

Agenda for a meeting of the Huntly Community Board to be held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 19 FEBRUARY 2019** commencing at **6.00pm**.

Note: A public forum will be held at 5.45pm prior to the commencement of the meeting.

*Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Tuesday 20 November 2018 2

**5. REPORTS**

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5.8	Huntly Works & Issues Report: Status of Items February 2019	33
5.9	Chairperson's Report	40
5.10	Councillors' and Community Board Members' Reports	Verbal

GJ Ion  
**CHIEF EXECUTIVE**

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### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Gavin Ion Chief Executive
<b>Date</b>	22 November 2018
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV1318
<b>Report Title</b>	Confirmation of Minutes

### **1. EXECUTIVE SUMMARY**

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To confirm the minutes of the Huntly Community Board meeting held on Tuesday 20 November 2018.

### **2. RECOMMENDATION**

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**THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 20 November 2018 be confirmed as a true and correct record of that meeting.**

### **3. ATTACHMENTS**

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HCB minutes 20 November 2018

**MINUTES** of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 20 NOVEMBER 2018** commencing at **6.00pm**.

**Present:**

Ms K Langlands (Chairperson)  
Cr S Lynch  
Cr F McNally  
Ms K Bredenbeck  
Mr R Farrar  
Mrs D Lamb  
Mr C Rees

**Attending:**

His Worship the Mayor Mr AM Sanson  
Mrs V Jenkins (HR Manager)  
Mrs LM Wainwright (Committee Secretary)  
Mr J Scott (Youth Representative)  
Ms P Comins (Youth Representative)  
Sergeant J Stapleford (NZ Police)  
Mrs K Te Anga (Huntly Community Angels)  
Ms H Lamb (Huntly Community Angels)  
Pastor O Mounsey (Lakeside Christian Centre)

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Ms Langlands/Mrs Lamb)**

**THAT** an apology be received from **Mrs S Stewart**.

**CARRIED** on the voices

**HCBI811/01**

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Ms Langlands/Cr Lynch)**

**THAT** the agenda for a meeting of the Huntly Community Board held on **Tuesday 20 November 2018** be confirmed and all items therein be considered in open meeting;

**AND THAT** all reports be received;

**AND FURTHER THAT** the youth representatives be given full speaking rights for the duration of the meeting.

**CARRIED on the voices**

**HCBI811/02**

### **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

### **CONFIRMATION OF MINUTES**

**Resolved: (Ms Langlands/Mrs Lamb)**

**THAT** the minutes of a meeting of the Huntly Community Board held on Tuesday 18 September 2018 be confirmed as a true and correct record of that meeting.

**CARRIED on the voices**

**HCBI811/03**

### **REPORTS**

#### Public Forum

Agenda Item 5.1

No members of the public were present for this item.

#### NZ Police Update

Agenda Item 5.2

The report was received [*HCBI811/02 refers*] and discussion was held. Sergeant Stapleford gave a verbal update on the following and answered questions of the Board:

- Fireworks in Huntly, and
- CCTV.

#### Discretionary Fund Report to 07 November 2018

Agenda Item 5.3

The report was received [*HCBI811/02 refers*] and discussion was held.

#### Application for Funding – Huntly Community Angels

Agenda Item 5.4

The report was received [*HCBI811/02 refers*] and discussion was held. Mrs Te Anga and Ms Lamb gave a verbal presentation and answered questions of the Board.

**Resolved: (Cr Lynch/Mrs Lamb)**

**THAT an allocation of \$3,629.40 is made to the Huntly Community Angels towards the cost of the Christmas in the park event.**

**CARRIED on the voices**

**HCBI811/04**

Application for Funding – Lakeside Christian Centre  
Agenda Item 5.5

The report was received [*HCBI811/02 refers*] and discussion was held. Pastor Mounsey gave a verbal presentation and answered questions of the Board.

**Resolved: (Mrs Lamb/Cr Lynch)**

**THAT an allocation of \$3,000.00 is made to the Lakeside Christian Life Centre towards the cost of the 2018 Carols at the Lakeside event.**

**CARRIED on the voices**

**HCBI811/05**

Huntly Community Plan Update  
Agenda Item 5.6

The report was received [*HCBI811/02 refers*] and discussion was held. His Worship the Mayor gave a verbal update on the:

- Interchange,
- Transport hub – Park and Ride, and
- Kimihia Lakes Project.

Year to Date Service Request Report  
Agenda Item 5.7

The report was received [*HCBI811/02 refers*] and discussion was held.

Chairperson's Report  
Agenda Item 5.8

The report was received [*HCBI811/02 refers*] and discussion was held. The Chair gave a verbal update on:

- Planter boxes that have been built and collected,
- Artwork to the flagmakers, and
- The Board will not have a December meeting but will attend the Joint Community Board/Committees meeting to be held on 12 December.

Huntly Works & Issues Report: Status of Items November 2018  
Agenda Item 5.9

The report was received [HCB1811/02 refers] and discussion was held. The HR Manager gave a verbal update and answered questions of the Board.

Councillor's/Councillors' and Board Members' Reports  
Agenda Item 5.10

The report was received [HCB1811/02 refers] and discussion was held. Verbal reports were received on the following items:

- Museum election,
- Lake Puketirini meeting,
- Armistice Day,
- Huntly College prizegiving,
- Glen Afton/Pukemiro little libraries,
- Huntly Memorial Hall open day,
- Citizenship ceremony,
- Inorganic collection, and
- Opening of WINZ office.

There being no further business the meeting was declared closed at 7.10pm.

Minutes approved and confirmed this                          day of                          2018.

K Langlands  
**CHAIRPERSON**

### Open Meeting

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	30 January 2019
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0505 / 2165247
<b>Report Title</b>	Discretionary Fund Report to 30 January 2019

## I. EXECUTIVE SUMMARY

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This report is to update the Huntly Community Board (“the Board”) on the Discretionary Fund Report to 30 January 2019.

The Board at its August 2018 meeting resolved:

*AND FURTHER THAT a commitment be approved for community flags in the amount of \$2,700 (HCB1808/04).*

The Community Flags for Huntly project cost \$4,705.30 and was to be funded as follows:

Huntly Events Funds	2,100.00
Huntly Community Board Discretionary Funds (HCB1808/04)	<u>2,700.00</u>
	\$4,800.00

#### Funds Actually Received

Project Cost	4,705.30
Less Huntly Events Fund	1,757.95
Less Huntly Community Board Discretionary Funds (HCB1808/04)	<u>2,700.00</u>
Leaving a shortfall in funding	-\$247.35

The Board is asked to make a retrospective resolution to commit a further \$247.35 to the Community Flag project from its discretionary fund to meet the shortfall.

