

Agenda for a meeting of the Te Kauwhata Community Committee to be held in the St John Hall, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 1 MAY 2019** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Wednesday 6 March 2019 2

5. SPEAKER

Representatives from NZTA and Downer NZ will be in attendance to provide an update to the Board regarding the Longswamp and other sections of work.

6. REPORTS

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| 6.1 | Iwi & Community Partnership Manager | 6 |
| 6.2 | Te Kauwhata Works and Issues Report: May 2019 | 7 |
| 6.3 | Councillor's Report | Verbal |
| 6.4 | Discretionary Fund Report to 17 April 2019 | 13 |
| 6.5 | Chairperson's Report | Verbal |

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Te Kauwhata Community Committee
From	Gavin Ion Chief Executive
Date	19 March 2019
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0509
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 6 March 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 6 March 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

TKCC Minutes – 6 March 2019

MINUTES of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 6 MARCH 2019** commencing at **7.00pm**.

Present:

Ms T Grace (Chairperson)
Cr JD Sedgwick
Mrs C Berney (Secretary)
Mr J Cunningham
Mr K Dawson [from 7.08pm]
Mr D Hardwick
Mr T Hinton
Mr C Howells
Mr B Weaver

Attending:

Mr V Ramduny (Strategic Projects Manager)
Ms J Dolan (Economic & Community Development Manager)
Mr S McNab (Community Member)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr J Cunningham, Mr D Hardwick)

THAT an apology be received from Mr Hinton;

AND THAT an apology for lateness be received from Mr Dawson.

CARRIED on the voices

TKCCI902/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms T Grace, Mr J Cunningham)

THAT the agenda for a meeting of the Te Kauwhata Community Committee held on **Wednesday 6 March 2019** be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the following item be discussed at an appropriate time during the course of the meeting:

- **Mr S McNab speaking to the Committee on some logo ideas.**

CARRIED on the voices

TKCCI902/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr B Weaver, Mr D Hardwick)

THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 13 February 2019 be confirmed as a true and correct record.

CARRIED on the voices

TKCCI902/03

SPEAKERS

Mr S McNab spoke to some logo ideas he had for the town. He presented his designs to the Committee and answered questions of the Committee.

The Economic and Community Development Manager introduced herself and explained her role to the Committee.

REPORTS

Te Kauwhata Works & Issues Report: March 2019
Agenda Item 5.1

The report was received [TKCCI902/02 refers] and discussion was held.

Councillor's Report
Agenda Item 5.2

Cr Sedgwick gave a verbal report and answered questions of the Committee.

- There was an update from Tourism NZ on the amount of money that has been spent in the Waikato District Council catchment area.
- UDA – The Urban Development Authority will be coming on board as a planning tool to work on projects coming from Auckland-Hamilton Transport Corridor. They are coming on board in 2020.

- There is a Blueprint meeting on the 13th of March from 5.30 at the Rugby Club.
- Camera update – The Camera Trust has granted approval to replace the camera at the vets.

Discretionary Fund Report to 15 February 2019

Agenda Item 5.3

The report was received [TKCC1902/02 refers].

Chairperson's Report

Agenda Item 5.4

The Chair gave a verbal report and answered questions of the Committee. The Committee discussed the process of developing a town logo.

There being no further business the meeting was declared closed at 8.51pm.

Minutes approved and confirmed this day of 2019.

T Grace
CHAIRPERSON

Open Meeting

To	Te Kauwhata Community Committee
From	Gavin Ion Chief Executive
Date	26 March 2019
Chief Executive Approved	Y
Reference #	GOV0509
Report Title	Iwi & Community Partnership Manager

1. EXECUTIVE SUMMARY

Recently appointed Iwi & Community Partnership Manager, Sam Toka will be in attendance to introduce himself and share the purpose of his role.

Mr Toka has over 24 years' experience with iwi and tangata whenua relationship building – most recently working in the professional consulting industry and has worked extensively on NZ Transport Authority projects.

Mr Toka has built, developed, organised, managed and maintained long-term relationships with Maaori within the Tainui region and nationally. He has worked with a broad range of stakeholders, such as local and central government, government agencies, corporations, businesses and wider communities of interest.

