

Agenda for a meeting of the Infrastructure Committee to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 15 JUNE 2020** commencing at **9.30am**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

1. **APOLOGIES AND LEAVE OF ABSENCE**
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GJ Ion
CHIEF EXECUTIVE

TERMS OF REFERENCE AND DELEGATION

Reports to:	The Council
Chairperson:	Cr Eugene Patterson
Deputy Chairperson:	Cr Carolyn Eyre
Membership:	The Mayor, all Councillors and one appointed Maangai Maaori
Meeting frequency:	Six-weekly
Quorum:	Majority of the members (including vacancies) ¹

Purpose

The Infrastructure Committee is responsible for:

1. Guiding sustainable, physical development and growth of the Council's infrastructure to meet current and future needs.
2. Governance of efficient, safe and sustainable roading and transport, and waste management that enables the District's economy and contributes to liveable, thriving and connected communities.
3. Governance of the District's parks, reserves and cemeteries.

In addition to the common delegations on page 10, the Infrastructure Committee is delegated the following Terms of Reference and powers:

Terms of Reference:

1. To provide direction on strategic priorities for core infrastructure aligned to the District's development, and oversight of strategic projects associated with those activities.
2. To provide advice on the development and implementation of the 30 Year Infrastructure Plan.
3. To support and provide direction regarding Council's involvement in regional alliances, plans, initiatives and forums for regional infrastructure and shared services (for example, Regional Transport Committee).
4. To consider the impacts of the Council's network of infrastructure and assets on the environment.
5. To monitor and make decisions in relation to Council-owned community centres, facilities and halls.

The Committee is delegated the following powers to act:

- Approval of acquisition (including lease) of property, or disposal (including lease) of property owned by the Council, (where such acquisition or disposal falls within the Long Term Plan and exceeds the Chief Executive's delegation).
- Approval of road names in the Waikato District in accordance with Council policy.
- Approval of any proposal to stop any road.

¹ Quorum will be half of Committee members (including vacancies) until Maangai Maaori are appointed.

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- Hearing any written objections on a proposal to stop any road, and to recommend to Council its decision in relation to such objections.
- Approval of alterations and transfers within the provisional programme of capital works as prepared for the Long Term Plan and Annual Plan, subject to the overall scope of the programme remaining unchanged and the programme remaining within overall budget.
- Approval of tender procedures adopted from time to time within the guidelines as set down by New Zealand Transport Agency for CPPs, or other authorities where funding or subsidies are subject to their approval.
- Approval of traffic regulatory measures defined as:
 - a. Compulsory Stop Signs
 - b. Give Way Signs
 - c. No Passing Areas
 - d. No Stopping/Parking Provisions
 - e. Speed Restrictions
 - f. Turning Bays
 - g. Weight Restrictions on Bridges (Posting of Bridges).
- For all Council-owned land that is either open space under the District Plan, or reserve under the Reserves Act 1977, the power to:
 - a. Agree leases, subleases and easements (in relation to land or buildings).
 - b. Approve amendments to management plans.
 - c. Adopt names.
 - d. Make any decision under a management plan which provides that it may not be made by a Council officer (for example, agree a concession), provided that any decision that has a significant impact under the management plan is recommended to Council for approval.
 - e. Recommend to Council for approval anything that would change the ownership of such land.
- Enquire into and dispose of any objection to a notice issued pursuant to Section 335 (1) of the Local Government Act 1974 requiring payment of a sum of money for the construction of a vehicle crossing by the Council (section 335(3) Local Government Act 1974). Should a decision be made to reject the objection and reaffirm the requirements in the notice, to authorise that an application be made to the District Court, (section 335(4) Local Government Act 1974) Act, for an order confirming the notice.
- Consider and approve subsidies for the installation of stock underpasses in extraordinary circumstances in accordance with Council policy and bylaws.

Open Meeting

To	Infrastructure Committee
From	Gavin Ion Chief Executive
Date	8 June 2020
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Infrastructure Committee meeting held on Monday, 23 March 2020.

2. RECOMMENDATION

THAT the minutes of the meeting of the Infrastructure Committee held on Monday, 23 March 2020 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

INF Committee Open Minutes – 23 March 2020

Minutes of a meeting of the Infrastructure Committee of Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY, 23 MARCH 2020** commencing at **9.30am**.

Present:

Cr EM Patterson (Chairperson)
Cr CA Eyre (Deputy Chairperson)
His Worship the Mayor, Mr AM Sanson
Cr AD Bech
Cr JA Church [*from 9.49am*]
Cr JM Gibb
Cr SL Henderson
Cr SD Lynch
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson
Cr CT Woolerton

Attending:

Mr R MacCulloch (General Manager Service Delivery)
Mr N Wells (Strategic Property Manager)
Ms M May (Community Connections Manager)
Ms J Bishop (Contracts and Partnering Manager)
Mr P Ellis (Solid Waste Team Leader)
Mr B Stringer (Democracy Manager)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Sedgwick/Woolerton)

THAT an apology be received from Councillors McGuire and McNally.

CARRIED

INF2003/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (His Worship the Mayor/Cr Smith)

THAT the agenda for a meeting of the Infrastructure Committee held on Monday, 23 March 2020 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6, as updated, which shall be considered with the public excluded;

AND THAT all reports be received.

CARRIED

INF2003/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Sedgwick/Woolerton)

THAT the minutes of a meeting of the Infrastructure Committee held on Monday, 10 February 2020 be confirmed as a true and correct record of that meeting.

CARRIED

INF2003/03

REPORTS

Service Delivery Report for March 2020
Agenda Item 5.1

The report was received [*INF2003/02 refers*]. The Chairperson suggested that members forward any specific queries or comments on the report to him and he will co-ordinate responses with staff, as appropriate.

It was also noted that an Action Register at the end of the report responded to the actions from the last Committee meeting.

Raglan Papahua Holiday Park Financial Statements ended 31 January 2020
Agenda Item 5.2

The report was received [*INF2003/02 refers*]. In speaking to the report, and in response to questions, the General Manager Service Delivery noted the following:

- Covid-19 – Steps had been taken to ensure the financial safety of the Holiday Park, which had a strong balance sheet. Communications would go out in relation to the temporary closure of the Holiday Park.

Unconfirmed Minutes of the Waikato Regional Transport Committee held on 10 February 2020
Agenda Item 5.3

The report was received [*INF2003/02 refers*]. There was no discussion.

Update on the Hamilton to Auckland (H2A) Start-up Passenger Rail Project
Agenda Item 5.4

The report was received [*INF2003/02 refers*]. The following matters were discussed:

- Proposed departure times for the rail service had been discussed with, and were acceptable to, business stakeholders.
- Unexpected additional costs for the Te Rapa maintenance facility were due to increased costs for underground works, which should fall within contingency costs.
- How travellers who had not paid would be managed.
- Huntly project was still on track.

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (Crs Smith/Woolerton)

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1 – Confirmation of Public Excluded Minutes – 10 February 2020 2.1 - New Lease - Raglan Volunteer Coastguard 2.2 - Ngaruawahia Community Facilities – Twin Rivers 2.3 – Sale of Land Huntly 2.4 – Horsham Downs Link	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
2.1	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
2.2	7(2)(b)(ii)	To protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

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|-----|---------|---|
| | 7(2)(i) | To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). |
| | 7(2)(j) | To prevent the disclosure or use of official information for improper gain or improper advantage. |
| 2.3 | 7(2)(i) | To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). |
| 2.4 | 7(2)(i) | To enable the Council to carry out, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations). |

CARRIED**INF2003/04**

Resolutions INF2003/05 – INF2003/09 are contained in the public excluded section of these minutes.

Having concluded the public excluded meeting the following items were released into open meeting:

REPORTS (CONTINUED)

Sale of Land - Huntly
Agenda Item 2.3

It was resolved [Resolution No. INF2003/08] during the public excluded section of the meeting that the following resolution be released into open meeting but the report remain confidential and unavailable to the public:

THAT the Infrastructure Committee approves that the land described in the Schedule be declared surplus and is sold through a competitive open-market process subject to:

- a. A price to be established by agreement and in accordance with Council policy;***
- b. Completion of satisfactory due diligence in respect of all aspects of the transaction;***

AND THAT the Infrastructure Committee delegates authority to the Chief Operating Officer to:

- c. Approve the price and due diligence conditions precedent;***
- d. Sign all relevant documents required to give effect to this resolution; and***
- e. Report back to the Committee for further direction if the conditions precedent are not achieved;***

AND FURTHER THAT the Infrastructure Committee approves that the net proceeds of sale are credited to the Huntly Social Services Reserve;

AND FURTHER THAT the resolution be released into open meeting but the report remain confidential and unavailable to the public.

