

Agenda for a meeting of the Ngaruawahia Community Board to be held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 2 FEBRUARY 2019** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Tuesday 13 November 2018 2

5. REPORTS

5.1	Public Forum	Verbal
5.2	Discretionary Fund Report to 30 January 2019	8
5.3	Consultation on The Point Reserve Management Plan <i>(including Kiingitanga Reserve)</i> Draft	10
5.4	Blueprint Update	32
5.5	New Zealand Community Board's Conference 2019 - New Plymouth	33
5.6	Ngaruawahia Works and Issues Report	41
5.7	Ngaruawahia Community Board Resolution/Action Register	44
5.8	Year to Date Service Request Report	50
5.9	Chairperson's Report	56
5.10	Councillors' Report	Verbal
5.11	Community Board Members' Report	Verbal

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	14 November 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	Gov0508
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 13 November 2018.

2. RECOMMENDATION

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 13 November 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

NCB Minutes

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 13 NOVEMBER 2018** commencing at **6.00pm**

Present:

Mr J Whetu (Chair) *[from 6.41pm]*
 Cr E Patterson
 Ms W Diamond
 Ms R Kirkwood
 Ms K Morgan
 Mr BJ Sherson *[from 6.20pm]*

Attending:

Mr GJ Ion (Chief Executive)
 Mrs W Wright (Committee Secretary)
 Ms A Ramsay (Ngaruawahia Community House)
 4 Members of the Public

The Deputy Chair opened the meeting with a karakia and assumed the Chair.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Kirkwood/Ms Morgan)

THAT an apology be received from Cr Gibb and Ms Stevens;

AND THAT an apology for lateness be received from Mr Sherson and Mr Whetu.

CARRIED on the voices

NCB1811/01

It was noted that Cory Newport could not attend this meeting.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Kirkwood/Ms Diamond)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 13 November 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

NCB1811/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Kirkwood/Cr Patterson)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 11 September 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

NCB1811/03

REPORTS

Public Forum

Agenda Item 5.1

The following items were discussed at the Public Forum

- Hakarimatas Restoration Trust update by John Gumbley. The original Management Plan was updated in 2017.
- The Ngaruawahia Town Hall
- Blueprints for Ngaruawahia update
- Jesmond Street clean up; street furniture in disrepair, pavements dirty
- Issues at the Point; rubbish, no recycling bins, seating & toilets dirty. Service Requests were raised.

Mr Sherson entered the meeting at 6.20pm during discussion on the above item.

Discretionary Fund Report to 29 October 2018
Agenda Item 5.2

The report was received [NCB1811/02 refers] and discussion was held. The Board would like the following commitments to be made:

Resolved: (Cr Patterson/Ms Diamond)

THAT the commitment for information signage boards of \$5,000 [NCB11/09/06/2] be returned to the pool;

AND THAT the commitment for Te Mana o Te Rangi Reserve of \$8,000.00 [NCB1606/06/1], be increased to \$20,000;

AND FURTHER THAT the commitment towards the expenditure of maintenance for the town of \$1,500.00 be returned to the pool [NCB1711/05];

AND FURTHER THAT a commitment be made for Ngaruawahia Entranceways in the amount of \$10,000;

AND FURTHER THAT a commitment be made for the Ngaruawahia Railway Bridge of \$10,000;

AND FURTHER THAT a commitment be made for Community Funding of \$14,000.

CARRIED on the voices

NCB1811/04

Application for Funding – Ngaruawahia Community House Inc
Agenda Item 5.3

The report was received [NCB1811/02 refers] and discussion was held.

Resolved: (Mr Sherson/Ms Diamond)

THAT an allocation of \$4,559.75 be made to the Ngaruawahia Community House Incorporated towards the cost of Christmas on Jesmond.

CARRIED on the voices

NCB1811/05

Mr Whetu entered the meeting at 6.41pm following discussion and voting on the above item.

Ms Kirkwood vacated the Chair and Mr Whetu assumed the Chair for the remainder of the meeting.

Ngaruawahia Works and Issues Report
Agenda Item 5.4

The report was received [NCB1811/02 refers] and discussion was held.

Resolved: (Mr Whetu/Ms Morgan)

THAT the following item be added to the Works & Issues Report;

- **Bike stand-project by Open Up Ngaruawahia Tourism**

CARRIED on the voices

NCB1811/06

Ngaruawahia Community Board Resolution/Action Register
Agenda Item 5.5

The report was received [NCB1811/02 refers] and discussion was held.

Year to Date Service Request Report
Agenda Item 5.6

The report was received [NCB1811/02 refers] and discussion was held.

Chairperson's Report
Agenda Item 5.7

The Chair gave an update on current issues including:

- The Ngaruawahia Community Board will not meet in December 2018
- It is recommended that members attend the Joint Community Committee/Board Workshop at Council on 12 of December 2018 (re Blueprint updates).

Councillors' Report
Agenda Item 5.8

Cr Patterson gave a verbal overview on current Council issues including:

- The Board's wish to support the Open Day at Ngaruawahia swimming pool on 24 November 2018
- The new Town Clock is up
- The Cross isn't working again, deliberately destroyed
- Safe Kids Day – there were 300 kids and 7 different stations at the Point
- Ngaruawahia Town Hall update

Open Meeting

To	Ngaruawahia Community Board
From	Tony Whittaker Chief Operating Officer
Date	30 January 2019
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0508
Report Title	Discretionary Fund Report to 30 January 2019

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 30 January 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 30 January 2019

NGARUAWAHIA COMMUNITY BOARD DISCRETIONARY FUND 2018/2019

			GL 1.205.1704
2018/19 Annual Plan			20,999.00
Carry forward from 2017/18			35,234.00
			56,233.00
Total Funding			
Expenditure			
14-Aug-18	Catering for NCB 2018 meetings - August 2018	NCB1802/04	10.00
11-Sep-18	Catering for NCB 2018 meetings - September 2018	NCB1802/04	10.00
20-Nov-18	Ngaruawahia Community House - Christmas on Jesmond	NCB1811/05	4,559.75
13-Nov-18	Catering for NCB 2018 meetings - November 2018	NCB1802/04	10.00
			4,589.75
Total Expenditure			
Net Funding Remaining (Excluding commitments)			51,643.25
Commitments			
13-Feb-18	Catering for NCB 2018 meetings (\$10 per meeting)	NCB1802/04	80.00
	Less: Expenses		70.00
13-Nov-18	Te Mana o Te Rangi Reserve	NCB1811/04	20,000.00
13-Nov-18	Ngaruawahia Entranceways	NCB1811/04	10,000.00
13-Nov-18	Ngaruawahia Railway Bridge	NCB1811/04	10,000.00
13-Nov-18	Community funding	NCB1811/04	14,000.00
Total Commitments			54,010.00
Net Funding Remaining (Including commitments) as of 30 January 2019			(2,366.75)

Open Meeting

To	Ngaruawahia Community Board
From	Clive Morgan General Manager Community Growth
Date	22 January 2018
Prepared by	Stacey Solomon Junior Corporate Planner
Chief Executive Approved	Y
Reference/Doc Set #	GOV0508
Report Title	Consultation on The Point Reserve Management Plan (including Kiingitanga Reserve) Draft

I. EXECUTIVE SUMMARY

This report is to update the Ngaruawahia Community Board on consultation for The Point Reserve Management Plan (including Kiingitanga Reserve) draft.

This review of The Point Reserve Management Plan (including the Kiingitanga Reserve – collectively referred to as “The Point”) is undertaken by Council in accordance with Section 41 of the Reserves Act 1977.

Reserve Management Plans (“RMPs”) are mandatory under the Reserves Act and enable Council to identify appropriate uses for reserves, as well as outlining development opportunities and management objectives. RMPs are formally created through community consultation.

The process of review for any RMP includes two separate stages of community input (outlined below). We are now in Stage 2 – consultation on The Point RMP draft.

Stage 1 – Early Engagement (completed July 2017)

Early engagement involved key stakeholders, the public, and other interested parties informing Council of any issues they had regarding The Point, improvements they wanted to see or ideas for future use, management and development of the Reserve.

Council received 10 responses to early engagement and used these ideas and suggestions (where possible) in preparing a draft RMP for further community feedback.

Stage 2 – Consultation (currently underway)

Consultation has been publicly notified and we are encouraging anyone who would like to give feedback on the draft RMP to do so. The submissions period opened on 23 January 2019 and will close 29 March 2019.

Consultation involves the draft RMP being made available for submission and commentary. Following the close of consultation, those who wish to verbally present their submissions/objections on the draft RMP will be invited to do so at a public hearing. A hearings panel will made up of Councillors and Iwi representatives will oversee this part of the process. Council will then consider the recommendations of the hearings panel when adopting the final RMP.

Key stakeholders have been directly contacted and provided with information on the consultation process, as have those parties who made submissions during early engagement.

The draft RMP is available to view at any Council office and on the Council website.

2. RECOMMENDATION

THAT the report of the General Manager Community Growth be received.

3. ATTACHMENTS

- The Point Reserve Management Plan Draft

The Point

Reserve Management Plan

Including Kiingitanga Reserve



Draft – September 2018

Contents

1.0 Purpose of this plan	2
1.1 Relationship With Other Council Documents	2
1.2 Waikato-Tainui Joint Management Agreement.....	3
1.3 Council and Delegations.....	4
1.4 Implementation	4
1.5 Legal Status	4
2.0 The Point and Kiingitanga Reserve.....	6
2.1 Historical Significance.....	8
2.2 Uses and Values.....	11
3.0 Strategic Goals and Objectives	12
3.1 Cultural and Historic Values.....	12
3.2 Recreation and Leisure	13
3.3 Partnerships	14
3.4 Accessibility	14
4.0 Objectives and Policies	15
4.1 Objectives.....	15
4.2 Policies	15
5.0 Implementation	18
Appendix 1 – Legal Descriptions	19
Appendix 2 - Heritage New Zealand Historic Place Listings	19

1.0 Purpose of this plan

The Point, and Kiingitanga Reserve (formerly known as The Octagon), are key cultural areas of Ngaruawahia. These two adjacent reserves provide recreation and leisure opportunities for residents and visitors, as well as being highly valued for their cultural heritage and landscape features and values.

