

Agenda for a meeting of the Huntly Community Board to be held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 21 MAY 2019** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

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Gj Ion
CHIEF EXECUTIVE

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	25 March 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Huntly Community Board meeting held on Tuesday 19 March 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 19 March 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

HCB Minutes – 19 March 2019

MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 19 MARCH 2019** commencing at **6.00pm**.

Present:

Ms K Langlands (Chairperson)
 Cr S Lynch
 Cr F McNally
 Ms K Bredenbeck
 Mr R Farrar
 Mrs D Lamb
 Mrs S Stewart

Attending:

Ms V Jenkins (HR Manager)
 Mr B Stringer (Democracy Manager)
 Mrs LM Wainwright (Committee Secretary)
 Ms P Comins (Youth Representative)
 Sergeant J Stapleford (NZ Police)
 Ms D Holland (Resident of Kimihia Road)
 Members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Langlands/Mrs Lamb)

THAT an apology be received from Mr Rees.

CARRIED on the voices

HCBI903/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Langlands/Cr Lynch)

THAT the agenda for a meeting of the Huntly Community Board held on Tuesday 19 March 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the Board resolves that the following item be added to the agenda as a matter of urgency as advised by the Chairperson:

- **Item 5.11 - Request to rename a portion of Kimihia Road affected by the Waikato Expressway Construction to be considered after Item 5.3 [Discretionary Fund Report to 27 February 2019];**

AND FURTHER THAT the Board resolves that the following items be withdrawn from the agenda:

- **Item No. 5.6 Iwi & Community Partnership Manager**

AND FURTHER THAT the youth representative, Ms Comins, be given full speaking rights for the duration of the meeting.

CARRIED on the voices

HCBI903/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Langlands/Cr Lynch)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 19 February 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

HCBI903/03

Mr Farrar requested his dissenting vote be recorded.

The Democracy Manager advised the Board that the Democracy Team was currently reviewing the process of minute taking and expected that more comprehensive minutes would be presented at future meetings.

REPORTS

Public Forum

Agenda Item 5.1

The following item was discussed at the public forum:

- The railway crossing in Harris Street, Huntly had become rough and required metal to fill in the holes. The Chair would contact KiwiRail and advise them that the Board had received complaints.

NZ Police Update
Agenda Item 5.2

The report was received [*HCB1803/02 refers*] and discussion was held. Sergeant Stapleford gave a verbal update on the following items:

- Crime results in Huntly had reduced in number;
- A new roof is currently being put on the Huntly Police Station and was due for completion by the end of April 2019;
- All New Zealand Police are now armed following the Mosque attacks in Christchurch;
- A suspect had been arrested and charged with murder following the death of a man at Pukemiro in early March 2019; and
- Feedback had been received on the status of the CCTV project in Huntly. The hardware had been ordered and His Worship the Mayor was liaising with WEL Energy to organise a power supply for the cameras.

ACTION: The Board suggested a press release be made updating the community on the project.

Discretionary Fund Report to 27 February 2019
Agenda Item 5.3

The report was received [*HCB1803/02 refers*] and discussion was held.

Secret Garden Project – The Art Group from Friendship House were involved in this project. Resene provided paint and graffiti guard material.

Request to rename a portion of Kimihia Road affected by the Waikato Expressway Construction
Agenda Item 5.11

The report was received [*HCB1803/02 refers*] and discussion was held.

Ms Holland advised the Board that:

- The portion of Kimihia Road needed to be renamed to assist emergency services to locate the properties situated long this part of the road;
- She disputed that Kimihia Road had been severed due to the Waikato Expressway as noted in the staff report, and claimed the road had been severed 13 years ago by the Council closing what was called Snakes Gully;

- The other side of Kimihia Road could be reached via another road, but meant that side now does not have a name.

Resolved: (Ms Langlands/Cr Lynch)

THAT the Huntly Community Board recommends to the Infrastructure Committee, that a portion of Kimihia Road, Huntly be renamed Kimihia East Road, as requested by the residents.

CARRIED on the voices

HCBI903/04

Application for Funding – Lakeside Christian Centre
Agenda Item 5.4

The report was received [*HCBI 803/02 refers*] and no discussion was held.

Resolved: (Ms Bredenbeck/Cr Lynch)

THAT an allocation of \$904.25 is made to the Lakeside Christian Life Centre towards the cost of hosting an Easter event for the community of Huntly.

CARRIED on the voices

HCBI903/05

Application for Funding – The Order of St John Central Region Trust Board
Agenda Item 5.5

The report was received [*HCBI 803/02 refers*] and no discussion was held.

Resolved: (Crs McNally/Lynch)

THAT an allocation of \$1,668.52 is made to the Order of St John Central Region Trust Board towards the cost of purchasing new equipment for the Huntly St John Ambulance vehicle.

CARRIED on the voices

HCBI903/06

Iwi & Community Partnership Manager
Agenda Item 5.6

This item was withdrawn from the agenda [*HCBI 803/02 refers*].

Huntly Community Plan Update
Agenda Item 5.7

The report was received [*HCB1803/02 refers*] and discussion was held on how the Huntly Community Plan was incorporated into the Blueprint planning process.

The Board expressed concern that three items had been missed off the planning process – Kimihia Lakes, the Central Interchange at Huntly and Park and Ride facility. A request was previously made to Council that a Resource Recovery Centre also be included in the Blueprint document. Cr Lynch would raise these matters at the next Blueprint session.

Huntly Works & Issues Report: Status of Items March 2019
Agenda Item 5.8

The report was received [*HCB1803/02 refers*] and discussion was held on the following matters:

- Property at 504/506 Great South Road, Huntly required screening on the road boundary to conceal the yard from public view. The Chair had contacted the Council's Monitoring Officer who advised that Council had requested the occupier to place planting along the Great South Road frontage; and
- Draft concepts for the entrance to Huntly sign were considered.

ACTION: The Board requested that the Communications Team prepare a report for the next Huntly Community Board agenda to enable a decision to be made on the new entrance sign.

Chairperson's Report
Agenda Item 5.9

The report was received [*HCB1803/02 refers*] and no discussion was held.

Councillor's/Councillors' and Board Members' Reports
Agenda Item 5.10

The report was received [*HCB1803/02 refers*] and Cr Lynch reported on the following items:

- Infrastructure Committee Meeting (26 February 2019) – there had been progress on the Hamilton to Auckland Start-Up Passenger Rail project (referred to the Agenda Item 6.8 for that meeting);
- Strategy & Finance Committee Meeting (27 February 2019) – Dr Stephen McTaggart presented a report which identified key areas with respect to planning for growth in the Northern Waikato and its subsequent impact on local primary schools;

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	10 May 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	NZ Police Update

1. EXECUTIVE SUMMARY

To advise members that a representative from the New Zealand Police will be in attendance at the Community Board meeting.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

Open Meeting

To	Huntly Community Board
From	Tony Whittaker Chief Operating Officer
Date	14 May 2019
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Discretionary Fund Report to 13 May 2019

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 13 May 2019.

For the Board's information, funds do not need to be committed for the LGNZ NZ Community Boards 2019 Conference, as Katrina Langlands did not attend.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 13 May 2019

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HUNTLY COMMUNITY BOARD DISCRETIONARY FUND 2018/2019

	GL	
2018/19 Annual Plan		GL 1.204.1704
		24,026.00
Carry forward from 2017/18		24,523.00
Total Budget		<u><u>48,549.00</u></u>
Income		
28/08/2018 Remaining funds of Huntly Events Committee transferred to HCB		1,757.95
Total Funding Available		<u><u>50,306.95</u></u>
Expenditure	Resolution No.	
1/07/2018 Robin Thurston - removal of graffiti	HCB1806/06	400.00
1/07/2018 North Waikato Transport Trust - Waka Tautoko - volunteer uniforms	HCB1805/05	850.31
1/08/2018 Robin Thurston - removal of graffiti	HCB1806/06	400.00
16/08/2018 Reimbursement to K Langlands - equipment hire for Business Breakfast meetings	HCB1802/04	274.50
29/08/2018 Blue Ripple Ltd - Catering 22 & 29 Aug 18	HCB1808/04	400.00
25/09/2018 Thank you gift for R Thurston	HCB1808/04	150.00
25/09/2018 Catering exp for Sports groups - K Langlands reimbursement	HCB1808/04	35.78
25/09/2018 Let's Get Together - Huntly Wearable Arts Show 2018	HCB1808/05	1,625.00
3/12/2018 Flagmakers - community flags (funded partly from funds from Huntly Events Committee)	HCB1808/04	4,705.31
4/12/2018 Lakeside Christian Life Centre - 2018 Carols at the Lakeside event	HCB1811/05	3,000.00
21/12/2018 Huntly Community Angels - Christmas in the Park event	HCB1811/04	3,629.40
3/04/2019 Order of St John Central Region Trust Board -new equipment for ambulance	HCB1903/06	1,668.52
5/04/2019 Lakeside Christian Life Centre - hosting an Easter event	HCB1903/05	904.25
Total Expenditure		<u><u>18,043.07</u></u>
Net Funding Remaining (Excluding commitments)		<u><u>32,263.88</u></u>
Commitments		
21/06/2016 Commitment for placemaking projects (HCB1606/03/1)	15,000.00	
Less: Expenses	<u>2,874.61</u>	12,125.39
21/02/2017 Huntly Christmas related activities - recurring	HCB1702/04	3,800.00
21/08/2018 Secret Garden Project	HCB1808/04	1,000.00
21/08/2018 Plastic organiser bins	HCB1808/04	75.00
19/02/2019 Community flags in Huntly shortfall	HCB1902/04	247.35
Total Commitments		<u><u>17,247.74</u></u>
Net Funding Remaining (Including commitments) as of 13 May 2019		<u><u>15,016.14</u></u>

Open Meeting

To	Huntly Community Board
From	Clive Morgan General Manager Community Growth
Date	28 April 2019
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference#	GOV0505 / 2230265
Report Title	Application for Funding – Graeme Dingle Foundation Waikato

1. EXECUTIVE SUMMARY

The purpose of this report is to present an application for funding from the Graeme Dingle Foundation Waikato towards the cost of developing a Huntly West Community Led Project involving students from Huntly West Primary School.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received;

AND THAT an allocation of \$..... is made to the Graeme Dingle Foundation Waikato towards the cost of the developing a Huntly West Community Led Project;

OR

AND THAT the request from the Graeme Dingle Foundation Waikato towards the cost of the developing a Huntly West Community Led Project is declined / deferred until for the following reasons:

3. BACKGROUND

The Graeme Dingle Foundation runs the Kiwi Can programme for aged 5 through to 12 as a Transformational Journey that sets them up with a strong platform for adult life and a career.

The Huntly West Community Led Project will include hosting a day long workshop involving students from Huntly West Primary School designed to build and empower young people's capacity to lead community projects.

The workshops will encourage students to co-create ideas with the intention to support the execution of successful community projects in the programmes they participate in.

The grant will be expended within a six month period of receiving the grant in 2019.

Based in Hamilton they provide programmes to low decile schools within the greater Waikato region including: Hamilton, Ngaruawahia, Tokoroa, Huntly and Mangakino.

4. OPTIONS CONSIDERED

- 1) That the application is approved and an allocation of partial or full funding requested by made.
- 2) That the application is declined.
- 3) That the application is deferred.

5. FINANCIAL

Funding is available to allocate for the year.

The project is noted to cost \$885.00. The Graeme Dingle Foundation Waikato is seeking funding of \$885.00 towards the cost of developing a Huntly Led Community Project.

The venue and gifts will be sought through in kind through sponsorship.

GST Registered	Yes
Set of Accounts supplied	Yes
Previous funding has been received by this organisation	No

6. POLICY

The application meets the criteria set in the Discretionary Grants Policy, one of which is that grants up to \$5,000.00 can be funded up to 100% at the discretion of the relevant community board or committee or Council's Discretionary & Funding Committee.

For grants above \$5,000.00 a funding cap of 75% of the total project cost applies and other funding needs to be sought.

Funds cannot be uplifted until all sufficient funds for the project are approved.

7. CONCLUSION

Consideration by the Board is required with regard to this funding request.

8. ATTACHMENTS

Application for Funding - Graeme Dingle Foundation Waikato

13 APR 2019

Waikato District Council



DISCRETIONARY FUNDING APPLICATION FORM

Important notes for applicant:

- Prior to submitting your application, please contact the Waikato District Council's community development co-ordinator, on 0800 492 45 Ext 5732 or 5650, to discuss your application requirements and confirm that your application meets the eligibility criteria.
- Have you discussed your application with the Waikato District Council community development Advisor **Yes/ No**
- Applications must be completed in the document provided and emailed to Funding funding@waikdc.govt.nz
- Please ensure you have read the Guidelines prior to completing the application form (these are updated from time to time).
I have read and understood the guidelines for funding applications document **Yes/No**
- All parts of the application need to be completed and all supporting information supplied.

Please note that incomplete applications **WILL NOT** be considered and will be returned.

Contact email: (Correspondence will be emailed from funding@waikdc.govt.nz)

Which fund are you applying to: (Please tick **one** appropriate box)

Discretionary and Funding Committee



Project Fund (Rural Ward Areas)



Event Fund

OR

Community Board / Committee Discretionary Fund for local Projects/Events

Raglan

Taupiri

Onewhero-Tuakau

Ngaruawahia

Huntly

Te Kauwhata

Meremere

Section I – Your details

Name of your organisation and contact person

Waikato Youth Empowerment Trust

What is your organisation's purpose/background (who are you? what do you do?)

The Graeme Dingle Foundation is a leading Child and Youth Development Charity that is building a positive, vibrant and successful New Zealand by transforming young lives forever. Our proven programmes are sequenced to create a positive vehicle for change for young people aged 5 to 18 years old. They focus on the needs of children and youth in their communities. This is what we call The Transformational Journey – a journey that helps young Kiwis become more confident and resilient, find purpose and direction to achieve success. With over 220,000 kids in programmes since 1995 and delivering programmes in the Waikato since 2005. Our vision is to ensure all young people are confident contributors to Waikato life.

Phone number/s:

07 8397058 - 027 5338552

Email/Address:

michelle@dinglewaikato.nz

If you are a Registered Charity (we require your registration number & confirmation that your organization registration is current):

CC25536

Section 2 – Your event/project**What is your event / project, including date and location?** *(please describe in full the project details)*

We request support for Youth Led Community Projects.

Our Youth Led Community Projects include two students from Ngaruawahia High School and a Kiwi Can Leader attending a workshop event in Youth week that will facilitate a Huntly West School and Ngaruawahia High School Community Project.

The day long workshop will build young people's capacity to lead community projects (through identifying, designing and delivering the community projects). The community projects at Ngaruawahia and Huntly West will then be carried out over the next 6 months.

Workshop learning intention: Students will learn how they can enable change through facilitated workshops and have the space to co-create ideas with the intention to support the execution of successful community projects in the programmes they participate in.

Community Project Learning intention: Plan, deliver and evaluate a community project that they are strongly connected to or affected by.

How many volunteers and who else is involved in the project?

Workshop day: External Facilitator, 20 other youth leaders from Graeme Dingle Foundation Waikato schools. Community Project: Supported by Foundation Coordinator and 4 volunteer mentors.

How will the wider community benefit from this event/project?

Research has shown that contributing through a volunteer (community) project can increase social connectedness, improve self-concept, and develop a positive attitudinal change (Miller et al 2002)

Are you GST registered?No Yes

GST Number 09 / 15783 / 52

The following documentation MUST be supplied with your application:

- A copy of the last reviewed or audited accounts (whichever applies) for your organisation/group/club
- A copy of the last three months bank statements
- A copy of any documentation verifying your organisations legal status
- Include copies of written quotes (these must match the Funding Requirements in section 4.)

Section 3 – Funding requirements

Note: Please provide full details of how much your event/project will cost, how much you are seeking from the Waikato District Council and other providers, details of other funding and donated materials/resources being sourced, and current funds in hand to cover the costs of the event/project.

Important: Please ensure that all quotes supplied are clearly itemised and match the project breakdown (Total B)

Please complete all of the following sections	GST Inclusive Costs (use this column if you are not GST registered)	GST Exclusive Costs (use this column if you are GST registered)
What is the <u>total</u> cost of your project/event	\$	\$ 2,770
Existing funds available for the project. Include any projected income i.e. ticket sales, merchandise etc.		
Total	\$	\$ 2,770

Only include the Funding being sought from Waikato District Council below

Project Breakdown (Itemised costs of funding being sought) <i>If there is insufficient space below please provide a breakdown of costs on an additional sheet.</i>	\$	\$
Huntly Youth Led Community Project	\$	\$ 885
Ngaruawahia Youth Led Community Project	\$	\$ 1,885
	\$	\$
	\$	\$
	\$	\$
	\$	\$
Total Funds being sought from <u>WDC</u> Total	\$	\$ 2,270

Has/will funding been sought from other funders? Yes No

If 'Yes', please list the funding organisation(s) and the amount of funding sought

a) Youth Week Grant (Te Ara Taiohi)	\$ 500	\$
b)	\$	\$
c)	\$	\$
d)	\$	\$
Total of other funds being sought Total	\$ 500	\$

Describe any donated material / resources provided for the event/project:

We are confirming a community venue for the workshop day (gifted) and depending on the projects the students come up with at the workshop we will seek sponsorship and gifts in kind. (eg in 2018 Countdown donated food for a healthy lunch lesson at primary, Placemakers donated wood for weta boxes, Palmers donated seedlings for a community garden, council donated paint and material to complete a mural at Avalon Rd shops)

Section 4 – Community wellbeing and outcomes

Which community wellbeing will your project contribute to?