SCHEDULE

An estate in fee simple comprising all that land contained in Record of Title SA48C/891 South Auckland Land Registry legally described as Lot 1 Deposited Plan 30764 and Deposited Plan 22679 comprising 179 square metres more or less and physically located at 143 Main Street, Huntly, and shown bordered in red on Attachment 1 to the staff report.

There being no further business the meeting was declared closed at 10.26am.

Minutes approved and confirmed this day of 2020.

Cr E Patterson
CHAIRPERSON

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	15 June 2020
Prepared by	Karen Bredesen PA to the General Manager Service Delivery
Chief Executive Approved	Y
Reference #	INF2020
Report Title	Sport Waikato Report – 1 January 2020 to 31 March 2020

1. EXECUTIVE SUMMARY

Attached is the Sport Waikato Report for the period 1 January 2020 to 31 March 2020 for the Committee's information. In this report the Waikato District Sport Co-ordinators present a summary of activities undertaken throughout the District with a number of schools and a variety of groups of all ages during that quarter.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

Sport Waikato Report 1 January 2020 to 31 March 2020

Waikato District Report

January 1st, 2020 – March 31st, 2020



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1. ORGANISATIONAL UPDATE/S – Amy Marfell, Sport Waikato GM Regional Leadership

The work of Sport Waikato staff is guided by the Regional Strategy for Sport and Recreation in the Waikato – Moving Waikato 2025 – which is underpinned by a focus on 3 key areas: Our People; Building Communities; and Regional Leadership.

OUR PEOPLE

A focus on the provision of opportunities that meet the needs of the people of our region

MORE ADULTS, MORE CHILDREN
'OUT THERE AND ACTIVE'

BUILDING COMMUNITIES

A focus on quality local delivery of sport, recreation and physical activity experiences

HELPING COMMUNITIES TO HELP THEMSELVES

REGIONAL LEADERSHIP

A focus on regional and national partners working together to lead change and enhance outcomes

LEADING AND DELIVERING CHANGE









COVID-19 Impact on the Sport and Recreation Sector: The emergence of COVID-19 in New Zealand has indeed prompted unprecedented and uncertain times, and this is certainly being felt among our regional and community sport and recreation partners. During this time, Sport Waikato is still operational with all staff working remotely. The core focus of Sport Waikato during COVID-19 is supporting the play, active recreation and sport system, and in so doing, we are actively connecting with our Regional Sport and Recreation Organisations and local clubs to understand their position and offer support, which includes linking them with resources and advice (including business continuity planning support) and assisting thinking about the opportunities for collaboration, modification and innovation. Sport Waikato remains committed to providing strategic leadership to the sector to ensure long term sustainability, whilst also maintaining a strong and positive connect with participants (via our digital platforms) to promotes activity opportunities relevant to the current climate.




Waikato Regional Sports Facilities Plan (WRSFP) Review: Despite the current circumstances, the review of the WRSFP will still take place as scheduled to allow continued support for LTP planning processes. While face-to-face forums were planned with Council Technical Managers, these are now being rescheduled to make sure that adequate feedback can be given to support the review process via digital mediums. We appreciate the continued engagement of our region’s Territorial Authorities with the Plan and review process.











Status	On Track	Some Challenges	High Risk	Complete
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KPI	Project	Overview of Achievements this Period	Impact in the District	Status
To grow participation in local communities to increase the number of individuals who meet the physical activity guidelines	Meremere Bush Navigation & Survival 	<ul style="list-style-type: none"> Introduced to Henry Gillies by Councillor Church (Thank you!) Gained understanding of his plans and aspirations. Developed business plan. Presented Meremere committee with Henry's concept to test for interest, and potential for them to provide seed funding (maps and compasses) 	<ul style="list-style-type: none"> Potential addition to Holiday programme that Meremere is running Free delivery for local children in low decile centre Activity that encourages locals to get out into their surrounding environment <p>* Henry is ex-military (and ex Meremere resident) and wants to deliver practical skills to youngsters through school holidays.</p>	
	Active & Well in Te Kauwhata & Meremere 	<ul style="list-style-type: none"> Received an enquiry from Te Kauwhata Health Centre regarding Green Prescription. I connected them to the Sport Waikato Active & Well team to organise a workshop/discussion 	<ul style="list-style-type: none"> Te Kauwhata Health indicated they would like to set up an 8 week course around movement, exercise and diet at Meremere. Post Covid we will all meet to discuss making this happen. 	
	2020 Tainui Games 	<ul style="list-style-type: none"> Support role for Joanne Hill-Moana, the SW/Tainui Kaiwhakahaere, in her role coordinating the 'Sports Coordinators' for the 2020 Tainui Games Organisation of existing sport resources, collation and labelling of new resources, scorecards, sports kits, admin kits Set up event areas/sorting, itemizing and storing of resource's at Hopuhopu 	<ul style="list-style-type: none"> The biannual Tainui games was a huge success with over 26,000 Tainui Tribal Members making up over 260 teams from 68 marae, participating in 16 different events. The emphasis and focus of the Games was 'whakawhanaungatanga' and above all fair play - manaakitanga! The kaupapa for the weekend was 'te tiaki i te taiao' or looking after the environment. 	
To promote and advocate for healthy, active lifestyles	Social Media and Comms	<ul style="list-style-type: none"> Engage through club, group and community pages to find events Post on the Sport Waikato Events Calendar, post in newsletter, share event on District Community Facebook pages Utilise council newsletter to connect people to opportunities 	<ul style="list-style-type: none"> Waikato District holds many events each month, from running races to mountain biking, motor racing to basketball. We advocate for such events to get exposure to as many people as we can to increase participation. 	

Status	On Track 	Some Challenges 	High Risk 	Complete 
KPI To work with the deliverers of sport, recreation and physical activity to provide sustainable, quality experiences	Project Rahui Pokeka Team Little Big Bots 	Overview of Achievements this Period <ul style="list-style-type: none"> Facilitated initial group meeting with key members of TLBB informal committee First planning session – benefits of becoming an incorporated society, forming a committee, roles, responsibilities, meeting format, minutes, action list, vision/goals Huntly Community Board Meeting – presentation of project to board and request for funding/ funding options Met with Lianne Van Dem Bend for funding opportunities to support with club setup Sharing of information on becoming Incorporated Society, structure of committee etc Contacted Secretary/Chariman re Consent forms, police vetting, media/photo release forms, Medical, Membership/contact details Supported team with meeting with local sponsor Connected with KICKSTART FUNDING Application and TLBB – consideration of possible needs Connected with Simon Brandon NZSTA for potential funding 	Impact in the District <ul style="list-style-type: none"> Health and wellbeing Volunteer project Team Growth – in early stages and full capacity to where the team structure is currently – extension group in Te Awamutu, looking to expand into other communities 	Status 
	Pokeno Sport and Recreation Steering Group <i>“To ensure the development of land and facilities match the prospective</i>	<ul style="list-style-type: none"> Enlisted steering group members: local residents, Pokeno school/BOT, Pokeno Tennis and Rec club, Pokeno Community Committee facilities subcommittee Prepared and facilitated initial meeting: agenda, minutes, action lists, follow up Hosted community drop in planning workshop 	<ul style="list-style-type: none"> Community / Council working alongside each other Interest from broad range of locals, particularly with sports industry backgrounds Direct interactions with Community Committee Key aspirations of the community established including a skate park, walking/cycle trails, indoor facilities, open spaces and sports fields and swimming facilities. Opportunity for cross boundary coordination with Bombay Sports Club 	


	<p><i>sports and recreation needs of the Pokeno and surrounding communities in the near and distant future”</i></p>	<ul style="list-style-type: none"> • Compiled existing feedback from community on wants and needs (Blueprint, North Waikato Needs assessment, drop-in sessions) to determine trends • Investigated RSOs aspirations for Pokeno (Rugby, Cricket, League, Football) • Met with Visitors Solutions to discuss Bombay Sports redevelopment and potential implications for Pokeno including partnering with Bombay for sports provision • Connected with Nick Johnston to strategise funding and partnerships for the project • Connected with Activ8 sports intending to start up several codes based in Pokeno including touch, tag and high-performance coaching 		
	<p>Pokeno Tennis and Recreation Club <i>“To create a friendly, popular community asset that encourages locals and their family and friends to engage in physical activity, events and socializing”</i></p>	<ul style="list-style-type: none"> • Stepped down as Chairman and moved into support role (AGM delayed because of Covid so no new chairperson yet) to test committee resilience • Connected 2 user groups to facility to hire as meeting venue including Pokeno Business Connect group • Integrated tennis club into Pokeno Steering Group discussions • Correspondence with Megan May (WDC) regarding court resurfacing budget 	<ul style="list-style-type: none"> • Tennis club is now part of wider discussions around Pokeno sport and rec scene- develop alongside Munro block rather than one or the other • Clearer profile and connect with Community committee • Greater community awareness/interest in this facility • Potential funding assistance from council for resurfacing should demand continue to grow 	
	<p>Tuakau Sea Scouts</p>	<ul style="list-style-type: none"> • Attended Committee meeting to advise on funding strategy and volunteer management plan 	<ul style="list-style-type: none"> • Committee to reassess what to fund raise for and what to apply for funding. Committee to consider a volunteer manager position, replace current funding person and increase volunteering contribution of parents 	


