

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held in the Port Waikato Community Hall, 3 Oceanview Road, Port Waikato on **MONDAY 1 APRIL 2019** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Monday 4 March 2019

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5. REPORTS

5.1 Public Forum

5.2 Onewhero Tuakau Community Board – Projects – Issues -Activities and Actions, April 2019

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5.4 Waikato District Council Executive Update

Verbal

5.5 Chairperson's Report

Verbal

5.6 Councillors' and Community Board Members' Report

Verbal

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	14 March 2019
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0502
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 4 March 2019.

2. RECOMMENDATION

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 4 March 2019 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

OTCB Minutes - 4 March 2019

Minutes of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 4 MARCH 2019** commencing at **7.00pm**.

Present:

Mr B Cameron (Chairperson)
Cr J Church
Cr B Main
Ms C Conroy [*from 7.46pm*]
Mr S Jackson
Mr L Petersen
Mr V Reeve [*until 8.21pm and from 8.50pm*]
Mrs B Watson

Attending:

His Worship the Mayor, Mr AM Sanson
Mr I Cathcart (General Manager Service Delivery)
Mr K Stokes (Northern Infrastructure Programme Manager)
Mrs L Wainwright (Committee Secretary)
Mr S Toka (Iwi & Community Partnership Manager)
Senior Sergeant S Richards (NZ Police)
Members of staff
Members of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Church/Mr Reeve)

THAT an apology for lateness be received from Ms Conroy.

CARRIED on the voices

OTCBI903/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Petersen/Mr Jackson)

THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 4 March 2019 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the Board resolves that the following item be withdrawn from the agenda:

- **Item No. 5.7 Waikato District Council Executive Update.**

CARRIED on the voices

OTCBI903/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Mr Cameron/Mr Jackson)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 4 February 2019 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

OTCBI903/03

REPORTS

Public Forum

Agenda Item 5.1

No members of the public presented any items for discussion.

Police Update

Agenda Item 5.2

The report was received [*OTCBI903/02 refers*] and discussion was held. Senior Sergeant Richards gave a verbal update on the following items:

- Crime results have reduced in number;
- Serious crime and non residential burglaries have increased; and
- Consideration for a 24 hour liquor ban needs to be considered in Centennial Park, Central Park, Les Batkin Reserve and George Street during summer.

Discretionary Fund Report to 15 February 2019

Agenda Item 5.3

The report was received [*OTCBI903/02 refers*] and discussion was held.

Iwi & Community Partnership Manager
Agenda Item 5.4

The report was received [OTCBI 903/02 refers] and discussion was held. Mr Toka gave a verbal presentation on his new role with Waikato District Council.

Ms Conroy entered the meeting at 7.46pm following discussion on the above item.

Proposed Road Names for the B Smythe Subdivision at 600 Onewhero-Tuakau Bridge Road
Agenda Item 5.5

The report was received [OTCBI 903/02 refers] and discussion was held.

Resolved: (Cr Main/Mr Reeve)

THAT the Onewhero-Tuakau Community Board approve and recommend to Council the following road names for the B Smythe Subdivision at 600 Onewhero-Tuakau Bridge Road:

- **Road 1: School House Road, and**
- **Road 2: Old Sheepyard Lane.**

CARRIED on the voices

OTCBI903/04

Projects/Ideas/Activities and Actions – March 2019
Agenda Item 5.6

The report was received [OTCBI 903/02 refers] and discussion was held on the following items:

- Harrisville Road bridge – an update was requested on the report to the Board;
- Street lighting in Tuakau – the Board is to complete a map showing lights that are not functioning;
- Addition to the Tuakau Youth Centre building – cost of addition required to enable a calculation of the building consent cost;
- Waimai Valley Road – issues with the condition of the road;
- Highway 22 – issues with potholes and condition of road;
- Recycle/transfer station – a creation of a property strategy will show what land is available and what land can be sold to purchase more suitable land;
- Variation of funds available for the Port Waikato Wharf – the Board queried the current status of available funds;
- Tuakau Bridge - investigation required around the feasibility of a system that warns oncoming traffic that there is a wide vehicle on the bridge;
- Waste Management – communication is required out to the public and new residents in relation to the time and days for rubbish collection;
- Onewhero Reserve – wastewater treatment – the Board noted its concern on the proposed targeted rate; and

- Port Waikato toilets need to be upgraded. Possibility of being relocated into the new proposed Community Hub.

