

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held in the Naike Hall, Glen Murray Hall, 2400 Highway 22, Glen Murray on **MONDAY 2 SEPTEMBER 2019** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. **APOLOGIES AND LEAVE OF ABSENCE**
2. **CONFIRMATION OF STATUS OF AGENDA**
3. **DISCLOSURES OF INTEREST**
4. **CONFIRMATION OF MINUTES**
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 - 6.4 Councillors' and Community Board Members' Report Verbal

Gj Ion
CHIEF EXECUTIVE

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	13 August 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 5 August 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 5 August 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

OTCB Minutes – 5 August 2019

Minutes of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 5 AUGUST 2019** commencing at **7.00pm**.

Present:

Mr B Cameron (Chairperson)
Cr J Church
Cr B Main
Ms C Conroy
Mr S Jackson
Mr L Petersen
Mr V Reeve
Mrs B Watson

Attending:

His Worship the Mayor, AM Sanson
Cr S Henderson

Mrs S O’Gorman (General Manager Customer Support)
Mr V Ramduny (Strategic Projects Manager)
Mrs L Wainwright (Committee Secretary)

Sergeant T Kirker (NZ Police)
Inspector D Glossop (Area Commander, NZ Police)
Mrs R Costar (Onewhero Rugby Football Club)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Church/Mr Reeve)

THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 5 August 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

OTCBI908/01

DISCLOSURES OF INTEREST

Mr Reeve advised members of the Board that he would declare a financial conflict of interest in item 5.4 [Discretionary Fund Report to 25 July 2019]. Mr Reeve noted he would not take part in discussions on this matter and would abstain from voting.

CONFIRMATION OF MINUTES

Resolved: (Mr Jackson/Ms Conroy)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Tuesday 4 June 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

OTCBI908/02

REPORTS

Public Forum
Agenda Item 5.1

The item was received [OTCBI908/02 refers] and discussions were held on the following item:

- The new public toilets in St Stephens Ave, Tuakau would be installed in October 2019.

Police Update
Agenda Item 5.2

The report was received [OTCBI908/02 refers]. In speaking to the report, the following points were highlighted by the Area Commander:

- An incident car was now on the roads between Waiuku and Tuakau. During peak times, two cars would be available.
- An independent review was underway assessing the processing of backlogged crime jobs in the Counties/Manukau area.
- Shoplifting rates in Tuakau had decreased by 42%.
- The community patrol group in Tuakau was very beneficial in helping Police deal with crime.

Presentation on the Draft Pokeno & Surrounds Spatial Plan
Agenda Item 5.3

Tabled: Draft High Growth Scenario Spatial Plan and Growth Strategy

The report was received [OTCBI908/02 refers]. In speaking to the report the following points were highlighted by the Strategic Projects Manager:

- The Hamilton to Auckland corridor was a key focus for central government.
- Proposed improved road connection from Pokeno to Tuakau.
- Significant capacity to accommodate further industrial uses in Tuakau.

Discretionary Fund Report to 25 July 2019
Agenda Item 5.4

The report was received [OTCBI908/02 refers]. No discussion was held.

Resolved: (Mr Cameron/Cr Main)

THAT the Onewhero-Tuakau Community Board approves the reimbursement of \$83.78 from the discretionary fund to Mr Reeve for workshop expenses.

CARRIED on the voices

OTCBI908/03

Mr Reeve abstained from voting on item 5.4.

Onewhero Rugby Football Club – Upgrade Club Rooms
Agenda Item 5.5

The report was received [OTCBI908/02 refers] and discussion was held. Mrs Costar gave a verbal update on fundraising carried out by the Onewhero Rugby Club towards the centenary celebration in 2020.

Resolved: (Ms Conroy/Cr Main)

THAT an allocation of \$5,000.00 is made to the Onewhero Rugby Football Club towards the cost of upgrading their club rooms in time for their Centenary celebration in 2020.

