

Agenda for the Inaugural meeting of the Onewhero-Tuakau Community Board to be held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 18 NOVEMBER 2019** commencing at **6.00pm**.

The Chief Executive will chair the meeting until the Board Chairperson has been appointed in accordance with clause 21, Schedule 7, Local Government Act 2002.

1. DECLARATION BY MEMBERS

Each Board member will read and sign the declaration required under clause 14, Schedule 7 of the Local Government Act 2002.

2. APOLOGIES

3. CONFIRMATION OF AGENDA

4. DECLARATIONS OF INTEREST

5. APPOINTMENT OF CHAIRPERSON AND DEPUTY CHAIRPERSON

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6. PRESENTATION BY THE MAYOR

His Worship the Mayor will verbally address the Board.

Verbal

7. SCHEDULE OF MEETINGS

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8. REPORTS

8.1 Explanation of Statutory Matters affecting Elected Members

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8.2 Discretionary Funding Guidelines

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8.3 Discretionary Fund Report to 21 October 2019

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8.4 Tuakau Lions Club

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8.5 Onewhero-Tuakau Port Waikato Resident and Ratepayers

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GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	28 October 2019
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Appointment of Chairperson and Deputy Chairperson

1. EXECUTIVE SUMMARY

At the inaugural meeting the Community Board is required to appoint a Chairperson and a Deputy Chairperson. Schedule 7 of the Local Government Act 2002 sets out the process for such appointments.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

If needed:

AND THAT the Community Board resolves to use System B for the election of Chairperson and Deputy Chairperson as detailed in clause 25, Schedule 7 of the Local Government Act 2002;

AND FURTHER THAT is appointed Chairperson of the Onewhero-Tuakau Community Board;

AND FURTHER THAT is appointed Deputy Chairperson of the Onewhero-Tuakau Community Board.

3. BACKGROUND

Schedule 7 of the Local Government Act 2002 identifies the need for the appointment of a Chairperson and Deputy Chairperson for each Community Board at the first meeting following the local authority elections.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The Local Government Act 2002 requires that a Chairperson and Deputy Chairperson is appointed at the inaugural meeting following the local authority elections. The members need to decide on nominations for these positions. In the event there is more than one nomination then the Chief Executive, or his nominee, will conduct an election in accordance with the Local Government Act 2002.

All members of the Community Board are eligible for election as Chairperson and Deputy Chairperson - it does not matter whether the person was elected or appointed by Council.

4.2 OPTIONS

Members must decide on whom to elect to the two positions. This must be conducted by way of election and resolution of the Community Board.

A contested election must be conducted in accordance with clause 25, Schedule 7 of the Local Government Act 2002.

There are two options specified in clause 25:

System A

The candidate will be elected or appointed if he or she receives the votes of a majority of the members of the local authority or committee present and voting. This system has the following characteristics:

- (a) there is a first round of voting for all candidates;
- (b) if no candidate is successful in that round, there is a second round of voting from which the candidate with the fewest votes in the first round is excluded; and
- (c) if no candidate is successful in the second round, there is a third, and if necessary subsequent rounds, of voting from which, each time, the candidate with the fewest votes in the previous round is excluded.

In any round of voting, if two or more candidates tie for the lowest number of votes, the person excluded from the next round is resolved by lot.

System B

The candidate will be elected or appointed if he or she receives more votes than any other candidate. This system has the following characteristics:

- (a) there is only one round of voting; and
- (b) if two or more candidates tie for the most votes, the tie is resolved by lot.

System B is the recommended approach as it is simple and transparent.

5. CONSIDERATION

5.1 FINANCIAL

Nil.

5.2 LEGAL

The Local Government Act 2002 requires the Community Board to appoint a Chairperson and Deputy Chairperson. The conduct of a contested election should be in accordance with clause 25, Schedule 7 of the Local Government Act.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

This report is about the appointment of Chair and Deputy Chair which will be determined at the meeting.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	The Community Board must agree on a Chairperson and Deputy Chairperson at this meeting in order to ensure the appropriate governance structure is in place.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

Comment: This meeting is an opportunity to determine the views of the Board around the appropriate people to fill the role of Chairperson and Deputy Chairperson.

The matter needs to be determined by resolution of the members. Clearly, all members are affected by this decision.

6. CONCLUSION

This report fills a procedural requirement around the appoint of a Chairperson and Deputy Chairperson to oversee the conduct of meetings.

7. ATTACHMENTS

Nil.

Open Meeting

To	Onwhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	5 November 2019
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Schedule of Meetings

I. EXECUTIVE SUMMARY

The Community Board needs to agree on a schedule of meetings at its inaugural meeting.

At the time of writing this report, the schedule of meetings for Council and Council committee meetings has yet to be resolved by the Council. A six-weekly meeting cycle commencing in February 2019 will be presented for approval at the 12 November 2019 Council meeting.

It is recommended that the Community Board aligns with this proposed meeting cycle. This is preferred over a monthly meeting cycle as it enables more time between meetings for actions to be adequately addressed and staff to prepare full reports for the next Board meeting. It is suggested this will result in better informed decision-making by the Board and sufficient time for meaningful updates to be provided by staff, leading to better results for the Onewhero-Tuakau community.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the Onewhero-Tuakau Community Board holds its meetings for the remainder of the 2019-22 triennium on a six-weekly cycle commencing at 6:00pm on Monday, 3 February 2020, with the remainder of meetings in 2020 to be held at 6:00pm on the following dates:

- **Monday, 16 March 2020;**
- **Tuesday, 28 April 2020;**
- **Monday, 8 June 2020;**
- **Monday, 20 July 2020;**
- **Monday, 31 August 2020;**
- **Monday, 12 October 2020; and**
- **Monday, 23 November 2020.**

3. BACKGROUND

Clause 21, Schedule 7 of the Local Government Act 2002 requires that a schedule of meetings should be adopted at the first meeting after the local authority elections.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The Council meeting calendar is being drafted at present for approval at the Council meeting on 12 November 2019.

For the 2019-22 triennium, a six-weekly meeting cycle will be proposed for all Council and Council committee meetings (other than those committees that meet less regularly). Staff recommend that this leads to better, informed decision-making by enabling staff to have adequate time and resource to plan and draft reports between meetings, and for elected members, particularly Chairs, to address any actions arising from meetings (if required).

It is proposed that the Community Board align its meeting cycle for the remainder of the triennium with the schedule of meetings which will be presented to Council. This will ensure any recommendations made by the Board to the Council, or its committees, can be presented on a timely basis. A proposed schedule of meetings for 2020 is attached to this report.

In the event that the Board needs to meet on an urgent matter outside the proposed six-weekly cycle, this can be achieved by way of an extraordinary Community Board meeting or, if no decision is required, via a Board workshop.

4.2 OPTIONS

An alternative to the recommended option above, is for the Board to meet on a monthly basis. While this may provide a more regular date for meetings, it is not the recommended option for the following reasons:

- Based on recent Council terms, there is a definite risk of insufficient time and resource being available to address actions and present considered, informed reports back to the next Board meeting. This may adversely impact the quality of decision-making by the Board and the ability for staff to provide meaningful updates on action points.
- Not aligned to the proposed meeting cycle for Council and Council committees, which may result in any recommendation from the Community Board not being able to be addressed in a timely manner.
- It may be difficult to resource the Board meetings if it clashes with another community board meeting falling within the preferred six-week cycle.

Further, monthly meetings may not result in more meetings than a six-weekly cycle should the Board agree not to meet during four months each year, as was the approach in the previous triennium.

5. CONSIDERATION

5.1 FINANCIAL

Nil.

5.2 LEGAL

The Community Board is required to adopt a schedule of dates for its ordinary meetings in order to comply with the requirements of clause 21, Schedule 7 of the Local Government Act 2002.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The proposed time and date for the meetings fits in with the rest of the Council calendar.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	The Board needs to agree a meeting timetable which suits its needs.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

Comment: The Board will decide this matter as part of the meeting.

6. CONCLUSION

A meeting schedule for forthcoming meetings is required by the Local Government Act 2002. A six-weekly meeting cycle is proposed for the 2019-22 triennium.

