

Agenda for a meeting of the Huntly Community Board to be held at Huntly College Staff Room, Bridge Street, Huntly on **TUESDAY, 23 JUNE 2020** commencing at **6.00pm**.

1. **APOLOGIES AND LEAVE OF ABSENCE**
2. **CONFIRMATION OF STATUS OF AGENDA**
3. **DISCLOSURES OF INTEREST**
4. **CONFIRMATION OF MINUTES**
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5. **PUBLIC FORUM**
6. **REPORTS**
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 - 6.3 Paua Consultants/Gleeson & Cox - Presentation 21
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 - 6.5 Elected Representatives for the North Waikato Care of the Aged Trust Board Inc. 31
 - 6.6 Works & Issues Report 46
 - 6.7 Graffiti Management Report *Verbal*
 - 6.8 Mana in the Main Street *Verbal*
 - 6.9 Aroha on an Area *Verbal*
 - 6.10 Huntly Welcome Signs *Verbal*
 - 6.11 Chairperson's Report 59
 - 6.12 Councillors' and Community Board Members' Reports *Verbal*

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	15 June 2020
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Huntly Community Board meeting held on Tuesday, 18 February 2020.

2. RECOMMENDATION

THAT the minutes of the meeting of the Huntly Community Board held on Tuesday, 18 February 2020 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

HCB Minutes – 18 February 2020

MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY, 18 FEBRUARY 2020** commencing at **6.00pm.**

Present:

Mr D Whyte (Chairperson)
Cr S Lynch
Ms K Bredenbeck
Mr DRM Cork
Mr GB McCutchan
Ms E Wawatai
Mr LR Wootton

Attending:

His Worship the Mayor Mr AM Sanson

Sgt J Stapleford (NZ Police)
Mr P Simcock (NZTA)
Ms M Wilson (Sport Waikato, Huntly)
Mr A Pitman (Team Little Big Bots)
Ms J Luke (Team Little BIG BOTS)
Ms S Marinkovich (Team Leader, Customer Focus – Waikato Regional Council)
Ms K Leach (Marketing & Communications Advisor Rail – Waikato Regional Council)
Members of the public

Mr T Whittaker (Chief Operating Officer)
Ms V Jenkins (People & Capability Manager)
Mr B Stringer (Democracy Manager)
Mr S Toka (Iwi and Community Partnerships Manager)
Mr P McPherson (Community Projects Manager)
Mr R Rink (Contracts Team Leader)
Mrs LM Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

There were no apologies.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Whyte/Mr Wootton)

THAT the agenda for a meeting of the Huntly Community Board held on Tuesday, 18 February 2020 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the following matters be discussed at an appropriate time during the course of the meeting:

- **Signage for Huntly,**
- **Rail Communication Plan, and**
- **Blueprint.**

CARRIED

HCB2002/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Whyte/Mr Cork)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday, 17 December 2019 be confirmed as a true and correct record of that meeting.

CARRIED

HCB2002/02

PUBLIC FORUM

Agenda Item 5

The following items were discussed at the public forum:

- Sport Waikato – Ms Wilson (Sport Waikato), Mr Pitman and Ms Luke introduced the Little Big Bots team and outlined the programme to get children into sport and healthy eating.
- Friends of Kimihia Lakes – Concern raised on saving the Kimihia Lake.
- Motorbikes - Police would welcome information from the public in relation to any motorbike offending observed.

REPORTS

NZ Police Update

Agenda Item 6.1

The report was received [HCB2002/02]. In speaking to the report the following points were highlighted by Sgt Stapleford:

- Police had been given footage on the illegal use of motorbikes in Huntly. A number of stolen motorbikes had been recovered.
- CCTV cameras would be installed in the Huntly main street in March 2020.
- Community Patrol Group – An officer would be encouraging the community to join the group. The goal was 60 members.

Presentation by NZTA

Agenda Item 6.2

The report was received [HCB2002/02]. In speaking to the report the following points were highlighted by Mr Simcock:

- A workshop would be held with the Board on Tuesday, 10 March 2020 to discuss the history of Rahui Pokeka.
- The opening date of the Huntly expressway for traffic had yet to be determined.

Discretionary Fund Report to 30 January 2020

Agenda Item 6.3

The report was received [HCB2002/02 refers].

Community Board Code of Conduct

Agenda Item 6.4

The report was received [HCB2002/02 refers] and the Democracy Manager provided an overview of the report.

Resolved: (Mr Whyte/Mr Wootton)

THAT THAT the Huntly Community Board adopt the attached Code of Conduct (Attachment I to the staff report) ('the Code') in accordance with clause 15(6), Schedule 7, Local Government Act 2002;

AND THAT the Community Board notes the newly adopted Code will replace the current Code of Conduct for the Community Board with immediate effect.

CARRIED

HCB2002/03

Rail Communication Plan

Add. Item

The report was received [*HCB2002/02 refers*]. Waikato Regional Council representatives provided an overview of the project:

- A Saturday service would be included in the commuter rail service.
- CCTV would be on board trains for security purposes.
- A marketing campaign on the new services would be carried out for Huntly and the surrounding communities.
- The Community Projects Manager and Contracts Team Leader briefed the Board on the final stages of the platform construction, parking and signage for the rail network in Huntly.
- Four bus shelters would be erected as part of the transport network. In an attempt to avoid vandalism, the Board suggested the community submits artwork for painting of the shelters.
- Bypass approaches in Huntly. Options to improve the bypass road (currently SH1) through Huntly alongside the railway corridor.

ACTION: Staff to report back to the Board on the bypass approaches.

Huntly 2070 Submission

Agenda Item 6.5

The report was received [*HCB2002/02 refers*].

Resolved: (Mr Whyte/Ms Bredenbeck)

THAT the Huntly Community Board retrospectively approves the Submission on the Waikato District Council 2070 Plan (Appendix A to the staff report).

CARRIED

HCB2002/04

Cr Lynch declared a conflict of interest in the above item and took no part in discussions or voting on this item.

His Worship the Mayor also declared a conflict of interest in the above item and did not take part in discussions.

Schedule of Meetings
Agenda Item 6.6

The report was received [*HCB2002/02 refers*] and discussion was held.

Resolved: (Mr Whyte/Ms Wawatai)

THAT the Huntly Community Board holds its meetings for the remainder of the 2020 year at 6.00pm in the following locations:

Tuesday, 18 February	Riverside Room
Tuesday, 31 March	Huntly West Community Hub, Harris Street, Huntly
Tuesday, 12 May	Riverside Room
Tuesday, 23 June	Huntly West Community Hub, Harris Street, Huntly
Tuesday, 4 August	Riverside Room
Tuesday, 15 September	Huntly West Community Hub, Harris Street, Huntly
Tuesday 27 October	Riverside Room.

CARRIED

HCB2002/05

Blueprint
Add. Item

The report was received [*HCB2002/02 refers*]. His Worship the Mayor advised the Board of a Blueprint workshop. Date and time to be advised.

His Worship the Mayor retired from the meeting at 7.41pm.

Huntly Community Plan Update
Agenda Item 6.7

The report was received [*HCB2002/02 refers*] and discussion was held. The Board no longer requires this monthly report.

Strategic Objectives

Mana on Main Street
Agenda Item 6.8.1

The report was received [*HCB2002/02 refers*] and discussion was held on the following matter:

- Walk down Main Street, Huntly.

ACTION: The Chairperson would contact Board members to arrange a date and time for a walk down Main Street.

Safe Huntly – Graffiti
Agenda Item 6.8.2

The report was received [*HCB2002/02 refers*] and discussion was held.

Resolved: (Mr Whyte/Mr Cork)

THAT the Huntly Community Board accepts the following guidelines for the creation of murals:

- **Written permission must be obtained from the owner of the wall/structure.**
- **Focus should be on highly visible areas that are regularly tagged.**
- **No offensive murals or ones that have gang signs/words, swearing, objectionable images or other such things.**
- **All spray cans must be accounted for at the end of the project, this includes empty cans so they can be disposed off appropriately.**
- **Development of ideas as well as implementation should be done as much as possible with the local community and local youth.**

CARRIED

HCB2002/06

Resolved: (Mr Whyte/Ms Bredenbeck)

THAT the Huntly Community Board grants funding to Justin Twomie, Mahon Painting and Decorating, for the amount of \$1,000.00 for murals to address graffiti in the Huntly Main Street and Bridge Street shops.

CARRIED

HCB2002/07

Signage for Huntly
Add. Item

The report was received [*HCB2002/02 refers*].

ACTION: Ms Bredenbeck would prepare a proposal for the March meeting.

Love for a public space – 2020 Aroha on an area
Agenda Item 6.8.3

The report was received [HCB2002/02 refers] and discussion was held on the following matters:

- Riverside area off Tumate Mahuta Drive required cleaning up - a future project for the Board.
- Playground at the Boatie Reserve would be decommissioned as it no longer passes Health & Safety standards.

Huntly Works & Issues Report Status of Items February 2020
Agenda Item 6.9

The report was received [HCB2002/02 refers].

Year to Date Service Request Report
Agenda Item 6.10

The report was received [HCB2002/02 refers].

Chairperson’s Report
Agenda Item 6.11

The report was received [HCB2002/02 refers].

Councillor’s/Councillors’ and Board Members’ Reports
Agenda Item 6.12

The report was received [HCB2002/02 refers].

There being no further business the meeting was declared closed at 8.30pm.

Minutes approved and confirmed this day of 2020.

D Whyte
CHAIRPERSON

Open Meeting

To	Huntly Community Board
From	Tony Whittaker Chief Operating Officer
Date	15 June 2020
Prepared by	Lynette Wainwright
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Representation Review

1. EXECUTIVE SUMMARY

Mr Brendan Stringer, Democracy Manager, will be in attendance at the meeting to update the Board on the representation review.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Representation Review Briefing

Representation Review Briefing HCB


15 June 2020



Outline

- Overview of the Representation Review
 - Timeline
 - Communities of interest
-

Overview of reviews.

