

Agenda for a meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY, 17 JULY 2019** commencing at **1.00pm**.

Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

Representatives from Waikato Tainui will be in attendance to discuss item 7.1.

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

4.1 Minutes of an extraordinary meeting held on 26 June 2019 3

5. COMMITTEE REPORTS

5.1 Policy & Regulatory Committee

5.1.1 Committee Recommendations to Council – 18 June 2019 17

5.1.2 Zero Harm 19

5.2 Strategy & Finance Committee

5.2.1 Receipt of Committee Minutes – 29 May 2019 25

5.2.2 Committee Recommendations to Council – 26 June 2019 36

5.3 Infrastructure Committee

5.3.1 Receipt of Committee Minutes – 28 May 2019 37

5.4 Other Committees and Decision-Making Bodies

5.4.1 Minutes of Future Proof Implementation Committee – 27 May 2019 49

6. COMMUNITY COMMITTEE MINUTES

- | | | |
|-----|--|----|
| 6.1 | Receipt of Tamahere Community Committee Minutes – 10 June 2019 | 55 |
| 6.2 | Receipt of Pokeno Community Committee Minutes - 14 May 2019 and 11 June 2019 | 59 |

7. REPORTS

- | | | |
|-----|--|----|
| 7.1 | Maaori Representation on Council Committees | 70 |
| 7.2 | Amendment to Memorandum of Understanding for Remunerating Elected Representatives Serving on the Proposed District Plan Independent Hearings Panel | 85 |

8. EXCLUSION OF THE PUBLIC 96

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	1 July 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Confirmation of Minutes for Extraordinary Meeting

I. EXECUTIVE SUMMARY

To confirm the minutes of an extraordinary meeting held on Wednesday 26 June 2019.

2. RECOMMENDATION

THAT the minutes of an extraordinary meeting of **Waikato District Council** held on **Wednesday 26 June 2019** be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Council Extraordinary Minutes – 26 June 2019

Minutes of an Extraordinary meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 26 JUNE 2019** commencing at **1pm**.

Present:

His Worship the Mayor, Mr AM Sanson (Chairperson)
Cr AD Bech
Cr DW Fulton
Cr JM Gibb
Cr SL Henderson
Cr RC McGuire
Cr FM McNally
Cr BL Main
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson

Attending:

Mr GJ Ion (Chief Executive)
Mr TG Whittaker (Chief Operating Officer)
Mr R MacCulloch (Acting General Manager Service Delivery)
Mr C Morgan (General Manager Community Growth)
Mrs S O’Gorman (General Manager Customer Support)
Ms A Diaz (Chief Financial Officer)
Mr C Bailey (Rates Team Leader)
Mr B Stringer (Democracy Manager)

Ms E O’Dwyer (Waikato Times Reporter)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Sedgwick/Gibb)

THAT an apology be received from Councillors Church and Lynch.

CARRIED on the voices

WDC1906/2/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

His Worship the Mayor referred to the amendments to pages 6 and 33 of the Annual Plan that were circulated to elected members.

Resolved: (Crs Thomson/Main)

THAT the agenda for a meeting of the Waikato District Council held on Wednesday 26 June 2019 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 9 which shall be considered with the public excluded.

CARRIED on the voices

WDC1906/2/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Agenda Item 4.1

Resolved: (Crs McNally/Henderson)

THAT the minutes of a meeting of the Waikato District Council held on Monday 10 June 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

WDC1906/2/03

COMMITTEE AND DEPARTMENTAL REPORTS

Policy & Regulatory Committee

Receipt of Policy & Regulatory Committee Minutes

Agenda Item 5.1.1

Resolved: (Crs Sedgwick/McGuire)

THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 21 May 2019 be received.

CARRIED on the voices

WDC1906/2/04

Receipt of Minutes of the Waters Governance Board
Agenda Item 5.2.1

Resolved: (Crs Gibb/Sedgwick)

THAT the minutes of a meeting of the Waters Governance Board held on Tuesday 28 May 2019 be received.

CARRIED on the voices

WDC1906/2/05

COMMUNITY BOARD MINUTES

Receipt of Taupiri Community Board Minutes
Agenda Item 6.1

Resolved: (Crs Gibb/Main)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 13 May 2019 be received.

CARRIED on the voices

WDC1906/2/06

Receipt of Raglan Community Board Minutes
Agenda Item 6.2

Resolved: (Crs Thomson/Main)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 14 May 2019 be received.

CARRIED on the voices

WDC1906/2/07

Receipt of Ngaruawahia Community Board Minutes
Agenda Item 6.3

Resolved: (Crs Gibb/Patterson)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 14 May 2019 be received.

CARRIED on the voices

WDC1906/2/08

Receipt of Huntly Community Board Minutes
Agenda Item 6.4

Resolved: (Cr McNally/His Worship the Mayor)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 21 May 2019 be received.

CARRIED on the voices

WDC1906/2/09

COMMUNITY COMMITTEE MINUTES

Receipt of Tamahere Community Committee Minutes
Agenda Item 7.1

Councillor Bech provided an update on *CityEdge Alliance/NZTA update* (Item 7 in the Tamahere Community Committee Minutes).

Resolved: (Crs Bech/Sedgwick)

THAT the minutes of a meeting of the Tamahere Community Committee held on 6 May 2019 be received.

CARRIED on the voices

WDC1906/2/10

Receipt of Meremere Community Committee Minutes
Agenda Item 7.2

Resolved: (Crs Sedgwick/Patterson)

THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 9 May 2019 be received.

CARRIED on the voices

WDC1906/2/11

REPORTS

Adoption of the Annual Plan 2019/20 including fees and charges amendments Agenda Item 8.1

The Chief Financial Officer introduced the report, highlighting, and responding to questions on, the following matters:

- Both the general rate and targeted rates were as set out in the Long Term Plan (other than those targeted rates for which the Council had consulted separately).
- The proposed amendments to the Fees and Charges were for both the 2019/20 and 2020/21 financial years.
- Staff would consider amending the table on page 6 of the Annual Plan to indicate that 'Roading' was a contributor to 'Building our Economy'.
- The income associated with new staff positions, and how this was treated from an accounting perspective.

Resolved: (Crs Fulton/Bech)

THAT the report from the Chief Executive be received;

AND THAT the Waikato District Council adopts the Annual Plan 2019/20, attached to the staff report (subject to the amendments to pages 6 and 33 of the Annual Plan as tabled at the meeting), in accordance with Section 95 of the Local Government Act 2002;

AND FURTHER THAT the Waikato District Council approves the minor amendments to the Long Term Plan fees and charges document as attached in Appendix I to the staff report.

CARRIED on the voices

WDC1906/2/12

Staff were thanked for their efforts in compiling the Annual Plan.

Rates Resolution 2019/20 financial year
Agenda Item 8.2

The Rates Team Leader took the report as read. He highlighted that the recommendation was consistent with the Annual Plan and Long Term Plan, other than for the Port Waikato Community Centre following an earlier consultation.

Resolved: (Crs McNally/Gibb)

THAT the report from the Chief Executive be received;

AND THAT the Waikato District Council hereby resolves that the rates set out in the table below be set under the Local Government (Rating) Act 2002 (“the Act”) for the financial year commencing on 1 July 2019 and ending on 30 June 2020;

Source	Category	Funding	Basis of Rating	AP 2019/20 \$
General Rate		Work program as highlighted in the long term plan including Animal Control, Community and Safety, Corporate and Council Leadership, Environmental Health, Community Liason, Libraries, Parks and Reserves, Resource Management, Roading, Solid Waste management, Stormwater, Wasterwater and Water Supply	Uniform rate in the dollar of capital value	0.0021610
Uniform annual general charge (UAGC)	All rateable land in the district	People related activities including but not limited to libraries, parks and reserves, public cemeteries, public swimming pools, public toilets, community centres, community liaison, grants and donations, safer communities, animal control, civil defence and safety, building control, environmental health, resource management planning, environmental consents planning, area offices and democracy/ local government.	Fixed amount per rating unit	370.23
Targeted community facilities rates (apply to all rating units within each ward catchment area).	Huntly Community Facilities (urban catchment)	Covers the cost of maintenance and operation of community facilities.	Fixed amount per rating unit	42.00
	Ngaruawahia Community Facilities			25.00
	Raglan Community Facilities			25.00
Huntly pool rural	Based on location of rating unit in catchment area	Covers the cost of maintenance and operation of community facilities.	Fixed amount per rating unit	16.00
Tamahere Recreation Reserve	Based on location of rating unit within the Tamahere Ward	Covers the cost of loan interest and additional operational costs for the above average level of service of the Tamahere Recreation Reserve	Fixed amount per separately used or inhabited part of a rating unit	38.00

Source	Category	Funding	Basis of Rating	AP 2019/20 \$
	Te Kohanga		Uniform rate in the dollar of land value	0.000026
	Aka Aka			35.00
	Eureka			35.00
	Glen Murray			50.00
	Gordonton			26.00
	Horsham Downs			35.00
	Karioitahi			28.74
	Mangatangi			30.00
	Mangatawhiri			58.50
	Maramarua			24.00
	Matangi			30.00
	Meremere			24.00
	Naike			40.89
	Ohinewai			24.00
	Opuatia			32.00
	Orini	Covers the cost of maintenance and operation of halls, other facilities and community centres	Fixed amount per separately used or inhabited part of a rating unit	26.00
	Otaua			50.00
	Pokeno			23.00
	Port Waikato			125.00
	Pukekawa			40.00
	Puketaha			38.00
	Ruawaro			29.00
	Tamahere			70.00
	Taupiri			24.00
	Tauwhare			30.00
	Te Akau/Waingaro			32.00
	Te Hoe			30.00
	Te Kowhai			50.00
	Te Mata			24.00
	Tuakau			46.13
	Whangarata			46.00
	Waikaretu			50.00
	Whitikahu			53.00

Source	Category	Funding	Basis of Rating	AP 2019/20 \$
Tuakau refuse and recycling collection	Rating units within serviced areas	Covers the cost of refuse and recycling collection where the service is provided.	Fixed amount per wheelie bin.	212.00
Glen Murray refuse and recycling collection	Rating units within serviced areas		Fixed amount per separately used or inhabited part of a rating unit	58.99
Raglan recycling collection	Residential rating units within serviced areas.		Fixed amount per separately used or inhabited part of a rating unit	122.50
Te Mata/Te Uku recycling collection points	Residential rating units within serviced areas.		Fixed amount per separately used or inhabited part of a rating unit	44.36
District wide refuse and recycling collection	Residential rating units within serviced areas. (Eureka, Glen Afton/Pukemiro, Gordonton and surrounds, Horotiu, Horsham Downs, Huntly and surrounds, Meremere, Ngaruawahia and surrounds, Port Waikato and surrounds, Pukekawa, Rangiriri and surrounds, Rotokauri, Tamahere and surrounds, Taupiri and surrounds, Te Kauwhata and surrounds, Te Kowhai, Whatawhata)		Fixed amount per separately used or inhabited part of a rating unit	212.00

Source	Category	Funding	Basis of Rating	AP 2019/20 \$
Water Supply - Non metered	Non metered rating units in serviced areas		Fixed amount per rating unit	239.89
Water Supply - Metered	Metered rating units in serviced areas	District wide water activities as per the annual plan	Fixed amount per separately used or inhabited part of a rating unit	239.89
			Charge Per cubic metre of water consumed (as measured by meter).	1.97
Wastewater	Residential - connected	Wastewater activities	Fixed amount per separately used or inhabited part of a rating unit	1,041.71
	Residential - available (not connected but within 30 metres of a public wastewater drain - to which it is capable of effectively being connected)		Fixed amount per rating unit	520.86
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	1,041.71
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected		Additional fixed amount per pan for the third and any subsequent pans.	104.17
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	1,041.71
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Additional fixed amount per pan for the third and any subsequent pans.	208.34
	Non residential/commercial - Commercial - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	1,041.71
	Non residential/commercial - Commercial - Connected		Additional fixed amount per pan for the third and any subsequent pans.	520.86

Source	Category	Funding	Basis of Rating	AP 2019/20 \$
Urban Stormwater	Rating units within the stormwater catchment areas for which the service is available (Horotiu, Huntly, Matangi, Meremere, Ngaruawahia, Pokeno, Port Waikato, Raglan, Taupiri, Te Kauwhata and Tuakau).	District wide stormwater activity as per the annual plan	Fixed amount per rating unit	170.63
Tamahere rural stormwater	Rating units within the Tamahere stormwater catchment area.	Tamahere rural stormwater activities	Fixed amount per rating unit	29.11
Tamahere land drainage	Rating units within the Tamahere land drainage catchment area.	Land drainage activities.	Amount per hectare of land area	6.59
Community Boards	Huntly ward	Direct costs of operating all the community boards within the district	Fixed amount per rating unit	22.02
	Ngaruawahia ward			22.02
	Onewhero-Tuakau ward			22.02
	Raglan ward			22.02
	Taupiri ward			22.02
Pokeno Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	1,760.70
Te Ohaki Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	340.86
Te Ohaki Capital Wastewater Scheme	Connected Marae in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	5,409.42
Tauwhare Pa Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	490.90
Wahaanga Coast Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	1,809.40

AND FURTHER THAT the Waikato District Council resolves that rates for the 2019/20 year (excluding water by meter rates) shall be due in three equal instalments as follows:

First Instalment 23 September 2019
Second Instalment 23 January 2020
Third Instalment 25 May 2020

AND FURTHER THAT the Waikato District Council resolves that water by meter rates shall be invoiced separately and payable in two instalments each year. For the 2019/20 financial year, the meter reading dates and the payment due dates of instalments for each area are:

Area	Reading Date 1	Payment Due Date 1	Reading Date 2	Payment Due Date 2
Ngaruawahia	July 2019	06 September 2019	January 2020	06 March 2020
Taupiri	July 2019	06 September 2019	January 2020	06 March 2020
Horotiu	July 2019	06 September 2019	January 2020	06 March 2020
Huntly	August 2019	04 October 2019	February 2020	03 April 2020
North Waikato	September 2019	08 November 2019	March 2020	08 May 2020
Port Waikato	September 2019	08 November 2019	March 2020	08 May 2020
Onewhero	September 2019	08 November 2019	March 2020	08 May 2020
Tuakau	September 2019	08 November 2019	March 2020	08 May 2020
Pokeno	September 2019	08 November 2019	March 2020	08 May 2020
Southern Districts	October 2019	06 December 2019	April 2020	05 June 2020
Western Districts	October 2019	06 December 2019	April 2020	05 June 2020
Raglan	November 2019	03 January 2020	May 2020	03 July 2020
Te Akau	November 2019	03 January 2020	May 2020	03 July 2020

AND FURTHER THAT the Waikato District Council authorises the following penalty regime on unpaid rates (including water by meter rates):

- i) A penalty of 10% on so much of any rates instalment that has been assessed after 1 July 2019 and which is unpaid after the due date for payment, to be applied on the penalty dates as follows:**

First instalment 24 September 2019
Second instalment 24 January 2020
Third instalment 26 May 2020

- ii) **A penalty of 10% on so much of any water by meter instalment that has been assessed after 1 July 2019 and which is unpaid after the due date for payment. The penalty dates for the water instalments are as follows:**

Area	Penalty date 1	Penalty date 2
Ngaruawahia	09 September 2019	09 March 2020
Taupiri	09 September 2019	09 March 2020
Horotiu	09 September 2019	09 March 2020
Huntly	07 October 2019	06 April 2020
North Waikato	11 November 2019	11 May 2020
Port Waikato	11 November 2019	11 May 2020
Onewhero	11 November 2019	11 May 2020
Tuakau	11 November 2019	11 May 2020
Pokeno	11 November 2019	11 May 2020
Southern Districts	09 December 2019	08 June 2020
Western Districts	09 December 2019	08 June 2020
Raglan	06 January 2020	06 July 2020
Te Akau	06 January 2020	06 July 2020

- iii) **A penalty of 10% on so much of any rates assessed before 30 June 2019 which remain unpaid on 1 July 2019. The penalty date is 1 July 2019.**

- iv) **A further penalty of 10% on any rates to which a penalty has been added on 1 July 2019 if the rates remain unpaid. The penalty date is 1 January 2020.**

AND FURTHER THAT the Waikato District Council sends a copy of the resolution to the secretary of Local Government within 20 working days of these decisions.

CARRIED on the voices

WDC1906/2/13

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	18 June 2019
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Policy & Regulatory Committee Recommendations

I. EXECUTIVE SUMMARY

The purpose of this report is to seek the Council's approval of the recommendation from the Policy & Regulatory Committee meeting of 18 June 2019, as set out below.

