

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 5 AUGUST 2019** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

- 1. APOLOGIES AND LEAVE OF ABSENCE**
- 2. CONFIRMATION OF STATUS OF AGENDA**
- 3. DISCLOSURES OF INTEREST**
- 4. CONFIRMATION OF MINUTES**
 Meeting held on Tuesday 4 June 2019 2
- 5. REPORTS**
 - 5.1 Public Forum
 - 5.2 Police Update 8
 - 5.3 Presentation on the Draft Pokeno & Surrounds Spatial Plan 9
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 - 5.5 Onewhero Rugby Football Club – Upgrade Clubrooms 13
 - 5.6 Projects – Issues - Activities and Actions, August 2019 25
 - 5.7 Waikato District Council Executive Update Verbal
 - 5.8 Year to Date Service Request Report 35
 - 5.9 Chairperson's Report Verbal
 - 5.10 Councillors' and Community Board Members' Report Verbal

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	12 June 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Tuesday 4 June 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Tuesday 4 June 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

OTCB Minutes – 4 June 2019

Minutes of a meeting of the Onewhero-Tuakau Community Board held in the Rugby Clubrooms, 11 Hall Road, Onewhero on **TUESDAY 4 JUNE 2019** commencing at **7.05pm**.

Present:

Mr B Cameron (Chairperson)
 Ms C Conroy
 Mr S Jackson
 Mr L Petersen

Attending:

Mrs S O’Gorman (General Manager Customer Support)
 Mrs L Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Cameron/Mr Petersen)

THAT an apology be received from Councillors Church and Main, Mr Reeve and Mrs Watson.

CARRIED on the voices

OTCBI906/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Cameron/Ms Conroy)

THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Tuesday 4 June 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

OTCBI906/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Jackson/Mr Petersen)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 6 May 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

OTCBI906/03

REPORTS

Public Forum
Agenda Item 5.1

The report was received [*OTCBI906/02 refers*] and discussions were held on the following items:

- Wastewater overflow – the new wastewater pump installed at the Onewhero Rugby Club grounds had failed.

ACTION: The General Manager Customer Support to check on the regularity of the pump being monitored and the wastewater tank being emptied.

- Freedom Camping Bylaw.
- Nigel Owens, Rugby World Cup referee, has been approached to be the guest speaker at the Onewhero Centennial in 2020.
- Old School house was currently waiting for a wharenui on the current Onewhero school grounds.
- BMX track – The Onewhero community had received the official plan for the new track.

Projects – Issues – Activities and Actions, June 2019

Agenda Item 5.2

The report was received [OTCBI 906/02 refers] and discussion was held on the following items:

- Tuakau Youth Centre - the draft concept plan was prepared.

ACTION: The General Manager Customer Support to send the final design of the Tuakau toilets to the Chair.

Waikato District Council Executive Update

Agenda Item 5.3

The General Manager Customer Support had no items for discussion.

Discretionary Fund Report to 23 May 2019

Agenda Item 5.4

The report was received [OTCBI 906/02 refers].

Resolved: (Ms Conroy/Mr Petersen)

THAT the Onewhero-Tuakau Community Board:

- **agrees to commit funding of \$3,000.00 to the Tuakau Youth Centre building project;**
- **approves the reimbursement of \$537.54 (including GST) to Jackson Property Group for the trenching and cable installation on the “Welcome to Tuakau” sign at the northern entrance of George Street, Tuakau; and**
- **approves the reimbursement of \$78.86 for workshop expenses to Mr Cameron from the chairperson’s discretionary fund (Resolution No. 1812/04).**

CARRIED on the voices

OTCBI 906/04

Chairperson's Report
Agenda Item 5.5

Tabled Item: Chairperson's Report

The report was received [OTCB1906/02 refers]. The Chairperson gave a verbal report on the following items:

- Glen Murray Tennis Courts – foundation from the old wall was to be removed and a new block wall erected.

ACTION: The General Manager Customer Support to complete a CRM and the lodgement number to be emailed to the chairperson.

Councillor's/Councillors' and Board Members' Reports
Agenda Item 5.6

Tabled Items: Board Members' Reports

The report was received [OTCB1906/02 refers] and discussion was held. Verbal reports were received on the following items:

- Direction from the Board was requested for the location of five Little Libraries. Suggested locations were:
 - a. Tuakau Youth Centre, George Street, Tuakau.
 - b. Tuakau Community Garden, Buckland Road, Tuakau.
 - c. Tuakau Museum, Liverpool Street, Tuakau.
 - d. Pukekawa General Store & Motors, 800 HW22, Pukekawa.
 - e. Naike School/Community Hall, HW22, Naike.

ACTION: Ms Conroy to confirm the placement of a Little Library with the Pukekawa General Store & Motors.

ACTION: The Community Development Advisor to be advised of the suggested locations.

There being no further business the meeting was declared closed at 8.40pm.

Minutes approved and confirmed this day of 2019.

BB Cameron
CHAIRPERSON

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	25 July 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	Police Update

1. EXECUTIVE SUMMARY

To advise members that representatives from the New Zealand Police will be in attendance at the Community Board meeting.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Clive Morgan General Manager Community Growth
Date	29 July 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	Presentation on the Draft Pokeno & Surrounds Spatial Plan

1. EXECUTIVE SUMMARY

Mr Ernst Zollner, Ministry for Housing & Urban Development and Mr Vishal Ramduny will be in attendance to address the Board on the Draft Pokeno & Surrounds Spatial Plan.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENTS

Nil

Open Meeting

To	Onewhero-Tuakau Community Board
From	Tony Whittaker Chief Operating Officer
Date	25 July 2019
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Discretionary Fund Report to 25 July 2019

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 25 July 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

- A Discretionary Fund Report to 30 June 2019
- B Discretionary Fund Report to 25 July 2019

ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2018/2019

		GL	1.215.1704
2018/19 Annual Plan			28,878.00
2017/18 Carry forward			38,618.00
Total Funding			<u><u>67,496.00</u></u>
EXPENDITURE:			
06-Jul-18	Onewhero Society of Performing Arts Inc - purchasing a new projector	OTCB1805/05	2,500.00
16-Jul-18	Repayment of Anzac costs		(35.32)
18-Aug-18	Sunset Beach Lifeguard Service Committee - replace Automated External Defibrillator (AED) machines	OTCB1808/04	750.00
12-Sep-18	Te Kohanga School - maintenance of school pool for community use	OTCB1711/12	399.10
25-Sep-18	Catering exp for meeting at Glen Murray - reimbursement to Mr Cameron	OTCB1808/06	55.93
25-Sep-18	Catering exp for meeting at Glen Murray - reimbursement to Mr Jackson	OTCB1808/06	37.34
04-Oct-18	Nikau Cave Ltd - room hire 01 October 2018		43.48
25-Oct-18	Onewhero Area School - purchasing 15 traditionally made piu piu costumes	OTCB1711/13	2,200.00
25-Oct-18	Onewhero Area School - chemicals for community use of school pool	OTCB1711/14	500.00
07-Nov-18	Armistice Day Event - wreath for flowers	OTCB1810/04	47.83
16-Nov-18	B Cameron - OTCB Workshop expenses	OTCB1811/3	44.30
10-Nov-18	Tuakau Lions Club - Christmas flags- Tuakau Community Christmas Parade	OTCB1811/4	2,375.00
10-Nov-18	RN & LR Patel - food for Armistice Day	OTCB1810/04	127.13
27-Nov-18	Port Waikato Yacht & Motor Boat Club - 6 new life jackets	OTCB1703/07	614.00
14-Dec-18	B Cameron - Armistice Day expenses	OTCB1810/04	26.46
07-Feb-19	Nikau Cave Ltd - meals & Juice for 04 February 2019 meeting	OTCB1902/03	124.35
12-Feb-19	Nikau Cave Ltd - room hire 04 February 2019 Meeting	OTCB1812/04	43.48
13-Mar-19	Tuakau Lions Club towards "Kids off the Couch"	OTCB1902/04	1,000.00
15-Apr-19	Mrs Watson - catering for 2019 ANZAC Day service	OTCB1903/04	1,000.00
06-May-19	Reimbursement to Jackson Property Group for erection of lighting of the carved poles and "Welcome to Tuakau" sign	OTCB1905/03	3,918.31
21-Jun-19	Repayment of Anzac costs		(440.00)
30-Jun-19	Shaun Jackson - accommodation, travel & associated costs for NZCB conference	OTCB1902/05	685.00
Total Expenditure			<u>16,016.39</u>
Net Funding (Excluding commitments)			<u><u>51,479.61</u></u>
COMMITMENTS:			
03-Dec-18	Allocated amount to the Chair to purchase misc. items (OTCB18/12/04)		601.81
	Less : Expenses (OTCB1902/03) plus commitment for workshop expenses		(478.91)
			<u>122.90</u>
03-Dec-18	Hall hireage for meeting held in the District (OTCB1812/04)		200.00
	Less : Expenses		(43.48)
			<u>156.52</u>
03-Dec-18	Tuakau & Districts Devt Association - cost of installing additional CCTV cameras in Tuakau (OTCB1812/05)		12,706.78
01-Apr-19	SignMax - sandwich board to advertise Board events (OTCB1903/04)		340.00
06-May-19	Contribution to Placemaking project increased to \$7000 (OTCB 1905/03)		7,000.00
04-Jun-19	Tuakau Youth Centre building project (OTCB1906/04)		3,000.00
04-Jun-19	Jackson Property Group trenching and cable installation of the "Welcome to Tuakau" sign (OTCB1906/04)		537.54
04-Jun-19	Workshop expenses for Mr. Cameron from the chairperson's discretionary fund (OTCB1906/04)		78.86
Total Commitments			<u>23,942.60</u>
NET FUNDING REMAINING (Including commitments) as of 30 June 2019			<u><u>27,537.01</u></u>

ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2019/2020

		GL	1.215.1704
2019/20 Annual Plan			28,878.00
2018/19 Carry forward			51,479.61
Total Funding			<u><u>80,357.61</u></u>
EXPENDITURE:			
18-Jul-19	Workshop expenses for Mr. Cameron from the chairperson's discretionary fund	OTCB1906/04	68.57
18-Jul-19	Shaun Jackson - accomm, travel & associated costs for NZCB conference (GST taken out of cost - \$685 less \$595.65)	OTCB1902/05	(89.35)
Total Expenditure			<u>(20.78)</u>
Net Funding (Excluding commitments)			<u><u>80,378.39</u></u>
COMMITMENTS:			
03-Dec-18	Allocated amount to the Chair to purchase misc. items (OTCB18/12/04)	122.90	
	Less : Expenses	<u>(68.57)</u>	54.33
03-Dec-18	Hall hireage for meeting held in the District (OTCB1812/04)		156.52
03-Dec-18	Tuakau & Districts Devt Association - cost of installing additional CCTV cameras in Tuakau (OTCB1812/05)		12,706.78
01-Apr-19	SignMax - sandwich board to advertise Board events (OTCB1903/04)		340.00
06-May-19	Contribution to Placemaking project increased to \$7000 (OTCB 1905/03)		7,000.00
04-Jun-19	Tuakau Youth Centre building project (OTCB1906/04)		3,000.00
04-Jun-19	Jackson Property Group trenching and cable installation of the "Welcome to Tuakau" sign (OTCB1906/04)		537.54
Total Commitments			<u>23,795.17</u>
NET FUNDING REMAINING (Including commitments) as of 25 July 2019			<u><u>56,583.22</u></u>

Open Meeting

To	Onewhero-Tuakau Community Board
From	Clive Morgan General Manager Community Growth
Date	16 July 2019
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference	CDR0502 / 2301505
Report Title	Onewhero Rugby Football Club – Upgrade club rooms

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Onewhero Rugby Football Club towards the cost of upgrading their club rooms in time for their Centenary celebration in 2020.

2. RECOMMENDATION

THAT the report from the **General Manager Community Growth** be received;

AND THAT an allocation of \$..... is made to the **Onewhero Rugby Football Club** towards the cost of upgrading their club rooms in time for their Centenary celebration in 2020;

OR

AND THAT the request from the **Onewhero Rugby Football Club** towards the cost of upgrading their club rooms in time for their Centenary celebration in 2020 is declined / deferred until for the following reasons:

3. BACKGROUND

Onewhero Rugby Football Club (the Club) have been planning towards upgrading their club rooms in time for their Centenary celebration in 2020.

They intend to undertake an extensive upgrade of their facilities for this event, which will require: painting the interior, recarpeting, replacing curtains, repairing flooring and floor coverings and generally sprucing the clubrooms up.

Local community and not-for-profit groups regularly use the premises for events and meetings free of charge as long as the community attends.

Members include 140 senior members, 14 committee members, 90 junior members (plus their parents) 10 junior committee and 70 squash club members.

Members intend to undertake most of the work themselves including providing necessary equipment. Results of these renovations will encourage people to want to use the Club more often for a variety of events.

Existing funds cover most of the stated renovations. Members have physically contributed, however some renovations require professionals to undertake the work. Therefore, the Club requests this funding with costs to go towards the replacement of floor coverings and repairs that will be done by registered builders within the Club and to partially fund the replacement of curtains.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$20,000.00. The Onewhero Rugby Football Club is seeking funding of \$5,000.00 towards the cost renovations.

GST Registered	Yes
Set of Accounts supplied	Yes

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Board required with regard to this funding request.

8. ATTACHMENTS

App - Onewhero Rugby Football Club - Upgrade club rooms



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- Prior to submitting your application, please contact the Waikato District Council's community development co-ordinator, on 0800 492 45 Ext 5732 or 5650, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development Advisor **Yes/ No**
- Applications must be completed in the document provided and emailed to Funding funding@waidc.govt.nz
- Please ensure you have read the Guidelines prior to completing the application form (these are updated from time to time).

I have read and understood the understood the guidelines for funding applications document **Yes/No**

- All parts of the application need to be completed and all supporting information supplied.

Please note that incomplete applications **WILL NOT** be considered and will be returned.

Contact email: (Correspondence will be emailed from funding@waidc.govt.nz)

Which fund are you applying to: (Please tick **one** appropriate box)

Discretionary and Funding Committee

Project Fund (Rural Ward Areas)

Event Fund

OR

Community Board / Committee Discretionary Fund for local Projects/Events

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I – Your details

Name of your organisation and contact person

Onewhero Rugby Football Club Rosemarie Costar - Secretary / Treasurer

What is your organisation's purpose/background (who are you? what do you do?)

We are a rugby club catering for both junior and senior players from the age of 4 years and older. We also have 2 squash courts and a very well supported squash club. Our facilities are very well utilised by the community as the area does not have a community hall. Our facilities are made available at no charge for community not for profit groups, the Onewhero Area School and other community groups such as St Johns, the local fire brigade and for Waikato District Council community meetings.

Phone number/s:

092328517 0274836378

Email/Address:

rosemariecostar@slingshot.co.nz

If you are a Registered Charity (we require your registration number & confirmation that your organization registration is current):

n/a

Section 2 – Your event/project**What is your event / project, including date and location?** *(please describe in full the project details)*

Our club will be celebrating our centenary in 2020 and have been planning this event for some time now. We will be undertaking an extensive upgrade of our facilities for this event. We will be painting the interior, recarpeting, replacing all curtains, repairing flooring and floor coverings where required and generally sprucing the clubrooms up.

We have put funds aside to cover the cost of nearly all of the above, and have already completed some projects. Where ever possible we are using labour from within our members but there are some tasks that need to be undertaken by professionals. We are requesting funding of \$5000 to go towards the replacement floor coverings (floors that need repairing will be done by registered builders from within the club) and to partially fund the replacement curtains.

Our club does not charge any local community groups to use the facilities, as long as they are free for the community to attend, or for not for profit groups such as Beef and Lamb, Federated Farmers etc to run events. Our clubrooms are regularly used for community events and meetings. The facilities are also used for volunteer community groups such as St Johns, a local youth dance group and a local dance group as well as Onewhero Area school.

How many volunteers and who else is involved in the project?

Senior club members 140, senior committee 14, junior members 90 (plus parents of these members), junior committee 10, squash club members 70

How will the wider community benefit from this event/project?

Having a well presented club will ensure the facilities continue to be very well utilised by the over the river community. As mentioned the Rugby Club acts as our community hall.

Are you GST registered?