His leadership and liaison position at Council will be to continually focus on developing strategic and purposeful relationships – partnering with stakeholders to achieve goals and rewarding outcomes.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

NIL

Open Meeting

To	Te Kauwhata Community Committee
From	Clive Morgan General Manager Community Growth
Date	2 April 2019
Prepared by	Sandy Mason Personal Assistant
Chief Executive Approved	Y
Reference #	GOV0509 / 2213638
Report Title	Te Kauwhata Works & Issues Report: May 2019

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENTS

Te Kauwhata Works & Issues Report: May 2019

**TE KAUWHATA COMMUNITY COMMITTEE
WORKS & ISSUES REGISTER**

UPDATE FOR TKCC OF 1 MAY 2019

	Issue	Area	Comment	Action
1.	Dog exercise area	Service Delivery	The Community Committee would like some seating to be provided in the dog exercise area. The Community Committee is willing to put in some simple posts and plank seats x3 but would like to understand what Council's approved design for such.	<p>NOVEMBER 2018: Some free trees have been planted in the park. Dog shapes have been painted. Table will be installed in dry weather.</p> <p>DECEMBER 2018: Tim Hinton has been in conversation with Council's Maintenance and Contracts Officer. The table is to be installed before Christmas.</p> <p>MARCH 2019: Tim advised at the February Committee meeting that Andrew Brown (Parks Technical Support Officer) has given the approval for a slab to be installed. Tim indicated that this will be done by the next Committee meeting (Tim to provide an update).</p> <p>TKCC 1 MAY 2019 – Tim Hinton to provide a verbal update at the TKCC meeting.</p>
2.	Basketball Court	Service Delivery		<p>NOVEMBER 2018: Earthworks done and concrete laid. Only the hoop to be mounted. Tim Hinton to contact Sport Waikato re: markings on the court.</p> <p>DECEMBER 2018: Tim has contacted Sport Waikato and is waiting for them to get back to him re: court markings.</p> <p>MARCH 2019: Tim advised that Sport Waikato has agreed to pay for the markings. Tim is liaising with Jason Marconi from Sport Waikato. Sport Waikato has advised that two quotes are required which Tim is working on.</p> <p>TKCC 1 MAY 2019: Tim Hinton to provide a verbal update at the TKCC meeting regarding quotations forwarded to Sport Waikato for the markings and expected date of completion of the work.</p>

3.	Te Kauwhata walkway at the end of Blunt Road.	Service Delivery	<p>It was reported by John Cunningham (at the February meeting) that the detailed design for a floating pontoon has been received.</p> <p>Paul McPherson to do a drawing based on the floating pontoon design after which a meeting with the landowner will be scheduled. Paul has arranged with the Waikato District Alliance Design Team to update the drawings to include the fabric-wrapped scoria pad detail from the Frame Group.</p>	<p>NOVEMBER 2018: Waikato District Council surveyors have installed pegs as requested to show the eastern limits of the Flood Zone as shown in the District Plan (need to boardwalk through this zone to avoid applying for consent).</p> <p>Defining a suitable Frame Group design for situations where the required pile end resistance is not met, involving a raft pile support.</p> <p>Once a suitable detail is found the drawing set will be updated.</p> <p>DECEMBER 2018: Council's Acting Programme Delivery Manager emailed John Cunningham on 08 November confirming the length of the boundary markings, being 24.58 metres.</p> <p>A meeting with the landowner will need to be arranged by Council and involve the Walkway Committee.</p> <p>FEBRUARY 2019: Distance to the corner boundary was provided to John Cunningham. Awaiting design detail from Frame Group via John.</p> <p>MARCH 2019: Paul McPherson to do a drawing based on the floating pontoon design after which a meeting with the landowner will be scheduled. Paul has arranged with the Waikato District Alliance Design Team to update the drawings to include the fabric-wrapped scoria pad detail from the Frame Group.</p> <p>Paul to also have a conversation with WRC. He is also ascertaining the legal boundaries of the property at the end of Blunt Road.</p> <p>TKCC is having discussions on the funding source.</p> <p>TKCC MAY 2019:</p> <p>John Cunningham will approach landowners with a view to setting up an easement for the walkway. Paul McPherson is arranging for a drawing showing the existing walkway and what is needed to complete the work, to help tell the story of the trail during discussions with landowners and with external funding organisations.</p>
4.	Walkway loop via Travers Road, Wayside Road, and Te Kauwhata Road	Service Delivery	<p>Planning works continue for the upcoming construction of the loop walkway via Travers Road, Wayside Road, and Te Kauwhata Road.</p> <p>The Waikato District Alliance have been engaged to undertake these works. Land</p>	<p>MARCH 2019: Reuben Rink is working with a Te Kauwhata Community Committee sub-group, District Alliance, and Gareth Bellamy on final design alignment selection to determine the preferred layout for the shared path.</p> <p>An inner loop alignment was suggested and then dismissed due to constraints that exist on Travers Road, namely constructability issues</p>

