

Agenda for a meeting of the Meremere Community Committee to be held in the Meremere Community Hall, Heather Green Ave, Meremere on **THURSDAY 13 JUNE 2019** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Thursday 9 May 2019

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5. REPORTS

5.1. Meremere Works & Issues Report – June

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5.2. Councillor's Report

Verbal

5.3. Discretionary Fund Report to 30 May 2019

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6. GENERAL BUSINESS

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Meremere Community Committee
From	Gavin Ion Chief Executive
Date	20 May 2019
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Meremere Community Committee meeting held on Thursday 9 May 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Meremere Community Committee held on Thursday 9 May 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

MMCC Minutes – 9 May 2019

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 9 MAY 2019** commencing at **7.00pm**.

Present:

Mr J Harman (Chair)
Cr J Sedgwick
Mr B Brown [from 7.55pm]
Ms C Heta

Attending:

Mr M Balloch (Building Quality Manager) (Minutes)
Mr S Toka (Iwi & Partnership Manager)
2 Members of the Public

Mr Harman assumed the Chair.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Sedgwick/Ms Heta)

THAT an apology be received from Mr Katu and Mr Ngatai;

AND THAT an apology for lateness be received from Mr Brown.

CARRIED

MMCCI905/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Cr Sedgwick/Ms Heta)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 9 May 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

MMCCI905/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES**Resolved: (Mr Harman/Cr Sedgwick)****THAT the minutes of a meeting of Meremere Community Committee held on Thursday 14 February 2019 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****MMCCI905/03****REPORTS**Appointment of Secretary
Agenda Item 5.1

The report was received [MMCCI905/02 refers].

The Committee noted that Ms Tararo had been contacted prior to the meeting to ascertain her availability to accept this role. Ms Tararo indicated that she would be able to assist on an interim-basis.

Ms Melissa Toraro was nominated by Cr Sedgwick and seconded by Mr Harman.

Resolved: (Ms Heta/Mr Brown)**THAT Melissa Toraro be appointed Secretary of the Meremere Community Committee.****CARRIED****MMCCI905/04**Works & Issues Report – May 2019
Agenda Item 5.2

The report was received [MMCCI905/02 refers]. Mr Balloch discussed the tennis pavilion and resurfacing of the tennis courts with the Committee and the potential funding thereof. The Committee was advised to apply for funding to resurface the courts from Council and to source external funding for the the tennis pavilion.

Councillor's Report
Agenda Item 5.3

Cr Sedgwick spoke to the Committee on the following issues:

- Encouragement of the public to use the bus service in Meremere
- Encouraged the Committee to attend a meeting in Te Kauwhata that was being held by the NZ Police in relation to crime prevention and the identification of crime. This meeting is being held on 21 June at 6pm.
- Meremere cameras being uneconomic to repair and how to plan towards installation of new cameras

Iwi & Community Partnership Manager
Agenda Item 5.4

The report was received [MMCCI905/02 refers]. Mr Toka introduced himself and his role within Council.

Discretionary Fund Report to 24 April 2019
Agenda Item 5.5

The report was received [MMCCI905/02 refers] and discussion was held.

Pat Carr's farewell funds didn't get used as Mayor Sanson paid \$400 from the Mayoral Fund towards this event.

Resolved: (Mr Harman/Ms Heta)

AND THAT the commitment of \$400 for Pat Carr's farewell [MMCCI902/04] be returned to the pool.

CARRIED

MMCCI905/05

Year to Date Service Request Report
Agenda Item 5.6

The report was received [MMCCI905/02 refers] .

GENERAL BUSINESS

The following items were discussed:

At its meeting on 14 February 2019, the Committee resolved:

Resolved: (Mr Brown/Mr Harman)

THAT a commitment be made of \$400 towards Pat Carr's farewell. This amount should be paid into the Youth Account.

CARRIED

MMCCI902/04

Mrs Carr's farewell took place on 14 March 2019.

Mayor Sanson paid \$400 from the Mayoral Fund towards this event. This was paid into the Youth Account on 20 March 2019.

The commitment from the Discretionary Fund was therefore not required and it is recommended that this be returned to the pool [Refer Agenda Item 5.5].

There being no further business the meeting was declared closed at 8.10pm.

Minutes approved and confirmed this day of 2019.

