

Agenda for an extraordinary meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 26 JUNE 2019** commencing at **1:00pm**.

Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.

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GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	17 June 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting held on Monday 10 June 2019.

2. RECOMMENDATION

THAT the minutes of a meeting of Waikato District Council held on Monday 10 June 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Council Open Minutes – 10 June 2019

Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 10 JUNE 2019** commencing at **1.00 pm**.

Present:

His Worship the Mayor, Mr AM Sanson (Chairperson)
Cr AD Bech
Cr JA Church [*from 1:09pm*]
Cr DW Fulton
Cr JM Gibb
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McNally
Cr BL Main
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith
Cr LR Thomson

Attending:

Mrs S O’Gorman (General Manager Customer Support)
Mr R MacCulloch (Acting General Manager Service Delivery)
Mr C Morgan (General Manager Community Growth)
Ms L Shirley (Zero Harm Manager)
Ms M Russo (Team Leader, Corporate Planning)
Mr B Stringer (Democracy Manager)

Ms E O’Dwyer (Waikato Times Reporter)

APOLOGIES AND LEAVE OF ABSENCE

There were no apologies.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Sedgwick/McInally)

THAT the agenda for a meeting of the Waikato District Council held on Monday 10 June 2019 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 9 which shall be considered with the public excluded;

AND FURTHER THAT in accordance with Standing Order 9.12 the Council resolves that:

- a. the following item be added to the Public Excluded Agenda as a matter of urgency as advised by His Worship the Mayor and the Chief Executive to expedite the tender assessment and decision-making process in relation to i-Site services in Raglan:

Public Excluded Item 3.2 – Raglan i-SITE Tender Review Subcommittee;
and

- b. Item 9 in the Open Agenda (Exclusion of the Public) is substituted with the amended Item 9, as tabled at the Meeting, to reflect the additional Public Excluded item;

AND FURTHER THAT, pursuant to clause 22(1)(a), Schedule 7 Local Government Act 2002, the Council resolves to call an extraordinary Council meeting on Wednesday, 26 June 2019 at 1:00pm;

AND FURTHER THAT the Council resolves that the following items be deferred to the 25 June 2019 Extraordinary Council meeting:

- a. Item 8.1 – Adoption of Annual Plan, including fees and charges amendments; and
- b. Item 8.2 – Rates Resolution for 2019/20.

CARRIED on the voices

WDC1906/01

DISCLOSURES OF INTEREST

Councillor Thomson advised that she would declare a non-financial conflict of interest in Item 3.2 (Raglan i-Site Tender Review Subcommittee) in the Public Excluded Agenda.

Councillors Sedgwick, Gibb and Fulton advised of their interest in the Strategy and Finance Committee Recommendation to Council (Agenda Item 5.1.2) in relation to - District Plan Review – Project Update (S&F 1905/06). The Councillors noted they would not take part in discussions on this matter and they would abstain from voting.

CONFIRMATION OF MINUTES

Resolved: (Crs Gibb/Bech)

THAT the minutes of a meeting of the Waikato District Council held on Monday 13 May 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

WDCI906/02

COMMITTEE AND DEPARTMENTAL REPORTS

Policy & Regulatory Committee

Committee recommendations to Council

Proposed Amendments to LGNZ Rules – P&R1905/05

Resolved: (Crs Sedgwick/Patterson)

THAT Council approves proposals 1 (Te Maruata representation), 3 (Administrative substantive changes) and 4 (Minor amendments to modernise and rationalise language) to change the LGNZ Rules; and awaits further information on proposal 2 (Auckland Council representation on National Council), as such proposals are detailed in the staff report (Item 6.1 of the Policy & Regulatory Committee Agenda of 21 May 2019).

CARRIED on the voices

WDCI906/02

Zero Harm

Agenda Item 5.1.2

The Zero Harm Manager took the report as read and highlighted the following issues:

- An increase in Safety Engagement Conversations during May;
- Additional overspeed event information provided in the report, as requested at the Council meeting in May 2019;
- Working Alone Risk Assessments have been undertaken across a number of teams.

Resolved: (Crs Bech/McInally)

THAT the report from the Chief Executive be received.

CARRIED on the voices

WDCI906/03

Strategy & Finance Committee

Committee recommendations to Council

Agenda Item 5.2.1

Consultation Results on the proposed Raglan Food Waste Targeted Rate - (S&F 1905/04)

Resolved: (Crs Bech/Smith)

THAT Council does not implement the proposed targeted rate and the Raglan kerbside food waste collection discontinue being funded by the Council as of 30 June 2019.

AND THAT the Council engage with Xtreme Zero Waste to enable Xtreme Zero Waste to continue to providing the Raglan kerbside food waste collection service, if they so wish and at their cost, from the 1st July 2019.

CARRIED on the voices

WDC1906/04

Councillor Church arrived at 1:09pm during discussion, and took part in voting, on the above item.

Consideration of Conservation Fund Applications - (S&F1905/05)

Resolved: (Crs Sedgwick/McInally)

THAT Council approves the Conservation Fund application of \$5,280.00 from Wrights Bush Restoration Group in full.

CARRIED on the voices

WDC1906/05

District Plan Review – Project Update - (S&F 1905/06)

Resolved: (Crs Bech/Lynch)

THAT Council approves the minor changes to the Terms of Reference for the District Plan Review Hearings Panel (Stage 1 and 2) as shown in Attachment I to the staff report (Item 5.3 in the Strategy & Finance Committee Agenda).

CARRIED on the voices

WDC1906/06

Councillors Sedgwick, Gibb and Fulton abstained from voting on the above item, with their respective interests as commissioners on the District Plan Review Hearings Panel noted.

Treasury Risk Management Policy – Compliance Report at 31 March 2019 - (S&F1905/07)

Resolved: (Crs Gibb/Lynch)

THAT Council notes the non-compliance with the Treasury Risk Management Policy for fixed/floating interest rate control for the fourth quarter of the 2018/19 financial year.

CARRIED on the voices

WDC1906/07

Development Contribution Levies for 2019/20 - (S&F1905/08)

Resolved: (Crs Gibb/Bech)

THAT Council approves that Appendix I of the Development Contributions Policy be updated for 2019/20 to capture producer price index movements over the past financial year.

CARRIED on the voices

WDC1906/08

Waikato Quarries Limited – Exemption from being classified as Council Controlled Organisation - (S&F1905/09)

Resolved: (Crs Gibb/Sedgwick)

THAT the following Council resolution (WDC1612/04/2/2) be altered from:

THAT pursuant to section 7(3) of the Local Government Act 2002 (“LGA”) Waikato District Council exempt Strada Corporation Limited (“Strada”) from being classified as a council controlled organisation, for the purposes of section 6(4) of the LGA;

AND THAT on reaching its decision, the Council has taken the following matters into account:

- a. Strada has ceased trading and is therefore no longer a council controlled trading organisation;*
- b. Strada has realised almost all its assets and is in the process of returning its capital to Council;*
- c. There is a cost benefit to Strada and Council not having to comply with the statement of intent and monitoring provisions set out in Part 5 of the LGA;*
- d. When the asset realisation process is completed Strada will have no further activities to undertake. Its only asset will be a balance of \$625,000.00, receivable from Waikato Quarries Limited. Strada will have no liabilities other than contingent*

liabilities as guarantor under the Quarry Sale Agreement between Waikato Quarries Limited and Fulton Hogan Limited.

to read:

Resolved: (Crs Gibb/Sedgwick)

THAT Pursuant to section 7(3) of the Local Government Act 2002 Waikato District Council exempt both Strada Corporation Limited and its subsidiary Waikato Quarries Limited from being classified as council controlled organisations, for the purposes of section 6(4) of the LGA;

AND THAT on reaching its decision, the Council has taken the following matters into account:

- a. **Strada Corporation Limited and Waikato Quarries Limited have ceased trading and are therefore no longer council controlled trading organisations;**
- b. **The companies have realised almost all assets and are in the process of returning capital to Council;**
- c. **There is a cost benefit to not having to comply with the provisions set out in Part 5 of the LGA;**
- d. **When the asset realisation process is completed the companies will have no further activities to undertake. Strada Corporation Limited's only asset will be a balance of \$625,000 receivable from Waikato Quarries Limited. Strada Corporation Limited will have no liabilities other than contingent liabilities as guarantor under the Quarry Sale Agreement between Waikato Quarries Limited and Fulton Hogan Limited.**

CARRIED on the voices

WDC1906/09

Civic Financial Services Limited Annual General Meeting - (S&F1905/10)

Resolved: (Crs Gibb/Lynch)

THAT Council supports the reduction of directors on the Civic Financial Services Limited's Board from six to five as proposed in the special resolution below:

Special Resolution to Reduce the Maximum Number of Directors of the Board:

That the Company reduce the maximum number of directors from six to five pursuant to clause 15.1.2 of the Company's constitution, with effect from 1 July 2019.

CARRIED on the voices

WDC1906/10

Replacement of Raglan Museum Air-Conditioning Units - (S&F1905/111)

Resolved: (Crs Gibb/Patterson)

THAT Council approves:

- a. the funding to replace the three air-conditioning units at the Raglan i-SITE and Museum with the added protection of a salt resisting coating, at an estimated cost of \$10,000 plus GST (Option 2 in the staff report; Item 7.1 in the Strategy & Finance Committee Agenda); and
- b. that the replacement costs be funded from the Properties Replacement Reserve

CARRIED on the voices

WDC1906/11

Infrastructure Committee**Committee recommendations to Council**

Agenda Item 5.3.1

Declaration of Reserve Land as Road – Greenslade Road, Raglan (INF1905/04)

Resolved: (Crs Fulton/Thomson)

THAT Council approves:

- a. classifying all the land described in the **FIRST SCHEDULE** as **Local Purpose (Access Way) Reserve**;
- b. declaring all the land described in the **SECOND SCHEDULE** as road;

AND FURTHER THAT the Chief Executive be delegated authority to execute all relevant documents necessary to give effect to the resolution.

FIRST SCHEDULE

All the land firstly described as being Part Deeds Plan 589 of 1391 square meters comprised in Record of Title SA12D/693; delineated in **YELLOW** on Appendix I labelled as “Access Way 2” in the staff report (Item 5.7, Infrastructure Committee Agenda).

All the land secondly described as being Part Deeds Plan 589 of 1131 square meters; delineated in **YELLOW** on Appendix I labelled as “Access Way 3” in the staff report (Item 5.7, Infrastructure Committee Agenda).

SECOND SCHEDULE

All the land firstly described as being LOT 1 on DPS 82344 of 993 square meters comprised in Record of Title SA65B/21; delineated in BLUE on Appendix 2 labelled as “Access Way 1” in the staff report (Item 5.7, Infrastructure Committee Agenda).

All the land secondly described as being Part Deeds Plan 589 of 1391 square meters comprised in Record of Title SA12D/693; delineated in BLUE on Appendix 2 labelled as “Access Way 2” in the staff report (Item 5.7, Infrastructure Committee Agenda).

All the land thirdly described as being Part Deeds Plan 589 of 1131 square meters; delineated in BLUE on Appendix 2 labelled as “Access Way 3” in the staff report (Item 5.7, Infrastructure Committee Agenda).

All the land thirdly described as being Part Deeds Plan 589 of 3364 square meters; delineated in BLUE on Appendix 2 labelled as “Access Way 4” in the staff report (Item 5.7, Infrastructure Committee Agenda).

CARRIED on the voices

WDC1906/12

Right of Way over Plantation Reserve – Bay View Road, Raglan (INF1905/05)

Resolved: (Crs Fulton/Patterson)

THAT Council:

- a. grants a right of way over the land described in the **FIRST SCHEDULE** in favour of the land described in the **SECOND SCHEDULE**; and;
- b. requires that costs resulting from giving effect to this resolution are borne by the applicant, and that all future maintenance costs for the **Right of Way** are borne by the owner of the land described in the **SECOND SCHEDULE**.

AND THAT the Chief Executive be delegated to execute all relevant documents necessary to give effect to the resolution.

FIRST SCHEDULE (‘the reserve land’)

All the land legally described as being Part Lot 1 on Deeds Plan 982 comprised in Record of Title SA522/31; delineated in YELLOW on Appendix 1 labelled as “The Reserve Land” in the staff report (Item 5.8, Infrastructure Committee Agenda).

SECOND SCHEDULE (‘the applicant’s land’)

All the land legally described as being LOT 2 on DPS 22447 comprised in Record of Title SA21A/657; delineated in BLUE on Appendix 1 labelled as “The Applicant’s Land” in the staff report (Item 5.8, Infrastructure Committee Agenda).

CARRIED on the voices

WDC1906/13

VEL Easement Agreement – Te Kauwhata Road Recreational Reserve (INF1905/06)

Resolved: (Crs Fulton/Patterson)

THAT Council approves granting the proposed easement over the land described in the schedule in accordance with the terms established in the easement agreement (Appendix I of the staff report, Item 5.9 in the Infrastructure Committee Agenda);

AND THAT the Chief Executive be delegated authority to execute all relevant documentation.

SCHEDULE

All the land legally described as being Section 1 on Survey Office Plan 305346 comprised in Record of Title 63735.

CARRIED on the voices

WDC1906/14

Other Committees and Decision-Making Bodies

Receipt of Minutes of the Waters Governance Board
Agenda Item 5.5.3

Resolved: (His Worship the Mayor/Cr Sedgwick)

THAT the minutes of a meeting of the Waters Governance Board held on Tuesday 7 May 2019 be received.

CARRIED on the voices

WDC1906/15

COMMUNITY BOARD MINUTES

Receipt of Onewhero-Tuakau Community Board Minutes
Agenda Item 6.1

Resolved: (Crs Church/McGuire)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 6 May 2019 be received.

CARRIED on the voices

WDC1906/16

COMMUNITY COMMITTEE MINUTES

Receipt of Te Kauwhata Community Committee Minutes
Agenda Item 7.1

Resolved: (Crs Sedgwick/Gibb)

THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 1 May 2019 be received.

CARRIED on the voices

WDC1906/17

OTHER REPORTS

Agenda Items 8.1 (Annual Plan Adoption) and 8.2 (Rates Resolution 2019/20) were deferred to the Extraordinary Council Meeting, to be held on 26 June 2019 (ref WDC1906/ 01)

Adoption of the final Waikato Blueprint
Agenda Item 8.3

Tabled: Hardcopy of the Waikato Blueprint

The Team Leader – Corporate Planning noted a minor amendment was required to the tabled version of the Waikato Blueprint in relation to Matangi Hall (page B16), which would be corrected in the electronic version. An overview was provided of the next steps, commencing with the development of final area blueprints for Eureka/Newstead, Gordonton and Port Waikato.

Staff and the community were thanked for their respective efforts in contributing to the Blueprint's development.

ACTION: Staff to upload an electronic copy of the Blueprint on the Council's website. Staff are also requested to make a hardcopy available to each Community Board or Community Committee.

Resolved: (Crs Smith/Bech)

THAT the report from the General Manager Community Growth be received;

AND THAT the Council adopts the Waikato Blueprint.

CARRIED on the voices

WDC1906/18

Councillor Lynch requested that her dissenting vote be recorded.

EXCLUSION OF THE PUBLIC

Agenda Item 9

Tabled: Revised Agenda Item 9**Resolved: (Crs Gibb/Church)****THAT the report from the Chief Executive be received;****AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:**

- **Confirmation of Minutes dated 8 April 2019**
- **Recommendations to Council – Infrastructure Committee – 28 May 2019**
- **Receipt of Minutes – Waters Governance Board Meeting – 7 May 2019**

REPORTS**a. Lakeside Development Agreement**

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(b)(ii)

Section 48(1)(a),(d)

b. Raglan i-Site Tender Review Subcommittee

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(b)(ii),(j)

Section 48(1)(a)

c. Chief Executive's Issues

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f),(g),(h),(i),(j)

Section 48(1)(a)(d)

d. Mayoral Issues

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f),(g),(h),(i),(j)

Section 48(1)(a)(d)

CARRIED on the voices

WDC1906/19

Resolutions WDC1906/20 – WDC1906/28 are contained in the public excluded section of these minutes.

Having concluded the public excluded meeting the following items were released into open meeting:

REPORTS (continued)

Lakeside Development Agreement
Public Excluded Agenda Item 3.1

Resolved: (Crs McNally/Fulton)

THAT the report from the **General Manager Community Growth** be received;
AND THAT Council approve the draft **Development Agreement** subject to the proposed amendments as highlighted in the attachment to the staff report;
AND FURTHER THAT the recommendation be released into open meeting but the report remain confidential and unavailable to the public.

CARRIED on the voices

WDC1906/26

Councillor Sedgwick abstained from voting on the above item.

Raglan i-Site Tender Review Subcommittee
Public Excluded Agenda Item 3.2

Resolved: (Crs Smith/Patterson)

THAT the report from the General Manager Community Growth be received;

AND THAT pursuant to Schedule 7, clause 30 of the Local Government Act 2002, the Council appoints the following Subcommittee – i-SITE Tender Review Subcommittee – to report directly to Strategy & Finance Committee;

AND THAT FURTHER, the Council appoints the following members as members of the Subcommittee:

**His Worship the Mayor, Mr AM Sanson (Chair)
Councillor Fulton, as Chairperson of the Infrastructure Committee
Councillor Gibb, as Chairperson of the Strategy & Finance Committee,**

with a quorum required of two members;

AND THAT FURTHER, the Council delegates the following responsibilities, duties and powers to the i-SITE Tender Review Subcommittee:

- a. To award a contract in relation to the Raglan I-Site, including an extension to the existing contract for the Raglan I-Site;**
- b. To decide on any servicing or operational requirements for the Raglan I-Site, including location, staffing and other resources;**
- c. To vary the scope of services offered at the Raglan I-Site;**
- d. To close the Raglan I-Site;**
- e. To agree any partnership arrangement for providing services at the Raglan I-Site;**
- f. To decide on any other matters relating to the Raglan I-Site that give effect to the above delegations.**

AND THAT FURTHER, the resolution of Council be recorded in the open minutes but that the report remain public excluded.

CARRIED on the voices

WDCI906/27

There being no further business the meeting was declared closed at 2:23pm.

Minutes approved and confirmed this _____ day June 2019.

AM Sanson
CHAIRPERSON

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	18 June 2019
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Policy & Regulatory Committee Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of a meeting by the Policy & Regulatory Committee held on Tuesday 21 May 2019.

2. RECOMMENDATION

THAT the minutes of a meeting by the Policy & Regulatory Committee held on Tuesday 21 May 2019 received

3. ATTACHMENTS

P&R Committee Minutes – 21 May 2019

MINUTES of a meeting of the Policy & Regulatory Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 21 MAY 2019** commencing at **9.01am**.

Present:

Cr JD Sedgwick (Chairperson)
His Worship the Mayor, Mr AM Sanson [until 9.53am] [from 9.58am]
Cr AD Bech
Cr JA Church
Cr DW Fulton
Cr JM Gibb
Cr SL Henderson
Cr SD Lynch
Cr RC McGuire
Cr FM McInally
Cr BL Main
Cr EM Patterson
Cr NMD Smith
Cr LR Thomson

Attending:

Mr GJ Ion (Chief Executive)
Ms S O’Gorman (General Manager Customer Support)
Mr B Stringer (Democracy Manager)
Mr W Hill (Consents Team Leader)
Ms E Makin Consents Team Leader – East)
Mr J Wright (Senior Planner)
Mrs W Wright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Church/Main)

THAT the agenda for a meeting of the Policy & Regulatory Committee held on Tuesday 21 May 2019 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

P&R1905/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Gibb/Thomson)

THAT the minutes of a meeting of the Policy & Regulatory Committee held on Tuesday 19 March 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

P&R1905/02

RECEIPT OF HEARING MINUTES AND DECISIONS

RMA Hearing – Rural Tails Limited
Agenda Item 5.1

The Chair mentioned that this was an interesting decision and encouraged the Committee to read through the process the Commissioner followed to reach his decision.

Resolved: (Crs Fulton/Lynch)

THAT the minutes of an RMA hearing for Rural Tails Limited held on Thursday 21 February 2019 be received.

CARRIED on the voices

P&R1905/03

Dog Hearing – Raewyn Van De Pas – Objections to Menacing Classification
Agenda Item 5.2

Resolved: (Crs Fulton/Main)

THAT the minutes and decision of a Regulatory Subcommittee hearing for Raewyn Van De Pas held on Tuesday 12 March 2019 be received.

CARRIED on the voices

P&R1905/04

REPORTS

Proposed Amendments to LGNZ Rules
Agenda Item 6.1

The Democracy Manager took the report as read. He summarised that there were two substantial proposed changes to the LGNZ Rules:

- the amendment to provide Te Maruata representation on the National Council; and
- the increased seats on the National Council for Auckland Council.

ACTION: His Worship the Mayor would ascertain other councils' position in relation to Proposal 2 in the staff report (Auckland representation on the National Council).

Resolved: (Crs Smith/Church)

THAT the report of the Chief Executive be received;

AND THAT the Committee recommends that Council approves proposals 1 (Te Maruata representation), 3 (Administrative substantive changes) and 4 (Minor amendments to modernise and rationalise language) to change the LGNZ Rules; and awaits further information on proposal 2 (Auckland Council representation on National Council), as such proposals are detailed in the staff report.

CARRIED on the voices

P&R1905/05

Summary of Applications Determined by the District Licensing Committee January – March 2019
Agenda Item 6.2

Cr Smith gave an overview of the District Licensing Process and in particular the change in how applicants interpreted the Sale and Supply of Alcohol Act 2012 compared to six years ago.

Resolved: (Crs Church/Main)

THAT the report from the General Manager Customer Support be received.

CARRIED on the voices

P&R1905/06

Chief Executive's Business Plan
Agenda Item 6.3

The Chief Executive gave an overview of his business plan. He highlighted, and responded to questions on, the work undertaken by the Water Governance Board. In particular:

- the current challenges in relation to the Watercare contract negotiations. The contract was due to be in place by 31 May 2019.
- the potential conflicts of interest of the Audit & Risk Committee's Chairperson.
- the support for the Waters Governance Board.

The Chief Executive advised that there would be a media release following a Finance Committee meeting held at Auckland Council on 21 May 2019 pertaining to the Watercare/Waikato District Council matter.

Resolved: (Crs Bech/Main)

THAT the report from the Chief Executive be received.

CARRIED on the voices

P&R1905/07

His Worship the Mayor withdrew from the meeting at 9.53am during discussion on the above item and returned at 9.58am. He was present when voting took place.

Delegated Resource Consents Approved for the month of March and April 2019
Agenda Item 6.4

Resolved: (Crs Bech/Main)

THAT the report from the General Manager Customer Support be received.

CARRIED on the voices

P&R1905/08

There being no further business the meeting was declared closed at 10.14am.

Minutes approved and confirmed this day of 2019.

Cr JD Sedgwick
CHAIRPERSON

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	18 June 2019
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1303
Report Title	Receipt of Minutes – Waters Governance Board

1. EXECUTIVE SUMMARY

To receive the minutes of the Waters Governance Board meeting held on Tuesday 28 May 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Waters Governance Board meeting held on Tuesday 28 May 2019 be received.

3. ATTACHMENTS

WGB Minutes – 28 May 2019

MINUTES of a meeting of the Waters Governance Board Meeting of the Waikato District Council held in Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 28 MAY 2019** commencing at **10.03am**.

Present:

Ms R Schaafhausen (Chair)
Mr D Wright
Mr G Dibley
Mr GJ Ion (Chief Executive, Waikato District Council)

Attending:

Mr I Cathcart (General Manager Service Delivery)
Ms C Nutt (Project Manager)
Mr K Pavlovich (Waters Manager)
Ms C Pidduck (Legal Counsel)
Mr J Quinn (Communications, Marketing and Engagement Manager)
Mrs W Wright (Committee Secretary)

Mr M Stanton (Consultant, Stanton Reid)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Ion/Mr Dibley)

THAT an apology be received from Ms Colliar.