The Policy & Regulatory Committee Agenda and Unconfirmed Minutes from its meeting of Tuesday 18 June 2019 can be found on the Council website:

<https://www.waikatodistrict.govt.nz/your-council/council-committees-boards/council-committees/policy-and-regulatory-committee>

2. RECOMMENDATION FROM THE POLICY & REGULATORY COMMITTEE

Review of Waikato District Council Psychoactive Substances Policy 2014 – P&R1906/05

THAT Council approves the Proposed Waikato District Council Psychoactive Substances Policy 2019 (Appendix I to the Committee report) be adopted and that the Policy's next review date be July 2024.

Lapse of Franklin District Council Control of Signs Bylaw 2007 – P&R1906/06

THAT Council approves the Franklin Control of Signs Bylaw 2007 lapse on 1 July 2019 in accordance with section 160A of the Local Government Act 2002.

Lapse of Franklin District Council Food Hygiene Bylaw 2010 – P&R1906/07

THAT Council approves to let the Franklin District Council Food Hygiene Bylaw 2010 lapse on 1 March 2022 in accordance with section 160A of the Local Government Act 2002.

Lapse of Franklin District Council Brothel Bylaw 2010 – P&R1906/08

THAT the Council approves to let the Franklin Brothel Bylaw 2010 lapse on 1 March 2022 in accordance with section 160A of the Local Government Act 2002.

3. ATTACHMENTS

Nil

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	3 July 2019
Prepared by	Lynn Shirley Zero Harm Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Zero Harm Update

I. EXECUTIVE SUMMARY

The purpose of this report and its attachments is to provide an update on current health and safety performance. Council recognises that compliance is essential but they aspire to achieve best practice in health and safety management, and to create a sustainable zero harm culture, where everyone works safely and goes home safe every day.

Councils' sustainable zero harm culture shall be supported by a health and safety management system of policies, standards and procedures that effectively manage risk and enable best practice by all workers, contractors, volunteers and visitors.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. BACKGROUND

Capable and Believable Leadership (People)

Safety and Wellness Engagement Conversations

The Chief Executive, Executive Leadership Team (ELT) and People Leaders continue to undertake Safety Engagement Conversations.

A total of 172 Safety Engagement Conversations occurred in June. For the 2018-2019 we undertook and recorded in BWare 1211 Safety Engagement Conversations.

Health and Wellbeing

The Wellbeing Collective draft Wellbeing Strategy and Plan for 2019-2020 is now ready to be presented to the Executive Leadership Team. The current wellbeing focus



this month is another team based challenge being run by Tracksuit Inc. This challenge is about cosying up and embracing winter.

Disciplined Management Systems

Event Management

One Lost Time Injury (Severity 4) event occurred in June. While stepping down into pen with the high pressure water hose, the Pound Keeper's foot got caught in the hose. The Pound Keeper tripped and fell onto the concrete floor, and strained their back. A structured problem solve (incident investigation) is currently underway.

Two First Aid (Severity 6) injury events also occurred in June. In both of these events, the injury sustained was a ripped nail while undertaking manual tasks.

21 Minor Near Miss (Severity 7) events were also reported in June. This is a 90% increase on the number reported in May. A total of 191 near miss events were reported in the 2018-19 year. Our ratio of near miss events and personal injury events was approximately 3:1 for the 2018-19 year.

The Zero Harm Dashboard has been generated to illustrate June's safety performance, and is attached for reference. The Zero Harm 2018-2019 Performance has also been summarised and attached for reference.

Contractor Management

With a number of staff changes in the Community Projects Team the Zero Harm team has been continuing to provide coaching and support on contractor health and safety management requirements.

Work is continuing on reviewing our Contractor Health & Safety Management Procedures against the following best practice requirements and an update on progress was provided to the Executive Leadership Team during the month.



The Contract H&S Framework developed to clearly articulate Council's Zero Harm expectations of Watercare has been reviewed and approved by external legal counsel. The Framework will become a Schedule attached to the contract.

Zero Harm Strategic Planning and Review

As previously stated the Zero Harm Team has undertaken a review of Council's health and safety performance for 2018-19. This and other information is being used to develop the Zero Harm "Work Safe, Home Safe" Strategic Plan for 2019/2020. A draft plan is being prepared for the Executive Leadership Team.

Managed Risks

On Road Driving – Light Vehicles

There were 10 over speed events recorded in June. 3 of the 10 events exceeded 110km per hour and required a formal coaching conversation to be undertaken by the relevant General Manager.

Workplace Violence

Work is still being undertaken with a number of workgroups to complete the “gap analysis” against the control plan for managing the risk of workplace violence. Meetings have been held with all key stakeholders who are exposed or potentially exposed to this risk.

Working Alone

The Zero Harm team is currently completing an organisation wide risk assessment to identify the most appropriate technology to support our people who do or may work alone.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

This report is to assist Councillors with their due diligence requirements as Officers. The report should start the conversation and provide opportunities for Councillors to raise questions and discuss progress.

4.2 OPTIONS

Council could choose to accept the report or not. Council could ask for additional information if needed.

5. CONSIDERATION

5.1 FINANCIAL

There are no direct financial requirements identified in this report.

5.2 LEGAL

This report is prepared as part of assisting Council with compliance with the Health & Safety at Work Act 2015 and associated Regulations.

Councillors, as Officers under the Health & Safety at Work Act 2015 are required to undertake due diligence to ensure appropriate health and safety systems are in place and operating.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

As discussed in Section 3.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform <input type="checkbox"/>	Consult <input type="checkbox"/>	Involve <input checked="" type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
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State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
	✓		Other Please Specify

Council engages with our Community Boards and Community Committees to ensure they are clear on their obligations. Council also undertakes audits and safety engagement conversations in relation to our contractors.

6. CONCLUSION

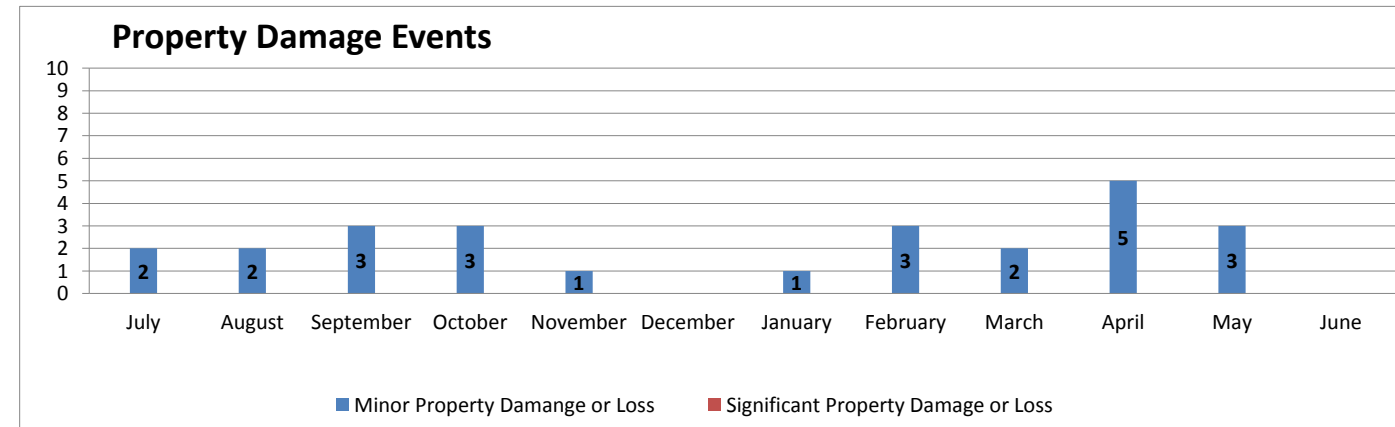
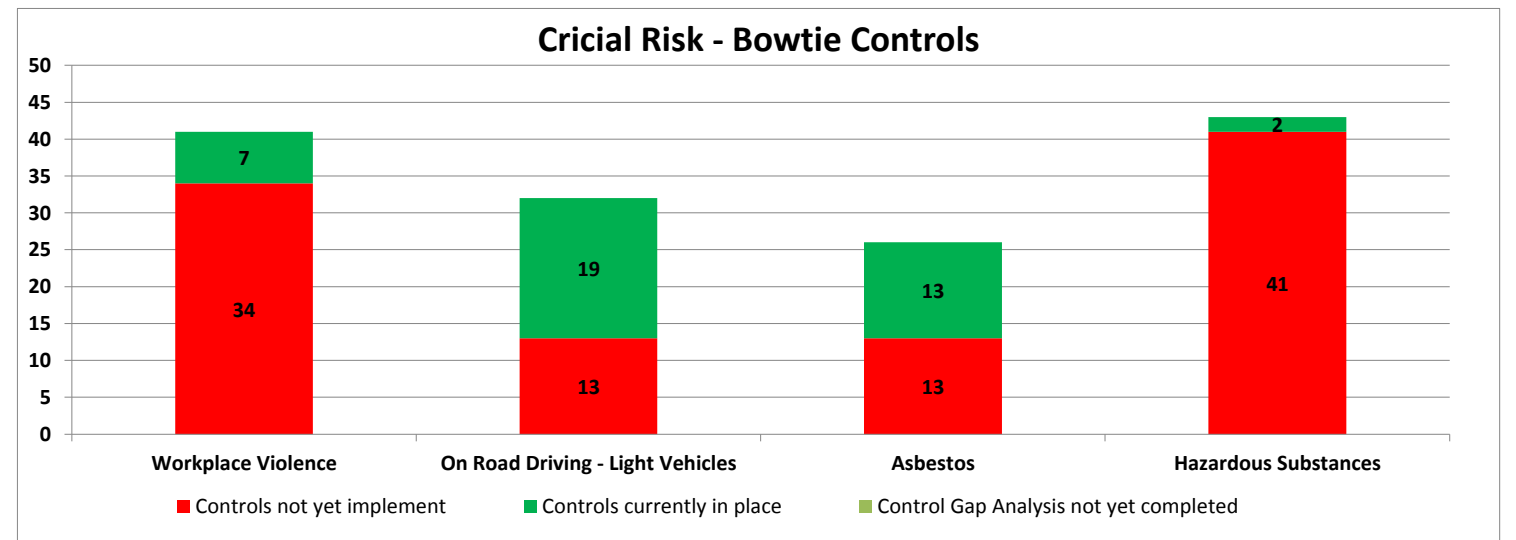
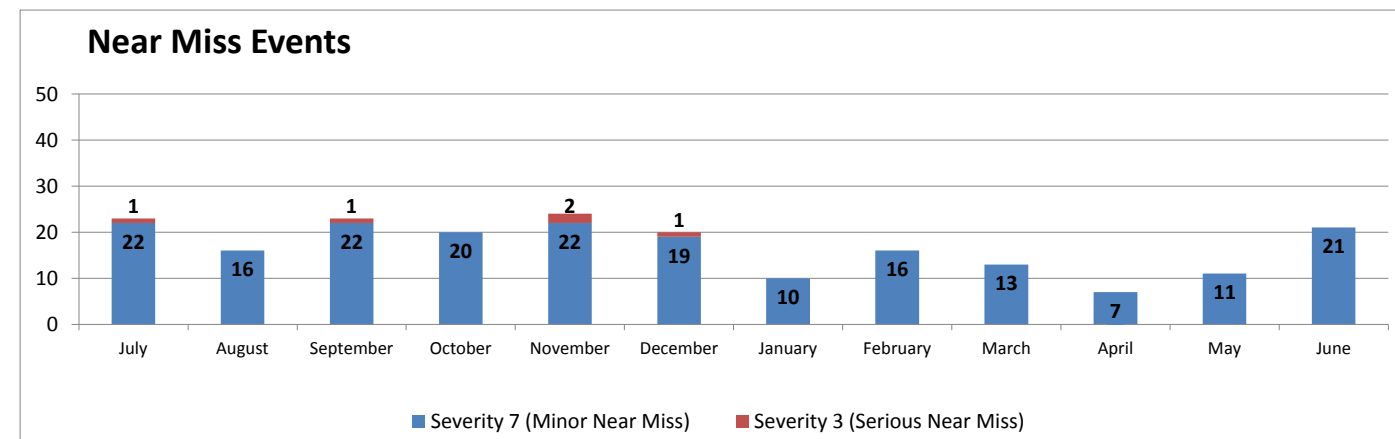
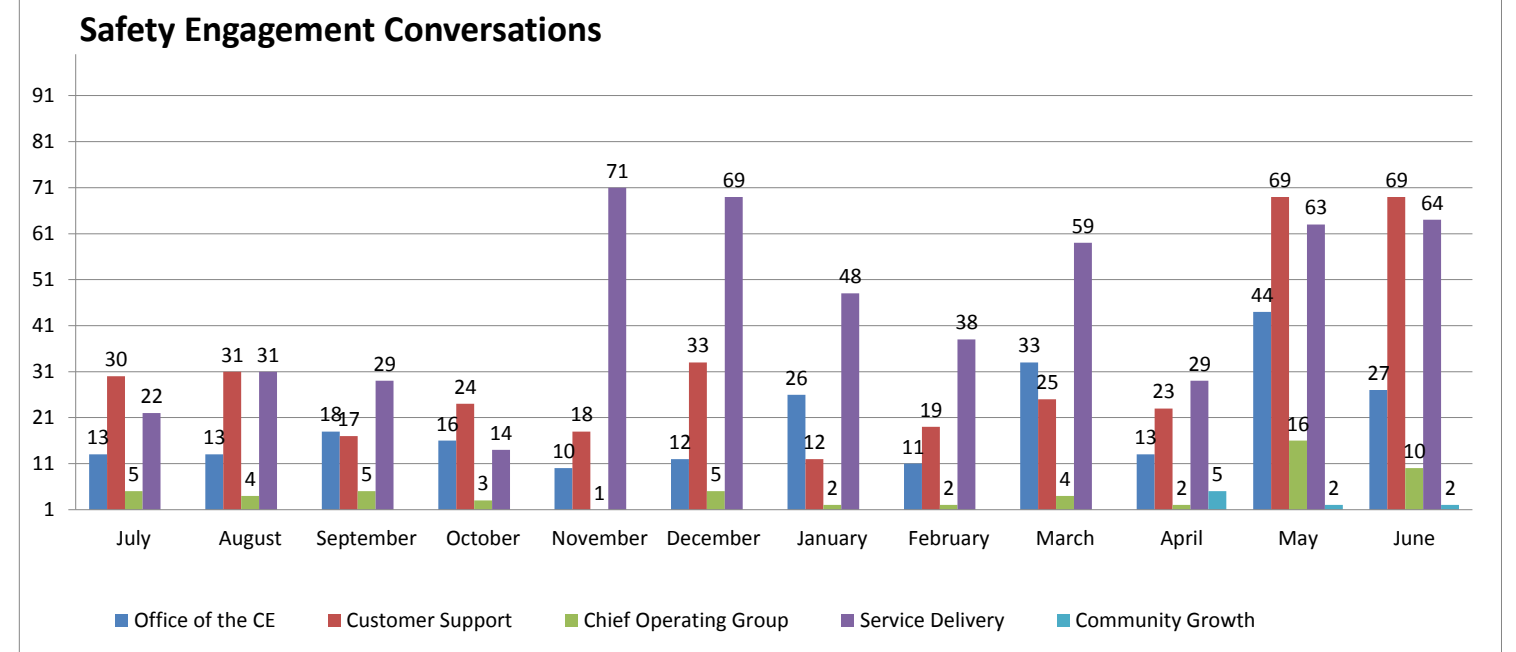
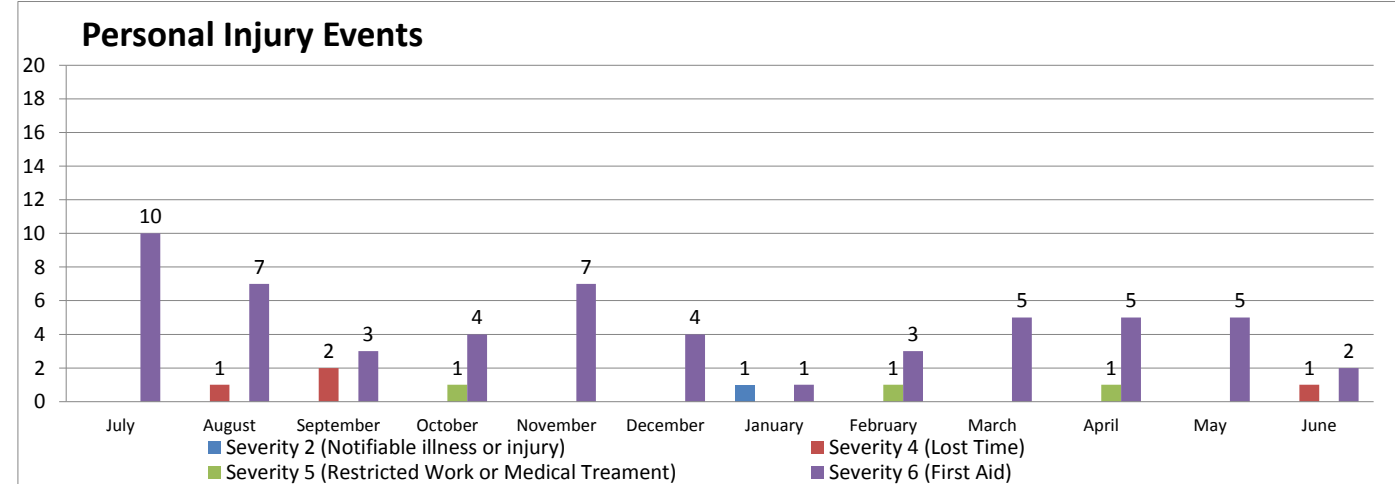
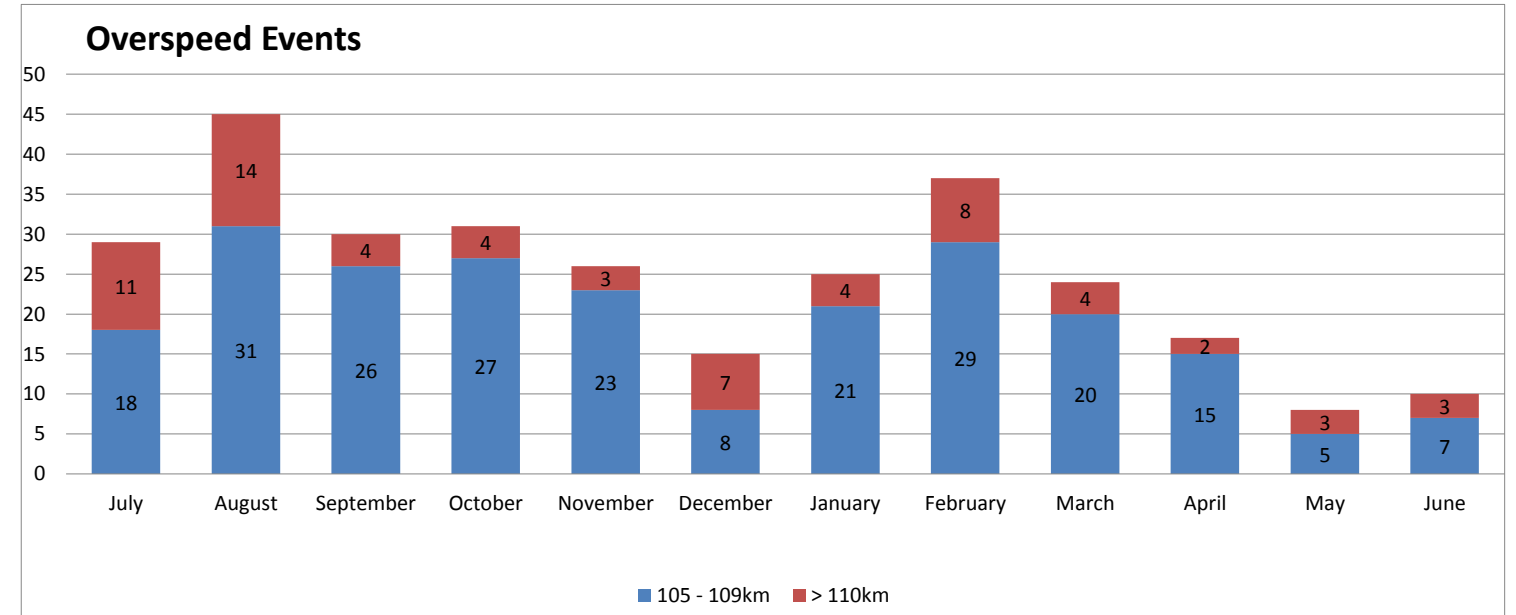
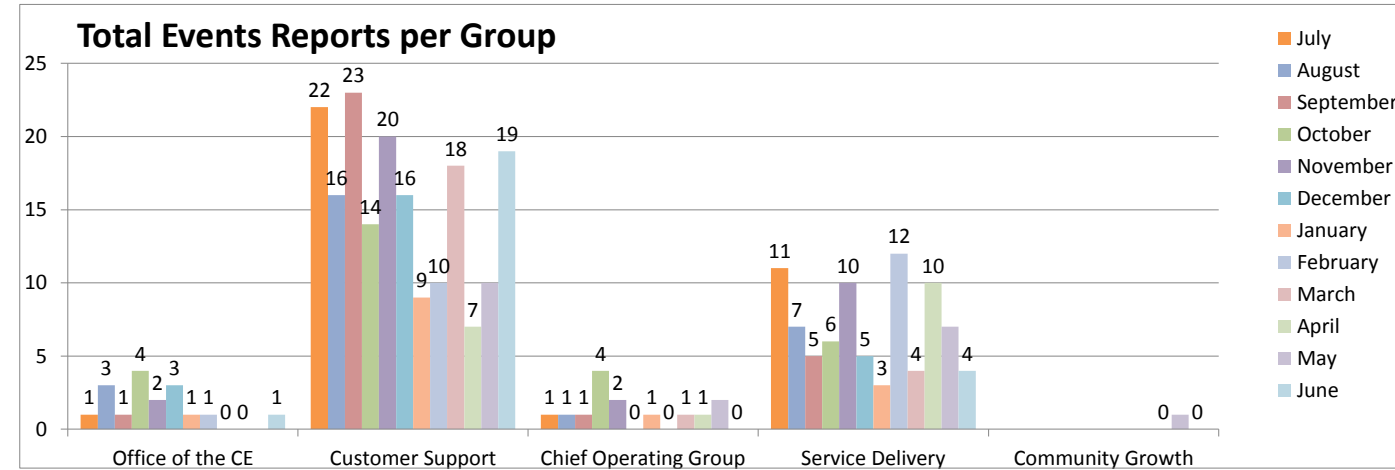
This report provides an update on progress with our Zero Harm systems and processes, and monthly health and safety performance.

