

Agenda for a meeting of the Waikato District Council to be held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 10 DECEMBER 2018** commencing at **1.15pm**.

Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.

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- 2. CONFIRMATION OF STATUS OF AGENDA**
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GJ Ion
CHIEF EXECUTIVE

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	14 November 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Confirmation of Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of a meeting held on Monday 12 November 2018.

2. RECOMMENDATION

THAT the minutes of a meeting of Waikato District Council held on Monday 12 November 2018 be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Minutes

Minutes of a meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **12 NOVEMBER 2018** commencing at **1.15pm**.

Present:

His Worship the Mayor, Mr AM Sanson (Chairperson)
 Cr AD Bech
 Cr JA Church
 Cr DW Fulton
 Cr JM Gibb
 Cr SL Henderson
 Cr SD Lynch
 Cr RC McGuire *[from 1.36pm]*
 Cr FM Mclnally
 Cr EM Patterson
 Cr NMD Smith
 Cr LR Thomson

Attending:

Mr TG Whittaker (Deputy Chief Executive/Chief Operating Officer)
 Mrs RJ Gray (Council Support Manager)
 Ms L Shirley (Zero Harm Manager)
 Mr T Pipe (Regulatory Manager)
 Mr E Parata (Asset Management Parks and Facilities)
 Mr G Tims (HR Consultant)
 Ms C Pidduck (Legal Counsel)
 Mr M Beattie
 Mr G Piddock (Waikato Times)

His Worship the Mayor opened the meeting at 1.15pm and adjourned it. The meeting resumed at 1.30pm.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Church/Lynch)

THAT an apology be received from Cr Main and Cr Sedgwick.

CARRIED on the voices

WDC1811/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs McNally/Bech)

THAT the agenda for a meeting of the Waikato District Council held on Monday 12 November 2018 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded.

CARRIED on the voices

WDC1811/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Gibb/Patterson)

THAT the minutes of a meeting of the Waikato District Council held on Monday 8 October 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

WDC1811/03

COMMITTEE AND DEPARTMENTAL REPORTS

Policy & Regulatory Committee

Zero Harm Update

Agenda Item 5.1.1

The Zero Harm Manager took the report as read and answered questions in general on health and safety matters raised, and specifically in relation to:

- the work of volunteers, eg Te Kowhai Walkway Group.

She agreed to provide information on progress of this issue.

Resolved: (Crs Thomson/Bech)

THAT the report from the Chief Executive be received.

CARRIED on the voices

WDC1811/04

District Licensing Committee Member Renewal of Appointment
Agenda Item 5.1.2

The Regulatory Manager took the report as read and answered questions from the members.

Resolved: (Crs Church/Lynch)

THAT the report of the General Manager Customer Support be received;

AND THAT Waikato District Council approve appointment of the District Licensing Committee members, listed as follows, for a further period of up to four years to 11 November 2022 and look towards rotation within this period:

- **Patsi Davies**
- **Dr Michael Cameron**
- **Chrissy Hodgkinson**
- **Janet Williams.**

CARRIED on the voices

WDC1811/05

Cr McGuire entered the meeting at 1.36pm during discussion on the above item and was present when voting took place.

Auckland Council Libraries Access
Agenda Item 5.1.3

Resolved: (Crs Bech/Patterson)

THAT the report from the General Manager Customer Support be received;

AND THAT Council confirm continued access to Auckland Libraries full services and collections for those Waikato District Council residents who are patrons under the current Memorandum of Understanding. This new agreement comes into effect on 1 December 2018 and will be reviewed by 30 November 2019;

AND FURTHER THAT the project to upgrade the Tuakau facilities commences immediately with the view to completion by November 2020.

CARRIED on the voices

WDC1811/06

Strategy & Finance Committee

Establishment of Waikato Plan Leadership Group Committee and Associated Terms of Reference

Agenda Item 5.2.1

Resolved: (Crs Gibb/Thomson)

THAT the report from the Chief Executive be received;

AND THAT Council notes that the Waikato Plan Leadership Group Joint Committee has been disestablished pursuant to Clause 30(7), Schedule 7 of the Local Government Act 2002;

AND FURTHER THAT Council notes the establishment of the Waikato Plan Leadership Group Committee as a committee of Waikato Regional Council;

AND FURTHER THAT Council reconfirm His Worship, Mayor Allan Sanson, as its appointee to the newly-established Waikato Plan Leadership Group Committee.

CARRIED on the voices

WDC1811/07

Infrastructure Committee

Receipt of Infrastructure Submissions Subcommittee Hearing Minutes to Hear and Consider an Appeal from Club Targa Inc dated 5 November 2018

Agenda Item 5.3.1

Resolved: (Crs Fulton/Patterson)

THAT the minutes of the Infrastructure Submissions Subcommittee Hearing to hear and consider an appeal from Club Targa Inc held on Monday 5 November 2018 be received.

CARRIED on the voices

WDC1811/08

Port Waikato Community Hub

Agenda Item 5.3.2

The Asset Management Parks and Facilities took the report as read and provided some key points regarding the sale of the building, confirmation of insurance, due diligence and Memorandum of Understanding. He answered questions from the members.

Mr Beattie was granted speaking rights and clarified some issues raised by members.

Resolved: (Crs Smith/Fulton)

THAT the report from the General Manager Service Delivery be received;

AND THAT final approval for the \$100,000 grant and \$500,000 target rate funded loan is given, conditional to resource and building consent being issued;

AND FURTHER THAT the MOU be reported at a later date for application.

CARRIED on the voices

WDC1811/09

OTHER COMMITTEES

Receipt of Chief Executive's Performance Review Subcommittee Minutes
Agenda Item 5.4.1

Resolved: (His Worship the Mayor/McGuire)

THAT the minutes of a meeting of the Chief Executive's Performance Review Subcommittee held on Monday 8 October 2018 be received.

CARRIED on the voices

WDC1811/10

COMMUNITY BOARD MINUTES

Receipt of Onewhero-Tuakau Community Board Minutes
Agenda Item 6.1

Resolved: (Crs Church/Henderson)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 1 October 2018 be received.

CARRIED on the voices

WDC1811/11

COMMUNITY COMMITTEE MINUTES

Receipt of Tamahere Community Committee Minutes
Agenda Item 7.1

Resolved: (Crs Bech/Thomson)

THAT the minutes of a meeting of the Tamahere Community Committee held on Monday 1 October 2018 be received.

CARRIED on the voices

WDC1811/12

Receipt of Pokeno Community Committee Minutes
Agenda Item 7.2

Resolved: (Crs Gibb/Church)

THAT the minutes of a meeting of the Pokeno Community Committee held on Tuesday 9 October 2018 be received.

CARRIED on the voices

WDC1811/13

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs Thomson/McInally)

THAT the report from the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Monday 8 October 2018

Receipt of Minutes:

- **Chief Executive's Performance Review Subcommittee dated Monday 8 October 2018**

REPORTS

a. Chief Executive's Issues

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(f)(g)(h)(i)(j)

Section 48(1)(a)(d)

b. Mayoral Issues

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	29 November 2018
Prepared by	Rose Gray Democracy Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Confirmation of Extraordinary Minutes

1. EXECUTIVE SUMMARY

To confirm the minutes of an extraordinary meeting held on Wednesday 28 November 2018.

2. RECOMMENDATION

THAT the minutes of an extraordinary meeting of **Waikato District Council** held on **Wednesday 28 November 2018** be confirmed as a true and correct record of that meeting.

3. ATTACHMENTS

Minutes

MINUTES of an extraordinary meeting of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 28 NOVEMBER 2018** commencing at **1.00pm**.

Present:

His Worship the Mayor, Mr AM Sanson (Chairperson)
 Cr AD Bech
 Cr JA Church
 Cr DW Fulton
 Cr JM Gibb
 Cr SL Henderson
 Cr SD Lynch
 Cr RC McGuire
 Cr FM McInally
 Cr EM Patterson
 Cr JD Sedgwick
 Cr NMD Smith
 Cr LR Thomson

Attending:

Mr GJ Ion (Chief Executive)
 Mr T Whittaker (Chief Operating Officer)
 Mr C Morgan (General Manager Community Growth)
 Mrs RJ Gray (Council Support Manager)
 Mr V Ramduny (Planning & Strategy Manager)
 Ms A Diaz (Finance Manager)
 Mr M Garrett (Waikato Regional Council)
 Mr J Gonzalez (Waikato Regional Council)
 Mr T Rowland (Hamilton News)
 Mr G Piddock (Waikato Times)
 3 members of staff
 1 member of the public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Sedgwick/Smith)

THAT an apology be received from Cr Main.

CARRIED on the voices

WDC1811/18

CONFIRMATION OF STATUS OF AGENDA ITEMS**Resolved: (Crs Bech/Lynch)****THAT the agenda for the extraordinary meeting of the Waikato District Council held on Wednesday 28 November 2018 be confirmed and all items therein be considered in open meeting.****CARRIED on the voices****WDC1811/19****DISCLOSURES OF INTEREST**

Cr Fulton, Cr Gibb and Cr Sedgwick advised members of the Board that they would declare a financial conflict of interest in the following item:

- Memorandum of Understanding for Remunerating Elected Representatives Serving on the Proposed District Plan Independent Hearings Panel – P&R1811/09

RECIPT OF MINUTES

Policy & Regulatory Committee Meeting – 20 November 2018
Agenda Item 4.1

Resolved: (Crs Patterson/Bech)**THAT the minutes of a Hearing by the Policy & Regulatory Committee held on Tuesday 20 November 2018 be received.****CARRIED on the voices****WDC1811/20**

2017/18 Annual Dog Control Annual Report – P&R1811/05

Resolved: (Crs Sedgwick/McGuire)**THAT Council approves the 2017/18 Animal Control Report with amendments as noted for release to Local Government NZ and the community.****CARRIED on the voices****WDC1811/21**

Fraud Prevention Policy – P&R1811/07

Resolved: (Crs Sedgwick/Gibb)

THAT Council approves the proposed amendments to the Fraud Prevention Policy.

CARRIED on the voices

WDC1811/22

Cr Fulton, Cr Gibb and Cr Sedgwick declared a conflict of interest in the following item and withdrew to the gallery. They took no part in discussion or voting on this item.

Memorandum of Understanding for Remunerating Elected Representatives Serving on the Proposed District Plan Independent Hearings Panel – P&R1811/09

Resolved: (His Worship the Mayor/Cr Smith)

THAT Council approves the remuneration for Cr Dynes Fulton, Cr Janet Gibb and Cr Jan Sedgwick as per the hearing rate set by the Remuneration Authority for elected representatives of the Waikato District Council for the duration of the Proposed Waikato District Plan hearings (this includes pre-hearing preparation and post-hearing work related to decisions).

CARRIED on the voices

WDC1811/23

Sensitive Expenditure Policy Review – P&R1811/10

Resolved: (Crs Sedgwick/Patterson)

THAT Council approves the revised Sensitive Expenditure Policy.

CARRIED on the voices

WDC1811/24

Standing Orders Policy – P&R1811/11

Resolved: (Crs Sedgwick/Lynch)

THAT Council adopt the Standing Orders Policy originally dated 1 November 2016.

CARRIED on the voices

WDC1811/25

Draft 2019 Meeting Calendar – P&R1811/12

Resolved: (Crs Sedgwick/Church)

THAT Council approves the 2019 Annual Meeting Calendar.

CARRIED on the voices

WDC1811/26

REPORTS

Single Stage Business Case Hamilton to Auckland Start-up Passenger Rail Service
Agenda Item 5.1

The Strategic Projects Manager acknowledged the presence of Mr Garrett and Mr Gonzalez of the Waikato Regional Council. He provided an overview of the business case, the key risks and benefits, and the funding required to support the start-up passenger rail service between Hamilton to Auckland. Cr Fulton, as the Council representative on the Hamilton to Auckland Transport Connections Working Party, spoke to the report advising that it had been a robust process, with partners having to work across council boundaries and noted that the process had moved quickly. He expressed his congratulations to the goodwill that allowed this to happen. Members were given the opportunity to question and consider a change to the report recommendation.

Mr Gonzalez answered questions asked of him in relation to Mercer. The Chief Operating Officer supported the context of the resolution that work is documented to support the conversation to be held with the Tuakau community.

Resolved: (Crs Fulton/Smith)

THAT the report from the General Manager Service Delivery be received;

AND THAT Council receive and endorse the *Single Stage Business Case: Hamilton to Auckland Start-Up Passenger Rail Service* (included as Attachment I of the agenda) for submission to NZTA;

AND FURTHER THAT Council confirm funding allocated in the 2018-2028 Long Term Plan (LTP) for the Hamilton to Auckland start-up passenger rail service operations that will likely commence early 2020 subject to:

- a. **Waikato Regional Council and Hamilton City Council endorsing the SSBC and both confirming the necessary capital and operational funding for the service.**
- b. **NZTA's Board approving the SSBC and confirming the release of funding for the start-up rail service at its meeting on 14 December 2018.**
- c. **An open book price audit of KiwiRail costs being carried out by a suitably qualified and experienced person to the Waikato Regional Council's (the client) satisfaction.**
- d. **NZTA providing an enhanced Financial Assistance Rate (FAR) of 75.5% for public transport operations, 76% for above track work (this is for the Huntly**

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	27 November 2018
Prepared by	Lynn Shirley Zero Harm Manager
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Zero Harm Update

I. EXECUTIVE SUMMARY

The purpose of this report and its attachments is to provide an update on current health and safety performance. Council recognises that compliance is essential but they aspire to achieve best practice in health and safety management, and to create a sustainable zero harm culture, where everyone works safely and goes home safe every day.

Councils' sustainable zero harm culture shall be supported by a health and safety management system of policies, standards and procedures that effectively manage risk and enable best practice by all workers, contractors, volunteers and visitors.

2. RECOMMENDATION

THAT the report from the Chief Executive be received.

3. BACKGROUND

Capable and Believable Leadership (People)

Safety and Wellness Engagement Conversations

The great work being undertaken in Service Delivery has continued this month with 71 Safety Engagement Conversations conducted by People Leaders. A total of 100 Safety Engagement Conversations were recorded in BWare Safety Manager in November.

Work Safe, Home Safe 2019

Planning for our 2019 Work Safe, Home Safe event has continued in conjunction with the Gearing for Growth and Greatness Change Team. The Zero Harm focus for 2019 is centred on supporting you to be the best you can be from a health and wellness point of view.

Safety Leadership for People Leaders

Two workshop sessions were held in November with People Leaders from Service Delivery and Customer Support. The purpose of the sessions was to discuss and educate our People Leaders on the part they play in leading safety at Council and also their Zero Harm responsibilities. Good feedback was received from participants and a follow-up workshop is planned for early 2019.



Disciplined Management Systems

Event Management

Two Severity 3 Serious Near Miss events were reported in November. One event occurred following the uplifting of a heavily pregnant dog from a property. The Animal Control Officer (ACO) received a phone call from the owner after the seizure and during the call the dog owner proceeded to verbally threaten the ACO and their family. The event has been reported to the NZ Police and is still being investigated.

A second Severity 3 Serious Near Miss event occurred on the 19th November when the Chlorine gas alarm was activated at the Ngaruawahia Water Treatment Plant. A Water Treatment Plant Operator responded to site and then realised they needed additional support to investigate the alarm as per the Emergency Response Procedure for a Level 2 Moderate Local (Contained) Chlorine Gas Leak. The Treatment Plant Operator requested additional support to respond from the local volunteer fire bridge. A 111 call was made and the NZ Fire Service attended site to support. A structured problem solve (investigation) is being undertaken to determine the cause of the leak and identify any corrective and improvement actions.

Seven Severity 6 work-related First Aid injury events have been reported in November. An analysis of these first aid injuries showed the following:

- two were associated with water reticulation work
- two were associated with undertaking animal control duties and,
- two occurred while workers were on break time (lunch or morning/afternoon tea)

The positive trend in Minor Near Miss (Severity 7) reporting continues with 22 events reported in November.

The Zero Harm Dashboard has been generated to illustrate November's safety performance, and is attached for reference.

Contractor Management

Work has continued this month on reviewing Contractor Project/Contract Specific Health and Safety Plans. Plans reviewed over the last month include Fosters Ltd, Belgravia Ltd and Smart Environmental Ltd.

