

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 5 JUNE 2019** commencing at **7.00pm**.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Wednesday 1 May 2019 2

**5. REPORTS**

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|-----|--|--------|
| 5.1 | Te Kauwhata Works and Issues Report      | 6      |
| 5.2 | Councillor's Report                      | Verbal |
| 5.3 | Discretionary Fund Report to 23 May 2019 | 15     |
| 5.4 | Chairperson's Report                     | Verbal |

GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Te Kauwhata Community Committee
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	20 May 2019
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0509
<b>Report Title</b>	Confirmation of Minutes

#### **1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 1 May 2019.

#### **2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 1 May 2019 be confirmed as a true and correct record of that meeting.**

#### **3. ATTACHMENTS**

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TKCC Minutes – 1 May 2019

**MINUTES** of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 1 MAY 2019** commencing at **7.00pm**.

**Present:**

Ms T Grace (Chairperson)  
Mrs C Berney (Secretary)  
Mr J Cunningham [from 7.46pm]  
Mr K Dawson  
Mr D Hardwick  
Mr B Weaver

**Attending:**

Mr V Ramduny (Strategic Projects Manager)  
Mr S Toka (Council Iwi Advisor)  
  
Mr A Kavallaris (NZTA Project Manager)  
Mr I Fletcher (Downer NZ Project Director)  
Mr S Brandon (NZTA)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr B Weaver, Mr K Dawson)**

**THAT** an apology be received from Cr Sedgwick, Mr Hinton and Mr C Howells;  
**AND THAT** an apology for lateness be received from Mr Cunningham.

**CARRIED on the voices**

**TKCCI905/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr K Dawson, Mr D Hardwick)**

**THAT** the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday 1 May 2019 2019** be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received.

**CARRIED on the voices**

**TKCCI905/02**

**DISCLOSURES OF INTEREST**

Mr Keith Dawson advised members of the Board that he would declare a financial conflict of interest in Agenda Item 6.2 Works and Issues Report [*Point 3 - Te Kauwhata walkway at the end of Blunt Road*].

**CONFIRMATION OF MINUTES**

**Resolved: (Mr K Dawson, Mr D Hardwick)**

**THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 6 March 2019 be confirmed as a true and correct record.**

**CARRIED on the voices**

**TKCCI905/03**

**SPEAKER**

Alexios Kavallaris and Iain Fletcher (from NZTA) updated the Committee on the following items:

- Progress on the Longswamp roadworks.
- Opening 1<sup>st</sup> November 2019 at present.

**REPORTS**

Iwi & Community Partnership Manager  
Agenda Item 6.1

Mr Toka introduced himself and spoke briefly on his role in Council.

Te Kauwhata Works & Issues Report: May 2019  
Agenda Item 6.2

Mr Dawson declared a financial Conflict of Interest in *Point 3 (Te Kauwhata walkway at the end of Blunt Road)*. He did not partake in discussion of this item.

The report was received [*TKCCI905/02 refers*] and discussion was held.

Councillor's Report  
Agenda Item 6.3

Cr Sedgwick sent in an emailed report:

- From 1<sup>st</sup> of July Watercare are taking over the water services for WDC.
- No changes to WDC representation.
- A big number of submissions have been received to the District Plan. Hearing at the end of August pending information to come in from WRC.

- Elections are coming up in October.
- Discussion around the Travers Roadworks.

Discretionary Fund Report to 17 April 2019

Agenda Item 6.4

The report was received [TKCC1905/02 refers] and discussion was held.

Chairperson's Report

Agenda Item 6.5

The chair gave an overview on the following items:

- *ANZAC Services were well supported by the local community.*
- *Discussion around conflicts of interest declarations.*
- *Discussion around the branding of Te Kauwhata*

There being no further business the meeting was declared closed at 9.02pm.

Minutes approved and confirmed this                      day of                      2019.

Ms T Grace  
**CHAIRPERSON**

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**Open Meeting**

<b>To</b>	Te Kauwhata Community Committee
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	29 May 2019
<b>Prepared by</b>	Sandy Mason Personal Assistant
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0509 / 2253465
<b>Report Title</b>	Te Kauwhata Works & Issues Report: June 2019

**1. EXECUTIVE SUMMARY**

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To update the Committee on issues arising from the previous meeting.