## 2. RECOMMENDATION

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**THAT the report from the Chief Operating Officer be received;**

**AND THAT a further amount of \$247.35 from the discretionary fund is committed to the community flags in Huntly project to meet the shortfall in funding.**

### **3. ATTACHMENTS**

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Discretionary Fund Report to 30 January 2019



# 9 HUNTLY COMMUNITY BOARD DISCRETIONARY FUND 2018/2019

	GL	
<b>2018/19 Annual Plan</b>		GL 1.204.1704
		24,026.00
<b>Carry forward from 2017/18</b>		24,523.00
<b>Total Budget</b>		<u><u>48,549.00</u></u>
<b>Income</b>		
28/08/2018 Remaining funds of Huntly Events Committee transferred to HCB		1,757.95
<b>Total Funding Available</b>		<u><u>50,306.95</u></u>
<b>Expenditure</b>	<b>Resolution No.</b>	
1/07/2018 Robin Thurston - removal of graffiti	HCBI806/06	400.00
1/07/2018 North Waikato Transport Trust - Waka Tautoko - volunteer uniforms	HCBI805/05	850.31
1/08/2018 Robin Thurston - removal of graffiti	HCBI806/06	400.00
16/08/2018 Reimbursement to K Langlands - equipment hire for Business Breakfast meetings		274.50
29/08/2018 Blue Ripple Ltd - Catering 22 & 29 Aug 18	HCBI808/04	400.00
25/09/2018 Thank you gift for R Thurston	HCBI808/04	150.00
25/09/2018 Catering exp for Sports groups - K Langlands reimbursement	HCBI808/04	35.78
25/09/2018 Let's Get Together - Huntly Wearable Arts Show 2018	HCB 1808/05	1,625.00
3/12/2018 Flagmakers - community flags (funded partly from funds from Huntly Events Committee)	HCBI808/04	4,705.31
4/12/2018 Lakeside Christian Life Centre - 2018 Carols at the Lakeside event	HCBI811/05	3,000.00
21/12/2018 Huntly Community Angels - Christmas in the Park event (HCBI811/04)		3,629.40
<b>Total Expenditure</b>		<u><u>15,470.30</u></u>
<b>Net Funding Remaining (Excluding commitments)</b>		<u><u>34,836.65</u></u>
<b>Commitments</b>		
21/06/2016 Commitment for placemaking projects (HCBI606/03/1)	15,000.00	
Less: Expenses	<u>2,874.61</u>	12,125.39
21/02/2017 Huntly Christmas related activities (HCBI702/04) - recurring		3,800.00
21/08/2018 Secret Garden Project (HCBI808/04)		1,000.00
21/08/2018 Plastic organiser bins (HCB 1808/04)		75.00
<b>Total Commitments</b>		<u><u>17,000.39</u></u>
<b>Net Funding Remaining (Including commitments) as of 30 January 2019</b>		<u><u>17,836.26</u></u>

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### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Clive Morgan General Manager Community Growth
<b>Date</b>	29 January 2019
<b>Prepared by</b>	Jim Ebenhoh Planning & Policy Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0505
<b>Report Title</b>	Blueprint Update

## **I. EXECUTIVE SUMMARY**

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Following dozens of community workshops in 2018, consultants Urbanism Plus have produced a draft Blueprint report, including a proposed Districtwide Blueprint as well as 15 proposed Local Area Blueprints. These documents, which are currently being proofread, will be presented to the 27 February meeting of Council's Strategy & Finance Committee, for approval to release for a one-month round of public feedback (proposed to be 08 March – 08 April). During this time, a number of drop-in sessions throughout the District will be held for anyone who has questions. The availability of the reports, feedback period and drop-in sessions will be well-publicised, and communicated to all Community Boards and Committees in advance.

Following feedback, the reports are expected to be revised, then presented back to the Strategy & Finance Committee in May, and to full Council for approval in June. An implementation committee is likely to be established to work on incorporating the Blueprint documents into Council's future strategic and operational planning.

## **2. RECOMMENDATION**

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**THAT the report from the General Manager Community Growth be received.**

## **3. ATTACHMENTS**

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NIL

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Date</b>	25 January 2018
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0505
<b>Report Title</b>	Huntly Community Plan Update

## **1. EXECUTIVE SUMMARY**

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The purpose of this report is for the Huntly Community Board to provide an update on progress with regards to the Huntly Community Plan refresh.

## **2. RECOMMENDATION**

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**THAT** the report from the Chief Operating Officer be received.

## **3. ATTACHMENTS**

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NIL

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**Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	14 January 2019
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0505
<b>Report Title</b>	Year to Date Service Request Report

**1. EXECUTIVE SUMMARY**

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To update the Board on the Year to Date Service Request Report to 31 December 2018.

**2. RECOMMENDATION**

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**THAT** the report from the Chief Operating Officer be received.

**3. ATTACHMENTS**

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Year to Date Service Request Report for Huntly Community Board