Contractor site visits undertaken during the month included:

- Heb Construction Ltd in Tuakau
- Allens United Ltd in Ngaruawahia

Managed Risks

On Road Driving – Light Vehicles

There were 26 over speed events recorded in November. Three of these events exceeded 110km per hour and required formal coaching conversations to be undertaken. A preliminary review of the over speed data shows an increasing number of events occurring in the second half of 2018 than the first half. A total of 227 over speed events have occurred between May and November 2018. 51 of these were events that exceeded 110km per hour. It is recommended that a further review of the data is undertaken and presented to the Safety Action Team (SAT) to identify potential improvement opportunities.

Workplace Aggression and Violence

A draft standard for managing the risk of Workplace Aggression and Violence has been developed and is currently being reviewed by a group of key stakeholders. The standard has formed the basis of the Critical Risk Bowtie control plan which is also nearly completed.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

This report is to assist Councillors with their due diligence requirements as Officers. The report should start the conversation and provide opportunities for Councillors to raise questions and discuss progress.

4.2 OPTIONS

Council could choose to accept the report or not. Council could ask for additional information if needed.

5. CONSIDERATION

5.1 FINANCIAL

There are no direct financial requirements identified in this report.

5.2 LEGAL

This report is prepared as part of assisting Council with compliance with the Health & Safety at Work Act 2015 and associated Regulations.

Councillors, as Officers under the Health & Safety at Work Act 2015 are required to undertake due diligence to ensure appropriate health & safety systems are in place and operating.

5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

As discussed in Section 3.

5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform <input type="checkbox"/>	Consult <input type="checkbox"/>	Involve <input checked="" type="checkbox"/>	Collaborate <input type="checkbox"/>	Empower <input type="checkbox"/>
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State below which external stakeholders have been or will be engaged with:

Planned	In Progress	Complete	
	✓		Internal
	✓		Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business
	✓		Other Please Specify

Council engages with our Community Boards and Community Committees to ensure they are clear on their obligations. Council also undertakes audits and safety engagement conversations in relation to our contractors.

6. CONCLUSION

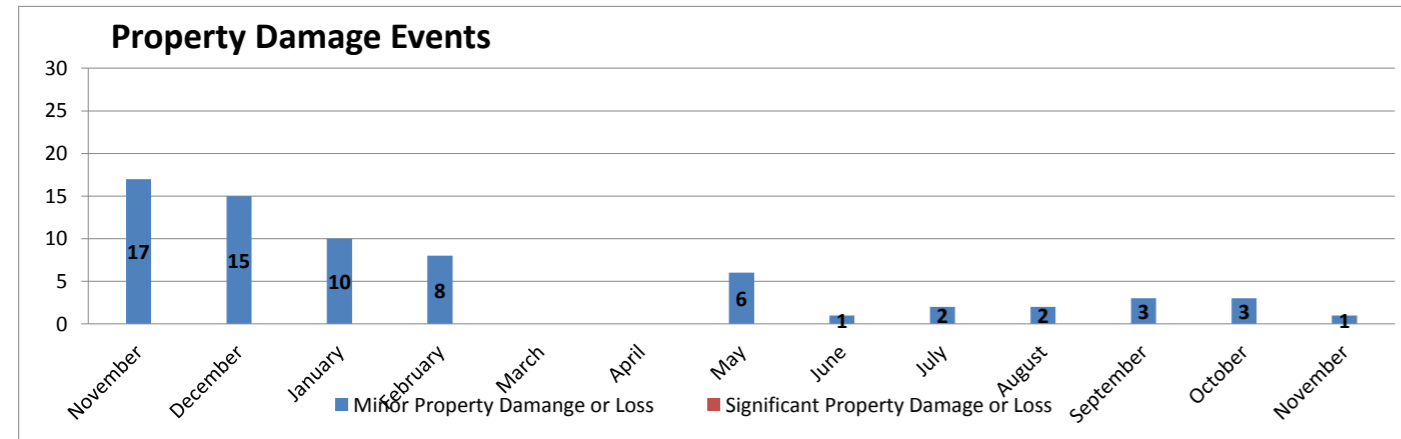
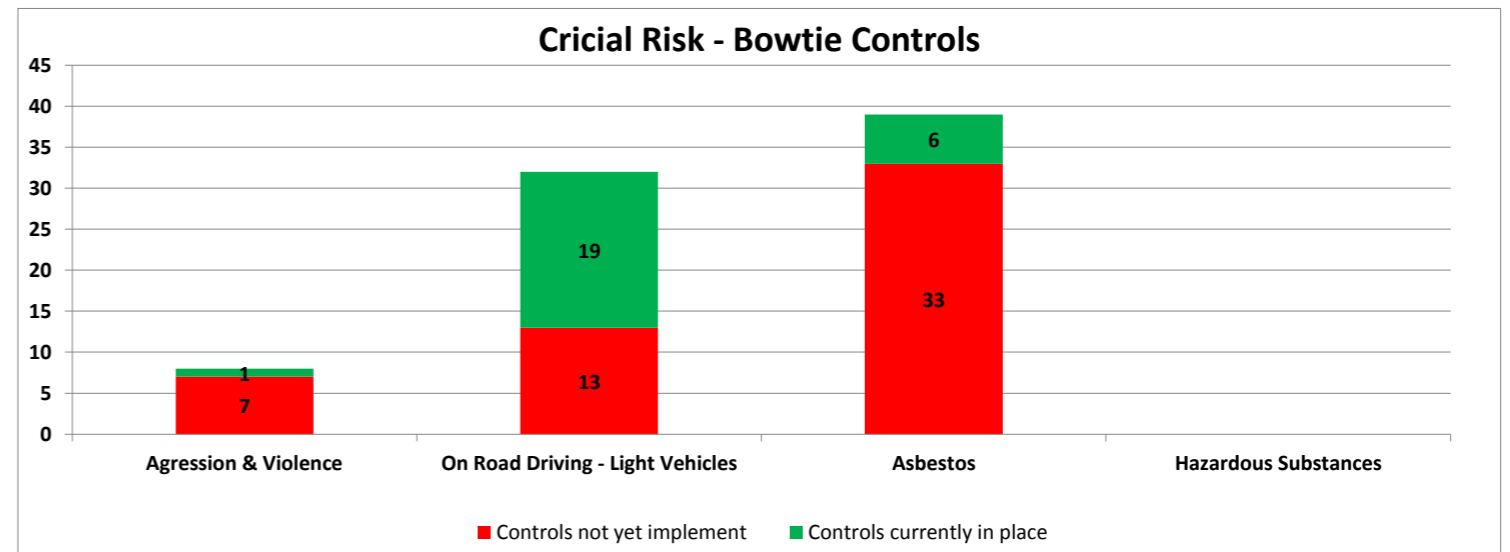
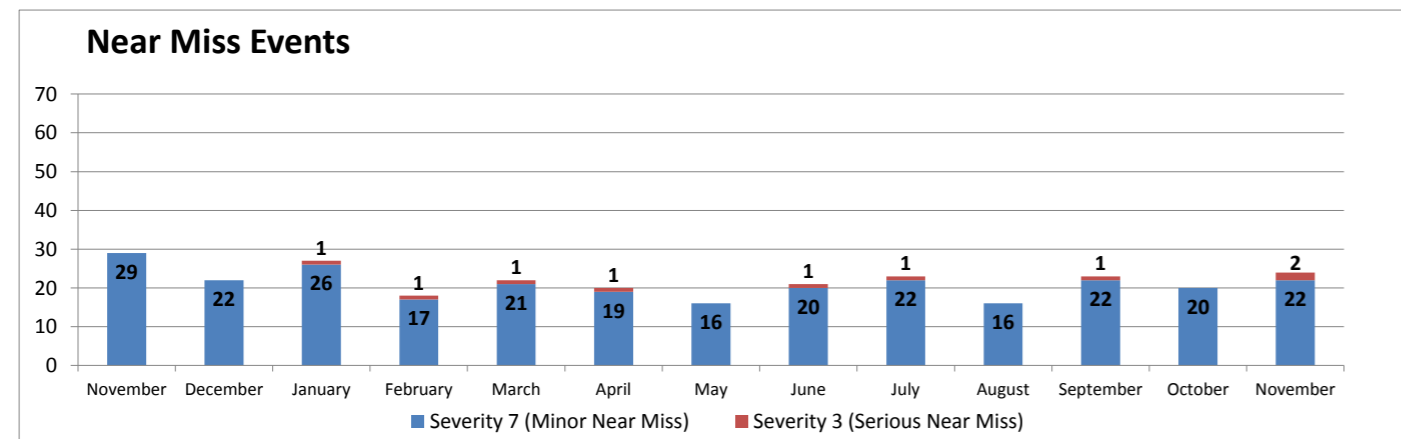
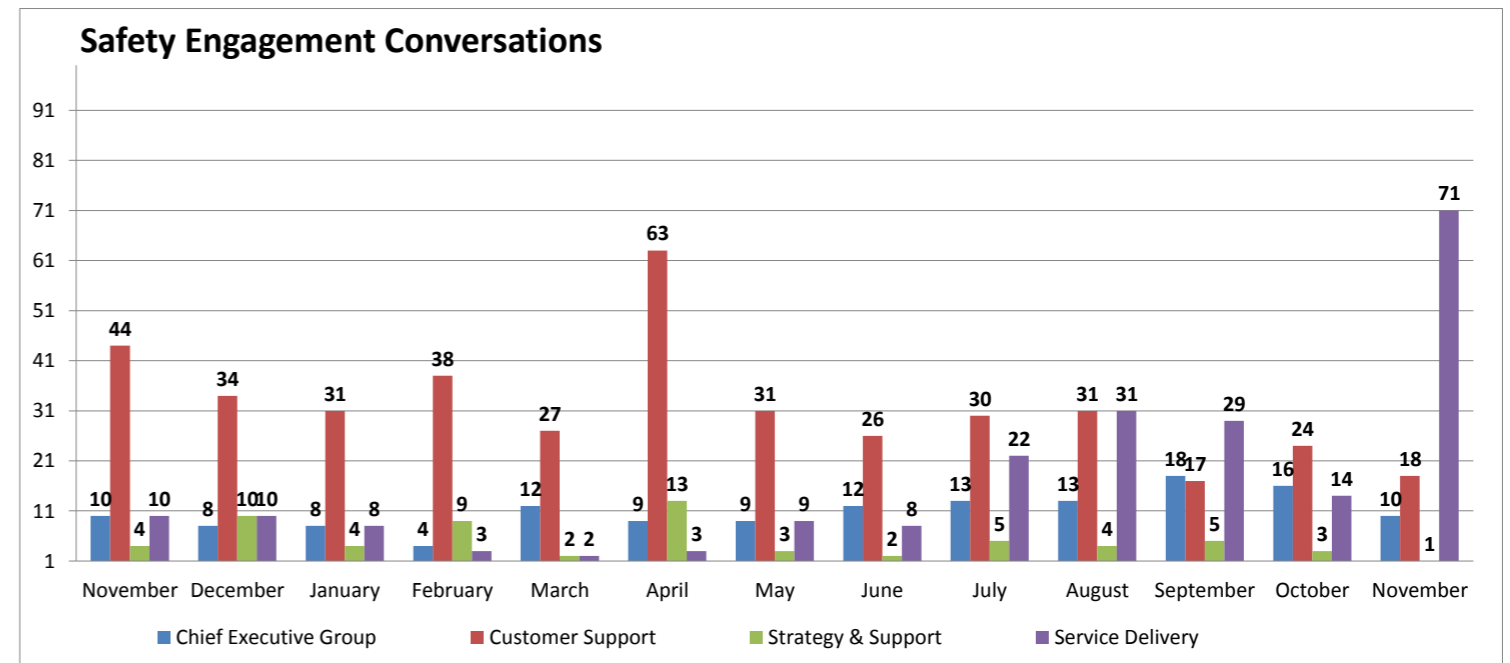
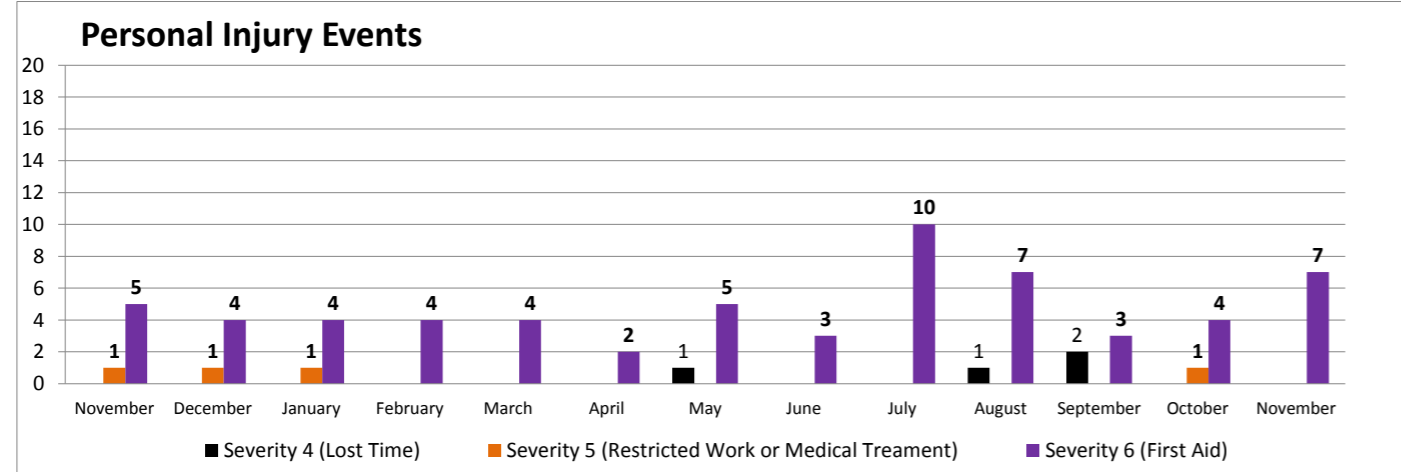
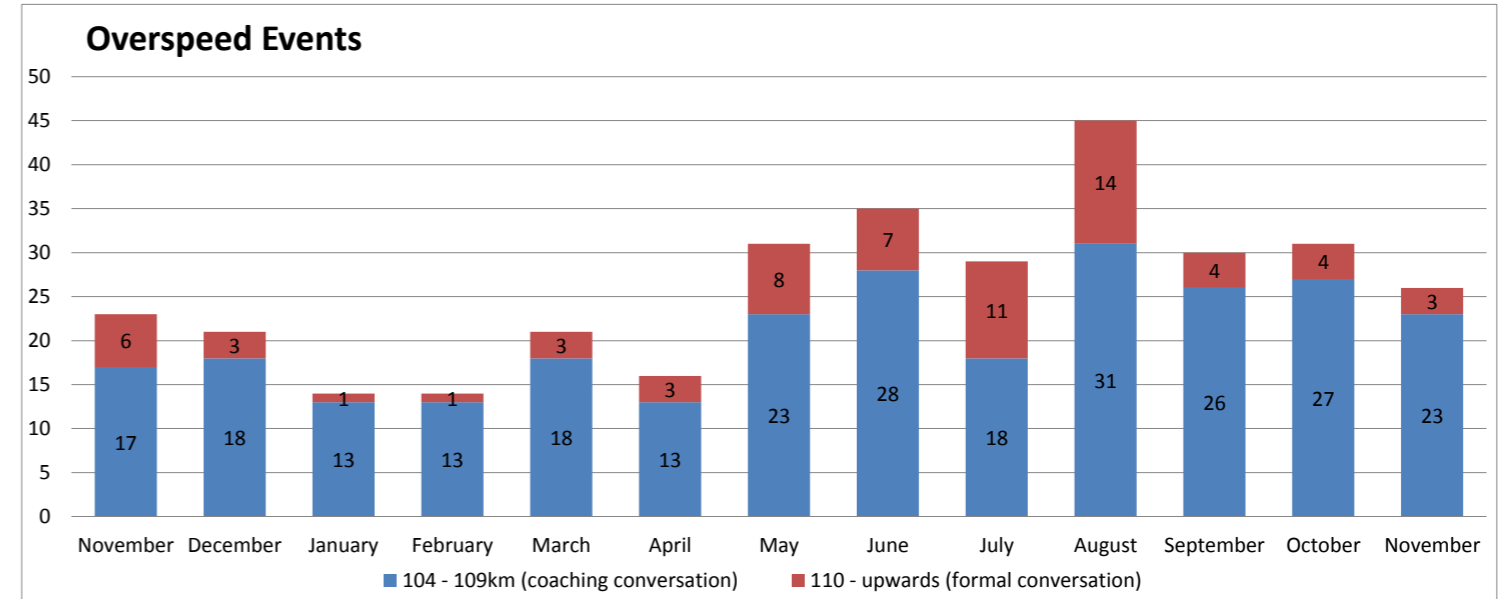
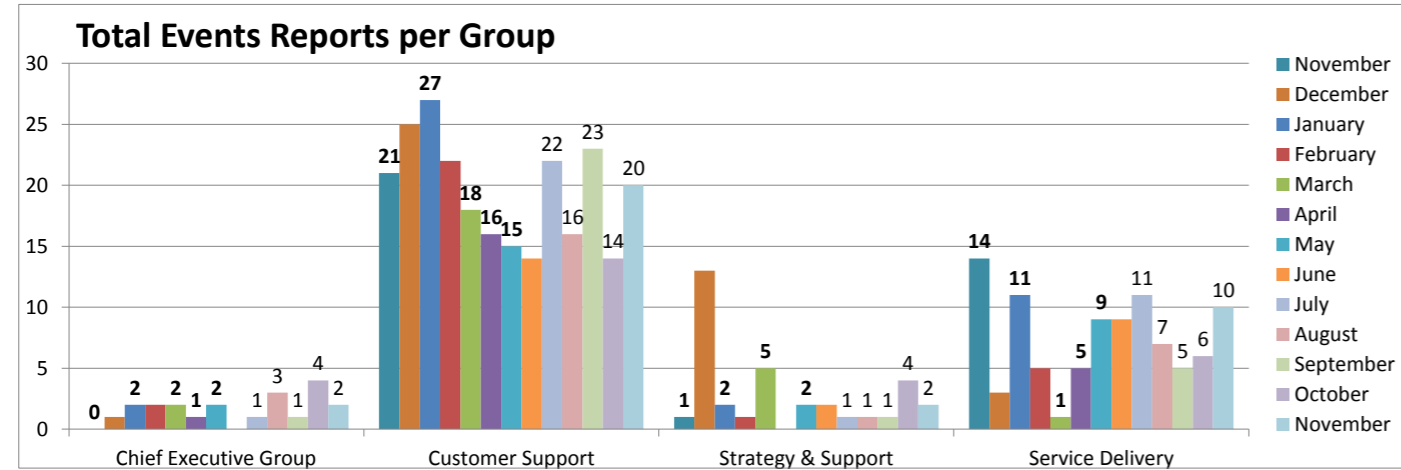
This report provides an update on progress with our Zero Harm systems and processes, and monthly health and safety performance.