7. ATTACHMENTS

Attachment I – Proposed 2020 Community Board Schedule of Meetings (OTCB)



Onewhero - Tuakua Community Board - Proposed Schedule of Meetings 2020 (Option 1)

	January	February	March	April	May	June	July	August	September	October	November	December
Mon												
Tues									1			1
Wed	1 New Years Day			1			1		2			2
Thur	2 Day after New Years			2			2		3	1		3
Fri	3			3	1		3		4	2		4
Sat	4	1		4	2		4	1	5	3		5
Sun	5	2	1	5	3		5	2	6	4	1	6
Mon	6	3 OTCB	2	6 Council & Workshop	4	1 Queens Birthday	6	3	7	5	2 Council & Workshop	7
Tues	7	4	3	7	5	2	7	4	8	6	3	8
Wed	8	5	4	8	6	3	8	5	9	7	4	9
Thur	9	6 Waitangi Day	5	9	7	4	9	6	10	8	5	10
Fri	10	7	6	10 Good Friday	8	5	10	7	11	9	6	11
Sat	11	8	7	11	9	6	11	8	12	10	7	12
Sun	12	9	8	12	10	7	12	9	13	11	8	13
Mon	13	10	9	13 Easter Monday	11	8 OTCB	13	10 Council & Workshop	14	12 OTCB	9	14 Council & Workshop
Tues	14	11	10	14	12	9	14	11	15	13	10	15
Wed	15	12	11	15	13	10	15	12	16	14	11	16
Thur	16	13	12	16	14	11	16	13	17	15	12	17
Fri	17	14	13	17	15	12	17	14	18	16	13	18
Sat	18	15	14	18	16	13	18	15	19	17	14	19
Sun	19	16	15	19	17	14	19	16	20	18	15	20
Mon	20	17	16 OTCB	20	18 Council & Workshop	15	20 OTCB	17	21 Council & Workshop	19	16	21
Tues	21	18	17	21	19	16	21	18	22	20	17	22
Wed	22	19	18	22	20	17	22	19	23	21	18	23
Thur	23	20	19	23	21	18	23	20	24	22	19	24
Fri	24	21	20	24	22	19	24	21	25	23	20	25 Xmas day
Sat	25	22	21	25 Anzac Day	23	20	25	22	26	24	21	26 Boxing Day
Sun	26	23	22	26	24	21	26	23	27	25	22	27
Mon	27 Auckland Anniversary	24 Council & Workshop	23	27 Anzac day observed	25	22	27	24	28	26 Labour Day	23 OTCB	28 Boxing day observed
Tues	28	25	24	28 OTCB	26	23	28	25	29	27	24	29
Wed	29	26	25	29	27	24 Council - AP	29	26	30	28	25	30
Thur	30	27	26	30	28	25	30	27		29	26	31
Fri	31	28	27		29	26	31	28		30	27	
Sat		29	28		30	27		29		31	28	
Sun			29		31	28		30			29	
Mon			30			29 Council & Workshop		31 OTCB			30	
Tues			31			30						

KEY
Public Holiday
No Meetings
Council -
Every 6th Monday

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	21 October 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference #	GOV0514/2384323
Report Title	Explanation of Statutory Matters affecting Elected Members

1. EXECUTIVE SUMMARY

As required by clause 21(5) of Schedule 7 of the Local Government Act 2002, the Chief Executive is to provide or arrange a general explanation of the Local Government Official Information and meetings Act 1987 and other legislation affecting members.

A summary of relevant legislation is set out in the attachment to this report.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

I – Explanation of legislation affecting elected members.

Attachment – Explanation of Legislation

Local Government Official Information and Meetings Act 1987 ('LGOIMA')

Access to Local Authority Information

LGOIMA makes available to the public official information held by the Council and promotes the open and public transaction of business at Council meetings.

The guiding principle of LGOIMA is that the Council must make all information available to the public unless there is a good reason for withholding it. The Act sets out an exhaustive list of grounds for withholding information.

Any person may request that specified official information be made available. The Council is required to make a decision on the request no later than 20 working days after the day on which the request was received. All responses by the Council are reviewable by the Office of the Ombudsmen.

Any information provided in good faith and in accordance with the Council's duties does not give rise to legal remedies.

Local Authority Meetings

LGOIMA requires Council meetings to be publicly notified and open to the public. Any agendas, reports or minutes associated with a Council meeting, or circulated to elected members, must be made available to the public – unless there is good reason to withhold that information. Council has the right to exclude the public from the whole or any part of a meeting for any of the reasons specified in section 48 of the LGOIMA.

Minutes of the meetings may be inspected and copies requested by the public. The publication of defamatory matter contained in publicly available agendas or minutes is privileged, unless it can be proven that the Council was predominantly motivated by ill will or took improper advantage of the occasion of publication.

Confidential information given to elected members by the Council must remain confidential and must not be disclosed in public.

Local Authorities (Members' Interests) Act 1968 ('LAMIA')

LAMIA helps protect the integrity of Council's decision-making by ensuring that people are not affected by personal motives when they participate in Council decision-making and cannot use their position to obtain preferential access to contracts.

LAMIA regulates the actions of individual elected members, and also applies to Council committee members (regardless of whether a committee member is also an elected member).

The Act has two main requirements – members cannot:

- i. enter into contract with the Council worth more than \$25,000 (incl GST) in a financial year ('the contracting rule'); or

- ii. participate in matters before the Council in which they have a pecuniary interest, other than an interest in common with the public (the 'discussing and voting rule').

A pecuniary interest is an interest that involves money.

The contracting rule (section 3)

A member will be automatically disqualified from office if he/she is 'concerned or interested' in contracts with the Council, and the total payments made (or to be made) by the Council exceed \$25,000 (incl GST) in any financial year.

The \$25,000 limit relates to the total value of all payments made under all contracts in which a member is interested during a financial year.

A member can have an indirect interest if the contract is between the Council and another person to whom the member has a personal connection. By way of example only, a spouse/partner, a company in which the member (or their spouse/partner) owns 10% or more of shares, a family trust for which the member (or their spouse/partner) is a beneficiary).

The Office of the Auditor-General ('OAG') can give members prior approval and, in limited cases, retrospective approval for contracts that would otherwise disqualify that member under the Act.

The contracting rule does not apply if:

- i. the contract was entered into by a Council committee or a Council officer acting under delegation; and
- ii. the member is not a member of that committee and did not know, and had no reasonable opportunity of knowing, about the contract at the time it was made.

Not all contracts are subject to the contracting rule (e.g. a lease granted to the Council).

If a member breaches the contracting rule, the member will be disqualified from holding office as a member of the Council (or any committee) and is disqualified from being elected as a member (or appointed to a committee) until the next election. It is a criminal offence for a person to act as a member of the Council (or committee) while disqualified.

Discussing and voting rule (section 6)

Members are not allowed to participate in discussion or voting on any matter before the Council or Council committee in which they have a direct or indirect pecuniary interest, other than an interest in common with the public.

The test used by the OAG is:

Whether, if the matter were dealt with in a particular way, discussing or voting on that matter could reasonably give rise to an expectation of a gain or loss of money for the member concerned.

The following factors are relevant when considering whether a member has an interest in common with the public:

- i. the nature of the member's interest (such as the kind of interest, its size or extent, and whether it is a direct or indirect interest);
- ii. the size of the group of people who are also affected; and

- iii. whether or not the member's interests and the group's interests are affected in a similar way.

This is often a matter of degree and will always be decided in the circumstances in each situation.

The same requirements around a member having an indirect interest, as noted above in the contracting rule, apply for the discussing and voting rule.

If a member has a pecuniary interest in a matter that is before the Council, or a committee, that member **must**:

- i. declare the existence of a pecuniary interest; and
- ii. abstain from discussion and voting on the matter.

The disclosure and abstention are recorded in the minutes.

There are a number of situations where the discussing and voting rules does not apply (e.g. a member is appointed by the Council to represent a particular activity or organisation, and the member's pecuniary interest is no different from the interest of that activity or organisation).

Again, the OAG can grant an exemption to a member to enable him/her to participate in the discussion or voting within specified parameters.

It is a criminal offence if a member breaches this rule. If convicted, the member becomes incapable of continuing to hold office and a vacancy is created.

Crimes Act 1961

Under sections 105 and 105A of the Crimes Act, it is a crime for any elected member – as an 'official' – to:

- i. corruptly accept, obtain or offer to accept any bribe for the member (or anyone else) for acting, or not acting, in that member's official capacity;
- ii. use or disclose information acquired in that member's official capacity, to obtain (directly or indirectly) an advantage of a pecuniary gain for himself or herself or any other person.

A bribe has a wide definition in the Act, including money, employment or any benefit (whether direct or indirect).

These offences carry a maximum sentence of seven years' imprisonment. If convicted and sentenced to two or more years, the member's office is vacated.

Secret Commissions Act 1910

This legislation brings to members' attention that it is an offence to give or receive gifts, rewards, or other consideration during the course of conducting the affairs of Council.

Any gift or other consideration given, or offered or agreed to be given, to an elected member's close relatives or associates, or anyone chosen by an elected member, is regarded as being given or offered to the elected member (as the Council's agent).

It is also an offence for an elected member to present false or misleading receipts, invoices or accounts to the Council.

If convicted of any offence against the Act, an elected member can be imprisoned for up to seven years. If convicted and sentenced to two or more years, the member's office is vacated.

Local Government Act 2002

Sections 44 to 47 of the Local Government Act 2002 relates to financial loss incurred by local authorities, as a result of unlawful expenditure of money, the unlawful sale of an asset, a liability having been unlawfully incurred, or intentional or negligent failure to collect money the local authority is lawfully entitled to receive.

If the Auditor-General is satisfied that a loss has been incurred, the loss is recoverable as a debt due to the Crown from each member of the local authority jointly and severally.

Health and Safety in Work Act 2015

Under the Act, the Council (as a Person conducting a Business or Undertaking, or 'PCBU') must ensure, so far as reasonably practicable, the health and safety of all workers who work for the Council, and must, so far as is reasonably practicable, provide and maintain a work environment that is without risk to health and safety.

