

Agenda for a meeting of the Raglan Community Board to be held in the Town Hall, Supper Room, Bow Street, Raglan on **TUESDAY 4 DECEMBER 2018** commencing at **2.00pm**.

Note: A public forum will be held at 1.30pm prior to the commencement of the meeting.

*Information and recommendations are included in the reports to assist the Committee in the decision making process and may not constitute Council's decision or policy until considered by the Committee.*

**1. APOLOGIES AND LEAVE OF ABSENCE**

**2. CONFIRMATION OF STATUS OF AGENDA**

**3. DISCLOSURES OF INTEREST**

**4. CONFIRMATION OF MINUTES**

Meeting held on Tuesday 13 November 2018 2

**5. REPORTS**

5.1	Waikato Regional Council - Raglan Bus Route	9
5.2	Road Name Changes – Sections of Oporuru Road	16
5.3	Discretionary Fund Report to 22 November 2018	20
5.4	Raglan Naturally Update	<i>verbal</i>
5.5	Request for Schedule of Works for Raglan CBD Area	22
5.6	Raglan Issues and Works Report	25
5.7	Chairperson's Report	41
5.8	Councillor's Report	42
5.9	Public Forum	<i>Verbal</i>

GJ Ion  
**CHIEF EXECUTIVE**

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**Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	GJ Ion Chief Executive
<b>Date</b>	15 November 2018
<b>Prepared by</b>	Rose Gray Democracy Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Confirmation of Minutes

**1. EXECUTIVE SUMMARY**

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The minutes for a meeting of the Raglan Community Board held on Tuesday 13 November 2018 are submitted for confirmation.

**2. RECOMMENDATION**

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**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 13 November 2018 be confirmed.**

**3. ATTACHMENTS**

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Minutes

**MINUTES** of a meeting of the Raglan Community Board held in the Supper Room, Town Hall, Bow Street, Raglan on **TUESDAY 13 NOVEMBER 2018** commencing at **2.00pm**.

**Present:**

Mr R MacLeod (Chairperson)  
Mr PJ Haworth  
Mrs R Kereopa  
Mr AM Oosten  
Mrs GA Parson  
Mr AW Vink

**Attending:**

Mr TG Whittaker (Chief Operating Officer)  
Mrs R Gray (Council Support Manager)  
Mr Birkett (Monitoring Team Leader)  
Mr T Burns and Ms K Fong (Raglan Golf Club)  
Mr R Thorpe, Ms A Moxley, Ms N Chapman, Mr T Mayow (Xtreme Zero Waste Incorporated Society)  
Mrs A Snowden (Raglan Lions Club)  
24 Members of the Public

**APOLOGIES AND LEAVE OF ABSENCE**

**Resolved: (Mr MacLeod/Mrs Parson)**

**THAT an apology be received from Cr Thomson.**

**CARRIED on the voices**

**RCB1811/01**

It was noted the apology from the youth representatives attending school examinations.

**CONFIRMATION OF STATUS OF AGENDA ITEMS**

**Resolved: (Mr MacLeod/Mrs Kereopa)**

**THAT the agenda for a meeting of the Raglan Community Board held on Tuesday 13 November 2018 be confirmed and all items therein be considered in open meeting;**

**AND THAT all reports be received.**

**CARRIED on the voices**

**RCB1811/02**

## **DISCLOSURES OF INTEREST**

Mr MacLeod advised members of the Board that he would declare a non-financial conflict of interest in item 5.3 [*Application for Funding – Raglan Lions Club*].

## **CONFIRMATION OF MINUTES**

**Resolved: (Mr MacLeod/Mr Haworth)**

**THAT the minutes of a meeting of the Raglan Community Board held on Tuesday 11 September 2018 be confirmed as a true and correct record of that meeting.**

**CARRIED on the voices**

**RCB1811/03**

## **REPORTS**

### Discretionary Fund Report to 29 October 2018

Agenda Item 5.1

The report was received [*RCB1811/02 refers*]. No commitments were required to be returned to the pool.

### Application for Funding – Raglan Golf Club Incorporated

Agenda Item 5.2

The report was received [*RCB1811/02 refers*].

Mr Tony Burns provided an overview of the funding application and Ms Kay Fong, Treasurer, spoke on other applications the Club was hoping to receive funding for.

**Resolved: (Mr Vink/MacLeod)**

**THAT an allocation of \$3,500.00 be made to the Raglan Golf Club Incorporated towards the cost of upgrading mini putt greens.**

**CARRIED on the voices**

**RCB1811/04**

Mr MacLeod declared a conflict of interest in the following item and withdrew from the Chair. Mrs Parson assumed the Chair for this item.

Application for Funding – Raglan Lions Club  
Agenda Item 5.3

The report was received [RCB1811/02 refers].

Mrs Snowden was in attendance to provide an overview of the application for funding.

**Resolved: (Mr Vink/Mr Oosten)**

**THAT an allocation of \$900.00 be made to the Raglan Lions Club towards the cost of the 2018 New Year's Eve parade prizes.**

**CARRIED on the voices**

**RCB1811/05**

Mr MacLeod assumed the Chair for the remainder of the meeting.

Application for Funding – Xtreme Zero Waste Incorporated Society  
Agenda Item 5.4

The report was received [RCB1811/02 refers].

Ms Moxley, was in attendance to provide an overview of the application for funding. Ms Chapman also spoke on the packaging and compatibility of the hot composting unit.

**Resolved: (Mr Oosten/Mr Haworth)**

**THAT an allocation of \$2,500.00 be made to the Xtreme Zero Waste Incorporated Society towards the cost of the Plastic Free Raglan project.**

**CARRIED on the voices**

**RCB1811/06**

Xtreme Zero Waste Presentation  
Agenda Item 5.5

The report was received [RCB1811/02 refers]. Mr Mayow provided an introduction to the presentation, Ms Chapman and the Chief Executive of Xtreme Zero Waste gave a power point presentation and answered questions from the Board.

It was agreed in principle to support the recommendations from the presentation as follows:

- Advocate for more precise information on visitor numbers and trends
- Increase Xtreme's current contract – especially the summer season
- Support for the continuation of the kerbside food waste collection
- Support Xtreme to develop plastic processing and manufacturing in Raglan
- Support a plastic processing and manufacturing plant/hub in the northern Waikato.

Review of Parking in Raglan  
Agenda Item 5.6

The report was received [RCB1811/02 refers]. The Monitoring Team Leader took the report as read and provided an overview.

Tabled: Replacement Map (page 71) showing there are no proposed changes to the board walk on the wharf map identified as the brown line on the tabled map.

Mr Kevin Ormsby was granted speaking rights. He spoke regarding the safety issues at Manu Bay break wall and the urgent need for this location to be used with the car parking available. The Chair noted he would follow up with the external moderator regarding this issue.

Mr Young was granted speaking rights on behalf of the Chamber of Commerce regarding the board walk compromise and short/long term solutions. Discussion points were noted by the Monitoring Team Leader.

**Resolved: (Mr MacLeod/Mr Oosten)**

**THAT changes identified in Attachment I (noting the inclusion of the replacement map on page 71 of the agenda), be made by Council;**

**AND THAT staff consult with the residents of Cliff, Puriri, James and Wallis streets to seek feedback on the proposal to change Cliff Street to a one-way street.**

**CARRIED on the voices**

**RCB1811/08**

Raglan Naturally Update  
Agenda Item 5.7

The report was received [RCB1811/02 refers]. In addition to the report it was noted that a community survey had been circulated in the community.

Year to Date Service Request  
Agenda Item 5.8

The report was received [RCB1811/02 refers].

Raglan Holiday Park Papahua – Chairperson’s Annual Report | July 2017-30 June 2018  
Agenda Item 5.9

The report was received [RCB1811/02 refers].

Raglan Holiday Park Papahua Special Purpose Financial Statements for the Year Ended 30 June 2018

Agenda Item 5.10

The report was received [RCB1811/02 refers].

Raglan Town Hall Update

Agenda Item 5.11

The report was received [RCB1811/02 refers].

Raglan Works & Issues Report: Status of Items November 2018

Agenda Item 5.12

The report was received [RCB1811/02 refers] and discussion was held on the works and issues.

Additional issues raised:

- Discussion on this report noted that two members of the board would liaise with Council over works and issues on a monthly basis which would provide for more efficiency and better outcomes. A report will be written for the February 2019 meeting for discussion.
- The Chief Operating Officer agreed to liaise with the Open Spaces Team Leader regarding the triangular area on the corner of James and John Street, not being mown.

Raglan Airfield Events

Agenda Item 5.13

The report was received [RCB1811/02 refers].

The members discussed the reserve event notification forms attached to the report and advised that the Piako Gliding Club (Inc) was normal business therefore no notification was required, and the members supported the Whaingaroa Whanau Hoe Waka Inc notification. The members did ask at what point was a notification form required to be completed.

The Events Form was also supported for the monthly agendas.

Chairperson's Report

Agenda Item 5.14

The report was received [RCB1811/02 refers].





### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	26 November 2018
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Waikato Regional Council – Raglan Bus Route

## **I. EXECUTIVE SUMMARY**

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Representatives from Waikato Regional Council will be in attendance to give a presentation on the Raglan Bus Route.

Waikato Regional Council are planning to deploy the double decker on 29 January 2019 for the new school term. This is dependent on some remaining infrastructure issues in Raglan being resolved.

It is planned to stop the double decker at new bus Stops on Wainui Road which have recently been installed by Waikato District Council. Waikato Regional Council is working with Waikato District Council to resolve some issues which were highlighted in testing by the bus operator with regards to the geometry of the new bay platform on the northbound stop on Wainui Road which would cause some issues in relation to lining up the bus doors with the accessible kerb.

Protected Pohutukawa trees with low branches at the bottom of Bow Street will necessitate a minor diversion from the usual Raglan route and new bus stops are required for this route on James Street and Bow Street. The double decker would not travel via Norrie Avenue due to the gradient of the road. Waikato Regional Council has been working with Waikato District Council to provide stops on James Street and Bow Street to provide alternative boarding/alighting points for the double decker passengers before commencing with deployment. These changes will only affect the busiest trips in the morning and afternoon. Other trips will continue to use the existing route.

A timetable and route will be presented at the community board and advertised to the community in advance of the changes.

## **2. RECOMMENDATION**

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**THAT the report from the Chief Operating Officer be received.**



# Raglan Community Board

December 2018

## Raglan bus service update

**BUSIT**

# Capacity

Last year it was agreed we would continue to look at the capacity issues on the Raglan buses, particularly for the early morning services into Hamilton and the after school buses returning to Raglan.

Solution = double decker bus

## From Raglan to Hamilton

### Existing

49 seats (single decker) + 49 seats (single decker) = 98 seats.