CARRIED on the voices

WGBI905/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Dibley/Mr Wright)

THAT the agenda for a meeting of the Waters Governance Board Meeting held on Tuesday 28 May 2019 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 5 which shall be discussed with the public excluded;

AND THAT the Board resolves that the following items be added to the agenda as a matter of urgency as advised by the Chief Executive;

- **Stanton Reid Third Party Option [Agenda Item PEX 2.3]**
- **WSL S137 Consultatio Advice [Agenda Item PEX 2.4]**
- **WSL Contract Issue Table [Agenda Item PEX 2.5]**

- **WSL Implications of Alternative Option [Agenda Item PEX 2.6]**

CARRIED on the voices

WGBI905/02

DISCLOSURES OF INTEREST

It is noted that Mr Dibley is a Board Member of Water New Zealand.

It is noted that Ms Schaafhausen is the Chair of the Freshwater Iwi Leaders Group.

It is noted that Mr Wright is the Chair of Wellington Water Limited and also a director of Waimea Water Ltd.

CONFIRMATION OF MINUTES

Resolved: (Mr Ion/Mr Wright)

THAT the minutes of a meeting of the Waters Governance Board Meeting held on Tuesday 7 May 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

WGBI905/03

EXCLUSION OF THE PUBLIC

Agenda Item 5

Resolved: (Mr Ion/Mr Wright)

THAT the report from the Chief Executive be received;

AND THAT the public be excluded from the meeting during discussion on the following items of business:

- i. **Confirmation of Minutes dated Tuesday 7 May 2019**

REPORTS

a. Savings Assumption

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:

**Section 7(2)(b)(i),(ii)
Section 7(2)(i)
Section 7(2)(j)**

Ground(s) under section 48(1) for the passing of this resolution is:

Section 48(1)(a)(d)

b. WSL Contract Status Update

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:

**Section 7(2)(b)(i),(ii)
Section 7(2)(i)
Section 7(2)(j)**

Ground(s) under section 48(1) for the passing of this resolution is:

Section 48(1)(a)(d)

c. Third Party Overview of Position *(Late Report)*

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:

**Section 7(2)(b)(i),(ii)
Section 7(2)(i)
Section 7(2)(j)**

Ground(s) under section 48(1) for the passing of this resolution is:

Section 48(1)(a)(d)

d. WSL S137 Public Consultation Update *(Late Report)*

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:

**Section 7(2)(b)(i),(ii)
Section 7(2)(i)
Section 7(2)(j)**

Ground(s) under section 48(1) for the passing of this resolution is:

Section 48(1)(a)(d)

e. **Remaining Contract Issues** (*Late Report*)

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(b)(i),(ii)
Section 7(2)(i)
Section 7(2)(j)

Section 48(1)(a)(d)

f. **Implications of Alternative Options** (*Late Report*)

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under:

Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(b)(i),(ii)
Section 7(2)(i)
Section 7(2)(j)

Section 48(1)(a)(d)

AND FURTHER THAT Mr Stanton be permitted to remain in the meeting, after the public has been excluded, to support the Board with discussions on Agenda Item PEX2.1 – Savings Assumption.

CARRIED on the voices

WGB1905/04

Resolutions WGB190505 – WGB1905/12 are contained in the public excluded section of these minutes.

There being no further business the meeting was declared closed at 1.48pm.

Minutes approved and confirmed this

day of

2019.

Rukumoana Schaafhausen
CHAIRPERSON

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	17 June 2019
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0506
Report Title	Receipt of Taupiri Community Board Meeting Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of the Taupiri Community Board meeting held on Monday 13 May 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Taupiri Community Board meeting held on Monday 13 May 2019 be received.

3. ATTACHMENTS

TCB Minutes – 13 May 2019

MINUTES of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 13 MAY 2019** commencing at **6.00pm**.

Present:

Ms D Lovell (Chairperson)
Cr EM Patterson
Mr H Lovell [until 6.35pm]
Ms J Pecékajus
Mr R Van Dam

Attending:

Mr R MacCulloch (Acting General Manager Service Delivery)
Mr B Stringer (Democracy Manager)
Mrs W Wright (Committee Secretary)

Mr D Saul (Senior Network Manager, NZTA)
Members of the Public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mrs Lovell/Ms Pecékajus)

THAT an apology be received from **Cr Gibb, Ms Morley and Miss Ormsby-Cocup;**

AND THAT an apology for early departure be received from **Mr Lovell.**

CARRIED on the voices

TCBI905/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Lovell/Cr Patterson)

THAT the agenda for a meeting of the Taupiri Community Board held on **Monday 13 May 2019** be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

TCBI905/02

DISCLOSURES OF INTEREST

Mrs Lovell advised members of the Board that she would declare a conflict of interest in item 5.2 [*Discretionary Fund to 2 May 2019*] and item 5.3 [*Application for Funding – Taupiri Bowling Club*].

Mr Lovell advised members of the Board that he would declare a non financial conflict of interest in item 5.3 [*Application for Funding – Taupiri Bowling Club*].

CONFIRMATION OF MINUTES

Resolved: (Mrs Lovell/Mrs Pecekajus)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 11 March 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

TCBI905/03

REPORTS

Public Forum
Agenda Item 5.1

Mr Deon Saul provided an overview of the history of the speed cameras in Taupiri and highlighted the following matters:

- . There were some technical issues around operation of the cameras but they should be reinstalled again shortly – facing south. The north-facing camera works well.
- Information had been collated in relation to engine braking noise and would be analysed by appropriate specialists.
- There was no law to prohibit engine braking; it would be for a council to consider this in a bylaw which was not currently included in the Waikato District.

ACTION: The Board invited Mr Saul & Mr Cox to return to the Board's meeting on 10 June 2019 with an update.

Further issues discussed by other members of the public:

- Uneven surfaces on kerbsides were caused for concern for the elderly
- Speeding on Orini Road is an ongoing issue.
- Street lighting and hedges down Orini Road were discussed.

Discretionary Fund to 2 May 2019
Agenda Item 5.2

The report was received [TCB1905/02 refers].

Mrs Lovell declared a conflict of interest, vacated the Chair and Mr Van Dam assumed the Chair for this item.

The Board agreed that Ms Lovell will not be reimbursed for a glass of wine purchased during her stay at the Autolodge for the NZ Community Board Conference she attended in New Plymouth.

Resolved: (Mr Van Dam/Cr Patterson)

THAT Mrs Lovell be reimbursed \$307.00 (refer invoice 11357 from Autolodge) for accommodation expenses incurred during her attendance at the National Community Board Conference in New Plymouth in April 2019 [refer TCB1902/05].

CARRIED on the voices

TCB1905/04

Mr Lovell retired from the meeting at 6.35pm during discussion on the above item. He was present for the first two items.

Application for Funding – Taupiri Bowling Club
Agenda Item 5.3

The report was received [TCB1905/02 refers]. Mrs Lovell declared a conflict of interest and did not speak to or vote on this item.

Mr Neil Rollo and Mr Vic Hitchman provided an overview of their application. They pointed out the preferred location for the gate and their reasons for wanting to install a gate.

They also commended the Chair and the Board on the success of the recent ANZAC Day ceremony held in Taupiri.

Resolved: (Cr Patterson/Mr van Dam)

THAT an allocation of \$684.67 (excluding GST) be made to the Taupiri Bowling Club Incorporated towards the cost of manufacturing and installing a new gate at the entrance way leading in to the club grounds.

CARRIED on the voices

TCB1905/05

Mr Van Dam vacated the Chair and Mrs Lovell resumed the chair for the duration of the meeting.

Proposed Childcare Allowance for Local Government Elected Members
Agenda Item 5.4

The report was received [TCB1905/02 refers]. The Democracy Manager provided an overview of the proposed allowance for elected members.

The Board was in support of the proposed childcare allowance. They suggested that there should be clear parameters and evidence required to ensure legitimate payment of an allowance.

Resolved: (Mrs Lovell/Ms Pecekajus)

THAT the Taupiri Community Board provides its feedback on the Remuneration Authority's draft Policy on a childcare allowance for Elected Members.

CARRIED on the voices

TCB1905/06

Proposed Road Name for Kildare Development Limited, Murphy Lane, Taupiri
Agenda Item 5.5

The report was received [TCB1905/02 refers].

Resolved: (Mrs Lovell/Cr Patterson)

THAT the Taupiri Community Board approves Kildare Crescent as a proposed road name supplied by Kildare Development Limited.

CARRIED on the voices

TCB1905/07

Taupiri Works and Issues Report
Agenda Item 5.6

Tabled Item: Letter from Taupiri Community Board Chair to Waikato District Council re Pine Trees planted on 2276 Gordonton Road, Taupiri

The report was received [TCB1905/02 refers] and discussion was held.

The following additional item was discussed:

- Pine trees planted on the property at 2276 Gordonton Road, Taupiri.

Resolved: (Mrs Lovell/Cr Patterson)

THAT the Board notes the receipt of the letter written by the Chair of the Taupiri Community Board with regards to the Pine Trees planted outside the boundary fence of 2276 Gordonton Road which will now be reflected in the Works and Issues Report.

CARRIED on the voices

TCB1905/08

Taupiri Community Plan
Agenda Item 5.7

This item was not discussed.

Year to Date Service Request Report
Agenda Item 5.8

The report was received *[TCB1905/02 refers]*.

Chairperson's Report
Agenda Item 5.9

The Chair gave a verbal report and answered questions of the Board on the following issues:

- ANZAC Day was a great success, except for the booklet.
- The Chair recommended other Board Members attend future Community Board conferences

Councillors' Report
Agenda Item 5.10

Cr Patterson explained that Councillors were involved with several projects that do not impact the Community Boards such as talks with Kiwirail, private road issues and other issues around the district.

No updates were given on any projects in or around Taupiri.

There being no further business the meeting was declared closed at 7.31 pm.

Minutes approved and confirmed this day of 2019.

D Lovell
CHAIRPERSON

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	13 June 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference	GOV1301
Report Title	Receipt of Raglan Community Board Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Raglan Community Board held on Tuesday 14 May 2019.

2. RECOMMENDATION

THAT the minutes of the Raglan Community Board meeting held on Tuesday 14 May 2019 be received.

3. ATTACHMENTS

RCB Minutes – 14 May 2019

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 14 MAY 2019** commencing at **2.05pm**.

Present:

Mr R MacLeod (Chairperson)
Cr LR Thomson
Mr PJ Haworth
Mrs R Kereopa
Mr AM Oosten

Attending:

His Worship the Mayor, Mr AM Sanson
Mr TG Whittaker (Chief Operating Officer)
Mr C Birkett (Monitoring Team Leader)
Ms D Rawlings (Project Manager)
Mr P Clark (Design Team Leader)
Ms K Wood (Technical Support Officer)
Mr B Stringer (Democracy Manager)
Mrs R Gray (Committee Secretary)

Ms S Peacock (Marketing & Communications, Rangitahi)
Mr S Laity (Rangitahi/Opotoru Road Project)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Thomson/Mr Oosten)

THAT an apology be received from Mrs Parson and Mr Vink.

CARRIED on the voices

RCBI 905/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Thomson/Mr Haworth)

THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 14 May 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

RCBI 905/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr MacLeod/Mr Oosten)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 12 March 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

RCB1905/03

SPEAKER

Mr Laity was in attendance to address the Board and provided an update on the stages of the Rangitahi/Opotoru Road project. Completion of stage I was expected mid-August 2019 and the causeway was almost complete. Installation of carvings would be erected shortly.

REPORTS

Proposed Childcare Allowance for Local Government Elected Members
Agenda Item 6.1

The report was received [*RCB1905/02 refers*]. The Democracy Manager provided an overview of the report on the proposed childcare allowance for elected members and discussion was held on the following key issues:

- Impact on targeted rate covering remuneration of members and discretionary fund.
- Members agreed, in principle, that the proposed allowance would enable a wider group to stand for Community Boards and Council and that it should be a mandatory allowance for all councils.
- New potential Board members to be aware of secondary tax on remuneration.
- An attraction for a wider audience.
- Should be an individual choice for members whether to claim the allowance.
- Members agreed there was general support for this allowance.

The Democracy Manager advised that the feedback would be provided to the Remuneration Authority by the end of the month. If the allowance was to proceed, it would come into effect on 1 July 2019.

Resolved: (Mr MacLeod/Mr Haworth)

THAT the Raglan Community Board provides its feedback on the Remuneration Authority's draft Policy on a childcare allowance for Elected Members as discussed.

CARRIED on the voices

RCBI905/04

Freedom Camping in Raglan
Agenda Item 6.2

The Monitoring Team Leader provided a verbal update on the following issues:

- Enforcement of the freedom camping issues raised in Raglan eg. rugby grounds and Manu Bay;
- Self-contained parking; and
- That payment was received for bylaw infringements issued by the Council.

He advised that an appointment had been made to the position of Enforcement Officer and routine patrols would be carried out. The issues raised with freedom camping should now be resolved.

The Monitoring Team Leader also explained the special consultation procedure for a bylaw review.

Gilmour Street Stormwater and Urban Upgrade
Agenda Item 6.3

The report was received [*RCBI905/02 refers*] and discussion was held. Members of the public were granted speaking rights and the Project Manager and Design Team Leader provided answers to questions regarding associated works being carried out.

Key issues raised were:

- Addressing issues with the stormwater swale.
- Concern with water running down driveways.
- Concern with no consultation with residents - staff advised this was planned following the discussion at the Board meeting. A letter drop would be organised with a follow-up meeting for the residents to discuss the proposal.

- The rain gardens had been prepared as part of the District Plan and are part of the consultation package that helps with stormwater. Hydrogen carbon units were discussed and advice provided was “that there may be other options”. This would be addressed at a stakeholder meeting which would be scheduled at a future date.

Discretionary Fund Report to 02 May 2019

Agenda Item 6.4

The report was received [RCB1905/02 refers] and discussion was held on the invoice for the room hire at The Raglan House and the registration cost for the conference.

Resolved: (Mr MacLeod/Cr Thomson)

THAT the Raglan Community Board approves the payment of \$20.00 for room hire on Wednesday 10 April 2019 at The Raglan House;

AND THAT an amount of \$755.00 be confirmed for the registration (paid by council. Board to pay accommodation, travel and associated costs for Cr Thomson to attend the New Zealand Community Board Conference. [Res No RCB1902/04 refers].

CARRIED on the voices

RCB1905/05

Post-Meeting Note: It was confirmed that Cr Thomson did not incur any accommodation, travel or associated costs in relation to her attendance at the New Zealand Community Board Conference.

Year to Date Service Request

Agenda Item 6.5

The report was received [RCB1905/02 refers] and a brief discussion was held.

Raglan Works & Issues Report: Status of Items April 2019

Agenda Item 6.6

The report was received [RCB1905/02 refers]. Members of the public were granted speaking rights, and discussion was held on the following issues included in the register:

- Food waste collection: A report on the consultation results would be provided to the Strategy & Finance Committee meeting of 29 May 2019. Work was being carried out in the interim regarding the funding of the programme.
- Manu Bay Breakwall: Members of the Raglan Sport Fishing Club expressed concern at not receiving a final report from the mediator and the lack of response from Council to regular letters requesting information over the past three years.

ACTION: The Chief Operating Officer agreed to look into the questions raised and to provide an update at the next Board meeting.

Additional issues raised:

- Installation of signs before Greenslade Road on SH23:

ACTION: The Safety Engineer – Roading was requested to investigate the request from the Board's 12 March 2019 meeting as this was an urgent safety issue. [Res No RCB1903/02 refers].

- Water Meters: Concern was expressed on the quality of work undertaken in regard to the water meters and ongoing leak at the three tobies fitted with inferior couplings at 28, 30 and 32 Smith Street, Raglan.

Garden Renovation, Bow Street

Agenda Item 6.7

Tabled: Final Draft Town Centre Planting Plan

The report was received [RCB1905/02 refers] and discussion was held. The Technical Support Officer spoke on the proposed planting palette for the garden renovations of Bow Street, Wainui Road and Bankart Street. Members of the public were granted speaking rights.

Resolved: (Cr Thomson/Mr Oosten)

THAT the Raglan Community Board approves the proposed planting palette for the garden renovations at Bow Street, Wainui Road and Bankart Street, Raglan.

CARRIED on the voices

RCB1905/06

Raglan Naturally Draft Plan

Agenda Item 6.8

The report was received [RCB1905/02 refers] and discussion was held. Cr Thomson provided an overview in the absence of Mrs Parson. It was agreed that members would discuss the Plan, with connection to the blueprint process, and consider next steps at the workshop scheduled for Tuesday 9 July, 7.00pm in the Supper Room.

Chairperson's Report

Agenda Item 6.9

The report was received [RCB1905/02 refers] and general discussion was held.

Councillor's Report

Agenda Item 6.10

The report was received [RCB1905/02 refers] and taken as read.

Public Forum
Agenda Item 6.11

The following issues were discussed during the Public Forum held prior to the commencement of the meeting:

- Commencement time for public forums. The Chair advised that the status quo would remain for this meeting.

ACTION: The Chair would provide a report for discussion at the June meeting of the Board.

- Gilmour Street – concern was expressed from residents regarding the streetscape works in Gilmour Street. Consultation was understood to have been carried out, although this was questioned by some residents.
- Manu Bay Ramp – the Board raised concern regarding some statements in the Works & Issues report (Agenda item 6.6): e.g. that surplus rock replaced would reduce the effectiveness of the structure to protect the boat ramp. The Board requested the costings of the 3-year mediation report as this had not yet been received.

ACTION: The Chair would follow up with the Chief Operating Officer on the concerns raised.

- Bus Shelter - concern expressed with the approach of winter regarding no bus shelter at the new stop at the fire station carpark.

ACTION: The Chair agreed to follow up with Waikato Regional Council.

- A member of the public expressed concern on the Manukau Road Sign. The Chair advised them to complete a CRM and outlined the process.
- Food Waste Collection – Mayor Sanson advised that a discussion was held at a recent Council workshop on the recent consultation on roadside food waste collection in Raglan. The survey showed 774 returns with 70% supportive of the collection but the proposal of the targeted rate reduced the popularity of the collection to 30%. A report would be provided to the May Strategy & Finance Committee meeting on 29 May 2019 to further discuss the proposal. The time period for the costings was discussed.

There being no further business the meeting was declared closed at 3.51pm.

Minutes approved and confirmed this day of 2019.

RJ MacLeod
CHAIRPERSON

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	17 June 2019
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV318
Report Title	Receipt of Minutes – Ngaruawahia Community Board

1. EXECUTIVE SUMMARY

To receive the minutes of the Ngaruawahia Community Board meeting held on Tuesday 14 May 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Ngaruawahia Community Board meeting held on Tuesday 14 May 2019 be received.

3. ATTACHMENTS

NCB Minutes – 14 May 2019

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 14 MAY 2019** commencing at **6.00pm**.

Present:

Mr J Whetu (Chair)
Cr E Patterson [*until 7.03pm*]
Ms W Diamond
Ms K Morgan [*from 6.34pm*]
Ms J Stevens

Attending:

Mr GJ Ion (Chief Executive)
Mr B Stringer (Democracy Manager)
Mrs W Wright (Committee Secretary)

Ms M Daley (General Manager, Graeme Dingle Foundation)
I Member of the public – Jack Ayers

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Whetu/Ms Stevens)

THAT an apology be received from Cr Gibb and Ms Kirkwood;

AND THAT an apology for early departure be received from Cr Patterson.

CARRIED on the voices

NCBI905/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Whetu/Cr Patterson)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 14 May 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT speaking rights be given to Mr Jack Ayers for the duration of the meeting.

CARRIED on the voices

NCBI905/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Whetu/Cr Patterson)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 12 March 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

NCBI905/03

REPORTS

Public Forum
Agenda Item 5.1

The following items were discussed at the Public Forum:

The public present, and the board wished to acknowledge the efforts of Megan May and her staff during the destruction of the cenotaph on the day before ANZAC Day.

Discretionary Fund Report to 30 June 2019
Agenda Item 5.2

The report was received [NCBI905/02 refers].

Resolved: (Mr Whetu/Cr Patterson)

THAT the Board notes that the Application for Funding – Open Up Ngaruawahia be deferred to 11 June 2019 [NCBI903/07];

AND THAT the \$14,000.00 previously committed (Community Funding) be returned to the pool [NCBI811/04];

AND FURTHER THAT the previous commitment for attendance at the NZ Community Board Conference for Ms Wendy Diamond (Registration and Travel Costs) be removed [NCBI902/04].

CARRIED on the voices

NCBI905/04

Proposed Childcare Allowance for Local Government Elected Members
Agenda Item 5.4

The Democracy Manager provided an overview of the proposed Childcare Allowance.

The following feedback was provided by the Board:

- Evening meetings was part of being a Board member; potential candidates should make arrangements prior to standing.
- The allowance would enable young parents to participate in the Council's decision-making processes.
- The allowance should be mandatory if introduced; not left to the discretion of each council.
- The allowance should be available to members using family members/people they live with to provide childcare; the proposed restriction in the policy failed to reflect the significance of whanau support for Maaori.

Resolved: (Mr Whetu/Cr Patterson)

THAT the Ngaruawahia Community Board provides its feedback on the Remuneration Authority's draft Policy on a childcare allowance for Elected Members.

CARRIED on the voices

NCBI905/05

Application for Funding – Graeme Dingle Foundation Waikato
Agenda Item 5.3

Ms Michelle Daley provided an overview of the programmes the Foundation offered. Discussion was held around the youth's career pathways, the cultural aspects and the value that community-led projects had in their lives and futures.

Resolved: (Mr Whetu/Ms Morgan)

THAT an allocation of \$1,885.00 be made to the Graeme Dingle Foundation Waikato towards the cost of the developing a Youth Led Community Project on the proviso that there will be feedback given to the Board once the community-led projects are completed;

AND THAT a relationship be formed with Council's current Youth Strategy and involvement with the Board's own priority projects namely:

- The railway bridge project
- Te Mana o Te Rangi and
- The entrance ways into Ngaruawahia

CARRIED on the voices

NCBI905/06

Ms Morgan entered the meeting at 6.34pm during discussion on the above item and was present during voting.

Ngaruawahia Works and Issues Report
Agenda Item 5.5

The report was received [NCB1905/02 refers].

The Chief Executive provided an update on the following items:

- Centennial Park toilet was unaffordable to install. The Board would like Council staff to present further options.

ACTION: Further information to be collected as to the status of this project.

- Cenotaph vandalism – questions were raised regarding the offer to repair the damage for free. This offer did not align with the Council's Zero Harm policies for volunteers.

Cr Patterson retired from the meeting at 7.03pm during discussion on the above item.

Ngaruawahia Community Board Resolution/Action Register
Agenda Item 5.6

The report was received [NCB1905/02 refers].

Year to Date Service Request Report
Agenda Item 5.7

The report was received [NCB1905/02 refers]. It was noted that Ngaruawahia have a high number of stray dogs.

Chairperson's Report
Agenda Item 5.8

The Chair reported on the following:

- Te Mana o Te Rangi Reserve - the Chair was still discussing the beautification process, the sign for the Reserve and timing around opening with Council staff. Encouraging feedback from the Board regarding preferences would be sent through to the Chair.
- Quotes were being obtained for the 'world's largest picnic table' at the Point.
- The Chair was working with other organisations and councils around a safe jumping platform from the bridge.
- The Chair was working with Council's planning team around entrance ways into Ngaruawahia.
- The Chair presented the board's submission to the Hearings Commissions and noted there was media interest.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	13 June 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference No	GOV1318
Report Title	Receipt of Huntly Community Board Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of the Huntly Community Board meeting held on Tuesday 21 May 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 21 May 2019 be received.