Unless defined within this plan, these reserve areas will be jointly referred to as “The Point”. This reserve management plan provides direction for the future development, management and use of these reserve areas.

A management plan for The Point was first prepared in 1998. This is the first review of the original plan.

The Reserves Act 1977 requires the preparation of this management plan. Reserves Act management plans are an important park management tool. Management plans are developed in consultation with park users, community and key stakeholder groups, with consideration to current management of a reserve. A management plan will provide for continuity between legislative requirements, council plans and policies, and the day-to-day operation of a reserve.

When adopted, this management plan and the Waikato District Council’s General Policies Management Plan 2015 will replace any previously prepared reserve management plan.

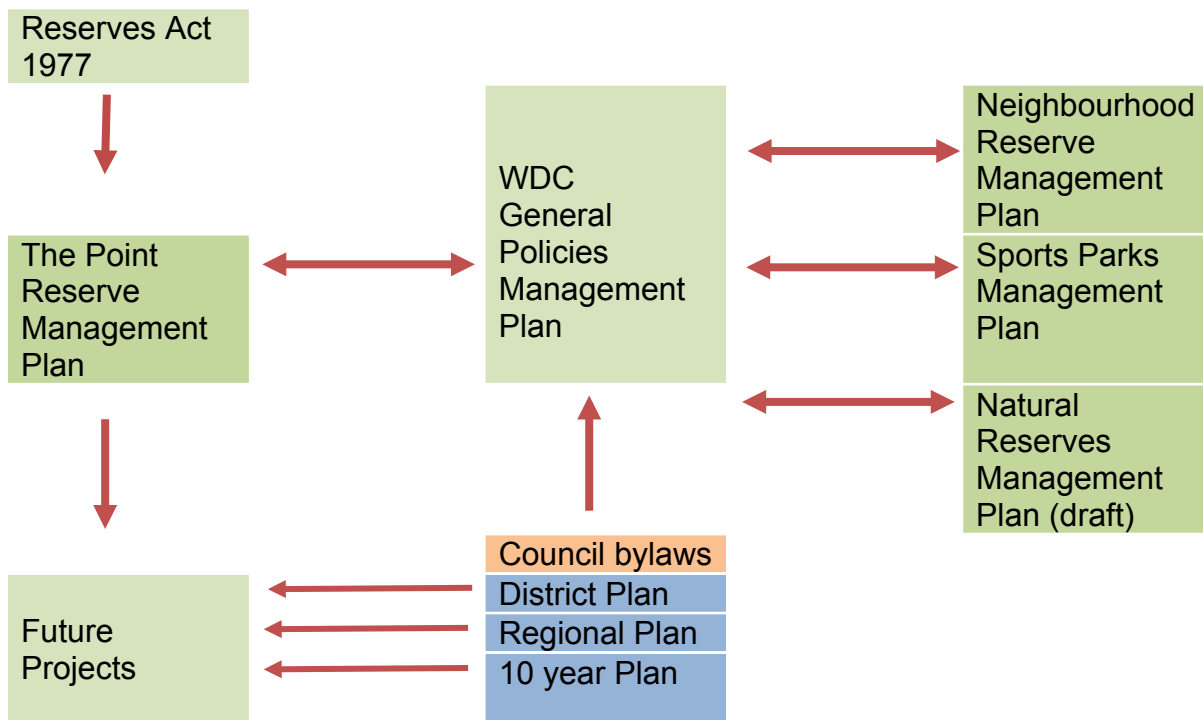
This management plan will be kept under continuous review to ensure that the policies are appropriate and relevant for The Point, with a comprehensive review should take place every five years.

1.1 Relationship With Other Council Documents

The plan has been aligned to, and is informed by Councils current plans and policies, including Long Term and District Plans, and Council bylaws.

This management plan is to be read in conjunction with the Waikato District Council General Policies Reserve Management Plan.

The General Policies apply to all reserves within the Waikato district. Where there is a conflict between the general policies contained within the General Policies Reserve Management Plan and the specific policies contained within this plan, the specific policies will take precedence.



This management plan is to be read in conjunction with the Waikato District Council General Policies Reserve Management Plan.

The General Policies apply to all reserves within the Waikato district. Where there is a conflict between the general policies contained within the General Policies Reserve Management Plan and the specific policies contained within this plan, the specific policies will take precedence.

1.2 Waikato-Tainui Joint Management Agreement

Council and Waikato-Tainui have entered into a Joint Management Agreement in accordance with the Waikato-Tainui Raupatu Claims (Waikato River) Settlement Act 2010. The agreement acknowledges that Council has rights and responsibilities with regard to management of reserves under Reserves Act 1977.

The agreement also acknowledges that Council has a requirement to consult to determine appropriate management of Crown land under Council control and to consider how management decisions may impact on any future return of the land to Waikato-Tainui.

In accordance with the Waikato Raupatu Claims Settlement Act 1995, Council has informed the Waikato Raupatu River Trust of its intention to prepare a reserve management plan and has discussed the scope of the reserve management plan. The Waikato Raupatu River Trust will provide Council with feedback on how the draft plan and submissions received may affect customary activities on the Waikato River.

1.3 Council and Delegations

The Minister of Conservation has delegated a number of procedural and decision-making responsibilities to Council under the Reserves Act 1977. These delegations are made to “Council as a whole” and cannot be delegated to committees of Council or staff. Such decisions that must be made by a meeting of the full Council (Council as a whole) include adoption of reserve management plans, classification of reserves and granting of leases.

Other decisions, such as approval for events, removal of trees, issuing of permits etc. can be delegated from the Council to the Chief Executive and to the Parks and Facilities staff. As delegations change from time to time, the term Council is used throughout the document. Staff should refer to the Delegations Manual to determine if they have the authority to make decisions in accordance with the policies in this management plan.

1.4 Implementation

This management plan provides objectives and policies that determine the appropriate use, protection and development of The Point by the Council. Decisions relating to the funding and priority for works described in this plan will be undertaken within Council’s Long Term Plan and Annual Plan. Inclusion of any project within this management plan does not indicate Council funding will be available for such works as works may be funded and delivered by parties other than Council.

The requirements of the Heritage New Zealand Pouhere Taonga Act 2014, to obtain an archaeological authority to modify recorded and unrecorded archaeological sites may be applicable to works undertaken on The Point. The consideration of the potential for the presence of archaeological sites at an early stage enables avoiding modifying any sites through good project planning.

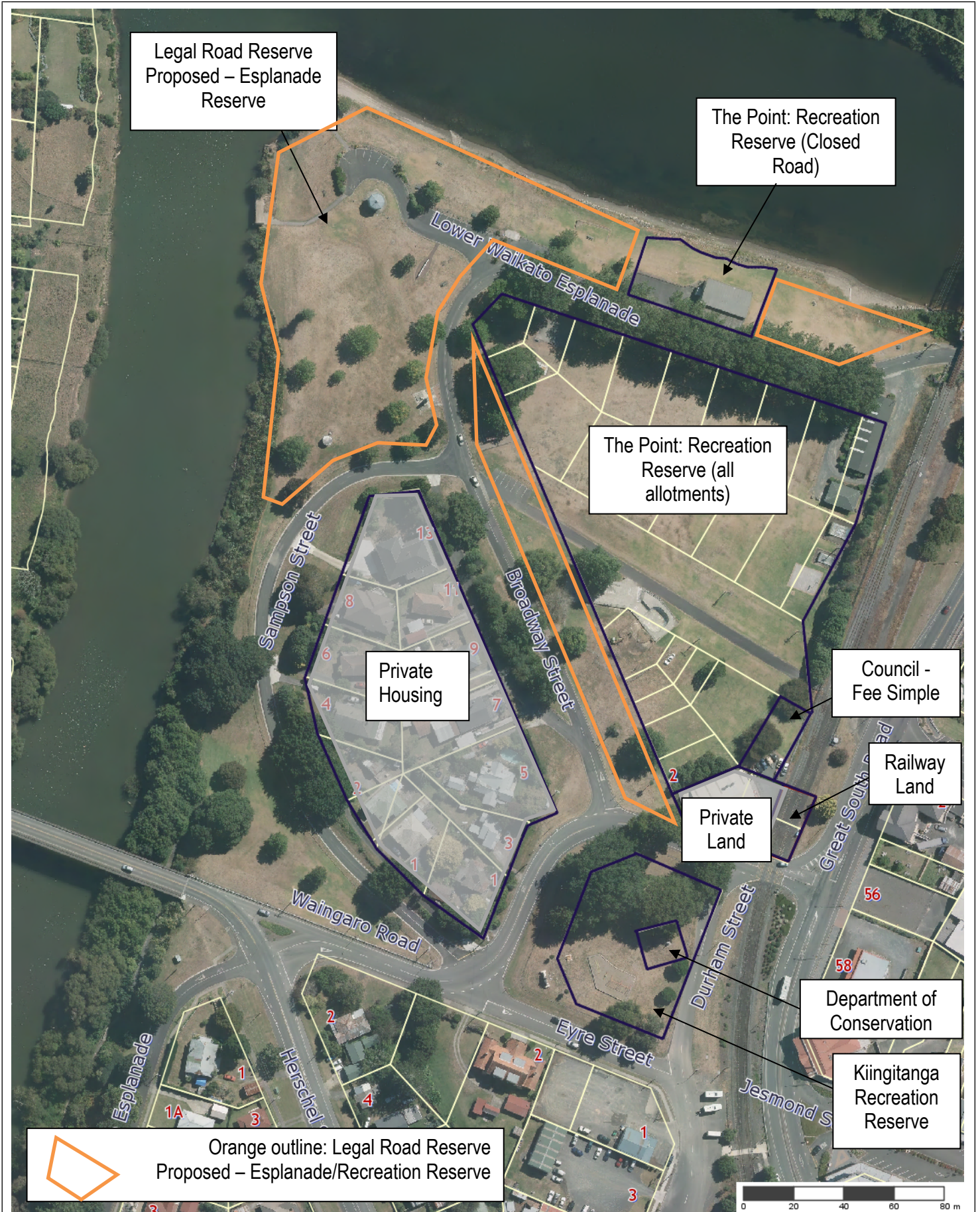
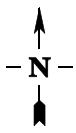
This plan describes how the area is to be developed. The plan does not commit the Council or the Community Board to undertaking any particular works. Instead it will enable the Council and the Community Board to determine what works should be undertaken when funding becomes available.