- Three reviews Council to consider
 1. Electoral system – FPP v STV
 - consideration (mandatory) by 12 September 2020
 2. Maaori wards
 - consideration (optional) by 23 November 2020
 3. Representation arrangements review
 - optional but agreed with LGC to undertake
 - formal process 1 March – 31 August 2021
- 

Representation arrangements review

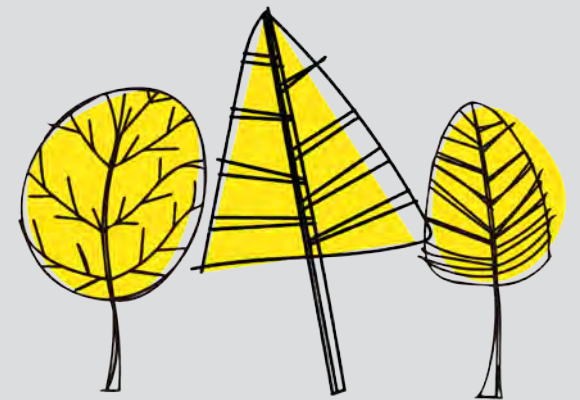
- Review of wards, community boards, boundaries, number members etc
- Three key factors:
 - Communities of interest
 - Effective representation of those communities
 - Fair representation of voters
- LGC Determination 2018



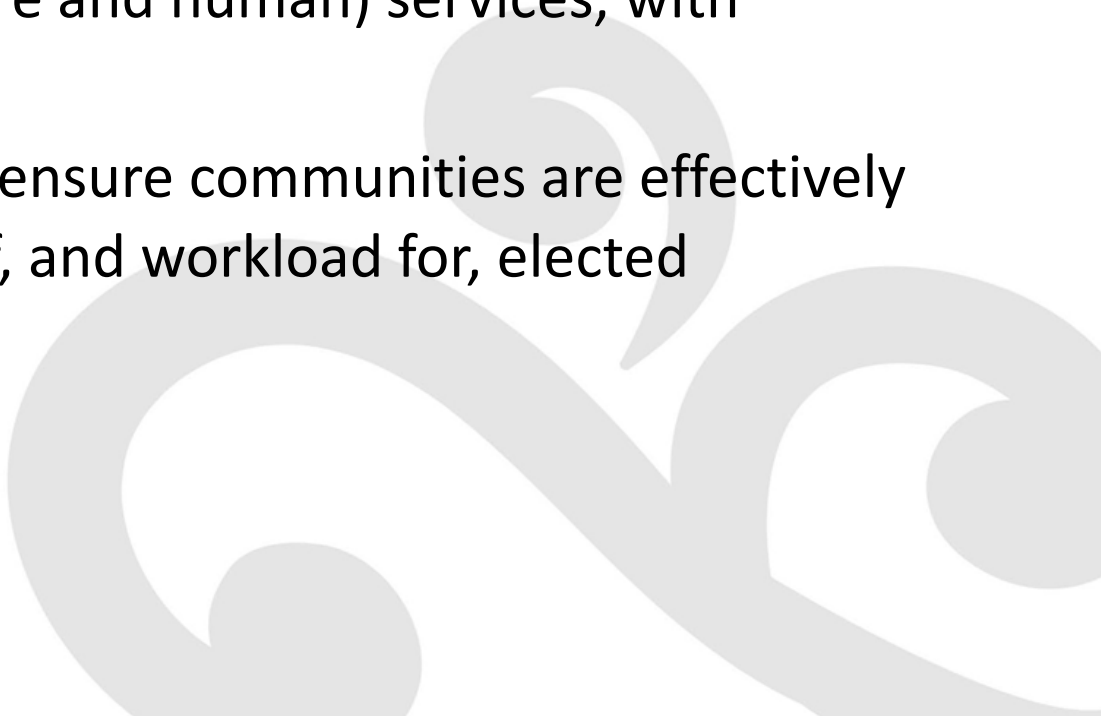
Timeline

Date	
Now – February 2021	<ul style="list-style-type: none"> - Early consultation with communities to consider ‘communities of interest’ and options for representation arrangements. - Workshops with Councillors and Community Boards
March 2021	Council decides on an initial proposal
April/May 2021	Submission period on initial period closes (not less than one month)
June/July 2021	Council considers submissions, hearings, determines final proposal
August/September 2021	Appeals/objections period on final proposal
Before 11 April 2022	LGC reviews and determines, if required.


Questions?



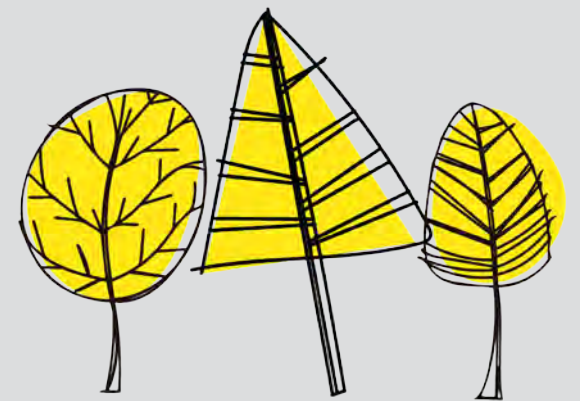
Communities of Interest

- Not defined in Local Electoral Act
 - 3 aspects to consider:
 - i. *Perception* – sense of belonging to a clearly defined area.
 - ii. *Functional* – the Council’s ability to identify and meet a community’s need for (infrastructure and human) services, with ‘reasonable economy’.
 - iii. *Political* – how the Council can ensure communities are effectively represented **and** the distribution of, and workload for, elected members are equitable.
- 

Communities of interest - Discussion

- Do you have examples of things that have changed in your community in the last 3-6 years – i.e. joined communities together or created distinct communities?
 - What information would be useful to gather to better understand the local communities of interest?
 - How can we engage with the local communities to get to know more about them – especially those who don't usually engage?
- 

Questions?



Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	15 June 2020
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	NZ Police Update

1. EXECUTIVE SUMMARY

To advise members that a representative from the New Zealand Police will be in attendance at the Community Board meeting.

2. RECOMMENDATION

THAT the verbal report from the NZ Police be received.

Open Meeting

To	Huntly Community Board
From	David Whyte Chairperson
Date	15 June 2020
Prepared by	Lynette Wainwright
Reference #	GOV0505
Report Title	Gleeson & Cox Presentation

1. EXECUTIVE SUMMARY

Representatives from Gleeson & Cox will be in attendance to make a presentation to the Board.

2. RECOMMENDATION

THAT the report from the Chairperson be received.

3. ATTACHMENTS

- A Huntly Clean and Managed Fill
- B Memo from Paua Planning

The logo for Gleeson Group, featuring the company name in white text on a dark red background. To the right of the text is a stylized graphic consisting of a white swoosh and a blue swoosh, both curving upwards and to the right.

Gleeson Group

Huntly Community Board
23rd June 2020

Huntly Clean & Managed Fill

Agenda

- ▶ Introductions
- ▶ Short History of Gleeson Group - family owed NZ company
- ▶ Huntly Quarry - update (Post Covid)
- ▶ Proposed Clean & Managed Fill - Planning Discussion / Types of Fill Sites / Long Term Effects
- ▶ Protecting our Future - Gleeson Commitments & Values
 - ▶ Ecology
 - ▶ Water
 - ▶ Employment
- ▶ Community Engagement
- ▶ Questions

Our Team

Shawn McLean - Quarry Manager

Kate Madsen - Paua Planning

Paul Holdom - Community Engagement Manager

Mark Pelan - Gleeson Group



Gleeson Managed Fill

GLEESON MANAGED FILL LIMITED

Huntly Community Board Memo, June 2020

INTRODUCTION

Gleeson, along with their team of experts, have been working with Council to refine and improve the original applications lodged in November 2019. This has involved multiple peer reviews of technical reports by specialists, hours of meetings, phone calls and emails all with a singular focus – to ensure any adverse impact on the environment (and on people) will be less than minor as a result of their proposal to import clean and managed fill to three identified gullies immediately north of the existing Gleeson Quarry on Riverview Road (formerly Stevenson’s Quarry).

Consultation with both Iwi and adjoining landowners was undertaken in good faith, recognising that both Gleeson Quarry and Gleeson Managed Fill intend to continue to get to know and invest in the local community and bring economic growth to Huntly, by way of employment, utilisation of local businesses and community support.

UP TO DATE PROPOSAL

Both cleanfill and managed fill will be imported and placed in 3 gullies north of the existing quarry. The same entrance off Riverview Road will be utilised for both the quarry and the fill site. This is not a ‘dump’ or a ‘landfill’ and will only accept materials vetted and approved by Council – most of it will be dirt from either the quarry or other building sites, such as old Housing NZ land on the east side of Hamilton. When the dirt and demolition material is removed, it can contain some contaminants such as lead, zinc and asbestos – this is called ‘managed fill’, and stringent maximum levels and testing are imposed to ensure the material can be deposited safely on site, without resulting in adverse environmental effects.

To date, a number of Management Plans have been provided to Council for review, with some still in progress. These include an overall ‘Fill Management Plan’, which sets out how the operation is to be managed. In addition, the following plans have been developed:

- Erosion and Sediment Control Plan
- Sampling and Analysis Plan (regular testing of the ponds and upstream/downstream of discharge point – noting that the ponds only discharge in a storm event – there is no ongoing discharge)

- Flocculation Management Plan
- Adaptive Management Plan (how erosion and sediment control measures will be monitored – which is daily/weekly)
- Asbestos Management Plan
- Ecological Management Plan
- Fish Management Plan
- Pekapeka (Bat) Management Plan
- Maatauranga Maaori Environmental Monitoring Plan
- Dust Management Plan
- Rehabilitation Management Plan

These stringent plans have been reviewed, refined and improved over the past few months and provide Council certainty around the methods and procedures to be adhered to, as well as the measures for compliance and monitoring. A fill site that is well managed and monitored is preferable to illegal fill sites or thoughtless small operations which are unconsented and often result in unacceptable impacts on the environment. With growth in the Waikato region, there is an increasing demand for managed fill sites, in order to clear land for building new and improved state housing (for example).

Each gully will take 2-3 years to fill, and rehabilitation includes naturalising sediment ponds into wetland areas, and grassing the finished ground for farm use and associated fencing. Only one gully is to be filled at a time.

