



Agenda for a meeting of the Pokeno Community Committee to be held in the Pokeno Community Hall, Cnr Great South Road and Market Street, Pokeno on **TUESDAY 9 APRIL 2019** commencing at **7.00PM**.

Information and recommendations are included in the reports to assist the committee in the decision making process and may not constitute Council's decision or policy until considered by the committee.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

Mr Gavin Donald will be in attendance to provide an update to the community regarding the North Waikato Sport & Recreation Needs Assessment.

Mr Jason Marconi will be in attendance to present a Volunteer Recognition award.

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday 12 February 2019 2

5. REPORTS

- | | | |
|-----|---|--------|
| 5.1 | Pokeno Works & Issues: Status of Items March 2019 | 7 |
| 5.2 | Pokeno Community Committee Schedule | 19 |
| 5.3 | Iwi & Community Partnership Manager | 21 |
| 5.4 | Councillor's Report | Verbal |
| 5.5 | Committee Reports | Verbal |
| 5.6 | Next Meeting's Agenda Items | |
| 5.7 | General Business | |

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	25 February 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Pokeno Community Committee meeting held on Tuesday 12 February 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Pokeno Community Committee held on Tuesday 12 February 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

PCC Minutes 12 February 2019



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 12th February 2019, commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Tricia Graham, Doug Rowe, Janet McRobbie, Charles Hackett, Wayne Rodgers, Morris Roberts, Ric Odom, Lance Straker

WDC Staff in Attendance: Ian Cathcart

Councillors in Attendance Mayor Allan Sanson, Cr J Church Cr S Henderson

Guest John Roberts, Sinlait

Community Members Community Members attended.

1 APOLOGIES: Apologies received from Todd Miller, Chris Hines

Moved that the apologies be accepted: Ric Odom

Seconded: Tricia Graham

2 CONFIRMATION OF THE STATUS OF THE AGENDA

Moved Ric Odom

Seconded Wayne Rodgers

3 DISCLOSURE OF INTEREST

There was no disclosure of interest

4. CONFIRMATION OF THE MINUTES

Moved Ric Odom

Seconded Doug Rowe

5. REPORTS

5.1 Pokeno Works and Issues

This was presented by Ian Cathcart

Footpath Zig-zag

The Council are still awaiting quotes

Cemetery

Further consultation to occur

Dangerous Corner on Helenslee Rd

This is to be realigned and in the meantime the trees to be trimmed. The committee still of the opinion that in the short term a double yellow line would improve safety. Concern was also expressed about the corner of Munroe and Helenslee Rd

Subdivision and Bins

Bins are only provided in Commercial areas not residential area.

Concern was expressed about the litter at the Waterfall near Kowhai Downs. This is now vested to council. This is now on the maintenance schedule. Discussion followed as to whether putting notices to tell people to remove their own litter would be sufficient. On the whole the committee felt that because most of the users were children bins would be preferable. However this would come at a cost.

Bus Updates

It is urgent that there is a meeting with WDC to discuss where bus stops will be. Questions were asked about the route these can only be answered at that meeting

5.2 Pokeno Community Committee Schedule

The March meeting to be given over to a discussion of the Blue Print with a drop in session between 5 and 8.30pm. This goes online on 8th March – the drop in session to be well advertised

At the April meeting Jason from Sports Waikato and Gavin Donald to give an update.

5.3 Year to Date Service Requests

Taken as read

Moved Ric Odom

Seconded Helen Clotworthy

5.4 Blueprint Update

See Community Committee Schedule

5.5 Councillors Report

Cr S Henderson

Technical Trust addresses any problems, Pokeno is the next town for funding. The committee will meet next Monday; it will receive a police report and consider lighting and cameras

5.6 Committee Reports

Meet and Greet has started again for the year and there were two new members

5.7 Next Meetings Agenda

This was covered in the Community Committee Schedule

5.8 General Business

Sinlait

John Roberts reported that a new manager, John Beebe, had been recruited – he is living locally. They now have 8 full time employees and will have another 50 in the near future. Production is planned to start in September.