(See the guidelines sheet for more information on this section.)

Social Economic Cultural Environmental

Which of the five community outcomes for the Waikato district does this project contribute to?

(See the guidelines sheet for more information on this section.)

Accessible Safe Sustainable Healthy Vibrant

Section 5 – Previous Funding Received from Waikato District Council

If you have received funding from or through the Waikato District Council for any project/event in the past two years, please list below:

What Board/ Committee	Type of Project/Event	Date received	Amount

Please confirm that a 'Funding Project Accountability' form has been completed and returned to Waikato District Council for the funds listed above. **Note:** this will be checked and confirmed by council staff.

I confirm that an accountability statement has been completed and returned for previous funding received.

Signed: _____ Name: _____

I certify that the funding information provided in this application is correct.

Signature: *[Signature]* Date: 20-3-19 *General manager*

Position in organisation (tick which applies) Chairman Secretary Treasurer

Signature: *[Signature]* Date: 21/3/19

Position in organisation (tick which applies) Chairman Secretary Treasurer

*Incomplete applications will not be accepted and will be returned



3rd April 2019

Waikato District Council
Private Bag 544
Ngaruawahia 3742

Waikato Youth Empowerment Trust

Thank you for the opportunity to apply to the Waikato District Council Community Discretionary Fund. We are seeking assistance of \$2,270 towards Youth Led Community Projects.

Our Youth Led Community Projects include two students from Ngaruawahia High School attending an event in Youth week and a Kiwi Can Programme leader that will facilitate a Huntly West Community Project.

The Community Project will include hosting a day long workshop building young people's capacity to lead community projects, they will then be carried out over the next 6 months.

We feel the purpose of our application has a great fit with the Fund's criteria areas of wide community benefit to Huntly and Ngaruawahia, a charitable purpose and the need to support youth in the community.

Please see attached our funding proposal request along with the required application documents, however should there be any further information you require please do not hesitate to give our General Manager, Michelle Daly a call on 07 8397058, or email at michelle@dinglewaikato.nz

We look forward to hearing from you in due course.

Yours sincerely

Michelle Daly
General Manager

92 Clarence St Hamilton Lake, Hamilton 3204 | PO Box 9399, Waikato Mail Centre,
Hamilton 3240

T: +64 7 839 7058 | E: info@dinglewaikato.nz

www.dinglefoundation.org.nz

Transforming young lives forever - Oranga Taiohi, Oranga Ake



PROJECT PROPOSAL

Purpose

We request support for Youth Led Community Projects.

Project

Our Youth Led Community Projects include two students from Ngaruawahia High School attending an event in Youth week and a Kiwi Can Programme leader that will facilitate a Huntly West Community Project.

The Community Project will include hosting a day long workshop building young people's capacity to lead community projects, they will then be carried out over the next 6 months.

Activities: Leadership workshop focussing on identifying, designing and delivering youth led community projects

Learning intention: Students will learn how they can enable change through facilitated workshops and have the space to co-create ideas with the intention to support the execution of successful community projects in the programmes they participate in.

Aim

Our aim and vision is to have our young people transition through all of our school based programmes – Kiwi Can – Stars – Career Navigator from age 5 through to 18 as a Transformational Journey that sets them up with a strong platform for adult life and a career.

Timeframe

The grant will be expended within a six month period of receiving the grant in 2019. One community project will be held on Tuesday 21st May 2019 during Youth Week.

Management

The grant will be managed by the Trust General Manager who reports to the Trust Governance Board.

Geographical Area

Based in Hamilton, we provide our programmes to low decile schools within the greater Waikato region including, Hamilton, Ngaruawahia, Tokoroa, Huntly and Mangakino.

92 Clarence St Hamilton Lake, Hamilton 3204 | PO Box 9399, Waikato Mail Centre,
Hamilton 3240

T: +64 7 839 7058 | E: info@dinglewaikato.nz

www.dinglefoundation.org.nz

Transforming young lives forever - Oranga Taiohi, Oranga Ake

Objectives

1. All young people are confident contributors to New Zealand life
2. Transforming young lives forever
3. Creating a positive vehicle for change for young people
4. Improve the sustainability of the Trust
5. Find purpose and direction to achieve success
6. Become more confident and resilient
7. Help young people set and achieve their goals
8. Empower children to contribute meaningfully to the community

BudgetNgaruawahia

Community Project	\$1000
Soft skills workshop at University of Waikato	\$300
Soft Skills workshop at Wintec	\$300
Travel	\$285

Huntly

Community project	\$100
Programme resources	\$500
Travel	\$285

Total	\$2,770
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Total amount of request	\$2,270
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Vision

To transform young Waikato lives forever.

Mission

All young people in the Waikato thrive and belong positively contributing to their communities.

Values

Caring – Manaaki, Courageous – Māia, Collaborative – Tūhono

Key Strategic Goal

We are a financially sustainable organization with engaged, loyal funders and dedicated staff, recognized as championing collaborative youth development in the Waikato.

Waikato Youth Empowerment Trust

Operating under license as Graeme Dingle Foundation Waikato

The Graeme Dingle Foundation is a leading Child and Youth Development Charity that is building a positive, vibrant and successful New Zealand by transforming young lives forever. Our vision is to ensure all young people are confident contributors to New Zealand life. Our proven programmes are sequenced to create a positive vehicle for change for young people aged 5 to 18 years old. They focus on the needs of children and youth in their communities. This is what we call **The Transformational Journey** – a journey that helps young Kiwis become more confident and resilient, find purpose and direction to achieve success. With over 220,000 kids in programmes since 1995 and delivering programmes in the Waikato since 2005.

We work with Communities – The Transformational Journey

The Transformational Journey is a community driven model that focuses on the needs of the children and youth in their community.

We partner with primary and secondary schools in our target communities in Huntly, Ngaruawahia, Hamilton, Tokoroa and Mangakino to deliver our weekly child and youth development programmes. We employ our team from the communities we work with. We engage local business and community organisations in our programmes and to support our delivery.

Our Outcomes are Proven

At the Graeme Dingle Foundation, we believe it is important that we can prove we are effective and that we make a difference. Our programmes change lives and are informed by best-practice research. With our University research partners we know our programmes improve attitudes and behaviour, improve academic results, help young people set and achieve their goals, boost self-confidence, reduce truancy rates and at risk behaviours, such as substance abuse, and help young people feel more positive about their future.

The Graeme Dingle Foundation's aim is to have our young people transition through all of our school based programmes – Kiwi Can – Stars – Career Navigator from age 5 through to 18 as a Transformational Journey that sets them up with a strong platform for adult life and a career.



KIWICAN – KIWI KAHA

A life skills and values programme delivered to the whole school by trained Kiwi Can leaders, with every child attending a Kiwi Can lesson once a week, every week of the school year. School Principals tell us that Kiwi Can has a noticeable effect on how well their children interact with each other - with significant decreases in truancy and bullying.

STARS – NGA WHETU

Stars uses the teina/tuakana mentoring model and achieves positive and measurable results, including increased academic engagement and achievement for junior and senior students. It transforms school culture through building relationships, leadership skills and a sense of community with teachers and students.

CAREER NAVIGATOR – KAIWHAKATERE MAHI

Career Navigator is a ready-for-work programme that is designed to help secondary school students find a meaningful pathway upon leaving school. The programme supports teens in their decision making around future employment while also providing an effective platform for employers to share real-world knowledge and offer mentoring and active learning opportunities.

Our Future

On an aspiration level, we believe that every single child in this country should have access to conditions that help them thrive and belong. We believe that a fair society like ours should empower children to contribute meaningfully.

Despite living in one of the safest and most beautiful countries in the world, too many lives are falling through the cracks.

Our long-term goal is to increase the number of children and young people who take part in the Foundation's transformational programmes, 'walking alongside' students throughout their school life by sequencing our school-based programmes in the areas of greatest need. Greater depth and a stronger impact can be made nurturing and developing an unshakeable sense of self-belief when children go through the entire sequence of programmes.

We know that when children and young people believe in themselves, they are better able to chart their own meaningful lives instead of living a life dictated by their circumstances.

We want every child to know that what is inside them is greater than any obstacle.



Certificate of Registration

Waikato Youth Empowerment Trust

Registration number: CC25536

This is to certify that Waikato Youth Empowerment Trust was registered as a charitable entity under the Charities Act 2005 on 9 June 2008.

A handwritten signature in black ink, appearing to read 'Sid Ashton'.

Sid Ashton
Chair

A handwritten signature in black ink, appearing to read 'Trevor Garrett'.

Trevor Garrett
Chief Executive



Waikato Youth Empowerment Trust

Contents of the Performance Report

For the Year Ended 31 December 2018

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Waikato Youth Empowerment Trust

Compilation Report

For the Year Ended 31 December 2018

COMPILATION REPORT TO THE TRUSTEES

Reporting Scope

On the basis of information that you provided we have compiled, in accordance with 'Service Engagement Standard Number 2: Compilation of Financial Information', the Performance Report of Waikato Youth Empowerment Trust For the Year Ended 31 December 2018 as set out on the following pages.

The Performance Report has been prepared in accordance with the Public Benefit Entity Simple Format Reporting - Accrual (Not-for-Profit) (PBE SFR-A (NFP)) Standard. This Standard applies to not-for-profit public benefit entities that are eligible for, and elect to apply, the Tier 3 PBE Accounting Requirements.

Responsibilities

You are solely responsible for the information contained in the Performance Report and have determined that the financial reporting basis stated above is appropriate to meet your needs and for the purpose that the Performance Report was prepared. The Performance Report was prepared exclusively for your benefit. We do not accept responsibility to any other person for the contents of the Performance Report.

Disclaimer of Liability

As detailed above, we have compiled the Performance Report based on information provided to us. Accordingly, neither we nor any of our employees accept any responsibility for the reliability, accuracy or completeness of the material from which the Performance Report has been prepared, nor accordingly, the accuracy of the Performance Report. We do not accept any liability of any kind whatsoever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on the compiled financial information.

Deloitte
Chartered Accountants
Hamilton

Date

Waikato Youth Empowerment Trust

Entity Information

Legal Name of Entity:	Waikato Youth Empowerment Trust
Other Name of Entity (if any):	Graeme Dingle Foundation Waikato
Type of Entity and Legal Basis (if any):	Charitable Trust and Registered Charity
Registration Number:	CC25536
Date of Incorporation:	The trust was incorporated on 15 July 2005 under the Charitable Trusts Act 1957
Charity Registration Date:	9 June 2008

Entity's Purpose or Mission:

Purpose: To transform young Waikato lives forever.

Vision: All young people thrive and belong positively contributing to their communities.

Entity Structure:

Trust Structure: Our Trust Deed states that we must have between three and ten Trustees. We currently have six Trustees (listed below).

Organisational Structure: Our operations are managed and delivered by a team of up to 17 people. We employ a General Manager, Programmes Manager, Assistant Programmes Manager, Business Coordinator, Kiwi Can Leaders, Stars Coordinators, Career Navigator Coordinators. The Management Team is based in Hamilton and the Programme Delivery Teams are based in Hamilton, Huntly, and Tokoroa.

Main Sources of the Entity's Cash and Resources:

Waikato Youth Empowerment Trust receives income from four main sources: community trusts, gaming trusts, corporate sponsorship, and self-generated income from fundraising, events and donations.

Main Methods Used by the Entity to Raise Funds:

Our main fundraising event is Drop for Youth. In 2018, the event was changed to skydive. The event set for November was moved to early 2019 due to weather issues.

Entity's Reliance on Volunteers and Donated Goods or Services:

Trained Career Mentors volunteer to support our Career Navigator programme. All our Trustees are volunteers. We have a number of supporters who donate their services and the value of these is recorded in the Notes to the Performance Report (Note 9).

Contact : Physical Address:	92 Clarence Street, Hamilton Lake, Hamilton 3204
Postal Address:	PO Box 9399, Waikato Mail Centre, Hamilton 3240
Phone:	+64 7 839 7058
Email:	info@dinglewaikato.nz
Website:	http://www.dinglefoundation.org.nz

Trustees: Emma Haddock (Chair)	Jason Dawson
Andrew Maseyk	Yvonne Low
Daniel Shore	Mike Ryan (Resigned June 2018)
John Coulam	Susan-Jane Davies (Resigned November 2018)



Waikato Youth Empowerment Trust

Statement of Service Performance

For the Year Ended 31 December 2018

Description of the Entity's Outcomes:

Young people who are connected and contributing to their community. Children who have well developed values and life skills including resilience and respect. Youth who successfully manage transition and change. Youth who have well developed employability skills.

Kiwi Can

Kiwi Can is a life skills and values programme delivered to the whole (primary) school by trained Kiwi Can leaders, with every child attending a Kiwi Can lesson once a week, every week of the school year. Kiwi Can lessons have been shown to contribute to greater communication skills, social interaction, cooperation and displays of kindness and caring. School Principals tell us that the Kiwi Can programme has a noticeable effect on how well their children interact with each other – with significant decreases in truancy and bullying in the playground.

Description & Quantification of the Entity's Outputs:	This Year	Last Year
Values and Life Skills Lessons Delivered	3,035	2,888
Children who Benefited from Values and Life Skill Lessons	1,577	1,624
Outstanding Kiwi Can Champs Recognised (Primary School Aged Children)	9 Regional Winners 32 School Winners 300 Class Winners	9 Regional Winners 36 School Winners 304 Class Winners

Stars

Stars uses the teina / tuakana mentoring model and achieves positive and measurable results, including increased academic engagement and achievement for junior and senior (secondary school) students. Stars supports the successful transition for Year 9 students into their first year of secondary school. The programme also provides leadership and citizenship development opportunities for senior students, helping them to build confidence, improve communication and relationship building skills and strengthen their time management and planning skills, which together support increased social and academic outcomes. Stars involves matching trained Year 12 and 13 students as mentors to their Year 9 counterparts and has four components (adventure camp, peer mentoring, community adventure and a community project). Stars makes the transition into high school a more positive experience for Year 9 students.

Description & Quantification of the Entity's Outputs:	This Year	Last Year
Personal Development / Lifeskills Workshops	74	74
Youth who Benefited from Peer Mentor-Led Personal Development / Lifeskills Workshops	490	489
Youth Attending Year 9 & Peer Mentor Adventure Camps	358	335

Career Navigator

Career Navigator is a ready-for-work programme that is designed to help secondary school students prepare for work. It includes Four parts:

1. Vocational mentoring
2. Participation in experiential employability workshops
3. Attendance at career pathway events
4. Career Mentored students. The programme supports teens in their decision making around future employment while also providing an effective platform for employers and mentors to share real-world knowledge and active learning opportunities.

Description & Quantification of the Entity's Outputs:	This Year	Last Year
Employability Workshops Delivered	30	39
Youth who Developed Employability Skills	250	145
Youth who Attended Career Pathway Days	240	280
Mentored Students	57	80

Additional Information:

After successful delivery of Career Navigator to Fairfield College, Fraser High School delivery started in 2017, with new delivery at Ngaruawahia High School in 2018. Kiwi Can was delivered at 9 primary schools in Hamilton, Huntly and Tokoroa. Stars was delivered in three schools in Hamilton and Tokoroa.



Waikato Youth Empowerment Trust

Statement of Financial Performance

For the Year Ended 31 December 2018

	Note	This Year \$	Last Year \$
Revenue			
Donations, Fundraising & Other Similar Revenue	1	335,356	340,174
Revenue from Providing Youth Development Programmes	1	370,967	352,678
Interest, Dividends & Other Investment Revenue	1	2,986	5,372
Total Revenue		709,309	698,224
Expenses			
Expenses Related to Public Fundraising	2	8,325	27,196
Volunteer & Employee Related Costs	2	95,519	117,586
Costs Related to Providing Goods or Services	2	537,268	553,361
Other Expenses	2	41,470	52,120
Total Expenses		682,582	750,263
Surplus / (Deficit) for the Year		26,727	(52,039)

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been audited.

Waikato Youth Empowerment Trust

Statement of Financial Position

For the Year Ended 31 December 2018

	Note	This Year \$	Last Year \$
Assets			
Current Assets			
Bank Accounts & Cash	3	300,753	326,954
Debtors & Prepayments	3	20,082	7,314
Total Current Assets		320,835	334,268
Non-Current Assets			
Property, Plant & Equipment	4	3,640	5,950
Total Non-Current Assets		3,640	5,950
Total Assets		324,475	340,218
Liabilities			
Current Liabilities			
Creditors & Accrued Expenses	3	7,899	24,176
Employee Costs Payable	3	18,184	22,639
Unused Donations & Grants with Conditions	3	137,950	159,689
Total Current Liabilities		164,033	206,504
Total Liabilities		164,033	206,504
Net Assets		160,440	133,713
Accumulated Funds			
Accumulated Surpluses or (Deficits)	5	160,440	133,713
Total Accumulated Funds		160,440	133,713

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been audited.



