

Agenda for a meeting of the Taupiri Community Board to be held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 11 FEBRUARY 2019** commencing at **6.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. APOLOGIES AND LEAVE OF ABSENCE

2. CONFIRMATION OF STATUS OF AGENDA

3. DISCLOSURES OF INTEREST

4. CONFIRMATION OF MINUTES

Meeting held on Monday 12 November 2018 3

5. REPORTS

5.1 Public Forum

5.2 Discretionary Fund Report to 30 January 2019 7

5.3 New Zealand Community Boards' Conference 2019 – New Plymouth 9

5.4 Blueprint Update 17

5.5 Taupiri Works and Issues Report February 2019 18

5.6 Year to Date Service Request Report 19

5.7 Chairperson's Report *Verbal*

5.8 Councillors' Report *Verbal*

6. PROJECTS

- | | | |
|-----|---|---------------|
| 6.1 | Bridge Development – Cr Gibb | <i>Verbal</i> |
| 6.2 | Land Development – Cr Patterson | <i>Verbal</i> |
| 6.3 | Expressway Update – Ms Morley | <i>Verbal</i> |
| 6.4 | Taupiri Mountain Update – Ms Cocup-Ormsby | <i>Verbal</i> |
| 6.5 | Parks & Reserves – Mr Van Dam | <i>Verbal</i> |
| 6.5 | Footpaths/Frontages – Ms Pecékajus | <i>Verbal</i> |

GJ Ion
CHIEF EXECUTIVE

Open Meeting

| | |
|---------------------------------|-------------------------------------|
| To | Taupiri Community Board |
| From | Gavin Ion Chief Executive |
| Date | 13 November 2018 |
| Prepared by | Wanda Wright Committee Secretary |
| Chief Executive Approved | Y |
| Reference # | GOV0506 |
| Report Title | Confirmation of Minutes |

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting of the Taupiri Community Board held on Monday 12 November 2018.

2. RECOMMENDATION

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 12 November 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

TCB Minutes

MINUTES of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 12 NOVEMBER 2018** commencing at **6.00pm.**

Present:

Ms D Lovell (Chairperson)
Cr JM Gibb
Cr EM Patterson
Mr H Lovell
Ms J Morley
Ms J Pecékajus
Mr R Van Dam

Attending:

Mr R MacCulloch (Deputy General Manager Service Delivery)
Mrs W Wright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Lovell/Ms Morley)

THAT an apology be received from Miss Ormsby-Cocup.

CARRIED on the voices

TCB1811/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Lovell/Mr Lovell)

THAT the agenda for a meeting of the Taupiri Community Board held on Monday 12 November 2018 be confirmed and all items therein be considered in open meeting;

AND THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.5 [*Chairperson's Report*] be considered after agenda item 6.5 [*Footpaths/Frontages – Ms Pecekajus*];

AND FURTHER THAT the Committee resolves that item 6.4 [*Taupiri Mountain Update – Miss Ormsby-Cocup*] be withdrawn from the agenda.

AND FURTHER THAT all reports be received.

CARRIED on the voices

TCB1811/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Lovell/Mr Van Dam)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 10 September 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

TCB1811/03

REPORTS

Public Forum
Agenda Item 5.1

There were no members of the public in attendance.

Discretionary Fund to 29 October 2018
Agenda Item 5.2

The report was received [TCB1811/02 refers] and discussion was held.

Taupiri Works and Issues Report
Agenda Item 5.3

The report was received [TCB1811/02 refers] and discussion was held.

Year to Date Service Request Report
Agenda Item 5.4

The report was received [TCB1811/02 refers] and discussion was held.

Councillors' Report
Agenda Item 5.6

Crs Gibb and Patterson gave verbal overview on current Council issues.

PROJECTS

Project Update – Bridge Development

Agenda Item 6.1

Cr Gibb gave a verbal update and answered questions from the Board.

Land Development

Agenda Item 6.2

Cr Patterson and Mr Lovell updated the Board on current issues.

Expressway Update

Agenda Item 6.3

Ms Morley gave a verbal update and answered questions from the Board.