ECOLOGICAL RESPONSE

It was offered (and agreed) that a 3.75ha area of regenerating bush which is classified as Significant Natural Area, located further west of the fill sites be permanently covenanted and restored – including replanting with native species, weed and pest control and fencing. Gleeson have also proposed a 1.5ha 'Pekapeka (Bat) Reserve' area will be covenanted and protected in perpetuity, with pest control measures being implemented to provide safe haven for roosting and feeding Pekapeka. We are working with the Department of Conservation and Council on this and have developed a 'Pekapeka (Bat) Management Plan' as a result. Closer to the quarry, there are other areas of exotic and native vegetation which is to be covenanted and protected in perpetuity.

As part of this process, we are working with Mr Norm Hill, who has been given the mandate to represent Waikato-Tainui and Waahi Whaanui Trust and has undertaken a Cultural Impact Assessment. As a result of this assessment, Gleeson are collaborating with Mr Hill to create a 'Maatauranga Maaori Environmental Management Plan', which, after talking to Ms Lorraine Dixon from Waikato-Tainui, is one of the first of its type with this approach being viewed as part of a new era in consultation, where a cultural management plan can impart knowledge, wisdom, understanding and skill (in regard to both wider and local mana whenua values) to those who are outworking and monitoring the proposed activities.

In terms of water quality, the requirement is “betterment” of water quality than what is happening now. This maxim is important to Gleasons. Surface run off from each fill area will be collected by way of ‘sub-soil drainage’ and a ‘rock flume’ and be directed into a retention pond at the base of the fill area. The sediment that collects in this pond will sink to the bottom and be regularly cleaned out (with sediments returning to become part of the fill area). The water will be treated, and discharged via rock flume to overland flow paths and into small streams. The sediment loading from these discharges has been calculated to be less than the existing land run-off, due to the settling and treatment provided within the sediment retention pond. Therefore any impact on water quality will be negligible – however again, stringent testing immediately after storm events allows for any adverse effect to be measured and rectified immediately. This is all written into the management plans.

Gleeson have engaged an external monitoring representative, who will liaise with a team of specialists to administer and implement the Council’s monitoring and compliance requirements, including weekly meetings with Council (or as required). This is a long-term commitment for best outcomes, resulting in an improved landscape and ecological betterment to the Waikato River Catchment.

OPERATIONAL INFORMATION

The hours of operation will be:

Monday to Friday (inclusive)	7am to 7pm
Saturday	7am to 2pm

No truck movements on Sundays or public holidays other than special events or emergency works

BACKGROUND

The application was lodged with WRC on 18th November 2019 and accepted for processing on 28 November 2019. A comprehensive s92 letter (requesting further information) was received on 18th December 2019 and responses were provided on 23 January 2020, 3 February 2020, 17 February 2020, 6 March 2020, 9 March 2020 and various email responses/updates over the months of April and May.

The application was lodged with WDC on 28 November 2019 and accepted for processing on 4 December 2019. A s92 letter was received on 22 December 2019 and responses were provided on 30 January 2020, 13 February 2020, 21 February 2020, 7 March 2020 and various email responses/updates over the months of March, April and May.



Open Meeting

To	Huntly Community Board
From	Tony Whittaker Chief Operating Officer
Date	04 June 2020
Prepared by	Jean de Abreu Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Discretionary Fund Report to 04 June 2020

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 04 June 2020.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 04 June 2020

HUNTLY COMMUNITY BOARD DISCRETIONARY FUND REPORT 2019/20 (July 2019 - June 2020)

	GL	GL 1.204.1704
2019/20 Annual Plan		24,026.00
Carry forward from 2018/19		32,264.00
Total Budget		56,290.00
Income		
Total Funding Available		56,290.00
Expenditure	Resolution No.	
20/08/2019 Huntly Community Patrol - towards the costs of maintaining the vehicle and petrol	HCBI908/05	1,000.00
20/08/2019 Huntly Community Angels & Friendship House - Christmas in the Park 2019	HCBI908/07	3,410.51
11/11/2019 Waikato Enterprise Committee Charitable Trust cost towards Santa's Grotto/ Wonderland.	HCBI911/09	1,993.99
10/04/2020 Waikato District Alliance (Downer) C 14/314 PP 57 Work to 31/03/20		4,256.44
17/12/2019 9999 Graeme Dingle Foundation Waikato Huntly West Kiwi Can	HCBI905/04	769.57
Total Expenditure		11,430.51
Net Funding Remaining (Excluding commitments)		44,859.49
Commitments		
21/06/2016 Commitment for placemaking projects (HCBI606/03/1)	15,000.00	
Less: Expenses	2,874.61	12,125.39
21/02/2017 Huntly Christmas related activities - recurring	HCBI702/04	to be confirmed
21/08/2018 Plastic organiser bins	HCBI808/04	75.00
21/05/2019 Graeme Dingle Foundation - Huntly West community led project (HCBI905/04)	885.00	
Less Expense dated 17/12/2019	769.57	115.43
21/05/2019 Revitalise 2 Huntly entrance sites	HCBI905/06	5,000.00
17/09/2019 Huntly Fire Brigade - towards the Secret Garden Project	HCBI909/04	250.00
17/09/2019 Huntly Menz Shed - towards the Secret Garden Project	HCBI909/04	250.00
11/11/2019 Lakeside Christian Life Centre & Community Centre towards the cost of their Community Christmas Carols at the Lakeside 2019 and funding a temporary air-conditioning unit. Funding to Justin Twomie, Mahon	HCBI911/08	3,000.00
18/02/2020 Painting and Decorating, for the amount of \$1,000.00 for murals to address graffiti in the Huntly Main Street and Bridge Street shops.	HCBI2002/07	1,000.00
Total Commitments		21,815.82
Net Funding Remaining (Including commitments) as of 04 June 2020		23,043.67

Note: Commitments are as at last meeting held in Feb. No further meetings held due to Lockdown.

Open Meeting

To	Huntly Community Board
From	Tony Whittaker Chief Operating Officer
Date	10 June 2020
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Elected Representatives for the North Waikato Care of the Aged Trust Board Inc

1. EXECUTIVE SUMMARY

The Huntly Community Board (“the Board”) are entitled to representation on the North Waikato Care of the Aged Trust Board Inc (“the Trust Board”) via appointment of two (2) trustees for a term of two (2) years each (see attached Deed of Variation of Trust for the Trust Board).

Retiring trustees are eligible for reappointment and are not required to be Huntly Community Board members. It is important that the two trustees are appropriately experienced to add value to the Trust Board.

The Board now needs to consider who it wishes to appoint as its representatives on the Trust Board.

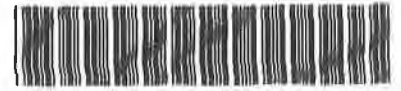
2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received;

AND THAT and be elected as representatives of the Huntly Community Board on the North Waikato Care of the Aged Trust Board Inc for a term of two (2) years commencing 23 June 2020.

3. ATTACHMENTS

Deed of Variation of Trust



10047069699

STATUTORY DECLARATION

17 Nov 2004
DH

I, **MARGARET MARIE HUGGARD** of Huntly, Caregiver, do solemnly and sincerely declare as follows:

1 **THAT** I am one of the trustees for the time being constituting the **NORTH WAIKATO CARE OF THE AGED TRUST BOARD INCORPORATED** No 211036 ("the Board").

2 **THAT** the Board did on the 26th day of October 2004 by resolution of a three-fourths majority of the trustees constituting the Board resolve to invoke the powers in clause 1 (d) (iv) of the Trust Deed dated December 1972 ("the Trust Deed") revoking the Trust Deed in accordance with and pursuant to the provisions of the Deed a copy of which is attached hereto.

3 **THAT** the attached copy is a true and correct copy of the Deed showing the trusts as varied.

AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act 1957.

DECLARED at Huntly)
this 17th day of November 2004)
before me:)

M. M. Huggard.

I.D. Todd)

A Solicitor of the High Court of New Zealand
**I.D. TODD
SOLICITOR
HUNTLY**

COPY

DEED OF VARIATION OF TRUST

THE NORTH WAIKATO CARE OF THE AGED
TRUST BOARD

COPY

THIS DEED of Variation of Trust is made the 2nd day of November 2004

BY

1. Barry Bridger BONE of Huntly, Builder
2. Owen Anthony DODD of Huntly, Miner
3. Wilma Joy DOW of Huntly, Retired
4. Harold Leonard GASKELL of Huntly, Company Director
5. Victor James HANNAM of Huntly, Retired School Teacher
6. Margaret Marie HUGGARD of Huntly, Caregiver
7. Ian George KIMPTON of Huntly, Company Director
8. Peter Ross MAHON, of Huntly, Painter/Paperhanger
9. Moengaroa Rosalima SOLOMON of Ngaruawahia, Waikato District Councillor
10. Rodney John STAINES of Huntly, Pharmacist
11. Peter SUBRITZKY of Huntly, Grounds Maintenance Contractor
12. Graeme Stuart TAIT of Huntly, Retired Butcher

BACKGROUND:

- A. The North Waikato Care of the Aged Trust Board ("the Trust") was created by Deed of Trust dated December 1972 ("the Trust Deed").
- B. The Trust Board ("the Board") is incorporated as a Charitable Trust under and pursuant to the Charitable Trusts Act 1957.
- C. The Trust Deed records donations from the Lions Club of Huntly Incorporated ("Lions") the Rotary Club of Huntly ("Rotary") and the Huntly Jaycee Incorporated and reserves to those clubs certain powers of appointment of trustees. The Huntly Jaycees are now defunct and their representation has now been replaced by the Huntly Community Board ("HCB").

Handwritten signatures and initials at the bottom of the page, including names like 'SST', 'P.S.', and 'HCB'.

D. The above named are the current trustees serving on the Board.

E. Clause 1. (d) (iv) of the Trust Deed provides as follows:

"By resolution of a three-fourths majority of the Board of Trustees to revoke or vary or add to any of the provisions of these presents so long as such revocation variation or addition is not inconsistent with the general scope and object of these presents."

F. The Board has by way of resolution dated the 26th day of October 2004 resolved to invoke the powers in clause in 1 (d)(iv) of the Trust Deed to revoke the provisions of the Trust Deed in accordance with and pursuant to this Deed, it having been further resolved that that such revocation is not inconsistent with the general scope and object of the Trust.

G. This Deed is supplemental to the Trust Deed

TERMS

1. REVOCATION AND VARIATION

Save as may be expressly provided in this Deed to the contrary, all of the provisions of the Trust Deed are hereby revoked, and all present and future assets land personal property and securities ("property") shall be held by the Board upon the terms, powers and objects contained in this Deed.