### Proposed

87 Seats (double decker) + 49 seats (single decker) = 136 seats

38 additional seats (39% increase)

**BUSIT**

# New Bus

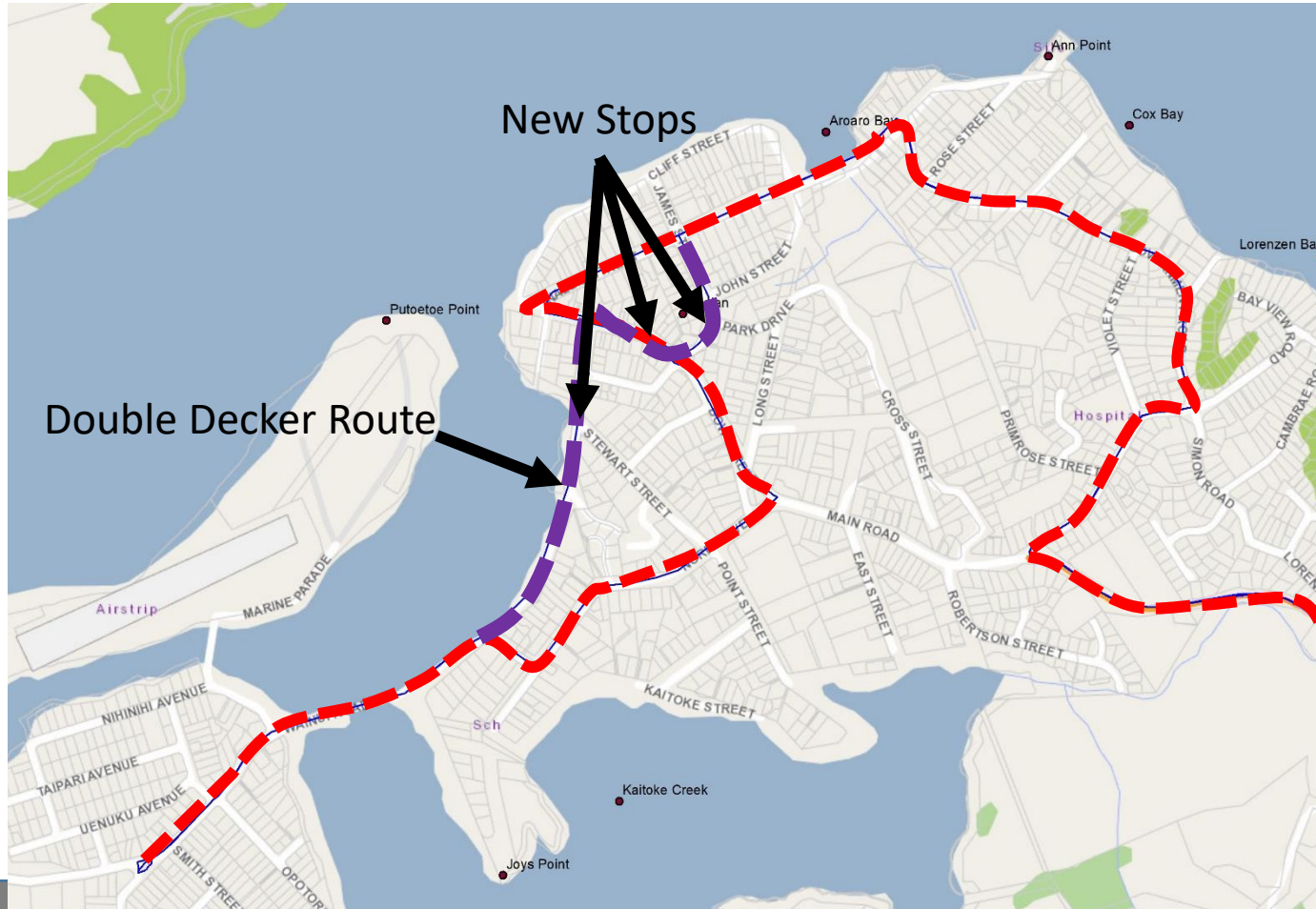
- 87 seats + room for 13 standing passengers on the lower deck
- Air conditioning, accessible, free Wi-Fi



**BUSIT**

# Route Changes

13



- Removal of Bow Street / Norrie Ave from double decker route **only** due to pohutakawa trees and divert via James St & Bow St.
- Serving the i-SITE instead of Norrie Ave on double decker route only.
- Changing to proposed route only for double decker trips.

**BUSIT**

- Journeys on the double decker will be timetabled to take slightly longer.
- The remainder of the timetable (including Raglan and Whatawhata assist services) will remain as-is.
- Removal of Bow Street section due to pohutakawa trees and divert via James St.
- Serving the i-SITE instead of Norrie Ave only on double decker trips.

***BUSIT***

## Timetable:

Manu Bay	72 Wainui Rd	Wainui Rd (Fire Station)	Norrie Ave	Te Uku	Whatwhata	Transport Centre	St. John's College	HBHS (assist)
		7:00		7:10	7:40			8:30
	7:00		7:10	7:20	7:45	8:10	8:25	
					7:30	8:00		
9:20*	9:30		9:40	9:50	10:15	10:40		
13:30*	13:40		13:50	14:00	14:25	14:50		
	16:50		17:00	17:10	17:35	17:50		

St Johns College	Transport Centre	HBHS	Whatawhata	Te Uku	Norrie Ave	Wainui Rd (Fire Station)	72 Wainui Rd	Manu Bay
	8:10		8:25	8:50	9:00		9:10	9:20*
	12:15		12:30	12:55	13:05		13:15	13:25*
	15:10	15:20	16:05	16:20	16:30		16:40	
	15:30		15:55					
15:15	15:40		16:05	16:30		16:40	16:50	
	17:50		18:15	18:35	18:45		18:50	

# BUSIT

### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Ian Cathcart General Manager Service Delivery
<b>Date</b>	23 November 2018
<b>Prepared by</b>	Paul Harrison Corridor Engineer, Roothing
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	RCB2018
<b>Report Title</b>	Road Name Changes - Sections of Opotoru Road

## **I. EXECUTIVE SUMMARY**

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This report seeks the Raglan Community Board's approval to rename sections of Opotoru Road (southern end of Opotoru Road) to Rangitahi Road and Mara Kai Lane.

It is proposed that Opotoru Road ends at the northern end of the Harbour's new bridge. From this point, Opotoru Road will become Rangitahi Road.

The section of Opotoru Road that currently provides access to six properties will become Mara Kai Lane (accessway off the newly renamed Rangitahi Road, formerly Opotoru Road). These six properties will require a new road name and rapid number.

Consultation was carried out with Tainui Hapu (Angeline Greensill) over the Rangitahi Structure Plan project and local property owners.

This report recommends that the Raglan Community Board endorse the proposed road name changes.

## **2. RECOMMENDATION**

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**THAT** the report from the **General Manager Service Delivery** be received;

**AND THAT** the Raglan Community Board endorse the following road name changes:

- **The section of Opotoru Road (southern end) from the Harbour's new bridge be renamed Rangitahi Road, and**
- **The section of Opotoru Road that currently provides access to the six properties at the northern end of the peninsula be renamed Mara Kai Lane.**



### 3. BACKGROUND

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Although the Raglan Community Board have endorsed Mara Kai Lane as a street name, Waikato District Council have requested that the Board endorse the name change of a section of Opotoru Road to Mara Kai Lane. This section of road provides access to six properties at the northern end of the peninsula.

Council requires 75% approval from residents, 83% approval from residents has been received (See table below).

New Address	Current Address	Legal Description(s)
1 Mara Kai Lane	62 Opotoru Road	Lot 1 DPS 5770
2 Mara Kai Lane	64 Opotoru Road	Lot 2 DPS 5770
3 Mara Kai Lane	66 Opotoru Road	Lot 3 DPS 5770
4 Mara Kai Lane	68 Opotoru Road	Lot 4 DPS 5770
5 Mara Kai Lane	70 Opotoru Road	Lot 5 DPS 5770
6 Mara Kai Lane	72 Opotoru Road	Lots 3-5 DPS 3397

No response has been received from 64 Opotoru Road.

### 4. DISCUSSION AND ANALYSIS OF OPTIONS

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#### 4.1 DISCUSSION

The Raglan Community Board have approved the street names for the first stage of the Rangitahi Peninsula, including Mara Kai Lane, which is proposed for the accessway to the existing six properties at the northern end of the peninsula. Council has requested that the Raglan Community Board approve the proposed road name changes.

#### 4.2 OPTIONS

There are two options for the Raglan Community Board to consider:

**Option 1:** Approve the proposed road name changes of Rangitahi Road and Mara Kai Lane.

It is proposed that a section of Opotoru Road (southern end) from the Harbour's new bridge be renamed Rangitahi Road, and the section of Opotoru Road that currently provides access to the six properties at the northern end of the peninsula be renamed Mara Kai Lane.

This option **is** recommended.

**Option 2:** Decline the proposed road name changes.

This option **is not** recommended.

### 5. CONSIDERATION

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#### 5.1 FINANCIAL

All costs are being met by developers.

## 5.2 LEGAL

Nil

## 5.3 STRATEGY, PLANS, POLICY AND PARTNERSHIP ALIGNMENT

Consultation around road name changes, road and private road naming has been undertaken in accordance with Council policy and standard operating procedures.

## 5.4 ASSESSMENT OF SIGNIFICANCE AND ENGAGEMENT POLICY AND OF EXTERNAL STAKEHOLDERS

Highest levels of engagement	Inform	Consult	Involve	Collaborate	Empower
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This matter is not considered to be significant in terms of Council's significance policy.					

Planned	In Progress	Complete	
		Yes	Internal
		Yes	Community Boards/Community Committees
		Yes	Waikato-Tainui/Local iwi
		Yes	Households
No			Business
Yes			Adjoining TLA's.

## 6. CONCLUSION

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The Raglan Community Board is requested to consider the proposed road name changes discussed in this report and to endorse by resolution.

It is recommended that the Raglan Community Board endorse Option I and rename sections of Oporuru Road (southern end of Oporuru Road) to Rangitahi Road and the accessway off Rangitahi Road (formerly Oporuru Road) to Mara Kai Lane.