			<p>purchase discussions with New Zealand Transport Agency to acquire land on Wayside Road has been unproductive, and a review of the design highlighted the desire to minimise crossing points for safety reasons. As a result, the alignment is being aligned to the “inside” of the loop where possible.</p> <p>Reuben Rink (Project Delivery Team Leader) is leading this work.</p>	<p>associated stormwater drainage and berm width. Given a preferred route is now agreed we can advance to construction of the Travers Road section (between Bragato Way up around past Moorfield Road and onto Wayside Rd) ASAP.</p> <p>An initial scope of works for this section of 2-2.5m wide concrete path has since been agreed the District Alliance and a start date of late February is agreed.</p> <p>There is enabling works such as affected residents communications, tree trimming and removal, stormwater drainage improvements, services location, and further investigations into watermain services (Waikato District Council and Te Kauwhata Water Association assets) that will be the first pieces of works that are undertaken.</p> <p>Design/Planning work will also continue on other sections of the overall Walkway/Cycleway loop path, such as Wayside Road works including land purchase discussions with NZ Transport Agency to acquire necessary land.</p> <p>Further meetings and communications with a sub-group of the Te Kauwhata Community Committee will continue, as required.</p> <p>TKCC MAY 2019:</p> <p>Some enabling works have been completed, however works are currently on hold due to the installation of the fibre broadband by Ultra Fast Fibre (UFF) taking place in the area. The UFF installation must be done before the path concrete works can progress and there are safety considerations to consider with multiple contractors working, in the same area, concurrently.</p> <p>Since the last update, progress is as follows:</p> <ul style="list-style-type: none"> • Relocation of a WEL networks Power pole at Travers Road and Moorfield Road intersection. • Tree removal. • Further design alignment review incorporating feedback from Greenstone Shop owner Peter Simpson and WEL Networks. • The alignment is most likely to be around the outside of the loop and on the northern side of Travers Road, in order to avoid a clash with a WEL Networks transformer proposed from 38-42
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				Travers Road subdivision, and a concerning path alignment near parking in front of the Greenstone shop.
5.	Footpaths (Roto Street and Rimu Street)	Service Delivery	<p>Roto Street: TKCC has had this street as an Annual Plan and LTP priority for more than 8 years. It dropped off because we were told there was no budget. This is a residential street in TK, with more than 26 houses on it. The footpath stops just around the corner from Mahi Rd. So residents (yes, school children too) are walking up the road as there is no footpath on either side. This as a high priority for TK.</p> <p>Rimu Street: Same as above – this is a TKCC priority. This is a footpath in a residential street finishing short of the road by the width of a grass verge, right opposite the TK College.</p>	
				DECEMBER 2018: Rimu Street: design has yet to be completed but is programmed to be complete this financial year (budget already locked in). Roto Street: cost estimates received, construction to be programmed.
				FEBRUARY 2019: Watching brief.
				March 2019: The design for both Rimu Street and Roto Street footpaths have been completed and a work order issued.
				TKCC MAY 2019: Roto street footpath has been completed. Rimu Street footpath and school crossing has been designed and works order issued to WDA, awaiting programme to construct.
5.	Te Kauwhata Domain Plan	TKCC		DECEMBER 2018: Tim Hinton has advised that a draft plan has been done and shared with Council's Parks team. The draft plan will be tabled at the next Committee meeting for further input.
				MARCH 2019: Tim reported (at the February Committee meeting) that the draft Domain Plan has been shared with the Committee. Tim and Cr Sedgwick to meet to discuss the Plan further and report back to the Committee meeting in March.
				TKCC MAY 2019 – Cr Sedgwick/Tim Hinton to provide an update
6.	Parking bays and signage for TK Rugby Club			<p>MARCH 2019 – The Community Communittee (through Tim Hinton) to lodge a service request.</p> <p>TKCC MAY 2019</p> <p>The Road Safety Engineer has not received a service request from this customer or one relating to parking at the rugby club.</p>

