



Agenda for a meeting of the Pokeno Community Committee to be held via Audio-Visual Conference on **MONDAY, 15 JUNE 2020** commencing at **7.00PM**.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

Andrew Carnell and Gareth Bellamy will be in attendance to address the Committee on Item 6.1.

3. PUBLIC FORUM

4. DISCLOSURES OF INTEREST

5. CONFIRMATION OF MINUTES

Meeting held on Monday, 10 February 2020 3

6. REPORTS

- | | | |
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| 6.1 | Pokeno-Tuakau-Pukekohe Bus Service | 11 |
| 6.2 | Waka Kotahi (NZTA) Funding Application | 15 |
| 6.3 | Civil Defence Update | <i>Verbal</i> |
| 6.4 | Pokeno Works & Issues Report – May 2020 | 26 |
| 6.5 | LTP Update | <i>Verbal</i> |
| 6.6 | Pokeno Community Committee Schedule | <i>Verbal</i> |
| 6.6.1 | Possible Quarry Development | |
| 6.7 | Subcommittee Reports | <i>Verbal</i> |
| 6.7.1 | Strategy & Growth | |
| 6.7.2 | Finance | |
| 6.7.3 | Facilities | |
| 6.7.4 | Events | |

6.7.5 Communications

- | | | |
|------|--|---------------|
| 6.8 | Mercer Community Committee | <i>Verbal</i> |
| 6.9 | Neighbouring Community Committees/Boards | <i>Verbal</i> |
| 6.10 | Street Naming | <i>Verbal</i> |
| 6.11 | Councillors' Report | <i>Verbal</i> |

7. **ACTION LIST**

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	4 June 2020
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Pokeno Community Committee meeting held on Monday, 10 February 2020.

2. RECOMMENDATION

THAT the minutes of the meeting of the Pokeno Community Committee held on Monday, 10 February 2020 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

PCC Minutes – 10 February 2020



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on Monday 10th February 2020 commencing at 7.00pm.

Committee Members Present: Ric Odom, Helen Clotworthy, JamesMcRobbie. Lance Straker, Doug Rowe, Brenda Roberts, Kris Hines ,Allan Grainger,Peter Koizumi, Helen Johnson,Todd Miller,

Guests in Attendance: Clive Morgan, WDC Jim Ebenhoh Acting GM Community Growth WDC

Councillors in Attendance: Mayor A Sanson
Cr J Church

Community Members Attending: Community Members attended.

1. APOLOGIES.

Apologies were received from Cr S Henderson.
Subha Narasimhan resignation was tendered due to her circumstances changing and accepted by the PCC

Moved that the apologies be accepted: Ric Odom
Seconded: Doug Rowe

2. CONFIRMATION OF THE STATUS OF THE AGENDA.

Chair Ric Odom, welcomed Team members from Counties Power and Yashili along with members of the public.

Ric Odom proposed that "Correspondence" was added into the REPORTS section of the meeting agenda.

Moved ,Ric Odom
Seconded Doug Rowe

3. DISCLOSURE OF INTEREST



There was no disclosure of interest. All Committee members were reminded of the need to complete and submit a Declaration Form.

4. PUBLIC FORUM

Counties Power ,Judy Nicholl ,Chief Executive, introduced her team responsible for the installation and programming of the new Pokeno Substation. By mid-2020 the new \$20 Million substation (including underground cabling to the Pokeno Main street) will be completed with supply to the Pokeno area. The result will be a more reliable power supply and less reliance on the current Tuakau substation.

Yashili team was represented by Dieter Krietinger and Executive Assistant Li Huang. Dieter explained that they are an Infant formula producer using cow, sheep and goat milk reconstituted into Baby infant formula destined for sale Worldwide with China as the dominant market. He explained that Yashili is very cognisant of responsible production and practices that they do not use Chlorine/Bleach for sanitising etc that they in fact use a NZ first 'Ozone' natural occurring water purification system.

Dieter has invited the Pokeno Community to an Open Day on the 29th March. This is part of Yashili's determination to be more involved with the Pokeno community.

