

Agenda for a meeting of the Onewhero-Tuakau Community Board to be held in the Nikau Café, 1779 Waikaretu Valley Road, Waikaretu on **MONDAY 4 FEBRUARY 2019** commencing at **7.00pm**.

Information and recommendations are included in the reports to assist the Board in the decision making process and may not constitute Council's decision or policy until considered by the Board.

1. **APOLOGIES AND LEAVE OF ABSENCE**
2. **CONFIRMATION OF STATUS OF AGENDA**
3. **DISCLOSURES OF INTEREST**
4. **CONFIRMATION OF MINUTES**
Meeting held on Monday 3 December 2018 2
5. **REPORTS**
 - 5.1 Public Forum
 - 5.2 Onewhero-Tuakau Works & Issues Report 8
 - 5.3 Discretionary Fund Report to 22 January 2019 28
 - 5.4 Kids off the Couch 30
 - 5.5 Year to Date Service Request Report 32
 - 5.6 New Zealand Community Boards' Conference 2019 – New Plymouth 42
 - 5.7 Chairperson's Report Verbal
 - 5.8 Councillors' and Community Board Members' Report Verbal
 - 5.9 Waikato District Council Executive Update Verbal

GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Onewhero-Tuakau Community Board
From	Gavin Ion Chief Executive
Date	4 December 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference/Doc Set #	GOV0502
Report Title	Receipt of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 3 December 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 3 December 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

OTCB minutes 3 December 2018

MINUTES of a meeting of the Onewhero-Tuakau Community Board held in the Port Waikato Community Hall, 3 Oceanview Road, Port Waikato on **MONDAY 3 DECEMBER 2018** commencing at **7.03pm**.

Present:

Mr B Cameron (Chairperson)
 Cr J Church
 Ms C Conroy
 Mr S Jackson
 Mr L Petersen
 Mr V Reeve
 Mrs B Watson

Attending:

Cr D Fulton
 Cr S Henderson
 Mrs S O’Gorman (General Manager Customer Support)
 Mrs LM Wainwright (Committee Secretary)
 Mr V Ramduny (Strategic Projects Manager)
 Ms L Van Den Bemd (Community Development Advisor)
 Ms D Bond (TDDA)
 Mr G McGuire (TDDA)
 Member of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Church/Mr Jackson)

THAT an apology be received from Cr Main.

CARRIED on the voices

OTCBI812/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Jackson/Mrs Watson)

THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on Monday 3 December 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the Board resolves that the following item be withdrawn from the agenda:

- **Item No. 5.8 Gearing for Growth and Greatness – Staff Change Programme**

AND FURTHER THAT the Board resolves that the following item be deferred to the next meeting:

- **Item No. 5.7 Kids off the Couch.**

CARRIED on the voices

OTCBI812/02

DISCLOSURES OF INTEREST

Mr Reeve advised members of the Board that he would declare a non financial conflict of interest in item 5.3 [*Application for Funding – Tuakau & Districts Development Association*].

CONFIRMATION OF MINUTES

Resolved: (Mr Jackson/Mr Reeve)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on **Monday 5 November 2018** be confirmed as a true and correct record of that meeting.

CARRIED on the voices

OTCBI812/03

REPORTS

Public Forum

Agenda Item 5.1

The following items were discussed at the public forum:

- Single Stage Business Case for Start-Up Passenger Rail Service
- Rubbish disposal at Port Waikato
- Auckland Regional Public Transport Plan submission.

Discretionary Fund Report to 22 November 2018
Agenda Item 5.2

The report was received [*OTCB1812/02 refers*] and discussion was held.

Resolved: (Ms Conroy/Mr Reeve)

THAT the Board approves a payment of up to \$200 for hall hireage for meetings being held in the District;

AND THAT \$300 be allocated to the Chair for miscellaneous items.

CARRIED on the voices

OTCB1812/04

Application for Funding – Tuakau & Districts Development Association
Agenda Item 5.3

Mr Reeve declared a non financial conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

The report was received [*OTCB1812/02 refers*] and discussion was held. Mr McGuire gave a verbal update and answered questions of the Board.

Resolved: (Mr Jackson/Ms Conroy)

THAT an allocation of \$12,706.78 is made to the Tuakau & Districts Development Association towards the cost of installing additional CCTV cameras in Tuakau.

CARRIED on the voices

OTCB1812/05

Onewhero-Tuakau Works & Issues Report – December 2018
Agenda Item 5.4

The report was received [*OTCB1812/02 refers*] and discussion was held.

ANZAC Day 2019
Agenda Item 5.5

The report was received [OTCBI812/02 refers] and discussion was held.

Resolved: (Mr Cameron/Cr Church)

THAT the Onewhero-Tuakau Community Board agrees to continue hosting and organising the Commemoration of ANZAC Day in Tuakau with support from Waikato District Council;

AND THAT Mr Petersen and Mr Reeve be delegated to lead the organisation of the commemorative ANZAC Day service in Tuakau with support from the Waikato District Council.

CARRIED on the voices

OTCBI812/06

Date and Time of 2019 Meetings
Agenda Item 5.6

The report was received [OTCBI812/02 refers] and discussion was held.

Resolved: (Cr Church/Mr Reeve)

THAT the Onewhero-Tuakau Community Board meetings for the 2019 year be scheduled as follows:

Month	Location	Time
February	Waikaretu	7.00pm
March	Tuakau	7.00pm
April	Port Waikato	7.00pm
May	Tuakau	7.00pm
June	Onewhero	7.00pm
August	Tuakau	7.00pm
September	Glen Murray	7.00pm
October	Triennial Elections	
November	To be advised by the new Board	
December	To be advised by the new Board.	

CARRIED on the voices

OTCBI812/07

Kids off the Couch
Agenda Item 5.7

This item was deferred to the next meeting.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Sue O’Gorman General Manager Customer Support
Prepared By	Evonne Miller PA General Manager Customer Support
Date	24 January 2019
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Onewhero-Tuakau Works & Issues Report

1. EXECUTIVE SUMMARY

To update the Board on issues arising from the previous meeting.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received.

3. ATTACHMENTS

Options Memo – Harrisville Rd Footpath

Issues Report - Status of Item Raised at Previous Meeting

Date	Issue	Assign to	Response
1.	<u>Recycling Bins – Tuakau Town</u> Can there be recycling bins next to the refuse bins?	Luke/ Duncan	Council will investigate an appropriate recycling bin, dependent on space/location and available budget/service requirements. Due to staff availability over the last month no progress has been made at present.

PROGRAMME DELIVERY**Buildings/Facilities**Tuakau Toilets

Following issues with the proposed siting on George St, the Community Board have indicated the site on St Stephens Avenue is the preferred location. Community Projects are developing an options plan showing the possible locations on the site and the effects on future parking layouts for the property. Once complete the options plan will be provided to the Board for review.



Property opposite the Police Station is the preferred location

Tuakau Library

Request for Expressions of Interest for Architectural services closed on Friday 23 November for refurbishment and extension of the existing building. Six submissions were received and the evaluation is nearly complete.

The successful Architect is to incorporate community feedback into the overall design, ie modern and/or consistent with existing buildings.

Tuakau Dog Pound

WDC Property group is to locate a suitable property that meets the minimum requirements for the future pound, being reticulated water supply and wastewater connection. Community Projects are awaiting confirmation of land purchase before commencing more detailed work.

Onewhero Reserve Wastewater Treatment Upgrade

Agreement has been reached to carry out the work in two stages. Stage I is to replace the failed dispersal system due to overloading of the treatment system. The new dispersal system is a “Wisconsin Mound” style which uses evaporation along with some soakage which was recommended following soil testing.

Stage I involving installing a new septic pump and an outlet filter, and construction of a Wisconsin Mound (effluent field) was completed in November 2018 in accordance with the funding agreement for Tourism Facilities Development Grant Fund – Responsible Camping, providing a complete treatment system for the summer season incorporating the demands of freedom campers.



Wisconsin Mound for effluent soakage and evaporation

A water meter was also installed on the water supply tank to provide assurance that the volumes are in the range anticipated. Recent readings have shown that the water usage is within the design range and the operating range of the treatment system.

In addition, an outdoor shower (cold), and a stainless steel bench and sink for dishes was installed at the reserve for freedom campers.