# Service Request Time Frames By Ward <sup>13</sup>

HUNTLY

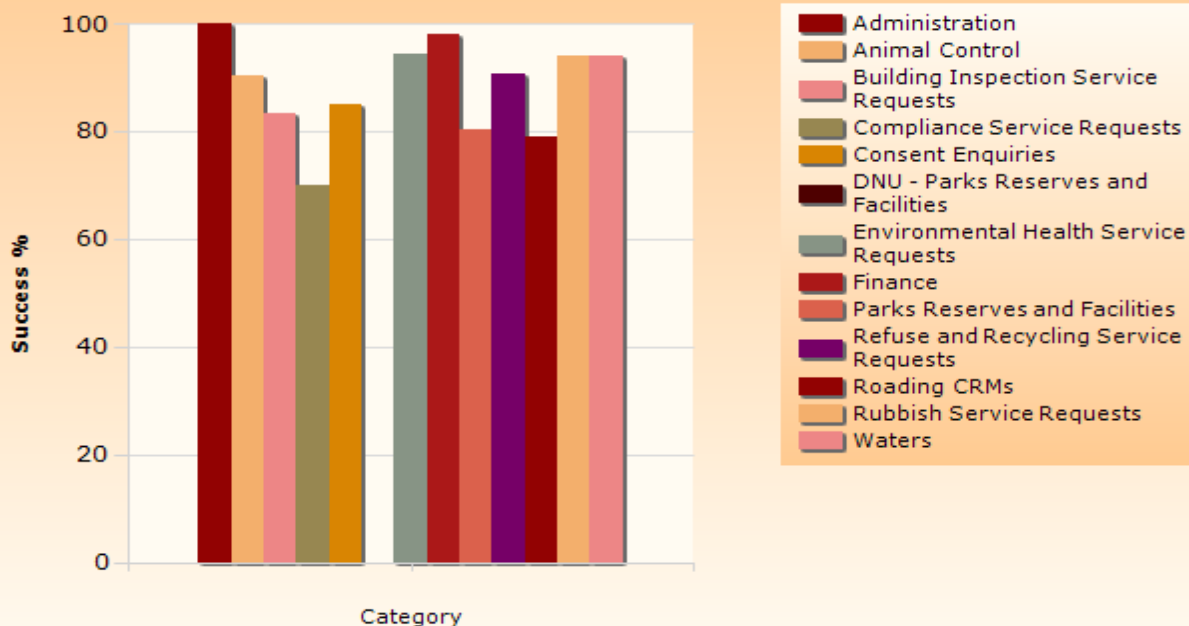


Date Range: 01/10/2018 to 31/12/2018

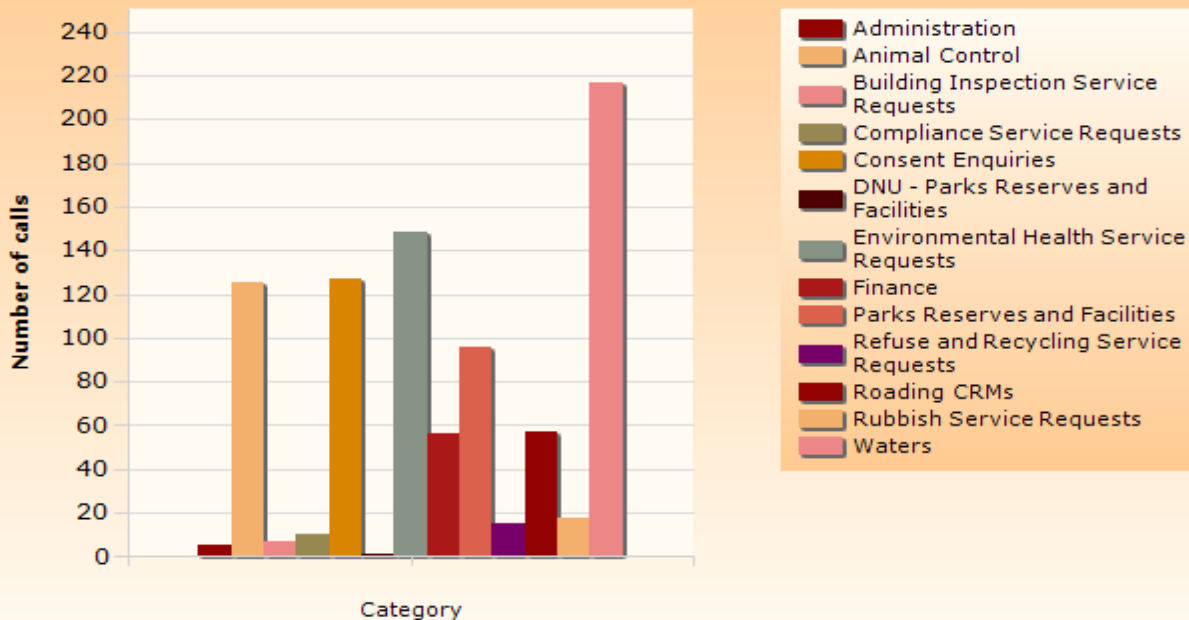
The success rate excludes Open Calls as outcome is not yet known.