There were no further questions from the public in attendance.

5. CONFIRMATION OF PREVIOUS MINUTES

Meeting Held Monday 7th December 2019 at Pokeno Community hall.

Moved that the minutes be accepted: Allan Grainger
 Seconded Lance Straker
 Carried.

6. REPORTS

6.1. Pokeno Works and Issues Report January 2020.

Clive Morgan introduced Jim Ebenhoh Acting GM Community Growth WDC.

Clive reported in January very little had progressed due to holiday period, however.

Parks, Munro Sports block.

The contract for stream diversion is Scheduled to commence Monday 2nd March, with completion 30th April. The contract is being fast tracked so riparian planting can take place before winter.

Sport Waikato staff in conjunction with Community Projects ,Community Development staff, are working with Community groups ,schools, local sport clubs, Pokeno Community Committee and other stakeholders and is providing a collective voice to the overview of how the Sports Park should serve the various recreational needs of the community.



Wastewater

Pokeno wastewater reticulation scheme which was to commence in January has been rescheduled to commence 10th February (confirmed by Cr Church) with completion still on track for completion end of March 2020.

Toilets

Toilet refurbishment is to be undertaken before June 2020 and completed by ESN construction. Cr Church said there should be minimal disruption to public usage as the Pokeno upgrade was possible just painting and installation of a Modesty barrier ! Cr Church suggested portaloos whilst the upgrade takes place.

When is a Major upgrade of Pokeno Toilets to take place ,is this budgeted for in WDC plans?

Urban Upgrades.

Pokeno Main Street: Clive to give date for review of the preliminary design to the PCC for review

Cemeteries

Whangarata development. Munro sports park stream diversion and planting prioritisation has taken precedent over the Cemetery contract. Clive to advise when the contract will be tendered.

Community Connections.

The Community Connections team has proposed the planting of fruit trees in Pokeno reserves and parks for the benefit of the Community. Clive asked if the PCC 'Facilities' group could look at areas that are suitable and perhaps link this into the Community Garden project and report back to Clive.

The question was raised around pest control (possum, rats, stoats etc) for the garden and fruit tree plantings, who is responsible WDC ,EW ? Clive to advise

Correspondence

The PCC received an email from Leigh Shaw of The Surveying Company advising he had received queries from residents regarding footpaths on Deans Road. Mayor Sanson commented that in this case, it was likely the developers responsibility for constructing the footpath. Helen Clotworthy indicated that the footpaths referred to may not be in the developed area but rather on the already formed road so the email has been referred to WDC for comment

Moved : Ric Odom

Seconded : Doug Rowe

6.2. LTP Update

Clive to advise next meeting the relevant LTP projects for Pokeno



6.3. Chairpersons report.

6.3.1 Pokeno CC schedule

Meetings Schedule:

- 23 March 2020:
 - Colin Botica of Dines Group to be asked to provide an update on Hitchens blocks and Sports field development.
 - Solid Waste Review. Melissa Russo, WDC.
 - Public transport Hamilton to Auckland Spatial Plan.
 - Andrew Bayly, MP

- 4 May 2020:
 - Sgt Mark Fleming, Pokeno Police

6.3.2 Neighbouring Community/Boards – Mercer , Onewhero-Tuakau.

Liam from the Mercer Community Committee introduced himself and would like to submit the occasional question /request to WDC into PCC Works and Issues reports ??? on behalf of Mercer CG based on the fact we are all neighbours and essentially this would help us all strategize for Growth and Development in our districts in the next 10 to 30 years. It is Liam's's intention to attend our meetings and he extended invitation to PCC members to reciprocate.

Chair Ric Odom to invite representative from Onewhero-Tuakau to a future meeting

6.4 Subcommittee reports.

6.4.1 Strategy and Growth , See attached report

6.4.2 Finance : Verbal update of expenses and income given by Helen Clotworthy.

6.4.3 Facilities, See attached report

6.4.1 Events See attached report

6.4.1 Communications, See attached report

6.5 Proposed changes to Meeting Dates

WDC had requested that PCC hold 6 weekly meetings to bring the meeting cycle in line with WDC and other Community boards.

