

Agenda for a meeting of the Huntly Community Board to be held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 17 SEPTEMBER 2019** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. **APOLOGIES AND LEAVE OF ABSENCE**
2. **CONFIRMATION OF STATUS OF AGENDA**
3. **DISCLOSURES OF INTEREST**
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 - 6.6 Chairperson's Report *Verbal*
 - 6.7 Councillors' and Community Board Members' Reports *Verbal*

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	6 September 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Confirmation of Minutes – 20 August 2019

1. EXECUTIVE SUMMARY

To confirm the minutes of the Huntly Community Board meeting held on Tuesday, 20 August 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Huntly Community Board held on Tuesday, 20 August 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

HCB Minutes – 20 August 2019

MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 20 AUGUST 2019** commencing at **6.00pm**.

Present:

Ms K Bredenbeck
Mrs D Lamb
Mr C Rees
Cr S Lynch
Cr F McInally

Attending:

His Worship the Mayor, Mr AM Sanson
Cr JD Sedgwick

Mrs V Jenkins (People & Capability Manager)
Mr V Ramduny (Strategic Projects Manager)
Mr N Johnston (Funding & Partnerships Manager)
Ms L van den Bemd (Community Development Advisor)
Sergeant J Stableford (NZ Police)
Mrs Anscombe (Huntly Community Patrol)
Ms Lamb and Ms Te Anga (Huntly Community Angels @ Friendship House)
Mrs RJ Gray (Senior Committee Secretary)

ELECTION OF CHAIRPERSON

His Worship the Mayor called for nominations for a Chairperson for this meeting.

One nomination was received. Mrs Lamb nominated Ms Bredenbeck, seconded by Cr McInally.

As there was only one nomination, His Worship duly declared Ms Bredenbeck elected as the Chairperson for this meeting.

Resolved: (Mrs Lamb/Cr McInally)

THAT Ms Bredenbeck be appointed as Chairperson for this meeting.

CARRIED on the voices

HCBI908/01

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr McInally/Cr Lynch)

THAT an apology be received from Mr Farrar, Ms Langlands and Mrs Stewart.

CARRIED on the voices

HCBI908/02

An apology was noted from Ms Comins, the Youth Representative on the Board.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Lynch/Mrs Lamb)

THAT the agenda for a meeting of the Huntly Community Board held on Tuesday 20 August 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT Cr Sedgwick be granted speaking rights for the full meeting;

AND FURTHER THAT the Board resolves that the following item be withdrawn from the agenda:

- **Item No. 6.7 Te Wharekura o Rakaumangamanga – Buses.**

CARRIED on the voices

HCBI908/03

DISCLOSURES OF INTEREST

Cr McInally advised members of the Board that he would declare a non-financial conflict of interest in item 6.3 [*Huntly Community Patrol – Vehicle Maintenance and Petrol*].

Ms Bredenbeck advised members of the Board that she would declare a non-financial conflict of interest in item 6.5 [*Huntly Community Angels & Friendship House – Christmas in the Park 2019*].

CONFIRMATION OF MINUTES

Resolved: (Mr Rees/Cr Lynch)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 18 June 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

HCBI908/04

PUBLIC FORUM

Agenda Item 5

The following items were discussed at the public forum:

- CCTV Camera: The Board was thanked for advancing CCTV, for the health and safety of people in Huntly.
- Gardens: Noted the quick response regarding the gardens in Fry Lane
- Algae & Lichen: the requested clean up had been completed.
- Street bumps: Advice given was that noise levels were raised with the installation of street bumps and some residents had asked for them to be removed from their street. Advice was given for members of the public to complete a Service Request if required.
- Concave mirrors: An enquiry was made regarding concave mirrors and advice given was to complete a Service Request.
- Dumping of litter: An enquiry was made regarding the dumping of litter on the streets. It was noted that the streets were cleaned on a regular basis, but not the matter of paper in Main Street.
- Broken sign: It was advised of a broken sign in the north end of town near I-Site. Advice was given to complete a Service Request.
- Davies Park: Discussion held on Davies Park of which advice was given that it was owned by Waikato Rugby League, not by Council.

REPORTS

NZ Police Update

Agenda Item 6.1

The report was received [*HCB1908/03 refers*]. Sergeant John Stableford spoke of the following key issues:

- Several robberies in the town
- 3 homicide investigations over the past month.
- 2 police officers stationed at Te Kauwhata
- 6 additional officers to be stationed at Huntly.