1/11/2019 2:27:53 PM

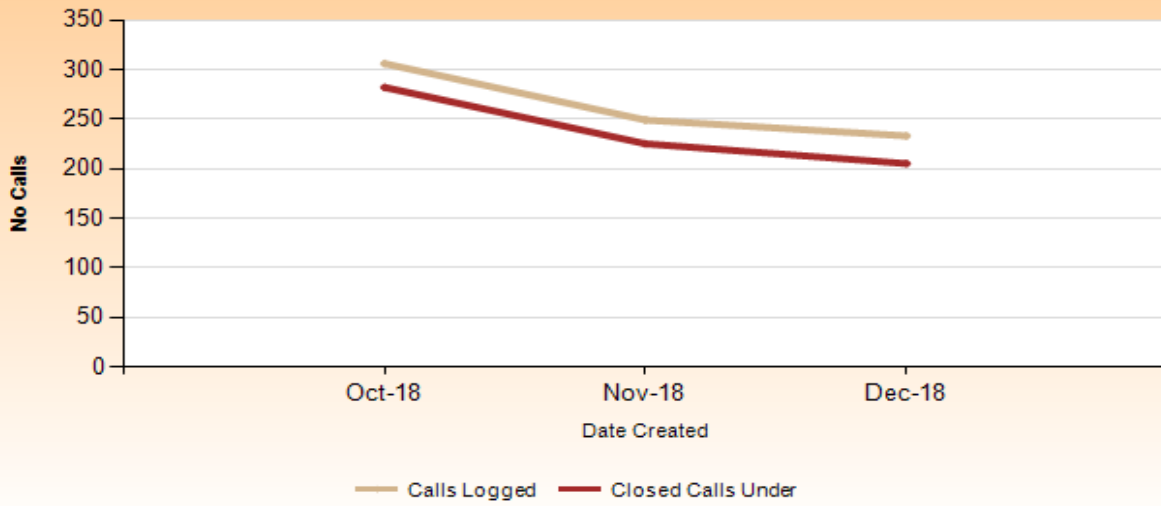
## Call Completion % Success by Type



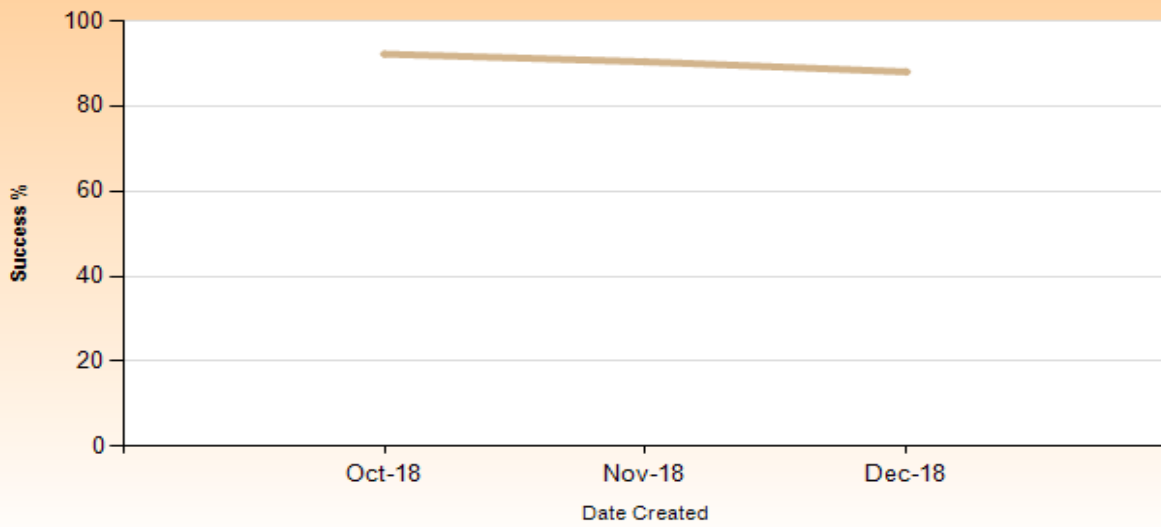
## Number of Calls logged by Type



### Volume of Calls Closed vs Calls Closed in Time



### Completion Success per month



		Open			Closed		
<b>Closed Calls</b> are those calls logged during the time period that are now closed.	<b>Open Calls</b> are all the calls open for the ward and may have been logged at any time.	<b>Number of Calls</b>	<b>Open Calls</b>		<b>Closed Calls</b>		<b>Success Rate</b>
			<b>Open Calls Over</b>	<b>Open Calls Under</b>	<b>Closed Calls Over</b>	<b>Closed Calls Under</b>	
<b>Administration</b>							
	<b>Summary</b>	<b>5</b>	<b>4</b>			<b>1</b>	<b>100.00%</b>
	Pro rated rates for the period xx to xx	5	4			1	100.00%
<b>Animal Control</b>							
	<b>Summary</b>	<b>125</b>	<b>1</b>	<b>9</b>	<b>11</b>	<b>104</b>	<b>90.43%</b>
	Animal Charges	19				19	100.00%
	Dog / Cat Trap Required	1				1	100.00%
	Dog Control Assist Police	1				1	100.00%
	Dog Property Visit	9			1	8	88.89%
	Dog Straying - Current	44		1	8	35	81.40%
	Dog Straying - Historic	7	1	1		5	100.00%
	Dog Surrender	1				1	100.00%
	Dog Welfare - Immediate threat to life	1				1	100.00%
	Dog Welfare - Not immediate threat to life	1				1	100.00%
	Dog/Animal Missing	12		4		8	100.00%
	Dogs Aggression - Current	7			1	6	85.71%
	Dogs Aggression - Historic	3				3	100.00%
	Dogs Barking Nuisance	12		3	1	8	88.89%
	Livestock Trespassing - Current	6				6	100.00%
	Livestock Trespassing - Historic	1				1	100.00%
<b>Building Inspection Service Requests</b>							
	<b>Summary</b>	<b>7</b>		<b>1</b>	<b>1</b>	<b>5</b>	<b>83.33%</b>
	Building Inspection Service Requests	7		1	1	5	83.33%
<b>Compliance Service Requests</b>							
	<b>Summary</b>	<b>10</b>			<b>3</b>	<b>7</b>	<b>70.00%</b>
	Compliance - Animal By Law	4			1	3	75.00%
	Compliance - Unauthorised Activity	2				2	100.00%
	DNU - Illegal parking	4			2	2	50.00%
<b>Consent Enquiries</b>							
	<b>Summary</b>	<b>127</b>		<b>5</b>	<b>18</b>	<b>104</b>	<b>85.25%</b>
	Onsite Services	4			2	2	50.00%
	Planning Process	28		2	3	23	88.46%
	Property Information Request	44		1	3	40	93.02%
	Zoning and District Plan Enquiries	51		2	10	39	79.59%
<b>DNU - Parks Reserves and Facilities</b>							
	<b>Summary</b>	<b>1</b>	<b>1</b>				<b>NaN</b>
	Buildings	1	1				NaN
<b>Environmental Health Service Requests</b>							
	<b>Summary</b>	<b>148</b>		<b>1</b>	<b>8</b>	<b>139</b>	<b>94.56%</b>
	Environmental Health Complaint	8			2	6	75.00%
	Noise Complaint - Environmental Health	15		1		14	100.00%
	Noise complaints straight to contractor	125			6	119	95.20%

<b>Finance</b>							
	<b>Summary</b>	<b>56</b>			<b>1</b>	<b>55</b>	<b>98.21%</b>
	Rates query	56			1	55	98.21%
<b>Parks Reserves and Facilities</b>							
	<b>Summary</b>	<b>96</b>	<b>2</b>	<b>33</b>	<b>12</b>	<b>49</b>	<b>80.33%</b>
	Parks & Reserves - Buildings	22		1	9	12	57.14%
	Parks & Reserves - Council owned land	4				4	100.00%
	Parks & Reserves - Graffiti	6	1		1	4	80.00%
	Parks & Reserves - Lake Access	32	1	31			NaN
	Parks & Reserves - Non-urgent Public Toilet Issues	3				3	100.00%
	Parks & Reserves - Reserve Issues	28		1	1	26	96.30%
	Parks & Reserves - Urgent Public Toilet Issues	1			1		0.00%
<b>Refuse and Recycling Service Requests</b>							
	<b>Summary</b>	<b>15</b>		<b>4</b>	<b>1</b>	<b>10</b>	<b>90.91%</b>
	Recycling Not Collected	3				3	100.00%
	Refuse - Non-Collection	4		3		1	100.00%
	Refuse & Recycling Contractor Complaints	2		1		1	100.00%
	Refuse & Recycling Enquiries	1				1	100.00%
	Rubbish bag sticker/tag orders - internal use only	5			1	4	80.00%
<b>Roading CRMs</b>							
	<b>Summary</b>	<b>57</b>		<b>19</b>	<b>8</b>	<b>30</b>	<b>78.95%</b>
	Emergency Events - 1 Hr Response	1				1	100.00%
	Footpath Maintenance - Non_Urgent	8		4	2	2	50.00%
	New Vehicle Entrance Request	1				1	100.00%
	Request 4 new street light path sign etc	3		2		1	100.00%
	Road Culvert Maintenance	3		1		2	100.00%
	Road Safety Issue Enquiries	2				2	100.00%
	Roading Work Assessment Required - OnSite 5WD	15		6	3	6	66.67%
	Routine Roding Work Direct to Contractor 5WD Comp	6		1		5	100.00%
	Street Light Maintenance	7		2	3	2	40.00%
	Urgent - Footpath Maintenance	1				1	100.00%
	Urgent Roding Work 4Hr Response	7				7	100.00%
	Vegetation Maintenance	3		3			NaN
<b>Rubbish Service Requests</b>							
	<b>Summary</b>	<b>18</b>		<b>1</b>	<b>1</b>	<b>16</b>	<b>94.12%</b>
	Abandoned Vehicle	2				2	100.00%
	Illegal Rubbish Dumping	16		1	1	14	93.33%



<b>Waters</b>							
<b>Summary</b>	<b>217</b>		<b>13</b>	<b>12</b>	<b>192</b>	<b>94.12%</b>	
3 Waters Enquiry	14		1	1	12	92.31%	
3 Waters Safety Complaint - Non Urgent	3				3	100.00%	
3 Waters Safety Complaint - Urgent	5			2	3	60.00%	
Drinking water billing	10				10	100.00%	
Drinking Water Final Meter Read	58		12		46	100.00%	
Drinking Water Major Leak	15				15	100.00%	
Drinking Water minor leak	19				19	100.00%	
Drinking Water quality	22				22	100.00%	
Drinking Water Quantity/Pressure	2				2	100.00%	
Fix Water Toby	4				4	100.00%	
New Drinking Storm Waste water connections	3				3	100.00%	
No Drinking Water	11			1	10	90.91%	
Stormwater Blocked pipe	3			2	1	33.33%	
Stormwater Open Drains	3			1	2	66.67%	
Stormwater Property Flooding	2				2	100.00%	
Wastewater Overflow or Blocked Pipe	23			2	21	91.30%	
Wastewater Pump Alarm	12			3	9	75.00%	
Waters Pump Station jobs - only for internal use	8				8	100.00%	
<b>Total</b>	<b>882</b>	<b>8</b>	<b>86</b>	<b>76</b>	<b>712</b>	<b>90.36%</b>	

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### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	08 January 2019
<b>Prepared by</b>	Wanda Wright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0505 / 2155924
<b>Report Title</b>	New Zealand Community Boards' Conference 2019 – New Plymouth

## **1. EXECUTIVE SUMMARY**

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This report is to advise the Huntly Community Board (“the Board”) of the biennial Community Board Conference to be held in New Plymouth on 11 to 13 April 2019, and for the Board to consider nominating a representative to attend.

