

Agenda for a meeting of the Taupiri Community Board to be held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 12 AUGUST 2019** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

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5. REPORTS

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5.6 Taupiri Community Plan *Verbal*

5.7 Chairperson's Report *Verbal*

5.8 Councillors' Report *Verbal*

6. PROJECTS

6.1 Bridge Development – Cr Gibb *Verbal*

6.2 Land Development – Cr Patterson *Verbal*

6.3 Expressway Update – Ms Morley *Verbal*

6.4 Taupiri Mountain Update – Ms Cocup-Ormsby *Verbal*

6.5 Parks & Reserves – Mr Van Dam

Verbal

6.5 Footpaths/Frontages – Ms Pecékajus

Verbal

GJ Ion

CHIEF EXECUTIVE

Open Meeting

To	Taupiri Community Board
From	Gavin Ion Chief Executive
Date	17 June 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0506
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting of the Taupiri Community Board held on Monday 10 June 2019.

2. RECOMMENDATION

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 10 June 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

TCB Minutes – 10 June 2019

MINUTES of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 10 JUNE 2019** commencing at **6.00pm.**

Present:

Ms D Lovell (Chairperson)
Cr JM Gibb
Mr H Lovell
Miss S Ormsby-Cocup
Ms J Pecékajus
Mr R Van Dam

Attending:

Mr R MacCulloch (Acting General Manager Service Delivery)
Mrs LM Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Lovell/ Miss Ormsby-Cocup)

THAT an apology be received from Councillor Patterson and Ms Morley.

CARRIED on the voices

TCBI906/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Lovell/Ms Pecékajus)

THAT the agenda for a meeting of the Taupiri Community Board held on Monday 10 June 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

TCBI906/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Lovell/Ms Pecékajus)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 13 May 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

TCBI906/03

REPORTS

Public Forum

Agenda Item 5.1

There were no members of the public in attendance.

Discretionary Fund to 28 May 2019

Agenda Item 5.2

The report was received [*TCBI 906/02 refers*].

Taupiri Works and Issues Report

Agenda Item 5.3

The report was received [*TCBI 906/02 refers*] and discussion was held on the following items:

- The need to reduce the speed limit outside 61 Orini Road, Taupiri to improve safety. The Acting Manager Service Delivery noted that staff would consider this request, which was made by Mr Lambie, as part of the third stage of Councils the Speed Limited Bylaw review which is currently underway.
- Pine Trees planted on 2276 Gordonton Road, Taupiri – this item would remain on the Taupiri Works & Issues report until the road was returned to Waikato District Council ownership. At such time, the Council would then monitor trimming of the trees.
- Huntly Railway Station, platform and parking. The platform and parking would be completed by the end of 2019.

Chairperson's Report
Agenda Item 5.4

The Chair gave an overview on the following items:

- Elections – a pamphlet drop into letterboxes in Taupiri would be carried out.
- Post-Meeting Note: The Council's Communitation team would discuss this matter with the Chair.
- Tabled item - Taupiri Noise Camera Feedback. Information was provided from Mr Saul, Senior Network Manager – NZTA.

Councillors' Report
Agenda Item 5.5

Councillor Gibb gave an overview on the following items:

- Blueprint adopted at Council on 10 June 2019. The Blueprint document was online for public viewing:

https://wdcsitefinity.blob.core.windows.net/sitefinity-storage/docs/default-source/your-council/plans-policies-and-bylaws/plans/blueprints/waikato-district-blueprint-2019.pdf?sfvrsn=a33482c9_10
- Two Council workshops were held on 10 June 2019:
 - Library Strategy - an interactive workshop to inform, and seek creative input on, a draft library strategy.
 - Walking Access Act Review – seeking direction from elected members on the draft feedback compiled on the Walking Access Act review.
- Memorial wall at the Taupiri cemetery was donated by the Taupiri community. The Council would arrange for the wall to be cleaned before the end of June 2019.

