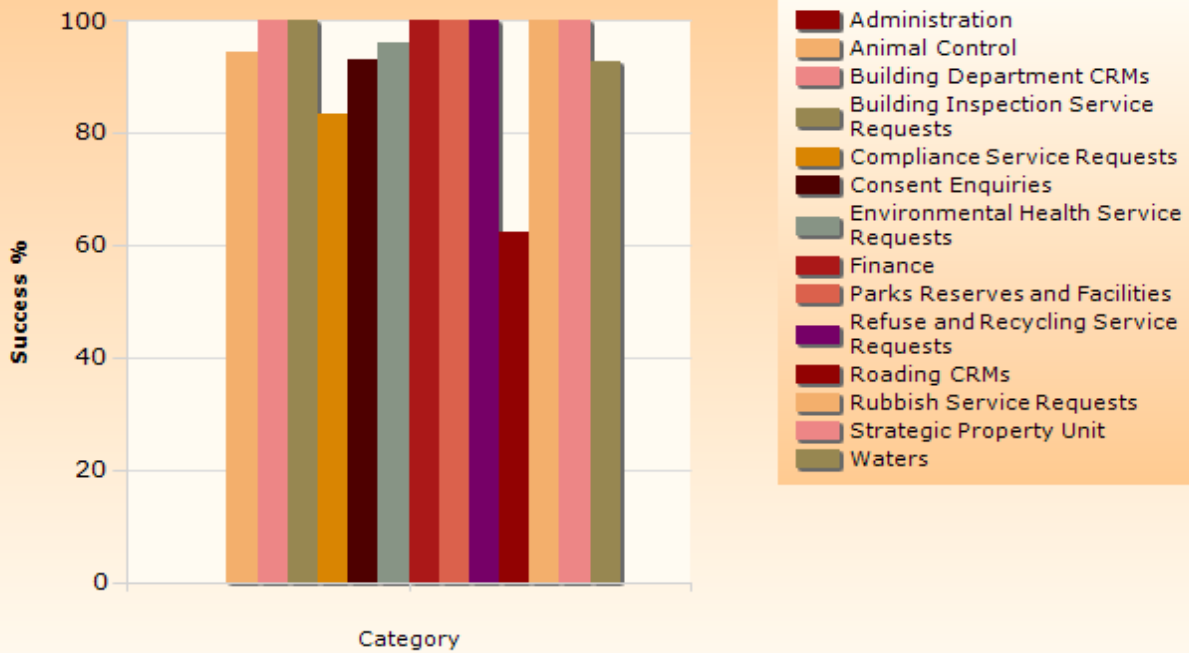


Date Range: 01/04/2020 to 30/06/2020

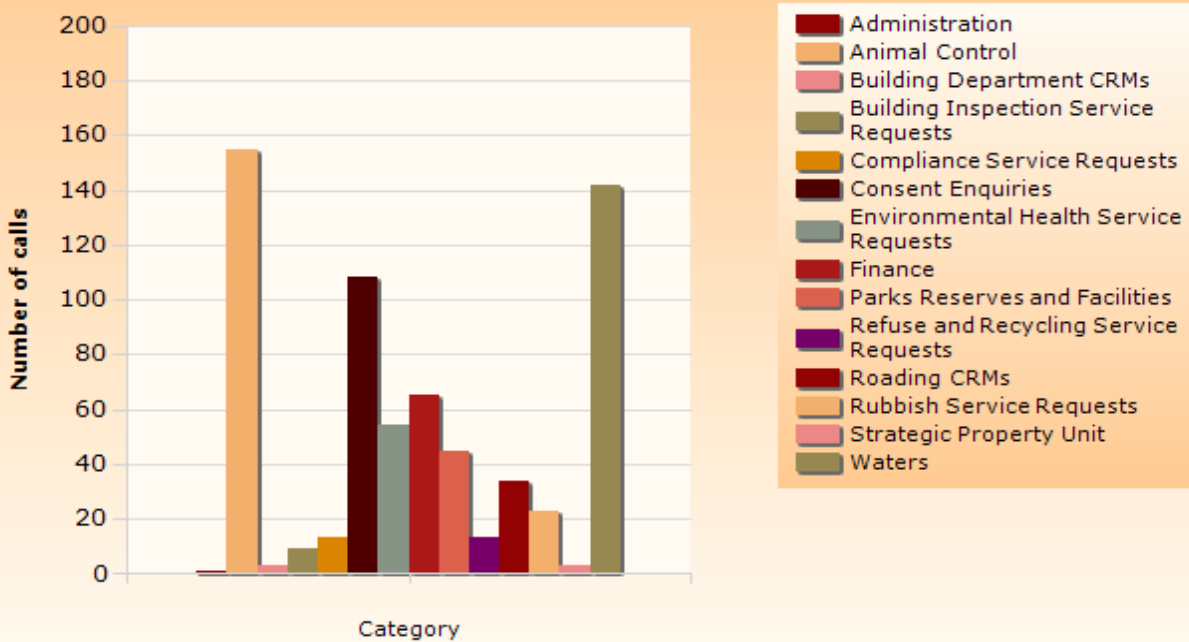
The success rate excludes Open Calls as outcome is not yet known.