## **2. RECOMMENDATION**

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**THAT the report from the Chief Operating Officer be received;**

**AND THAT ..... be nominated to attend the New Zealand Community Boards' Conference in New Plymouth from Thursday, 11 April 2019 to Saturday, 13 April 2019;**

**AND FURTHER THAT Council funds the conference registration fee for one delegate and the Huntly Community Board funds accommodation, travel and other associated costs from its Discretionary Fund.**

## **3. BACKGROUND**

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The biennial Community Board Conference is scheduled to be held in New Plymouth from Thursday, 11 April to Saturday, 13 April 2019. The draft conference programme is attached and more information can be found at <http://www.nzcbc2019.co.nz/nzcbc19>.

## 4. DISCUSSION AND ANALYSIS OF OPTIONS

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The Board is asked to consider whether or not to send a representative to this conference.

## 5. CONSIDERATION

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### 5.1 FINANCIAL

Council will fund the conference registration fee for one Board delegate. The Board will fund the accommodation, travel and other associated costs of their delegate from its Discretionary Fund.

### 5.2 LEGAL

NIL

### 5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The following stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
		✓	Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

## 6. CONCLUSION

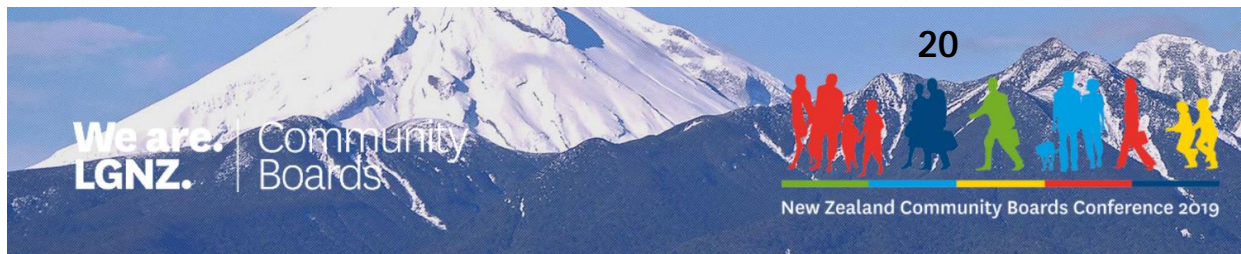
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The Huntly Community Board is being asked to consider nominating one representative to attend the biennial New Zealand Community Boards' Conference for 2019.

## 7. ATTACHMENTS

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- Draft Conference 2019 Programme
- Best Practice Awards



## Programme

Subject to change. Updated 17 December

Thursday 11 April

Friday 12 April

Saturday 13 April

### Thursday 11 April

1.00pm - 4.00pm	Optional tour / activity
5.00pm	Registration open
5.45pm	Coaches depart The Devon Hotel
6.00pm	Welcome Function at Len Lye Centre <i>(Coach transfers, canapes and beverages included in full and partner registration fee)</i>
7.30pm	Coaches return to The Devon Hotel Free evening



Thursday 11 April

Friday 12 April

Saturday 13 April

## Friday 12 April

8.00am	Registration desk open   tea and coffee available			
8.30am	Conference Opening			
9.00am	<b>New Plymouth Mayor</b> Neil Holdom			
9.15am	<b>Looking Forward, encouraging Youth and Talent</b> Darren Pratley			
10.00am	<b>Engaging with the Maori Community</b> Puna Wano-Bryant and Wharehoka Wano			
10.45am	Morning tea			
11.15am	<b>Taranaki Mouna Project - eradicating all predators off the Mount</b> Sean Zeitjes			
12.00pm	<b>Youth Engagement</b> Sarah Colcord			
12.45pm	Lunch			
1.45pm	<b>Address by Minister for Local Government</b> Nanaia Mahuta			
2.30pm	Award participant presentations			
3.15pm	Afternoon tea			
3.45pm	Concurrent Workshops:			
	<b>Are we People Friendly enough?</b> Lance Girling-Butcher	<b>Building strong Te Ao Maori relationships</b> Puna Wano-Bryant & Wharehoka Wano	<b>Towards Predator-Free Taranaki</b> Toby Shanley	<b>Age Friendly Communities</b> Diane Turner
5.15pm	Close			
7.00pm	<b>Conference Dinner and Best Practice Awards</b> at The Devon Hotel <i>(Dinner, beverages, entertainment included in full and partner registration fee.)</i>			



## Saturday 13 April

8.00am	Registration desk open   tea and coffee available		
8.30am	<b>Chair of NZ Community Boards</b> Mick Lester		
8.45am	<b>LGNZ Update</b> Dave Cull, President of Local Government NZ		
9.15am	<b>LGNZ Localism Project</b> Malcolm Alexander, CEO of Local Government NZ		
9.45am	<b>Topic TBC</b> Shay Wright		
10.30am	Morning tea		
11.00am	Concurrent workshops		
	<b>The important role of Youth Voice Groups locally and regionally</b> Shay Wright and Sarah Colcord	<b>Rural Connectivity Group – RBI2 and Mobile Black Spots Programme</b> Caitlin Metz	<b>Community Emergency Planning</b> Ben Ingram
12.30pm	Lunch		
1.30pm	<b>Active Aging</b> Natalie Jackson		
2.15pm	<b>Thinking about Education to Employment</b> Warwick Foy		
3.00pm	Conference wind up		
5.30pm	Post conference BBQ at The Devon Hotel <i>(Dinner included in full and partner registration fee. Cash bar.)</i>		



## Best Practice Awards

An opportunity for your Community Board to showcase a project or initiative and a chance to win the Supreme Best Practice Award.

### What are the Awards?

- the Community Boards Executive Committee Best Practice Awards recognise excellence in the implementation of projects and initiatives in local governance
- these awards are offered by the New Zealand Community Board Executive Committee (CBEC)
- prizes will be presented to the winners along with a runner up of each category (see below)
- a supreme winner will be chosen by CBEC from the winners of the individual categories

### The objectives of the Awards are

- recognition of significant contributions made by Community Boards to the process of achieving excellence in local governance
- development of the Award's scheme as a learning tool for quality improvements in the functioning of Community Boards
- fostering the exchange of the best practice and innovative ideas.

### Outstanding contribution award

The Community Board Executive Committee has agreed that a new award for individual community board members will be bestowed at the 2019 conference in New Plymouth. The award will be given to individual community board members who have been judged to have made an outstanding contribution to their community board and their communities. The award replaces the long service award that was given out at previous conferences.

Nominations must be made by a community board member and seconded by a member of the same community board as that to which individual being nominated belongs. Supporting information must be less than 50 words. [Click here](#) to download the nomination form. Forms need to be sent to [mike.reid@lgnz.co.nz](mailto:mike.reid@lgnz.co.nz) by **15 February 2019**.

## Best Practice Awards

### Categories

The Community Boards Executive Committee (CBEC) Best Practice Awards are designed to reflect the diversity of the work community boards undertake for their communities. The categories for the 2019 Best Practice Awards are set out below.

## Leadership

The judges are looking for a community board which has, exercising its leadership mandate, made an improvement to its community. This could involve:

- a successful advocacy campaign resulting in beneficial change;
- partnering with one or more agency to improve local services; or
- utilising an innovative communication approach.

## Enhancing Communities

The judges are looking for a project, programme or initiative which has been funded, commissioned and/or led by a community board which has enhanced the quality of life and/or environment of their community. Projects which have, for example:

- contributed to harmonious relationships and stronger community networks;
- developed local or neighbourhood amenities; or
- strengthened an understanding of the history heritage and story of that community.