Taupiri Mountain Update

Agenda Item 6.4

This item was withdrawn from the agenda.

Parks & Reserves

Agenda Item 6.5

Nothing new to report.

Footpaths/Frontages

Agenda Item 6.6

Ms Pecekajus gave a verbal update and answered questions from the Board.

REPORTS (CONTINUED)

Chairperson's Report

Agenda Item 5.5

The Chair gave feedback and updates on several issues in an around Taupiri.

There being no further business the meeting was declared closed at 6.46pm.

Minutes approved and confirmed this day of 2019.

D Lovell
CHAIRPERSON

Open Meeting

| | |
|---------------------------------|--|
| To | Taupiri Community Board |
| From | Tony Whittaker Chief Operating Officer |
| Date | 30 January 2019 |
| Prepared by | Julienne Calambuhay Management Accountant |
| Chief Executive Approved | Y |
| Reference/Doc Set # | GOV0506 |
| Report Title | Discretionary Fund Report to 30 January 2019 |

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 30 January 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 30 January 2019

TAUPIRI COMMUNITY BOARD DISCRETIONARY FUND 2018/2019

| | | |
|--|-----------|------------------------|
| | GL | 1.208.1704 |
| 2018/19 Annual Plan | | 1,624.00 |
| Carry forward from 2017/18 | | 2,572.00 |
| Total Funding | | <u>4,196.00</u> |
| Expenditure | | |
| Total Expenditure | | <u>-</u> |
| Net Funding Remaining (Excluding commitments) | | <u>4,196.00</u> |
| Commitments | | |
| 14-Aug-17 Allocated to Chair to purchase miscellaneous items (TCBI708/03) | 100.00 | |
| Less: Expenses - Jo Morley | 20.91 | 79.09 |
| 13-Aug-18 Making of crosses for ANZAC Day 2019 (TCBI808/04) | | <u>1,000.00</u> |
| Total Commitments | | <u>1,079.09</u> |
| Net Funding Remaining (Including commitments) as of 30 January 2019 | | <u>3,116.91</u> |

Open Meeting

| | |
|---------------------------------|---|
| To | Taupiri Community Board |
| From | Tony Whittaker Chief Operating Officer |
| Date | 08 January 2019 |
| Prepared by | Wanda Wright Committee Secretary |
| Chief Executive Approved | Y |
| Reference # | GOV0506 / 2155925 |
| Report Title | New Zealand Community Boards' Conference 2019 – New Plymouth |

1. EXECUTIVE SUMMARY

This report is to advise the Taupiri Community Board (“the Board”) of the biennial Community Board Conference to be held in New Plymouth on 11 to 13 April 2019, and for the Board to consider nominating a representative to attend.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received;

AND THAT be nominated to attend the New Zealand Community Boards' Conference in New Plymouth from Thursday, 11 April 2019 to Saturday, 13 April 2019;

AND FURTHER THAT Council funds the conference registration fee for one delegate and the Taupiri Community Board funds accommodation, travel and other associated costs from its Discretionary Fund.

3. BACKGROUND

The biennial Community Board Conference is scheduled to be held in New Plymouth from Thursday, 11 April to Saturday, 13 April 2019. The draft conference programme is attached and more information can be found at <http://www.nzcbc2019.co.nz/nzcbc19>.

4. DISCUSSION AND ANALYSIS OF OPTIONS

The Board is asked to consider whether or not to send a representative to this conference.

5. CONSIDERATION

5.1 FINANCIAL

Council will fund the conference registration fee for one Board delegate. The Board will fund the accommodation, travel and other associated costs of their delegate from its Discretionary Fund.