7/8/2020 1:38:52 PM

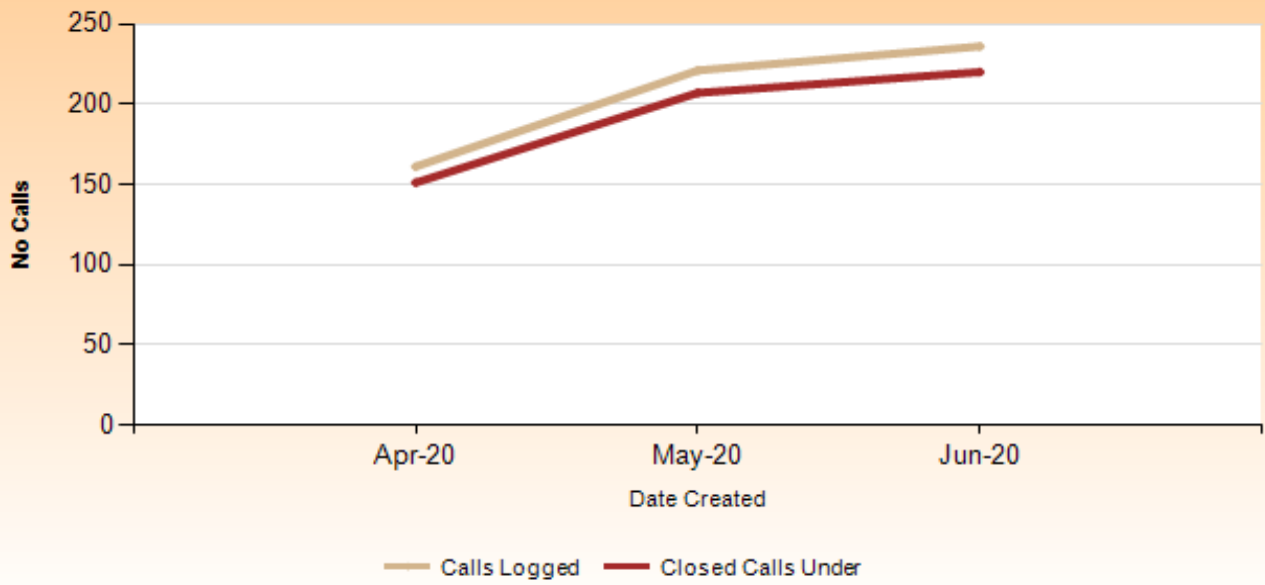
## Call Completion % Success by Type



## Number of Calls logged by Type



### Volume of Calls Closed vs Calls Closed in Time



### Completion Success per month





			Open		Closed		
<b>Closed Calls</b> are those calls logged during the time period that are now closed.	<b>Open Calls</b> are all the calls open for the ward and may have been logged at any time.	<b>Number of Calls</b>	<b>Open Calls Over</b>	<b>Open Calls Under</b>	<b>Closed Calls Over</b>	<b>Closed Calls Under</b>	<b>Success Rate</b>
<b>Administration</b>							
	<b>Summary</b>	1	1				NaN
	Pro rated rates for the period xx to xx	1	1				NaN
<b>Animal Control</b>							
	<b>Summary</b>	155	1	9	8	137	94.48%
	Animal Charges	19			1	18	94.74%
	Dog Property Visit	13		4	2	7	77.78%
	Dog Straying - Current	56	1		5	50	90.91%
	Dog Straying - Historic	12				12	100.00%
	Dog Surrender	5				5	100.00%
	Dog Welfare - Immediate threat to life	1				1	100.00%
	Dog Welfare - Not immediate threat to life	5				5	100.00%
	Dog/Animal Missing	11				11	100.00%
	Dogs Aggression - Current	8				8	100.00%
	Dogs Aggression - Historic	8				8	100.00%
	Dogs Barking Nuisance	13		5		8	100.00%
	Livestock Trespassing - Current	3				3	100.00%
	Livestock Trespassing - Historic	1				1	100.00%
<b>Building Department CRMs</b>							
	<b>Summary</b>	3				3	100.00%
	PEO General Enquiry	3				3	100.00%
<b>Building Inspection Service Requests</b>							
	<b>Summary</b>	9	1	1		7	100.00%
	Building Inspection Service Requests	9	1	1		7	100.00%
<b>Compliance Service Requests</b>							
	<b>Summary</b>	13	1		2	10	83.33%
	Compliance - Animal By Law	2			1	1	50.00%
	Compliance - Unauthorised Activity	8	1			7	100.00%
	Illegal parking	3			1	2	66.67%
<b>Consent Enquiries</b>							
	<b>Summary</b>	108		5	7	96	93.20%
	Planning Process	4				4	100.00%
	Property Information Request	47		3	3	41	93.18%
	Rural Rapid Number assignment & purchase of plates	1				1	100.00%