No Yes

GST Number 22 / 997 / 224

The following documentation MUST be supplied with your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of the last three months bank statements
- A copy of any documentation verifying your organisations legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)

Section 3 – Funding requirements

Note: Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Important: Please ensure that all quotes supplied are clearly itemised and match the project breakdown (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <u>total</u> cost of your project/event	\$	\$ 20000 approx
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
Total	\$	\$ 15000

Only include the Funding being sought from Waikato District Council below

Project Breakdown (itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	\$	\$
Replacement floor covering for damaged area	\$	\$ 2782.60
Replacement curtains for main public lounge area	\$	\$ 2217.50
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from <u>WDC</u> Total	\$	\$ 5000.00

Has/will funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a)	\$ _____	\$ _____
b)	\$ _____	\$ _____
c)	\$ _____	\$ _____
d)	\$ _____	\$ _____
Total of other funds being sought Total	\$ _____	\$ _____

Describe any donated material / resources provided for the event/project:

Members will be doing as much of the work as possible - removing the old flooring, repairing floors (registered builder members), painting interior and ceilings, varnishing walls, polishing vinyl flooring areas, water blasting exterior, replanting gardens (local gardening club). Members will provide all equipment for completing these tasks.

Section 4 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Healthy Vibrant

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date received	Amount
Unknown			

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note:** this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned for previous funding received.

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature: _____ Date: _____

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: _____ Date: _____

Position in organisation (tick which applies) Chairman Secretary Treasurer

*Incomplete applications will not be accepted and will be returned

Section 4 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Healthy Vibrant

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date received	Amount
Unknown			

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note:** this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned for previous funding received.

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature: [Signature] Date: 1/5/19

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: [Signature] Date: 1/5/19

Position in organisation (tick which applies) Chairman Secretary Treasurer

*Incomplete applications will not be accepted and will be returned

GB Guthrie Bowron

Decorating Specialists

QUOTATION

DATE: 21/02/19
GST 66-880-553

TO: PAN BARBER

SITE ADDRESS: ONEWERO RUGBY CLUB

		PAYMENT TERMS	
		50% deposit Balance due on installation	
ITEM	DESCRIPTION	PRICE	
VINYL	1MT WIDE STRIP (SIMILAR TO EXISTING, FLOOR. REPAIRS NOT INCLUDED)	\$ 3,200.00	
TRAVEL	INCLUDED		
DOOR BARS	INCLUDED		
SUPPLY AND LAY	INCLUDED		
PREP	SAND ONLY		
REPAIR	2X HOLES IN OLD VINYL INCLUDED		
(ALL PRICES INCL GST)			\$ 3,200.00

BANK ANZ 060401 0200804 00

Date of installation: _____
Installation

Terms and Conditions:

This proposal is based on drawings and is subject to an onsite check measure once other hardflooring is complete.

This quotation is valid for 30 days from the above date or until the conclusion of any promotional special offered, whichever is the earlier. After this it is subject to any price changes or labour costs which may occur. All goods remain the property of Guthrie Bowron until payment in full is received.

To accept this quotation and terms and conditions, sign here: _____

THANK YOU FOR YOUR BUSINESS

Guthrie Bowron Pukekohe - Quote # : 1001459 Price(incGST)

General Comments :

Price :	\$5,255.82
Less Discount Amount :	\$451.96
Minimum Installation Charge	\$92.00
Total:	\$4,895.00
	<small>cents rounded down</small>
Deposit Required:	\$2,447.50

All prices shown are inclusive of GST

Terms:

The balance is due upon completion or installation of your job.
Please check this quote carefully as your deposit is considered acceptance of the quote as is.
Goods remain the property of Guthrie Bowron Pukekohe until all accounts are fully paid.

Payments can be made to
BSB: ANZ BANK Account: 06 0401 0200804 00

Customers Signature Accepting the Quotation
X



Guthrie Bowron

Specializing in Upholstery

16C Wrightson Way
Pukekohe 2120
Ph: (09) 238-4879
Email:
curtains@gbpukekohe.co.nz

Date Printed : Monday, 25 February 2019

Quote # : 1001459

Quote Date : 22/Feb/2019

Consultant : Jodie Leppan

Consultant Ph : (09) 238 4879

Client Details

RUGBY CLUB ONEWHERE

ONEWHERE

None Supplied NS NS

Job Address

ONEWHERE

None Supplied NS NS

Home : 9999999

Work :

Mob :

Fax :

Email : None Supplied

This document has 2 Pages

		Price(incGST)
01A		
1 X Curtain - Pair	Single Pleat Plain UNLined Tulsa 150cm NAVY	\$1,133.07
	Total For 01A	\$1,133.07
01B		
1 X Curtain - Pair	Single Pleat Plain UNLined Tulsa 150cm NAVY	\$1,133.04
	Total For 01B	\$1,133.04
01C		
1 X Curtain - Pair	Single Pleat Plain UNLined Tulsa 150cm NAVY	\$1,133.04
	Total For 01C	\$1,133.04
02		
1 X Curtain - Pair	Single Pleat Plain UNLined Tulsa 150cm NAVY	\$611.22
	Total For 02	\$611.22
03A		
1 X Curtain - Pair	Single Pleat Plain UNLined Tulsa 150cm NAVY	\$415.15
	Total For 03A	\$415.15
03B		
1 X Curtain - Pair	Single Pleat Plain UNLined Tulsa 150cm NAVY	\$415.15
	Total For 03B	\$415.15
03C		
1 X Curtain - Pair	Single Pleat Plain UNLined Tulsa 150cm NAVY	\$415.15
	Total For 03C	\$415.15

GB Guthrie Bowron QUOTATION

Decorating Specialists

16c Wrightson Way Pukekohe
Ph 09 2384879 email robin@gbpukekohe.co.nz

FOR YOUR CONSIDERATION:

Floor preparation – It is best practice to have all other trades complete especially other hardflooring before carpet is installed. While every care has been taken in assessing the type of floor preparation required, it is very possible we may find that additional work is needed before any new flooring is installed. The cost of any such work will be additional to the agreed price; but please be assured that we will discuss this with you prior to commencement.

For New homes - Dishwashers, Washing Machines, Super tubs, ovens, etc; any appliances that need to be plumbed or wired in are your responsibility. Please ensure that sufficient clearance will remain for all appliances after the installation of new flooring. Guthrie Bowron cannot accept any responsibility for any problems in this area.

Doors - The client is responsible for the removal and replacing of doors, especially all sliding doors (eg: wardrobe doors). Trimming of any doors is the client's responsibility.

Furniture - No allowance has been included in the above pricing for the shifting of any furniture and any uplift of existing carpet. However this can be arranged for you; please do not hesitate to ask us and we can discuss this with you.

Carpet Care

Weekly vacuuming is recommended and more often in high traffic areas. Never brush or rub the carpet pile if it is wet or damp.

Sprouting

Tufts may rise from the surface and these should be trimmed off level with the pile using sharp scissors. Never try to pull a sprouting yarn out as this may cause a run in the carpet.

Tracking

Tracking and matting may occur in high traffic areas. It is most common on cut pile and will diminish with vacuuming.

Shading

Shading may develop in any cut pile carpet. This occurrence in cut pile is random and largely unexplained. It cannot be predicted or prevented.

Fading

To minimise the chances of fading up to date dye stuffs are used in the production of carpets. However all carpets can fade if exposed to sunlight over a period of time. It is recommended that some form of protection is used for those areas subject to sunlight exposure for extended periods.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Date	26 July 2019
Prepared by	Evonne Miller PA General Manager Customer Support
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	Onewhero Tuakau Community Board – Projects – Issues - Activities And Actions, August 2019

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

- A Issues – Ideas – Activities Register
- B Tuakau Library Concept 4

ONEWHERE TUAKAU COMMUNITY BOARD – PROJECTS/IDEAS/ACTIVITIES AND ACTIONS

1. Issues – Ideas – Activities Register

Item	Issue – Idea - Activity	Assigned To	Commentary
1	1.4.19: Tuakau Youth Centre - pursue the building permit for the closing in of the youth centre (Bronwyn) - get an indication of what a permit might cost (Sue)	Bronwyn	4.6.19: The Board has authorised Board Funds to contribute to the design.