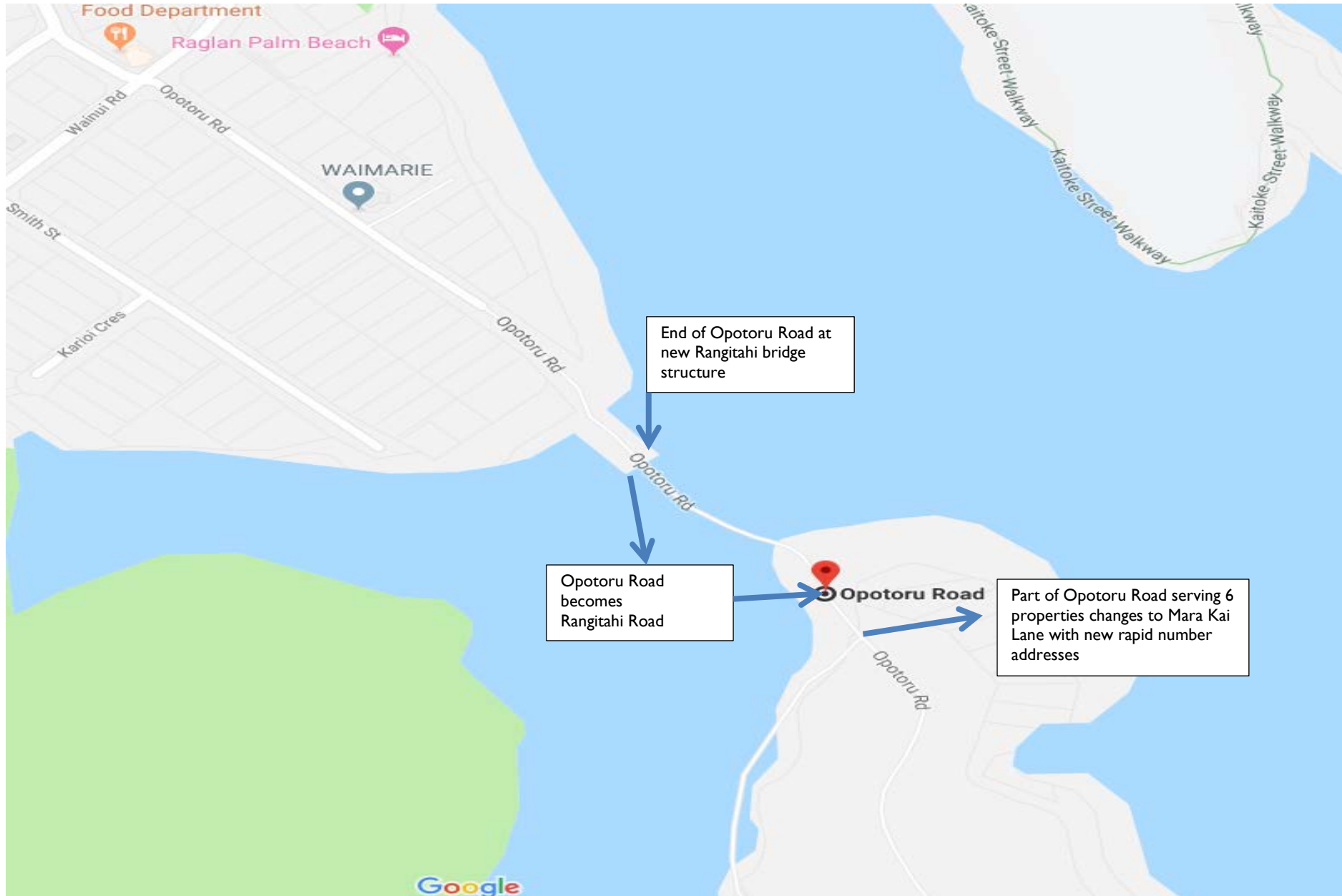
The properties located on the newly named road of Mara Kai Lane (formerly Oporuru Road) will require a new road name and rapid number.

## 7. ATTACHMENTS

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- Map identifying the sections of Oporuru Road requiring road name changes

**Map identifying the sections of Opotoru Road requiring road name changes**



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### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	22 November 2018
<b>Prepared by</b>	Julienne Calambuhay Management Accountant
<b>Chief Executive Approved</b>	Y
<b>Reference/Doc Set #</b>	GOV0507
<b>Report Title</b>	Discretionary Fund Report to 22 November 2018

## **I. EXECUTIVE SUMMARY**

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This report is to update the Raglan Community Board on the Discretionary Fund report to 22 November 2018.

The amount of \$120.00 is currently committed to the cost of air fares to attend the Housing Symposium in Wellington (Resolution RCBI806/07).

If these funds are no longer required to be committed for air fares, the Board needs to resolve to return the funds to the discretionary fund.

## **2. RECOMMENDATION**

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**THAT** the report from the Chief Operating Officer be received;

**AND THAT** the Raglan Community Board resolves to return the amount of \$120.00 currently committed to the cost of air fares to attend the Housing Symposium in Wellington to the discretionary fund.

## **3. ATTACHMENTS**

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Discretionary Fund Report to 22 November 2018

**RAGLAN COMMUNITY BOARD DISCRETIONARY FUND 2018/2019**

			<b>1,206,170.4</b>
<b>2018/19 Annual Plan</b>			14,271.00
<b>Carry forward from 2017/18</b>			5,826.00
<b>Total Funding</b>			<b>20,097.00</b>
<b>Expenditure</b>			
18-Jul-2018 The Inspiring Communities - One day workshop for Raglan Naturally (excl GST)	RCB1808/08	1,027.39	
28-Aug-2018 Gabrielle Parson - Future Focus workshop on 26 May 2018	RCB1808/08	275.65	
28-Aug-2018 Gabrielle Parson - Future Focus workshop on 26 May 2018	RCB1808/08	250.00	
02-Oct-2018 Contribution from the Mayoral Fund towards Raglan Naturally		992.74	
02-Oct-2018 Commitment to support the Raglan Naturally project (remaining balance)	RCB1805/08	93.50	
02-Oct-2018 Raglan Naturally - costs for July, August and September 2018 (\$3000 less \$567)	RCB1808/08	2,433.00	
<b>Total Expenditure</b>			<b>(5,072.28)</b>
<b>Net Funding Remaining (Before commitments)</b>			<b>15,024.72</b>
<b>Commitments</b>			
19-Mar-2018 Raglan Point Boardriders - safety information signage boards for 2017-2018	RCB1803/04	2,000.00	
19-Mar-2018 Raglan Point Boardriders - safety information signage boards for 2018-2019	RCB1803/04	2,000.00	
08-May-2018 Commitment for youth activities	RCB1805/04	120.00	
12-Jun-2018 Raglan Area School - cost of photo booth and entertainment for senior ball	RCB1806/04	1,450.00	
12-Jun-2018 Cr Lisa Thomson - air fares for Housing Symposium in Wellington	RCB1806/07	120.00	
13-Nov-2018 Raglan Golf Club - cost of upgrading mini putt greens	RCB1811/04	3,500.00	
13-Nov-2018 Raglan Lions Club - 2018 New Year's Eve parade prizes	RCB1811/05	900.00	
13-Nov-2018 Xtreme Zero Waste Inc Society - Plastic Free Raglan project	RCB1811/06	2,500.00	
<b>Total Commitments</b>			<b>(12,590.00)</b>
<b>Net Funding Remaining (Including commitments) as of 22 November 2018</b>			<b>2,434.72</b>

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### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	26 November 2018
<b>Prepared by</b>	Gabrielle Parson Deputy Chair Raglan Community Board
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Request for Schedule of Works for Raglan CBD Area

### **1. EXECUTIVE SUMMARY**

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Further to the RCB meeting held on 13 November 2018, it was agreed that the Deputy Chair would write a report to request a schedule of works for the Raglan CBD. This request had been sitting in the 'Works and Issues Report' in agendas during the year and members need clarification to move it forward. The Deputy Chair has met with Kevin Ormsby of the Clean up Crew.

### **2. RECOMMENDATION**

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**THAT the report from the Chief Operating Officer be received.**

### **3. ATTACHMENTS**

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Report

**Clean Up Crew**

The Clean Up Crew consists of community volunteers who are concerned about the cleanliness of the CBD. They have been working with their own gear, once per week, early in the morning to clear footpaths and gutters in the CBD.

Their interest is to have the CBD clean. To understand who is responsible for the cleaning and monitoring of works in the CBD. Ideally they would stop their work if it is being done by council contractors. If there is a gap in the level of service offered by WDC and the need of our community, the Clean Up Crew are open to continuing their work, with support.

**Request for information on works on the hard surfaces in the CBD**

We need to understand what cleaning and maintenance is carried out in the CBD. It can then be monitored and feedback given to council as to frequency and level of service (cleaning/maintenance/monitoring). First we need to understand the maintenance schedule. See below our request for information.

Area	Description of work	Frequency	Dates scheduled	Council contact/ or contractor or businesses	Monitored by (ie who checks the work carried out)	Location
Pavements (footpath, hard surface)	Steam cleaning	6 monthly				CBD
Sumps	Cleaning/clearing					CBD
Footpath/curb and channel	Weed spraying (between footpath, curb and channel)					CBD
Street	Sweeping					CBD
Street furniture/assets (rubbish bins, power boxes, lamp posts, seats)	Cleaning					CBD
Outside businesses (especially cafes/food outlets with seats on pavement)	Keeping pavement clean after food spills, birds etc			What is the responsibility of landlords/tenants to keep the area in front of their shop clean? Especially food outlets where customers are using public footpath space?		CBD
Any other regular works in CBD?						

Further to this request for information we would like to request an extra steam clean of the pavements after the busy Xmas/New Year period – ie mid Jan.



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### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Tony Whittaker Chief Operating Officer
<b>Date</b>	27 November 2018
<b>Prepared by</b>	Sharlene Jenkins Executive Assistant
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV0507 / 2128375
<b>Report Title</b>	Raglan Works & Issues Report: Status of Items December 2018

## **1. EXECUTIVE SUMMARY**

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To update the Raglan Community Board on issues arising from the previous meeting and works underway in Raglan.

## **2. RECOMMENDATION**

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**THAT the report from the Chief Operating Officer be received.**


## **3. ATTACHMENTS**

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1. Raglan Works & Issues Report: Status of Items December 2018
2. Raglan – Waters Performance Dashboard Report – September – October 2018
3. Gilmour Street Urban Upgrade – Proof of Concept
4. Rain Garden Detention / Soakage Cross Sections and Kerb Detail Regional Infrastructure Technical Specification
5. Minutes Raglan Coastal Reserves Advisory Committee meeting 12 November 2018