PROJECTS

Project Update – Bridge Development
Agenda Item 6.1

Councillor Gibb gave a verbal update. A draft newsletter would be printed for delivery to the the Taupiri community outlining the next phase of the bridge project

Open Meeting

To	Taupiri Community Board
From	Clive Morgan General Manager Community Growth
Date	1 August 2019
Prepared by	Sandy Mason Personal Assistant
Chief Executive Approved	Y
Reference #	GOV0506 / 2315285
Report Title	Presentation - Draft Pokeno & Surrounds Spatial Plan Update

1. EXECUTIVE SUMMARY

Mr Ernst Zollner (Ministry for Housing & Urban Development) and Mr Vishal Ramduny (Strategic Projects Manager) will be presenting a PowerPoint Presentation, updating the Board on the Draft Pokeno & Surrounds Spatial Plan.

2. RECOMMENDATION

THAT the from the General Manager Community Growth be received.

3. ATTACHMENTS

Nil

Open Meeting

To	Taupiri Community Board
From	Tony Whittaker Chief Operating Officer
Date	31 July 2019 2019
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0506
Report Title	Discretionary Fund Report to 31 July 2019

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 31 July 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

- A Discretionary Fund Report to 30 June 2019
- B Discretionary Fund Report to 31 July 2019

TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND 2018/2019

		GL 1.208.1704
2018/19 Annual Plan		1,624.00
Carry forward from 2017/18		2,572.00
		<u>4,196.00</u>
Total Funding		<u><u>4,196.00</u></u>
Expenditure		
12-Feb-19	Reimburse Ms Lovell for ink cartridges (TCB1902/04)	135.97
		<u>135.97</u>
Total Expenditure		<u>(135.97)</u>
Net Funding Remaining (Excluding commitments)		4,060.03
Commitments		
14-Aug-17	Allocated to Chair to purchase miscellaneous items (TCB1708/03)	100.00
	Less: Expenses - Jo Morley	(20.91)
		<u>79.09</u>
13-Aug-18	Making of crosses for ANZAC Day 2019 (TCB1808/04)	1,000.00
13-May-19	NZ Community Board Conference - accommodation, travel and associated costs for Ms Dorothy Lovell (TCB1905/05)	307.00
13-May-19	Taupiri Bowling Club - cost of manufacturing and installing a new gate at the entranceway leading to the club grounds (TCB1905/05)	684.67
		<u>(2,070.76)</u>
Total Commitments		(2,070.76)
Net Funding Remaining (Including commitments) as of 30 June 2019		<u><u>1,989.27</u></u>

TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND 2019/2020

	GL	1.208.1704
2019/20 Annual Plan		1,624.00
Carry forward from 2018/19		4,060.03
Total Funding		<u>5,684.03</u>
Expenditure		
10-Jul-19 NZ Community Board Conference - accommodation, travel and associated costs for Ms Dorothy Lovell	266.96	
Total Expenditure		<u>(266.96)</u>
Net Funding Remaining (Excluding commitments)		5,417.07
Commitments		
14-Aug-17 Allocated to Chair to purchase miscellaneous items (TCBI708/03)	100.00	
Less: Expenses - Jo Morley	(20.91)	
	<u>79.09</u>	
13-Aug-18 Making of crosses for ANZAC Day 2019 (TCBI808/04)	1,000.00	
13-May-19 Taupiri Bowling Club - cost of manufacturing and installing a new gate at the entranceway leading to the club grounds (TCBI905/05)	684.67	
Total Commitments		<u>(1,763.76)</u>
Net Funding Remaining (Including commitments) as of 31 July 2019		<u>3,653.31</u>

Open Meeting

To	Taupiri Community Board
From	Roger MacCulloch Acting General Manager Service Delivery
Date	12 August 2019
Chief Executive Approved	Y
DWS Document Set #	TCB2019/GOV0506
Report Title	Taupiri Works and Issues Report August 2019

1. EXECUTIVE SUMMARY

To update the Community Board on issues arising from the previous meeting and on contracts and projects underway in Taupiri.

2. RECOMMENDATION

THAT the report from the Acting General Manager Service Delivery be received.