Discretionary Fund Report to 31 July 2019

Agenda Item 6.2

The report was received [*HCB1908/03 refers*] and discussion was held.

The Community Development Advisor was asked to speak to this report.

ACTION: The Community Advisor agreed to look into the commitments that have not been paid out yet.

Huntly Community Patrol – Vehicle Maintenance and Petrol
Agenda Item 6.3

The report was received [*HCBI 908/03 refers*].

Cr McNally declared a conflict of interest and took no part in discussion or voting on this item.

Mrs Anscombe spoke in support of the funding application.

Resolved: (Cr Lynch/Mrs Lamb)

THAT the funding application be accepted;

AND THAT an allocation of \$1,000 is made to the Huntly Community Patrol towards the costs of maintaining the vehicle and petrol.

CARRIED on the voices

HCBI 908/05

Waikato District Crime Prevention Technology Trust – Huntly CCTV Project
Agenda Item 6.4

The report was received [*HCBI 908/03 refers*].

The Funding & Partnerships Manager provided an overview and spoke in support of the funding application.

Resolved: (Ms Bredenbeck/Mrs Lamb)

THAT an allocation of \$10,000 is made to Waikato District Crime Prevention Technology Trust towards the cost of their Huntly CCTV Project.

CARRIED on the voices

HCBI 908/06

Huntly Community Angels & Friendship House – Christmas in the Park 2019
Agenda Item 6.5

The report was received [*HCBI 908/03 refers*].

Ms Bredenbeck declared a conflict of interest and took no part in discussion or voting on this item. She withdrew from the Chair and Cr Lynch assumed the Chair for this item.

Ms Lamb and Mrs Te Anga spoke in support of the funding application.

Resolved: (Cr McNally/Mr Rees)

THAT an allocation of \$3,410.50 is made to Huntly Community Angels & Friendship House for their Christmas in the Park 2019.

CARRIED on the voices

HCBI908/07

Ms Bredenbeck assumed the Chair for the following items.

Presentation – Draft Pokeno & Surrounds Spatial Plan Update
Agenda Item 6.6

The report was received [*HCBI 908/03 refers*].

The Strategic Projects Manager advised the presentation would be on the Draft Ohinewai, Huntly and Taupiri Spatial Plan Update, not for Pokeno as noted in the agenda report.

The key issues were:

- Strong emphasis on spatial planning in looking at growth potential in the corridor.
- Focus on the river communities in the District.
- Physical constraints were a key consideration for planning for the entire corridor.
- Objectives and structure, key corridors, and places to work.
- Constraints recognised of flood hazard areas and subsidence.
- Recognised core sense of place, and good social infrastructure.
- Recognised potential role of a future transport hub.
- Recognised the longer term bus and rail options, Ohinewai and Taupiri.
- Proposed housing developments, eg West of Huntly Power Station, regenerating Housing NZ properties in Huntly East and West, and business development in Ohinewai.
- Employment opportunities, eg Huntly North, Ohinewai, East Mine and Speedway area.
- Huntly town centre regeneration.
- Recognised Iwi aspirations in the Plan.
- Possible concepts for Huntly Central.

Te Wharekura O Rakaumangamanga - Buses
Agenda Item 6.7

This item was withdrawn from the agenda [*HCB1908/03 refers*].

Huntly Community Plan Update
Agenda Item 6.8

The report was received [*HCB1908/03 refers*].

Actions were being put in place following the Board's workshop to move forward with developing the Plan.

Huntly Works & Issues Report: Status of Items August 2019
Agenda Item 6.9

The report was received [*HCB1908/03 refers*] and discussion was held on items listed in the register.

Additional Item discussed:

- Flags in Main Street had become dilapidated over time, and the Board should look at replacement of these.

ACTION: Community Board Members requested to discuss replacement of flags at the September 2019 meeting.

Year to Date Service Request Report
Agenda Item 6.10

The report was received [*HCB1908/03 refers*] and a brief discussion was held.

Councillors' and Board Members' Reports
Agenda Item 6.11

Cr Lynch provided a verbal report on meetings attended eg:

- Public Police Meeting
- Public Meeting regarding the road name proposal for Fisher Road and Ralph Road
- Workshops
- Council meetings
- 2 candidate information evenings
- Councillor meeting at Huntly Library

- Zero Harm meeting
- Fundraiser meetings
- Liaison with Ratepayers.

There being no further business the meeting was declared closed at 7.15pm.

Minutes approved and confirmed this day of 2019.