## RAGLAN COMMUNITY BOARD WORKS & ISSUES REGISTER – 2018

ISSUE	Area	Action	Comments
4 Wi Neera Street, Raglan Drain	Service Delivery	<p>NOVEMBER 2017: This work is deemed to now have created a dangerous situation for both pedestrians and parked vehicles which are now pushed out into the middle of the road. The police have even commented on the poor outcome. A practical solution is required here that eliminates the public risk and vehicle risk of driving into the drain.</p>	<p>FEBRUARY 2018: Our current view is that we have replaced the existing culverts and maintained the existing storm water channel. We do not currently have funding to undertake a capital upgrade and pipe the full length of this site as other parts of the network require the capital funding in order to reduce severe risks to motorists. There are no-parking lines in place that people are choosing to ignore, we could look to enforce this and erect additional signage.</p> <p>We could look to programme installing a culvert for the full length of the storm water channel in the new financial year.</p> <p>NOVEMBER 2018: A full survey has been undertaken and a design is currently underway and should be ready by the end of the month. There was a delay around finding funding for this project which has since been sourced.</p> <p>DECEMBER 2018: An update will be provided at the meeting.</p>
Raglan Cemetery Layout Plan that includes RSA Plot	Service Delivery	<p>AUGUST 2018: The East Street, Raglan Cemetery Access is completed. Request for Raglan Cemetery Layout Plan that includes RSA Plot still outstanding from June 2018.</p>	<p>SEPTEMBER 2018: Staff are still awaiting plans for the extension to the cemetery, which includes the RSA area, from the draftsman. The draftsman is currently on holiday and therefore the plan will not be available until the end of October.</p> <p>NOVEMBER 2018: Staff have seen the draft cemetery plan and have requested minor changes to the plan before it is to be submitted to the community board for discussion.</p> <p>DECEMBER 2018: Staff have seen, and made comment on a first and second draft, with a third iteration due from the draftsman shortly. The Open Spaces Team Leader will contact the Chair prior to the meeting to provide an update.</p>
Removal of Titoki Trees, Bow Street, Raglan	Community Board	<p>NOVEMBER 2018: Community Board to consider the removal of Titoki trees from Bow Street.</p> <p>Reason for removal (see pics below):</p> <ul style="list-style-type: none"> <li>▪ Lifting of the paved path</li> <li>▪ Exposed roots and lifting of garden beds</li> <li>▪ Rubbing of the trees onto the building / awning</li> </ul> <p>Titoki trees to be replaced with new garden beds and annual plants.</p>	<p>NOVEMBER 2018: Supported provided a comprehensive building plan in place.</p>

ISSUE	Area	Action	Comments
Works & Issues Report	Community Board	NOVEMBER 2018: Two Community Board members to liaise with Council over works and issues on a monthly basis to provide more efficiency and better outcomes. Report to be provided to the February 2019 meeting for discussion.	
Grass Berm Mowing, Cnr James and John Streets, Raglan	Service Delivery	<p>NOVEMBER 2018: Can the triangular area on the corner of James and John Streets be added to the grass berm mowing schedule as the contour is difficult to mow.</p> 	DECEMBER 2018: Staff will mow this berm again for fire risk and so owner can then maintain themselves as per the Grass Verge Policy.

ISSUE	Area	Action	Comments
Bus Stops, Bow Street and James Street, Raglan	Service Delivery	NOVEMBER 2018: Buses only stop twice day. Request for these stops to be used as car parks.	DECEMBER 2018: The bus stops are managed through the public places bylaw and are used by Regional and visiting buses. The parking maps have been reviewed by the Raglan Community Board through workshops and meetings and there has been no changes identified for these bus stop areas. Consultation with Regional Council and other users of the bus stop should take place prior to removing the bus stops.
Manu Breakwater Mediation	Service Delivery	NOVEMBER 2018: Noted there has been no progress reports since August / September 2017.	DECEMBER 2018: This matter is with Tim Clarke from Collaborative Solutions. There is no update at this stage.
Maintenance Items	Service Delivery	NOVEMBER 2018: A team of volunteers has been cleaning up throughout the town (gutters, footpaths etc.). Request a list of maintenance items that Council has planned and the frequency.	DECEMBER 2018: This request is being considered by Service Delivery who will provide an update at the next meeting.
Food Spillages outside Cafes and Food Outlets on Main Street, Raglan	Service Delivery / Customer Support??	NOVEMBER 2018: Concern was expressed regarding food spillages outside of some cafes and food outlets on Main Street – who is responsible for cleaning this up?	DECEMBER 2018: Footpaths are cleared and cleaned as part of our scheduled programme. Outside of this programme it is up to the individual operator to clean within reason any spillages of any food or drink outside of their own premises.
Parking in Raglan	Service Delivery / Customer Support	Joyce Petchell Carpark Upgrade	DECEMBER 2018: Joyce Petchell Carpark is programmed to be complete by Christmas.
		Use of Dog Exercise area on Marine Parade for Boat Trailers	DECEMBER 2018: Currently used as an off leash / free run Dog Exercise Area. However, Boat Trailers do park there. What does the Community Board suggest for this area?
		Raglan Wharf Parking	DECEMBER 2018: Parking re-mark at the Raglan Wharf aims to: identify additional parking in front of Tony Sly pottery which is currently yellow hatched; and put in place a one way roading system identifying that vehicles should be turning left when entering the wharf. Council's Roading Safety Engineer has invited Alan Vink and the Chair of the Raglan Sport Fishing Club to meet him onsite on Thursday, 29 November. Re-marking hoped to be in place prior to Christmas.
		Stewart Street Carparks	DECEMBER 2018: See below.

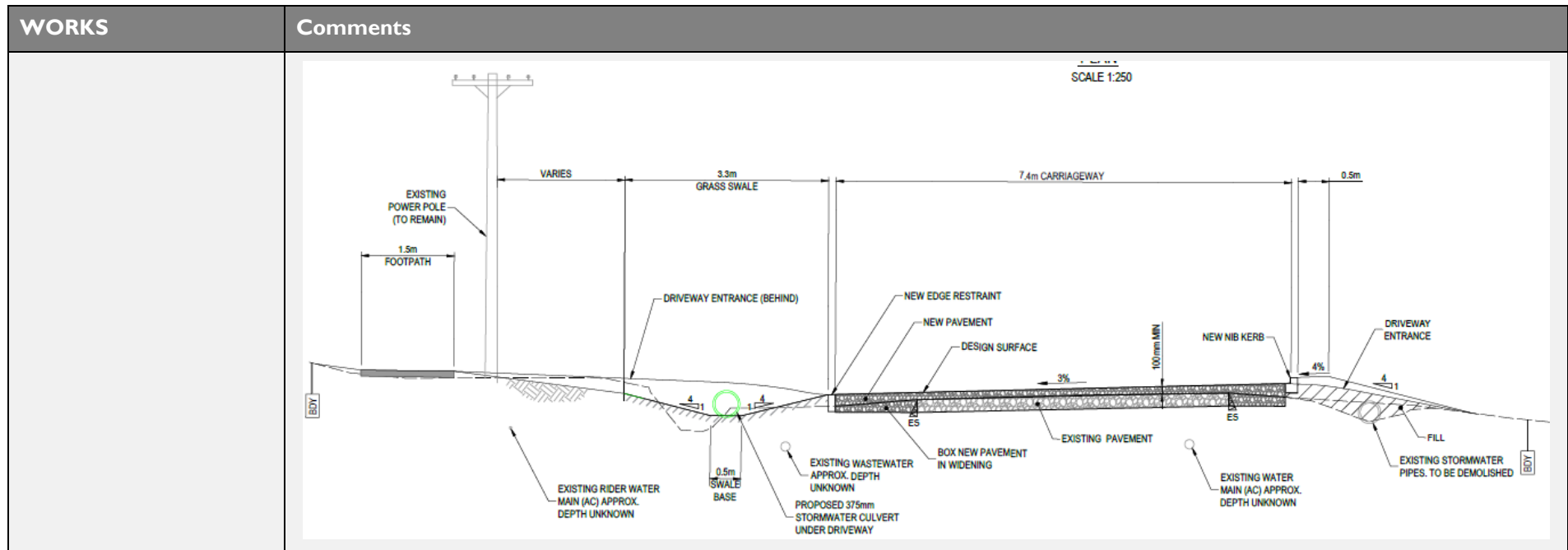
ISSUE	Area	Action	Comments
<p>7metre parking – Stewart Street Grass Verge</p>	<p>Service Delivery</p>	<p>AUGUST 2018: The Community Board would like to utilise the grass verge on Stewart Street for 7metre parking (motorhomes etc.). The need for this type of parking has increased and there is currently only one 7metre park on Bow Street.</p>  <p>SEPTEMBER 2018: The Community Board suggests that the grass verge be fully utilised for parking.</p>	<p>SEPTEMBER 2018: Angled conventional car parking spaces are planned for construction along this section of Stewart Street, for both a consented 11 unit development (SUB0162/18 12 Wainui Road) and additional parking needed due to the archaeological and community concerns with widening the Joyce Petchell Park Carpark.</p> <p>The Developer of the 11 unit residential development being planned for the corner Wainui Road and Stewart Street plans to build six car parking spaces.</p> <p>Council plans to build nine parking spaces.</p> <p>Construction planned for September / October.</p> <p>NOVEMBER 2018: Stewart Street grass berm is needed for a stormwater collection swale and rain garden treatment devices (final design to be confirmed with SW Liaison Group). See below.</p>  <p>Construction to get underway in early November for the nine parks in front of No. 8, 10, and 12 Stewart Street. The six parks to be built by the developer in front of No. 4 Stewart Street, will be built at a later stage now, following unsuccessful discussions to agree a cost share with the developer to construct all the parks now.</p> <p>Parks planned for completion (to chip seal level) before the Joyce Petchell Park Carpark Upgrade starts.</p> <p>DECEMBER 2018: Construction started 20 November with Fulton Hogan under Contract 18/077. Plan for completion (to chip seal level) before the Joyce Petchell Park Carpark Upgrade starts.</p>