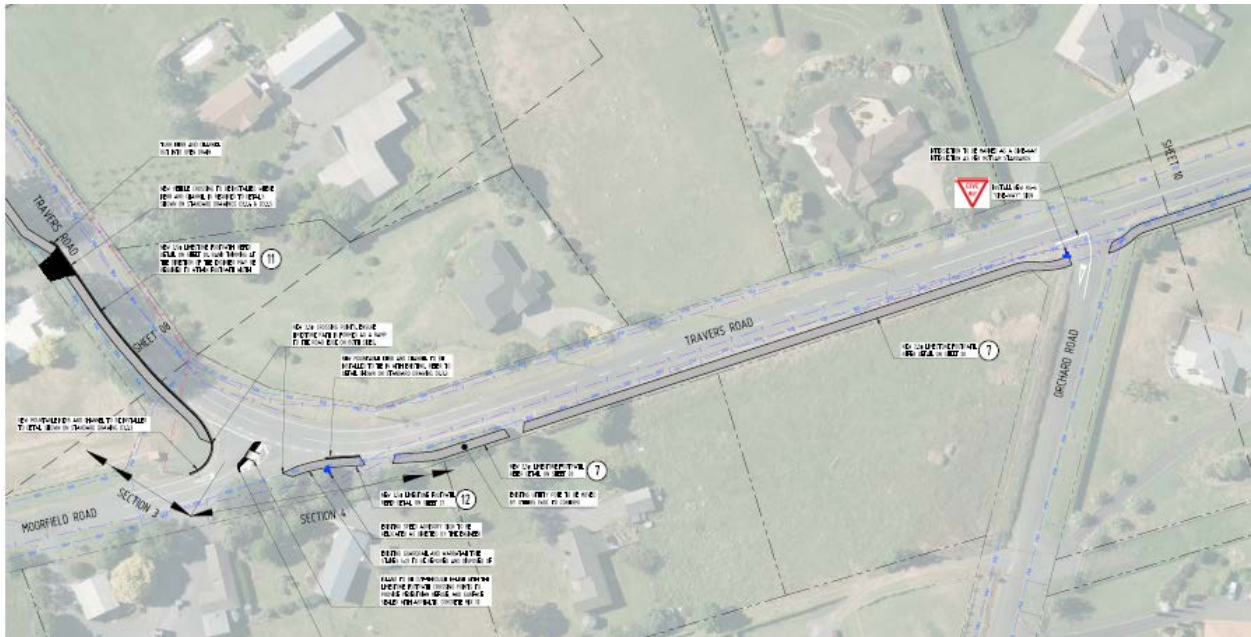
SERVICE DELIVERY

COMMUNITY PROJECTS

Te Kauwhata Walkways

Planning works continue for the upcoming construction of the loop walkway via Travers Road, Wayside Road, and Te Kauwhata Road.

Further meetings and communications with a sub-group of the Te Kauwhata Community Committee will continue, as required.



Proposed alignment near Moorfield Rd and Orchard Rd

Raglan and Te Kauwhata Wastewater Treatment Plant (WWTP) Upgrades

Contract I8 04I for the supply of step screens for Raglan and Te Kauwhata WWTP has been awarded to Sindico. The cost for the step screens supply was \$244,016.15.

An installation contract was released to the market on 4 March and closed 2 April, however this unfortunately closed with no responses received. This will delay the installation of the Te Kauwhata and Raglan stepscreen upgrade however staff are working with a number of select suppliers to attract pricing interest.

Open Meeting

To	Te Kauwhata Community Committee
From	Tony Whittaker Chief Operating Officer
Date	17 April 2019
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0509
Report Title	Discretionary Fund Report to 17 April 2019

1. EXECUTIVE SUMMARY

To update the Committee on the Discretionary Fund Report to 17 April 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 17 April 2019

TE KAUWHATA COMMUNITY COMMITTEE DISCRETIONARY FUND 2018/2019

GL 1.207.1704

Commitments from Committee Meeting Minutes & Other Information

2018/19 Annual Plan	11,391.00
Carry forward from 2017/18	43,641.00
Total Funding	55,032.00

Expenditure

01-Aug-18	Marion Handcock - refund for sheep pellet used for Main St. planter box	TKCCI808/05	79.21
18-Oct-18	Earthcare System - Village Green basketball court	TKCCI809/04	14,649.00
18-Oct-18	Jackson Engineering - fabrication of basketball hoop	TKCCI809/04	4,587.00
05-Nov-18	Ms Grace - website costs (refer Freeparking online receipt)	TKCCI811/04	149.00
07-Nov-18	St John Te Kauwhata - hall hire Feb 2016 to Oct 2017	TKCCI811/04	225.00
07-Nov-18	St John Te Kauwhata - hall hire Nov 2017 to Oct 2018	TKCCI811/04	120.00
14-Jan-19	Towards 2018 Christmas Parade	TKCCI812/04	971.50
Total Expenditure			20,780.71
Net Funding Remaining (excluding commitments)			34,251.29

Commitments

07-Oct-15	Commitment for security cameras (TKCCI510/06/3)	9,436.00	
	Less: Expenses	(6,247.45)	3,188.55
07-Mar-12	Railway Cottage Community Park (TKCCI203/05/4)		10,000.00
03-Sep-14	Ken Knobbs memorial garden (TKCCI409/06/8)	5,000.00	
	Less: Expenses	(3,800.00)	1,200.00
06-Sep-17	Commitment for replacement of TK Christmas lights	TKCCI709/04	5,000.00
13-Feb-19	Further development of playgrounds	TKCCI902/04	5,000.00
Total Commitments			24,388.55
Net Funding Remaining (Including commitments) as of 17 April 2019			9,862.74