Status	On Track 	Some Challenges 	High Risk 	Complete 
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KPI	Project	Overview of Achievements this Period	Impact in the District	Status
To develop, maintain and grow quality stakeholder relationships	Developing Relationships with Hampton Downs Motor Park 	<ul style="list-style-type: none"> Attended Strategic Planning Workshop with key stakeholders of the North Waikato Community, council, Hampton Downs, Waikato Tainui, NZSTA, Te Waka, Wintec, Springhill. Collaborative meeting on how to build Hamptons Profile Discussion with Josie Spillane – Chief operating office re WHO IS OUR (Hamptons) COMMUNITY? Provided info on local community boards/committees as an important connect Communications with Emma Pryor – Corporate & Functions Coordinator re Holding our 2020 Sports Awards at Venue Met with Emma and Justin – Business Development Officer, visit of Hampton Event Venue and discussion around our event, how they can support, how it could look Discussion how we can help promote motorsport, how Hampton can develop their relationship with their community Met with Mad Mike – what is his business, is there potential for him to speak at the awards – promote motorsports and the park 	<ul style="list-style-type: none"> Looking to shift our annual Sports Awards for 2020 to Hampton Downs, increase participation by Northern Waikato groups To promote Hampton as the world class venue it is and showcase it to our district as a place to come to use/visit Promote motorport to the wider public 	
	Developing Council Connections And Relationships 	<ul style="list-style-type: none"> Met with Lianne Van Dem Bend re community led development programme and Sport Waikato’s role, facilitation, PD opportunities Collaborative approach to Youth Programme in Huntly with Joe Wilson. Establishing Incorporated society to enable funding capabilities, branching outside of just Huntly to surrounds TK, Meremere develop hubs? Youth leader programmes – what this looks like 	<ul style="list-style-type: none"> Growing our communities knowledge and capability to future proof them. Linking communities to council processes, departments and key information Facilitating meetings, support with programmes, building relationships with other key members of the community/ breaking down silos. Regular meetings to connct, to catch up with whats happening, to grow understanding or our roles and how we 	

		<ul style="list-style-type: none"> Grow already established Relationship with Megan May and Jordarne Wiggins, how we can best support and work together. Future reporting Connected with Nick Johnston to strategise funding and partnerships for the Pokeno project Working with Paul Mcpherson on Munro Block/Pokeno sports facility development 	can best work together and support. Updates on reports to grow better understanding	
	Mercer Community Committee	<ul style="list-style-type: none"> Met with Darian Mcgrath to discuss pros and cons of incorporated societies vs trusts, establishing a community hub at the old rugby club and how to manage 	<ul style="list-style-type: none"> Committee leaning towards the more democratic process of Incorporated Society and exploring the idea of a subcommittee to run the hub. 	

2. REGIONAL SPORT WAIKATO PROGRAMME UPDATES

Programme	Locally-Specific Programme Updates
Facilities	<ul style="list-style-type: none"> Regional Sports Facilities Plan Review Update – An Impact Assessment has been emailed to all Mayor’s, Councillors and CEO’s. A combined Impact Assessment and Validation survey has been emailed to key council staff. Purpose of the process is to measure the overall impact and aspirations of the Waikato Regional Sports Facilities Plan and to assist in the 2020 review process. A stakeholder Workshop was due to be held in May, given the current environment Sport Waikato are working with Lumin to identify remote options for workshop facilitation. Sport NZ Facility Planning Tool – The Waikato is looking to utilise the newly created Sport NZ Planning Tool to document all council facilities in the next version of the Waikato Regional Sports Facilities Plan. All councils will have a unique login and will be required to provide a nominated staff member to manage the tool. This process is currently underway. The Collaborative Sport Field Study being undertaken by Global Leisure Group on behalf of Hamilton City Council, Waipa and Waikato District Councils in reaching final stages. A draft report is due for completion late April 2020. Sport NZ are currently working with Lotteries to feedback on current applications to the Community Facility and Significant Project Funds. The Lottery Grants Board Committee meet on the 27th and 28th May respectively. At this stage Lotto NZ believes revenue projections for 2019/2020 will be meet. Should the situation change Sport NZ will advise local RST.
Active & Well 	<ul style="list-style-type: none"> Sport Waikato’s Active & Well service helps people keep active, eat well and lead a healthier lifestyle. We provide multiple free programmes to individuals, whanau, or groups with physical activity advice and healthy eating ideas, plus suggestions for low-cost community exercise options. Green Prescription Programme: Quarterly referrals = 67 Oranga Tootika Programme: Combines Waiora (tradition models of wellbeing) and Hauora (modern models of wellbeing), and targets Maaori with high comorbidities. The service allows for home visits and is also significantly longer (up to 12 months) to help Maaori on their journey to better health. Quarterly referrals = 14

	<ul style="list-style-type: none"> • Active Family, Healthy Kids – Whaanau Kori, Tamariki Ora: Quarterly referrals = 13 • Highlights : Our Waikato GRx coordinator has been building a great relationship with the new manager at the Genesis Energy Huntly Aquatic Centre. Together they have developed a new Access Card for Green Prescription clients with an entry discount to enable community members regular use of all the facilities.
Volunteers	<ul style="list-style-type: none"> • Student Volunteer Month 30 March 24 April • District Coordinators throughout the Waikato have been busy identifying Student Volunteers doing great things in their communities. Student Volunteer month is a promotion that celebrates youth who are striving to make an impact and we want to make sure people know about it! And more importantly, we want these young people to feel valued. • Sport Waikato campaign encourages the public to post stories on Facebook to raise awareness of these amazing students. All stories go into a draw for a range of merchandise from Rebel Sport, Hoyts movie passes and a grand prize for Waitomo Adventures Black Water Rafting. • Time also now to think about how to thank and celebrate all volunteers during National Volunteer week 14 -21 June.
Secondary Schools	<ul style="list-style-type: none"> • All Secondary School Sport Coordinators and Directors of Sport were invited to a year beginning inaugural Forum staged at Morrinsville Event Centre to set the scene and update the years calendar and introduce new members. The forum was also an opportunity to gain Professional Development from guests including School Sport NZ CEO Garry Carnachan and Sport Waikato CEO Matthew Cooper. Induction was held in the first hour for New Coordinators and then the programme was delivered. Major focus was on Communication links and sharing of some best practice by fellow sport coordinators.
Under 5s 	<ul style="list-style-type: none"> • Sport Waikato's Under Fives team works in the Waikato District in 2 capacities; Under 5 Energize (U5E), & Community Education (Under Fives) including distributing Kiwi Manuals. • Due to COVID-19 and the nationwide lockdown, we stopped all face-to-face deliveries from 23 March until further notice. • The U5E 'Energizer' works with 35 Early Childhood Education Centres to improve nutrition, increase physical activity & improve the oral health of children under 5 years. • In this period, 2 support meetings were held at a centre. These meetings support centre staff as they work towards a Healthy Heart Award. This award is administered by the Heart Foundation NZ and focusses on improving the nutritional content of food available to children while in care. • Community Education (Under Fives): • The Under Fives Fundamental Skills Advisor works with community organisations to deliver workshops to parents aiming to equip parents with the knowledge to improve the physical development of their young children. No workshops were held in this period. • Also, Under Fives provide a series of 3 e-books called Kiwi Manuals to new parents in the Waikato Region. These contain information & activity ideas to encourage physical activity from birth to age 5. • 2 KiwiPreschooler manuals were downloaded in this period.

Open Meeting

To	Infrastructure Committee
From	Clive Morgan General Manager Community Growth
Date	25 May 2020
Prepared by	Vishal Ramduny Strategic Projects Manager
Chief Executive Approved	Y
DWS Document Set #	GOV1318 / 2614899
Report Title	Unconfirmed Minutes of the Waikato Regional Transport Committee held on 4 May 2020

1. EXECUTIVE SUMMARY

The purpose of this report is to provide the Infrastructure Committee (“the Committee”) with the minutes of the Waikato Regional Transport Committee (“RTC”) meeting held on 4 May 2020. The Committee should note these are unconfirmed minutes and are being provided for information purposes in the interim due to the lag time between RTC meetings.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENT

Unconfirmed minutes of the Waikato Regional Transport Committee held on 10 February 2020.