1.5 Legal Status

The Point is made up of several separate land titles, including unformed legal road, individual lots which have been gazetted as recreation reserve, and one lot held as fee simple.

Kiingitanga Reserve consists of two lots - one gazetted as recreation reserve under the authority of Council, the smaller parcel under the Authority of Department of Conservation, managed by default by Council.

Map 1 shows The Point and Kiingitanga Reserve with different land legal status.



2.0 The Point and Kiingitanga Reserve

The Point is a significant reserve in terms of landscape, historic, and recreation values. The main landscape features are the Waikato and Waipa Rivers which meet at The Point, with a background of the bush-clad Hakarimata Ranges to the west.

Historic values include the adjacent paa site of Pikiarero, (now occupied by private housing), a wharf built for river trading in the 1860's, various European artefacts / memorials from the 1860-1880's war and occupation, the Ngaruawahia regatta events, through to information panels installed providing details on these sites and events.



Recreation values include a larger flat, grassed area with large specimen (plane) trees. Amenities include a squash club building, a rowing club building (disused), a storage building, a campervan discharge facility, children's playground, a skatepark and a basketball half-court. The town water supply intake is located on the Waikato River bank. The Point covers approximately 4.4500 hectares (ha), including unformed road reserve.

The adjacent Kiingitanga Reserve (formerly known as the Octagon) has significant heritage values including a memorial to Pootatou (first Maori King) and the "Kings mask" (sculpture), heritage trees and information signage of these features. This reserve is approximately 0.4100 ha including unformed road reserve.



The open space nature of The Point, its outstanding landscape and historic values and the ease of river access make it an excellent venue for recreation. It

nevertheless remains something of a “hidden treasure” which is appreciated by local residents but which is largely unknown by the travelling public even though it is adjacent to Great South Road.



The Te Awa Cycleway, a recent development, provides a walking and cycling link between Ngaruawahia and Karapiro is likely to result in increasing visitor numbers to The Point, and this needs to be factored into any future plan of the area.

2.1 Historical Significance

The Point and Kiingitanga are areas of high historic importance, particularly to tangata whenua as a paa site and being the location of what has become Ngaruawahia township. The band rotunda, gun turret, cenotaph and historic wharf remnants on the Waipa River bank, are reminders of Paakeha events which also add significance to The Point.

Timeline

Approx 180 AD – as a result of the Hatepe (Taupo) volcanic eruption, Waikato River changed course to flow on its current route to merge with the Waipa River.

Approx 1,300 AD – Tainui tribes arrived in area and occupied many sites along the Waikato and Waipa Rivers.

1400 – Occupation of The Point – Pikiarero paa, and surrounding area



1840 – signing of Treaty of Waitangi

1858 - Pootatau Te Wherowhero was crowned the first Maori King

1860 – Wharf built at Waikato/Waipā confluence for trading with Paakeha

1863 – Defensive paa built to fortify European advance on Ngaruawahia – not used. Tawhiao and Waikato tribes were driven out to exile in Te Rohe Potae (King Country).

1864 – Waikato lands confiscated by Crown

1864 – The Point area settled by Paakeha and area renamed Queenstown. The Octagon was surveyed as a park / cemetery area as it was known as the place where King Pootatau had been buried

1870 – Township area renamed as Newcastle

1875 – Highest recorded flood levels recorded at The Point, with most of area covered in water up to the houses

1878 – Town renamed Ngaruawahia



1892 – First Ngaruawahia Regatta held at The Point – including canoe, rowing and mounted swimming races (on horses) and land based events.

1896 – Ngaruawahia Regatta Association (NRA) formed to run the regatta events



1912 – NRA built the band rotunda.

1921 – Princess Te Puia purchased land on River Road and started the building of Turangawaewae Marae

1922 – WW1 memorial built on The Point

1925 – Memorial to Pootatau erected on The Octagon reserve

1920's – NRA purchased land parcels on The Point for event sites



Flooding early in 1900's

1942 – Ngaruawahia Regatta cancelled – due to serious war conditions

1945 – Ngaruawahia Regatta held at Turangawaewae Marae

1972 - Ngaruawahia Regatta cancelled due to major river flooding

1973 - Ngaruawahia Regatta based at Turangawaewae Marae



1979 – NRA gifted land parcels at The Point to the Borough of Ngaruawahia for future public use.

1989 – Waikato District Council came into effect, including amalgamation of Ngaruawahia and Huntly Boroughs, Waikato and Raglan County Councils and part of Waipa County.

1995 – Waikato – Tainui tribe and Crown Deed of Settlement

2013 – ‘The Kings’ Mask’ on The Octagon reserve unveiled at by Kiingi Tuheitia



2015 – The Octagon renamed as “Kiingitanga Reserve”

2.2 Uses and Values

The open space nature of the area, river views and river access make The Point a highly valued site for informal recreation. The north western-most point where the rivers meet is a popular location, with people frequently visiting the site to enjoy the scenery. Vehicle access to The Point is a notable feature of reserve use. The beach area between the squash club and the rail bridge is popular for swimming.

The Point is also an important venue for various events including dog shows, fairs, circuses, the annual regatta, fire brigade practices and competitions, and ANZAC Day parades.

Note: Under Council bylaws, organisers of formal events must obtain written consent from Council prior to holding their event on any reserve including The Point.

The development of Te Awa Cycleway has created additional cycling and walking opportunities. The Point is now the starting point of a walk/cycleway path that, once complete, will stretch 70 kms along the Waikato River, from Ngaruawahia to Horahora. Further development and promotion of the site could see an increase in the level of use and will need to be managed so as not to detract from the reserve.

Currently an area of carpark is allowed to be used for freedom camping by self-contained vehicles. This will need to be reviewed in line with this management plan to ascertain if this is an appropriate site to undertake this activity in the future.



A sculpture located on the edge of the Kiingitanga Reserve in front of the King's office on Eyre Street depicts King Tawhiao and King Potatau's moko and was commissioned and completed by master carver Inia Te Wiata for Waikato-Tainui. This carving was unveiled during Matariki in June 2013, with the base being Oamaru stone and the mask in stainless steel. The mask structure is maintained by the Waikato Tainui Trust, with Council maintaining the surrounding park land area.

It is noted that the part of Kiingitanga Reserve is occupied by formed road, and a section of freehold reserve land is occupied by the adjacent property owner on Waingarō Road. Council prefers that there is no private encroachment onto reserve land.

Any current and future development on the reserve needs to take into account the present use (recreation), and heritage values (cultural and historic) – these are identified in the following Goals and Objectives section.

3.0 Strategic Goals and Objectives

Goals

- ◆ Allow visitors the opportunity to discover the cultural and historical stories of The Point and surrounding area
- ◆ Ensure The Point caters for a variety of recreation and leisure activities / opportunities
- ◆ Provide a safe, inviting and well maintained area for people to enjoy
- ◆ Work in partnership with the wider community to achieve the outcomes of this plan.

Explanation

These goals outline the key values of The Point area: aesthetic, cultural / heritage, and recreation. This reserve can be described as a destination or premier park as these values are high in all areas, due to the past and present importance of this location. Any development, use and management of the reserve will take consideration of these values into effect as to any activity or future development that may occur.

3.1 Cultural and Historic Values

The historic values of The Point are often unknown to many visitors. These values need to be recognised, conserved and protected. The installation of any displays or signage needs to enhance the heritage significance of the area, not become additional attractions to the location. Public artwork may be suited at other locations so as not to detract from the heritage values of The Point.

There are three listed Heritage New Zealand listed sites, including the Band Rotunda, Pioneer Gun Turret and World War I & II Memorial, plus a further 4 listed archaeological sites located either on or adjacent to The Point and Kiingitanga Reserve (refer to Appendix 2).

Objectives

- A. Cultural and historic values of The Point are identified, conserved and protected.
- B. Visitors to The Point are able to learn about the cultural and historic significance of The Point and surrounds

Actions

- Provision of interactive learning options and interpretative signage
- Installation of public art will be directly related to cultural / heritage values of The Point

3.2 Recreation and Leisure

The Point provides for a wide range of recreation and leisure opportunities – from public events, playgrounds and skate parks, to picnicking, swimming and cycling. Activities need to be managed to allow for a range of opportunities and to remove any potential conflict between user groups. For example the area will not be used as a sport field as these are available at other locations in Ngaruawahia.

Objectives

- A. Allow for both formal and informal recreation
- B. Playground facilities are provided in accordance with the Playground Strategy
- C. Maintain large open space values of the reserve with river views
- D. Allow reserve to be used as a venue for community groups and commercial activities that are appropriate and compatible with the management of The Point to benefit user experience.

