

Agenda for a meeting of the Taupiri Community Board to be held in the War Memorial Hall, Greenlane Road, Taupiri on **MONDAY 27 JULY 2020** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

- 1. APOLOGIES AND LEAVE OF ABSENCE**
- 2. CONFIRMATION OF STATUS OF AGENDA**
- 3. DISCLOSURES OF INTEREST**
- 4. CONFIRMATION OF MINUTES**
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- 5. PUBLIC FORUM**
- 6. REPORTS**
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 - 6.6 Chairperson's Report Verbal
 - 6.7 Councillors' Report Verbal
- 7. PROJECTS**
 - 7.1 Parks & Reserves – Mr Van Dam/Ms Morley Verbal
 - 7.2 Taupiri School updates – Mr Lovell/Ms Ormsby-Cocup Verbal
 - 7.3 Taupiri Mountain (Maunga) – Ms Ormsby Cocup/ Ms Morley/ Ms Henry Verbal
 - 7.4 Emergency Procedures – Civil Defence – Ms Morley Verbal

- | | | |
|-----|---|---------------|
| 7.5 | Road Frontages/Gardens/Mowing – All members | <i>Verbal</i> |
| 7.6 | Footpaths/Road signs/Lighting/Tunnels – All members | <i>Verbal</i> |
| 7.7 | Roads – Pot holes/Intersections/Bridges – All members | <i>Verbal</i> |
| 7.8 | Halls– All members | <i>Verbal</i> |

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Taupiri Community Board
From	Gavin Ion Chief Executive
Date	14 July 2020
Prepared by	Grace Brady Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0506
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting of the Taupiri Community Board held on Monday 15 June 2020.

2. RECOMMENDATION

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 15 June 2020 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

TCB Minutes – Monday 15 June 2020

MINUTES of a meeting of the Taupiri Community Board held by Memorial Hall, Greenlane Road, Taupirion **MONDAY 15 JUNE 2020** commencing at **6.00pm.**

Present:

Mr R Van Dam (Chairperson)
Cr JM Gibb
Cr EM Patterson
Mr H Lovell [left 6.22pm-6.34pm]
Ms J Morley
Ms J Henry

Attending:

Mr K Hutchinson (Waikato River Care)

Ms L Van Den Bemd (Community Development Advisor)
Mr B Stringer (Democracy Manager)
Ms G Brady (Democracy Advisor)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Gibb/Cr Patterson)

THAT an apology be received from **Ms D Lovell** and **Ms S Ormsby-Cocup.**

CARRIED

TCB2006/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms J Henry/Mr H Lovell)

THAT the agenda for a meeting of the Taupiri Community Board held on Monday 15 June 2020 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.5 - *Chairperson's Report* - being considered after agenda item 5.1 – *Representation Review*;

AND FURTHER THAT Mr Kevin Hutchinson of Waikato River Care be given speaking rights during item 5.5

CARRIED

TCB2006/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Cr Patterson/Ms. J Morley)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 10 February 2020 be confirmed as a true and correct record of that meeting.

CARRIED

TCB2006/03

REPORTS

Representation Review
Agenda Item 5.1

Tabled Item: Representatin Review (TCB) presentation

The Democracy Manager gave a verbal report alongside a presentation and the following points were discussed:

- A summary was given of the representation review and the stages entailed.
- A timeframe of the review.
- Clarification of the meaning of 'communities of interest', emphasising the importance of the perception and voice of members of the community, as well as functional and political elements.
- The clear message from the Local Government Commission for the Council to consider the review from a 'clean slate'.

It was suggested that Board members provide feedback directly to the Democracy Manager in relation to the questions posed in the presentation, which can be picked up in a future workshop.

Agenda Item 5.5 was then considered by the Board [*ref TCB2006/02*].