7. ATTACHMENTS

- Zero Harm Dashboard November 2018

Zero Harm Dashboard - November 2018

As at 27/11/2018



“Work safe, home safe”

Open Meeting

To	Waikato District Council
From	Sue O’Gorman General Manager Customer Support
Date	28 November 2018
Prepared by	Sue O’Gorman
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Emergency Management Arrangement with Waikato Regional Council

I. EXECUTIVE SUMMARY

Waikato District Council (WDC) currently has a Service Level Agreement (SLA) with Waikato Regional Council (WRC) on behalf of the Group Emergency Management Office (GEMO) for the Provision and Management of a Civil Defence Emergency Management Coordinator. Council has indicated support, through a workshop on the 27 November 2018, for bringing this service in-house on the basis that there will be cost and time savings, and that the Emergency Management function at WDC has reached a level of maturity where the benefits of this SLA no longer outweigh the costs.

2. RECOMMENDATION

THAT the report from the General Manager Customer Support be received;

AND THAT Waikato District Council agrees to the termination of the Service Level Agreement with Waikato Regional Council for the Provision and Management of a Civil Defence Emergency Management Coordinator;

AND FURTHER THAT Waikato District Council agrees that the service for the provision and management of the Civil Defence Emergency Management Coordinator be brought in-house;

AND FURTHER THAT the termination of this Agreement is subject to receiving a formal agreement from Waikato Regional Council as per clause 16(c) of the Service Level Agreement;

AND FURTHER THAT Waikato District Council thanks the Group Emergency Management Office and the Waikato Regional Council for the support and management of the Civil Defence Emergency Management role over the last

five years, and recognises the contribution they have made to what is now a very successful function.

3. BACKGROUND

WDC currently has an SLA with WRC on behalf of the GEMO for the Provision and Management of a Civil Defence Emergency Management Coordinator (CDEMC). This agreement, which terminates on the 31st July 2020, was put in place by Council resolution in September 2013.

In 2013 the Waikato Valley Emergency Operating Area was disestablished and there was a low level of maturity in the Emergency Management function at WDC. WDC sought the provision of support and oversight to help us meet our responsibilities. Over the last five years they have helped to build our depth of knowledge, understanding and commitment to these responsibilities.

Over this time we have built a framework that embeds incident and emergency management concepts into our organisation, increasing our ability to continue our business in any adversity. We have the ability to manage an impact to the business in such a way that the tangible effect on the community is significantly reduced and the business can continue to operate with minimal impact.

By adopting the Coordinated Incident Management System and CDEM principles into our incident management framework we are prepared and practised to undertake our duties in responding to and providing for our communities in the event of a large-scale emergency or escalating incident.

Waikato DCs integration of incident and emergency management into the organisation has been recognised nationally as a successful model.

Waikato District Council participated in the National CDEM Capability Assessment in 2014 resulting in a score of 46.8%. In 2017 a further assessment was undertaken to understand the current state of our capability with a result of 69.9%. It was at this time WDC started the conversations with the GEMO about reconsidering the value and benefits of the agreement to WDC and should we be terminating the agreement or significantly reducing the services required.

An additional FTE was agreed to in the LTP 2018-28 for the Emergency Management function and it was put forward at the time that this position could be partially funded through the savings made should we terminate the SLA.

The early termination of this agreement has been discussed with the Group Manager of the GEMO over the last 18 months and has laterally had verbal support. In accordance with the clause 16(c) of this SLA, termination is by mutual agreement of the Parties and formal agreement is being sought.

4. ANALYSIS AND OPTIONS

The SLA requires WDC to pay overheads to WRC for administrative functions and management support and the direct salary costs of the CDEMC. This overhead component comes at a cost of \$32,448 per annum. In addition the CDEMC would spend approximately 200 hrs p.a. with WRC/GEMO corporate requirements and team/function management. WDC also incurs overhead costs for this position in that we provide as a minimum a desk, technology and a vehicle. There is also management support provided from the WDC Emergency Management leadership team and attendance at WDC meetings.

The depth and support of the Emergency Management/Incident Management function at WDC is significant, with alternates for all key positions, 15 team leaders to support each EM function, and overall approximately 140 volunteers. We have sufficient expertise and experience now to operate with an in-house resource.

It would be critical to maintain a strong partnership with the GEMO going forward and to ensure that, should legislation change in the future requiring a stronger presence regionally, that WDC would be set up to transition as required.

OPTION 1

- To terminate the agreement with WRC and to bring the CDEMC position in-house.

The benefits of moving the CDEMC in-house is a cost saving of \$32,448 p.a. and an additional 200 productive hours available for working on WDC projects and business.

OPTION 2

- To continue with a service arrangement with the GEMO at reduced overhead rates.

Discussion around reduced overheads was held with the Group Manager but these could not be reduced significantly enough to be a viable option.

OPTION 3

- To continue with the status quo.

There are no additional benefits to WDC to continue with this arrangement and this would result in having to find further partial funding for the additional Emergency Management role.

5. CONCLUSION

The recommended way forward is Option 1, to terminate the agreement. WDC will approach WRC to obtain the formal agreement to this option.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	29 November 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference/Doc Set #	GOV1318
Report Title	Receipt of Strategy & Finance Committee Minutes

I. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 28 November 2018.

2. RECOMMENDATION

THAT the minutes of the Strategy & Finance Committee meeting held on Wednesday 28 November 2018 be received;

AND THAT the following become resolutions of Council:

Hearings for Proposed Waikato District Plan - Appointment of external independent hearings commissioners and delegation of powers to Hearings Panel to make decisions on submissions on Proposed Waikato District Plan (Stages 1 and 2) – S&F1811/05-10

THAT two external independent commissioners be appointed to the pool to make up the Hearings Panel of the Proposed Waikato District Plan, Stages 1 and 2.

AND THAT subject to staff discussions with iwi, Dr Phil Mitchell be appointed as Chair and Mr Paul Cooney be appointed as Deputy Chair of the Hearings Panel of the Proposed Waikato District Plan, Stages 1 and 2.

AND FURTHER THAT following engagement with tangata whenua, at least one further independent commissioner with an understanding of tikanga Maaori and of the perspectives of local iwi or hapuu, be appointed, at a later date by Council, to the pool to make-up the Hearings Panel of the Proposed Waikato District Plan, Stages 1 and 2.

AND FURTHER THAT Council delegates to the Chair of the Hearings Panel the power to determine the composition of the Hearings Panel for specific topics and/or individual hearings of submissions on the Proposed Waikato District Plan, Stages 1 and 2.

AND FURTHER THAT Council delegates to the Hearings Panel all powers, duties and functions under the Resource Management Act 1991 to consider, hear, deliberate and decide on all submissions and further submissions received on the Proposed Waikato District Plan Stages 1 and 2.

AND FURTHER THAT Council adopts the Terms of Reference for the Proposed Waikato District Plan Hearings Panel as set out in Attachment I to the agenda.

National Policy Statement on Urban Development Capacity Minimum Housing Targets – S&F1811/11

THAT the recommended mandatory changes to the Operative Waikato District Plan (Waikato and Franklin Sections) and the Proposed District Plan are approved;

AND THAT these changes take place prior to 21 December 2018 with public notice issued within 5 working days of implementation.

Consideration of Conservation Fund Application – S&F1811/12

THAT Council approve the Conservation Fund application from B Carsons for \$5,000 in full.

Update on Waikato District Heritage Forum – S&F1811/13

THAT Council support exploring a regional approach for a Waikato Regional Archival Respository.

Consultation on the proposed Raglan Food Waste Targeted Rate – S&F1811/14

THAT Council approve to consult with the Raglan community on the proposed targeted rate to continue the kerbside food waste collection service for Raglan.

Economic Development Update November 2018 – S&F1811/15

THAT Council supports and adopts the Economic Development Work Programme for 2018/19.

Request to Purchase RTV for Wainui Farm – S&F1811/17

THAT Council approve the funding proposal for the Purchase of the Kubota RTV-x900 FOR Wainui Farm.

3. ATTACHMENTS

S&F minutes 28 November 2018

MINUTES for a meeting of the Strategy & Finance Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **WEDNESDAY 28 NOVEMBER 2018** commencing at **9.02am**.

Present:

Cr JM Gibb (Chairperson)
His Worship the Mayor Mr AM Sanson [*until 10.30am and from 11.05am*]
Cr A Bech [*until 10.40am and from 11.03am*]
Cr JA Church
Cr DW Fulton
Cr S Henderson
Cr SD Lynch [*until 10.40am and from 11.04am*]
Cr RC McGuire
Cr FM McInally
Cr EM Patterson
Cr JD Sedgwick
Cr NMD Smith [*until 10.40am and from 11.04am*]
Cr LR Thomson

Attending:

Mr T Whittaker (Chief Operating Officer)
Mr C Morgan (General Manager Community Growth)
Mrs LM Wainwright (Committee Secretary)
Mr W Gauntlett (RM Policy Team Leader)
Ms K Nicolson (Senior Policy Planner)
Mr V Ramduny (Strategic Projects Manager)
Mr J Ebenhoh (Planning and Policy Manager)
Mr G Boundy (Senior Environmental Planner)
Ms L Van den Bemd (Community Development Advisor)
Ms M Russo (Acting Corporate Planning Team Leader)
Ms A Diaz (Finance Manager)
Ms D Dalbeth (Business Analyst)
Mr D MacDougall (Open Spaces Team Leader)
Members of staff
Media

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Sedgwick/Patterson)

THAT an apology be received from Cr Main.

CARRIED on the voices

S&F1811/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Thomson/Church)

THAT the agenda for a meeting of the Strategy & Finance Committee held on Wednesday 28 November 2018 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 8 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

S&F1811/02

DISCLOSURES OF INTEREST

Cr Gibb advised members of the Committee that she would declare a non financial conflict of interest in item 6.1 [*Hearings for Proposed Waikato District Plan – Appointment of external independent hearings commissioners and delegation of powers to Hearings Panel to make decisions on submissions on Proposed Waikato District Plan (Stages 1 and 2)*], item 6.2 [*District Plan Review – Stage 2 Update*] and item 6.3 [*National Policy Statement on Urban Development Capacity Minimum Housing Tags*].

Cr Fulton advised members of the Committee that he would declare a non financial conflict of interest in item 6.1 [*Hearings for Proposed Waikato District Plan – Appointment of external independent hearings commissioners and delegation of powers to Hearings Panel to make decisions on submissions on Proposed Waikato District Plan (Stages 1 and 2)*], item 6.2 [*District Plan Review – Stage 2 Update*] and item 6.3 [*National Policy Statement on Urban Development Capacity Minimum Housing Tags*].

Cr Sedgwick advised members of the Committee that she would declare a non financial conflict of interest in item 6.1 [*Hearings for Proposed Waikato District Plan – Appointment of external independent hearings commissioners and delegation of powers to Hearings Panel to make decisions on submissions on Proposed Waikato District Plan (Stages 1 and 2)*], item 6.2 [*District Plan Review – Stage 2 Update*] and item 6.3 [*National Policy Statement on Urban Development Capacity Minimum Housing Tags*].

CONFIRMATION OF MINUTES

Resolved: (Crs McInally/Bech)

THAT the minutes of a meeting of the Strategy & Finance Committee held on Wednesday 26 September 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

S&F1811/03

RECEIPT OF MINUTES**Resolved: (Crs Sedgwick/Bech)****THAT the minutes of a meeting of the Audit & Risk Committee held on Monday 17 September 2018 be confirmed as a true and correct record of that meeting.****CARRIED on the voices****S&F1811/04****REPORTS**

Cr Gibb vacated the chair and Cr Bech assumed the chair for the following 3 items.

Hearings for Proposed Waikato District Plan - Appointment of external independent hearings commissioners and delegation of powers to Hearings Panel to make decisions on submissions on Proposed Waikato District Plan (Stages 1 and 2)

Agenda Item 6.1

The report was received [*S&F1811/02 refers*] and discussion was held. The RM Policy Team Leader gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Smith/Church)**THAT the Strategy & Finance Committee recommends to Council that two external independent commissioners be appointed to the pool to make up the Hearings Panel of the Proposed Waikato District Plan, Stages 1 and 2.****CARRIED on the voices****S&F1811/05****Resolved: (Cr Smith/His Worship the Mayor)****THAT the Strategy & Finance Committee recommends to Council that, subject to staff discussions with iwi, Dr Phil Mitchell be appointed as Chair and Mr Paul Cooney be appointed as Deputy Chair of the Hearings Panel of the Proposed Waikato District Plan, Stages 1 and 2.****CARRIED on the voices****S&F1811/06****Resolved: (Crs Church/Smith)****THAT the Strategy & Finance Committee recommends to Council that, following engagement with tangata whenua, at least one further independent commissioner with an understanding of tikanga Maaori and of the perspectives of local iwi or hapuu, be appointed, at a later date by Council, to the pool to make-up the Hearings Panel of the Proposed Waikato District Plan, Stages 1 and 2.****CARRIED on the voices****S&F1811/07**

Resolved: (Cr Patterson/His Worship the Mayor)

THAT the Strategy & Finance Committee recommends to Council that it delegates to the Chair of the Hearings Panel the power to determine the composition of the Hearings Panel for specific topics and/or individual hearings of submissions on the Proposed Waikato District Plan, Stages 1 and 2.

CARRIED on the voices

S&F1811/08

Crs Henderson, Lynch and McGuire voted against the resolution and requested their dissenting votes be recorded.

Resolved: (Cr Smith/Church)

THAT the Strategy & Finance Committee recommends to Council that it delegates to the Hearings Panel all powers, duties and functions under the Resource Management Act 1991 to consider, hear, deliberate and decide on all submissions and further submissions received on the Proposed Waikato District Plan Stages 1 and 2.