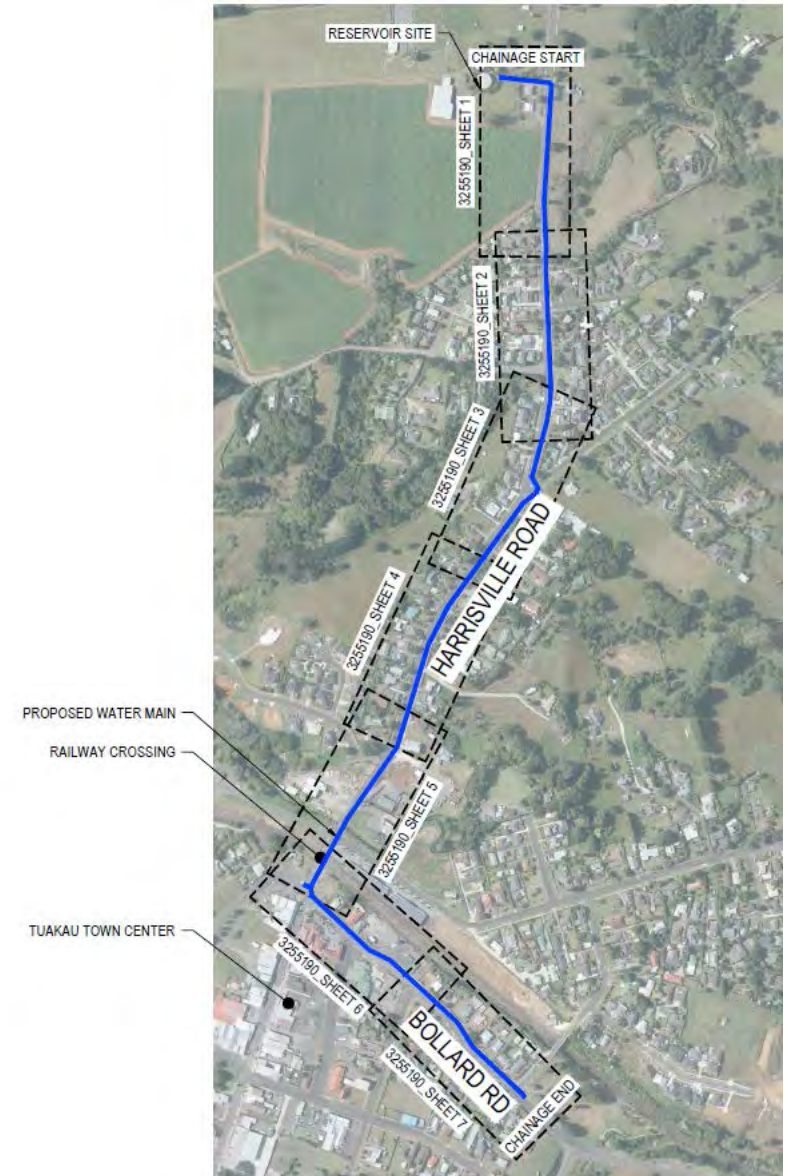
Existing septic tank with new pump and filter.

Construction of Stage II involving additional treatment tanks and equipment will be completed before the peak rugby season to ensure that the new dispersal system constructed under Stage I is not overloaded with higher water tables and decreased evaporation rates. The Wisconsin Mound and septic tank area will then be topsoiled, and then will be planted by the Rugby Club, who will also permanently fence off the Mound. Community Projects are working with the Rugby Club to seek external grants which, along with club contributions, will provide a portion of the required funding. The remaining funding is to be from an increase to the targeted rate.

WATERS

Tuakau Bulk Watermain I8/078

Packaged with the Huntly to Hopuhopu Pipeline project for efficiencies, the proposed construction works are for a 1.6km of Bulk Watermain from the Harrisville Rd reservoir to near Park Avenue, and will connect to the already constructed 250mm watermain from Park Avenue to the industrial area. The tender was awarded to Spartan Construction Ltd for a tendered sum of 2,757,084.00 on 12 December 2018. The drill team currently working at the Huntly to Hopuhopu project works, on completion of the work, will move onto the Tuakau Bulkmain site



Plan of Tuakau Bulkmain route

Boat RampsLes Batkin Ramp

We have received a quote from Shicks and are clarifying some of the items.

MEMORANDUM

To | Ian Cathcart
From | Paul McPherson
Subject | Harrisville Rd Footpath
File
Date | 14 January 2019

Summary: Pedestrians, particularly school children, use the footpath network along Harrisville Rd to get into the CBD and to schools.

There is a missing section of footpath of the eastern side of Harrisville Rd from opposite Oak St, down the hill and across the Harrisville Rd Bridge. The poor quality footpath links/crossings at the intersection immediately south of the bridge are also noted.

The Onewhero Tuakau Community Board has requested that the missing footpath section be built and pedestrian useability/safety at the intersection be improved.

The ad hoc development at this location has resulted in various structures and services being installed with differing design standards, functionality, quality and design life.

The Rough Order Cost of providing a footpath, stream crossing and intersection improvements is \$105k – 195k depending on options selected.

Much of the benefits of the footpath works requested are dependent on whether the Harrisville Bridge is replaced completely, or only strengthened to achieve a 50 year design life for efficiency.

The function of Harrisville Rd, the bridge and the intersection are very sensitive to the future needs of the surrounding environs. This includes imminent changes including population growth, planning zoning, and commuter train trials. The Blueprinting process currently underway will also provide inputs into the future function of this area. That, along with the investigation into the scheduled works on the Harrisville Rd Bridge, will provide clarity for the infrastructure needed at this location.

It is recommended that any works on the missing footpath and stream crossing be deferred until the Blueprinting work is completed for the area, and the nature of the required works on Harrisville Rd Bridge is known. At that stage the pedestrian needs can be factored into the solution prioritised project list for the area.

Discussion

Proposal: Install footpath on Harrisville Rd RHS from RP 8.090 to 8.240 LHS.

Project Objective: Complete the footpath connection and intersection pedestrian cross safety at Harrisville Rd/Dominion Rd/George St/Ryders Rd intersection.



Looking downhill from opposite Oak Rd



Looking uphill from Harrisville Rd Bridge



Looking uphill from south of Harrisville Rd Bridge

Background:

Pedestrians, particularly school children, use the footpath network along Harrisville Rd to get into the CBD and to schools.

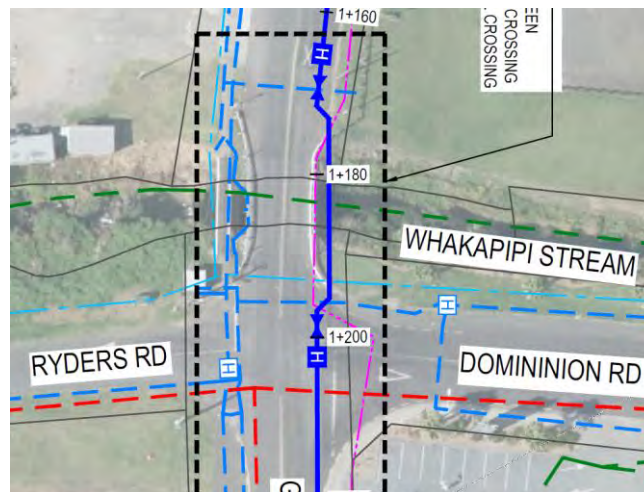
There is a missing section of footpath of the eastern side of Harrisville Rd from opposite Oak St, down the hill and across the Harrisville Rd Bridge. The poor quality footpath links/crossings at the intersection immediately south of the bridge are also noted.

The Onewhero Tuakau Community Board has requested that the missing footpath section be built and pedestrian useability/safety at the intersection be improved.

The Roding Team were contacted to determine what work is scheduled in the area. The existing Harrisville Bridge was scheduled for replacement this year, however this has been changed from replacement to strengthening. Investigation is currently underway to see if a 50 year life can be attained from strengthening. If it cannot, other options will need to be considered.

Roding have no pavement or urban upgrade works scheduled on Harrisville Rd uphill of the bridge, however new asphalt surfacing is scheduled for starting 30m north of the bridge, back through the intersection and up to the rail crossing.

The surfacing work is programmed to start on completion of the currently-contracted Tuakau Bulk Watermain project. This project involves installing a pipeline (315mm OD) from Bollard Rd, to Liverpool Street, onto George St, drill shot under the railway lines, then the pipeline attaches to the bridge wingwalls, and then is drill shot up the hill on Harrisville Rd to the reservoir.



