

Agenda for a meeting of the Taupiri Community Board to be held by audio-visual conference on **MONDAY 15 JUNE 2020** commencing at **6.00pm**.

The open meeting will be livestreamed on the [Council's YouTube webpage](#).

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Monday 10 February 2020

2

5. REPORTS

5.1 Representation Review

Verbal

5.2 Discretionary Fund Report – 27 May 2020

7

5.3 Taupiri Works and Issues Report

9

5.4 Actions Register – May 2020

15

5.5 Chairperson's Report

Verbal

5.6 Councillors' Report

Verbal

GJ Ion

CHIEF EXECUTIVE

Open Meeting

To	Taupiri Community Board
From	Gavin Ion Chief Executive
Date	4 June 2020
Prepared by	Grace Brady Democracy Advisor
Chief Executive Approved	Y
Reference #	GOV0506
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting of the Taupiri Community Board held on Monday 10 February 2020.

2. RECOMMENDATION

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 10 February 2020 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

TCB Minutes Monday 10 February 2020

MINUTES of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY, 10 FEBRUARY 2020** commencing at **6.00pm.**

Present:

Ms D Lovell (Chairperson)
Cr EM Patterson
Ms J Henry
Mr H Lovell
Ms J Morley
Miss S Ormsby-Cocup
Mr R Van Dam

Attending:

Mr. G Ion (Chief Executive)
Ms L Van der Bemd (Community Development Advisor)
Mrs L Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Morley/Cr Patterson)

THAT an apology be received from Cr Gibb.

CARRIED

TCB2002/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Henry/Mr Van Dam)

THAT the agenda for a meeting of the Taupiri Community Board held on Monday, 10 February 2020 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

TCB2002/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Lovell/Cr Patterson)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday, 6 November 2019 be confirmed as a true and correct record of that meeting.

CARRIED

TCB2002/03

PUBLIC FORUM

Agenda Item 5

There were no members of the public in attendance.

REPORTS

Discretionary Fund Report to 28 January 2020

Agenda Item 6.1

The report was received [TCB2002/02].

Community Board Code of Conduct

Agenda Item 6.2

The report was received [TCB2002/02 *refers*] and the Chief Executive provided an overview of the report.

Resolved: (Miss Ormsby-Cocup/Ms Henry)

THAT the Taupiri Community Board adopt the attached Code of Conduct (Attachment I to the staff report) ('the Code') in accordance with clause 15(6), Schedule 7, Local Government Act 2002;

AND THAT the Community Board notes the newly adopted Code will replace the current Code of Conduct for the Community Board with immediate effect.

CARRIED

TCB2002/04

Year to Date Service Request Report

Agenda Item 6.3

The report was received [TCB2002/02] and discussion was held.

Taupiri Works and Issues Report
Agenda Item 6.4

The report was received [TCB2002/02] and discussion was held.

- Orini Road Footpath – This project had not been completed. Uneven seal was still present and made walking across the bridge difficult.

ACTION: The Community Development Advisor to follow up. This item would not be removed from the Works & Issues Report.

- Taupiri Community Plan – This was an ongoing project and Ms Henry would assist Ms Lovell with the project.
- White rails leading on to Te Putu Over Bridge – The white timber rails were rotting and required replacement.

ACTION: Cr Patterson to lodge a service request for rail replacement.

- Parking on Murphy Lane – truck parked on the wrong side of the road.

ACTION: Cr Patterson and the Community Development Advisor would follow up the safety concern.

- Fire hazard – Long grass opposite Vernall Road, Taupiri under the power pylons.

ACTION: The Community Development Advisor would add this to the Works & Issues report.

Chairperson's Report
Agenda Item 6.5

The Chair gave a verbal report on the following issues:

- Christmas function had been held.
- Blessing and breakfast held at the Expressway project site.
- Expressway at the summit – carvings from Warren McGrath were of a very high standard.

Councillors' Report
Agenda Item 6.6

Cr Patterson gave a verbal overview on current Council issues. He advised that Community Board chairs had been encouraged to attend Council workshops.

PROJECTS

Project Update – Bridge Development
Agenda Item 7.1

No report was received.

Land Development
Agenda Item 7.2

No report was received.