	Zoning and District Plan Enquiries	56		2	4	50	92.59%
<b>Environmental Health Service Requests</b>							
	<b>Summary</b>	54		3	2	49	96.08%
	Environmental Health Complaint	8		3		5	100.00%
	Noise Complaint - Environmental Health	6				6	100.00%
	Noise complaints straight to contractor	40			2	38	95.00%

<b>Finance</b>							
	<b>Summary</b>	<b>65</b>				<b>65</b>	<b>100.00%</b>
	Rates query	65				65	100.00%
<b>Parks Reserves and Facilities</b>							
	<b>Summary</b>	<b>45</b>	<b>3</b>	<b>8</b>		<b>34</b>	<b>100.00%</b>
	Parks & Reserves - Boat Ramp and Jetty issues	1				1	100.00%
	Parks & Reserves - Buildings	12	1			11	100.00%
	Parks & Reserves - Graffiti	2	2				NaN
	Parks & Reserves - Reserve Issues	29		8		21	100.00%
	Parks & Reserves-Council owned buildings on reserv	1				1	100.00%
<b>Refuse and Recycling Service Requests</b>							
	<b>Summary</b>	<b>13</b>		<b>1</b>		<b>12</b>	<b>100.00%</b>
	Recycling Not Collected	1				1	100.00%
	Refuse - Non-Collection	8		1		7	100.00%
	Refuse & Recycling Contractor Complaints	2				2	100.00%
	Refuse & Recycling Enquiries	1				1	100.00%
	Rubbish bag sticker/tag orders - internal use only	1				1	100.00%
<b>Roading CRMs</b>							
	<b>Summary</b>	<b>34</b>		<b>2</b>	<b>12</b>	<b>20</b>	<b>62.50%</b>
	Footpath Maintenance - Non_Urgent	1			1		0.00%
	Road Culvert Maintenance	5		1	2	2	50.00%
	Road Safety Issue Enquiries	4		1	2	1	33.33%
	Roading Work Assessment Required - OnSite 5WD	3				3	100.00%
	Routine Roding Work Direct to Contractor 5WD Comp	5				5	100.00%
	Street Light Maintenance	8			5	3	37.50%
	Urgent Roding Work 4Hr Response	4				4	100.00%
	Vegetation Maintenance	4			2	2	50.00%
<b>Rubbish Service Requests</b>							
	<b>Summary</b>	<b>23</b>				<b>23</b>	<b>100.00%</b>
	Abandoned Vehicle	7				7	100.00%
	Illegal Rubbish Dumping	16				16	100.00%
<b>Strategic Property Unit</b>							
	<b>Summary</b>	<b>3</b>				<b>3</b>	<b>100.00%</b>
	Council owned land CRMs	2				2	100.00%
	Pensioner Housing Issue Request	1				1	100.00%