ISSUE	Area	Action	Comments																																																																						
			<table border="1"> <thead> <tr> <th data-bbox="1379 180 1675 201">Week No</th> <th data-bbox="1675 180 1742 201">1</th> <th data-bbox="1742 180 1809 201">2</th> <th data-bbox="1809 180 1877 201">3</th> <th data-bbox="1877 180 1944 201">4</th> <th data-bbox="1944 180 2011 201">5</th> <th data-bbox="2011 180 2067 201">6</th> </tr> <tr> <th data-bbox="1379 201 1675 225">Week ending</th> <th data-bbox="1675 201 1742 225">18-Nov</th> <th data-bbox="1742 201 1809 225">25-Nov</th> <th data-bbox="1809 201 1877 225">2-Dec</th> <th data-bbox="1877 201 1944 225">9-Dec</th> <th data-bbox="1944 201 2011 225">16-Dec</th> <th data-bbox="2011 201 2067 225">23-Dec</th> </tr> </thead> <tbody> <tr> <td colspan="7" data-bbox="1379 225 2067 248"><b>Stewart Street Carpark</b></td> </tr> <tr> <td data-bbox="1379 248 1675 272">Establishment</td> <td data-bbox="1675 248 1742 272">19-Nov</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td data-bbox="1379 272 1675 296">Earthworks/ Drainage</td> <td data-bbox="1675 272 1742 296">19-Nov</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td data-bbox="1379 296 1675 320">Concrete Work</td> <td></td> <td data-bbox="1742 296 1809 320">25-Nov</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td data-bbox="1379 320 1675 344">Pavement</td> <td></td> <td data-bbox="1742 320 1809 344">25-Nov</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td data-bbox="1379 344 1675 368">Surfacing</td> <td></td> <td></td> <td></td> <td data-bbox="1877 344 1944 368">13-Dec</td> <td></td> <td></td> </tr> <tr> <td data-bbox="1379 368 1675 392">Road Marking</td> <td></td> <td></td> <td></td> <td></td> <td data-bbox="1944 368 2011 392"></td> <td></td> </tr> <tr> <td data-bbox="1379 392 1675 416">Traffic Signs &amp; Street Furniture</td> <td></td> <td data-bbox="1742 392 1809 416">29-Nov</td> <td></td> <td></td> <td data-bbox="1944 392 2011 416"></td> <td></td> </tr> </tbody> </table> <p data-bbox="1379 440 2067 464" style="text-align: center;"><i>Contractors Proposed Programme</i></p> <p data-bbox="1379 488 2067 649">Council were negotiating to build the carparks for the developer at the same time as our adjoining carparks, but the Developer felt they could do theirs at a lower cost so turned down the cost share offer. The developer will have to build their parks themselves when they do their development.</p>	Week No	1	2	3	4	5	6	Week ending	18-Nov	25-Nov	2-Dec	9-Dec	16-Dec	23-Dec	<b>Stewart Street Carpark</b>							Establishment	19-Nov						Earthworks/ Drainage	19-Nov						Concrete Work		25-Nov					Pavement		25-Nov					Surfacing				13-Dec			Road Marking							Traffic Signs & Street Furniture		29-Nov				
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WORKS	Comments																								
Raglan Wharf Safety Rails – Dolphin Pier	No change from September update.																								
Raglan Wharf Safety Rails – Wharf Handrail	No change from September update.																								
District Wide Wastewater Pump station AND Rising Main Renewals – 17/101	Spartan have established two teams to run simultaneously with one mobilised for the wastewater rising main replacement at Raglan Camping ground to Marine Parade intersection with a second team strategically moving through the smaller sites district wide. With an initial slow start establishing themselves at the Raglan sites with compulsory preliminary tasks being performed, significant progress has been made on the more complex rising main site. Along with the progress in Raglan, five pumpstation sites have been completed with wash downs facilities (400m of 63mm OD water main) being installed over Meremere, Huntly and Horotiu townships.																								
Raglan Kopua Holiday Park Stormwater Management Plan	Engagement of both the land surveyor and storm water/environmental consultant has been approved. The land surveying assessment has been undertaken with data collation and handover required to provide the environmental consultant the ability to design the storm water management plan. Following this process, recommended options will be put forward for approval with creation of a physical work contract early 2019.																								
Raglan Stormwater Reticulation Extensions (17/104)	Completed.																								
Raglan Wastewater Treatment Plant (“WWTP”) Upgrade	Upgrade to the Raglan WWTP with installation of a tertiary membrane filter plant. This will remove solids from the Raglan WWTP discharge and improve consent compliance. Our staff with design Consultant BECA are currently preparing Contracts Documents and Procurement Planning to get the Tender out to the market in December 2018.																								
Raglan Tourism Infrastructure Fund (“TIF”) projects	<p>Joyce Petchell Joyce Petchell toilet facility is installed and now available to be painted by a local artist (to be arranged by Raglan Community Board).</p> <p>Cliff Street Old toilet block demolition planned to get underway week starting 26 November. New Exeloo Toilet Facility (same model as Joyce Petchell) is available for delivery 05 December. From the date the demolition starts, until the new toilet opens, a temporary hired multi-unit toilet will be on site for public use.</p> <p><b>Cliff Street Toilet Upgrade</b></p> <table border="1"> <tbody> <tr> <td>Establishment</td> <td>26th</td> <td></td> </tr> <tr> <td>Demolition</td> <td>26th</td> <td></td> </tr> <tr> <td>Electrical</td> <td>26-Nov</td> <td>6-Dec</td> </tr> <tr> <td>Wastewater</td> <td>28th</td> <td></td> </tr> <tr> <td>Stormwater</td> <td>28th</td> <td></td> </tr> <tr> <td>Water Reticulation</td> <td>29th</td> <td></td> </tr> <tr> <td>Foundations</td> <td>30th</td> <td></td> </tr> <tr> <td>Landscaping and Concrete Work</td> <td></td> <td>6th</td> </tr> </tbody> </table> <p>Ngarunui Beach Preparation of Contracts Documents and Procurement Planning to get the tender out to the market in December is well underway.</p> <p>Riria Kereopa Memorial Drive All works at this site are deferred in respect to this TIF Contract.</p>	Establishment	26th		Demolition	26th		Electrical	26-Nov	6-Dec	Wastewater	28th		Stormwater	28th		Water Reticulation	29th		Foundations	30th		Landscaping and Concrete Work		6th
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WORKS	Comments
Gilmour Street Urban Upgrade	<p>The preliminary design by Beca is available for review and discussion. This involves the upgrade of Gilmour Street, including stormwater upgrade, kerbing, pavement rehabilitation and widening, and footpath.</p> <p>Key features of the urban upgrade proposed are:</p> <ul style="list-style-type: none"> <li>▪ Widening of the chipseal pavement to 7.4m wide allowing 2.4m wide parking on one side or the other with 3m wide lane both directions. It is not intended to road mark a centreline or parking. The random parking will contribute to a low speed environment for any through traffic.</li> <li>▪ Single cross fall pavement to drain to left (high – southeast side) in sympathy with existing pavement shape. Concrete kerb on the high side (RHS) and flush concrete nib on the low side (LHS).</li> <li>▪ Concrete footpath 1.5m wide on the LHS.</li> <li>▪ Grassed swale LHS between the proposed footpath and the pavement to alleviate the current nuisance secondary flow paths that run through several private properties, and to provide some soakage and filtering before entering the stormwater network on Stewart Street.</li> </ul> <p>Options to be resolved during detailed design</p> <ul style="list-style-type: none"> <li>▪ Design includes increased 375mm diameter culverts at driveways which are still under-capacity. Could look to use double 300mm diameter culverts to lower the drives and increase capacity, minimising frequency of any scour issues from flow-around in a significant event.</li> <li>▪ Localised steepening of the side slope, or minor retaining structures may be required in places to ensure fill RHS remains entirely within the road reserve. This will be assessed during detailed design.</li> <li>▪ To reduce the risk to the existing damage-prone 150mm AC watermain, we may look to replace the watermain as part of the project.</li> <li>▪ The existing shallow gravity wastewater line may be in conflict with the proposed swale drain. During detailed design, will pothole to confirm levels and determine whether the wastewater pipe needs to be replaced (at an offset or greater depth).</li> <li>▪ Stormwater quality measures be designed and installed as part of the Gilmour Street Urban Upgrade such as a raingarden at the lower end of the swale drain prior to entering the stormwater network, a manhole inline filtration device, and/or raingardens in Stewart Street.</li> </ul> <p>The estimated cost for the urban upgrade works including footpath, swale and road rehabilitation and widening is of the order of \$400,000 excluding design costs. Stormwater and wastewater upgrade costs will be dependent on the design and extent of raingardens and devices needed.</p> <p>It is intended to construct the stormwater swale and associated works in Gilmour Street, as well as stormwater treatment devices in Stewart Street this construction season (prior to winter), and then the footpath, pavement rehabilitation and widening works next summer to complete the Urban Upgrade.</p> <p>Comments are sought from the Raglan Community Board prior to proceeding to detailed design.</p>





## FORWARD WORKS PROGRAMME

For the Community Board's information the forward works programme can be found at:

Programme Delivery Projects

<https://drive.google.com/open?id=1aViSce91lkdhRlvAVKe4NWcuNtcjULpr&usp=sharing>

Roading Projects

[https://www.google.com/maps/d/viewer?mid=1\\_Z3x2rVXNQzUqxQVxlnDvsfXep8&ll=-37.51860014399512%2C175.10095550000005&z=9](https://www.google.com/maps/d/viewer?mid=1_Z3x2rVXNQzUqxQVxlnDvsfXep8&ll=-37.51860014399512%2C175.10095550000005&z=9)

Please note that the web link is updated as projects progress.

Waters Performance Dashboard Report

Programme: Waters – Raglan

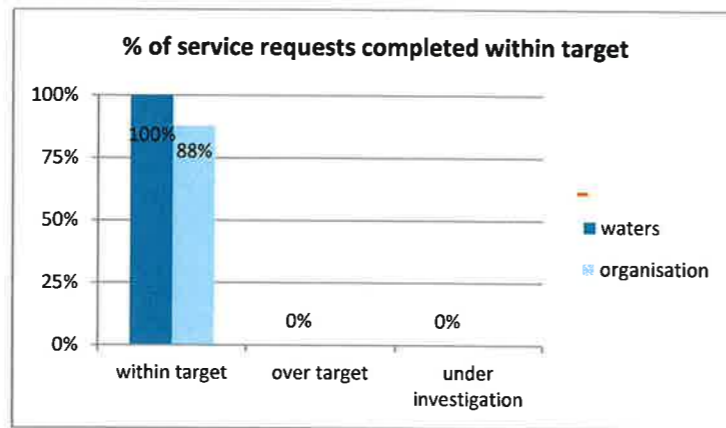
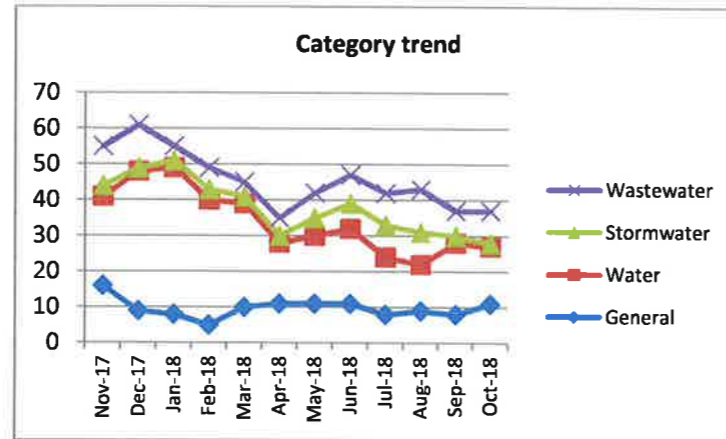
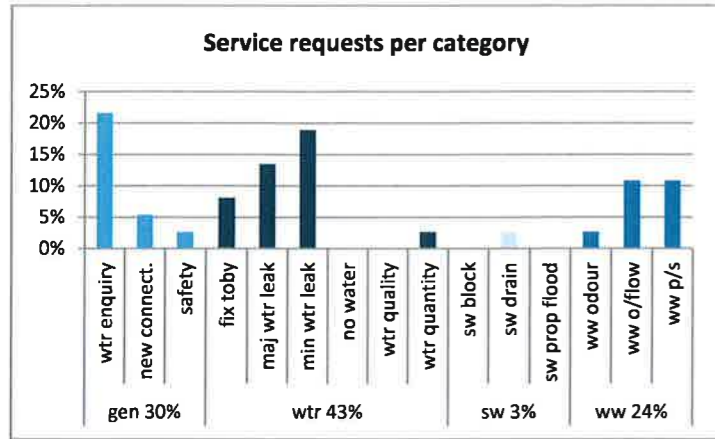
Manager: Karl Pavlovich

