

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	7 March 2018
Chief Executive Approved	Y
Reference #	GOV0304
Report Title	LGNZ Conference Attendance

1. EXECUTIVE SUMMARY

The Local Government New Zealand Conference and Excellence Awards for 2018 will be held in Christchurch in July 2018. It has been practice for Council to send a delegation each year.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the following delegates attend the LGNZ Conference and Excellence Awards in Christchurch from 15 July 2018 to 17 July 2018:

His Worship the Mayor
Deputy Mayor
The Chief Executive
Councillor Church
Councillor Lynch
Councillor Sedgwick

AND FURTHER THAT His Worship the Mayor is the presiding delegate at the Local Government New Zealand Annual General Meeting on 15 July 2018;

AND FURTHER THAT the Deputy Mayor is the alternate delegate at the Local Government New Zealand Annual General Meeting on 15 July 2018;

AND FURTHER THAT the Chief Executive is the third delegate (with no voting rights) at the Local Government New Zealand Annual General Meeting on 15 July 2018;

AND FURTHER THAT Council consider if there are any proposed remits for consideration at the Local Government New Zealand Annual General Meeting.

3. BACKGROUND

The Local Government New Zealand Conference and Excellence Awards for 2018 will be held in Christchurch from 15 to 17 July 2018.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

N/A

4.2 OPTIONS

It is usual practice for Council's delegation to be His Worship the Mayor, Deputy Mayor and the Chief Executive. This year it is proposed to also send three councillors.

The information concerning how remits can be proposed is attached. Councillors should consider if there are any issues for which a remit could be proposed.

5. CONSIDERATION

5.1 FINANCIAL

Provision is made for this cost as part of the Councillors' training budget.

5.2 LEGAL

Nil.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

The conference is likely to provide good insight into best practice in New Zealand and overseas. It is of benefit to Councillors and the community at large.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

(Ascertain if the Significance & Engagement Policy is triggered or not and specify the level/s of engagement that will be required as per the table below (refer to the Policy for more detail and an explanation of each level of engagement):

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<i>Tick the appropriate box/boxes and specify what it involves by providing a brief explanation of the tools which will be used to engage (refer</i>					

<i>to the project engagement plan if applicable).</i>	
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State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
		✓	Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi (provide evidence / description of engagement and response)
			Households
			Business
			Other Please Specify

6. CONCLUSION

Council is being asked to confirm the attendance of members at the Local Government Conference and Excellence Awards to be held in Christchurch in July 2018.

Information is also included about the remit process.

7. ATTACHMENTS

- LGNZ Conference Programme
- Letter regarding remits

LGNZ 2018 Conference Programme

Sunday 15 July

9.00am - 6.00pm	Registration desk open Christ's College, Auditorium foyer, 33 Rolleston Ave Barista coffee available in the Dining Hall from 2pm <i>Kindly sponsored by Fonterra</i>
9.30am- 11.30am	Council hosted tours <ul style="list-style-type: none">• Connected communities at the heart of our resilient city• City smarts in an emerging creative city <i>Ticketed event. Departing from Christ's College, 33 Rolleston Ave. For further information click here</i>
9.30am	National Council meeting followed by lunch Rydgcs Latimer, Clarendon Room, 30 Latimer Square <i>Members only</i>
9.30am- 11.30am	Young Elected Members catch up Bunsen Cafe, The Arts Centre <i>Members only</i>
12.00pm	Local Government New Zealand AGM Rydgcs Latimer, Ballroom, 30 Latimer Square <i>Members only</i> <i>Followed by a photo of all Mayors and Chairs</i> <i>Coach transfer to Christ's College available immediately following AGM</i>
From 2.00pm	Afternoon tea Christ's College Dining Hall, 33 Rolleston Ave
2.45pm	Member only meetings <ul style="list-style-type: none">• Mayors Taskforce for Jobs AGM• Regional Sector meeting• Young Elected Members meeting Christ's College, 33 Rolleston Ave <i>Members only</i>
4.15pm	Mihi Whakatau and opening ceremony Christ's College Auditorium, 33 Rolleston Ave Dave Cull , President, LGNZ Lianne Dalziel , Mayor, Christchurch City Council
4.45pm	Government's address Christ's College Auditorium
5.00pm	LGNZ President's address Christ's College Auditorium Dave Cull , President, LGNZ