Waikato Regional Council
Regional Transport Committee
OPEN MINUTES

Date: Monday, 4 May, 2020, 9:30 am

Location: Virtual Meeting Via Teams

Members Present:

- Cr H Vercoe - Chair (Waikato Regional Council)
- Cr A Strange - Deputy Chair (Waikato Regional Council)
- Cr A O'Leary (Hamilton City Council)
- Mayor T Adams (Hauraki District Council)
- Mayor A Tanner (Matamata-Piako District Council) (from 9.49am)
- Mayor D Trewavas (Taupō District Council)
- Cr T Fox (Thames Coromandel District Council)
- Cr E Patterson (Waikato District Council)
- Cr G Webber (Waipā District Council) (until 9.47am)
- Mayor J Robertson (Waitomo District Council) (from 9.34am)
- S Mutton (Waka Kotahi NZ Transport Agency)

Others Present:

- Cr R Rimmington (Waikato Regional Council) (from 9.43am)
- Cr L Stolwyk (Alternate – Waipā District Council)
- Cr A Bech (Alternate – Waikato District Council) (until 10.14am)
- Cr Dave Macpherson (Alternate – Hamilton City Council)
- M Tamura - Manager Integration and Infrastructure
- L Van Veen - Democracy Advisor
- A Adams - Democracy Advisor

1. Apologies

Apologies were received from Cr B Machen (South Waikato District Council), Cr P Schulte (South Waikato District Council), Mayor S Goudie (Thames Coromandel District Council), Mayor M Baxter (Ōtorohanga District Council) and Inspector J Penno (Waikato Region Road Policing Manager).

9.34am Mayor J Robertson arrived.

RTC20/13

Moved by: Cr A O'Leary

Seconded by: Mayor D Trewavas

RESOLVED (Section A):

That the apologies of Cr B Machen (South Waikato District Council), Cr P Schulte (South Waikato District Council), Mayor S Goudie (Thames Coromandel District Council), Mayor M Baxter (Ōtorohanga District Council) and Inspector J Penno (Waikato Region Road Policing Manager) be accepted.

The motion was put and carried

2. Confirmation of Agenda

The Chair noted that Waka Kotahi NZ Transport Agency Acting Director Regional Relationships (Upper North Island) (S Mutton) would provide a verbal update on Waka Kotahi NZ Transport Agency initiatives at the end of the meeting.

RTC20/14

Moved by: Cr A Strange

Seconded by: Cr A O'Leary

RESOLVED (Section A):

That the agenda of the meeting of the Regional Transport Committee of 4 May 2020, as circulated, be confirmed as the business for the meeting, noting that a verbal update from Waka Kotahi NZ Transport Agency Acting Director Regional Relationships (Upper North Island) (S Mutton) on Waka Kotahi NZ Transport Agency activities be added as an item to the agenda.

The motion was put and carried

3. Disclosures of Interest

There were no disclosures of interest.

4. Confirmation of Minutes

Minutes of the previous meeting held on 10 February 2020.

The minutes were taken as read and confirmed by the members, with one correction to resolution RTC20/01, to specify that Inspector J Penno had been appointed to the Waikato Region Road Policing Manager non-voting advisor role on the Committee.

RTC20/15

Moved by: Cr H Vercoe

Seconded by: Cr A O'Leary

RESOLVED (Section A):

That the minutes of the Regional Transport Committee meeting held on 10 February 2020 be confirmed as a true and correct record, with one correction to resolution RTC20/01, to specify that Inspector J Penno had been appointed to the Waikato Region Road Policing Manager non-voting advisor role on the Committee.

The motion was put and carried

5. **Interim delegations to the Chair for submissions and Regional Land Transport Plan variations**

Report to enable the Regional Transport Committee to delegate certain functions to the Chair to enable the business of the Committee to continue efficiently. The report was taken as read.

9.43am Cr R Rimmington arrived.

During discussion, the following was noted:

- A member raised that staff at Hamilton City Council were busy with Civil Defence duties as a result of Covid-19, and that this would challenge their ability to assist members with providing feedback on draft submissions within the three day turn around period. Staff reassured members that draft submissions were developed in consultation with the Regional Advisory Group (RAG), and that this occurred in advance of circulating draft submissions to Regional Transport Committee (RTC) members for their feedback. Staff also acknowledged that more review time would be ideal and committed to circulating draft submissions as far in advance as possible for member feedback, with three days being maintained as a minimum review period.
- A member indicated a view that the changes to delegations sought should be specified as being applied only during the period required to appease potential challenges arising from Covid-19. Staff highlighted that there was benefit in keeping the delegations indefinitely, noting that RTC had expressed the desire to delegate approval of variations previously, in light of the rigorous process followed gaining RAG approval. It was noted that there was benefit in having an alternative way of receiving member sign off of submissions outside of RTC meetings. The timing of meetings didn't always align well with submission deadlines. Members agreed with the staff rationale provided for keeping the proposed delegations in place on an ongoing basis.

RTC20/16

Moved by: Cr H Vercoe

Seconded by: Cr E Patterson

RESOLVED (Section A):

1. **That the report Interim delegations to the Chair for submissions and Regional Land Transport Plan variations (Regional Transport Committee 4 May 2020) be received;**
2. **That Chair of the Regional Transport Committee be delegated authority to approve submissions of the Regional Transport Committee subject to drafts being circulated to the Committee with at least three working days to provide feedback. All feedback received to be taken into account by the Chair when exercising their delegation; and**

RECOMMENDED (Section B):

3. **That the Regional Transport Committee recommend for approval by Council, that the Terms of Reference of the Committee be amended to provide delegation to the Chair of the Regional Transport Committee to authorise variations to the Regional Land Transport Plan in accordance with:**

- a. recommendations of the Regional Advisory Group; and
 - b. the approved Regional Transport Committee significance policy;
- as per the recommended amendments to the Committee's Terms of Reference highlighted in Attachment 4 of this report.

The motion was put and carried

6. Variations to the 2018 Update to the Waikato Regional Land Transport Plan 2015-2045

Report to provide opportunity for RTC to consider and approve a request from Waipā District Council to vary the operative 2018 Update to the Waikato Regional Land Transport Plan (RLTP) 2015–2045 to include a new activity, being the 'Waipā Urban Mobility Business Case'. The report was taken as read and no comments were raised.

9.47am Cr G Webber left the meeting.

RTC20/17

Moved by: Cr H Vercoe

Seconded by: Cr A Strange

RESOLVED (Section A):

1. That the report **Variations to the 2018 Update to the Waikato Regional Land Transport Plan 2015-2045 (Regional Transport Committee 4 May 2020)** be received; and
2. That the Committee vary the operative 2018 Update to the Waikato Regional Land Transport Plan 2015-2045 to include one new activity being the Waipā Urban Mobility Business Case.

The motion was put and carried

7. Development of Regional Land Transport Plan 2021

Report to set out the timeline, process, key milestones and principles for preparing a new regional land transport plan (RLTP), as required under the Land Transport Management Act 2003.

9.49am Mayor A Tanner arrived.

Manager, Integration and Infrastructure (M Tamura) presented the report. Refer document # 16209394 for the presentation.

During discussion, the following was noted:

- The regional programme for prioritised list of activities was discussed. A member sought the list of activities for SH25. Staff undertook to provide this.
- Staff explained the intended strategy for incorporating the rail investment programme into the revised RLTP, which was now a requirement under the Land Transport Management Act framework. The same scoping/consultation mechanisms as those employed for other activities incorporated into the plan would be followed. This included stakeholder workshops and working closely with the FutureProof committee members. From this scoping, the key projects and descriptions would be identified and incorporated into the Plan.
- The Chair advised of the recent Mayoral Forum letter received which highlighted support for specific projects to be incorporated into the revised RLTP, some of which were already

included (e.g. Cambridge/Piarere extension, Southern Links, SH3 activities). A response letter would be provided by the Chair, acknowledging the Mayoral Forum support of the projects, and also highlighting that due process for incorporating projects into the revised Plan would be followed, taking into account central government priorities, RAG and RTC feedback.

- A member raised the need to ensure the RLTP review project incorporated impacts from Covid-19. It was noted that this might change the direction of the Plan and its prioritized activities, particularly with regards to drivers to lift the economy and business. Staff advised that an RTC workshop could be a useful tool to achieve this.