Mr Reeve withdrew from the meeting at 8.21pm and returned at 8.50pm during discussion on this item.

Resolved: (Mr Peterson/Mr Reeve)

THAT the Service Delivery Team speak with the Port Waikato Community Hub developers about the possibility of the public toilets being relocated to the Community Hub site.

CARRIED on the voices

OTCB1903/05

Waikato District Council Executive Update
Agenda Item 5.7

This item was removed from the agenda [*OTCB1903/02 refers*].

Chairperson's Report
Agenda Item 5.8

The report was received [*OTCB1903/02 refers*] and discussion was held. The Chairperson gave a verbal report on a review of Waikato District Council's Discretionary Funding Policy will be undertaken this year.

Councillor's/Councillors' and Board Members' Reports
Agenda Item 5.9

The report was received [*OTCB1903/02 refers*] and discussion was held. Verbal reports were received on the following items:

- ANZAC Day commemoration;
- Children's Day event held at the Dr John Lightbody Reserve on 3 March;
- Jellicoe Ave and Martindale Lane residents meeting in relation to road safety;
- District Plan and blueprinting;
- The Community Board considered the Police updates worthwhile;
- Poles being placed in the ground on Monday 18 March 2019 for the new sign at the entrance to Tuakau;
- OTCB facebook page; and
- A sandwich board to be purchased and placed outside the venue advertising that the Board meeting is in progress. A quotation to be obtained before next meeting.

There being no further business the meeting was declared closed at 9.46pm.

Minutes approved and confirmed this

day of

2019.

BB Cameron
CHAIRPERSON

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Date	22 March 2019
Prepared by	Evonne Miller PA General Manager Customer Support
Chief Executive Approved	Y
Reference #	GOV0514
Report Title	Onewhero Tuakau Community Board – Projects – Issues - Activities And Actions, April 2019

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

N/A

ONEWHERE TUAKAU COMMUNITY BOARD – PROJECTS/IDEAS/ACTIVITIES AND ACTIONS

1. Issues – Ideas – Activities Register

Date	Issue – Idea - Activity	Assigned To	Commentary
4.3.19	Harrisville Road Bridge – Keep the Board updated on progress – make sure it aligns to the water main pipes project.	Service Delivery – Luke	The process is currently in the proof of concept stage where the consultants are trying a number of different methodologies to make strengthening work. Longer life and strength v full replacement.
4.3.19	Tuakau Street Lighting - losing ground - no lights in Tuakau – only 30% working	Roading/Luke	Waiting for a map (from Board) show where the lighting issues are
4.3.19	Tuakau Youth Centre - pursue the building permit for the closing in of the youth centre (Bronwyn) - get an indication of what a permit might cost (Sue)	Sue/Bronwyn	Advised Board that the full cost of the addition is required so the full cost can be calculated of the building consent.
4.3.19	Tuakau main street bollards – what is happening with the staining of these?	Sue/SD	Vernon and Lianne to do the painting under Place-making.

2. Actions from meeting of OTCB on Monday 4th March 2019, Tuakau

Date	Action	Assigned To	Commentary
3.2.19	Roading – the Board wants to have a community meeting on the roading issues – discuss the involvement of the roading team – Gary – in this. Also discussed the need for local MP's to get involved as obviously funding issues for WDC. Public forum input – locals have a built up frustration over time - roading	Sue /SD/Gary	Our asset management team is currently completing a detailed network inspection to provide data to justify renewal projects for subsequent years. This year we have a number of pre-reseal repairs to complete in the Onewhero area which will be resealed in April. There are also slip repairs scheduled to commence in mid-March (refer list below). Water tables will be cleaned as part of this work. Significant slips that will not be repaired this financial year will be permanently signed to provide more reliable warning to road users.