The Chair advised that the PCC meeting dates previously approved by the Committee need to be changed as some dates conflicted with the dates of the Onewhero-Tuakau Community Board meetings which our councillors also attend. The PCC passed this amendment to go to 6 weekly meetings with the following meeting dates.



Meetings Schedule:

- Monday 23rd March 2020
- Monday 4th May 2020
- Monday 15th June 2020
- Monday 27th July 2020
- Monday 7th September 2020
- Monday 19th October 2020
- Monday 30th November 2020

Moved: Ric Odom

Seconded: Lance Straker

Carried

6.6 Year to date Service Reports

Clive unable to add to the tabled report. The report was accepted as written .

Cr Church did reiterate that unless a complaint or call to the WDC service centre was in writing then it was unlikely to receive immediate action.

Report received.

Moved: Ric Odom

Seconded: Kris Hines

Carried

6.7 Councillors report.

Cr Jacqui Church advised the PCC needs to apply quickly for ANZAC funding. The Finance committee of PCC needs to apply for a \$1K grant to Clive Morgan.

Cr Church said the Waterfall amenities at Kowhai Downs are of Historical importance. The upkeep and maintenance responsibility of the surrounds is unknown. Clive Morgan to check if the waterfall is 'invested' with WDC or the developer and report back to PCC.

Cr Church reminded those present that 'berms' and their upkeep were the responsibility of the immediate householder.

Cr Church advised that 3 days are set aside by WDC for the hearings on Growth and Strategy in our region



7. Action list

Allan Grainger informed those present that a planned 'fix it, cleanup' of Pokeno CBD was planned for Monday 17th February.

Everyone welcome if you have some spare time.

Doug Rowe reported that the Meet and Greet is on every second Thursday at the Pokeno Hall. Next meeting 20th February 10am. Doug also reported that the Community Patrol was looking for more volunteers to drive after 3pm.

The Chair advised that future committee papers would include an Action List. This will ensure the Committee keeps a record of actions to be completed and will also serve to keep the Committee accountable to itself and the community.

Chair Ric Odom thanked the visitors and public for their attendance and contribution. There being no **further business the meeting was closed at 9.25pm.**

NEXT MEETING: Monday 23rd March 2020 7PM. at the Pokeno Hall

Minutes of the Communications Sub Committee Monday 10 February 2020

Present: Helen Clotworthy Alan Grainger

Apologies: Peter Koizumi Lance Straker Todd Miller

Meeting opening 615pm

Proposals

Photo of Committee members, to include name and contact number and displayed on a photo board inside the Gt Sth Rd window.

Attach a swivel board inside the Gt Sth Rd window to reduce ad hoc cello taping to window

Bullet point info after each meeting into all Pokeno FB pages:

Pokeno Grapevine

Pokeno Community

Pokeno Residents and Ratepayers

Kowhai Down

Tuakau Grapevine

Tuakau Community

Mercer

Pokeno School Newsletter

Bombay School

Meeting dates displayed permanently on the "Blackboards"

Agenda and Minutes available on Pokeno Community Website

Approach Wesley Stanton to Co-Opt onto our Communications Sub Committee to assist with improving all aspects of our Website

Meeting closed 6.45am

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	5 June 2020
Prepared by	Lynette Wainwright
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	Pokeno-Tuakau-Pukekohe Bus Service

1. EXECUTIVE SUMMARY

Mr Andrew Carnell, Waikato Regional Council, will be in attendance to update the Committee on the Pokeno-Tuakau-Pukekohe Bus Service.

2. RECOMMENDATION

THAT the report be received.