Waikato Youth Empowerment Trust

Statement of Cashflows

For the Year Ended 31 December 2018

Note	This Year	Last Year
	\$	\$
Cashflows from Operating Activities		
Cash was Received from:		
Donations, Fundraising & Other Similar Receipts	321,617	404,595
Receipts from Providing Goods or Services	351,131	293,566
Interest, Dividends & Other Investment Receipts	3,231	6,996
Net GST Received	-	7,579
	675,978	712,736
Cash was Applied to:		
Payments to Suppliers & Employees	(686,180)	(722,338)
Net GST Paid	(14,473)	-
	(700,653)	(722,338)
Net Cashflows from Operating Activities	(24,675)	(9,602)
Cashflows from Investing & Financing Activities		
Cash was Applied to:		
Payments to Acquire Property, Plant & Equipment	(1,526)	(3,931)
	(1,526)	(3,931)
Net Cashflows from Investing & Financing Activities	(1,526)	(3,931)
Net Increase / (Decrease) in Cash	(26,201)	(13,533)
Opening Cash	326,954	340,487
Closing Cash	300,753	326,954
This is Represented by:		
Bank Accounts & Cash	3	300,753
		326,954

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been audited.



Waikato Youth Empowerment Trust

Statement of Accounting Policies

For the Year Ended 31 December 2018

Basis of Preparation

Waikato Youth Empowerment Trust has elected to apply PBE SFR-A (NFP) Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000.

All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future.

Goods and Services Tax (GST)

All amounts are recorded exclusive of GST, except for Debtors and Creditors which are stated inclusive of GST.

Income Tax

Waikato Youth Empowerment Trust is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Bank Accounts and Cash

Bank accounts and cash in the Statement of Cashflows comprise cash balances and bank balances (including short term deposits).

Tier 2 PBE Accounting Standards Applied (if any)

The Board has not adopted any Tier 2 PBE Accounting Standards in the preparation of these accounts.

Changes in Accounting Policies

All accounting policies were applied consistently during the year.

Waikato Youth Empowerment Trust**Notes to the Performance Report**

For the Year Ended 31 December 2018

1 Analysis of Revenue**Donations, Fundraising & Other Similar Revenue****Grants**

	This Year	Last Year
	\$	\$
BlueSky Community Trust	1,526	2,498
COGS Kirikiriroa	2,000	3,500
COGS South Waikato	2,500	3,500
COGS Waikato West	2,500	1,500
Dragon Community Trust Ltd	1,000	5,500
DV Bryant Trust	5,000	-
Grassroots Trust	25,000	25,000
Hamilton City Council	-	4,000
Waikato WDFK Karamu Trust	-	750
Len Reynolds Trust	14,000	4,000
Constellation Communities Trust Limited	-	8,000
The Lion Foundation	38,307	40,000
New Zealand Community Trust	-	2,000
NZ Lottery Grants Board	40,000	25,000
Skycity Hamilton Community Trust	20,000	25,000
South Waikato District Council	4,600	4,000
The Southern Trust	10,000	5,000
The Tindall Foundation	1,000	1,250
Trillian Trust	9,943	-
Trust Waikato	65,000	65,000
WEL Energy Trust	30,000	50,000
Youthtown Inc	3,000	3,000
Movement in Unexpended Grants	13,738	22,429
Total Grants	289,114	300,927
Donations	30,322	14,566
Fundraising Event Income	15,920	24,681
Total	335,356	340,174

Revenue from Providing Youth Development Programmes

	This Year	Last Year
	\$	\$
Corporate Sponsorship	233,000	220,174
School Contributions	78,967	75,654
Graeme Dingle Foundation	59,000	56,850
Total	370,967	352,678

Interest, Dividends & Other Investment Revenue

	This Year	Last Year
	\$	\$
Interest Received	2,986	5,372
Total	2,986	5,372

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been audited.



Waikato Youth Empowerment Trust

Notes to the Performance Report

For the Year Ended 31 December 2018

2 Analysis of Expenses

Expenses Related to Public Fundraising

Fundraising Expenses	
Promotion Expenses	
Total	

This Year	Last Year
\$	\$
222	7,494
8,103	19,702
8,325	27,196

Volunteer & Employee Related Costs

ACC Levies	
Salaries	
Staff Training & Welfare	
Total	

This Year	Last Year
\$	\$
1,048	986
91,724	114,297
2,747	2,304
95,519	117,586

Costs Related to Providing Youth Development Programmes

Career Navigator	
Kiwi Can	
Stars	
Total	

This Year	Last Year
\$	\$
99,220	95,884
271,567	279,617
166,481	177,860
537,268	553,361

Other Expenses

Administrative Expenses	
Audit Fee	
Building Services	
Depreciation	
Loss on Sale of Fixed Assets	
Information Technology	
Insurance	
Rent	
Total	

This Year	Last Year
\$	\$
7,192	8,746
2,975	2,635
4,874	6,489
3,836	9,382
-	649
1,440	3,093
3,153	3,127
18,000	18,000
41,470	52,120

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been audited.

Waikato Youth Empowerment Trust

Notes to the Performance Report

For the Year Ended 31 December 2018

3 Analysis of Assets and Liabilities

Bank Accounts & Cash

	This Year	Last Year
	\$	\$
ANZ Current Account	26,037	5,355
ANZ Serious Saver Account	5,418	6,145
Petty Cash	47	32
SBS Online Savings Account	239,923	186,080
SBS Stars Cheque Account	29,328	45,073
SBS Term Deposit Account	-	84,269
Total	300,753	326,954

Debtors & Prepayments

	This Year	Last Year
	\$	\$
Accounts Receivable	19,550	5,938
Interest Receivable	532	776
Prepayments	-	600
Total	20,082	7,314

Creditors & Accrued Expenses

	This Year	Last Year
	\$	\$
Accounts Payable	1,648	5,764
GST Payable	6,251	18,413
Total	7,899	24,176

Employee Costs Payable

	This Year	Last Year
	\$	\$
Holiday Pay Accrued	18,184	22,639
Total	18,184	22,639

Unused Donations & Grants with Conditions

	This Year	Last Year
	\$	\$
Income Received in Advance	40,000	48,000
Unexpended Grants	97,950	111,689
Total	137,950	159,689

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been audited.

Waikato Youth Empowerment Trust

Notes to the Performance Report

For the Year Ended 31 December 2018

4 Property, Plant & Equipment

This Year	Asset Class		
	Furniture and Fittings	Office Equipment	Total
	\$	\$	\$
Opening Carrying Amount	354	5,596	5,950
Purchases	-	1,526	1,526
Sales / Disposals	-	-	-
Current Year Depreciation & Impairment	(57)	(3,779)	(3,836)
Closing Carrying Amount	297	3,343	3,640

Last Year	Asset Class		
	Furniture and Fittings	Office Equipment	Total
	\$	\$	\$
Opening Carrying Amount	422	11,629	12,051
Purchases	-	3,930	3,930
Sales / Disposals	-	(649)	(649)
Current Year Depreciation & Impairment	(68)	(9,314)	(9,382)
Closing Carrying Amount	354	5,596	5,950

5 Accumulated Funds

This Year	Accumulated Surpluses or Deficits	Total
	\$	\$
Opening Balance	133,713	133,713
Surplus/(Deficit)	26,727	26,727
Closing Balance	160,440	160,440

Last Year	Accumulated Surpluses or Deficits	Total
	\$	\$
Opening Balance	185,752	185,752
Surplus/(Deficit)	(52,039)	(52,039)
Closing Balance	133,713	133,713

These financial statements are to be read in conjunction with the accompanying Notes and the compilation report. These statements have been audited.

Waikato Youth Empowerment Trust

Notes to the Performance Report

For the Year Ended 31 December 2018

6 Commitments & Contingencies

Contingent Liabilities & Guarantees

There are no contingent liabilities or guarantees as at balance date, (2017 Nil).

7 Related Party Transactions

There were no related party transactions during the year, (2017 Nil).

8 Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report.

9 Donated Goods or Services

The value of donated goods and services has not been recorded in the financial statements in accordance with PBE SFR-A (NFP) paragraph A62. The value of donated goods and services is as follows:

Value of Donated Goods or Services	This Year	Last Year
	\$	\$
Fundraising Expense Donations	-	4,340
Leadership Training Donations	725	5,265
Career Navigator Training Donations	2,450	-
Community Project Donations	2,010	-
Accounting Services Donated	2,575	2,000
IT Services Donated	-	90
Stars - Programme Resources	1,600	-
Sundry	2,000	700
Total	11,360	12,395

Independent Auditor's Report

Waikato Youth Empowerment Trust

For the year ending 31 December 2018

Campbell & Campbell Accounting Consultants

To the Board of Waikato Youth Empowerment Trust

Opinion

I have audited the performance report. The performance report provides information about the past financial performance of Waikato Youth Empowerment Trust and its financial position as at 31 December 2018.

In my opinion, the accompanying performance report

- complies with Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) in New Zealand.
- gives a true and fair view of the financial position of Waikato Youth Empowerment Trust as at 31 December 2018 and its financial performance for the year ended on that date.

The performance report in the above opinion includes:

- the statement of financial position as at 31 December 2018.
- the entity statement, the service performance, statement of financial performance, statement of cash flows, statement of accounting policies and notes to the performance report for the year ending 31 December 2018.

Additionally, In my opinion

- the reported outcomes and outputs, and quantification of the outputs to the extent practicable, in the statement of service performance are suitable.

Basis of Opinion

I conducted my audit in accordance with International Standards on Auditing (New Zealand). My responsibilities under those standards are further described in the Auditor's Responsibility section of this audit report.

Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the performance report is free from material mis-statement.

Other than my capacity as auditor I have no relationship with, and am independent of Waikato Youth Empowerment Trust

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Responsibilities of the Board

The Board is responsible for the preparation of the performance report that give a true and fair view of the matters to which they relate and in accordance with Public Benefit Entity Simple Format Reporting - Accrual (Not-For-Profit) in New Zealand and for such internal control as it determines is necessary to enable the preparation of the performance report that is free from material misstatement, whether due to fraud or error.

In preparing the performance report the Board is responsible on behalf of Waikato Youth Empowerment Trust for assessing the ability of Waikato Youth Empowerment Trust to operate as a going concern, disclosing as applicable, matters relating to going concern and using the going concern basis of accounting.

Auditor's Responsibility

My objective is to obtain reasonable assurance about whether the performance report as a whole is free from material misstatement whether due to fraud or error, and to issue an auditor's report that includes my opinion.

Reasonable assurance is a high level of assurance, but not a guarantee that an audit conducted in accordance with International Standard on Auditing (New Zealand) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decision of users taken on the basis of the performance report.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the performance report. The procedures selected depend on the auditor's judgement, including the assessment of risks of material mis-statement of the performance report, whether due to fraud or error.

In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the performance report that give a true and fair view of the matters to which they relate in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.

The audit includes performing procedures to obtain evidence about evaluating whether the reported outcomes and outputs and quantification of the outputs to the extent practicable, are relevant, reliable, comparable and understandable.

An audit includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates, as well as evaluating the overall presentation, structure and content of the performance report, including the disclosures, and whether the performance report represent the underlying transactions and events in a manner that achieves fair presentation.

I conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, determine whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern.

I communicate with management and the governing body regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during the audit.



Mark Campbell CA, B Com
Campbell and Campbell Accounting Consultants
Hamilton

21 March 2019

Open Meeting

To	Huntly Community Board
From	Tony Whittaker Chief Operating Officer
Date	26 April 2019
Prepared by	Brendan Stringer Democracy Manager
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Proposed Childcare Allowance for Local Government Elected Members

I. EXECUTIVE SUMMARY

The purpose of this report is to seek the Huntly Community Board's views on the Remuneration Authority's ("the Authority") proposed policy for a childcare allowance. The allowance would be payable to all elected local government members, including Community Board members. The Authority is currently seeking feedback from councils and elected members on its proposal.

If the Authority proceeds with the proposed allowance from 1 July 2019, it would be for each council to determine whether the proposed allowance be payable to its members and, if so, at what rate and in what circumstances (subject to the parameters set down by the Authority). As drafted, the proposed allowance contemplated a capped rate of \$15/hour (maximum of \$6,000 per annum for each member) where childcare arrangements are required to enable an elected member to attend local authority business (e.g. a Community Board meeting).

It is expected the allowance would be taxable at source, with the Inland Revenue Department expected to provide its position on this matter within the coming weeks.

Council staff are collating feedback from all elected members to inform a submission, if required, to the Authority on its proposed policy.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received;

AND THAT the Huntly Community Board provides its feedback on the Remuneration Authority's draft Policy on a childcare allowance for Elected Members.

3. BACKGROUND

The Authority is the independent governmental body that sets the remuneration levels for local government elected representatives, amongst others.

The Authority recently circulated to councils its proposed policy for providing a childcare allowance for elected local government members, including Community Board members. The proposed policy is attached as Appendix I to this report.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

At present, the Authority determines elected members' allowances for vehicle mileage, travel time and communications, which are also considered in the Council's [Reimbursements for Elected Members Policy](#).

The Authority has drafted a policy to consider the payment of a childcare allowance for elected members while they attend local authority business. The intention of the allowance is to mitigate the lack of financial support for people, in particular women, who need to arrange childcare while they are on council business. The Authority considers this lack of support has created a barrier to diversity on councils.

The scope of the proposed allowance is as follows:

- The allowance is for a member who is a parent/guardian of a child – it does not extend to other dependent care arrangements;
- The child/children are under 14 years of age;
- Childcare is provided by someone who is not a family member or doesn't live with the elected member;
- The allowance is capped at:
 - i. the lesser of \$15/hour or the amount paid to the childcare provider, with a total annual allowance of no more than \$6,000; and
 - ii. 8 hours in any 24-hour period.

It is important to note that, as with other allowances set by the Authority, it will be at the discretion of each council as to whether the proposed allowance is payable and, if so, at what rate and in what circumstances such payment should be made (subject to the maximum parameters set by the Authority).

If the proposal proceeds, it will be included in the Authority's Determination that comes into force on 1 July 2019.

4.2 FEEDBACK TO THE AUTHORITY

The Authority has requested that feedback on its proposed policy be sent through by Friday, 31 May 2019.

Staff are collecting the views of all elected members on the proposed policy. In particular:

- whether Community Board members are supportive of the proposed allowance; and
- the draft parameters of the proposed allowance (including the maximum rate payable and the circumstances when the allowance is payable).

Staff would also be interested in knowing the number of current members who would consider claiming the proposed allowance, should it be made available. This will assist in the Council's assessment of the Authority's policy.

5. CONSIDERATIONS

5.1 FINANCIAL

There is some difficulty in assessing the financial impact of the Authority's proposed policy at this stage – for example, it is not known the number of elected members who would claim a childcare allowance, and whether the Authority will amend the financial parameters of the proposed allowance following receiving feedback.

As a guide only, in the event there was a member of each Community Board and one Councillor who would each claim the full allowance proposed (\$6,000 per annum), the financial cost to the Council would be \$36,000.

Tax Considerations

The Authority's proposed policy notes that the Inland Revenue Department are currently considering whether the proposed allowance would be tax-free or not. However, the current view is that proposed allowance could be taxable at source. In the event that the childcare allowance becomes available, it would be for each elected member considering claiming the allowance to obtain his/her own independent advice as to any consequences to their individual tax position.

5.2 LEGAL

The proposed childcare allowance would become payable by the Council to elected members if:

- it is included in the Authority's annual determination. The Authority is awaiting feedback from councils and elected members before it decides whether to proceed with the allowance for the 2019/20 determination; **and**
- the Council approves the payment of the allowance, by way of an amendment to the *Reimbursements for Elected Members Policy*.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The Authority's stated purpose of the proposed childcare allowance is to enable diversity in local government representation. This aligns with the Community Board Charter and legislative role of the Community Board to represent, and advocate for, the interests of its community.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The matters considered in this report have a low level of significance under the Council's Significance & Engagement Policy.

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	All elected members are being consulted in relation to the Authority's proposed policy for a childcare allowance. If appropriate, the Council will then provide feedback to the Authority.				

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

6. CONCLUSION

The Remuneration Authority is seeking feedback on its policy paper proposing a childcare allowance be payable to all elected members, at the discretion of each council. Staff are collating feedback on this matter to inform any submission to the Authority. If the Authority proceeds with this allowance, it would become payable from 1 July 2019 (subject to Council approval).

7. ATTACHMENTS

Appendix I: Remuneration Authority's Policy Paper – *Childcare Allowance for Elected Members of Local Government*



Policy Paper

Childcare Allowance for Elected Members of Local Government

April 2019

Executive Summary

1. Over the past few years, the Remuneration Authority has received submissions from councils, groups of elected members and individuals requesting that there be an allowance for childcare for elected members in local government while they attend to local authority business. There were concerns that a lack of financial support for childcare created a barrier for people, in particular women, to enter into elected positions in local government. Research shows that a number of councils in similar jurisdictions (Australia and the United Kingdom) provide their elected members with allowances to cover costs associated with child and dependent care whilst the elected member is on council business. The Authority has decided to provide for councils to pay a childcare allowance if they wish. This paper contains details of the proposed policy as well as some background information.