7. ATTACHMENTS

- Zero Harm Dashboard June 2019
- Zero Harm 2018-2019 Performance Review

Zero Harm Dashboard - June 2019

As at 1 July 2019



“Work safe, home safe”

ZERO HARM 2018-19

24

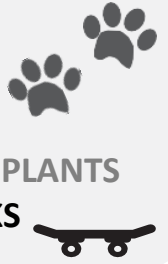
WDC IS HOME TO...

403
STAFF
MEMBERS



91 FLEET VEHICLES

OFFICES
LIBRARIES
ANIMAL SHELTERS
WATER TREATMENT PLANTS
RESERVES AND PARKS



OUR PEOPLE REPORTED...

334 HEALTH & SAFETY
EVENTS IN BWARE SAFETY MANAGER

191 NEAR
MISSES

28 PROPERTY
DAMAGE INCIDENTS

67
FIRST AID
INJURIES



31 PAIN
OR DISCOMFORT
REPORTS

OUR ORGANISATION HAS...

14

CRITICAL
RISKS TO MANAGE

WE PROVIDED...

50 WORKSTATION ASSESSMENTS
150 INFLUENZA VACCINATIONS
140 PERSONAL HEALTH TESTS
63 ZERO HARM INDUCTIONS



OUR 2018 -19 SAFETY PERFORMANCE...

4 LOST TIME
INJURIES

3 INJURIES THAT REQUIRED
MEDICAL TREATMENT

1 RESTRICTED
WORK INJURY

248 VEHICLE
OVERSPEED EVENTS

1211 SAFETY
ENGAGEMENT
CONVERSATIONS



1 WORKSAFE NZ
NOTIFIABLE INJURY

AND 426 CORRECTIVE ACTIONS
WERE COMPLETED



ZERO HARM

Work Safe, Home Safe

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	1 July 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Minutes – Strategy & Finance Committee

1. EXECUTIVE SUMMARY

To receive the minutes of the Strategy & Finance Committee meeting held on Wednesday 29 May 2019.

2. RECOMMENDATION

THAT the minutes of the Strategy & Finance Committee meeting held on Wednesday 29 May 2019 be received.

3. ATTACHMENTS

S&F Committee Open Minutes – 29 May 2019

Minutes of a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 29 MAY 2019** commencing at **9.02am**.

Present:

Cr JM Gibb (Chairperson)
His Worship the Mayor, Mr AM Sanson [*from 9.04am until 10.24am, and from 10.27am*]
Cr AD Bech
Cr JA Church
Cr DW Fulton
Cr SL Henderson [*from 9.16am*]
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr BL Main
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson

Attending:

Mr B MacLeod (Chair, Raglan Community Board)

Mr G Ion (Chief Executive)
Mr R MacCulloch (Acting General Manager Service Delivery)
Mrs S O’Gorman (General Manager Customer Support)
Mr C Morgan (General Manager Community Growth)
Ms A Diaz (Chief Financial Officer)
Mr P Ellis (Solid Waste Team Leader)
Ms J Bishop (Contracts & Partnering Manager)
Mr P McPherson (Community Projects Manager)
Ms K Overwater (Senior Policy Planner)
Mr G Boundy (Senior Environmental Planner)
Ms S Whybrow (Facilities Management Officer)
Ms M May (Community Connections Manager)
Ms J Dolan (Economic and Community Development Manager)
Mr C Bailey (Rates Team Leader)
Ms A d’Aubert (Consents Manager)
Ms D Dalbeth (Business Analyst)
Mr J Brown (Communications Advisor)
Mrs LM Wainwright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Smith/Main)

THAT an apology for lateness be received from His Worship the Mayor.

CARRIED on the voices

S&F1905/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Thomson/Church)

THAT the agenda for a meeting of the Strategy & Finance Committee held on Wednesday 29 May 2019 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT Mr MacLeod, Chair of the Raglan Community Board, be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

S&F1905/02

DISCLOSURES OF INTEREST

Councillors Gibb, Sedgwick and Fulton declared a non-financial conflict of interest in item 5.3 [*District Plan Review – Project Update*] and would withdraw to the public gallery and not speak to, or vote on, this item when considered.

Councillor Thomson declared a non-financial conflict of interest in item PEX 2.1 [*Raglan i-SITE Update*] and would withdraw to the public gallery and not speak to, or vote on, this item.

CONFIRMATION OF MINUTES

Resolved: (Crs Sedgwick/Main)

THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 27 March 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

S&F1905/03

REPORTS

Consultation Results on the proposed Raglan Food Waste Targeted Rate Agenda Item 5.1

The Solid Waste Team Leader summarised the report and outlined the reasons for the staff recommendations. The Committee discussed the options detailed in the staff report and noted that Waikato District Council is conducting a solid waste service review this year where all services will be evaluated against the obligations under the WMMP and consistency with the LTP. Food waste will form part of this review.

Resolved: (Crs Smith/Patterson)

THAT the Strategy & Finance Committee recommend that Council does not implement the proposed targeted rate and the Raglan kerbside food waste collection discontinue as of 30 June 2019 (Option 2 in the staff report).

The Motion was CARRIED by a show of hands: 8 voting in favour and 6 voting against

S&F1905/04

For	Against	Abstention
His Worship the Mayor	Cr AD Bech	Nil
Cr DW Fulton	Cr JA Church	
Cr JM Gibb	Cr SL Henderson	
Cr SD Lynch	Cr RC McGuire	
Cr FM McInally	Cr BL Main	
Cr EM Patterson	Cr LR Thomson	
Cr JD Sedgwick		
Cr NMD Smith		

His Worship the Mayor entered the meeting at 9.04am during discussion on item 5.1 and was present when voting took place.

Cr Henderson entered the meeting at 9.16am during discussion on item 5.1 and was present when voting took place.

Consideration of Conservation Fund Applications

Agenda Item 5.2

The report was received [*S&F1905/02 refers*] and the Senior Environmental Planner summarised the report.

Resolved: (Crs Church/Bech)

THAT the Strategy & Finance Committee recommends to Council that the Conservation Fund application of \$5,280.00 from Wrights Bush Restoration Group be approved in full.

CARRIED on the voices

S&F1905/05

District Plan Review – Project Update

Agenda Item 5.3

Cr Gibb declared a conflict of interest, vacated the Chair, withdrew to the public gallery and did not speak to, or vote on this item.

Cr Fulton declared a conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

Cr Sedgwick declared a conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

Cr Bech assumed the chair.

The report was received [*S&F1905/02 refers*]. The Senior Policy Planner summarised the report and discussion was held on the following items:

- Budget for the District Plan process - costs for the process would be spread over the 10 year life of the plan.
- The Chairperson's use of a casting vote option when making a decision on the District Plan submissions.

Resolved: (His Worship the Mayor/Cr McGuire)

THAT the Strategy & Finance Committee recommends to Council that it approves the minor changes to the Terms of Reference for the District Plan Review Hearings Panel (Stage 1 and 2) as shown in Attachment I to the staff Report.

CARRIED on the voices

S&F1905/06

Cr Gibb resumed the Chair for the remainder of the meeting following the conclusion of Item 5.3.

Economic & Community Development – Resourcing Update

Agenda Item 5.4

The report was received [S&F1905/02 refers]. The Economic and Community Development Manager summarised the report.

Economic & Community Development Update

Agenda Item 5.5

The report was received [S&F1905/02 refers]. The Economic and Community Development Manager summarised the report.

Financial Review of Key Projects

Agenda Item 6.1

The report was received [S&F1905/02 refers]. The Chief Financial Officer summarised the report and discussion was held on the following items:

- Tuakau Cemetery – the crematorium consultation process.

ACTION: The Chief Financial Officer to investigate the crematorium consultation process and advise elected members.

- Budgets for the Library and Community Facility in Ngaruawahia.

Summary of Movements in Discretionary Funds

Agenda Item 6.2

The report was received [S&F1905/02 refers]. The Chief Financial Officer summarised the report.

Treasury Risk Management Policy – Compliance Report at 31 March 2019

Agenda Item 6.3

The report was received [S&F1905/02 refers]. The Chief Financial Officer summarised the report and advised that the “fixed to floating interest rate controls” breach was for the final quarter of the 2018/19 financial year only.

Resolved: (Crs Church/Sedgwick)

THAT Council notes the non-compliance with the Treasury Risk Management Policy for fixed/floating interest rate control for the fourth quarter of the 2018/19 financial year.

CARRIED on the voices

S&F1905/07

2019 Third Quarter Non-Financial Performance Report
Agenda Item 6.4

The report was received [*S&F1905/02 refers*]. The Business Analyst took the report as read.

His Worship the Mayor withdrew from the meeting at 10.24am during discussion on the above item.

Development Contribution Levies for 2019/20
Agenda Item 6.5

The report was received [*S&F1905/02 refers*]. The Chief Financial Officer summarised the report and discussion was held on the following:

- Legislation changes had recently been passed on development contribution levies. Staff would undertake work for the Council to meet legislative requirements.

Resolved: (Crs Thomson/McInally)

THAT the Strategy & Finance Committee recommends to Council that Appendix I of the Development Contributions Policy be updated for 2019/20 to capture producer price index movements over the past financial year.

CARRIED on the voices

S&F1905/08

His Worship the Mayor re-entered from the meeting at 10.27am during discussion on the above item and was present when voting took place.

The meeting adjourned at 10.29am and resumed at 10.56am.

Waikato Quarries Limited – Exemption from being classified as Council Controlled Organisation
Agenda Item 6.6

The report was received [*S&F1905/02 refers*]. The Chief Financial Officer summarised the report and advised the Committee that the change to the Committee's previous resolution was to satisfy the Office of the Auditor-General.