**2. RECOMMENDATION**

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**THAT** the report from the **General Manager Community Growth** be received.

**3. ATTACHMENTS**

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Te Kauwhata Works & Issues Report: June 2019

**TE KAUWHATA COMMUNITY COMMITTEE  
WORKS & ISSUES REGISTER**

UPDATE FOR TKCC OF 5 JUNE 2019

	<b>Issue</b>	<b>Area</b>	<b>Comment</b>	<b>Action</b>
<b>1.</b>	Dog exercise area	Service Delivery	The Community Committee would like some seating to be provided in the dog exercise area. The Community Committee is willing to put in some simple posts and plank seats x3 but would like to understand what Council's approved design for such.	<p>NOVEMBER 2018: Some free trees have been planted in the park. Dog shapes have been painted. Table will be installed in dry weather.</p> <p>DECEMBER 2018: Tim Hinton has been in conversation with Council's Maintenance and Contracts Officer. The table is to be installed before Christmas.</p> <p>MARCH 2019: Tim advised at the February Committee meeting that Andrew Brown (Parks Technical Support Officer) has given the approval for a slab to be installed. Tim indicated that this will be done by the next Committee meeting (Tim to provide an update).</p> <p><b>TKCC 5 JUNE 2019 – Tim Hinton to provide a verbal update at the TKCC meeting as he was unable to attend the 1 May meeting.</b></p>
<b>2.</b>	Basketball Court	Service Delivery		<p>NOVEMBER 2018: Earthworks done and concrete laid. Only the hoop to be mounted. Tim Hinton to contact Sport Waikato re: markings on the court.</p> <p>DECEMBER 2018: Tim has contacted Sport Waikato and is waiting for them to get back to him re: court markings.</p> <p>MARCH 2019: Tim advised that Sport Waikato has agreed to pay for the markings. Tim is liaising with Jason Marconi from Sport Waikato. Sport Waikato has advised that two quotes are required which Tim is working on.</p> <p><b>TKCC 5 JUNE 2019: Tim Hinton to provide a verbal update at the TKCC meeting regarding quotations forwarded to Sport Waikato for the markings and expected date of completion of the work. (Tim was unable to attend the TKCC meeting of 1 May).</b></p>

	Issue	Area	Comment	Action
3.	Te Kauwhata walkway at the end of Blunt Road - a.k.a. Whangamarino-Walkway	Service Delivery	It was reported by John Cunningham (at the February meeting) that the detailed design for a floating pontoon has been received. Paul McPherson to do a drawing based on the floating pontoon design after which a meeting with the landowner will be scheduled. Paul has arranged with the Waikato District Alliance Design Team to update the drawings to include the fabric-wrapped scoria pad detail from the Frame Group.	<p>NOVEMBER 2018: Waikato District Council surveyors have installed pegs as requested to show the eastern limits of the Flood Zone as shown in the District Plan (need to boardwalk through this zone to avoid applying for consent).</p> <p>Defining a suitable Frame Group design for situations where the required pile end resistance is not met, involving a raft pile support. Once a suitable detail is found the drawing set will be updated.</p> <p>DECEMBER 2018: Council's Acting Programme Delivery Manager emailed John Cunningham on 08 November confirming the length of the boundary markings, being 24.58 metres.</p> <p>A meeting with the landowner will need to be arranged by Council and involve the Walkway Committee.</p> <p>FEBRUARY 2019: Distance to the corner boundary was provided to John Cunningham. Awaiting design detail from Frame Group via John.</p> <p>MARCH 2019: Paul McPherson to do a drawing based on the floating pontoon design after which a meeting with the landowner will be scheduled. Paul has arranged with the Waikato District Alliance Design Team to update the drawings to include the fabric-wrapped scoria pad detail from the Frame Group.</p> <p>Paul to also have a conversation with WRC. He is also ascertaining the legal boundaries of the property at the end of Blunt Road. TKCC is having discussions on the funding source.</p> <p>MAY 2019: John Cunningham will approach landowners with a view to setting up an easement for the walkway. Paul McPherson is arranging for a drawing showing the existing walkway and what is needed to complete the work, to help tell the story of the trail during discussions with landowners and with external funding organisations.</p> <p><b>JUNE 2019:</b>  <b>Paul McPherson has provided draft consultation drawings and background information to John Cunningham for review.</b></p>