Expressway Update
Agenda Item 7.3

Ms Morley outlined the celebrations programme for the opening of the Huntly Expressway section.

Cr Patterson retired from the meeting at 7.36pm following discussions on the above item.

Taupiri Mountain Update
Agenda Item 7.4

No report was received.

Parks & Reserves
Agenda Item 7.5

No report was received.

Footpaths/Frontages
Agenda Item 7.6

No report was received.

There being no further business the meeting was declared closed at 7.37pm.

Minutes approved and confirmed this _____ day of _____ 2020.

D Lovell
CHAIRPERSON

Open Meeting

To	Taupiri Community Board
From	Tony Whittaker Chief Operating Officer
Date	27 May 2020
Prepared by	Jean de Abreu Support Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0506
Report Title	Discretionary Fund Report to 27 May 2020

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 27 May 2020.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 27 May 2020

TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND 2019/2020 (01 July 2019 - 30 June 2020)

			GL	1.208.1704
2019/20 Annual Plan				1,624.00
Carry forward from 2018/19				4,060.00
Total Funding				5,684.00
Expenditure				
10-Jul-19	NZ Community Board Conference - accommodation, travel and associated costs for Ms Dorothy Lovell	(TCBI905/05)		266.96
05-Jul-19	Taupiri Bowling Club - cost of manufacturing and installing a new gate at the entranceway leading to the club grounds	(TCBI905/05)		677.45
Total Expenditure				944.41
Income / Grant Received				-
Net Funding Remaining (Excluding commitments)				4,739.59
Commitments				
14-Aug-17	Allocated to Chair to purchase miscellaneous items (TCBI708/03)		100.00	
	Less: Expenses - Jo Morley		(20.91)	
			<u>79.09</u>	79.09
13-Aug-18	Making of crosses for ANZAC Day 2019 (TCBI808/04)			1,000.00
Total Commitments				(1,079.09)
Net Funding Remaining (Including commitments) as of 27 May 2020				3,660.50

Note: No Meeting held in March & May 2020 due to Lockdown, so no amendments to Commitments above.

Open Meeting

To	Taupiri Community Board
From	Clive Morgan General Manager Community Growth
Date	21 May 2020
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
DWS Document Set #	GOV0506 / 2610406
Report Title	Works and Issues Report - May 2020

1. EXECUTIVE SUMMARY

To update the Community Board on issues arising from the previous meeting and on contracts and projects underway in Taupiri.

2. RECOMMENDATION

THAT the report from the **General Manager Community Growth** be received.

3. ATTACHMENTS

Works & Issues Report – May 2020

Taupiri Community Board Works & Issues Report

	Issue	Area	Action
1	<p>Orini Bridge Footpath</p> <p>Footpath cleaning and/or resurfacing work required on the bridge footpath. The works need to be programmed in to the current/future budget.</p> <p>The Waikato District Alliance will look at steam cleaning this footpath in the 2019/20 financial year.</p>	Service Delivery / Andre Stickling	<p>MAY: We have had issues trying to remove the old asphalt from the bridge. Due to footpath being clipped onto bridge we can not place heavy machinery on it.</p> <p>We are planning more trials in May / June</p>
2	<p>Wright Street Pedestrian Underpass</p> <p>The Board reported that this square cut out of the seal was still gravel. Please advise when this will be resealed.</p>	Service Delivery / Andre Stickling	<p>Repairs carried out on Wright Street pedestrian on 13 March 2019 was only a temporary fix.</p> <p>Completed.</p>
3	<p>Taupiri Community Plan</p> <p>Melissa recommended to Dorothy that the TCB consider the purpose of the community plan moving forward and how that might link in with Blueprints.</p>	Melissa Russo	<p>No further update.</p> <p>If required, Lianne will discuss with the Committee at this meeting.</p>
4	<p>Parking on Murphy Lane</p> <p>Safety concern with a truck parking on the wrong side of the road noting it is not against the law but night lights must be on the front and back.</p> <p>It is actually illegal to park or stop your vehicle on the right hand side of the road, except in a one-way street.</p>	Gareth Ballemey	<p>Council's Road Safety Engineer will liaise with the New Zealand Police with regards to this matter.</p> <p>Gareth to follow up – delay due to Covid and Emergency Operations Centre commitments.</p>