	issues are paramount for the locals - Alliance restricted in what they can do - roads are tired and end of life - what is being done about this in the long term plan - not getting the regular maintenance done so the jobs become big jobs - water tables are not maintained - less and less maintenance		<table border="1"> <thead> <tr> <th colspan="2">Slip Repair Sites</th> </tr> <tr> <th>Road</th> <th>Location (RP)</th> </tr> </thead> <tbody> <tr> <td>Hetherington Road</td> <td>17200</td> </tr> <tr> <td>Highway 22</td> <td>22250</td> </tr> <tr> <td>Highway 22</td> <td>28790</td> </tr> <tr> <td>Highway 22</td> <td>29000</td> </tr> <tr> <td>Highway 22</td> <td>30690</td> </tr> <tr> <td>Karakariki Road</td> <td>3350</td> </tr> <tr> <td>Port Waikato - Waikaretu Road</td> <td>22685</td> </tr> <tr> <td>Port Waikato - Waikaretu Road</td> <td>22990</td> </tr> <tr> <td>Port Waikato - Waikaretu Road</td> <td>23050</td> </tr> <tr> <td>Waimai Valley Road</td> <td>1000</td> </tr> <tr> <td>Wairamarama Onewhero Road</td> <td>7800</td> </tr> <tr> <td>Wairamarama Onewhero Road</td> <td>10830</td> </tr> <tr> <td>Wairamarama Onewhero Road</td> <td>12590</td> </tr> <tr> <td>Wairamarama Onewhero Road</td> <td>12900</td> </tr> <tr> <td>Wairamarama Onewhero Road</td> <td>24330</td> </tr> </tbody> </table>	Slip Repair Sites		Road	Location (RP)	Hetherington Road	17200	Highway 22	22250	Highway 22	28790	Highway 22	29000	Highway 22	30690	Karakariki Road	3350	Port Waikato - Waikaretu Road	22685	Port Waikato - Waikaretu Road	22990	Port Waikato - Waikaretu Road	23050	Waimai Valley Road	1000	Wairamarama Onewhero Road	7800	Wairamarama Onewhero Road	10830	Wairamarama Onewhero Road	12590	Wairamarama Onewhero Road	12900	Wairamarama Onewhero Road	24330
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4.3.19	-Serious condition of Waimai Valley Road -Highway 22 and issue of the potholes	Jackie Bishop	Kevin has spoken with roading and the Alliance and they have a maintenance program that see most unsealed roads maintained twice a year in some case there are a small number roads that may have three times an year. Alliance will be assessing these two roads within the next two months.																																		
4.3.19	Recycle transfer station - get clarification on the timeline on when this will happen and how and where	Community Connections, Paul McPherson	The creation of a Property Strategy will show what land is available and what land can be sold to purchase more suitable land. (See comments below in Community Projects Update).																																		
4.3.19	Port Waikato Wharf had a budget in 2015 – boat ramp renewal – is it still in the LTP – where and how much if not where has it gone as was promised.	Community Connections, Annetta Purdy	Correction and confirmation that there is a budget of \$15,000.00 (not \$150.00) for the wharf.																																		
4.3.19	Do we still have a minor improvements budget for footpaths – what is happening with footpaths in our board area	Contracts & Partnering, Gareth Bellamy	There is no new footpath programmed to be completed for this area during the remainder of this financial year.																																		
4.3.19	Tuakau Bridge – investigation	Sue/SD/ Luke/Gary	Gareth to look at current signage to may sure it is located correctly and is visible.																																		