	Issue	Area	Comment	Action
4.	Walkway loop via Travers Road, Wayside Road, and Te Kauwhata Road	Service Delivery	<p>Planning works continue for the upcoming construction of the loop walkway via Travers Road, Wayside Road, and Te Kauwhata Road. The Waikato District Alliance have been engaged to undertake these works. Land purchase discussions with New Zealand Transport Agency to acquire land on Wayside Road has been unproductive, and a review of the design highlighted the desire to minimise crossing points for safety reasons. As a result, the alignment is being aligned to the “inside” of the loop where possible. Reuben Rink (Project Delivery Team Leader) is leading this work.</p>	<p><b>MARCH 2019:</b>  Reuben Rink is working with a Te Kauwhata Community Committee sub-group, District Alliance, and Gareth Bellamy on final design alignment selection to determine the preferred layout for the shared path.</p> <p>An inner loop alignment was suggested and then dismissed due to constraints that exist on Travers Road, namely constructability issues associated stormwater drainage and berm width. Given a preferred route is now agreed we can advance to construction of the Travers Road section (between Bragato Way up around past Moorfield Road and onto Wayside Rd) ASAP.</p> <p>An initial scope of works for this section of 2-2.5m wide concrete path has since been agreed the District Alliance and a start date of late February is agreed.</p> <p>There is enabling works such as affected residents communications, tree trimming and removal, stormwater drainage improvements, services location, and further investigations into watermain services (Waikato District Council and Te Kauwhata Water Association assets) that will be the first pieces of works that are undertaken.</p> <p>Design/Planning work will also continue on other sections of the overall Walkway/Cycleway loop path, such as Wayside Road works including land purchase discussions with NZ Transport Agency to acquire necessary land.</p> <p>Further meetings and communications with a sub-group of the Kauwhata Community Committee will continue, as required.</p> <p><b>MAY 2019:</b>  Some enabling works have been completed, however works are currently on hold due to the installation of the fibre broadband by Ultra Fast Fibre (UFF) taking place in the area. The UFF installation must be done before the path concrete works can progress and there are safety considerations to consider with multiple contractors working, in the same area, concurrently.</p>

	Issue	Area	Comment	Action
				<p>Since the last update, progress is as follows:</p> <ul style="list-style-type: none"> <li>• Relocation of a WEL networks Power pole at Travers Road and Moorfield Road intersection.</li> <li>• Tree removal.</li> <li>• Further design alignment review incorporating feedback from Greenstone Shop owner Peter Simpson and WEL Networks.</li> <li>• The alignment is most likely to be around the outside of the loop and on the northern side of Travers Road, in order to avoid a clash with a WEL Networks transformer proposed from 38-42 Travers Road subdivision, and a concerning path alignment near parking in front of the Greenstone shop.</li> </ul>
				<p>JUNE 2019:</p> <p>Negotiations are complete with the Waikato District Alliance to confirm cost estimates and final alignment design for the construction of the loop walkway via Travers Road, Wayside Road, and Te Kauwhata Road. Once procurement has been approved works can get underway.</p> <p>The enabling works stopped in March when it became necessary to co-ordinate and allow the installation of Ultra Fast Fibre on Travers Road prior to path construction. This delay has allowed the Project team to re look at alignment (avoiding Greenstone shop to address owners concerns about reduced parking and impact on business) and develop further the desired construction methodology.</p> <p>It is hoped that works will get underway again in late May/Early June.</p>
5.	Footpaths (Roto Street and Rimu Street)	Service Delivery	<p>Roto Street: TKCC has had this street as an Annual Plan and LTP priority for more than 8 years. It dropped off because we were told there was no budget. This is a residential street in TK, with more than 26 houses on it. The footpath stops just around the corner from Mahi Rd. So residents ( yes, school children too) are walking up the road as there is no footpath on either side. This as a high priority for TK.</p> <p>Rimu Street: Same as above – this is a TKCC</p>	<p>DECEMBER 2018:</p> <p>Rimu Street: design has yet to be completed but is programmed to be complete this financial year (budget already locked in).</p> <p>Roto Street: cost estimates received, construction to be programmed.</p>
				<p>FEBRUARY 2019:</p> <p>Watching brief.</p>
				<p>March 2019:</p> <p>The design for both Rimu Street and Roto Street footpaths have been</p>