Background

2. Under Schedule 7, Section 6 of the Local Government Act 2002, the Authority must determine the remuneration, allowances, and expenses payable to all elected members of local authorities. At present, the Authority determines allowances for vehicle mileage, travel time and communications. Each individual council considers its approach to the expenses and allowances and writes its own policies within the upper limits set by the Authority.
3. In its major review of local government remuneration in 2016-2019, the Authority received numerous comments on the difficulties of being in local government, in particular for mothers, due to the lack of financial support for childcare.
4. Of particular note was a submission from the Young Elected Members (YEM) Network. The YEM Network is an informal group comprising local government elected members aged under 40 years. This included representatives on city, district, regional and unitary councils, as well as on community boards and Auckland local boards. The submission said that its members struggle with balancing the challenges of local government commitments and raising children. Their main concern was that because council commitments are not structured or fixed, parents are forced to pay for full-time care or take the risk of being unable to obtain childcare when they require it. The YEMs called on the Authority to “break down the barrier” for younger people wanting to enter into local government. They believe that if childcare were claimable expense it will make serving in local government a realistic option for parents who are currently prevented from considering the role because of the costs of childcare. The YEMs also believe that failing to do so would see the sector continuing to miss out on the ideas, talent, skills, insights, contacts and passion that young parents could bring to local government.
5. In its information paper following the consultation, the Authority said *“another issue that appears to be of growing concern in local government is that caring for dependents may limit options for some people, particularly younger women who may have child care responsibilities. This is seen by many as a barrier to participation. The Authority is looking at the carer issue and*

will make a decision prior to the 2019 election. We need to point out, however, that were we to approve councils providing reimbursement for carers, it would be up to each individual council to implement such a decision, as it is with all the allowances and reimbursements included in our local government determinations”.

Dependent care

6. The Authority considered the issue of dependent care allowances. This broadened the scope of any potential allowances and after careful consideration the Authority decided that at this stage it would not take any further the issue of allowances for dependent care outside of child care. Allowances for dependent care raised complex issues that would have taken considerably more time in researching and which we felt would need to be the subject of an extended consultation. Also, and perhaps more importantly at this stage, the issue of a childcare allowance as a mechanism for encouraging more and younger women to enter local government politics was the main driver for this review and was cited more frequently than a general dependent care allowance in responses to our previous consultation. Many responses cited issues around childcare as a significant barrier to diversity on councils.

Childcare

7. In considering the issue of childcare the Authority looked at similar schemes in other jurisdictions and also at the current law around and financial provision of childcare and childcare allowances in New Zealand.
8. In New Zealand, from the age of 14 years, children are allowed to be left alone. They are also legally allowed to babysit other children from the age of 14 years.
9. The cost of childcare and subsidies vary from centre to centre and are not regulated. The cost of care also depends on the type of care.

Care Type	Average Cost per Hour (source: Huggies.co.nz)
Nanny	\$18
Long Day Care	\$6
Home Based Care	\$7

Location	Average Cost per Hour for Nannies in the location (source: Care.com)
Auckland	\$17.71
Wellington	\$16.71
Christchurch	\$16.20
Napier	\$15.38
Te Kuiti	\$13.57

10. Work and Income provide a Childcare Subsidy that helps families with the cost of pre-school childcare. To be eligible for the subsidy, a person must be the main carer of the dependent

child, a NZ citizen or permanent resident, and their family is on a low or middle income. The child must be under 5 years of age.

11. The subsidy payment is dependent on number of children and gross weekly income, however the maximum amount payable is \$5.13 per hour, per child (\$256.50 per week, per child for 50 hours).
12. The 20 Hour ECE subsidy was introduced in 2007 to reduce cost barriers in order to allow more children to participate in ECE. Under this subsidy, the government fully funds ECE for up to 6 hours a day and 20 hours per week for eligible children. It is not compulsory for childcare facilities to offer subsidy.
13. Children aged 3, 4 and 5 years old are eligible to the 20 Hours ECE if the facility offers it. This subsidy is regardless of family income, immigration status or any other reason.

Other jurisdictions

14. The following overseas council policies were analysed to look for comparisons and options:
 - a. Australia
 - i. City of Belmont, WA
 - ii. District Council of Robe, SA
 - iii. City of Burnside, SA
 - b. United Kingdom
 - i. Lambeth Council, London
 - ii. Bracknell Forest Borough Council, London
 - iii. Malvern Hills District Council
 - iv. Middlesbrough
 - v. Scotland
 - c. Ireland
 - i. Newry, Mourne and Down Council
15. The main themes that arose from these policy documents were:
 - a. Provisions of allowances and/or reimbursements for dependant care whilst councillors attended meetings of council, committees, or other council business
 - b. Costs covered actual and reasonable costs
 - c. Children aged 15 years or younger
 - d. Carers must not ordinarily reside with the councillors and must not be an immediate member of the family
 - e. Carers must be registered, either with the councils or to a recognised professional facility
 - f. It is up to the discretion of the council as to whether allowances are incorporated into their policy documents

Tax Consequences

16. We have sought advice from Inland Revenue on whether there are any tax consequences associated with the introduction of a childcare allowance. Inland Revenue are currently considering whether the proposed childcare allowance is tax-free or not. Childcare costs are usually seen as private or of a domestic nature and the proposed allowance could be taxable at source, if the allowance is viewed as employment income. Our view is that the proposed allowance is no different to the other allowances currently provided to local government elected members - that is, the childcare allowance is a contribution towards the expenses incurred by a member for childcare provided while the member is engaged on local authority business. We hope to receive Inland Revenue's advice towards the end of April.

Proposed Approach

17. The Remuneration Authority is proposing that the following be inserted in the next Local Government Determination:

x. **Childcare allowance**

- (1) *A local authority may pay a childcare allowance, in accordance with subclauses (2) and (3), to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.*
- (2) *A member is eligible to be paid a childcare allowance in respect of childcare provided for a child only if-*
- (a) *the member is a parent or guardian of the child, or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and*
- (b) *the child is aged under 14 years of age; and*
- (c) *the childcare is provided by a person who-*
- (i) *is not a family member of the member; and*
- (ii) *does not ordinarily reside with the member; and*
- (d) *the member provides evidence satisfactory to the local authority of the amount paid for childcare.*
- (3) *A local authority may not make childcare allowance payments to a member-*
- (a) *at a rate greater than \$15 per hour; or*
- (b) *that exceed the amount that the member paid to the childcare provider; or*

- (c) *in respect of childcare provided for more than 8 hours in any 24-hour period;
or*
 - (d) *that total more than \$6,000 per annum.*
 - (4) *In this regulation, **family member of the member** means-*
 - (a) *a spouse, civil union partner, or de facto partner:*
 - (b) *a relative, that is, another person connected with the person within 2 degrees of a relationship, whether by blood relationship or by adoption.*
-

DRAFT

Appendix A – Work and Income Childcare Subsidy

Extract from Work and Income Website: <https://www.workandincome.govt.nz/products/a-z-benefits/childcare-subsidy.html>

Who can get it:

You may get a Childcare Subsidy if:

- you're the main carer of a dependent child
- you're a New Zealand citizen or permanent resident
- your family is on a low or middle income.

You should also normally live in New Zealand and intend to stay here.

It also depends on how much you and your partner earn.

The child must be:

- aged either:
 - under 5, or
 - over 5 if the school has advised they can't start until the beginning of the term straight after their 5th birthday, or
 - under 6 if you get a Child Disability Allowance for them
- attending an approved early childhood programme for 3 or more hours a week.

Approved programmes include early childhood education and care services, eg:

- kindergartens and preschools
- childcare centres and creches
- playcentres and playgroups
- Kohanga Reo, Punanga Reo, Aoga and other programmes with a language and culture focus
- approved home-based care.

Childcare Subsidy (current)

Below are the [Childcare Subsidy](#) income thresholds and maximum rates at 1 April 2018.

Number of children	Gross weekly income	Childcare Subsidy (per hour, per child)	Childcare Subsidy (per week, per child for 50 hours)
1	Less than \$800.00	\$5.13	\$256.50
	\$800.00 to \$1,199.99	\$4.09	\$204.50
	\$1,200.00 to \$1,299.99	\$2.86	\$143.00
	\$1,300.00 to \$1,399.99	\$1.59	\$79.50
	\$1,400.00 or more	nil	nil
2	Less than \$920.00	\$5.13	\$256.50
	\$920.00 to \$1,379.99	\$4.09	\$204.50
	\$1,380.00 to \$1,489.99	\$2.86	\$143.00
	\$1,490.00 to \$1,599.99	\$1.59	\$79.50
	\$1,600.00 or more	nil	nil
3 or more	Less than \$1,030.00	\$5.13	\$256.50
	\$1,030.00 to \$1,539.99	\$4.09	\$204.50
	\$1,540.00 to \$1,669.99	\$2.86	\$143.00
	\$1,670.00 to \$1,799.99	\$1.59	\$79.50
	\$1,800.00 or more	nil	nil

Open Meeting

To	Huntly Community Board
From	Gavin Ion Chief Executive
Date	13 February 2019
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Iwi & Community Partnership Manager

1. EXECUTIVE SUMMARY

Newly appointed Iwi & Community Partnership Manager, Sam Toka will be in attendance to introduce himself and share the purpose of his role.

Mr Toka has over 24 years' experience with iwi and tangata whenua relationship building – most recently working in the professional consulting industry and has worked extensively on NZ Transport Authority projects.

Mr Toka has built, developed, organised, managed and maintained long-term relationships with Maaori within the Tainui region and nationally. He has worked with a broad range of stakeholders, such as local and central government, government agencies, corporations, businesses and wider communities of interest.

His leadership and liaison position at Council will be to continually focus on developing strategic and purposeful relationships – partnering with stakeholders to achieve goals and rewarding outcomes.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Huntly Community Board
From	Clive Morgan General Manager Community Growth
Date	7 May 2019
Prepared by	Lianne van den Bemd Community Development Advisor
Chief Executive Approved	Y
Reference #	GOV0505
Report Title	Harty Sistaz Youth Action Group Update May 2019

1. EXECUTIVE SUMMARY

The purpose of this report is to update the Huntly Community Board (“the Board”) on youth engagement activity being carried out by the Harty Sistaz Youth Action Group.

Members of the Harty Sistaz Youth Action Group will be in attendance to present the update.

2. RECOMMENDATION

THAT the report of the Community Development Advisor – Harty Sistaz Youth Action Group report - be received.

3. ATTACHMENTS

Attachment – Harty Sistaz update.

HARTY SISTAZ HUNTLY GIRLS YOUTH GROUP

2014 – 2015 – 2016 – 2017 – 2018 – 2019

“to support and encourage young females aged 10 to 18 years old in the Huntly and surrounding areas, to make positive informed decisions that enhance resilient pathways’ by improving other aspects of their physical, social and emotional well-being”

Huntly Youth Action Group Quarterly Report – Harty Sistaz Huntly Girls Youth Group – April 2019

	Identified Issue	Projects we should do	Background into Why	Progress/Outcome/Thoughts
1	Teenage crime and drug abuse.	March similar to March against P.	Harty Sistaz members felt disappointed and disheartened by seeing their peers “wasting their lives” and not “living up to their potential” with recent crime sprees and drug abuse running rampant through the Huntly West Community. They felt this negatively impacted on the Communities view of “all youth” and discounted any good other youth in the community had done.	This is something we would like to plan and develop with the group in Term 2, and to identify the most effective time of the year to implement the event.
2	Internet bullying awareness “Momo”	Campaign for safe internet use similar to stranger danger for young users and parents including a “spoof” style video demystifying “Momo” to reduce fear and encourage talking to parents.	The viral internet bully “Momo” tore through young minds recently and the Harty Sistaz members witnessed young relatives raw reactions and felt the fear and pain some had experienced. They wanted to see a campaign of “Stop it, Block it, Report it” started that could be used in general for any internet bullying. The idea of a “Spoof” video was also to change the commentary on the nightmarish “Momo” and help young ones to make fun of it rather than fear it. Also to instil in young internet users to be wary of strangers, never listen to someone who says don’t tell your parents etc.	Another topic to flesh out in Term 2. The furore around “Momo” has dwindled however the topic is still relevant and the campaign could be so general to be used in cases like the Christchurch shooters video.

3	Littering – Fairfield Park	Park development – Rubbish bins and regular litter collection Huntly Pride campaign	Our youth group endeavours to collect litter wherever they go and on a recent trip to Ngaruawahia were impressed with the cleanliness of "The Point" reserve. This prompted them to wonder what the difference was compared with Huntly, is it a pride thing? It is a lack of rubbish bins? Could it be a more passionate reserves crew? Aside from the playground, skate park and dog run there is not much community use of the entire reserve and so, it is not widely respected...	We will return to Fairfield Park to collect litter when possible and potentially liaise with the Parks team to try and determine what would be the most effective approach long term.
4	No free gas BBQ facilities	Implement at Lake Puketirini and Hakanoa Lake.	Harty Sistaz was impressed with the free gas bbq at "The Point" reserve in Ngaruawahia and again, wondered why Huntly did not have any... Is it a case of Huntly can't have/be trusted with nice things? Or no-one has identified this gap and/or applied for funding etc?	Work on a proposal to go to the Huntly Community Board and The Lions Club who installed the free gas bbq in NGA.
5	More youth groups and facilities	Meet and greet of youth groups within the Huntly area Encouragement and funding to create new groups Clarity on the usage of the Inspire Hub for all youth	The girls are proud of our youth group and it's longevity and mana within the community but wonder if there are enough groups or similar support systems for every young person in the community. They would like to meet other groups within the Huntly area and potentially work of projects/events together for youth outcomes. A main central hub open to all, large enough to facilitate larger gatherings would be beneficial.	Potentially something to discuss when the new youth engagement advisor role is recruited.

HARTY SISTAZ HUNTLY GIRLS YOUTH GROUP

2014 – 2015 – 2016 – 2017 – 2018 – 2019

“to support and encourage young females aged 10 to 18 years old in the Huntly and surrounding areas, to make positive informed decisions that enhance resilient pathways’ by improving other aspects of their physical, social and emotional well-being”

TERM 1 REPORT

Harty Sistaz had a great start to 2019 and Term 1. Our group facilitators met in early January to plan our year’s dates and term 1 events/activities etc. We strive for our fortnightly sessions to encompass education, fun, activeness and community aspects. We continue to volunteer our own time and resources to ensure the continuance of Harty Sistaz and the support of young wahine within our community. With the recent confirmation of our groups’ dual role as the Huntly Youth Action group, the resourcing burdens have been eased.



We were grateful to be offered the Huntly West Community Hub space as our meeting place again this year. We have appreciated the venue and some resource support from Hine Timothy and her team. The position of the building is favorable with most of our girls living or attending school on the West Side. The building itself has seen better days and the backdoor access between the Maori Wardens rooms can be a health and safety concern however this hub has always been offered and never at cost.

04/02/19 – Our first meeting for the year started at the Huntly West Community Hub with introductions for new girls to the group, whakawhanaungatanga (getting to know each other), updating, agreeing and familiarizing ourselves with Harty Sistaz Youth Group rules and understanding. Then we headed over to Lake Puketirini to get active by going for a walk around the lake and having a swim on the other side. We hung out with some tamariki enjoying a swim and checked out where the Waka Ama crews train.



Our Facebook group has become very active and some of the girls from Rakaumanga posted up kupu/words for kai karakia/meal blessing and karakia whakamutunga/end of meeting prayer. This was so others in the group including facilitators could learn and have a go at saying prayers in different ways.



18/04/19 – Community was the theme for this session, we cleaned our hub/collected litter to show appreciation and give back, then headed out on a scavenger hunt that took us all over Huntly West, ending at Te Whare Oranga for a game of netball. The girls enjoyed exploring their neighbourhood from a different perspective, working together as a team and using their initiative and creativity to capture some of the more challenging photo tasks.



HARTY SISTAZ HUNTLY GIRLS YOUTH GROUP

2014 – 2015 – 2016 – 2017 – 2018 – 2019

“to support and encourage young females aged 10 to 18 years old in the Huntly and surrounding areas, to make positive informed decisions that enhance resilient pathways’ by improving other aspects of their physical, social and emotional well-being”

04/03/19 – Ngaruawahia was the destination for a night filled with education, fun, responsibility and respect. We used the Waikato District Council pool van and a purchase order for our dinner with the blessing of Lianne Van Den Bemd and team. We went to the Ngaruawahia Library to meet with Zoe from Animal Control and her foster dog to learn about safe encounters with dogs and the work they do in the community. From there we headed over to “The Point” reserve to cook our dinner on the free gas bbq, enjoy the playground and discuss our group’s outlook of our community.



18/03/19 – Expect the unexpected when planning for success. We had planned a night of artful design at the Inspire Youth Hub in Huntly Main St, however the horrific Christchurch shootings took a toll on our wairua and we felt compelled to pay our respects. We dressed in head scarves and heru to remain culturally appropriate/safe and headed to the Mosque by Claudelands. Facilitator Justeena had attended Fairfield College nearby and had always wanted to visit, so felt a connection there. We only intended to leave our cards of aroha at the gate but were welcomed in by members of the community and NZ Police. It was so heartwarming in their presence yet nerve-racking with armed police on site. We removed our shoes, knelt in silence and observed their prayers. Many of our girls likened it to going to the Marae. We were greeted by elders who took Q&A from our girls. We completed karakia whakamutunga at their doors and sung the himene “He Honore” as our gift of aroha and wairua.