Resolved: (His Worship the Mayor/Cr Fulton)

THAT the following Committee resolution (S&F1611/14) be altered, in part, from:

AND THAT pursuant to section 7(3) of the Local Government Act 2002 ("LGA") Waikato District Council exempt Strada Corporation Limited ("Strada") from being classified as a council controlled organisation, for the purposes of section 6(4) of the LGA;

AND FURTHER THAT on reaching its decision, the Council has taken the following matters into account:

- a. Strada has ceased trading and is therefore no longer a council controlled trading organisation;*
- b. Strada has realised almost all its assets and is in the process of returning its capital to Council;*
- c. There is a cost benefit to Strada and Council not having to comply with the statement of intent and monitoring provisions set out in Part 5 of the LGA;*
- d. When the asset realisation process is completed Strada will have no further activities to undertake. Its only asset will be a balance of \$625,000.00, receivable from Waikato Quarries Limited. Strada will have no liabilities other than contingent liabilities as guarantor under the Quarry Sale Agreement between Waikato Quarries Limited and Fulton Hogan Limited.*

to read:

AND THAT Pursuant to section 7(3) of the Local Government Act 2002 Waikato District Council exempt both Strada Corporation Limited and its subsidiary Waikato Quarries Limited from being classified as council controlled organisations, for the purposes of section 6(4) of the LGA;

AND FURTHER THAT on reaching its decision, the Council has taken the following matters into account:

- a. Strada Corporation Limited and Waikato Quarries Limited have ceased trading and are therefore no longer council controlled trading organisations;**
- b. The companies have realised almost all assets and are in the process of returning capital to Council;**
- c. There is a cost benefit to not having to comply with the provisions set out in Part 5 of the LGA;**

- d. When the asset realisation process is completed the companies will have no further activities to undertake. Strada Corporation Limited's only asset will be a balance of \$625,000 receivable from Waikato Quarries Limited. Strada Corporation Limited will have no liabilities other than contingent liabilities as guarantor under the Quarry Sale Agreement between Waikato Quarries Limited and Fulton Hogan Limited.

CARRIED on the voices

S&F1905/09

Civic Financial Services Limited Annual General Meeting
Agenda Item 6.7

The report was received [*S&F1905/02 refers*] and the Chief Financial Officer summarised the report.

Resolved: (Crs Smith/McGuire)

THAT the Strategy & Finance Committee recommend that Council support the reduction of directors on the Civic Financial Services Limited's Board from six to five as proposed in the special resolution below:

Special Resolution to Reduce the Maximum Number of Directors of the Board:

That the Company reduce the maximum number of directors from six to five pursuant to clause 15.1.2 of the Company's constitution, with effect from 1 July 2019.

CARRIED on the voices

S&F1905/10

Replacement of Raglan Museum Air-Conditioning Units
Agenda Item 7.1

The report was received [*S&F1905/02 refers*]. The Facilities Management Officer summarised the report.

Resolved: (Cr Lynch/His Worship the Mayor)

THAT the Strategy & Finance Committee recommends that Council approves:

- a. the funding to replace the three air-conditioning units at the Raglan i-SITE and Museum with the added protection of a salt resisting coating, at an estimated cost of \$10,000 plus GST (Option 2 in the staff report); and

- b. that the replacement costs be funded from the Properties Replacement Reserve.

CARRIED on the voices

S&F1905/11

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs McGuire/Henderson)

THAT the public be excluded from the whole or part of the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Wednesday 27 March 2019.

REPORTS

a. Raglan – i-SITE Update

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(f)(i), (ii)

Section 48(1)(3)(d)

b. Water Rates and Penalties Write-off: Hakarimata Road, Ngaruawahia

This resolution is made in reliance on section 48(1)(a) and 48(2)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by sections 6 or 7 of that Act which would be prejudiced by the holding of the whole or the relevant part(s) of the proceedings of the meeting in public are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a)

Section 48(1)(3)(a)(i)

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	27 June 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Strategy & Finance Committee Recommendation

I. EXECUTIVE SUMMARY

The purpose of this report is to seek the Council's approval of the recommendation from the Strategy & Finance Committee meeting of Wednesday 26 June 2019, as set out below.

The Strategy & Finance Committee Agenda and Unconfirmed Minutes from its meeting of Wednesday 26 June 2019 can be found on the Council website:

<https://www.waikatodistrict.govt.nz/your-council/council-committees-boards/council-committees/strategy-and-finance-committee>

2. RECOMMENDATION FROM THE STRATEGY & FINANCE COMMITTEE

Walking Access Act 2008 – Review Feedback (S&F1906/04)

THAT Council:

- a. approve the draft feedback on the review of the **Walking Access Act 2008**, as attached to the staff report (Item 5.2 in the **Strategy & Finance Committee Agenda**); and
- b. retrospectively approve the submission of that feedback to the **Ministry for Primary Industries** on 2 July 2019.

3. ATTACHMENTS

Nil

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	1 July 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Minutes – Infrastructure Committee

1. EXECUTIVE SUMMARY

To receive the minutes of the Infrastructure Committee meeting held on Tuesday 28 May 2019.

2. RECOMMENDATION

THAT the minutes of the Infrastructure Committee meeting held on Tuesday 28 May 2019 be received.

3. ATTACHMENTS

Infrastructure Committee Open Minutes – 28 May 2019

MINUTES for a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 28 MAY 2019** commencing at **9.00am**.

Present:

Cr DW Fulton (Chairperson)
His Worship the Mayor Mr AM Sanson
Cr A Bech
Cr JA Church
Cr JM Gibb *[from 9.36am]*
Cr S Henderson *[from 9.04am]*
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr BL Main
Cr EM Patterson
Cr JD Sedgwick *[from 9.04am]*
Cr NMD Smith
Cr LR Thomson *[from 9.04am]*

Attending:

Mr B MacLeod (Chair, Raglan Community Board)

Mr G Ion (Chief Executive)
Mr R MacCulloch (Deputy General Manager Service Delivery)
Mr P Ellis (Solid Waste Team Leader)
Ms J Bishop (Contracts & Partnering Manager)
Mr P McPherson (Community Projects Manager)
Ms M Smart (Property Officer)
Ms M Jolly (Road Safety Co-ordinator)
Mr R Bayer (Roding Team Leader)
Mr N Wells (Strategic Property Manager)
Mr G Bellamy (Road Safety Engineer)
Mr E Tamati (Property Officer)
Mr L McCarthy (Road Asset Engineer)
Mr J Brown (Communications Advisor)
Mrs LM Wainwright (Committee Secretary)

Mr J Marconi (Sport Waikato)
Ms M Wilson (Sport Waikato)
Ms E O'Dwyer (Waikato Times)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Fulton/Main)

THAT an apology for lateness be received from Councillors Gibb, Henderson, Sedgwick and Thomson.

CARRIED on the voices

INF1905/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Fulton/His Worship the Mayor)

THAT the agenda (including the late agenda) for a meeting of the Infrastructure Committee held on Tuesday 28 May 2019 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT Mr MacLeod, Chair of the Raglan Community Board, be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

INF1905/02

Councillors Henderson, Sedgwick and Thomson entered the meeting at 9.04am during discussion on the above item and were present when voting took place.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Patterson/Main)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 26 March 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

INF1905/03

REPORTS

Sport Waikato Quarterly Report – 1 January to 31 March 2019 Agenda Item 5.1

The report was received [*INF1905/02 refers*] and taken as read. In speaking to the report the following points were highlighted:

- Ms Mel Wilson, the new Sport Waikato District Co-ordinator for Waikato District, was introduced.
- Mr Marconi was congratulated on the informative content of his report provided to the Committee.
- His Worship the Mayor and Councillors were reminded of the Sport Waikato office opening in Huntly on Thursday 6 June at 9.00am.
- An Energise programme was now taking place in schools. This was a physical education programme for children and training for teachers.
- Mr Marconi encouraged the Committee members to advise him of any sport connections or events they hear of.
- The funding timeframe for Youthtown was one more year.

Road Safety Education Agenda Item 5.2

The report was received [*INF1905/02 refers*]. The Road Safety Co-ordinator summarised the report and general discussion was held on the following issues:

- Safety Education – truck drivers had been observed using cellphones. The next project for the Road Safety Team was to encourage truck drivers to use headpieces.
- Road Safety Advertising – the Road Safety Team were starting to use social media where driver distraction would be covered as a topic.
- The 'shared road' philosophy was covered on all training days.
- A Holden street-smart programme was scheduled at Hampton Downs. NZTA was not supporting this.

Raglan Kopua Holiday Park Chairperson's Report
Agenda Item 5.3

The report was received [INF1905/02 refers].

Councillor Gibb entered the meeting at 9.36am during discussion on item 5.3.

Raglan Papahua Holiday Park Financial Statements ended 31 January 2019
Agenda Item 5.4

The report was received [INF1905/02 refers].

Service Delivery Report for May
Agenda Item 5.5

The report was received [INF1905/02 refers] and discussion was held on the following points:

Solid Waste - Solid waste staff would become a separate team from Waters' staff. The Solid Waste team would embark on a solid waste review which was required every six years and would commence in June 2019. Staff are aiming to have a fully costed options report to Council in either December 2019 or January 2020.

- Closed Landfill (Ngaruawahia)

ACTION: A copy of the Plain English version of the annual monitoring report to be provided to elected members.

- Roading Works:
 - i. Concerns were raised on the damaged railway security fence at Huntly Railway.

ACTION: The Safety Engineer – Roading to investigate the Huntly Railway security fence issue and report back to the next Infrastructure meeting.

- ii. Rataroa Road – A meeting was held with the residents of the road. The unsealed road was in a good condition and maintenance would be addressed. The residents accepted that the road would not be sealed.

The meeting adjourned at 10.39am and resumed at 11.02am.

Update on Bus Service Improvements for the Northern Waikato
Agenda Item 5.6

The report was received [INF1905/02 refers]. The Safety Engineer summarised the report.

Declaration of Reserve Land as Road – Greenslade Road, Raglan
Agenda Item 5.7

The report was received [INF1905/02 refers]. The Strategic Property Manager summarised the report.

Resolved: (Cr Smith/Thomson)

THAT the report from the **Acting General Manager Service Delivery** be received;

AND THAT the **Infrastructure Committee** recommends that **Council** approves:

- a. classifying all the land described in the **FIRST SCHEDULE** as **Local Purpose (Access Way) Reserve**;
- b. declaring all the land described in the **SECOND SCHEDULE** as road;

AND FURTHER THAT the **Chief Executive** be delegated authority to execute all relevant documents necessary to give effect to the resolution.

FIRST SCHEDULE

All the land firstly described as being **Part Deeds Plan 589** of **1391** square meters comprised in **Record of Title SA12D/693**; delineated in **YELLOW** on **Appendix 1** labelled as **“Access Way 2”**.

All the land secondly described as being **Part Deeds Plan 589** of **1131** square meters; delineated in **YELLOW** on **Appendix 1** labelled as **“Access Way 3”**.

SECOND SCHEDULE

All the land firstly described as being **LOT 1** on **DPS 82344** of **993** square meters comprised in **Record of Title SA65B/21**; delineated in **BLUE** on **Appendix 2** labelled as **“Access Way 1”**.

All the land secondly described as being **Part Deeds Plan 589** of **1391** square meters comprised in **Record of Title SA12D/693**; delineated in **BLUE** on **Appendix 2** labelled as **“Access Way 2”**.

All the land thirdly described as being **Part Deeds Plan 589** of **1131** square meters; delineated in **BLUE** on **Appendix 2** labelled as **“Access Way 3”**.

All the land thirdly described as being **Part Deeds Plan 589** of **3364** square meters; delineated in **BLUE** on **Appendix 2** labelled as **“Access Way 4”**.

CARRIED on the voices

INF1905/04

Right of Way over Plantation Reserve – Bay View Road, Raglan
Agenda Item 5.8

The report was received [INF1905/02 refers]. The Strategic Property Manager summarised the report.

Resolved: (Crs Smith/Thomson)

THAT the Infrastructure Committee recommends that Council:

- a. grants a right of way over the land described in the **FIRST SCHEDULE** in favour of the land described in the **SECOND SCHEDULE**; and;
- b. requires that costs resulting from giving effect to this resolution are borne by the applicant, and that all future maintenance costs for the **Right of Way** are borne by the owner of the land described in the **SECOND SCHEDULE**.

AND THAT the Chief Executive be delegated to execute all relevant documents necessary to give effect to the resolution.

FIRST SCHEDULE ('the reserve land')

All the land legally described as being Part Lot 1 on Deeds Plan 982 comprised in Record of Title SA522/31; delineated in **YELLOW on Appendix I labelled as "The Reserve Land".**

SECOND SCHEDULE ('the applicant's land')

All the land legally described as being LOT 2 on DPS 22447 comprised in Record of Title SA21A/657; delineated in **BLUE on Appendix I labelled as "The Applicant's Land".**

CARRIED on the voices

INF1905/05

WEL Easement Agreement – Te Kauwhata Road Recreational Reserve
Agenda Item 5.9

The report was received [INF1905/02 refers]. The Strategic Property Manager summarised the report.

Resolved: (Crs Gibb/Patterson)

THAT the Infrastructure Committee recommends that Council approves granting the proposed easement over the land described in the schedule in accordance with the terms established in the easement agreement (Appendix I of the staff report);

AND THAT the Chief Executive be delegated authority to execute all relevant documentation.

SCHEDULE

All the land legally described as being Section 1 on Survey Office Plan 305346 comprised in Record of Title 63735.

CARRIED on the voices

INF1905/06

Proposed Road Names for TE & SFS Pickering Subdivision at 430 Pickering Road, Tamahere
Agenda Item 5.10

The report was received [INF1905/02 refers].

Resolved: (Crs Bech/Smith)

THAT the Infrastructure Committee approve and adopt the following names:

- **Road 1 within the Pickering subdivision be named Fernando Drive,**
- **The Private right of way within the Pickering Subdivision be named Mangaomapu Lane,**

as detailed in the map attached to the staff report.

CARRIED on the voices

INF1905/07

Proposed Road Name for Kildare Development Limited, Murphy Lane, Taupiri
Agenda Item 5.11

The report was received [INF1905/02 refers].

Resolved: (Crs Patterson/Gibb)

THAT the Infrastructure Committee approve and adopt the following road name within the Kildare Development subdivision at Murphy Lane, Taupiri:

- **Kildare Crescent,**

as detailed in the 13 May 2019 report to the Taupiri Community Board.

CARRIED on the voices

INF1905/08

Proposed Road Names for Hughes Developments Ltd at Riverside Grove, Escotts Road, Tuakau
Agenda Item 5.12

The report was received [INF1905/02 refers].

Resolved: (Crs Smith/Main)

THAT the Infrastructure Committee approve the following proposed road names for the Riverside Grove Subdivision at 99 Escotts Road, Tuakau:

- **Road 1 – Rapana Drive,**
- **Road 2 – Cook Drive,**
- **Road 3 – Tauroa Drive, and**
- **Road 4 – Kairoa Court,**

as detailed in the map attached to the staff report.

CARRIED on the voices

INF1905/09

Cr Church requested her dissenting vote be recorded.

Proposed Road Name for 39 Annebrook Road, Tamahere Subdivision
Agenda Item 5.13

The report was received [INF1905/02 refers].

Resolved: (Crs Bech/McInally)

THAT the Infrastructure Committee approve the road name Hillbrook Way for Road 1 within the Annebrook subdivision at Tamahere, as detailed on the map attached to the staff report.

CARRIED on the voices

INF1905/10

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (His Worship the Mayor/Cr Lynch)

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable the Committee to deliberate and make decisions on the following items of business:

REPORTS

a. Partial Stopping of Unformed Clyde Street at Pokeno

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a)

Section 48(1)(3)(d)

b. Paulsen Road, Waerenga

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a), (j)

Section 48(1)(3)(d)

c. Te Awa Cycleway – Public Works Act Land Acquisition

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to Ground(s) under section 48(1) for the withhold exists under: passing of this resolution is:

Section 7(2)(a), (i), (j)

Section 48(1)(3)(d)

d. Huntly Railway Station Construction Update – May Progress Update

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to Ground(s) under section 48(1) for the withhold exists under: passing of this resolution is:

Section 7(2)(f)(i)(ii), (g), (h), (i), (j)

Section 48(1)(3)(a)(i)(ii), (d)

CARRIED on the voices

INF1905/11

e. Te Awa Cycleway – Public Works Act Land Acquisition (38 Duncan Road, Tamahere)

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to Ground(s) under section 48(1) for the withhold exists under: passing of this resolution is:

Section 7(2)(a), (i), (j)

Section 48(1)(3)(d)

Resolutions INF1905/12 – INF1905/17 are contained in the public excluded section of these minutes.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	24 July 2019
Prepared by	Vishal Ramduny Strategic Projects Manager
Chief Executive Approved	Y
DWS Document Set #	GOV1318
Report Title	Minutes of the Future Proof Implementation Committee meeting held on 27 May 2019

I. EXECUTIVE SUMMARY

The purpose of this report is for Council to receive the minutes of the Future Proof Implementation Committee ('FPIC') meeting held on 27 May 2019.