<b>Waters</b>							
<b>Summary</b>	<b>142</b>	<b>3</b>	<b>11</b>	<b>9</b>	<b>119</b>	<b>92.97%</b>	
3 Waters Enquiry	12	1		1	10	90.91%	
3 Waters Safety Complaint - Non Urgent	2				2	100.00%	
3 Waters Safety Complaint - Urgent	2			1	1	50.00%	
Drinking water billing	6				6	100.00%	
Drinking Water Final Meter Read	48		11	3	34	91.89%	
Drinking Water Major Leak	5	1			4	100.00%	
Drinking Water minor leak	19			2	17	89.47%	
Drinking Water quality	2				2	100.00%	
Fix Water Toby	3				3	100.00%	
New Drinking Storm Waste water connections	1				1	100.00%	
No Drinking Water	5			1	4	80.00%	
Stormwater Blocked pipe	1				1	100.00%	
Stormwater Open Drains	4				4	100.00%	
Stormwater Property Flooding	5				5	100.00%	
Wastewater Odour	2				2	100.00%	
Wastewater Overflow or Blocked Pipe	11			1	10	90.91%	
Wastewater Pump Alarm	14	1			13	100.00%	
<b>Total</b>	<b>668</b>	<b>10</b>	<b>40</b>	<b>40</b>	<b>578</b>	<b>93.53%</b>	

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### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Vanessa Jenkins People & Capability Manager
<b>Date</b>	23 July 2020
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0505 / 2665565
<b>Report Title</b>	Huntly Works & Issues Report: Status of Items August 2020

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is to update the Huntly Community Board on issues arising from the previous meeting and works underway in Huntly.

## **2. RECOMMENDATION**

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**THAT the report from the People & Capability Manager be received.**

## **3. ATTACHMENTS**

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- Huntly Community Board Issues Register – August 2020
- Huntly Works as at 23 July 2020

## HUNTLY COMMUNITY BOARD ISSUES REGISTER – August 2020

Issue	Area	Action	Comments
Promotional Signage for Huntly	Communications, Engagement & Marketing / Community Board	<p>DECEMBER 2019: Concept to be presented to the February 2020 meeting for approval.</p> <p>FEBRUARY 2020: Ms Bredenbeck to prepare proposal for March meeting.</p>	<p>FEBRUARY 2020: Staff would like to work with the Board on their concept, and discuss ideas of how to engage the community in the look and feel of signage. Communications Advisor to contact Kim Bredenbeck to discuss before bringing to the whole Board for support.</p>
Rail Communication Plan	Service Delivery	<p>FEBRUARY 2020: Staff to report back to the Board on the bypass approaches.</p>	<p>MARCH 2020: NZ Transport Authority (“NZTA”) have appointed a consultant to develop a business case for the revocation of the Huntly section of the old State Highway.</p> <p>This business case which covers all of the re-purposing work on the old State Highway will be developed over the next few months (3-4) and the handover is now not expected to be completed until June 2021. Waikato District Council staff will be working with NZTA to ensure all the issues are resolved prior to the handover. Input from the community will be welcome and necessary to ensure the best outcome.</p> <p>JUNE 2020: There are three pieces of work underway in regard to the revocation of the old State Highway through Huntly:</p> <ul style="list-style-type: none"> <li>▪ NZTA are developing a business case to identify and cost the changes needed to re-configure the existing road prior to handing back to WDC. The changes are expected to be quantified by the end of this calendar year. Any work will be completed prior to handover in June 2021.</li> <li>▪ Beca are working on identifying and prioritising the transportation needs of Huntly for the next 10 years to be included in the LTP being prepared for sign-off in 2021.</li> <li>▪ Beca are to assist in identifying the next maintenance and renewals program for the next 10 years on the old state highway to inform negotiations around the State Highway revocation.</li> </ul> <p>AUGUST 2020: Staff are to meet with David Whyte in August to capture any issues that the Community Board want to raise with NZTA. The next workshop with NZTA is planned for August. NZTA are keen to ensure that potential benefits available due to the revocation are captured for the Huntly community.</p>