The duties of a PCBU also include the provision of information, training and supervision necessary to keep all persons safe, and to monitor the health of workers and conditions of the workplace for the purpose of preventing injury and illness.

The Act places a specific duty on those holding governance, or senior management. These persons are "officers" under the Act and are in a position to exercise significant influence in relation to the management of business. For the purposes of the Act, the Mayor, councillors and the Executive Leadership Team are officers.

Officers have to keep up to date with health and safety matters, gain an understanding of the risks and hazards associated with Council business, ensure that the PCBU has and uses appropriate resources to eliminate and minimise risks, and ensure that the PCBU has and implements processes for complying with duties under the Act.

Unlike the Executive Leadership Team, the Mayor and Councillors are not required to be directly involved in the day-to-day day management of health and safety. They are, however, still required to take reasonable steps to understand Council's operations and health and safety risks, and to ensure that they are managed so that the organisation meets its legal obligations under the Act.

Financial Markets Conduct Act 2013

This Act governs how financial products are created, promoted and sold, and the ongoing responsibilities of those who offer and trade them. It also regulates the provision of some financial services.

The Act controls offers of financial products (debt, equity, managed investments products), and is likely to affect Council should it choose to go direct to the market with an offer of its own debt securities, such as bonds. The Act sets out the disclosure requirements for offers of financial products.

The Act also provides for fair dealing in relation to financial products and prohibits misleading or deceptive conduct and false, misleading or unsubstantiated representations.

Elected members are in a similar position as company directors, i.e. they could be personally liable for breaches of provisions under this Act.

Bylaws

Over the past few years the Council has been working to rationalise the number of bylaws. The current bylaws can be accessed on the Council's website [here](#).

Open Meeting

To	Onewhero-Tuakau Community Board
From	Clive Morgan General Manager Community Growth
Date	21 October 2019
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference/Doc Set #	CDR0502 / 2380074
Report Title	Discretionary Funding Guidelines

I. EXECUTIVE SUMMARY

To provide the Board with Discretionary Funding Guidelines to assist the decision making process when considering applications for funding.

The Discretionary Funding Guidelines includes:

- Funding Mechanisms
- Who can apply
- Criteria and Eligibility for Grants (as per the Discretionary Grants Policy)
- Funding Rounds
- Application Process

The Community Development Advisor will be in attendance to present current Funding Applications and to assist with any queries around the application process.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENTS

Discretionary Funding Guidelines

DISCRETIONARY FUNDING GUIDELINES

How to make a funding application

Waikato District Council provides discretionary funding to assist community groups, non-commercial groups and voluntary organisations operating within the council's rural wards, community boards and the Te Kauwhata and Meremere Community Committees areas.

Funding Mechanisms

1. Waikato District Council Community Boards /Community Committees
2. Waikato District Council Discretionary and Funding Committee

Who can apply?

Any community group, non-commercial group or voluntary organisation can apply for a grant. Specific criteria for each fund is as follows:

1. Waikato District Council Community Boards and the Te Kauwhata and Meremere Community Committees

Community boards and the Te Kauwhata and Meremere Community Committees allocate grants for events and projects in their areas. Applicants must outline how their event or project will contribute to the community board area and wider community. The relevant community board or committee has responsibility for determining grant applications in their area.

2. Waikato District Council Discretionary & Funding Committee

The Discretionary & Funding Committee allocates grants from the Events Fund and the Rural Ward Fund. Rural Ward grants are available for projects and initiatives in rural areas and areas that are not served by a community board. Events grants are only available for events held within the Waikato District Council area.

Criteria for grants

Applications are required to meet the following criteria:

- a) Applications will be accepted from community groups, non-commercial groups and voluntary organisations. Applications from individuals will not be accepted.
- b) Applications will need to be made to the relevant community board or committee, or to Council's Discretionary & Funding Committee.
- c) Applications for Christmas parade/events will need to be made to the relevant community board or community committee.

- d) Applications for Anzac events will need to be made the Discretionary & Funding Committee only. Discretionary Grants Policy 2018 3
- e) Applicants need to describe in their application why the event or project is important to the community and how the wider community will benefit by the event or project.
- f) Grants up to \$5000 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee. For grants above \$5000 a funding cap of 75% applies
- g) Applicants can have in-kind contributions recognised in terms of the non-grant funding component provided they demonstrate good community engagement.
- h) Applications must detail how the monies sought will specifically be used and how the balance of the monies required for the event or project will be obtained. All grant applications must include a detailed budget for the event or project.
- i) Capital expenditure items may be considered for grant applications.
- j) Applicants can make more than one application for a grant within a 12-month period provided that the grant being sought is for a different project or event and an accountability statement has been completed.
- k) Applications may be considered from schools where the Ministry of Education will not fully fund the project and the benefits are for the wider community. (maintenance and operational costs are excluded).
- l) Grants will not be considered for events or projects that have already occurred / projects completed (i.e. no retrospective funding).
- m) Grants will not be considered for ongoing operational & maintenance cost.
- n) Grants will not be given to oppose consent decisions, attend conferences or to contest legal cases.
- o) Applications from commercial entities will not be considered.
- p) Multiple applications through the discretionary grants funding cycle made to the community boards, community committees and Discretionary & Funding Committee for a local event can be considered provided there is wide community benefit.
- q) Applications above \$1000 will need to complete the prescribed application form, provide relevant quotes and financial statements.
- r) Applications under \$1000 will only need to provide a cover letter describing the event/project and relevant quotes.
- s) The project or event must take place in the Waikato District Council area of jurisdiction.
- t) Council-owned property i.e. halls managed by hall committees and who receive a targeted rate are not eligible for funding.

Eligibility Criteria

Applications are required to meet the following eligibility criteria:

- a)
- b) Applicants must demonstrate that they will be undertaking a project or event that benefits particular community/communities within the Waikato district.
- c) Applicants must be based in the Waikato district or offering services to a community/communities in the district.
- d) Applicants must be either a not for profit organisation OR a registered charitable trust, charitable entity or incorporated society.

- e) Incomplete or non-complying applications will not be considered. If an application is considered to be incomplete the applicant will be given five working days to submit the required outstanding information. If the required information is not received within five working days the entire application will be returned to the applicant.
- f) Successful applicants must complete a project accountability report within 2 months of the completion of the project before being eligible for further funding. This is essential for auditing requirements.
- g) Applicants or their agent will be required to attend the community board / community committee and the Discretionary & Funding Committee to present their application. For applications where an applicant cannot attend the meeting, they need to advise in advance their unavailability to the Community Development Advisor

Funding Rounds

Applications for Waikato District Council funds close on the First Friday of February, April, July, and October.

Presenting your application

Applications are generally considered in the month following the closing date. Applicants are advised in writing (letter and/or email) the date and time of the meeting.

Guide to Application Form

Prior to submitting your application, please contact the Waikato District Council's community development co-ordinator, on 0800 492 45 Ext 5732 or 5650, to discuss your application requirements and confirm that your application meets the eligibility criteria.

- Applications must be completed in the document provided and emailed to Funding funding@waidc.govt.nz
- All parts of the application need to be completed and all supporting information supplied.
- Please note that incomplete applications WILL NOT be considered and will be returned.

The following documentation must be supplied with your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of the last three months bank statements
- A copy of any documentation verifying your organisations legal status
- Encoded deposit slip to enable direct credit of any grant payment made
- Include copies of written quotes (these must match the Funding Requirements in section 4.)

Section 1 – Your details

- You need to provide the name and purpose of your organisation, address details and contact details for someone who we can contact in relation to the application.
- Charities Commission number (if you have one)
- If your organisation is GST registered, you must provide the GST number. Bank details are also required.

Section 2 – Community Well-beings and Outcomes

In order to be considered for funding, your project /event needs to contribute to one or more of the Waikato District Council's community well-beings and outcomes. Please tick at least one box on the form to indicate which wellbeing and outcome your project /event contributes to.

WAIKATO DISTRICT COMMUNITY WELL-BEINGS

<i>Social</i>	people have a voice in their future, choice in their lives and a sense of
<i>Economic</i>	use of land, infrastructure, regulation of activities, tourism
<i>Cultural</i>	communities and individuals participating in recreation, creative and cultural activities, arts, history, heritage and traditions.
<i>Environmental</i>	environmental outcomes our community wants to achieve, and how they prioritise the actions to achieve them.

WAIKATO DISTRICT COMMUNITY OUTCOMES

<i>Accessible Waikato</i>	A district where the community's access to transport infrastructure and technology meets its needs.
<i>Sustainable Waikato</i>	A district where growth is managed effectively and natural resources are protected and developed for future generations.
<i>Thriving Waikato</i>	A district that prides itself on economic excellence, where heritage and

culture are protected and celebrated.

Healthy Waikato

A district with services and activities that promote a healthy community.

Safe Waikato

A district where people feel safe and supported within their communities.

Section 3 – Your event or project

- Describe your event or project – what, when, where, why and who will benefit.