3. ATTACHMENTS

Pokeno - Pukekohe Trial Public Transport Services

Pokeno - Pukekohe Trial Public Transport Services – Update to Pokeno Community Committee and Tuakau Community Board

05.06.2020

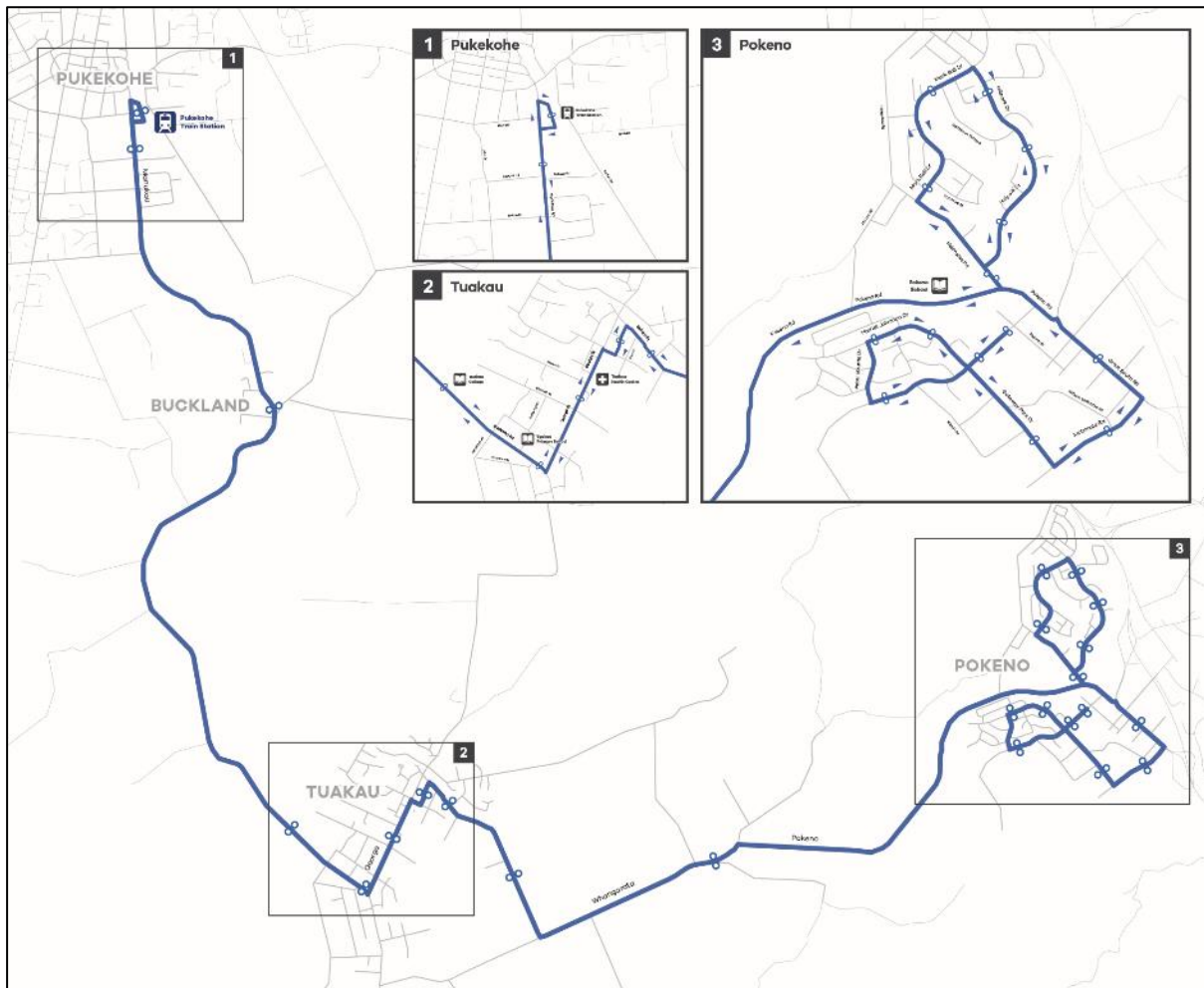
Update on Pokeno – Pukekohe Bus Service

A planned new public bus service will be implemented between Pokeno and Pukekohe via Tuakau later in 2020. Procurement of the service has unfortunately been further delayed due to the need to respond to public transport issues arising from COVID-19. The bus market is currently in a state of major uncertainty due to COVID-19, however notwithstanding this WRC envisages it is possible to undertake a procurement exercise for a fixed route service in a 6 month period and would work with successful tenderer to establish services within a shorter timeframe if possible.