At this meeting FPIC:

- Resolved to appoint Parekawhia McLean as the new Tainui Waka Alliance appointment to Future Proof. Ms McLean replaces Kataraina Hodge;
- Received a progress update on the Future Proof Looking Forward paper (which was presented at the meeting held in March 2019);
- Received an update on the Hamilton to Auckland Corridor Plan; and
- Received a bi-monthly report which covered an update on the census data, the Te Awa Lakes Proposed Private Plan Change and the Proposed Waikato District Plan.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

Minutes of the Future Proof Implementation Committee held on 27 May 2019.



Minutes of a meeting of the

Implementation Committee – OPEN MINUTES

Time and Date: 1.00pm 27 May 2019

Venue: Boardroom, NZ Transport Agency, Hamilton

Members:	<p>Bill Wasley Allan Sanson Dave Macpherson Dynes Fulton Andrew King Parekawhia McLean Ross I'Anson Jim Mylchreest Liz Stolwyk Bob Simcock Alan Livingston</p>	<p>Independent Chair, Future Proof Mayor, Waikato District Council / Deputy Chair Councillor, Hamilton City Council Deputy Mayor, Waikato District Council Mayor, Hamilton City Council Tainui Waka Alliance Regional Relationships Director, NZ Transport Agency Mayor, Waipa District Council Councillor, Waipa District Council Councillor, Waikato Regional Council Chairperson, Waikato Regional Council (from 1.25pm)</p>
In Attendance:	<p>Nichola Lennard Blair Bowcott Vishal Ramduny Gavin Ion David Hall Vaughan Payne Paula Southgate Jayne Perry</p>	<p>Ken Tremaine Consulting Hamilton City Council Waikato District Council Waikato District Council Waipa District Council Waikato Regional Council Councillor, Hamilton City Council Hamilton City Council</p>
Committee Advisor:	Michelle White	Programme Manager, Future Proof
Apologies:	Rangipipi Bennett	Ngā Karu Atua o te Waka

1. Welcome and Apologies

The Chair welcomed Paula Southgate, Jane Perry (Chief of Staff, Hamilton City Council) and Nichola Lennard (Ken Tremaine Consulting) to the meeting.

It was noted that Chair Livingston would be arriving late and Jim I'Anson would be calling in to the meeting.

The apologies were accepted.

Resolved: (Mayor Mylchreest/Councillor Simcock)
That the apologies be received.

2. Declarations of Interest

There were no declarations of interest.

3. Minutes of the meeting held on 25 March 2019

There were no comments on the previous minutes.

Resolved: (Mayor Sanson/Mayor Mylchreest)
That the minutes be received.

4. Tainui Waka Alliance Appointment

The Chair welcomed Parekawhia McLean to the meeting and acknowledged Kataraina Hodge for her contribution to Future Proof.

The Committee appointed Parekawhia as a voting member of the Future Proof Implementation Committee.

Resolved: (Mayor Sanson/Councillor Stolwyk)

That the Future Proof Implementation Committee:

1. ***Receives this report.***
2. ***Acknowledges Kataraina Hodge for her valuable contribution to Future Proof.***
3. ***Appoints Parekawhia McLean, the representative from Tainui Waka Alliance, as a voting member of the Future Proof Implementation Committee.***

5. Hamilton to Auckland Corridor Plan

Implementation of 'Future Proof Looking Forward' paper

At the previous meeting a set of recommendations in terms of the Future Proof partnership and Hamilton to Auckland Corridor Plan were approved by the Future Proof Implementation Committee (FPIC). This report provides an update on the status of those recommendations. Most of the recommendations are in progress or have been completed.

The expanded partnership will be formalised at the FPIC meeting in August. A Cabinet paper outlining the arrangements was considered by government on 22 May.

The FPIC Agreement and TOR are currently going through a legal peer review. The intention is to report the updated Agreement and TOR to FPIC in August. The documents would then go back to the partners for approval before the end of the triennium.

Mayor Allan noted his support to update and approve the foundation documents (Agreement and TOR) before the end of the triennium.

It was noted that Penny Pirrit attended the last Future Proof Chief Executives Advisory Group meeting and that her attendance was beneficial.

It was noted that the foundation documents will not contain people's names.

Presentation on Hamilton to Auckland Corridor Plan

A presentation was given on the Hamilton to Auckland Corridor Plan. The presentation was circulated to the FPIC on 28 May 2019.

The Government has endorsed its participation in this project and Future Proof. The inaugural meeting of the expanded partnership will take place on 15 August, with Minister Twyford and Minister Mahuta attending. Government has indicated a financial contribution towards the administration of the Hamilton to Auckland Corridor Plan.

It was noted that a formal response has not been received from Matamata-Piako District Council in terms of the Council joining the Future Proof partnership, however this is being worked on.

It was questioned how Future Proof gets involved in Auckland rail discussions. Blair Bowcott replied through Auckland Council representation on the Future Proof Chief Executives Advisory Group (CEAG) and FPIC.

A comment was made that a map in the presentation does not include a rail link to Hamilton Airport. Blair noted that the link between airports has been highlighted and is present on other maps; however, it is not shown on this particular map.

Mass transit and three waters are fundamental to shaping growth in the corridor.

Vishal Ramduny gave an overview of the Pokeno and Huntly spatial plans. The 'what if' scenario for the Pokeno spatial plan is a population of 20,000. The provision of social infrastructure will be important. Comparable towns (e.g. Cambridge and Masterton) have been investigated to see what kind of services they have.

Development in Huntly is limited by geological and typological constraints. The Ministry of Education wishes to modernise the school. A potential interchange and train station in Huntly is being investigated - the need to protect the land for the interchange, and how the train station could be the catalyst to support growth.

Blair gave an overview of the Metro Spatial Plan. A series of maps and datasets have been developed. Priority areas for development are being identified, while considering intensification, no-go and go-slow areas, and areas of separation between Hamilton and the surrounding townships. One of the key objectives is affordable housing.

The Metro Spatial Plan is an iterative process, with various layers. A conversation is required on the trade-offs for example Cambridge is surrounded by elite soils, as is some of Hamilton.

Parekawhia noted that the Crown has made a commitment to construct a hospital in north Waikato. Investigations are ongoing in terms of the site. Options include Drury and Pokeno. The timeframe is 2035.

Blair gave an overview of the Sub-Regional Three Waters Study. Three waters are critical to unlocking growth in the sub-region. All Future Proof partners are parties to the investigation, plus Watercare. The study takes a boundaryless approach in the context of the Vision and Strategy, Healthy Rivers, future growth and iwi aspirations. Members from DIA are involved in the study. The study is an enabler for the Metro Spatial Plan. Stage 1 of the study is expected to be delivered this year and has been funded by the Future Proof councils plus Watercare. Stage 2 will require further funding.

FPIC members made the following comments:

- There is a high value rural residential belt to the south of Hamilton (i.e., Tamahere and Matangi).

- The value of rural land should not be discounted.
- Retaining productive soils is critical.
- Don't discount land just because it is already subdivided.
- Don't discount the value of rural land.
- Horse studs feature around Cambridge. This is part of Cambridge's identity and isn't easily measured.
- The conversation around elite soils has progressed a long way. Elite soils need to be given significant weight.
- Once land is built on, there is no going back.
- Most of our communities are built on high quality soils.
- Soils are ranked through the RMA.
- All soils are valuable in their own right, even peat soil.
- There was advocacy for higher density as opposed to urban sprawl.

Comments made by staff include:

- The Tamahere and Matangi rural residential belt is already highly subdivided. There will be other areas of greater opportunity.
- There are a number of constraint layers, one being land ownership.
- When looking at all the layers together, some areas will pop out with greater opportunity.
- When taking a 100-year view, it gets complex.
- Cambridge is already expanding on high class soils.
- A trade-off conversation is required.

Blair said that the comments from FPIC will be noted, and that they support the process that is already occurring.

The Chair noted that transparency around the Metro Spatial Plan work is required at the governance level.

Resolved: (Mayor Sanson/ Mayor Mylchreest)

That the Future Proof Implementation Committee:

- 1. Receives this report.***
- 2. Note the progress made on implementing the Future Proof Looking Forward paper.***
- 3. Note the update on the Hamilton to Auckland Corridor Plan.***

6. Bimonthly Report

Census data

An action arising from the previous meeting was to report back on how the Future Proof partners propose to update the projections, given the delay with the census data. The biggest challenge in updating the projections is the release of the census data. The census data required to update our projections is expected to be released between March and December 2020. This creates a timing issue for LTPs, the Future Proof Strategy and other planning/strategies. The Waikato Projections Working Group and the Future Proof Technical Implementation Group (TIG) have discussed a number of alternative options. Discussions are still in progress and an update will be provided at a future meeting.

A suggestion was made to use other tools as well such as building consent data.

Te Awa Lakes Proposed Private Plan Change

The plan change process has recommenced. Future Proof is working with the partners on getting alignment at a strategic level on the plan change before the hearings commence.

Proposed Waikato District Plan

Further submissions to the Proposed Waikato District Plan have been notified. Future Proof will only enter the process if there is a clear need to do so.

Resolved: (Councillor Simcock/Councillor Stolwyk)

That the Future Proof Implementation Committee:

- 1. Receives this report.***
- 2. Note the update on the census data and population, household and employment projections.***
- 3. Note that a further update on the projections matter will be provided at a future FPIC meeting.***
- 4. Note that the Te Awa Lakes Private Plan Change process has recommenced, and that Future Proof is working with the partners on getting alignment at a strategic level on the plan change before the hearings commence.***
- 5. Note that Future Proof will only make a further submission on the Proposed Waikato District Plan if there is a clear technical need to do so.***

7. General Business

The first meeting of the expanded FPIC on 15 August was discussed. Venues for the meeting were suggested including Hampton Downs, Hamilton Airport, Auckland Airport and Pukekohe. The project team will investigate the suggested venues.

The meeting was declared closed at 2.10pm

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	1 July 2019
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Tamahere Community Committee Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of the Tamahere Community Committee meeting held on Monday 10 June 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Tamahere Community Committee held on Monday 10 June 2019 be received.

3. ATTACHMENTS

TCC Minutes – 10 June 2019



**Minutes of Committee Meeting
Held 7.30pm on Monday June 10th, 2019
Tamahere Community Centre**

Present:

TCC: Leo Koppens, Graham McAdam, Bevan Coley, Connie Short, Alison Ewing, Joy Wright, Ro Edge, Shelly Howse, Sue Robertson (Chair), Jane Manson, Charles Fletcher

WDC: Jacob Quinn, Cr Bech

Tamahere School: Ingrid ter Beek

1. Apologies: Dallas Fisher

2. Confirmation of Minutes of Meeting held on May 6th, 2019

Moved: Shelly Howse **Seconded:** Leo Koppens **All in Favour**

3. Matters arising:

Hub carparking – the final road marlings for parking and a bus stop to be completed over next few months. TCC remains concerned about WDC's reverse carparking plan for the playing field parking area.

4. Correspondence Tabled**IN - EMAIL**

- WDC – Waikato LASS Data portal information
- WDC – Proposed district plan notification
- WDC – Tamahere reserve opening media release
- WDC – District plan submission period extension
- Duncan McDougall WDC – Wiremu Tamihana Tree Pruning
- WDC – New online tool for District Plan submission
- Cr Bech – Tamahere Park opening update
- Megan May WDC – Removal of signs from Tamahere Reserve
- WDC – renotification of time extension for District Plan submissions
- Sue Robertson - TCC Draft Decisions on Bridges and Crossings

OUT –EMAIL

- Leo Koppens to Megan May WDC re Tamahere Reserve

Moved: Sue Robertson

Seconded: Ro Edge

All in favour

5. Cr Bech Report

1. Wiremu Tamihana Plantings – cherry trees have been pruned and natives left on the airport side to create greater visibility. On the northern side, flaxes etc to be removed for the same reason.

Playground plantings – 2 specimen trees required to be identified (for shade).

Subcommittee (Sue, Leo, Alison, Charles) to work with WDC on tree types.

2. Tamahere Hub Opening – Fences dropped last Friday with official opening planned for June 28th 1pm rain or shine. Tamahere School will perform a new school haka. There will be a skating demonstration.

Hub toilets – plumbed in 2- 3 unit plumbed in Portacom to go in shortly and a permanent toilet later.

3. Birchwood to Devine Road link – kerbing going in at present.

4. WDC Blueprint. This is now available for review online before formal adoption.

Jacob to forward link to TCC members for review and comment at July meeting + provide a PDF of just Tamahere pages.

6. Service Delivery – Tamahere Community Committee Issues Report - Jacob Quinn

1. Tamahere Development – TCC had asked for WDC to liaise with Fosters around an opening date. The response that the WDC doesn't have any control of this was objected to by a TCC member and noted by Jacob.

2. Tenants Board – TCC had asked if there was one planned. The response that Fosters have indicated they don't intend to install a board visible from the road is not satisfactory to TCC. Jacob to pursue.

3. Waikato Expressway project – WDC staff support TCC in their concerns regarding the loss of pedestrian/cycle facilities being provided by NZTA in Tamahere.

These include;

- Birchwood Lane shared path links to Newell Road and to the Violet McKenzie walkway (these are actually specified in the Multi-party funding agreement for NZTA to complete -so NZTA must do so)
- Safe East/West access across the on and off ramps at the Tauwhare and Airport Rd roundabouts. Advice is for TCC and community to fight for this.
- The North/South connectivity over SH21; WDC is supportive of TCC's view but also wishes to see NZTA's options report before reaching final decisions.

7. Other Business

1. Response to NZTA regarding SH1 and SH21 crossing options.

TCC options for SH21 in order of importance;

1. A bridge or underpass at the roundabout by the on ramp by the church
2. An underpass near the Regal Haulage boundary of the park.
3. An underpass at Wiremu Tamihana Drive on the park side of the road.

TCC doesn't feel it has a clear and honest picture of bridge costs.

TCC understands Sanderson Group are happy with an underpass.

Consensus is to push publically for the top option to give safe connectivity across Tamahere. NZTA to be given letter a couple of days ahead of public release (copy to WDC), then also given to Te Awa, local and central politicians and Sandersons to be notified prior to a media release. Important that the community know of the issues via Tamahere Forum and Facebook.

2. Road naming;

The following names now constitute the go to list for WDC local roads;

Mahinarangi, Turongo (both relate to the Maori legend of the Narrows) Leslie, Mangaone, Edge, Fisher, Comins, Jim Thompson, Pekapeka, Van der Hum.

3. ANZAC Memorial 2020.

The Lions Club of Tamahere have agreed to be represented on a working group. Lions understand the memorial will be for all those lost in war/battle as well as a commemoration of the life of peacemaker Wiremu Tamihana

4. Story of Tamahere. Arnold Koppens is very generously gifting a large carving to be created, telling the Maori legend of the Narrows to the new Hub site. This work may be situated undercover as part of the new piazza stage? -co-ordinate with Ngāti Hauā to ensure presented appropriately.

Work continues on marking points of local historical interest that can be visited.

A board outlining the history of Tamahere will be installed at the Hub.

The whakakotahitanga basalt stone paving commemorating Wiremu Tamihana has been installed between the Four Square building and the playground. Ngāti Hauā have provided this as the main entry to the new Piazza and other public spaces.

5. Walkways subcommittee.

The committee visited the Te Kowhai walkway project lead by Graeme McBride to understand the planning involved. This will inform local walkway projects.

Use could be made of the NZ Walking Access Commission who work with communities to create tracks and have a special Walking Access Easement that can link together a complete trail that crosses both crown, DOC, Council and private land where access has been granted.

6. Tamahere Reserve Report

The trust will meet with WDC shortly to discuss future plans.

7. District Plan subcommittee

Work on this will be presented in July.

Date of next meeting: Monday July 1st 2019

Meeting closed at 9.10pm

Items for Next Meeting:

NZTA bridge and footpaths update

WDC blueprint review

Tamahere Hub tenants board

District Plan subcommittee report

Tamahere Reserve Report

Wiremu Tamihana planting update

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	1 July 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Minutes – Pokeno Community Committee

1. EXECUTIVE SUMMARY

To receive the minutes of the Pokeno Community Committee meetings held on Tuesday 14 May 2019 and Tuesday 11 June 2019.

2. RECOMMENDATION

THAT the minutes of the Pokeno Community Committee meetings held on Tuesday 14 May 2019 and Tuesday 11 June 2019 be received.