## Engaging Communities

The judges are looking for a project or initiative in which a community board has taken an innovative approach to consultation and engagement. This can involve:

- initiatives taken to promote community feedback on a consultation exercise, such as an annual plan, long term plan or a specific community board initiative;
- methods taken for engaging with local organisations, such as Maori organisations, business associations and community organisations; or
- initiatives in which a board has successfully increased the participation of groups within their communities that have traditionally been under-represented in local affairs, such as young people and new residents.

## Overall winners

In addition to being recognised as a category winner there are two other prizes; the Peoples' Choice and the Supreme Winners.

### Peoples' Choice Winner

The People's Choice award is determined by conference participants who will have the opportunity to vote for the project of their choice at the conference. All finalists will be eligible for the Peoples' Choice award and the results will be announced at the conference dinner.

### Supreme Winner

The Supreme Winner will be selected by the judging panel from amongst the category award winners. It will reflect the project that the judges have determined as the most innovative and having resulted in the greatest community value.

The community board that wins the Supreme award will be offered the opportunity to have their winning entry made into a webinar by the Equip team. The objective of the webinar is



to celebrate best practice and provide a learning resource to community boards throughout New Zealand.

### How to enter

- You can submit as many entries as you wish, however, each entry should relate to a single category only and specifically address the purpose of that category. The judges may transfer entries into a different category if they feel this is appropriate.
- Applications must be on the 2019 CBEC Best Practice Awards [application form](#). Additional information, such as photos or a PowerPoint presentation, can be attached.
- Each application should include all the relevant information relating to your application.

### What information to provide

In addition to the information required in the 2019 CBEC Best Practice Awards application form, you can also include:

- information on the length of time over which the initiative occurred;
- a list of the different organisations involved in the initiative (for example, government agencies, community organisations, businesses, individuals) and how their participation was achieved;
- a brief estimation of the initiative's cost, how it was financed, such as rates or grants, and how costs were managed;
- a brief explanation of the benefits resulting from the project; and
- information on lessons learned, including barriers encountered, what would be done differently next time, and how the initiative might be useful to other community boards.

### Send your entry to

Local Government New Zealand: [info@lgnz.co.nz](mailto:info@lgnz.co.nz)

### Closing date for entries

Friday 8 March 2019 at 5.00pm. No late entries will be accepted.

### Judging process

All applications will be reviewed by the Conference Judging Panel.

### Announcement of the winners

The Awards will be announced and presented at the Conference Dinner on Friday 12 April 2019 and in order to promote best practice in the functioning of community boards and to foster the exchange of best practice and innovation, winning entries will be featured on the LGNZ website.

**Please Note:** By entering the awards you are agreeing to the publication of your entry.

### Open Meeting

<b>To</b>	Huntly Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	08 February 2019
<b>Prepared by</b>	Teresa Hancock Communications Advisor
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0505 / 2170467
<b>Report Title</b>	Huntly Entrance Signage

## I. EXECUTIVE SUMMARY

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The entrance signs to Huntly at both ends of town are shabby and rundown. Council and the Huntly Community Board (“the Community Board”) have also had feedback from the community about the Huntly Proud sign and its fit with the community’s identity and values.

It is proposed that the Community Board look to update and revitalise the signs to better reflect the community. A partnership with the Huntly Lions and others is also currently being discussed that could also be worked through to better enhance both the southern and northern entrances to town.

The Community Board now needs to decide if funding this activity/project fits within its desired outcomes and proposed plans for its discretionary fund budget.

## 2. RECOMMENDATION

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**THAT** the report from the Chief Operating Officer be received;

**AND THAT** the Huntly Community Board agrees to allocate funding to revitalise the two Huntly entrance signs;

**AND FURTHER THAT** the Huntly Community Board work with the community and various community groups to determine what the signs will look like with support from Council’s Communications Team.

## 3. BACKGROUND

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Late last year Council received a service request about the southern Huntly entrance sign on Great South Road and the state it was in. On inspection, the skin of the sign was able to be

stapled down, however this is only a temporary fix. The northern entrance sign which is located on Boaties Reserve is also looking run down. If a new southern sign was to be designed and installed, it would be cost-effective to also replace this sign at the same time.

The signs are in NZ Transport Authority's ("NZTA's) road reserve and Council's Roding Engineer Paul Harrison advises that Traffic Management Plans ("TMPs") and/or Corridor Access Requests ("CARs") are required for all works in the road corridor on NZTA or Waikato District Council ("WDC") land. If it's on WDC's side of the road, which is the closest to the sign, The Waikato District Alliance would need to be consulted with for TMP approval.

It could also be timely to discuss the overall look and feel of the town's entranceways. Previous conversations have been had in the community about incorporating a display alongside the entrance signage, possibly with a mining theme. If the Community Board wanted to take this idea further, Council's roading team would require detail including proposed location and size, as well as a formal application, before a final decision could be made.

If the recommendations are adopted, it is advised that the Community Board works with various community groups to decide on what the signs should look like.

## 4. DISCUSSION AND ANALYSIS OF OPTIONS

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### 4.1 DISCUSSION

The signs proposed to be replaced are pictured below.

Southern entrance:



Northern entrance:



Quotes have been obtained from Council's sign supplier. To replace the skins on both signs in PVC material (which is like what is currently there), the cost to print and install would be \$1,432.76. This excludes design costs. To re-skin the signs using an ACM (aluminium Composite) option (which is more permanent) would cost \$2,946.00 excluding design.

Design costs have been estimated at \$1,076.00 for both signs.

## 4.2 OPTIONS

### 1. Leave the signs as they are

- Disadvantages include portraying Huntly in a negative light to both locals and those passing through.

### 2. Replace the signs

- Benefits include creating pride amongst locals in their town and being a welcome invite to visitors.
- Disadvantages include the cost to replace the signs.

## 5. CONSIDERATION

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### 5.1 FINANCIAL

There is no set Council budget for town entrance signs; therefore the expense would fall with the Community Board to replace them out of its discretionary fund.

### 5.2 LEGAL

NIL

### 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Working with the community to create a positive entranceway to the township sits nicely alongside Council's vision of creating Liveable, Thriving and Connected Communities. It also falls into the work that is currently being done on the Blueprints about creating an identity for our townships and the district as a whole.

### 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
		✓	Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

## 6. CONCLUSION

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Both signs highlighting the entrances to Huntly are run-down and in need of repair/re-skinning. Council has no set budget for town signs and therefore budget would need to come from the Huntly Community Board discretionary fund to cover the cost of design and install.

The preferred option of staff is that these signs be replaced in collaboration with the wider community so that their look and feel is in line with the town's identity.