5.2 LEGAL

NIL

5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The following stakeholders have been or will be engaged with:

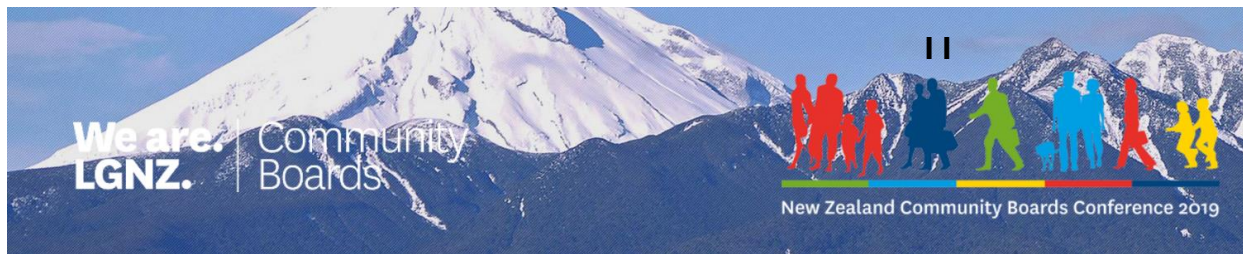
| Planned | In Progress | Complete | |
|---------|-------------|----------|---------------------------------------|
| | | ✓ | Internal |
| | | ✓ | Community Boards/Community Committees |
| | | | Waikato-Tainui/Local iwi |
| | | | Households |
| | | | Business |
| | | | Other Please Specify |

6. CONCLUSION

The Taupiri Community Board is being asked to consider nominating one representative to attend the biennial New Zealand Community Boards' Conference for 2019.

7. ATTACHMENTS

- Draft Conference 2019 Programme
- Best Practice Awards



Programme

Subject to change. Updated 17 December

Thursday 11 April

Friday 12 April

Saturday 13 April

Thursday 11 April

| | |
|--------------------|---|
| 1.00pm - 4.00pm | Optional tour / activity |
| 5.00pm | Registration open |
| 5.45pm | Coaches depart The Devon Hotel |
| 6.00pm | Welcome Function at Len Lye Centre <i>(Coach transfers, canapes and beverages included in full and partner registration fee)</i> |
| 7.30pm | Coaches return to The Devon Hotel Free evening |



Thursday 11 April

Friday 12 April

Saturday 13 April

Friday 12 April

| | | | | |
|---------|--|---|---|---|
| 8.00am | Registration desk open tea and coffee available | | | |
| 8.30am | Conference Opening | | | |
| 9.00am | New Plymouth Mayor Neil Holdom | | | |
| 9.15am | Looking Forward, encouraging Youth and Talent Darren Pratley | | | |
| 10.00am | Engaging with the Maori Community Puna Wano-Bryant and Wharehoka Wano | | | |
| 10.45am | Morning tea | | | |
| 11.15am | Taranaki Mounga Project - eradicating all predators off the Mount Sean Zeitjes | | | |
| 12.00pm | Youth Engagement Sarah Colcord | | | |
| 12.45pm | Lunch | | | |
| 1.45pm | Address by Minister for Local Government Nanaia Mahuta | | | |
| 2.30pm | Award participant presentations | | | |
| 3.15pm | Afternoon tea | | | |
| 3.45pm | Concurrent Workshops: | | | |
| | Are we People Friendly enough? Lance Girling-Butcher | Building strong Te Ao Maori relationships Puna Wano-Bryant & Wharehoka Wano | Towards Predator-Free Taranaki Toby Shanley | Age Friendly Communities Diane Turner |
| 5.15pm | Close | | | |
| 7.00pm | Conference Dinner and Best Practice Awards at The Devon Hotel <i>(Dinner, beverages, entertainment included in full and partner registration fee.)</i> | | | |



Saturday 13 April

| | | | |
|---------|--|---|---|
| 8.00am | Registration desk open tea and coffee available | | |
| 8.30am | Chair of NZ Community Boards Mick Lester | | |
| 8.45am | LGNZ Update Dave Cull, President of Local Government NZ | | |
| 9.15am | LGNZ Localism Project Malcolm Alexander, CEO of Local Government NZ | | |
| 9.45am | Topic TBC Shay Wright | | |
| 10.30am | Morning tea | | |
| 11.00am | Concurrent workshops | | |
| | The important role of Youth Voice Groups locally and regionally Shay Wright and Sarah Colcord | Rural Connectivity Group – RBI2 and Mobile Black Spots Programme Caitlin Metz | Community Emergency Planning Ben Ingram |
| 12.30pm | Lunch | | |
| 1.30pm | Active Aging Natalie Jackson | | |
| 2.15pm | Thinking about Education to Employment Warwick Foy | | |
| 3.00pm | Conference wind up | | |
| 5.30pm | Post conference BBQ at The Devon Hotel <i>(Dinner included in full and partner registration fee. Cash bar.)</i> | | |



Best Practice Awards

An opportunity for your Community Board to showcase a project or initiative and a chance to win the Supreme Best Practice Award.