3. ATTACHMENTS

Taupiri Community Board Issues Report

Taupiri Community Board Issues Report

Issue	Area	Action
<p>1. <u>Orini Bridge Footpath</u> Footpath cleaning and/or resurfacing work required on the bridge footpath. The works need to be programmed in to the current/future budget.</p> <p>The Waikato District Alliance will look at steam cleaning this footpath in the 2019/20 financial year.</p>	Service Delivery/ Fraser	<p>Waikato District Alliance (WDA) staff are going to inspect the bridge on 4 June 2019 to see whether or not the detritus can be steam cleaned off the footpath. Steam cleaning is more environmentally friendly as opposed to waterblasting. Steam cleaning would be able to be undertaken at the end of June 2019.</p> <p>In regards to resurfacing, this will need to be programmed in the new financial year after the steam cleaning has been undertaken. An accurate timeframe cannot be given at this point in time, as this work would need to be planned for in conjunction with other works of similar nature in the area.</p> <p>AUGUST: WDA have manually cleaned the footpath of any detritus build-up and rubbish. Further to this, staff have completed steam cleaning of half the footpath with the uncompleted half due to be completed by mid August.</p>
<p>2. <u>Wright Street Pedestrian Underpass</u> The Board reported that this square cut out of the seal was still gravel. Please advise when this will be resealed.</p> <p>Cyclic crew asphalted the patch on 13 March 2019.</p>	Service Delivery/ Fraser	<p>Repairs carried out on Wright Street pedestrian on 13 March 2019 was only a temporary fix.</p> <p>WDA have programmed minor mill and fill repairs on this footpath. These works are expected to be undertaken in the new financial year during August 2019.</p>

Open Meeting

To	Taupiri Community Board
From	Tony Whittaker Chief Operating Officer
Date	26 July 2019
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0506
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Board on the Year to Date Service Request Report to 30 June 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Year to Date Service Request Report for Taupiri Community Board

Service Request Time Frames for TAUPIRI Community Board

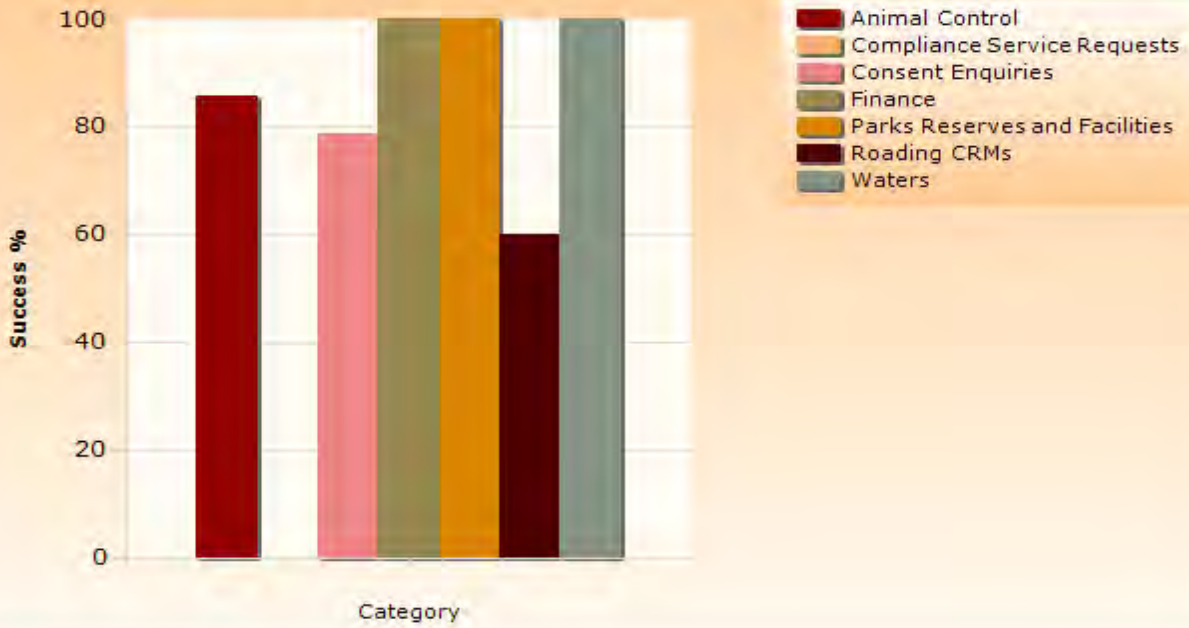
Date Range: 01/04/2019 to 30/06/2019

The success rate excludes Open Calls as outcome is not yet known.