2. Actions from meeting of OTCB on Tuesday 4th June 2019, Tuakau

	Action	Assigned To	Commentary
1	1.4.19 Blueprint Aspirations	Sue	5.6.19: Sue to check with Clive/Jim/Roger – Is there any connection between the blueprint aspirations and the asset management project, e.g. The Harrisville road bridge?
2	6.5.19: Crematorium	Vern	5.6.19: Vern to update at the next meeting with respect to the private interest
3	6.5.19: Town Hall – Fire Protection What are the phone numbers on the fire alarms? Committee thinks it has changed? Alarm has gone off and number called as per number on alarms was incorrect.	Service Delivery Megan	5.6.19: Lionel to check codes and numbers to confirm what needs updating.
4	4.6.19: Onewhero Freedom Camping. Rosemarie Costar talked to the Board through the public forum. Sewage pump failures due to the line blocked with wipes. 1. Are Council checking the pump weekly and emptying as required? 2.Nudity issues continue – a shower curtain	Paul M	The sewage pump was not affected by the blockage. The wet wipes blockage was in the line upstream of the septic tank and not related to the new system. <u>Regular inspections:</u> Our Toilet cleaning services contractor is onsite daily and is monitoring the septic tank.

	Action	Assigned To	Commentary
	<p>has been installed by the rugby club.</p> <p>3.The rugby club want the freedom campers gone. What is the process to get the bylaw changed</p>		Sue will update on (3) at the meeting.
5	<p>4.6.19: Glen Murray Tennis Courts The concrete wall fell down a year ago. A new wall is required before the next season.</p>	Service Delivery/Paul M	<p>Service Delivery will contact the Tennis Club to meet on-site to confirm the old rebound wall location and dimensions, then arrange for a structural engineer to produce and sign off a foundation design. The Building Team have confirmed that a consent will not be required if a design is signed off by a qualified structural engineer. Then we can have a contractor construct the rebound wall.</p> <p>The work is scheduled to be complete by 26 October 2019.</p>
6	<p>4.6.19: Little Libraries Lianne van de Bemd wanted to confirm location of little libraries. Sean will get back to Lianne. Caroline to talk to Pukekawa garage.</p>		Update discussion at the meeting.
7	<p>4.6.19: Tuakau Library Sue to check with Cory Cullen what involvement is required from the Community Board.</p>		Concept 4 design has been received from the architect (attached). The project sponsor, owner, and team have approved Concept 4. The architect has been given approval to move forward to provide Quantity Surveyor estimates. Once the estimates have been received the Project Team will meet to ensure it fits within the project budget. The Quantity Surveyor estimates are expected to be available in early August.

COMMUNITY PROJECTS UPDATE

Onewhero Reserve Wastewater Treatment Upgrade

Buffer Tank (second of three stages of Onsite Wastewater Treatment and Disposal) install is planned for Monday 29th July, and will be operational by 2 August 2019.

The blockage and overflows that occurred over Queen's Birthday Weekend (clean-up and drain unblock work done 2/06/2019) was not a septic tank capacity failure issue.

Wastewater volumes going through the system are wildly variable and the new buffer tank has telemetry that will give staff a better understanding of water use/wastewater outputs for the Onewhero Rugby Club and Freedom Camping facilities.

Some known readings:

- 8m³ over a weekend, as per readings of 264m³ (4pm Friday 17 May) to 272m³ (1pm Monday 21 May).
- 2m³ over a weekend as per readings of 288m³ (1pm 7 June) to 290m³ (11am Mon 10 June).

Boat Ramps

Mercer

Minor repairs are complete.

Playground Renewals

Naike and Opuatia Playground Renewals

The Playground Strategy indicated that Naike and Opuatia playgrounds are due for renewal. Four tenders have been received and are currently being evaluated. It is expected to award the contract to the successful tenderer in early August.

Water

Tuakau Bulk Watermain 18 078

Bulk watermains deliver large volumes of water between water treatment plants and reservoirs before being distributed to houses and factories in reticulation pipe networks. This is the water equivalent to high voltage transmission lines on electricity pylons between power stations and switching yards, before being distributed to houses and factory on low voltage distribution power lines.

The proposed construction works are for 1.6km of bulk watermain from the Harrisville Road reservoir to near Park Avenue, and will connect to the already constructed 250mm watermain from Park Avenue to the industrial area.



1.5km of pipework is now complete with pipe bridge, railway crossing, and Barnaby Road Pressure Reducing Valve (PRV) undergoing testing and commissioning. Barnaby Road PRV is a priority to enable a bypass of the reservoir to occur and allow the final 100m to be installed up the reservoir driveway.



Pipe Bridge

Drilling works have taken longer due to ground conditions and swelling clays on-site that require additional works to keep the drill hole open allowing pipe to be pulled back through.

The revised completion date is now 15th August 2019.

Community Projects – Facilities

Tuakau Library

Concept 4 design has been received from the architect (attached). The project sponsor, owner, and team have approved Concept 4. The architect has been given approval to move forward to provide Quantity Surveyor estimates. Once the estimates have been received the Project Team will meet to ensure it fits within the project budget. The Quantity Surveyor estimates are expected to be available early August.

Toilets

Tuakau

The contract with Exeloo is complete and the toilet unit is ready for delivery.

The contract for installation has been bundled for efficiency, so is in two parts being “Separable Portions” (SP) meaning that each portion can have a different time requirement for the contractor.

SP1 - St Stephens Ave, Tuakau

- Upgrade Water, Wastewater and Stormwater services ready for connection of the newly built toilet,
- Install concrete foundation beams for toilet footings and place toilet,
- Install new Dump Station (off site – see attachment for proposed West St location) and remove existing St Stephens dump station,
- Demolition old burned-out Exeloo Toilet Main Street and reinstate street pavers, and
- Enabling work at Escott Rd to renew old septic sewer and Water mains under proposed car park (bundled with this contract for efficiency)

SP2 - Centennial Toilet, Ngaruawahia

- Install new service connection off Havelock Road and Install new Exeloo Toilet.

Scheduled Tender Dates:

Tender Closing Date	Friday 23rd August 2019
Notify Preferred Tenderer	Friday 30th August 2019
Intended Award Date	Friday 13th September 2019
Possession of Site	Monday 23rd September 2019

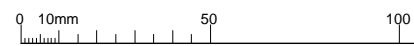
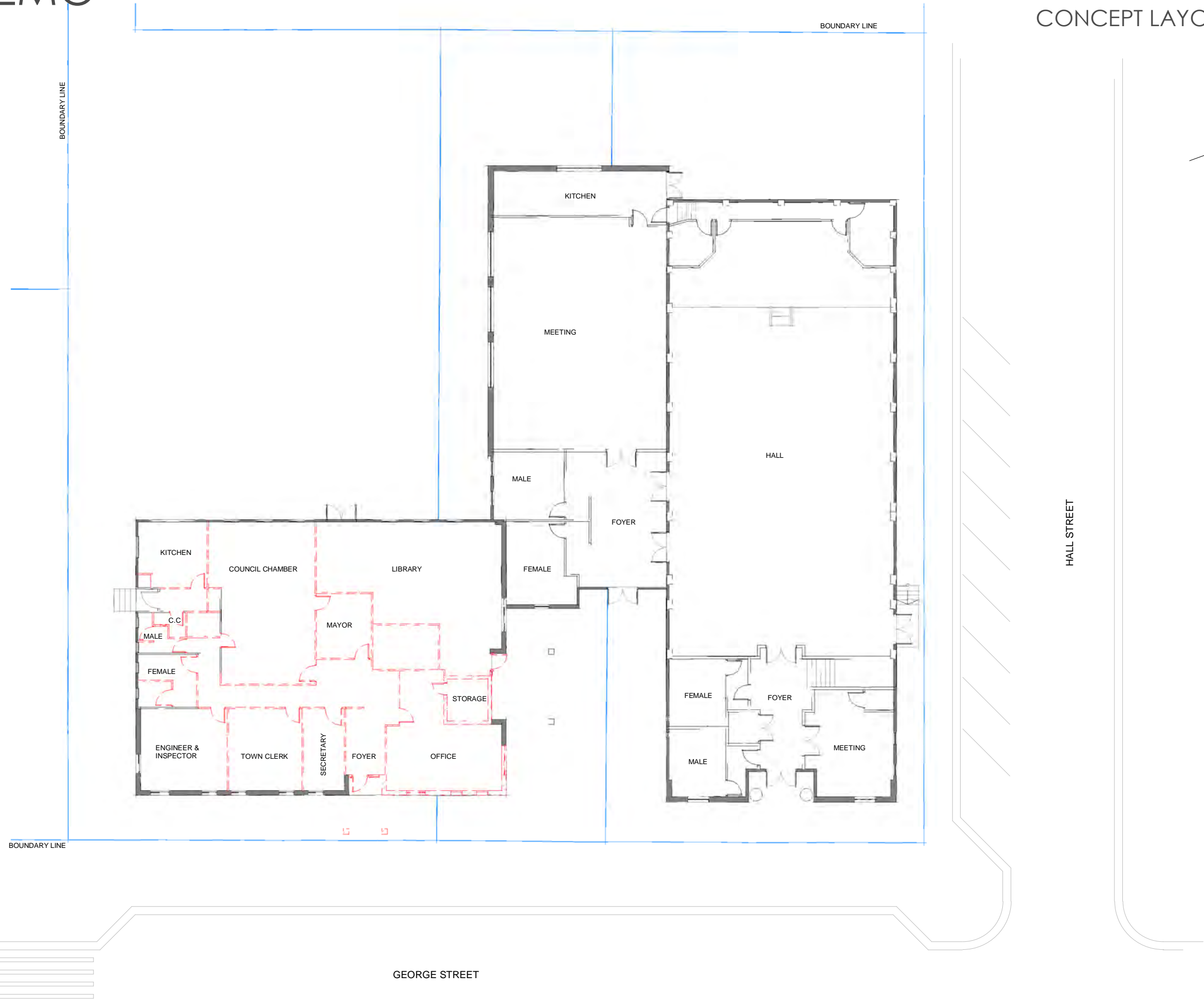
Scheduled Contract Period

