



Agenda for a meeting of the Pokeno Community Committee to be held in the Pokeno Community Hall, Cnr Great South Road and Market Street, Pokeno on **TUESDAY 9 JULY 2019** commencing at **7.00PM**.

*Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

*Mrs Julie Dolan, Economic and Community Development Manager, will be in attendance from 7.00pm to provide an update on item 5.1.*

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Tuesday 11 June 2019 2

**5. REPORTS**

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|-----|--|---------------|
| 5.1 | Introduction to Economic and Community Development | <i>Verbal</i> |
| 5.2 | Civil Defence Update                               | <i>Verbal</i> |
| 5.3 | Pokeno Works & Issues Status of Items July 2019    | 9             |
| 5.4 | Pokeno Community Committee Schedule                | 14            |
| 5.5 | Councillor's Report                                | <i>Verbal</i> |
| 5.6 | Committee Reports                                  | <i>Verbal</i> |
| 5.7 | Next Meeting's Agenda Items                        |               |
| 5.8 | General Business                                   |               |

GJ Ion  
**CHIEF EXECUTIVE**

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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	2 July 2019
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0516
<b>Report Title</b>	Confirmation of Minutes

**1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Pokeno Community Committee meeting held on Tuesday 11 June 2019.

**2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Pokeno Community Committee held on Tuesday 11 June 2019 be confirmed as a true and correct record of that meeting.**

**3. ATTACHMENTS**

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PCC Minutes – 11 June 2019



## POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on Tuesday 11<sup>th</sup> June 2019 commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Janet McRobbie. Lance Straker, Doug Rowe, Maurice Roberts ,Paul Heta, Charles Hackett Kris Hines Wayne Rodgers, Paul Heta

Guests in Attendance: Clive Morgan WDC, Colin Botica Dines Group

Councillors in Attendance: C Cr S Henderson

Community Members Attending: Community Members attended.

**1. Apologies** and leave of absence: Apologies were received from Cr Jacqi Church, Tricia Graham, Rick Odom, Todd Miller, Blair Johnson

Moved that the apologies be accepted: Kris Hines

Seconded: Lance Straker

### **2 CONFIRMATION OF THE STATUS OF THE AGENDA.**

It was noted that Jan Sedgwick from MARNA was omitted from the minutes

Moved ,Kris Hines, Seconded Janet Mc Robbie

### **3 DISCLOSURE OF INTEREST**

**There was disclosure of interest from Helen Clotworthy.**



#### **4 CONFIRMATION OF PREVIOUS MINUTES** meeting held 14<sup>th</sup> May 2019

Moved that the minutes be accepted: Kris Hines  
 Seconded Doug Rowe

#### **5 . REPORTS**

Clive Morgan was welcomed to the Community committee by Kris Hines.

Clive introduced himself as the WDC GM of community growth and advised the group that he would be attending our meetings going forward. He explained that it is a new part of council, the strategic plan projects is a new team, focusing on policy analysis growth and community needs. WDC wants more involvement with communities.

##### **5.1 Civil Defence update .**

As Todd Miller was absent ,no update given ,update deferred until July meeting

##### **5.2 POKENO WORKS AND ISSUES STATUS OF ITEMS JUNE 2019**

###### **Colin Botica update to the community regarding TiaKanga Reserve and the Hitchen Block/Hitchen Block Rail overbridge/Grahams Block**

Colin advised that some 1150 lots had been sold to date as residential with another 730/760 available, from them. All up including private and other developers there will be approximately 2455 zoned residential sites (1850 Dines Group)

The Bartel smaller blocks opposite the school established 64 lots and building will commence in some 6/7 weeks.

The Hitchin block could take 7 years to complete. Sales had slowed to around 100 blocks per year. The balance of the Graham block could take another two years to complete the topography work required. So all up the project still had a life of 7 /10 years to completion.

This also included reserves in and around the Graham block/old vineyard. Some 3km to 3.5km of walkways. Dines have approached WDC to incorporate into the development plan.



Colin advised that as the Hitchen Rail Overbridge was open that an official opening and 'blessing' was perhaps unnecessary, as they had taken longer than planned because of remedial issues, fences, etc to fix.