Section 4 – Funding requirements

Details of the cost of your project or event need to be provided in this section. You can complete the relevant part of the form OR if there is not enough room, you can attach additional budget details on a separate piece of paper. Please advise:

- Cost of the event/project
- How much funding is being sought from Waikato District Council
- What the funding will be used for
- Who is involved and how many volunteers
- Have described how the wider community will benefit from the event/project

You need to show here that you have enough funds to cover the total cost of your project/event. This includes details of alternative funding sources already accessed, or likely to be accessed. If you have received previous funding from the Waikato District Council in the last two years, you need to provide details of that.

Attachments required for section 4: Written proof of supplementary funding already raised or copies of applications to other funders (which are pending decision).

If your organisation is governed by another body (ie national or regional) you must provide a copy of any documentation verifying your organisations legal status. You may also provide a letter of support from the organisation’s trustees/executive committee, along with any additional information in support of your application such as, newspaper articles, recent newsletters, letters of support etc.

How do I know if our application is successful?

If the committee or community board approves your application, the council will advise the contact person in writing and arrange for the grant to be paid.

If your application is not approved, the council will advise the contact person in writing.

What else you should know

- Groups benefiting from discretionary funding need to acknowledge the council’s contribution, for example through brochures or billboards.
- Grants will automatically lapse if not uplifted within 12 months.
- Your organisation MUST complete an accountability form within 2 months on completion of the project.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Tony Whittaker Chief Operating Officer
Date	21 October 2019
Prepared by	Andrew Nimmo Project Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Discretionary Fund Report to 21 October 2019

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 21 October 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 21 October 2019

ONEWHEREO TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2019/2020

		GL	1.215.1704
2019/20 Annual Plan			28,878.00
2018/19 Carry forward			51,480.00
Total Funding			<u><u>80,358.00</u></u>
EXPENDITURE:			
18-Jul-19	Workshop expenses for Mr. Cameron from the chairperson's discretionary fund	OTCBI906/04	68.57
18-Jul-19	Shaun Jackson - accomm, travel & associated costs for NZCB conference (GST taken out of cost - \$685 less \$595.65)	OTCBI902/05	(89.35)
20-Aug-19	Karl Ngatai Design for Youth Centre concept drawings	OTCBI908/04	1,000.00
04-Sep-19	Four murals as part of the Placemaking Project	OTCBI908/04	1,200.00
Total Expenditure			<u>2,179.22</u>
Net Funding (Excluding commitments)			<u><u>78,178.78</u></u>
COMMITMENTS:			
03-Dec-18	Allocated amount to the Chair to purchase misc. items (OTCBI8/12/04)		122.90
	Less : Expenses		<u>(68.57)</u>
03-Dec-18	Hall hireage for meeting held in the District	OTCBI812/04	156.52
03-Dec-18	Tuakau & Districts Devt Association - cost of installing additional CCTV cameras in Tuakau	OTCBI812/05	12,706.78
01-Apr-19	SignMax - sandwich board to advertise Board events	OTCBI903/04	340.00
06-May-19	Contribution to Placemaking project increased to \$7000	OTCB 1905/03	7,000.00
04-Jun-19	Tuakau Youth Centre building project	OTCBI906/04	3,000.00
04-Jun-19	Jackson Property Group trenching and cable installation of the "Welcome to Tuakau" sign	OTCBI906/04	537.54
05-Aug-19	Mr Reeve - reimbursement for workshop expenses	OTCBI908/03	83.78
05-Aug-19	Onewhero Rugby Football Club	OTCBI908/04	5,000.00
02-Sep-19	Jackson Property Group for Community Board Photo	OTCBI908/04	450.00
02-Sep-19	Jackson Property Group for advertising signboard	OTCBI908/04	391.00
Total Commitments			<u>29,719.95</u>
NET FUNDING REMAINING (Including commitments) as of 21 October 2019			<u><u>48,458.83</u></u>

Open Meeting

To	Onewhero-Tuakau Community Board
From	Clive Morgan General Manager Community Growth
Date	21 October 2019
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference	CDR0502 / 2379445
Report Title	Tuakau Lions Club – Annual Tuakau Christmas Parade

I. EXECUTIVE SUMMARY

Attached is a letter requesting funding under \$1,000 from the Tuakau Lions Club for the Onewhero-Tuakau Community Board for the consideration:

Criteria for Grants: re Applications under \$1000 will only need to provide a cover letter describing the event/project and relevant quotes.

Tuakau Lions Club is seeking a grant towards the costs of the Annual Tuakau Christmas Parade.

2. RECOMMENDATION

THAT an allocation of \$1000 is made to the Tuakau Lions Club towards the costs of the Annual Tuakau Christmas;

OR

AND THAT the request from the Tuakau Lions Club towards the cost of the Annual Tuakau Christmas is declined / deferred until for the following reasons:

3. POLICY

The request for funding meets the criteria set in the Discretionary Grants Policy, where for applications under \$1,000, applicants only need to provide a cover letter describing the event/project and relevant quotes.

4. CONCLUSION

Consideration by the Board is required with regard to this funding request.

5. ATTACHMENTS

Tuakau Lions Club



Lions Club of Tuakau Inc.

P.O. Box 77 Tuakau 2342

2 October 2019

Onewhero Tuakau Community Board

Dear Board Members,

Funding : Annual Tuakau Christmas parade 7th December 2019

We, the Tuakau Lions Club wish to apply for \$1,000.00 towards the running of the Parade.

We also apply to the Southern Trust but they will only fund hard copy quotes as shown in our budget herewith as a supporting document.

The \$1,000.00 will be used to assist with the prize money also shown in our budget.

We hope this application is successful.

Kind regards

Bob Bell

Parade coordinator
Tuakau Lions Club
P : 2368384
M : 0211797245
E : bob16b@xtra.co.nz



TUAKAU CHRISTMAS PARADE BUDGET 2019

OPERATORS	QUOTE	PAID	FUNDING	DESCRIPTION
Fairfax Media	\$ 352.80			Franklin County News Advertising
BlueLiners	\$ 600.00			Sound System
Computer Food	\$ 66.47			Stationery
St John	\$ 339.25			Event Service Ambulance Standby
Sign Max	\$ 20.70			Change dates on Street Signs
Pipe Band	\$ 460.00			Parade Leaders
LS Electrical	\$ 615.25			Erect and Dismantle Christmas Decorations
SUB TOTAL	\$ 2,454.47			Application to Southern Trust
Prize Money	\$ 1,675.00			Floats, Decorated Bikes and Scooters
Misc Costs Estimate	\$ 600.00			Lollies, Street Music etc.
TOTAL	\$ 4,729.47			
FUNDING BREAKDOWN				
Southern Trust	\$ 2,454.47			
Waikato District Council O.T.C.B	\$ 1,000.00			
Tuakau Lions Fund Raising	\$ 1,295.00			
TOTAL	\$ 4,749.47			

LIONS CLUB OF TUAKAU

FINANCIAL REPORTS

FOR THE YEAR ENDED 30th JUNE 2019

Enclosures

Summary of Bank Accounts	1
Administration Receipts and Payments Accounts	2
Charitable Trust Receipts and Payments Account	3
Serious Saver Receipts and Payments Account	4

Review Report

I have examined the cash records of the TUAKAU LIONS CLUB INCORPORATED for the year ended 30th June 2019. In common with other organisations of a similar nature, control over fundraising income prior to it being recorded is limited and there are no practical review procedures to determine the effect of this control. Subject to the foregoing, in my opinion, the financial report fairly reflects the financial position of the Tuakau Lions Club Inc. as at 30th June 2019 and the results of its operations and cash flows for the year ended 30th June 2019.

My review report was completed on the 5th of August 2019 and my opinion is expressed at that date.

Philippa Hooper

Accountant

PA Hooper

Date 7/8/2019.

LIONS CLUB OF TUAKAU

SUMMARY OF BANK ACCOUNTS

As at 30th June 2019

	Balance at 01/07/18	Receipts	Payments	Transfers In/Out	Balance at 30/06/19
Administration Receipts and Payments Account	1,513.12	13,193.59	12,752.93		1,953.78
Charitable Trust Receipts and Payments Account	1,391.35	35,035.42	29,616.42	2,387.17	9,197.52
Serious Saver Receipts and Payments Account	2,382.57	4.60		-2,387.17	0.00
	5,287.04	48,233.61	42,369.35	0.00	11,151.30

LIONS CLUB OF TUAKAU

ADMINISTRATION RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 30th June 2019

RECEIPTS	2019	2018
Subscriptions	2,173.02	1,100.00
Bank Interest	1.59	1.58
Auction	872.00	1,002.10
Meals	7,142.00	7,577.00
Donations	882.33	1,380.00
Donations of milage from members	959.35	683.55
Raffles	1,027.00	1,137.00
Tail Twisting	136.30	154.90
	<hr/>	
Total Receipts	13,193.59	13,036.13
PAYMENTS		
Post Office Box Rental	185.00	175.00
Auditing	100.00	100.00
Stationery	258.54	70.45
National and International Fees	4,354.54	3,126.61
Zone Meetings	278.00	165.00
Raffles	440.00	454.77
Meals	6,935.00	7,817.50
Sundry	201.85	436.77
	<hr/>	
Total Payments	12,752.93	12,346.10
	<hr/>	
Cash Surplus/(Shortage) for the Year	440.66	690.03
Add Transfers in		
- from Charitable Trust Receipts and Payments Account	0	0
Cash at ANZ Bank at Start of Year	1,513.12	823.09
Cash at ANZ Bank at End of Year	<u>1,953.78</u>	<u>1,513.12</u>