Bulk watermain path

Plan showing contracted bulk water main location

Problem:

Missing footpath section:

The terrain on the eastern side of Harrisville Rd is steep and appears to be constructed from fill placed historically to widen and align Harrisville Rd. There is limited space for a footpath, however a 1.2 – 1.5m wide concrete footpath could be constructed with some consideration to mitigate fall risk where needed (fencing).

As the road gets to the bottom of the hill and approaches the Harrisville Rd Bridge the legal boundary comes closer to the road carriageway and creates challenges fitting the footpath in the road reserve. Finally there is no room on the existing bridge for pedestrians, and a new crossing facility would be needed for pedestrians, either attached to the existing structure or a new footbridge.

Pedestrian usability/safety at Harrisville/Dominion Rd intersection:

The partially developed nature of the four roads intersecting at this point, some with urbanised kerb and channels and concrete footpaths, and some with rural-style metalled and grass berms and no formal footpath, contributes to a lack of clarity for crossing points for pedestrians.

Opportunity:

In order to deal with the problems, we can break them down into three parts; the footpath section, the stream crossing, and the intersection.

Footpath Section

Option 1 – do nothing.

This leaves the existing situation where pedestrians, and in particular school children, are required to cross the road to use the remaining formal footpath along Harrisville Rd, during times of peak hour morning and afternoon road traffic. The volumes of traffic both pedestrian and vehicular are going to increase and the situation will worsen. This is not a desirable option.

Option 2 – construct a safe concrete footpath to the minimum cost. This would involve the footpath being cast against the back of the kerb, to a uniform width conforming to the constraints (lighting and power poles. There is 2m wide parking between the live lane and the kerb so suitable separation is achieved. The minimum width is around 1.2m between the lighting poles and the back of the kerb.

The path would need to move 1.5m away from the kerb at the two entranceways partway down the hill to ensure crossfall is not adversely affected. Fencing may need to be considered at the steep drop-off at Miller Motors for safety. Some minor retaining (Firth blocks?) may be required to provide appropriate footpath crossfall (~2%).



About 1.2m is available for footpath

Option 3 – build a footpath that would comply or be close to complying with the RITs standards where the service obstructions limiting the footpath width are removed or relocated back so a 1.5m wide uniform path could be constructed. The obstacles are:

- three low level service joint posts (Chorus?)
- three standard galvanised steel lighting poles
- two timber Chorus poles

The additional width would require an increased length of retaining wall over Option 2, and would need safety fencing at the retaining walls.

A timber boardwalk may be a more economic option for this section as earth retaining is not required and a fence can be integral.



Steep bank into Miller Motors property

Stream Crossing

Option 1 – do nothing.

As for the footpath section, this is not a desirable option. In addition, it would be particularly unsafe if the missing footpath was constructed but not provide a pedestrian stream crossing.

Option 2 – construct a new stream crossing, at minimal cost, by attaching the new crossing to the existing bridge, so avoiding the issue of land purchase (boundary is very close at this location).



Aerial with boundary lines shown in yellow

However this would conflict with existing guard rails, the railing fixings, Chorus services ducts, and a water main currently contracted to be fixed to the upstream wingwalls of the existing bridge structure.



Looking south at potential footpath stream crossing.



View of potential footpath stream crossing from upstream on right stream bank (note pedestrian crossing the bridge in the live traffic lane).



Potential footpath stream crossing from upstream on left streambank.

Option 3 – construct a separate footbridge over the stream. This would involve land purchase.



Possible separate crossing location

This option was utilised in the past at this location but on the downstream side of the bridge.



Separate walkway bridge on downstream side



Downstream footbridge used for watermains also

Option 4 – If the option to strengthen is changed to renewing the bridge, another option becomes available. This would involve replacing the existing road bridge and footbridge, probably with a new box culvert sufficiently long to incorporate footpaths both sides and well as all services buried below the surface but on top of the box culvert structure. A full costing would take into account the maintenance costs of the existing structures as well as the suitability of the existing structures and alignments for the foreseeable future. In particular consider:

- population growth
- re-zoning of surrounding area
- possible rise of rail commuter traffic and impacts on rail access

Intersection

Option 1 – do nothing.

As for the previous sections, this is not a desirable option.

Option 2 – Kerb and channel, roadmarking and signage changes.

Irrespective of whether the missing footpath and new footbridge are constructed on the eastern side of Harrisville Rd, simple improvements can be made to the intersection to improve the usability and safety of pedestrians at this intersection.

The lack of kerb and channel throughout the intersection leads to metal from the road shoulders being tracked into the intersection. It also means there are no defined pram crossings and drop kerbs to guide pedestrians in their crossing points. Kerbing of the unkerbed or poorly kerbed corners of the intersection should be done for at least 20m along the roads before the programmed asphaltting works are

done. Some concrete footpath stubs would be needed to integrate with the kerbs.



Looking towards the CBD. Note loose chip and little guidance.



Looking east across George St. Lacks guidance as no pram crossing
Where there is kerb and channel and a concrete footpath behind (south-eastern corner) there is no pram crossing kerb drop down to cross in either direction.



Care would be needed to avoid conflicts with service access points.



Looking north across Dominion Rd

Estimates Costs:

Option	Description	Rough Order Costs	Low cost options	Medium/high cost options
Footpath Section				
Option 1	Do nothing	\$ -		
Option 2	1.2m wide footpath	\$ 30,000.00	\$ 30,000.00	
Option 3	1.5m wide footpath with timber boardwalk	\$ 60,000.00		\$ 60,000.00
Stream Crossing				
Option 1	Do nothing	\$ -		
Option 2	Attach new footbridge to existing bridge in conjunction with proposed strengthening	\$ 50,000.00	\$ 50,000.00	
Option 3	New footbridge with land purchase	\$ 110,000.00		\$ 110,000.00
Option 4	Full road and pedestrian footbridge replacement (footpath component only)	\$ 100,000.00		
Intersection				
Option 1	Do nothing	\$ -		
Option 2	Kerb and channel, roadmarking and signage changes	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00
ROC			\$ 105,000.00	\$ 195,000.00

Recommendation: The ad hoc nature of historic development at this location has resulted in various structures and services being installed with differing design standards, functionality, quality and design life.

Much of the benefits of the works discussed are heavily dependent on whether the Harrisville Bridge is replaced completely, or only strengthened to achieve a 50 year design life for efficiency.

This function of Harrisville Rd road, the bridge and the intersection are very sensitive to the future needs of the surrounding environs. This includes imminent changes including planning zoning, and commuter train trials. The Blueprinting process currently underway will also provide inputs into the future function of this area. That, along with the investigation into the scheduled works on the Harrisville Rd Bridge, will provide clarity for the infrastructure needed at this location.

It is recommended that any works on the missing footpath and stream crossing be deferred until the Blueprinting work is completed for the area, and the fate of the Harrisville Rd Bridge is known.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Tony Whittaker Chief Operating Officer
Date	22 January 2018
Prepared by	Julienne Calambuhay Management Accountant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Discretionary Fund Report to 22 January 2019

1. EXECUTIVE SUMMARY

To update the Board on the Discretionary Fund Report to 22 January 2019.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Discretionary Fund Report to 22 January 2019