Increasing Crime

There has been talk of increasing crime in Pokeno both on Facebook and elsewhere. A meeting is held with Police in Pukekohe regularly to discuss this and it is felt that a member of the committee should attend this to hear the real statistics. (Helen and Ric to alternate)
A possibility of a lack meeting on Public Safety was considered

Safety at the Waterfall

Helen was concerned about the public safety issue at the waterfall with people jumping off the high bank

Supermarket

The consenting progress for this is well advanced

Food trucks

These will be in Pokeno each Thursday evening between 5pm and 8pm

Mayor Alan Sanson

Alan said that a total review of discretionary funding is required – the model being used at the moment is still the same one of 20years ago. It is disjointed and needs a complete overhaul from the bottom up. A chair has been appointed to run this and the project is being given urgency. We will be looking for feedback.
We were also given a rundown of the new appointments to council and on projects that are being explored often in partnership with Central Government

Helen Johnson

Helen is a member of the community who has been very heavily involved in sports organisation on a National Level. Her concern is the lack of anything available NOW for the residents. She sees a possibility of developing the tennis club as either a tennis club or more likely a multi sports facility. A general post on Facebook has had a very positive response and she has met with the president of the club and with Jason of Sports Waikato. This project would require a lot of money and there would need to be an application for Discretionary Funds. Helen was made aware of the April agenda items and of the work already done to see what the community wanted.

ACTION LIST

- *An update on the Waterfall area
- *A meeting with WDC to discuss bus stops to be held urgently
- *The March drop in session concerning the Blueprint
- * A committee member to attend the Pukekohe Police meeting

There being no further business Helen declared the meeting closed at 9.00pm The next meeting to be held on March 11th at 7.00pm

Open Meeting

To	Pokeno Community Committee
From	Ian Cathcart General Manager Service Delivery
Date	1 April 2019
Prepared by	Karen Bredesen PA to the General Manager Service Delivery
Chief Executive Approved	Y
Reference/Doc Set #	PCC2018; GOV0516
Report Title	Pokeno Works & Issues: Status of Items March 2019

1. EXECUTIVE SUMMARY

To update the Committee on issues arising from the previous meeting.


2. RECOMMENDATION


THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

Pokeno Works & Issues: Status of Items March 2019

REPORT

Issue	Area	Action	Comments
Footpath	Megan	<p>Need to investigate footpath 30 metres between Zig Zag Hillpark Drive (?) and Mill Hill Crescent (?) behind the wetlands.</p>  <p>As per last month Zig Zag Hillpark Drive and Mill Hill Crescent Behind Wetlands.</p> <p>There is no footpath linking the Zig Zag path to the other concrete path, is this to be formed by the developer? Could this be a boardwalk?</p>	<p>This walkway was created by the developer. Investigations are needed to determine if it should have been concrete but due to the terrain it is on, concreting it may not have been feasible.</p> <p>Further investigation will occur.</p> <p><u>NOVEMBER:</u> Staff have looked into the area between the zigzag hill path and the walkway detailed on the map.</p> <p>Due to the terrain and access issues, the cost to install and maintain a walkway in this area will likely be very expensive. Staff will have this job quoted and once received will determine if this path is the best use of ratepayers money or if there are other walkways that would be more beneficial to the community and therefore will have a higher priority.</p> <p><u>DECEMBER:</u> Council staff have met with developers to look at options for walkway development. Currently awaiting quotes for different options and depending on pricing, may result in one of the following:</p> <ul style="list-style-type: none"> • Retaining wall installed, grass path widened and will be maintained by being mown • Boardwalk built to widen the path • Gravel walkway widened <p>An update will be provided once quotes are received.</p> <p><u>January</u> Council staff have still not received the quote for this work despite following up with the developer. An update will be provided as soon as more information is available.</p>