Chairperson's Report
Agenda Item 5.5

The report was received [ref TCB2006/02]. Mr Kevin Hutchinson from Waikato River Care spoke on the application form on the Taupiri Cemetery Planting Project and the following was noted:

- Waikato District Council did not have sufficient funding resources and requested that River Care apply for funding instead to address this project. River Care were in the process of looking at other funders to co-fund the initiative in order to develop and carry out a long term management plan and sought written correspondence from the Board supporting this application.
- Important to create a desirable destination to access the location if a trail was considered. Hazard of high speed road next to the proposed track was noted.
- The Board estimated a cost of \$500,000 to complete the trail and the possibility of consulting with Waikato Tainui on their land use ideas could result in access to further funding options (Maori related).
- NZTA are required to undergo a process for redesignation of land.
- Staff recommended funding options, including submitting to the Council's projects priority list in addition to liaising with Council staff in order to access more than a single funding source.
- Mr Hutchinson stated he would be happy to return to the Board for future consultation meetings.

ACTION: Chair to write a letter to Waikato River Care in support of this funding application, on behalf of the Board.

The Board thanked Mr Hutchinson for his presentation.

The Chairperson read the Chair's report to the Board.

- The Blueprint meeting would be held on June 29, 2020, which would serve as a check-in for the Board and community. It was suggested that a workshop be held in advance of the 29 June meeting.
- Ms J Morley volunteered to take the lead on tree pruning and health and safety issues. A date for this was to be decided by the board.

Mr H Lovell requested that the following urgent matter be addressed by the Board -
Button Lane

- Residents had been accessing their properties using alternative methods for safety issues and were concerned for road safety and their personal welfare due to gang resident disturbances on the Lane.
- The Board agreed that the owner of the property needed to be consulted and a safer alternative access point had been identified as a short term solution. Suggested that bollards at the end of the Lane be removed and replaced with a locked gate to enable safe access.
- The Board recommended the speed limit be reduced from 100km to 70km zone for Gordonton Road, particularly considering the proximity to the cemetery and lighting be added outside the cemetery entrance.

ACTION: Cr Patterson would contact staff in relation to:

- speed and lighting issues outside the cemetery; and
- the bollards/gate issue for Button Lane.

ACTION: That the Board work with staff to identify the owner of the property on Button Lane currently being occupied by the gang.

Mr H Lovell left the meeting at 6.22pm and reentered the meeting at 6.34pm during the above report.

Discretionary Fund Report to 27 May 2020

Agenda Item 5.2

The report was received [ref TCB2006/02]. No points were discussed in relation to this report.

Taupiri Works and Issues Report

Agenda Item 5.3

The report was received [ref TCB2006/02]. No points were discussed in relation to this report.

Actions Register – May 2020

Agenda Item 5.4

The report was received [ref TCB2006/02]. No points were discussed in relation to this report.

Councillors' Report
Agenda Item 5.6

Cr Patterson gave a verbal overview on current Council issues:

- Huntly railstation development was on budget. The original start date had been 2 November 2020. Due to Covid delays, the new reasonable expectation would be early February 2021, dependent on availability of equipment.
- The Solid Waste Review had restarted.
- Recovery work around shovel ready projects were a priority but still waiting on confirmation on any successful applications.
- Future Proof and Hamilton-Waikato Spatial Plan upgrades were ongoing.

There being no further business the meeting was declared closed at 7.32pm.

Minutes approved and confirmed this day of 2020.