	around possibility of a system that warns oncoming traffic that there is a wide vehicle on the bridge.		
3.2.19	Progress a Placemaking workshop with Lianne	Vern/Lianne	
3.2.19	Glossary of terms for the Service Request report	Sue	
4.3.19	Waste Management Collection	SD/Pat	<p>Any new person that moves into the community would likely get a recycle crate and hence they would talk to the front counter staff and find out their day and time. There is of course the website – https://www.waikatodistrict.govt.nz/services-facilities/refuse-and-recycling/refuse-and-recycling-collection-days</p> <p>Other ways of finding out are talking to your neighbours or visual observation.</p> <p>There are some other contractors working in the northern area but they follow Council days so no confusion there.</p> <p>The only confusion I can think of is the Council contractor has had some breakdowns so there has been a day late on collection but if we know about this we let local Councillor know, do social media posts and call centre are alert.</p> <p>The welcome pack to the District identifies the time rubbish is collected but not the day as each area is different.</p>
3.2.19	Update on the GMD report on North Sports Strategy (Gavin Donald)	Sue	Gavin Donald will present on Monday 9 th April at a session prior to the Pokeno CC meeting and the OTCB will be invited to attend. This meeting will also cover the development of Munro Road Reserve in Pokeno.
3.2.19	New signage unveiling – who to invite	Vern talk to Lianne	
4.3.19	Blueprints	Community Growth	<p>12 March – Pokeno & Mercer</p> <p>13 March – Meremere, Te Kauwhata and Rangiriri</p> <p>14 March – Tuakau</p>
4.3.19	Onewhero	Service	OTCB has voiced concerned of the targeted

	Reserve Wastewater Treatment	Delivery	rate for the shortfall (Kevin has spoken to Roger and there has been discussions around the funds for this project before the project started). (See comments below in Community Projects Update).
4.3.19	Port Waikato Toilets	Service Delivery	Waiting on confirmation (from Malcolm Beattie) on costs to have the toilets included in the Community Hub

Community Projects Update

Onewhero Reserve Wastewater Treatment Upgrade

Stage I has been completed constructing a Wisconsin mound dispersal system and installation of an outdoor shower (cold), and a stainless steel bench and sink for dishes was installed on the Reserve for use by freedom campers.

Readings from the flow meter installed at the outlet of the wastewater dispersal has shown, despite there being peaks in the summer, the actual volumes did not reach the level anticipated. Advice is now being sought on ways to extend the function of Stage I over winter to allow accurate readings of discharge volumes over the rugby season. This may in turn allow the system design to be rationalised or change the type of treatment to reduce the final cost of the completed system.

By extending the use of Stage I over winter it also allows the rugby club a much extended period to apply for and secure additional funds from the Lottery Grants Board and others, to reduce the targeted rate funding needed to complete the project.

Boat Ramps

Les Batkin Ramp

Quotes have been received we are preparing to award the contract for the repairs.

Water

Huntly to Hopuhopu Pipeline (Stage 3) – Packaged with Contract 18 078 Tuakau & H2H Bulk Watermain 2018-19

The tender for contract 18/078 Tuakau Bulk Watermain, and Hopuhopu to Huntly (H2H) Bulk Watermain was awarded to Spartan Construction Ltd for a tendered sum of \$2,757,084.00 on 12 December 2018.

Tuakau Bulk Watermain 18 078

The proposed construction works are for 1.6km of Bulk Watermain from the Harrisville Road reservoir to near Park Avenue, and will connect to the already constructed 250mm watermain from Park Avenue to the industrial area.

Packaged with the Huntly to Hopuhopu Pipeline project above, the tender was awarded to Spartan Construction Ltd for a tendered sum of \$2,757,084.00 on 12 December 2018.

The drill team currently working at the Huntly to Hopuhopu project works, on completion of the work, will move onto the Tuakau Bulkmain site. This contract is programmed for completing by end of June 2019.



Drill rig on site for installing pipe under the Waikato River at Taupiri. Will move to Tuakau when complete

Facilities

Tuakau Library

Negotiations with the preferred architect are nearing completion. Initial project team is established with community engagement about to commence with interest groups for the extension of the existing library adjacent to the Memorial Hall.



Some of the artists impressions submitted by interested architects

Toilets

Tuakau

Contract to build the toilet block awarded to Exeloo. The Onewhero Tuakau Community Board has chosen the specifications (within budget) and a two pan solution with a wood batten finish has been selected, an example of how this will look is below. Contract to build the foundation and relocate the waste water dump station yet to be awarded. The foundation work will not be completed until close to the time the toilet block is ready for delivery.