2. OBJECTS

2.1 The objects of the Trust are as follows:

- (a) To help aged people in need of physical and mental help irrespective of race creed or religious belief PROVIDED THAT in general terms, preference will be given to residents of the Waikato region.
- (b) To establish provide maintain and promote the welfare of homes hostels villages hospitals and other accommodation ("accommodation") for the care and benefit of elderly men and women. In particular:

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- (i) To purchase build erect extend develop alter improve repair and maintain any accommodation or buildings acquired by the Trustees; and
 - (ii) To purchase lease and otherwise acquire property for the purposes of establishing accommodation for the benefit of elderly men and women.
- (c) To support and assist whether financially or otherwise by gift or loan any object for the protection advancement education or benefit of any elderly person or to make any payments for such object to any person or organisation. The Trustees will not be required to trace the application of any moneys paid.
 - (d) To accept the custody control and management of any property to be held for any of the above purposes except if the Trustees consider it inexpedient to do so.
 - (e) To do any act deed or thing which may be conducive to the attainment of any of the above objects.

3. APPOINTMENT OF TRUSTEES

3.1.1 The power to appoint new Trustees to the Board, and to remove appointed Trustees, shall be constituted as follows:

- (a) The Lions shall be empowered to appoint two (2) trustees and to remove such trustees.
- (b) Rotary shall be empowered to appoint two (2) trustees and to remove such trustees.
- (c) HCB shall be empowered to appoint two (2) trustees and to remove such trustees.
- (c) The Board shall be empowered to appoint six (6) trustees and to remove such trustees.

3.2 The number of Trustees shall at any time be not more than twelve and not less than seven.

3.3 Subject to the provisions of clause 3.2, the Board shall have the power to co-opt members on the Board and to fill any casual vacancy on the Board. Any such co-opted members shall hold office for a two year term or for the remaining portion of such two year term, as the case may be.

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- 3.4 Notwithstanding anything to the contrary contained or implied in this Deed, no employee of the Kimihia Home and Hospital shall be appointed as a Trustee or member of the Board.

4. RETIREMENT OF TRUSTEES

- 4.1 Trustees appointed by the respective appointing parties shall hold such office for a term of two years each from the month of appointment and shall then retire (and be eligible for reappointment by their respective appointing parties).
- 4.2 Each retiring member will remain in office until his or her successor is appointed.

5. RESIGNATION OF TRUSTEES & VACATION OF OFFICE

- 5.1 Any Trustee may resign at any time by giving to the Chairperson notice in writing to that effect and such notice, unless otherwise expressed, shall take effect immediately.
- 5.2 In the event that a Trustee
- (a) resigns
 - (b) is medically certified as being of unsound mind
 - (c) becomes bankrupt, insolvent or convicted of an indictable offence
 - (d) is absent from 3 consecutive meetings of the Board without leave
 - (e) dies

or for any other reason becomes unacceptable to the Board, the Board may declare the office of the member vacant and require the relevant appointing body to fill the vacancy.

6. ANNUAL GENERAL MEETING

- 6.1 The Annual General Meeting of the Trust shall be held once in each and every financial year at such place, date and time as the Board shall determine.

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6.2 The Annual General Meeting shall carry out the following business:

- (a) receive the Minutes of the previous Annual General Meeting and of any other Special General Meeting held since the last Annual General Meeting; and
- (b) receive the Trust's Statement of Account for the preceding year and an estimate of income and expenditure for the current year; and
- (c) receive reports from the Board and its committees; and
- (d) elect members of the Board; and
- (e) consider and decide any other matter which may be properly brought before the meeting.

7. SPECIAL GENERAL MEETING

- 7.1 A Special General Meeting of the Board shall be called by the Chairperson on receipt of a request in writing for such a meeting stating the reason for having the meeting and signed by a majority in number of the members of the Board.
- 7.2 The prescribed notice calling a Special General Meeting shall state in general terms the business for which the meeting is called and at that meeting only the business so stated shall be discussed.

8. PROCEDURE FOR GENERAL MEETINGS

- 8.1 In this Deed the term "General Meeting" includes both an Annual General Meeting and a Special General Meeting.
- 8.2 The Board shall elect a Chairperson from among the Trustees, who will preside at all meetings of the Board.
- 8.3 Notice of a General Meeting shall be advertised in the public notices column of a newspaper circulating in a local newspaper circulating in the Huntly area on dates at least three days apart and not less than seven days prior to the meeting date. Such notice shall state that the meeting is the Annual General Meeting or a Special General Meeting (as the case may be) and shall specify the place, date and time at which the meeting is to be held.

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- 8.4 Five members of the Board present personally shall constitute a quorum for a General Meeting.
- 8.5 All questions before the Board will be decided by a majority of votes. If the voting is tied, the Chairperson will have a second or casting vote.
- 8.6 Any person nominated by the Board to be secretary shall keep minutes of all Board meetings. The production of any recorded minute purporting to be signed by the Chairperson or acting Chairperson will be prima facie evidence that the matter referred to in the minute was authorized by the Board.
- 8.7 Despite the provisions of clause 3.2, the acts and decisions of the Board shall not be deemed to be invalid simply because the number of Trustees may happen to be less than seven.

9. MANAGEMENT

- 9.1 The Board is responsible for the government control direction and management of the Trust and for any property affected.
- 9.2 The Board may appoint employ and remunerate any Trustee as agent, officer or employee of the Board.

10. DUTIES

- 10.1 The Trustees shall discharge their duties as such in the attainment and furtherance of the objects of the Trust at all times in a manner that is consistent with the provisions of this Deed and sensitive to the interests of the community.

11. POWER TO DELEGATE

- 11.1 The Board may from time to time appoint any committee and may delegate in writing any of its powers and duties to any such committee or to any person, and the committee or person as the case may be, may without confirmation from the Board exercise or perform the delegated powers or duties in like manner and with the same effect as the Board could itself have exercised or performed them.
- 11.2 Any committee or person to whom the Board has delegated powers or duties shall be bound by the terms of the Trust.

A collection of handwritten signatures and initials in black ink, located at the bottom right of the page. The signatures are somewhat stylized and include various marks such as 'SST', 'A', 'R', 'P', 'D', and 'V'. Some appear to be initials, while others are more complete names or identifiers.

11.3 Every such delegation shall be revocable at will, and no such delegation shall prevent the exercise of any power or the performance of any duty by the Board.

11.4 It shall not be necessary for any person who is appointed to be a member of any committee pursuant to this clause, to be a member of the Board.

12. ACCOUNTS

12.1 The Board will keep true and fair accounts of all money received and expended.

12.2 The Board will as soon as practicable after the end of every financial year arrange for the accounts of the Board to be audited by a qualified auditor.

13. COMMON SEAL

13.1 The common seal of the Board may only be affixed to a document with the authority of a resolution of the Board.

13.2 The common seal must be affixed in the presence of two (2) Trustees who will then sign the document.

14. AMENDMENT

14.1 By Resolution passed by a three-fourths majority of the Board of Trustees, the Trustees may by deed alter, vary, revoke or add to any of the provisions of this Deed PROVIDED THAT no such amendment will be inconsistent with the general scope and objects of the Trust

15. TRUSTEE LIABILITY

15.1 Notwithstanding any provision of law to the contrary, no Trustee shall be under any personal liability in connection with the affairs of the Trust Board, and no Trustee or former Trustee shall be liable for any loss incurred by the Trust Board not attributable to that Trustee's own dishonesty or to the wilful commission or omission by that Trustee of any act known to be a breach of trust, and the Trust Board shall not be obliged to take or be liable for failure to take any proceedings against a Trustee or former Trustee for any breach or alleged breach of trust committed by such Trustee or former Trustee.



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16. DISPOSITION OF SURPLUS ASSETS

- 16.1 On the winding up of the Trust or on its dissolution by the Registrar, all surplus assets after the payment of costs, debts and liabilities shall be given to such exclusively charitable organisations within New Zealand as the Board decides or, if the Board is unable to make such a decision, shall be disposed of in accordance with the directions of the High Court pursuant to s.27 of the Charitable Trusts Act 1957.

17. POWERS

- 17.1 In addition to the powers implied by the general law of New Zealand or contained in the Trustee Act 1956, the powers which the Board may exercise in order to carry out its objects are as follows:

- (a) to borrow or raise money from time to time with or without security and upon such terms as to priority or otherwise as the Board thinks fit;
- (b) to use the funds of the Trust as the Board thinks necessary or proper in payment of the costs and expenses of the Trust, including the employment of professional advisors, agents, officers and staff as appears necessary or expedient; and
- (c) to purchase, take on lease or in exchange, or hire or otherwise acquire any land or personal property and any rights or privileges which the Board thinks necessary or expedient for the purposes of obtaining the objects of the Trust, and to sell, exchange, bail or lease, with or without option of purchase, or in any manner dispose of any such property, rights or privileges; and
- (d) to carry on any business; and
- (e) to invest surplus funds in any way permitted by law for the investment of Trust funds and upon such terms as the Board thinks fit; and
- (f) to do all things as may from time to time be necessary or desirable to enable the Board to give effect to and to achieve the purposes of the Trust.

- 17.2 In all other respects, the powers contained in clause 13 of the Trust Deed shall apply *mutatis mutandis* as if they had been set out at length in this Deed, and are hereby affirmed.