CARRIED on the voices

S&F1811/09

Resolved: (Crs Smith/Patterson)

THAT the Strategy & Finance Committee recommends to Council it adopts the Terms of Reference for the Proposed Waikato District Plan Hearings Panel as set out in Attachment 1 to the agenda.

CARRIED on the voices

S&F1811/10

District Plan Review – Stage 2 Update
Agenda Item 6.2

The report was received [*S&F1811/02 refers*] and discussion was held. The Senior Policy Planner gave a verbal presentation and answered questions of the committee.

National Policy Statement on Urban Development Capacity Minimum Housing Targets
Agenda Item 6.3

The report was received [*S&F1811/02 refers*] and discussion was held. The Strategic Projects Manager gave a verbal presentation and answered questions of the committee.

Resolved: (His Worship the Mayor/Cr Smith)

THAT the recommended mandatory changes to the Operative Waikato District Plan (Waikato and Franklin Sections) and the Proposed District Plan are approved;

AND THAT these changes take place prior to 21 December 2018 with public notice issued within 5 working days of implementation.

CARRIED on the voices

S&F1811/11

Cr Bech vacated the chair and Cr Gibb assumed the chair for the remainder of the meeting.

Consideration of Conservation Fund Application
Agenda Item 6.4

The report was received [*S&F1811/02 refers*] and discussion was held. The Senior Environmental Planner gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Church/McGuire)

THAT the Strategy & Finance Committee recommends to Council that the Conservation Fund application from B Carsons for \$5,000 be approved in full.

CARRIED on the voices

S&F1811/12

Update on Waikato District Heritage Forum
Agenda Item 6.5

The report was received [*S&F1811/02 refers*] and discussion was held. The Community Development Advisor gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Smith/Church)

THAT the Strategy & Finance Committee recommends that Council support exploring a regional approach for a Waikato Regional Archival Respository.

CARRIED on the voices

S&F1811/13

Consultation on the proposed Raglan Food Waste Targeted Rate
Agenda Item 6.6

The report was received [S&F1811/02 refers] and discussion was held. The Corporate Planner gave a verbal presentation and answered questions of the committee.

Resolved: (Crs McGuire/Thomson)

THAT the Strategy & Finance Committee recommend to Council to approve to consult with the Raglan community on the proposed targeted rate to continue the kerbside food waste collection service for Raglan.

CARRIED on the voices

S&F1811/14

His Worship the Mayor withdrew from the meeting at 10.30am during discussion on the above item and was not present when voting took place.

Cr Bech withdrew from the meeting at 10.40am following discussion on the above item and was present when voting took place.

Cr Lynch withdrew from the meeting at 10.40am following discussion on the above item and was present when voting took place.

Cr Smith withdrew from the meeting at 10.40am following discussion on the above item and was present when voting took place.

The meeting adjourned at 10.40am and resumed at 11.01am.

Economic Development Update November 2018
Agenda Item 6.7

The report was received [S&F1811/02 refers] and discussion was held.

Resolved: (Crs Sedgwick/Lynch)

THAT the Strategy & Finance Committee supports and recommends to Council to adopt the Economic Development Work Programme for 2018/19.

CARRIED on the voices

S&F1811/15

Cr Bech re-entered the meeting at 11.03am during discussion on the above item and was present when voting took place.

Cr Lynch re-entered the meeting at 11.04am during discussion on the above item and was present when voting took place.

Cr Smith re-entered the meeting at 11.04am during discussion on the above item and was present when voting took place.

His Worship the Mayor re-entered the meeting at 11.05am during discussion on the above item and was present when voting took place.

Financial Review of Key Projects

Agenda Item 7.1

The report was received [*S&F1811/02 refers*] and discussion was held. The Chief Operating Officer gave a verbal presentation and answered questions of the committee.

Summary of Movements in Discretionary Funds to 31 October 2018

Agenda Item 7.2

The report was received [*S&F1811/02 refers*] and discussion was held.

Treasury Risk Management Report 30 September 2018

Agenda Item 7.3

The report was received [*S&F1811/02 refers*] and discussion was held. The Finance Manager gave a verbal presentation and answered questions of the committee.

2019 First Quarter Non-Financial Performance Report

Agenda Item 7.4

Tabled: Updated 2019 1st quarter LTP KPI report.

The report was received [*S&F1811/02 refers*] and discussion was held. The Business Analyst gave a verbal presentation and answered questions of the committee.

Summary of rates and water-by-meter debt

Agenda Item 7.5

The report was received [*S&F1811/02 refers*] and discussion was held. The Finance Manager gave a verbal presentation and answered questions of the committee.

Treasury Risk Management Policy Minor Updates
Agenda Item 7.6

Tabled: Treasury Risk Management Policy (including Liability and Investment Policies). This replaces the attachment in the agenda.

The report was received [*S&F1811/02 refers*] and discussion was held. The Finance Manager gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Sedgwick/Patterson)

THAT the Strategy & Finance Committee approves the minor amendments to the Treasury Risk Management Policy.

CARRIED on the voices

S&F1811/16

Council Controlled Organisations Annual Reports
Agenda Item 7.7

The report was received [*S&F1811/02 refers*] and discussion was held. The Finance Manager gave a verbal presentation and answered questions of the committee.

Local Government Funding Agency Annual Report 2018
Agenda Item 7.8

The report was received [*S&F1811/02 refers*] and discussion was held. The Finance Manager gave a verbal presentation and answered questions of the committee.

Request to Purchase RTV for Wainui Farm
Agenda Item 7.9

The report was received [*S&F1811/02 refers*] and discussion was held. The Open Spaces Team Leader gave a verbal presentation and answered questions of the committee.

Resolved: (Crs Smith/Church)

THAT Council approve the funding proposal for the Purchase of the Kubota RTV-x900.

CARRIED on the voices

S&F1811/17

EXCLUSION OF THE PUBLIC

Agenda Item 8

Resolved: (Crs Thomson/Patterson)**THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:****Confirmation of Minutes dated Wednesday 26 September 2018****Receipt of Minutes of the Audit & Risk Committee dated Monday 17 September 2018****REPORTS****a. Economic Development Verbal Update****The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:****Reason for passing this resolution to withhold exists under:** **Ground(s) under section 48(1) for the passing of this resolution is:****Section 7(2)(f)(i)(h)(i)(j)****Section 48(1)(3)(a)(d)****CARRIED on the voices****S&F1811/18***Resolutions S&F181119 – S&F1811/21 are contained in the public excluded section of these minutes.*

Having resumed open meeting and there being no further business the meeting was declared closed at 12.23pm.

Minutes approved and confirmed this _____ day of _____ 2018.

**JM Gibb
CHAIRPERSON**

Open Meeting

To	Waikato District Council
From	Clive Morgan General Manager Community Growth
Date	16 November 2018
Prepared by	Stacey Solomon Junior Corporate Planner
Chief Executive Approved	Y
Reference/Doc Set #	GOV1301 / 2122602
Report Title	Proposed Amendments to the delegations to the Infrastructure Committee and the Strategy & Finance Committee

I. EXECUTIVE SUMMARY

Approval is sought from Council to amend the Delegations Register so that the Infrastructure Committee and the Strategy & Finance Committee can provide authorisation for staff to commence community engagement or consultation under the Local Government Act 2002 (“LGA”)

Council has the ability to delegate its powers, functions, or responsibilities to Committees, Community Boards, or Council officers (staff) as set out in schedule 7, section 32 of the LGA. The purpose of making such delegations is to assist in the effective and efficient implementation of Council duties.

The Delegations Register was amended in April 2017 to allow the Policy & Regulatory Committee to commence community engagement under the LGA.

Currently, the Infrastructure and the Strategy & Finance Committees must make recommendations for Council to use its authority to approve consultation. The process is:

1. Committee receives report;
2. Committee considers report and makes recommendation for Council to approve commencement of engagement/consultation;
3. Council receives recommendation of the Committee; and
4. Council authorises the commencement engagement/consultation.

This means that there is a delay between reports being received by the Infrastructure or Strategy & Finance Committees, and Council then giving approval for commencement of community engagement or consultation.

Proposed amendments to the Delegations Register would allow approval to be given by the Infrastructure or Strategy & Finance Committees to commence engagement or consultation.

The process (with amended delegations) would be:

1. Committee receives report;
2. Committee considers report and makes recommendation for any changes and approves commencement of engagement/consultation.

By amending the delegations of these Committees, projects and processes where engagement/consultation is required can be streamlined and will take less time to complete from start to finish.

2. RECOMMENDATION

THAT the report from the General Manager Community Growth be received;

AND THAT the Delegations Register be amended to allow the Infrastructure Committee and the Strategy & Finance Committee to approve the commencement of engagement/consultation without requiring approval from Council.

3. BACKGROUND

In April of 2017, Council approved amendments to the Delegations Register that gave the Policy & Regulatory Committee authority to approve commencement of community engagement or consultation. This meant that the middle step of requiring Council to give formal approval for commencement of community engagement or consultation, following the recommendation of the Committee, was removed.

By allowing the Policy & Regulatory Committee to provide guidance and have greater delegations, the community engagement and consultation process has been made more efficient, particularly when the Special Consultative Procedure (Section 83, LGA) has been required.

4. DISCUSSION AND ANALYSIS OF OPTIONS

4.1 DISCUSSION

Efficiencies in process have been achieved since the Policy & Regulatory Committee was given delegation to approve commencement of community engagement or consultation.

Should Council amend the Delegations Register so that the Infrastructure and the Strategy & Finance Committees are also given this authority, the same efficiencies that have been achieved with processes that go through Policy & Regulatory can be replicated by the Infrastructure and Strategy & Finance Committees.

The benefits of these efficiencies are experienced by staff who have greater flexibility with engagement projects and consultation processes; additional time that would have been spent waiting for formal Council approvals is instead able to be used to refine/streamline work and eventually complete and close projects or processes sooner. Projects that require community engagement therefore take less time to work through.

4.2 OPTIONS

Council has the below options.

Option 1: Amend the Delegations Register.

The amendments would be as follows, with the below clauses being added to the Delegations Register:

Infrastructure Committee

The authority to:

...

21. *Consider and initiate the commencement of any proposal where public consultation is (or may be) required, pursuant to Section 82 or 83 of the Local Government Act 2002.*
22. *Hear, consider and make recommendations on submissions lodged in response to any consultative process associated with the Local Government Act 2002, other than a consultative process to the Resource Management Act 1991.*

Strategy & Finance Committee

The authority to:

...

15. *Consider and initiate the commencement of any proposal where public consultation is (or may be) required, pursuant to Section 82 or 83 of the Local Government Act 2002.*
16. *Hear, consider and make recommendations on submissions lodged in response to any consultative process associated with the Local Government Act 2002, other than a consultative process to the Resource Management Act 1991.*

Option 2: Status quo.

The Delegations Register remains as it currently is.

The Infrastructure and Strategy & Finance Committees would not have the authority to approve commencement of community engagement or consultation processes; resulting in community engagement and consultation processes taking longer. P&R continue to have the delegation to approval engagement/consultation.

Option3: All consultation items be approved by the Policy & Regulatory Committee

All requests for approval of consultation would go through the Policy & Regulatory Committee for approval.

Council have already indicated a desire to undertake more robust workshops prior to any engagement or consultation reports being included on committee agendas. This will in effect mean that Councillors will have the opportunity to thoroughly consider any consultation processes a number of times prior to staff requesting approval for engagement or consultation to commence.

As the Policy & Regulatory Committee already have the delegation to approve commencement of consultation, Option 3 would require no change to the Delegations Register.

5. CONSIDERATION

5.1 FINANCIAL

There are no financial considerations.

5.2 LEGAL

Clause 32 of Schedule 7 of the LGA allows Council to delegate powers, functions, and duties to Council Committees. A number of specific exceptions are outlined in the schedule, however none of them apply to the delegations amendments that are being sought by this report.

Council maintains a Delegations Register and any change to this Register requires resolution by Council.

5.3 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

The proposed change to the Delegations Register does not trigger the Significance and Engagement Policy.

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Managers, Team Leaders and other key staff will be advised of amendments.					

Planned	In Progress	Complete	
✓			Internal
			Community Boards/Community Committees
			Waikato-Tainui/Local iwi
			Households
			Business

6. CONCLUSION

Council has already delegated the authority to approve commencement of community engagement and consultation to the Policy & Regulatory Committee. There have been benefits experienced since this authority was given; these include shorter timeframes for processes from start to finish.

This report seeks Council approval to amend the Delegations Register and to give this same authority to approve commencement of community engagement or consultation to the Infrastructure Committee and the Strategy & Finance Committee.

7. ATTACHMENTS

- Appendix 1: Proposed Changes to the Delegations Register – Infrastructure Committee.
- Appendix 2: Proposed Changes to the Delegations Register – Strategy & Finance Committee.

APPENDIX I: PROPOSED AMENDMENTS TO THE DELEGATIONS REGISTER - INFRASTRUCTURE COMMITTEE

The authority to:

- I Monitor the operations and make recommendations to the Council for amendments to the levels of service for the following activities:
 - Camping Grounds
 - Cemeteries
 - Closed Landfills
 - Community Centres & Halls
 - Housing for the Elderly
 - Libraries
 - Litter
 - Museums
 - Parks & Reserves
 - Playgrounds
 - Property
 - Public Toilets
 - Raglan Aerodrome
 - Raglan Harbour and Properties
 - Recycling & Waste Minimisation
 - Refuse Services
 - Reserve Management Plans
 - Rural Drainage
 - Sport Waikato
 - Swimming Pools
 - Urban Stormwater
 - Wastewater Services
 - Water Supplies
 - Compulsory Acquisition of Land for Road
 - Footpaths
 - New Zealand Transport Agency liaison
 - Parking Enforcement Activity
 - Passenger Transport
 - Regional Transportation Issues
 - Road Closures
 - Road Naming
 - Road Safety and Education
 - Roding Services
 - Rural Fire Control
 - Stock Crossings

- Township Development and District Minor Improvement Programme
 - Traffic Services
 - Waikato Expressway
- 2 Reduce the standard development contribution for connections within the new extensions to water supply schemes to enable scheme extensions to proceed provided the total scheme extension is still financially viable.
 - 3 Resolve any disputes, pursuant to the Fencing Act 1978 that may arise from the Council's role as owner of public reserves.
 - 4 Enter into a lease or licence to occupy any one property.
 - 5 Purchase or dispose of any one property including negotiation of sale or purchase price and conditions up to a value not exceeding \$500,000. A registered valuation must be obtained and any sale or purchase to be within 10% of valuation.
 - 6 Develop and approve Reserve Management Plans pursuant to Section 41 of the Reserves Act 1977.
 - 7 Decide on the use of the Employment Max or similar Government funded employment programmes for which funds are provided for in the adopted Annual Plan or Long Term Plan.
 - 10 Pursuant to section 34 of the Resource Management Act 1991 the powers of a Requiring Authority as provided for in Section 166 of that Act (designations for utilities).
 - 11 Approve minor unsubsidised works up to a value of \$100,000 where not specifically identified within the Annual Plan but subject to being within the scope, budget and intention of the Annual Plan and Long-Term Plan.
 - 12 Approve alterations and transfers within the provisional programme of works as prepared for the Long-Term Plan and Annual Plan and subject to the overall scope of the programme remaining unchanged and the programme remaining within overall budget.
 - 13 Approve of tender procedures adopted from time to time within the guidelines as set down by New Zealand Transport Agency for CPPs, or other authorities where funding or subsidies are subject to their approval.
 - 14 Approve traffic regulatory measures defined as:
 - Compulsory Stop Signs
 - Give Way Signs
 - No Passing Areas
 - No Stopping/Parking Provisions
 - Speed Restrictions
 - Turning Bays
 - Weight Restrictions on Bridges (Posting of Bridges).
 - 15 Enquire into and dispose of any objection to a notice issued pursuant to Section 335 (3) of the Local Government Act 1974 requiring payment of a sum of money for the construction of a vehicle crossing by the Council; and should a decision be made to reject the objection and reaffirm the requirements in the notice, the authority to authorise application to be made to a District Court, as required by Section 335(4) of the Act, for an order confirming the notice.