01/04/19 – April fools it was not, we had work to do! Our girls completed their Easter Raffle prize box designs and we loaded 9 boxes up with all sorts of indulgent treats, prize 10 being a giant chocolate bunny donated by one of the parents. We are lucky to have a long standing relationship with Countdown Huntly where we book in every year to sell the last of our Easter Raffles before drawing the winners. Each girl had been given 50 \$1 tickets to sell, those that couldn’t were sold that night by the whole group, this teaches the girls confidence, communication skills and grace in rejection. It also showcases our group to the community who enjoy seeing the girls sing, dance and chant for sales. We fundraised just over \$600.



HARTY SISTAZ HUNTLY GIRLS YOUTH GROUP

2014 – 2015 – 2016 – 2017 – 2018 – 2019

“to support and encourage young females aged 10 to 18 years old in the Huntly and surrounding areas, to make positive informed decisions that enhance resilient pathways’ by improving other aspects of their physical, social and emotional well-being”

END OF TERM WANANGA/TRIP

Thanks to the support from Waikato District Council in the form of purchase orders, pool vehicle use and gift vouchers; our whanau, colleagues and community in purchasing and donating to our Easter Raffle; Inspire Hub and Huntly West Community Hub for venue support; our girls for their attendance, hard fundraising work, aroha for their community and commitment to the values of Harty Sistaz; and our facilitators who put in so much awahi, aroha, putea, energy, effort, time to pull off this group now and for the past 5 years... And so many others who have supported us along our journey. These things make our wananga and continued fortnightly sessions a success, a reality and a vision for others to be inspired by.

26/04/19 – Whakawhanaungatanga; Getting to know each other for sure! We met at Inspire Youth Hub and talked about a potential meeting space solely dedicated to, designed by and available for Harty Sistaz on the Waahi Whaanui Complex grounds courtesy of Raukura Hauora o Tainui. We are determined to get a proposal underway to secure this opportunity. We then headed over to Facilitator Eden’s house to drop off our gears and then headed up to Te Awa. We were fortunate to receive gift cards to spend at Te Awa, which were given to the girls to buy their dinner and/or movie munchies if they managed their finances well. We watched The Avengers: End Game and cheered, laughed, cried and worried throughout. When we got back to Huntly we roasted marshmallows over a campfire and then gathered around the TV to watch Beyonces Home Coming performance at Coachella 2018; full of female empowerment, drawing ooh’s and ahh’s from the girls.



27/04/19 – Kotahitanga; In unity there is strength. This day was about bringing strength to our group and bonding the girls even closer. First by joining together to be up and ready by 7am, likely the first time all holidays. Whakapai te whare/clean house and tunu kai/cook breakfast. Then we climbed into the Waikato District Council van, stopped off at Countdown Huntly where we saw the Huntly Fire Brigade fundraising for a new emergency response vehicle. Next stop was Karamu Horse Trek in Te Pahu for a 2 hour trek. And what an experience, some of us hadn’t even sat on a horse let alone galloped! The trek was amazing and took us all over the farm, high onto the ridges and low into the valleys with some patient guides and beautiful views. We then carried on to Hamilton for lunch and finished the day at Waingarō Hot Pools to soak and relax, listening to the “interesting” sounds of Amrose Singh on the mic. On our return to Huntly we bought some pizzas for dinner and were invited to Fruit King to help them celebrate their community event, we shared our pizzas and they shared their traditional kai and sausage sizzle.



Open Meeting

To	Huntly Community Board
From	Tony Whittaker Chief Operating Officer
Prepared by	Sharlene Jenkins Executive Assistant
Date	14 May 2019
Chief Executive Approved	Y
Reference #	GOV0505 / 2241762
Report Title	Huntly Community Plan Update

I. EXECUTIVE SUMMARY

The purpose of this report is for the Huntly Community Board (“the Board”) to identify priorities for their focus.

At the time of the preparation of what was to be the Huntly Community Plan (as prepared by Chris Simpson) it was agreed that the Board would have regular updates such that they could be comfortable progress was being made in the spirit of that plan.

The Board is aware of Council’s Blueprint process. Council is scheduled to consider the draft Waikato Blueprint for adoption in June.

The draft Waikato Blueprint can be found on Council’s website. Information that relates to Huntly can be found on pages 78-80 and these are attached for the Board’s information. The Board may wish to use this information to update their areas of focus.

The original Community Plan prepared by Chris Simpson is also attached for the Board’s information.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received;

AND THAT the Huntly Community Board identify key priorities to focus on.

3. ATTACHMENTS

- A Pages 78-80 of the draft Waikato Blueprint
- B Huntly Draft Community Plan Options 2017

4.7 HUNTLY

Snapshot

Population: 7,491 (2016 estimate), with growth projected to reach 8,295 by 2045.

Location: Huntly is located on the banks of the Waikato River, at an interchange of the current SH1, and on the rail line between Ohinewai and Taupiri. The commercial, industrial and residential areas of the town are severed by the river, SH1, and the railway. SH1 is currently being realigned and will bypass Huntly to the east. Lakes Waahi, Puketirini and Hakanoa are located in Huntly. The northern end of the Hakarimata Ranges are adjacent.

Consultation feedback

During consultation sessions the following key issues and ideas for Huntly were put forward:

- There is a pride about the community, despite reputational problems, and there is generally a strong sense of community. Work needs to be done on perceptions about itself within the community. The town is known for its strength in Rugby League, its mining history and power generation. Perhaps these aspects can be built upon.
- The town's assets, the river and the lakes, offer opportunities for recreation and tourism.
- The speedway is a huge attraction to Huntly.
- There is a wide range of social services and programmes, but connectivity, integration and coordination could be improved.
- Growth is welcomed, as this will induce new energy, diversity and greater viability into the community. There may be opportunities for

housing (re)development, especially on the western side of the river.

- Increased home ownership is needed.
- There is a need for suitable employment for young people and related skills training.
- Employment growth should come from innovation and ingenuity in working with the town's assets.
- More could be done with, and leveraged off, the wearable arts event.
- The Central Interchange off the realigned expressway should be lobbied for, as it is integral to Huntly's growth and development.
- Severance between west and east by the existing SH1 and the river should be reduced.
- There is a strong desire for improved public transport accessibility (train and bus) among the community. This includes ensuring that the level of service is reliable and meaningful enough to support commuters.
- The town centre should be more strongly connected with the rest of town and especially major destinations, for pedestrians and cyclists.

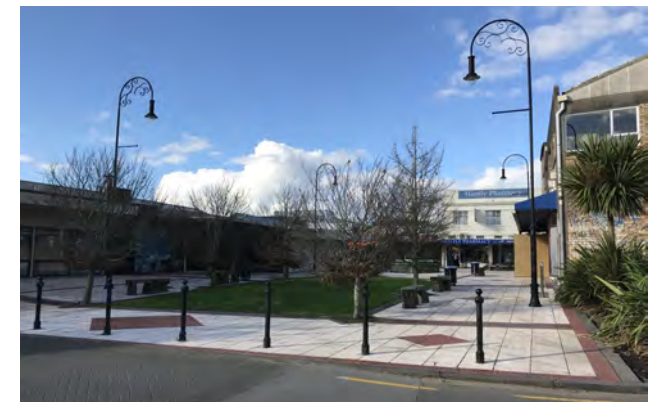
Refer to **Appendix A** for a comprehensive documentation of the consultation feedback.

Top priority initiatives

The top priority initiatives for Huntly include:

- **Priority 1 –to be included after public and Councillor consultation**
- **Priority 2 –to be included after public and Councillor consultation**
- **Priority 3 –to be included after public and Councillor consultation**

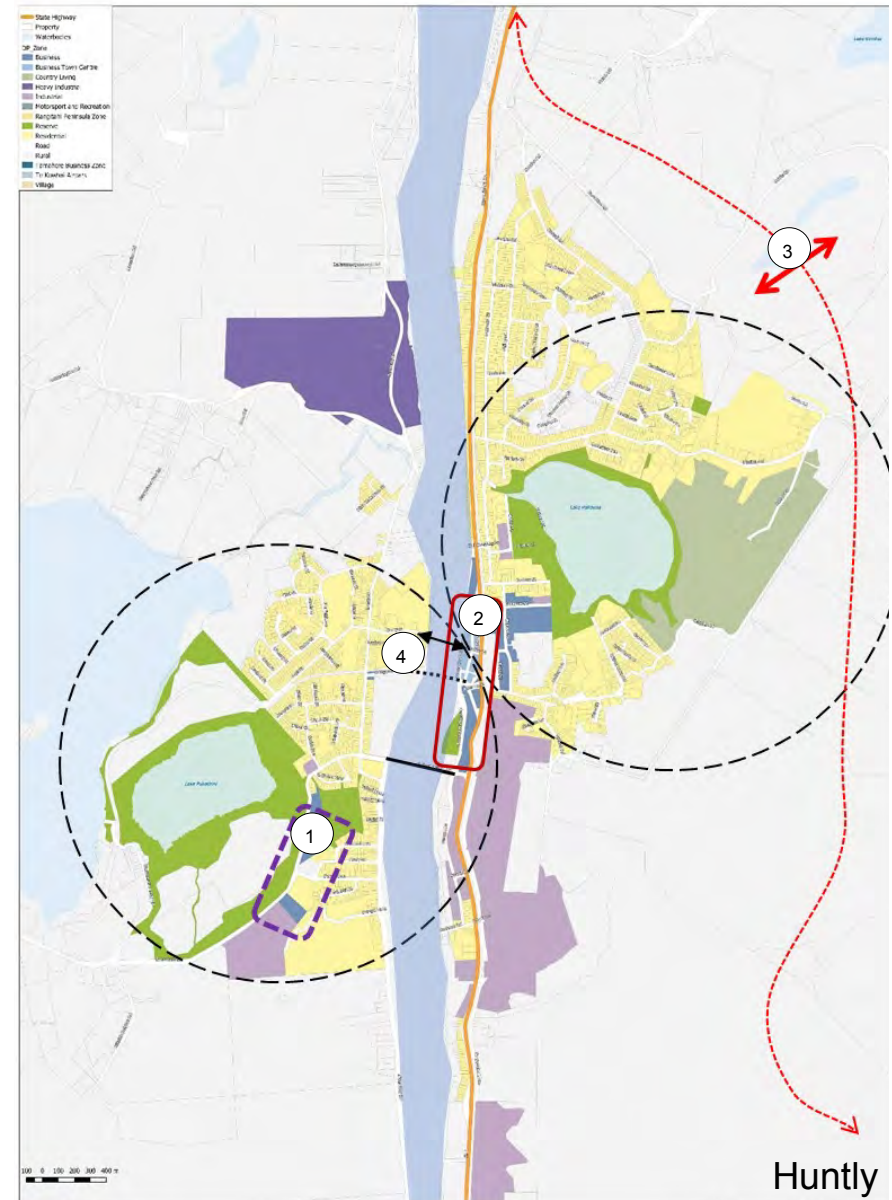
Refer to the table overleaf for more detail.



Proposed initiatives for Huntly

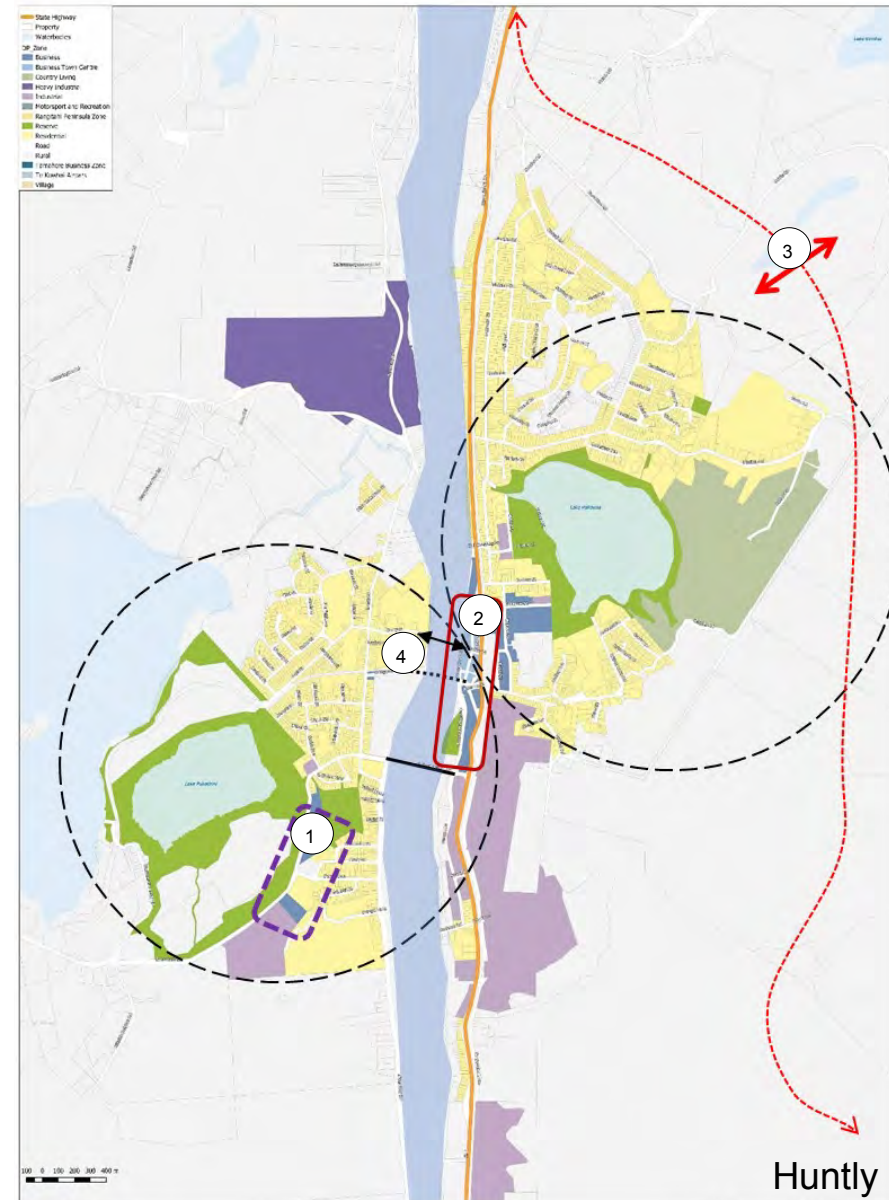
Theme	NO.	Initiatives	Priority
Identity	HU1.1	Build a strong identity based on the river corridor, and the unique qualities of the local area (refer to DW1.1 to 1.4). For Huntly, consider the lakes, power, mining, bricks, arts, and promote as a strong rugby league centre.	Refer
Nature	HU2.1	Prepare a strategy for the clean-up of the lakes and addressing any other environmental issues resulting from mining activity.	High
Communities	HU4.1	Prepare a reputational strategy that builds on local pride.	Low
	HU4.2	Promote waka ama on the Waikato River and lakes.	Medium
Economy	HU6.1	Promote a Puketirini and Kimihia (east mine) Employment, Skills and Technology Cluster that builds on existing uses (1).	High
	HU6.2	Promote a Puketirini and Kimihia (east mine) building fabrication construction cluster.	High
	HU6.3	Continue to support the youth strategy to tie in with the development of the abovementioned proposed clusters (refer to HU6.1 and HU6.2).	High
	HU6.4	Support the Huntly Wearable Arts event. Consider increasing its frequency and creating more economic spin-off (e.g. skills development).	High
	HU6.5	Determine key town centre strategy and management needs (2).	High
	HU6.6	Identify if, how much, and where, possible additional employment land for office development is needed beyond the zoning in the Proposed District Plan.	High
	HU6.7	Identify if, how much, and where, possible additional employment land for retail development is needed beyond the zoning in the Proposed District Plan.	High

continued overleaf



Proposed initiatives for Huntly

Theme	NO.	Initiatives	Priority
Transport	HU7.1	Support the central interchange off the Waikato Expressway (3).	Medium
	HU7.2	Support the production of a cycle/walking strategy that links the lakes, river and town centre.	Medium
	HU7.3	Promote a new pedestrian river bridge (4).	Medium
Refer	HU7.4	Refer to the District-wide initiatives for the promotion of passenger transport services, including opportunities for commuters.	Refer
	HU8.1	Resolve waste water and water reticulation issues (refer to District-wide proposals).	Refer



Rāhui Pōkeka

HUNTLY

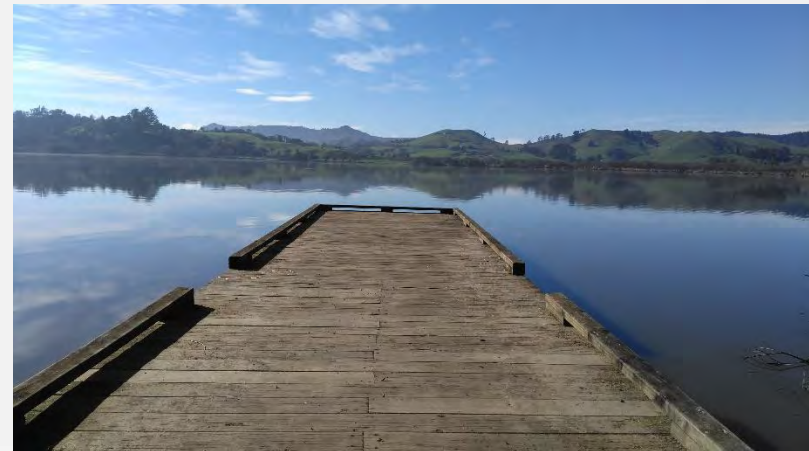
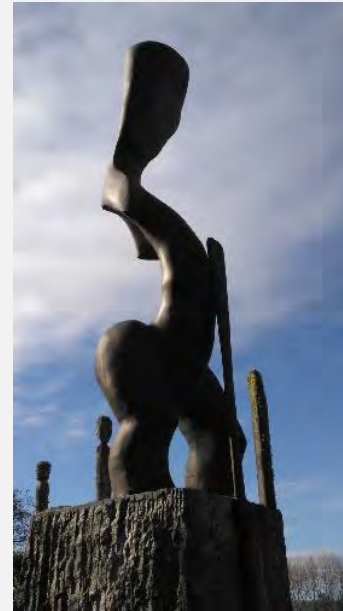
DRAFT COMMUNITY PLAN OPTIONS 2017

PLACE

PEOPLE

COMMUNITY

LEADERSHIP



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EXECUTIVE SUMMARY



With Auckland expecting to grow by 750,000 people over the next 26 years and Hamilton by about 40,000 over the next 20 years, Huntly will be at the nexus of that growth.