ONEWHERE TUAKAU COMMUNITY BOARD DISCRETIONARY FUND 2018/2019

	GL	1.215.1704
2018/19 Annual Plan		28,878.00
2017/18 Carry forward		38,618.00
Total Funding		<u><u>67,496.00</u></u>
EXPENDITURE:		
06-Jul-18	Onewhero Society of Performing Arts Inc - purchasing a new projector	OTCB1805/05 2,500.00
16-Jul-18	Repayment of Anzac costs	(35.32)
18-Aug-18	Sunset Beach Lifeguard Service Committee - replace Automated External Defibrillator (AED) machines	OTCB1808/04 750.00
12-Sep-18	Te Kohanga School - maintenance of school pool for community use	OTCB1711/12 399.10
25-Sep-18	Catering exp for meeting at Glen Murray - reimbursement to Mr Cameron	OTCB1808/06 55.93
25-Sep-18	Catering exp for meeting at Glen Murray - reimbursement to Mr Jackson	OTCB1808/06 37.34
04-Oct-18	Nikau Cave Ltd - room hire 01 October 2018	43.48
25-Oct-18	Onewhero Area School - purchasing 15 traditionally made piu piu costumes	OTCB1711/13 2,200.00
25-Oct-18	Onewhero Area School - chemicals for community use of school pool	OTCB1711/14 500.00
07-Nov-18	Armitice Day Event - wreath for flowers	OTCB1810/04 47.83
16-Nov-18	B Cameron - OTCB Workshop expenses	OTCB1811/3 44.30
10-Nov-18	Tuakau Lions Club - Christmas flags- Tuakau Community Christmas Parade	OTCB1811/4 2,375.00
10-Nov-18	RN & LR Patel - food for Armitice Day	OTCB1810/04 127.13
27-Nov-18	Port Waikato Yacht & Motor Boat Club - 6 new life jackets	OTCB1703/07 614.00
14-Dec-18	B Cameron - Armitice Day expenses	OTCB1810/04 26.46
Total Expenditure		<u>9,685.25</u>
Net Funding (Excluding commitments)		<u><u>57,810.75</u></u>
COMMITMENTS:		
01-Jul-15	Allocated amount to the Chair to purchase misc. items (balance from 30/6/2015)	301.81
	Less : Expenses	<u>(257.05)</u>
	Balance from previous allocations	44.76
03-Dec-18	Allocated amount to the Chair to purchase misc. items (OTCB18/12/04)	<u>300.00</u> 344.76
01-Sep-14	Contribution towards placemaking project (OTCB1409/06/2)	6,000.00
	Less : Expenses	<u>1,500.00</u> 4,500.00
01-Oct-18	Armitice Day Event in November 2018 (OTCB1810/04)	1,000.00
	Less : Expenses	<u>201.42</u> 798.58
03-Dec-18	Hall hireage for meeting held in the District (OTCB1/12/04)	200.00
03-Dec-18	Tuakau & Districts Devt Association - cost of installing additional CCTV cameras in Tuakau (OTCB1812/05)	12,706.78
Total Commitments		<u>18,550.12</u>
NET FUNDING REMAINING (Including commitments) as of 22 January 2019		<u><u>39,260.63</u></u>



Lions Club of Tuakau Inc.

P.O. Box 77, Tuakau 2342

15 November 2018

Onewhero-Tuakau Community Board.

Dear Sir / Madam,

KIDS OFF THE COUCH : Funding application.

This letter is to confirm as discussed at the O.T.C.B meeting on the 5th November 2018.

We, the Tuakau Lions Club wish to apply for \$1,000.00 funding for the “Kids off the Couch” obstacle course race to be held at the Tuakau Domain Recreational Reserve, River Rd, Tuakau on the 17th March 2019.

This event is a race divided into gender and age groups, 8-9, 10-11, 12-13, 14-15 years old.

Please see the supporting document here with for additional details.

Looking forward to a positive result to this application.

Kind regards

Bob Bell

Event coordinator

Tuakau Lions Club

P : 2368384

M : 0211797245

E : bob16b@extra.co.nz



KIDS OFF THE COUCH – OBSTACLE COURSE

Presented by the Tuakau Lions Club

Venue – Tuakau Pony Club, River Rd., Tuakau

Date - March 17th 2019

This event is restricted to kids 8 – 15 years old from schools : Tuakau Primary, Harrisville Primary, Pokeno Primary, Pukekawa Primary, Onewhero Area School, Tuakau College. .TeKohanga Primary, Mercer Primary

All who complete the course receive a Gold Medal, a mini chocolate bar and a tumbler of orange juice

This is a free event.

A fun afternoon for the kids.



Funding will assist with :

St John Ambulance Event Standby Service

8 Winners Trophy are available at \$18.00 each

We will apply to Pac"n"Save for a donation of the Chocolate bars, Orange Raro Sachets, Plastic tumblers ???

We approach KFC, McDonalds, Burger King for prize vouchers

The Gold Medals we import from China at cost of 100 for \$25.00 = 25c NZ each

There are other miscellaneous costs ie, on the day costs for obstacles, certificates etc.

We design and print the certificates



For an "Over View" of the event go to :

Lions Club of Tuakau/facebook, scroll down to view the video.

There are also other obstacles that get constructed on the day.

Open Meeting

To	Onewhero-Tuakau Community Board
From	Tony Whittaker Chief Operating Officer
Date	14 January 2019
Prepared by	Sharlene Jenkins Executive Assistant
Chief Executive Approved	Y
Reference/Doc Set #	GOV0514
Report Title	Year to Date Service Request Report

1. EXECUTIVE SUMMARY

To update the Board on the Year to Date Service Request Report to 31 December 2018.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received.

3. ATTACHMENTS

Year to Date Service Request Report for Onewhero-Tuakau Community Board

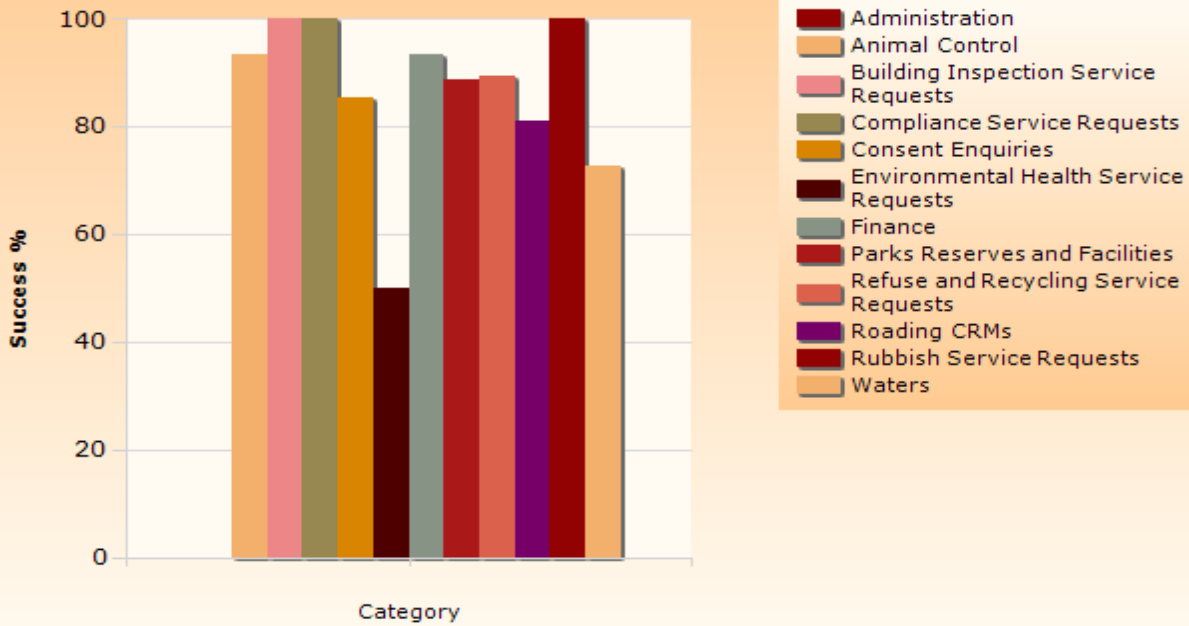
Service Request Time Frames By Ward for ³³

Date Range: 01/10/2018 to 31/12/2018

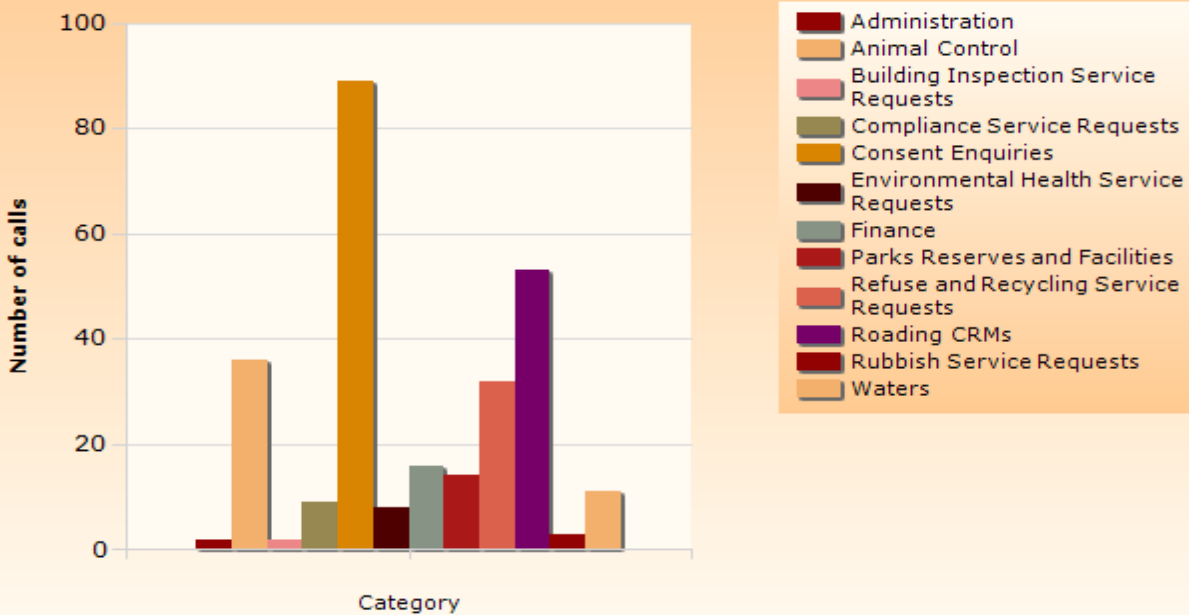
The success rate excludes Open Calls as outcome is not yet known.