3. ATTACHMENTS

HCB Minutes – 21 May 2019

MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 21 MAY 2019** commencing at **6.00pm**.

Present:

Mrs S Stewart (Chairperson)
 Cr S Lynch
 Cr F McNally
 Ms K Bredenbeck
 Mr R Farrar
 Mrs D Lamb
 Mr C Rees

Attending:

Ms V Jenkins (HR Manager)
 Mr B Stringer (Democracy Manager)
 Mrs L Van Den Bemd (Community Development Advisor)
 Mr S Toka (Iwi and Community Partnerships)
 Mrs LM Wainwright (Committee Secretary)

Ms P Comins (Youth Representative)
 Sergeant J Stapleford (NZ Police)
 Mr R Hickey (Assistant Programme Manager, Graeme Dingle Foundation Waikato)
 Ms E Wawatai (Harty Sistaz Youth Action Group)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr McNally/Mrs Lamb)

THAT an apology be received from Ms Langlands.

CARRIED on the voices

HCBI905/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Lamb/Cr Lynch)

THAT the agenda for a meeting of the Huntly Community Board held on Tuesday 21 May 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT Ms Comins, youth representative, be given full speaking rights for the duration of the meeting.

CARRIED on the voices

HCBI905/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Cr McInally/Mrs Lamb)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 19 March 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

HCBI905/03

REPORTS

Public Forum

Agenda Item 5.1

The following items were discussed at the public forum:

- Positive feedback had been placed on Facebook for Council's work on the Huntly Train Station and Fairfield Basketball Court. Thanks would be passed to the staff involved.

NZ Police Update

Agenda Item 5.2

The report was received [*HCBI905/02 refers*] and Sergeant Stapleford gave a verbal report on the following items:

- Building work had been completed on the Huntly Police Station.
- Youth crime figures in the Huntly area had reduced in number.
- Warrants were currently being executed in the Huntly area.
- Huntly Police were forming good relationships with troubled youth and their families.
- If members of the public observe motorbike offending in the area, the Police would welcome a call and any photos taken.

Discretionary Fund Report
Agenda Item 5.3

The report was received [*HCB1905/02 refers*] and discussion was held on the following items:

- Lakeside Christian Life Centre – Easter function. An accountability form would be provided to the 18 June 2019 Board meeting.
- Huntly Volunteer Fire Brigade – the Board would welcome a funding application from the group. This application would be completed and brought to the 18 June 2019 Board meeting for consideration.

ACTION: The Community Development Advisor to provide to the June 2019 Huntly Community Board meeting, an accountability form for the Christian Life Centre Easter function and a funding application from the Huntly Volunteer Fire Brigade.

Application for Funding – Graeme Dingle Foundation Waikato
Agenda Item 5.4

The report was received [*HCB1905/02 refers*] and discussion was held. Mr Hickey gave a verbal report on the benefits to communities that run these programmes.

Resolved: (Ms Bredenbeck/Cr Lynch)

THAT an allocation of \$885.00 is made to the Graeme Dingle Foundation Waikato towards the cost of the developing a Huntly West Community led project.

CARRIED on the voices

HCBI905/04

Proposed Childcare Allowance for Local Government Elected Members
Agenda Item 5.5

The report was received [*HCB1905/02 refers*]. The Democracy Manager provided an overview of the report on the proposed childcare allowance for elected members and discussion was held.

- Members agreed, in principle, that this allowance would enable a wider group to stand for Community Boards and Council. They suggested an allowance would be more beneficial for Councillors than Community Board members.
- Members agreed there was general support for this allowance.

Resolved: (Mrs Lamb/Mr Rees)

THAT the Huntly Community Board provides its feedback on the Remuneration Authority's draft Policy on a childcare allowance for elected Members.

CARRIED on the voices

HCBI905/05

Iwi & Community Partnership Manager
Agenda Item 5.6

The report was received [*HCBI905/02 refers*]. Mr Toka gave a verbal presentation on his new role with Waikato District Council.

Harty Sistaz Youth Action Group Update
Agenda Item 5.7

The report was received [*HCBI905/02 refers*] and Ms Wawati was congratulated on her informative report. General discussion was held on the following items:

- The Youth Action Group took a trip to the Ngaruawahia Library, and The Point and playground.
- The Group was disheartened by drugs made, and crime occurring, in the Huntly community.
- Bethell park – Council staff donated rubbish bags and gloves for the group to collect rubbish. There were motorbike issues at Bethell Park, which the Group considered was a danger to the public.
- Inspire Hub – The Group considered the opening hours were restrictive.

Huntly Community Plan Update
Agenda Item 5.8

The report was received [*HCBI905/02 refers*]. Some Board members expressed concern with the consultation process in Huntly for the Blueprint. The Board would hold a workshop to work through the plan and identify key priorities.

Huntly Entrance Signage
Agenda Item 5.9

The report was received [*HCB1905/02 refers*] and discussion was held on the following items:

- The Board favoured the concepts on page 98 of the Agenda – two (2) images on each panel;
- The signs to be placed at the northern and southern ends of Huntly.

Resolved: (Mrs Lamb/Cr Lynch)

THAT the Huntly Community Board agrees to commit funding of \$5,000.00 to revitalise the two Huntly entrance signs;

AND THAT the Huntly Community Board will work with Council's Communications, Engagement & Marketing Team to then work with the community and various community groups to determine what the signs will look like.

CARRIED on the voices

HCBI905/06

Huntly Works & Issues Report: Status of Items May 2018
Agenda Item 5.10

The report was received [*HCB1905/02 refers*] and discussion was held on the following items:

- 140 Main Street– The Council's Strategic Property Manager was tasked with working with the Board's Chair around options.
- Huntly South – uneven footpath needed repairing.
- Memorial Hall – an open day would be held on 30 June 2019, with the first booking scheduled for the weekend of 15 July 2019. It was confirmed that new bookings could be made through the Hall's Facebook page. A person had been appointed to process bookings, including checking the Hall after each booked event.
- Flags in the Main Street of Huntly needed replacement as they had been destroyed by poor weather. Alternatives to the current flags were discussed.
- Mr Toka advised that iwi had been consulted on laying of the water pipeline.
- Railway Station – upgrade, platform and parking.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	17 June 2019
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Tamahere Community Committee Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of the Tamahere Community Committee meeting held on Monday 6 May 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Tamahere Community Committee held on Monday 6 May 2019 be received.

3. ATTACHMENTS

TCC Minutes – 6 May 2019



**Draft Minutes of Committee Meeting
Held 7.30pm on Monday May 6th, 2019
Tamahere Community Centre**

Present:

TCC: Leo Koppens, Graham McAdam, Bevan Coley, Connie Short, Alison Ewing, Jane Manson, Sue Robertson, Shelley Howse

WDC: Aksel Bech, Jacob Quinn, Richard Clark

WDC Community Connections Manager: Megan May

Tamahere School: Ingrid ter Beek

CityEdge Alliance: Matt Fairweather

NZTA: Bruce Waugh

Tamahere Lions: Robert McHugh

1. Apologies: Dallas Fisher, Charles Fletcher , Ro Edge

2. Confirmation of Minutes of Meeting held on April 1st 2019

Moved: Ro Edge

Seconded: Bevan Coley

All in Favour

3. Matters arising:

4. Correspondence Tabled

IN - EMAIL

- Jacob Quinn WDC - Info. on Wiremu Tamihana.
- Joel Stevenson – road names
- Leo Koppens – Forward Tamahere Reserve Duncan McDougall
- Brendon Stringer WDC – Joint community board workshop
- WDC Comms – speed limit media release
- John Brown WDC – corrections to speed limit changes
- WDC – call for further submissions, proposed district plan stage 1.
- Ingrid ter Beek – Hall committee agenda
- Susan McHugh – service request initiated re; rubbish and boy racers
- Jacob Quinn - new WDC email for agendas
- Landcare Reserarch – biodiversity symposium invite
- Leo Koppens – Tamahere reserve update

OUT –EMAIL

- TCC – Annebrook RD developments
- Luke McCarthy – Birchwood Rd gully fence
- Susan McHugh – service request to WDC re rubbish/damage Pickering RD.
- Jacob Quinn – request for WDC plans for Tamahere Reserve
- Joel Stevenson – Road names list for Annebrook Rd development.

Moved: Sue Robertson

Seconded: Jane Manson

All in favour

5. Cr Bech report

Covered elsewhere

6. Service Delivery – Tamahere Community Committee Issues Report

- No date from Fosters on Hub opening.
- Field Manhole lowering – to be completed May 6 – 8th.
- Tenants Board – no details received.
- Yellow Bristlegrass on road reserves – WDC has a “no spray” policy to reduce spread. Landowners responsible for boundary areas. Suggest Forum piece on the problem.
- Tamahere Reserve tree removal – 1 tree removed, another stem left as bat habitat, remedial pruning to others.
- Tamahere Reserve – WDC to engage a consultant to create a concept plan for the reserve in consultation with key stakeholders including Tamahere Māngaone Trust.
- May include additional signage, planting plans, upgrades to the entrance, monitoring regimes and/or protection strategies for the bat habitats. TCC suggests concept plan considers ex Regal Haulage area for Reserve parking, BMX, or dog park (since only one in area now closed) etc.
- Events and Fields booking – current system is laborious, moving towards being web based. Currently an event manager is available to assist.
- WDC working on improving communications with regional hall committees. Plan is for an online site allowing public to see what’s going on in their district.

Hub Update

- Car park finished, skatepark almost completed, playground underway.
- Fitness trail on hold until after winter sports season
- In the future a permanent toilet will be part of the planned pavilion; temporary refurbished toilet in meanwhile
- Skatepark to be opened as soon as finished (this month), playground fenced off until finished (in July). Current lighting (from carpark) allows skatepark to be used – timer may be used to reduce night use.
- Rubbish – recycling service not available but a review is being undertaken. Contractors update staff regularly on the need to increase/decrease services such as rubbish removal.
- Extensive maintenance plan for the park was presented. To be updated July/Aug depending on park usage.
- Formal opening of Hub planned for Thursday Aug 1st after confirming time with school.
- Basketball ½ court reorientated to face sports ground.
- Cricket pitch almost complete.
- Wiremu Tamihana/Aiport Rd. fence will remain as a safety barrier for the time being.
- Hub entrance of Wiremu Tamihana – visibility issues and drop off into garden being worked on.

7. CityEdge Alliance / NZTA update

- An updated map of the expressway with cycle connections (in red) was presented. There are omissions from what was previously understood to be agreed (captured on Gray Matter plan) including a cycle path from Birchwood to Violet MacKenzie walkway and from Birchwood to Newell. Confirm WDC's understanding (Luke McCarthy) and agree way forward with NZTA.
- The pedestrian crossing over SH1 off and on-ramps (E-W) by the airport interchange allowing for connectivity between Tauwhare Road (including residents from Woodcock and Rosebanks) is now stated to be "out of NZTA scope" despite this being a clearly promised outcome by NZTA to TCC for over a decade -since time of resource consent.
- TCC asks that TCC and WDC speak with 1 voice. Plan to refer to Gray Matter document then WDC to put strong submission via Bruce Waugh for pathways and bridge referring to longstanding aims of cycling and E-W connectivity options.
- Also approach Peter Simcock for advice.



Te Awa Bridge over SH21

- Consideration is being to locations on either the airport or Park side of Wiremu Tamihana.
- Cr Bech to table TCC April 2019 resolution indicating a preference for the Church corner site at meeting 10/5/19 with NZTA and Te Awa.

Other Business**Birchwood Lane Extension**

No response from email to Luke McCarthy

Road Naming

For June meeting.

ANZAC Memorial

June meeting

Boy Racers

Working to resolve with Police. Suggest Forum and Tamahere/Matangi Facebook page supply information on how public should respond to street racers.

Walkways Subcommittee Template

Subcom. to meet with Graham McBride.

District Plan

Further submissions can be made by May 27. Sue and Leo as subcommittee.

Annebrook Rd Subdivision and streamside walkway reserve towards Matangi Rd.

No WDC support.

Piazza Seating

Approach Forum to advertise concept and suggest streets/groups get together to fund.

Story of Tamahere

Electronic version going on heritagewaikato.org and a solid storyboard will be based on this.

9.30 Moved into Committee

Moved:Sue Robertson **Seconded:** Leo Koppens **All in Favour**

9.40 Moved out of Committee

Moved:Sue Robertson **Seconded:**Leo Koppens **All in Favour**

10.10 Moved into Committee

Moved:Sue Robertson **Seconded:** Jane Manson **All in Favour**

10.20 Moved out of Committee

Moved: Jane Manson **Seconded:** Ingrid ter Beek **All in Favour**

Date of next meeting: Monday June 10th (3rd is Queens Birthday) 2019

Meeting closed at 10.20pm

Actions:

- TCC submission to NZTA on cycleway omissions and SH1 bridge – Sue/Cr Bech
- Confirm WDC's position on new NZTA footpath omissions (Luke McCarthy)
- TCC site preference for Te Awa bridge to stakeholders – Cr Bech
- Hub opening date confirmation with school – Ingrid
- TCC to Forum re; boy racers, bristle grass, piazza seating
- Peter Simcock approach - Sue

Items for Next Meeting:

NZTA response to cycleway omissions and SH1 bridge
 Te Awa bridge update
 Road naming
 ANZAC memorial 2020
 Walkways subcommittee

Piazza seating

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	17 June 2019
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Meremere Community Committee Minutes

1. EXECUTIVE SUMMARY

The minutes for a meeting of the Meremere Community Committee held on Thursday 9 May 2019 are submitted for receipt.

2. RECOMMENDATION

THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 9 May 2019 be received.

3. ATTACHMENTS

MMCC Minutes – 9 May 2019

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 9 MAY 2019** commencing at **7.00pm**.

Present:

Mr J Harman (Chair)
Cr J Sedgwick
Mr B Brown [from 7.55pm]
Ms C Heta

Attending:

Mr M Balloch (Building Quality Manager) (Minutes)
Mr S Toka (Iwi & Partnership Manager)
2 Members of the Public

Mr Harman assumed the Chair.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Sedgwick/Ms Heta)

THAT an apology be received from Mr Katu and Mr Ngatai;

AND THAT an apology for lateness be received from Mr Brown.

CARRIED

MMCCI905/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Sedgwick/Ms Heta)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 9 May 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

MMCCI905/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES**Resolved: (Mr Harman/Cr Sedgwick)****THAT the minutes of a meeting of Meremere Community Committee held on Thursday 14 February 2019 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****MMCCI905/03****REPORTS**Appointment of Secretary
Agenda Item 5.1

The report was received [MMCCI905/02 refers].

The Committee noted that Ms Tararo had been contacted prior to the meeting to ascertain her availability to accept this role. Ms Tararo indicated that she would be able to assist on an interim-basis.

Ms Melissa Toraro was nominated by Cr Sedgwick and seconded by Mr Harman.

Resolved: (Ms Heta/Mr Brown)**THAT Melissa Toraro be appointed Secretary of the Meremere Community Committee.****CARRIED****MMCCI905/04**Works & Issues Report – May 2019
Agenda Item 5.2

The report was received [MMCCI905/02 refers]. Mr Balloch discussed the tennis pavilion and resurfacing of the tennis courts with the Committee and the potential funding thereof. The Committee was advised to apply for funding to resurface the courts from Council and to source external funding for the the tennis pavilion.

Councillor's Report
Agenda Item 5.3

Cr Sedgwick spoke to the Committee on the following issues:

- Encouragement of the public to use the bus service in Meremere
- Encouraged the Committee to attend a meeting in Te Kauwhata that was being held by the NZ Police in relation to crime prevention and the identification of crime. This meeting is being held on 21 June at 6pm.
- Meremere cameras being uneconomic to repair and how to plan towards installation of new cameras

Iwi & Community Partnership Manager
Agenda Item 5.4

The report was received [MMCCI905/02 refers]. Mr Toka introduced himself and his role within Council.

Discretionary Fund Report to 24 April 2019
Agenda Item 5.5

The report was received [MMCCI905/02 refers] and discussion was held.

Pat Carr's farewell funds didn't get used as Mayor Sanson paid \$400 from the Mayoral Fund towards this event.

Resolved: (Mr Harman/Ms Heta)

AND THAT the commitment of \$400 for Pat Carr's farewell [MMCCI902/04] be returned to the pool.

CARRIED

MMCCI905/05

Year to Date Service Request Report
Agenda Item 5.6

The report was received [MMCCI905/02 refers] .

GENERAL BUSINESS

The following items were discussed:

At its meeting on 14 February 2019, the Committee resolved:

Resolved: (Mr Brown/Mr Harman)

THAT a commitment be made of \$400 towards Pat Carr's farewell. This amount should be paid into the Youth Account.

CARRIED

MMCCI902/04

Mrs Carr's farewell took place on 14 March 2019.

Mayor Sanson paid \$400 from the Mayoral Fund towards this event. This was paid into the Youth Account on 20 March 2019.

The commitment from the Discretionary Fund was therefore not required and it is recommended that this be returned to the pool [Refer Agenda Item 5.5].

There being no further business the meeting was declared closed at 8.10pm.

Minutes approved and confirmed this day of 2019.

J Katu
CHAIRPERSON

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	28 May 2019
Prepared by	Alison Diaz Chief Financial Officer
Chief Executive Approved	Y
Reference #	GOV1318 / 2255977
Report Title	Adoption of the Annual Plan 2019/20 including fees and charges amendments

I. EXECUTIVE SUMMARY

There have been no significant or material changes from year two of the Long Term Plan (“LTP”). Therefore, Council has exercised legislative provisions and undertaken targeted consultation rather than broad formal consultation on the Annual Plan 2019/20.

Council has engaged with communities on the following proposed changes in their area; Raglan food waste collection, Matangi Hall maintenance cost increases, and the funding of new community facilities in both Port Waikato and Whatawhata. The financial impacts of those processes have been factored in to the Annual Plan.

Whilst Council is not required to produce an annual plan consultation document, an Annual Plan for 2019/20 must be adopted in accordance with the Local Government Act (2002). Approval is also being sought for minor adjustments applied to the LTP fees and charges document.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the Waikato District Council adopts the Annual Plan 2019/20 in accordance with Section 95 of the Local Government Act 2002;

AND FURTHER THAT the Waikato District Council approves the minor amendments to the Long Term Plan fees and charges document as attached in Appendix I.

3. BACKGROUND

The Local Government Act 2002 (“LGA”) enables councils to design decision-making and engagement processes that are efficient, effective, and appropriate to a range of different circumstances and community interests, hence avoiding ‘community consultation fatigue’.

With regards to the annual plan specifically, the LGA stipulates that a local authority must prepare and adopt an annual plan for each financial year. However, a local authority does not need to prepare a consultation document for the annual plan if there are no significant or material differences from the content of the long-term plan for the financial year to which the proposed annual plan relates.

Council were advised in December that there were no significant or material changes to year 2 of the LTP. Rather than producing an Annual Plan consultation document, Councillors and staff have instead focused on communicating with those communities where proposed services would result in a change to the rates they pay.

As part of the LTP process, Council adopted a set of fees and charges for the period 1 July 2018 to 30 June 2021. Staff have continued to monitor the ease of use of the document for customers, and are suggesting changes for improved clarity. The staff chargeout section of the document has also been updated to reflect new positions in councils organisational structure.

4. DISCUSSION AND OPTIONS

4.1 DISCUSSION

ANNUAL PLAN

A financial overview of the updates made to year two (Annual Plan 2019/2020) of the LTP was presented to a councillor workshop in December 2018. Staff have continued to incorporate known changes into the financial modelling, ensuring that the combined impact of those changes did not breach the thresholds within Council’s Significance and Engagement Policy.

Adjustments from year 2 of the LTP are outlined below:

- A refresh of the forecast result for the current year and opening reserve balances,
- Additional depreciation and amortisation expense of \$689,000,
- Incorporation of elected member remuneration changes expected for 2019/20 of approximately \$500,000,
- Salary and related adjustments to support recent market movements and a new organisational structure. Note that these changes resulted in additional budget of approximately \$4 million and will be managed over a number of years via a separate deficit reserve and the capture of future cost efficiencies,
- Increase in income associated with new positions of \$278,000,

- Additional election contract costs due to the removal of the District Health Board from the process of \$40,000,
- A reduction in external interest costs of \$736,000,
- Allowance for Riskpool call of \$80,000,
- Library service extension with Auckland Council of \$90,000,
- Passenger rail associated costs at Huntly of \$38,000,
- Match funding obligation for the Lake Rotokauri project of \$93,000,
- Reinstatement of Eco-enhancement budgets which were mistakenly omitted from the original LTP,
- Regional initiatives and futureproof budget increase of \$40,000.

The total expense movement between the Annual Plan and the second year of the LTP is \$2.61 million, with income movement of \$742,000. A deficit of approximately \$1.9 million.

Rather than increasing the general or targeted rates, this deficit position has been funded by allocations from the following reserves:

- Gearing for Growth and Greatness (for all organisational structure change costs net of specified efficiencies),
- Non-structure plan growth reserve (to fund a portion of the investment in the Community Growth group), and
- the anticipated 2018/19 balance of General Accounting Reserve Fund.

FEES AND CHARGES

Amendments to the Fees and Charges for 2018-21 are also being proposed. The amendments are minor and relate to:

- Interim fees for Waste Minimisation and Refuse, Wastewater and Stormwater,
- Staff charge out rates,
- Library services, and
- Corporate Mileage Rates.

The proposed amendments:

- Remove rounding,
- Reflect new and disestablished positions,
- Clarify the services that are currently available at our libraries, and
- Remove specific mileage amounts and instead refer to IRDs current rates.

As the changes are not considered significant under the Significant and Engagement Policy, the proposed amendments are not subject to a public consultation process.

4.2 OPTIONS

The Council could choose to adopt the Annual Plan 2019/20 and amend the associated fees and charges document or not.

Any adjustments would require changes to the budget model, documents and further review. An extraordinary meeting of Council would need to be advertised and held prior to 1 July 2019.

5. CONSIDERATION

5.1 FINANCIAL

The Annual Plan establishes the financial direction for the 2019/20 year. The Fees and Charges document supports the detail for revenue streams within the Annual Plan and provides information to customers on the cost of services.

5.2 LEGAL

Council has a statutory obligation to have an annual plan in accordance with section 95 and schedule 10 of the Local Government Act 2002. A special consultative procedure was not undertaken as the annual plan did not change 'significantly' or 'materially' from the 2018-2028 Long Term Plan.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The annual plan for 2019/20 confirms the work programme contained in Year 2 of the Long Term Plan.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

A review of Council's Significance & Engagement Policy has found that there are no significant triggers to the Policy. There are also no significant or material departures from Year 2 of the Long Term Plan 2018-2028 work programme. Targeted consultation took place where proposed changes to the second year of the LTP would have a direct financial impact for those communities.

6. CONCLUSION

The Annual Plan 2019/20 has been prepared in accordance with the Local Government Act 2002. Council must have an Annual Plan for 2019/20 adopted and in place before 1 July 2019.

7. ATTACHMENTS

- Appendix 1: Proposed amendments to the fees and charges document
- Appendix 2: Annual Plan

APPENDIX I: PROPOSED AMENDMENTS

Library fees (pages 6-7)

The proposed amendments to the Sustainable Communities section is to reflect the services that are offered within our libraries and to avoid confusion.

Corporate mileage (pages 16, 18)

The proposed amendments to the corporate mileage rates is to adjust the rate from 0.75 to 0.76 per kilometre to align with the updated Inland Revenue Department mileage rate.