3. ATTACHMENTS

PCC Minutes – 14 May 2019 and 11 June 2019



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 14 May 2019 commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Tricia Graham, Doug Rowe, Janet McRobbie, Wayne Rodgers, Chris Hines, Morris Roberts, Ric Odom

WDC Staff in Attendance: Kevin Stokes

Councillors in Attendance Mayor Allan Sanson , Cr J Church, Cr S Henderson

Community Members Community Members attended.

1 APOLOGIES: Apologies received from Todd Miller, Charles Hackett

Moved that the apologies be accepted: Helen Clotworthy

Seconded: Tricia Graham

2 CONFIRMATION OF THE STATUS OF THE AGENDA

A representative of NZTA was not in attendance so Kevin to give us an update
Todd Miller was unable to attend so the Civil Defence update will be given next month
Items 5.3 and 5.4 to be switched around

Moved Helen Clotworthy

Seconded Tricia Graham

3 DISCLOSURE OF INTEREST

There was no disclosure of interest

4. CONFIRMATION OF THE MINUTES

Moved Helen Clotworthy

Seconded Janet McRobbie

5. REPORTS

5.1 NZTA Presentation

In the absence of a representative from NZTA Kevin (WDC) gave a report
A workshop was held on 12th March and a report on this will be given to that group on June 19th
They are looking in amongst other things at the connectivity between the East and West of Pokeno.

Questions raise by the floor relating to NZTA were

Allan Granger reported that the lights on the Motorway north of Pioneer Rd have been out for several months He has reported this to NZTA but there has been no action. In addition the damage done by the accident on the off ramp to Pokeno has not been fixed although this happened some time ago. Kevin is to raise these points with NZTA

Disappointment was expressed that NZTA did not send a representative

5.2 Civil Defence Update

Todd Miller advises that the Civil Defence Plan is at Council awaiting a final review for approval

5.4 Works and Issues

Footpath between Hillpark Drive and Mill Hill Crescent

The Committee expressed concern with the timeframe in resolving the footpath issue between Hillpark Drive and Mill Hill Crescent which has been an ongoing problem for 7 months. The remainder of the issues in the report were deferred to the next meeting of the Committee.

5.2 Pokeno Community Committee Schedule

Deferred issues from this meeting

An update to be given on the Munroe Block and its recreation possibilities.

Colin Botica (Dines Group) to be invited to give us an update in particular with regards to the progress with Totora Park.

5.3 Year to Date Service Requests

Taken as read

Moved Ric Odom

Seconded Helen Clotworthy

5.5 Councillors Report

Cr S Henderson

Cr J Church

The trails forum is going well and has adopted the name FWN Trails (Franklin, Waikato North Trails)

Mayor Allan Sanson

He hears our frustration and will bring someone to the meeting to address these frustrations and give us an overview

All aspects regarding water and waste water will now be contracted to a separate board. This will be in place by the 30th June and will mean large savings. These savings will not be reflected in a reduction of water rates but should protect us from large rises in the future.

5.6 Committee Reports

Community Patrol is active on Friday and Saturday nights
Meet and Greet is going well

5.7 Next Meetings Agenda

This was covered in the Community Committee Schedule

5.8 General Business

Street lighting

It is reported that street lighting in the Hitchen Block is once again out and needs to be investigated – This needs to be reported to the council hot line

Kowhai Downs subdivision confirm they do not want general street lighting

Council Rooding

- It is felt that the new alignment of the corner of Munroe and Helenslee Road creates a safety issue. You almost need to stop to go around it
- With the opening of the Hitchen Bridge cars and more importantly trucks(using it as a short are using Mark Ball Drive and Hillpark Rd. There is a 40km/h sign at either end but this is not being obeyed. If this is observed this should be reported to the police. This is a policing issue and Mayor Sanson is to talk to the District Commander to get the traffic police to take an interest in the problem. It was suggested that we get the police back to a meeting
- The 40km/h signs have not yet gone up in Avon Rd
- It was asked about the possibility of a Give Way sign at the corner of Fraser Rd and Dean Rd. This is where the turn off to Kowhai Downs is and residents would like a light here

Supermarket

The consent was lodged on 6th May – this will take 21 working days

School Issue **IMPORTANT SAFETY ISSUES**

- The path from the road to the new block opposite the school goes nowhere. Is this going to be connected to the path at the point where the crossing is?
- A temporary 40km/h sign has not worked for months. When will this be fixed? Council work order is RDG02477/19
- We are wanting an update on the speed bylaw changes for Helenslee Rd as our 40km/h school zone can't be moved to its correct location until this is passed. This in turn is holding us up being able to use the Kea Crossing on Helenslee Rd

- Will there be a path put in on Helenslee Rd around the McRobbies to allow children to get home safely

Tennis Club

The renovations are going really well

Mercer Boat Ramps

Tata are looking at developing a substantial one – this will require consents

Waterfalls

Once more rubbish has been reported. It is unsure whether this has been vested in council and therefore whose responsibility it is

Pokeno Hall

A contract has been let for the painting and the committee are looking at building a lean-to for storage

Health Charitable Trust

They are holding a Black-tie Ball- tickets have gone on sale

Appreciation

It was asked that it be minuted the appreciation for the gardeners and the members of the community made to get the Cenotaph looking so good for Anzac Day

ACTION LIST

Resolving the safety issues associated with children getting to and from school

Lighting in the Hitchen Block

Lighting and Give Way sign at the corner of Frazer and Dean Rd

Is the Waterfall Area vested in council?

There being no further business Helen declared the meeting closed at 9.00pm The next meeting to be held on Tuesday 11 June at 7.00pm



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on Tuesday 11th June 2019 commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Janet McRobbie. Lance Straker, Doug Rowe, Maurice Roberts ,Paul Heta, Charles Hackett Kris Hines Wayne Rodgers, Paul Heta

Guests in Attendance: Clive Morgan WDC, Colin Botica Dines Group

Councillors in Attendance: C Cr S Henderson

Community Members Attending: Community Members attended.

1. Apologies and leave of absence: Apologies were received from Cr Jacqi Church, Tricia Graham, Rick Odom, Todd Miller, Blair Johnson

Moved that the apologies be accepted: Kris Hines

Seconded: Lance Straker

2 CONFIRMATION OF THE STATUS OF THE AGENDA.

It was noted that Jan Sedgwick from MARNA was omitted from the minutes

Moved ,Kris Hines, Seconded Janet Mc Robbie

3 DISCLOSURE OF INTEREST

There was disclosure of interest from Helen Clotworthy.



4 CONFIRMATION OF PREVIOUS MINUTES meeting held 14th May 2019

Moved that the minutes be accepted: Kris Hines
 Seconded Doug Rowe

5 . REPORTS

Clive Morgan was welcomed to the Community committee by Kris Hines.

Clive introduced himself as the WDC GM of community growth and advised the group that he would be attending our meetings going forward. He explained that it is a new part of council, the strategic plan projects is a new team, focusing on policy analysis growth and community needs. WDC wants more involvement with communities.

5.1 Civil Defence update .

As Todd Miller was absent ,no update given ,update deferred until July meeting

5.2 POKENO WORKS AND ISSUES STATUS OF ITEMS JUNE 2019

Colin Botica update to the community regarding TiaKanga Reserve and the Hitchen Block/Hitchen Block Rail overbridge/Grahams Block

Colin advised that some 1150 lots had been sold to date as residential with another 730/760 available, from them. All up including private and other developers there will be approximately 2455 zoned residential sites (1850 Dines Group)

The Bartel smaller blocks opposite the school established 64 lots and building will commence in some 6/7 weeks.

The Hitchin block could take 7 years to complete. Sales had slowed to around 100 blocks per year. The balance of the Graham block could take another two years to complete the topography work required. So all up the project still had a life of 7 /10 years to completion.

This also included reserves in and around the Graham block/old vineyard. Some 3km to 3.5km of walkways. Dines have approached WDC to incorporate into the development plan.



Colin advised that as the Hitchen Rail Overbridge was open that an official opening and 'blessing' was perhaps unnecessary, as they had taken longer than planned because of remedial issues, fences, etc to fix.

This comment was met with robust 'disagreement' by members of the Committee and community members in attendance. Colin accepted that indeed the wishes of those in attendance should be listened to and agreed to arrange the necessary official opening and a blessing .He will contact Haupai Montgomery and Ted Ngataki To arrange all the details and confirm arrangements with /to Helen Clotworthy.

Colin distributed the TiaKanga Reserve plans (Totara Park)to those in attendance. There will be BBQs installed, bench seats, new Robina climbing structures, swings and upon committee insistence possible a Basketball hoop. All designed to encourage 'older' children to the Park.

The park will be open By July.

Colin updated the community on the Industrial tenants. Mostly every space has been taken. Towards the new bridge end there will be additional space available for light business, e.g., electrical, plumbing etc

The question of local employment opportunities was raised from the floor, Colin deferred to Clive.

Clive explained that WDC had an economic community development manager 'Julie Dolan" She liaises with local business, schools etc.

ACTION: It was decided that Julie Dolan would be invited to the next meeting to present to the committee.

Colin was thanked for his attendance and very in depth report by Helen Clotworthy.

Foot path ZIGZAG

Work commenced on the 10th June .Thankyou to WDC

Double Yellow Lines Helenslee Road 'bend'

Lines were painted some 3 weeks ago. Thankyou to WDC



Toilets

ACTION: Clive will present an update in July regarding colour pallets etc. to the community.

Cemetery Whangarata

Community groups will be consulted some stage in the future. Meantime consent has been lodged ,pending the District Plan review, which will see most likely the construction heightened to “discretionary activity”

Pokeno Urban Upgrade /Wastewater scheme/Road intersections School

The counties power project and cabling is almost completed. Clive will update the committee at the July meeting

ACTION: The Wastewater quotes and updates will be provided at the July meeting by WDC.

The PCC require an urgent update as to the Traffic intersection on Helenslee roads/Pokeno Road, by the Pokeno school .WDC to provide an update at July meeting

ACTION: WDC to provide an update at the July meeting.

Supermarket Update

The supermarket submissions close on the 18th June . There was concern amongst community members that the road frontage parking will be lost from the main street, with no other alternative offered by WDC. The PCC will hold a mini workshop put in a submission around general parking for the public, along GT south Road.

Community Projects Munro Road Sports Field

OPUS has produced a report to WDC ,that will allow the development to go ahead and commence in late January 2020.WDC.Construction will be in 3 stages .Further



details available on the WDC website. Helen Clotworthy thanked WDC and said this was 'fantastic' news for the community.

ACTION: The allocation of space for a skate park was discussed. Clive will report on this at the next meeting.

ACTION: Additionally, Clive will see where WDC and roading is up to with replacing the one way bridge on Munro Road and report at the July meeting.

School Bus Services.

Paul Heta raised the question regarding school bus journeys and that the community should be mindful that the educational bus may be taken off in lieu of the 'local' bus service. More investigation is needed.

Moved Helen Clotworthy ,seconded Lance Straker

5.3 LTP UPDATE

WDC are working to ensure all consultations are up to date. The solid waste review needs more consultation. The WDC is working on timeframes and working with community groups, engaging and involving and empowering more groups to talk with council .This will lead to the LTP 2020 being completed.

5.4 POKENO CC SCHEDULE.

Clive to invite Julie Dolan to the July meeting.

Helenslee road Pokeno Road intersection update ?

Deferred issues from this meeting ,

5.5 STREET NAMING

No information available.

ACTION: Clive to follow up and report to the next meeting.



5.6 COUNCILLORS REPORT.

Cr Henderson reported that the blueprint prepared by Kobus had been approved by WDC.

Cr Henderson was still waiting for an update on the Rail bridge railing replacement by NZTA and NZ rail.

5.7 Committee Report

Doug reported the Community patrol had been 'quiet'.

He thanked Pokeno Bacon for allowing raffles to take place on their premises and allow money to be raised.

The Thursday meet and greets were now being attended bi weekly (2nd Thursday) by up to 25/30 people

5.8 NEXT MEETINGS AGENDA

THIS WAS COVERED IN 5.2,5.4 5.5

5.9 GENERAL BUSINESS.

The Xmas parade is on the 13th December 6pm. There is a lot of interest. Two roading contractor quotes are being prepared in line with WDC policy.

Helen Clotworthy thanked the visitors for their attendance and contribution. There being no **further business the meeting was closed at 9pm.**

NEXT MEETING July 9TH 7PM. at the Pokeno Hall

Open Meeting

To	Waikato District Council
From	Jacob Quinn Communications, Engagement & Marketing Manager
Date	5 July 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference #	GOV1301 / 2290679
Report Title	Maori Representation on Council Committees

I. EXECUTIVE SUMMARY

The purpose of this report is to seek the Council's 'in principle' approval to establish Maori representative positions on the Council's three committees of the whole. If approved, the position of Maaori representatives will be included in the governance structure presented to the new Council for approval, following the October 2019 local authority elections.

At a Council workshop on 27 March 2019, staff were asked to engage with Maori stakeholders to discuss the appointment of external Maaori representatives to the Council's principal committees. A small project team, led by the Pouhono Iwi ki te Haapori / Iwi and Community Partnership Manager, has undertaken a thorough consultation process. A list of Maori stakeholder groups consulted is detailed in Attachment I of this report.

The feedback received supports the introduction of Maaori representation on the Council's committees with full voting rights. The clear preference was for there to be a total of three individual representatives on the committees, rather than one individual covering all three committees. It was also suggested that the representatives be called Maangai Maaori, which means 'voice of Maaori', to reflect that the individuals appointed may not be Waikato-Tainui nominated and will represent all Maaori interests in the District.

Staff recommend the Council approves the introduction of Maaori representatives on its principal committees with full voting rights (Option 2 of this report). If approved, the project team will continue to work with Maaori stakeholders to finalise an appointments process. A report will then be presented to the new Council (after the October elections) to include Maangai Maaori in the governance structure for Council committees.

Option 2 is recommended as the most practicable and meaningful option as it:

- provides a real opportunity for direct engagement and korero with Maaori so that Council can make more fully informed decisions for creating liveable, thriving and connected communities;

- enhances the partnership the Council has with Maaori, including delivering against the Strategic Work Programme of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Joint Committee;
- significantly contributes to the Council’s legislative obligations to provide opportunities for Maaori to contribute to local decision-making processes, and to foster Maaori capacity for this purpose.

While only Elected Members can be members of the Council, clause 31(3), Schedule 7 of the Local Government Act 2002 (“LGA”) empowers the Council to appoint external (i.e. non-elected) members to a committee if the Council believes that person has the skills, attributes or knowledge that will assist the work of the committee.

The Council retains ultimate authority regarding the appointment and discharge of any committee member. An Appointments Panel would be responsible for the nomination of candidates based on criteria set by the Council (a draft copy of which is set out in Attachment 2 of this report).

The issue of Maaori representation is one that can generate a great deal of public interest and debate. Our Maaori stakeholders hold the strong view that the Council and the communities in our District will benefit from Maaori participation in decision-making at a governance level. This view is supported by the experiences of other local authorities with appointed Maaori representatives on their committees.

2. RECOMMENDATION

THAT the report from the Communications, Engagement & Marketing Manager be received;

AND THAT the Council approves, in principle, the appointment of a Maaori representative to each principal committee (‘committee of the whole’) with full voting rights (Option 2 in the staff report);

AND FURTHER THAT the Council notes the proposed appointment of Maaori representatives will be included in the governance structure presented to the new Council after the October 2019 elections for its approval;

AND FURTHER THAT the Council requests staff to continue working with Maaori stakeholders and report to the new Council, after the October 2019 elections, on the appointments process and a draft agreement with individual Maaori representatives of Council committees.

3. BACKGROUND

In November 2017, the Council considered a report on establishing Maaori wards as the first stage of the Representation Review that all councils are required to undertake at least every six years. The Council resolved not to establish Maaori wards.

In 2018, the Waikato Raupatu River Trust and Waikato District Council Co-Governance Joint Committee's set as an objective, in its Strategic Work Programme (2018-21), to build a framework to enable mana whenua to contribute to, and participate in, Council's decision-making processes.

At a Council workshop on 27 March 2019, staff were requested to engage with Maori stakeholders in the District to discuss the appointment of external Maori representatives to the Council's principal committees, what representation might 'look like' and how this could be given effect.

Council staff, led by Council's Pouhono Iwi ki te Haapori / Iwi and Community Partnership Manager, Sam Toka, have undertaken consultation with a number of Maori stakeholder groups, the details of which are set out in Attachment I and the general feedback from that consultation noted in section 5.5 below.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The staff project team has investigated Maori representation on Council committees. A key principle informing the investigations and consultation undertaken with Maori stakeholders is the need for any representation model to be both:

- feasible – i.e. it can work with the current governance structure and is adaptable for future governance structures; and
- meaningful – i.e. it extends the relationship between the Council and our Maori stakeholders beyond the status quo, enabling Maori to contribute to the Council's decision-making processes and, consequently, its vision of creating liveable, thriving and connected communities.