Issue	Area	Action	Comments
Street Cleaning	Customer Support, Community Safety, Monitoring	JUNE 2020: Staff to check whether there is a Council policy that required shop owners to keep the frontage of their shops clean, including pavers, and report back to the August Board meeting.	AUGUST 2020: The Monitoring Team confirm that the Public Places Bylaw 2016 (PPB) does not compel a business to keep the frontage tidy. Where the PPB relates to footpaths in front of businesses it focuses on obstruction/ damage of public places. The link to the PPB can be found <a href="#">here</a> .
Shop Verandas	Customer Support, Building Quality	JUNE 2020: Chair to contact the Building Quality Manager to discuss health & safety issues in relation to shop verandas.	AUGUST 2020: The Chair and Building Quality Manager have not connected yet.
Huntly CCTV installation date	Service Delivery, Community Projects	JUNE 2020: Staff to confirm the installation dates and report back to the August Board meeting.	AUGUST 2020: Camera installation is scheduled for early August. The recording equipment will now be installed in the Huntly Library following discussions with NZ Police, who are not wanting to have the HikVision brand of recording equipment at Huntly Police Station. In all other respects the system will operate as designed, with Police having full access to the live and recorded video.

## HUNTLY WORKS – As at 23 July 2020

### Community Projects Update

#### Huntly CCTV Project

Two light poles have been installed – one on the corner of Semple & Harris Streets and the other at the end of Bridge Street. WEL (through their subcontractor) have been enabling the existing street light poles to have continuous power to enable the cameras to be attached and connected.

SaferCities are (at the time of writing) meeting with the NZ Police at the Huntly Station on 16 July 2020 to discuss the new requirements of what SaferCities are installing on top of, and into the Huntly Police Station.

The Project Team will meet SaferCities to discuss site installation details and meet with the two private land owners to facilitate installation. Once that's done it will be ready for WatchU to install their cameras, currently scheduled for early August.



*Pole of Bridge Street and on the corner of Semple & Harris Street  
on 24hour supply, ready to receive cameras.*

#### Huntly War Memorial Hall

Re-build of a new ramp is to be re-scheduled. This is the last task for the first schedule of works.

The second schedule with a budget of \$160,000 – safety railing for roof access for air conditioning units are being installed. Also new security locks and some minor works are being completed.

#### Huntly Grandstand Roof Replacement

Negotiations have now concluded with a selected contractor and relevant documentation is being prepared. Additional budget will be required to meet the negotiated costs – these are being discussed with the Community Connections Manager.

### Playground Upgrades, Huntly

Open Spaces to provide scope of works to Community projects for Huntly playground works for this summer.

### Fairfield Park, Huntly – Basketball Court Upgrade

Negotiations are ongoing with Land Information New Zealand (LINZ) to confirm property ownership issues.

### Huntly Park and Ride (Expected completion September 2020)

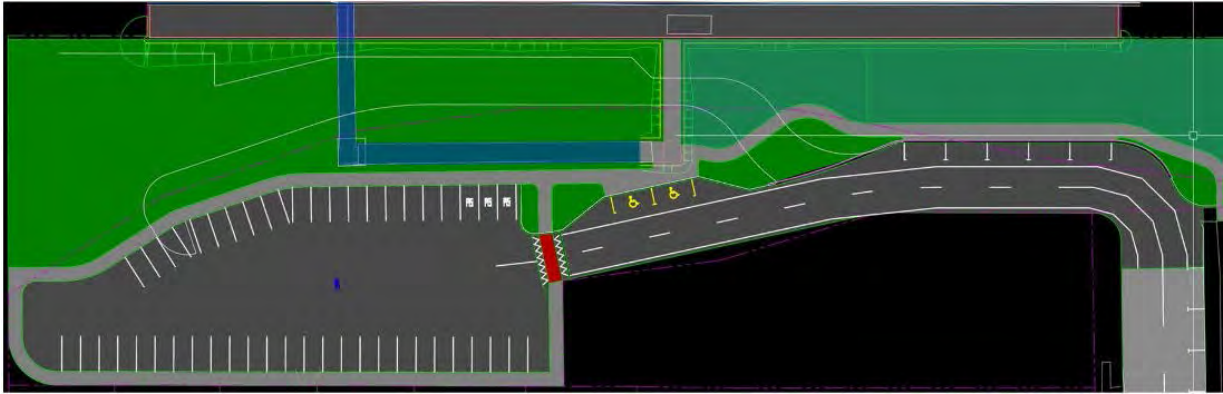
All of the retaining wall panels, and panels needed to raise the existing platform to the required height have been installed for the full 140m length of the future platform.