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IN WITNESS THIS DEED IS DULY EXECUTED

SIGNED by
Barry Bridger BONE
as trustee in the presence of

)
) B Bone.
)

Witness: B Bone

Occupation: MANAGER

Address: 76 ROSSER ST, HUNTLY

SIGNED by
Owen Anthony DODD
as trustee in the presence of

)
) O Dodd
)

Witness: B Bone

Occupation: MANAGER

Address: 76 ROSSER ST, HUNTLY

SIGNED by
Wilma Joy DOW
as trustee in the presence of

)
) W Dow
)

Witness: B Bone

Occupation: MANAGER

Address: 76 ROSSER ST, HUNTLY

SIGNED by
Harold Leonard GASKELL
as trustee in the presence of

) *H.L. Gaskell*

Witness: *B. [Signature]*

Occupation: MANAGER

Address: 76 ROSSE ST, HUNTLY

SIGNED by
Victor James HANNAM
as trustee in the presence of

) *V.J. Hannam*

Witness: *B. [Signature]*

Occupation: MANAGER

Address: 76 ROSSE ST, HUNTLY

SIGNED by
Margaret Marie HUGGARD
as trustee in the presence of

) *M.M. Huggard*

Witness: *B. [Signature]*

Occupation: MANAGER

Address: 76 ROSSE ST, HUNTLY

SIGNED by
Margaret Marie HUGGARD
as trustee in the presence of

) *M.M. Huggard*

Witness: *B. [Signature]*

Occupation: MANAGER

Address: 76 ROSSE ST, HUNTLY

SIGNED by
Ian George KIMPTON
as trustee in the presence of

) 
)

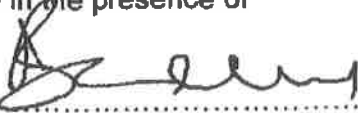
Witness:  

Occupation: MANAGER

Address: 52 Russell Rd HUNTRY 76 ROSSER ST HUNTRY

SIGNED by
Peter Ross MAHON
as trustee in the presence of


) 
)

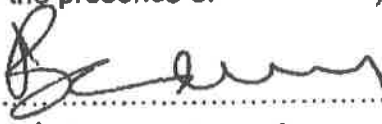
Witness: 

Occupation: MANAGER

Address: 76 ROSSER ST, HUNTRY

SIGNED by
Moengaroa Rosalima SOLOMON
as trustee in the presence of

) 
)

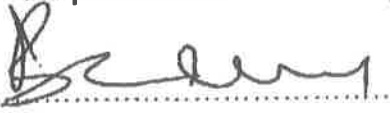
Witness: 

Occupation: MANAGER

Address: 76 ROSSER ST, HUNTRY,

SIGNED by
Rodney John STAINES
as trustee in the presence of

) 
)

Witness: 

Occupation: MANAGER

Address: 76 ROSSER ST, HUNTRY

SIGNED by
Peter SUBRITZKY
as trustee in the presence of

)
) P. Subritzky
)

Witness: Braun

Occupation: MANAGER

Address: HUNTLY

SIGNED by
Graeme Stuart TAIT
as trustee in the presence of

)
) G. Stuart
)

Witness: Braun

Occupation: MANAGER

Address: Huntly

Certified to be a true and correct
copy of the original

M. M. Huggard.

MARGARET MARIE HUGGARD

Open Meeting

To	Huntly Community Board
From	Vanessa Jenkins People & Capability Manager
Date	08 June 2020
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505 / 2631477
Report Title	Works & Issues Report: Status of Items June 2020

1. EXECUTIVE SUMMARY

The purpose of this report is to update the Huntly Community Board on issues arising from the previous meeting and works underway in Huntly.

2. RECOMMENDATION

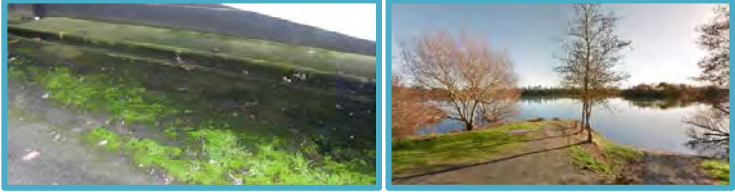

THAT the report from the People & Capability Manager be received.


3. ATTACHMENTS


- Huntly Community Board Issues Register – June 2020
- Issues raised by David Whyte
- Maintenance Services Waikato District Council carries out in Huntly
- Huntly Works as at 08 June 2020

HUNTLY COMMUNITY BOARD ISSUES REGISTER – June 2020


Issue	Area	Action	Comments
Promotional Signage for Huntly	Communications, Engagement & Marketing / Community Board	<p>DECEMBER 2019: Concept to be presented to the February 2020 meeting for approval.</p> <p>FEBRUARY 2020: Ms Bredenbeck to prepare proposal for March meeting.</p>	<p>FEBRUARY 2020: Staff would like to work with the Board on their concept, and discuss ideas of how to engage the community in the look and feel of signage. Communications Advisor to contact Kim Bredenbeck to discuss before bringing to the whole Board for support.</p>
Rail Communication Plan	Service Delivery	<p>FEBRUARY 2020: Staff to report back to the Board on the bypass approaches.</p>	<p>MARCH 2020: NZ Transport Authority (“NZTA”) have appointed a consultant to develop a business case for the revocation of the Huntly section of the old State Highway.</p> <p>This business case which covers all of the re-purposing work on the old State Highway will be developed over the next few months (3-4) and the handover is now not expected to be completed until June 2021. Waikato District Council staff will be working with NZTA to ensure all the issues are resolved prior to the handover. Input from the community will be welcome and necessary to ensure the best outcome.</p> <p>JUNE 2020: There are three pieces of work underway in regard to the revocation of the old State Highway through Huntly:</p> <ul style="list-style-type: none"> ▪ NZTA are developing a business case to identify and cost the changes needed to re-configure the existing road prior to handing back to WDC. The changes are expected to be quantified by the end of this calendar year. Any work will be completed prior to handover in June 2021. ▪ Beca are working on identifying and prioritising the transportation needs of Huntly for the next 10 years to be included in the LTP being prepared for sign-off in 2021. ▪ Beca are to assist in identifying the next maintenance and renewals program for the next 10 years on the old state highway to inform negotiations around the State Highway revocation.
Mana in the Main Street – Levels of Service	Operations Group	<p>FEBRUARY 2020:</p>	<p>MARCH 2020: Interim report as agreed with the Chair is included in the March agenda, with a further more comprehensive report to be provided to the Chair in July and presented to the Community Board in it’s August meeting.</p> <p>JUNE 2020: Comprehensive report is below – see <i>Maintenance Services Waikato District Council carries out in Huntly</i>.</p>

Issue / Question	Person / Area to Action	Comments
		<p>1. <u>Jobs ignored or loss in the system</u> (Examples below)</p> <ul style="list-style-type: none"> - Moss in the car park. Logged many times and came back as having been completed. - Ohinewai Landing Rubbish Bin – rubbish bin was supposed to be put back on its foundations. A few years later it still hasn't been done, and now there is an increase in rubbish in the area. <div style="display: flex; justify-content: space-around;">  </div> <p>2. <u>Lack of Communication</u></p> <ul style="list-style-type: none"> - A sign outside KFC which says it is sponsored by WDC, and is in need of care. - There is a lack of communication in not getting back to the customer. Service Request raised, but David did not get a response. <div style="text-align: center;">  </div> <p>It was agreed that:</p> <ul style="list-style-type: none"> - The sign, although sponsored by WDC, is not a WDC sign, and WDA would not consider it to be a sign that they would carry out maintenance on (not in WDAs system). - The issue is the <u>lack of communication</u>, as the decision did

Issue / Question	Person / Area to Action	Comments
		<p>not get communicated back to David. We need different communication protocols in place.</p> <ul style="list-style-type: none"> - This matter is one of those that fall into the “grey area”, where ownership is required. - WDA are not responsible for removing moss in car parks. Service request is not assigned to appropriate team. There is an ownership issue - not clearly defining who owns it. - WDC staff to work with WDA staff to assign service request to appropriate team, and to also contact the customer to let them know what is happening. (Currently jobs are signed off, may be completed by one Department (as Service Request does not belong to them), but the job in fact hasn't been completed. <p>3. <u>Not My Problem- Footpaths – Down the bottom of Hartis Avenue, Huntly</u></p> <ul style="list-style-type: none"> - This matter is the responsibility of Ultra Fast Broadband (UFB) <u>not</u> WDC responsibility. UFB are responsible for the reinstatement of the footpath. - Ross said this is a lengthy process as you are not only dealing with the company but then you need to get to the right contractor to reinstate the footpath. - Lack of communication identified – staff need to communicate back to the customer to tell them what is happening. - David suggested putting something in the HCB W&I report re strategic service requests. 

Issue / Question	Person / Area to Action	Comments
		<p>4. <u>Inaccurate Data Entry – Example ½ Rounds were in the Gutter</u></p> <ul style="list-style-type: none"> - Inaccurate data entered when staff assign service requests. - Example - Is the gutter the one on the road, or the one on a building? - Two jobs per email, often only one entered. - Karen to send David a copy of the knowledge tree so he can provide a better description of the issue so it is assigned to the correct team. 
<p>COUNCIL ORGANISATIONAL CHART</p>	<p>Vanessa Jenkins</p>	<p>Vanessa sent organisation chart a while back but David missed attachment. Vanessa resent Tuesday, 05 May 2020.</p>
<p>Set up meeting with folk(s) in charge of park by river (Tumate Mahuta Drive) to figure out way forward with this area using volunteers (Aroha on an Area)</p> <p>This project is part of the three core projects for the Huntly community board, which are Mana in the Main Street, A safe Huntly and Aroha on an Area. Where we have picked a public space, that looks like it needs some love, and co-ordinate and work towards having this area looking better. There is a relatively new riverside park of Tumate Mahuta Drive in Huntly that has some local usage and great bones. But has problem in that the native plantings didn't take, due to the massive differences in river levels between winter flood, and summer drought. Thus is weedy, and also in summer drought, doesn't have any water flow. My understanding from chatting with staff on an ad-hoc basis is there isn't a plan to do an upgrade of this area, so seems ideal for this type of project.</p>	<p>Duncan MacDougall</p>	<p>Duncan MacDougall contacted David Whyte and advised him that:</p> <p>Due to the location of the site, being a riverbank flood plain the conditions are not particularly suited for recreational development, as the area is alluvium it is dry in the summer and often inundated with water during the winter. The project to develop the site from 2009-2018 was only partly effective due to these conditions and however, there are pockets of good vegetation. Weeds have been controlled during summer in the past; however the river brings new weed species and seed in each winter making it difficult to contro weeds.</p> <p>There is currently no funding to develop the site further; however, there is operational budget to manage the scheduled works at the site.</p> <p>The site has had community interest in the past and each attempt has had mixed results. However, Community Connections encourages community initiatives and will assist were reasonably practicable, to encourage community ownership and sustainable development.</p> <p>Ben Wolf and Sam Baker will pull information together regarding the history and proposal for the site and on volunteer management for David. Staff will be in contact to discuss further.</p>