Ms D Lovell
CHAIRPERSON

Open Meeting

To	Taupiri Community Board
From	Tony Whittaker Chief Operating Officer
Date	09 July 2020
Prepared by	Jean de Abreu Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0506
Report Title	Discretionary Fund Report to 30 June 2020

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 30 June 2020.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 30 June 2020

TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND 2019/2020 (01 July 2019 - 30 June 2020)

As at Date: 30-Jun-2020

		GL 1.208.1704
2019/20 Annual Plan		1,624.00
Carry forward from 2018/19		4,060.00
Total Funding		<u><u>5,684.00</u></u>
Income		-
Total Income		<u>-</u>
Expenditure		
10-Jul-19	NZ Community Board Conference - accommodation, travel and associated costs for Ms Dorothy Lovell (TCBI905/05)	266.96
05-Jul-19	Taupiri Bowling Club - cost of manufacturing and installing a new gate at the entranceway leading to the club grounds (TCBI905/05)	677.45
Total Expenditure		<u><u>944.41</u></u>
Net Funding Remaining (Excluding commitments)		<u><u>4,739.59</u></u>
Commitments		
14-Aug-17	Allocated to Chair to purchase miscellaneous items (TCBI708/03)	100.00
	Less: Expenses - Jo Morley	<u>(20.91)</u>
		79.09
13-Aug-18	Making of crosses for ANZAC Day 2019 (TCBI808/04)	1,000.00
Total Commitments		<u><u>(1,079.09)</u></u>
Net Funding Remaining (Including commitments)		<u><u>3,660.50</u></u>

Open Meeting

To	Taupiri Community Board
From	Clive Morgan General Manager Community Growth
Date	2 July 2020
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
DWS Document Set #	GOV0506 / 2662415
Report Title	Works and Issues Report - June 2020

1. EXECUTIVE SUMMARY

To update the Community Board on issues arising from the previous meeting and on contracts and projects underway in Taupiri.

2. RECOMMENDATION

THAT the report from the **General Manager Community Growth** be received.

3. APPENDUM

Taupiri Community Board's Works & Issues Report – June 2020

Taupiri Community Board's Works & Issues Report – June 2020

Issue		Area	Action
1	<p>Orini Bridge Footpath</p> <p>Footpath cleaning and/or resurfacing work required on the bridge footpath. The works need to be programmed in to the current/future budget.</p> <p>The Waikato District Alliance will look at steam cleaning this footpath in the 2019/20 financial year.</p>	Service Delivery / Andre Stickling	In regards to issues relating to the old asphalt, WDA have programmed removal of the old asphalt for September/October.
2	<p>Wright Street Pedestrian Underpass</p> <p>The Board reported that this square cut out of the seal was still gravel. Please advise when this will be resealed.</p>	Service Delivery	The temporary fix (completed 13 March 2019) has made it safe for pedestrians. We will look at possibly doing a permanent repair in November - pending available funds.
3	<p>Taupiri Community Plan</p> <p>Melissa recommended to Dorothy that the TCB consider the purpose of the community plan moving forward and how that might link in with Blueprints.</p>	Melissa Russo	<p>Melissa has not heard from Dorothy regarding an update on the Community Plan.</p> <p>Melissa encourages the Community Board to consider what they would like to achieve, through the Community Plan review, that has not already been considered for in the Blueprint for Taupiri.</p>
4	<p>Parking on Murphy Lane</p> <p>Safety concern with a truck parking on the wrong side of the road noting it is not against the law but night lights must be on the front and back.</p> <p>It is actually illegal to park or stop your vehicle on the right hand side of the road, except in a one-way street.</p>	Gareth Ballemey	<p>WDC Roding team will be preparing a resolution to amend the Public Spaces Bylaw to incorporate Heavy Commercial Vehicle restrictions which will assist enforcement - timeframe unconfirmed at this stage.</p> <p>Gareth has notified Police about the issue. He has not been able to observe the issue, however, if someone from the community could send a picture of the vehicle to Gareth he will follow up.</p>