K Langlands
CHAIRPERSON

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	23 August 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	NZ Police Update

1. EXECUTIVE SUMMARY

To advise members that a representative from the New Zealand Police will be in attendance at the Community Board meeting.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

Open Meeting

To	Huntly Community Board
From	Tony Whittaker Chief Operating Officer
Date	26 July 2019
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Te Wharekura O Rakaumangamanga – Buses

1. EXECUTIVE SUMMARY

Staff will be in attendance to discuss bus route changes affecting Te Wharekura O Rakaumangamanga students.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Huntly Community Board
From	Tony Whittaker Chief Operating Officer
Date	06 September 2019
Prepared by	Juliene Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505/2345421
Report Title	Discretionary Fund Report to 6 September 2019

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 6 September 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 6 September 2019

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HUNTLY COMMUNITY BOARD DISCRETIONARY FUND 2019/20

	GL	
2019/20 Annual Plan		GL 1.204.1704 24,026.00
Carry forward from 2018/19		32,263.00
Total Budget		<u><u>56,289.00</u></u>
Income		
Total Funding Available		<u>56,289.00</u>
Expenditure	Resolution No.	
Total Expenditure		<u>-</u>
Net Funding Remaining (Excluding commitments)		<u><u>56,289.00</u></u>
Commitments		
21/06/2016 Commitment for placemaking projects (HCBI606/03/1)	15,000.00	
Less: Expenses	<u>2,874.61</u>	12,125.39
21/02/2017 Huntly Christmas related activities - recurring	HCBI702/04	to be confirmed
21/08/2018 Secret Garden Project (placemaking)	HCBI808/04	1,000.00
21/08/2018 Plastic organiser bins	HCBI808/04	75.00
21/05/2019 Graeme Dingle Foundation - Huntly West community led project	HCBI905/04	885.00
21/05/2019 Revitalise 2 Huntly entrance sites	HCBI905/06	5,000.00
20/08/2019 Huntly Community Patrol - towards the costs of maintaining the vehicle and petrol	HCBI908/05	1,000.00
20/08/2019 Waikato District Crime Prevention Technology Trust - towards Huntly CCTV Project	HCBI908/06	10,000.00
20/08/2019 Huntly Community Angels & Friendship House - Christmas in the Park 2019	HCBI908/07	3,410.50
Total Commitments		<u><u>33,495.89</u></u>
Net Funding Remaining (Including commitments) as of 06 September 2019		<u><u>22,793.11</u></u>

Open Meeting

To	Huntly Community Board
From	Vanessa Jenkins People & Capability Manager
Date	30 August 2019
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505 / 2335663
Report Title	Huntly Works & Issues Report: Status of Items September 2019

1. EXECUTIVE SUMMARY

To update the Huntly Community Board (“the Board”) on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the People & Capability Manager be received.

3. ATTACHMENTS

- Huntly Works & Issues Report: Status of Items September 2019

**HUNTLY COMMUNITY BOARD
WORKS & ISSUES REGISTER – 2019**

Issue	Area	Action	Comments
Removal and Control of Graffiti from private properties in Huntly	Huntly Community Board	AUGUST 2018: Community Board are investigating options for the removal and control of graffiti from private properties in Huntly.	<p>FEBRUARY 2019: The Chair has been in contact with other Community Board Chairs and it is clear that their districts do not have the level of graffiti that Huntly does, and what they have in place would not meet Huntly's needs.</p> <p>The Chair has also been in contact with the Department of Corrections regarding the local Periodic Detention group removing graffiti until a permanent solution is in place. The Chair is to confirm.</p> <p>MARCH 2019: Community Board working with the Department of Corrections to remove graffiti from Main Street buildings, with the permission of each retailer. WDA continues to remove graffiti from Council owned property.</p>

Service Delivery

Community Projects

Huntly Railway Station

Funding was confirmed by NZTA on Friday, 23 August enabling contracts for physical works to be developed and let. The Huntly railway station upgrade is expected to cost \$4.5M, of which the majority is cost involved in upgrading the station loop railway line and the railway switches, and the platform raising, all of which is 100% funded by NZTA. Councils contribution to the upgrade is \$234,030 and with an NZTA subsidy of 76% bringing funding up to \$741,095 which will be used to provide the park and ride, shelters and seating, parking and platform lighting, and CCTV security cameras.

AECOM have provided the preliminary railway platform design. The Waikato District Alliance (“WDA”) are currently pricing construction of the platform. A construction crew experienced with railway-associated works from Downer will construct the railway platform (raising the existing platform about 300mm to match the modern train carriage doors), and extending the 102m long platform to 140m to accommodate the expected number of carriages.