Issue	Area	Action	Comments
			<p><u>March</u> Staff met with Russell Parkinson from Dines Group on 20 November 2018, and he was going to get a price for spraying and clearing of the reserve path area.</p> <p>Staff have contacted Russell Parkinson asking for costings to develop the zig zag walkway on several occasions (22 January and 20 February). Staff are still waiting to receive a quote.</p> <p><u>April</u> Staff are still waiting for quotes but will continue to follow up with the developer.</p>
Double Yellow Lines	Gareth	Helen Clotworthy (helen@pokenobacon.co.nz , 027 248 4275, 09 239 2086) has asked if a double yellow line be painted when you head north on Helenslee Rd between Gateshead Rd and Hillpark Rd. There is a sharp bend veering right, cars heading north often cut the corner forcing oncoming vehicles into the scrub and ditch.	<p><u>February</u> The Road Safety Engineer, Gareth Bellamy, updated Helen Clotworthy on 12 December 2018.</p> <p>The road is due for upgrade long term. In the short term, trees are being trimmed.</p> <p><u>March</u></p> <ul style="list-style-type: none"> ▪ Yellow lines are going to be painted by the end of March on the sharp bend. ▪ The boundary location needs to be checked before the trees can be trimmed, as they may be on private property. This will take time as a surveyor has to be engaged to undertake this work. ▪ The upgrade of the road will happen when the development on the west side is confirmed. This could take up to two years.

Issue	Area	Action	Comments
Toilets – Colours	Kevin	<p>Can confirmation be given of the colour scheme for painting?</p> <p>Can WDC propose toilet colours for approval and engage with PCC.</p>	<p>Colour scheme has not yet been developed. Colour options for exterior of the toilet will be presented to the Committee for consideration.</p> <p>Kevin Stokes will provide an update at the 9 April meeting.</p> <p>See attachments below.</p>
Tuakau/Pokeno New Cemetery	Deidre	<p>Committee request a workshop to have input on the cemetery design. Internal specifics not road, parking and entrance.</p> <p>(Could have a joint workshop with OTCB)</p>	<p>The Community Projects team will run a workshop as requested to enable co-design of the cemetery with both the Pokeno Community Committee and the Onewhero-Tuakau Community Board.</p> <p>This construction season staff will endeavour to complete the widening and sealed access from Whangarata Road with our Waikato District Alliance partners, so that all future cemetery construction can be undertaken without further traffic management on the busy corridor.</p> <p>Construction within the cemetery property has been re-scheduled for the 2019/20 construction season (next summer), for extended consultation and planning, so we can maximise the value of the project to the community.</p>
NZTA Plans for SH1, SH2 and Rail in the area	Ian	<p>Invite Barry Dowsett of NZTA to May meeting to discuss NZTA plans for SH1, SH2 and Rail in the area.</p>	<p>To be arranged (Kevin to confirm with committee on the nature of NZTA's report to the committee).</p>
Bus Proposal	Kevin Stokes	<p>Bus routes</p>	<p>Kevin Stokes will table proposed routes and stops at the April meeting.</p>
Pokeno Waterfall	Duncan MacDougall	<ul style="list-style-type: none"> ▪ What's scheduled? Winter/Summer attendance. ▪ Community want bins please. ▪ Safety hazard where people jump over vegetation – Council exposure. 	<ul style="list-style-type: none"> ▪ All maintenance is set to start early March. <ul style="list-style-type: none"> ○ Mowing is set for approximately 28 times per year or once every fortnight. ○ Garden maintenance is set for once per month. ▪ A bin has been added into the schedule of reserves and will be installed with the next round of park furniture installations. Date to be confirmed.

Issue	Area	Action	Comments
			<ul style="list-style-type: none"> ▪ Staff will investigate where people are jumping over vegetation. <p><u>April</u> Staff will continue to monitor the site to ensure that all maintenance is completed and any health and safety concerns are managed</p>
Street Lights (Main Street)	Kevin	Update on undergrounding and Lux upgrade.	Kevin Stokes will provide an update at the 9 April meeting.
Munro & Helenslee Road	Roading/Fraser	Gravel excess on bend.	WDA have inspected the site and can see no loose metal build-up. Everything seems to be in order on this corner.
Supermarket	Kevin	Update 9 April.	Kevin Stokes will provide an update at the 9 April meeting.
Parks Report	Karen	<ul style="list-style-type: none"> ▪ Invite Gavin Donald to the 9 April Pokeno Committee meeting for parks report. ▪ Report back on Opus flood report – plans linked to above. ▪ Invite Sport Waikato. 	Gavin Donald will present on Monday 9 th April at a session prior to the Pokeno Community Committee meeting and the Onewhero-Tuakau Community Board have been invited to attend. This meeting will also cover the development of Munro Road Reserve in Pokeno.