However, Huntly wants to be a community and not a commuter town. It wants a place where people have a job, a home and belong to a community that they are proud of.

If you were to really break this report down, it's about a town that knows it has to step up and take responsibility of its destiny.

While most reports that are commissioned about town revitalisation focus on the practical steps needed to achieve revitalisation, and this report touches on that, the real ethos that came through while researching this report is that this is a town that wants to step up and not be seen as the 'butt of jokes'. It's a proud town that has been through much, whose spirit isn't broken, actually, quite the opposite. It's about a town that wants to come together and focus on what it can achieve and then how will it get there.

Sure, there are many different views, ideas and thoughts contained within the interviews, that's to be expected. However, the real feeling is that everyone is on the same page and that the bypassing of Huntly is now seen as a positive and not a negative.

And it is the bypassing of Huntly that is providing the town with an opportunity to come together and build on the great location, lovely people, a warm and caring community with leadership that now want to do what's best for their Home.

It is about Place; Huntly people don't see the town as a commuter centre for Auckland or Hamilton. They see it as a town where there are jobs and homes.

They see it as a community where they need to work with relevant government and council institutions to both assist and support the changes that are needed. They no longer want to feel left on their own, and are expecting support.

They want to celebrate the good people who are doing things in the community through civic recognition and getting their stories out there to change the perception of Huntly.

And they are prepared to show leadership by establishing a group that will help provide ideas, direction and research to achieve Huntly's new aspirations.

So, in summary this paper reflects:

- Huntly wants to be a community and not a commuter town;
- They want government to take an interest and invest in a cohesive way – they know the mines aren't coming back;
- People are to be promoted, celebrated and to have their stories told to change the perception of Huntly, and;
- They are prepared to take a leadership stand, so long as they know other agencies will get in behind to support them.

August 2017

MĀORI



The Māori name for Huntly is Rāhui Pōkeka, and the story is told that the lakes were populated with tuna, and tuna to our people is a royalty food because it is a food that is provided to manuhiri and dignitaries of high esteem in our local community.

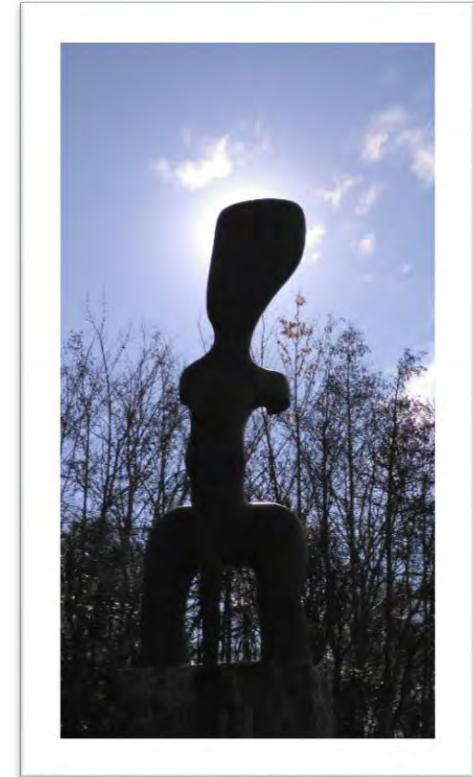
During the time of our ancestors, the lakes were recognised as the main source of tuna. And it was overfished by our local people, so a tohunga or a leader said that there will be no more fishing of tuna in our lakes to ensure that there is a sustainable population of tuna for our people.

So he put a rāhui or covenant over the lakes so, and that recognised that there will be no more fishing of the tuna at this particular site.

And he put his pōkeka or his pou in the ground to say that, until this pou is not in the ground, there was a covenant or rāhui on our fish stocks.

So Rāhui Pōkeka is recognised as the name of Huntly in recognition of our tuna stocks and upholding the principles of kaitiakitanga in our local waterways.

Norman Hill ¹



PAKEHA



The Huntly name was adopted in the 1870s when the postmaster (James Henry) named it after Huntly, Aberdeenshire in Scotland. He used an old 'Huntley Lodge' stamp to stamp mail from the early European settlement. The 'Lodge' was later dropped and the spelling changed to also drop the additional 'e'.

Māori used Huntly coal before Europeans arrived. It has been suggested that Pākehā desire to control this resource was one reason for the invasion of the Waikato in 1863.

Huntly expanded when commercial coal mining began. In 1874 Captain Anthony Ralph, a former Waikato militiaman who had been granted land nearby, registered the Taupiri Coal Mining Company, and Ralph's mine opened in 1876.

Many miners came from the South Island's West Coast, and the north of England and Scotland. Local Māori also entered the industry in large numbers. Brick making began at Huntly in 1884. The dominant firm, the Huntly Brick and Fireclay Company, was established in 1911, it was still operating in the 2010s ²



THE NUMBERS...

POPULATION

Nearly 40 per cent of New Zealand's total population lives within a 150km radius of the Waikato district. The Waikato Expressway connects the population of Auckland (1.57 million) with the greater Waikato, meaning almost 2 million people are in close proximity. This provides a ready-made consumer market plus additional resources including labour and specialist skills.



POPULATION

HUNTLY

The resident population of Huntly in 2016 was 6,930.

6,930

DISTRICT

71,200

There is good reason to be based in Huntly. Its location, just an hour's drive from central Auckland and 30 minutes from Hamilton, makes it the perfect base for those wanting a small town lifestyle, with big city amenities. It lies adjacent to the spectacular Waikato River and boasts several lakes and parks with picturesque walkways, all surrounded by rich farmland.

THE NUMBERS...

Age and sex HUNTLY EAST

Total population

- The median age (half are younger, and half older, than this age) is 38.6 years for people in Huntly East. The median age in Waikato District is 38.2 years.
- 17.3 percent of people in Huntly East are aged 65 years and over, compared with 11.8 percent of the total Waikato District population.
- 23.0 percent of people are aged under 15 years in Huntly East, compared with 24.0 percent for all of Waikato District.

Top five industries in Huntly East

By employee count

For year ended February 2013

Industry (ANZSIC06) ⁽¹⁾	Huntly East		Waikato District	
	Employee count	Percent of total employee count	Employee Count	Percent of total employee count
Retail trade	240	16.0	690	4.5
Manufacturing	200	13.3	1,540	10.0
Mining	180	12.0	520	3.4
Health care and social assistance	170	11.3	720	4.7
Accommodation and food services	150	10.0	730	4.7

SOURCE: STATS
NEW ZEALAND ^{4, 5}

Age and sex HUNTLY WEST

Total population

- The median age (half are younger, and half older, than this age) is 28.6 years for people in Huntly West. The median age in Waikato District is 38.2 years.
- 10.3 percent of people in Huntly West are aged 65 years and over, compared with 11.8 percent of the total Waikato District population.
- 32.2 percent of people are aged under 15 years in Huntly West, compared with 24.0 percent for all of Waikato District.

Top five industries in Huntly West

By employee count

For year ended February 2013

Industry (ANZSIC06) ⁽¹⁾	Huntly West		Waikato District	
	Employee count	Percent of total employee count	Employee Count	Percent of total employee count
Electricity, gas, water and waste services	330	50.0	450	2.9
Education and training	170	25.8	1,500	9.7
Health care and social assistance	80	12.1	720	4.7
Mining	25	3.8	520	3.4
Administrative and support services	18	2.7	420	2.7

HUNTLY COMMUNITY BOARD



This paper was commissioned by the Huntly Community Board in July 2017.

The Board wanted an unbiased, qualitative research approach regarding Huntly and its development over the next five years.

The aim wasn't for a nebulous 20-year plan, but a practical and practicable plan over the next five years, with a focus on the next two and a half years.

This paper reflects those in the community who are committed and have aspirations for the home they call Huntly.

And, this paper reflects those views to achieve very real and tangible actions to realise those aspirations.

The section on the How (at the end of this paper), is the author's recommendation of what the community should be doing to achieve a number of objectives to support Huntly and its community.

METHODOLOGY



The methodology behind this paper was threefold:

1: Face to face interviews

2: Telephone and Internet responses (People were aware of the research through a newspaper article and online through the Waikato District Council;

3: Desktop research.

The questions asked of the interviewees were:

1. Why is there a need for a refresh of the Huntly Plan?
2. What do you think will help make positive changes in the community and what's in the way?
3. How do you see Huntly in the future?
4. Who are the key people or organisations that will drive this?
5. What do you expect from this report?

These questions were relatively open ended, as this allowed people to provide their views in a structured way, but with latitude to vary into what they felt was important. The responses were anonymous. This report was to capture the views of a number of Huntly and people with an interest in Huntly. The aim is to create a conversation, with which more people in Huntly can be informed and participate within the scope of a community plan.

Q1...

QUESTION 1...



Why is there a need for a refresh of the Huntly Plan?

The following is the responses from the participants during the interviews.

- “We are on the cusp of opportunities and need a focus and direction to enable those opportunities.”
- “There’s a need to capitalise on location, once the expressway goes through.”
- “Huntly can affect people’s lives if we create it.”
- “It’s about leadership to promote Huntly as a great town for future development.”
- “We aren’t moving with the modern times and our negative publicity is hampering the town.”
- “We aren’t a coal mining town, we need new ideas and identity.”
- “Let’s get land zoned for the service town we are.”
- “We are on the verge of change.”
- “Need more focus about the people.”
- “We are haphazard and reactionary, not revolutionary.”
- “I’m sick and tired of my town being talked about in a negative way.”
- “We need to focus on the river, it’s beautiful.”
- “Perceptions have to change, we aren’t a horrible town.”
- “Get the image up, be more positive.”
- “There’s a lot of businesses popping up, we need to support them.”
- “The growth opportunity is now, we are in the golden triangle that is growing.”

Q1...

QUESTION 1...



Why is there a need for a refresh of the Huntly Plan?

The following is the responses from the participants during the interviews.

- “We need to form a committee to support the community board.” (Note, this comment wasn’t from a community board member).
- “It’s an amazing location, beautiful lakes, the river, it’s a good place to retire to.”
- “Our location is conducive to being a strong service town, we shouldn’t be a commuter town.”
- “We need to build on Huntly being a business centre and a rural service centre.”
- “There’s an opportunity to bring Maori and Pākehā together around education initiatives and then get on with it
- “We should work with Transit to identify what opportunities have happened to other towns when the bypass goes through.”
- Let’s get land zoned for the service town we are.”
- “Huntly needs this expressway so we can get our road back and do our own thing.”
- “Be smart, build on what’s already here and help the people do better, no need to recreate the wheel.”
- “Huntly West seems to be going backwards, we need to do something, we need pride back in the shopping area, make it attractive.”
- The kids need something to do, there is nothing to do in Huntly.”
- “We have to reinvent what we are, we aren’t coal or electricity we are tourism, walks, lakes and the river.”
- “It’s an opportunity to build on the history and celebrate it.”

Q2...

QUESTION 2...



What do you think will help make positive changes in the community and **what's in the way?**

The following is the responses from the participants during the interviews.

- “Re brand Huntly.”
- “Invite Council staff to understand business and understand where Huntly is going.”
- “Focus on the possible by identifying it and working to those strengths.”
- “Create policy for the youth and work with relevant Government depts. To create initiatives.”
- “Reinstate the business association and get people involved, be hands on and provide direction.”
- “We need to be a collective and collaborative group of people, we aren't we need to take leadership.”
- “Have a campervan park next to the river along with user pays laundry and shower blocks. Also a septic dumping area Powered sites could be installed using an electronic pay by the hour system. Also install an information board of local interests in the campervan park.”
- “Permits are hindering us, we need zoning and permitting so that the opportunity is there for investment.”
- “We need a proper strategic town, we need to be a service centre, but there doesn't seem to be any planning.”
- “Talk with the volunteers in the OP shops, understand the positive they see about people giving, and understand who really is in need”.
- “We need to joint venture with business and council to get things done, I feel like I'm on my own when trying to invest.”
- “We need to educate the council about our aims, but we need to get smarter first, we need to understand Huntly”.
- “We have to focus on the business side investing in the town.”

Q2...

QUESTION 2...



What do you think will help make positive changes in the community and **what's in the way?**

The following is the responses from the participants during the interviews.

- “We are on the cusp of opportunities and need a focus and direction to enable those opportunities.”
- “Create a soul, develop a positive spirit about what Huntly is.”
- “People’s preconceived ideas are in the way, our own.”
- “Crime is a deterrent for investment, how do we join up with the police to help them?”
- “We should have an induction programme for new people who move into town.”
- “We need to attract investment, there is a need to attract bigger businesses.”
- “Look at the tourism opportunities from being the home of Kingitanga.”
- “We are a divided town and there is no forum to discuss opportunities from both a Maori and Pākehā perspective.”
- “Create a vision and sit down with people and get resources attached to the vision.”
- “Bring the bush railway into town as a tourism venture.”
- “We need to encourage more retirement housing and investment.”
- “There’s not enough commercial land, is there a proper study saying why?”
- “Government agencies don’t seem to be doing much, how do we find out what they are doing and how do we get involved?”

Q3...

QUESTION 3...



How do you see Huntly in the future?

The following is the responses from the participants during the interviews.

- “A place to escape too, avoid the hustle and bustle.”
- “A village feel with a strong, proud and friendly community.”
- “Don’t forget the people, it’s about the people.”
- “Huntly is the base and will become the service town.”
- “It should be a master planned country service town with a friendly feel.”
- “A main street which is more pedestrian friendly and well developed to encourage business investment.”
- “It’s a destination town, like Clevedon or Matakana – how do we achieve it?”
- “It’s a support centre and council needs to recognise that.”
- “It’s a proud town with industry – we need the mayor to lead it”.
- “It’s a place to call home, with more houses and industry”.
- “A place where the misconception about it is cleared up”.
- “The bypass will be good for the town, so long as we have direction.”
- “A retirement village, can’t see it getting too big regarding housing.”
- “A centrally located service town with a village feel.”
- “A beautiful lifestyle location.”

Q3...

QUESTION 3...



How do you see Huntly in the future?

The following is the responses from the participants during the interviews.

- “A food and drink destination – farmers’ produce available to Aucklanders.”
- “A community working together and helping others.”
- “A joined up community with no silos.”
- “I believe it will happen. It’s a great option for people to live and work here.”
- “A welcoming place for new migrants.”
- “A service town for the retirement villages that will be built here.”
- “It will become a little industrial town.”
- “A gateway to the North Waikato where people want to retire here.”
- “Bring the elderly out of Remuera and build nice and new places for them.”
- “A town where education grows from investment into the kids.”
- “A nice little town that supports farming industries.”
- “A prosperous place based on location.”
- “A town that is going to grow purely because of location.”
- “A town that provides leadership to other towns regarding turning themselves around.”
- “A funky town we are proud of.”
- “A place where you shop, work and play in.”
- “People come off the motorway because they have heard about our Maori history and art.”

Q4...

QUESTION 4...



Who are the key people or organisations that will drive this?

The following is the responses from the participants during the interviews.

- “Key business and community leaders who are progressive.”
- “A community group needs to be formed.”
- “We need a think-tank.”
- “We need doers.”
- “A Huntly development group that is a governance group.”
- “A group that supports the community board and council to get things done.”
- “A collective group that focuses on leadership and direction.”
- “A board where service organisations are included.”
- “Something that government and council will recognise and come to for ideas.”
- “A wide range of people who practice a marae-based approach of discussion.”
- “Don’t form new things, work with what’s there and involve the people.”
- “Integrate all the thinking, the silos don’t work.”
- “Create an entity that involves everyone and focuses on near term priorities.”
- “It’s plain and simple, the Council should drive change.”
- “Create something where the group actually walks around Huntly and sees what’s needed and makes recommendations.”
- “Invest in something and then task it to lead by providing clear guidance to the community board.”

Q4...

QUESTION 4...



Who are the key people or organisations that will drive this?

The following is the responses from the participants during the interviews.