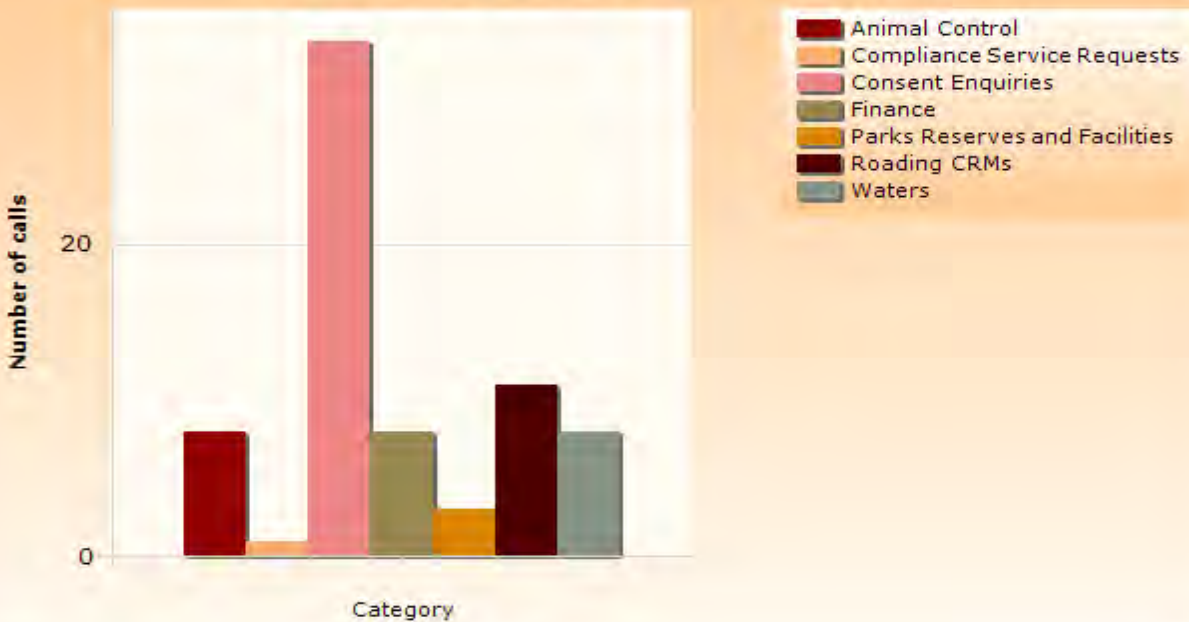


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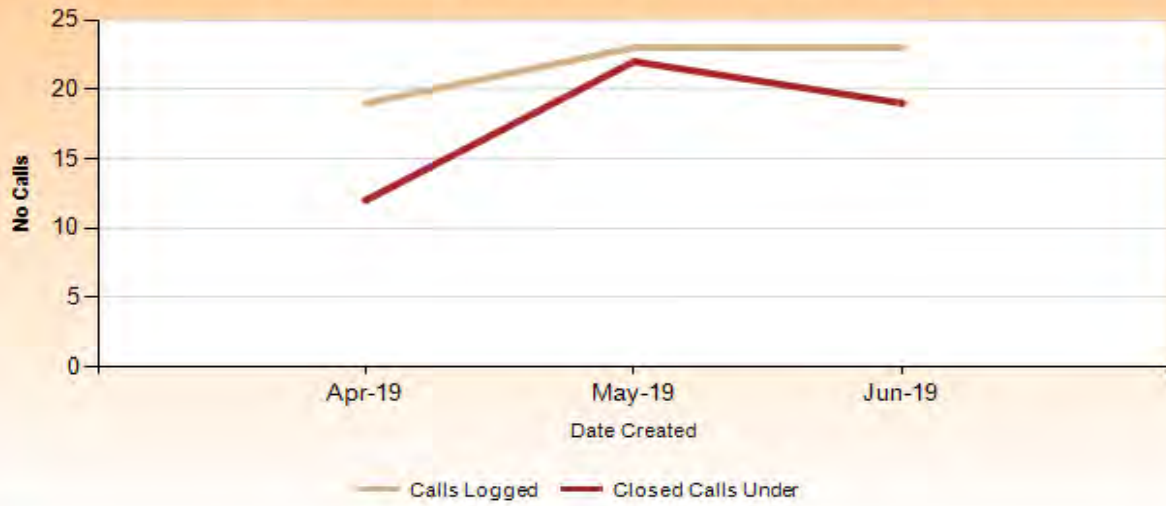
Call Completion % Success by Type