Actions

- Upgrade playground on The Point and removal of playground at Kiingitanga Reserve
- All occupiers of facilities (buildings) will be have a current lease or license to occupy.
- Where facilities (buildings) do not have a current lease / license, or a suitable occupier is not available, consider removal of facility
- Improve public accessibility to the Waikato River
- Review the use of The Point area as a freedom camping location
- Review the link between the start of the Te Awa cycleway and the popular Hakarimata Walkway



3.3 Partnerships

Council will work collaboratively with Waikato-Tainui and the community to achieve the ambitions of this plan. This may include planning, funding and development of areas within The Point, including river margins, cultural locations, and/or park development.

Objectives

- A. Work alongside Tangata Whenua/Mana Whenua to understand their desires for The Point (including Kiingitanga Reserve).
- B. Work collaboratively with Tangata Whenua and key stakeholders including locally-based ecology experts to develop a strategy to improve the river edge of the Waikato and Waipa Rivers.
- C. Engage with stakeholders to ensure any proposed development will meet the needs of the community and visitors.
- D. Work with stakeholders to ensure The Point is a user-friendly venue for events.

Actions

- Manage The Point as a key venue for community based events
- Maintain partnership with Waikato Tainui Trust in managing the “King’s Mask”

3.4 Accessibility

Council wishes to maintain The Point as a safe environment for locals and visitors to enjoy, as it is a key reserve for Ngaruawahia for heritage and recreation outcomes.

Objectives

- A. Ensure The Point continues to be an accessible location for a wide range of users.
- B. Ensure design to maintain best practice Crime prevention Through Environmental Design principles.

Actions

- Improve connections for pedestrian and cyclists
- Update land status of all reserve land including some land which is legal road, to be all recreation reserve

4.0 Objectives and Policies

Where any issue on a reserve is addressed by both the General Policies Management Plan and this management plan, then the policies in this management plan will take precedence over the General Policies.

4.1 Objectives

1. To retain, conserve and promote an understanding of, the historic values of the area.
2. To provide for a wide range of recreational activities.
3. To retain the landscape qualities of the reserve.
4. To secure the appropriate public ownership and management of the open space area.

4.2 Policies

4.2.1 Maintain the historic values and features of the reserve and provide information on historical events and locations that are associated to the site.

4.2.2 Maintain the partnership relationship with Waikato Tainui Trust / Tangata Whenua to ensure use and development of The Point meets community expectations.

Explanation

Significant historic values are associated with The Point and the surrounding locality. Many of the Tangata Whenua features have been lost through development and time. All cultural values should be recognised by maintaining and enhancing what is known, plus the maintenance of the band rotunda, cenotaph and gun turret. Where possible different media should be used to enhance The Point, the monument at Kiingitanga, and to display information about the area.

The history of the area may be further researched as information becomes available and updated information displayed or shared as funding and/or technology allows. This will be undertaken, and in consultation with tangata whenua and the community.

- 4.2.3 Maintain and enhance the landscape qualities of the reserve, particularly its open space nature and river views including:
- a. Establish plantings along river margins to maintain landscape values and river bank stability;
 - b. Retaining the open space / park area in grass,
 - c. Monitoring the health of the specimen trees and undertaking arboricultural work as required.
 - d. Maintain specimen trees and succession planting of new trees

- e. Using trees and shrubs to screen existing buildings, taking into account public safety and graffiti control issues identified through Crime Prevention Through Environmental Design principals;
- f. Not allowing new buildings, along the river corridor.

Explanation

This policy sets the broad direction for development. The intention is to retain the important values of the area while enhancing certain features. Council shall determine the exact location of such developments in conjunction with the Ngaruawahia Community Board.

There is a need to progressively replaced specimen trees with appropriate species to ensure such trees are a feature of the reserve.

Gardens, in conjunction with traffic speed control structures, are to be used to create attractive entranceways to the reserve. Consideration may be given at a later date to further enhancing the entranceways such as through erecting a gateway or archway. Gardens will not be placed around the cenotaph because open space is needed for the ANZAC Day parades.

4.2.4 Maintain the roads in a manner which retains the park-like qualities of the area including:

- a. Retaining the existing carriage-way width;
- b. Maintaining traffic speed control structures;
- c. Setting a 30 km per hour speed restrictions on all roads;
- d. Promotion of The Point by way of signage.

Explanation

Much of the use of the area involves access via motor vehicles. The intention is to allow this to continue but ensure that vehicles do not detract from the park-like qualities of the area. Council will maintain a low speed environment within a park-like setting. Vehicles will normally be limited to sealed areas and certain grassed parking areas. Parking on the large grassed areas shall be permitted during major events. Signposts shall be used to promote The Point, in accordance with Transit New Zealand and District Plan rules.

4.2.5 Maintain a range of public amenities including:

- a. Public toilet facilities;
- b. Children's play equipment in accordance with Playground Strategy;
- c. Provision of shade facilities where appropriate
- d. Provision of picnic / bbq facilities where appropriate
- e. Limit club/leased facilities to existing building footprints;
- f. Investigate optional uses for the existing rowing club building;
- g. Review options for developing a pedestrian bridge over the Waipa River to link in with the Hakarimata Walkway
- h. Ensuring signage in the park is kept to a minimum.

Explanation

A number of amenities may be provided to enhance the area. Seats, tables and shade trees are located in the most popular areas in a manner which ensures

they do not detract from the landscape values or unduly restrict vehicle parking during major events. The toilet facility will require an upgrade within the next 5 years. There is no need for two playground facilities adjacent to each other – the playground on the Kiingitanga site will be removed and The Point playground upgrade with additional features.

The option of providing a link to the Hakarimata walkway over the Waipa River may encourage more walkway users to extend their walk to discover The Point and other areas of Ngaruawahia. Keeping signage in the park to a minimum but allow for adequate information to enhance park users experience, provide directional and regulatory signage.

4.2.6 Formally close unformed sections of roads on The Point and gazette these areas as reserve lands where this is advantageous for the areas management in terms of developing and funding issues.

Explanation

Much of The Point is legally gazetted as road reserve rather than recreation reserve. This has implications for funding and land use activities. For instance subsidy money is currently available for funding and land use activities. Council will continue to monitor the situation and will alter the legal status of the land if this is advantageous to the community. Refer to Map 1 where these areas are outlined in orange.

4.2.7 Identify a suitable location (either within or outside of The Point) for self-contained campervans to park overnight

Explanation

The numbers of overnight campers parking at The Point is increasing and has been perceived by some to detract from the location as they are parked in the most scenic location. A large number of these overnight campers are not self-contained and use the adjacent public toilets and/or dump there waste into the public toilet rather than using the Wastewater dump station adjacent to the old rowing club building. A more suitable location along with better signage to the dump station may be required.

4.2.8 Ensure all occupiers of facilities on The Point have a current occupation agreement.

Explanation

All occupiers of buildings on The Point, or clubs/ individuals who may undertake a range of group activities on The Point area, are required to have a current occupation agreement with Council to occupy part of the reserve. They should be able to identify how their activity and facility does not detract from the historical, aesthetic, and/or recreation values of The Point. The former Rowing Club building does not currently have an occupier, allowing Council to consider a range of options and alternative uses of this facility which are in keeping with the goals of this plan.

5.0 Implementation

Council will seek to implement this management plan through working with local community groups to develop and maintain the area. Funding from external sources will be sought for capital development works.

The policies list developments that may occur but they do not commit Council to undertake any specific works. Council will allocate funds as it considers appropriate through the Annual Plan process, which involves public submissions, and in consultation with the Ngaruawahia Community Board. Funding from external sources for specific projects may influence the order in which works are undertaken.

Table 1 Indicative costs for various capital development options

<u>Development Option</u>	<u>Indicative Cost</u>
Cenotaph base renewal	\$ 30K
Toilet upgrade	\$ 40K
Garden and tree upgrades	\$ 20K
History research and display	\$ 10K
Additional Children's playground	\$ 30K
Shade facilities	\$ 50K
Additional bbq facilities	\$ 40K
Design and build footbridge to link Into Hakarimata walkway	\$360K

Appendix 1 – Legal Descriptions

The Point

Section 1 SO 61580

Sections 579-580, 585, 588-591, 596-599, 600, 622-625, 657-664, 689 Newcastle Town

Pt Section 587 601- NEWCASTLE TOWN RES

Section 689 Ngaruawahia Town

Kingiitanga Reserve

Section 671 Newcastle Town - Domain

Note: Section 673 Newcastle Town Monument Reserve is controlled by the Department of Conservation

Appendix 2 - Heritage New Zealand Historic Place Listings

Band Rotunda, HNZPT Listing 4257, Category 2

Pioneer Gun Turret, HNZPT Listing 756, Category 2

World War One and Two Memorial, HNZPT Listing 4258, Category 2

Listed Archaeological site 514/184-Wharf/ Jetty

Listed Archaeological site S14/183-Shipwreck

Listed archaeological site 514/182-Historic artefact

Potatau Monument, HNZPT Listing 757

Open Meeting

To	Ngaruawahia Community Board
From	Clive Morgan General Manager Community Growth
Date	29 January 2019
Prepared by	Jim Ebenhoh Planning & Policy Manager
Chief Executive Approved	Y
Reference #	GOV0508
Report Title	Blueprint Update

I. EXECUTIVE SUMMARY

Following dozens of community workshops in 2018, consultants Urbanism Plus have produced a draft Blueprint report, including a proposed Districtwide Blueprint as well as 15 proposed Local Area Blueprints. These documents, which are currently being proofread, will be presented to the 27 February meeting of Council's Strategy & Finance Committee, for approval to release for a one-month round of public feedback (proposed to be 08 March – 08 April). During this time, a number of drop-in sessions throughout the District will be held for anyone who has questions. The availability of the reports, feedback period and drop-in sessions will be well-publicised, and communicated to all Community Boards and Committees in advance.