SERVICE DELIVERY**Single Stage Business Case for the Start-up Passenger Rail Service – Response from Waikato Regional Council to questions on bringing the Northern Bus Service forward.**

1. **Questions were raised if it would be possible to have these bus services start earlier than the proposed June date.**

Answer – It is unlikely we could implement the services any earlier. In a practical sense we need to award services contracts and allow enough time for a contractor to secure (build or purchase buses) and recruit drivers among other things. There is some risk already in terms of being able to meet the June timeframe.

2. **Where are the intended bus stop to be located in Pokeno and Tuakau?**

Answer – Provision of bus stops and shelters are the responsibility of the Waikato District Council as the road controlling authority. We have provided some suggested locations previously but these are yet to be finalised.

3. **The OTCB Community Board and Pokeno Community Committee wish to participate in discussion for the locations of the Bus stops.**

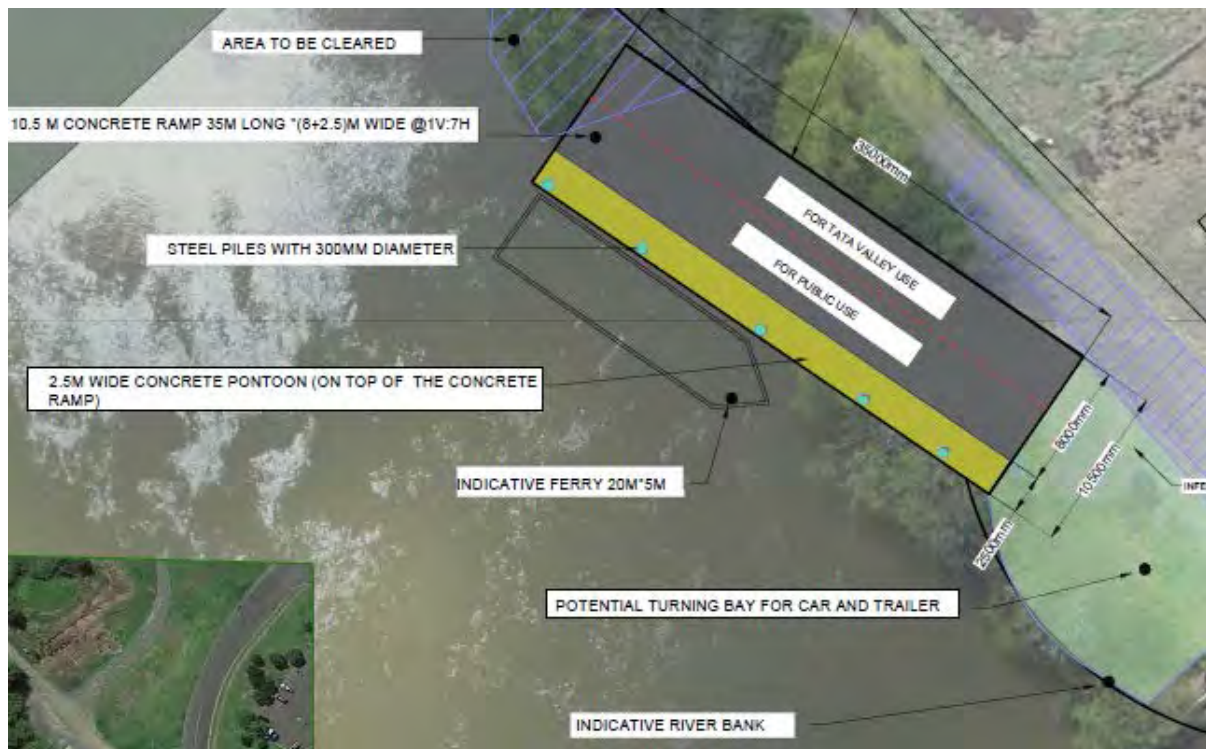
We are looking for WDC to take lead on finalising stop locations and are keen to assist however we can. We think engaging with the Community Board and Committee is a good idea.

Community Projects

Boat Ramps

Mercer

Currently waiting on an update from Tata Developments around consultation with the Harbourmaster, Waikato Regional Council, Iwi, Interest groups, and stakeholders.