	Issue	Area	Action
5	<p>Huntly and Surrounds (including Ohinewai and Taupiri) Spatial Plan Update</p> <p>The River Communities Spatial Intent and the Hamilton-Waikato Metropolitan Spatial Plan is still work in progress and a draft is expected to be considered by the Future Proof Implementation Committee (the governing body) in June. Engagement on the Hamilton-Waikato Metropolitan Spatial Plan is expected to occur later in the year and the Board will be advised of this in due course.</p>	Vishal Ramduny	<p>Taupiri has been identified as a Future Growth Area in the Draft Hamilton-Waikato Metropolitan Spatial Plan. It has been agreed that Taupiri, Hopuhopu and Ngaruawahia will be grouped as a cluster to enable detailed planning to ensure integrated landuse and infrastructure development. The Draft, Hamilton-Waikato Metropolitan Spatial Plan, will be consulted on as part of the Future Proof Review early 2021.</p> <p>WDC Strategic Projects Manager is preparing a Hamilton to Auckland Corridor update for Community Boards and Committees. This will likely be via Zoom and invitations will be forwarded in due course.</p>
6	<p>Fire hazard</p> <p>Long grass opposite Vernall Road, Taupiri under the power pylons.</p>	TCB	<p>Council do not deal with fire hazards, they can be reported to FENZ https://fireandemergency.nz/at-home/fire-hazards-in-your-community/</p> <p>Lianne emailed contact details to the Chair, including a link to the Service Request process for other online requests.</p> <p>Complete – Does the Board wish to remove this item?</p>
7	<p>White Rails leading on to Te Putu Over Bridge Broken</p>	TCB	<p>A number of rails were replaced.</p> <p>Complete – Does the Board wish to remove this item?</p>

Open Meeting

To	Taupiri Community Board
From	Tony Whittaker Chief Operating Officer
Date	08 July 2020
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0506
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Board on the Year to Date Service Request Report to 30 June 2020.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Year to Date Service Request Report for Taupiri Community Board