RTC20/18

Moved by: Cr H Vercoe

Seconded by: Cr A Strange

RESOLVED (Section A):

That the report Development of Regional Land Transport Plan 2021 (Regional Transport Committee 4 May 2020) be received.

The motion was put and carried

8. Update from Waka Kotahi NZ Transport Agency

Waka Kotahi NZ Transport Agency Acting Director Regional Relationships (Upper North Island) (S Mutton), provided a verbal update on current Agency initiatives. The following was noted:

- The programme of work had been revised and would continue to evolve in light of Covid-19, with a particular focus on stimulating the economy. Updates would be provided to RTC members on key items of interest as the situation evolved and workstreams were aligned to suit.
- It was noted that consultation on the Auckland Northern Pathway Project was carried out online, as opposed to in person. This attracted a significant increase of submissions, which proved this could be an improved means of engagement going forward.
- The Innovating Streets for People pilot fund had been recently launched via the Te Waka Kotahi NZ website. The purpose of the project was to attract pilot projects that would help councils create more people-friendly spaces in towns and cities. Members were encouraged to refer to the website for more information and promote out to their networks.
- Local government emergency powers to shut down roading/walking/cycling areas to ensure social distance measures were more enabled under Covid-19 conditions were noted.
- The Chair acknowledged the traction S Mutton had provided in resolving some historic issues since coming on board as Acting Director of Regional Relationships (Upper North Island). It was noted that Te Waka NZ Transport Agency, the RTC and rail link relationships had been strengthened as a result. S Mutton advised that he would be in the Acting role as an interim measure whilst the way forward for the role was decided. It was noted that insight regarding the challenges and opportunities towards promoting economic development throughout the region would be gained from S Mutton's previous experience as the Auckland/Northland Director of Regional Relationships.

RTC20/19

Moved by: Mayor J Robertson

Seconded by: Mayor T Adams

RESOLVED (Section A):

That the verbal update from Waka Kotahi NZ Transport Agency (Regional Transport Committee 4 May 2020) be received.

The motion was put and carried

Members expressed the need to add an item “Members’ Update” to future agenda packages.

Meeting closed at 10.28am.

UNCONFIRMED

Open Meeting

To	Infrastructure Committee
From	Roger MacCulloch General Manager Service Delivery
Date	15 June 2020
Prepared by	Karen Bredesen PA to the General Manager Service Delivery
Chief Executive Approved	Y
Reference #	INF2020
Report Title	Service Delivery Report for June 2020

I. EXECUTIVE SUMMARY

This report is to inform the Infrastructure Committee of significant operations/projects commenced, in progress, or completed since the last Infrastructure Committee meeting. It is divided into the following sections:

1. Community Projects
2. WDC Roding Team
3. Waikato District Alliance
4. Solid Waste

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

Service Delivery Monthly Report

I. COMMUNITY PROJECTS

- Boat Ramps
 - Elbow Boat Ramp
 - Manu Bay Breakwater and Boat Ramp
- Bridges
 - Perry Bridge Lighting – Power system replacement
- CCTV
 - Huntly
- Cemeteries
 - Whangarata
 - Jackson St
 - Rangiriri
- Facilities
 - Huntly War Memorial Hall
 - Tuakau Library
 - Mercer Community Centre
 - Whatawhata Community Facility
 - Huntly Grandstand Roof Replacement
 - Ngaruawahia and Tuakau Office Refurbishment
- Open Spaces
 - Munro Sportspark, Pokeno
- Playground Renewals
 - Hukanui Reserve, Gordonton
 - Hakanoa Domain, Huntly
 - Fairfield Park Basketball Court, Huntly
- Skate Parks
 - Dr Lightbody Reserve, Tuakau
- Railway Station
 - Huntly Park and Ride
- Roading Works
 - Gilmour St Urban Upgrade, Raglan
 - Kopua Holiday Park Access Road & Entranceway Upgrades, Raglan
 - Dr Lightbody Reserve Car parks, Tuakau
- Toilets
 - Pokeno, and The Point – Ngaruawahia
 - Centennial Park, Ngaruawahia
- Walkways
 - Wainui Rd Footbridge Upgrade, Raglan
- Wastewater
 - Pokeno Wastewater Reticulation Scheme, Stage 3

- Wharf
 - Cliff St Jetty
 - Raglan Wharf Handrails and Dolphin Handrails

BOAT RAMPS

Elbow Boat Ramp

Harrison Grierson consultants are preparing an initial concept design which will be provided to the community through the Forum for review and feedback.

For the erosion adjacent to the ramp, Action Bobcats have been engaged to carry out a repair. They are currently looking to schedule the works on an appropriate low tide. The low rainfall of late has meant a low river which is a bonus, however the shorter days reduce the suitable tide matches (a five day run of work is expected).

Contractors will ensure the ramp is available at all times with minimal delay, particularly with duck-shooting season underway.

Manu Bay Breakwater and Boat Ramp

Up until lockdown staff had been meeting with concerned stakeholders to discuss the proposed rock removal works. There is one remaining group to meet with which is scheduled for early June.

Once the meetings are complete in June, staff will summarise the results, provide the report, and seek approval to move forward with removal of the surplus rock and placement at the erosion sites.



Overtopping of Manu Bay breakwater in mid-2019

BRIDGES

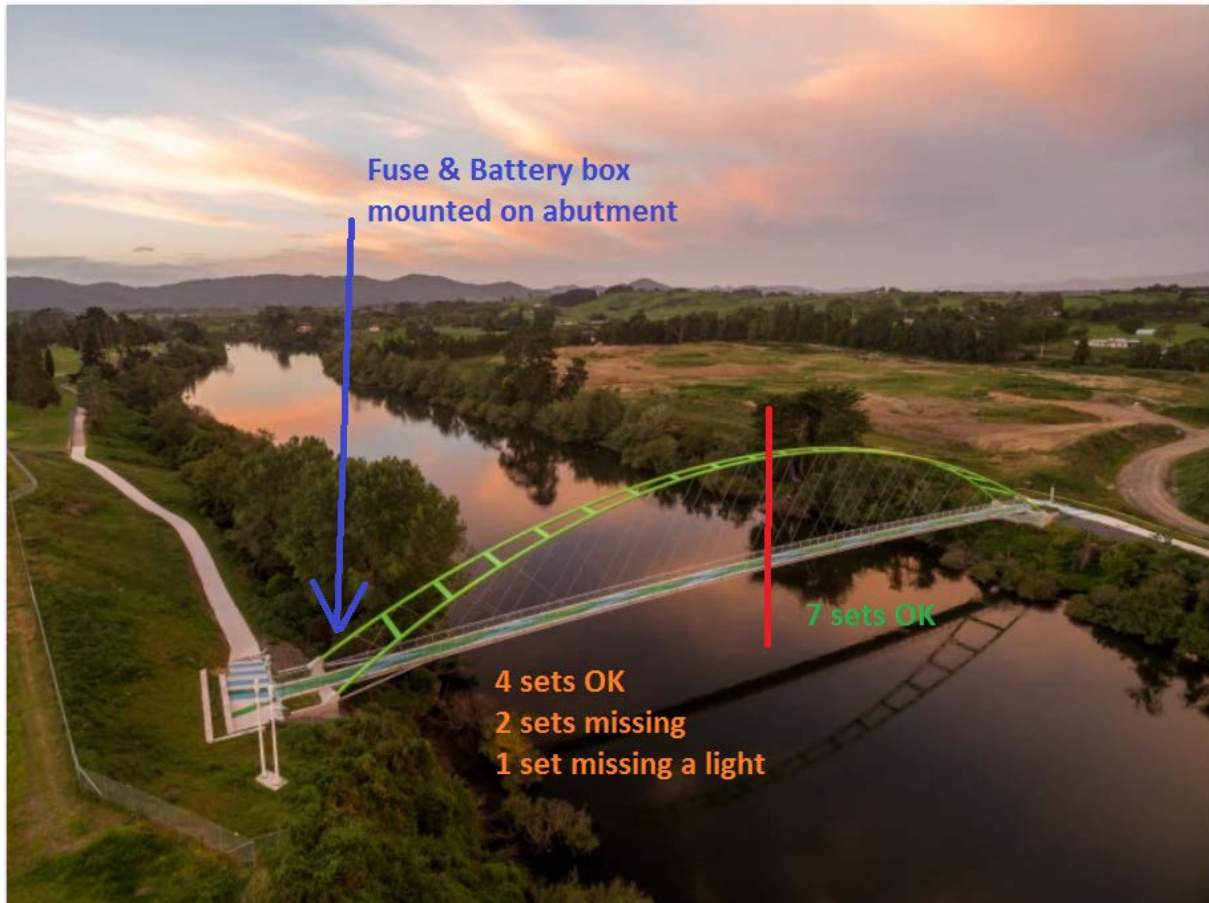
Perry Bridge Lighting – Power System Replacement

The wind-turbine powered batteries supplying the power to the bridge lighting were stolen. A high level costing has been provided by WEL for replacement. Design of a suitably secure enclosure is being developed.