- “Create a committee for Huntly that is administered by the Council and reports to the Community Board.”
- “There is a need to create something with half a dozen people to drive things.”
- “Grow the next level of Kaumatua and help people through a group.”
- “If something is created, make sure it aligns with all relevant Waikato plans, or puts Huntly case very clearly.”
- “Council is the organisation to do this.”
- “Leadership – need to get all the troops marching in the same direction.”
- “We, as a business community, need to step up and invest in something to provide leadership to Huntly.”
- “Create a group with a focus on the whole community, not just business.”
- “Before creating something, ask the community exactly what that something is.”
- “Create a collaborative group with very defined boundaries to work within.”
- “Something that is positive and directed will work, the time is right.”
- “Create a development organisation – not an economic development agency though.”
- “A leadership group that listens to a wider community and doesn’t have a narrow interest.”
- “Just create something, I’m frustrated, we need direction.”

Q5...

QUESTION 5...



What do you expect from this report?

The following is the responses from the participants during the interviews.

- “Something that people read and say that’s achievable.”
- “Something that is the gateway and shows us what we need to do.”
- “Action items and things that have to happen to get zoning changes.”
- “Something that forces change but is measurable.”
- “A blueprint that has ownership by the community.”
- “Answers to the frustrations of us going nowhere.”
- “Some clear guidelines.”
- “Something that formalises people’s thinking.”
- “I want a feel for what the people’s and community thoughts are which I can then base my decisions on regarding next steps.”
- “I want to see what our options are.”
- “I want to take the recommendations and get on with implementing them sooner.”
- “Something that will start the conversation and not sit on a shelf – it must be an easy read.”
- “Something with a focus of five years that gets on with it.”
- “A key that opens the door for getting on with it.”
- “Ideas to start a discussion for change within the community.”

Q5...

QUESTION 5...



What do you expect from this report?

The following is the responses from the participants during the interviews.

- “Something that provides a structure to start a mood for change.”
- “There’s a need to capitalise on location, once the expressway goes through.”
- “Something factual and with an opportunity to develop the concepts further.”
- “A way forward, what’s tomorrow about? And then clear recommendations.”
- “Points clearly made for future direction.”
- “A document which the community board can adopt and turn into a future plan for development.”
- “Recommends clear action points with a recommendation to do the things now.”
- “A plan for the next five years, not 50.”
- “The report quite clearly tells us what the people are saying and provides good ideas to work with”
- “Make sure it is accountable and reflects Huntly’s core values”
- “A people focused report that benefits both people and community.”
- “See some sort of plan which may not be perfect, but kind of shows the way.”
- “Not a statement of intent, something tangible and can be realised.”
- “A keep it simple report where the power returns to the community to make community decisions.”
- “Sensible with a vision of Huntly that can be achieved over five years.”

TO DO RECOMMENDATIONS



Because this plan is focused on the next 5000 hours, this “To Do” list is a series of recommendations to help achieve many of the aspirations and opportunities as outlined in this report.

Place, People, Community, Leadership have been the important themes that came through all the interviews.

So, this “To Do” List follows on those themes and expands the opportunities that Huntly has in front of it over the next two and a half years.

This chapter then, outlines some of the practicable things that Huntly is able to build on the good things already happening so that the people of the town continue to enjoy living, working and playing in their town.

1. PLACE
2. PEOPLE
3. COMMUNITY
4. LEADERSHIP

TO DO PLACE



Place is so much more than just the physical location and attributes of the town and area. It's about the role that Huntly has to play both economically and socially within the Waikato region and New Zealand. The opportunities around place regarding Huntly are numerous, however, like anything it requires careful analysis and considered development based on capital, trends and leadership.

PLACE: The opportunity to build on the economic competitive advantages of Huntly and its location is what **PLACE**, is about. It's about taking the very essence of what Huntly already is and building on those strengths.

It is working within the current Waikato Means Business and Hamilton Waikato Tourism to develop relevant plans and implement ideas.

It's about working with the current businesses and truly understanding their needs and future needs from a land and resource perspective.

And, it's about working with the District Council to provide them with clear, researched recommendations.

OPPORTUNITIES around place are:

- Detailing competitive advantages through thorough analysis and a research report;
- Aligning with the key strategies of the Waikato Means Business plan;
- Work with Hamilton Waikato Tourism to develop a Huntly specific tourism plan;
- Engage with the District Council to analyse and provide clear direction regarding zoning and business opportunity (Huntly North and Heavy Industry Rotowaro);
- Develop a full retail plan – including opportunities;
- Develop a branding strategy that is both positive and relevant.

TO DO PEOPLE



People is quite a different approach than that of community groups. It's about supporting those individuals, whether they are business owners, social providers or students who are trying to make a difference. It's about identifying those who are stepping up, or want to step up and achieve within their field, career or business. Supporting their story, others will see Huntly as a place to invest.

PEOPLE: The conversations and comments that were relevant to people was mainly about how do recognise, work and promote good people in the town.

While community, the economy and leadership are all relevant to this paper, the idea is that to help reposition Huntly, we need good people telling their stories, which in a way will narrate Huntly as a town to create a home and work in.

Comments about Huntly getting a hard time publicly, whether through the media/TV was quite prevalent during the interviews.

The opportunities that people were alluding to were about getting our story out there about how proud we are of living in Huntly, but that the perception can only change through Huntly people being recognised and their stories being told.

It makes sense to bring good people together to capture their stories, successes and aspirations and to help them tell those stories, while also building on a feeling of pride about being from Huntly.

OPPORTUNITIES with people are:

- Each year, identify people who are leaders and need support for their initiatives;
- Develop a Huntly people award, where there are different categories for initiative and effort;
- Publish people initiatives and help support them get funding/ideas/support for their initiatives;
- Create an Huntly alumni group, which people can join and where community initiatives are updated – this is a way of involving current and ex people who may want to invest in ideas and initiatives;
- Use Huntly people's stories in a consistent and positive way when promoting Huntly through the many different media channels that are available today.

TO DO COMMUNITY



Community is what makes a town. Pride, sense of being and believing in what they are doing requires both support and encouragement. During the study, the sense of building on the community that is already there was prevalent. The opportunities of supporting community initiatives help support all the relevant initiatives contained in this report.

COMMUNITY: Community in every sense is about people getting involved with areas that they interest them.

A town's opportunity around community is to take a strategic view of where it can help support those who are already working hard to achieve either as individuals, or as groups within the community.

The opportunities outlined are about taking the initiatives within this paper and enabling them.

The aim is to ensure that the different actions, activities and initiatives help support the overall community plan.

The outcome is that the community, Waikato and New Zealand sees a community that is engaged.

OPPORTUNITIES regarding initiatives within the community are:

- Meeting with community groups and mapping what their ideas/aspirations are;
- Aligning their ideas/initiatives with local and national strategies and adding weight to their aspirations;
- Develop a an events/community calendar that is promoted and distributed to a wider audience;
- Work with community initiatives to support funding applications from national/government bodies, which shows their alignment with community aspirations.

TO DO LEADERSHIP



Like anything, it takes leadership to achieve. Based on the meetings and interviews during this project, what kept coming through was that there needs to be support from a leadership perspective. The opportunity that many saw is to develop some form of leadership in the town which can better assist both the community board, council and New Zealand with the opportunities that Huntly offers.

LEADERSHIP: This is where all the opportunities are turned into reality.

The main aspect of the comments, interviews and thoughts that prevailed was that there needs to be some form of group established that will prioritise, plan and enable relevant plans and strategies to progress Huntly.

The aim, is that 'group' should then help guide and direct the Community Board, which then feeds through the aspirations and strategies to the District Council for inclusion in their relevant plans, both for the district and for the Waikato.

OPPORTUNITIES for leadership:

- Create a group 'committee' ('think tank') of approximately nine people;
- Prioritise any planning based on the opportunities outlined in this plan;
- Work with and report through to the community board – collaboration is key;
- Be an evidence-based group that works to the respective strengths of place, people and community;
- Use it as a vehicle to invite others to present and to discuss ideas;
- Ensure it's relevant so other agencies (other than council) will use its resources and ideas.

HOW



The how is very simple, it just takes leadership and people wanting to step up to provide that leadership.

It's also very simple if you set priorities about what it is as a community that you wish to achieve.

It is also very simple if there is a genuine mood for collaboration and achieving goals for the good of the community.

Then it's about getting on and achieving those goals.

Therefore my recommendation is either:

1. CREATE A COMMITTEE FOR HUNTLY –

Look to the Committee for Sydney for ideas (Auckland has a similar one) and resource that committee by creating a budget and secretariat. This funding should come from the community, not council for it to be truly independent.

2. ALTERNATIVELY:

The Community Board prioritises and adopts some of these ideas/views contained in this report and incorporate it into a community plan which they put into action.

Whichever option is chosen, the ideas and views contained in this report be prioritised into four key areas with which to focus on and work too.

These being:

1 FOCUS ON GROWTH - Commission an in depth economic research report which focuses on creating industry/jobs This report will be done in partnership with relevant government agencies and local council;

2. CREATE STORIES – Develop a communications plan that will help position Huntly's image and appeal as one that is favourable and conducive to people wanting to live and work in the town;

3. DEVELOP A COMMUNITY PLAN – one where the community groups can create a framework to leverage and support each other and where it meshes with the rest of the community initiatives and actively seek funding for those groups;

4. DRIVE LEADERSHIP – by this, look outside of what Huntly is and create a conversation that positions Huntly as a town of location, people, history, tourism and business opportunity in the minds of government, investors, media and New Zealanders.

THANKS



My thanks goes to the following people who have had input into this paper. Their comments, views and ideas have been appreciated.

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 Bryan Morris
 Bryce Mounsey
 Les Wykes
 Melissa Savage
 Clive Morgan
 Audra Cooper
 Graham Gunn
 Craig Graham
 Fraser Graham
 Sharon Beddis
 Travis Bradbury

John Beddis
 Tim Foy
 Ray Urquhart
 Brian Curle
 Heather Ayerst
 Kevin Kennan
 Peter Harris
 Pam Dunn
 Kellee Mohi-TeWara
 Tawera Nikau
 Bronwyn Slater
 Kevin O'Reilly
 Phil Ludwig
 Jackie Rogers
 Tania Simpson
 John Bana
 Chris Joblin

There was also a presentation to the Huntly Lions and guests to approximately 25 people. A question and answer session from that meeting has also made up part of this paper.

Thanks also to Jackie Rogers and Frank Mcnally for the photographs. And to the Katrina Langlands for her support and advice.

NOTES



REFERENCES



APPENDICES AND LINKS:

1. <https://www.sciencelearn.org.nz/resources/455-norman-hill>
2. <https://teara.govt.nz/en/waikato-places/page-4>
3. http://www.stats.govt.nz/Census/2013-census/profile-and-summary-reports/quickstats-about-a-place.aspx?request_value=13681&tabname=&p=y&printall=true
4. http://www.statisticsnz.govt.nz/Census/2013-census/profile-and-summary-reports/quickstats-about-a-place.aspx?request_value=13680&tabname=Work&p=y&printall=true
5. <http://www.sydney.org.au/>

CONTACTS



FOR MORE INFORMATION CONTACT

Huntly Community Board

<https://www.waikatodistrict.govt.nz/your-council/council-committees-boards/community-boards-and-committees/huntly-community-board>

AUTHOR

Chris Simpson

cjasimpson@outlook.com

August 2017

Open Meeting

To	Huntly Community Board
From	Tony Whittaker Chief Operating Officer
Date	08 May 2019
Prepared by	Teresa Hancock Communications Advisor
Chief Executive Approved	Y
Reference #	GOV0505 / 2240065
Report Title	Huntly Entrance Signage

1. EXECUTIVE SUMMARY

Following a report to the Huntly Community Board in February regarding entranceway signage, a decision now needs to be made about funding this project.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received;

AND THAT the Huntly Community Board agrees to commit funding of \$..... to revitalise the two Huntly entrance signs;

AND FURTHER THAT the Huntly Community Board will work with Council's Communications, Engagement & Marketing Team to then work with the community and various community groups to determine what the signs will look like.

3. BACKGROUND

A session was held before the February Community Board meeting where ideas were heard about what the entranceway signage could look like. Concept designs have now been prepared.

It is important to remember that the signs will be in NZ Transport Authority's ("NZTA's") road reserve and Council's Roading Engineer Paul Harrison advises that Traffic Management Plans ("TMPs") and/or Corridor Access Requests ("CARs") are required for all works in the road corridor on NZTA or Waikato District Council ("WDC") land. If it's on WDC's side of the road, the Waikato District Alliance would need to be consulted with for TMP approval.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

The Communications, Engagement & Marketing Team believe this is a great start but further engagement with the community needs to occur to ensure it represents the whole community and its views. The sign also needs to be in line with Council and NZTA signage requirements regarding size and safety. There is an opportunity to turn entranceway signage into an attraction (think Ohakune carrot, Taihape gumboot).

Further engagement with the community is recommended and could take the form of a display in the Huntly Library and discussions with the likes of Huntly College, Te Wharekura o Rakaumangamanga and the Huntly Youth Group. Staff can provide assistance in running this engagement and development of a concept that speaks to the entire Huntly community.

4.2 OPTIONS

1. Leave the signs as they are:

- Disadvantages include portraying Huntly in a negative light to both locals and those passing through.

2. Replace the signs:

- Benefits include creating pride amongst locals in their town and being a welcome invite to visitors.
- Disadvantages include the cost to replace the signs.

5. CONSIDERATION

5.1 FINANCIAL

There is no set Council budget for town entrance signs; therefore the expense would fall with the Community Board to replace them out of its discretionary fund.

5.2 LEGAL

NIL

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Working with the community to create a positive entranceway to the township sits nicely alongside Council's vision of creating Liveable, Thriving & Connected Communities. It also falls into the work that is currently being done on the Blueprints about creating an identity for our townships and the district as a whole.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
		✓	Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

6. CONCLUSION

Both signs highlighting the entrances to Huntly are run-down and in need of repair. Council has no set budget for town signs and therefore budget would need to come from the Huntly Community Board discretionary fund to cover the cost of design and install.

7. ATTACHMENTS

Appendix 1: Concept entranceway designs created by the Huntly Community Board

Appendix 2: Example of an entranceway concept sign created by the community for Te Kauwhata

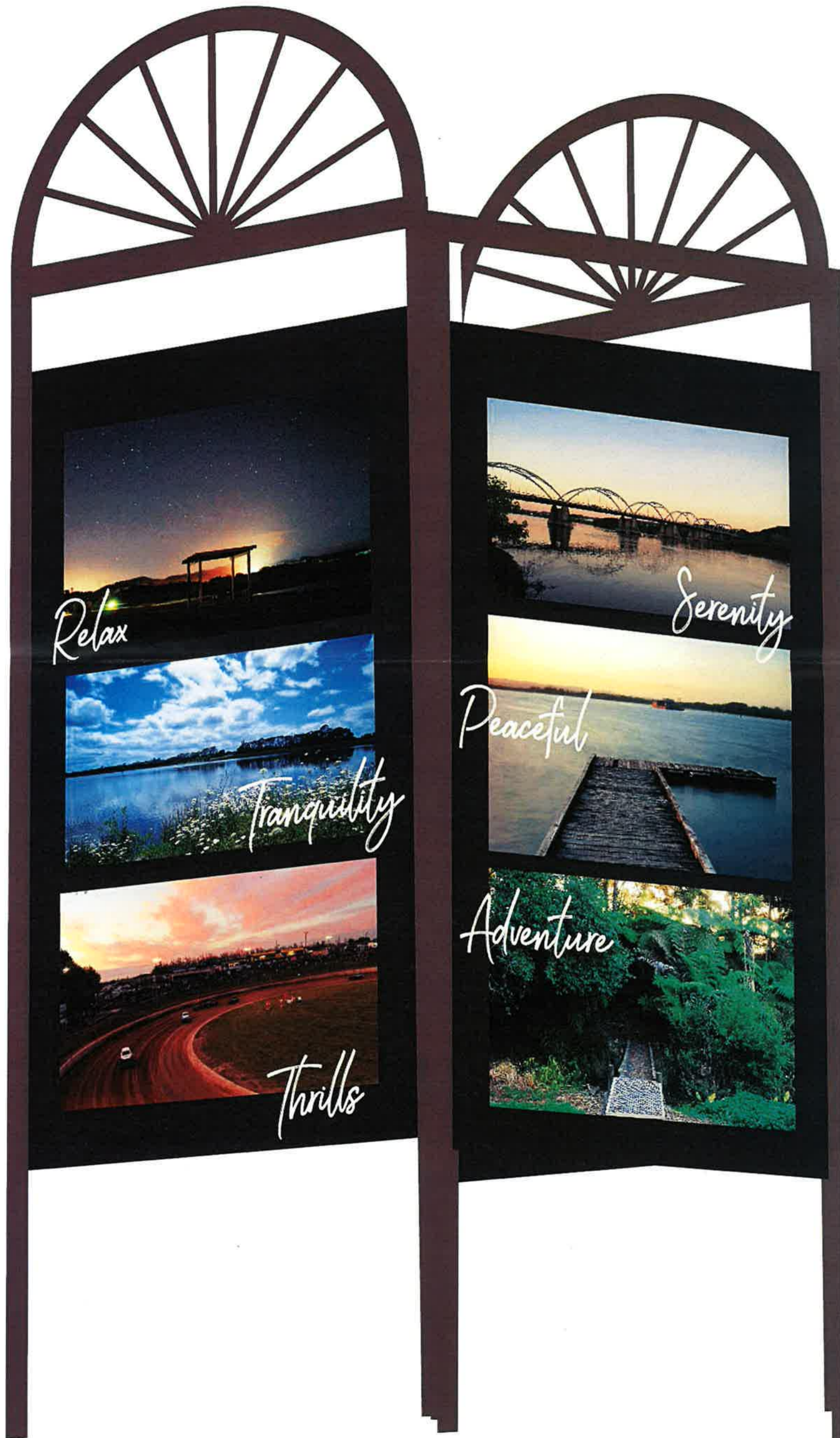
Concept one:



Concept two:



t one 3D mock-up:



Appendix 2



Logo A



Logo B



Open Meeting

To	Huntly Community Board
From	Vanessa Jenkins People & Capability Manager
Date	14 May 2019
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505 / 2242152
Report Title	Huntly Works & Issues Report: Status of Items May 2019

1. EXECUTIVE SUMMARY

To update the Huntly Community Board (“the Board”) on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the People & Capability Manager be received.