	Issue	Area	Comment	Action
			priority. This is a footpath in a residential street finishing short of the road by the width of a grass verge, right opposite the TK College.	<p>completed and a work order issued.</p> <p>1 MAY 2019: Roto street footpath has been completed. Rimu Street footpath and school crossing has been designed and works order issued to WDA, awaiting programme to construct.</p> <p>JUNE 2019: Rimu Street footpath will be constructed by the end of June. Roto Street works are complete.</p>
6.	Te Kauwhata Domain Plan	TKCC		<p>DECEMBER 2018: Tim Hinton has advised that a draft plan has been done and shared with Council's Parks team. The draft plan will be tabled at the next Committee meeting for further input.</p> <p>MARCH 2019: Tim reported (at the February Committee meeting) that the draft Domain Plan has been shared with the Committee. Tim and Cr Sedgwick to meet to discuss the Plan further and report back to the Committee meeting in March.</p> <p>JUNE 2019: Cr Sedgwick/Tim Hinton to provide an update.</p>
7.	Broken concrete between Blunt Road and Aparangi	Service Delivery	This matter was raised at the TKCC meeting of 1 May. A subsequent request was made to the Chair of the Community Committee to lodge a Service Request.	<p>JUNE 2019: A service request has been raised to our Roading Team for their response. Reference number: RDG03541/19 RDG02990/18.</p> <p>This work is programmed in RAMM for works to start within the new financial year in September 2019.</p>
8.	Contract process	Service Delivery	The issue of Council's contract process - relating to work carried out by a contractor (or contractors) not under the immediate control of council – was raised by Barry Weaver at the TKCC meeting of 1 May 2019. The issue relates to the need for having contract provisions (penalties) to deter contractors from failing to achieve project completion target dates.	<p>JUNE 2019: This matter was taken up by Vishal Ramduny with Council's Contract and Partnering Manager, Jackie Bishop. Jackie has advised that she will investigate this matter and respond.</p> <p>The relevant works are developer lead, including control of contractors and the site in accordance with the resource consent and approved Traffic Management Plan for the works.</p> <p>Such works are usually managed by the developer appointing a principal contractor who manages the site and contractors. This is not the case with this site and the developer is directly managing</p>

	Issue	Area	Comment	Action
				<p>contractors, without a principal contractor appointed as liaison with WDC.</p> <p>There have been a number of community concerns raised regarding the protracted nature of these works and the extended impact on vehicle and pedestrian traffic in the area.</p> <p>As an escalation action, Council staff have asked that the Traffic Management Coordinator (TMC) do an audit of the site in respect of compliance with the TMP and with recommendations and actions to follow, which may include a notice to stop and make good.</p> <p>However, more strategically, Council are investigating options to mitigate this situation in the future, including:</p> <ul style="list-style-type: none"> <li>• Developer agreement and resource consenting provisions relating to minimising impact and timely completion; with associated penalty provisions</li> <li>• Enhanced audit and compliance controls in respect of TMPs</li> <li>• Ability for Council to exercise step-in rights as a Road Controlling Authority.</li> </ul>

## **SERVICE DELIVERY**

### **Community Projects**

#### *Raglan and Te Kauwhata Wastewater Treatment Plants (WWTP) Upgrades*

Contract 18 041 for the supply of step screens for Raglan and Te Kauwhata WWTP has been awarded to Sindico. The cost for the step screens supply was \$244,016.15. Installation is estimated to cost \$250,000 and will be completed by 30 June.

The tender for the installation closed on the 2<sup>nd</sup> April 2019 without attracting any suppliers. We have approached three select suppliers and this invited tender closed on the 16<sup>th</sup> May 2019. Tender evaluations are underway.

Installation of the Raglan wastewater plant tertiary membranes has been placed on hold with Watercare to take the lead on procuring and installing this project.