LIONS CLUB OF TUAKAU

CHARITABLE TRUST RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 30th June 2019

RECEIPTS	2019	2018
Bank Interest	9.55	7.79
Christmas Raffle	1,662.50	1,611.00
Donation & Special Help	1,786.10	450.00
Sale of Manure	15,510.00	10,557.00
Parade	8,385.00	6,252.27
Pinecone Sales	670.00	50.00
Return of WDC Bond	0.00	100.00
(BBQ) Christmas Cake	1,784.30	0.00
Pokeno Club	5,227.97	0.00
Total Receipts	<u>35,035.42</u>	<u>19,028.06</u>
PAYMENTS		
Donations to Schools & Other	13,644.00	12,485.00
Manure Costs & Bagging	1,630.60	3,016.55
Christmas Raffle	67.07	80.83
Members Donation of Milage to Admin	959.35	683.55
Parade	6,018.05	4,625.85
Sundry	1,841.48	542.20
Other ClubProjects, Spirit, Liloyd Morgan	690.00	760.00
Christmas Cake	1,098.02	0.00
Pokeno Club	3,667.85	0.00
Total Payments	<u>29,616.42</u>	<u>22,193.98</u>
Cash Surplus/(Shortage) for the Year	<u>5,419.00</u>	<u>-3,165.92</u>
Add Transfers out		
- to Serious Saver Receipts and Payments Account	-40.00	-240.00
- from Serious Saver Receipts and Payments Account	2,427.17	0.00
Cash at ANZ Bank at Start of Year	1,391.35	4,797.27
Cash at ANZ Bank at End of Year	<u>9,197.52</u>	<u>1,391.35</u>

LIONS CLUB OF TUAKAU

SERIOUS SAVER RECEIPTS AND PAYMENTS ACCOUNT

For the year ended 30th June 2019

RECEIPTS	2019	2018
Bank Interest	4.60	49.17
Total Receipts	<u>4.60</u>	<u>49.17</u>
PAYMENTS	0.00	0.00
Total Payments	<u>0.00</u>	<u>0.00</u>
Cash Surplus/(Shortage) for the Year	<u>4.60</u>	<u>49.17</u>
Add Transfers in		
- from Charitable Trust Receipts and Payments Account	40.00	240.00
- to Charitable Trust Receipts and Payments Account	-2,427.17	0.00
Cash at ANZ Bank at Start of Year	2,382.57	2,093.40
Cash at ANZ Bank at End of Year	<u><u>0.00</u></u>	<u><u>2,382.57</u></u>

TUAKAU LIONS CLUB INC 224655

Financial Statements For 2019

Financial Year July 2018 to June 2019

	2019	2018
	\$	\$
Income		
Subscriptions	2173	1100
Donations	3628	2514
Activities	42417	28341
Sundry Income	16	158
Total Income	<u>48234</u>	<u>32113</u>
Expenses		
National & International Fees	4633	3292
Donations	14603	13169
Activities	20547	17298
Club Supplies	444	245
Sundry Expenses	2143	536
Total Expenses	<u>42370</u>	<u>34540</u>
Cash Surplus /(Deficit)	5864	-2427
Opening Bank Account Balances	5287	7714
Closing Bank Account Balances	<u>11151</u>	<u>5287</u>
Assets		
Cash at Bank	11401	8214
Liabilities		
Unpresented Cheques	250	500
Total Funds	<u>11151</u>	<u>7714</u>



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Statement of Accounts

Your accounts at a glance as at 30 September 2019

0405

THE TREASURER
5 BOVILL WAY
TUAKAU 2121

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anz.co.nz/bizhub

Account information

Account type	Non Profit Organisation Current Account	Account number	06-0469-0032085-00
Statement number	00518	Opening balance	682.74
Statement period	31 Aug 2019 - 30 Sep 2019	Closing balance	967.14

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Pukekohe Branch
80 King Street, Pukekohe

Teller's initials
and stamp

Proceeds of cheques unavailable until cleared. ANZ does not receive deposits marked for specific application. ANZ is not responsible for delays in processing this deposit.

For credit of _____
Paid in by (first and last name)

LIONS CLUB OF TUAKAU CHARITABLE TRUST
ACCOUNT *

Deposit

Date	•
Notes	•
Coins	•
Sub Total Cash	•
Cheques as per reverse	•
\$	•

⑈ 100461 ⑈060469⑈ 0032085⑈02 ⑈ 50.



CERTIFICATE OF INCORPORATION

LIONS CLUB OF TUAKAU CHARITABLE TRUST 2152503

LIONS CLUB OF TUAKAU CHARITABLE TRUST is incorporated under the Charitable Trusts Act 1957 this 10th day of July 2008.

Neville Harris
Registrar of Incorporated Societies





THE TREASURER
5 BOVILL WAY
TUAKAU 2121

0405

Account information

Account type	Non Profit Organisation Current Account	Account number	06-0469-0032085-02
Statement number	00363	Opening balance	9,447.52
Statement period	30 Jun 2019 - 31 Jul 2019	Closing balance	10,317.32

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Non Profit Organisation Current Account

Account name LIONS CLUB OF TUAKAU
Account number 06-0469-0032085-00

Statement number 00516
Statement period 30 Jun 2019 - 31 Jul 2019

Date	Transaction type and details					Withdrawals	Deposits	Balance
30 Jun	Opening balance							1,953.78
08 Jul	BP	SJ LAUER	S Lauer	Subs 50	PineCones 50		100.00	2,053.78
15 Jul	CQ	101115				24.17		2,029.61
24 Jul	CQ	101117				855.00		1,174.61
25 Jul	CQ	101116				40.00		1,134.61
25 Jul	CQ	101118				100.00		1,034.61
31 Jul		ANALYSIS CODE NON CHECK DIGIT					1,274.70	2,309.31
		S/N						
Totals at end of page						\$1,019.17	\$1,374.70	\$2,309.31
Totals at end of period						\$1,019.17	\$1,374.70	\$2,309.31

Your available credit is **\$2,309.31** as at the closing date of this statement.

AP Automatic Payment
AT Automatic Teller Machine

BP Bill Payment
CQ Cheque/Withdrawal

DC Direct Credit
DD Direct Debit

ED Electronic Dishonour
EP EFTPOS Transaction

FX Foreign Exchange
IA International Money Machine

IP International EFTPOS Transaction
VT Visa Transaction

Non Profit Organisation Current Account

Account name LIONS CLUB OF TUAKAU - NUMBER 2 ACCOUNT
Account number 06-0469-0032085-02

Statement number 00363
Statement period 30 Jun 2019 - 31 Jul 2019

Date	Transaction type and details	Withdrawals	Deposits	Balance
30 Jun	Opening balance			9,447.52
01 Jul	DEPOSIT		269.80	9,717.32
31 Jul	BP RIVER ROAD GR riverroad sheepmanure		600.00	10,317.32
Totals at end of page		\$0.00	\$869.80	\$10,317.32
Totals at end of period		\$0.00	\$869.80	\$10,317.32

Your available credit is \$10,317.32 as at the closing date of this statement.

AP Automatic Payment
 AT Automatic Teller Machine

BP Bill Payment
 CQ Cheque/Withdrawal

DC Direct Credit
 DD Direct Debit

ED Electronic Dishonour
 EP EFTPOS Transaction

FX Foreign Exchange
 IA International Money Machine

IP International EFTPOS Transaction
 VT Visa Transaction



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Statement of Accounts

Your accounts at a glance as at 30 August 2019

THE TREASURER
5 BOVILL WAY
TUAKAU 2121

0405

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Account information

Account type	Non Profit Organisation Current Account	Account number	06-0469-0032085-00
Statement number	00517	Opening balance	2,309.31
Statement period	31 Jul 2019 - 30 Aug 2019	Closing balance	682.74

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Victoria St West, AUCKLAND 1142

Non Profit Organisation Current Account

Account name LIONS CLUB OF TUAKAU
Account number 06-0469-0032085-00

Statement number 00517
Statement period 31 Jul 2019 - 30 Aug 2019

Date	Transaction type and details			Withdrawals	Deposits	Balance
31 Jul	Opening balance					2,309.31
09 Aug	BP	BELL,RA	Bob Bell		50.00	2,359.31
12 Aug	CQ	101119		902.78		1,456.53
14 Aug		100569			225.00	1,681.53
15 Aug	CQ	101120		1,419.42		262.11
20 Aug	CQ	101121		25.00		237.11
29 Aug		100570			922.40	1,159.51
29 Aug	CQ	101123		427.50		732.01
29 Aug	CQ	101124		50.00		682.01
30 Aug		GROSS CREDIT INTEREST PAID			0.73	682.74
Totals at end of page				\$2,824.70	\$1,198.13	\$682.74
Totals at end of period				\$2,824.70	\$1,198.13	\$682.74

Your available credit is **\$682.74** as at the closing date of this statement.