3. ATTACHMENTS

- Huntly Works & Issues Report: Status of Items May 2019 – *To be circulated separately*

Open Meeting

To	Huntly Community Board
From	Tony Whittaker Chief Operating Officer
Date	14 May 2019
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0505
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Board on the Year to Date Service Request Report to 31 March 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Year to Date Service Request Report for Huntly Community Board

Service Request Time Frames By Ward for

HUNTLY

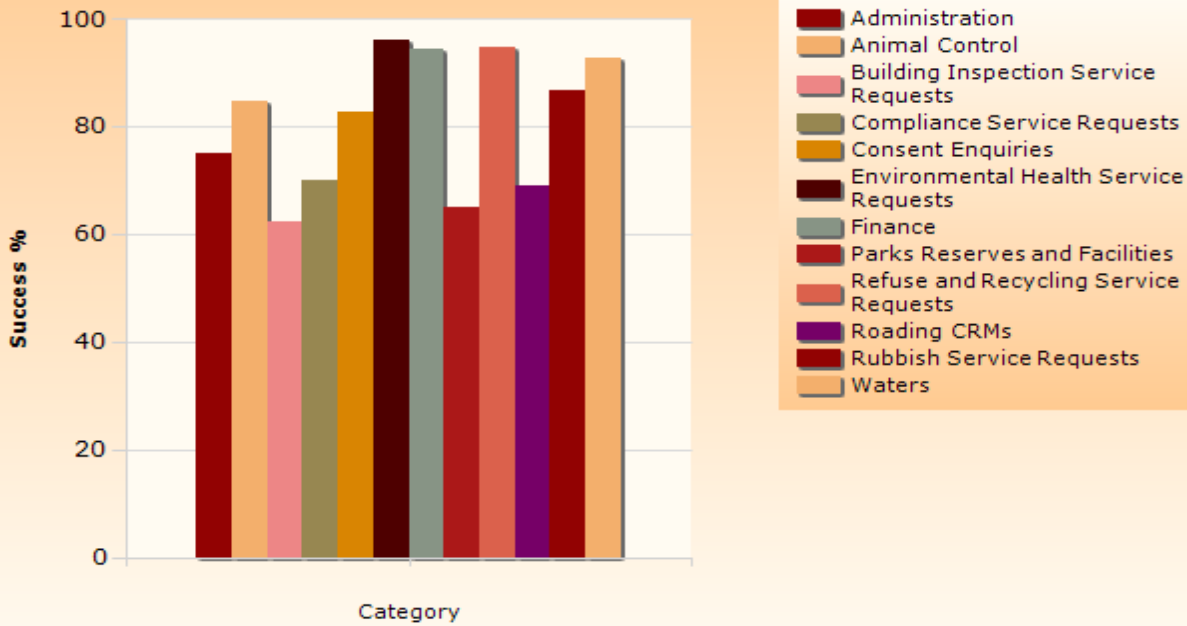


Date Range: 01/01/2019 to 31/03/2019

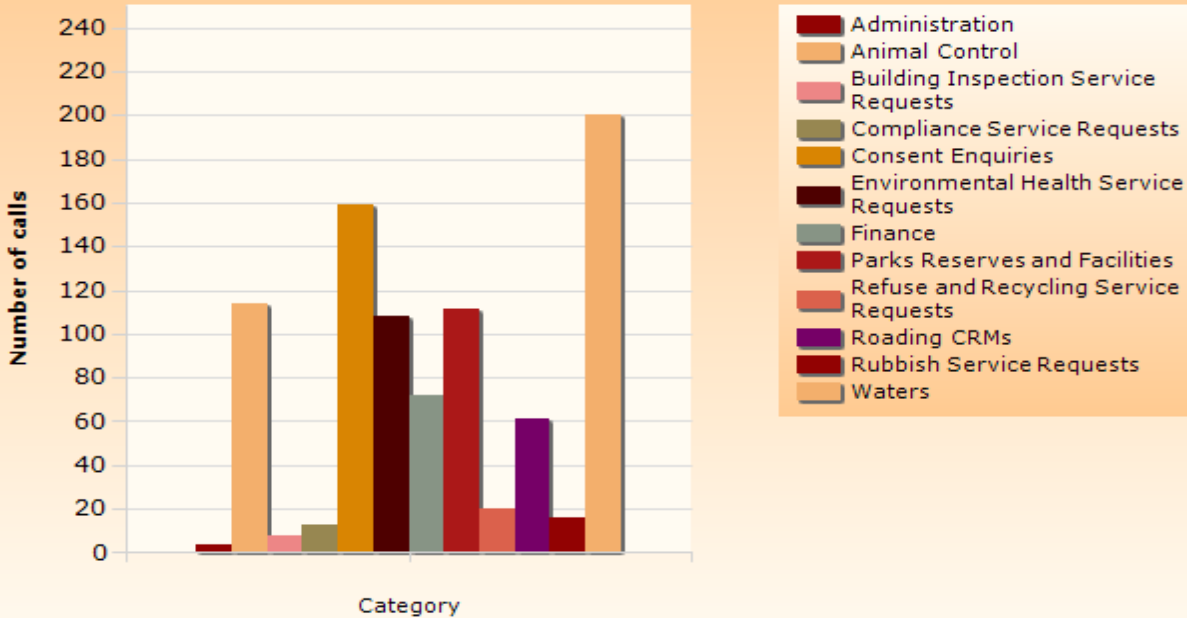
The success rate excludes Open Calls as outcome is not yet known.

5/15/2019 9:51:21 AM

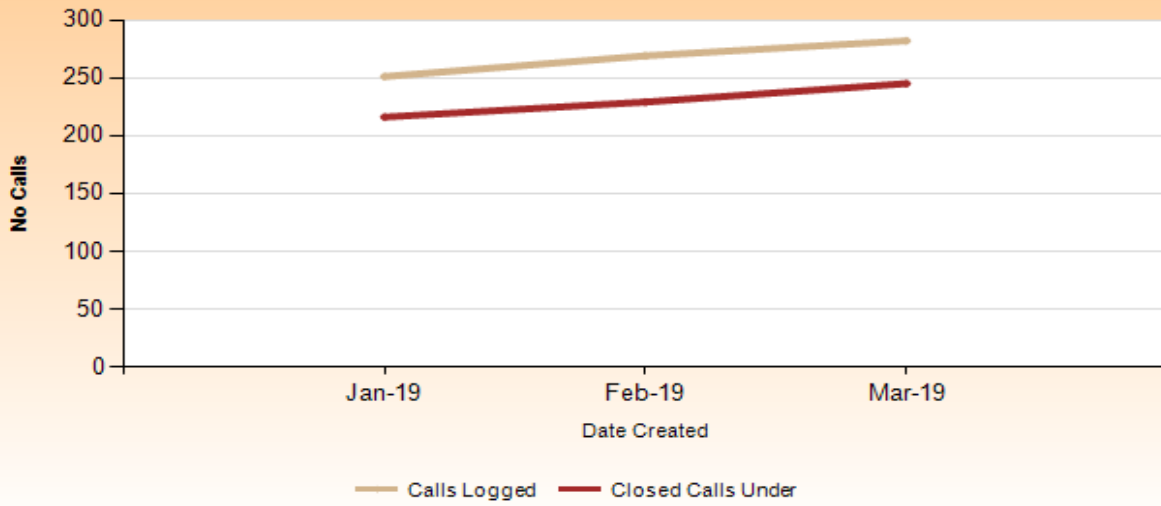
Call Completion % Success by Type



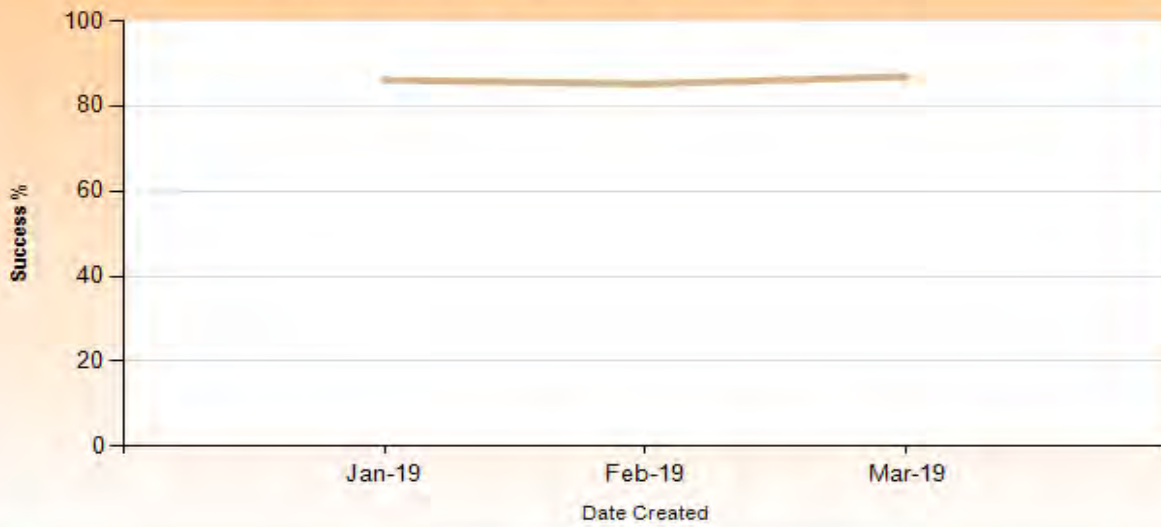
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open		Closed		Success Rate
			Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	
Administration							
Summary		4			1	3	75.00%
Pro rated rates for the period xx to xx		4			1	3	75.00%
Animal Control							
Summary		114	1	2	17	94	84.68%
Animal Charges		13			1	12	92.31%
Dog Property Visit		5				5	100.00%
Dog Straying - Current		36			9	27	75.00%
Dog Straying - Historic		10			1	9	90.00%
Dog Surrender		3				3	100.00%
Dog Welfare - Immediate threat to life		2	1			1	100.00%
Dog Welfare - Not immediate threat to life		3				3	100.00%
Dog/Animal Missing		13		1		12	100.00%
Dogs Aggression - Current		3			2	1	33.33%
Dogs Aggression - Historic		5			1	4	80.00%
Dogs Barking Nuisance		14		1		13	100.00%
Livestock Trespassing - Current		7			3	4	57.14%
Building Inspection Service Requests							
Summary		8			3	5	62.50%
Building Inspection Service Requests		8			3	5	62.50%
Compliance Service Requests							
Summary		13	3		3	7	70.00%
Compliance - Animal By Law		4			2	2	50.00%
Compliance - Unauthorised Activity		3	1			2	100.00%
Compliance - Urban Fire Hazard (Dry conds only)		1			1		0.00%
DNU - Illegal parking		5	2			3	100.00%
Consent Enquiries							
Summary		159		3	27	129	82.69%
Onsite Services		8		1	5	2	28.57%
Planning Process		26			7	19	73.08%
Property Information Request		72		1	2	69	97.18%
Rural Rapid Number assignment & purchase of plates		2				2	100.00%
Zoning and District Plan Enquiries		51		1	13	37	74.00%
Environmental Health Service Requests							
Summary		108		1	4	103	96.26%
Environmental Health Complaint		15		1	3	11	78.57%
Noise Complaint - Environmental Health		7				7	100.00%
Noise complaints straight to contractor		86			1	85	98.84%
Finance							
Summary		72		1	4	67	94.37%
Rates query		72		1	4	67	94.37%

Parks Reserves and Facilities	Summary	111	1	44	23	43	65.15%	
	Parks & Reserves - Buildings	18			17	1	5.56%	
	Parks & Reserves - Camp Ground issues	1			1		0.00%	
	Parks & Reserves - Cemetery Complaints (not mowing	1				1	100.00%	
	Parks & Reserves - Council owned land	9		1		8	100.00%	
	Parks & Reserves - Graffiti	3			3		0.00%	
	Parks & Reserves - Lake Access	38	1	37			NaN	
	Parks & Reserves - Park Furniture	1				1	100.00%	
	Parks & Reserves - Reserve Issues	34		6		28	100.00%	
	Parks & Reserves - Urgent Public Toilet Issues	2			2		0.00%	
	Parks & Reserves-Council owned buildings on reserv	4				4	100.00%	
	Refuse and Recycling Service Requests	Summary	20	1		1	18	94.74%
		Recycling Not Collected	5	1			4	100.00%
Refuse - Non-Collection		6				6	100.00%	
Refuse & Recycling Contractor Complaints		3				3	100.00%	
Refuse & Recycling Enquiries		1				1	100.00%	
Rubbish bag sticker/tag orders - internal use only		5			1	4	80.00%	
Roading CRMs	Summary	61	1	18	13	29	69.05%	
	Footpath Maintenance - Non_Urgent	7			2	5	71.43%	
	New Vehicle Entrance Request	2		1		1	100.00%	
	Request 4 new street light path sign etc	5		3		2	100.00%	
	Road Culvert Maintenance	4		3		1	100.00%	
	Road Marking Sign & Barrier Maint Marker Posts	1				1	100.00%	
	Road Safety Issue Enquiries	4		2		2	100.00%	
	Roading Work Assessment Required - OnSite 5WD	14		6	2	6	75.00%	
	Routine Roding Work Direct to Contractor 5WD Comp	7	1	1		5	100.00%	
	Street Light Maintenance	9			6	3	33.33%	
	Urgent - Footpath Maintenance	1			1		0.00%	
	Urgent Roding Work 4Hr Response	4			2	2	50.00%	
	Vegetation Maintenance	3		2		1	100.00%	
	Rubbish Service Requests	Summary	16	1		2	13	86.67%
Abandoned Vehicle		4				4	100.00%	
Illegal Rubbish Dumping		12	1		2	9	81.82%	

Waters							
Summary	200		7	14	179	92.75%	
3 Waters Enquiry	18			2	16	88.89%	
3 Waters Safety Complaint - Non Urgent	2			1	1	50.00%	
3 Waters Safety Complaint - Urgent	3			2	1	33.33%	
Drinking water billing	11		2		9	100.00%	
Drinking Water Final Meter Read	65		4		61	100.00%	
Drinking Water Major Leak	11				11	100.00%	
Drinking Water minor leak	30			1	29	96.67%	
Drinking Water quality	8				8	100.00%	
Drinking Water Quantity/Pressure	4		1		3	100.00%	
Fix Water Toby	7				7	100.00%	
New Drinking Storm Waste water connections	1				1	100.00%	
No Drinking Water	9			1	8	88.89%	
Stormwater Open Drains	2				2	100.00%	
Stormwater Property Flooding	2				2	100.00%	
Wastewater Odour	4				4	100.00%	
Wastewater Overflow or Blocked Pipe	11			1	10	90.91%	
Wastewater Pump Alarm	7			2	5	71.43%	
Waters Pump Station jobs - only for internal use	5			4	1	20.00%	
Total	886	8	76	112	690	86.03%	

Open Meeting

To	Huntly Community Board
From	Katrina Langlands Chairperson
Date	9 May 2019
Prepared by	Lynette Wainwright Committee Secretary
DWS Document Set #	GOV0505
Report Title	Chairperson's Report

I. EXECUTIVE SUMMARY

On March 21st WDC held a drop in session at the Huntly Library for its work on the Blueprint Report. Many that attended that night were disappointed in the evening and it even led to members of the Community holding their own meeting about the Blueprint process.

In March, Cr Lynch and I held our monthly clinic drop in night at the Huntly Library. We did get 1 visitor wishing to thank Cr Lynch for her help in getting something done in his street with some lighting issues he had - something that had taken several months to sort. It is unfortunate more people don't take advantage of these drop in nights as I think they are a good thing and I hope they will continue to happen.

In March, we had the Kimihia Home's 40th Birthday afternoon, which was well attended by the Huntly Community and a lovely afternoon.

The Waikato Crime Prevention Technology Trust met again in early May - a lot of things are happening here but probably not quick enough for Huntly. We are meeting again end of May so I might have more news on this later.

I attended a meeting of a new group who are making strategic plans and framework to grow Huntly Arts. Their mission is to provide our community with opportunities to learn and engage in different forms of art through placemaking, workshops and exhibitions. Some really exciting and interesting things been battered about here!

2. RECOMMENDATION

THAT the report from the Chairperson be received.