SP1 - St Stephens	3 weeks, complete by 11th October 2019
SP2 Centennial	3 weeks after SP1, complete by 30th November 2019

EXISTING/DEMO

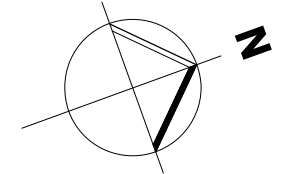
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TUAKAU LIBRARY & HALL- CONCEPT LAYOUT OPTIONS

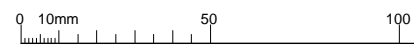


OPTION FOUR

TUAKAU LIBRARY & HALL- CONCEPT LAYOUT OPTIONS



- LEGEND**
- ENTRY / FOYER
 - FRONT DESK
 - OFFICES
 - BREAKOUT / CHILL
 - COMPUTERS
 - KIDS ZONE
 - TEEN ZONE
 - ADULT ZONE
 - QUIET SPACE
 - CIRCULATION / SHARED SPACE
 - AMENITIES
 - NEW CONSTRUCTION
 - GARDEN



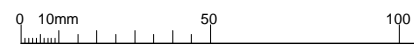


- LEGEND**
- ENTRY / FOYER
 - FRONT DESK
 - OFFICES
 - BREAKOUT / CHILL
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 - KIDS ZONE
 - TEEN ZONE
 - ADULT ZONE
 - QUIET SPACE
 - CIRCULATION / SHARED SPACE
 - AMENITIES
 - NEW CONSTRUCTION
 - GARDEN

CONCEPT OPTION FOUR PROPOSES A RECONFIGURATION OF THE ENTRANCE TO THE EXISTING LIBRARY BUILDING CREATING A SHARED PLAZA TO CONNECT THE CIVIC AMENITIES AT THIS LOCATION - LIBRARY, HALL, AND SUPPER ROOM. RELOCATING THE ENTRY FROM THE STREET FRONT, ENHANCES PEDESTRIAN SAFETY AND APPROACH TO THE AMENITIES, PROVIDING OPPORTUNITIES FOR CHANCE SOCIAL ENCOUNTERS WITH OTHER VISITORS. OPTION FOUR ALSO CREATES A 200 SQUARE METRE NEW-BUILD EXTENSION TO THE WEST, TOGETHER WITH A SMALL DEVELOPED COURTYARD GARDEN.

THE REFURBISHED LIBRARY WOULD HOUSE THE FRONT DESK AND SUPPORT FUNCTIONS; ZONES FOR KIDS, TEENS, AND ACTIVITIES; AS WELL AS COMPUTING AND INFORMATION TECHNOLOGY, AND A BREAKOUT AREA WHERE YOU MIGHT HAVE A CUP OF COFFEE WHILE READING THE NEWSPAPER, CHECKING THE NEWS ONLINE ON YOUR PHONE, OR WAITING FOR YOUR CHILDREN TO FINISH ENJOYING STORYTIME.

TRAVERSING TO THE NEW EXTENSION, TUCKED BACK BEHIND THE BUILDINGS AND AWAY FROM THE STREET NOISE AND ACTIVITY, WE FIND THE ADULT FICTION AND NON-FICTION SECTIONS AND AREAS FOR RESEARCH AND QUIET READING. THE NEW EXTENSION WOULD SURROUND A LANDSCAPED COURTYARD WITH OPPORTUNITIES IN FINE WEATHER TO ENJOY YOUR READING OR LEARNING IN AN OUTDOOR SETTING.



Open Meeting

To	Onewhero-Tuakau Community Board
From	Tony Whittaker Chief Operating Officer
Date	24 July 2019
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Board on the Year to Date Service Request Report to 30 June 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Year to Date Service Request Report for Onewhero-Tuakau Community Board