The two cabinets where the batteries and inverters were housed look in good condition. The fuse box was not padlocked. Of note there are 14 sets of lights on the bridge which light up the arch, 7 sets each side of the apex. The east side is still intact but the west side now only has 4 sets, 2 sets are missing and one set is missing a light unit.

In total 5 lights need replacing and remedial wiring is required on top of the new security cage, batteries, inverters and associated labour/manufacturing.

As an alternative to the battery supply, staff will price a connection to the grid before proceeding, to ensure we are getting the most practical long term solution.



Perry Bridge lighting condition

CCTV

Huntly CCTV Project

The five ICP power connection requests have been processed by WEL Networks.

Civtec have the subcontract to install the two poles from WDA and the five power connections from WEL Networks. This work has been delayed by Covid-19 lockdown and will now be done late-May/early-June.

Securo Group's subcontractor will install cameras after this.

CEMETERIES

Whangarata Cemetery Development

The contract documents for the Whangarata Cemetery Development are currently being prepared. The timing for the contract to be tendered is yet to be confirmed. It will be advertised, evaluated and awarded this financial year ready for earthworks to start in spring.

Jackson Street Cemetery (Expected completion ³⁰ June 2020)

Contract 18/153 Ngaruawahia Cemetery Access Road Upgrade has been advertised and closed at 4pm Friday 1 May.

There were 11 tenders submitted and the tender evaluation process is currently underway.



Jackson St Cemetery Access.

Rangiriri Cemetery Expansion

Scheme design will be carried out over the winter months. Once consultation and any resulting changes to the design are completed, works are expected to get underway next summer.

FACILITIES

Huntly War Memorial Hall (Expected completion April 2020)

The re-build of a new ramp was scheduled to be complete by the end of March but was impacted by the Covid-19 lockdown, with the hall being utilised for operations during the event. This work will need to be re-scheduled.

Tuakau Library (expected completion July 2021)

Detailed design is currently being carried out by consultants BCD. Fire, electrical and mechanical inspections, and a topographical survey have been completed onsite up to 8 May. An updated version of preliminary drawings is to be provided by BCD to include the additional data captured.

WDC will review the preliminary drawings and provide any feedback to the BCD team to ensure minimal changes to later design work.

Mercer Community Facility - Feasibility Study

The Draft Feasibility Investigation has been delivered and reviewed. The Mercer Community Committee have indicated preferences for either the Fire Station or ARA building at the Domain.

Initially the fire station was to be sold by the Fire Service in the next year or two as they re-establish at a new facility planned in Pokeno. The property was to go on the open market and the price would have been expected to exceed the budget significantly.

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Following the Covid-19 event the commercial property market has changed and Fire Service is being contacted again to see if this affects their approach to the property disposal.

Whatawhata Community Facility (Expected completion February 2021)

The WDC Funding Manager, Nick Johnson, has been working with the Whatawhata Ratepayers and Residents Association applying to various funding organisations. To date, \$290,000 has been generated from WEL and Trust Waikato.

CKL lodged the resource consent application in February 2020 and is currently working on providing additional information requested by the processing consent planner.

The CKL planners will work through the remaining queries from the processing planner. Staff have already instructed that WDC are to review the draft, an addendum to the application before it goes to the processing planner to ensure it's complete and correct.

Changes will include wastewater design being amended to accommodate a maximum capacity of 200 people (Council and stakeholders will need to discuss the effects of a larger effluent field once the amended wastewater report is completed).

Further consultation with NZTA and Iwi is required. Staff are working with NZTA to provide an Integrated Traffic Assessment and Sam Toka is proceeding with Iwi consultation.

Once the NZTA and Iwi consultation is concluded the final processing can occur to achieve the resource consent, ready for the funding application in August.

Community Projects are currently working on planning the tasks and processes needed to complete the entire project and looking at what can be accelerated to make up some or all of the time lost. This can be by running tasks concurrently while the funding application is being assessed. If funding is approved (scheduled for late November), the tender can then be immediately advertised so construction can start as early as possible in the New Year.

Huntly Grandstand Roof Replacement (pre-Covid expected completion June 2020)

Contract 18/242 to replace the grandstand roof was publicly tendered, closing on 9 December at 2.00pm. One tender was received however once evaluated, the tender was found to be unsuitable.

Direct negotiations are now underway with a selected contractor. Costings are in excess of the budget and staff are working to reduce costs with investigations into alternative materials. Additional/alternative funding will also be investigated through the Faculties Team and with the Funding and Partnership Manager, Nick Johnston.

Ngaruawahia and Tuakau Office Refurbishments

This project is now in the hands of the WDC Recovery Team to create an appropriate office environment satisfying the Covid-19 safety requirements.

OPEN SPACES

Munro Road Sportspark (Expected completion June 2021)

The stream diversion earthworks contract was awarded to MacKenzie & Parma Civil Construction based out of Takanini in Auckland, with a tendered sum of \$1,054,711.69.

Although establishment on site was delayed, a spring (October) start is expected.

Development of the Munro Sports Park was also included in the recent "Shovel Ready" project suite provided to MBIE for possible Stimulus Funding.

Hukanui Reserve, Gordonton and Hakanoa Domain (adjacent to pool), Huntly

Community Projects have had discussions with HCC Parks staff to understand their procurement for playgrounds. We are now developing a similar multi-site, multi-year contract to cover an initial two year period of playground construction with the possibility of extending the contract for another 2 years if the KPI's are sufficiently meet.

Consultation with the playgrounds communities and stakeholders will get underway once this contract format is more advanced.

Fairfield Park, Huntly, Basketball Court Upgrade

Negotiations are progressing with Land Information New Zealand (LINZ) in order to resolve legacy ownership issues (which stems back in time to when the Power Station development commenced) and finalise the cadastral survey of the property boundaries to ensure that the project does not inadvertently encroach onto Crown owned/crown administered land.

SKATE PARKS

Dr John Lightbody Reserve, Tuakau

The design work by Rich Landscapes was scheduled to start in April. It is likely the design timeframe was affected by the Covid-19 event.

As this project is partially funded by the Community group and partially by WDC, a Multi-party Funding Agreement (MFA) will be needed to ensure clarity of responsibilities.

RAILWAY STATION

Huntly Park and Ride (post-Covid expected completion September 2020)

Staff have worked with WDA through the Covid-19 event to revise and reset the construction programme to target a completion date of 1 September 2020. Hamilton City have indicated their Rotokauri site will open in late October.

Prior to lockdown, site clearance works had been carried out.



Site cleared ready for construction to get underway

WDA have now completed their secure construction compound, toilet and handwashing facilities to support the Covid-19 requirements, and have isolated the worksite from the live rail. Excavations have commenced for the foundations of the platform extension and survey setout controls are being confirmed.



Foundation cut along front of existing platform

ROADING WORKS

Gilmour Street, Raglan – Urban Upgrade

Street and stormwater design is ongoing by Beca, following consultation and feedback from residents.

Kopua Holiday Park Access Road & Entranceway Upgrades, Raglan

This project is being undertaken in two stages, from the road bridge through to the camp entranceway, and from the camp entranceway through to the pedestrian bridge.

Stage one has been designed. Stage two alignment discussions will continue to refine the proposed alignment.

Dr John Lightbody Reserve Car Parks

Detailed design work will be scheduled with the design team.

TOILETS

Pokeno, and The Point, Ngaruawahia

Contract I8/213 to refurbish toilet facilities at Great South Rd, Pokeno and at The Point, Ngaruawahia was advertised for tender and two tenders were received. One of the tenders was rejected due to insufficient Health and Safety systems. The contract was awarded to the remaining tenderer.

Difficulties in receiving a complying Site Specific Safety Management Plan (SSSMP), and the contractors preference not to change their health and safety procedures to meet the contract requirements has resulted in a request by the contractor to terminate the contract. Discussions are now underway to confirm the contract termination formally and close this off. Once resolved these works will be bundled with other similar works. By bundling it is expected that the larger contract package will attract larger organisations with health and safety systems more compatible with Councils contract requirements.

Centennial Park, Ngaruawahia (Pre-Covid expected completion June 2020)

The funding solution recommendation was approved by Council 24 February.

Contracts are in place for the works with Allens United Earthworks & Drainage Ltd for services and installation, and with Permaloo Ltd for toilet building supply.