CARRIED on the voices

OTCBI908/04

Onewhero-Tuakau Community Board – Projects – Issues –Activities and Actions, August 2019

Agenda Item 5.6

The report was received [OTCBI908/02 refers] and discussion was held on the following items:

- Crematorium at the new cemetery at Whangarata.

ACTION: The General Manager Customer Support would provide staff with the contact details for the private provider.

- Change of bylaw process for freedom camping.

ACTION: The General Manager Customer Support would follow up on the process for activating a bylaw review.

- Placement of the Little Library at Pukekawa General Store & Motors.
- Security around the perimeter of the library at Tuakau.

ACTION: The General Manager Customer Support would check with the project co-ordinator on security at the library.

- Progression of the Tuakau Skatepark.

ACTION: The General Manager Customer Support would follow up with Service Delivery.

Year to Date Service Request Report

Agenda Item 5.8

The report was received [OTCBI908/02 refers]. No discussion was held.

Chairperson's Report

Agenda Item 5.9

Tabled: Chairperson's Report

The report was received [OTCBI908/02 refers]. No discussion was held.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Date	22 August 2019
Prepared by	Evonne Miller PA General Manager Customer Support
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	Onewhero Tuakau Community Board – Projects – Issues - Activities And Actions, September 2019

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

Onewhero Tuakau Community Board – projects/ideas/activities and actions

ONEWHERE TUAKAU COMMUNITY BOARD – PROJECTS/IDEAS/ACTIVITIES AND ACTIONS

1. Issues – Ideas – Activities Register

Item	Issue – Idea - Activity	Assigned To	Commentary
1	1.4.19: Tuakau Youth Centre - pursue the building permit for the closing in of the youth centre (Bronwyn) - get an indication of what a permit might cost (Sue)	Bronwyn	4.6.19: The Board has authorised Board Funds to contribute to the design.

2. Actions from meeting of OTCB on Tuesday 4th June 2019, Tuakau

	Action	Assigned To	Commentary
1	6.5.19: Crematorium Sue to track down appropriate person re: crematorium private providers would like to have a discussion on the way forward.	Vern/ Richard Clark	It has been advised by the Duty Planner that as the land is designated as a cemetery this may be used for cremations. This however is a controlled activity and would need to come under a resource consent. A crematorium would incur additional conditions to the existing consent and we are advised a new consent for this purpose would be more appropriate. It is also possible that regional consent is required for issues such as air discharge. A meeting will be arranged by the Community Projects with interested parties to discuss this opportunity. Further discussions would be needed around land lease agreements and other commercial arrangements between WDC and any private vendor.
2	4.6.19: Onewhero Freedom Camping. The rugby club want the freedom campers gone. What is the process to get the bylaw changed	Sue	Sue to provide a verbal update at the meeting.
3	4.6.19: Little Libraries Lianne van de Bemd wanted to confirm	Sue	Sue to provide feedback to Lianne that a list/map of the existing little libraries would have been useful.

	Action	Assigned To	Commentary
	location of little libraries. Sean will get back to Lianne. Caroline to talk to Pukekawa garage.		Caroline will talk directly to Lianne.
4	Harrisville Road Bridge - update required Board concerned that a lot of work has gone into the watermain upgrade beside the bridge and that it may affect future upgrades or development on the bridge.	Roading	The Bulk Watermain Pipe Bridge will be easily modified should the decision regarding the road bridge replacement require a realignment. The pipe bridge can be unbolted and moved upstream or can be bolted to the side of a new bridge once the design is confirmed. The option to drill under stream was discounted as a layer of basalt exists at stream bed level makes this option unfeasible.
5	Tuakau Toilets Sue to get a site plan for the toilets what went out with the RFP and clarity on to find out where is the water and wastewater are connecting. Board is concerned that digging up the pathway to the main road if that is the solution is unnecessary and that a header tank may work. Sue to discuss dump station site with Paul McPherson.	Richard Clark	The RFP has not been advertised as this is to be bundled with another toilet installation package. Documents are to be amended and confirmed by Friday 16 August for tender advertisement. Attached is a draft drawing showing the toilet layout. The camper van dump station is to be removed from the St Stephens Ave location to Bollard Rd – a drawing showing the location is attached. Regarding the pathway through to the main road, the water services will be installed in a common trench required for the installation and connection of a new stormwater line to the stormwater network on George St. The existing channel drain is made from low quality domestic-grade materials and will be replacing with a more appropriate cast iron alternative and extended to improve the footpath drainage (which currently ponds). The services will be laid in a trench under the open channel drain. The block-paver footpath on the main road will be carefully lifted prior to trenching and reinstated at the completion of service installation.
6	Tuakau Library Sue talk to Cory security around the perimeter of the library	Sue	Sue to provide a verbal update at the meeting.
7	Street Lights Board concerned that the previous schedule sent in that not all the lights were fixed. Vern will do an updated list and send it in Eve. Check on previous schedule (eve check previous reports) Sue to talk to LDE's around what is the	Vern	Vern to provide details to WDC. Sue to provide a verbal update at the meeting.