- 16 Act as the Waikato District Rural Fire Committee pursuant to Section 8 of the Forest and Rural Fires Act 1977.
 - 17 Consider and approve subsidies up to a value of \$30,000 for the installation of stock underpasses in extraordinary circumstances, where specific requests for subsidy in excess of the percentage as calculated in the Stock Underpass Policy, are received from applicants.
 - 18 Consider requests from Community Boards and Committees and to agree the priority and funding allocation for the District Minor Improvement Programme.
 - 19 Pursuant to section 34 of the Resource Management Act 1991 the powers of a Requiring Authority as provided for in Section 166 of that Act (designations for roads).
 - 20 Hear and consider any objections to proposals for transport shelters, pursuant to section 339 of the Local Government Act 1974.
 - 21 Consider and initiate the commencement of any proposal where public consultation is (or may be) required, pursuant to Section 82 or 83 of the Local Government Act 2002.
 - 22 Hear, consider and make recommendations on submissions lodged in response to any consultative process associated with the Local Government Act 2002, other than a consultative process to the Resource Management Act 1991.
 - 23
- Appointments confirmed 1 November 2016: Chairperson – Cr Fulton; Deputy Chairperson – Cr Patterson; Mayor; All Councillors.

APPENDIX 2: PROPOSED CHANGES TO THE DELEGATIONS REGISTER - STRATEGY & FINANCE COMMITTEE**The authority to:**

- 1 Monitor the operations and make recommendations to the Council for amendments to levels of service for the following activities of the Council:
 - Annual Plan and the financial components of the LTP
 - Audit
 - Civic Assurance
 - Civil Defence/Emergency Management
 - District Plan Review
 - Economic Development
 - Enterprise Franklin Development Trust or its successor
 - External Contracts, such as Waikato Enterprise Agency
 - Finance & Treasury Functions
 - Information Services
 - Investments
 - Local Authority Shared Services Limited
 - Strada Corporation Ltd Performance
 - Structure Planning.
 - Waikato Enterprise Agency
 - Waikato Regional Airport Performance
- 2 Act as the Audit Committee with the responsibilities as directed by Audit New Zealand Ltd from time to time. (See Terms of Reference on page 4)
- 3 Open or close bank accounts.
- 4 Consider all fees and charges after consultation with appropriate community boards or committees and to make recommendations to the Council.
- 5 Deal with the Schedule of Investments in accordance with the policy of the Council.
- 6 Alter financial policy documents.
- 7 Deal with operational issues relating to rating issues where these exceed the delegated authority of staff or are an appeal against staff decisions.
- 8 Approve releases of statutory and charges relating to rural housing loans.
- 9 Undertake and complete work on Future Proof, Waikato Plan, District Development Strategy and cross-boundary issues.
- 10 Administer the District Plan, including appeals, variations and minor reviews.
- 11 Prepare Structure Plans and facilitate planned growth, particularly if this necessitates the preparation of an amended LTP.

- 12** Pursuant to Section 34(1) of the Resource Management Act the power to act in making submissions on Resource Management policy issues where timeframes are such that the Council is unable to consider the submission prior to closing date.
- 13** Pursuant to Section 34(1) of the Resource Management Act 1991 the Waikato District Council delegates to the Strategy and Finance Committee all of its functions, powers and duties under that Act, except the functions, powers and duties contained in:
- (a) Clause 17 of Schedule I relating to approval of Proposed District Plans, Changes or Variations to District Plans;
 - (b) Section 10 - relating to certain existing uses of land;
 - (c) Section 34A(2) - relating to the delegating to any other person any functions, powers or duties under the Resource Management Act;
 - (d) Section 38 - relating to the appointment of Enforcement Officers;
 - (e) Section 87-139 - relating to resource consents and certificates of compliance;
 - (f) Section 357 - relating to objections to certain decisions and requirements of consent authorities;
 - (g) Section 220-226 - relating to subdivisions.
- 14** That the Council Submission subcommittee, which consists of His Worship the Mayor, chairpersons of the Strategy & Finance, Infrastructure, Policy & Regulatory and Discretionary & Funding Committees approve submissions where necessary. The subcommittee will be chaired by the Strategy & Finance Chairperson.
- 15** Consider and initiate the commencement of any proposal where public consultation is (or may be) required, pursuant to Section 82 or 83 of the Local Government Act 2002.
- 16** Hear, consider and make recommendations on submissions lodged in response to any consultative process associated with the Local Government Act 2002, other than a consultative process to the Resource Management Act 1991.

Appointments confirmed 1 November 2016: Cr Gibb – Chairperson; Cr Bech – Deputy Chairperson; Mayor; All Councillors

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	29 November 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Receipt of Infrastructure Committee Minutes

I. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Infrastructure Committee held on Tuesday 27 November 2018.

2. RECOMMENDATION

THAT the minutes of the Infrastructure Committee meeting held on Tuesday 27 November 2018 be received;

AND THAT the following become resolutions of Council:

Section 1 SO 527032 to be declared Service Lane – INF1811/04

THAT pursuant to section 114 Public Works Act 1981 that Section 1 SO 527032 be declared to be service lane;

AND THAT the Chief Executive be delegated authority to execute all relevant documentation.

Contract 11/064 – UGL (NZ) Limited – Further Increase to Contract Sum – INF1811/05

THAT Council approve the increase of \$291,432.54 in Approved Contract Sum for Contract 11/064 - UGL (NZ) Limited.

Waikato District Alliance GAIN Share Distribution – INF1811/06

THAT Council approve the distribution of the Waikato District Alliance GAIN share of \$211,744.00 as follows:

- **Mangawara Stream Bridge \$170,632.00, and**
- **Road Maintenance Projects \$41,112.00.**

Horsham Downs Link Road – Progressing the Project – INF1811/07

THAT Council approve the additional loan funding required of \$911,000 for the Horsham Downs Link Road;

AND THAT Council approve the construction be carried out by the Waikato District Alliance;

AND FURTHER THAT Council grant the Waikato District Alliance dispensation against current variation approvals to allow the works to be undertaken.

The Point Reserve Management Plan – INF1811/08

THAT Council receives the Draft The Point Reserve Management Plan and notes that this will be released (with any amendments) for public submission in January 2019;

AND THAT Council reappoint the hearings panel comprising of Cr Fulton, Cr Gibb and Cr Smith and invite representation from Waikato-Tainui to join the panel to hear any submissions received on The Point Reserve Management Plan.

3. ATTACHMENTS

INF minutes 27 November 2018

MINUTES for a meeting of the Infrastructure Committee of the Waikato District Council held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 27 NOVEMBER 2018** commencing at **9.00am**.

Present:

Cr DW Fulton (Chairperson)

His Worship the Mayor Mr AM Sanson [*until 10.08am and from 10.17am until 12.59pm and from 3.53pm*]

Cr A Bech

Cr JA Church

Cr JM Gibb

Cr S Henderson [*until 10.58am and from 11.15am until 1.05pm*]

Cr SD Lynch

Cr RC McGuire

Cr FM McNally

Cr EM Patterson

Cr JD Sedgwick

Cr NMD Smith [*until 10.58am and from 11.15am*]

Cr LR Thomson

Attending:

Mr B MacLeod (Chair, Raglan Community Board)

Mr G Ion (Chief Executive)

Mr T Whittaker (Chief Operating Officer)

Mrs S O’Gorman (General Manager Customer Support)

Mr R MacCulloch (Deputy General Manager Service Delivery)

Mrs LM Wainwright (Committee Secretary)

Ms M May (Parks & Facilities Manager)

Mr P McPherson (Acting Programme Delivery Manager)

Mr G Dela Rue (Acting Roding Manager)

Mr K Pavlovich (Waters Manager)

Ms M Smart (Property Officer)

Mr L McCarthy (Road Asset Engineer)

Ms M Jolly (Road Safety Education Co-ordinator)

Mr E Hamilton (Contract Reserves Planner)

Members of staff

Media

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Crs Fulton/Sedgwick)

THAT an apology be received from Cr Main.

CARRIED on the voices

INF1811/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Fulton/Gibb)

THAT the agenda for a meeting of the Infrastructure Committee held on Tuesday 27 November 2018 be confirmed and all items therein be considered in open meeting with the exception of those items detailed at agenda item 6 which shall be considered with the public excluded;

AND THAT all reports be received;

AND FURTHER THAT the Chair of the Raglan Community Board be given speaking rights for the duration of the open section of this meeting.

CARRIED on the voices

INF1811/02

DISCLOSURES OF INTEREST

Cr Fulton advised members of the Committee that he would declare a non financial conflict of interest in item 5.12 [*The Point Reserve Management Plan*].

Cr Gibb advised members of the Committee that she would declare a non financial conflict of interest in item 5.12 [*The Point Reserve Management Plan*].

Cr Smith advised members of the Committee that he would declare a non financial conflict of interest in item 5.12 [*The Point Reserve Management Plan*].

CONFIRMATION OF MINUTES

Resolved: (Crs Sedgwick/Thomson)

THAT the minutes of a meeting of the Infrastructure Committee held on Tuesday 25 September 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

INF1811/03

REPORTS

Sport Waikato Report – 1 July – 30 September 2018

Agenda Item 5.1

The report was received [*INF1811/02 refers*] and discussion was held.

The Parks & Facilities Manager gave a verbal update and answered questions of the committee.

Road Safety Education

Agenda Item 5.2

The report was received [*INF1811/02 refers*] and discussion was held.

The Road Safety Education Co-ordinator gave a verbal update and answered questions of the committee.

Service Delivery Report for November 2018

Agenda Item 5.3

The report was received [*INF1811/02 refers*] and discussion was held.

The Parks & Facilities Manager, Acting Programme Delivery Manager, Acting Rooding Manager and Waters Manager gave verbal updates and answered questions of the committee.

Section 1 SO 527032 to be declared Service Lane

Agenda Item 5.4

The report was received [*INF1811/02 refers*] and discussion was held.

The Property Officer gave a verbal update and answered questions of the committee.

Resolved: (Crs Sedgwick/Smith)

THAT pursuant to section 114 Public Works Act 1981 that Section 1 SO 527032 be declared to be service lane;

AND THAT the Chief Executive be delegated authority to execute all relevant documentation.

CARRIED on the voices

INF1811/04

Grass Verge Maintenance with 70km Speed Zone
Agenda Item 5.5

The report was received [INF1811/02 refers] and discussion was held.

The Parks & Facilities Manager gave a verbal update and answered questions of the committee.

His Worship the Mayor withdrew from the meeting at 10.08am and re-entered the meeting at 10.17am during discussion on the above item.

Watercare Project Plan
Agenda Item 5.6

The report was received [INF1811/02 refers] and discussion was held.

The Chief Executive gave a verbal update.

Contract 11/064 – UGL (NZ) Limited – Further Increase to Contract Sum
Agenda Item 5.7

The report was received [INF1811/02 refers] and discussion was held.

The Parks & Facilities Manager gave a verbal update and answered questions of the committee.

Resolved: (Crs Bech/Church)

THAT the increase of \$291,432.54 in Approved Contract Sum for Contract 11/064 - UGL (NZ) Limited be approved.

CARRIED on the voices

INF1811/05

Crs Henderson and Smith withdrew from the meeting at 10.58am.

The meeting adjourned at 10.58am and resumed at 11.14am.

Ngaruawahia Memorial Hall Refurbishment Update
Agenda Item 5.8

The report was received [INF1811/02 refers] and discussion was held.

The Parks & Facilities Manager gave a verbal update and answered questions of the committee.

Crs Henderson and Smith re-entered the meeting at 11.15am during discussion on the above item.

Waikato District Alliance GAIN Share Distribution
Agenda Item 5.9

The report was received [*INF1811/02 refers*] and discussion was held.

The Acting Rooding Manager gave a verbal update and answered questions of the committee.

Resolved: (Crs Smith/Patterson)

THAT the Infrastructure Committee recommend to Council that the Waikato District Alliance GAIN share of \$211,744.00 be distributed as follows:

- **Mangawara Stream Bridge \$170,632.00, and**
- **Road Maintenance Projects \$41,112.00.**

CARRIED on the voices

INF1811/06

Waikato Region Cycle Trails Network
Agenda Item 5.10

The report was received [*INF1811/02 refers*] and discussion was held.

The Road Asset Engineer gave a verbal update and answered questions of the committee.

Horsham Downs Link Road – Progressing the Project
Agenda Item 5.11

The report was received [*INF1811/02 refers*] and discussion was held.

The Road Asset Engineer gave a verbal update and answered questions of the committee.

Resolved: (Cr Smith/His Worship the Mayor)

THAT Council approve the additional loan funding required of \$911,000 for the Horsham Downs Link Road;

AND THAT Council approve the construction be carried out by the Waikato District Alliance;

AND FURTHER THAT Council grant the Waikato District Alliance dispensation against current variation approvals to allow the works to be undertaken.

CARRIED on the voices

INF1811/07

The Point Reserve Management Plan
Agenda Item 5.12

The report was received [*INF1811/02 refers*] and discussion was held.

The Contract Reserves Planner gave a verbal update and answered questions of the committee.

Resolved: (His Worship the Mayor/Cr Church)

THAT the Infrastructure Committee receives the Draft The Point Reserve Management Plan and notes that this will be released (with any amendments) for public submission in January 2019;

AND THAT Council reappoint the hearings panel comprising of Cr Fulton, Cr Gibb and Cr Smith and invite representation from Waikato-Tainui to join the panel to hear any submissions received on The Point Reserve Management Plan.

CARRIED on the voices

INF1811/08

Cr Fulton vacated the Chair and Cr Patterson assumed the Chair for this item.

Cr Fulton declared a conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

Cr Gibb declared a conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

Cr Smith declared a conflict of interest, withdrew to the public gallery and did not speak to, or vote on this item.

Cr Fulton assumed the Chair for the remainder of the meeting.

EXCLUSION OF THE PUBLIC

Agenda Item 6

Resolved: (His Worship the Mayor/Cr Gibb)

THAT the public be excluded from the meeting to enable the Committee to deliberate and make decisions on the following items of business:

Confirmation of Minutes dated Tuesday 25 September 2018

REPORTS

a. Partial Stopping of Tauhei Quarry Access Road

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to Ground(s) under section 48(1) for the withhold exists under: passing of this resolution is:

Section 7(2)(b)(ii)(j)

Section 48(1)(3)(d)

b. Mercer Domain

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to Ground(s) under section 48(1) for the withhold exists under: passing of this resolution is:

Section 7(2)(f)(i)(ii)(j)

Section 48(1)(3)(d)

c. Hilltop Reserve – Confirmation of Purchase

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to Ground(s) under section 48(1) for the withhold exists under: passing of this resolution is:

Section 7(2)(b)(ii)(j)

Section 48(1)(3)(a)(d)

d. Proposed extension to the Te Kowhai Village Green – Valuation Implications

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to Ground(s) under section 48(1) for the withhold exists under: passing of this resolution is:

Section 7(2)(a)(b)(ii)(i)(j)

Section 48(1)(3)(a)(d)

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	23 November 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1318
Report Title	Receipt of Infrastructure Subcommittee Minutes

I. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Infrastructure Subcommittee held on Tuesday 30 October 2018.

2. RECOMMENDATION

THAT the minutes of the Infrastructure Subcommittee meeting held on Tuesday 30 October 2018 be received;

AND THAT the following becomes a resolution of Council:

Hearing of Submissions to the Natural Reserves Management Plan – INF1810/02

THAT the Natural Reserves Management Plan be adopted by Council.

3. ATTACHMENTS

INF Subcommittee minutes 30 October 2018

MINUTES of a hearing by the Infrastructure Subcommittee (to hear, consider submissions make recommendations on the Natural Reserves Management Plan) held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 30 OCTOBER 2018** commencing at **2.36pm** and continued on **THURSDAY 22 NOVEMBER 2018** commencing at **1.06pm.**

Present:

Cr DW Fulton (Chairperson)
Cr JD Sedgwick
Ms L Te Aho (Waikato-Tainui Representative)

Attending:

Mrs LM Wainwright (Committee Secretary)
Mrs RJ Gray (Council Support Manager)
Mr E Parata (Asset Management)
Ms M Russo (Corporate Planner)
Mr D Whyte (Submitter)
Mr L Koppens (Submitter)
Mr M Moore (Submitter)
Mr E Hamilton (Contract Reserves Planner)
Mr B Wolfe (Ecological Planner)
Mr D McDougall (Open Spaces Team Leader)
Ms M May (Parks & Facilities Manager)

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Crs Sedgwick/Fulton)

THAT the agenda for a hearing of the Infrastructure Subcommittee to hear, consider submissions and make recommendations on the Proposed Natural Reserves Management Plan held on Tuesday 30 October 2018 be confirmed and all items therein be considered in open meeting.