What are the Awards?

- the Community Boards Executive Committee Best Practice Awards recognise excellence in the implementation of projects and initiatives in local governance
- these awards are offered by the New Zealand Community Board Executive Committee (CBEC)
- prizes will be presented to the winners along with a runner up of each category (see below)
- a supreme winner will be chosen by CBEC from the winners of the individual categories

The objectives of the Awards are

- recognition of significant contributions made by Community Boards to the process of achieving excellence in local governance
- development of the Award's scheme as a learning tool for quality improvements in the functioning of Community Boards
- fostering the exchange of the best practice and innovative ideas.

Outstanding contribution award

The Community Board Executive Committee has agreed that a new award for individual community board members will be bestowed at the 2019 conference in New Plymouth. The award will be given to individual community board members who have been judged to have made an outstanding contribution to their community board and their communities. The award replaces the long service award that was given out at previous conferences.

Nominations must be made by a community board member and seconded by a member of the same community board as that to which individual being nominated belongs. Supporting information must be less than 50 words. [Click here](#) to download the nomination form. Forms need to be sent to mike.reid@lgnz.co.nz by **15 February 2019**.

Best Practice Awards

Categories

The Community Boards Executive Committee (CBEC) Best Practice Awards are designed to reflect the diversity of the work community boards undertake for their communities. The categories for the 2019 Best Practice Awards are set out below.

Leadership

The judges are looking for a community board which has, exercising its leadership mandate, made an improvement to its community. This could involve:

- a successful advocacy campaign resulting in beneficial change;
- partnering with one or more agency to improve local services; or
- utilising an innovative communication approach.

Enhancing Communities

The judges are looking for a project, programme or initiative which has been funded, commissioned and/or led by a community board which has enhanced the quality of life and/or environment of their community. Projects which have, for example:

- contributed to harmonious relationships and stronger community networks;
- developed local or neighbourhood amenities; or
- strengthened an understanding of the history heritage and story of that community.

Engaging Communities

The judges are looking for a project or initiative in which a community board has taken an innovative approach to consultation and engagement. This can involve:

- initiatives taken to promote community feedback on a consultation exercise, such as an annual plan, long term plan or a specific community board initiative;
- methods taken for engaging with local organisations, such as Maori organisations, business associations and community organisations; or
- initiatives in which a board has successfully increased the participation of groups within their communities that have traditionally been under-represented in local affairs, such as young people and new residents.

Overall winners

In addition to being recognised as a category winner there are two other prizes; the Peoples' Choice and the Supreme Winners.

Peoples' Choice Winner

The People's Choice award is determined by conference participants who will have the opportunity to vote for the project of their choice at the conference. All finalists will be eligible for the Peoples' Choice award and the results will be announced at the conference dinner.

Supreme Winner

The Supreme Winner will be selected by the judging panel from amongst the category award winners. It will reflect the project that the judges have determined as the most innovative and having resulted in the greatest community value.

The community board that wins the Supreme award will be offered the opportunity to have their winning entry made into a webinar by the Equip team. The objective of the webinar is

to celebrate best practice and provide a learning resource to community boards throughout New Zealand.

How to enter

- You can submit as many entries as you wish, however, each entry should relate to a single category only and specifically address the purpose of that category. The judges may transfer entries into a different category if they feel this is appropriate.
- Applications must be on the 2019 CBEC Best Practice Awards [application form](#). Additional information, such as photos or a PowerPoint presentation, can be attached.
- Each application should include all the relevant information relating to your application.