*Installing new panels to raise the height of existing section of the platform to meet new standards*

The Stage 1A design of the Park and Ride by the Community Projects Design Team is being developed into the 3D design needed to enable kerbing and drainage to be installed.





*General layout of Stage 1A of the Park and Ride*

The necessary watermain and ducting have been installed in Glasgow Street.

Stage 2A – expanded parking and connection off William Street involving land purchase/exchange.

Phase 1 – Demolition & Land Clearing on specific properties on Tregoweth Lane has been approved and will go to tender in mid-August.

Phase 2 – The Civil Works contract to complete the site works is being developed for tender.

### Open Meeting

<b>To</b>	Huntly Community Board
<b>From</b>	David Whyte Chairperson
<b>Date</b>	27 July 2020
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>DWS Document Set #</b>	GOV0505
<b>Report Title</b>	Chairperson's Report 11 June – 23 July 2020

## I. SUMMARY

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I have attempted to keep this short and to the point. Happy to talk / expand on any point in the meeting or afterwards.

### Gleeson and Cox

Obviously chaired the contentious meeting at the last HCB meeting. After this liaised with Paua / G & C. Communicated my disappointment that they were not going to run / come to another public meeting. Entered all emails collected on the night into a file. Emailed out and placed on facebook the written replies to questions that Paua provided. Referred Waikato Times Northern reporter to Kim with R & R association and public meeting on 3<sup>rd</sup> of August and encouraged her attendance.

I have also emailed WDC and WRC with concerns I have about consents and documents provided by the consultants employed by G & C.

### CRM's

Raised a number of CRM's, including 13 raised on one day. Inspecting many of these a week later, found the ones inspected had made progress. This is excellent work, and created a post of facebook, and also emailed council / HCB about this success. This is attached to the end of this report.

This increases my confidence in going out to public encouraging them to make CRM requests and that they will be actioned.

I have raised a CRM for cleaning the south end gutter on Riverview Rd, which hasn't been cleaned for some time. Progress hasn't started on this yet.

Water flow from footpath – how to move this etc / feed back into not good enough.

Following up on 'lost time injury' to public due to council jetty or diving platform that had damage which caused two injuries that I am aware of. I did request a copy of the report when I logged this job months ago pre covid, and did not receive any information. I am concerned that public injury caused by councils assets / area of responsibility may not be tracked / presented to councillors. Injury to employees and contractors are tracked and reported to councillors on.

### **Aroha on an Area**

Walked through the park. Raised some CRM's, including cleaning out the pipes which are the limiting factor for water flow through the area. One pipe was significantly blocked with debris. It was easy to access the pipe entrances as the water level was low, and I didn't get to check if this was cleared before the river level rose. But I am hopeful they were addressed in time.

Have noted that plantings at the high points have survived. So some plantings have a higher chance of success compared to others. Thus rest of this area could be planted out.

### **Mainstreet**

I do note that in my walk through with Ross in December last year, we discussed the 'pot holes' in the cobbles pedestrian crossing as well as the line of sunken asphalt. It was expected that progress would start on these in February. However work has not yet started. I need to follow this up.

### **Main Road returning to council**

This will be ongoing till early 2021. Have asked for someone from Huntly (Councillor or myself) to go on this WDC committee. Have meeting planned about this.

### **Xtreme Zero Waste**

Visited these great folks over in Raglan. Charlie from Kimihia Lakes attended and arranged to meet with Rick at short notice on a Saturday afternoon. A very positive visit and pleased to know they run on employees, not volunteers. And also their model is transferable. The price of waste dumping fees is about to double next year, then double again, and then go up. So the price of refuse collecting is about to increase by 6x. This is a cost increase that our town folk can't afford. Thus we need systems in place to minimize waste. A workshop is organised to take this further.