Date: September - October 2018

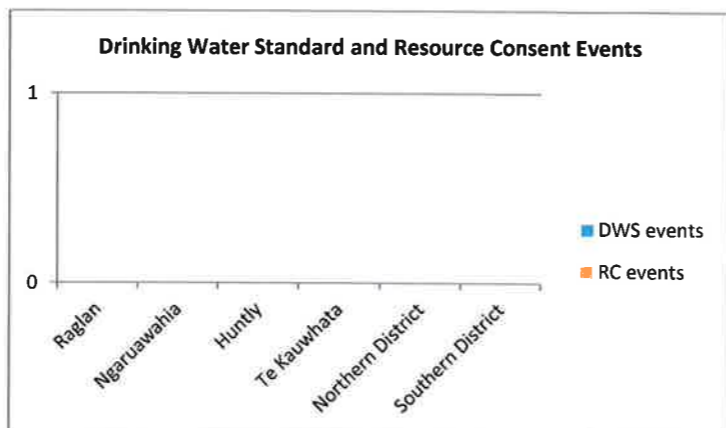
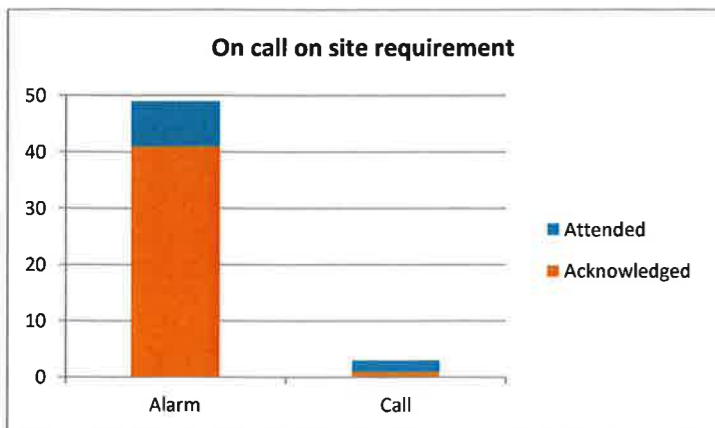
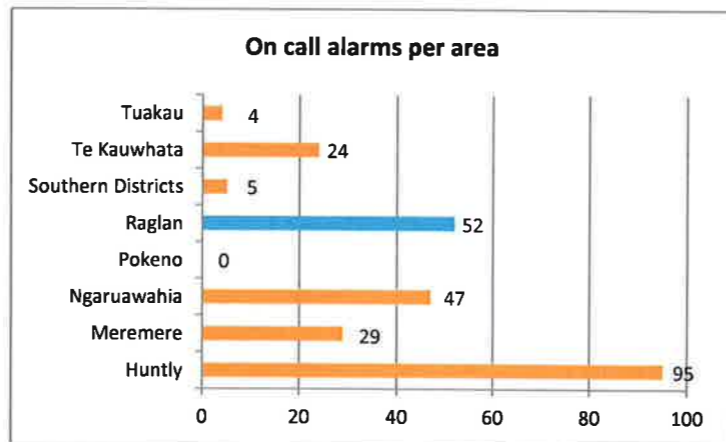
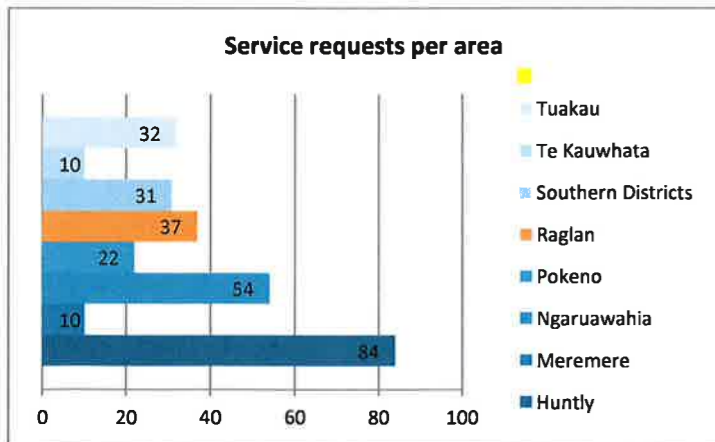
Version: Final

Mandatory Performance Measures – district wide

Measure		September (16 <sup>th</sup> )	October
Water	The number of complaints received by WDC about drinking water clarity, taste, odour, pressure, flow, continuity of supply	< 17 per 1000 connections	0.77 per 1000 connections (14 complaints)
	Fault Response Times for Urgent call outs	60 minutes median	40 minutes
	Fault Completion Times for Urgent call outs	240 minutes median	130 minutes
	Fault Response Times for Non-Urgent call outs	1 day median	1 day
	Fault Completion Times for Non-Urgent call outs	5 day median	1 day
Wastewater	The number of dry weather sewerage overflows from WDC wastewater system	< 5 per 1000 connections	0.09 per 1000 connections (1 complaint)
	The total number of complaints received by WDC about the waste water system	< 25 per 1000 connections	1.13 per 1000 connections (12 complaints)
	Fault Response Times for Sewerage Overflows	60 minutes median	25 minutes
Stormwater	The number of flooding events (affecting habitable floors)	<0.3 per 1000 connections	Nil
	The number of complaints received by WDC about the stormwater system	<4 per 1000 connections	0.60 per 1000 connections (0 complaints)
	Median Fault Response Times to attend a flooding event	8 hours	Nil
	Fault Completion Times for Sewerage Overflows	240 minutes median	145 minutes



Major - Major water leaks, sewer overflows, stormwater property floods



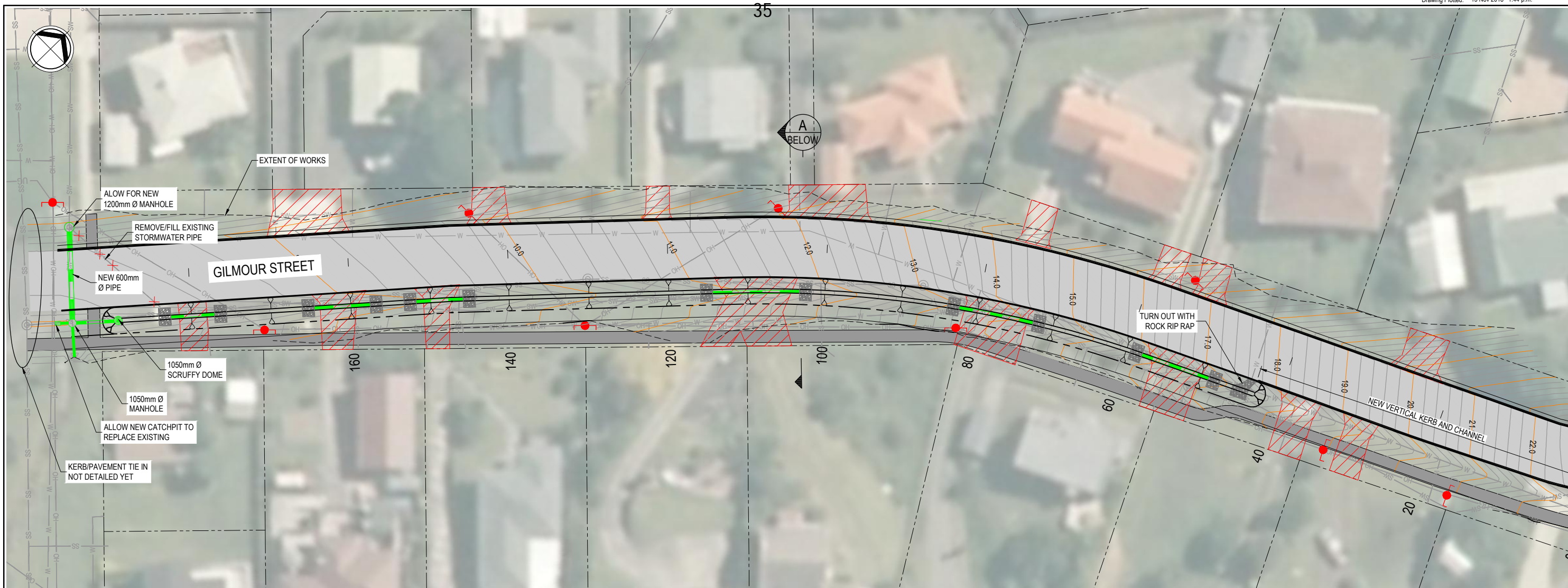
Number of Service Requests

	Nov-17	Dec-17	Jan-18	Feb-18	Mar-17	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	YTD
Wtr enquiry	11	9	7	3	7	7	9	10	8	6	5	8	90
New connect.	3				3	4	2			3	3	2	20
Safety	2		1	2			1	1				1	8
Toby repair	1	6	6	5	3	3	4	4	3	4	5	3	47
Major wtr leak	1	5	7	6	2	3	3	3	3	2	2	5	42
Minor wtr leak	20	20	21	23	22	11	11	10	5	5	11	7	166
No water	3	7	6						1	2	2		21
Wtr quality		1					1	1					3
Wtr quantity			1	1	2		3	3	4			1	15
SW block							3	3	1	3	1		11
SW drain			1	2	2	1	1	1	2	1	1		13
SW property flood	3	1	1	1		1	3	4	6	5			25
WW odour	6	9	3	2	2	1	1		1			1	26
WW overflow	2	2	1	1		1	3	5	2	3	2	4	26
WW p/station	2	3	1		3	2	3	3	3	6	9	4	42

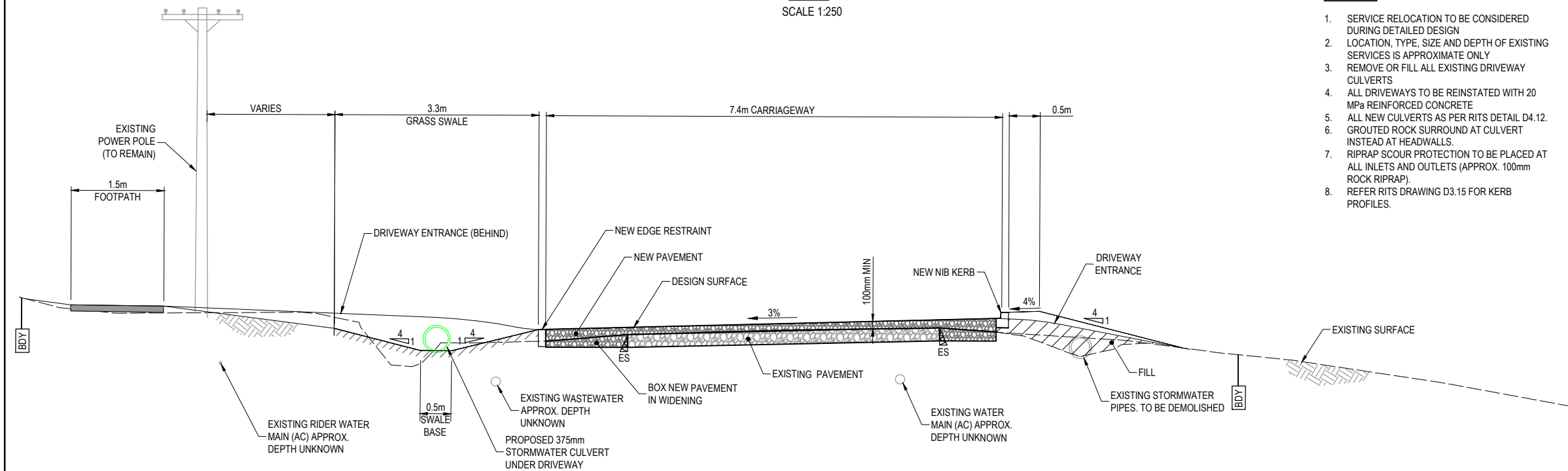
Comments

- Nil Drinking Water Standard and Resource Consent Events
- September data in the Category trend table has been updated due to total percentages accidentally being entered rather than the sum. Actual data remains the same.