What information to provide

In addition to the information required in the 2019 CBEC Best Practice Awards application form, you can also include:

- information on the length of time over which the initiative occurred;
- a list of the different organisations involved in the initiative (for example, government agencies, community organisations, businesses, individuals) and how their participation was achieved;
- a brief estimation of the initiative's cost, how it was financed, such as rates or grants, and how costs were managed;
- a brief explanation of the benefits resulting from the project; and
- information on lessons learned, including barriers encountered, what would be done differently next time, and how the initiative might be useful to other community boards.

Send your entry to

Local Government New Zealand: info@lgnz.co.nz

Closing date for entries

Friday 8 March 2019 at 5.00pm. No late entries will be accepted.

Judging process

All applications will be reviewed by the Conference Judging Panel.

Announcement of the winners

The Awards will be announced and presented at the Conference Dinner on Friday 12 April 2019 and in order to promote best practice in the functioning of community boards and to foster the exchange of best practice and innovation, winning entries will be featured on the LGNZ website.

Please Note: By entering the awards you are agreeing to the publication of your entry.

Open Meeting

| | |
|---------------------------------|--|
| To | Taupiri Community Board |
| From | Clive Morgan General Manager Community Growth |
| Date | 29 January 2019 |
| Prepared by | Jim Ebenhoh Planning & Policy Manager |
| Chief Executive Approved | Y |
| Reference # | GOV0506 |
| Report Title | Blueprint Update |

I. EXECUTIVE SUMMARY

Following dozens of community workshops in 2018, consultants Urbanism Plus have produced a draft Blueprint report, including a proposed Districtwide Blueprint as well as 15 proposed Local Area Blueprints. These documents, which are currently being proofread, will be presented to the 27 February meeting of Council's Strategy & Finance Committee, for approval to release for a one-month round of public feedback (proposed to be 08 March – 08 April). During this time, a number of drop-in sessions throughout the District will be held for anyone who has questions. The availability of the reports, feedback period and drop-in sessions will be well-publicised, and communicated to all Community Boards and Committees in advance.

Following feedback, the reports are expected to be revised, then presented back to the Strategy & Finance Committee in May, and to full Council for approval in June. An implementation committee is likely to be established to work on incorporating the Blueprint documents into Council's future strategic and operational planning.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received.

3. ATTACHMENTS

NIL

Open Meeting

| | |
|---------------------------------|---|
| To | Taupiri Community Board |
| From | Roger MacCulloch Deputy General Manager - Service Delivery |
| Date | 31 January 2019 |
| Chief Executive Approved | Y |
| DWS Document Set # | Gov0506 |
| Report Title | Taupiri Works and Issues Report February 2019 |

1. EXECUTIVE SUMMARY

To update the Community Board on issues arising from the previous meeting and on contracts and projects underway in Taupiri.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

| | Issue | Area | Action |
|----|--|------|--------------------------|
| 1. | <u>Orini Bridge & Grass Area</u> 1. Get the gutters on Orini Bridge in Taupiri cleaned out. 2. Clean / waterblast / spray the footpath over the Orini Bridge (there is a thick build-up of moss, dirt and grime on it). 3. Spray / maintain the grass on the eastern side of the Orini Bridge along to Waring Rd. 4. Mow the grass area on the corner of Waring and Orini Road (including the area around the power pole). | | Service requests raised. |
| | | | |

Open Meeting

| | |
|---------------------------------|---|
| To | Taupiri Community Board |
| From | Tony Whittaker Chief Operating Officer |
| Date | 14 January 2019 |
| Prepared by | Sharlene Jenkins Executive Assistant |
| Chief Executive Approved | Y |
| Reference/Doc Set # | GOV0506 |
| Report Title | Year to Date Service Request Report |

1. EXECUTIVE SUMMARY

To update the Board on the Year to Date Service Request Report to 31 December 2018.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Year to Date Service Request Report for Taupiri Community Board