Issue / Question	Person / Area to Action	Comments
No meeting has been set up. Was supplied by Vanessa yesterday the names of Duncan MacDougall for this meeting, and Lynn Shirley for health and safety of volunteers.	Lynn Shirley	Lynn Shirley to contact David to discuss matters regarding health and safety around volunteer workers.
What paperwork is required for local volunteers to clear and lower intake, so that when river is low, still have flow through area. (Aroha on an Area).	Sam Baker	Please see volunteer paper work attached to this email. It is also available on the Waikato District Website here : Once completed (with comprehensive detail on the type of activity), it can be sent back to Samantha Baker and she will follow up with the applicant.
In the last LTP, there was a Waste Recovery Centre for Huntly. Have not heard anything from WDC about this since then. Please connect me with right folks to discuss / meet etc.	Phil Ellis Jackie Bishop	In the current LTP, the bulk of the funds for a Resource Recovery Centre for Huntly are budgeted for 2022. If you require further information please contact Phil Ellis, email phil.ellis@waidc.govt.nz .
Who to talk to about budget allocation for street light pole replacement (car vs pole) and new street-lights. Council unable to do requested work in Huntly (and Ohinewai), so want to make sure upcoming year there is more money allocated to this area (a safe Huntly).	Ross Bayer Todd Mylchreest	<ul style="list-style-type: none"> - There is currently an extreme shortage of budget for the next financial year in this area. - More money has been asked for, but we have another year working on a tight budget. The focus is on road safety rather than community safety. - David will put pressure on Councillors re lighting matter so they understand the issues.
Who to meet with, who are in charge of the eucalyptus at Eastern end of Lake Puketirini (fire hazard).	Duncan MacDougall	Duncan MacDougall contacted David Whyte and advised him that: The blackwood and gums at the end of Semple Street within the eastern parts of Lake Puketirini are currently part of future works plan, proposed in the upcoming LTP. Council's Arborist is undertaking an assessment of the Blackwood and Gums to calculate the risk to determine the priority of the project. The high voltage lines within fall distance of the trees, the nearby houses and the size of the task (.6ha of land clearance) increase the project cost beyond what can be achieved within current budgets.

Issue / Question	Person / Area to Action	Comments
<p><u>Graffiti Main Street Underpass</u></p> <p>Confusion over who services the area for tagging removal, under the underpass on the main street. The bridge and supports is KiwiRail, however everyone assumes that the pedestrian underpass is Council's responsibility. However the contractor does not agree that it is their area of responsibility states this should be KiwiRails job.</p> 	<p>Ross Bayer Gary Dela Rue</p>	<p>It was agreed that:</p> <ul style="list-style-type: none"> - WDC owns the footpath and everything around it. - KiwiRail own the brick wall, they are responsible to clean graffiti off it. - WDC/WDA will waiver the rules and provide a bit of extra money to just remove graffiti.

Maintenance Services Waikato District Council carries out in Huntly

The 'Works Schedule' document has been provided by our Waikato District Alliance (WDA) team who focus on roading matters – it applies to the whole district (i.e. there isn't a specific work programme for Huntly) but clearly outlines the frequency of works carried out in each town.

Description of Work	Frequency	Dates Scheduled	Council Contract / or Contractor or Businesses	Monitored by (i.e. who checks the work carried out)	Location
Cleaning Street Furniture/Assets (rubbish bins, power boxes, lamp posts, seats)			WDA do not do Have requested funding in AMP		
Empty Rubbish Bins	Daily (up to 3x per day)	Daily	Waikato Alliance Hard Surfaces	WDA	Road side bins
Footpath Maintenance/Upgrades	As programmed, prioritised based on risk & budget	As programmed generally July to October	WDA Hard Surfaces Only	WDA	District Wide
Garden/Shrub Maintenance			Not WDA		
Graffiti Control	As required (Reactive)	As required but not prioritised over safety work	Currently some minor work is WDA	WDA	Rural & Urban District wide
Lights (Street)	As programmed Reactive	All year	WDA – very limited budget currently	WDA	District Wide
Lights (In-ground)			Not specifically WDA		
Mowing Street Verges			Not WDA		
Roadside Litter Collection	Cyclic activity done daily	All year	WDA	WDA	Rural District wide
Roadside Mowing	Cyclic Activity	General All year	WDA	WDA	Rural

Description of Work	Frequency	Dates Scheduled	Council Contract / or Contractor or Businesses	Monitored by (i.e. who checks the work carried out)	Location
Street Cleaning (Steam Clean Pavements - Footpath, hard surface)	6 monthly all CBD and 4 monthly Raglan CBD	Various throughout year	WDA	WDA	District wide
Street Cleaning (Sweeping Streets)	Cyclic Activity	Cyclic all year	Hand sweep kerb and channel around bins and CBD when emptying bins each morning. WDA kerb and channel sweeping	WDA	District wide
Street Cleaning Keeping Pavement clean after food spills, birds etc Outside Businesses (Especially cafes/food outlets with seats on pavement)			What is the responsibility of landlords/tenants to keep the area in front of their shop clean? Especially food outlets where customers are using public footpath space? NOT WDA		
Sumps - Cleaning/Clearing	Cyclic rotation 6 monthly	All year	WDA	WDA	Urban
Toilet Cleaning			Not WDA		
Weed Spraying (between footpath, kerb and channel)	3 times/year	November ,February, May	WDA kerb and channel only not footpath	WDA	Urban

The 'Works Schedule Community Connections' document has been provided by our Open Spaces Team and covers work carried out by Citycare who look after our parks, reserves and facilities, and OCS who is our toilet and graffiti cleaning contractor.

Description of Work for Community Connections	Frequency	Council Contract / or Contractor or Businesses	Monitored by	Location
Empty Rubbish Bins in Parks and Reserves	LB4 – 52/year LB3 – 116/year LB1- 508/year	Citycare	WDC and Citycare	Tumatemahuta Reserve LB3x3, Boatie Reserve LB1x8, Huntly Cemetery LB3x4, Lake Hakanoa LB4x1 LB3x7, Waikato Esplanade LB3x3, Huntly West Sports Park LB3x3, Lake Puketirini LB3 x6, Lake Waahi LB3x1, Fairfield Park LB3x1.
Footpath Maintenance/Upgrades in Parks and Reserves		Citycare (minor works)	WDC and Citycare	All parks and reserves. Minor works/repairs as required. Major renewals works as per capital renewals programme.
Garden/Shrub Maintenance in Parks and Reserves and Street Landscapes	SH5 – 12/year SH3 – 25/year RO2 – 25/year AN2 – 25/year	Citycare	WDC and Citycare	The majority of Huntly is shrub gardens, with annual bedding at three locations along SH1 and two rose gardens – one by the Huntly War Memorial Hall and the other at the Genesis Garden at Lake Hakanoa.
Graffiti Control in Parks and Reserves and Council owned facilities	As required	Citycare and OCS	WDC and Citycare	Parks and reserves and Council owned facilities. OCS does graffiti on public toilets only.
Mowing Street Verges	PM3- 46/year PM5- 24/year	Citycare	WDC and Citycare	Verges adjacent to parks and reserves.
Roadside Mowing	PM5 – 24/year	Citycare	WDC and Citycare	SH1.
Toilet Cleaning	Daily	OCS	WDC and OCS	Lake Waahi, Lake Puketirini, Huntly Main Street, Lake Hakanoa, Boaties Reserve, Huntly Cemetery.

HUNTLY WORKS – As at 08 June 2020

Community Projects Update

Huntly CCTV Project

Two 9m street light poles have been installed, one at the end of Bridge Street, the other on the corner of Semple and Harris Streets. These will be livened up with power in the coming weeks ready for camera mounting. Safer Cities (formerly SecuroGroup) are looking to begin installation of cameras towards the end of June.

WDC will get back in touch with the owners of the Bottle O and Anexa advising of new install dates.

Huntly War Memorial Hall (Expected completion July 2020)

The District Health Board have now finished using the Huntly War memorial Hall as a testing station for COVID-19, and it has now been handed back to the Hall Committee. The Committee have set up all necessary Level 2 requirements to either undertake works, or for public to hire the building. Re-build of the access ramp is the last task for the scheduled works.

Huntly Grandstand Roof Replacement (Expected completion November 2020 – delays due to COVID-19 lock down. Investigations have confirmed that the project can be undertaken during the winter months).

Contract 18/242 to replace the grandstand roof was publicly tendered, and closed on 09 December at 2.00pm. One tender was received however once evaluated was found to be unsuitable.

Direct negotiations have been completed with a selected contractor. Costings are in excess of the budget. Work has been carried out to create savings where possible, and forecast costs have been reduced by negotiating alternative materials. The remaining shortfall will be topped up with additional funding.

Playground Upgrades, Huntly

Community Projects have had discussions with Hamilton City Council Parks staff to understand their procurement for playgrounds. We are now developing a similar multi-site, multi-year contract to cover an initial two year period of playground construction with the possibility of extending the contract for another 2 years if the KPI's are sufficiently meet.

The contract documents are being assembled and a Registration Of Interest (ROI) from Landscaping Contractors will be advertised in the next few weeks.

Once a Contractor is engaged, pricing will be sought from all playground suppliers, enabling communities to mix-and-match playground equipment to meet their budgets.

Consultation with the playgrounds communities and stakeholders will get underway once this contract format is more advanced.

Fairfield Park, Huntly, Basketball Court Upgrade

Negotiations are ongoing with Land Information New Zealand (LINZ) to confirm property ownership issues.

Huntly Park and Ride (Expected completion September 2020)

Staff have worked with Waikato District Alliance through the COVID-19 event to revise and reset the construction programme to target a completion date of 01 September 2020. Hamilton City Council have indicated their Rotokauri site will open in late October.

A section of the existing platform has been removed and a foundation beam formed for the new platform face.

Precast units are beginning to arrive from Hynds and placement of the units will comment this week.



North end of the railway platform looking south



Old demolished platform wall units and the new precast units ready to be placed.

Open Meeting

To	Huntly Community Board
From	David Whyte Chairperson
Date	15 June 2020
Prepared by	Lynette Wainwright
DWS Document Set #	GOV0505
Report Title	Chairperson's Report

I. EXECUTIVE SUMMARY

This report is brief because not only did covid through a spanner in the works, it also messed up my work routine and habit of documenting each meeting / activity shortly after it occurred. That said:

Clean / managed fill

- Liaised with Paua / Gleeson and Cox
- Answered / replied to community emails
- Asked council to inspect quarry for clean fill already arriving. Talked to inspector post inspection
- Talked to WDC about where consents were up to.