## 7. ATTACHMENTS

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- A Print and install estimates from Annex Group PVC
- B Print and install estimates from Annex Group ACM
- C Sign design estimate from KT Design

**Estimate No: 18874**

**Date** : 30/01/2019  
**Account Name** : Waikato District Council  
**Phone Number** : 07 824 8633  
**Attention** : Accounts Payable Officer

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**Job Description** : Huntly welcome signage - PVC Skin Option  
**Item Description** : SOUTH END - PVC SKIN  
**Quantity** : 1  
**Finished Size** : 1850 x 3660 in mm

**Stock** : Outwork

**Labour** : Pre-Press  
 : Travel  
 : Signage Installation

**Item Description** : NORTH END - PVC SKIN

**Quantity** : 1  
**Finished Size** : 1850 x 3660 in mm

**Labour** : Pre-Press  
 : Travel  
 : Signage Installation

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**Total** : \$1,432.76

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All prices exclude GST. Any amendments, additional services and changes to files will incur additional charges. Price is valid for 30 days. Additional graphic work is charged at \$90 + GST / hour. We trust this quote is acceptable and await confirmation to put into our production queue. Please confirm quantity required, purchase order number & preferred delivery date.

Kind regards,

**Chris Gough**

Designer

p. 07 929 4466

e. sales@annexgroup.co.nz

**Estimate No: 18871**

**Date** : 30/01/2019  
**Account Name** : Waikato District Council  
**Phone Number** : 07 824 8633  
**Attention** : Accounts Payable Officer

---

**Job Description** : Huntly welcome signage - ACM Option  
**Item Description** : SOUTH END - ACM OPTION  
**Quantity** : 1  
**Finished Size** : 1850 x 3660 in mm

**Stock** : Substrate  
 : Laminate  
 : Media

**Labour** : Pre-Press  
 : Printing  
 : Production  
 : Production  
 : Signage Installation  
 : Travel  
 : Trimming/Painting/Routering

**Item Description** : NORTH END - ACM OPTION  
**Quantity** : 1  
**Finished Size** : 1850 x 3660 in mm

**Stock** : Substrate  
 : Laminate  
 : Media

**Labour** : Pre-Press  
 : Printing  
 : Production  
 : Production  
 : Signage Installation  
 : Trimming/Painting/Routering  
 : Travel

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**Total** : \$2,946.00

---

All prices exclude GST. Any amendments, additional services and changes to files will incur additional charges. Price is valid for 30 days. Additional graphic work is charged at \$90 + GST / hour. We trust this quote is acceptable and await confirmation to put into our production queue. Please confirm quantity required, purchase order number & preferred delivery date.

Kind regards,

**Chris Gough**  
 Designer

p. 07 929 4466  
 e. sales@annexgroup.co.nz

**ESTIMATE**

1 February 2019  
**Estimate Number** 3154

PO Box 4105, Hamilton East, Hamilton, 3247  
 P: 07 957 8275, E: ktaccounts@ktdesign.co.nz

Attention: Teresa Hancock  
 Waikato District Council  
 Private Bag 544  
 Ngaruawahia  
 Waikato 3742

**\$1,076.00** excl. GST  
**Valid To: 1 March 2019**

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**Huntly Town Entrance Signage**

To create two signs for the Huntly Town Entrance being 1850mm x 3660mm in size.

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<b>Tasks</b>	<b>Time</b>	<b>Rate</b>	<b>Amount</b>
Design - Huntly Town Signage Design, lay-up and formatting of signage. Alterations and preparation of final files for print.	5:00	95.00	475.00
Illustration Create imagery for use on the signage (x2 images)	5:00	95.00	475.00
Project Management Timelines, Client Meetings, Coordination of Tasks, Print Management etc.	1:00	95.00	95.00
<b>Costs</b>	<b>Quantity</b>	<b>Rate</b>	<b>Amount</b>
Printouts/Proofs/Incidentals	1.00	31.00	31.00
<b>Total excl GST</b>			<b>1,076.00</b>

**Terms of Trade:**

- Estimates are based on 2-3 proofs then Sign-off. Any additional reworks, alterations or requests over and above estimated time will be charged at an hourly rate of \$110 + disbursements.
- Stock Photos will incur extra charges.
- Freight will incur extra charges.
- This estimate is exclusive of New Zealand Goods and Services Tax (GST)
- Written confirmation of acceptance and/or purchase order number is required prior to commencement of work.
- A 25-50% deposit is required on acceptance of estimate.



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### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Vanessa Jenkins People & Capability Manager
<b>Date</b>	08 February 2019
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0505 / 2134852
<b>Report Title</b>	Huntly Works & Issues Report: Status of Items February 2019

### **1. EXECUTIVE SUMMARY**

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To update the Huntly Community Board (“the Board”) on issues arising from the previous meeting.

### **2. RECOMMENDATION**

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**THAT the report from the People & Capability Manager be received.**


### **3. ATTACHMENTS**

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- A Huntly Works & Issues Register 2019
- B Project Completed – Onslow Street, Huntly – Pump Station Renewal

## HUNTLY COMMUNITY BOARD WORKS & ISSUES REGISTER – 2019

Issue	Area	Action	Comments
Fisher Road pot holes	Service Delivery	JUNE 2018: Service request raised by Community Board (RDG00110/19)	<p>AUGUST 2018: Failures in road more substantial than potholes. Waikato District Alliance (“WDA”) are following up with the New Zealand Transport Authority around repairs of these areas as WDA believe they are the responsibility of the bypass contractor. WDA will repair one small area near the railway tracks with a temporary repair to ensure this area is safe. Other failures are in low speed environments.</p> <p>SEPTEMBER 2018: Repairs on Fisher Road are Waikato District Alliance’s responsibility and will be programmed for repair so that they coincide with other general maintenance in the area.</p> <p>NOVEMBER 2018: Watching brief.</p> <p>FEBRUARY 2019: Fisher Road repairs are programmed for April 2019 – dependant on if the Waikato Expressway Project has completed use of this section of road.</p>
Town Clock, Main Street Huntly	Service Delivery	JUNE 2018: The Town Clock is not working. Can this be fixed please.	AUGUST 2018: There is no power to the clock due to cable connection. WEL Networks will run a new cable as soon as they can but this is not high priority work.
		NOVEMBER 2018: Council’s Maintenance and Contracts Officer confirmed Town Clock to be fixed within fortnight.	FEBRUARY 2019: The clock has been fixed.

Issue	Area	Action	Comments
Broken pavers, Main Street Huntly	Service Delivery	<p>JUNE 2018: There are several broken and cracked pavers along on Main Street. Need a solution to replacing these i.e. pavers could be swapped out with pavers from a low traffic area.</p>  <p>EXAMPLES of broken pavers outside of Fruit King (55 Main Street)</p> <p>SEPTEMBER 2018: Vanessa to locate the remaining pavers in stock. The Board requests that when replacement pavers are procured in the future, that they be either charcoal or light terracotta as the current light coloured pavers mark easily.</p>	<p>AUGUST 2018: Waikato District Alliance Maintenance Operations Manager met with the Chair on 01 August 2018.</p> <p>There is some discussion to be had with WDA / Waikato District Council around the damaged pavers. The existing pavers cannot be supplied anymore hence replacing like for like cannot be done so other options will have to be looked at.</p> <p>Maintenance Operations Manager to have discussions with WDA staff with practical solutions to this issue.</p> <p>SEPTEMBER 2018: Current footpath repair maintenance funding is allocated to repair existing trip hazards and unsafe sections of footpath. Staff will review funding availability once unsafe footpath work has been completed.</p> <p>NOVEMBER 2018: Pavers have been located at the Ngaruawahia main offices. There are 57 pavers in total.</p> <p>FEBRUARY 2019: Some pavers (20+) have been used to replace others that have been broken during recent service upgrades in the Main Street. Will reassess site once upgrade is complete.</p>
Old Parking Lines	Service Delivery	<p>JULY 2018: Old Parking Lines to be painted out:</p> <ul style="list-style-type: none"> <li>- Old mobility park markings, 72 Main Street, Huntly</li> <li>- Old Parking Lines, BNZ carpark, 110 Main Street, Huntly</li> <li>- Old Parking Lines, Huntly Primary School, 25 Onslow Street, Huntly</li> </ul> <p>NOVEMBER 2018: Not completed yet.</p>	<p>NOVEMBER 2018: Works were not undertaken due to weather. This has been re-programmed for the coming weeks when the road marking crew are within the Huntly area. We expect this to be completed by the end of November weather permitting. All three Huntly sites in this report will be completed at the same time.</p> <p>FEBRUARY 2019: Completed.</p>