Service Request Time Frames By Ward for ³⁶

ONEWHEREO

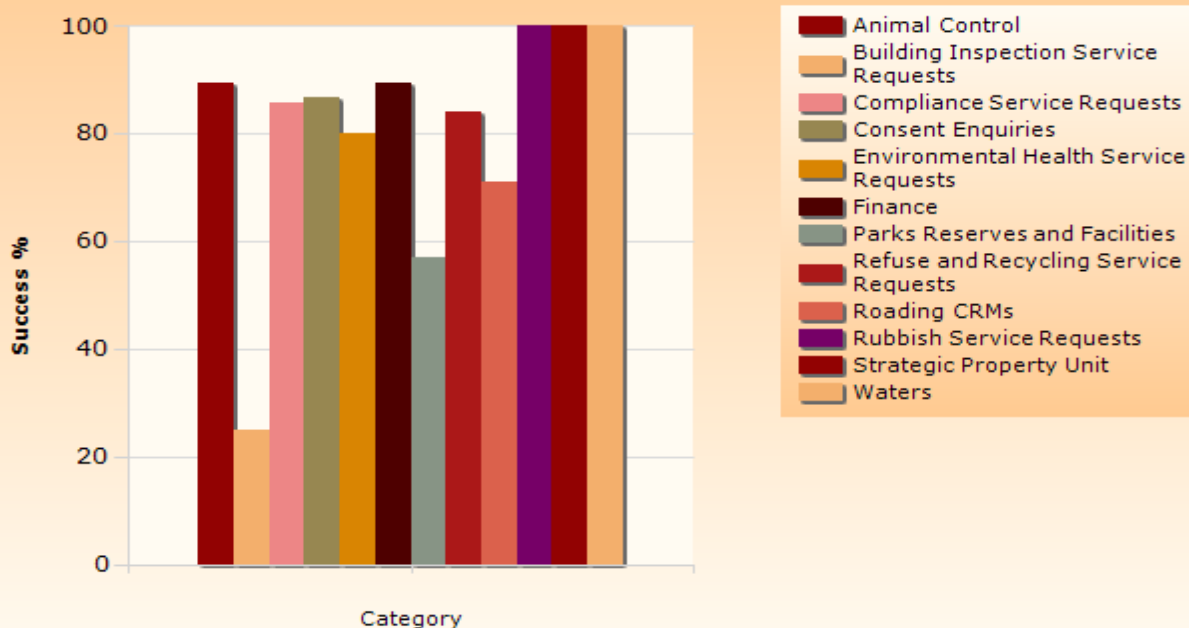


Date Range: 01/04/2019 to 30/06/2019

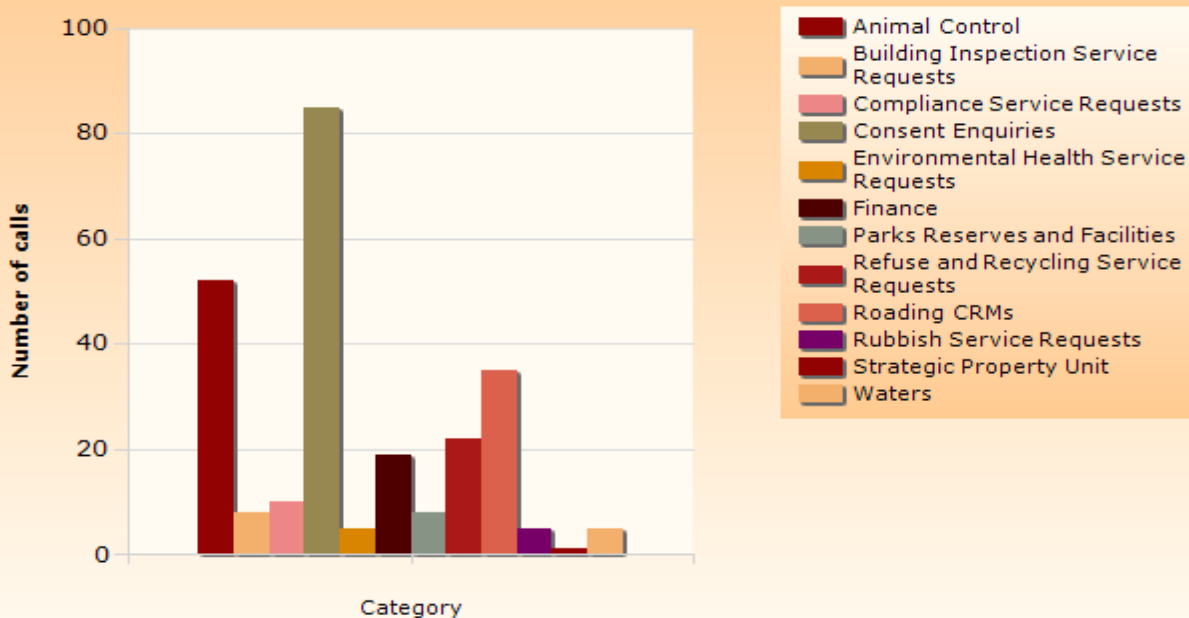
The success rate excludes Open Calls as outcome is not yet known.

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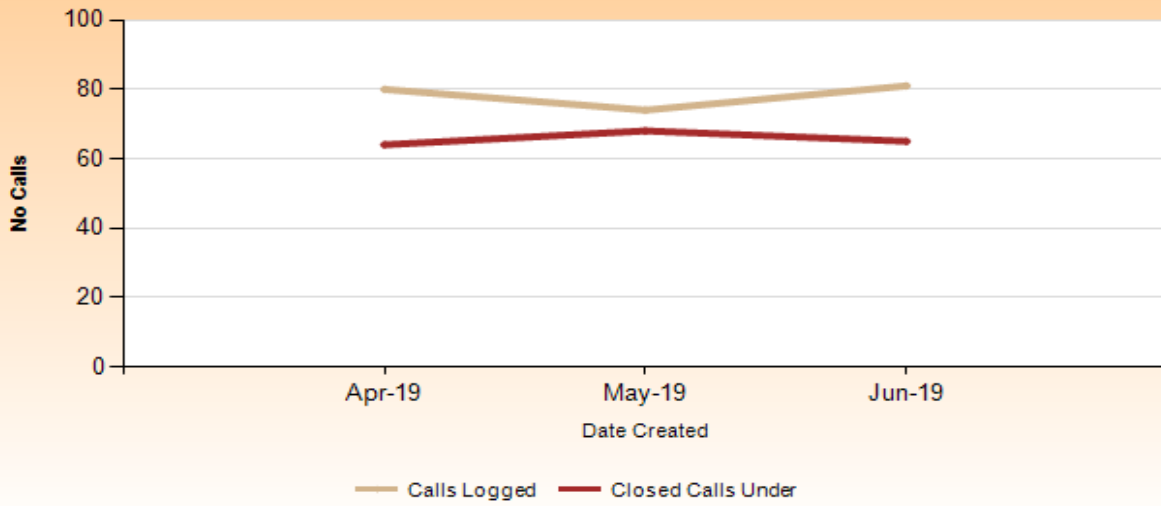
Call Completion % Success by Type



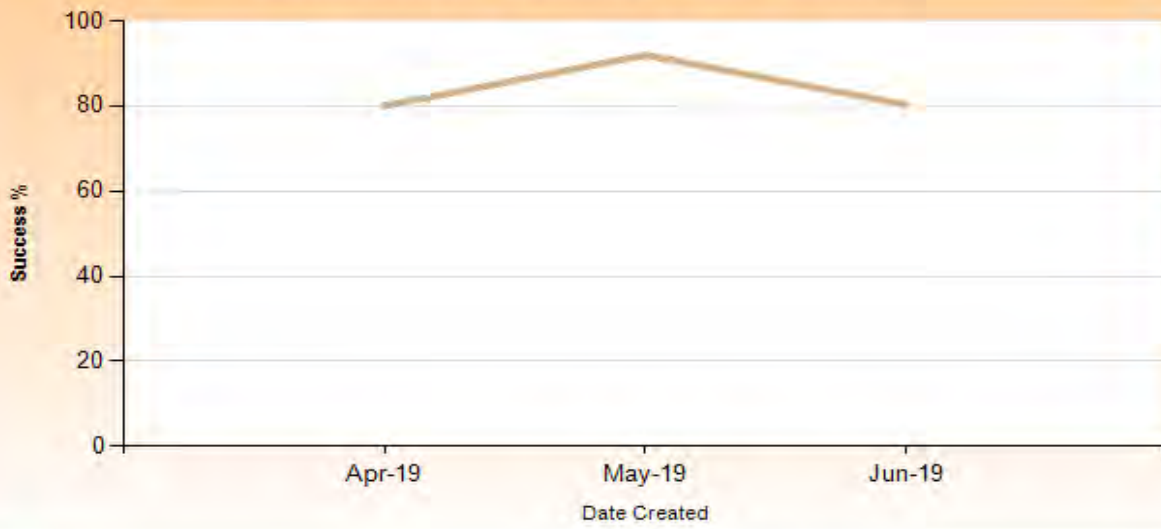
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Animal Control							
	Summary	52	1	3	5	43	89.58%
	Animal Charges	8				8	100.00%
	Dog / Cat Trap Required	1				1	100.00%
	Dog Property Visit	16		1	1	14	93.33%
	Dog Straying - Current	9			2	7	77.78%
	Dog Straying - Historic	2	1			1	100.00%
	Dog Surrender	2				2	100.00%
	Dog/Animal Missing	5		1		4	100.00%
	Dogs Aggression - Current	1			1		0.00%
	Dogs Aggression - Historic	1				1	100.00%
	Dogs Barking Nuisance	2		1		1	100.00%
	Livestock Trespassing - Current	5			1	4	80.00%
Building Inspection Service Requests							
	Summary	8	1	3	3	1	25.00%
	Building Inspection Service Requests	8	1	3	3	1	25.00%
Compliance Service Requests							
	Summary	10	3		1	6	85.71%
	Compliance - Animal By Law	1			1		0.00%
	Compliance - Unauthorised Activity	9	3			6	100.00%
Consent Enquiries							
	Summary	85		1	11	73	86.90%
	Onsite Services	2			1	1	50.00%
	Planning Process	11			4	7	63.64%
	Property Information Request	27				27	100.00%
	Rural Rapid Number assignment & purchase of plates	2			1	1	50.00%
	Zoning and District Plan Enquiries	43		1	5	37	88.10%
Environmental Health Service Requests							
	Summary	5			1	4	80.00%
	Environmental Health Complaint	1				1	100.00%
	Noise complaints straight to contractor	4			1	3	75.00%
Finance							
	Summary	19			2	17	89.47%
	Rates query	19			2	17	89.47%
Parks Reserves and Facilities							
	Summary	8		1	3	4	57.14%
	Parks & Reserves - Buildings	3			3		0.00%
	Parks & Reserves - Council owned land	1				1	100.00%
	Parks & Reserves - Reserve Issues	4		1		3	100.00%