Service Request Time Frames for TAUPIRI²⁰ Community Board

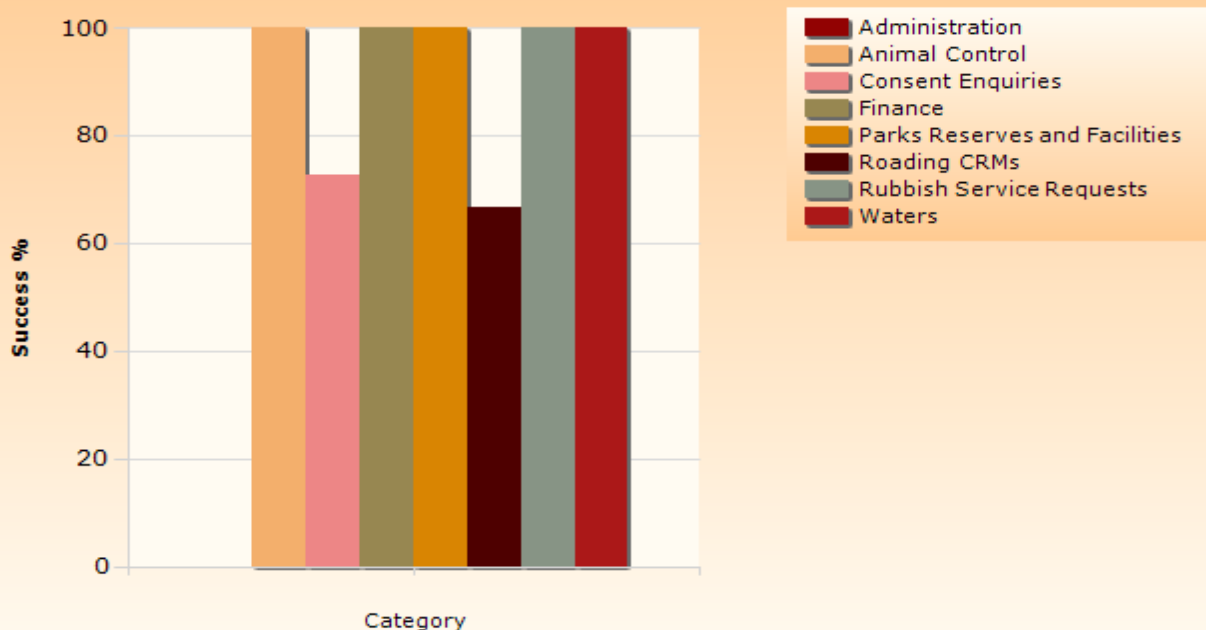
Date Range: 01/10/2018 to 31/12/2018



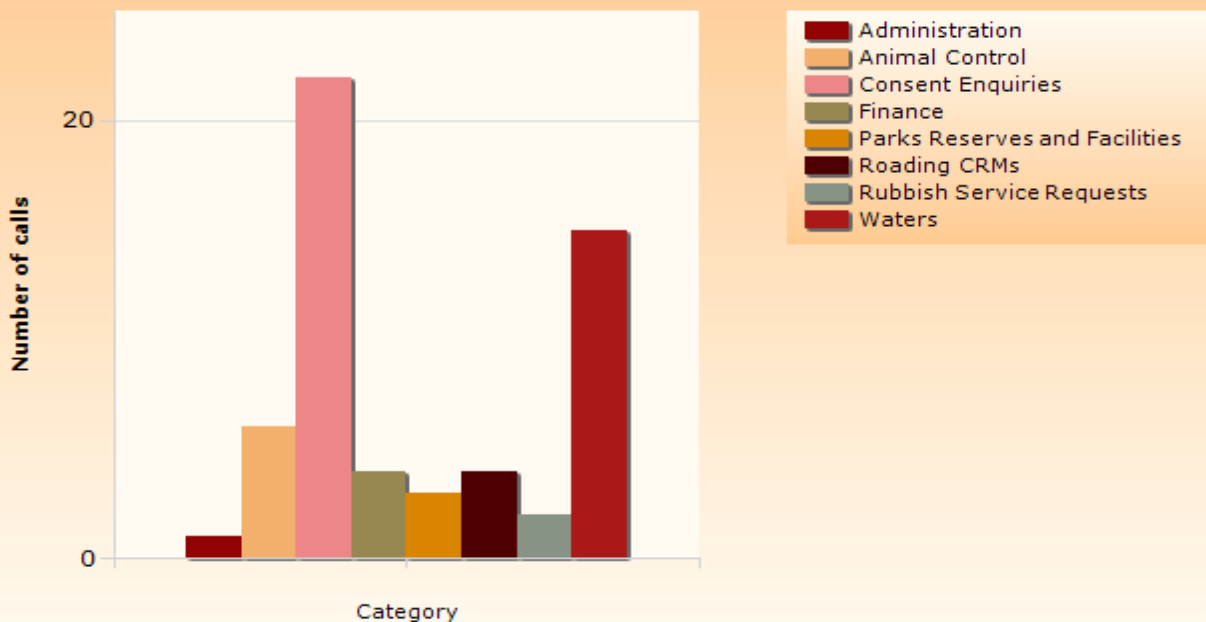
The success rate excludes Open Calls as outcome is not yet known.