Following feedback, the reports are expected to be revised, then presented back to the Strategy & Finance Committee in May, and to full Council for approval in June. An implementation committee is likely to be established to work on incorporating the Blueprint documents into Council's future strategic and operational planning.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENTS

NIL

Open Meeting

To	All Community Boards
From	Jake Quinn Communications, Marketing & Engagement Manager
Date	8 January 2019
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y/N
Reference #	GOV1318
Report Title	New Zealand Community Boards' Conference 2019 – New Plymouth

I. EXECUTIVE SUMMARY

Advising all Community Board Members of the biennial Community Board Conference to be held in New Plymouth on 11 to 13 April 2019.

2. RECOMMENDATION

THAT the report be received;

AND THAT be nominated to attend the New Zealand Community Boards' Conference in New Plymouth from Thursday 11 April 2019 to Saturday 13 April 2019;

AND FURTHER THAT Council funds the conference registration fee for one delegate and this Community Board funds accommodation, travel and other associated costs from its Discretionary Fund.

3. CONSIDERATION

3.1 FINANCIAL

Council will fund the conference registration fee for one delegate within the various Community Boards. The Community Board will fund the accommodation, travel and other associated costs of their delegate.

3.2 LEGAL

n/a

3.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer to the project engagement plan if applicable).</i>	n/a				

State below which external stakeholders have been or will be engaged with:

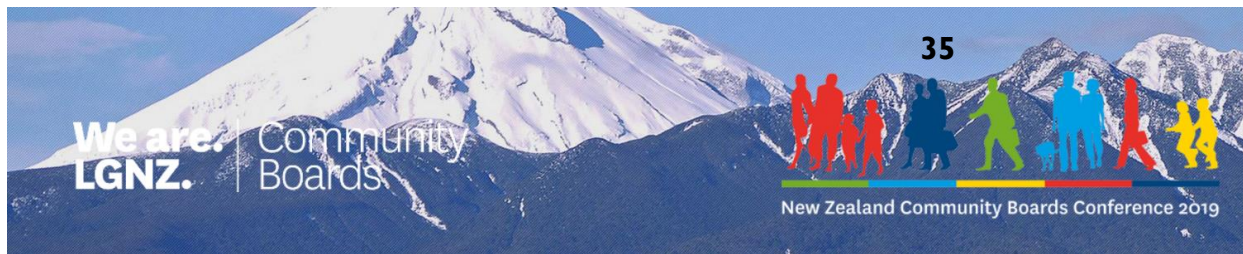
Planned	In Progress	Complete	
		Y	Internal
		Y	Community Boards/Community Committees
		n/a	Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
		n/a	Households
		n/a	Business
			Other Please Specify

4. CONCLUSION

The Community Board is being asked to consider nominating one representative to attend the biennial New Zealand Community Boards' Conference for 2019. Arrangements will be made by Council Staff for delegates attending this conference. More information can be found at <http://www.nzcbc2019.co.nz/nzcbc19>

5. ATTACHMENTS

- A - Draft Conference 2019 Programme
- B - Best Practice Awards



Programme

Subject to change. Updated 17 December

Thursday 11 April

Friday 12 April

Saturday 13 April

Thursday 11 April

1.00pm - 4.00pm	Optional tour / activity
5.00pm	Registration open
5.45pm	Coaches depart The Devon Hotel
6.00pm	Welcome Function at Len Lye Centre <i>(Coach transfers, canapes and beverages included in full and partner registration fee)</i>
7.30pm	Coaches return to The Devon Hotel Free evening



[Thursday 11 April](#)
[Friday 12 April](#)
[Saturday 13 April](#)

Friday 12 April

8.00am	Registration desk open tea and coffee available			
8.30am	Conference Opening			
9.00am	New Plymouth Mayor Neil Holdom			
9.15am	Looking Forward, encouraging Youth and Talent Darren Pratley			
10.00am	Engaging with the Maori Community Puna Wano-Bryant and Wharehoka Wano			
10.45am	Morning tea			
11.15am	Taranaki Mounga Project - eradicating all predators off the Mount Sean Zeitjes			
12.00pm	Youth Engagement Sarah Colcord			
12.45pm	Lunch			
1.45pm	Address by Minister for Local Government Nanaia Mahuta			
2.30pm	Award participant presentations			
3.15pm	Afternoon tea			
3.45pm	Concurrent Workshops:			
	Are we People Friendly enough? Lance Girling-Butcher	Building strong Te Ao Maori relationships Puna Wano-Bryant & Wharehoka Wano	Towards Predator-Free Taranaki Toby Shanley	Age Friendly Communities Diane Turner
5.15pm	Close			
7.00pm	Conference Dinner and Best Practice Awards at The Devon Hotel <i>(Dinner, beverages, entertainment included in full and partner registration fee.)</i>			



Saturday 13 April

8.00am	Registration desk open tea and coffee available		
8.30am	Chair of NZ Community Boards Mick Lester		
8.45am	LGNZ Update Dave Cull, President of Local Government NZ		
9.15am	LGNZ Localism Project Malcolm Alexander, CEO of Local Government NZ		
9.45am	Topic TBC Shay Wright		
10.30am	Morning tea		
11.00am	Concurrent workshops		
	The important role of Youth Voice Groups locally and regionally Shay Wright and Sarah Colcord	Rural Connectivity Group – RBI2 and Mobile Black Spots Programme Caitlin Metz	Community Emergency Planning Ben Ingram
12.30pm	Lunch		
1.30pm	Active Aging Natalie Jackson		
2.15pm	Thinking about Education to Employment Warwick Foy		
3.00pm	Conference wind up		
5.30pm	Post conference BBQ at The Devon Hotel <i>(Dinner included in full and partner registration fee. Cash bar.)</i>		



Best Practice Awards

An opportunity for your Community Board to showcase a project or initiative and a chance to win the Supreme Best Practice Award.

What are the Awards?

- the Community Boards Executive Committee Best Practice Awards recognise excellence in the implementation of projects and initiatives in local governance
- these awards are offered by the New Zealand Community Board Executive Committee (CBEC)
- prizes will be presented to the winners along with a runner up of each category (see below)
- a supreme winner will be chosen by CBEC from the winners of the individual categories

The objectives of the Awards are

- recognition of significant contributions made by Community Boards to the process of achieving excellence in local governance
- development of the Award's scheme as a learning tool for quality improvements in the functioning of Community Boards
- fostering the exchange of the best practice and innovative ideas.

Outstanding contribution award

The Community Board Executive Committee has agreed that a new award for individual community board members will be bestowed at the 2019 conference in New Plymouth. The award will be given to individual community board members who have been judged to have made an outstanding contribution to their community board and their communities. The award replaces the long service award that was given out at previous conferences.

Nominations must be made by a community board member and seconded by a member of the same community board as that to which individual being nominated belongs. Supporting information must be less than 50 words. [Click here](#) to download the nomination form. Forms need to be sent to mike.reid@lgnz.co.nz by **15 February 2019**.

Best Practice Awards

Categories

The Community Boards Executive Committee (CBEC) Best Practice Awards are designed to reflect the diversity of the work community boards undertake for their communities. The categories for the 2019 Best Practice Awards are set out below.

Leadership

The judges are looking for a community board which has, exercising its leadership mandate, made an improvement to its community. This could involve:

- a successful advocacy campaign resulting in beneficial change;
- partnering with one or more agency to improve local services; or
- utilising an innovative communication approach.

Enhancing Communities

The judges are looking for a project, programme or initiative which has been funded, commissioned and/or led by a community board which has enhanced the quality of life and/or environment of their community. Projects which have, for example:

- contributed to harmonious relationships and stronger community networks;
- developed local or neighbourhood amenities; or
- strengthened an understanding of the history heritage and story of that community.

Engaging Communities

The judges are looking for a project or initiative in which a community board has taken an innovative approach to consultation and engagement. This can involve:

- initiatives taken to promote community feedback on a consultation exercise, such as an annual plan, long term plan or a specific community board initiative;
- methods taken for engaging with local organisations, such as Maori organisations, business associations and community organisations; or
- initiatives in which a board has successfully increased the participation of groups within their communities that have traditionally been under-represented in local affairs, such as young people and new residents.

Overall winners

In addition to being recognised as a category winner there are two other prizes; the Peoples' Choice and the Supreme Winners.

Peoples' Choice Winner

The People's Choice award is determined by conference participants who will have the opportunity to vote for the project of their choice at the conference. All finalists will be eligible for the Peoples' Choice award and the results will be announced at the conference dinner.

Supreme Winner

The Supreme Winner will be selected by the judging panel from amongst the category award winners. It will reflect the project that the judges have determined as the most innovative and having resulted in the greatest community value.

The community board that wins the Supreme award will be offered the opportunity to have their winning entry made into a webinar by the Equip team. The objective of the webinar is

to celebrate best practice and provide a learning resource to community boards throughout New Zealand.

How to enter

- You can submit as many entries as you wish, however, each entry should relate to a single category only and specifically address the purpose of that category. The judges may transfer entries into a different category if they feel this is appropriate.
- Applications must be on the 2019 CBEC Best Practice Awards [application form](#). Additional information, such as photos or a PowerPoint presentation, can be attached.
- Each application should include all the relevant information relating to your application.

What information to provide

In addition to the information required in the 2019 CBEC Best Practice Awards application form, you can also include:

- information on the length of time over which the initiative occurred;
- a list of the different organisations involved in the initiative (for example, government agencies, community organisations, businesses, individuals) and how their participation was achieved;
- a brief estimation of the initiative's cost, how it was financed, such as rates or grants, and how costs were managed;
- a brief explanation of the benefits resulting from the project; and
- information on lessons learned, including barriers encountered, what would be done differently next time, and how the initiative might be useful to other community boards.

Send your entry to

Local Government New Zealand: info@lgnz.co.nz

Closing date for entries

Friday 8 March 2019 at 5.00pm. No late entries will be accepted.