Issue	Area	Action	Comments
Removal and Control of Graffiti from private properties in Huntly	Huntly Community Board	<p>AUGUST 2018: Community Board are investigating options for the removal and control of graffiti from private properties in Huntly.</p> <p>NOVEMBER 2018: Community Board to investigate what other groups within the district have in place.</p>	<p>FEBRUARY 2019: The Chair has been in contact with other Community Board Chairs and it is clear that their districts do not have the level of graffiti that Huntly does, and what they have in place would not meet Huntly's needs.</p> <p>The Chair has also been in contact with the Department of Corrections regarding the local Periodic Detention group removing graffiti until a permanent solution is in place. The Chair is to confirm.</p>
140 Main Street, Huntly	Service Delivery	<p>AUGUST 2018: The Council owned building at 140 Main Street, Huntly is in a terrible state. Can this please be addressed.</p> <p>NOVEMBER 2018: Community Board to recommend to Council that building be demolished.</p>	<p>SEPTEMBER 2018: Staff are investigating the matter and will provide an update for next meeting.</p> <p>FEBRUARY 2019: To be discussed at the February meeting.</p>
Huntly War Memorial Hall	Service Delivery	<p>SEPTEMBER 2018: Mould testing has come back with an all clear for the Memorial Hall, except for the kitchen area, so planning is ongoing around how to address the issue. A report will go through to Council outlining the works plan (roofing, make safe, general tidy up, etc.) and requesting existing Long Term Plan budgets be moved forward to allow work to be completed in the short term.</p>	<p>NOVEMBER: Council resolved that funding be brought forward to allow works to be completed. Memorandum of Understanding drafted and ready for all parties to sign to allow works to begin in earnest. Some tidy up work already completed including removal of water damage in the kitchen, to be re-tested for mould.</p> <p>The community project group is organising an "open day" on 11 November to allow the public access to the main hall (kitchen and supper room to remain closed off) and to allow them to meet the project group.</p> <p>FEBRUARY 2019: Open day well received by those that attended (an estimated 35 people), general interest in use of the hall being expressed from a number of sources. Water damaged materials have largely been cleared out and the hall cleaned, mould re-testing completed with result indicating some contamination still in kitchen areas largely due to the presence of rotted wood (still to be removed). Safety fence scaffolding is currently being erected around roof to allow work on roof area to begin in earnest. Electrical work is ongoing with compliance being tested as work progresses. Seeking costs for some plumbing works required.</p>

## Service Delivery Programme Delivery – Updates

### Hopuhopu to Huntly Pipeline (Stage 2)

A 12 month defects liability phase is now underway with Te Aratika Drilling and it is Council staffs intention to hold a Post Contract Review, including meeting with the Contractor and working through a lessons learnt process. The liability period ends on 10 November 2019.

### Huntly to Hopuhopu Pipeline (Stage 3) – Packaged with Contract 18/078 Tuakau and H2H Bulk Watermain 2018-19

The tender for contract 18/078 Tuakau and Hopuhopu to Huntly Bulk Watermain was awarded to Spartan Construction Ltd for a tendered sum of 2,757,084.00 on 12 December 2018.



*Plan showing the remaining two crossing to be drilled.*

The contractor is currently preparing the drill shot on the Taupiri river crossing which is expected to take several weeks. By then the Archaeological approval should have been received for the main pipe crossing to the north near Parker Road and the drill team will move to that site.

### District Wide Wastewater Pumpstation Renewals

Contract 17/101 'District Wide Wastewater Pumpstation and Raglan Rising Main Renewals' incorporates systematic upgrades at 11 Huntly wastewater pumpstation sites.

The programmed physical works will see the inclusion of essential pumpstation valve replacements, construction of concrete access chambers, submersible pump replacements, installation of maintenance washdown assets and upgrades to other associated upgrades.

Currently in progress, the Huntly portion of this project has seen successful completion of 50% of the schedule of works with the remaining 50% set to be concluded by 30 April.



*WDC wastewater pumpstation located within the grounds of Huntly Primary School – non-return valve and isolation valve replacement with a full valve chamber construction in progress*

### George Drive Wastewater Renewal (2015/16)

Contract 15/192 works have restarted on site (Smythe Contractors) with pothole investigation to identify existing services locations prior to installing the modified pumpstation.

The proposed works will see a project completed that has been on hold for many months while re-design was undertaken, to see the installation of a new gravity main and wastewater pump station to allow the abandonment of a blockage-prone main under the Z service centre.

We are preparing a report for additional funding to be sought from Council to complete the remaining works.

**Sharlene Jenkins**

**From:** Paul McPherson  
**Sent:** Monday, 4 February 2019 12:36 p.m.  
**To:** All Staff  
**Subject:** Service Delivery - Huntly, Onslow St Pump Station - Job Done



**WDC - Community Projects Team**

**Location:** Huntly - Onslow St

**Project:** District Wide Pumpstation and Raglan Rising Main Renewals

**Value:** \$50,000

**Result:** The construction of a pumpstation dry chamber and the replacement of the valves and components allows for improved functionality and enhanced access by maintenance crews for a significant wastewater pumpstation site that processes on average 900m<sup>3</sup> of wastewater daily.

**22 January 2019**

**DONE**



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### **Open Meeting**

<b>To</b>	Huntly Community Board
<b>From</b>	Katrina Langlands Chairperson
<b>Date</b>	4 February 2019
<b>Prepared by</b>	Lynette Wainwright Committee Secretary
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV0505
<b>Report Title</b>	Chairperson's Report

## **I. EXECUTIVE SUMMARY**

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Next Camera Trust meeting is 18th Feb so hopefully will have some up to date news on when these camera's will start to be installed.

I been trying to tee up meeting with corrections to come up with a stop gap plan to our Graffiti problem.

Have placed several crms of behalf of members of the public, ranging from cleaning garden place and the bus stop area outside Essex Arms, to getting dead tree's removed and others trimmed.

Working with Leah Crawford and helping to get local employers to her launch of her new work ready programme to help get local kids into work with our local employers, this involves 5 Waikato schools and is being sponsored by Waikato-Tainui.

Had our usual monthly clinic at the Library in Jan and actually had a member of the public come in to use this service, gentleman is concerned about parking or lack of in William Street now that The Ministry of Social Development is back in the street and the problems this is causing.

## **2. RECOMMENDATION**

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**THAT the report from the Chairperson be received.**