CARRIED on the voices

INF1810/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

HEARING OF SUBMISSIONS

The Chairperson introduced the members of the hearing panel and welcomed all parties.

The following submitters presented their evidence in relation to the Proposed Natural Reserves Management Plan:

1. Mr Whyte (submissions 25, 26 and 27)
2. Mr Koppens (submission 27)
3. Mr Moore (submission 30).

The meeting adjourned at 3.49pm and resumed at 4.13pm.

REPORT

Hearing of Submissions to the Natural Reserves Management Plan
Agenda Item 4.1

The following late submissions were received:

1. Mr F Cano
2. Mr M & Mrs C Moore
3. Ms S Ridley
4. CB Fenwick
5. Ms D MacDonnell.

Resolved: (Crs Fulton/Sedgwick)

THAT the report from the General Manager Service Delivery be received;

AND THAT pursuant to section 41(6)(d) of the Reserves Act 1977 the Hearings Panel hear and consider all submissions, including late submissions, received to the draft Natural Reserves Management Plan.

CARRIED on the voices

INF1810/02

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	13 November 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Minutes – Discretionary & Funding Committee

1. EXECUTIVE SUMMARY

To receive the minutes of the Discretionary & Funding Committee meeting held on Monday 12 November 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Discretionary & Funding Committee held on Monday 12 November 2018 be received.

3. ATTACHMENTS

D&F Minutes

MINUTES of a meeting of the Discretionary & Funding Committee held in the Council Chambers, District Office, 15 Galileo Street, Ngaruawahia on **MONDAY 12 NOVEMBER 2018** commencing at **9.00 am.**

Present:

Cr SD Lynch (Chairperson)
His Worship the Mayor, Mr AM Sanson
Cr RC McGuire
Cr DW Fulton
Cr SL Henderson
Cr LR Thomson

Attending:

Cr NMD Smith
Mr T Whittaker (Chief Operating Officer)
Mrs W Wright (Committee Secretary)
Mrs L van den Bemd (Community Development Adviser)
Ms M O'Connell (Waitetuna School PTA)
Ms C Ramsay and Ms K Abbott (Rural Youth & Adult Literacy Trust)
Mr L McGrath (Mercer Residents and Ratepayers Committee)
Ms P Sadgrove (Principal, Mercer School)
Ms A Whyte (Maramarua Squash Club)
Ms R Pritchard (Te Kauwhata Health and Awareness Society)
Mr A Grainger (Pokeno Christmas Parade Group)
Dr N Ritchie (Chairman, Queen's Redoubt Trust)
Mr N Hill (Deputy Chair, Tainui Waka Tourism Incorporated)
Ms T Ratcliffe (Committee Chair, Orini Reserve Committee)
Mr R Gallagher (Raglan Community Arts Council)
Mr T & Mrs B East (Lions Cycle Challenge)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Cr Thomson/His Worship the Mayor)

THAT an apology be received from Cr Main.

CARRIED on the voices

D&F1811/01

CONFIRMATION OF STATUS OF AGENDA

Resolved: (Crs Thomson/Fulton)

THAT the agenda for a meeting of the Discretionary & Funding Committee held on Monday 12 November 2018 be confirmed and all items therein be considered in open meeting;

AND THAT the Committee resolves that item 6.4 [*Xtreme Zero Waste Incorporated Society*] be withdrawn from the agenda;

AND FURTHER THAT all reports be received.

CARRIED on the voices

D&F1811/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Lynch/Thomson)

THAT the minutes of a meeting of the Discretionary & Funding Committee held on Monday 13 August 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

D&F1811/03

REPORTS

Project Accountability Forms
Agenda Item 5.1

The report was received [*D&F1811/02 refers*] and discussion was held.

Resolved: (Crs Thomson/Henderson)

THAT the Discretionary & Funding Committee notes that the following amounts have been spent:

Ngaruawahia Returned Service Association	ANZAC Flags 2018	\$2,000.00
Huntly Kyokushin Karate Club	Nationals 2018	\$1,224.00
Home Range Community Magazine	Production of Magazine	\$1,303.39
Raglan Community Arts Council	Arts Weekend 2018	\$2,847.00
Scout Association of New Zealand	Upgrade of bunkroom lodge	\$4,533.00

Camp Waingaro		
Waitetuna School	Rebuild of admin block	\$4,000.00
Queens Redoubt Trust	New amenities for the centre	\$4,232.00
Wakatoos Boxing	Boxing Tournament 2018	\$2,000.00
Bikes Up Ngaruawahia	Community event day	\$2,560.00
Taupiri Community Board on behalf of Taupiri Community	ANZAC 2018	\$1,000.00
Hukanui Golf Club	Quad Truck	\$3,000.00
Raglan Returned Servicemen Association	ANZAC 2018	\$2,150.00
Raglan Arts Council	Arts Weekend 2018	\$2,847.00

CARRIED on the voices**D&F1811/04****Summary of Current Grant Requests as at 31 October 2018**
Agenda Item 5.2

The report was received [D&F1811/02 refers] and discussion was held.

Summary of Movements in Discretionary Funds to 31 October 2018
Agenda Item 5.3

The report was received [D&F1811/02 refers] and discussion was held.

APPLICATIONS FOR FUNDING – RURAL WARD

The following applicants were present to answer questions from the committee:

- Waitetuna School PTA – Margery O’Connell
- Rural Youth & Adult Literacy Trust– Christine Ramsay & Kirstie Abbott
- Mercer Residents and Ratepayers Committee - Liam McGrath
- Mercer School - Paula Sadgrove & Liam McGrath
- Maramarua Squash Club - Aimee Whyte
- Te Kauwhata Health & Awareness Society - Rachel Pritchard
- Pokeno Christmas Parade Group - Allen Grainger
- Queen’s Redoubt Trust - Neville Ritchie

FUNDING APPLICATIONS – EVENTS

The following applicants were present to answer questions from the committee:

- Tainui Waka Tourism Incorporated – Norm Hill
- Orini Reserve Committee - Tareka Ratcliffe
- Raglan Community Arts Council - Rodger Gallagher
- Te Kauwhata Lions – Cycle Challenge - Terry East

The meeting adjourned at 10.03am and resumed at 10.24am.

APPLICATIONS FOR FUNDING – RURAL WARD DECISIONS

Waitetuna School PTA

Agenda Item 6.1

The report was received [D&F1811/02 refers] and discussion was held.

Tabled Item: 2018 Application for Funding that replaces the 2016 application in the Agenda

Resolved: (His Worship the Mayor/Cr Thomson)

THAT an allocation of \$3,357.67 be made to the Waitetuna School PTA towards the cost of the upgrading the school netball courts.

CARRIED on the voices

D&F1811/05

Rural Youth & Adult Literacy Trust

Agenda Item 6.2

The report was received [D&F1811/02 refers] and discussion was held.

Resolved: (Crs Henderson/McGuire)

THAT the request from the Rural Youth and Adult Literacy Trust towards the cost of producing books and educational material for the retention programme be declined.

CARRIED on the voices

D&F1811/06

Mercer Residents and Ratepayers Committee

Agenda Item 6.3

The report was received [D&F1811/02 refers] and discussion was held.

Resolved: (His Worship the Mayor/Cr Fulton)

THAT an allocation of \$2,500.00 be made to the Mercer Residents and Ratepayers Committee towards the cost of creating a community mural project.

CARRIED on the voices

D&F1811/07

Mercer School
Agenda Item 6.5

The report was received [D&F1811/02 refers] and discussion was held.

Resolved: (Crs Fulton/McGuire)

THAT the request from the Mercer School towards the cost of installing a community vegetable garden and seating area around the school pool be declined.

CARRIED on the voices

D&F1811/08

Maramarua Squash Club
Agenda Item 6.6

The report was received [D&F1811/02 refers] and discussion was held.

Resolved: (Cr Fulton/His Worship the Mayor)

THAT an allocation of \$5,000.00 be made to the Maramarua Squash Club towards the cost of upgrading the Club's kitchen and bar facilities.

CARRIED on the voices

D&F1811/09

Te Kauwhata Health & Awareness Society
Agenda Item 6.7

The report was received [D&F1811/02 refers] and discussion was held.

Resolved: (Crs Fulton/McGuire)

THAT the request from the Te Kauwhata Health & Awareness Society towards the cost of upgrading the community pool be declined.

CARRIED on the voices

D&F1811/10

Pokeno Christmas Parade Group
Agenda Item 6.8

The report was received [D&F1811/02 refers] and discussion was held.

Resolved: (His Worship the Mayor/Cr Thomson)

THAT an allocation of \$920.00 be made to the Pokeno Christmas Parade Committee towards the cost of the Christmas Parade 2018.

CARRIED on the voices

D&F1811/11

Queen's Redoubt Trust
Agenda Item 6.9

The report was received [D&F1811/02 refers] and discussion was held.

Resolved: (Crs McGuire/Thomson)

THAT the request from the Queen's Redoubt Trust towards the cost of purchasing new chairs, marketing equipment and lighting to complete the visitor centre be declined.

CARRIED on the voices

D&F1811/12

The meeting was adjourned at 11.00am and resumed at 3.58pm.

FUNDING APPLICATIONS – EVENTS DECISIONS

Raglan Returned & Services Associations Incorporated
Agenda Item 7.1

The report was received [D&F1811/02 refers] and discussion was held.

Resolved: (His Worship the Mayor/Cr Thomson)

THAT the amount of \$1,705.65 be made to the Raglan Returned & Services Association Inc. towards covering the shortfall incurred towards traffic management costs for the Anzac Day Ceremony held in April 2018.

CARRIED on the voices

D&F1811/13

Tainui Waka Tourism Incorporated
Agenda Item 7.2

The report was received [D&F1811/02 refers] and discussion was held.

Resolved: (Crs Lynch/Thomson)

THAT an allocation of \$5,000.00 be made to the Tainui Waka Tourism Incorporated towards the cost of the "He Piko He Taniwha" event.

CARRIED on the voices

D&F1811/14

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	7 November 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference/Doc Set #	GOV1318
Report Title	Receipt of Onewhero-Tuakau Community Board Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of the Onewhero-Tuakau Community Board meeting held on Monday 5 November 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Onewhero-Tuakau Community Board held on Monday 5 December 2018 be received.

3. ATTACHMENTS

OTCB minutes 5 December 2018

MINUTES of a meeting of the Onewhero-Tuakau Community Board held in the Board Room, Tuakau Memorial Hall, George Street, Tuakau on **MONDAY 5 NOVEMBER 2018** commencing at **7.00pm**.

Present:

Mr B Cameron (Chairperson)
Cr J Church
Cr B Main
Ms C Conroy
Mr S Jackson
Mr L Petersen
Mr V Reeve
Mrs B Watson

Attending:

Cr S Henderson
Mr I Cathcart (General Manager Service Delivery)
Mrs S O’Gorman (General Manager Customer Support)
Mrs LM Wainwright (Committee Secretary)
Senior Constable J Twiss (Tuakau Police)
Mr RA Bell (Tuakau Lions Club)
Mr R Smith (Tuakau Lions Club)
Members of the public

APOLOGIES AND LEAVE OF ABSENCE

All members were present.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mrs Watson/Mr Reeve)

THAT the agenda for a meeting of the Onewhero-Tuakau Community Board held on **Monday 5 November 2018** be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT in accordance with **Standing Order 9.4** the order of business be changed with agenda item **5.2 [Police Update]** being considered the first item and that other items be considered as appropriate during the course of the meeting;

AND FURTHER THAT the Board resolves that the following item be deferred to the next meeting:

- **Item No. 5.5 Application for Funding – Tuakau & Districts Development Association.**

CARRIED on the voices

OTCB1811/01

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Crs Church/Main)

THAT the minutes of a meeting of the Onewhero-Tuakau Community Board held on Monday 1 October 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

OTCB1811/02

REPORTS

Police Update
Agenda Item 5.2

The report was received [*OTCB1811/02 refers*] and discussion was held. Senior Constable Twiss gave a verbal update and answered questions of the Board.

Public Forum
Agenda Item 5.1

The following item was discussed at the public forum:

- Objection to Mercer Assets new composting plant on Morrison Road.

Discretionary Fund Report to 25 October 2018
Agenda Item 5.3

The report was received [OTCB1811/02 refers] and discussion was held.

Resolved: (Mr Petersen/Ms Conroy)

THAT the Onewhero-Tuakau Community Board approves reimbursement of \$50.95 for workshop expenses to Mr Cameron from the chairperson's discretionary fund.

CARRIED on the voices

OTCB1811/03

Application for Funding – Lions Club of Tuakau Inc.
Agenda Item 5.4

The report was received [OTCB1811/02 refers] and discussion was held.

Resolved: (Ms Conroy/Cr Main)

THAT an allocation of \$2,375.00 is made to the Tuakau Lions Club towards the cost of Tuakau Community Christmas Parade and purchasing twenty new Christmas themed flags to complement the event.

CARRIED on the voices

OTCB1811/04

Application for Funding – Tuakau & Districts Development Association
Agenda Item 5.5

This item was deferred to the December meeting of the Board.

Kids off the Couch
Agenda Item 5.6

The report was received [OTCB1811/02 refers] and discussion was held.

Onewhero-Tuakau Works & Issues Report – November 2018
Agenda Item 5.7

The report was received [OTCB1811/02 refers] and discussion was held.

Year to Date Service Request Report
Agenda Item 5.8

The report was received [OTCB1811/02 refers] and discussion was held.

Tuakau Main Street Toilet – Options Report
Agenda Item 5.9

The report was received [OTCB1811/02 refers] and discussion was held.

Resolved: (Mr Jackson/Ms Conroy)

THAT the Board support the construction of a two (2) pan silver model toilet facility to be constructed at 62-64 George Street, Tuakau with the following finishes included:

- stainless steel swing doors,
- stainless steel fittings,
- tiled interiors,
- baby change table,
- extended roof – unsupported,
- suitable lighting, and
- wood batten finish.

CARRIED on the voices

OTCB1811/05

Chairperson's Report
Agenda Item 5.10

Nil to report.

Councillors' and Community Board Members' Report
Agenda Item 5.11

Verbal reports were received on the following items:

- Armistice Day,
- Community Hub at Port Waikato – Council's final decision on 12 November,
- Waingaro Hot Pools – in abeyance,
- Possible joint venture between Onewhero Domain and the Rugby Club on facility upgrades for existing services and freedom camping,
- Sealed and unsealed road rebuilds following cyclone Debbie,
- Business cards,
- Joint Community Board meetings,
- Trails forum,
- Combined Sports Society – Shaun Jackson is the new chair,
- Placemaking funding – poles for the welcome sign are at TTT being treated, and
- Tuakau skatepark – funding through Lotteries Commission.

There being no further business the meeting was declared closed at 9.32pm.

Minutes approved and confirmed this day of 2018.

BB Cameron
CHAIRPERSON

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	13 November 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV0506
Report Title	Receipt of Taupiri Community Board Meeting Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of the Taupiri Community Board meeting held on Monday 12 November 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Taupiri Community Board meeting held on Monday 12 November 2018 be received.

3. ATTACHMENTS

TCB Minutes

MINUTES of a meeting of the Taupiri Community Board held in the Memorial Hall, Greenlane Road, Taupiri on **MONDAY 12 NOVEMBER 2018** commencing at **6.00pm.**

Present:

Ms D Lovell (Chairperson)
Cr JM Gibb
Cr EM Patterson
Mr H Lovell
Ms J Morley
Ms J Pecékajus
Mr R Van Dam

Attending:

Mr R MacCulloch (Deputy General Manager Service Delivery)
Mrs W Wright (Committee Secretary)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Lovell/Ms Morley)

THAT an apology be received from **Miss Ormsby-Cocup.**

CARRIED on the voices

TCB1811/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Lovell/Mr Lovell)

THAT the agenda for a meeting of the Taupiri Community Board held on Monday 12 November 2018 be confirmed and all items therein be considered in open meeting;

AND THAT in accordance with Standing Order 9.4 the order of business be changed with agenda item 5.5 [*Chairperson's Report*] be considered after agenda item 6.5 [*Footpaths/Frontages – Ms Pecekajus*];

AND FURTHER THAT the Committee resolves that item 6.4 [*Taupiri Mountain Update – Miss Ormsby-Cocup*] be withdrawn from the agenda.