The Council has statutory obligations to support Maori participation in its decision-making processes as detailed in key legislation, including the LGA and the Resource Management Act 1991 ("RMA"), reflecting the principles of Te Tiriti o Waitangi (the Treaty). The Council's obligations under the LGA include a responsibility to foster the development of Maori capacity to contribute to local decision-making.

A number of local authorities across New Zealand have successfully implemented external Maori representation on Council committees, including:

- Hamilton City Council – Maori representatives on four Council Committees with full voting rights;
- Waipa District Council – Iwi representatives on two Council Committees with full voting rights;
- Gisborne District Council – Maori representative on Wastewater Management Committee with full voting rights;
- Rotorua District Council – Maori representatives on two Council Committees with full voting rights (established under the Te Arawa Partnership Model);

- Marlborough District Council – Maaori representative on each standing committee with full voting rights;
- Hastings District Council – Members of the Council’s Maaori Joint Committee appointed to the Council’s four standing committees, with full voting rights;
- Otago Regional Council – Two iwi representatives on the Council’s Policy Committee, with full voting rights;
- Hawkes Bay Regional Council – Two Maaori representatives on some of the Council’s committees with full voting rights.

To ascertain Maaori perspectives on representation on Council committees, staff have been working closely with our key Maaori stakeholders representing Iwi and Hapuu. These stakeholders are, in general, supportive of the recommended option put forward in this report (i.e. appointment to existing committees).

Maaori form a significant community comprising 24.8% of the District’s population (based on 2018 population statistics from Statistics New Zealand). Iwi and Mana Whenua note their historic and future kaitiakitanga and connection to Waikato District. They feel that a key attribute their representatives would bring to Council committees is a long-term focus on the District’s future. They believe that what is good for Maaori is good for all peoples of Hamilton and that their contribution via representatives on Council committees will reflect the needs of non-Maaori as well as Maaori.

4.2 OPTIONS

Option 1 – Status Quo

The Council has a legislative co-governance relationship with the Waikato Raupatu River Trust, via a Joint Management Agreement:

- This co-governance relationship is not representative of all Maaori in the District and does not cover the full responsibilities and services of the Council.
- The Co-Governance Joint Committee does not currently have any decision-making delegations.

As such, this option does not provide direct participation in the Council’s decision-making processes, and is therefore not recommended for the purpose of this report.

Option 2 – Representation on Council Committees with voting rights

Appointment of Maaori representatives on the Council’s principal committees (i.e. ‘committee of the whole’) would enable:

- A Maaori perspective to be considered on a broad range of Council issues, contributing to the creation of liveable, thriving, connected communities in our district;
- Maaori representatives to actively participate in local decision-making;
- Council to foster the development of Maaori capacity to contribute to Council’s decision-making processes, as required under the LGA.

Working with our Maaori stakeholders, a robust selection process would be established under this option, which is detailed in section 4.3 below. The Council has the legislative authority to either approve or decline any recommended appointments, and retains the power to discharge any appointment to a Council committee (Schedule 7, LGA).

It is proposed that the appointed representatives have the title Maangai Maaori, which means 'the voice of Maaori'. This reflects that the individuals represent all Maaori in the district and may not be Iwi-specific appointments. The same title is used by Hamilton City Council, and is supported by Waikato Tainui.

Staff recommend Option 2 as both feasible and meaningful. It effectively contributes to the Council's legislative obligations to Maaori, is relatively easy to implement and, generally, meets the expectations of Maaori stakeholders consulted.

Option 3 – Representation on Council Committees without voting rights

While similar to Option 2, significantly this option does not create the meaningful, active participation for Maaori in the Council's decision-making processes. It creates costs for the Council (e.g. remuneration payment to representatives) without all of the counter-balancing benefits of having a fully-empowered representative on the committees.

This option is not supported by the Maaori stakeholders consulted and is not recommended by staff.

4.3 PROPOSAL – MAANGAI MAAORI ON COUNCIL COMMITTEES

Appointment Process

If the Council approves Option 2, the project team will continue to work with our Maaori stakeholders to develop a robust appointment process that aligns with tikanga Maaori. An estimated timeframe is as follows:

Month	Activity
September 2019	Work with Maaori stakeholders to confirm Appointments Panel and draft appointments process.
October 2019	The new governance structure for Council committees, including appointment of Maangai Maaori, presented to the new Council for approval.
October/November 2019	Maangai Maaori roles advertised
November/December 2019	Appointments Panel convened to short-list and interview candidates.
February 2020	Recommended individual Maangai Maaori to each principal committee presented to the Council for approval, together with a template agreement (kawenata).
February/March 2020	If appointments confirmed, the kawenata with the new Maangai Maaori are signed, an induction process begins, and the Maangai Maaori commence their duties.

The project team is continuing to work with our Maaori stakeholders in relation to confirming membership and process for the Appointments Panel. It is expected that the Panel will comprise three members:

- A representative from Waikato-Tainui's Appointments Panel;
- A representative of Maaori interests in the district; and
- A representative nominated by the Council. Staff recommend that this is not an elected member to avoid a position of conflict at the time nominated appointees are presented to the Council for consideration. The Council's representative could be an independent expert or the Council's Chief Executive.

The project team will facilitate the appointments process and provide advice to the Appointments Panel, if required.

A role description and expectations of an external representative of a Council Committee will accompany advertising for the positions. Attachment 2 sets out a draft for the Council's consideration.

The Appointment Panel's recommendations for Maangai Maaori would be presented in a staff report, with the intention that the approved appointments are in place in the first quarter of 2020.

Number of Maangai Maaori

Through the project team's consultation with Maaori stakeholders, the clear preference was that there be one Maangai Maaori appointed to each committee – i.e. three individuals appointed in total. This is to ensure the best 'fit' between the appointee and each Committee, taking into account other time commitments and the skills and experience each appointee would bring.

Term of appointment

It is proposed that:

- the term for each Maangai Maaori is aligned with the Council's triennium, as each new Council would need to review and approve the continuation of external representatives on Council committees; and
- a Maangai Maaori could be appointed for a maximum of three terms, at the Council's discretion

5. CONSIDERATION

The project team have assessed the following considerations in recommending Option 2.

5.1 FINANCIAL

Remuneration Costs

The table below details a proposed remuneration model for Maangai Maaori appointed to Council committees, which is similar to the model used by Hamilton City Council. The

project team recommend remuneration is managed as an annual fee per appointee per committee. Figures contributing to the annual fee are the estimated amount of time required, number of meetings/workshops and a proposed hourly rate (based on the hourly rate paid to elected members sitting as an RMA commissioner on a hearing).

Committee *	Time + Number of Meetings/Workshops +	Draft Annual Fee (\$80/hour) ^
Infrastructure	60 hours (8 meetings) 96 hours (16 workshops) 156 hours	\$12,480
Strategy & Finance	80 hours (8 meetings) 96 hours (16 workshops) 176 hours	\$14,080
Policy & Regulatory	32 hours (8 meetings) 96 hours (16 workshops) 128 hours	\$10,240
Draft Annual Cost		\$36,800

* Based on the current principal committees of Council.

+ Based on estimated average hours required (including reading time); meetings/workshops occurring for 8 months/year

^ Fees are all inclusive and include compensation for attendance at workshops, public events (if required), committee/workshop meeting preparation and attendance (including unscheduled meetings or workshops), and reporting back to stakeholders.

An alternative remuneration model is to set a fixed percentage benchmarked against the base Councillor remuneration rate. A rate of 25% of the base Councillor remuneration would reasonably reflect the workload expected of the Maangai Maaori, and better align with the current Councillor remuneration. The current base Council remuneration is \$44, 221; which would result in an annual remuneration of \$11,055 for each Maangai Maaori. However, staff believe this model does not adequately reflect the divergent workloads of the principal committees and recommend the first model above.

Whichever model is adopted, it is proposed that reimbursement of mileage would also apply at the rate payable to Councillors.

Other Costs

Other potential costs include:

- Provision of IT equipment to enable the Maangai Maaori to have better access to Council agendas and workshop pre-reading. The total estimated cost for this would be \$4,200.
- Provision of staff support to the Maangai Maaori – likely to be managed within existing support structure at no additional cost.

The proposed remuneration and other costs fall within the operational budget for 2019/20.

5.2 LEGAL

The Council has statutory obligations to provide opportunities for Maaori to contribute to local government decision-making processes. This is embedded in key legislation such as the LGA and the RMA (including the recent introduction of Mana Whakahono a Rohe arrangements between local authorities and Iwi).

Option 2 strengthens and extends our existing relationships with Maaori stakeholders, facilitates greater co-operation, and provides the opportunity to participate in decision-making in a meaningful way. Whilst our Council and Maaori are able to work successfully together, other councils have found that including Maaori representatives in local decision-making has reduced the incident and potential for disputes, particularly legal disputes relating to consent issue arising between a council and Maaori.

The Council has the statutory authority to appoint Maaori representatives to its committees. Under clauses 31(1) and 31(2), Schedule 7 of the LGA, a local authority may appoint or discharge any member of a committee or subcommittee. Clause 31(3) addresses appointment of external members to Council committees:

The members of a committee or subcommittee may, but need not be, elected members of the local authority, and a local authority or committee may appoint to a committee or subcommittee a person who is not a member of the local authority or committee if, in the opinion of the local authority, that person has the skills, attributes, or knowledge that will assist the work of the committee or subcommittee.

It is proposed that a draft agreement (kawenata) for individual Maaori representatives appointed to committees, outlining their roles and responsibilities, will be completed. Staff would present a template kawenata to the Council for its review at the time appointees are nominated for approval. It is suggested that, once finalised, the Chief Executive is delegated authority to complete and sign these documents.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The project team consider that there are many benefits to appointing Maaori representatives to Council committees, with full voting rights. These include:

- Provides real and meaningful opportunities for direct engagement and korero with a significant community of interest in the district, allowing informed and robust decisions that actively contribute to the Council's vision of creating liveable, thriving and connected communities.
- Enhances the Council's legal and partnership obligations to Maaori, acknowledging that Maaori interests are intricately intertwined with the myriad issues on which Council is required to make decisions.
- Delivers against the Strategic Work Programme of the Waikato Raupatu River Trust and Waikato District Council Co-Governance Joint Committee.

5.4 RISKS

There could be negative public feedback regarding a Council decision to appoint Maori representation. However, as noted in this report, such a decision is lawful and there is precedence to support this approach.

The selection/appointment process may fail to yield suitable candidates who contribute constructively to committee decision making. Our Maori stakeholders, however, are confident suitable candidates can be identified and recommended to the Council at the appropriate time.

If the recommended option is not approved, Maori stakeholders believe a significant opportunity to make a meaningful contribution to Council decision-making will be lost together with the benefits that this involvement would bring for the long-term sustainability of Waikato district.

5.5 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Staff have considered the key considerations under the Significance and Engagement Policy and have assessed that the matters in this report have a low to medium level of significance.

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consultation has been undertaken with Iwi and Haapu by staff. This includes iwi representatives at the Pokeno and Meremere Community Committees.					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
			Community Boards/Community Committees
	✓		Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

Staff have undertaken a consultation/engagement process with key Maori stakeholders on the matters in this report, as detailed in Attachment I.

There has been a positive response to the proposal (Option 2) from a range of individuals and groups. A summary of the general themes of feedback received is as follows:

- It would be better for there to be individual Maori representatives appointed to each committee, rather than one representative sitting on all Council committees. Some stakeholders thought more Maori representatives were required.

- Queries raised on who should lead the appointments process and input from iwi members to this process. The proposed process is set out in section 4.3 of this report.
- Clarification required on the roles and responsibilities of the Maaori representatives. A draft role profile is detailed in Attachment 2 of this report.

6. CONCLUSION

The recommended proposal of appointing Maangai Maaori to Council's principal committees is a significant step for the Council's partnership with Iwi and Maaori within the district. If approved, a staff report will be presented to the new Council to formally approve the appointment of Maangai Maaori to principal committees.

7. ATTACHMENTS

Attachment 1: Consultation undertaken with Maaori stakeholders

Attachment 2: Draft role description and expectations of Maaori representatives on Council committees.

Maaori Representatives on Council Committees – Consultation Undertaken

Iwi and Marae Groups

Name	Area	Notification Date
Ngaa Marae Toopu	WDC Region -Consists of Elders from majority of the marae within Waikato Tainui area and WDC region	11 /04/19
Te Whakakitenga o Waikato	Waikato Tainui Parliament. 2 members of every marae within Waikato Tainui boundary and WDC area	25/05/ 19
Waahi Whanui Whaanui Trust	Huntly - Consisting 5 Marae Waahi Paa Te Kauri, Kaitumutumu, Te Ohaaki, Matahuru	29/04/ 19
Ngaa Muka Development Trust	Rangiriri Area - Consisting of 4 Marae Clusters; Horahora, Maurea, Waikare, Okarea, Taniwha – All present except Maurea marae	29/04/19
Ngaati Tamaoho Iwi Trust	Mangatangi Area	06 06 19
Meremere Community Board	Maaori groups living with the community	09/05/19
Pokeno Community Board	Maaori groups living with the community	11/06/19
Ngaa Uri o Mahanga	Whatawhata / Raglan area, Consisting 6 Marae; Te Papaorotu, Oomaeroa, Te Papatapu, Aramiro, Makomako, Motakotako - Chair to inform respected marae	10/06/19
Ngaa Taniwha o Waikato	6 Marae Groups @ Port Waikato area Spoke with Marae Rep and Te Whakakitenga Rep	10/05/19
Ngaati Hauaa Iwi Trust	Morrinsville area – 5 marae within Morrinsville area	21/05/19
Te Ohaaki	Huntly Informed Te Whakakitenga Rep	29/05/19
Waahi Paa	Huntly – Spoke with Marae Chair	29/05/19
Te Papaorotu Marae	Whatawhata - Spoke with Marae Chair	05/06/19
Taniwha Marae	Te Kauwhata /Ohinewai area Spoke with Marae Rep	25/05/ 19
Maurea Marae	Rangiriri / Te Kauwhata area - Spoke with Marae Chair	23/05/19

Name	Area	Notification Date
Poihaakena marae	Raglan area - Spoke with Marae Chair	11/06/19
Aramiro	Whatawhata / Raglan area	20/05/19
Te Hoe o Tainui	Waiterimu / Te Hoe /Ohinewai area	25/05/19
Tikirahi	Port Waikato Area - Spoke with Te Whakakitenga Rep	25/05/19
Waikaretu	Te Akau Ward - Spoke with Te Whakakitenga Rep	25/05 19
Pukerewa	Te Akau Ward - Spoke with Te Whakakitenga Rep	25/05/ 9
Ngaati Hauaa Iwi Trust	Morrinsville area - 5	24/06/19
Ranui	Waingaro / Raglan area – Spoke with Marae Rep	21/05/19
Turangawaewae Marae	Spoke with Trust Chair	01/05/19
Hauraki Trust Board	Correspondence sent, with phone call in week commencing 1 July	7/06/19
Maniapoto Māori Trust Board	Correspondence sent, with phone call in week commencing 1 July	7/06/19

ATTACHMENT 2

PART I - ESSENTIAL CRITERIA FOR CANDIDATES

1. The essential criteria for candidates to be nominated are set out below.
2. The candidate must:
 - (a) Have relevant experience and acumen for the appointment to the relevant Council committee (e.g. financial, local government planning, transport and infrastructure, policy, regulatory etc) and the ability to apply this technical capability to the role required by the Council;
 - (a) Have the ability to engage in effective relationships with elected members, the Council staff, and the Council's stakeholders (including members of the public) on an ongoing basis;
 - (b) Have proven experience in participating in governance-level decision making at organisations with public accountability requirements;
 - (c) Not be in a position, or be directly related to someone in a position, whether financially or otherwise, that will create an ongoing conflict with the interests of the Council and/or the relevant Council committee to which the individual is nominated to be appointed. For example, a person who is a member of the senior management team at Tainui Group Holdings would be likely to have ongoing conflicts if appointed to the Infrastructure Committee or the Strategy & Finance Committee;
 - (d) Not be a [staff member/elected member] of another Waikato local authority;
 - (e) Understand good decision-making requirements for a local authority, the relevant Committees' delegations and terms of reference, as well as the roles and responsibilities of the mayor, elected members, chief executive and staff;
 - (f) Recognise that the governance role does not extend to operational matters or to the management of any implementation;
 - (g) Have a good understanding of the Council processes set out in the Standing Orders that determine how council meetings are run. Further training will be provided to successful candidates;
 - (h) Be willing and able to develop and maintain a working knowledge of Council services, management processes, powers, duties and constraints;
 - (i) Have strong and effective communication skills; and
 - (j) Have competence and understanding of Council's needs relating to committee requirements, and of the significant issues and risks facing the Council.