1/11/2019 2:32:05 PM

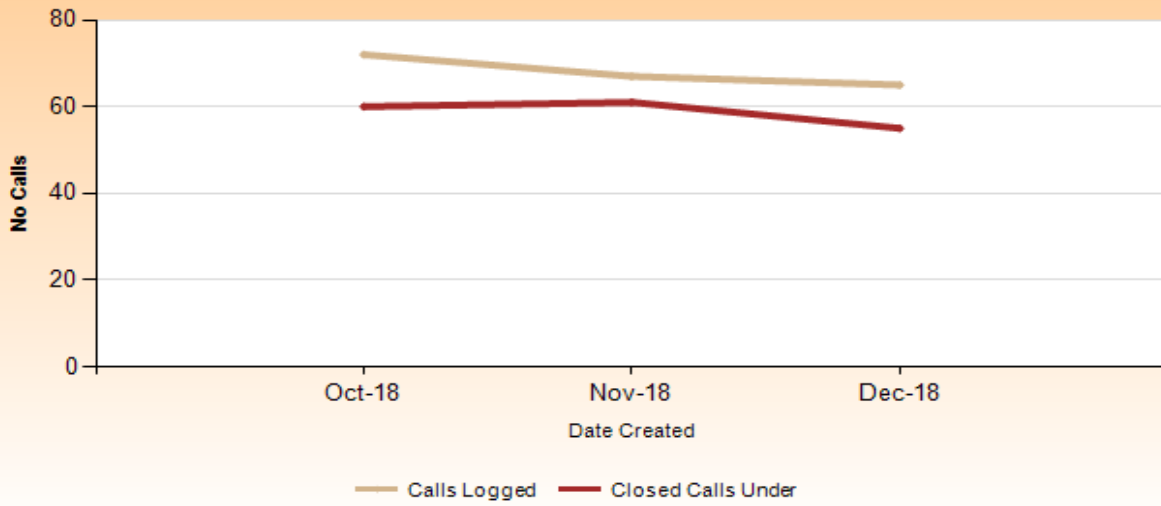
Call Completion % Success by Type



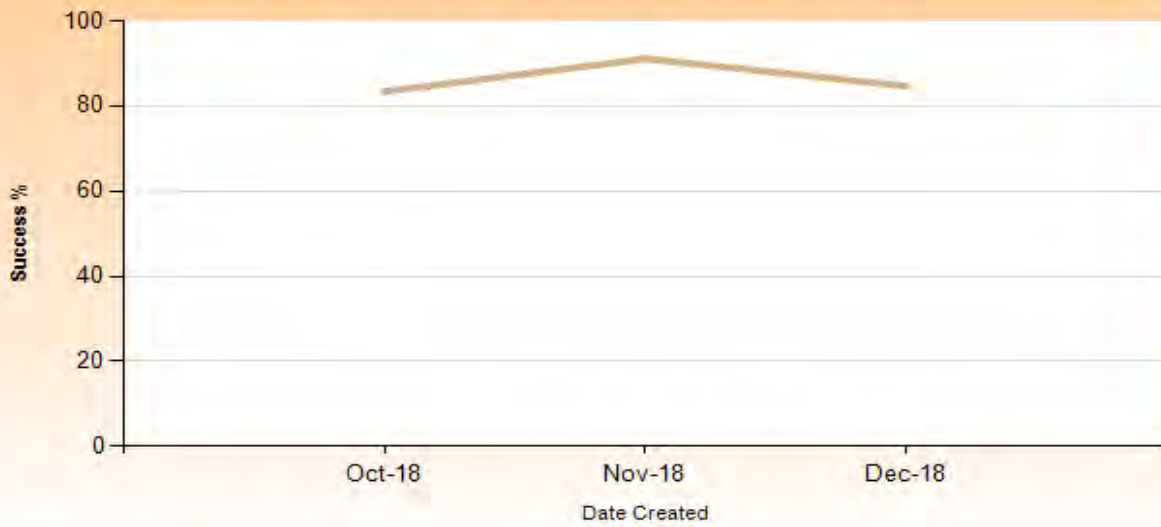
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Administration							
	Summary	2	2				NaN
	Pro rated rates for the period xx to xx	2	2				NaN
Animal Control							
	Summary	36	1	4	2	29	93.55%
	Animal Charges	7				7	100.00%
	Dog / Cat Trap Required	1		1			NaN
	Dog Property Visit	4		1		3	100.00%
	Dog Straying - Current	7			1	6	85.71%
	Dog Straying - Historic	1				1	100.00%
	Dog Surrender	1				1	100.00%
	Dog/Animal Missing	8		2		6	100.00%
	Dogs Aggression - Current	2	1			1	100.00%
	Dogs Aggression - Historic	1				1	100.00%
	Dogs Barking Nuisance	2			1	1	50.00%
	Livestock Trespassing - Current	2				2	100.00%
Building Inspection Service Requests							
	Summary	2		1		1	100.00%
	Building Inspection Service Requests	2		1		1	100.00%
Compliance Service Requests							
	Summary	9	1	1		7	100.00%
	Compliance - Animal By Law	1				1	100.00%
	Compliance - Unauthorised Activity	7	1	1		5	100.00%
	DNU - Illegal parking	1				1	100.00%
Consent Enquiries							
	Summary	89	1	6	12	70	85.37%
	Onsite Services	2			1	1	50.00%
	Planning Process	19		2	6	11	64.71%
	Property Information Request	27			1	26	96.30%
	Rural Rapid Number assignment & purchase of plates	4	1	1		2	100.00%
	Zoning and District Plan Enquiries	37		3	4	30	88.24%
Environmental Health Service Requests							
	Summary	8	1	1	3	3	50.00%
	Environmental Health Complaint	1		1			NaN
	Noise Complaint - Environmental Health	1	1				NaN
	Noise complaints straight to contractor	6			3	3	50.00%
Finance							
	Summary	16		1	1	14	93.33%
	Rates query	16		1	1	14	93.33%

Parks Reserves and Facilities	Summary	14		5	1	8	88.89%
	Parks & Reserves - Beach Issues	1				1	100.00%
	Parks & Reserves - Cemetery Complaints (not mowing)	1				1	100.00%
	Parks & Reserves - Council owned land	3		2		1	100.00%
	Parks & Reserves - Graffiti	1				1	100.00%
	Parks & Reserves - Non-urgent Public Toilet Issues	1				1	100.00%
	Parks & Reserves - Reserve Issues	4		3		1	100.00%
	Parks & Reserves-Council owned buildings on reserv	3			1	2	66.67%
	Refuse and Recycling Service Requests	Summary	32	3	10	2	17
Recycling Not Collected		25	2	9	1	13	92.86%
Refuse - Non-Collection		7	1	1	1	4	80.00%
Roading CRMs	Summary	53	2	30	4	17	80.95%
	Emergency Events - 1 Hr Response	1				1	100.00%
	New Vehicle Entrance Request	2				2	100.00%
	Request 4 new street light path sign etc	1				1	100.00%
	Road Culvert Maintenance	6		4	1	1	50.00%
	Road Marking Sign & Barrier Maint Marker Posts	1		1			NaN
	Road Safety Issue Enquiries	3		2		1	100.00%
	Roading Work Assessment Required - OnSite 5WD	20	2	14	1	3	75.00%
	Routine Roding Work Direct to Contractor 5WD Comp	4		1		3	100.00%
	Street Light Maintenance	1		1			NaN
	Urgent Roding Work 4Hr Response	6			1	5	83.33%
	Vegetation Maintenance	8		7	1		0.00%
	Rubbish Service Requests	Summary	3		1		2
Illegal Rubbish Dumping		3		1		2	100.00%
Waters	Summary	11			3	8	72.73%
	Drinking Water Final Meter Read	3				3	100.00%
	Drinking Water Major Leak	1			1		0.00%
	Drinking Water minor leak	1				1	100.00%
	Drinking Water Quantity/Pressure	2				2	100.00%
	No Drinking Water	1				1	100.00%
	Stormwater Property Flooding	1				1	100.00%
	Stormwater Property Flooding Urgent	1			1		0.00%
	Waters Pump Station jobs - only for internal use	1			1		0.00%
	Total	275	11	60	28	176	86.27%