AND FURTHER THAT all reports be received.

CARRIED on the voices

TCB1811/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Lovell/Mr Van Dam)

THAT the minutes of a meeting of the Taupiri Community Board held on Monday 10 September 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

TCB1811/03

REPORTS

Public Forum
Agenda Item 5.1

There were no members of the public in attendance.

Discretionary Fund to 29 October 2018
Agenda Item 5.2

The report was received [TCB1811/02 refers] and discussion was held.

Taupiri Works and Issues Report
Agenda Item 5.3

The report was received [TCB1811/02 refers] and discussion was held.

Year to Date Service Request Report
Agenda Item 5.4

The report was received [TCB1811/02 refers] and discussion was held.

Councillors' Report
Agenda Item 5.6

Crs Gibb and Patterson gave verbal overview on current Council issues.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	15 November 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference	GOV1301
Report Title	Receipt of Raglan Community Board Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of a meeting of the Raglan Community Board held on Tuesday Tuesday 13 November 2018.

2. RECOMMENDATION

THAT the minutes of the Raglan Community Board meeting held on Tuesday 13 November 2018 be received.

3. ATTACHMENTS

Minutes

MINUTES of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 13 NOVEMBER 2018** commencing at **2.00pm**.

Present:

Mr R MacLeod (Chairperson)
Mr PJ Haworth
Mrs R Kereopa
Mr AM Oosten
Mrs GA Parson
Mr AW Vink

Attending:

Mr TG Whittaker (Chief Operating Officer)
Mrs R Gray (Council Support Manager)
Mr Birkett (Monitoring Team Leader)
Mr T Burns and Ms K Fong (Raglan Golf Club)
Mr R Thorpe, Ms A Moxley, Ms N Chapman, Mr T Mayow (Xtreme Zero Waste Incorporated Society)
Mrs A Snowden (Raglan Lions Club)
24 Members of the Public

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr MacLeod/Mrs Parson)

THAT an apology be received from Cr Thomson.

CARRIED on the voices

RCB1811/01

It was noted the apology from the youth representatives attending school examinations.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr MacLeod/Mrs Kereopa)

THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 13 November 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

RCB1811/02

DISCLOSURES OF INTEREST

Mr MacLeod advised members of the Board that he would declare a non-financial conflict of interest in item 5.3 [*Application for Funding – Raglan Lions Club*].

CONFIRMATION OF MINUTES

Resolved: (Mr MacLeod/Mr Haworth)

THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 11 September 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

RCB1811/03

REPORTS**Discretionary Fund Report to 29 October 2018**

Agenda Item 5.1

The report was received [*RCB1811/02 refers*]. No commitments were required to be returned to the pool.

Application for Funding – Raglan Golf Club Incorporated

Agenda Item 5.2

The report was received [*RCB1811/02 refers*].

Mr Tony Burns provided an overview of the funding application and Ms Kay Fong, Treasurer, spoke on other applications the Club was hoping to receive funding for.

Resolved: (Mr Vink/MacLeod)

THAT an allocation of \$3,500.00 be made to the Raglan Golf Club Incorporated towards the cost of upgrading mini putt greens.

CARRIED on the voices

RCB1811/04

Mr MacLeod declared a conflict of interest in the following item and withdrew from the Chair. Mrs Parson assumed the Chair for this item.

Application for Funding – Raglan Lions Club
Agenda Item 5.3

The report was received [RCB1811/02 refers].

Mrs Snowden was in attendance to provide an overview of the application for funding.

Resolved: (Mr Vink/Mr Oosten)

THAT an allocation of \$900.00 be made to the Raglan Lions Club towards the cost of the 2018 New Year's Eve parade prizes.

CARRIED on the voices

RCB1811/05

Mr MacLeod assumed the Chair for the remainder of the meeting.

Application for Funding – Xtreme Zero Waste Incorporated Society
Agenda Item 5.4

The report was received [RCB1811/02 refers].

Ms Moxley, was in attendance to provide an overview of the application for funding. Ms Chapman also spoke on the packaging and compatibility of the hot composting unit.

Resolved: (Mr Oosten/Mr Haworth)

THAT an allocation of \$2,500.00 be made to the Xtreme Zero Waste Incorporated Society towards the cost of the Plastic Free Raglan project.

CARRIED on the voices

RCB1811/06

Xtreme Zero Waste Presentation
Agenda Item 5.5

The report was received [RCB1811/02 refers]. Mr Mayow provided an introduction to the presentation, Ms Chapman and the Chief Executive of Xtreme Zero Waste gave a power point presentation and answered questions from the Board.

It was agreed in principle to support the recommendations from the presentation as follows:

- Advocate for more precise information on visitor numbers and trends
- Increase Xtreme's current contract – especially the summer season
- Support for the continuation of the kerbside food waste collection
- Support Xtreme to develop plastic processing and manufacturing in Raglan
- Support a plastic processing and manufacturing plant/hub in the northern Waikato.

Review of Parking in Raglan
Agenda Item 5.6

The report was received [RCB1811/02 refers]. The Monitoring Team Leader took the report as read and provided an overview.

Tabled: Replacement Map (page 71) showing there are no proposed changes to the board walk on the wharf map identified as the brown line on the tabled map.

Mr Kevin Ormsby was granted speaking rights. He spoke regarding the safety issues at Manu Bay break wall and the urgent need for this location to be used with the car parking available. The Chair noted he would follow up with the external moderator regarding this issue.

Mr Young was granted speaking rights on behalf of the Chamber of Commerce regarding the board walk compromise and short/long term solutions. Discussion points were noted by the Monitoring Team Leader.

Resolved: (Mr MacLeod/Mr Oosten)

THAT changes identified in Attachment I (noting the inclusion of the replacement map on page 71 of the agenda), be made by Council;

AND THAT staff consult with the residents of Cliff, Puriri, James and Wallis streets to seek feedback on the proposal to change Cliff Street to a one-way street.

CARRIED on the voices

RCB1811/08

Raglan Naturally Update
Agenda Item 5.7

The report was received [RCB1811/02 refers]. In addition to the report it was noted that a community survey had been circulated in the community.

Year to Date Service Request
Agenda Item 5.8

The report was received [RCB1811/02 refers].

Raglan Holiday Park Papahua – Chairperson’s Annual Report | July 2017-30 June 2018
Agenda Item 5.9

The report was received [RCB1811/02 refers].

Raglan Holiday Park Papahua Special Purpose Financial Statements for the Year Ended 30 June 2018

Agenda Item 5.10

The report was received [RCB1811/02 refers].

Raglan Town Hall Update

Agenda Item 5.11

The report was received [RCB1811/02 refers].

Raglan Works & Issues Report: Status of Items November 2018

Agenda Item 5.12

The report was received [RCB1811/02 refers] and discussion was held on the works and issues.

Additional issues raised:

- Discussion on this report noted that two members of the board would liaise with Council over works and issues on a monthly basis which would provide for more efficiency and better outcomes. A report will be written for the February 2019 meeting for discussion.
- The Chief Operating Officer agreed to liaise with the Open Spaces Team Leader regarding the triangular area on the corner of James and John Street, not being mown.

Raglan Airfield Events

Agenda Item 5.13

The report was received [RCB1811/02 refers].

The members discussed the reserve event notification forms attached to the report and advised that the Piako Gliding Club (Inc) was normal business therefore no notification was required, and the members supported the Whaingaroa Whanau Hoe Waka Inc notification. The members did ask at what point was a notification form required to be completed.

The Events Form was also supported for the monthly agendas.

Chairperson's Report

Agenda Item 5.14

The report was received [RCB1811/02 refers].

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	14 November 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV318
Report Title	Receipt of Minutes – Ngaruawahia Community Board

1. EXECUTIVE SUMMARY

To receive the minutes of the Ngaruawahia Community Board meeting held on Tuesday 13 November 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Ngaruawahia Community Board meeting held on Tuesday 13 November 2018 be received.

3. ATTACHMENTS

NCB Minutes

MINUTES of a meeting of the Ngaruawahia Community Board held in the Committee Rooms 1 & 2, District Office, 15 Galileo Street, Ngaruawahia on **TUESDAY 13 NOVEMBER 2018** commencing at **6.00pm**

Present:

Mr J Whetu (Chair) *[from 6.41pm]*
Cr E Patterson
Ms W Diamond
Ms R Kirkwood
Ms K Morgan
Mr BJ Sherson *[from 6.20pm]*

Attending:

Mr GJ Ion (Chief Executive)
Mrs W Wright (Committee Secretary)
Ms A Ramsay (Ngaruawahia Community House)
4 Members of the Public

The Deputy Chair opened the meeting with a karakia and assumed the Chair.

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Kirkwood/Ms Morgan)

THAT an apology be received from Cr Gibb and Ms Stevens;

AND THAT an apology for lateness be received from Mr Sherson and Mr Whetu.

CARRIED on the voices

NCB1811/01

It was noted that Cory Newport could not attend this meeting.

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Kirkwood/Ms Diamond)

THAT the agenda for a meeting of the Ngaruawahia Community Board held on Tuesday 13 November 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

NCB1811/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Kirkwood/Cr Patterson)

THAT the minutes of a meeting of the Ngaruawahia Community Board held on Tuesday 11 September 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

NCB1811/03

REPORTS**Public Forum**

Agenda Item 5.1

The following items were discussed at the Public Forum

- Hakarimatas Restoration Trust update by John Gumbley. The original Management Plan was updated in 2017.
- The Ngaruawahia Town Hall
- Blueprints for Ngaruawahia update
- Jesmond Street clean up; street furniture in disrepair, pavements dirty
- Issues at the Point; rubbish, no recycling bins, seating & toilets dirty. Service Requests were raised.

Mr Sherson entered the meeting at 6.20pm during discussion on the above item.

Discretionary Fund Report to 29 October 2018
Agenda Item 5.2

The report was received [NCB1811/02 refers] and discussion was held. The Board would like the following commitments to be made:

Resolved: (Cr Patterson/Ms Diamond)

THAT the commitment for information signage boards of \$5,000 [NCB11/09/06/2] be returned to the pool;

AND THAT the commitment for Te Mana o Te Rangi Reserve of \$8,000.00 [NCB1606/06/1], be increased to \$20,000;

AND FURTHER THAT the commitment towards the expenditure of maintenance for the town of \$1,500.00 be returned to the pool [NCB1711/05];

AND FURTHER THAT a commitment be made for Ngaruawahia Entranceways in the amount of \$10,000;

AND FURTHER THAT a commitment be made for the Ngaruawahia Railway Bridge of \$10,000;

AND FURTHER THAT a commitment be made for Community Funding of \$14,000.

CARRIED on the voices

NCB1811/04

Application for Funding – Ngaruawahia Community House Inc
Agenda Item 5.3

The report was received [NCB1811/02 refers] and discussion was held.

Resolved: (Mr Sherson/Ms Diamond)

THAT an allocation of \$4,559.75 be made to the Ngaruawahia Community House Incorporated towards the cost of Christmas on Jesmond.

CARRIED on the voices

NCB1811/05

Mr Whetu entered the meeting at 6.41pm following discussion and voting on the above item.

Ms Kirkwood vacated the Chair and Mr Whetu assumed the Chair for the remainder of the meeting.

Ngaruawahia Works and Issues Report
Agenda Item 5.4

The report was received [NCB1811/02 refers] and discussion was held.

Resolved: (Mr Whetu/Ms Morgan)

THAT the following item be added to the Works & Issues Report;

- **Bike stand-project by Open Up Ngaruawahia Tourism**

CARRIED on the voices

NCB1811/06

Ngaruawahia Community Board Resolution/Action Register
Agenda Item 5.5

The report was received [NCB1811/02 refers] and discussion was held.

Year to Date Service Request Report
Agenda Item 5.6

The report was received [NCB1811/02 refers] and discussion was held.

Chairperson's Report
Agenda Item 5.7

The Chair gave an update on current issues including:

- The Ngaruawahia Community Board will not meet in December 2018
- It is recommended that members attend the Joint Community Committee/Board Workshop at Council on 12 of December 2018 (re Blueprint updates).

Councillors' Report
Agenda Item 5.8

Cr Patterson gave a verbal overview on current Council issues including:

- The Board's wish to support the Open Day at Ngaruawahia swimming pool on 24 November 2018
- The new Town Clock is up
- The Cross isn't working again, deliberately destroyed
- Safe Kids Day – there were 300 kids and 7 different stations at the Point
- Ngaruawahia Town Hall update

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	22 November 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference/Doc Set #	GOV1318
Report Title	Receipt of Huntly Community Board Minutes

I. EXECUTIVE SUMMARY

To receive the minutes of the Huntly Community Board meeting held on Tuesday 20 November 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Huntly Community Board held on Tuesday 20 November 2018 be received.

3. ATTACHMENTS

HCB minutes 20 November 2018

MINUTES of a meeting of the Huntly Community Board held in the Riverside Room, Civic Centre, Main Street, Huntly on **TUESDAY 20 NOVEMBER 2018** commencing at **6.00pm**.

Present:

Ms K Langlands (Chairperson)
Cr S Lynch
Cr F McNally
Ms K Bredenbeck
Mr R Farrar
Mrs D Lamb
Mr C Rees

Attending:

His Worship the Mayor Mr AM Sanson
Mrs V Jenkins (HR Manager)
Mrs LM Wainwright (Committee Secretary)
Mr J Scott (Youth Representative)
Ms P Comins (Youth Representative)
Sergeant J Stapleford (NZ Police)
Mrs K Te Anga (Huntly Community Angels)
Ms H Lamb (Huntly Community Angels)
Pastor O Mounsey (Lakeside Christian Centre)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Ms Langlands/Mrs Lamb)

THAT an apology be received from **Mrs S Stewart**.

CARRIED on the voices

HCBI811/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Ms Langlands/Cr Lynch)

THAT the agenda for a meeting of the Huntly Community Board held on **Tuesday 20 November 2018** be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received;

AND FURTHER THAT the youth representatives be given full speaking rights for the duration of the meeting.

CARRIED on the voices

HCBI811/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

CONFIRMATION OF MINUTES

Resolved: (Ms Langlands/Mrs Lamb)

THAT the minutes of a meeting of the Huntly Community Board held on Tuesday 18 September 2018 be confirmed as a true and correct record of that meeting.

CARRIED on the voices

HCBI811/03

REPORTS

Public Forum

Agenda Item 5.1

No members of the public were present for this item.

NZ Police Update

Agenda Item 5.2

The report was received [*HCBI811/02 refers*] and discussion was held. Sergeant Stapleford gave a verbal update on the following and answered questions of the Board:

- Fireworks in Huntly, and
- CCTV.

Discretionary Fund Report to 07 November 2018

Agenda Item 5.3

The report was received [*HCBI811/02 refers*] and discussion was held.

Application for Funding – Huntly Community Angels

Agenda Item 5.4

The report was received [*HCBI811/02 refers*] and discussion was held. Mrs Te Anga and Ms Lamb gave a verbal presentation and answered questions of the Board.

Resolved: (Cr Lynch/Mrs Lamb)

THAT an allocation of \$3,629.40 is made to the Huntly Community Angels towards the cost of the Christmas in the park event.

CARRIED on the voices

HCBI811/04

Application for Funding – Lakeside Christian Centre
Agenda Item 5.5

The report was received [*HCBI811/02 refers*] and discussion was held. Pastor Mounsey gave a verbal presentation and answered questions of the Board.

Resolved: (Mrs Lamb/Cr Lynch)

THAT an allocation of \$3,000.00 is made to the Lakeside Christian Life Centre towards the cost of the 2018 Carols at the Lakeside event.

CARRIED on the voices

HCBI811/05

Huntly Community Plan Update
Agenda Item 5.6

The report was received [*HCBI811/02 refers*] and discussion was held. His Worship the Mayor gave a verbal update on the:

- Interchange,
- Transport hub – Park and Ride, and
- Kimihia Lakes Project.

Year to Date Service Request Report
Agenda Item 5.7

The report was received [*HCBI811/02 refers*] and discussion was held.