We are awaiting the new work schedule from the supplier and the contractor following the Covid-19 event.

WALKWAYS

Raglan – Wainui Road Footbridge Upgrade (pre-Covid expected completion June 2020)

Construction (removal of bridge and the extension of the existing culvert under Wainui Road) by WDA was programmed for April 2020. Awaiting an updated programme from WDA following the Covid-19 lockdown.



Walkway Bridge opposite Wastewater Treatment Plant

Pokeno Wastewater Reticulation Scheme, Phase 3 *(Expected completion June 2020)*

Contract 17/224 for the completion of the scheme-subsidised private drainage connections in Pokeno is well underway with 13 of the 15 scheduled connections completed.

Onewhero Reserve Wastewater Upgrade *(Expected completion June/July 2020)*

The funding for the final stage of the wastewater project has been approved. The remaining Ecocycle plant and equipment required has been ordered from the supplier.

An invited Request For Quote (RFQ) will be sent out to selected contractors (based on those who submitted for work on Stages 1 and 2) for a lowest price conforming contract to install the remaining plant.

WHARF

Cliff St Jetty Repair *(Expected completion June 2020)*

The replacement concrete rail posts are being designed by Frame Group Ltd.

The missing fender pole will be installed and incorporated with the post replacements, and remedial work to the deteriorated concrete on the main jetty piles will be completed by a concrete specialist.

Awaiting updated schedule from Frame Group and the contractor.

Raglan Wharf Handrail Replacement and Dolphin Handrail

This work will now be amalgamated with the Provincial Growth Fund Raglan Wharf project, recently confirmed as being funded.

2. WDC ROADING TEAM

Covid Response

With staff working from home and the restrictions under which contractors are required to operate our working environment continues to create some challenges. The contract obligations are still being worked through and we have been advised by NZTA that auditing of claims and activities for April and May will be a focus of their review teams. We are dealing with this under a formal framework using NZTA's guidance.

Shovel Ready Projects

The unsealed road network improvements and Bridging projects submitted to this initiative have made it through to the formal funding process. All of these projects were submitted on the basis of 100% funding by government as there is no allocation for this work in current budgets. The submissions exceeded the government allocation many times over and many projects will be culled. We would expect to know the outcomes by the end of July.

WEX

The Huntly section of the old State Highway 1, Taupiri to north of Huntly, will now be handed to Council by June 2021. NZTA will continue to maintain the old State Highway during this period. The primary reason for the delay is NZTA's desire to develop a business case for the revocation and this process started in May. This process will enable Council to present our view of the form and function of the road prior to revocation and will incorporate the wider view of our network configuration for the future.

Alliance Contract Roll-over

The changes as summarised in the Council workshop are being drafted into a revised document for signing in June/July. We expect the refinements will create a more transparent arrangement and will build on the positive aspect of the Alliance framework.

This process is complex and has required considerable resource both from within Council and externally as we seek to get the best advice available.

Activity Management Planning

The Council's Roading and Community Assets teams as well as the Council's consultant Morrison and Lowe and the Alliance Asset team are working closely together to produce the Activity Management Plan. This work involves reviewing levels of service throughout the Network, looking at asset condition, reviewing our bridge infrastructure and also reviewing our asset valuation processes and outcomes. These reviews have identified many areas for improvement in our data. This revised AMP will form the basis of our LTP as well as our request for funding from NZTA.

Horsham Downs Link

Staff are finalising the cost of this project and submitting details to NZTA for funding. Latest estimates indicate a funding shortfall based on current allocations and as we finalise cost these will be brought to Council.

3. WAIKATO DISTRICT ALLIANCE

Zero Harm

Despite several incidents, there have not been any significant injuries in April/May.

Furthermore, there were no Medical Treatment Injuries (MTI) or Loss Time Injuries (LTI). A worker did however roll an ankle while on site but did not require treatment.

We have had several high potential incidents over the last few months. These have been investigated, lessons learnt identified and toolbox briefings held to disseminate lessons learnt.

Incidents include an overhead cable strike, an unsealed road cartage truck tipping over while spreading recycled asphalt millings and a cattle truck trailer which tipped over on a detour associated with our drainage improvement work.

Safety behaviour conversations and audits continue to be carried out which are supported by weekly toolboxes where we continue to review incidents, share learnings and discuss near misses. We also cover wellness and mental health support.

Maintenance

Unsealed

We have had three crews undertaking heavy grading across the network in May and have undertaken spot metalling in areas of need, spreading in excess of 1300 tonnes of metal across the network.

In May, the Unsealed Maintenance Team has completed the following on the network:

- 35.4km of Light Grading
- 24.3km of Heavy Grading
- Placement of 914m³ of aggregate comprising 551m³ (equivalent to 160 elephants) of aggregate on Waitetuna Valley Road on the hill section leading up to the new quarry, 172m³ (equivalent to 50 elephants) of aggregate on Symes Road in preparation for an upcoming forestry harvesting operation and the remaining 190m³, (55 elephants worth) on 5 other roads to cover bare sections.
- Our northern team has completed 30km of light grading. Our team received a good compliment for work done on Daff Road *“On a positive note, I was contacted by an Onewhero resident the other day VERY happy about the level of service provided recently on Daff Road”*



Grader on Jamieson Road

Whaanga Road

We have installed kerb and channel, removed vegetation from site bench and overlaid the existing surface with 100m of compacted aggregate. We will stabilise this section in August/September.

Photos below



Sealed

We have had a very productive month of May to date, completing over 25,000m² of repairs so far, these have been a combination of pre-reseal and safety repairs.

We also completed some sealed widening work on Storey Road where an old slip had narrowed the road. We were working in the area undertaking drainage work when a truck failed to negotiate the coned traffic lane and tipped their trailer over. As a result we widened the road while we were on site to enhance safety for all road users.



Stabilising Crew

Slip Repairs

Slip repair work has begun on both Ohautira Road and Highway 22, starting with repairs to some existing railway iron retaining walls and river erosion repairs.

Drainage

The two drainage teams have completed culvert replacements, customer requests, sealed and unsealed drainage works across the network.

Culvert inspection have also been completed and work is being undertaken to clear some of those that are blocked

Footpaths

A new complex concrete footpath is currently being constructed along Wainui Road from Riria Kereopa Memorial Drive to the Wainui Road Bush Reserve which then connects to the beach. This project will encourage walking and cycling and enhance road safety on a very busy road.

Dr John Lightbody Reserve Lighting

Foundation works and installation of the lighting towers has been completed, cables have been thrust to the pole bases. Connection and wiring is programmed to be completed in early June

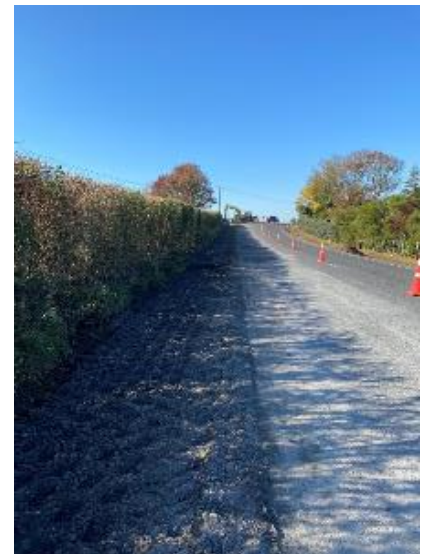


Rehabilitation

Pavement reconstruction works were closed down and made safe prior to the COVID lockdown. Since then our team have been working on shoulder improvement, widening and geometric safety improvements on sites getting them ready for pavement overlay next season. This work can still be undertaken as it is low risk with the current cooler and wetter weeks, and puts the programme in a state of readiness for a good start in the coming season.

Enabling works on Horsham Downs Road are well underway with the shoulder rebate on the second half of the rehab near completion. A remaining road culvert crossing is to be installed in the coming week allowing the team to be able to hit the ground running next season.

Above: Horsham Downs Road enabling works.



Tahuna Road alignment correction works are well underway with fences removed and shifted back to accommodate the shift in road centreline. New guardrail safety improvements on this site will also be installed to mitigate the possibility of vehicles striking poles close to the road.



Watts Grove - Mangawara Bridge

The Watts Grove works at the approach to the new Mangawara Stream bridge and Urupa entrance has been completed. Works were delayed due to COVID lock down but resumed swiftly once the team could return. Chipseal surfacing was applied to the newly constructed road on both the Watts Gr and Urupa side of the bridge. Asphalt has been laid in high stress areas, the cul-de-sac at the end of the road and tie in to bridge. This will enable the refuse trucks to turn without damaging the new pavement. A few tidy up works remain on the site to be completed. The work incorporates new kerb and channel.