Service Request Time Frames By Ward for ³⁷

TUAKAU

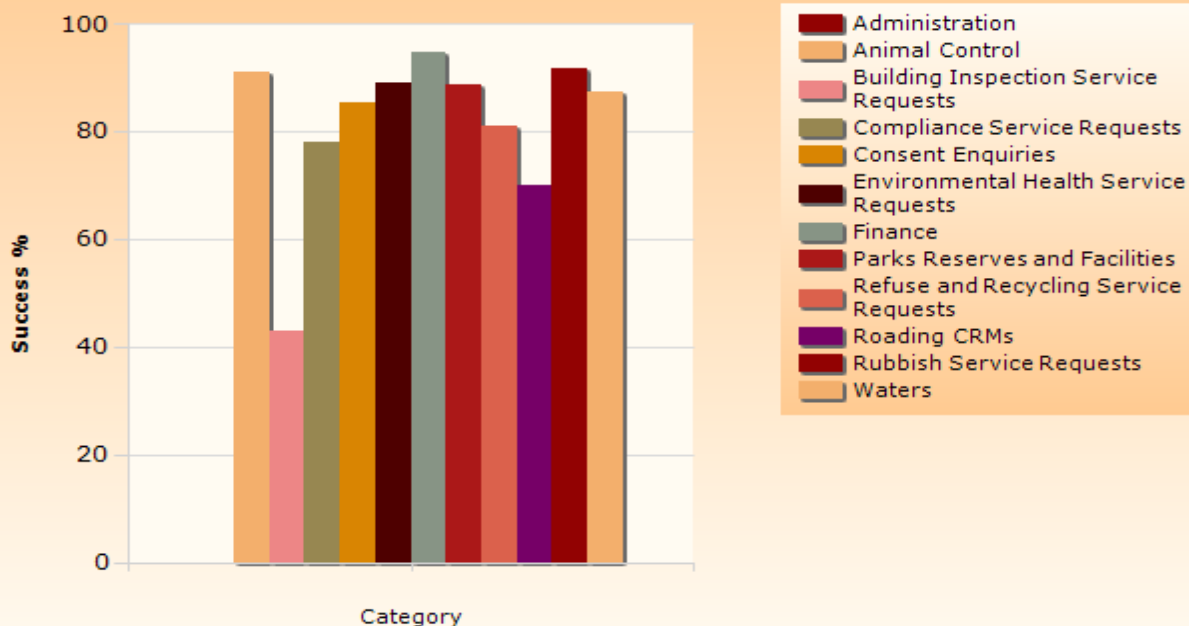


Date Range: 01/10/2018 to 31/12/2018

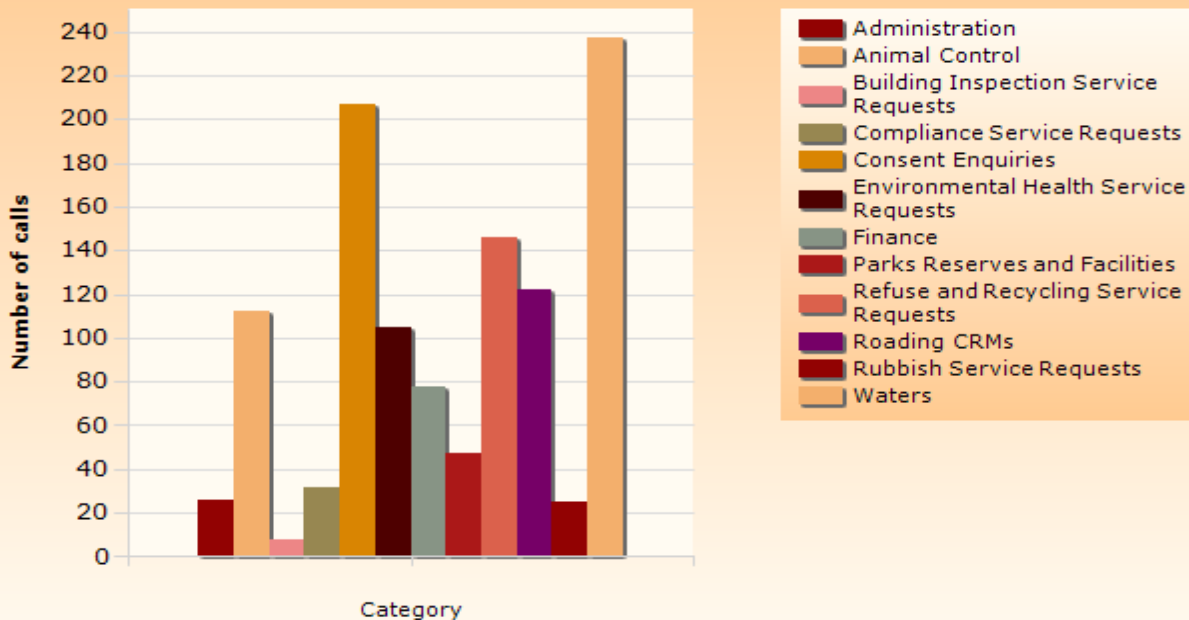
The success rate excludes Open Calls as outcome is not yet known.