Service Request Time Frames for TAUPIRI Community Committee ¹⁵

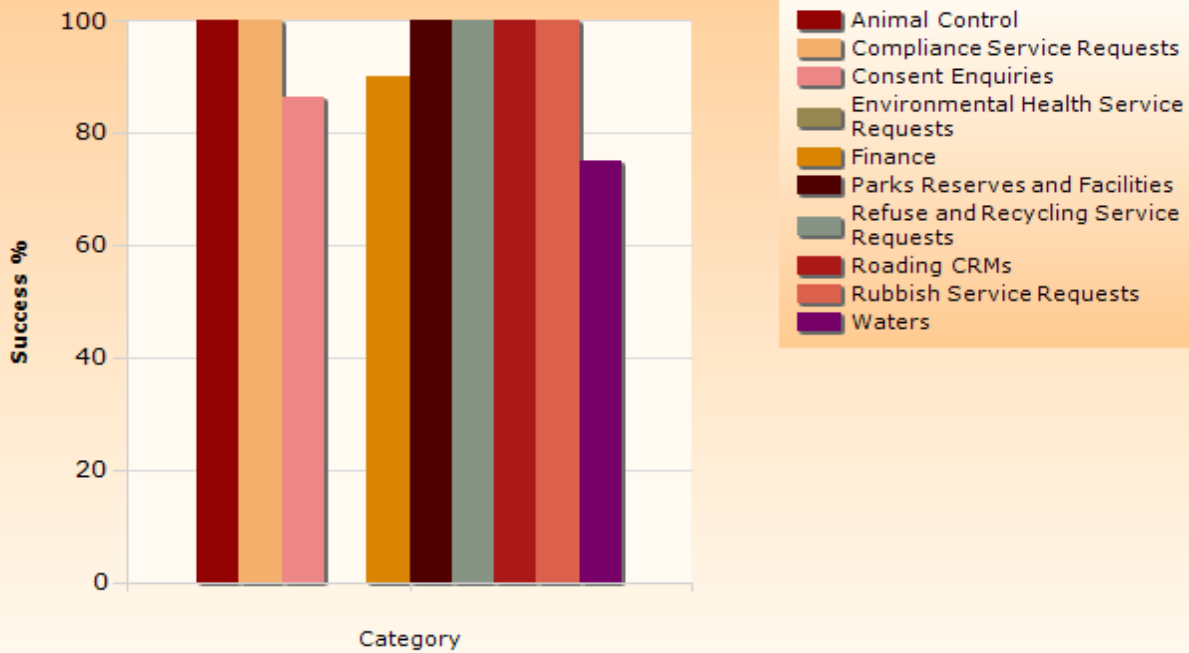
Date Range: 01/04/2020 to 30/06/2020



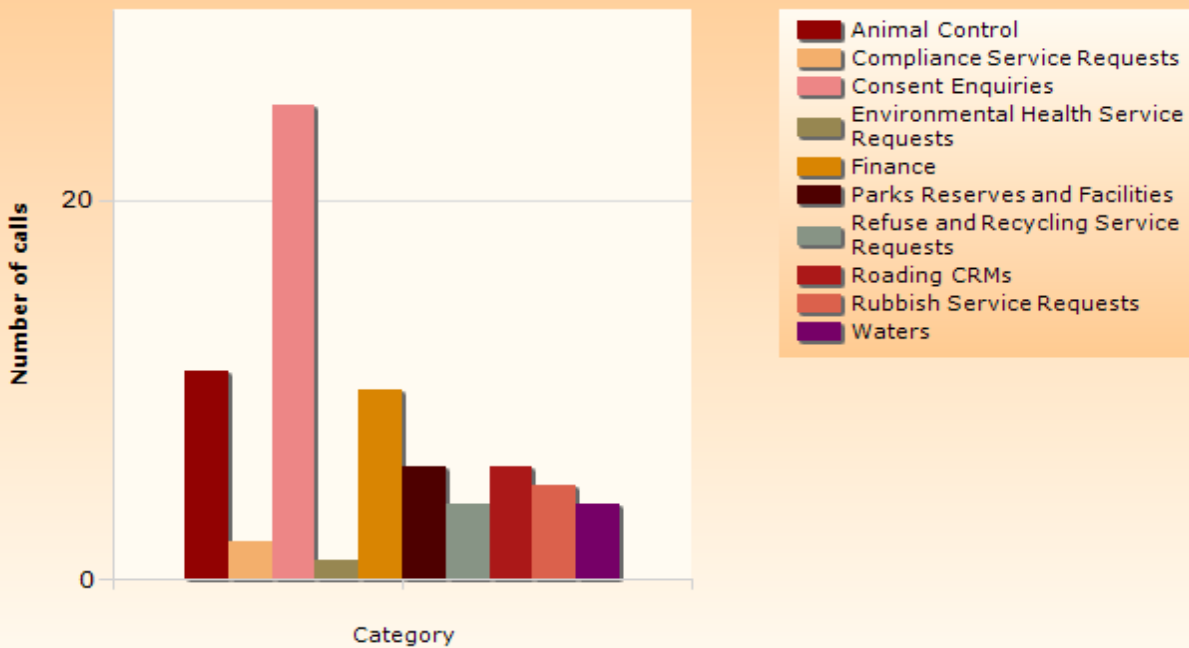
The success rate excludes Open Calls as outcome is not yet known.