	Issue	Area	Action
5	<p>Huntly and Surrounds (including Ohinewai and Taupiri) Spatial Plan Update</p> <p>A request has been made to the Steering Group for the Hamilton to Auckland Corridor Initiative to include Taupiri into the engagement schedule. A request has also been made to Council's Strategic Planning Team Leader (Donna Tracey) to share the thinking on Taupiri as part of the review of Council's District Growth Strategy (DGS).</p>	Vishal Ramduny	<p>On 19 May Council adopted Waikato 2070 (the District Growth & Economic Development Strategy). The spatial planning work being undertaken through the Hamilton to Auckland Corridor Initiative (i.e. both the River Communities Spatial Intent and the Hamilton-Waikato Metropolitan Spatial Plan) acknowledge the strategic location of Taupiri for growth.</p> <p>There is also alignment between the River Communities spatial intent and Waikato 2070 with regards to residential and industrial growth at Taupiri. Taupiri is recognised as a potential growth area for future consideration in the Hamilton-Waikato Metropolitan Spatial Plan.</p> <p>The River Communities Spatial Intent and the Hamilton-Waikato Metropolitan Spatial Plan is still work in progress and a draft is expected to be considered by the Future Proof Implementation Committee (the governing body) in June. Engagement on the Hamilton-Waikato Metropolitan Spatial Plan is expected to occur later in the year and the Board will be advised of this in due course.</p>
6	<p>Fire hazard</p> <p>Long grass opposite Vernall Road, Taupiri under the power pylons.</p>	Bylaws/ Monitoring	<p>All fire hazards are now are to be reported to FENZ https://fireandemergency.nz/at-home/fire-hazards-in-your-community/</p> <p>Council no longer have the jurisdiction to deal with fire hazards.</p> <p>Lianne has emailed the direct contact details to the chair and also the link to the Service Request process for other online requests.</p>
7	<p>White Rails leading on to Te Putu Over Bridge Broken</p> <p>There are a number of rails that need to be</p>	WDA	Completed.

Issue	Area	Action
	replaced (opposite Murphy Lane).	

Community Projects Update

Huntly Railway Station

Staff have worked with WDA through the Covid-19 event to revise and reset the construction programme to target a completion date of 1 September 2020. Hamilton City have indicated their Rotokauri site will open in late October.

Prior to lockdown, site clearance works had been carried out.



Site cleared ready for construction to get underway

WDA have now completed their secure construction compound, toilet and handwashing facilities to support the Covid-19 requirements and have isolated the worksite from the live rail. Excavations have commenced for the foundations of the platform extension and survey setout controls are being confirmed.



Foundation cut along front of existing platform

Open Meeting

To	Taupiri Community Board
From	Clive Morgan General Manager Community Growth
Date	21 May 2020
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference #	GOV0506 / 2610417
Report Title	Actions Register – May 2020

EXECUTIVE SUMMARY

To update the Taupiri Community Board on actions arising from previous meetings.

I. RECOMMENDATION

THAT the report from the **General Manager Community Growth** be received.

2. ATTACHMENTS

Actions Register – May 2020

Taupiri Community Board - Actions Register

Meeting Date	Action	Team Responsible	Status
10 February 2020	<p>Orini Road Footpath Project not completed. Community Development Advisor to follow up.</p> <p>Item is not to be removed from Works & Issues Report.</p>	Community Growth	<ul style="list-style-type: none"> • Community Development Advisor will continue to monitor this. • Item will remain on Works & Issues Report.
	<p>White rails leading on to Te Putu Over Bridge Cr Patterson to lodge a service request for rail placement.</p>	Cr Patterson	Job completed – Rails replaced.
	<p>Parking on Murphy Lane Truck parked on the wrong side of the road.</p> <p>Cr Patterson and the Community Development Advisor to follow up on safety concern.</p>	Cr Patterson and Community Growth	Cr Patterson and the Community Development Advisor will continue to monitor this.
	<p>Fire hazard Long grass opposite Vernall Road, Taupiri, under the power pylons.</p> <p>Community Development Advisor to add this to the Works & Issues Report.</p>	Community Growth	<ul style="list-style-type: none"> • Item added to Works & Issues Report. • Job completed.