### **Council meetings and associated information.**

Did attend a number council meetings, and workshops. Little directly impacting Huntly. What I have learned is that the council has 215 projects from the LTP on the go. As well as the business as usual projects. This is a very large number, as such delivery becomes a problem. The council is improving systems so they can better track these projects.

Huntly's rates compared to other areas. Material for the upcoming financial year was presented. As part of this the rate take per urban area was listed. The rate take from Huntly is approximately the same or lower than most other urban areas in the WDC. This is because Huntly has much lower capital values than the other built up areas. Thus the overall rating take is low compared to the number of homes.

Shelley pointed out to me that the Te Araroa walkway, which runs down Harris St and Riverview Rd, doesn't have any safe footpath or roadside verge from mid way down Riverview Rd through to the one lane bridge. This is especially an issue with the large number of truck movements. I have brought this up with Mark Weatherall (spelling?) from Te Araroa walking trust. He was not aware of this, and we will hopefully discuss this further.

Playground upgrade next to pool at Hakanoa reserve. This will occur, with consultation, when more optimal supplier situation is worked out. Progress on basket ball court in Fairfield park is still held up.

Train station is on track for September completion. The Rotokauri train station will be the hold up so the service isn't likely to go live till November.

### **Other meetings**

Meeting with Timi Maipi. Myself, Shelley, Eden and Rewi meet with Timi and five others at waahi whanau. This included Sheryl, Letari, Huirama, Ev and Kahui who work and have interests across a large range of areas. A number of things were discussed including Timi has observed the disjointed nature of community serves in Huntly and how this negatively impacts outcomes (7 ministry, 15-16 contractors for service delivery) Thus it would be helpful to have a centralized system or organisation that knows the people and can offer the appropriate service. Thus obtaining a better service and more positive outcomes for folks.

Meet with Genesis at Huntly Power Station. Don't know correct noun, but was a type of community meeting, land holders and handful of community members were present. Meet the new community liaison employee called Elyse, Kelly the environmental manager, Neil the station manager and Allan a storehouse of knowledge. It was a fascinating meeting for me as lots of interesting science stuff. The only thing from a community point of view is the noise complaint.

They have an issue with noise being created on site that when the conditions are right, disruptive noise is being heard over in the Kimihia area. The conditions are low background noise during the day or especially at night, typically 2am. A westerly breeze / air movement. The noise is a low frequency drone. The station has attempted to uncover the source of the noise but to no avail. They have employed a noise expert who will attempt to record the noise, to help trace it's source. This expert is waiting for the right environmental conditions to attempt recording.

Lastly to finish on a very positive note, noticed that the roundabout on the east side of the bridge was recently mulched and planted out. This looks wonderful and it is great to see. Also noticed that a section of water pipe from the ground up onto the railway bridge is looking nice and new. So posted photos of these to facebook and included a nice note about how the council is doing stuff and it is good to see.

**Fantastic response to Service Requests.**

This email was sent out to HCB and Tony Whittaker at WDC who has been working to improve service request responses

Hi folks

Know that not all of you are on facebook, So wanted to reach out and celebrate a significant change in the response to service requests.

Totally stoked that a week later after putting in a bunch of service requests the ones I have checked up on have been completed. So thank you Tony and please pass on our appreciation to all crews involved. What really impressed me was the bark crew, they were out in the rain on Wednesday, and didn't just do the area that has been bugging me for years, but also did the other nearby areas in the garden that needed doing. Was totally impressed with this initiative.

Look forward to making progress with other areas of town.

Have a great weekend folks.

Cheers David

This is what I posted to facebook, and with attached before / after photos.

I've been working very hard over the last 9 months to get an improvement in Council's response to service requests. Shelley and Red have been very helpful in applying the pressure as well. The council has responded and brought extra resources in.

Today seen the evidence of this change. Put in 13 service requests last friday, and a week later a majority of them have been actioned. Very pleased as these service requests were across a range of departments / services. So very pleased to be making progress.

Know that there is much more to do. So will be definitely continuing to put in jobs and monitor them.

You can log jobs yourself by contacting council through face to face at library, over email to [info@waidc.govt.nz](mailto:info@waidc.govt.nz) or phone call 0800 492 452 or via chat on their website.