1/11/2019 2:34:27 PM

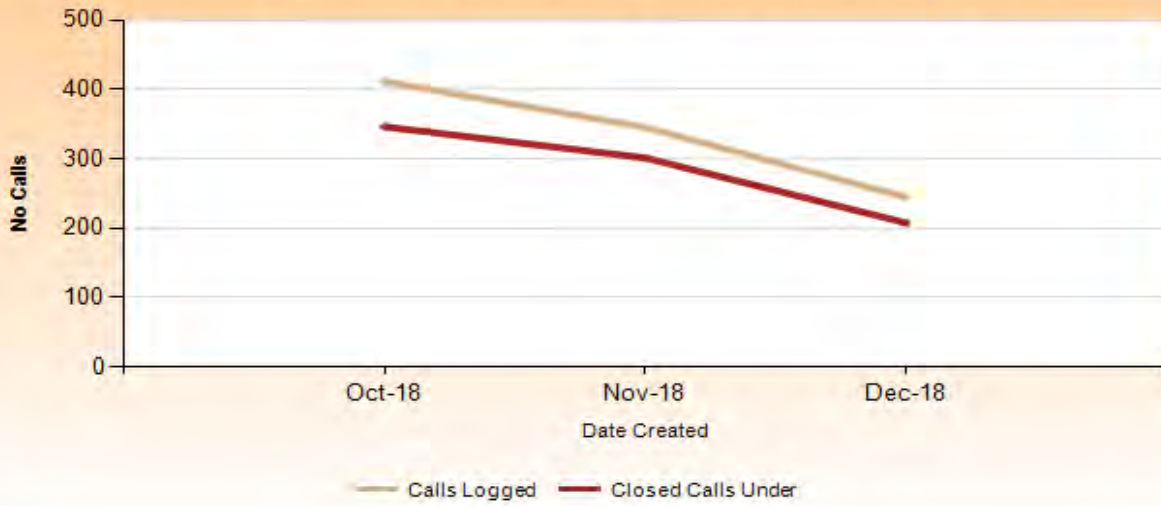
Call Completion % Success by Type



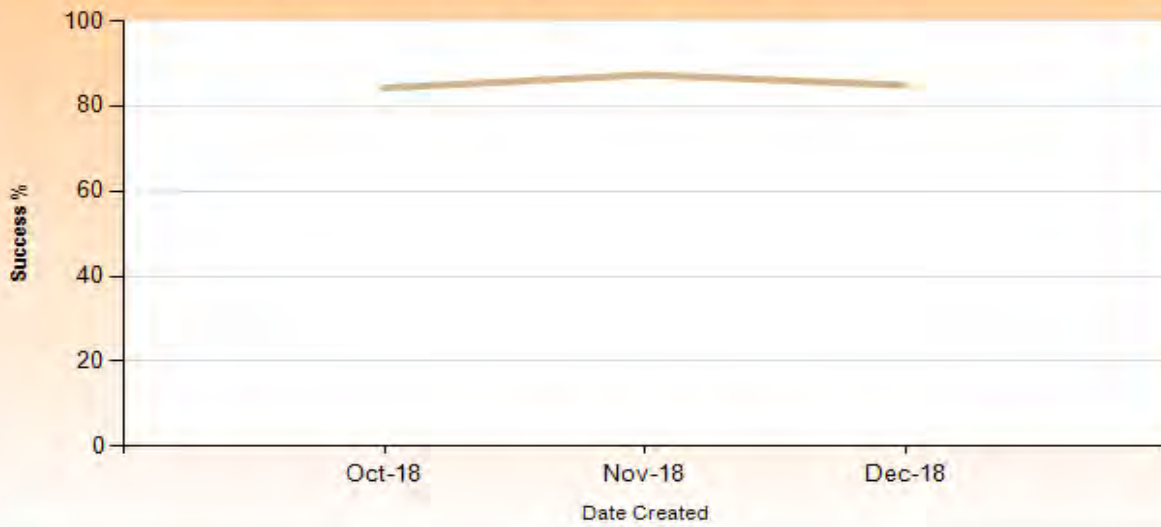
Number of Calls logged by Type



Volume of Calls Closed vs Calls Closed in Time



Completion Success per month



			Open		Closed		
Closed Calls are those calls logged during the time period that are now closed.	Open Calls are all the calls open for the ward and may have been logged at any time.	Number of Calls	Open Calls Over	Open Calls Under	Closed Calls Over	Closed Calls Under	Success Rate
Administration							
	Summary	26	26				NaN
	Pro rated rates for the period xx to xx	26	26				NaN
Animal Control							
	Summary	112	10	13	8	81	91.01%
	Animal Charges	19				19	100.00%
	Dog Property Visit	9		2	2	5	71.43%
	Dog Straying - Current	26	6		5	15	75.00%
	Dog Straying - Historic	10		1	1	8	88.89%
	Dog Surrender	1	1				NaN
	Dog Welfare - Not immediate threat to life	1		1			NaN
	Dog/Animal Missing	8		3		5	100.00%
	Dogs Aggression - Current	4	1			3	100.00%
	Dogs Aggression - Historic	1				1	100.00%
	Dogs Barking Nuisance	21		6		15	100.00%
	Livestock Trespassing - Current	11	1			10	100.00%
	Livestock Trespassing - Historic	1	1				NaN
Building Inspection Service Requests							
	Summary	8	1		4	3	42.86%
	Building Inspection Service Requests	8	1		4	3	42.86%
Compliance Service Requests							
	Summary	32	8	1	5	18	78.26%
	Compliance - Animal By Law	5			2	3	60.00%
	Compliance - Unauthorised Activity	23	8	1		14	100.00%
	DNU - Illegal parking	3			2	1	33.33%
	Non-animal bylaws	1			1		0.00%
Consent Enquiries							
	Summary	207		6	29	172	85.57%
	Onsite Services	10		1	7	2	22.22%
	Planning Process	38		4	3	31	91.18%
	Property Information Request	71			5	66	92.96%
	Rural Rapid Number assignment & purchase of plates	3				3	100.00%
	Zoning and District Plan Enquiries	85		1	14	70	83.33%
Environmental Health Service Requests							
	Summary	105	4	10	10	81	89.01%
	Environmental Health Complaint	12	3	6	3		0.00%
	Noise Complaint - Environmental Health	11	1	4	1	5	83.33%
	Noise complaints straight to contractor	82			6	76	92.68%
Finance							
	Summary	78			4	74	94.87%
	Rates query	78			4	74	94.87%

Parks Reserves and Facilities	Summary	47		3	5	39	88.64%	
	Parks & Reserves - Buildings	12			3	9	75.00%	
	Parks & Reserves - Council owned land	9		1		8	100.00%	
	Parks & Reserves - Graffiti	1				1	100.00%	
	Parks & Reserves - Non-urgent Public Toilet Issues	2				2	100.00%	
	Parks & Reserves - Reserve Issues	22		2	1	19	95.00%	
	Parks & Reserves - Urgent Public Toilet Issues	1			1		0.00%	
Refuse and Recycling Service Requests	Summary	146	6	12	24	104	81.25%	
	Green stickered rubbish bags	1	1				NaN	
	New collections	6		1		5	100.00%	
	Recycling Not Collected	29	2	6	3	18	85.71%	
	Refuse - Non-Collection	60	1	2	5	52	91.23%	
	Refuse & Recycling Contractor Complaints	19	1	1	11	6	35.29%	
	Refuse & Recycling Enquiries	6	1		3	2	40.00%	
	Rubbish bag sticker/tag orders - internal use only	7			2	5	71.43%	
	Tuakau Wheelie Bins	18		2		16	100.00%	
Roading CRMs	Summary	122		32	27	63	70.00%	
	Boundary fences on roads - permanent & temporary	1		1			NaN	
	Emergency Events - 1 Hr Response	1				1	100.00%	
	New Vehicle Entrance Request	42		12		30	100.00%	
	Request 4 new street light path sign etc	5		1		4	100.00%	
	Road Culvert Maintenance	10		4	4	2	33.33%	
	Road Marking Sign & Barrier Maint Marker Posts	3		1	1	1	50.00%	
	Road Safety Issue Enquiries	7		2	3	2	40.00%	
	Roading Work Assessment Required - OnSite 5WD	15		7	2	6	75.00%	
	Routine Roding Work Direct to Contractor 5WD Comp	10				10	100.00%	
	Street Light Maintenance	15			13	2	13.33%	
	Urgent Roding Work 4Hr Response	5				5	100.00%	
	Vegetation Maintenance	8		4	4		0.00%	
	Rubbish Service Requests	Summary	25		1	2	22	91.67%
		Abandoned Vehicle	3				3	100.00%
Illegal Rubbish Dumping		22		1	2	19	90.48%	

Waters							
Summary	237		12	28	197	87.56%	
3 Waters Enquiry	24		1	5	18	78.26%	
3 Waters Safety Complaint - Non Urgent	5			2	3	60.00%	
3 Waters Safety Complaint - Urgent	1				1	100.00%	
Drinking water billing	46				46	100.00%	
Drinking Water Final Meter Read	98		10		88	100.00%	
Drinking Water Major Leak	11			8	3	27.27%	
Drinking Water minor leak	15		1	6	8	57.14%	
Drinking Water Quantity/Pressure	2				2	100.00%	
Fix Water Toby	6			2	4	66.67%	
New Drinking Storm Waste water connections	15				15	100.00%	
No Drinking Water	3				3	100.00%	
Stormwater Blocked pipe	2				2	100.00%	
Stormwater Open Drains	1				1	100.00%	
Stormwater Property Flooding	2				2	100.00%	
Wastewater Odour	2			2		0.00%	
Wastewater Overflow or Blocked Pipe	4			3	1	25.00%	
Total	1145	55	90	146	854	85.40%	

Open Meeting

To	Onewhero-Tuakau Community Board
From	Tony Whittaker Chief Operating Officer
Date	08 January 2019
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0514 / 2155923
Report Title	New Zealand Community Boards' Conference 2019 – New Plymouth

I. EXECUTIVE SUMMARY

This report is to advise the Onewhero-Tuakau Community Board (“the Board”) of the biennial Community Board Conference to be held in New Plymouth on 11 to 13 April 2019, and for the Board to consider nominating a representative to attend.

2. RECOMMENDATION

THAT the report from the Chief Operating Officer be received;

AND THAT be nominated to attend the New Zealand Community Boards' Conference in New Plymouth from Thursday, 11 April 2019 to Saturday, 13 April 2019;

AND FURTHER THAT Council funds the conference registration fee for one delegate and the Onewhero-Tuakau Community Board funds accommodation, travel and other associated costs from its Discretionary Fund.