AP Automatic Payment
AT Automatic Teller Machine

BP Bill Payment
CQ Cheque/Withdrawal

DC Direct Credit
DD Direct Debit

ED Electronic Dishonour
EP EFTPOS Transaction

FX Foreign Exchange
IA International Money Machine

IP International EFTPOS Transaction
VT Visa Transaction



THE TREASURER
5 BOVILL WAY
TUAKAU 2121

0405

Account information

Account type	Non Profit Organisation Current Account	Account number	06-0469-0032085-02
Statement number	00364	Opening balance	10,317.32
Statement period	31 Jul 2019 - 30 Aug 2019	Closing balance	10,454.19

00

Non Profit Organisation Current Account

Account name LIONS CLUB OF TUAKAU - NUMBER 2 ACCOUNT
Account number 06-0469-0032085-02

Statement number 00364
Statement period 31 Jul 2019 - 30 Aug 2019

Date	Transaction type and details	Withdrawals	Deposits	Balance
31 Jul	Opening balance			10,317.32
14 Aug	100457		30.00	10,347.32
14 Aug	DC SNOOK F L JR&FL Sn Fertilizer		100.00	10,447.32
30 Aug	GROSS CREDIT INTEREST PAID		6.87	10,454.19
Totals at end of page		\$0.00	\$136.87	\$10,454.19
Totals at end of period		\$0.00	\$136.87	\$10,454.19

Your available credit is **\$10,454.19** as at the closing date of this statement.

AP Automatic Payment
AT Automatic Teller Machine

BP Bill Payment
CQ Cheque/Withdrawal

DC Direct Credit
DD Direct Debit

ED Electronic Dishonour
EP EFTPOS Transaction

FX Foreign Exchange
IA International Money Machine

IP International EFTPOS Transaction
VT Visa Transaction

Non Profit Organisation Current Account

Account name LIONS CLUB OF TUAKAU
Account number 06-0469-0032085-00

Statement number 00518
Statement period 31 Aug 2019 - 30 Sep 2019

Date	Transaction type and details			Withdrawals	Deposits	Balance
31 Aug	Opening balance					682.74
25 Sep	BP	ICCTVU LTD	Sheep manure rizwan		60.00	742.74
25 Sep		100571			736.90	1,479.64
25 Sep	CQ	101127		472.50		1,007.14
27 Sep	CQ	101125		40.00		967.14
Totals at end of page				\$512.50	\$796.90	\$967.14
Totals at end of period				\$512.50	\$796.90	\$967.14

Your available credit is **\$967.14** as at the closing date of this statement.

AP Automatic Payment
AT Automatic Teller Machine

BP Bill Payment
CQ Cheque/Withdrawal

DC Direct Credit
DD Direct Debit

ED Electronic Dishonour
EP EFTPOS Transaction

FX Foreign Exchange
IA International Money Machine

IP International EFTPOS Transaction
VT Visa Transaction



THE TREASURER
5 BOVILL WAY
TUAKAU 2121

0405

Account information

Account type	Non Profit Organisation Current Account	Account number	06-0469-0032085-02
Statement number	00365	Opening balance	10,454.19
Statement period	31 Aug 2019 - 30 Sep 2019	Closing balance	12,483.14

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Non Profit Organisation Current Account

Account name LIONS CLUB OF TUAKAU - NUMBER 2 ACCOUNT
Account number 06-0469-0032085-02

Statement number
Statement period

00365
31 Aug 2019 - 30 Sep 2019

Date	Transaction type and details				Withdrawals	Deposits	Balance
31 Aug	Opening balance						10,454.19
11 Sep	poke clubrbq 100458					344.00	10,798.19
11 Sep	pokeno club 100459					28.00	10,826.19
11 Sep	BP	P J KNIGHT	Manure	Jacqui Knight		50.00	10,876.19
11 Sep	BP	PAYNE G J	G J Payne	P Walter Sheep Pallet		180.00	11,056.19
12 Sep	CQ	101292			300.00		10,756.19
13 Sep	BP	CHAPMAN,JOHN	chapmanManur	1 MackwoodPl Birkdale		456.00	11,212.19
18 Sep	CQ	101293			292.05		10,920.14
23 Sep	BP	S A MITCHELL, K HIRA	sheep manure	Stuart Mitch		24.00	10,944.14
23 Sep	BP	G R BAKER	Baker Sheep			48.00	10,992.14
23 Sep	BP	PERRI KG	manure	k perri		60.00	11,052.14
23 Sep	DC	MRS S W BRAMLEY AND	Bramley	griggs rd sheep poop		150.00	11,202.14
23 Sep	DC	MRS S W BRAMLEY AND	bramley	sheep poop to make ten		30.00	11,232.14
23 Sep	DC	MRS J P BOTTON AND	Sheep manure	Botton		48.00	11,280.14
23 Sep	DC	MR R W HILL AND	sheeppoo	katesteiner Henderson		84.00	11,364.14
23 Sep	DC	MRS L S CHESTER	Lisa Chester	Sheep Puketea St		12.00	11,376.14
23 Sep	DC	Wilson E A	Choisy	76a Neil ave Sheep Manure		12.00	11,388.14
23 Sep	DC	DR C A STEWART	Sheep manure	CarolStewart 25Goring Rd		72.00	11,460.14
24 Sep	BP	DOW C R & M D		sheep manure		24.00	11,484.14
24 Sep	DC	MISS E C GILMER	Gilmer	4 Tuata St Manure		36.00	11,520.14
24 Sep	BP	DICKINSON,GER	Dickinson	Lynbrooke Sheep Manure		24.00	11,544.14
25 Sep		0 100462				249.00	11,793.14
25 Sep	BP	KATE THE GARD	Sheep	53 Mt Albert x10 Bags		120.00	11,913.14
25 Sep	BP	CHAPMAN,JOHN	chapmanManur	1 MackwoodPl Birkdale		60.00	11,973.14
25 Sep	DC	K & J Hoffmann		sheep Manure Hoffmann		36.00	12,009.14
25 Sep	BP	BENISTON H E	Spring 2019	North Shore Sheep Manure		36.00	12,045.14
26 Sep	DC	Colegate P B &	Sheep Manure	Hollie		20.00	12,065.14
26 Sep	DC	Hadley M A		sheep manure		72.00	12,137.14
Totals at end of page					\$592.05	\$2,275.00	\$12,137.14

AP Automatic Payment
AT Automatic Teller Machine

BP Bill Payment
CQ Cheque/Withdrawal

DC Direct Credit
DD Direct Debit

ED Electronic Dishonour
EP EFTPOS Transaction

FX Foreign Exchange
IA International Money Machine

IP International EFTPOS Transaction
VT Visa Transaction

Non Profit Organisation Current Account - continued

Date	Transaction type and details					Withdrawals	Deposits	Balance
Balance brought forward from previous page								12,137.14
26 Sep	DC	Seidenberg S E	Seidenberg	Te Atatu Pen	Sheep Manure		12.00	12,149.14
26 Sep	BP	EAPPEN S	Seena 5 bags	311Beachhven	Sheep Manure		60.00	12,209.14
26 Sep	BP	EAPPEN S	John *3 bags	6 lifford pl	Sheepmanure		36.00	12,245.14
26 Sep	DC	LOW SCM	Stan Low	StanLow	6SheepManure		72.00	12,317.14
26 Sep	CQ	101294				250.00		12,067.14
27 Sep		Pokeno BBQ 21092019					292.00	12,359.14
27 Sep	DC	MATIPO PRIMARY SCHOO	Sheep	Manure	Matipo		60.00	12,419.14
30 Sep	DC	Colegate P B &	Sheep Manure	Hollie			16.00	12,435.14
30 Sep	BP	MEHTA B & WAD	224NewWindso		sheep Manure		48.00	12,483.14
Totals at end of page						\$250.00	\$596.00	\$12,483.14
Totals at end of period						\$842.05	\$2,871.00	\$12,483.14

Your available credit is **\$12,483.14** as at the closing date of this statement.

AP Automatic Payment
AT Automatic Teller Machine

BP Bill Payment
CQ Cheque/Withdrawal

DC Direct Credit
DD Direct Debit

ED Electronic Dishonour
EP EFTPOS Transaction

FX Foreign Exchange
IA International Money Machine

IP International EFTPOS Transaction
VT Visa Transaction

Open Meeting

To	Onewhero-Tuakau Community Board
From	Clive Morgan General Manager Community Growth
Date	21 October 2019
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference	CDR0502 / 2379444
Report Title	Onewhero-Tuakau Port Waikato Resident and Ratepayers - Christmas Parade and Children's Beach Dig

I. EXECUTIVE SUMMARY

Attached is a letter requesting funding under \$1,000 from the Onewhero-Tuakau Port Waikato Resident and Ratepayers for the Onewhero-Tuakau Community Board consideration:

Criteria for Grants: re Applications under \$1000 will only need to provide a cover letter describing the event/project and relevant quotes.