5.15pm	<p>Opening keynote address: Building resilience for a vibrant and prosperous future Infrastructure, environment and future proofing our communities in the global context. Christ's College Auditorium, 33 Rolleston Ave</p>
5.55pm	<p>Welcome from Simpson Grierson Jonathan Salter, Partner, Simpson Grierson</p>
to	
7.30pm	<p>Followed by Simpson Grierson welcome reception Christchurch Art Gallery <i>For more information click here</i></p>

Monday 16 July

All conference sessions on Monday 16 July take place at [Christ's College, 33 Rolleston Ave.](#)

7.30am	<p>Registration desk open Barista coffee available <i>Kindly sponsored by Fonterra</i></p>
7.00am	<p>Transpower breakfast session with Robett Hollis <i>Ticketed event. For further information click here</i> Ryldges Latimer <i>Kindly sponsored by Transpower</i></p>
8.30am	<p>Master of ceremonies</p>
8.40am	<p>Creating resilient, sustainable and liveable places Place-making for resilient communities. <i>Kindly sponsored by Chorus</i></p>
9.25am	<p>Building a strong community - a tale of a new region The Canterbury regions's collaboration and vision for a new life, new identity and new opportunities. Chair: Joanna Norris, Chief Executive, ChristchurchNZ Malcolm Johns, Chief Executive, Christchurch Airport (CIAL) Josiah Tualamali, Chair, PYLAT Council - Pacific Youth Leadership and Transformation Arihia Bennett, CEO, Te Runanga o Ngai Tahu</p>
10.05am	<p>Morning tea</p>
10.45am	<p>Building strong local economic prosperity Social, cultural, economic and environmental policy settings can place New Zealanders among the most prosperous and happiest people in the world. Michael Dunlop, Acumen Republic Oliver Hartwich, NZ Initiative Martine Udahemuka, NZ Initiative Margaret Jefferies, Chair, Project Lyttleton</p>
11.25am	<p>Inspiring Maori connections to grow thriving, prosperous communities How to interact and engage appropriately with Maori as a strategic partner. Associate Professor Te Maire Tau, Director, Ngai Tahu Research Centre</p>

12.05pm	Lunch
1.05pm	<p>WE ARE Leading our response to climate change: adapting to the changing environment Climate change adaption and mitigation. Minister for Climate Change, Hon James Shaw LGNZ representative <i>Kindly sponsored by Ministry for the Environment</i></p>
1.45pm	<p>WE ARE Working together to tackle three waters infrastructure challenges facing New Zealand Healthy and resilient water sources. Simon Upton, Parliamentary Commissioner for the Environment LGNZ representative <i>Kindly sponsored by DairyNZ</i></p>
2.25pm	<p>Presentation of Minister of Local Government EXCELLENCE Award for Outstanding Contribution to Local Government Hon Nanaia Mahuta, Minister of Local Government <i>Kindly sponsored by Te Tari Taiwhenua Internal Affairs</i></p>
2.35pm	Afternoon tea
3.00 - 5.00pm	<p>Interactive sessions (delegates select an interactive workshop or the city walking tour)</p> <p>Interactive workshops (at the venue)</p> <ol style="list-style-type: none"> 1. Building excellence in locally delivered infrastructure and services 2. The challenges of climate change decision making and opportunities for adaption 3. Working together to protect and improve New Zealand's water and environment <p>City walking tour (offsite - tour departs from Christ's College) Christchurch resilience tour</p> <p><i>For further information on interactive sessions please click here</i></p>
6.45pm	<p>Fulton Hogan conference dinner and LGNZ EXCELLENCE Awards Wigram Air Force Museum <i>For more information including coach transport please click here</i></p>

Tuesday 17 July

All conference sessions on Monday 16 July take place at [Christ's College, 33 Rolleston Ave.](#)

8.00am	<p>Registration desk open Barista coffee available <i>Kindly sponsored by Fonterra</i></p>
9.00am	<p>Minister of Local Government address Hon Nanaia Mahuta, Minister of Local Government</p>