This comment was met with robust 'disagreement' by members of the Committee and community members in attendance. Colin accepted that indeed the wishes of those in attendance should be listened to and agreed to arrange the necessary official opening and a blessing .He will contact Haupai Montgomery and Ted Ngataki To arrange all the details and confirm arrangements with /to Helen Clotworthy.

Colin distributed the TiaKanga Reserve plans (Totara Park)to those in attendance. There will be BBQs installed, bench seats, new Robina climbing structures, swings and upon committee insistence possible a Basketball hoop. All designed to encourage 'older' children to the Park.

The park will be open By July.

Colin updated the community on the Industrial tenants. Mostly every space has been taken. Towards the new bridge end there will be additional space available for light business, e.g., electrical, plumbing etc

The question of local employment opportunities was raised from the floor, Colin deferred to Clive.

Clive explained that WDC had an economic community development manager 'Julie Dolan" She liaises with local business, schools etc.

**ACTION:** It was decided that Julie Dolan would be invited to the next meeting to present to the committee.

Colin was thanked for his attendance and very in depth report by Helen Clotworthy.

### **Foot path ZIGZAG**

Work commenced on the 10<sup>th</sup> June .Thankyou to WDC

### **Double Yellow Lines Helenslee Road 'bend'**

Lines were painted some 3 weeks ago. Thankyou to WDC



### **Toilets**

ACTION: Clive will present an update in July regarding colour pallets etc. to the community.

### **Cemetery Whangarata**

Community groups will be consulted some stage in the future. Meantime consent has been lodged ,pending the District Plan review, which will see most likely the construction heightened to “discretionary activity”

### **Pokeno Urban Upgrade /Wastewater scheme/Road intersections School**

The counties power project and cabling is almost completed. Clive will update the committee at the July meeting

ACTION: The Wastewater quotes and updates will be provided at the July meeting by WDC.

The PCC require an urgent update as to the Traffic intersection on Helenslee roads/Pokeno Road, by the Pokeno school .WDC to provide an update at July meeting

ACTION: WDC to provide an update at the July meeting.

### **Supermarket Update**

The supermarket submissions close on the 18<sup>th</sup> June . There was concern amongst community members that the road frontage parking will be lost from the main street, with no other alternative offered by WDC. The PCC will hold a mini workshop put in a submission around general parking for the public, along GT south Road.

### **Community Projects Munro Road Sports Field**

OPUS has produced a report to WDC ,that will allow the development to go ahead and commence in late January 2020.WDC.Construction will be in 3 stages .Further



details available on the WDC website. Helen Clotworthy thanked WDC and said this was 'fantastic' news for the community.

**ACTION:** The allocation of space for a skate park was discussed. Clive will report on this at the next meeting.

**ACTION:** Additionally, Clive will see where WDC and roading is up to with replacing the one way bridge on Munro Road and report at the July meeting.

### **School Bus Services.**

Paul Heta raised the question regarding school bus journeys and that the community should be mindful that the educational bus may be taken off in lieu of the 'local' bus service. More investigation is needed.

Moved Helen Clotworthy ,seconded Lance Straker

### **5.3 LTP UPDATE**

WDC are working to ensure all consultations are up to date. The solid waste review needs more consultation. The WDC is working on timeframes and working with community groups, engaging and involving and empowering more groups to talk with council .This will lead to the LTP 2020 being completed.

### **5.4 POKENO CC SCHEDULE.**

Clive to invite Julie Dolan to the July meeting.

Helenslee road Pokeno Road intersection update ?

Deferred issues from this meeting ,

### **5.5 STREET NAMING**

No information available.

**ACTION:** Clive to follow up and report to the next meeting.



### **5.6 COUNCILLORS REPORT.**

Cr Henderson reported that the blueprint prepared by Kobus had been approved by WDC.

Cr Henderson was still waiting for an update on the Rail bridge railing replacement by NZTA and NZ rail.

### **5.7 Committee Report**

Doug reported the Community patrol had been 'quiet'.