Refuse and Recycling Service Requests	Summary	22		3	3	16	84.21%	
	Recycling Not Collected	5		1		4	100.00%	
	Refuse - Non-Collection	13		2	1	10	90.91%	
	Refuse & Recycling Contractor Complaints	2			1	1	50.00%	
	Refuse & Recycling Enquiries	2			1	1	50.00%	
Roading CRMs	Summary	35		4	9	22	70.97%	
	Boundary fences on roads - permanent & temporary	1				1	100.00%	
	New Vehicle Entrance Request	2		1		1	100.00%	
	Request 4 new street light path sign etc	1				1	100.00%	
	Road Culvert Maintenance	2		1		1	100.00%	
	Road Safety Issue Enquiries	3			1	2	66.67%	
	Roading Work Assessment Required - OnSite 5WD	12		2	6	4	40.00%	
	Routine Roding Work Direct to Contractor 5WD Comp	3				3	100.00%	
	Stock Crossing & Moving	1				1	100.00%	
	Street Light Maintenance	2			1	1	50.00%	
	Urgent Roding Work 4Hr Response	5				5	100.00%	
	Vegetation Maintenance	3			1	2	66.67%	
	Rubbish Service Requests	Summary	5				5	100.00%
Abandoned Vehicle		1				1	100.00%	
Illegal Rubbish Dumping		4				4	100.00%	
Strategic Property Unit	Summary	1				1	100.00%	
	New Lease/Licence Enquiry	1				1	100.00%	
Waters	Summary	5				5	100.00%	
	3 Waters Enquiry	2				2	100.00%	
	Drinking water billing	1				1	100.00%	
	Drinking Water Final Meter Read	2				2	100.00%	
Total		255	5	15	38	197	83.83%	

Service Request Time Frames By Ward for ⁴⁰

TUAKAU

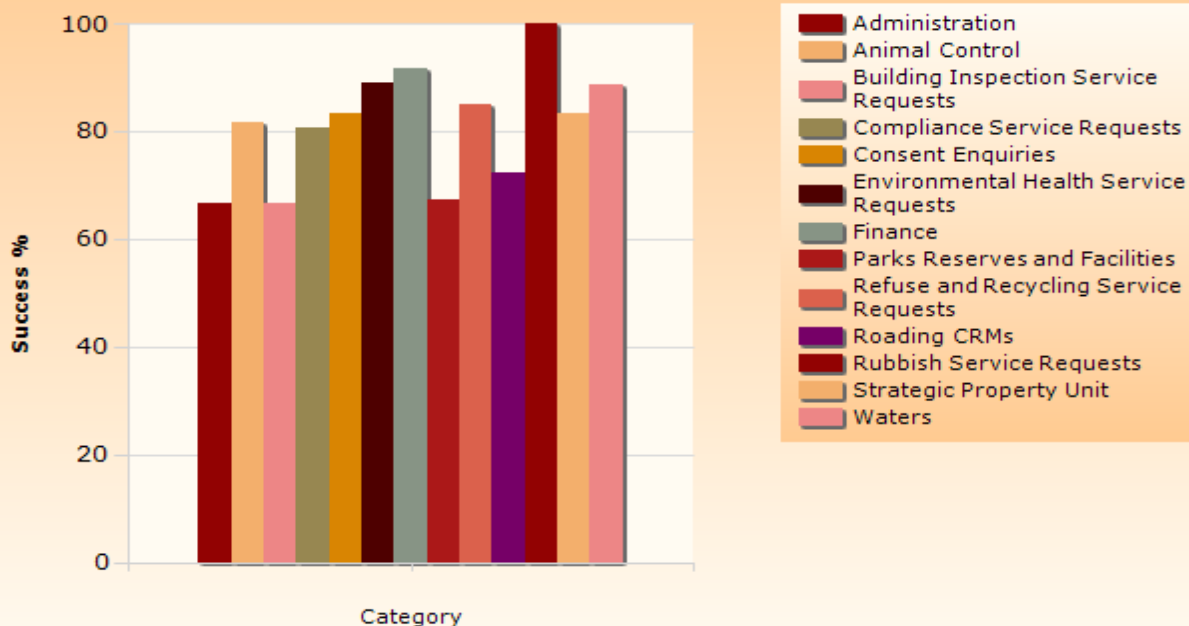


Date Range: 01/04/2019 to 30/06/2019

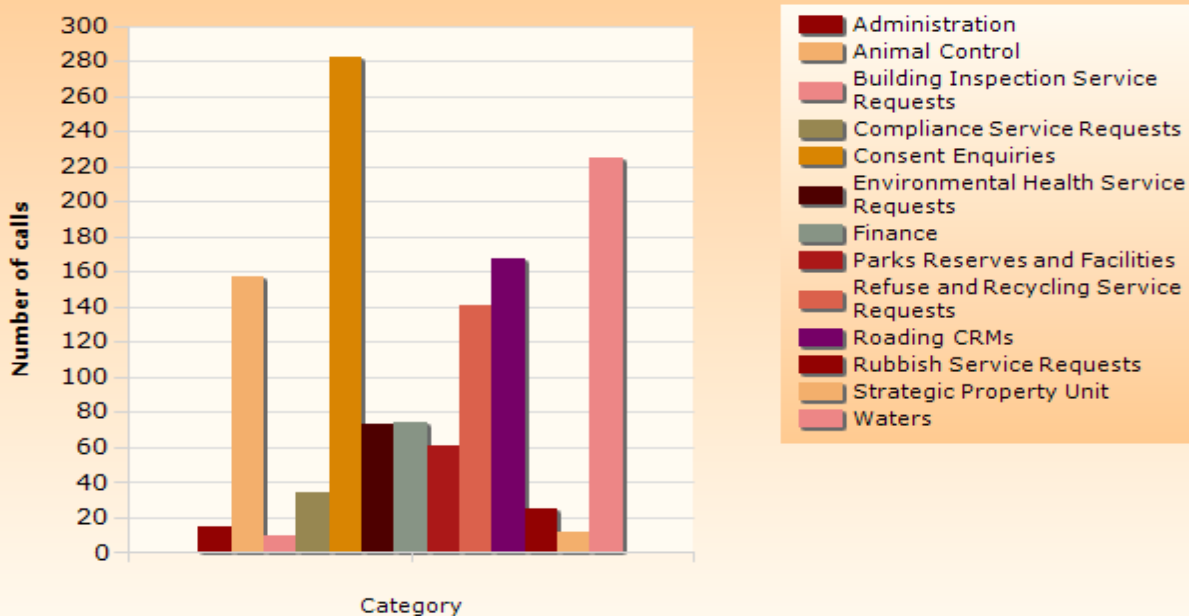
The success rate excludes Open Calls as outcome is not yet known.

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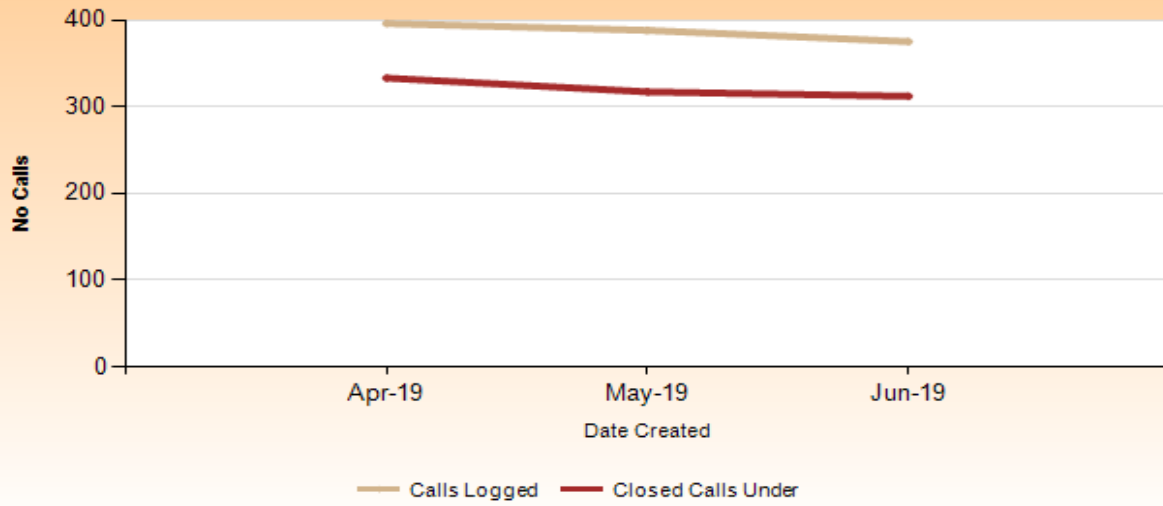
Call Completion % Success by Type