9.20am	Inspiring health and wellbeing of our communities Healthy communities lead to prosperous, resilient and vibrant communities. Deidre Otene , CEO, The Moko Foundation
10.15am	Morning tea
11.00am	Harnessing localism and empowering communities to succeed Social groups making positive change in their communities. Angela O'Leary , Hamilton City Council and Julie Nelson , Joint Chief Executive, Wise Group Michelle Sharp , Trustee, Akina Foundation
12.00pm	Closing keynote: Shaping the future of our communities Leadership, infrastructure, environment, sustainability, localism, arts and culture, economies and future proofing our communities. Daniel Flynn , founder and managing director of Thankyou <i>Kindly sponsored by GHD</i>
12.45pm	Early bird registration prize draw <i>(you must be in the audience to win)</i>
12.50pm	Conference closing address
1.00pm	Lunch

Date: 6 March 2018
To: Mayors, Chairs and Chief Executives
From: Malcolm Alexander, Chief Executive, Local Government New Zealand
Subject: **2018 Annual General Meeting Remit Process**

We invite member authorities wishing to submit proposed remits for consideration at the Local Government New Zealand Annual General Meeting (AGM) to be held on **Sunday 15 July 2018** in Christchurch, to do so no later than **5pm, Monday 21 May 2018**. Notice is being provided now to allow members of zones and sectors to gain the required support necessary for their remit (see point 3 below). The supporting councils do not have to come from the proposing council's zone or sector.

Proposed remits should be sent with the attached form. The full remit policy can be downloaded from the [LGNZ website](#).

Remit policy

Proposed remits, other than those relating to the internal governance and constitution of Local Government New Zealand, should address only major strategic “issues of the moment”. They should have a national focus articulating a major interest or concern at the national political level.

The criteria for considering remits were reviewed in March 1999 and National Council adopted the following Remits Screening Policy:

1. Remits must be relevant to local government as a whole rather than exclusively relevant to a single zone or sector group or an individual council;
2. Remits should be of a major policy nature (constitutional and substantive policy) rather than matters that can be dealt with by administrative action;
3. Remits must have formal support from at least one zone or sector group meeting, or five councils, prior to their being submitted, in order for the proposer to assess support and clarity of the proposal;
4. Remits defeated at the AGM in two successive years will not be permitted to go forward;
5. Remits will be assessed to determine whether the matters raised can be actioned by alternative, and equally valid, means to achieve the desired outcome;
6. Remits that deal with issues or matters currently being actioned by Local Government New Zealand may also be declined on the grounds that the matters raised are “in-hand”. This does not include remits that deal with the same issue but from a different point of view; and
7. Remits must be accompanied by background information and research to show that the matter warrants consideration by delegates. Such background should demonstrate the:
 - nature of the issue;
 - background to it being raised;

- issue's relationship, if any, to the current Local Government New Zealand Business Plan and its objectives;
- level of work, if any, already undertaken on the issue by the proposer, and outcomes to date;
- resolution, outcome and comments of any zone or sector meetings which have discussed the issue; and
- suggested actions that could be taken by Local Government New Zealand should the remit be adopted.

Remit process

Local Government New Zealand will take the following steps to finalise remits for the 2017 AGM:

- all proposed remits and accompanying information must be forwarded to Local Government New Zealand no later than **5pm, Monday 21 May 2018**, to allow time for the remits committee to properly assess remits;
- a remit screening committee (comprising the President, Vice President and Chief Executive) will review and assess proposed remits against the criteria described in the above policy;
- prior to their assessment meeting, the remit screening committee will receive analysis from the Local Government New Zealand staff on each remit assessing each remit against the criteria outlined in the above policy;
- proposed remits that fail to meet specified criteria will be informed as soon as practicable of the committee's decision, alternative actions available, and the reasons behind the decision;
- proposers whose remits meet the criteria will be contacted as soon as practicable to arrange the logistics of presenting the remit to the AGM; and
- all accepted remits will be posted to the Local Government New Zealand website at least one month prior to the AGM.

To ensure quality preparation for members' consideration at the AGM, the committee will not consider or take forward proposed remits that do not meet this policy, or are received after **5pm, Monday 21 May 2018**.

General

Remits discussed at the AGM will be presented in the AGM Business Papers that will be distributed to delegates not later than two weeks before the AGM, as required by the Rules.

Should you require further clarification of the requirements regarding the remit process please contact Leanne Brockelbank on 04 924 1212 or leanne.brockelbank@lgnz.co.nz.