He thanked Pokeno Bacon for allowing raffles to take place on their premises and allow money to be raised.

The Thursday meet and greets were now being attended bi weekly (2<sup>nd</sup> Thursday) by up to 25/30 people

### **5.8 NEXT MEETINGS AGENDA**

THIS WAS COVERED IN 5.2,5.4 5.5

### **5.9 GENERAL BUSINESS.**

The Xmas parade is on the 13<sup>th</sup> December 6pm. There is a lot of interest. Two roading contractor quotes are being prepared in line with WDC policy.

Helen Clotworthy thanked the visitors for their attendance and contribution. There being no **further business the meeting was closed at 9pm.**

**NEXT MEETING July 9<sup>TH</sup> 7PM.** at the Pokeno Hall



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**Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	3 July 2019
<b>Prepared by</b>	Karen Bredesen PA to the General Manager, Service Delivery
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	PCC2018; GOV0516; Doc Set No. 2285195
<b>Report Title</b>	Pokeno Works & Issues: Status of Items July 2019

## **1. EXECUTIVE SUMMARY**

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To update the Committee on issues arising from the previous meeting.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Service Delivery be received.**

## **3. ATTACHMENTS**

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- Pokeno Works & Issues: Status of Items July 2019

**REPORT**

<b>Issue</b>	<b>Area</b>	<b>Action</b>	<b>Comments</b>
Toilets	Service Delivery/ Kevin	Update to be provided at the July meeting regarding colour pallets etc.	Colour pallet and information was provided to Helen Clotworthy at the March meeting.  Kevin Stokes will provide an update at the July meeting.
Wastewater Scheme	Service Delivery/ Pranavan	The Wastewater quotes and updates to be provided at the July meeting by WDC.	See update below (Community Projects Update).
Traffic Intersection on Helenslee Road/Pokeno Road by Pokeno School	Service Delivery	Update to be provided at the July meeting.	Peter Clark will attend the August meeting and provide a presentation on the proposed roading upgrades and timetables.  Gareth Bellamy will be organising some interim fixes to make crossings safer until the upgrade occurs.
Community Projects Munro Road Sports Field		The allocation of space for a skate park was discussed. Updated to be provided at the July meeting.	The development of Munro Sport Park may take up to 3 years to be fully developed due to the need for fill. Statistics show that an affective skate park should be located within walking distance of the CBD area. Munro Sport Park would fall outside of this and may require children to be transported to the site. There needs to be some consideration given to the skate park being located within the CBD area.  Richard Clark will attend the August meeting and provide a presentation on the proposed Munro Sportspark development.
One Way Bridge, Munro Road		Additionally, Clive will see where WDC and roading is up to with replacing the one way bridge on Munro Road and report at the July meeting.	The one way bridge replacement is being deferred until the development of the land to the west of Munro Road is confirmed. If that block is to be developed, significant traffic impacts will affect the width, layout,

Issue	Area	Action	Comments
			and design of the bridge and surrounds (including Huia Road intersection). This development will also impact on costs and will trigger development contribution discussions.
Street Naming Update	Contracts & Partnering/ Paul H	Update required.	<p>Road Names:</p> <ol style="list-style-type: none"> <li>1. WDC staff are still waiting on the Pokeno Community Committee to provide a list of names (Helen Clotworthy has information via email).</li> <li>2. Church Street historical name registered at LINZ – will be named Church Street to accommodate recent subdivisions wanting addresses. Currently part formed and part unformed road.</li> <li>3. High Street historical name registered at LINZ – will be named High Street to accommodate recent subdivisions wanting addresses. Currently part formed and part unformed road.</li> </ol>
New streets and addresses – Rates team	Rates Team	<p>Committee would like to understand how new houses street address and street names are provided to NZ Post and Google?</p> <p>Comment was made that there is a delay/lag before this information is available on NZ post and google maps.</p>	Currently all new street names/ numbers are uploaded to LINZ (Land Information New Zealand) via Council system every Friday. LINZ are the central point for the likes of NZ Post and Google to obtain updated information from. Updating of information to NZ Post and Google may happen at different times depending on the individual companies' policies. If there is a concern with any location a request to Council via the call centre would see it investigated.