Developers Proposal for Mercer Boat Ramp

Pokeno Road Urban Upgrades

Pokeno Road Urban Upgrade

The first upgrade section runs from outside the school on Pokeno Road to the intersection with Great South Road. The work includes footpaths, cycleways, streetlights, signalised intersection at Helenslee and Hitchen Road intersections.

Undergrounding works for electricity and Chorus cables is nearing completion. Construction of the stormwater drainage system for the future road will be constructed as soon as landowner agreements are finalised. The roading works will be completed next summer for this section.

There are multiple options and designs which are for consultation only at this stage. Once community consultation is complete and there is a clear picture of the proposed features of the upgrade, detailed design will get underway.



Overall view of project site showing some of the options being considered.

Consultation is about to get underway for this project and for the broader projects scheduled in the years beyond. An agile design approach and enhanced collaboration with the Waikato District Alliance will allow flexibility with design and construction. This is necessary due to possible changes coming from the ongoing Blueprinting process, Northern Corridor studies, District Plan and developer-led plan changes, and any resulting structure planning changes.

Pokeno Wastewater Connections Stage 3

The contract is to be advertised soon for the completion of the private drainage connections in Pokeno. Staff are awaiting the availability of the archaeologist to oversee the works.

Enhanced Bus Services

Preliminary engagement has been held with the Onewhero-Tuakau Community Board (4 March) on a proposed bus route and proposed stops. Preliminary engagement with the Pokeno Community Committee (PCC) is being held on 9 April on the Pokeno route and bus stops. After the completion of these preliminary engagements wider engagement with the community will be held based on the direction given by the OTCB and PCC.

Answers to Queries from the Chair of Pokeno Community Committee

	2019	2020	2021	2022
Market Square	\$1,493,979 loan funded	0	0	0

Minutes 11 September 2018

5.4 Market Square. Tony Whittaker spoke to this and reminded the Committee about the discussion held at the last Committee meeting which Progressive representatives attended. Tony reminded the meeting that the aim was to have an appropriately sized supermarket in Pokeno. Progressive understood this and have adjusted their planning so a larger (Countdown) supermarket is built. This will require a different footprint but Council was adamant it needed to preserve land holdings and the challenge is how this might be achieved. The Progressive senior management is putting pressure on the local management to get a quick resolution so building can commence or the plan may be abandoned. With this in mind, an option is for Council to sell the land currently designated a paper road and invest the money raised from this to protect it for future use in Pokeno. The original concept of a land swap is unlikely to be resolved in time to meet Progressive's time constraints. As Progressive intends submitting a new resource consent application by Christmas, some early decisions need to be made. The resource consent will be a notified consent so that residents have an opportunity to comment. Progressive are keen to retain the southwest corner land area that had previously be considered as a site for the new library. In order to progress, Progressive have undertaken to build a plaza/public space in this area at their cost. Tony tabled a map but wished to make it clear that this was only to show what a potential new Market Square might look like. This plan was therefore only to give an idea of context relating to a land swap and it should not be regarded as a final concept. Helen wanted to re-iterate her opposition to losing Market Square space to the service station and losing the southwest corner space which had been earmarked for some additional retail and community facilities. There was robust discussion and Ian provided a useful summary.

Munro Sport Park

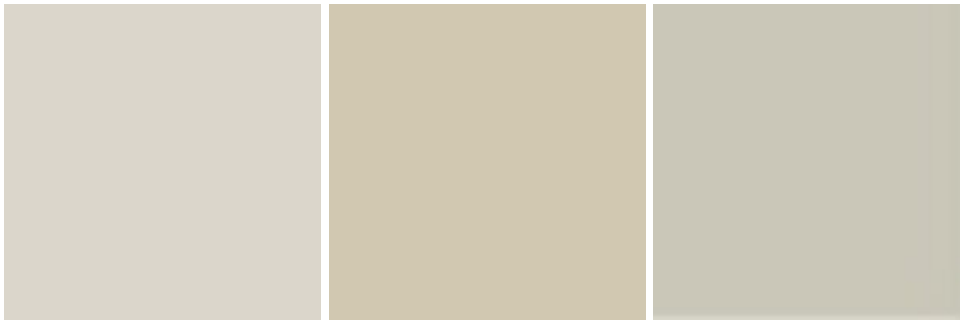
Council has commission a Flood report for the whole of Pokeno including any proposed re-zoning under the Proposed District Plan. This report will show the impact of development on stormwater and what effects this will have on Munro Sport field. Until this has been completed Council are unable to progress the sport field forward.