Judging process

All applications will be reviewed by the Conference Judging Panel.

Announcement of the winners

The Awards will be announced and presented at the Conference Dinner on Friday 12 April 2019 and in order to promote best practice in the functioning of community boards and to foster the exchange of best practice and innovation, winning entries will be featured on the LGNZ website.

Please Note: By entering the awards you are agreeing to the publication of your entry.

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	4 February 2019
Chief Executive Approved	Y
DWS Document Set #	GOV0508
Report Title	Ngaruawahia Works and Issues Report

1. EXECUTIVE SUMMARY

To update the Community Board on issues arising from the previous meeting and on contracts and projects underway in Ngaruawahia.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. ATTACHMENTS

- Issues Report

	Issue	Area	Action
1	Playground equipment at the Point	Service Delivery	<p>The Community Board would like the old playground equipment to be repurposed for the Ngaruawahia Dog Run as dog agility equipment.</p> <p>There are plans to recycle what we can from the Ngaruawahia Playground and reuse some of it at the dog park on Ellery Street. There are some additional items that will need to be purchased to complete the project but this will be done in the near future.</p> <p>The physical works for The Point playground project are expected to start by April 2019, following approval of the design by the Ngaruawahia Community Board. Once the existing playground is demolished, staff will be able to determine what is safe to be repurposed as dog agility equipment and what additional equipment will be required. It is expected that both project will be completed simultaneously in May 2019.</p>
2	Recycling bins at the Point <i>Could a recycling bin or bins be established at the Point?</i>	Service Delivery	<p>At this stage, we don't provide recycling at any of our Reserves but it is certainly something we would like to explore. As this would involve a districtwide change to our levels of service (and therefore, budget), a review of services will need to be completed.</p> <p>We are optimistic that this will be able to occur in the coming year and we are hopeful that we will be able to introduce this service.</p>
3	Bike stand	Service Delivery	<p>Open up Ngaruawahia Tourism have requested that bike racks be established around town. The bike racks will be funded by the community. Mrs Diamond will contact Council about locations and confirm when funding is secured.</p>

Service Delivery

Centennial Park – Toilets

Tender has come back with a preferred supplier chosen though contract not yet awarded. Some negotiation with preferred supplier required due to additional cost associated with transporting the modules. Report to go to the Infrastructure Committee to tidy up toilet capital budgets, this project will be included in this report. Once budget has been confirmed an update and plan will be submitted to the Community Board for approval. Any updates can then be agreed with the preferred supplier and the toilet/change room facility construction contract finalised. A separate contract will be let for foundation and enabling works.

Open Meeting

To	Ngaruawahia Community Board
From	Gavin Ion Chief Executive
Date	4 February 2019
Chief Executive Approved	Y
DWS Document Set #	GOV0508
Report Title	Ngaruawahia Community Board Resolution/Action Register

1. EXECUTIVE SUMMARY

To update the Ngaruawahia Community Board Resolution/Action Register.

2. RECOMMENDATION

THAT the report of the Chief Executive be received.

3. ATTACHMENTS

Project	Action required	Refer to	Up-dated	Action
1 Beautifying the Riverbank [NCB03/23/10]	Ngaruawahia Community Plan 'Clean up the river and riverbanks'. Planting on River Road side.	SD	1 June 2017	<i>This work has been completed.</i>
A pontoon on Waipa River in relation to launching canoes particularly for the Waipa School	A pontoon on Waipa river is suggested to enable Waipa Primary students and the wider community access to the river for waka-ama and other water sports.	NCB	1 May 2017	<i>This project is not funded in the LTP and therefore the Community Board will need to look for other funding sources.</i>
2 Green Belt [NCB1304/06/6]	Investigate proposed green belt around township.	S&S	1 June 2017	<i>A green belt is an area of open land around a city or town on which building is restricted. Rules in the District Plan help ensure that fragmentation of the rural land around Ngaruawahia</i>

Project		Action required	Refer to	Up-dated	Action
					<i>township is avoided, thus providing a rural interface at the town's northern entrance that supports this green belt concept. District plan rules ensure residential growth occurs within defined zones.</i>
3	Centennial Park toilet [NCB1302/06/8]	Installation of toilet	SD	1 May 2017	<p>A report is being presented to the NCB on placement of this facility.</p> <p><u>February 2018</u> (Following the meeting) Project is underway, once scope is confirmed it will come back to the Ngaruawhia Community Board with an update.</p> <p><u>May 2018</u> Project is underway with project manager appointed, scope is confirmed. Will go to market for a 2 pan unisex toilet (one being accessible), 2 change rooms and a storage room for the Ngaruawahia United Football club.”</p> <p><u>Following the meeting</u> Ensure design is that approved by the Community Board.</p>
4	Wedding Quarry	Wedding Quarry – over spraying of the quarry appears to be causing erosion and is visually unpleasant, is there anything that can be done about this?	CS	1 August 2015	<p>Council is unable to undertake any formal action for activity. There is no breach of the District Plan. We understand that it is for weed control purposes and is authorised by Waikato Regional Council.</p> <p>Slip noted and followed up via Works and Issues report.</p> <p><u>August 2017</u> – this is WRC issue and can't be progressed by NCB.</p>
6	Te Mana o Te Rangi Reserve development	The beautification of the old dump site to enable recreational enjoyment and to comply with the landfill aftercare management plan.	SD	16 March 2017	Board have been through consultation and will put project forward as LTP item.

Project		Action required	Refer to	Up-dated	Action
7	The Point – photo frame	The Youth Action Group is investigating the opportunity to erect a giant photo frame at The Point.	S&S	9 May 2017	<p><i>Embrace the Future (ETF) have made contact with WDC Iwi Liaison to ensure that ETF are not crossing any cultural and sacred boundaries. Are awaiting response. ETF have approved initial design for community consultation and have engaged with Community Development Coordinator to initiate the Placemaking process for this.</i></p> <p><i>11/09/18 – The Chair has met with Council staff. There is funding available for work to be undertaken.</i></p> <p><i>9/05/2017 – Youth Action Group advise the project is on hold until further notice.</i></p> <p><i>13/06/2017 - The Community Board continue to support and encourage the Youth Group to move this forward.</i></p> <p><i>February 2018 – The Community Board are encouraging the Youth Group to continue with this project. Kiri Morgan has taken a lead in this space to support Cory.</i></p> <p><i>March 2018 – To recommence next year.</i></p>
8.	The Point	Concerns about the Squash Club, Rowing Club & Dog Sheds – conditions, appearance & upkeep. The NCB are asking for the details of the lease conditions and arrangements in place.			<p><u>August 2017</u> <i>The Point is currently undergoing a draft management plan process where all leases are being considered, and during this process all expired and current leases will look to be aligned. This will include the way that repairs and maintenance are carried out for those buildings that Council own (the kennel club) and those that we do not (the squash and rowing clubs). In the meantime, the property maintenance team will review the buildings with a view to determining what, if anything requires immediate attention while the management plan process continues.</i></p> <p><u>September 2017</u> <i>After looking into the leases of the occupants at The Point, and discussions</i></p>

Project	Action required	Refer to	Up-dated	Action
				<p>with the wider Parks and Facilities unit, conversations regarding the recently commenced Reserve Management Plan process for The Point were raised. The Reserve Management Plan has been out for its initial public consultation round which closed 7th July 2017. The Reserves Planner is now working through integrating the key themes from the first round and it will go out for a second round according to Strategy as soon as this has happened.</p> <p><u>November 2017</u> Until the Reserve Management Plan is finalised there will be no changes to the agreements or current occupation. The Reserve Management Plan may have effect on those occupants and it is unreasonable to expect the occupants to outlay costs with no guarantee of occupation following the Reserve Management Plan coming into effect.</p> <p>The draft Reserve Management Plan for The Point is due to be completed by the end of January 2018. It will then go out for public consultation after approval from the 2018 February Council meeting. A presentation will be made to the February Community Board meeting. Consultation would be over February-April 2018 period, review submissions in April-May, hearings if required in May, final plan will go back to Council for adoption in June-July 2018. The Board will be kept informed of progress.</p> <p><u>February 2018</u> Staff are meeting with the Chair of the Community Board this month to discuss the draft Reserve Management Plan for The Point. The process and timeframes will be agreed post this discussion to ensure the draft plan addresses the initial issues/concerns from the community.</p> <p><u>February 2018 (Following the meeting)</u> Staff met with Chair of community board to discuss initial issues/concerns and have noted these for the draft RMP. Chair has asked for the final Draft RMP to go to the community board for</p>

Project	Action required	Refer to	Up-dated	Action
				<p><i>discussion and endorsement before it goes out for Public consultation. Staff will work with the Chair to get it on a future agenda once the final draft plan has incorporated this initial feedback.</i></p> <p><u>May 2018</u> The draft RMP has been provided to the Community Board Chair and will be discussed with Councillors on 11 June.</p> <p>The draft RMP will then be presented to the Community Board at the next available opportunity.</p> <p>Board Chair does not require staff to attend.</p> <p><u>August 2018</u> Draft Reserve Management Plan was considered by the Community Board.</p>
9.	<p>Patterson Park netball courts – the courts have been resealed but the surface is not level, as they are used by four netball clubs this needs to be addressed prior to the winter. The work has been completed and the issue of an un-level surface remains.</p>	SD		<p><u>August 2017</u> Original topography survey of the netball courts (which design was based on) showed a number of height inconsistencies between 10mm and 50mm over the area of the court. The surface was uneven and there was no level fall over the length of the court. The original court surface had large depressions where water would pond.</p> <p>Now the courts are designed and constructed to have a 0.5% grade to allow water to run off. This has improved the surface of the courts and reduced the amount of ponding significantly.</p> <p><u>September 2017</u> Photos of Patterson Park Courts received from Kiri Morgan August 23rd and awaiting a response.</p> <p><u>November 2017</u> The Long Term Plan held an allocation for the upgrade of the Ngaruawahia Netball Courts of \$180,236.</p> <p>Staff approached the project by determining what type of upgrade could be accommodated within that budget allocation.</p>