PART 2 - ROLE DESCRIPTION FOR MAAORI APPOINTEES TO COUNCIL COMMITTEES

Representation and Advocacy

- I. In terms of representation and advocacy, the role of the Maaori appointees will be:
 - (a) To bring the views of Maaori residing in the District into council decision-making processes;
 - (b) To maintain contact with the Maaori stakeholder groups on a regular basis; and
 - (c) To participate in any relevant Council consultative processes with the local community and/or other organisations as a member of the relevant committee(s).

Governance

2. In terms of governance, the role of the Maaori appointees will be:
 - (a) To participate constructively and effectively in the good governance of the Council as a whole and, specifically, for the committee(s) to which the appointee is appointed, acting in the best interests of the District at all time;
 - (b) To understand and respect the differing roles of Mayor, Deputy Mayor, Committee Chairs and Councillors;
 - (c) To recognise that the governance role does not extend to operational matters or to the management of any implementation of Committee decisions;
 - (d) To be familiar and comply with:
 - (i) The Council processes set out in the Standing Orders that determine how the Council meetings are run;
 - (ii) The Council's Code of Conduct; and
 - (iii) The statutory and policy requirements that apply to members of a Council committee (including in relation to pecuniary interests and official information);
 - (e) To be familiar with and maintain awareness of the Council's statutory functions, powers and responsibilities, particularly as they relate to the terms of reference for the committee(s) to which the appointee has been appointed;
 - (f) To develop and maintain a working knowledge of council services, management processes, powers, duties and constraints;

- (g) To participate in the setting and monitoring of council policies, budgets, strategies and service delivery in accordance with the delegations and terms of reference of the committee(s) to which the appointee has been appointed; and
- (h) To identify, be aware of and declare any potential personal conflicts of interest, whether of a pecuniary or non-pecuniary nature, in accordance with legislation and the Council's Code of Conduct and Standing Orders. The appointee must complete a declaration of interest on appointment, and update the declaration in accordance with the Council's Code of Conduct.

Committee and other meetings

3. In terms of committee and other meetings, the role of the Maori appointees will be:
 - (a) To attend an induction programme within an agreed timeframe following the appointment of the appointee;
 - (b) To attend all committee meetings (except where an absence has been noted with written agreement from the Chair of the committee);
 - (c) To attend all Council briefings where there are items discussed which fall within the terms of reference of the committee(s) to which the appointee has been appointed (except where an apology has been provided in accordance with Standing Orders);
 - (d) To attend meetings of any working group to which the appointee has volunteered to be a member of, as a member of the relevant committee(s); and
 - (e) To read, and be familiar with, the agendas and other documentation circulated to Committee members prior to any of the meetings or workshops to which the appointee is required to attend.

Other

4. The appointee will comply with the Council's health and safety and network security policies and processes (copies of which are to be provided to the Maangai Maori on appointment).

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	5 July 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Amendment to Memorandum of Understanding – Elected Members as Independent Commissioners for PDP Hearings Panel.

I. EXECUTIVE SUMMARY

The purpose of this report is to seek the Council's approval to the Amendment to a Memorandum of Understanding between the Council and the Councillors appointed to the Proposed District Plan Hearings Panel ("**PDP Hearings Panel**") to cover payment of mileage and travel time allowances.

The Council appointed Councillors Fulton, Gibb and Sedgwick ('**the Members**') to the Independent Hearing Panel of the Proposed Waikato District Plan (Stages 1 and 2) on 10 September 2018. At its 28 November 2018 meeting, the Council agreed to pay the Members the going hearing rate determined by the Remuneration Authority – currently \$80/hour.

A Memorandum of Understanding was signed between the Council and the Members in May 2019 ('**MoU**') to this effect. Further discussions between the Members and Council staff determined that it was appropriate that the Members should also be able to claim mileage and travel time allowances *at the same rates* as any elected members can currently claim for undertaking other Council business.

An Amendment to the MoU has been drafted (Attachment 2 to this report) for this purpose, as well as providing greater clarity on the process for the Members to claim the remuneration and allowances payable by the Council.

The rates for mileage and travel time allowances are set out in the Remuneration Authority's Determination, the current version of which took effect from 1 July 2019,

Staff recommend that Council approves the Amendment to the MoU.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the Council approves the Amendment to the Memorandum of Understanding – Remuneration of Elected Members as Independent Hearings Commissioners (Attachment 2 to the staff report).

3. BACKGROUND

- 3.1 On 10 September 2018, the Council appointed the Members as independent hearings Commissioners to the Independent Hearing Panel of the Proposed Waikato District Plan (Stages 1 and 2), under the Resource Management Act. The Council resolution can be found here (ref WDC1809/14).
- 3.2 At the Council’s Extraordinary Council meeting on 28 November 2018, the Council approved the Policy & Regulatory Committee’s recommendation that the Members’ be remunerated at the hearing rate determined by the Remuneration Authority “for the duration of the Proposed Waikato District Plan hearings”, including preparation and post-hearing work. The Council’s resolution can be found [here](#) (ref WDC1811/23). A draft Memorandum of Understanding was received at an earlier Policy & Regulatory Committee (20 November 2018), which reflected the Council’s resolution.
- 3.3 On 29 May 2019, the Members signed the MoU (Attachment 1 to this report), agreeing the following:
- a. The Members would be remunerated at the “applicable remuneration payable to elected members of local authorities as determined by the Remuneration Authority, pursuant to Schedule 7, Local Government Act 2002”.
 - b. The remuneration was payable whether the Members were elected members or not.
 - c. An hourly fee of \$80 was payable for “hearing time” as defined in the Authority’s Determination in force.

4. DISCUSSION AND ANALYSIS OF OPTIONS

DISCUSSION

- 4.1 Following discussions between the Members and Council staff, it has been agreed that the Members also be paid allowances for vehicle mileage and travel time where travel is undertaken directly related to the PDP Hearings Panel work. Payment of these allowances will be in accordance with the provisions of the Remuneration Authority’s Determination in force from time to time.
- 4.2 While allowances were not included in the MoU, staff consider the payment of such allowances reflects the intention of the 28 November 2018 Council resolution and is appropriate recompense for the services to be undertaken by the Members.

- 4.3 The [Remuneration Authority's current Determination](#) took effect from 1 July 2019. In summary, the following allowances are payable to elected members under this Determination:
- a. A vehicle mileage allowance of 79c/kilometre for the first 14,000 kilometres travelled (30c/kilometre for mileage claimed after this).
 - b. A travel time allowance of \$37/hour for travel undertaken after the first hour travelled.
- These allowances are payable to other elected members for undertaking Council business, and are subject to the provisions and limitations as detailed in the Determination.
- 4.4 To ensure there is transparency and an appropriate record of the hours worked and travel undertaken by the Members for their services to the PDP Hearings Panel, the Members will complete a monthly 'timesheet' for Council staff to check and process for payment. A template form is currently being developed.
- 4.5 The opportunity has also been taken to make some minor corrections and clarifications to the MoU.
- 4.6 An Amendment to the MoU has been drafted to reflect the above points, and is attached as Attachment 2 to this report. This has been reviewed by the Legal team and the Members.
- 4.7 While the Chief Executive has delegated authority to sign the Amendment to the MoU, it is being reported to the Council given the previous Council resolutions and for continued transparency given the Members are also currently elected members.

OPTIONS

- 4.8 The Council can either approve or decline to approve the Amendment to the MoU as attached. Staff recommend that the Amendment is approved for the reasons outlined above.

5. CONSIDERATION

FINANCIAL

- 5.1 The payment of the allowances would not have a significant financial impact and would fall within the operational budget for the PDP hearings.

STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

- 5.2 Payment of mileage and travel time allowances is consistent with the current payment to elected members for other Council business they undertake.
- 5.3 The Council's *Reimbursement to Elected Members Policy* is to be updated and presented to the Council for consideration at the August 2019 Council meeting to align with the MoU and the 2019/20 Determination.

ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

5.4 The decision required in this report is of low significance under the Council's Significance and Engagement Policy.

Highest levels of engagement	Inform <input checked="" type="checkbox"/>	Consult <input type="checkbox"/>	Involve <input type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>					

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
			Households
			Business
			Other Please Specify

6. CONCLUSION

It is recommended that the Council approves the Amendment to the MoU to enable its appointed Members to be able to be reimbursed for mileage and travel time undertaken in relation to the PDP hearings panel. The Amendment to the MoU also makes some minor clarifications and corrections.

7. ATTACHMENTS

Attachment 1 – MoU signed between the Council and the Members

Attachment 2 – Amendment to the MoU (Draft)

MEMORANDUM OF UNDERSTANDING

**REMUNERATION OF ELECTED MEMBERS AS INDEPENDENT HEARINGS
COMMISSIONERS**

DATE : The 29th day of *May* 2019

BETWEEN: WAIKATO DISTRICT COUNCIL (“the Council”)

AND: COUNCILLOR DYNES FULTON

COUNCILLOR JANET GIBB

COUNCILLOR JAN SEDGWICK (“the Members”)

BACKGROUND

- A. The Council notified the Proposed Waikato District Plan (Stage 1) (“PDP Stage 1”) on 18 July 2018. PDP Stage 2 is anticipated to be notified in the second quarter of 2019.
- B. On 10 September 2018 the Council resolved to appoint the Members as independent hearings commissioners to the independent hearings panel for PDP Stage 1 and Stage 2 pursuant to section 34A(1) of the Resource Management Act 1991 (“the Act”).
- C. Clause 10(4) of Schedule 1 of the Act requires a decision of submissions on the PDP to be given no later than two years after notifying the proposed plan. The PDP hearings (Stages 1 and 2) are scheduled to start in the second half of 2019, and it is likely that decisions will not be made and notified prior to the Local Body Elections in October 2019.
- D. The parties wish to record their agreement in relation to remuneration as independent hearings commissioners for services on the PDP independent hearings panel.

MEMORANDUM OF UNDERSTANDING

Term

- I. This Memorandum of Understanding (“MOU”) shall commence on the date of signature by the parties and shall continue until each Member’s service as an independent hearings commissioner for the PDP hearings is concluded.

Remuneration Rate

2. The Members agree that they will be remunerated for their services as independent hearings commissioners for the PDP hearings at the applicable remuneration payable to elected members of local authorities as determined by the Remuneration Authority pursuant to Schedule 7, Local Government Act 2002.
3. The elected member remuneration shall apply whether the members are elected members or not.
4. The hourly fee payable to the Members for each hour of hearing time at the commencement of this MOU is \$80.00 per hour.
5. The meaning of "hearing time" is as defined in the Remuneration Authority Determination in force, being at the commencement of this MOU, the Local Government Members (2018/2019 Local Authorities) Determination 2018.

Disputes

6. If any dispute or difference arises between the parties in relation to this MOU, the parties shall enter into good faith discussions to resolve the dispute or difference,

Other Terms

7. This MOU may be amended by agreement between the parties. Any amendment shall be recorded in writing and signed by the parties.

Signed for Waikato District Council



GAVIN ION
CHIEF EXECUTIVE

Signed by



COUNCILLOR DYNES FULTON



COUNCILLOR JANET GIBB



COUNCILLOR JAN SEDGWICK

**AMENDMENT TO MEMORANDUM OF UNDERSTANDING
REMUNERATION OF ELECTED MEMBERS AS INDEPENDENT HEARINGS
COMMISSIONERS**

Dated: 2019

BETWEEN: WAIKATO DISTRICT COUNCIL (“the Council”)

AND: COUNCILLOR DYNES FULTON;
COUNCILLOR JANET GIBB; AND
COUNCILLOR JAN SEDGWICK (together “the Members”)

BACKGROUND:

- A. On 29 May 2019, the Parties entered into a Memorandum of Understanding (“the MoU”) in relation to remuneration as independent hearings commissioners for services on the Proposed Waikato District Plan hearings panel (“the PDP hearings panel”).
- B. The parties wish to record variations to the MoU in relation to allowances payable to the Members for the services they provide as commissioners on the PDP hearings panel.

VARIATIONS TO MEMORANDUM OF UNDERSTANDING

Remuneration Rate

1. Clause 2 in the MoU is deleted and replaced with the following:
“The Parties agree that the Council will remunerate the Members for their services as independent hearings commissioners for the PDP hearings at the applicable fee payable to elected members of local authorities in relation to hearings, as determined by the Remuneration Authority pursuant to Schedule 7, Local Government Act 2002. For clarity, the Members are entitled to the hourly fee of an elected member who is not a chairperson of a hearing, as detailed in the Remuneration Authority’s Determination in force from time to time”

Allowances

2. The following are added as new clauses 5A to 5C in the MoU:

“Allowances

- 5A. In addition to the hourly fee payable to the Members under clause 4 of this MoU, the Council will pay the Members the following allowances, subject to the Members submitting valid, completed forms (template forms to be provided by the Council to the Members) evidencing the allowances claimed to the reasonable satisfaction of the Council:

Mileage

- a. A vehicle mileage allowance for travel at the rate detailed in, and subject to the provisions of, the Council's *Reimbursements for Elected Members Policy* (as updated from time to time).

Travel Time

- b. A travel time allowance for eligible travel time as defined, and at the rate set out, in the Remuneration Authority's Determination in force from time to time. For clarity, the travel time allowance is subject to any limitations, restrictions or provisions as detailed in the Remuneration Authority's Determination in force.
- 5B. The allowances in clause 5A can only be claimed by the Members for, and directly correlate with, "hearing time" (as defined in the Remuneration Authority's Determination in force) undertaken by the Members as independent hearings commissioners on the PDP hearings panel. For clarity purposes only, the definition of "hearing time" in the Local Government Members (2019/20) Determination 2019 is set out in Schedule I to this Amendment.

Claim Forms

- 5C. To receive payment of remuneration and allowances under this MoU, the Members must submit to a nominated Council staff member, on a monthly basis, a valid, completed claim form (a template form to be provided by the Council to the Members) evidencing:
- a. "hearing time" completed by the Member during the preceding month, to be recorded within the categories set out in the form;
 - b. Vehicle mileage and travel time allowance (if applicable) claimed for travel undertaken by a Member during the preceding month. The Members will provide such supporting evidence of the allowances claimed as reasonably requested by the Council."

Other Terms of MoU

3. The terms of the MoU, other than as varied by the terms of this Amendment to Memorandum of Understanding, remain in force.

Signed for Waikato District Council

Chief Executive

Signed by:

Cr Dynes Fulton

Cr Janet Gibb

Cr Jan Sedgwick

DRAFT

Schedule I - Local Government Members (2019/20) Determination 2019**Meaning of hearing time (Clause 6)**

In this determination, **hearing time** means the time spent on any of the following:

- (a) conducting a hearing;
- (b) formal deliberations to decide the outcome of a hearing;
- (c) participating in an official group site inspection related to a hearing;
- (d) determining a resource consent application where a formal hearing does not take place¹;
- (e) up to a maximum of the aggregate of the time referred to in paragraphs (a) and (b), preparing for a hearing and participating in any inspection of a site for the purposes of a hearing (other than an official group site inspection under paragraph (c));
- (f) writing a decision arising from a hearing or communicating for the purpose of the written decision.

DRAFT

¹ Subclause (d) will not be applicable for the purpose of the PDP Hearings Panel.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	1 July 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference	GOV1301
Report Title	Exclusion of the Public

I. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of extraordinary minutes dated 26 June 2019

Receipt of Minutes:

- **Strategy & Finance Committee – 29 May 2019**
- **Infrastructure Committee – 28 May 2019**
- **Infrastructure Committee Recommendations to Council – 25 June 2019**

REPORTS

a. Watercare Establishment Costs

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to Ground(s) under section 48(1) for the withhold exists under:

passing of this resolution is:

Section 7(2)(i),(j)

Section 48(1)(a)

b. Chief Executive's Issues

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to Ground(s) under section 48(1) for the withhold exists under:

passing of this resolution is:

Section 7(2)(g),(h),(i),(j)

Section 48(1)(a)

c. Mayoral Issues

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to Ground(s) under section 48(1) for the withhold exists under:

passing of this resolution is:

Section 7(2)(g),(h),(i),(j)

Section 48(1)(a)

3. ATTACHMENTS

Nil