## COMMUNITY PROJECTS UPDATE

### Parks

#### Munro Road Sports Park

Detailed design amendments are being planned to optimise the sportsfields, lowering the grass fields slightly to provide additional stormwater retention in a 10 year return event for up to 24 hours. This is a best practice approach country-wide to optimise benefits to the community by allowing specific areas to flood for up to 24 hours in a 10 year storm event to reduce flood damage elsewhere.

It is important to set the design level in such a way as to limit the duration of the flooding to 24 hours maximum to ensure the grass does not die off. This design approach has no effect on sportsfield usage or availability since in a 10 year storm event the sportsfield would be closed anyway to protect the grass playing surface. This approach is not suitable for areas of artificial turf however as they are susceptible to damage if flooded. Areas of the park proposed for car parking, tennis courts or other non-grass surfaces, as well as sites of possible future sports buildings will be constructed above the 100 year return event level.

Pedestrian and cycleway network route options will also be investigated through the sportspark to provide connectivity. These networks are suitable in areas of stormwater distension and are allowed to flood in significant storm events.

A Project Management Plan is currently being developed. This will provide a high level schedule of tasks and events required to complete the project. The proposed timeframes will then be reported to the community.

### Wastewater

#### Pokeno Wastewater Reticulation Scheme, Phase 3

The contract is to be advertised in July for the completion of the private drainage connections in Pokeno. Thirteen properties signed the agreement for connection at the subsidised rate before the close-off deadline and will be connected to the wastewater network in this project.

### Toilets

#### Pokeno

Contract is to be advertised in July for the toilet refurbishment package. Construction is scheduled for October/November 2019. (Refer to issue 1)

### Urban Upgrades

#### Pokeno Road Urban Upgrade

The stormwater design is being reviewed to confirm obtaining easement and application for Resource Consent requirements.

Consultation with the Community Committee and residents is planned to commence at the August Pokeno Community Committee meeting and will include layout, timeframes and engagement plans.

### Cemeteries

#### Whangarata Cemetery Development

WDC need to get a Resource Consent for the proposed Whangarata Road Cemetery. Currently under the Operative Franklin section of the District Plan "Cemeteries" are a controlled activity (this

means Council must grant consent). In the Proposed District Plan “Cemeteries” are discretionary activity which means Council would need to do further consultation before lodging the Resource Consent. There would need to be a separate discussion around any crematorium as this is not part of Council’s normal business.

The draft conditions for the Resource Consent have been received and are currently being reviewed.

A planting plan will be developed before commencing works. A draft planting plan will be provided to the Onewhero-Tuakau Community Board and Pokeno Community Committee for review.

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### **Open Meeting**

<b>To</b>	Pokeno Community Committee
<b>From</b>	Ian Cathcart General Manager Service Delivery
<b>Date</b>	28 June 2019
<b>Prepared by</b>	Karen Bredesen PA to General Manager Service Delivery
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0516
<b>Report Title</b>	Pokeno Community Committee Schedule

### **1. EXECUTIVE SUMMARY**

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The purpose of this report is to provide an updated Pokeno Community Committee Schedule to discuss and populate.

It is intended that the Committee will develop a schedule as a guide for Council support and community information and engagement.

### **2. RECOMMENDATION**

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**THAT the report from the General Manager Service Delivery be received.**

### **3. ATTACHMENTS**

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Pokeno Community Committee Schedule

January 2019	February 2019	March 2019
No meeting	Early in 2019, the Committee to schedule a workshop to provide more street names.  Transit to be invited to meeting.	Blue Print drop in session
April 2019	May 2019	June 2019
Gavin Donald & Jason Marconi from Sport Waikato to provide an update.	OPUS Stormwater Report NZTA invite	Update on Munro Block and recreation possibilities Colin Botica, Dines Group, to provide an update with regards to progress with Totara Park
July 2019	August 2019	September 2019
Julie Dolan - local employment opportunities  Helenslee Road/Pokeno Road intersection update		
October 2019	November 2019	December 2019
No meeting		