Meeting about themes in in-completed jobs from 2019. Zoomed with Ross, Karen (PA) and contractors. Presented a power point, on the four themes that ran through the in-completed jobs. There is some overlap between the themes where were:

- Jobs 'lost'
- Lack of communication
- Not my problem
- Inaccurate data entry

This was a very positive meeting. With outcomes that will hopefully improve outcomes.

Create two reports for the councillors about the landlines in the Waikato district and internet availability. These are attached. This was driven by how the satisfaction survey that WDC undertakes is via landlines only. This has implications as to how is contacted. Given the covid response relied heavily on the internet, which is very understandable, it also highlights an issue as older and poorer folks don't have the internet at home, but they are the most vulnerable in pandemics.

Feedback on covid response. The council was heavily involved in the covid response. Far more than I would have assumed. This is because there was a civil defence activation, which

means councils throughout the country were put into civil defence mode. Like any good organisation once the civil defence operation has completely wound down, there will be a review. I feed three things into the review, so that next time (!) things can be done better.

Discussed with Duncan about the fire risk posed by the gums along the boundary of Puketirini next to the homes of Huntly.

This power line runs at a higher voltage than the standard 240 home supply and appears to go from the substation at Puketirini and goes north-west of the power station. This runs right next to the line of gums and acacia. Thus when any tree work occurs, these lines need to be shut down. This is expensive, On the other side of the trees, is homes, thus any tree work needs to be undertaken with high precision and piecemeal removal. Which again adds extra expense to the work.

The acacia and gums at the north end, Paki – Baker – Leather streets is marked for high priority removal. And work should be completed

The gums at Stemple – Tither streets were not on the council radar as an issue. They now area, and the risks will be assessed over the coming year, and a rank will be applied across the trees in the district, and work will then start on the highest risk trees.

Also discussed with Duncan about Tumate Mahuta wetland and walks. You will have seen my emails / documents that flowed from this discussion. Next step is to meet folks onsite. Which will now be possible.

As some may have heard / seen. Attended the Sikh food parcel event. My intention was to give thanks to the organisers and not be to involved since the hard work, fund raising etc. had been done by the Superior Sikh Society. Did talk the folks involved, ended up being roped in to help load food parcels, which I was happy to do. And also did an interview on Indian Radio.

Have attended many zoom meetings looking at the Long Term Plan (LTP) and the challenges around these, zoom meetings about the council recovery / actions in the lockdown. As well as some council meetings via zoom.

Communicated road and kiwirail crossing closures for maintenance onto facebook.

Emailed Fulton Hogan about large rubbish left roadside after litter runs north Huntly.

Extreme waste Raglan. It has been suggested that Huntly community board make a visit to Extreme Waste, to see how this works.

Need to follow up on this from March:
Hakanoa Domain (adjacent to pool), Huntly (*Expected completion July 2020*)
Currently in the early planning stage.

Follow this up. Had it noted that How will the community be engaged in the planning stage? Need to follow this up.

2. RECOMMENDATION

THAT the report from the Chairperson be received.

3. ATTACHMENTS

- A Digital poverty in the Waikato
- B Summary of data about NZ landline usage

Digital poverty in the Waikato

By David Whyte May 2020

Digital poverty is the catch phrase for those without internet access. Given that internet usage is up there with oxygen in our current world, it is easy to see the issues around not having access to the internet.

Like all things, finding reliable information on this subject can be challenging. It seems obvious that the elderly are less likely to have access to the internet, and those without the cash to purchase or maintain IT / data plans are the two groups who will have the most digital poverty.

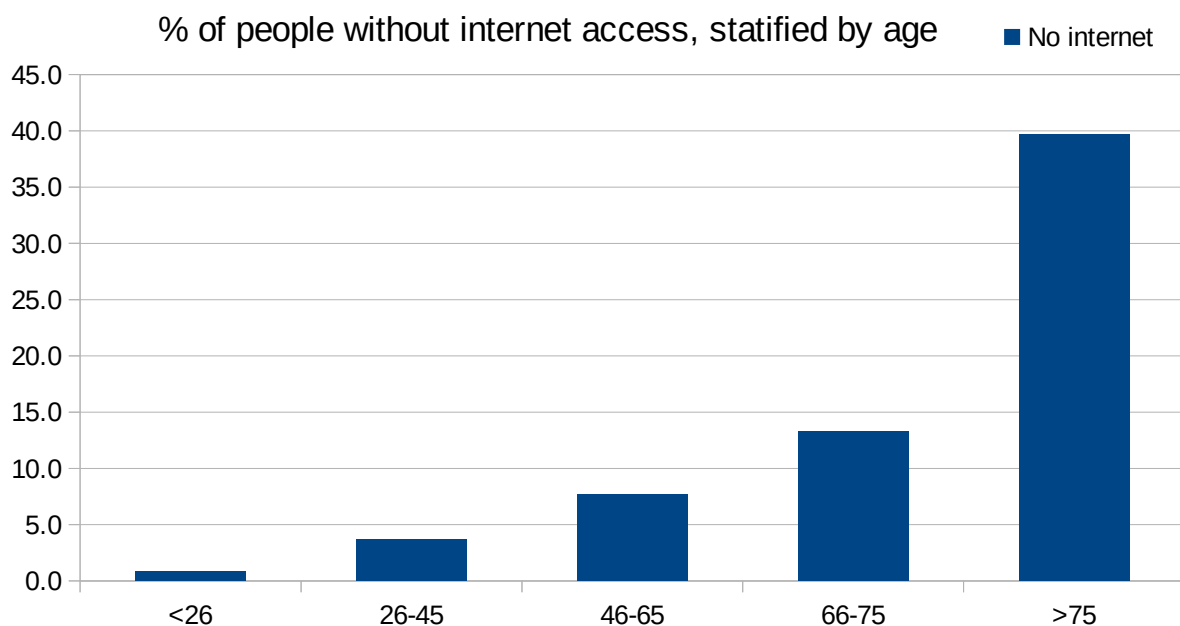
However it is problematic to isolate what exactly is digital poverty. Since for example the library's throughout the district give free and easy access online. But this is limited to business hours, and if anything happens to interrupt access, then these folks are without internet. Many questionnaires / studies use the term 'access to internet' which those using the library excursively, would answer yes, but not be able to access the internet in times of stress or need.

So with this in mind the following statistics are known:

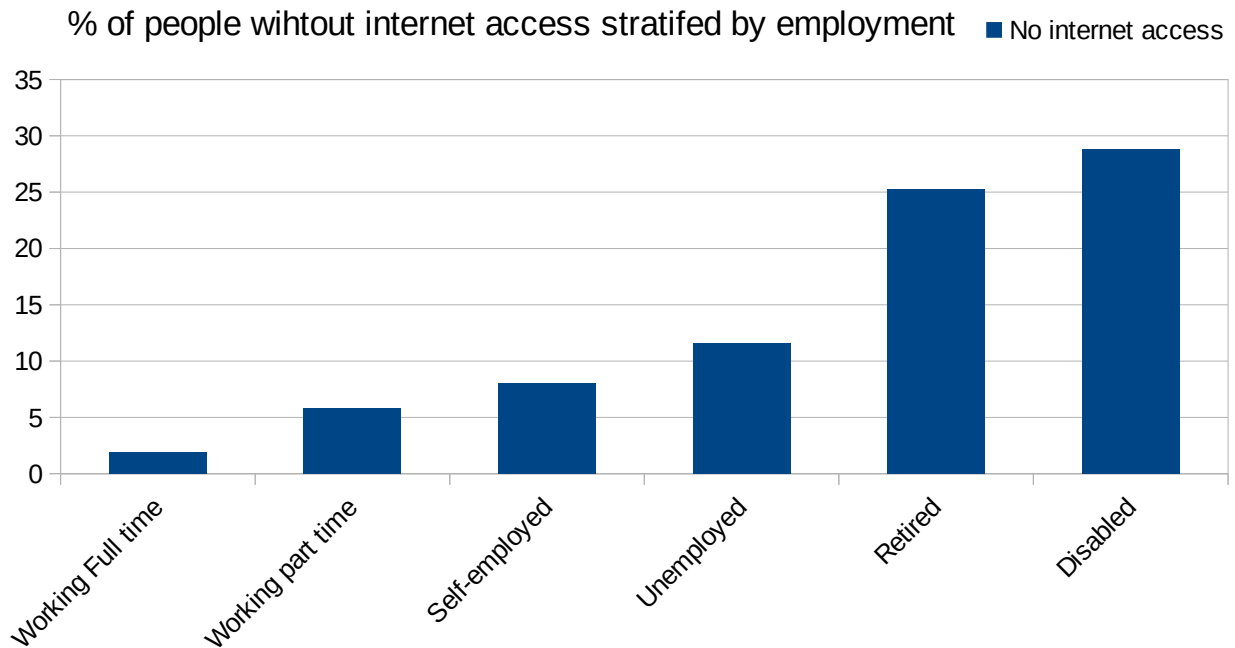
- At least 211,722 households or 21% of New Zealand households, up to 600,000 people, still have no Internet access
- 2020 Communications Trust *estimates* that about 80,000 school-aged children - about 10 per cent of the country's 808,000 school students do not access to internet at home.

Also thrown into the mix is how many internet access devices are at home. If there is only one device, then it needs to be shared between all those who want to access the internet. Thus 'young people from lower socio-economic groups are less likely to have their own internet accessible device. This often results in a process of continual negotiation as they try to gain access from a shared device at home.' This works the other way that adults will also have less time online.

With the above issues in mind, the most comprehensive analysis of digital poverty seems to have been compiled for the Department of Internal Affairs in October of 2019. I have extracted some of this data and presented below:



The graph above, shows very clearly that age is a massive factor in internet accessibility. Those over age 75, 4 of every 10 folks do not have access to the internet. Thus elderly are very likely to experience digital poverty.