Project	Action required	Refer to	Up-dated	Action
				<p>Staff assessed two options:</p> <ol style="list-style-type: none"> 1. Reshape and reseal court to improve drainage, replace nets, hoops signs etc. 2. Full NZ Netball specification rebuild, plus replace nets, hoops, signs etc. <p>Assessment of costs for each option was completed by an external consultant. The costs for meeting NZ Netball specification was excessive and would exceed budget (est. by Waikato District Alliance is approximately \$300,000 total project cost). The cost for option one fell inside budget and was completed at a total cost of \$152,000.</p> <p>The courts have been shaped as best as possible to shed water during rainfall events. Staff will continue to inspect through rainfall events to ensure that site drainage is effective and operating as expected. Staff are also happy to meet with netball club/teams representatives and discuss options moving.</p> <p>A full copy of the consultant review and as built drawings are attached for information.</p> <p><u>December</u> A site meeting has been organised for early December with Kiri Morgan, Mark Janssen and Tim Harty.</p> <p><u>February</u> Mark Jansen and Jacki Remihana will be having an on-site meeting with Kiri Morgan on 13 March.</p> <p><u>May</u> On-site meeting was held on 22 March, issues were discussed.</p>

Open Meeting

To	Ngaruawahia Community Board
From	Tony Whittaker Chief Operating Officer
Date	14 January 2019
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0508
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Board on the Year to Date Service Request Report to 31 December 2018.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Year to Date Service Request Report for Ngaruawahia Community Board

Service Request Time Frames By Ward for ⁵¹

NGA

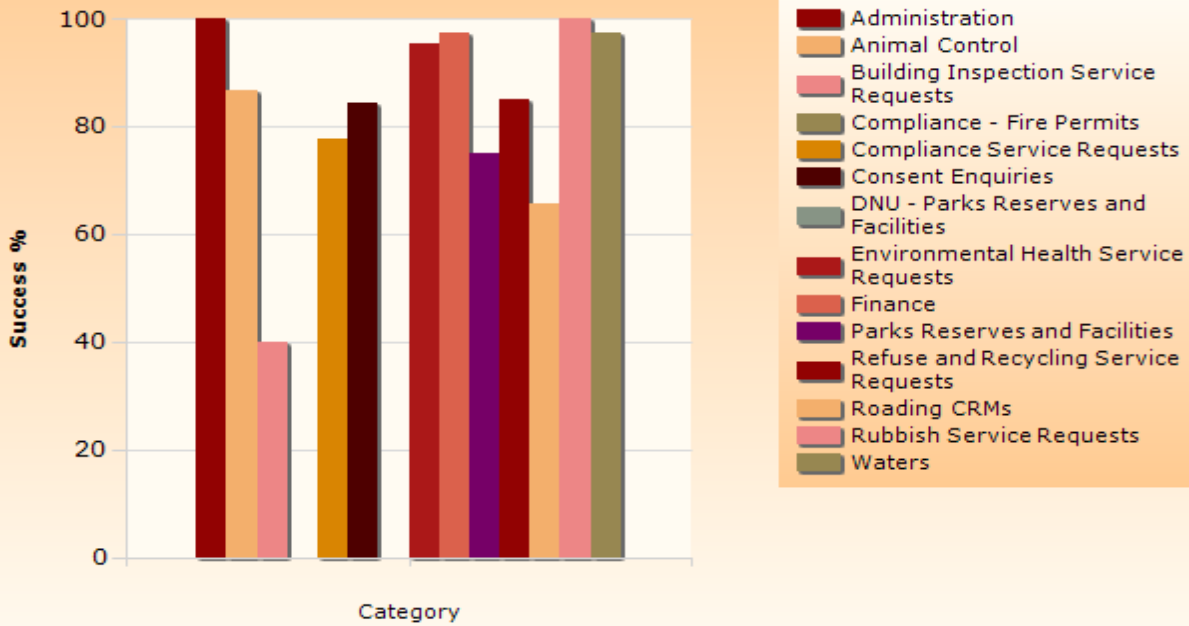


Date Range: 01/10/2018 to 31/12/2018

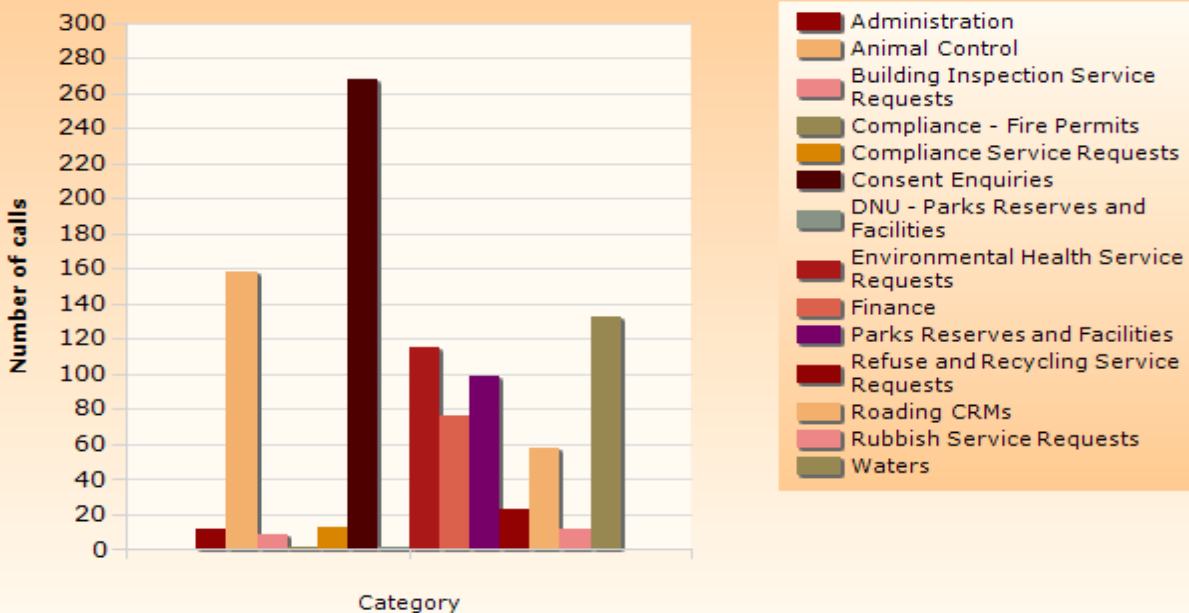
The success rate excludes Open Calls as outcome is not yet known.