A blessing and bridge opening was held on Saturday 30 May 2020.



Horotiu Bridge/River Road Temporary Roundabout

This intersection was identified as a black spot on the network with vehicle accidents frequently occurring. A solution to mitigate these accidents until a permanent solution could be implemented was required.

A temporary roundabout was installed at the intersection to slow traffic and improve the overall flow of vehicles. Since installation there has been no accidents and feedback about traffic flow has been great with minimal queuing compared to the existing intersection layout.



Resurfacing

The chipsealing on the network has been completed for the season. Some sites were deferred till next season due to the risk of sealing late with cooler temperatures. This was due to the five week delay during the COVID level 4 lockdown.

A small quantum of asphalt work continues on the network with a Railway level crossing on Saalbrey Road completed in April.

Design Work

Design work continues on next year's rehab programme and current actions include:

- Progressing Pook Road design to consult with residents.
- Bell Road land requirement plan has been prepared to progress land-purchase. Currently with Roading team to finalise.
- Coalfields and Bedford Roads preliminary designs have been reviewed with some recommended changes to improve geometrics, drainage and reduce land encroachment.
- Organizing FWD testing for 20/21 sites.
- Survey has commenced for 20/21 sites, with the Testpits being carried out under the same TTM.

Huntly Rail Project

Our team have made a great start on this landmark project. The work was delayed by the COVID lock down but our team are now busy undercutting the subgrade for the platform foundation with an anticipated concrete pour on Wednesday 3 June.

Project is on target for completion in September 2020.





Quality Inspections

Quality Technician reviews both our maintenance and construction programmes and scheduled inspections and testing to ensure hold points are maintained and work meets relevant design and construction standards.

Quality assurance reports are reviewed monthly at Alliance Leadership Team meetings.

Example of Test Results

Sl. No.	Project Name	Action	Comments	Follow up	Date
1 Rehabilitation					
1.1	Watts Grove RD Rehabilitation site inspection	No	Inspection on Basecourse layer. No issues found with construction processes. Need more drag brooming for cutting off fatty layer		29/04/2020
2 Quality Assurance Testing					
2.1	Watts Grove Rd Basecourse Clegg test	No	Basecourse layer clegg tested for compaction. All loactions passed.		29/04/2020
2.2	Watts Grove Rd Basecourse NDM test	No	Basecourse layer NDM tested for compaction and Degree of Saturation. All loactions passed.		29/04/2020
2.3	Watts Grove Cemetery Side Clegg test	No	Subbase Recycled 65 layer clegg tested for compaction. All loaction passed		30/04/2020

Safety Projects (Low Cost / Low Risk)

A number of low cost/low risk projects have been completed over the last months and are shown below.

Below are photos of Ridge Road guardrail works completed, one of the guardrail projects aimed to mitigate risk on some of our high risk rural road sites.



Below are photos of Ohautira Road safety works by improving drainage and road structure.



Ongoing footpath construction continues to provide safe pedestrian access link thriving communities.

Below are the photos of footpath works completed to connect to the Te Kowhai Child Care Centre to the existing footpath.



Dragon teeth markings completed at Havelock, Te Kowhai, Pokeno, Harrisville and Te Kohanga school zone to make road users aware more about school traffic.



Asset Management

20/21 Renewal Forward Works Programme

The Forward Works Programme (FWP) and site verification work has been completed. The exercise was completed with the use of the high speed data video as a result of the COVID lockdown. A programme for rehabs, reseals and asphaltic concrete has been produced for next season along with the proposed 10 year renewal forward works programme.

High Speed Data (HSD) Survey

The annual HSD survey has commenced and will continue through to approx. mid-June. The new data from this survey will be available at the end of June. From this data we will be able to fine tune some of our inputs for our pavement deterioration modelling processes and again continue to monitor and review the skid resistance performance over the network.

General

Drainage and culvert inspections have now been completed which have been carried out over the past few months.

As built data has been collected for the capital works and improvement projects carried out by the Alliance and entered into RAMM. Other new assets as a result of other projects and subdivisional development works have also continued to be entered into RAMM, as well as providing additional assistance with the Capitalisation process.

4. SOLID WASTE

Solid Waste Review Update

An Elected member workshop was held on Monday 23 March following the scheduled Infrastructure Committee meeting. This workshop agreed that a staged approach is preferred with phase 1 having no change in level of service and regeneration of existing contractor agreements with appropriate changes.

Work is underway to prepare for contract negotiations with our 3 contractors.

Phase 2 is engagement with the community and stakeholders as outlined in the draft projects communications plan.

This could look like:

- Change in kerbside service (Ultimate Service State)
- Container deposit scheme introduced
- Huntly RRC developed
- Improved local infrastructure for disposal of recyclables.

Other highlights and Updates

Covid-19

Under Covid-19 levels 3 & 4, all transfer stations (Huntly, Te Kauwhata and Raglan) were closed to the public.

Normal kerbside services continued in the central and northern parts of the district, however recycling services were discontinued for a period in Raglan. A limited, reconfigured service was gradually re-introduced in Raglan from late April under Covid level 3.

Te Mata and Te Uku rural drop-off points were closed for a period, but opened for specific days from the end of April. First open day received approximately 60 vehicles.

The monthly Glen Murray recycling drop-off was cancelled in April, but resumed in May under level 3. As for Raglan, approximately 60 vehicles utilized the service.

Hampton Downs landfill remained open, although under reduced hours and services. We managed to negotiate some extended hours and weekend access to ensure continuity of services.

The first two weeks of lockdown we experienced difficulty with the distribution of stickers and tags. Most people purchase their stickers from Council offices which closed at short notice. Arrangements were made to get stocks to alternative outlets (supermarkets, dairies and some petrol stations). During this period there were a higher than usual number of service requests. There was some disruption to supplies, but it settled down after a couple of weeks.

Revenue from sticker sales was high in both March and April.

Reported volumes of both refuse and recycling were high during level 3 & 4 lockdowns with daily volumes comparable to the Christmas period. Volumes of glass in particular were very high. There was a corresponding increase in landfill disposal costs for the period.

The solid waste review was put on hold during the level 3 & 4 lockdown, but work will resume in June.

Inorganics Collection

Due to Covid-19 lockdown, the scheduled inorganic collection for April was deferred. Now that we are in Alert Level 2, the team has discussed a revised delivery programme with MetroWaste, logistics/pamphlet suppliers and Zero Harm, and it has been determined that a start date of 6th July 2020 is feasible. The collection will take place over a 10 week period as originally intended. This timing is dependent on the Covid-19 status remaining at level 2 or lower. In the event of a return to level 3, this will need to be reviewed.

Closed Landfills

The closed landfill monitoring programme has been disrupted by the Covid-19 lockdown.

WRC have been informed of the delay.

Normal monitoring was resumed in late May.

The draft summer monitoring report for the Ngaruawahia landfill has been forwarded to WRC.

Waste Minimisation Levy

The Government review of the Waste Minimisation Levy has been delayed by the Covid-19 lockdown.

It is unlikely that any change will occur to the existing level (\$10/tonne) this calendar year. We are pending further information from Ministry for Environment.

Solid Waste AMP

Work has commenced with the Asset Management Team on writing the solid waste AMP.

The format has been changed to make it consistent with other documents and the sections have been revised to take account of the significant changes since the last AMP, particularly the adoption of the Waste Minimisation Management Plan (WMMP) and changes in the recycling commodities markets.

The potential increase in the waste minimisation levy and the introduction of a container deposit scheme along with other stewardship schemes will be taken into account.

Given the rapidly changing nature of industry, flexibility needs to be built into the AMP to accommodate potentially significant changes in contractual arrangements.

Open Meeting

To	Infrastructure Committee
From	Gavin Ion Chief Executive
Date	8 June 2020
Prepared by	Lynette Wainwright
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Exclusion of the Public

I. RECOMMENDATION

THAT the public be excluded from the following parts of the proceedings of this meeting.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Item 1.1 – Confirmation of Minutes 23 March 2020	Good reason to withhold exists under Section 6 or Section 7 Local Government Official Information and Meetings Act 1987	Section 48(1)(a)
Item 2 – Actions Register		
Item 3.1 – Te Awa Cycleway – Request for Additional Funding		

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Item No.	Section	Interest
1.1		Refer to the previous Public Excluded reason(s) in the Agenda for this meeting.
2		Refer to the previous Public Excluded reason(s) in the Agenda for this meeting.
3.1	7(2)(h)	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities.
	7(2)(j)	To prevent the disclosure or use of official information for improper gain or improper advantage.