J Katu
CHAIRPERSON

Open Meeting

To	Meremere Community Committee
From	Sue O’Gorman General Manager Customer Support
Prepared by:	Mervyn Balloch Building Quality Manager
Date	30 May 2019
Chief Executive Approved	Y
Reference #	GOV0510
Report Title	Meremere Works & Issues Report – June 2019

1. EXECUTIVE SUMMARY

To update the Committee and provide information on works and issues raised at previous meetings.

2. RECOMMENDATION

THAT the report from the **General Manager Customer Support** be received.

3. ATTACHMENTS

- Works and Issues Report

Works and Issues Report

	Issue	Area	Action
1.	Paint rollers required – forest green paint required. Graffiti removal.	Service Delivery	Council has made contact with Ben Barnes and details have been passed through to Citycare to coordinate directly as required.
2.	Maintenance on the shelter belt on Tainui land around the village	Sam Toka	Contact details for Tainui have been provided to James Harman to make direct contact.
3.	Existing library building, what will happen once moved to new library	Service Delivery/Property	<p>FEBRUARY 2019: With regard to the Amenities (Library) Building, it is intended that Council's Property Team will undertake a public notification process calling for Expressions of Interest for the community use of this space</p> <p>JUNE 2019: The Leasing Officer vacancy within Council has recently been filled, which will enable this matter to progress.</p>
4.	What's happening with the moving of the doctor	Service Delivery/Paul White	Ongoing discussion between the Hall Committee and Doctor over the terms and conditions of an agreement.

COMMUNITY PROJECT UPDATES

18/19 District Wide Water Reticulation Renewals - Contract 18/055

This contract provides the opportunity to undertake the construction of the 2018/19 District Wide Water Reticulation Renewals, which will offer a proactive response to the rapid growth throughout the communities within the Waikato District.

Construction of the 2018/19 District Wide Water Reticulation Renewals commenced mid-March with significant progress made to date.

Progress has seen installation of 1.7kms of water main replacements occurring with the pipeline installed over the projects four (4) northern sites; Port Waikato, Meremere and Huntly.

With approximately 30% of the projects sites complete, construction crews are set to move south and will commence physical works on the two larger Ngaruawahia and Horotiu sites.



WWTP Wetlands Upgrade/Renewal

Waikato District Council requires improvements to the wetlands at Te Kauwhata, Meremere, and Huntly wastewater treatment plants (WWTPs). The wetlands follow the biological processes, and are critical to the removal of solids and pathogens in the effluent treated by the ponds. The WWTPs are not currently meeting the conditions of the resource consents at each site, and enhancements are required in order for the WWTPs improve compliance against the consents.

The Tender for Contract 18/114 closed on 1st April 2019. The tender report has been completed and we are awaiting approval to proceed with the works.

Meremere Library – Contract 18/055

The contract 18/031 was awarded to Jack Thorburn Builders Ltd of Huntly. Site Specific safety plan has been approved. Construction Management Plan to be approved with a start date proposed for mid-May with a construction completion date of August 2019. A minor delay was incurred due to consenting from Transpower.

Open Meeting

To	Meremere Community Committee
From	Tony Whittaker Chief Operating Officer
Date	30 May 2019
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0502
Report Title	Discretionary Fund Report to 30 May 2019

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 30 May 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 30 May 2019

MEREMERE COMMUNITY COMMITTEE DISCRETIONARY FUND 2018/2019

	GL	1.209.1704
Commitments from Committee Meeting Minutes & Other Information		
2018/19 Annual Plan (including Salaries)		6,499.00
Carry forward from 2017/18		11,763.00
Total Funding		18,262.00
Expenditure		
19-Nov-18 Purchase 20 tables for the Community Centre to be paid to the Youth Account	MMCC1809/05	1,000.00
19-Nov-18 Purchase of feet for the new chairs in the Hall to be paid to the Youth Account	MMCC1809/05	300.00
30-Nov-18 Meremere Community Development Committee Inc - cost of producing five new signage boards for the Meremere Village community	MMCC1803/04	1,704.97
Total Expenditure		3,004.97
Net Funding Remaining (Excluding commitments)		15,257.03
Commitments		
09-Mar-17 Reconnection of power for the Tennis Pavillion	MMCC1703/04/2	to be confirmed
Total Commitments		-
Net Funding Remaining (Including commitments) as of 30 May 2019		15,257.03