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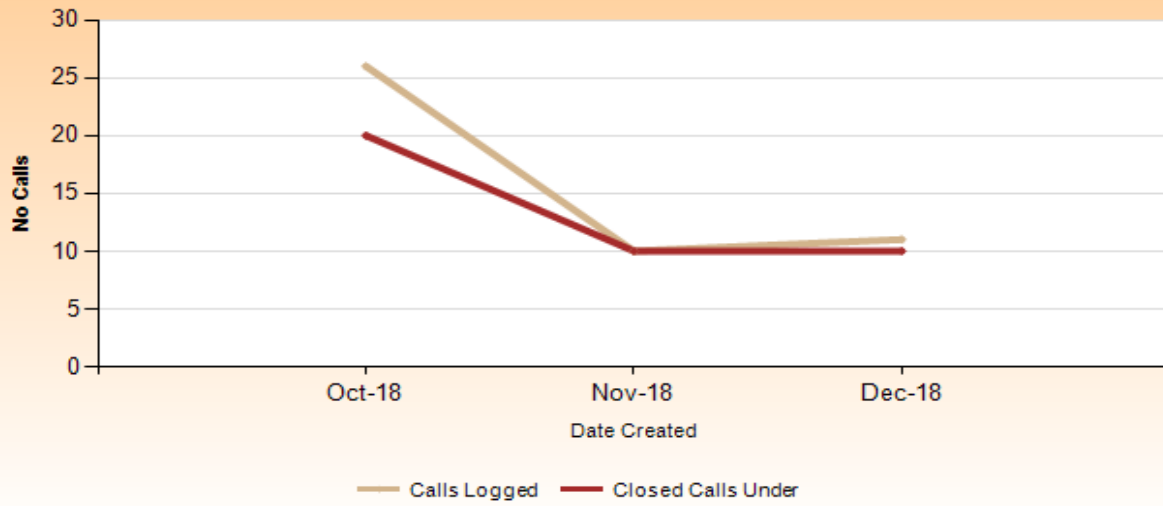
Call Completion % Success by Type



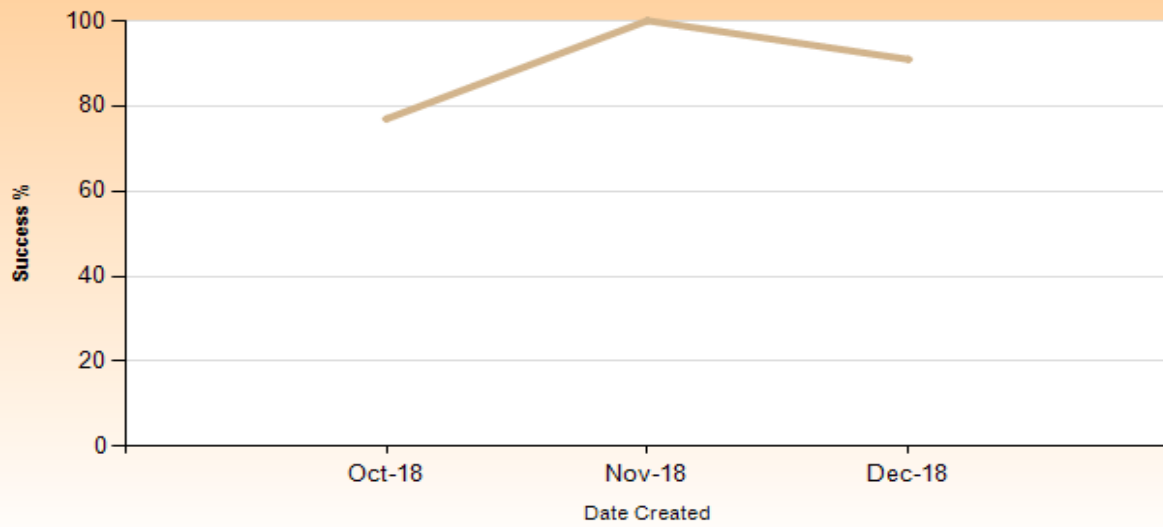
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