Charge-out rates for Council Officers and mileage (page 21)

The proposed amendment to the charge-out rates for Council officers and mileage is to change the referenced page number from 45 to pages 43-46 to ensure accuracy.

Interim Fees (pages 37-42)

We currently charge interim fees for properties that connect to a reticulated wastewater or stormwater system or receive a waste minimisation and refuse service following 1 July in any given year.

The purpose of the charge is to reflect actual use of the service being provided.

The proposed amendments to the interim fees are to remove rounding which is a result of simplifying our internal system for implementing this fee.

Staff charge out rates (page 44-45)

The proposed amendments to the staff charge out rates are mainly to reflect new and disestablished positions within Council.



FEES AND CHARGES

Sustainable Communities

Customer Services

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
Requests, searches and enquires			
Printing from internet (per page side)	0.30	0.30	0.30
Electronic communications			
Fax Transaction Fee	3.00	3.00	3.00
Emailing documents (maximum 10 pages)	3.00	3.00	3.00
Photocopying			
Black & white – per page side	0.30	0.30	0.30
Colour – per page side	0.60	0.60	0.60
Photocopy/printing of CV/resume	Up to 5 copies free	Up to 5 copies free	Up to 5 copies free

Library Services

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
Books			
4 weeks no renewal	Free of charge	Free of charge	Free of charge
Book renewal after 4 weeks (per book)	2.00	2.00	2.00
Overdue item fees (per day)	0.50	0.50	0.50
Reserve/hold fee	2.00	2.00	2.00
Magazines			
General – two weeks	0.50	0.50	0.50
DVDs			
Adult New Release Library New Release	4.00 first week & .50 per day thereafter	4.00 first week & .50 per day thereafter	4.00 first week & .50 per day thereafter
Junior New Release Library New Release Junior	3.00 first week & .50 per day thereafter	3.00 first week & .50 per day thereafter	3.00 first week & .50 per day thereafter
Adult Recent Release Library Older Release Adult	1.00 first week & .50 per day thereafter	1.00 first week & .50 per day thereafter	1.00 first week & .50 per day thereafter
Junior Recent Release Library Older Release Junior	1.00 first week & .50 per day thereafter	1.00 first week & .50 per day thereafter	1.00 first week & .50 per day thereafter
N.B: overdue item fees apply as per above			
Card fees			
Replacement card	3.00	3.00	3.00
Inter-loan charge	5.00 + charges incurred	5.00 + charges incurred	5.00 + charges incurred
Withdrawn For Sale			
Adult Books	3.00 per book or buy 5 and get one for free	3.00 per book or buy 5 and get one for free	3.00 per book or buy 5 and get one for free

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
Junior Books	1.50 per book or buy 5 and get one for free	1.50 per book or buy 5 and get one for free	1.50 per book or buy 5 and get one for free
All DVDs	3.00 per DVD or buy 5 and get one for free	3.00 per DVD or buy 5 and get one for free	3.00 per DVD or buy 5 and get one for free
Magazines	.50 per book magazine or buy 5 and get one for free	.50 per book magazine or buy 5 and get one for free	.50 per book magazine or buy 5 and get one for free
Library Membership			
District ratepayers & residents	Free of charge	Free of charge	Free of charge
Out-of-district non-residents and non-ratepayers (per year)	80.00	80.00	80.00
Requests, searches & enquires			
Research enquiry (per hour or part thereof)	70.00	70.00	70.00
Temporary DVD only membership non-residents bond	A bond of \$30 is required and a full refund will be issued at the return of all items and temporary membership card. No refund will be given if the item or temporary card is lost or damaged.		
Laminating			
A5	2.00	2.00	2.00
A4	3.00	3.00	3.00
A3	5.00	5.00	5.00
Damaged/lost items			
Major damage	Full replacement item/cost	Full replacement item/cost	Full replacement item/cost
Minor damage	5.00	5.00	5.00
Lost items	Full replacement item/cost	Full replacement item/cost	Full replacement item/cost

Community Facilities: Cemeteries

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
Plot purchase			
All of the Waikato – including maintenance	2,413.00	2,483.00	2,556.00
All of the Waikato's Children's areas including maintenance	838.00	862.00	816.00
RSA plot	Free of charge	Free of charge	Free of charge
Sexton fees			
Interments	1,849.00	1,903.00	1,958.00
Stillborn babies	Free of charge	Free of charge	Free of charge
Ashes			
Plot	359.00	369.00	380.00
Sexton	308.00	317.00	326.00
RSA plot	Free of charge	Free of charge	Free of charge

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
Failure to carry a leash in public	100.00	100.00	100.00
Failure to comply with barking dog abatement notice	200.00	200.00	200.00
Allowing dog known to be dangerous to be at large unmuzzled or unleashed	300.00	300.00	300.00
Failure to advise of muzzle and leasing requirements	100.00	100.00	100.00
Releasing dog from custody	750.00	750.00	750.00

Stock control

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
Trespass - Impounding Act 1955, section 16			
Any paddock or meadow or grass or stubble			
Fee per - horse, mare, gelding, colt, bull, cow, steer, heifer, calf, ass, mule or deer (per animal per day)	2.00	2.00	2.00
Fee per - ram, ewe, wether or lamb (per animal per day)	0.50	0.50	0.50
Fee per - goat, boar, sow or other pig (per animal per day)	5.00	5.00	5.00
Any land having thereon any growing crop or from which the crop has not been removed, or in any cemetery			
Fee per - horse, mare, gelding, colt, bull, cow, steer, heifer, calf, ass, mule or deer (per animal per day)	5.00	5.00	5.00
Fee per - ram, ewe, wether or lamb (per animal per day)	1.00	1.00	1.00
Fee per - goat, boar, sow or other pig (per animal per day)	10.00	10.00	10.00
Stock call outs			
Corporate mileage per kilometre	0.75	0.75 0.76	-0.75 0.76
Advertising	Actual cost	Actual cost	Actual cost
Repeated impounding (Cow)	31.00	31.00	31.00
Repeated impounding (Bull)	31.00	31.00	31.00
Repeated impounding (Mare)	31.00	31.00	31.00
Repeated impounding (Mule)	31.00	31.00	31.00
Repeated impounding (Pig)	31.00	31.00	31.00
Repeated impounding (Sheep)	31.00	31.00	31.00
Repeated impounding (Deer)	31.00	31.00	31.00
Repeated impounding (Goat)	31.00	31.00	31.00
Other charges - Impounding Act 1955, sections 14 & 15			
Pound fee per animal, per day (stallion, ass, mule or bull over the age of 9 months, mare, gelding, colt, filly or foal, ox, cow, steer, heifer or calf, ram, ewe, wether or lamb, goat, deer, boar, sow or other pig)	19.00	19.00	19.00
Sustenance per animal, per day	14.00	14.00	14.00
Conveyance charge	Actual cost	Actual cost	Actual cost

Building Control

These fees are set in accordance with the Building Act 2004, the Fencing of Swimming Pools Act 1978, the Sale of Liquor Act 1989 and the Amusement Devices Regulations 1978. However through the course of processing building consents there are some exceptions to this and they are outlined as follows:

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
(g) All building work of value from \$150,001 up to \$500,000	1,965.00	2,000.00	2,040.00
(h) All building work of value from \$500,001 up to \$1,000,000	2,335.00	2,380.00	2,430.00
Building consents - Building Act 2004, section 219			
(i) Buildings over \$1,000,000 in value, add \$120 for every \$100,000 over \$1,000,000	2,850.00	2,900.00	2,970.00
(j) Stock underpasses and farm bridges. Includes two building inspections and engineering input into checking of plans, technical advice and inspection of site before and after installation	1,325.00	1,350.00	1,380.00
Accreditation levy - Building Act 2004, sections 215 & 219			
All consents	70.00	75.00	80.00
Scanning and storage of building consents and documents - Building Act 2004, section 219			
All Consents	40.00	50.00	60.00
Development Contribution assessment and administration – Local Government Act 2002			
Actual and reasonable costs for objections to Development Contributions will be payable in accordance with the Local Government Act 2002			
Establishment of DC Development Agreement	Actual and reasonable cost of administration and legal staff time	Actual and reasonable cost of administration and legal staff time	Actual and reasonable cost of administration and legal staff time
Objections (actual costs for commissioner/s Council staff and other support) (deposit)	500.00	510.00	520.00
Code Compliance Certificates - Building Act 2004, sections 95 & 93(2)(b)			
To issue a final Code Compliance Certificate (CCC) in respect of a building consent that has already been issued and interim Code Compliance Certificate	165.00	170.00	175.00
Application for extension of time to apply for a Code Compliance Certificate	145.00	150.00	155.00
Compliance schedules & building warrant of fitness - Building Act 2004, sections 100, 108 & 219			
Issue of a new Compliance Schedule	200.00	205.00	210.00
Annual inspection of buildings with specified systems	200.00	205.00	210.00
Where a building fails its annual compliance audit, a re-inspection fee will apply at standard inspection rates.			
Amendment to Compliance Schedule	85.00	90.00	90.00
Annual receipt of building warrant of fitness (where an inspection did not take place)	85.00	90.00	90.00
Resiting			
Resiting report	125.00	130.00	130.00
Officers' hourly charge out rate (outside the district only)	130.00	135.00	135.00
Mileage per kilometre (outside the district only)	0.75	0.75 0.76	0.75 0.76

Resource management

Planning and planning information

These fees and charges are set by various sections of the Resource Management Act (RMA) 1991, sections of the Local Government Act (LGA) 2002 and sections of the Sale and Supply of Alcohol Act 2012. In addition to the listed fee, charge or lodgement fee, all land use consent applications (except those for outline plans) incur a minimum monitoring charge.

Pre-application charges

The lodgement fee for pre application requests covers the provision of a meeting for up to one hour with a Planner and up to two technical experts (as deemed necessary by the Planner). Any additional time spent on your request is charged at an Officers' hourly charge out rate and includes but is not limited to administration, research, writing and distribution of minutes, and additional meetings.

Voluntary Conservation Covenants

The Council will meet the actual internal legal costs associated with conservation covenant document preparation where the conservation covenant is entered into on a voluntary basis; such costs will be met by the conservation fund.

Section 36 of the Resource Management Act

The charges (set fees, lodgement fees and hourly rates) set out in this booklet are charges which meet the definition of a 'fixed charge' pursuant to Section 36 of the RMA 1991 and are stated inclusive of GST, at the prevailing rate. All 'fixed charges' are payable in full in advance. Pursuant to Section 36(7) of the RMA, the Council will not perform the action or commence processing the application to which the charge relates until it has been paid. Documentation or certificates will not be issued until cheques in payment of charges have been cleared. Unless stated as a set fee, all fees are lodgement fees and are subject to additional charges below.

Additional charges

Where a lodgement fee is in any particular case inadequate to enable the Council to recover its actual and reasonable costs in respect of the matter concerned, the Council will require the applicant to pay an additional charge. Additional charges do not apply to set fees. Where the additional charge is less than \$25 the Council will not require the applicant to pay the additional charge.

Additional charges may also be included in the following circumstances:

- If it is necessary for the services of a consultant to be engaged by the Council (including their attendance at any hearing or meeting) then the consultant's fees will be charged in full to the application as an additional charge
- If any legal fees are incurred by the Council in relation to legal advice obtained for any particular application, including fees incurred if the Council's solicitor is required to be present at any hearing, these fees will be charged in full to the applicant as an additional charge.
- If any commissioner hearing fees and associated costs are incurred in considering and determining a particular application these fees will be charged in full to the applicant as an additional charge.

Purpose

The purpose of each set fee and lodgement fee and additional charge is to recover the actual and reasonable costs incurred by the Council in receiving and processing applications and in issuing decisions and monitoring performance of consent conditions.

Charge-out rates for Council Officers' and mileage

Council Staff Charge-out rates are set out in this schedule on [pages 43-46](#).

Mileage rates will be charged in accordance with the prevailing Inland revenue Department mileage rates at the time of invoice.

Additional fixed fees

At any time after the receipt of an application and before a decision has been made, the Council may fix a fee pursuant to Section 36(1) of the RMA which is in excess of the fixed charge set out in this booklet.

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
Requirements for alteration to a designation - Section 181 (3)	1,600.00	1,700.00	1,800.00
Requirements for removal of a designation - Section 182	1,600.00	1,700.00	1,800.00
Applications to determine that a designation should not lapse – sections 184(1)(b) & 2(b)	1,600.00	1,700.00	1,800.00
Requirements for heritage orders	1,600.00	1,700.00	1,800.00
Requirements for the removal of heritage orders	1,600.00	1,700.00	1,800.00
Outline plans – section 176A - Major	1,600.00	1,700.00	1,800.00
Request to Waiver of requirement for outline plan - section 176A (2) - Minor - set fee	400.00	410.00	420.00
Limited Notified and Full Notified Application for Subdivision, Landuse Consent, Designations and Heritage Orders			
Limited Notified Deposit includes 1/2 day Hearing deposit	6,500.00	6,600.00	6,700.00
Notified Deposit includes 1 day Hearing Deposit	10,500.00	10,600.00	10,700.00
For any additional hearing days a further deposit will be required (per 1/2 day, 6,000 per day)	3,500.00	3,600.00	3,700.00
Pre hearing Meetings	Actual and reasonable costs	Actual and reasonable costs	Actual and reasonable costs
Hearing fees will generally be charged at an actual hourly charge out rate and fall under the following criteria:			
For the hearing of any application made under the RMA a charge will be made for the costs of planning staff, technical advisors, solicitors , secretariat and administration.	Actual and reasonable costs plus deposit for each half day of the hearing	Actual and reasonable costs plus deposit for each half day of the hearing	Actual and reasonable costs plus deposit for each half day of the hearing
Hearing by external commissioners	Actual costs to hear and application – to be charged to the applicant	Actual costs to hear and application – to be charged to the applicant	Actual costs to hear and application – to be charged to the applicant
Hearings by Councillors	Fee for each Councillor, including time spent on site visits (as measured from the hearing venue) and set by the Remuneration Authority	Fee for each Councillor, including time spent on site visits (as measured from the hearing venue) and set by the Remuneration Authority	Fee for each Councillor, including time spent on site visits (as measured from the hearing venue) and set by the Remuneration Authority

Waste minimisation and refuse

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
Recycling bins and crates			
Tuakau wheelie bin replacement	50.00	50.00	50.00
Replacement/additional recycling crates	18.50	18.50	18.50
Raglan food caddy replacement	8.00	8.00	8.00
Raglan food bin replacement	11.00	11.00	11.00
Refuse prepaid stickers and tags			
Wheelie bin tag	3.00	3.00	3.00
Bag sticker	1.50	1.50	1.50
Roll of 100 wheelie bin tags	287.50	287.50	287.50
Roll of 200 bag stickers	287.50	287.50	287.50
Interim charge Any property that connects to the reticulated wastewater or stormwater network or receives a refuse or recycling service will be required to pay a charge to reflect actual period of use.			
July	110.00	112.97 +13.00	115.94 +16.00
August	100.00	102.70 +03.00	105.40 +06.00
September	90.00	92.43 93.00	94.86 96.00
October	80.00	82.16 82.00	84.32 84.00
November	70.00	71.89 72.00	73.78 74.00
December	60.00	71.89 62.00	63.24 64.00
January	50.00	61.62 51.00	52.70 53.00
February	40.00	41.08 41.00	42.16 42.00
March	30.00	30.81 31.00	31.62 32.00
April	20.00	20.54 21.00	21.08 22.00
May	10.00	10.27 +0.00	10.54 +0.00

Water supply

Reticulation

Connection fees

A connection fee applies to all water supply schemes where work is required to connect the property to a Council service. All connections must be installed in accordance with the Hamilton City infrastructure Technical Specifications and Waikato Addendum.

The term 'at cost' means the property owner or developer is liable for the total cost of constructing the connection to the Council main and is also responsible for the physical work in providing the connection.

All connections must be referred to the Council's Water Team for approval to connect. Non-standard type connections such as industrial and commercial should be referred to the Water Team for an estimate of cost.

All fees are for standard residential urban or rural water supply connections as detailed in the Hamilton City infrastructure Technical Specification and Waikato Addendum. A backflow preventer is mandatory for all new connections and is included in the cost of the connection. Non-standard and commercial connections are charged at cost.

Additional independent dwelling units may require separate water connections, and appropriate connection costs and development contributions will be incurred. For more detail refer to the Council's Development Contributions Policy.
Fees and Charges 2018 - 2021

The district-wide targeted rate has been set across all water supply schemes on a per cubic metre basis.

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
District wide	1.89	1.97	2.05

Wastewater

Reticulation

Connection fees

The term 'at cost' means the property owner or developer is liable for the total cost of constructing the connection to the Council main and is also responsible for the physical work in providing the connection. It is expected that the client's contractor will complete the connection to the service at the time that site works are carried out and will charge the client directly. The work must be done to the Council's standards, as specified in the Hamilton infrastructure Technical Specification and Waikato Addendum and will be inspected as part of the subdivision or building consent inspection. Additional connections may require development contributions or capital contribution fee

Disconnection fees

When a building is demolished or removed from a serviced site then a disconnection fee shall be payable to the Council for the existing wastewater connection to be capped and the utilities information recorded on the Council's 'as-built' plans.

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
Connection fee			
In all areas all costs are borne by the property owner and wastewater systems are installed by the property owner's contractors to the Council's standards	At cost	At cost	At cost
Capital Contribution (capital contribution additional to boundary connection costs)			
Rangiriri – for scheme installed in 2008	4,318.00	4,460.00	4,616.00
Taupiri – for scheme installed in 2007	3,886.00	4,014.00	4,154.00
Meremere	1,306.00	1,349.00	1,396.00
Pokeno	31,258.00	32,290.00	33,420.00
Tauwhare Pa	7,791.00	8,048.00	8,330.00
Te Ohaki Road	3,218.00	3,324.00	3,440.00
Whaanga Coast	36,980.00	38,200.00	39,537.00
Disconnection fee			
House removal or demolition	334.00	345.00	357.00
Interim Charge			
Any property that connects to the reticulated wastewater or stormwater network or receives a refuse or recycling service will be required to pay a charge to reflect actual period of use.			
July	385.00	397.98 398.00	411.95 412.00
August	350.00	361.80 362.00	374.50 375.00
September	315.00	325.62 325.00	337.05 336.00
October	280.00	289.44 289.00	299.60 299.00
November	245.00	253.26 253.00	262.15 262.00
December	210.00	217.08 217.00	224.70 225.00

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
January	175.00	180.90 +81.00	187.25 +87.00
February	140.00	144.72 +45.00	149.80 +50.00
March	105.00	108.54 +08.00	112.35 +12.00
April	70.00	72.36 72.00	74.90 75.00
May	35.00	36.18 36.00	37.45 37.00

Disposal

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
Individual Trade Waste Agreement			
Wastewater disposal charges in respect of commercial organisations that require substantial quantities of discharge into the wastewater reticulation system will be determined by the Council on a case by case basis	Case by case basis	Case by case basis	Case by case basis

Trade waste

Any non-domestic users that discharge into the Wastewater reticulation system will need to obtain a trade waste consent from the Council and may be charged a fair share of the costs. Any 'permitted' and 'conditional' consents relate to the types of trade waste that these businesses produce.

Charges for trade waste administration fees align with the shared services arrangement with Hamilton City and Waipa District Council. The uniform annual charge per trade waste consent for Tuakau and Pokeno reflects our agreement with Watercare.

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
Disposal of septic tank cleanings			
Huntly wastewater septage facility disposal volume \$ per m3	70.00	72.00	74.00
Application Fees			
Permitted/Controlled Discharge (including final inspection)	195.50	201.95	209.02
Conditional Consent (covering 5 hours work including final inspection)	362.50	374.46	387.57
Hourly rate for applications	103.00	106.40	110.12
Temporary Discharge (including final inspection)	195.50	201.95	209.02
Renewal Fee for Trade Waste Consents	96.00	99.17	102.64
Variation/Change of Details Request	52.00	53.72	55.60
Site Inspection Fees			
Permitted/Controlled Discharge - final inspection (approval to discharge) - additional inspection	138.00	142.55	147.54
Conditional Consent - final inspection (approval to discharge) - additional inspection	218.50	225.71	233.61
Temporary discharge - final inspection (approval to discharge) - additional inspection	218.50	225.71	233.61
Site Inspection - Non-compliance	218.50	225.71	233.61
Annual Charges			
Permitted/controlled discharge	195.50	201.95	209.02

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
Conditional discharge - Risk Class 3	1,529.50	1,579.97	1,635.27
Conditional discharge - Risk Class 2	874.00	902.84	934.44
Temporary discharge	195.50	201.95	209.02
Discharges to the Tuakau treatment plant	Refer to Watercare	Refer to Watercare	Refer to Watercare
Quantity charge rates for conditional discharge			
Tuakau and Pokeno			
Daily flow volume - \$ per m ³	0.79	0.82	0.85
Suspended solids treatment \$ per kg	1.49	1.54	1.59
Total kjeldahl nitrogen treatment \$ per kg	8.02	8.28	8.57
Chemical oxygen demand (COD) \$ per kg	0.66	0.68	0.71
All other areas			
Daily flow volume \$ per m ³	1.20	1.24	1.28
Suspend solids treatment \$ per kg	0.80	0.83	0.86
Biochemical oxygen demand treatment \$ per kg	0.95	0.98	1.02
Total phosphorus \$ per kg	5.68	5.86	6.07
Total kjeldahl nitrogen treatment \$ per kg	0.92	0.95	0.98

Stormwater

Reticulation

Administration fees

The term 'at cost' means the property owner or developer is liable for the total cost of constructing the connection to the Council main and is also responsible for the physical work in providing the connection. A administration fee applies to all stormwater supply schemes where work is required to connect the property to a Council service. All connections must be referred to the Councils Water Team for approval to connect.

Description	Charge 2018/2019 (\$)	Charge 2019/2020 (\$)	Charge 2020/2021 (\$)
In all areas all costs are borne by the property owner and stormwater systems are installed by the property owner's contractors to the Council's standards.	At cost	At cost	At cost
Administration fee			
Actual costs for commissioner/s Council and other support staff to consider and action application	70.00	72.00	74.00
Interim charge			
Any property that connects to the reticulated wastewater or stormwater network or receives a refuse or recycling service will be required to pay a charge to reflect actual period of use			
July	143.00	146.96 147.00	150.92 151.00
August	130.00	133.60 134.00	137.20 138.00
September	117.00	120.24 120.00	123.48 124.00
October	104.00	106.88 107.00	109.76 110.00
November	91.00	93.52 94.00	96.04 97.00
December	78.00	80.16 80.00	82.32 82.00
January	65.00	66.80 67.00	68.60 69.00

February	52.00	53.44 54.00	54.88 56.00
March	39.00	40.08 40.00	41.16 41.00
April	26.00	26.72 27.00	27.44 28.00
May	13.00	13.36 13.00	13.72 13.00

Request for official or personal information

The Local Government Official Information and Meetings Act 1987 (LGOIMA) requires the Council to make available certain public or personal information which it holds.

The Act also makes provision for the Council to make a charge for the information supplied but this charge must be reasonable and is for the cost of labour and materials involved in making the information available. If the request expresses urgency then the Council may have to use additional resources to gather the information promptly and the Act permits the Council to charge for these extra resources.

If the charges to gather the information requested are likely to be substantial, the Council will advise the applicant of the likely charges before it commences processing the request and will give the applicant the opportunity to decide whether or not to proceed with the request. In such cases the Council may also require that the whole or part of any charge be paid in advance before commencing to process the request.

Charges are made by the Council on the following basis.