1/11/2019 2:37:12 PM

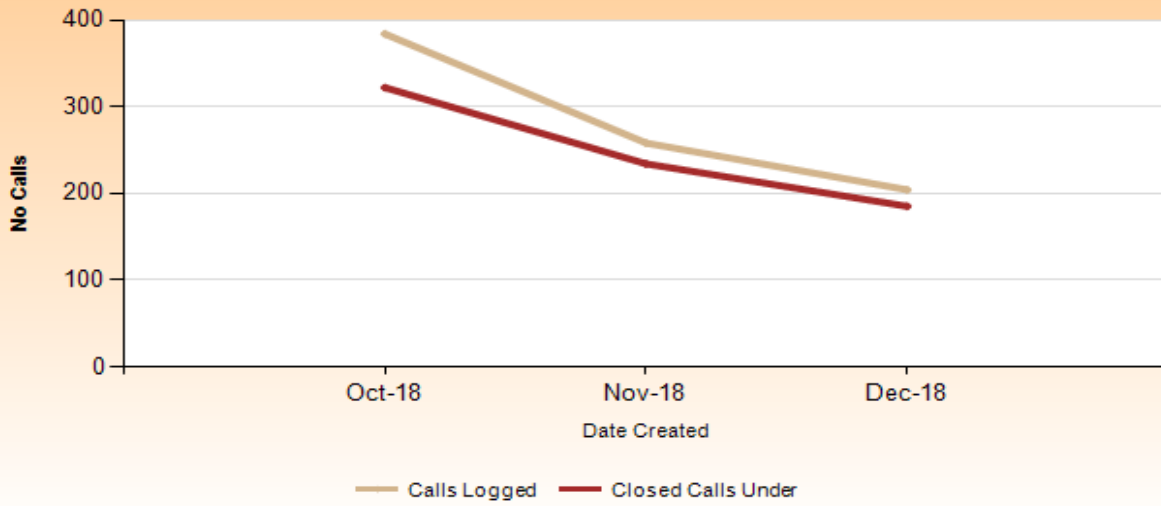
Call Completion % Success by Type



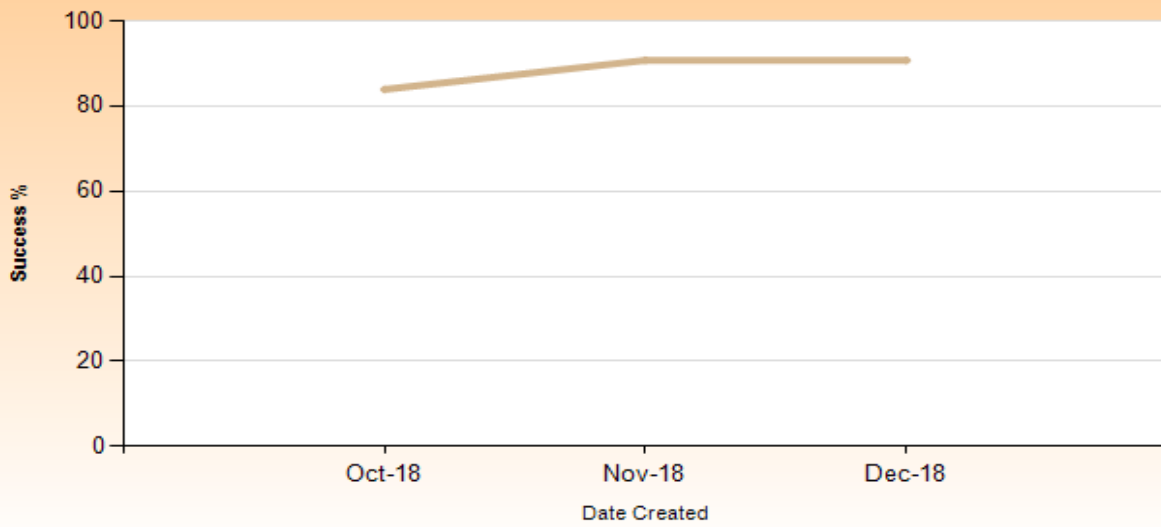
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Administration							
	Summary	12	11			1	100.00%
	Pro rated rates for the period xx to xx	12	11			1	100.00%
Animal Control							
	Summary	158	3	20	18	117	86.67%
	Animal Charges	32	1			31	100.00%
	Dog / Cat Trap Required	2				2	100.00%
	Dog Control Assist Police	1		1			NaN
	Dog Property Visit	8			3	5	62.50%
	Dog Straying - Current	37			10	27	72.97%
	Dog Straying - Historic	4				4	100.00%
	Dog Surrender	4		1		3	100.00%
	Dog Welfare - Immediate threat to life	2	1			1	100.00%
	Dog Welfare - Not immediate threat to life	1				1	100.00%
	Dog/Animal Missing	29		11		18	100.00%
	Dogs Aggression - Current	7			3	4	57.14%
	Dogs Aggression - Historic	5	1	1	2	1	33.33%
	Dogs Barking Nuisance	17		6		11	100.00%
	Livestock Trespassing - Current	9				9	100.00%
Building Inspection Service Requests							
	Summary	9	2	2	3	2	40.00%
	Building Inspection Service Requests	9	2	2	3	2	40.00%
Compliance - Fire Permits							
	Summary	1		1			NaN
	Existing resource consents	1		1			NaN
Compliance Service Requests							
	Summary	13	2	2	2	7	77.78%
	Compliance - Animal By Law	4		1	1	2	66.67%
	Compliance - Unauthorised Activity	5	2	1		2	100.00%
	Compliance - Urban Fire Hazard (Dry conds only)	1			1		0.00%
	DNU - Illegal parking	3				3	100.00%
Consent Enquiries							
	Summary	268	3	16	39	210	84.34%
	Onsite Services	14	1	1	6	6	50.00%
	Planning Process	39		7	7	25	78.13%
	Property Information Request	79		1	2	76	97.44%
	Rural Rapid Number assignment & purchase of plates	5	2			3	100.00%
	Zoning and District Plan Enquiries	131		7	24	100	80.65%
DNU - Parks Reserves and Facilities							
	Summary	1	1				NaN
	Trimming of vegetation - Urban	1	1				NaN

Environmental Health Service Requests	Summary	115	1	2	5	107	95.54%	
	Environmental Health Complaint	10	1	2	1	6	85.71%	
	Noise Complaint - Environmental Health	2				2	100.00%	
	Noise complaints straight to contractor	103			4	99	96.12%	
Finance	Summary	76		1	2	73	97.33%	
	Rates query	76		1	2	73	97.33%	
Parks Reserves and Facilities	Summary	99	3	32	16	48	75.00%	
	Parks & Reserves - Buildings	23	2	5	7	9	56.25%	
	Parks & Reserves - Cemetery Complaints (not mowing)	2				2	100.00%	
	Parks & Reserves - Council owned land	14			1	13	92.86%	
	Parks & Reserves - Graffiti	2				2	100.00%	
	Parks & Reserves - Lake Access	29	1	26		2	100.00%	
	Parks & Reserves - Non-urgent Public Toilet Issues	1				1	100.00%	
	Parks & Reserves - Reserve Issues	19		1	2	16	88.89%	
	Parks & Reserves - Reserves Event Bookings	1			1		0.00%	
	Parks & Reserves - Urgent Public Toilet Issues	5			4	1	20.00%	
	Parks & Reserves-Council owned buildings on reserv	3			1	2	66.67%	
	Refuse and Recycling Service Requests	Summary	23		3	3	17	85.00%
		Recycling Not Collected	2				2	100.00%
Refuse - Non-Collection		13		2	1	10	90.91%	
Refuse & Recycling Enquiries		3		1	1	1	50.00%	
Rubbish bag sticker/tag orders - internal use only		5			1	4	80.00%	
Roading CRMs	Summary	58	1	16	14	27	65.85%	
	Emergency Events - 1 Hr Response	1				1	100.00%	
	Footpath Maintenance - Non_Urgent	3		2		1	100.00%	
	New Vehicle Entrance Request	9		2		7	100.00%	
	Request 4 new street light path sign etc	1				1	100.00%	
	Road Culvert Maintenance	3		1	2		0.00%	
	Road Safety Issue Enquiries	5		1		4	100.00%	
	Roading Work Assessment Required - OnSite 5WD	18	1	7	6	4	40.00%	
	Routine Roding Work Direct to Contractor 5WD Comp	2				2	100.00%	
	Street Light Maintenance	7		1	6		0.00%	
	Urgent Roding Work 4Hr Response	4				4	100.00%	
	Vegetation Maintenance	5		2		3	100.00%	
	Rubbish Service Requests	Summary	12		2		10	100.00%
Abandoned Vehicle		2		1		1	100.00%	
Illegal Rubbish Dumping		10		1		9	100.00%	

55

Waters							
Summary	133	1	7	3	122	97.60%	
3 Waters Enquiry	19		1	1	17	94.44%	
3 Waters Safety Complaint - Non Urgent	3				3	100.00%	
Drinking water billing	1				1	100.00%	
Drinking Water Final Meter Read	53		3		50	100.00%	
Drinking Water Major Leak	8				8	100.00%	
Drinking Water minor leak	12	1	1	1	9	90.00%	
Drinking Water quality	3				3	100.00%	
Drinking Water Quantity/Pressure	2			1	1	50.00%	
Fix Water Toby	4				4	100.00%	
New Drinking Storm Waste water connections	6		1		5	100.00%	
No Drinking Water	2				2	100.00%	
Stormwater Blocked pipe	1				1	100.00%	
Stormwater Open Drains	3		1		2	100.00%	
Stormwater Property Flooding	3				3	100.00%	
Wastewater Overflow or Blocked Pipe	5				5	100.00%	
Wastewater Pump Alarm	2				2	100.00%	
Waters Pump Station jobs - only for internal use	6				6	100.00%	
Total	978	28	104	105	741	87.59%	

Open Meeting

To	Ngaruawahia Community Board
From	James Whetu Chair Ngaruawahia Community Board
Date	27 August 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0508
Report Title	Chairperson's Report

I. EXECUTIVE SUMMARY

To make an annual allocation for the \$10 charge for tea and coffee served at our Board meetings (8 meetings per year) via the Discretionary Fund. There is also an invoice from E&C Patterson submitted for payment towards the catering/bbq costs during the Ngaruawahia pools opening day on 24 November 2018.

2. RECOMMENDATION

THAT the report from the Ngaruawahia Community Board Chair be received;

AND THAT a sum of \$80 be allocated for catering purposes (\$10 per meeting) for 2019;

AND FURTHER THAT Cr Patterson be reimbursed for expenses incurred for the barbecue held at the Opening of the Ngaruawahia Pools. (Invoice number 281218 for \$102.21 from E&C Patterson refers).

3. ATTACHMENTS

- A – Invoice from E&C Patterson
- B – Receipts for supplies

E & C Patterson
75 Galbraith Street
Ngaruawahia 3791

28 December 2018

Inv: 281218

To: Waikato District Council
Ngaruawahia Community Board

Discretionary Fund**Ngaruawahia Public Pools Opening Day - 24th Nov 2018**

Pre-cooked sausages – receipt attached

\$ 80.00

Supplies for BBQ- receipt attached

\$ 22.21

\$102.21 incl gst

For internet payments please quote invoice number
Westpac, Ngaruawahia 03 1571 0014662 001



**** New World Ngaruawahia ****

7 Galileo Street

D R & R L Jones Limited

PH: (07) 824-8275

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\$1.69	PAMS OIL CANOLA 500ML
\$2.39	PAMS PAPER TOWEL COUNTRY KITCHEN TWIN
\$9.98	VALUE TOMATO SAUCE 2L
2 @ \$4.99	
\$9.98	VALUE TABLE SPREAD 500G
3 @ \$1.59	
\$4.77	VALUE SERVICETTES WHITE 100PK
2 @ \$1.69	
\$3.38	

\$ BALANCE DUE \$22.21
 EFTPOS *****2232
 Auth Code = 096927

\$19.31	SUB TOTAL
\$2.90	TOTAL GST
\$22.21	TOTAL
\$0.00	CHANGE

CUSTOMER COPY
 NEW WORLD NGARUAWAHIA
 GST# 123-960-379
 NGARUAWAHIA

-----EFTPOS-----
 TERMINAL 14012102
 TIME 21Nov18 14:47
 TRAN 015952
 VISA
 CARD2282
 WNZL Visa Credit
 RID: A000000003
 PIX: 1010
 TC: A308EDD2915291A0
 TVR 0080048000
 ATC 00E7
 TSI F800
 AUTHORISATION 096927
 PURCHASE 58
 NZD22.21
 NZD22.21
 TOTAL

Customer *Waukato District Council*
(opening of pools) Date Friday 23 Nov
2 x 50' fire-cooked
80-00
copying
 STIRLING QUALITY MEATS
 50 JESMOND ST
 NGARUAWAHIA
 (07) 824 8791