| | | | Open | | Closed | | |
|--|---|------------------------|------------------------|-------------------------|--------------------------|---------------------------|---------------------|
| Closed Calls are those calls logged during the time period that are now closed. | Open Calls are all the calls open for the ward and may have been logged at any time. | Number of Calls | Open Calls Over | Open Calls Under | Closed Calls Over | Closed Calls Under | Success Rate |
| Administration | | | | | | | |
| | Summary | 1 | 1 | | | | NaN |
| | Pro rated rates for the period xx to xx | 1 | 1 | | | | NaN |
| Animal Control | | | | | | | |
| | Summary | 6 | | 4 | | 2 | 100.00% |
| | Dog / Cat Trap Required | 1 | | 1 | | | NaN |
| | Dog Straying - Current | 2 | | | | 2 | 100.00% |
| | Dog/Animal Missing | 3 | | 3 | | | NaN |
| Consent Enquiries | | | | | | | |
| | Summary | 22 | | | 6 | 16 | 72.73% |
| | Onsite Services | 4 | | | 3 | 1 | 25.00% |
| | Planning Process | 2 | | | | 2 | 100.00% |
| | Property Information Request | 6 | | | | 6 | 100.00% |
| | Zoning and District Plan Enquiries | 10 | | | 3 | 7 | 70.00% |
| Finance | | | | | | | |
| | Summary | 4 | | | | 4 | 100.00% |
| | Rates query | 4 | | | | 4 | 100.00% |
| Parks Reserves and Facilities | | | | | | | |
| | Summary | 3 | 1 | 1 | | 1 | 100.00% |
| | Parks & Reserves - Council owned land | 1 | | | | 1 | 100.00% |
| | Parks & Reserves - Lake Access | 2 | 1 | 1 | | | NaN |
| Roading CRMs | | | | | | | |
| | Summary | 4 | | 1 | 1 | 2 | 66.67% |
| | Road Culvert Maintenance | 1 | | | 1 | | 0.00% |
| | Roading Work Assessment Required - OnSite 5WD | 1 | | 1 | | | NaN |
| | Urgent Roding Work 4Hr Response | 1 | | | | 1 | 100.00% |
| | Vegetation Maintenance | 1 | | | | 1 | 100.00% |
| Rubbish Service Requests | | | | | | | |
| | Summary | 2 | | 1 | | 1 | 100.00% |
| | Illegal Rubbish Dumping | 2 | | 1 | | 1 | 100.00% |
| Waters | | | | | | | |
| | Summary | 15 | | 1 | | 14 | 100.00% |
| | 3 Waters Enquiry | 2 | | | | 2 | 100.00% |
| | Drinking Water Final Meter Read | 7 | | 1 | | 6 | 100.00% |
| | Drinking Water Major Leak | 2 | | | | 2 | 100.00% |
| | Drinking Water minor leak | 1 | | | | 1 | 100.00% |
| | Drinking Water quality | 1 | | | | 1 | 100.00% |
| | New Drinking Storm Waste water connections | 1 | | | | 1 | 100.00% |
| | Wastewater Overflow or Blocked Pipe | 1 | | | | 1 | 100.00% |
| Total | | 57 | 2 | 8 | 7 | 40 | 85.11% |