1. Any request by a person wishing to view information on any files held by Council and requires the presence of an officer during the viewing will incur a charge at the Officers' hourly rate for the first half hour and the Officers' hourly rate for each half hour thereafter.
2. The first half hour spent in processing the LGOIMA application will be free of charge but a charge of \$38.00 will be made for each half hour or part thereof in excess of that half hour.
3. All other charges incurred will be at actual cost involved. The cost includes:
 - producing a document by the use of a computer or other like equipment;
 - reproducing a film, video or audio recording;
 - arranging for the applicant to hear or view an audio or visual recording;
 - providing a copy of any map, plan or other document larger than A4 size.
4. If the time taken to process the information and/or the number of copies supplied is only a small margin over the 'free' allowance, the Council may use its discretion as to whether any charge should be made.
5. Where repeated requests are made by the same applicant in respect of a common subject the Council will aggregate these requests for charging purposes. This means that the second and subsequent requests will not be subject to half an hour of free time and 20 free standard A4 photocopies.
6. The Council is not permitted to charge for:
 - locating and retrieving information which is not where it ought to be;
 - time spent deciding whether or not access should be allowed, and in what form.
7. A deposit will be required where the charge is likely to exceed \$90.00 or where some assurance of payment is required to avoid waste of resources.
8. A record will be kept of any costs incurred. Wherever a liability to pay is incurred the applicant will be notified of the method of calculating the charge and this notification placed on the file.

'Personal' information does not include rating records, resource consents, building consent applications, or any information pertaining to property, which is public information.

Position title	Rates 2018/19 (\$)	Rates 2019/20 (\$)	Rates 2020/21 (\$)
Contract Engineer	145.00	150.00	155.00
Project Manager, Programme Delivery	125.00	130.00	135.00
Project Coordinator, Programme Delivery	105.00	110.00	115.00
Asset Information Officer, Roading	105.00	110.00	115.00
Networks Control Engineer	105.00	110.00	115.00
Surveyor	105.00	110.00	115.00
Surveyors Assistant	90.00	95.00	100.00
SERVICE DELIVERY - PARKS AND FACILITIES			
Parks and Facilities Manager	210.00	215.00	220.00
Asset Management Team Leader, Parks & Facilities	155.00	160.00	165.00
Asset Engineer, Parks & Facilities	155.00	160.00	165.00
Open Spaces Operations Team Leader	150.00	155.00	160.00
Ecological Planner	145.00	150.00	155.00
Reserves Planner	140.00	145.00	150.00
Property Operations Team Leader	130.00	135.00	140.00
Community Leasing Officer	130.00	135.00	140.00
Property Officer	115.00	120.00	125.00
Maintenance and Contracts Officer	110.00	115.00	120.00
Arborist	110.00	115.00	120.00
Asset Information Officer, Parks & Facilities	105.00	110.00	115.00
Technical Support	100.00	105.00	110.00
Property Maintenance Officer	95.00	100.00	105.00
Cemetery Officer	85.00	90.00	95.00
Gardener	70.00	75.00	80.00
CUSTOMER SUPPORT			
Consents Manager	205.00	210.00	215.00
Building Quality Manager	185.00	190.00	195.00
Regulatory Manager	185.00	190.00	195.00
Development Engineer Team Leader	185.00	190.00	195.00
Principal Planner	185.00	190.00	195.00
Consents Team Leader	185.00	190.00	195.00
Consents - Technical Team Leader	+85.00	+90.00	+95.00
Customer Delivery Manager	170.00	175.00	180.00
Senior Planner	170.00	175.00	180.00
Senior Land Development Engineer	170.00	175.00	180.00
Environmental Health Team Leader	160.00	165.00	170.00
Monitoring Team Leader	160.00	165.00	170.00
Animal Control Team Leader	160.00	165.00	170.00
Intermediate Land Development Engineer	155.00	160.00	165.00
Intermediate Planner	155.00	160.00	165.00
Planning & Engineering Officer - Senior	155.00	160.00	165.00
Contaminated Land Specialist	150.00	155.00	160.00
Planning & Engineering Officer	145.00	150.00	155.00
Technical Planner	145.00	150.00	155.00
Planner	145.00	150.00	155.00
Land Development Engineer	145.00	150.00	155.00

Position title	Rates 2018/19 (\$)	Rates 2019/20 (\$)	Rates 2020/21 (\$)
Development Contributions Coordinator	155.00	160.00	165.00
Development Contributions Assessment Officer	145.00	150.00	155.00
Environmental Health Officer	135.00	140.00	145.00
Monitoring Officer	125.00	130.00	135.00
Building Inspector	125.00	130.00	135.00
Building Review Officer	125.00	130.00	135.00
Consents - Admin Team Leader	115.00	125.00 +20.00	130.00 +25.00
Customer Delivery Team Leader	115.00	120.00	125.00
Animal Control Officer	100.00	105.00	110.00
Animal Control Engagement & Education Officer	100.00	105.00	110.00
Regulatory Administrator	100.00	105.00	110.00
Building Administrator	100.00	105.00	110.00
Senior Consents Administrator	N/A	115.00	120.00
Consents Administrator	100.00	105.00	110.00
Building Enforcement Officer	100.00	105.00	110.00
Monitoring Enforcement Officer	100.00	105.00	110.00
Property Information Officer	100.00	105.00	110.00
LIM Officer	100.00	105.00	110.00
Parking Enforcement Officer	100.00	105.00	110.00
Library Coordinator	95.00	100.00	105.00
Customer Delivery Officer	90.00	90.00	90.00
STRATEGY AND SUPPORT			
Planning & Strategy Manager	215.00	220.00	225.00
Legal Counsel	200.00	205.00	210.00
Chief Information Officer	200.00	205.00	210.00
Finance Manager	200.00	205.00	210.00
Organization Planning and Project Support Manager	190.00	195.00	200.00
Procurement Manager	190.00	195.00	200.00
Economic Development Manager	185.00	190.00	195.00
Team Leader, IT Support	180.00	185.00	190.00
Strategic Planner & Resource Management Team Leader	165.00	170.00	175.00
Iwi & Community Partnership Manager	160.00	165.00	170.00
Corporate Planner	160.00	165.00	170.00
Accountant	160.00	165.00	170.00
Senior Solicitor	150.00	155.00	160.00
Strategic Planner	145.00	150.00	155.00
Project Management Advisor	145.00	150.00	155.00
Senior Policy Planner	145.00	150.00	155.00
Senior Environmental Planner	145.00	150.00	155.00
Legal Officer	145.00	150.00	155.00
Business Analyst	140.00	145.00	150.00
IT Support	140.00	145.00	150.00
GIS Officer	140.00	145.00	150.00
Policy Planner	130.00	135.00	140.00
Records Information Team Leader	125.00	130.00	135.00
Quality Management Coordinator	125.00	130.00	135.00

ANNUAL PLAN

Te Riipoata-a-tau

2019/20



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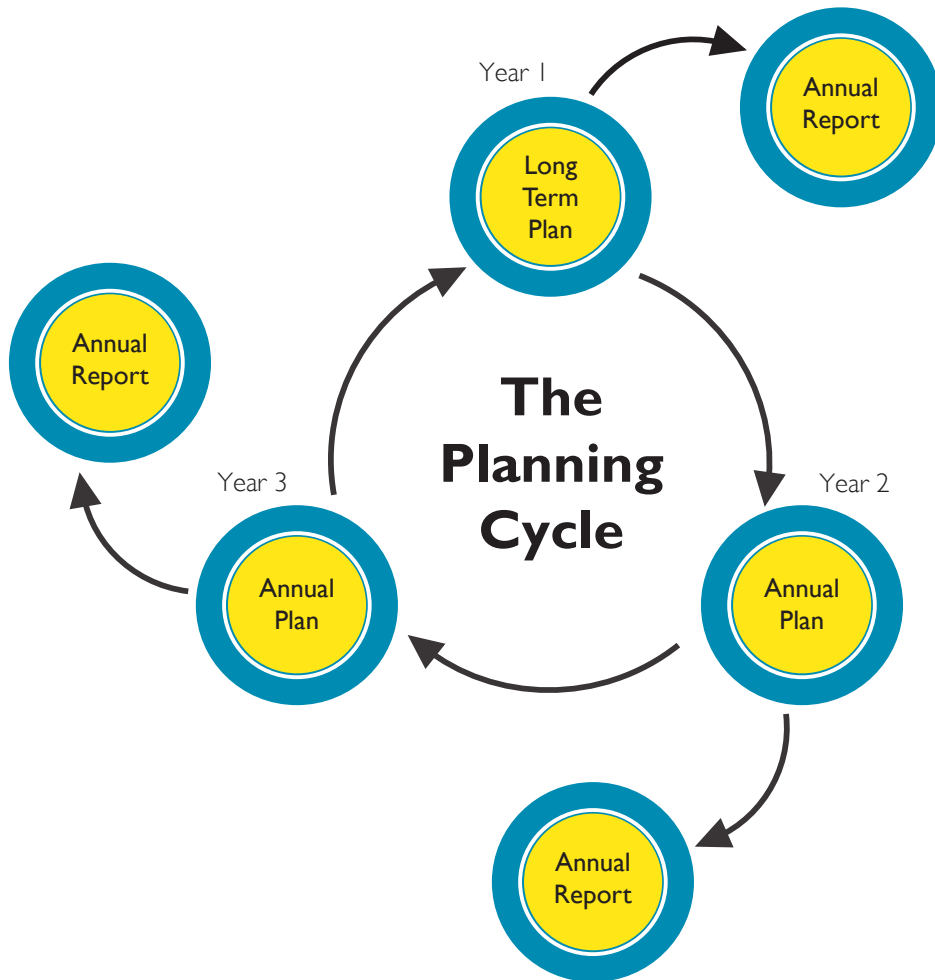
Summary

Whakaraapopoto

Waikato district is in the middle of the 'golden triangle' between Auckland, Hamilton and Tauranga. Its location means that the Waikato benefits from the current and projected growth of these cities especially with regards to land, transport, access to resources, people, homes and businesses.

However, with the benefits of growth there are also costs. Waikato District Council has to find the balance between supporting development in our growth areas (which increases costs - particularly in the early stages of growth) and ensuring non-growth areas continue to have existing, or possibly improved, services.

It is this balance that is considered when planning for our Long Term Plan, which is a 10 year plan produced by Council every three years. An annual plan is then produced in the two years between each Long Term Plan and outlines what we intend to achieve in each of those financial years, how much it will cost, and how it will be funded (including the setting of rates). The 2019/20 Annual Plan outlines our plans for the next financial year.



Council is required to consult with residents and ratepayers when there are significant changes to the work programmes that we agreed with you through our Long Term Plan 2018-28. This year we have not identified any significant changes, and therefore have not consulted with the community on the Annual Plan 2019/20.

Our Vision: Liveable, Thriving, Connected Communities

He noohanga aahuru, he iwi whai ora, he hapori tuuhono tahi

Our Vision and Community Outcomes set the goals we want to achieve in everything we do. We have refreshed our vision to embrace the growth and changes we face. Our vision is that we work together as a district to build liveable, thriving, connected communities as our townships grow.

Liveable communities are well-planned and people-friendly, providing for a range of quality residential options, social infrastructure, walkways and open spaces. They reflect what's important to people, and support a shared sense of belonging both to the local community and the wider district.

Thriving communities participate in Council decision-making and community-led projects, provide input into the management of their local assets, and sustain the local business sector that provides local employment.

Connected communities have fit-for-purpose infrastructure to create liveable, thriving communities. Connectivity through roads, cycleways, walkways and digital capabilities enable rapid information sharing and engaging in activities together. By these means, people in connected communities access services and amenities that meet their social, health, education and employment needs.

Our Community Outcomes and Goals

Together with your Community Boards and Committees, we have developed the following community outcomes to guide our decision-making:

Supporting our communities: Kia tautoko ki a taatou Haapori

We consider the well-being of all of our people in all our planning and activities. We support and plan for the development of complete and connected communities.

Building our economy: Ka hanga a taatou Oohanga

We attract diverse enterprise/business; creating jobs and opportunities for our community. We continue to support our existing industry. We support others who leverage our location to ensure tourism brings benefits to a range of people in our communities.

Sustaining our environment: Kia toituu to taatou Taiao

We are a community that believes in environmental sustainability; we pursue and promote related ideas and manage regulatory processes to safeguard and improve our district.

Working together with you: Kia mahi tahi taatou

Our communities work with us so we are collectively focused on the right things at the right time.

Providing value for money: Ka whai painga mo te puutea

Residents and ratepayers get value for money because we find innovative ways to deliver strategic, timely and fit for purpose infrastructure and services at the most effective cost.

OUR APPROACH

When considering the financial picture, the Council's overall approach continues to be:

- Support growth in targeted areas
- Maintain existing assets
- Modernise infrastructure where it is prudent to do so
- Do more within existing budgets
- Move the cost of providing a service to those who use them ie. user pays

What We Do

As you've seen we have developed a strong strategic direction for the next 10 years, with our principles and priorities a direct reflection of your feedback and the community outcomes developed as a result of that feedback.

A strategic direction is only as good as its implementation, and this is where our Groups of Activities (Governance, Sustainable Environment, Sustainable Communities, Roding, Stormwater, Wastewater, Water Supply, Organisational Support) come in. The following pages provide information about our work programme – the major projects and activities we have decided on for the next 10 years, our targets, how we'll measure them and their associated projects.

Our eight groups of activities contribute to keeping our district running, providing the services and facilities needed to meet our residents' needs. The Organisational Support group is internally focussed and is not an official group of activity as required under the Local Government Act, however, it includes a significant amount of our activities and provides a complete picture of the activities we provide.

While many of the activities relate to legislation, for example the Building Act 2004 and the Resource Management Act 1991 contribute to the community's social, cultural, environmental and economic well-being and therefore also contribute to the community outcomes in some way, either directly or indirectly.

You'll see that we've shown which outcome each group of activities primarily contributes to, and the other groups of activities they might also contribute to in a more minor way. And because the council's strategic direction is driven by five key principles - Supporting our communities, Building our economy, Sustaining our environment, Working together with you, and Providing value for money - we've also shown how our activities relate to these principles in the table below and therefore, contribute to the strategic direction.

Do keep reading and see what major projects are planned and how they might affect you. By doing all of the projects provided in the following sections we will be in a position to maintain our current levels of service throughout the 10 years. We will not only monitor and report based on the performance measures you see, but also on the progress of the capital programme. This section gives a good indication of the work we think will lead to a flourishing district, while still being financially prudent.

Activity	Outcome				
	Supporting our communities	Building our economy	Sustaining our environment	Working together with you	Providing value for money
Governance	✓	✓	✓	✓	✓
Sustainable Communities	✓	✓	✓	✓	✓
Sustainable Environment	✓	✓	✓	✓	✓
Roding	✓			✓	✓
Stormwater	✓		✓	✓	✓
Wastewater	✓		✓	✓	✓
Water Supply	✓		✓	✓	✓
Organisational Support				✓	✓

✓ - primary contribution

✓ - minor contribution

Key projects for 2019/2020

Projects	Description	Cost for 2019/2020
Sustainable Environment		
Huntly resource recovery centre upgrade	Create a resource recovery centre.	51,100
Master planning for growth towns	To plan for growth in the district and anticipated levels of service that will be required.	102,000
Raglan refuse and recycling operation		137,170
District Plan project	Developing the district plan document that sets out guidance and rules on how land can be used in the district.	744,869
Sustainable Communities		
District wide boat ramps	Bringing Council owned boat ramps up to compliance levels	351,202
Raglan Wharf	Wharf Maintenance and renewal works	94,122
District wide playgrounds	Comprehensive programme to reach levels of service provisions for playgrounds around the district.	302,808
Taupiri parks and reserves	To meet levels of service and to enhance recreation space.	27,411
District wide sports grounds	To meet levels of service and to provide suitable recreation spaces throughout the district.	521,297
Ngaruawahia skate park	To enhance recreation space.	14,388
District wide toilets	To meet levels of service.	376,960
District wide cemeteries	To meet Council's obligations under legislation and to make provision for burials in the district.	497,984
Roading		
Unsealed roads maintenance	Maintenance of the unsealed road network in the district.	2,348,094
Huntly central interchange local road connections		817,600
Pokeno Road structure plan	Will proceed to suit development progress.	135,977
Stormwater		
District wide stormwater reticulation upgrades	To meet levels of service.	523,770
Te Kauwhata stormwater pump station upgrades	To meet levels of service.	102,700
Pokeno stormwater treatment plant extensions	This work is dependant on growth occuring in Pokeno.	17,906

Key projects for 2019/2020

Projects	Description	Total Cost for 2019/2020
Water Supply		
Te Kauwhata water supply reservoir extensions	Provide additional storage to meet future growth needs and levels of service.	1,085,977
Tuakau water supply treatment plant extensions	To service future growth in the area.	105,600
Pokeno water supply treatment plant extensions	Council and developer led construction of network to meet future growth needs. This work is dependent on growth occurring in Pokeno.	361,865
Wastewater		
District wide wastewater treatment plant renewals	To meet levels of service and to comply with resource consent conditions.	20,560
District wide wastewater reticulation maintenance	To meet levels of service and to comply with resource consent conditions.	102,800
District wide wastewater education	Wastewater awareness and education project.	106,090
Organisational Support		
Libraries renewals and upgrades	Renewal and upgrade of library facilities to meet levels of service.	280,401
District wide SCADA improvements	Improvements to the SCADA asset management database.	83,836
Futureproof	Subregional growth strategy.	117,335
Various IT (software and hardware renewal and upgrades)	Renewal and upgrade of IT systems.	813,960
Cadetship programme	Council has partnered with WINTEC to create employment opportunities for civil engineering students, as part of a three year scheme.	173,400
Governance		
Local Authority Election	Three yearly council elections.	463,080
Community & Iwi Liaison Projects	To support Iwi projects in the district.	39,189

Funding Impact Statement

Definitions

RESIDENTIAL - GENERAL

Properties for which the permitted activity in the District Plan is related to residential zone, village zone, country living zone, rural zone, paa, education, recreation and conservation use.

RESIDENTIAL - WASTEWATER

Residential is defined as any part of a rating unit that is used primarily for residential purposes.

COMMERCIAL

Properties for which the permitted activity in the District Plan is related to business, industrial, transportation use and other network utilities.

COMMERCIAL - WASTEWATER

Commercial (commercial) is defined as any part of a rating unit that is not categorised as residential, commercial (non-rateable) or commercial (assistance for the elderly).

Commercial (non-rateable) is defined as organisations classified by the Act as fully non-rateable or organisations that are not-for-profit as determined by the Council.

Commercial (assistance for the elderly) is defined as organisations that are supportive of the elderly, including retirement homes, rest homes and Council-owned pensioner flats, as determined by the Council.

SEPARATELY USED OR INHABITED PART OF A RATING UNIT (SUIP)

A separately used or inhabited part of a rating unit includes any portion inhabited or used by the owner, or a person other than the owner and who has the right to use or inhabit that portion by virtue of a tenancy, lease, licence, or other agreement. This definition includes separately used parts, whether or not actually occupied at any particular time, which are used by the owner for rental (or other form of occupation) on an occasional or long term basis by someone other than the owner. For the purposes of this definition, vacant land and vacant premises offered or intended for use or habitation by a person other than the owner and usually used as such are defined as 'used'. This includes any part or parts of a rating unit that is used or occupied by the ratepayer for more than one single use.

For the purpose of this definition, where the use or inhabitation is an accessory one or is ancillary to another property or part thereof, it is not a separately used or inhabited part. For example:

- Not separately used or inhabited parts of a rating unit.
- A residential sleep-out or granny flat without independent kitchen facilities.
- A hotel room with or without kitchen facilities.
- Motel rooms with or without kitchen facilities.
- Individual storage garages/sheds/partitioned areas of a warehouse.
- Individual offices/premises of partners in a partnership.

The following are examples of where there may be application of multiple charges because a rating unit is comprised of more than one separately used or inhabited part:

- Houses/flats/apartments.
- Flats that share kitchen/bathroom.

As a minimum, the land or premises intended to form a separately used or inhabited part of the rating unit must be capable of actual habitation or actual separate use.

The Council proposes to set the following rates for the financial year commencing 01 July 2019 and ending 30 June 2020. All amounts (except where otherwise stated) are inclusive of GST.

Rates

GENERAL RATE

The Council proposes to set a General Rate on the capital value of rateable land within its district. The General Rate required to undertake the work programme outlined in the Annual Plan 2019/2020 is proposed to be \$0.0021610 in the dollar of capital value. This work programme covers Animal Control, Community and Safety, Corporate and Council Leadership, Environmental Health, Community Liaison, Libraries, Parks and Reserves, Resource Management, Roading, Solid Waste Management, Stormwater, Wastewater and Water Supply.

UNIFORM ANNUAL GENERAL CHARGE (UAGC)

The Council proposes to set a UAGC of \$370.23 per rating unit in the 2019/2020 year.

The Council considered and agreed on a range of services, which a UAGC might fund. The appropriate services are viewed as people-related, rather than property-related, including libraries, parks and reserves, public cemeteries, public swimming pools, public toilets, community centres, community liaison, grants and donations, safer communities, animal control, civil defence and safety, building control, environmental health, resource management planning, environmental consents planning, area offices and democracy/local government.

At \$370.23 the UAGC along with other fixed charges will contribute approximately 19 percent of the total rates revenue expected to be collected by the Council. The legislative maximum for rates revenue collected from the UAGC and targeted rates set on a uniform basis is 30 per cent as per the Local Government (Rating) Act (LGRA). The Council considered that the amount of the UAGC was fair and equitable and took into account the needs of our diverse community.

Targeted Rates

COMMUNITY FACILITIES RATES

The Council proposes to set targeted rates for the purpose of covering the costs of maintenance and operation of community facilities in the respective defined rating areas of Huntly (urban), Ngaruawahia and Raglan. This rate is a fixed amount per rating unit on all rating units within the catchment area. www.waikatodistrict.govt.nz/ltpmaps

HALL OR COMMUNITY CENTRES

The Council proposes to set targeted rates for the purpose of covering the costs of maintenance and operation of halls, other facilities and community centres in the respective rating areas. This rate is a fixed amount per separately used or inhabited part of a rating unit (SUIP) within the defined hall/community centre area (except for the Te Kohanga rate which is an amount in dollar of land value). The targeted rates are specific to individual areas. www.waikatodistrict.govt.nz/ltpmaps

TAMAHERE RECREATION RESERVE

The Council proposes to set a targeted rate for the purpose of covering the costs of loan interest and additional operational costs for the above average level of service of Tamahere Recreation Reserve. This rate is a fixed amount per separately used or inhabited part of a rating unit (SUIP) used for residential purposes within the defined catchment area of the Tamahere Ward. www.waikatodistrict.govt.nz/ltpmaps

HUNTLY POOL (RURAL)

The Council proposes to set a targeted rate for the purpose of covering part of the costs of maintenance and operation of the Huntly Pool. This rate is a fixed amount per rating unit on all rating units within the catchment area. www.waikatodistrict.govt.nz/ltpmaps

Refuse & Recycling

District wide refuse and recycling collection

The Council proposes to set a targeted rate for household refuse collection, recycling and disposal where the refuse collection service is provided. The rate is a fixed amount per separately used or inhabited part of a residential rating unit (SUIP) within the serviced area. www.waikatodistrict.govt.nz/ltpmaps

RAGLAN RECYCLING COLLECTION

The Council proposes to set a targeted rate for the purpose of covering the costs of recycling and waste minimisation where the service is provided in Raglan. This rate is a fixed amount per separately used or inhabited part of a residential rating unit (SUIP) within the serviced area. www.waikatodistrict.govt.nz/ltpmaps

TE MATA/TE UKU RECYCLING COLLECTION POINT

The Council proposes to set a targeted rate for the purpose of covering the costs of recycling collection points for the Te Mata and Te Uku area. This rate is a fixed amount per separately used or inhabited part of a residential rating unit (SUIP) within the serviced area. www.waikatodistrict.govt.nz/ltpmaps

TUAKAU REFUSE AND RECYCLING COLLECTION

The Council proposes to set a targeted rate for refuse collection, recycling and disposal in the Tuakau area. The rate is a fixed amount per wheelie bin supplied to each rating unit within the serviced area. www.waikatodistrict.govt.nz/ltpmaps

GLEN MURRAY RECYCLING COLLECTION POINT

The Council proposes to set a targeted rate for the purpose of covering the costs of recycling collection points for the Glen Murray area. This rate is a fixed amount per separately used or inhabited part of a residential rating unit (SUIP) within the serviced area. www.waikatodistrict.govt.nz/ltpmaps

Water Supply

The Council proposes to set targeted rates to fund expenditure on water activities.