The Route 44 Pokeno to Pukekohe route is designed to connect the Pukekohe, Tuakau and Pokeno townships, including providing connections at Pukekohe train station. The service will operate on Monday to Sunday each week (excluding public holidays). The route will replace the existing service between Pukekohe and Tuakau, operated by Auckland Transport. The service is designed to integrate with arrival / departure times at Pukekohe station.

The route is part of a review of bus services in the North Waikato and is included in the Regional Public Transport Plan and Waikato District Council's Long Term Plan. The service will be funded by a combination of NZTA (51%), Waikato District Council rates and fares. Waikato District Council, in partnership with Council and NZ Transport Agency undertook a review of public transport provision in the North Waikato area in 2017. The review made a number of recommendations, including the introduction of a new regular bus service between Pokeno and Pukekohe (via Tuakau).

The service trial will run for an initial period of 2 years with an optional extension of 1 plus 1 year. Any extensions will be at the Council discretion and will be dependent on the good performance of the tenderer and satisfactory uptake of the service. If the service proves successful, it is anticipated that NZTA funding will be secured to provide the service on a permanent basis.



Proposed Route

Potential Future Demand Responsive Service

WRC has agreed to work with Waikato District Council to examine the potential for a future 'demand responsive' service, which would provide some benefits which cannot be achieved with a fixed route service. Such a service would be staged after the delivery of the fixed route service between Pokeno and Pukekohe.

The service would follow a model of operation which is being trialled in some areas of New Zealand, offering better coverage of the north Waikato area and providing access to services and facilities to areas which have limited access to public transport currently. This includes the settlements of Meremere, Mercer and Mangatawhiri. Port Waikato could also be served on a demand responsive basis. Services could connect through to Pokeno, Tuakau and Pukekohe.

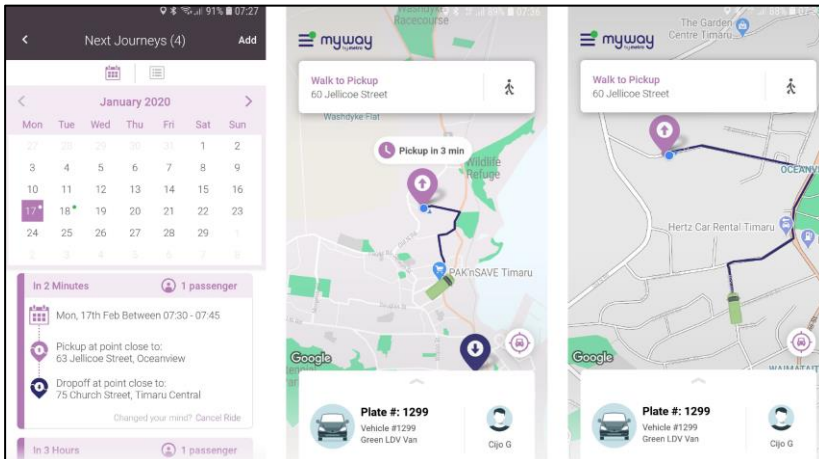
Under this mode of operation, the timetable would be flexible but passengers would have well-defined and published criteria of where and when passengers can be picked up or dropped off. Passengers would share a vehicle which will be a mini-bus to midi-bus size and be low floor accessible.

DRT services allows provision of increased access and coverage of the district for a lower cost compared to a traditional fixed route service. For example, services would not operate on days when there are no pre bookings which will allow cost savings compared to a traditional fixed route service.

It is envisaged that such a service would be jointly managed by WRC and the service operator. Bookings must be made in advance using a mobile phone application (example shown below), a website or by

calling a call centre. DRT could supplement the two bus fixed route service operating every 40 minutes during the peaks, providing connections with that service where possible.

The service would be jointly promoted to medical centres, WINZ, retirement homes etc. Staff at those institutions would be able to book travel on behalf of clients. This will give customers the options of being able to book both an appointment and travel at the same time. Customers will also be able to book travel directly.