	Action	Assigned To	Commentary
	process for subdivision's when do the lights go on?		
8	Skate park Sean having difficulty getting time with the relevant staff to progress. Sue to follow up.	Megan	<p>The project manager who will be working with the Tuakau Youth Trust to deliver the skate park is Mark Janssen (mark.janssen@waidc.govt.nz).</p> <p>The location of the skate park requires conversations with the local community and other stakeholders. In conjunction with this project a concept plan for the reserve will be prepared. The Contracts Team Leader, Reuben Rink will be engaging an urban planner to provide advice to the sports park users and the community around location options for the various features envisaged in the reserve. This will guide the Council and community in terms of current and future developments.</p>

COMMUNITY PROJECTS UPDATE

Onewhero Reserve Wastewater Treatment Upgrade

The new buffer tank has been installed and monitoring of this system has begun. The system will continue to be monitored and confirmation of discharge volumes gathered for future use in designing the full treatment system.

The contractor's reinstatement is not satisfactory and a notice has been issued to the contractor to carry out additional remedial works. While they are there some minor improvement is needed for the install of a non-return valve as currently the pumped line is draining back into the chamber when the pump stops.



Buffer tank installed

Naike and Opuatia Playground Renewals

The Playground Strategy indicated that Naike and Opuatia playgrounds are due for renewal. The contract has now been awarded to Playground Creation. This is a 16 week contract to be completed in November.

Tuakau Bulk Watermain 18 078

Pipe line is currently undergoing pressure testing and chlorination.

The new chamber and control valve on the corner of Barnaby and Harrisville Roads is complete.

We are now providing a connection direct to Water Care bulk supply main on corner of Barnaby road with a flowmeter and this will enable any future reservoir works to be easily undertaken without disruption to town supply.

Final connections and completion of the additional works will be done by end of August.



Pipe bridge

Tuakau Library

Project Owner and Project Manager have received QS estimates which have come in over budget. The Project Owner and Project Manager will be meeting to review the estimate to see where savings could be made or to look at alternative ideas of getting the extension on the library built creatively. We will then discuss estimates and alternative ideas with the project team over the next two weeks and then go on to having conversations with the architect regarding next steps.

The Domain toilets, Tuakau

Scoping is continuing and will include a new treatment system as well as building renovations and new fittings and fixtures. Budget will need to be reviewed and prioritised on completion of scoping.