AVAILABILITY

The rate is a fixed amount of \$239.89 per rating unit for availability/serviceability of a water supply service to a rating unit. (Available or serviceable means a rating unit situated within 100 metres of any part of the water network).

METERED – CONNECTION CHARGE

The rate is a fixed amount of \$239.89 per separately used or inhabited part of a rating unit.

The Council also proposes to set rates per cubic metre of water supplied to rating units (see below).

WATER BY METER

The Council proposes to set targeted rates to fund expenditure on water activities for metered water supply. The rates are an amount per unit of water (cubic metre) consumed or supplied as measured or controlled by a meter. The rate for 2019/2020 is \$1.97 per cubic metre.

WASTEWATER

The Council proposes to set a District Wide targeted rate to fund expenditure on wastewater activities for those properties that receive the wastewater service.

The rates are differentiated by residential or commercial use.

Properties in the residential differential are further differentiated by connection or availability of the service.

For the purposes of this rate:

- Residential is the base differential. The rate is set and assessed as an amount per separately used or inhabited part of a rating unit (SUIP) for connected rating units.
- Availability is defined as any rating unit situated within 30 metres of a public wastewater drain to which it is capable of being effectively connected - set as 50 per cent of the fixed amount for connected properties and set and assessed as an amount per rating unit for residential properties.
- Commercial (commercial) - The rates are set and assessed as:

An amount per separately used or inhabited part of a connected rating unit (SUIP) for the first two pans (equivalent to 100% of the residential connected differential); and

An amount per pan for the third and subsequent pans in any connected separately used or inhabited parts of a rating unit (SUIP; equivalent to 50% of the residential connected differential).

Commercial (non-rateable) - The rates are set and assessed as:

An amount per separately used or inhabited part of a connected rating unit for the first two pans (SUIP; equivalent to 100% of the residential connected differential); and

An amount per pan for the third and subsequent pans in any connected separately used or inhabited parts of a rating unit (SUIP; equivalent to 10% of the residential connected differential).

Commercial (assistance for the elderly) - The rates are set and assessed as:

An amount per separately used or inhabited part of a connected rating unit for the first two pans (SUIP; equivalent to 100% of the residential connected differential), and

An amount per pan for the third and subsequent pans in any connected separately used or inhabited part of a rating unit (SUIP; equivalent to 20% of the residential connected differential).

URBAN STORMWATER

The Council proposes to set a targeted rate to fund expenditure on stormwater activities for stormwater catchments in Horotiu, Huntly, Matangi, Meremere, Ngaruawahia, Pokeno, Port Waikato, Raglan, Taupiri, Te Kauwhata and Tuakau based on the availability of drainage to land as a fixed amount per rating unit. www.waikatodistrict.govt.nz/ltpmaps

TAMAHERE RURAL STORMWATER – AVAILABILITY AND LAND DRAINAGE

The Council proposes to set a targeted rate to fund expenditure on rural stormwater activities for the Tamahere stormwater rating area based on the availability of drainage to land. This targeted rate is a fixed amount per rating unit across the scheme. www.waikatodistrict.govt.nz/ltpmaps

In addition to this targeted rate, ratepayers in the Tamahere stormwater rating area will also be liable for a Land Drainage targeted rate to fund expenditure on drainage activities received from the Tamahere drainage system. This charge is an amount per hectare of land. www.waikatodistrict.govt.nz/ltpmaps

COMMUNITY BOARD TARGETED RATE

The Council proposes to set a targeted rate for the purpose of covering the direct costs of operating all the community boards within the district. This rate is a fixed amount per rating unit for all rating units within the Onewhero-Tuakau, Huntly, Taupiri, Ngaruawahia and Raglan areas. www.waikatodistrict.govt.nz/ltpmaps

CAPITAL WORKS TARGETED RATES

The Council proposes to set targeted rates for the purpose of funding the capital cost and interest charges of specific capital work. The rates are a fixed charge per connection for connected properties within the relevant scheme catchment area.

Council initially provided ratepayers with an option on whether to pay for the cost of the capital work by a single payment over 3 instalments in a year or via targeted rates over an expected period of 10 years.

Council annually provides ratepayers with an option to pay off the balance of the rating unit's anticipated liability for future years for these targeted rates.

The targeted rates only apply to those rating units for which liability has not been discharged.

POKENO WASTEWATER SCHEME

A charge of \$13,619 per rating unit was made for the purpose of covering the capital cost of the wastewater system.

For rating units that have not discharged their liability, the Council will set a targeted rate as:

- a fixed amount per connection of \$1,760.70 (inclusive of GST) (comprising \$1,184.26 capital per year plus GST and interest on the outstanding portion of the lump sum at the start of each rating year).

TE OHAKI ROAD WASTEWATER SCHEME

A charge of \$3,220.00 per rating unit was made for the purpose of covering the capital cost of the wastewater system. For rating units that have not discharged their liability, the Council will set a targeted rate as:

- a fixed amount per connection of \$340.86 (inclusive of GST) (comprising \$280.00 capital per year plus GST and interest on the outstanding portion of the lump sum at the start of each rating year).

TE OHAKI ROAD MARAE WASTEWATER SCHEME

A charge of \$51,101.40 for the Marae was made for the purpose of covering the capital cost of the wastewater system.

If the marae has not discharged their liability, the Council will set a targeted rate as:

- a fixed amount for the Marae of \$5,409.42 (inclusive of GST) (comprising \$4,443.60 capital per year plus GST and interest on the outstanding portion of the lump sum at the start of each rating year).

TAUWHARE PA WASTEWATER SCHEME

A charge of \$4,637.16 per rating unit was made for the purpose of covering the capital cost of the wastewater system.

For rating units that have not discharged their liability, the Council will set a targeted rate as

- a fixed amount per connection of \$490.90 (inclusive of GST) (comprising \$403.23 capital per year plus GST and interest on the outstanding portion of the lump sum at the start of each rating year).

TE OHAKI ROAD WATER SCHEME

A charge of \$51,101.40 for the Marae was made for the purpose of covering the capital cost of the wastewater system.

If the marae has not discharged their liability, the Council will set a targeted rate as:

- a fixed amount for the Marae of \$5,409.42 (inclusive of GST) (comprising \$4,443.60 capital per year plus GST and interest on the outstanding portion of the lump sum at the start of each rating year).

Lump Sum contributions

WHAANGA COAST WASTEWATER SCHEME CONTRIBUTIONS

A charge of \$15,390 per rating unit was made for the purpose of covering the capital cost of the wastewater system.

For rating units that have not discharged their liability, the Council will set a targeted rate as:

- a fixed amount per connection of \$1,809.40 (inclusive of GST) (comprising \$1,338.26 capital per year plus GST and interest on the outstanding portion of the lump sum at the start of each rating year).

LUMP SUM CONTRIBUTIONS GENERALLY

The Council will not accept lump sum contributions in respect of any targeted rate, except where stated explicitly in this Funding Impact Statement.

Early Payment Policy

Per resolution WDC05/105/1/2 Council will accept payment in advance of any applicable rate installment both in the current or future years. No discount will be given or interest paid in relation to any payments on this basis.

Any such payments made in advance will be credited against the appropriate rate installment as directed by the ratepayer

Due Dates

The Waikato District Council due dates for rate payments for the 2019/20 year (excluding water by meter rates) shall be due in three equal instalments as follows:

First Instalment	23 September 2019
Second Instalment	23 January 2020
Third Instalment	25 May 2020

A penalty of 10% on so much of any rates instalment that has been assessed after 01 July 2019 and which is unpaid after the due date for payment, will be applied on the penalty dates as follows:

First instalment	24 September 2019
Second instalment	24 January 2020
Third instalment	26 May 2020

The Waikato District Council water by meter rates shall be invoiced separately and payable in two instalments each year. For the 2019/20 financial year, the meter reading dates and the payment due dates of instalments for each area are:

Area	Reading Date 1	Payment Due Date 1	Reading Date 2	Payment Due Date 2
Ngaruawahia	July 2019	07 September 2019	January 2020	08 March 2020
Taupiri	July 2019	07 September 2019	January 2020	08 March 2020
Horotiu	July 2019	07 September 2019	January 2020	08 March 2020
Huntly	August 2019	05 October 2019	February 2020	05 April 2020
North Waikato	September 2019	09 November 2019	March 2020	10 May 2020
Port Waikato	September 2019	09 November 2019	March 2020	10 May 2020
Onewhero	September 2019	09 November 2019	March 2020	10 May 2020
Tuakau	September 2019	09 November 2019	March 2020	10 May 2020
Pokeno	September 2019	09 November 2019	March 2020	10 May 2020
Southern Districts	October 2019	07 December 2019	April 2020	07 June 2020
Western Districts	October 2019	07 December 2019	April 2020	07 June 2020
Raglan	November 2019	04 January 2020	May 2020	05 July 2020
Te Akau	November 2019	04 January 2020	May 2020	05 July 2020

A penalty of 10% on so much of any water by meter instalment that has been assessed after 01 July 2019 and which is unpaid after the due date for payment will be applied on the following dates:

Area	Penalty Date 1	Penalty Date 2
Ngaruawahia	10 September 2019	11 March 2020
Taupiri	10 September 2019	11 March 2020
Horotiu	10 September 2019	11 March 2020
Huntly	08 October 2019	08 April 2020
North Waikato	12 November 2019	13 May 2020
Port Waikato	12 November 2019	13 May 2020
Onewhero	12 November 2019	13 May 2020
Tuakau	12 November 2019	13 May 2020
Pokeno	12 November 2019	13 May 2020
Southern Districts	10 December 2019	10 June 2020
Western Districts	10 December 2019	10 June 2020
Raglan	07 January 2020	08 July 2020
Te Akau	07 January 2020	08 July 2020

A penalty of 10% on so much of any rates or metered water rates assessed before 30 June 2019 which remain unpaid on 01 July 2019. The penalty date is 1 July 2019.

A further penalty of 10% on any rates or metered water rates to which a penalty has been added on 01 July 2019 if the rates remain unpaid. The penalty date is 01 January 2020

Rating Base Information

Rates for the financial year commencing 1 July 2019 to 30 June 2020 (All figures are inclusive of GST)

Source	Category	Funding	Basis of Rating	LTP 2018/19 (\$)	Estimated Revenue (\$'000)
General Rate		Work program as highlighted in the long term plan including Animal Control, Community and Safety, Corporate and Council Leadership, Environmental Health, Community Liaison, Libraries, Parks and Reserves, Resource Management, Roading, Solid Waste management, Stormwater, Wastewater and Water Supply	Uniform rate in the dollar of capital value	0.0021610	59,856
Uniform annual general charge (UAGC)	All rateable land in the district	People related activities including but not limited to libraries, parks and reserves, public cemeteries, public swimming pools, public toilets, community centres, community liaison, grants and donations, safer communities, animal control, civil defence and safety, building control, environmental health, resource management planning, environmental consents planning, area offices and democracy/ local government.	Fixed amount per rating unit	370.23	10,954
Targeted community facilities rates (apply to all rating units within each ward catchment area).	Huntly Community Facilities (urban catchment)			42.00	130
	Ngaruawahia Community Facilities	Covers the cost of maintenance and operation of community facilities.	Fixed amount per rating unit	25.00	67
Huntly pool rural	Raglan Community Facilities	Covers the cost of maintenance and operation of community facilities.	Fixed amount per rating unit	25.00	53
Tamahere Recreation Reserve	Based on location of rating unit in catchment area	Covers the cost of loan interest and additional operational costs for the above average level of service of the Tamahere Recreation Reserve	Fixed amount per separately used or inhabited part of a rating unit	16.00	3
	Based on location of rating unit within the Tamahere Ward			38.00	79

Source	Category	Funding	Basis of Rating	LTP 2018/19 (\$)	Estimated Revenue (\$'000)
	Te Kohanga		Uniform rate in the dollar of land value	0.000026	3
	Aka Aka			35.00	7
	Eureka			35.00	9
	Glen Murray			50.00	6
	Gordonton			26.00	15
	Horsham Downs			35.00	15
	Karioitahi			28.74	1
	Mangatangi			30.00	5
	Mangatawhiri			58.50	13
	Maramarua			24.00	8
	Matangi			30.00	33
	Meremere			24.00	4
	Naike			40.89	4
	Ohinewai			24.00	3
	Opuatia			32.00	3
	Orini			26.00	5
	Otaua			50.00	9
	Pokeno			23.00	29
	Port Waikato			125.00	55
	Pukekawa			40.00	16
	Puketaha			38.00	13
	Ruawaro			29.00	7
	Tamahere			70.00	106
	Taupiri			24.00	14
	Tauwhare			30.00	10
	Te Akau/Waingaro			32.00	7
Targeted hall or community centre rates (apply to all rating units within each hall catchment area)		Covers the cost of maintenance and operation of halls, other facilities and community centres	Fixed amount per separately used or inhabited part of a rating unit		

Source	Category	Funding	Basis of Rating	LTP 2018/19 (\$)	Estimated Revenue (\$'000)
	Te Hoe			30.00	4
	Te Kowhai			50.00	43
	Te Mata			24.00	6
	Tuakau			46.13	80
	Whangarata			46.00	4
	Waikaretu			50.00	2
	Whitikahu			53.00	9
Tuakau refuse and recycling collection	Rating units within serviced areas		Fixed amount per wheelee bin.	212.00	411
Glen Murray refuse and recycling collection	Rating units within serviced areas		Fixed amount per separately used or inhabited part of a rating unit	58.99	15
Raglan recycling collection	Residential rating units within serviced areas.		Fixed amount per separately used or inhabited part of a rating unit	122.50	246
Te Mata/Te Uku recycling collection points	Residential rating units within serviced areas.	Covers the cost of refuse and recycling collection where the service is provided.	Fixed amount per separately used or inhabited part of a rating unit	44.36	33
District wide refuse and recycling collection	Residential rating units within serviced areas. (Eureka, Glen Afton/ Pukemiro, Gordonton and surrounds, Horotiu, Horsham Downs, Huntly and surrounds, Meremere, Ngaruawahia and surrounds, Port Waikato and surrounds, Pukekawa, Rangiriri and surrounds, Rotokauri, Tamahere and surrounds, Taupiri and surrounds, Te Kauwhata and surrounds, Te Kowhai, Whatawhata)		Fixed amount per separately used or inhabited part of a rating unit	212.00	4,604

Source	Category	Funding	Basis of Rating	LTP 2018/19 (\$)	Estimated Revenue (\$'000)
Water Supply - Non metered	Serviceable properties in the urban centres of Huntly, Ngaruawahia, Pokeno and Raglan.		Fixed amount per rating unit	239.89	221
Water Supply - Metered	Metered rating units in serviced areas	District wide water activities as per the annual plan	Fixed amount per separately used or inhabited part of a rating unit	239.89	5,627
			Charge Per cubic metre of water consumed (as measured by meter).	1.97	6,839
	Residential - connected		Fixed amount per separately used or inhabited part of a rating unit	1,041.71	11,574
	Residential - available (not connected but within 30 metres of a public wastewater drain - to which it is capable of effectively being connected)				
Wastewater	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected	Wastewater activities	Fixed amount per rating unit	520.86	610
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	1,041.71	-
			Additional fixed amount per pan for the third and any subsequent pans.	104.17	100

Source	Category	Funding	Basis of Rating	LTP 2018/19 (\$)	Estimated Revenue (\$'000)
Wastewater	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected	Wastewater activities	Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	1,041.71	-
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Additional fixed amount per pan for the third and any subsequent pans.	208.34	13
	Non residential/commercial - Commercial - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	1,041.71	-
	Non residential/commercial - Commercial - Connected		Additional fixed amount per pan for the third and any subsequent pans.	520.86	229
Urban Stormwater	Rating units within the stormwater catchment areas for which the service is available (Horotiu, Huntly, Matangi, Meremere, Ngaruawahia, Pokeno, Port Waikato, Raglan, Taupiri, Te Kauwhata and Tuakau).	District wide stormwater activity as per the annual plan	Fixed amount per rating unit	170.63	2,040
Tamahere rural stormwater	Rating units within the Tamahere stormwater catchment area.	Tamahere rural stormwater activities	Fixed amount per rating unit	29.11	27
Tamahere land drainage	Rating units within the Tamahere land drainage catchment area.	Land drainage activities.	Amount per hectare of land area	6.59	10
Community Boards	Huntly ward	Direct costs of operating all the community boards within the district	Fixed amount per rating unit	22.02	67
	Ngaruawahia ward			22.02	60
	Onewhero-Tuakau ward			22.02	93
	Raglan ward			22.02	54
Pokeno Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	22.02	5
				1,760.70	51

Source	Category	Funding	Basis of Rating	LTP 2018/19 (\$)	Estimated Revenue (\$'000)
Te Ohaki Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	340.86	6
Te Ohaki Capital Wastewater Scheme	Connected Marae in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	5,409.42	5
Tauwhare Pa Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	490.90	17
Whaanga Coast Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	1,809.40	16

Financial Planning

Waikato District Council: Prospective Funding Impact Statement – Whole of Council

A forecast for the year ending 30 June 2020

	Long Term Plan (actual) 2018/19 (\$000)	Long Term Plan (budgeted) 2019/20 (\$000)	Annual Plan (budgeted) 2019/20 (\$000)
Sources of operating funding			
General rates, uniform annual general charges, rates penalties	58,432	62,409	62,408
Targeted rates	25,868	29,326	28,811
Subsidies and grants for operating purposes	8,344	8,450	8,607
Fees and charges	10,526	9,681	10,859
Interest and dividends from investments	180	180	180
Local authorities fuel tax, fines, infringement fees, and other receipts	8,762	9,366	9,290
Total operating funding	112,112	119,412	120,155
Applications of operating funding			
Payments to staff and suppliers	90,828	89,597	93,730
Finance costs	4,267	4,947	4,195
Other operating funding applications	2,362	2,429	2,422
Total applications of operating funding	97,457	96,973	100,347
Surplus (deficit) of operating funding	14,655	22,439	19,808
Sources of capital funding			
Subsidies and grants for capital expenditure	11,410	11,461	11,461
Development and financial contributions	6,174	6,283	6,283
Increase (decrease) in debt	32,031	31,769	34,269
Gross proceeds from sale of assets	693	704	684
Lump sum contributions	-	-	-
Other dedicated capital funding	120	124	124
Total sources of capital funding	50,428	50,341	52,821
Applications of capital funding			
Capital expenditure			
- to meet additional demand	25,410	20,690	20,690
- to improve the level of service	16,430	21,263	21,263
- to replace existing assets	30,519	30,255	30,255
Increase (decrease) in reserves	(7,670)	295	398
Increase (decrease) of investments	394	277	23
Total applications of capital funding	65,083	72,780	72,629
Surplus (deficit) of capital funding	(14,655)	(22,439)	(19,808)
Funding balance	-	-	-

Waikato District Council: Prospective Statement of Comprehensive Revenue and Expense

A forecast for the year ending 30 June 2020

	Long Term Plan (actual) 2018/19 (\$000)	Long Term Plan (budgeted) 2019/20 (\$000)	Annual Plan (budgeted) 2019/20 (\$000)
Revenue			
Rates	84,300	91,735	91,219
Development and financial contributions	6,174	6,283	6,283
Subsidies and grants	19,754	19,911	20,068
Finance revenue	130	130	130
Other revenue	26,925	57,350	58,451
Total revenue	137,283	175,409	176,151
Expenses			
Depreciation and amortisation expense	28,165	29,613	30,301
Personnel expenses	31,068	32,355	36,414
Finance costs	4,267	4,947	4,195
Other expenses	61,991	59,559	59,645
Total operating expenses	125,491	126,474	130,555
Surplus (deficit)	11,792	48,935	45,596
Other comprehensive revenue and expense			
Gain (loss) on property revaluations	30,680	46,961	45,488
Total other comprehensive revenue & expense	30,680	46,961	45,488
Total comprehensive revenue and expense	42,472	95,896	91,084
Note 1: Reconciliation of total comprehensive revenue and expense with net operating funding per prospective whole of Council funding impact statement			
Total prospective revenue and expense wholly attributable to Waikato District Council	42,472	95,896	91,084
Surplus (deficit) of operating funding per prospective whole of Council funding impact statement	14,655	22,439	19,808
Difference	27,817	73,457	71,276
The difference is due to:			
Capital income	17,704	17,868	17,868
Vested assets	7,466	38,128	38,128
Revaluation of assets	30,680	46,961	45,488
Gain (loss) on sale of assets	132	113	93
Depreciation and amortisation	(28,165)	(29,613)	(30,301)
Total explained difference	27,817	73,457	71,276
Note 2: Exchange and non-exchange revenue			
Revenue from non-exchange transactions			
Revenue from rates	77,972	84,895	84,380
Vested & found assets	7,466	38,128	38,128
Regulatory revenue	1,743	1,776	1,776
Infringements and fines	273	279	279
NZTA government subsidies	19,682	19,838	19,995
Petrol tax	480	490	490
Other subsidies and grants	73	142	203
Other fees and charges - Council	387	657	656
Other non-exchange revenue	260	324	324
Total revenue from non-exchange transactions	108,336	146,529	146,231
Revenue from exchange transactions			
Water billing charges	6,328	6,840	6,839

Waikato District Council: Prospective Statement of Comprehensive Revenue and Expense

A forecast for the year ending 30 June 2020

	Long Term Plan (actual) 2018/19 (\$000)	Long Term Plan (budgeted) 2019/20 (\$000)	Annual Plan (budgeted) 2019/20 (\$000)
Development & financial contributions	6,174	6,283	6,283
Other fees and charges - Council	12,173	11,369	11,627
Finance income	130	130	130
Dividends	50	50	50
Subvention payment received	-	-	-
Other exchange revenue	4,092	4,208	4,991
Total revenue from exchange transactions	28,947	28,880	29,920
Total revenue	137,283	175,409	176,151