KiwiRail have designed the loop rail and switches upgrades and will construct those portions of the works.

The Community Projects Design Team are designing the Park and Ride in the adjacent carpark. WDA will be constructing the park and ride and associated works.

The platform and Park and Ride works are scheduled for completion in December 2019.

Open Meeting

To	Huntly Community Board
From	Tony Whittaker Chief Operating Officer
Prepared by	Sharlene Jenkins Executive Assistant
Date	23 August 2019
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Huntly Community Plan Update

1. EXECUTIVE SUMMARY

The purpose of this report is for the Huntly Community Board to provide an update on progress with regards to the Huntly Community Plan refresh.

Notes from the workshop held by the Community Board in June 2019 are attached for the Community Board's reference.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Huntly Community Board Workshop Notes June 2019

The Huntly Community Plan acknowledged the following PLACE - PEOPLE -COMMUNITY- LEADERSHIP

. Huntly is about Place, we don't see our town as a commuter centre for Auckland or Hamilton, We see Huntly as a town where people can live, raise their families and work.

. We understand we need to work with relevant agencies and Council insitutions to both assist and support the changes that are needed. We no longer want to feel left out on our own to achieve this.

. We want to celebrate the good work that good people and organisations are doing in our community, we need to share their stories and support them to their capacity.

. Huntly is a community that can come together and build on the great location and where nearly 40% of NZ's total population lives within a 150km radius of the Waikato District. The expressway connects the population of Auckland at 1.57 million and when combined with the greater Waikato closer to 2 million people!. This gives us access to a ready-made consumer market plus additional resources and specialist skills.

PLACE: Build on Huntly's competitive advantage our location and current high performing businesses, ensure better use of land including appropriate zoning to support developers and businesses to effectively operate and grow in our town. Develop tourism products that market and present positively our natural assets and beauty. Support developers that are focussed on lifting the standard of our retail sector. Work with community groups that are achieving successful outcomes working with our residents in the community who have traditionally been hard to access.

PEOPLE: Building pride by sharing the history and the stories of Huntly via written and online mediums, alongside supporting businesses, organisations and individuals working hard to make a difference in Huntly.

COMMUNITY: Most community and sport groups have been met with and these groups have been able to share their ideas and aspirations. The opportunity to have a hub that supports community events can now align with the Huntly Memorial Hall initiative as it nears completion and looks to be available for drawing the community together to create and develop events and activities that focus on people working together for a good and positive cause.

LEADERSHIP:

This does not mean one leader but working with a variety of locals who are already demonstrating a commitment to their various causes, clubs and organisations across a broad sector of the community young and old, all ethnicities and genders.

THE BLUEPRINT HEADINGS AS THEY CONNECT AND LINK TO OUR PLAN

IDENTITY

Create actions that reflect the desire to improve our pride in the community to ensure that any future actions designed to lift our image is sustainable and credible. We have had enough of short term fixes, we want positive actions!

Action 1

Utilise the history of the Huntly Book to promote stories of how Huntly came to be, Board member Kim Bredenbeck is happy to provide fortnightly articles for the chatter sharing the information and stories within the book and then asking for our locals to share their stories

Action 2

Update our signage particularly at the entry and exit to our township and along the highway focused on our stunning imagery as a simple way of changing perceptions.

NATURE

This links into our natural assets and how we can support and promote their beauty and accessibility to local and visitors. Continue to support the development of Kimihia Lakes and utilise the Huntly website.

Action 1

Develop a Huntly brochure, promote what Huntly has to offer.

Walks, Swimming, Cycling, Huntly Brick Road story and guide

Action

Develop the Huntly Website

ECONOMY

Support developers and businesses keen to provide employment opportunities whilst ensuring our natural environment is not damaged or degraded

Action 1

More council staff to work along side our key business people to ensure they are able to continue to grow and develop.

Action 2

Encourage local events with groups like Friendship House, Lets Get Together, and grow local events like the Wearable Arts and bring back the Huntly Half Marathon so it is a Huntly event again.

Action 3

Work with Council staff to develop zoning for retail, residential, business, light and heavy industrial businesses to provide future growth and employment opportunities.

TRANSPORT

Central Interchange is essential for Huntly to achieve any of this and ensure economic survival.

Park and Ride for the Hamilton to Auckland commuter train.

Developing cycleway options all around Huntly once the highway has been moved.

Support the revocation of the future development of the Huntly Main street.