	2019	2020	2021	2022
Pokeno Sport Field	700	716	0	536

Toilet Colours

Pokeno Toilets Colour options

External walls

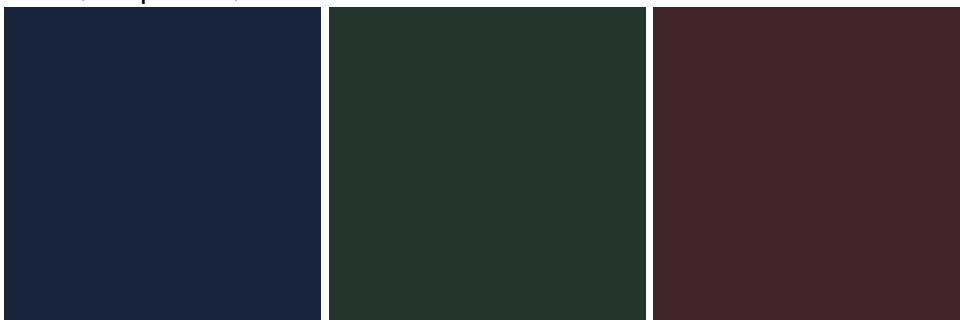


White Pointer

Parchment

Titania

Doors, Shop fronts, Fascias



Blue Night

Ivy Green

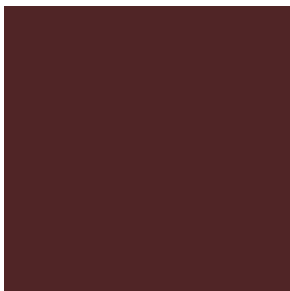
Dark Crimson



Burnt Umber

Cobalt

Kaitoke Green

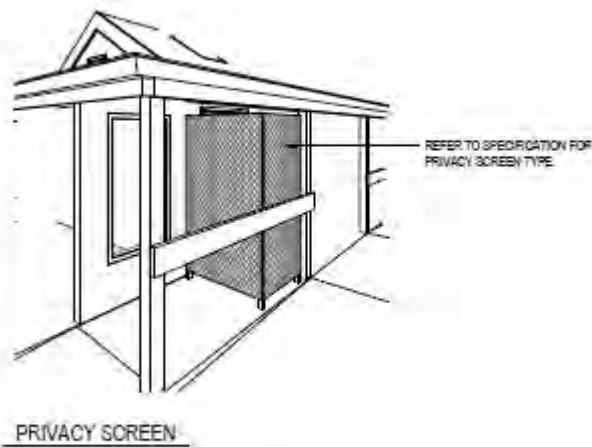


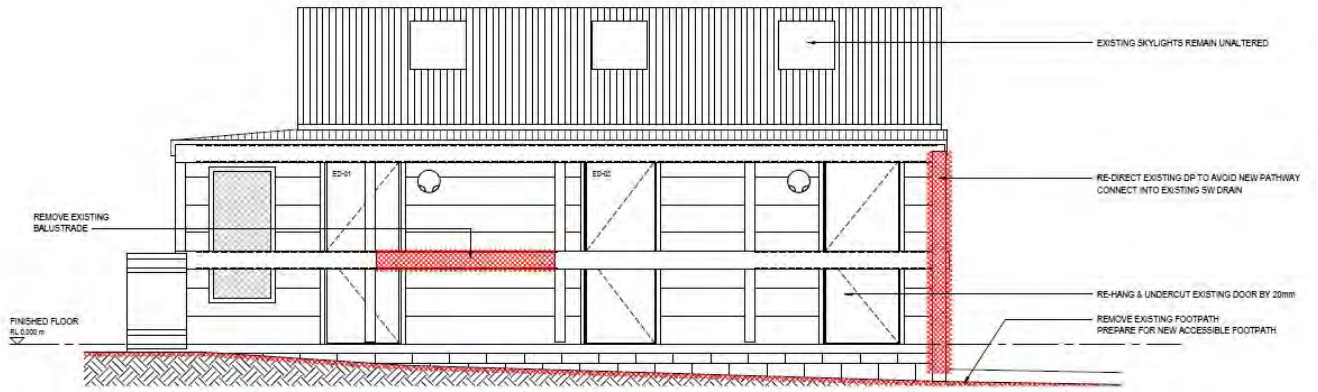
Nelson Red

Existing Colour Scheme

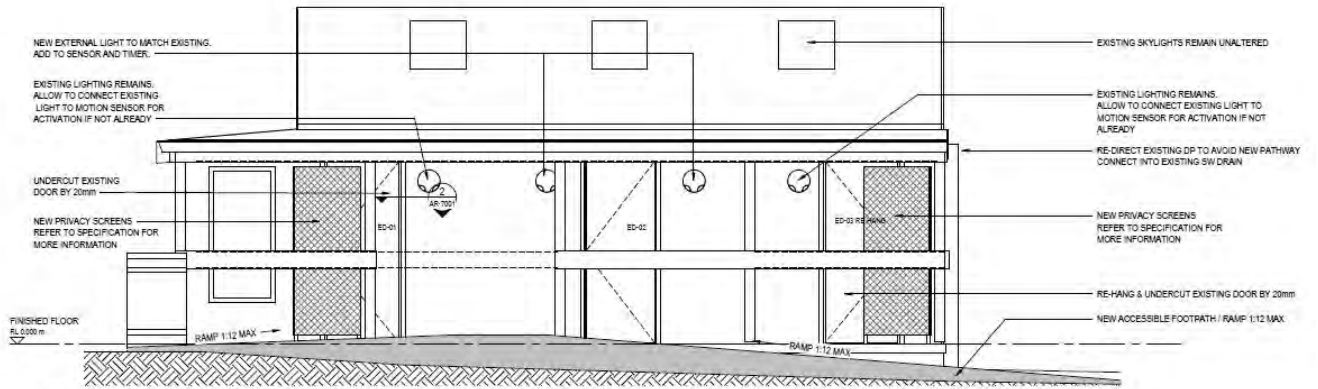


Proposed New Design





1 EXISTING - WEST ELEVATION
1:25



2 PROPOSED - WEST ELEVATION
1:25

Open Meeting

To	Pokeno Community Committee
From	Ian Cathcart General Manager Service Delivery
Date	28 March 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Pokeno Community Committee Schedule

1. EXECUTIVE SUMMARY

The purpose of this report is to provide an updated Pokeno Community Committee Schedule to discuss and populate.

It is intended that the Committee will develop a schedule as a guide for Council support and community information and engagement.

2. RECOMMENDATION

THAT the report from the General Manager Service Delivery be received.

3. ATTACHMENTS

Pokeno Community Committee Schedule

January 2019	February 2019	March 2019
No meeting	Early in 2019, the Committee to schedule a workshop to provide more street names. Transit to be invited to meeting.	Blue Print drop in session
April 2019	May 2019	June 2019
Gavin Donald & Jason Marconi from Sport Waikato to provide an update.		
July 2019	August 2019	September 2019
No meeting		
October 2019	November 2019	December 2019
No meeting		

Open Meeting

To	Pokeno Community Committee
From	Gavin Ion Chief Executive
Date	26 March 2019
Chief Executive Approved	Y
Reference #	GOV0516
Report Title	Iwi & Community Partnership Manager

1. EXECUTIVE SUMMARY

Recently appointed Iwi & Community Partnership Manager, Sam Toka will be in attendance to introduce himself and share the purpose of his role.

Mr Toka has over 24 years' experience with iwi and tangata whenua relationship building – most recently working in the professional consulting industry and has worked extensively on NZ Transport Authority projects.

Mr Toka has built, developed, organised, managed and maintained long-term relationships with Maaori within the Tainui region and nationally. He has worked with a broad range of stakeholders, such as local and central government, government agencies, corporations, businesses and wider communities of interest.

His leadership and liaison position at Council will be to continually focus on developing strategic and purposeful relationships – partnering with stakeholders to achieve goals and rewarding outcomes.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

NIL