Waikato District Council: Prospective Statement of Financial Position

A forecast for the year ending 30 June 2020

	Long Term Plan (actual) 2018/2019 (\$000)	Long Term Plan (budgeted) 2019/20 (\$000)	Annual Plan (budgeted) 2019/20 (\$000)
ASSETS			
Current assets			
Cash and cash equivalents	492	413	478
Recoverables from non-exchange transactions	4,338	4,505	5,347
Receivables from exchange transactions	4,624	4,802	5,551
Non-current assets held for sale	-	-	-
Biological assets - cattle	110	110	101
Other financial assets	61	50	59
Prepayments	822	811	785
Total current assets	10,447	10,691	12,321
Non-current assets			
Property, plant and equipment	1,864,200	1,989,463	2,002,846
Intangible assets	7,423	9,254	8,883
Investment property	490	490	545
Investments in CCO's and other similar organisations	13,016	13,016	13,486
Other financial assets	3,442	3,730	3,432
Total non-current assets	1,888,571	2,015,953	2,029,192
Total assets	1,899,018	2,026,644	2,041,513
LIABILITIES			
Current liabilities			
Payables under exchange transactions	20,165	19,991	20,550
Taxes and transfers payable	950	942	1,175
Employee entitlements	2,724	2,857	3,569
Provisions	310	310	352
Borrowing	29,233	37,175	13,093
Total current liabilities	53,382	61,275	38,739
Non-current liabilities			
Provisions	1,801	1,801	1,768
Employee entitlements	181	191	183
Derivative financial instruments	4,963	4,963	7,258
Borrowing	87,698	111,525	118,807
Total non-current liabilities	94,643	118,480	128,016
Total liabilities	148,025	179,755	166,755
Net assets/equity	1,750,993	1,846,889	1,874,758
NET ASSETS/EQUITY			
Accumulated comprehensive revenue and expense	1,114,968	1,182,868	1,202,189
Other reserves	636,025	664,021	672,569
Total net assets/equity	1,750,993	1,846,889	1,874,758

Waikato District Council: Prospective Statement of Changes in Net Assets/Equity

A forecast for the year ending 30 June 2020

	Long Term Plan (actual) 2018/19 (\$000)	Long Term Plan (budgeted) 2019/20 (\$000)	Annual Plan (budgeted) 2019/20 (\$000)
Balance at beginning of year			
Accumulated comprehensive revenue & expense	1,071,311	1,114,968	1,135,148
Other reserves			
Revaluation	650,957	681,637	697,069
Restricted	182	182	188
Council created	17,218	17,326	23,852
Special rates and user pays	(8,155)	(15,965)	(14,089)
Capital replacement funds	9,033	7,210	6,587
Development contributions	(42,231)	(64,571)	(75,756)
Fair value through other comprehensive revenue and expense	10,206	10,206	10,675
Total net assets/equity at beginning of year	1,708,521	1,750,993	1,783,674
Comprehensive revenue and expense for the year			
Accumulated surplus (deficit)	11,792	48,935	45,596
Other reserves			
Revaluation	30,680	46,961	45,488
Revaluation (landfill)	-	-	-
Fair value through other comprehensive revenue and expense	-	-	-
Total comprehensive revenue and expense for the year	42,472	95,896	91,084
Transfers to (from) accumulated comprehensive revenue & expense			
Accumulated comprehensive revenue & expense	31,865	18,965	21,445
Other reserves			
Revaluation	-	-	-
Restricted	-	-	-
Council created	108	766	(2,444)
Special rates and user pays	(7,810)	(2,154)	(1,917)
Capital replacement fund	(1,823)	(165)	589
Development contributions	(22,340)	(17,412)	(17,673)
Total transfers to (from) accumulated comprehensive revenue & expense	-	-	-
Net assets/equity at end of year			
Accumulated comprehensive revenue & expense	1,114,968	1,182,868	1,202,189
Other reserves			
Revaluation	681,637	728,598	742,557
Restricted	182	182	188
Council created	17,326	18,092	21,408
Special rates and user pays	(15,965)	(18,119)	(16,006)
Capital replacement funds	7,210	7,045	7,176
Development contributions	(64,571)	(81,983)	(93,429)
Fair value through other comprehensive revenue and expense	10,206	10,206	10,675
Total net assets/equity at end of year	1,750,993	1,846,889	1,874,758

Waikato District Council: Statement of Reserve Funds

A forecast for the year ending 30 June 2020

Reserve	Purpose	Related activities	Forecast Balance	Transfers into fund	Transfers out of fund	Balance
			1 July 2019 (\$000)	(\$000)		30 June 2020 (\$000)
Conservation fund	To fund expenditure items for conservation purposes.	Sustainable environment	423	15	(71)	367
Raglan Harbour reserve	Council took over assets from the Raglan Harbour Board. Any revenue or expense on these properties is kept separate from general funds.	Sustainable communities	(80)	518	(504)	(66)
Housing for the elderly	Income from housing for the elderly is put aside for use on the properties involved.	Sustainable communities	(173)	270	(287)	(190)
Plant reserve	Reserve used for control of expenditure and sale proceeds for vehicle and other plant running and maintenance costs.	Organisational support	332	1,496	(1,564)	264
Lake Hakanoa Caravan Park reserve	Revenue and expense for the Lake Hakanoa Caravan Park at Huntly is kept separate. The camp operation is self funding.	Sustainable communities	181	194	(192)	183
Raglan Kopua Holiday Park reserve	Revenue and expense for Kopua Camp at Raglan is kept separate. The camp operation is self funding.	Sustainable communities	1,438	1,574	(1,205)	1,807
Wainui Reserve farm	Revenue and expense for Wainui Reserve farm operations is kept separate. The farm operation is self funding and surpluses are used towards projects at Wainui Reserve.	Sustainable communities	252	160	(167)	245
Hillary Commission grants	These funds are committed to a club development programme for the future.	Sustainable communities	22	-	-	22
Creative NZ grant	The balance from Creative Communities New Zealand to be re-distributed as grants to suitable candidates.	Sustainable communities	16	-	-	16
Disaster recovery fund	Fund set aside for use in the event of a disaster.	Organisational support	536	256	-	792
Hillary Commission loans	Remaining funds and interest credits built up from Council's contribution to match Hillary Commission loans used in the past to assist sporting organisations. All loans have been repaid.	Sustainable communities	60	2	-	62
North Waikato development reserve	Remaining funds with interest credits from the Department of Corrections for use to assist the local community.	Sustainable communities	364	14	-	378

Waikato District Council: Statement of Reserve Funds

A forecast for the year ending 30 June 2020

Reserve	Purpose	Related activities	Forecast Balance 1 July 2019 (\$000)	Transfers into fund	Transfers out of fund (\$000)	Balance 30 June 2020 (\$000)
Hamilton East property proceeds	Proceeds from the sale of the Hamilton East property held separate for property related purposes.	Organisational support	2,308	-	-	2,308
Hakarimata Restoration Trust	A restricted reserve for Hakarimata Hills Reserve Trust to record all trust operations.	Sustainable environment	17	1	(1)	17
Landfill aftercare contribution	Reserve created on amalgamation of part of the Franklin District Council with Waikato District Council to assist with aftercare costs for closed landfills transferred.	Sustainable environment	168	4	(97)	75
Structure plan non-growth reserve	Reserve to provide funding for the non growth element of Structure Plan development.	Organisational support	923	34	(30)	927
Waste minimisation reserve	To manage waste minimisation grants and qualifying expenditure.	Sustainable environment	398	265	(231)	432
Huntly College jubilee award	A restricted reserve; the interest income from which is to be used for educational sponsorship.	Sustainable communities	14	1	(1)	14
Frances Paki Trust	A restricted reserve in memory of Francis Paki of Huntly. Interest income to be used as sponsorship for educational purposes.	Sustainable communities	1	-	-	1
Mungall Scholarship Trust	A restricted reserve in memory of Agnes Simpson Mungall. Interest income to be used for educational sponsorship.	Sustainable communities	1	-	-	1

Waikato District Council: Statement of Reserve Funds

A forecast for the year ending 30 June 2020

Reserve	Purpose	Related activities	Forecast Balance 1 July 2019 (\$000)	Transfers into fund (\$000)	Transfers out of fund	Balance 30 June 2020 (\$000)
Huntly Social Services	A restricted reserve created by the transfer of funds from the former Huntly Social Services Coordination Committee Inc. when it was wound up in 2015.	Sustainable communities	155	6	(7)	154
Sundry reserves	Sundry reserves for township development and other operational purposes.	Sustainable communities	20,295	2	(3,490)	16,807
Targeted rate reserves – operational	Reserves to monitor operational costs in relation to special rates and user pays.	Stormwater, Sustainable communities, Wastewater, Water supply	(14,089)	28,807	(30,724)	(16,006)
Replacement funds	Reserves where amounts equivalent to funded depreciation are held for use on capital renewals work.	Roading, Stormwater, Sustainable communities, Sustainable environment, Wastewater, Water supply, Organisational support	6,588	29,325	(28,737)	7,176
Revaluation reserves	Non-cash reserves representing the increases or decreases in the value of infrastructural assets that are periodically revalued.	Roading, Stormwater, Sustainable communities, Sustainable environment, Wastewater, Water supply, Organisational support	697,070	45,487	-	742,557
Capital rates and contributions	Reserves for structure plans, development contributions, financial contributions and capital targeted rates.	Roading, Stormwater, Sustainable communities, Sustainable environment, Wastewater, Water supply	(68,694)	38,413	(55,493)	(85,774)
Total			648,526	146,844	(122,801)	672,569

Waikato District Council: Prospective Cash Flow Statement

A forecast for the year ending 30 June 2020

	Long Term Plan (actual) 2018/19 (\$000)	Long Term Plan (budgeted) 2019/20 (\$000)	Annual Plan (actual) 2019/20 (\$000)
Cash flows from operating activities			
Receipts			
Receipts from rates revenue	77,706	84,619	84,124
Subsidies received	20,145	20,326	20,471
Contributions received	6,982	6,274	6,274
Receipts from other revenue	25,321	25,582	26,560
Interest received	130	130	130
Dividends received	-	50	50
Payments			
Employee costs	(30,909)	(32,212)	(35,998)
Suppliers	(61,641)	(59,877)	(59,836)
Interest paid	(4,267)	(4,947)	(4,195)
Goods and services tax (net)	-	-	-
Net cash flows from operating activities	33,467	39,945	37,580
Cash flows from investing activities			
Purchase of property, plant and equipment	(70,163)	(69,272)	(69,272)
Proceeds from sale of property, plant and equipment	693	704	684
Community loans repayments received	-	-	-
Purchase of intangible assets	(2,931)	(2,948)	(2,948)
Community loans granted	-	-	-
Acquisition of investments	(554)	(357)	(397)
Proceeds from the sale of investments	160	80	80
Net cash flows from investing activities	(72,795)	(71,793)	(71,853)
Cash flows from financing activities			
Proceeds from borrowings	42,031	36,769	39,269
Repayment of borrowings	(10,000)	(5,000)	(5,000)
Net cash flows from financing activities	32,031	31,769	34,269
Net increase (decrease) in cash and cash equivalents	(7,297)	(79)	(4)
Cash and cash equivalents at the beginning of the year	7,789	492	482
Cash and cash equivalents at 30 June	492	413	478

Annual Plan Disclosure Statement

For the year ending 30 June 2020

What is the purpose of this statement?

The purpose of this statement is to disclose Council's planned financial performance in relation to various benchmarks to enable the assessment of whether Council is prudently managing its revenues, expenses, assets, liabilities and general financial dealings.

Council is required to include this statement in its annual plan in accordance with the Local Government (Financial Reporting and Prudence) Regulations 2014 (the Regulations). Refer to the Regulations for more information, including definition of some of the terms used in this statement.

Benchmark		Planned	Met
Rates affordability benchmarks			
• total rates	\$193m	\$103m	Yes
• rates increases	15%	834%	Yes
Debt benchmark			
• limit on total debt	\$198m	\$103m	Yes
Balanced budget benchmark	100%	101%	Yes
Essential services benchmark	100%	253%	Yes
Debt servicing benchmark	15%	3%	Yes

Notes

1 RATES AFFORDABILITY BENCHMARK

(1) For this benchmark:

- (a) Council's planned rates income for the year is compared with a quantified limit on total rates contained in the financial strategy included in Council's long-term plan; and
- (b) Council's planned rates increases for the year are compared with a quantified limit on increases in total rates contained in the financial strategy included in Council's long-term plan.

(2) Council meets the rates affordability benchmark if:

- (a) its planned rates income for the year equals or is less than the quantified limit on rates; and
- (b) its planned rates increases for the year equal or are less than the quantified limit on rates increases.

2 DEBT AFFORDABILITY BENCHMARK

(1) For this benchmark Council's planned borrowing is compared with a quantified limit on total debt contained in the financial strategy included in Council's long-term plan; and

(2) Council meets the debt affordability benchmark if its planned borrowing is within the quantified limit on total debt.

3 BALANCED BUDGET BENCHMARK

(1) For this benchmark, Council's planned revenue (excluding development contributions, vested assets, financial contributions, gains on derivative financial instruments and revaluations of property plant or equipment) is presented as a proportion of its planned operating expenses (excluding losses on derivative financial instruments and revaluations of property, plant or equipment).

(2) Council meets the balanced budget benchmark if its revenue equals or is greater than its operating expenses.

4 ESSENTIAL SERVICES BENCHMARK

(1) For this benchmark, Council's planned capital expenditure on network services is presented as a proportion of expected depreciation on network services.

(2) Council meets the essential services benchmark if its planned capital expenditure on network services equals or is greater than expected depreciation on network services.

5 DEBT SERVICING BENCHMARK

- (1) For this benchmark, Council's planned borrowing costs are presented as a proportion of planned revenue (excluding development contributions, vested assets, financial contributions, gains on derivative financial instruments and revaluations of property plant or equipment).
- (2) Because Statistics New Zealand projects that Council's population will grow faster than the national population growth rate, it meets the debt servicing benchmark if its planned borrowing costs equal or are less than 15% of its planned revenue.

Statement of Accounting Policies

For the year ending 30 June 2020

Reporting entity

Waikato District Council (the Council) is a territorial local authority governed by the Local Government Act 2002 (LGA 2002) and is domiciled and operates in New Zealand.

The Waikato District Council Group (the Group) consists of the ultimate parent Council and its 100% owned subsidiaries Strada Corporation Limited (Strada) and the Waikato District Community Wellbeing Trust. All the entities in which Council has an interest, directly or through Strada, are incorporated and domiciled in New Zealand.

The principal activity of Council is the provision of goods and services for the community or social benefit rather than making a financial return. Accordingly, Council has designated itself and the Group as Public Benefit Entities (PBE) for the purposes of financial reporting.

The prospective financial statements are for the year ending 30 June 2020. They were authorised for issue by Council on 26 June 2019. Council is responsible for the prospective financial statements presented, including the appropriateness of the assumptions underlying the prospective financial statements and all other required disclosures.

Basis of preparation

Statement of compliance

Council's prospective financial statements have been prepared in accordance with the requirements of LGA 2002 which includes the requirement to comply with generally accepted accounting practice in New Zealand (NZ GAAP).

These prospective financial statements (with the exception of the Funding Impact Statement) have been prepared in accordance with and comply with Tier 1 PBE accounting standards.

Included in this plan are three types of financial information –

1. the usual NZ GAAP regulated statements of financial position, comprehensive revenue and expense and the like;
2. funding impact statements (FIS); and,
3. a disclosure statement.

The key difference between these three types of information is that FISs and the disclosure statement are not required by NZ GAAP.

The FIS is intended to make the sources and applications of Council funds more transparent to its stakeholders than might be the case if only the usual NZ GAAP financial statements were provided. The FIS format is prescribed by the Local Government (Financial Reporting and Prudence) Regulations 2014 and is required by the LGA 2002.

The purpose of the disclosure statement is to disclose Council's planned financial performance in relation to various benchmarks to enable the assessment of whether Council is prudently managing its revenues, expenses, assets, liabilities and general financial dealings.

Measurement base

The prospective financial statements have been prepared on a historical cost basis, modified by the revaluation of land and buildings, certain infrastructural assets, investment properties, and certain financial instruments (including derivative instruments).

The actual results for the 2017/2018 financial year and the LTP financial performance and cash flows for the 2018/2019 financial year, as modified by known changes, have been used to arrive at the opening balances for the plan as at 1 July 2019.

Functional and presentation currency

The prospective financial statements are presented in New Zealand dollars and all values are rounded to the nearest thousand dollars (\$000's). The functional currency for Council is New Zealand dollars.

Standards issued and not yet effective which have been early adopted

Standards and amendments issued but not yet effective which have been early adopted are:

Significant Accounting Policies

Basis of consolidation

Council has not consolidated the prospective financial statements to include its subsidiaries Strada and the Waikato District Community Wellbeing Trust as a group because Council believes that consolidation would not enhance an understanding of Council's core activities and services.

Revenue

Revenue from exchange transactions is measured at the fair value of the consideration received or receivable. Revenue from non-exchange transactions is measured at the amount of the increase in net assets recognised. An asset acquired through a non-exchange transaction is initially measured at its fair value at the date of acquisition.

Specific revenue items are recognised as follows:

- General rates, targeted rates (excluding water-by-meter) and uniform annual general charges are recognised at the start of the year to which the rates resolution relates. They are recognised at the amounts due. Council considers the effect of payment of rates by instalments is not sufficient to require discounting of rates receivable and subsequent recognition of interest revenue.
- Revenue from water-by-meter rates is recognised on an accrual basis. Unbilled usage, because there are unread meters at year-end, is accrued on an average usage basis.
- Rates arising from late payment penalties are recognised as revenue when rates become overdue.
- Rates remissions are recognised as a reduction of rates revenue when Council has received an application that satisfies its rates remission policy.
- Council receives Government grants from the New Zealand Transport Agency (NZTA), which subsidises part of Council's costs in maintaining the local roading infrastructure. The subsidies are recognised as revenue upon entitlement as conditions pertaining to eligible expenditure have been fulfilled.
- Revenue from the sale or provision of goods is recognised when a product is sold to the customer.
- Revenue from the rendering of services is recognised by reference to the stage of completion of the transaction at balance date, based on the actual service provided as a percentage of the total services to be provided.
- Fees and charges revenue is recognised when the service is provided.
- Rental income from investment properties is recognised as revenue on a straight-line basis over the term of the lease.
- Traffic and parking infringement income is recognised when the infringement notice is issued.
- Where a physical asset is acquired for nil or nominal consideration, the fair value of the asset received is recognised as income. Assets vested in Council are recognised as income when control over the asset is obtained.
- Development and financial contributions are recognised as revenue when Council provides, or is able to provide, the service for which the contribution was charged.
- Interest income is recognised using the effective interest method.
- Dividends receivable are recognised when the right to receive the payment has been established.

Construction contracts

Contract revenue and contract costs are recognised as revenue and expense respectively by reference to the stage of completion of the contract at balance date. The stage of completion is measured by reference to the contract costs incurred up to balance date as a percentage of total estimated costs for each contract.

Contract costs include all costs directly related to specific contracts and costs that are specifically chargeable to the customer under the terms of the contract.

An expected deficit on construction contracts is recognised immediately as an expense in surplus or deficit.

Where the outcome of a contract cannot be reliably estimated, contract costs are recognised as an expense as incurred. When it is probable that the costs will be recovered, revenue is recognised to the extent of costs incurred.

Construction work in progress is stated at the aggregate of contract costs incurred to date plus recognised surpluses less recognised deficits and progress billings. If there are contracts where progress billings exceed the aggregate costs incurred plus surpluses less deficits, the net amounts are presented as a liability.

Borrowing costs

Borrowing costs are recognised as an expense in the period in which they are incurred.

Grant expenditure

Non-discretionary grants are those grants that are awarded if the grant application meets the specified criteria; they are recognised as expenditure when an application that meets the specified criteria for the grant has been received.

Discretionary grants are those grants where Council has no obligation to award on receipt of the grant application and are recognised as expenditure when a successful applicant has been notified of Council approval.

Foreign currency transactions

Foreign currency transactions are translated into the functional currency using the spot exchange rates prevailing at the dates of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions are recognised in surplus or deficit.

Leases

OPERATING LEASES

An operating lease is a lease which does not transfer substantially all the risks and rewards incidental to ownership. Lease payments under an operating lease are recognised as an expense on a straight-line basis over the lease term.

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term, highly liquid investments with original maturities of three months or less, and bank overdrafts. The carrying amount of cash and cash equivalents approximates their fair value.

RECOVERABLES AND RECEIVABLES

Short-term receivables are recorded at the amount due, less any provision for uncollectability.

A receivable is considered to be uncollectable when there is evidence that the amount due will not be fully collected. The amount that is uncollectable is the difference between the amount due and the present value of the amount expected to be collected.

Other financial assets

Financial assets are initially recognised at fair value plus transaction costs unless they are carried at fair value through surplus or deficit in which case the transaction costs are recognised in surplus or deficit.

Council classifies its financial assets into the following categories:

- loans and receivables

- held to maturity investments
- fair value through surplus or deficit
- fair value through other comprehensive revenue and expense.

The classification depends on the purpose for which the investments were acquired.

LOANS AND RECEIVABLES

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market. They are included in current assets, except for those with maturities greater than 12 months after balance date, which are included in non-current assets.

After initial recognition they are measured at amortised cost using the effective interest method less impairment. Gains or losses when the asset is impaired or derecognised are recognised in surplus or deficit.

Loans to community organisations made by Council at nil or below-market interest rates are initially recognised at the present value of their expected future cash flows, discounted at the current market rate of return for a similar financial instrument. The loans are subsequently measured at amortised cost using the effective interest method. The difference between the face value and present value of expected future cash flows of the loan is recognised in surplus or deficit.

HELD TO MATURITY INVESTMENTS

Held to maturity investments are non-derivative financial assets with fixed or determinable payments, with fixed maturities and with a positive intention and ability to hold to maturity. They are included in current assets, except for those with maturities greater than 12 months after balance date which are included in non-current assets.

After initial recognition they are measured at amortised cost using the effective interest rate method, less impairment. Gains and losses when the asset is impaired or de-recognised are recognised in surplus or deficit.

FINANCIAL ASSETS AT FAIR VALUE THROUGH SURPLUS OR DEFICIT

Financial assets at fair value through surplus or deficit include financial assets held for trading. A financial asset is classified in this category if acquired principally for the purpose of selling in the short term. Council's derivatives are categorised as held for trading unless they are designated into hedge accounting relationship for which hedge accounting is applied. Assets in this category are classified as current assets. After initial recognition, financial assets in this category are measured at their fair values with gains or losses on re-measurement recognised in surplus or deficit.

FINANCIAL ASSETS AT FAIR VALUE THROUGH OTHER COMPREHENSIVE REVENUE AND EXPENSE

Financial assets at fair value through other comprehensive revenue and expense are those that are designated into the category at initial recognition or are not classified in any of the other categories above. They are included in non-current assets unless management intends to dispose of the investment within 12 months of balance date. They comprise of the following:

- investments that it intends to hold long term but which may be realised before maturity; and
- shareholdings that it holds for strategic purposes

These investments are measured at their fair value, with gains and losses recognised in other comprehensive revenue and expense, except for impairment losses, which are recognised in surplus or deficit.

On de-recognition the cumulative gain or loss previously recognised in other comprehensive revenue and expense is reclassified from equity to surplus or deficit.

Impairment of financial assets

Financial assets are assessed for objective evidence of impairment at each balance date. Impairment losses are recognised in surplus or deficit.

LOANS AND RECEIVABLES

Impairment is established when there is objective evidence that Council and the group will not be able to collect amounts due according to the original terms of the debt. Significant financial difficulties of the debtor, probability that the debtor/issuer will enter into bankruptcy, and default in payments are considered indicators that the asset is impaired.

The amount of the impairment is the difference between the asset's carrying amount and the present value of estimated future

cash flows, discounted using the original effective interest rate.

For debtors and other receivables, the carrying amount of the asset is reduced through the use of an allowance account, and the amount of the loss is recognised in surplus or deficit. When the receivable is uncollectible, it is written off against the allowance account. Overdue receivables that have been renegotiated are reclassified as current (i.e. not past due).

For community loans, impairment losses are recognised directly against the instrument's carrying amount.

FINANCIAL ASSETS AT FAIR VALUE THROUGH OTHER COMPREHENSIVE REVENUE AND EXPENSE

For equity investments, a significant or prolonged decline in the fair value of the investment below its cost is considered an indicator of impairment.