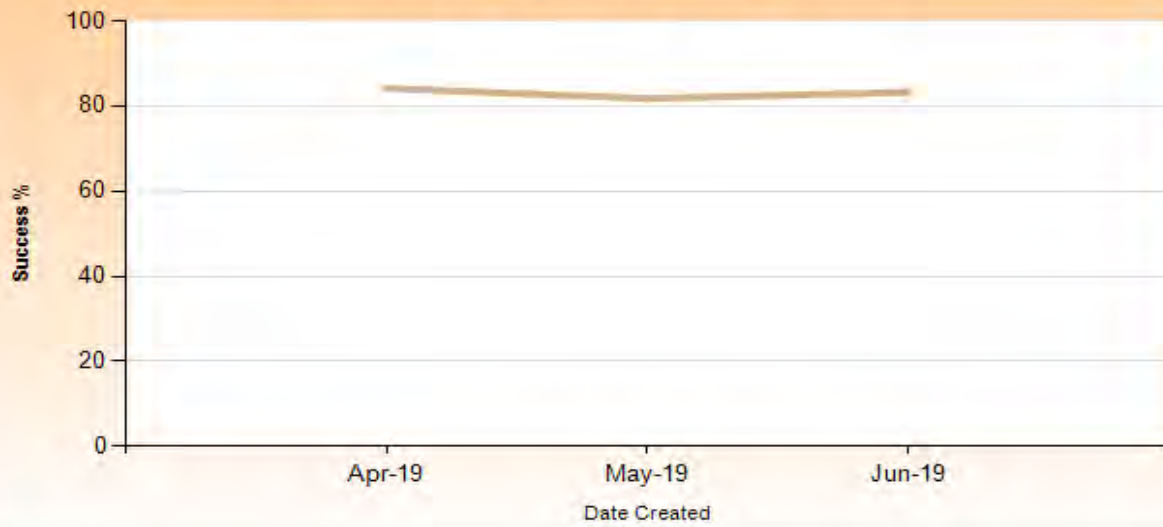
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Administration							
	Summary	15			5	10	66.67%
	Pro rated rates for the period xx to xx	15			5	10	66.67%
Animal Control							
	Summary	157	4	5	27	121	81.76%
	Animal Charges	16				16	100.00%
	Dog Property Visit	30	1	3	7	19	73.08%
	Dog Straying - Current	38			13	25	65.79%
	Dog Straying - Historic	10	1	1	1	7	87.50%
	Dog Surrender	1				1	100.00%
	Dog Welfare - Not immediate threat to life	1				1	100.00%
	Dog/Animal Missing	7				7	100.00%
	Dogs Aggression - Current	9			4	5	55.56%
	Dogs Aggression - Historic	6			1	5	83.33%
	Dogs Barking Nuisance	25		1		24	100.00%
	Livestock Trespassing - Current	12	2		1	9	90.00%
	Livestock Trespassing - Historic	2				2	100.00%
Building Inspection Service Requests							
	Summary	10	1		3	6	66.67%
	Building Inspection Service Requests	10	1		3	6	66.67%
Compliance Service Requests							
	Summary	34	4	4	5	21	80.77%
	Compliance - Animal By Law	5		2		3	100.00%
	Compliance - Unauthorised Activity	22	4	2	5	11	68.75%
	Illegal parking	5				5	100.00%
	Non-animal bylaws	2				2	100.00%
Consent Enquiries							
	Summary	282		10	45	227	83.46%
	Building near any Pipe/Infrastructure may req CCTV	2				2	100.00%
	Onsite Services	2			1	1	50.00%
	Planning Process	38		3	6	29	82.86%
	Property Information Request	80		1	1	78	98.73%
	Rural Rapid Number assignment & purchase of plates	9			1	8	88.89%
	Zoning and District Plan Enquiries	151		6	36	109	75.17%
Environmental Health Service Requests							
	Summary	73	4	4	7	58	89.23%
	Environmental Health Complaint	11	2	3	5	1	16.67%
	Noise Complaint - Environmental Health	5		1		4	100.00%
	Noise complaints straight to contractor	57	2		2	53	96.36%

Finance							
	Summary	74	1		6	67	91.78%
	Rates query	74	1		6	67	91.78%
Parks Reserves and Facilities	Summary	61		3	19	39	67.24%
	Parks & Reserves - Boat Ramp and Jetty issues	1				1	100.00%
	Parks & Reserves - Buildings	14			12	2	14.29%
	Parks & Reserves - Cemetery Complaints (not mowing)	1				1	100.00%
	Parks & Reserves - Council owned land	13			1	12	92.31%
	Parks & Reserves - Graffiti	3			2	1	33.33%
	Parks & Reserves - Reserve Issues	25		3		22	100.00%
	Parks & Reserves - Urgent Public Toilet Issues	1			1		0.00%
	Parks & Reserves-Council owned buildings on reserv	3			3		0.00%
	Refuse and Recycling Service Requests	Summary	141	7	20	17	97
New collections		9	2	1		6	100.00%
Recycling Not Collected		20	2		4	14	77.78%
Refuse - Non-Collection		50	2	8	4	36	90.00%
Refuse & Recycling Contractor Complaints		13	1	2	5	5	50.00%
Refuse & Recycling Enquiries		12		1	2	9	81.82%
Rubbish bag sticker/tag orders - internal use only		7			1	6	85.71%
Tuakau Wheelie Bins		30		8	1	21	95.45%
Roading CRMs	Summary	168	1	30	38	99	72.26%
	Footpath Maintenance - Non_Urgent	4			3	1	25.00%
	New Vehicle Entrance Request	83		17		66	100.00%
	Request 4 new street light path sign etc	2		1		1	100.00%
	Road Culvert Maintenance	15	1	4	7	3	30.00%
	Road Marking Sign & Barrier Maint Marker Posts	4			4		0.00%
	Road Safety Issue Enquiries	8		1		7	100.00%
	Roading Work Assessment Required - OnSite 5WD	17		3	9	5	35.71%
	Routine Roding Work Direct to Contractor 5WD Comp	11		1	3	7	70.00%
	Street Light Maintenance	10		1	9		0.00%
	Urgent Roding Work 4Hr Response	5				5	100.00%
	Vegetation Maintenance	9		2	3	4	57.14%
	Rubbish Service Requests	Summary	25	1			24
Abandoned Vehicle		6	1			5	100.00%
Illegal Rubbish Dumping		19				19	100.00%
Strategic Property Unit	Summary	12			2	10	83.33%
	Council owned land CRMs	3				3	100.00%
	Lease and Licence Enquiry (Existing Lease/Licence)	1				1	100.00%
	New Lease/Licence Enquiry	1				1	100.00%
	Paper Roads Enquiries CRM	7			2	5	71.43%

Waters							
Summary	225		19	23	183	88.83%	
3 Waters Enquiry	14		1	4	9	69.23%	
3 Waters Safety Complaint - Non Urgent	1			1		0.00%	
3 Waters Safety Complaint - Urgent	4			1	3	75.00%	
Drinking water billing	36				36	100.00%	
Drinking Water Final Meter Read	89		14		75	100.00%	
Drinking Water Major Leak	20			4	16	80.00%	
Drinking Water minor leak	30		2	6	22	78.57%	
Drinking Water quality	4			1	3	75.00%	
Fix Water Toby	7		1	3	3	50.00%	
New Drinking Storm Waste water connections	8				8	100.00%	
No Drinking Water	4			1	3	75.00%	
Stormwater Blocked pipe	3				3	100.00%	
Stormwater Property Flooding	1		1			NaN	
Wastewater Odour	1			1		0.00%	
Wastewater Overflow or Blocked Pipe	1				1	100.00%	
Wastewater Pump Alarm	1				1	100.00%	
Waters Pump Station jobs - only for internal use	1			1		0.00%	
Total	1277	23	95	197	962	83.00%	