Onewhero-Tuakau Port Waikato Resident and Ratepayers is seeking a grant towards the costs of a Christmas Parade (\$480.00) and Children's Beach Dig (\$450.00).

2. RECOMMENDATION

THAT an allocation of \$930 for both events is made to the Onewhero-Tuakau Port Waikato Resident and Ratepayers towards the costs of Port Waikato Christmas Parade and Children's Beach Dig;

OR

AND THAT the request from the Onewhero-Tuakau Port Waikato Resident and Ratepayers towards the cost of Port Waikato Christmas Parade and Children's Beach Dig is declined / deferred until for the following reasons:

3. POLICY

The request for funding meets the criteria set in the Discretionary Grants Policy, where for applications under \$1,000, applicants only need to provide a cover letter describing the event/project and relevant quotes.

4. CONCLUSION

Consideration by the Board is required with regard to this funding request.

5. ATTACHMENTS

Onewhero-Tuakau Port Waikato Resident and Ratepayers



1 October 2019

Port Waikato Resident and Ratepayers Association
15 Centreway Road
Port Waikato

To Onewhero-Tuakau Community Board

Port Waikato Resident and Ratepayers Association would like to apply for discretionary funding to help with the costs of two Port Waikato Community Christmas activities.

1. Port Waikato Christmas Parade

We run this activity prior to Christmas. Many of the local community groups enter floats. This parade can have 20-30 floats entered, children decorate their bikes and families decorate their animals.

Budget

Port Waikato Christmas Parade 14 December 2019	
Item	Cost
Sausage Sizzle – includes sausages, bread, drinks	\$250.00
Certificates – includes, overall winners, Best float (1 st , 2 nd , 3 rd), Best bike, best animal	\$30.00
Lolly scramble and spot prizes	\$200.00
Total	\$480.00

2. Children's Beach Dig

We run this activity during the school holidays in the sand dunes at Maraetai Bay, Port Waikato. It is for children 12 and under. We usually have at least 60 children attend this event with numbers growing each year. We bury ice block sticks in the sand in a roped off area and the children have to dig to find them. They then get to choose a spot prize.

Budget

Children's Beach Dig 28 December 2019	
Item	Cost
Sausage Sizzle – includes sausages, bread, drinks	\$250.00
Lolly scramble and spot prizes	\$200.00
Total	\$450.00

Port Waikato Resident and Ratepayers Email: portwaikatorandr@gmail.com
Chairperson: Carolyn Edwards 0212268543

Summary of costs:


Port Waikato Christmas parade	\$480.00
Children's Beach Dig	\$450.00
Total Funding Request	\$930.00

Port Waikato Resident and Ratepayers Association is a not for profit organisation, an Incorporated Society (Certificate attached) and is not GST registered.

Also attached is out last reviewed accounts and the last three months bank statements.

Your support with these two activities would be greatly appreciated.

Yours sincerely



Carolyn Edwards
Chairperson

Certificate of Incorporation

THE PORT WAIKATO RESIDENTS AND RATEPAYERS ASSOCIATION INCORPORATED

2542477

NZBN: 9429043228959

This is to certify that THE PORT WAIKATO RESIDENTS AND RATEPAYERS ASSOCIATION INCORPORATED was incorporated under the Incorporated Societies Act 1908 on the 26th day of November 2010



Registrar of Incorporated Societies
2nd day of October 2019



To check the validity of this certificate visit
<https://app.businessregisters.govt.nz/sber-businesses/verify/9429043228959/IncorporatedSociety-7345548.html>

ASB

ASB Bank Limited
Pukekohe

Depositor's name _____

Reference

Credit account of _____

PORT WAIKATO RESIDENTS & RATEPAYERS ASSN

Funds included in this deposit cannot be drawn against until proceeds have been cleared.

Deposit Date _____

Notes	No.	Amount
\$100		
\$50		
\$20		
\$10		
\$5		
Coin		
Cheques (per back)		

\$ _____

⑈ 1 230 781 004 7064 00 ⑈ 50



Transaction History Report

Account Number
12-3078-0047064-00

Account Name
Society Cheque

Transactions from 01 Aug 2019 to 31 Aug 2019

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	Balance
01 Aug 2019	Opening Balance						1,735.03
06 Aug 2019	Deposit	PWFC				125.00	1,860.03
09 Aug 2019	ATM DEPOSIT	Fire brigade		CARD 2525		125.00	1,985.03
09 Aug 2019	ATM DEPOSIT	port R sales		CARD 2525		114.00	2,099.03
14 Aug 2019	68 Glennys Smith		July August	Port report	200.00		1,899.03
14 Aug 2019	70 WorkZ4U		PWRaR	Aug Inv7107	120.75		1,778.28
14 Aug 2019	69 WorkZ4U		PWRaR	July Inv7045	69.58		1,708.70
16 Aug 2019	71 Louie Lydiard	Thank you	GlennysGlenn	Curry Night	60.00		1,648.70
30 Aug 2019				501895	100.00		1,548.70
31 Aug 2019	Closing Balance						1,548.70

Overdraft interest rates apply. Refer to your overdraft agreement. If your overdraft is unarranged the interest rate is 22.50%p.a. Interest rates are subject to change.
Transactions processed outside normal business hours may not appear on your Statement until the next business day, although they will appear immediately on your available balance.

* The exchange rate selected by Visa from a range of available wholesale rates or, if applicable, the government mandated rate to convert currency on the overseas cash withdrawal or other overseas transaction.

** The Offshore Service Margin is 1.10% for a FastCash overseas withdrawal and 2.10% for a Visa Debit overseas transaction.

*** The Retail Exchange Margin of 0.70% charged on cash withdrawals made using a Commonwealth Bank of Australia ATM.
(The Retail Exchange Margin only applies to cash withdrawals made prior to 30 October 2012.)



Transaction History Report

Account Number
12-3078-0047064-00

Account Name
Society Cheque

Transactions from 01 Jul 2019 to 31 Jul 2019

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	Balance
01 Jul 2019	Opening Balance						1,555.03
09 Jul 2019	From DF HURLE & EGM	Sub D Hurle	n E Baker	37Oc Vie Rd		15.00	1,570.03
10 Jul 2019	ATM DEPOSIT	PRSales June		CARD 2525		90.00	1,660.03
26 Jul 2019	WEBSTER J & M			JO WEBSTER		15.00	1,675.03
31 Jul 2019	NICOLA,CARIN	Black Batch	Inv# 51	Carin Nicola		60.00	1,735.03
31 Jul 2019	Closing Balance						1,735.03

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 (The Retail Exchange Margin only applies to cash withdrawals made prior to 30 October 2012.)



Transaction History Report

Printed 08:24 PM 02 Oct 2019

Account Number
12-3078-0047064-00Account Name
Society Cheque

Page 1 of 2

Transactions from 01 Sep 2019 to 30 Sep 2019

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	Balance
01 Sep 2019	Opening Balance						1,548.70
02 Sep 2019	From COASTAL CONTRAC	coastal		contracting		22.50	1,571.20
06 Sep 2019	ATM DEPOSIT	BannermanSub		CARD 2525		15.00	1,586.20
06 Sep 2019	J & D Young T/A	J & D Comput		er Services Adverts		22.50	1,608.70
10 Sep 2019	KLAY BUILDERS	Inv 71		Klay Buildrs		22.50	1,631.20
16 Sep 2019	72 WorkZ4U		PWRaR	Sept Inv7178	80.50		1,550.70
18 Sep 2019	Deposit	PR Sales		Aug		120.00	1,670.70
20 Sep 2019	Waiuku Waste	WAIUKU WASTE		ADVERTISING		45.00	1,715.70
20 Sep 2019	From MR R N PRYOR AN	rn ak pryor		water add		100.00	1,815.70
22 Sep 2019	From MRS E ALEXANDER	blue ribbon		breakfast no 48		130.00	1,945.70
22 Sep 2019	From MR T P BEERE AN	Blue Brekkie		Tim Beere Spirit NZ		300.00	2,245.70
22 Sep 2019	From MR J G WONG	Blue Brekkie		Jeremy Wong 51		150.00	2,395.70
23 Sep 2019	POWELL KD CM	Kevin Powell		BlueBrekkie		500.00	2,895.70
23 Sep 2019	Shirtcliffe M P	Blue brekke		Shirtcliffe 38		110.00	3,005.70
23 Sep 2019	MR JC & MRS M SMITH	Blue Breakfa	47	Marguerite		55.00	3,060.70
23 Sep 2019	PEPEPE INVESTME	Blue brekkie		Eyre Carolyn		400.00	3,460.70
23 Sep 2019	WILLIAMS N A C	Blue Brekkie		N.Williams		150.00	3,610.70
23 Sep 2019	VRIES, JAYHCOM	Blue brekkie	2	Jake		60.00	3,670.70
23 Sep 2019	L J FRY, C P FARNDAL	Blue Tickets		CAllum		160.00	3,830.70
23 Sep 2019	FastDeposit	TICKETS BLUE		Bag 8314782		2,390.00	6,220.70
23 Sep 2019	FastDeposit	AUCTION BLUE		Bag 8314781		3,820.00	10,040.70
23 Sep 2019	MR S D MCGURK AND	Blue Brekkie		McGurk (57)		135.00	10,175.70
23 Sep 2019	From MISS D F COLE	BLUE BREKKIE	D COLE	No 28		30.00	10,205.70
23 Sep 2019	PORT WAIKATO	PWHP		Port Report		45.00	10,250.70
23 Sep 2019	HAINES JR&MI	Haines #23		Blue brekky		140.00	10,390.70
24 Sep 2019	Brock C E & C E	Blue brekkie		Chanelle Brock		370.00	10,760.70
24 Sep 2019	Cowie I G	Greg Cowie		Donation		50.00	10,810.70
24 Sep 2019	RIVER ROAD GR	63		riverroadnur hayley		22.50	10,833.20
25 Sep 2019	TUAKAU JOINERY	TUAKAU ITM	TUAKAU ITM	TUAKAU ITM		45.00	10,878.20
26 Sep 2019	PORT WAIKATO	PWCHSST		Advertising Invoice67		30.00	10,908.20