Example toilet block (note this is a 3 pan)

Tuakau Dog Pound

WDC Property group is to locate a suitable property that meets the minimum requirements for the future pound, being reticulated water supply and wastewater connection. Community Projects are awaiting identification of proposed land to be purchased before re-engaging and commencing more detailed work. This will need to be considered along with feasibility of options around longer term use/service of the existing pound. Discussions with Auckland Council are scheduled with GM Customer Support.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Tony Whittaker Chief Operating Officer
Date	18 March 2019
Prepared by	Andrew Nimmo Project Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Discretionary Fund Report to 28 February 2019

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 28 February 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 28 February 2019

ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2018/2019

		GL	1.215.1704
2018/19 Annual Plan			28,878.00
2017/18 Carry forward			38,618.00
Total Funding			<u><u>67,496.00</u></u>
 EXPENDITURE:			
06-Jul-18	Onewhero Society of Performing Arts Inc - purchasing a new projector	OTCB1805/05	2,500.00
16-Jul-18	Repayment of Anzac costs		(35.32)
18-Aug-18	Sunset Beach Lifeguard Service Committee - replace Automated External Defibrillator (AED) machines	OTCB1808/04	750.00
12-Sep-18	Te Kohanga School - maintenance of school pool for community use	OTCB1711/12	399.10
25-Sep-18	Catering exp for meeting at Glen Murray - reimbursement to Mr Cameron	OTCB1808/06	55.93
25-Sep-18	Catering exp for meeting at Glen Murray - reimbursement to Mr Jackson	OTCB1808/06	37.34
04-Oct-18	Nikau Cave Ltd - room hire 01 October 2018		43.48
25-Oct-18	Onewhero Area School - purchasing 15 traditionally made piu piu costumes	OTCB1711/13	2,200.00
25-Oct-18	Onewhero Area School - chemicals for community use of school pool	OTCB1711/14	500.00
07-Nov-18	Armistice Day Event - wreath for flowers	OTCB1810/04	47.83
16-Nov-18	B Cameron - OTCB Workshop expenses	OTCB1811/3	44.30
10-Nov-18	Tuakau Lions Club - Christmas flags- Tuakau Community Christmas Parade	OTCB1811/4	2,375.00
10-Nov-18	RN & LR Patel - food for Armistice Day	OTCB1810/04	127.13
27-Nov-18	Port Waikato Yacht & Motor Boat Club - 6 new life jackets	OTCB1703/07	614.00
14-Dec-18	B Cameron - Armistice Day expenses	OTCB1810/04	26.46
07-Feb-19	Nikau Cave Ltd - meals & Juice for 04 February 2019 meeting		124.35
12-Feb-19	Nikau Cave Ltd - room hire 04 February 2019 Meeting		43.48
Total Expenditure			<u>9,853.08</u>
Net Funding (Excluding commitments)			<u><u>57,642.92</u></u>
COMMITMENTS:			
01-Jul-15	Allocated amount to the Chair to purchase misc. items (balance from 30/6/2015)		301.81
	Less : Expenses		(257.05)
	Balance from previous allocations		<u>44.76</u>
03-Dec-18	Allocated amount to the Chair to purchase misc. items (OTCB18/12/04)		<u>300.00</u>
	Less : Expenses (OTCB1902/03)		<u>143.00</u>
			201.76
01-Sep-14	Contribution towards placemaking project (OTCB1409/06/2)		6,000.00
	Less : Expenses		<u>1,500.00</u>
			4,500.00
03-Dec-18	Hall hireage for meeting held in the District	OTCB1/12/04	200.00
03-Dec-18	Tuakau & Districts Devt Association - cost of installing additional CCTV cameras in Tuakau	OTCB1812/05	12,706.78
08-Feb-19	Tuakau Lions Club towards "Kids off the Couch"	OTCB1902/04	1,000.00
08-Feb-19	NZ Community Board Conference - Registration and Travel costs for Mr Shaun Jackson	OTCB1902/05	to be confirmed
Total Commitments			<u>18,608.54</u>
NET FUNDING REMAINING (Including commitments) as of 28 February 2019			<u><u>39,034.38</u></u>