3. BACKGROUND

The biennial Community Board Conference is scheduled to be held in New Plymouth from Thursday, 11 April to Saturday, 13 April 2019. The draft conference programme is attached and more information can be found at <http://www.nzcbc2019.co.nz/nzcbc19>.

4. DISCUSSION AND ANALYSIS OF OPTIONS

The Board is asked to consider whether or not to send a representative to this conference.

5. CONSIDERATION

5.1 FINANCIAL

Council will fund the conference registration fee for one Board delegate. The Board will fund the accommodation, travel and other associated costs of their delegate from its Discretionary Fund.

5.2 LEGAL

NIL

5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The following stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
		✓	Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
			Other Please Specify

6. CONCLUSION

The Onewhero-Tuakau Community Board is being asked to consider nominating one representative to attend the biennial New Zealand Community Boards' Conference for 2019.

7. ATTACHMENTS

A Draft Conference 2019 Programme

B Best Practice Awards



Programme

Subject to change. Updated 17 December

Thursday 11 April

Friday 12 April

Saturday 13 April

Thursday 11 April

1.00pm - 4.00pm	Optional tour / activity
5.00pm	Registration open
5.45pm	Coaches depart The Devon Hotel
6.00pm	Welcome Function at Len Lye Centre <i>(Coach transfers, canapes and beverages included in full and partner registration fee)</i>
7.30pm	Coaches return to The Devon Hotel Free evening



[Thursday 11 April](#)
[Friday 12 April](#)
[Saturday 13 April](#)

Friday 12 April

8.00am	Registration desk open tea and coffee available			
8.30am	Conference Opening			
9.00am	New Plymouth Mayor Neil Holdom			
9.15am	Looking Forward, encouraging Youth and Talent Darren Pratley			
10.00am	Engaging with the Maori Community Puna Wano-Bryant and Wharehoka Wano			
10.45am	Morning tea			
11.15am	Taranaki Mounga Project - eradicating all predators off the Mount Sean Zeitjes			
12.00pm	Youth Engagement Sarah Colcord			
12.45pm	Lunch			
1.45pm	Address by Minister for Local Government Nanaia Mahuta			
2.30pm	Award participant presentations			
3.15pm	Afternoon tea			
3.45pm	Concurrent Workshops:			
	Are we People Friendly enough? Lance Girling-Butcher	Building strong Te Ao Maori relationships Puna Wano-Bryant & Wharehoka Wano	Towards Predator-Free Taranaki Toby Shanley	Age Friendly Communities Diane Turner
5.15pm	Close			
7.00pm	Conference Dinner and Best Practice Awards at The Devon Hotel <i>(Dinner, beverages, entertainment included in full and partner registration fee.)</i>			



Saturday 13 April

8.00am	Registration desk open tea and coffee available		
8.30am	Chair of NZ Community Boards Mick Lester		
8.45am	LGNZ Update Dave Cull, President of Local Government NZ		
9.15am	LGNZ Localism Project Malcolm Alexander, CEO of Local Government NZ		
9.45am	Topic TBC Shay Wright		
10.30am	Morning tea		
11.00am	Concurrent workshops		
	The important role of Youth Voice Groups locally and regionally Shay Wright and Sarah Colcord	Rural Connectivity Group – RBI2 and Mobile Black Spots Programme Caitlin Metz	Community Emergency Planning Ben Ingram
12.30pm	Lunch		
1.30pm	Active Aging Natalie Jackson		
2.15pm	Thinking about Education to Employment Warwick Foy		
3.00pm	Conference wind up		
5.30pm	Post conference BBQ at The Devon Hotel <i>(Dinner included in full and partner registration fee. Cash bar.)</i>		



Best Practice Awards

An opportunity for your Community Board to showcase a project or initiative and a chance to win the Supreme Best Practice Award.

What are the Awards?

- the Community Boards Executive Committee Best Practice Awards recognise excellence in the implementation of projects and initiatives in local governance
- these awards are offered by the New Zealand Community Board Executive Committee (CBEC)
- prizes will be presented to the winners along with a runner up of each category (see below)
- a supreme winner will be chosen by CBEC from the winners of the individual categories

The objectives of the Awards are

- recognition of significant contributions made by Community Boards to the process of achieving excellence in local governance
- development of the Award's scheme as a learning tool for quality improvements in the functioning of Community Boards
- fostering the exchange of the best practice and innovative ideas.

Outstanding contribution award

The Community Board Executive Committee has agreed that a new award for individual community board members will be bestowed at the 2019 conference in New Plymouth. The award will be given to individual community board members who have been judged to have made an outstanding contribution to their community board and their communities. The award replaces the long service award that was given out at previous conferences.

Nominations must be made by a community board member and seconded by a member of the same community board as that to which individual being nominated belongs. Supporting information must be less than 50 words. [Click here](#) to download the nomination form. Forms need to be sent to mike.reid@lgnz.co.nz by **15 February 2019**.

Best Practice Awards

Categories

The Community Boards Executive Committee (CBEC) Best Practice Awards are designed to reflect the diversity of the work community boards undertake for their communities. The categories for the 2019 Best Practice Awards are set out below.

Leadership

The judges are looking for a community board which has, exercising its leadership mandate, made an improvement to its community. This could involve:

- a successful advocacy campaign resulting in beneficial change;
- partnering with one or more agency to improve local services; or
- utilising an innovative communication approach.

Enhancing Communities

The judges are looking for a project, programme or initiative which has been funded, commissioned and/or led by a community board which has enhanced the quality of life and/or environment of their community. Projects which have, for example:

- contributed to harmonious relationships and stronger community networks;
- developed local or neighbourhood amenities; or
- strengthened an understanding of the history heritage and story of that community.

Engaging Communities

The judges are looking for a project or initiative in which a community board has taken an innovative approach to consultation and engagement. This can involve:

- initiatives taken to promote community feedback on a consultation exercise, such as an annual plan, long term plan or a specific community board initiative;
- methods taken for engaging with local organisations, such as Maori organisations, business associations and community organisations; or
- initiatives in which a board has successfully increased the participation of groups within their communities that have traditionally been under-represented in local affairs, such as young people and new residents.

Overall winners

In addition to being recognised as a category winner there are two other prizes; the Peoples' Choice and the Supreme Winners.

Peoples' Choice Winner

The People's Choice award is determined by conference participants who will have the opportunity to vote for the project of their choice at the conference. All finalists will be eligible for the Peoples' Choice award and the results will be announced at the conference dinner.

Supreme Winner

The Supreme Winner will be selected by the judging panel from amongst the category award winners. It will reflect the project that the judges have determined as the most innovative and having resulted in the greatest community value.

The community board that wins the Supreme award will be offered the opportunity to have their winning entry made into a webinar by the Equip team. The objective of the webinar is

to celebrate best practice and provide a learning resource to community boards throughout New Zealand.

How to enter

- You can submit as many entries as you wish, however, each entry should relate to a single category only and specifically address the purpose of that category. The judges may transfer entries into a different category if they feel this is appropriate.
- Applications must be on the 2019 CBEC Best Practice Awards [application form](#). Additional information, such as photos or a PowerPoint presentation, can be attached.
- Each application should include all the relevant information relating to your application.

What information to provide

In addition to the information required in the 2019 CBEC Best Practice Awards application form, you can also include:

- information on the length of time over which the initiative occurred;
- a list of the different organisations involved in the initiative (for example, government agencies, community organisations, businesses, individuals) and how their participation was achieved;
- a brief estimation of the initiative's cost, how it was financed, such as rates or grants, and how costs were managed;
- a brief explanation of the benefits resulting from the project; and
- information on lessons learned, including barriers encountered, what would be done differently next time, and how the initiative might be useful to other community boards.

Send your entry to

Local Government New Zealand: info@lgnz.co.nz

Closing date for entries

Friday 8 March 2019 at 5.00pm. No late entries will be accepted.

Judging process

All applications will be reviewed by the Conference Judging Panel.

Announcement of the winners

The Awards will be announced and presented at the Conference Dinner on Friday 12 April 2019 and in order to promote best practice in the functioning of community boards and to foster the exchange of best practice and innovation, winning entries will be featured on the LGNZ website.

Please Note: By entering the awards you are agreeing to the publication of your entry.