7/8/2020 2:27:30 PM

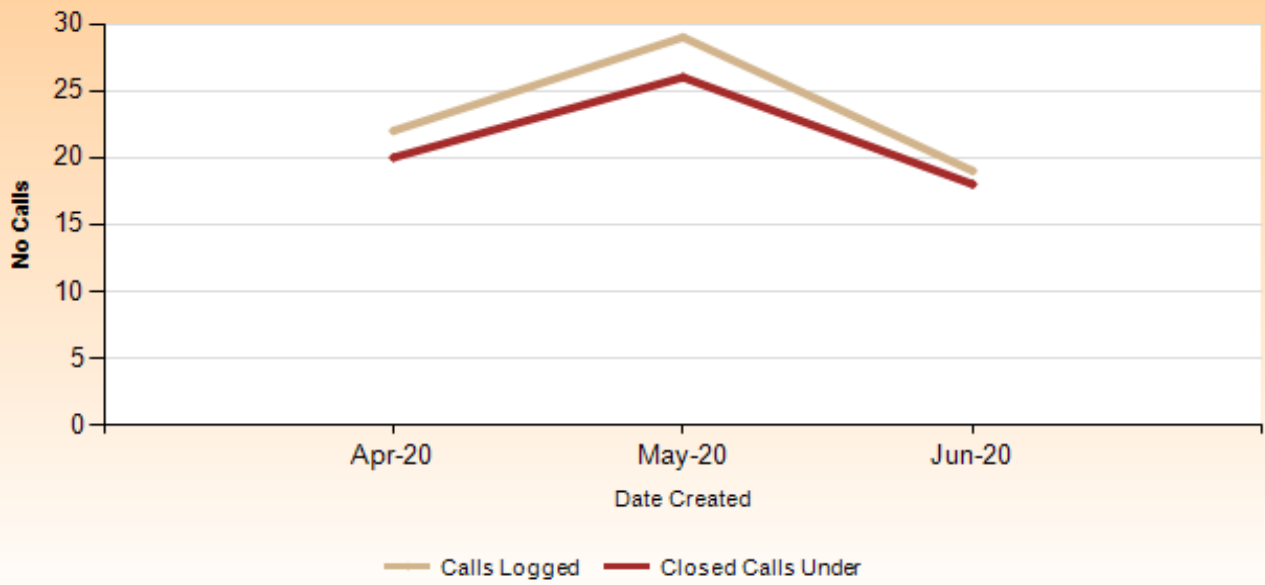
Call Completion % Success by Type



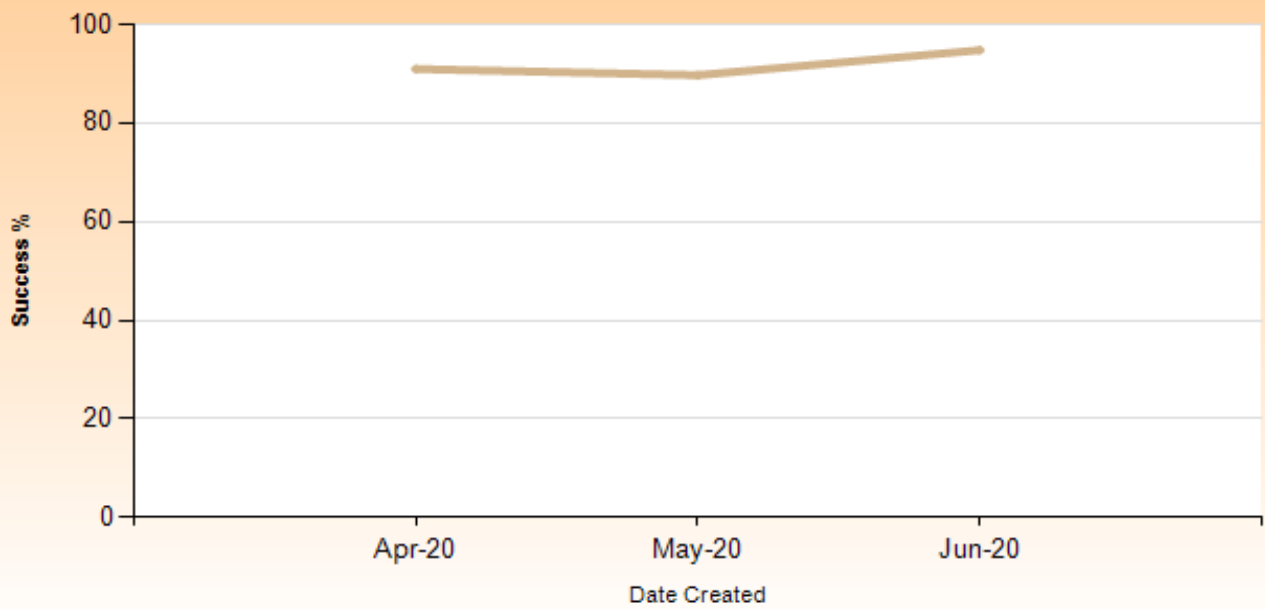
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