Screenshot of application running in Timaru demand responsive trial

Proposed Vehicle

Smaller vehicles typically suit this mode of operation. These are available at slightly lower cost than full size buses and are more cost effective to operate, however the trade-off is reduced seating capacity. Some examples are shown below.



GBV Constructed Small Bus



Mercedes C45 Sprinter

Waikato Regional Council will work with Waikato District Council to develop the case for and secure funding for a Demand Responsive bus service in the north Waikato area.

Open Meeting

To	Pokeno Community Committee
From	Clive Morgan General Manager Community Growth
Date	4 June 2020
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516 / 2628217
Report Title	Waka Kotahi (NZTA) - Innovating Streets for People

1. EXECUTIVE SUMMARY

Waka Kotahi announced in April 2020, the availability of targeted funding for successful applications, as part of their Innovating Streets programme. Funding for the project would be 90% Waka Kotahi and 10% from the Waikato District Council Roading budget.

This presentation is to explain the purpose of the Innovating Streets funding and what tactical urbanisation involves. We are wishing to determine if there are any small place making or street transformation projects, within the Pokeno area, that would be suitable to be put forward for consideration. As these projects are trials that transform an area, community support and advocacy for change is important.

If a suitable location/project is identified, then Janette Underwood would look to work with community representatives to complete and submit the application. Applications close 3 July 2020 with successful applicants advised on the 31 July 2020.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENT

Innovating Streets for People

Innovating Streets for People

FUNDING
APPLICATION
GUIDELINES

What is the Innovating Streets fund?

Waka Kotahi's Innovating Street for People Pilot funding is:

- A Pilot Programme for projects using Tactical Urbanisation
- Funding is provided at 90% Waka Kotahi / 10% Waikato DC
- Waka Kotahi provide support for project development and monitoring
- Projects must be completed by June 2021

What is Tactical Urbanisation?



- Tactical Urbanisation is a process that provides:
- Temporary, or semi-permanent, physical changes to streets
 - Improvements that test a permanent fix and prototype a street design
 - Activations that help communities re-imagine their streets

Why do Tactical Urbanisation?

Tactical Urbanisation gives communities a chance to get a sense of what their streets could be like in a tangible way rather than relying on their ability to interpret plans

- Layouts can be changed in real time in response to issues
- Gives users time/opportunity to adjust their travel patterns
- Effects on the wider network can be observed

What Waka Kotahi is looking for....

Waka Kotahi are looking for projects that:

- Have good / clear community support
 - Co-design is an important element of the process
- Aligns with an existing plan/strategy for the area
- Tests a street layout that:
 - Improves safety by reducing vehicle speeds
 - Creates transport choice by making walking and cycling more attractive
- Has a view to permanence

What Waka Kotahi is not looking for....

Waka Kotahi are **NOT** looking for projects that:

- Create parking areas
- Complete or mirror existing walking or cycling infrastructure
- Are permanent installations

Example

Waka Kotahi are looking for innovative use of space not the implementation of textbook engineering features.

For example marking a standard cycle lane on each side of a road is textbook, the creation of a temporary two-way on road cycle lane on one side of the road and redistributing the road space is innovative and could lead to a permanent layout



Textbook layout



Innovative test



Permanent layout

What type of projects can be applied for?

The types of projects that could be applied for include:

- Interim intersection safety improvements (e.g. kerb build-outs / roundabouts)
- Projects to improve placemaking
- Projects that reinforce the context of the street (business/economic activity areas, school traffic calming)
- Piloting a cycleway-, pedestrian- or public transport-network.



Key application questions

The key questions that we need to answer in our application are:

- What is the issue you are trying to address?
 - Is there poor connectivity to school / shops / business?
 - Does the road sever a community?
 - Is there a lack of space for social distancing?

- What are you testing?
 - Making users feel safer?
 - Generating an increase in number of walkers/cyclists?
 - Creating a change in travel patterns?
 - Moving vehicles away from vulnerable road users
 - Creating a mode shift

- How will you know if you are successful?