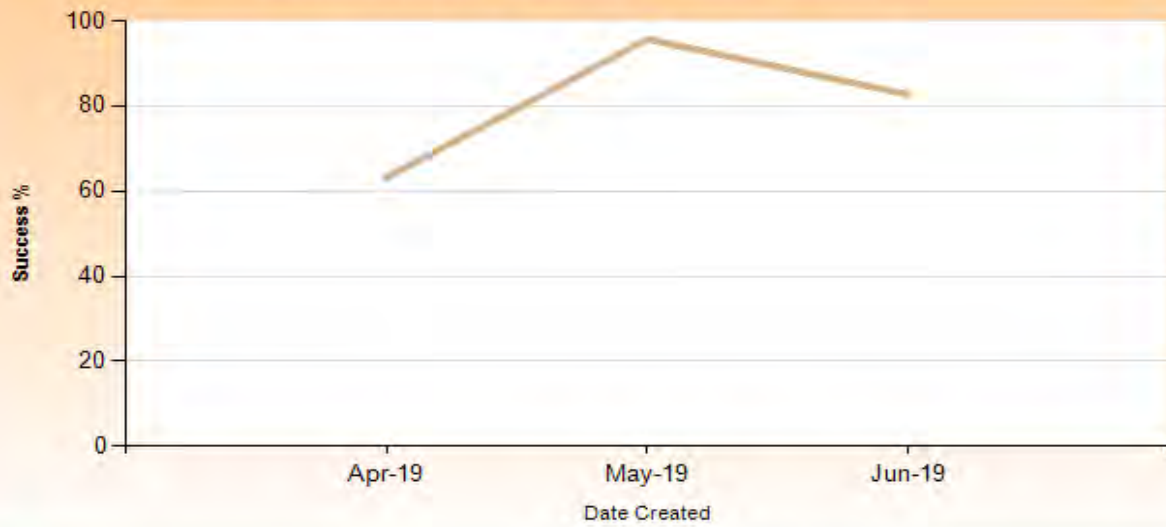
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



		Open			Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open		Closed		Success Rate
			Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	
Animal Control							
	Summary	8		1	1	6	85.71%
	Dog Property Visit	2		1		1	100.00%
	Dog Straying - Current	3			1	2	66.67%
	Dog Welfare - Immediate threat to life	2				2	100.00%
	Dogs Aggression - Current	1				1	100.00%
Compliance Service Requests							
	Summary	1		1			NaN
	Compliance - Animal By Law	1		1			NaN
Consent Enquiries							
	Summary	33			7	26	78.79%
	Onsite Services	1				1	100.00%
	Planning Process	4			1	3	75.00%
	Property Information Request	11				11	100.00%
	Zoning and District Plan Enquiries	17			6	11	64.71%
Finance							
	Summary	8				8	100.00%
	Rates query	8				8	100.00%
Parks Reserves and Facilities							
	Summary	3		1		2	100.00%
	Parks & Reserves - Reserve Issues	3		1		2	100.00%
Roading CRMs							
	Summary	11		1	4	6	60.00%
	Footpath Maintenance - Non_Urgent	4			1	3	75.00%
	New Vehicle Entrance Request	1				1	100.00%
	Road Culvert Maintenance	1			1		0.00%
	Roading Work Assessment Required - OnSite 5WD	1				1	100.00%
	Street Light Maintenance	1			1		0.00%
	Urgent - Footpath Maintenance	1				1	100.00%
	Vegetation Maintenance	2		1	1		0.00%
Waters							
	Summary	8		3		5	100.00%
	3 Waters Enquiry	1				1	100.00%
	Drinking Water Final Meter Read	3		2		1	100.00%
	Drinking Water minor leak	2		1		1	100.00%
	Drinking Water Quantity/Pressure	1				1	100.00%
	Fix Water Toby	1				1	100.00%
Total		72		7	12	53	81.54%