#### *WWTP Wetlands Upgrade/Renewal*

Waikato District Council requires improvements to the wetlands at Te Kauwhata, Meremere, and Huntly wastewater treatment plants (WWTPs). The wetlands follow the biological processes, and are critical to the removal of solids and pathogens in the effluent treated by the ponds. The WWTPs are not currently meeting the conditions of the resource consents at each site, and enhancements are required in order for the WWTPs improve compliance against the consents.

The Tender for Contract 18/114 closed on 1st April 2019. The tender report has been completed and we are awaiting approval to proceed with the works.

### **Railway Station Upgrade**

#### *Huntly Railway Station Upgrade*

We have engaged AECOM as our design and planning consultant to provide design services for the upgrade of the existing Huntly Station railway platform, for the Hamilton to Auckland Start-up Passenger Rail Service. The Station is to be developed with public facilities (shelter, lighting, CCTV, pedestrian access, and park and ride facilities) and to be ready for the start-up service in March 2020.

AECOM were selected for platform design as they already have a good understanding of the works from being in the process of carrying out similar works for Hamilton City Council on the same start-up service for the larger scale new construction of the Rotokauri Station facility, and will have significant interface with KiwiRail and all other joint funding partners (NZTA, Waikato Regional Council, and HCC). These existing relationships that AECOM have will be a major factor in ensuring a successful delivery of the Huntly Station infrastructure and facilities.

The scoping of layout options, site survey, and site investigation is underway. KiwiRail will undertake track design starting in May 2019.



*Layout Option for Huntly Rail platform and Carparking on existing WDC land.*

WDC are targeting Huntly Railway Station construction completion prior to the 2019 Christmas break to enable commissioning and fine tuning in January and February prior to the scheduled station completion in March 2020.

It is expected that during the start up phase the Park and Ride catchment may extend as far as Ngaruawahia in the south and Te Kauwhata in the north.

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**Open Meeting**

<b>To</b>	Te Kauwhata Community Committee
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	23 May 2019
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0509
<b>Report Title</b>	Discretionary Fund Report to 23 May 2019

**1. EXECUTIVE SUMMARY**

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To update the Committee on the Discretionary Fund Report to 23 May 2019.

**2. RECOMMENDATION**

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**THAT the report from the Chief Operating Officer be received.**

**3. ATTACHMENTS**

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Discretionary Fund Report to 23 May 2019

## TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND 2018/2019

GL 1.207.1704

## Commitments from Committee Meeting Minutes &amp; Other Information

## 2018/19 Annual Plan

11,391.00

## Carry forward from 2017/18

43,641.00

## Total Funding

55,032.00

## Expenditure

01-Aug-18	Marion Handcock - refund for sheep pellet used for Main St. planter box	TKCCI808/05	79.21
18-Oct-18	Earthcare System - Village Green basketball court	TKCCI809/04	14,649.00
18-Oct-18	Jackson Engineering - fabrication of basketball hoop	TKCCI809/04	4,587.00
05-Nov-18	Ms Grace - website costs (refer Freeparking online receipt)	TKCCI811/04	149.00
07-Nov-18	St John Te Kauwhata - hall hire Feb 2016 to Oct 2017	TKCCI811/04	225.00
07-Nov-18	St John Te Kauwhata - hall hire Nov 2017 to Oct 2018	TKCCI811/04	120.00
14-Jan-19	Towards 2018 Christmas Parade	TKCCI812/04	971.50

## Total Expenditure

20,780.71

## Net Funding Remaining (excluding commitments)

34,251.29

## Commitments

07-Oct-15	Commitment for security cameras (TKCCI510/06/3)	9,436.00	
	Less: Expenses	<u>(6,247.45)</u>	3,188.55
07-Mar-12	Railway Cottage Community Park (TKCCI203/05/4)		10,000.00
03-Sep-14	Ken Knobbs memorial garden (TKCCI409/06/8)	5,000.00	
	Less: Expenses	<u>(3,800.00)</u>	1,200.00
06-Sep-17	Commitment for replacement of TK Christmas lights	TKCCI709/04	5,000.00
13-Feb-19	Further development of playgrounds	TKCCI902/04	5,000.00

## Total Commitments

24,388.55

## Net Funding Remaining (Including commitments) as of 23 May 2019

9,862.74