More information

Details on Innovating Streets for People can be found here:

<https://www.nzta.govt.nz/roads-and-rail/innovating-streets/>

Applications for funding close 3rd July 2020

Open Meeting

To	Pokeno Community Committee
From	Clive Morgan General Manager Community Growth
Date	24 May 2020
Prepared by	Sandy Mason PA to General Manager Community Growth
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516 / 2624291
Report Title	Pokeno Works & Issues Report – May 2020

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENTS

Pokeno Community Committee's Works & Issues Report – May 2020

WORKS & ISSUES REPORT – MAY 2020

Issue	Action	Area	Comments
Pokeno toilets	<p>Will toilets be usable during works?</p> <p>If not, is there an alternative solution?</p>	Paul McPherson	<p>The existing toilets will be closed during the renovations.</p> <p>While the toilets are being refurbished temporary toilets will be provide. Type, number and location are being finalised.</p>
	Provide a description of works being done.		<p>Pokeno's internal configuration remains largely unchanged, however a refurbishment is required.</p> <p>WDC are taking this opportunity to change the entrance, rather than men having to walk pass the womans door. Removal of some balustrades will create an entry from the centre. In addition to this, cornered screens will be installed at each door for added privacy, with the entrance at the front rather than the side.</p> <p>The current rubbish bin will need to be relocated and a new ramp constructed.</p>
	<p>Is there a future budget for a full replacement toilet in the LTP?</p> <p>If not, why not?</p> <p>When will the next upgrade take place?</p>		<p>There is no specific replacement toilet budget or listed project in the WDC Public Toilet Strategy (July 2015). An opportunity for replacement would be to incorporate new toilets in with the proposed library/information centre planned over the next several years.</p> <p>May 2020 Update Unfortunately, Council weren't able to get a complying Site Specific Safety Management Plan (SSSMP) from the Contractor. To move these works forward, WDC offered to provide a staff member, as needed, throughout the contract period to assist with their Health & Safety systems under the contract. This was initially accepted, however several days into the contract the Contractor requested to terminate the contract. Discussions are now underway to confirm the contract termination formally.</p> <p>Once resolved, these works will be bundled with other similar works to increase</p>

Issue	Action	Area	Comments
			the contract value. The Pokeno and Ngaruawahia sites will have priority. By bundling, it is expected that the larger contract package will attract larger organisations with health and safety systems more compatible with Councils contract requirements.
Urban Upgrades - Pokeno Main Street	Provide date for review of preliminary design to PCC for review.	Gareth Ballemey	BECA are reviewing transportation within Pokeno CBD. The Main Street design is on hold, pending extending the scope as an outcome of the review. For the design of the carpark off the main street (Wellington St West), design is continuing, with a site visit needed by Gareth and Design staff now that the lockdown is lifted.
Cemeteries – Whangarata Development	Advise when contract will be tendered.	Clive Morgan	See Cemeteries information at the bottom of this report for an update.
Community Connections - Planting of fruit trees in Pokeno reserves and parks	To look at areas that are suitable and perhaps link this into the Community Garden project and report back to Clive.	PCC Facilities Group	Community Connections need to work directly with PCC Facilities to then report to the Committee, not to Clive.
Community Connections – Pest Control	Advise who is responsible, WDC or EW?	Clive Morgan	Waikato Regional Council is responsible.
Correspondence – Email from Leigh Shaw, The Surveying	Received queries from residents regarding footpaths on Deans Road. Mayor Sanson commented that in this case, it was likely the developers	Clive Morgan	Verbal update to be provided.