		Open			Closed			
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open and may have been logged at any time.	Number of Calls	Open		Closed		Success Rate	
			Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under		
Animal Control								
	Summary	11				11	100.00%	
	Animal Charges	2				2	100.00%	
	Dog Straying - Current	2				2	100.00%	
	Dog Straying - Historic	2				2	100.00%	
	Dogs Aggression - Current	1				1	100.00%	
	Dogs Aggression - Historic	1				1	100.00%	
	Dogs Barking Nuisance	1				1	100.00%	
	Livestock Trespassing - Current	2				2	100.00%	
Compliance Service Requests								
	Summary	2				2	100.00%	
	Compliance - Unauthorised Activity	2				2	100.00%	
Consent Enquiries								
	Summary	25		3	3	19	86.36%	
	Planning Process	4		1		3	100.00%	
	Property Information Request	6		1	1	4	80.00%	
	Zoning and District Plan Enquiries	15		1	2	12	85.71%	
Environmental Health Service Requests								
	Summary	1				1	0.00%	
	Environmental Health Complaint	1				1	0.00%	
Finance								
	Summary	10				1	9	90.00%
	Rates query	10				1	9	90.00%
Parks Reserves and Facilities								
	Summary	6		1		5	100.00%	
	Parks & Reserves - Buildings	1				1	100.00%	
	Parks & Reserves - Reserve Issues	4		1		3	100.00%	
	Parks & Reserves - Urgent Public Toilet Issues	1				1	100.00%	
Refuse and Recycling Service Requests								
	Summary	4				4	100.00%	
	Recycling Not Collected	2				2	100.00%	
	Refuse - Non-Collection	1				1	100.00%	
	Refuse & Recycling Enquiries	1				1	100.00%	
Roading CRMs								
	Summary	6				6	100.00%	
	New Vehicle Entrance Request	2				2	100.00%	
	Road Safety Issue Enquiries	1				1	100.00%	
	Street Light Maintenance	1				1	100.00%	
	Urgent Rooding Work 4Hr Response	2				2	100.00%	
Rubbish Service Requests								
	Summary	5				5	100.00%	
	Abandoned Vehicle	3				3	100.00%	
	Illegal Rubbish Dumping	2				2	100.00%	

Waters							
	Summary	4			1	3	75.00%
	3 Waters Enquiry	1				1	100.00%
	Drinking Water Final Meter Read	1				1	100.00%
	No Drinking Water	1				1	100.00%
	Wastewater Pump Alarm	1			1		0.00%
Total		74		4	6	64	91.43%

Open Meeting

To	Taupiri Community Board
From	Lianne Van Den Bemd Community Development Advisor
Date	17 July 2020
Reference #	Gov0508
Report Title	Taupiri Liquor Ban Areas

1. EXECUTIVE SUMMARY

The purpose of this report is for the Community Development Advisor to to discuss Taupiri Liquor Ban Areas and answer questions of the Board.

2. RECOMMENDATION

THAT the report be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Taupiri Community Board
From	Nick Johnston Funding and Partnership Manager
Date	17 July 2020
Reference #	Gov0508
Report Title	TPI Community Project Funding

1. EXECUTIVE SUMMARY

The purpose of this verbal report is for the Funding and Partnership Manager to discuss funding options and answer questions of the Board.

2. RECOMMENDATION

THAT the Funding and Partnership Manager's report be received.

3. ATTACHMENTS

NIL