St Stephens Avenue toilet, Tuakau

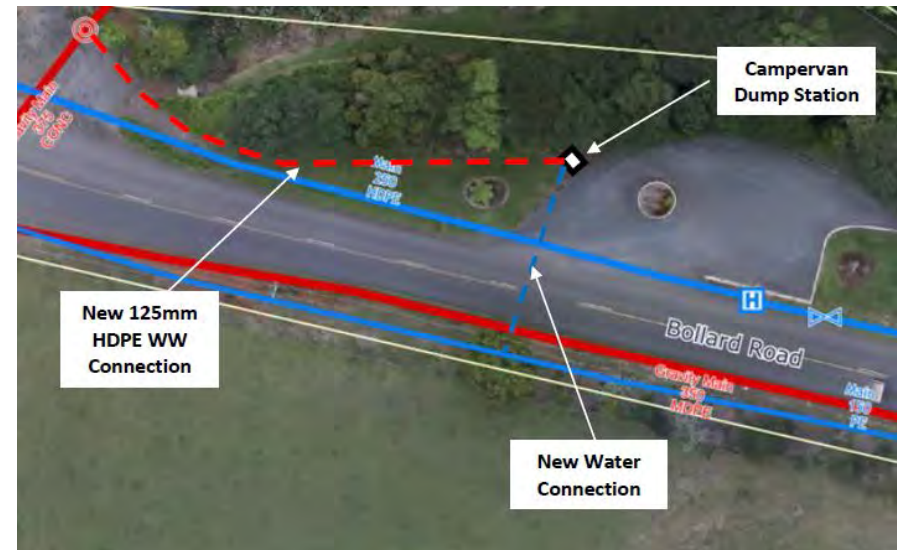
A contract to build the foundation and relocate the wastewater dump station is being developed and will be advertised in August. The toilet block is fabricated and will be available for delivery as soon as the installation Contractor has installed services and foundations.

A plan showing the proposed location of the camper van dump station being relocated to enable the toilet installation is attached for review.

The toilet is scheduled for installation in October.



Proposed toilet site



Proposed camper van dump station site



Exeloo making final touches to the St Stephens Toilet

Whangarata Cemetery Development

To leverage efficiency, the earthworks contract for the cemetery project is to be bundled with the earthworks for Munro Sports Park in Pokeno. This will provide economies of scale, as well as procurement and project management efficiencies.

The work is to go out to open tender, with physical works underway early in the New Year.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Tony Whittaker Chief Operating Officer
Date	16 August 2019
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Discretionary Fund Report to 16 August 2019

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 16 August 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

A Discretionary Fund Report to 16 August 2019

ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2019/2020

	GL	1.215.1704
2019/20 Annual Plan		28,878.00
2018/19 Carry forward		51,480.00
Total Funding		<u><u>80,358.00</u></u>
 EXPENDITURE:		
18-Jul-19	Workshop expenses for Mr. Cameron from the chairperson's discretionary fund	OTCB1906/04 68.57
18-Jul-19	Shaun Jackson - accomm, travel & associated costs for NZCB conference (GST taken out of cost - \$685 less \$595.65)	OTCB1902/05 (89.35)
Total Expenditure		<u>(20.78)</u>
Net Funding (Excluding commitments)		<u><u>80,378.78</u></u>
 COMMITMENTS:		
03-Dec-18	Allocated amount to the Chair to purchase misc. items (OTCB18/12/04)	122.90
	Less : Expenses	<u>(68.57)</u> 54.33
03-Dec-18	Hall hireage for meeting held in the District (OTCB1812/04)	156.52
03-Dec-18	Tuakau & Districts Devt Association - cost of installing additional CCTV cameras in Tuakau (OTCB1812/05)	12,706.78
01-Apr-19	SignMax - sandwich board to advertise Board events (OTCB1903/04)	340.00
06-May-19	Contribution to Placemaking project increased to \$7000 (OTCB 1905/03)	7,000.00
04-Jun-19	Tuakau Youth Centre building project (OTCB1906/04)	3,000.00
04-Jun-19	Jackson Property Group trenching and cable installation of the "Welcome to Tuakau" sign (OTCB1906/04)	537.54
05-Aug-19	Mr Reeve - reimbursement for workshop expenses (OTCB1908/03)	83.78
05-Aug-19	Onewhero Rugby Football Club (OTCB1908/04)	5,000.00
Total Commitments		<u>28,878.95</u>
NET FUNDING REMAINING (Including commitments) as of 16 August 2019		<u><u>51,499.83</u></u>