One week ago above, today below |



One week ago above, below is temporary fix until concreting job is scheduled in



Last Friday



Today





One week ago



Today



One week ago



Redundant Sign now gone



One week ago above, today below







**One week ago above, today below**



**2. RECOMMENDATION**

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**THAT the report from the Chairperson be received.**

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	David Whyte Chairperson
<b>Date</b>	27 July 2020
<b>DWS Document Set #</b>	GOV0505
<b>Report Title</b>	Huntly Community Board Strategic Objectives for 2019 - 2022

**1. EXECUTIVE SUMMARY**

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The Strategic Objectives for 2019-2022 are attached for the Board's information.

**2. RECOMMENDATION**

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**THAT the report from the Chairperson be received.**

**3. ATTACHMENTS**

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Huntly Community Board Strategic Objectives for 2019 - 2022

**Huntly Community Board Strategic Objectives for 2019 - 2022**

## Strategic Objectives 2019-2022

- Mana on Main Street
- Safe Huntly (Enforcement and Youth Activities)
- Love for a public space

February	Agenda Closing	Report	Responsible	Completed
Tuesday 18 February	Friday 7 February	NZ Police Update		24/01 - L
		Discretionary Fund		24/01 - L
		Service Request		24/01 - L
		Works & Issues	<ul style="list-style-type: none"> <li>• Graffiti - Red to report on sponsor for paint</li> <li>• Weekly Market at Ohinewai – David to report back</li> </ul>	
		Huntly Community Patrol	David to invite the group	
		Promotional Signage	Vanessa to get concept from Comms Team for approval	
		Submission on 2070 Plan	David to present the final submission for retrospective approval	
		H&S Shop Verandas, Main Street, Huntly	Cr Lynch & David to report back	
		Mana in the Main Street – Council services for Huntly: <ul style="list-style-type: none"> <li>• What is done?</li> <li>• Who will be doing?</li> <li>• When it needs to be done?</li> <li>• Audit checks for contracted services – when are these done?</li> </ul>	Megan May/Duncan/Ross (Roads) – brief information report	
		Huntly Community Workplan	Is this required going forward or can it be covered in the HCB's new strategic objectives. David will write a report for the agenda for the Board's consideration.	
		Chair's report	David to complete monthly	
		Presentation by NZTA	Cr Lynch to organise	

March	Agenda Closing	Report	Responsible	Completed
Tuesday 31 March	Friday 20 March	NZ Police Update		
		Discretionary Fund		
		Applications for Funding		
		Works & Issues		
		D&F report/payment	Brendan to speak to Alison	
		Chair's report	David to complete monthly	

June	Agenda Closing	Report	Responsible	Completed
Tuesday 23 June	Friday 12 June	NZ Police Update		
		Discretionary Fund		
		Works & Issues		
		Graffiti Management		
		Kimihia House Representative (2 yearly)		
		Chair's report	David to complete monthly	

August	Agenda Closing	Report	Responsible	Completed
Tuesday 4 August	Friday 24 July	NZ Police Update		
		Discretionary Fund		
		Applications for Funding		
		Service Request		
		Works & Issues		
		Chair's report	David to complete monthly	

September	Agenda Closing	Report	Responsible	Completed
Tuesday 15 September	Friday 4 September	NZ Police Update		
		Works & Issues		
		Habitat for Humanity	David to organise a visit from the CE to the Board meeting	
		Chair's report	David to complete monthly	

October	Agenda Closing	Report	Responsible	Completed
Tuesday 27 October	Friday 16 October	NZ Police Update		
		Discretionary Fund		
		Service Request		
		Works & Issues		
		Chair's report	David to complete monthly	

December	Agenda Closing	Report	Responsible	Completed
Tuesday 8 December	Friday 27 November	NZ Police Update		
		Discretionary Fund		
		Works & Issues		
		Chair's report	David to complete monthly	

## Note:

D&F Payments: Process for invoices to be paid – must be a clear invoice with GST made out to Waikato District Council, Private Bag 544, Ngaruawahia, bank account number and full description of what is being paid. A clear resolution showing matching invoices must be made by the Board (eg. set out who to pay, amount (inc/exc GST) and for what services/goods).