Transaction History Report

Printed 08:24 PM 02 Oct 2019

Account Number
12-3078-0047064-00

Account Name
Society Cheque

Page 2 of 2

Transactions from 01 Sep 2019 to 30 Sep 2019

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	Balance
26 Sep 2019	PEPEPE INVESTME	Eyre		Eyre		15.00	10,923.20
30 Sep 2019	RURAL TRADE S	franklin	water	cartage		45.00	10,968.20
30 Sep 2019	Closing Balance						10,968.20

Overdraft interest rates apply. Refer to your overdraft agreement. If your overdraft is unarranged the interest rate is 22.50%p.a. Interest rates are subject to change.
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*** The Retail Exchange Margin of 0.70% charged on cash withdrawals made using a Commonwealth Bank of Australia ATM.

(The Retail Exchange Margin only applies to cash withdrawals made prior to 30 October 2012.)



Transaction History Report

Account Number
12-3078-0047064-51

Account Name
Business Saver

Transactions from 01 Jul 2019 to 30 Sep 2019

Date	Other Party	Part	Code	Ref	Withdrawals	Deposits	Balance
01 Jul 2019	Opening Balance						2,742.96
31 Jul 2019	CR.INT TO 31/07/2019					0.23	2,743.19
31 Aug 2019	CR.INT TO 31/08/2019					0.23	2,743.42
30 Sep 2019	CR.INT TO 30/09/2019					0.23	2,743.65
30 Sep 2019	Closing Balance						2,743.65

Overdraft interest rates apply. Refer to your overdraft agreement. If your overdraft is unarranged the interest rate is 22.50%p.a. Interest rates are subject to change.
Transactions processed outside normal business hours may not appear on your Statement until the next business day, although they will appear immediately on your available balance.

* The exchange rate selected by Visa from a range of available wholesale rates or, if applicable, the government mandated rate to convert currency on the overseas cash withdrawal or other overseas transaction.

** The Offshore Service Margin is 1.10% for a FastCash overseas withdrawal and 2.10% for a Visa Debit overseas transaction.

*** The Retail Exchange Margin of 0.70% charged on cash withdrawals made using a Commonwealth Bank of Australia ATM.
(The Retail Exchange Margin only applies to cash withdrawals made prior to 30 October 2012.)

**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MAY 2019



HB Accounting Services

Phone: (09) 2327785 hbaccounting@xtra.co.nz
1715 Miranda Road, RD 3 Pokeno, 2473

THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED



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**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED**

DIRECTORY

Legal Entity Incorporated Society

Society Number 2542477

Incorporation Date 26 November 2010

Registered Address 120 Maunsell Road
Port Waikato

Address for Service 2 Centreway Road
Port Waikato

Executive

Chair Monique Haines

Secretary Louie Lydiard

Treasurer Carolyn Edwards

Bankers


ASB Bank
PUKEKOHE

Accountants

David Hurle
HB Accounting Services

Carolyn Edwards

MONIQUE HAINES


M. J. HAINES

21/7/19

21/7/19

**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED
REVIEW REPORT
FOR THE YEAR ENDED 31 MAY 2019**

To the readers of the Financial Reports for the PWRARA INC, I have reviewed the Financial Reports for the year ended 31ST May 2019. It is my responsibility as Reviewer to express an opinion on the Financial Reports as presented by the Administrator, and report my opinion to you.

I have conducted my Review in accordance with generally accepted Review Standards within New Zealand. With the exception that my work was limited (as explained below), I have obtained all the information necessary in order to provide me with sufficient evidence to give reasonable assurance that the Financial Reports are free from material misstatement, whether by fraud or error.

In forming my opinion I also evaluated the overall adequacy of the presentation of the information in the Financial Reports.

Other than in my capacity as Reviewer I have no relationship with, or interest in, the PWRARA INC.

QUALIFIED OPINION

I was able to get all the information that a Reviewer usually requires, with the following (usual) exceptions -
As with any entity of this type, that has material amounts of cash, I was unable to obtain sufficient evidence to substantiate that amounts reported as

Port Report Sales, Subscriptions and Donations are correct.

In my professional opinion, except for adjustments that might be found necessary had I been able to obtain sufficient evidence concerning Cash Deposits, the Financial Reports fairly reflect the results of Operations and Cash Flows for the year ended 31 May 2019, and of the Financial Position as at 31 May 2019.

MANAGEMENT REPORT

FOR THE YEAR ENDED 31 MAY 2019

After reviewing the Books and Records of THE PORT WAIKATO RESIDENTS AND RATEPAYERS ASSOCIATION INCORPORATED for the year ended 31 May 2019, I have noted the following.

The books and records are well maintained. A great part of controlling the cash and assets of an organisation is to have regular meetings, run in an orderly manner with set systems for reporting.

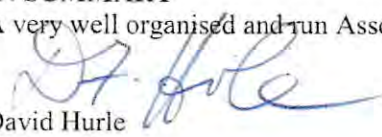
The Association performs extremely well in this area.

Recommendations

I have noted in your July 2019 Report a transfer to Bonus Bonds. With one successful draw in 2019 of \$20, again the return on this at 1% was far better than the bank interest at .1% (or ten times better) Good luck for a draw in the current year.

IN SUMMARY

A very well organised and run Association doing great things for the Community.


David Hurle
Mangatangi
10th July 2019

**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MAY 2019**

2018

	INCOME	\$	\$
40	Bonus Bonds Wins		20
200	Donations		255
7	Interest Received		6
6,907	NZ Breast Cancer		12,233
1,018	Port Report		339
<u>1,348</u>	Subscriptions		<u>1,125</u>
9,520	TOTAL INCOME		13,978
	Less EXPENDITURE		
186	Administration	\$	83
40	Bank Fees		-
8,138	Donations		7,592
364	Insurances		1,118
215	Printing Postage and Stationery		175
<u>844</u>	Special Activities		<u>1,569</u>
<u>9,787</u>	TOTAL EXPENSES		<u>10,537</u>
<u>(267)</u>	NETT INCOME		<u>3,441</u>

The above information has been Reviewed and must be read subject to the Review Report.

**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED
BALANCE SHEET
AS AT 31 MAY 2019**

	\$	\$
<u>Current Assets</u>		
9,687 ASB Bank Ltd. - 00 Account		13,905
6,237 ASB Bank Ltd. - 50 Account		5,743
2,150 Bonus Bonds		2,170
<u>647</u> Trade Debtors		<u>344</u>
<u>18,721</u>		<u>22,162</u>
<u>\$18,721</u> Total Assets		<u>\$22,162</u>

Represented By:

<u>Accumulated Funds</u>		
18,988 Opening Balance		18,721
<u>(267)</u> Excess of Income Over Expenditure		<u>3,441</u>
<u>\$18,721</u> Closing Balance		<u>\$22,162</u>

The above information has been Reviewed and must be read subject to the Review Report.

**THE PORT WAIKATO RESIDENTS AND
RATEPAYERS ASSOCIATION INCORPORATED**

Notes to the Financial Statements
For The Year Ended 31 May 2019

Statement of Accounting Policies

The Port Waikato Residents and Ratepayers Association Incorporated is a not for profit group operating at Port Waikato to produce a local quarterly newspaper, and to engage with the Waikato District Council on behalf of the Residents and Ratepayers. The Association also organises several community activities throughout the year.

General Accounting Policies:

Unless otherwise stated these financial statements have been prepared on a historical cost, going concern and accrual accounting basis.

Differential Reporting

TPWRARA INC is a qualifying entity for differential reporting. The entity is neither large nor publicly accountable and as such has taken advantage of all differential reporting exemptions.

Particular Accounting Policies:

The following accounting policies which materially affect the results were used in the preparation of these statements. These accounting policies have been consistently applied.

- (1) Goods and Services Tax - These accounts are GST inclusive, the Association is not GST registered.
- (2) Changes in Accounting Policies - there have been no changes in Accounting Policies, though there has been changed in the presentation of the Financial Statements.