If impairment evidence exists for investments at fair value through other comprehensive revenue and expense, the cumulative loss (measured as the difference between the acquisition cost and the current fair value, less any impairment loss on that financial asset previously recognised in surplus or deficit) recognised in other comprehensive revenue and expense is reclassified from equity to surplus or deficit.

Impairment losses recognised in surplus or deficit on equity investments are not reversed through surplus or deficit.

Derivative financial instruments

Council uses derivative financial instruments to manage exposure to interest rate risks arising from financing activities. In accordance with its treasury policy, Council does not hold or issue derivative financial instruments for trading purposes.

Derivatives are initially recognised at fair value on the date a derivative contract is entered into and are subsequently re-measured at their fair value at each balance date. The associated gains or losses on derivatives are recognised in surplus or deficit. The portion of the fair value of a non-hedge accounted interest rate derivative that is expected to be realised within 12 months of balance date is classified as current, with the remaining portion of the derivative classified as non-current.

Non-current assets held for sale

Non-current assets held for sale (NCFS) are classified as held for sale if their carrying amount will be recovered principally through a sale transaction rather than through continuing use. Non-current assets held for sale are measured at the lower of their carrying amount and fair value less costs to sell.

Any impairment losses for write-downs of NCFS are recognised in surplus or deficit. Any increases in fair value (less costs to sell) are recognised up to the level of any impairment losses that have been previously recognised.

NCFS (including those that are part of a disposal group) are not depreciated or amortised.

Property, plant and equipment

Property, plant and equipment consist of:

- Operational assets: These include land, buildings, improvements, landfill post closure, library books, plant and equipment, furniture, computers and motor vehicles.
- Restricted assets: These are parks and reserves owned by Council which provide a benefit or service to the community, and which can only be disposed of after following a rigorous legal and public consultation process.
- Infrastructural assets: These are the fixed utility systems owned by Council. Each asset class includes all items that are required for the network to function. For example, wastewater reticulation includes reticulation piping and wastewater pump stations.

Council's pensioner housing and other non-commercial rental properties, which are held for service delivery objectives rather than for rental income or capital appreciation, are accounted for as property, plant and equipment.

Land (operational and restricted) is measured at fair value; buildings (operational and restricted) and infrastructural assets (except land under roads) are measured at fair value less accumulated depreciation. All other asset classes are measured at cost less accumulated depreciation and impairment losses.

ADDITIONS

The cost of an item of property, plant and equipment is recognised as an asset if, and only if, it is probable that future economic benefits or service potential associated with the item will flow to Council and the cost of the item can be measured reliably.

Property, plant and equipment is recognised at its cost. Where an asset is acquired through a non-exchange transaction it is recognised at fair value as at the date of acquisition.

ASSETS UNDER CONSTRUCTION (WORK IN PROGRESS)

Assets under construction are recognised at cost less impairment and not depreciated. The total cost of a project is transferred to the relevant asset class on its completion and then depreciated.

DISPOSALS

Gains and losses on disposal are determined by comparing the proceeds with the carrying amount of the asset. Gains and losses on disposals are reported net in surplus or deficit. When revalued assets are sold, the amounts included in the asset revaluation reserves in respect of those assets are transferred to accumulated funds.

DEPRECIATION

Depreciation is provided on a straight-line basis on all property, plant and equipment (other than land) at rates that will write off the cost (or valuation) of the assets to their estimated residual values over their useful lives. The useful lives and associated depreciation rates of major classes of assets have been estimated as follows:

Description	Useful Life (Years)	Depreciation Rate
Audio-visual materials and electronic games – Libraries	5	20%
Buildings	15 – 100	1 – 6.7%
Vehicles / Moveable plant	4 – 20	5 - 25%
Library books	8	12.5%
Computers	4 – 7	14 - 25%
Office equipment	3 – 15	6.67 – 33.3%
Furniture and fixtures	10	10%
Water supply	4 – 100	1 - 25%
Wastewater	3 – 100	1 - 33.3%
Urban stormwater	5 – 100	1 - 20%
Roading pavement – sealed	2 – 100	1 - 50%
Pavement (basecourse)		
- sealed	65 – 105	0.95 - 1.5%
- unsealed metal	20	5%
Surface water channel	20 – 80	1.25% - 5%
Culverts	50 - 80	1.25 – 2%
Guardrails/Barriers	40 – 80	1.25% - 2.5%
Drainage	50 - 80	1.25 – 2%
Retaining walls	50 - 100	1 – 2%
Footpaths	15 – 80	1.25 - 6.67%
Street lighting	20	5%
Bridges	40 – 100	1 – 2.5%
Parks and reserves	1.5 - 125	0.8 - 66.7%
Solid waste		
- refuse transfer stations	10 - 80	1.25 – 10%
- landfills	5 – 90	1.11 – 20%
Signs	20	5%

The residual value, depreciation method and useful life of an asset are reviewed, and adjusted if applicable, at each balance date.

REVALUATION

Land and buildings (operational and restricted); parks and reserves (operational and restricted); and infrastructural assets (except land under roads) are revalued on a regular basis (at least every three years) to ensure that their carrying amounts do not differ materially from fair value. All other asset classes are stated at depreciated historical cost.

The carrying values of the revalued assets are assessed annually to ensure that they do not differ materially from the assets' fair value. If there is a material difference, the off-cycle asset classes are revalued.

Revaluations of property, plant and equipment are accounted for on a class-of-asset basis.

The net revaluation results are credited or debited to other comprehensive revenue and expense and are accumulated to an asset revaluation reserve for that class of asset. Where this results in a debit balance in the asset revaluation reserve, this balance is expensed in surplus or deficit. Any subsequent increase on revaluation that reverses a previous decrease in value recognised in surplus or deficit will be recognised first in surplus or deficit up to the amount previously expensed, with any remainder recognised in other comprehensive revenue and expense.

IMPAIRMENT OF PROPERTY, PLANT AND EQUIPMENT

Items of property, plant and equipment having a finite useful life are reviewed for impairment at each balance date and whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and its value in use.

If an asset's carrying amount exceeds its recoverable amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. For revalued assets, the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the surplus or deficit.

For assets not carried at a revalued amount the entire loss is recognised in the surplus or deficit.

The reversal of an impairment loss on a revalued asset is credited to other comprehensive revenue and expense and increases the asset revaluation reserve for that class of asset. However, to the extent that an impairment loss for that class of asset was recognised in the surplus or deficit, a reversal of the impairment loss is also recognised in the surplus or deficit.

For assets not carried at a revalued amount, the reversal of an impairment loss is recognised in the surplus or deficit.

Intangible assets

SOFTWARE ACQUISITION AND DEVELOPMENT

Acquired computer software licenses are capitalised as intangible assets valued on the basis of costs incurred to acquire the software and bring into use.

This asset class, which is amortised on a straight-line basis, has a finite useful life of three to seven years and the amortisation rates are between 14% and 33%.

CONSENTS

Consent costs for capital works are recognised at cost and amortised over the life of the consent - between 10 and 35 years. The amortisation charge for each period is recognised in surplus or deficit.

IMPAIRMENT OF INTANGIBLE ASSETS

Intangible assets that have an indefinite useful life, or are not yet available for use, are not subject to amortisation and are tested annually for impairment.

Intangible assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable.

If an asset's carrying amount exceeds its recoverable amount, the asset is impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in surplus or deficit. The reversal of an impairment loss is recognised in surplus or deficit.

An impairment loss is recognised for the amount by which the asset's carrying amount exceeds the recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and its value in use.

Cattle (Biological assets)

Cattle on Council's reserves are revalued annually at fair value less estimated costs to sell. Fair value is determined based on market price at balance date.

Gains or losses from a change in fair value less estimated costs to sell are recognised in surplus or deficit. The costs incurred in relation to the cattle are included in surplus or deficit.

Investment property

Properties leased to third parties under non-cancellable operating leases are classified as investment property unless the property is held to meet service delivery objectives, rather than to earn rentals or for capital appreciation.

Investment property is initially measured at cost, including transaction costs. After initial recognition, all investment properties are measured at fair value as determined annually by an independent valuer. Gains or losses arising from a change in the fair value of investment property are recognised in surplus or deficit.

Payables, taxes and transfers

Short term payables are recorded at their face value.

Employee entitlements

SHORT-TERM EMPLOYEE ENTITLEMENTS

Employee benefits expected to be settled within 12 months after the end of the period in which the employee renders the related service are measured at nominal values based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to, but not yet taken at balance date, retiring and long service leave entitlements expected to be settled within 12 months, and sick leave.

A liability for sick leave is recognised to the extent that absences in the coming year are expected to be greater than the sick leave entitlements earned in the coming year. The amount is calculated based on the unused sick leave entitlement that can be carried forward at balance date, to the extent that it will be used by staff to cover those future absences.

LONG-TERM EMPLOYEE ENTITLEMENTS

Entitlements that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculation is based on:

- Likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement and contractual entitlement information; and
- The present value of the estimated future cash flows.
- The inflation factor is based on the expected long-term increase in remuneration for employees.

SUPERANNUATION SCHEMES

Obligations for contributions to defined contribution superannuation schemes such as KiwiSaver are recognised as an expense in surplus or deficit when incurred.

PRESENTATION OF EMPLOYEE ENTITLEMENTS

Employee entitlements expected to be settled within 12 months of balance date are classified as current liabilities. All other employee entitlements are classified as non-current liabilities.

Provisions

A provision is recognised for future expenditure of uncertain amount or timing when there is a present legal or constructive obligation as a result of a past event, it is probable that an outflow of future economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation. Provisions are measured at the present value of the expenditure expected to be required to settle the obligation using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the obligation. The increase in the provision due to the passage of time is recognised as an interest expense and is included in 'finance costs'.

Provision has been made for future environmental obligations in respect of closed landfills and contract completion costs.

Borrowings

Borrowing is initially recognised at cost, being the fair value of the consideration received less directly attributable transaction costs. After initial recognition, all interest-bearing loans borrowing is measured at amortised cost using the effective interest method.

Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement of the liability at least 12 months after the balance date.

Net assets/equity

Net assets/equity is the community's interest in Council and is measured as the difference between total assets and total liabilities. Net assets/equity is disaggregated and classified into the following components:

- Accumulated comprehensive revenue and expense
- Other reserves
 - asset revaluation
 - restricted
 - council-created
 - special rates and user pays
 - capital replacement funds
 - development contribution
 - fair value through other comprehensive revenue and expense.

ASSET REVALUATION RESERVES

These reserves relate to the revaluation of property, plant and equipment to fair value.

RESTRICTED RESERVES

Restricted reserves are a component of equity generally representing a particular use to which various parts of equity have been assigned. Reserves may be legally restricted or created by Council.

Restricted reserves represent funds subject to specific conditions accepted as binding by Council; funds which may not be revised by Council without reference to the Courts or a third party. Transfers from these reserves may be made only for certain specified purposes or when certain specified conditions are met.

COUNCIL-CREATED RESERVES

Council-created reserves are established by Council decisions. Council may alter them without reference to any third party or the Courts. Transfers to and from these reserves are at the discretion of Council.

FAIR VALUE THROUGH OTHER COMPREHENSIVE REVENUE AND EXPENSE

This reserve comprises the cumulative net change in the fair value of financial instruments at fair value through other comprehensive revenue and expense.

Goods and Services Tax (GST)

All items in the financial statements are stated exclusive of GST except for payables and receivables, which are presented on a GST-inclusive basis. When GST is not recoverable as an input tax, it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of receivables or payables in the statement of financial position.

The net GST paid to, or received from the IRD, including the GST relating to investing and financing activities, is classified as an operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST recoverable.

Cost allocation policy

Council has derived the cost of service for each significant activity of Council using the cost allocation system outlined below.

Direct costs are those costs directly attributable to a significant activity. Indirect costs are those costs which cannot be identified in an economically feasible manner with a specific significant activity.

Direct costs are charged directly to significant activities. Indirect costs are charged to significant activities using cost drivers such as actual usage, staff numbers and floor area.

Cautionary note for prospective financial statements

The purpose for the preparation of the prospective financial statements is to enable ratepayers, residents and any other interested parties to obtain information about the expected future financial performance, position and cash flows of Council for the year ending 30 June 2020. The information contained in these statements may not be appropriate for purposes other than that as previously described.

The preparation of prospective financial statements requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expense. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances. The results form the basis of making the judgements about the carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may vary from these estimates and the variations may be material.

Significant forecasting assumptions

The significant forecasting assumptions and risks underlying the financial estimates are identified in Council's Long Term Plan 2018-2028 page 50-62.



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Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	30 May 2019
Prepared by	Colin Bailey Rates Team Leader
Chief Executive Approved	Y
Reference #	GOV1318/ 2255081
Report Title	Rates Resolution 2019/20 financial year

I. EXECUTIVE SUMMARY

Council is required to set rates in accordance with the Local Government (Rating) Act 2002. Council also needs to set the due dates for payment of rates and authorise the addition of penalties to unpaid rates.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the Waikato District Council hereby resolves that the rates set out in the table below be set under the Local Government (Rating) Act 2002 (“the Act”) for the financial year commencing on 1 July 2019 and ending on 30 June 2020;

Source	Category	Funding	Basis of Rating	AP 2019/20 \$
General Rate		Work program as highlighted in the long term plan including Animal Control, Community and Safety, Corporate and Council Leadership, Environmental Health, Community Liason, Libraries, Parks and Reserves, Resource Management, Roding, Solid Waste management, Stormwater, Wasterwater and Water Supply	Uniform rate in the dollar of capital value	0.0021610
Uniform annual general charge (UAGC)	All rateable land in the district	People related activities including but not limited to libraries, parks and reserves, public cemeteries, public swimming pools, public toilets, community centres, community liaison, grants and donations, safer communities, animal control, civil defence and safety, building control, environmental health, resource management planning, environmental consents planning, area offices and democracy/ local government.	Fixed amount per rating unit	370.23
Targeted community facilities rates (apply to all rating units within each ward catchment area).	Huntly Community Facilities (urban catchment)	Covers the cost of maintenance and operation of community facilities.	Fixed amount per rating unit	42.00
	Ngaruawahia Community Facilities			25.00
	Raglan Community Facilities			25.00
Huntly pool rural	Based on location of rating unit in catchment area	Covers the cost of maintenance and operation of community facilities.	Fixed amount per rating unit	16.00
Tamahere Recreation Reserve	Based on location of rating unit within the Tamahere Ward	Covers the cost of loan interest and additional operational costs for the above average level of service of the Tamahere Recreation Reserve	Fixed amount per separately used or inhabited part of a rating unit	38.00

Source	Category	Funding	Basis of Rating	AP 2019/20 \$
	Te Kohanga		Uniform rate in the dollar of land value	0.000026
	Aka Aka			35.00
	Eureka			35.00
	Glen Murray			50.00
	Gordonton			26.00
	Horsham Downs			35.00
	Karioitahi			28.74
	Mangatangi			30.00
	Mangatawhiri			58.50
	Maramarua			24.00
	Matangi			30.00
	Meremere			24.00
	Naike			40.89
	Ohinewai			24.00
	Opuatia			32.00
	Orini	Covers the cost of maintenance and operation of halls, other facilities and community centres	Fixed amount per separately used or inhabited part of a rating unit	26.00
	Otaua			50.00
	Pokeno			23.00
	Port Waikato			125.00
	Pukekawa			40.00
	Puketaha			38.00
	Ruawaro			29.00
	Tamahere			70.00
	Taupiri			24.00
	Tauwhare			30.00
	Te Akau/Waingaro			32.00
	Te Hoe			30.00
	Te Kowhai			50.00
	Te Mata			24.00
	Tuakau			46.13
	Whangarata			46.00
	Waikaretu			50.00
	Whitikahu			53.00

Source	Category	Funding	Basis of Rating	AP 2019/20 \$
Tuakau refuse and recycling collection	Rating units within serviced areas	Covers the cost of refuse and recycling collection where the service is provided.	Fixed amount per wheelie bin.	212.00
Glen Murray refuse and recycling collection	Rating units within serviced areas		Fixed amount per separately used or inhabited part of a rating unit	58.99
Raglan recycling collection	Residential rating units within serviced areas.		Fixed amount per separately used or inhabited part of a rating unit	122.50
Te Mata/Te Uku recycling collection points	Residential rating units within serviced areas.		Fixed amount per separately used or inhabited part of a rating unit	44.36
District wide refuse and recycling collection	Residential rating units within serviced areas. (Eureka, Glen Afton/Pukemiro, Gordonton and surrounds, Horotiu, Horsham Downs, Huntly and surrounds, Meremere, Ngaruawahia and surrounds, Port Waikato and surrounds, Pukekawa, Rangiriri and surrounds, Rotokauri, Tamahere and surrounds, Taupiri and surrounds, Te Kauwhata and surrounds, Te Kowhai, Whatawhata)		Fixed amount per separately used or inhabited part of a rating unit	212.00

Source	Category	Funding	Basis of Rating	AP 2019/20 \$
Water Supply - Non metered	Non metered rating units in serviced areas		Fixed amount per rating unit	239.89
Water Supply - Metered	Metered rating units in serviced areas	District wide water activities as per the annual plan	Fixed amount per separately used or inhabited part of a rating unit	239.89
			Charge Per cubic metre of water consumed (as measured by meter).	1.97
Wastewater	Residential - connected	Wastewater activities	Fixed amount per separately used or inhabited part of a rating unit	1,041.71
	Residential - available (not connected but within 30 metres of a public wastewater drain - to which it is capable of effectively being connected)		Fixed amount per rating unit	520.86
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	1,041.71
	Non residential/commercial - Non rateable (Organisations classified by the Act as fully non-rateable or organisations that are non-profitable as determined by the Council) - connected		Additional fixed amount per pan for the third and any subsequent pans.	104.17
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	1,041.71
	Non residential/commercial - Assistance for the elderly (Organisations supportive of the elderly as determined by the Council) - Connected		Additional fixed amount per pan for the third and any subsequent pans.	208.34
	Non residential/commercial - Commercial - Connected		Fixed amount per separately used or inhabited part of a rating unit for the first two pans.	1,041.71
	Non residential/commercial - Commercial - Connected		Additional fixed amount per pan for the third and any subsequent pans.	520.86

Source	Category	Funding	Basis of Rating	AP 2019/20 \$
Urban Stormwater	Rating units within the stormwater catchment areas for which the service is available (Horotiu, Huntly, Matangi, Meremere, Ngaruawahia, Pokeno, Port Waikato, Raglan, Taupiri, Te Kauwhata and Tuakau).	District wide stormwater activity as per the annual plan	Fixed amount per rating unit	170.63
Tamahere rural stormwater	Rating units within the Tamahere stormwater catchment area.	Tamahere rural stormwater activities	Fixed amount per rating unit	29.11
Tamahere land drainage	Rating units within the Tamahere land drainage catchment area.	Land drainage activities.	Amount per hectare of land area	6.59
Community Boards	Huntly ward	Direct costs of operating all the community boards within the district	Fixed amount per rating unit	22.02
	Ngaruawahia ward			22.02
	Onewhero-Tuakau ward			22.02
	Raglan ward			22.02
	Taupiri ward			22.02
Pokeno Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	1,760.70
Te Ohaki Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	340.86
Te Ohaki Capital Wastewater Scheme	Connected Marae in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	5,409.42
Tauwhare Pa Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	490.90
Whaanga Coast Capital Wastewater Scheme	Connected properties in scheme area	Covers the capital cost and interest charges of the work.	Loan Instalments - Fixed amount per connection.	1,809.40

AND FURTHER THAT the Waikato District Council resolves that rates for the 2019/20 year (excluding water by meter rates) shall be due in three equal instalments as follows:

First Instalment 23 September 2019
Second Instalment 23 January 2020
Third Instalment 25 May 2020

AND FURTHER THAT the Waikato District Council resolves that water by meter rates shall be invoiced separately and payable in two instalments each year. For the 2019/20 financial year, the meter reading dates and the payment due dates of instalments for each area are:

Area	Reading Date 1	Payment Due Date 1	Reading Date 2	Payment Due Date 2
Ngaruawahia	July 2019	06 September 2019	January 2020	06 March 2020
Taupiri	July 2019	06 September 2019	January 2020	06 March 2020
Horotiu	July 2019	06 September 2019	January 2020	06 March 2020
Huntly	August 2019	04 October 2019	February 2020	03 April 2020
North Waikato	September 2019	08 November 2019	March 2020	08 May 2020
Port Waikato	September 2019	08 November 2019	March 2020	08 May 2020
Onewhero	September 2019	08 November 2019	March 2020	08 May 2020
Tuakau	September 2019	08 November 2019	March 2020	08 May 2020
Pokeno	September 2019	08 November 2019	March 2020	08 May 2020
Southern Districts	October 2019	06 December 2019	April 2020	05 June 2020
Western Districts	October 2019	06 December 2019	April 2020	05 June 2020
Raglan	November 2019	03 January 2020	May 2020	03 July 2020
Te Akau	November 2019	03 January 2020	May 2020	03 July 2020

AND FURTHER THAT the Waikato District Council authorises the following penalty regime on unpaid rates (including water by meter rates):

- i) A penalty of 10% on so much of any rates instalment that has been assessed after 1 July 2019 and which is unpaid after the due date for payment, to be applied on the penalty dates as follows:**

First instalment 24 September 2019
Second instalment 24 January 2020
Third instalment 26 May 2020

- ii) A penalty of 10% on so much of any water by meter instalment that has been assessed after 1 July 2019 and which is unpaid after the due date for payment. The penalty dates for the water instalments are as follows:

Area	Penalty date 1	Penalty date 2
Ngaruawahia	09 September 2019	09 March 2020
Taupiri	09 September 2019	09 March 2020
Horotiu	09 September 2019	09 March 2020
Huntly	07 October 2019	06 April 2020
North Waikato	11 November 2019	11 May 2020
Port Waikato	11 November 2019	11 May 2020
Onewhero	11 November 2019	11 May 2020
Tuakau	11 November 2019	11 May 2020
Pokeno	11 November 2019	11 May 2020
Southern Districts	09 December 2019	08 June 2020
Western Districts	09 December 2019	08 June 2020
Raglan	06 January 2020	06 July 2020
Te Akau	06 January 2020	06 July 2020

- iii) A penalty of 10% on so much of any rates assessed before 30 June 2019 which remain unpaid on 1 July 2019. The penalty date is 1 July 2019.
- iv) A further penalty of 10% on any rates to which a penalty has been added on 1 July 2019 if the rates remain unpaid. The penalty date is 1 January 2020.

AND FURTHER THAT the Waikato District Council sends a copy of the resolution to the secretary of Local Government within 20 working days of these decisions.

3. CONSIDERATION

3.1 FINANCIAL

Adoption of the Rates Resolution provides the ability to assess and collect rates, and authorisation of the addition of penalties allows penalties to be added to amounts of rates that remain unpaid.

3.2 LEGAL

Section 23 of the Local Government (Rating) Act 2002 requires a rates resolution to be adopted.

Section 24 requires that Council set the due dates for payment by resolution.

Sections 57 and 58 authorise the addition of penalties and the type of penalties that may be added to rates that are not paid by the due date.

3.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The financial implications of the rates setting are significant in terms of Council's Significance Policy.

The following external stakeholders were engaged with either through the Long Term Plan consultation process or through targeted consultation during 2018/19:

Planned	In Progress	Complete	
		✓	Internal
		✓	Community Boards/Community Committees
		✓	Waikato-Tainui/Local iwi
		✓	Households
		✓	Business
			Other Please Specify

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	18 June 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference	GOV1301
Report Title	Exclusion of the Public

1. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report of the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of Public Excluded Minutes dated 10 June 2019

Receipt of Minutes:

- **Waters Governance Board – 28 May 2019**

3. ATTACHMENTS

Nil