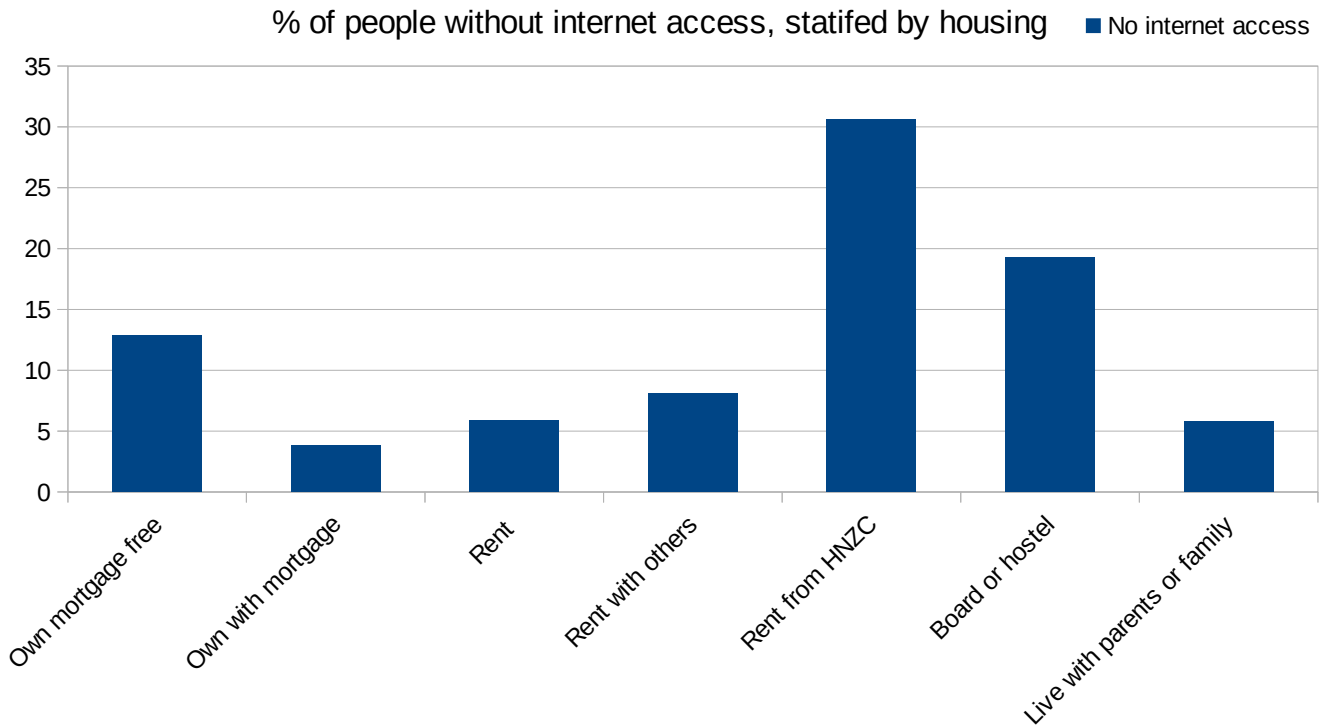


When the data is analysed by employment is that disabled have the highest level of no internet, with over a quarter not having access to the internet. I suspect this is a combination of lack of cash, coupled with physical challenges of mobility to get to internet locations and/or confidence of interacting with digital technology designed for fully able bodies.

A quarter of retired folk not having access to internet can be understood due to the age effect. Although unemployed folk do not have the highest level of digital poverty, it is still significant being 1 in 10 without access to the net.

A surprising figure is the self employed, I would have assumed that access to the internet was essential for any business in today's world. However approximately 1 in 14 still don't have access to the internet, which is very surprising.

Over the page is a break down by housing status. The data clearly shows that renting from housing NZ, results in a very high rate of internet poverty, being just over 3 in 10 without internet access. Mortgage free with higher levels of internet poverty compared to the lower levels with those who have a mortgage is likely a function of those being older, being more likely to be mortgage free, so is an age effect.



To quote the Internal Affairs reports abstract at length

Using four large-scale surveys, we identify several groups whose members are prone to relatively low internet access:

- People living in social housing
- Disabled individuals
- Pasifika
- Māori.....
- Older members of society (particularly those aged over 75 years)
- Unemployed people and those not actively seeking work.
- Those in social housing
- Disabled people

are particularly disadvantaged with respect to internet access..... We identify a number of associative (but not necessarily causal) relationships between internet access and wellbeing. Those with internet access tend to have higher wellbeing and richer social capital outcomes (e.g. voting) than those without access. For adolescents, as internet use on weekdays outside of school increases, students' subjective wellbeing declines; once daily internet use exceeds about two hours, we find no positive association between internet use and adolescents' wellbeing.

So to conclude, there is a surprisingly large percentage of Waikato residents who do not have access to the internet. These percentages are likely to be much higher, as most studies looked at access to the internet, not internet at home. Thus many are likely to rely on libraries, schools or other places for free internet access.

Summary of data about NZ landline usage

David Whyte 5th May 2020.

The data is presented in chronological order. Either the latest census did not ask about landlines or the data is not published yet. So some level of inferring / extrapolation will need to take place. Links are included back to source if you want to explore this data further.

2012 Stats NZ [data](#).

The percentage of households without landline:

- NZ average 13 %
- Waikato region 15%. not sure of definition of Waikato, given how regions were divided eg Auckland, Bay of Plenty, Waikato etc. this region will be more akin of WRC boundaries, rather than WDC boundaries
- 23 % of households with <\$10k p.a.
- 20% with income \$10-20k p.a.

So low income families are less likely to have a landline

2013 Census [data](#)

Nationally 14.5% without a landline. Possibly an increase of 1.5% p.a since 2012.

2015 Private company [survey](#)

A technology company Canstar Blue's undertook a survey of more than 1,800 New Zealand households. It found the following without a landline

- 35% on average
- 54% of Gen Y
- 27% of Gen X
- 24% of Boomers

Concluded that “decrease in the use of landlines, known as ‘cord-cutting’ has been overwhelmingly driven by younger New Zealanders, mostly between the ages of 18 to 34. If trends continue, it’s not impossible to imagine a time when no one uses a fixed line phone for personal reasons, though that is still a fair way off.”

2017 Private company [survey](#)

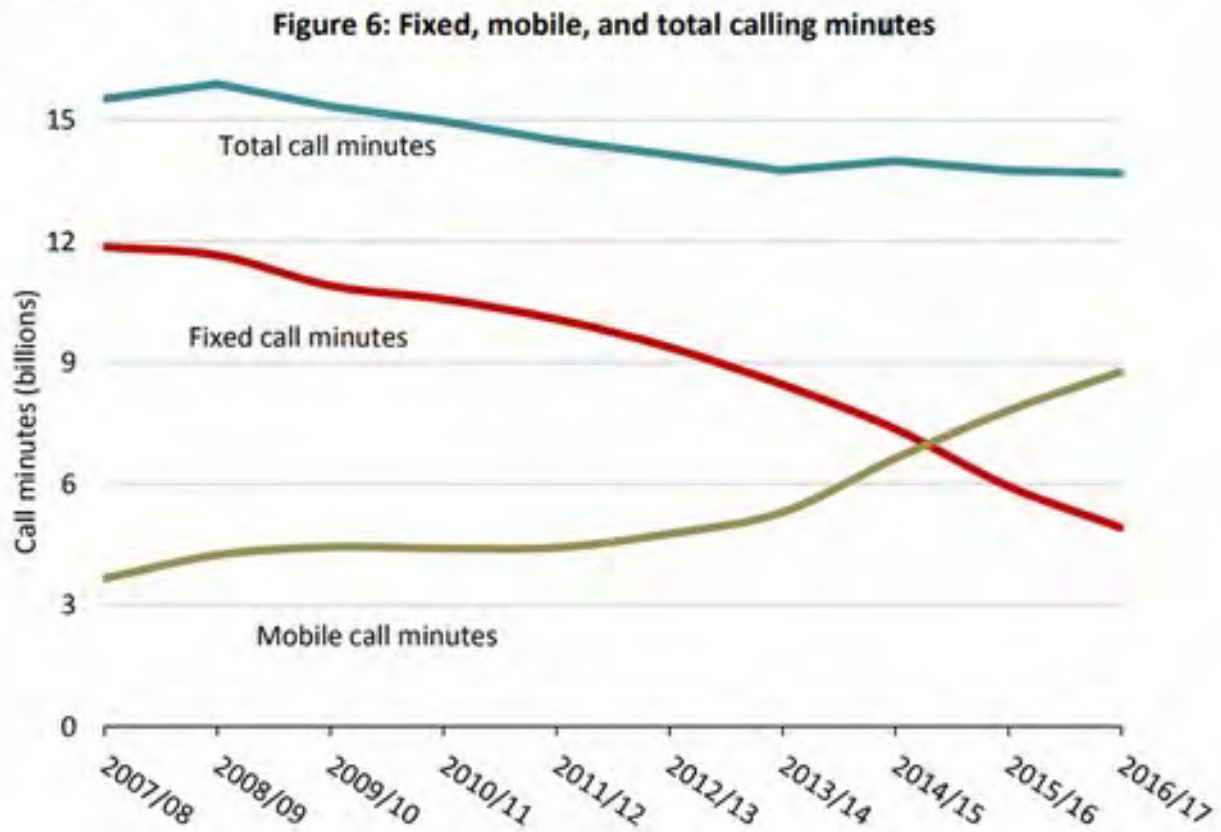
Again Canstar Blue undertook a survey of cell phone users. They found on average 20% of cell phone users in NZ don't have a landline. Breaking this down by generation, found that:

- 50% of Millennials had not landline
- 10% of baby boomers had no landline

Additional information:

- 10-15% drop in landline minutes talked every year (Spark).
- Is [predicted](#) at landlines are currently decreasing exponentially and will be completely gone by 2040.
- [Data](#) for 2007 – 2017 on landline and mobile calling minutes.

Mobile calling continues to exceed fixed calling



Extracted from a 2018 [report](#) on digital access, on the errors introduced by using landlines as a major sampling method:

- Biases it toward older people – they are more likely to have a landline
- Biases it towards those internet connected – as many internet connections are bundled with a landline, although access by wireless connection and mobile phone tethering is increasing

So to conclude, conservatively, since the data is a number of years old, and landline usage is decreasing each year:

- At least one in five (20%) of WDC households do not have a landline
- This percentage will be higher in areas of deprivation. These areas are significant in many areas of WDC.
- For those under the age of 40 only one in two (50%) have a landline (Millennials / Gen Y). WDC does have a higher percentage of youth than other districts.