DWS Event – compliance measure transgression requiring the Drinking Water Assessor to be notified, transgression is not the same as non-compliant  
 RC Event – breach of resource consent condition that requires WRC to be notified, this is not necessarily a measure of overall compliance for the year and excludes WWTP laboratory results outside of consent conditions



**PLAN**  
SCALE 1:250



**A** TYPICAL CROSS SECTION - GILMOUR STREET  
SCALE 1:25

**NOTES:**

- SERVICE RELOCATION TO BE CONSIDERED DURING DETAILED DESIGN
- LOCATION, TYPE, SIZE AND DEPTH OF EXISTING SERVICES IS APPROXIMATE ONLY
- REMOVE OR FILL ALL EXISTING DRIVEWAY CULVERTS
- ALL DRIVEWAYS TO BE REINSTATED WITH 20 MPa REINFORCED CONCRETE
- ALL NEW CULVERTS AS PER RITS DETAIL D4.12.
- GROUTED ROCK SURROUND AT CULVERT INSTEAD AT HEADWALLS.
- RIPRAP SCOUR PROTECTION TO BE PLACED AT ALL INLETS AND OUTLETS (APPROX. 100mm ROCK RIPRAP).
- REFER RITS DRAWING D3.15 FOR KERB PROFILES.

**LEGEND:**

PROPERTY BOUNDARY	---
EXISTING STORMWATER	— SW —
EXISTING WASTEWATER	— SS —
EXISTING OVERHEAD POWER	— OH —
EXISTING WATER	— W —
EXISTING POWERPOLE	●
NEW ENTRANCE	▨
PROPOSED KERB	—
PROPOSED CULVERT WITH ROCK RIPRAP	▨
PROPOSED SWALE	Y Y Y
NEW PAVEMENT/SEAL	■
NEW FOOTPATH	■

**FOR INFORMATION  
NOT FOR CONSTRUCTION**

No.	Revision	By	Chk	Appd	Date
A	FOR INFORMATION	MS	PP	JS	13.11.18



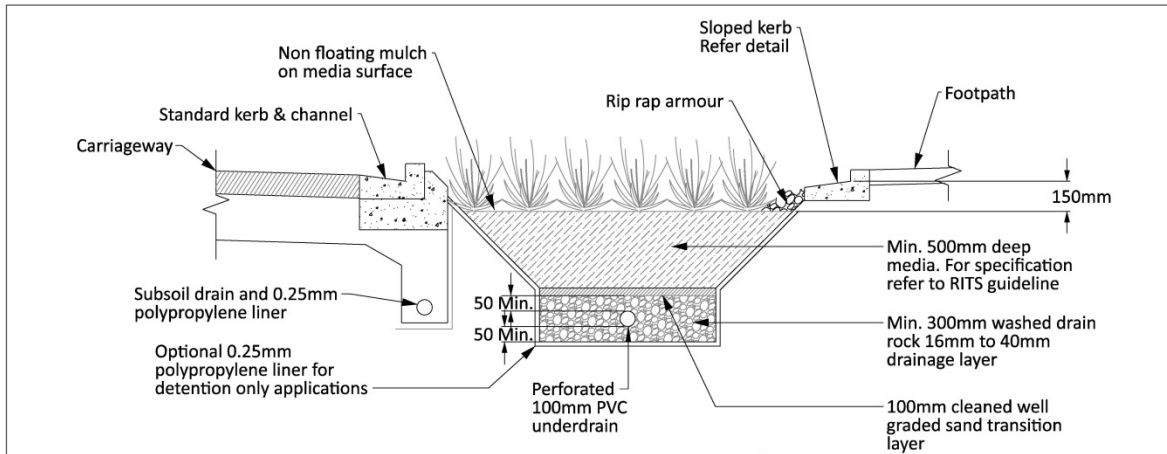
Original Scale (A1)	Design	P.PASTOR	13.11.18	Approved For Construction*
AS SHOWN	Drawn	M.SOBRIANO	13.11.18	Date
Reduced Scale (A3)	Design Checker			
HALF SHOWN	Refer to Revision 1 for Original Signature			



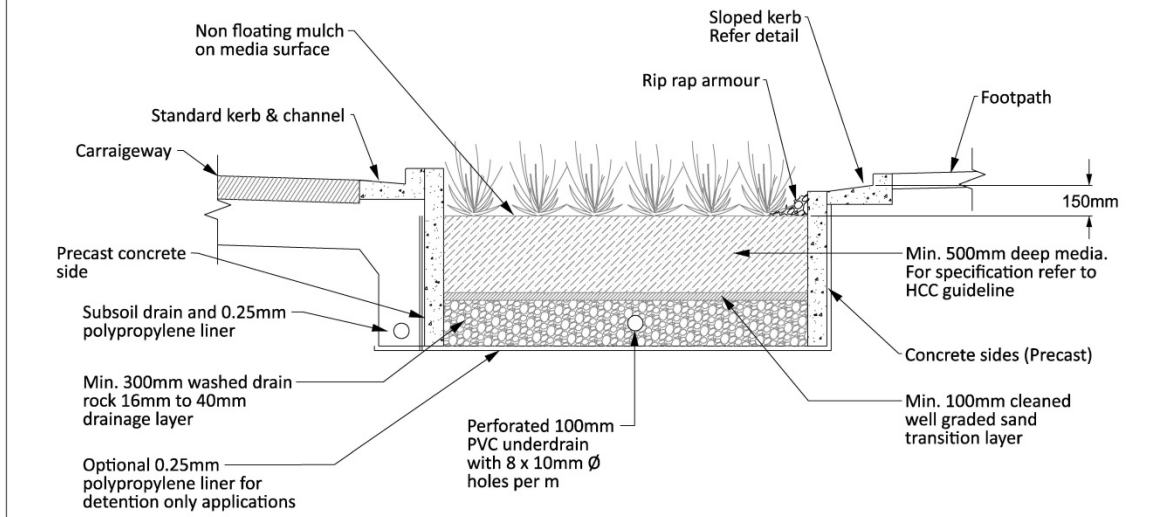
Client:	Project:	Title:
Waikato District Council	GILMOUR STREET URBAN UPGRADE	PROOF OF CONCEPT

Discipline:	Drawing No.	Rev.
CIVIL ENGINEERING	3413527-CK-0001	A

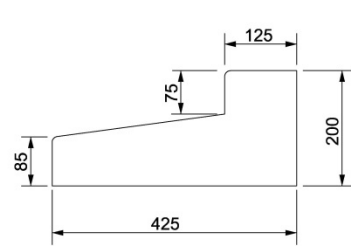
Discipline:	Drawing No.	Rev.
CIVIL ENGINEERING	3413527-CK-0001	A



**CROSS SECTION - SLOPED SIDES** (A)  
Not to Scale



**CROSS SECTION - VERTICAL SIDES** (A)  
Not to Scale



**DETAIL B - KERB WITH SLOPED CHANNEL**  
Not to Scale



**RAIN GARDEN DETENTION/SOAKAGE CROSS SECTIONS AND KERB DETAIL**

D4.14

## MINUTES

### Raglan Costal Reserves Advisory Committee Meeting

Raglan Town Hall  
5.30pm, Monday, 12 November 2018

**Present:** Angeline Greensill (Joint Chair), Shayne Gold (Joint Chair), Sheryl Hart, Frank Turner, Dean Hishon, Bob MacLeod, Lisa Thompson (Councillor), Anne Snowden, Noel Barber (Council Representative), John Lawson (Friends of Wainui).

**Visitor:** The Horse Riding Groups that use Wainui Reserve, Anita Seddon

	Item	To Action
1	<b>Apologies</b>	
	Duncan MacDougall	
2	<b>Approve Previous Minutes</b>	
	Minutes of the meeting of 8 October 2018 were passed as a true and correct copy.  Bob MacLeod/Frank Turner	
3	<b>Matters Arising from Previous Minutes</b>	
	<ul style="list-style-type: none"> <li>- Dean advised that the Firemen Surf Competition date has been moved from 15-16 May to 21-23 May 2019.</li> <li>- Line marking at Te Papahua has been successful and is working fabulously. Think about a permanent solution other than white marking that will mow out in time. CRM to be sent from Fishing Club to look at yellow lines being put in around the new white markings so that boats are not parked in.</li> <li>- Dogs off leash at Papahua, signage is urgently needed.</li> </ul>	
4	<b>Events/Calendar</b>	
	<ul style="list-style-type: none"> <li>- Flaming Phoenix Entertainment Ltd – WDC to write to them and decline application as it's the policy of the reserve that no money making events are to be held on the reserve.</li> <li>- Kani Wedding – there are two weddings on that day.</li> <li>- Aotearoa Surf Film Festival – more information is required. WDC to contact them and get more information re traffic management plan, how many toilets, security and rubbish. Is it alcohol free? Dean to phone to see if the film is G certified.</li> </ul>	Duncan  Duncan/Dean
5	<b>General Business</b>	
	<p><u>Horse Group</u></p> <ul style="list-style-type: none"> <li>- The Management Plan does not state that there are to be no horses on the reserve. It does state that horse riding is an approved activity on the reserve.</li> <li>- A suggestion from the floor that we look at Bridle Ways tracks on Google and see where these are so that they would have an opportunity to put a Bridle Way sign there. Angeline said that it could be too close</li> </ul>	