Chairperson's Report
Agenda Item 5.8

The report was received [*HCBI811/02 refers*] and discussion was held. The Chair gave a verbal update on:

- Planter boxes that have been built and collected,
- Artwork to the flagmakers, and
- The Board will not have a December meeting but will attend the Joint Community Board/Committees meeting to be held on 12 December.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	20 November 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Te Kauwhata Community Committee Meeting Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of the Te Kauwhata Community Committee meeting held on Wednesday 7 November 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Te Kauwhata Community Committee held on Wednesday 7 November 2018 be received.

3. ATTACHMENTS

TKCC Minutes

MINUTES of a meeting of the Te Kauwhata Community Committee held at the St John Ambulance Rooms, 4 Baird Avenue, Te Kauwhata on **WEDNESDAY 7 NOVEMBER 2018** commencing at **7.00pm**.

Present:

Ms T Grace (Chairperson)
Cr JD Sedgwick
Mrs C Berney (Secretary)
Mr J Cunningham
Mr K Dawson [from 7.07pm]
Mr D Hardwick
Mr T Hinton
Mr C Howells
Mr B Weaver

Attending:

Mr T Whittaker (Chief Operating Officer)
Mr V Ramduny (Strategy & Planning Manager)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr J Cunningham/Mr D Hardwick)

THAT an apology for lateness be received from Mr Dawson.

CARRIED on the voices

TKCCI811/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr J Cunningham/Mrs C Berney)

THAT the agenda for a meeting of the Te Kauwhata Community Committee held on Wednesday 7 November 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED on the voices

TKCCI811/02

DISCLOSURES OF INTEREST

Ms T Grace advised members of the Board that she would declare a financial conflict of interest in Agenda item 6.3 [*Discretionary Fund Report to 29 October 2018*].

CONFIRMATION OF MINUTES

Resolved: (Mr B Weaver/Mr D Hardwick)

THAT the minutes of a meeting of the Te Kauwhata Community Committee held on Wednesday 5 September 2018 be confirmed as a true and correct record.

CARRIED on the voices

TKCC1811/03

REPORTS

Te Kauwhata Works & Issues Report: November 2018
Agenda Item 6.1

The report was received [*TKCC1811/02 refers*] and discussion was held.

Councillor's Report
Agenda Item 6.2

Cr Sedgwick gave a verbal report and answered questions of the Committee.

- Updated us on the Transport Plan and the relevance for Te Kauwhata
- Update on other matters pertaining to Te Kauwhata

Discretionary Fund Report to 29 October 2018
Agenda Item 6.3

The report was received [*TKCC1811/02 refers*] and discussion was held.

Ms Grace declared a conflict of interest and did not take part in discussion or voting of this item.

Resolved: (Mr B Weaver/Mr T Hinton)

THAT two St John's invoices be paid: Invoice 18924560 for \$258.75 and Invoice 20900740 for \$138.00;

AND THAT Ms Grace be reimbursed for website costs of \$171.35 (refer Freeparking online receipt).

CARRIED on the voices

TKCC1811/04

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	29 November 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Meremere Community Committee Minutes

1. EXECUTIVE SUMMARY

The minutes for a meeting of the Meremere Community Committee held on Thursday 8 November 2018 are submitted for receipt.

2. RECOMMENDATION

THAT the minutes of a meeting of the Meremere Community Committee held on Thursday 8 November 2018 be received.

3. ATTACHMENTS

MMCC Minutes

MINUTES of a meeting of the Meremere Community Committee held at the Meremere Community Hall, Heather Green Avenue, Meremere on **THURSDAY 8 NOVEMBER 2018** commencing at **7.05pm**.

Present:

Mr J Katu (Chairperson)
Mrs V Milton (Secretary)
Mr J Ngatai

Attending:

Mr M Balloch (Building Quality Manager)

APOLOGIES AND LEAVE OF ABSENCE

Resolved: (Mr Katu/Mr Ngatai)

THAT an apology be received from Cr J Sedgwick , Mr D Creed, Mr J Harman and Ms C Heta.

CARRIED

MMCCI811/01

CONFIRMATION OF STATUS OF AGENDA ITEMS

Resolved: (Mr Katu/Mr Ngatai)

THAT the agenda for a meeting of the Meremere Community Committee held on Thursday 8 November 2018 be confirmed and all items therein be considered in open meeting;

AND THAT all reports be received.

CARRIED

MMCCI811/02

DISCLOSURES OF INTEREST

There were no disclosures of interest.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	28 November 2018
Prepared by	Wanda Wright Committee Secretary
Chief Executive Approved	Y
Reference #	GOV1301
Report Title	Receipt of Tamahere Community Committee Minutes

1. EXECUTIVE SUMMARY

To receive the minutes of the Tamahere Community Committee meeting held on Monday 5 November 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Tamahere Community Committee held on Monday 5 November 2018 be received.

3. ATTACHMENTS

TCC Minutes



**Minutes of Committee Meeting
Held 7.30pm on Monday November 5th, 2018
Tamahere Community Centre**

Present:

TCC: Ro Edge, Joy Wright, Charles Fletcher, Leo Koppens, Graham McAdam, Connie Chittock, Shelly Howse, Bevan Coley, Sue Robertson, Ingrid ter Beek

WDC: Jacob Quinn

1. Apologies: Alison Ewing, Dallas Fisher, Aksel Bech, Jane Manson, James Yearsley,

2. Confirmation of Minutes of Meeting held on October 1st, 2018

In Apologies, Sue Robertson was in attendance

Moved: Ro Edge

Seconded: Leo Koppens

All in Favour

3. Matters arising:

4. Correspondence Tabled

IN – Email

- WDC Comms. – speed review media release
- Anisha McPhee – Tamahere/Matangi blueprint invite
- Jacob Quinn – Stuff article on Rec Reserve playground
- Jacob Quinn – WC media response to Stuff article
- WDC – Hall payment advice
- Ro Edge – Tamahere new road names list
- Jacob Quinn – Hub cost update meeting time

OUT- Email

- Cr Bech and committee member responses to playground budgeting
- Leo Koppens to Reece Turner WDC re: road sign damage
- Sue Robertson to Jacob Quinn – request for Hub cost update

Moved: Ro Edge

Seconded: Shelley Howse

All in favour

5. Service Delivery Report – Jacob Quinn

- Approval of Tamahere Park Plan
- Newell Road Footpath Contract
 - Te Awa trail to go all the way down the left-hand side so in some places on Newell Road, there will be footpaths on both sides.

Notes for follow up:

- Follow up fencing on Airport Road and along Wiremu Tamihana Road
- Bus Stop/Parking
- Skate Park
 - Scott Wolleston meeting with contractor 'Acid' this Friday
- Cricket pitch needs to be adult sized (20.12 metres long stump to stump so would need to be about 26 metres long by about 3m long – Tiger Turf could advise)

Move into committee

Moved: Ro Edge **Seconded:** Sue Robertson All in favour

Move out of committee

Moved: Ro Edge **Seconded:** Sue Robertson All in favour

6. Interests Register Meeting Report

- Covering old ground, however next meeting should be of more interest.

Questions that have been raised from workshop:

- Suggested that council contact local community websites and ask that they mention The Link will be in their junk mail this week and to look out for it.
- Jacob Quinn to supply an organizational chart for council since its recent staffing changes to help gear for the growth happening in the Waikato region. Part of these changes included the creation of a new group, called 'Growth' headed by Clive Morgan. Tony Whittaker is now the Chief Operations Officer, so he can focus on operational management, while Gavin Ion, Chief Executive can now concentrate on strategic planning with government, other councils, etc.

7. Other Business

- Gully Subcommittee update
 - Report Tabled

Motion:

Approval given for Aksel Bech to approach Council re getting an MOU with TCC and also getting an understanding re: fencing.

Moved: Leo Koppens **Seconded:** Charles Fletcher All in favour

- Tamahere Hall Committee
 - Write to the hall committee asking whether they have made a decision regarding placing the defibrillator on the outside wall.
 - Ingrid ter Beek will attend the next hall committee meeting.
- Speed review
 - Council did an excellent job of open day and listened to the feedback provided by community and have provided consistency in their proposed speed limit changes.

- Proposed WDC plan review
 - Awaiting summary of submissions from council

- Natural Reserves Management Plan submission
 - Submitted on behalf of committee by Leo Koppens and Alison Ewing

- Road Names
 - Alf Main has been suggested. To be discussed at our next meeting.

- Fosters Construction
 - Ro Edge to ask Fosters Development to come to our next meeting and update us on Village Hub development.

Date of next meeting: Monday 3rd December 2018

Meeting closed at 8.56pm

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	22 November 2018
Prepared by	Lynette Wainwright Committee Secretary
Chief Executive Approved	Y
Reference/Doc Set #	GOV0516
Report Title	Receipt of Pokeno Community Committee Minutes

I. EXECUTIVE SUMMARY

To receive the minutes of the Pokeno Community Committee meeting held on Tuesday 13 November 2018.

2. RECOMMENDATION

THAT the minutes of the meeting of the Pokeno Community Committee held on Tuesday 13 November 2018 be received.

3. ATTACHMENTS

PCC minutes 13 November 2018



POKENO COMMUNITY COMMITTEE

MINUTES of the monthly Pokeno Community Committee meeting held in the Pokeno Hall, Pokeno, on 13th November 2018, commencing at 7.00pm.

Committee Members Present: Helen Clotworthy, Tricia Graham, Doug Rowe, Todd Miller, Janet McRobbie, Charles Hackett, Kris Hines, Wayne Rodgers, Morris Roberts

WDC Staff in Attendance: Ian Cathcart

Councillors in Attendance Cr J Church Cr S Henderson

Guests Joel McKinlay, Bill Birch, Tania Simpson

Community Members Community Members attended.

1 APOLOGIES: Apologies received from Ric Odom, Lance Straker

Moved that the apologies be accepted: Helen Clotworthy

Seconded: Todd Miller

2 CONFIRMATION OF THE STATUS OF THE AGENDA

This was confirmed

Moved Helen Clotworthy

Seconded Todd Miller

3 DISCLOSURE OF INTEREST

There was no disclosure of interest

4. CONFIRMATION OF THE MINUTES

Moved Helen Clotworthy

Seconded Wayne Rodgers

5. REPORTS

Dines Group

A progress report was presented by Colin Botica

- 700 of the Hitchen Block sections have been sold
- The Graham Block is in the draft planning stage. Some of the sections in this block will be very large owing to the nature of the land. It will include walkways
- Only 4Ha of industrial land is still left for sale. They are being very picky who they sell to so that the industries are a good fit with the 3 big dairy factories
- Hitchen Bridge probably completed mid-January Concerns were expressed that the crossing to the school was at a dangerous place – this would need to be mitigated. It was also of concern that if trucks still used the level crossing they would still be going down the main street
- Work on Totora Reserve has started. It will probably be vested with council in December

Pokeno Eco Park

A report was presented by Joel Mc Kinlay

- 350 Ha has been purchased on the hillside behind the Dairy factories and the Graham Block running down to the river
- A resort with 200 beds is planned in Tata Valley. It will be linked to Mercer by a ferry. It will include a NZ Made Hub and activities. Resource consents have been approved for earth works to begin. Opening anticipated 2020-2021
- Havelock Village – 1000 lots this all depends on a plan change
- Local residents present voiced their concern about the management of the present native bush and its need for fencing and pest control. Joel is to meet with them to remedy this
- Helen invited the group to give us regular updates

5.3 Food Truck League

Tania Simpson presented this report

- Tania is affiliated with 95 Food Trucks. During the summer Sundays they are running 'Gourmet in the Gardens' in Hamilton and this is proving very successful
- An app has been developed coordinating all food trucks in NZ
- She is identifying places they could go
- Trucks are regulated and inspected
- The possibility of bringing 3 or 4 trucks to Pokeno on a Friday evening was suggested. Perhaps the hall car park would be a suitable venue with 3 or 4 trucks with food not available at the present time in Pokeno

5.4 Works and Issues

- Hill Park zigzag footpath that is incomplete. Colin said the Dines Group would be willing to complete this but they **must** get direction from council before they proceed
- Concerns about the trees on the road reserve. Helen said this was part of a greater concern about the use of land that has been earmarked for the future Market Square – this

must not gradually wither away. Formal letters to be written by council to the Real Estate Agent pointing out that land they have been using is land designated for the Market Square.

- Work on the Cemetery Design is being undertaken
- A pilot is underway for banners in the main street
- More road names are needed
- Waste water reticulation Morris Roberts reported concerns of people in Ford St – he is to be in touch with council
- Funding an invoice needs to be sent and this will be done when we have a bank account

5.6 Pokeno Community Committee Schedule

- It was confirmed that there would be no January meeting of the committee
- The December meeting to start at 6.30 and to be a meeting of Xmas Cheer – bring a plate

5.6 Service Delivery

- Toilet upgrade to be a paint job The committee agreed that the council should go ahead using the colours agreed in the town plan
- It was noted that rubbish bins are urgently needed at the Kowhai Downs Waterfall
- The rest of the report taken as read

5.7 By-line for ‘Pokeno Logo’

It was suggested by Helen that the following by-line be added to the Pokeno Logo

Pokeno a Unique and Interesting Place to Work and Live in or a Missed Opportunity’.

This is a passionately held feeling. After discussion it was decided that action should not occur at the moment but that the matter should be revisited after we hear Kobus’s Blueprint in March.

Moved Kris Hines

Seconded Todd Miller

Carried

5.8 Civil Defence Update

Todd Miller has produced a comprehensive document to help our resilience as a community and develop a civil defence plan. He has met with interested parties. The plan has been circulated to committee members. A report has been sent to council but it is owned by us and will be developed by our community.

5.9 Power Supply

- Helen attended a meeting with Counties Power. The problem is that Helenslee Rd is at the end of the line so affected by any problems. This will improve when a new substation is built
- Helen received a letter of thanks for attending and the offer of help. This involved the help with signage of historic places – this was gratefully accepted.

5.10 Tracks and Trails Report

A meeting regarding these was attended by Helen and Jacqui now input is needed

5.11 Xmas Parade

- Allen Granger reported the good news that we have a grant from the Discretionary Fund for traffic management so it will now go ahead on 14th December
- A lot of work has been done in organisation

5.13 Councillors Reports

Jacqui in response to concerns over pest control that Andrew Sinclair of the Whakaupoko Landscape Group (0212681904) has good information and suggested he should be invited to a meeting

5.14 Committee Reports

Doug Rowe reported that there was a new policeman that we were sharing with Tuakau and as Xmas nears we should be aware of thieves

5.15 Next Meetings Agenda

Reports only followed by Xmas Cheer

5.16 General Business

It was agreed Andrew Sinclair be invited to a meeting

There being no further business Helen thanked our guests and declared the meeting close at 10.00pm the next meeting to be held on December 11th at the earlier time of 6.30pm Bring a plate.

Open Meeting

To	Waikato District Council
From	Gavin Ion Chief Executive
Date	28 November 2018
Prepared by	Rose Gray Council Support Manager
Chief Executive Approved	Y
Reference	GOV1301
Report Title	Exclusion of the Public

1. EXECUTIVE SUMMARY

To exclude the public from the whole or part of the proceedings of the meeting to enable Council to deliberate and make decisions in private on public excluded items.

2. RECOMMENDATION

THAT the report from the Chief Executive be received;

AND THAT the public be excluded from the meeting to enable Council to deliberate and make decisions on the following items of business:

Confirmation of minutes dated 12 November 2018

Receipt of Minutes:

- **Strategy & Finance Committee dated 28 November 2018**
- **Infrastructure Committee dated 27 November 2018**

REPORTS

- a. **Additional Funding Request to Complete the Hopuhopu to Huntly Pipeline – Options and Award of Contract 18/078**

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: **Ground(s) under section 48(1) for the passing of this resolution is:**

Section 7(2)(a)(b)(ii)**Section 48(1)(3)(d)****b. Mayoral Delegation November 2019**

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(b)(f)(j)

Section 48(1)(3)(a)(d)

c. Chief Executive's Issues

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(g)(h)(i)(j)

Section 48(1)(a)(d)

d. Mayoral Issues

The general subject of the matter to be considered while the public is excluded, the reason, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 are as follows:

Reason for passing this resolution to withhold exists under: Ground(s) under section 48(1) for the passing of this resolution is:

Section 7(2)(f)(g)(h)(i)(j)

Section 48(1)(a)(d)

3. ATTACHMENTS

Nil