Issue	Action	Area	Comments
Company	<p>responsibility for constructing the footpath.</p> <p>Email referred to WDC for comment, to confirm if footpaths referred to are in the developed area or already part of the formed road.</p>		
LTP Update	Clive to provide update on relevant LTP projects for Pokeno.	Clive Morgan	Verbal update to be provided.
Solid Waste Review	Proposed/cancelled meeting 23 March, suggests an update to be provided.	Ian Cathcart / Phil Ellis	The Solid Waste Review is being picked up post the COVID lockdown (after a predominantly operational focus) and the WDC Executive Leadership Team will receive an update in the next couple of weeks.
Public transport – Hamilton to Auckland Spatial Plan	Public Transport Review for the northern Waikato / southern Waikato	Vishal Ramduny / Waikato Regional Council Representative	<p>NZTA Point of Entry Statement for commencing a business case to assess public transport investments for northern Waikato / southern Auckland, was approved by the NZTA Delegations Committee on 14 May 2020. This work is being progressed through the Hamilton-Auckland Corridor Initiative. The next step is to initiate an Investment Logic Mapping exercise, as part of the business plan process.</p> <p>Verbal update from WRC: The proposed Pokeno-Tuakau-Pukekohe bus service, scheduled to commence mid-2020, has been delayed due to the Covid-19 crisis. The Waikato Regional Council is presently looking at service options in light of the impact of Covid-19. This will be shared with the Committee in due course.</p>
Kowhai Downs Waterfall amenities	Upkeep and maintenance responsibility of surrounds is unknown.	Clive Morgan	Verbal update to be provided.

Issue	Action	Area	Comments
	Clive to check if the waterfall is 'invested' with WDC or developer and report back.		
Installation of gas bottles	Required is: answers to the installation of these bottles, adjacent to the street at the new commercial premises at the south end of Pokeno.	Service Delivery	<p>The Gas installation must be carried out by a registered Gas Fitter who would produce a gas certificate on the completion of the work.</p> <p>Council do not inspect Electrical or Gas installations. All Council is required to do is collect the Gas or Electrical certificate on completion of the work - some basic checks would be done if this work was part of a building consent, restraints, documentation and ventilation, in regards to location to openings in the building etc.</p> <p>However, these gas bottles need to be restrained and if more than 100kg of Gas is stored in one location then a Gas Location Test Certificate would be required also.</p>
Work on Pokeno Road / Hitchen Road intersection	Update required, especially regarding the definition of the kerb/road.	Service Delivery	We are in the middle of detail design and looking towards October for construction.

COMMUNITY PROJECTS UPDATE

Parks - Munro Road Sports Park

The stream diversion earthworks contract was awarded to MacKenzie and Parma Civil Construction, based out of Takanini in Auckland, with a tendered sum of \$1,054,711.69. Establishment was delayed by a combination of delay in information supplied by the contractor and the Covid-19 lockdown coming into effect. The contractor did not establish on site.

During the lockdown, a spring (October) start was negotiated with the contractor. It is expected there will be some variations claimed to cover Covid-19 delay costs such as bond and insurance costs.

Development of the Munro Sports Park was also included in the recent 'Shovel Ready' project suite provided to MBIE for possible Stimulus Funding.

Wastewater - Pokeno Wastewater Reticulation Scheme, Phase 3

Expected completion March 2020. Contract 17/224 for the completion of the scheme-subsidised private drainage connections in Pokeno is nearing completion with 13 of the 15 scheduled connections completed.

Toilets - Pokeno and The Point, Ngaruawahia

Contract 18/213 to refurbish toilet facilities at Great South Rd, Pokeno and at The Point, Ngaruawahia was advertised for tender and two tenders were received. One of the tenders was rejected due to insufficient Health and Safety systems. The contract was awarded to the remaining tenderer.

Difficulties in receiving a complying Site Specific Safety Management Plan (SSSMP) and the contractors preference not to change their health and safety procedures to meet the contract requirements, has resulted in a request by the contractor to terminate the contract.

Discussions are now underway to confirm the contract termination formally and close this off. Once resolved these works will be bundled with other similar works. By bundling, it is expected that the larger contract package will attract larger organisations with health and safety systems more compatible with Councils contract requirements.

Cemeteries - Whangarata Cemetery Development

Work is ongoing with preparations for contract documents.

The timing for the Whangarata cemetery contract to be tendered is yet to be confirmed. The contract is to be advertised in June and tenders evaluated and awarded ready for earthworks to start in spring.