Item	To Action
<p>to the pa site but the floor suggested this was not the case.</p> <ul style="list-style-type: none"> <li>- Race horses only use the beach and do not go up the track. It is possibly only recreation groups that use these tracks.</li> <li>- Issue arising for the Advisory Committee is that the track is over used and cannot see why you can't ride on the farms.</li> <li>- Floor - we do not all have access to farm land to ride on and most people use the bottom track and hardly any use the top track.</li> <li>- Bridle Ways rules are: <ul style="list-style-type: none"> <li>o Walking no galloping</li> <li>o Permission from farmers for over the farm</li> <li>o Sharing with care.</li> </ul> </li> <li>- Why wouldn't we have someone to represent the horse riders as a group to be on this committee that is part of our community?</li> <li>- Maybe signage for pipi beds as Angeline has shared with riders that were in the room when they are on the beach already. A bit of education would help keep people off the areas that they should not be in.</li> <li>- Lisa suggested as we are all community members it is the responsibility of everyone here and this would be supported by a member of their group on this committee as suggested by Dean. This was then supported by Heather.</li> <li>- Dean be mindful if you are a horse rider you need to represent the whole community that uses the area as a whole picture and not just from your own group perspective.</li> <li>- From the floor - riders that use it now, who are in the room, are respectful, pick up rubbish and are willing to police the use of the tracks and put up appropriate signs.</li> <li>- Dean once again moved that a member of this group be part of the Advisory Committee to assist with information and the overall directing riders in this area.</li> <li>- Sheryl asked how this would work and Bob stated that a resolution be made that another position be made on the advisory, then it goes to the Community Board and on to the regulatory part of the Council.</li> </ul> <p><b>Moved:</b> Bob MacLeod/John Lawson (Unanimous)</p> <p><b>That a horse rider representative be added to the Raglan Coastal Advisory Committee as a stakeholder.</b></p> <p><b>Amendment by Sheryl - Until such time as the Council approve this amendment, a horse rider's representative will have visitor rights to the Committee before the Council approves this.</b></p> <ul style="list-style-type: none"> <li>- Shane suggested that both groups need some discussion time on this topic and come back at the next meeting.</li> <li>- Round the Table.</li> <li>- Dean suggested that having the riders police their own is the best idea.</li> <li>- Bob looked at the future proofing of the reserve and how to deal with this topic in this way.</li> <li>- Heather, Anne and John support a member to be on this committee.</li> <li>- Lisa supports a wider group of stakeholders from all the community on this committee.</li> </ul>	

Item	To Action
<ul style="list-style-type: none"> <li>- Sheryl supports a member on this committee, especially with the overuse situation that is developing so that they are aware of the whole situation.</li> <li>- Frank, we did not resolve the use of the track and supports a member of the group on this committee.</li> <li>- Noel also concerned but the high usage of the small area that is the reserve, supports a member of the riders on this committee.</li> <li>- Angeline supports a member of the riders on this committee but is concerned with the growth of use of the beach that is coming down through the reserve to the beach.</li> <li>- Shayne supports a member on the reserve.</li> <li>- As Council we need to be proactive in installing more signage to make the public aware of what is appropriate in all areas.</li> <li>- Anita Seddon who has had horses on Wainui Road for 16 years said the only safe access for her to the beach is the closed access (the road is not safe) or through the pines where the bike track is. Anita also puts in trap lines and she often finds roaming dogs in this area when putting in trap lines. Anita's idea is that a chain with combination padlock be installed to keep those who should not be using the track out of this area. If this is misused, change the number combination and do not share with those who are abusing this track. Suggestion that signs with "Dogs on leads" should be installed at both ends of the track.</li> <li>- Second topic the layout of the pines from Anita that she feels that it should be open for both horse riders and bikes. Noel stated that the track is designed in such a way that both can use it where occasionally both cross over for use. Dean looked at getting Anita to talk to the other riders so that it is one idea from all. Lisa suggested that she brings a group together to talk about issues in the reserve for riders which would include the other rider group as well.</li> </ul>	
<p><u>Event- Surfside – 16 December 2018</u></p> <ul style="list-style-type: none"> <li>- Carols at Wainui Bush Park – just a local event.</li> <li>- Application is at Council, approved at this meeting.</li> </ul>	
<ul style="list-style-type: none"> <li>- Angeline is looking at local names for the reserve. WDC need to come to this committee and not go to Tainui. Local iwi are working on this.</li> </ul>	
<ul style="list-style-type: none"> <li>- The amount of events at Manu Bay we need to be aware, Noel has pointed out that in the near future there are 3 weekends in a row for these events and stops use from the general community.</li> <li>- Dean stated that Boardriders policy is two corporates each year, Scholastic and the Firemen for next year and the rest are local boardrider competitions. They look at there own competitions and move them as required if it's a busy time with fishing etc then they will be changed.</li> <li>- The wear and tear of the end of the track especially where the surf school is sitting. Charlie has been asked several times to move right back so that his groups are not taking up all the space.</li> <li>- Noel suggested that we need to look at the deteriorating condition of the dunes as a reason of moving the surf school on and for the huge increase in his users over the recent times.</li> <li>- Dean mentioned that we were always going to have this conversation</li> </ul>	

	Item	To Action
	<p>but it had never happened about making money on the reserve.</p> <p><b>Moved:</b> Frank/Sheryl (2 abstain, 1 disagree, 7 agree)</p> <p><b>That no commercial activities be allowed on Ngarunui Beach by the surf tower due to environmental concerns, amount and use of fresh water and erosion of the dunes.</b></p>	
	<ul style="list-style-type: none"> <li>- Fishing Club want to put a live to air camera at Manu Bay which will be installed by the other camera (which is delayed) so that people not in the town can see the state of the nation and this will help alleviate dangerous use of the boat ramp. Permission granted to do this.</li> </ul>	
	<ul style="list-style-type: none"> <li>- Friends of Wainui turned 25 this year and they have calendars again this year.</li> </ul>	
	<ul style="list-style-type: none"> <li>- CRM to the Council for yellow lines on the car park at the surf parking.</li> </ul>	
	<ul style="list-style-type: none"> <li>- Rubbish Bins at Manu Bay are not being collected enough and are spilling out.</li> <li>- Bollard removed at Manu Bay, Noel to look at.</li> <li>- Trend is starting again for taking rocks for gardens and surfers are sharing the information that this is not to be done.</li> </ul>	Noel
	<ul style="list-style-type: none"> <li>- Parking and bark idea at Papahua is good but where cars are dropping into the bark gap and find it hard to get out with the big lip. More bark required.</li> <li>- Bollards where the camper van wash is need to be moved so that cars can get in and out.</li> <li>- Jo opened gate and cars seem to be parking everywhere all over the park.</li> </ul>	
	Meeting Closed at 7.52pm	



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### **Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Bob MacLeod Chair, Raglan Community Board
<b>Date</b>	26 November 2018
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Chief Executive Approved</b>	Y
<b>Reference #</b>	GOV0507
<b>Report Title</b>	Chairperson's Report

## **I. EXECUTIVE SUMMARY**

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Well it's been positive on a number of fronts with awards being presented to our community, and the number of positive conversations among the Raglan Naturally Groups.

- I.1 **Onsite Meetings** –an all day trip to understand the arrangements camps have with DOC and Council, and the operations of similar size camps to ourselves.
- I.2 **Informal Meetings**- Community Patrol, and WRAP, Manu Bay break water, RN meetings.
- I.3 **Council delegated role** – Raglan Holiday Park Board, Raglan Coastal Reserves Advisory Committee.
- I.4 **Council Committee** – attended
  - I.4.1 Infrastructure Committee
  - I.4.2 Strategy & Finance Committee
- I.5 **Community engagement** –WRAP.

## **2. RECOMMENDATION**

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**THAT** the report from the Chair, Raglan Community Board be received.

## **3. ATTACHMENTS**

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Nil

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**Open Meeting**

<b>To</b>	Raglan Community Board
<b>From</b>	Cr Lisa Thomson Raglan Ward Councillor
<b>Prepared by</b>	Rose Gray Council Support Manager
<b>Date</b>	22 November 2018
<b>Chief Executive Approved</b>	Y
<b>DWS Document Set #</b>	GOV0507
<b>Report Title</b>	Councillor's Report

**1. EXECUTIVE SUMMARY**

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Attached is the report from the Ward Councillor, Cr Thomson for the information of the members.

**2. RECOMMENDATION**

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**THAT the report from Cr Thomson, Raglan Ward Councillor, be received.**

**3. ATTACHMENTS**

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Report

Councillor Korero November 2018

Nga mihi nui ki a koutou nga tangata o te rohe o Whaingaroa

I recently attended the 3-day Waikato-Tainui National Māori Housing Conference which is a bi-annual event held throughout the regions. The conference provides an opportunity for the regions to showcase their leadership and contribution in the “housing space” context and provides a platform for Māori and stakeholders to share ideas, information and network about affordable housing. There were plenty of inspiring stories being shared, including papakainga developments across the country and the work at Te Puea Marae in Auckland for example.

Our Waikato District Council planning staff have been working hard developing Papakainga provision in our district plan, WDC staff also attended the conference where they jointly presented with other agencies on Papakainga this included; Waikato Regional Council, Te Puni Kōkiri and the Maori Land Court.

I attended the inaugural Waikato Plan - Regional Housing Initiative working group meeting, the room was full of people from a board spectrum of organisations working in the housing space across our region which included; Hamilton Council, Ministry of Social Development, Habitat NZ Waikato DHB, Housing Foundation, WRAP and other key organisations. The role of the Regional Housing Initiative Working Group is to take a regional approach to housing issues so more can be achieved than by one agency alone, it is about working collaboratively on a complex issue.

At a local level, Whaingaroa Raglan Affordability Project (WRAP) hosted the first local housing forum where data from our recently completed housing survey was shared with the community along with various guest speakers who presented their stories on housing, this included advice on how to make your existing home more affordable, how to build a tiny home to the rules, Habitat for Humanity and the journey of a young family who designed and built a 26 sqm home for 4. We recognise that this is a complex issue, not only locally but across the country and it will take time and effort to find solutions.

I also had the privilege of representing our community the Keep NZ Beautiful Awards where our Raglan shone, we were the recipient for The Beautiful Small Town, Klean Kanteen Community Environmental Initiative Award for Plastic Bag Free Raglan and the overall Supreme Award which recognises our commitment to our environment.

Since then I have had a number of chats with people who are worried that the awards will bring more visitors, which is understandable, however, I also see this as an opportunity to show how much pride we have in our community-led initiatives and how others can follow our lead - powerful messages to share.

I had the honour of presenting a Queen's medal for Long Service and Good Conduct Award to Marty Truman at the Raglan Volunteer Fire Brigade Awards evening, it is humbling to be in a room with people who put immense effort into the well being of our community and help build our resilience - big thanks to all our volunteers in this community and a huge thanks to all the partners and whanau who support them behind the scenes.

Meetings/Workshops attended:

Council

WRC West Coast Catchments

Raglan Naturally

Blueprint Review

Urban Stormwater Tangata Whenua and Stakeholders

WRAP steering committee

Discretionary and Funding

Connected Living and Affordable Housing

Regional Housing Initiative Working Group

Infrastructure

Strategy & Finance

Extra Council Meeting

Reserves Committee

Papahua Camp Governance Meeting